

Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, December 11, 2018, commencing at 6:00 PM.

Present:

Don Scott, Mayor
Mike Allen, Councillor
Krista Balsom, Councillor
Bruce Inglis, Councillor
Sheila Lalonde, Councillor
Keith McGrath, Councillor
Phil Meagher, Councillor
Verna Murphy, Councillor
Jeff Peddle, Councillor
Jane Stroud, Councillor
Claris Voyageur, Councillor

Administration:

Annette Antoniak, Chief Administrative Officer
Jamie Doyle, Deputy Chief Administrative Officer
Jade Brown, Chief Legislative Officer
Deanne Bergey, Acting Director, Planning and Development
Marc Fortais, Director, Public Works
Matthew Hough, Director, Engineering
Elsie Hutton, Director, Corporate and Community Services
Lynda McLean, Director, Communications, Stakeholder, Indigenous and Rural Relations
Linda Ollivier, Director, Financial Services
Susan Trylinski, Director, Legal Services
Heather Fredeen, Legislative Officer

1. Call to Order (at 3:30 p.m. in Boardroom 7)

Mayor D. Scott called the meeting to order at 3:30 p.m.

2. In-Camera Session

MOTION:

That Council close agenda items 2.1 and 2.2 to the public pursuant to sections 17 and 24 of the *Freedom of Information and Protection of Privacy Act*.

RESULT: CARRIED [UNANIMOUS]
MOVER: Keith McGrath, Councillor
SECONDER: Bruce Inglis, Councillor
FOR: Scott, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Stroud
ABSENT: Allen, Peddle, Voyageur

2.1. Committee Appointments

(in camera pursuant to section 17 of the *Freedom of Information and Protection of Privacy Act*)

Name	Reason for Attending
Annette Antoniak	Chief Administrative Officer
Jamie Doyle	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Lynda McLean	Director, Communications, Stakeholder, Indigenous & Rural Relations
Sonia Soutter	Legislative Officer

Arrivals

Councillor J. Peddle joined the meeting at 3:51 p.m.

Councillor C. Voyageur joined the meeting at 4:06 p.m.

2.2. Advice from Officials/Council Dialogue

(in camera pursuant to sections 17 and 24(1) of the *Freedom of Information and Protection of Privacy Act*)

Name	Reason for Attending
Annette Antoniak	Chief Administrative Officer
Jamie Doyle	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Lynda McLean	Director, Communications, Stakeholder, Indigenous & Rural Relations
Elsie Hutton	Director, Corporate & Community Services
Toni Elliott	Manager, Community Investment Program

Arrival

Councillor M. Allen joined the meeting at 4:15 p.m.

Exit and Recess

Administration exited the meeting at 4:40 p.m.

A recess occurred between 5:40 p.m. and 6:00 p.m., at which time the meeting was reconvened in public in the Council Chamber.

MOTION:

THAT the meeting reconvene in public.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Phil Meagher, Councillor
SECONDER:	Claris Voyageur, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

3. Adoption of Agenda (at 6:00 p.m. in Council Chamber)

Notice of Motion:

Mayor Scott served notice of his intent to bring forward the following motion for consideration at the January 22, 2019 Council Meeting:

THAT Administration be directed to take the necessary steps to impose a moratorium on any new camp accommodations and any renewals for existing camp accommodation within 120 kilometers of the Fort McMurray Urban Service Area.

MOTION:

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Phil Meagher, Councillor
SECONDER:	Claris Voyageur, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

Through unanimous consent of Council, agenda item 6.1, Regular Council Meeting Schedule - Start Time Adjustment, was re-ordered to follow agenda item 4, Consent Agenda.

4. Consent Agenda

MOTION:

THAT the recommendations contained in items 4.1, 4.2, 4.3, 4.4, 4.5, 4.6 and 4.7 be approved.

4.1. Minutes of Regular Council Meeting - November 27, 2018

MOTION:

THAT the Minutes of the regular Council Meeting held on November 27, 2018 be approved as presented.

4.2. Minutes of Special Council Meeting - November 28, 2018

MOTION:

THAT the Minutes of the Special Council Meeting held on November 28, 2018 be approved as presented.

4.3. Minutes of Special Council Meeting - November 29, 2018

MOTION:

THAT the Minutes of the Special Council Meeting held on November 29, 2018 be approved as presented.

4.4. Minutes of Special Council Meeting - November 29, 2018

MOTION:

THAT the Minutes of the Special Council Meeting held on November 29, 2018 be approved as presented.

