

**Minutes of a Special Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Thursday, November 29, 2018, commencing at 9:00 AM.**

**Present:**

Don Scott, Mayor  
Mike Allen, Councillor  
Krista Balsom, Councillor  
Sheila Lalonde, Councillor  
Keith McGrath, Councillor  
Phil Meagher, Councillor  
Verna Murphy, Councillor  
Jeff Peddle, Councillor  
Jane Stroud, Councillor

**Absent:**

Bruce Inglis, Councillor  
Claris Voyageur, Councillor

**Administration:**

Annette Antoniak, Chief Administrative Officer  
Jamie Doyle, Deputy Chief Administrative Officer  
Jade Brown, Chief Legislative Officer  
Marc Fortais, Director, Public Works  
Matthew Hough, Director, Engineering  
Elsie Hutton, Director, Corporate and Community Services  
Lynda McLean, Director, Communications, Stakeholder, Indigenous and Rural Relations  
Brad McMurdo, Director, Planning and Development  
Linda Ollivier, Director, Financial Services  
Darlene Soucy, Legislative Officer

**1. Reconvene**

Mayor D. Scott reconvened the meeting at 9:00 a.m.

**2. Public Delegations**

Mayor D. Scott called for public delegations from the gallery. No one came forward to speak.

### **3. 2019 Operating Budget Introduction**

#### **3.1. 2019 Proposed Budget and Plan**

Linda Ollivier, Director, Financial Services, and Ray Cayan, Manager, Financial Planning, presented an overview of the 2019 Proposed Budget and Financial Plan.

### **4. 2019 Operating Budget Presentations**

#### **4.1. Public Works**

Marc Fortais, Director, Public Works, Travis Kendel, Senior Manager, Environmental Services, Keith Smith, Senior Manager, Transportation and Facilities, and Nina Caines, Senior Manager, Parks, Roads and Operations, presented the 2019 proposed Operating Budget for the Public Works Department.

#### Exits and Returns

Councillor M. Allen exited the meeting at 10:04 a.m. and returned at 10:06 a.m.

Councillor K. McGrath exited the meeting at 10:06 a.m. and returned at 10:09 a.m.

Councillor K. McGrath exited the meeting at 10:16 a.m. and returned at 10:24 a.m.

Councillor S. Lalonde exited the meeting at 10:22 a.m. and returned at 10:27 a.m.

Councillor K. Balsom exited the meeting at 10:26 a.m. and returned at 10:30 a.m.

#### **4.2. Regional Emergency Services**

Jody Butz, Regional Fire Chief, Perry Gillam, Deputy Chief, Professional Services, and Brad Grainger, Deputy Chief, Operations, presented the 2019 proposed Operating Budget for the Regional Emergency Services Department.

#### Recess

A recess occurred from 11:04 a.m. to 11:13 a.m.

#### **4.3. Planning and Development**

Brad McMurdo, Director, Planning and Development, Chris Booth, Manager, Community Development Planning, Deanne Bergey, Senior Manager, RCMP Support and Bylaw Services, Inspector Eric Stebenne, RCMP, presented the 2019 proposed Operating Budget for the Planning and Development Department.

#### Pecuniary Interest

Councillor M. Allen declared a pecuniary interest in the Land Administration Branch