4.5. Bylaw No. 18/029 - Land Use Bylaw Map Amendment - Redistricting 9701 Franklin Avenue

MOTION:

THAT Bylaw No. 18/029, being an amendment to Land Use Bylaw No. 99/059 be read a first time; and

THAT the public hearing be scheduled for January 8, 2019.

4.6. **Bylaw No. 18/028 - Land Use Bylaw Amendment – City Centre Waterfront Rezoning**

MOTION:

THAT Bylaw No. 18/028, being an amendment to the Land Use Bylaw No. 99/059 specific to the following lots:

- Lots 4 – 26, Block 2, Plan 616AO
- Lot A, Plan 1786MC (portion of)
- Lot R, Block 5, Plan 7822727
- Lot 4, Block 2, Plan 1025664
- Lot 6, Block 2, Plan 1025663
- Lots 23,24, Plan: McMurray Settlement; be read a first time; and

THAT the required Public Hearing be scheduled for January 8, 2019.

4.7. **Bylaw No. 18/021 - Subdivision and Development Appeal Board Bylaw**

MOTION:

THAT Bylaw No. 18/021, being a bylaw to establish the Subdivision and Development Appeal Board, be read a first time.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Mike Allen, Councillor
SECONDER:	Jeff Peddle, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

6. **New Business**

6.1. **Regular Council Meeting Schedule - Start Time Adjustment**

Jade Brown, Chief Legislative Officer, provided an overview of the report and responded to questions from Council.

MOTION:

THAT regular Council meetings be held on the second and fourth Tuesday of the month, with the exception of Statutory Holidays and Recess Periods, commencing at 4:00 p.m.

RESULT:	CARRIED [9 TO 2]
MOVER:	Mike Allen, Councillor
SECONDER:	Jeff Peddle, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Murphy, Peddle, Stroud
AGAINST:	Meagher, Voyageur

5. Presentation**5.1. Spelling Bee of Canada - Wood Buffalo Chapter**

Koteswara Rao Veeranki and Phani Timmaraju representing Spelling Bee of Canada - Wood Buffalo Chapter, provided a presentation and explained how their program would increase literacy in the region.

6. New Business (continued)**6.2. Strategic Fly In, Fly Out Reduction Incentives Update**

Annette Antoniak, Chief Administrative Officer, Jamie Doyle, Deputy Chief Administrative Officer, and Elsie Hutton, Director, Corporate and Community Services, provided a presentation on the matter before Council.

Gilles Huizinga, resident and President, Builders, Industry and Land Development (B.I.L.D.) Wood Buffalo, spoke as a delegate and requested that Council include the business community in Fly In, Fly Out discussions.

Point of Order

During questioning of the delegate, Councillor P. Meagher raised a Point of Order, as Council cannot be directed or instructed on how to direct staff.

The Point of Order was upheld by Mayor D. Scott.

Recess

A recess occurred between 6:53 p.m. and 7:03 p.m.

Jamie Doyle, Deputy Chief Administrative Officer, answered questions of Council and committed to conducting further research on the number of flights to each aerodrome in the Region and providing the results to Council.

MOTION:

THAT Administration continue to collaborate with the Oil Sands Community Alliance (OSCA) and other community stakeholders to develop a formal partnership to execute a plan and strategies to attract workers to reside in the region rather than choosing Fly In, Fly Out; and

THAT the Wood Buffalo Steering Group present quarterly progress updates to Council on proposed options.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Mike Allen, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

Assuming of Chair

Deputy Mayor K. McGrath, assumed the Chair at 7:18 p.m. and Mayor D. Scott presented the following:

MOTION:

THAT Administration pursue changes to policy and the Land Use Bylaw including the fee schedule (Appendix B) and general regulations regarding project accommodations within the Regional Municipality of Wood Buffalo. The proposed changes shall specifically address potential increases in camp accommodation application and renewal fees.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Don Scott, Mayor
SECONDER:	Krista Balsom, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

MOTION:

THAT Administration be directed to bring to Council a comprehensive plan to attract workers to reside in the region rather than choosing Fly In, Fly Out by the end of the first quarter of 2019 including any potential tax incentives.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Don Scott, Mayor
SECONDER:	Jeff Peddle, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

Resuming of Chair

Mayor D. Scott resumed the Chair at 7:20 p.m.

6.3. 2018 External Audit Service Plan - Deloitte LLP

Linda Ollivier, Director, Financial Services, provided an overview of the administrative report and introduced Deloitte LLP Auditors, Andrew Geary and Sanjeev Rajani, who spoke to the 2018 External Audit Service Plan.

Exit and Return

Councillor K. Balsom exited the meeting at 7:21 p.m. and returned at 7:23 p.m.

MOTION:

THAT the 2018 External Audit Service Plan as provided by the external Auditors, Deloitte LLP, be approved.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Phil Meagher, Councillor
SECONDER:	Verna Murphy, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

6.4. Intermunicipal Collaboration Frameworks and Intermunicipal Development Plans with Neighbouring Municipalities

Christopher Booth, Manager, Planning & Development, provided an overview of Bylaw No. 18/024 and the recommendations before Council for consideration.

MOTION:

THAT Bylaw No. 18/024, being a bylaw to create an Intermunicipal Collaboration Framework Agreement with the Municipal District of Opportunity Number 17, be read a first time.

RESULT: CARRIED [UNANIMOUS]
MOVER: Phil Meagher, Councillor
SECONDER: Mike Allen, Councillor
FOR: Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

MOTION:

THAT Bylaw No. 18/024 be read a second time.

RESULT: CARRIED [UNANIMOUS]
MOVER: Mike Allen, Councillor
SECONDER: Jeff Peddle, Councillor
FOR: Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

MOTION:

THAT Bylaw No. 18/024 be considered for third and final reading.

RESULT: CARRIED [UNANIMOUS]
MOVER: Jeff Peddle, Councillor
SECONDER: Sheila Lalonde, Councillor
FOR: Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

MOTION:

THAT Bylaw No. 18/024 be read a third and final time.

RESULT: CARRIED [UNANIMOUS]
MOVER: Phil Meagher, Councillor
SECONDER: Mike Allen, Councillor
FOR: Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

MOTION:

THAT the Mayor be authorized to send letters to the Minister of Municipal Affairs requesting exemptions from the requirements of section 631 of the *Municipal Government Act*, as it relates to forming Intermunicipal Development Plans with the following municipalities, as the common boundary is composed entirely of federal and/or provincial crown lands:

- (a) The Municipal District of Opportunity Number 17;
- (b) Mackenzie County;
- (c) Improvement District 349.

RESULT: CARRIED [UNANIMOUS]
MOVER: Krista Balsom, Councillor
SECONDER: Jeff Peddle, Councillor
FOR: Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

MOTION:

THAT Administration be directed to continue discussions with Lac La Biche County on the creation of an Intermunicipal Collaboration Framework Agreement Bylaw and determination of the need for an Intermunicipal Development Plan.

RESULT: CARRIED [UNANIMOUS]
MOVER: Jeff Peddle, Councillor
SECONDER: Phil Meagher, Councillor
FOR: Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

MOTION:

THAT Administration be directed to continue to work with Mackenzie County and Improvement District 349 to prepare Intermunicipal Collaboration Framework Agreement Bylaws.

RESULT: CARRIED [UNANIMOUS]
MOVER: Jane Stroud, Councillor
SECONDER: Jeff Peddle, Councillor
FOR: Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

MOTION:

THAT Administration be directed to file Bylaw No. 18/024 with the Minister of Municipal Affairs within 90 days of its adoption by the Council, in accordance with Section 708.28 (1) of the *Municipal Government Act*.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Mike Allen, Councillor
SECONDER:	Phil Meagher, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

7. Councillors' Motions**7.1. Feasibility Study Regarding Shell Place****MOTION:**

THAT Administration be directed to undertake a feasibility study to change the Shell Place stadium field and bleachers to an all-weather indoor structure and that a report on this study be presented to Council by February 5, 2019.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Phil Meagher, Councillor
SECONDER:	Jeff Peddle, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

Assuming of Chair

Deputy Mayor K. McGrath assumed the Chair at 7:55 p.m. and Mayor D. Scott presented the following.

7.2. Creation of Integrity and Ethics Commissioner

MOTION:

THAT Administration be directed to review and research practices amongst other municipalities with respect to Integrity and Ethics Commissioners and bring forward a bylaw or policy for the creation of such Commissioner for consideration of Council as soon as possible.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Don Scott, Mayor
SECONDER:	Phil Meagher, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

Resuming of Chair

Mayor D. Scott resumed the Chair at 7:56 p.m.

Adjournment

Mayor

Chief Legislative Officer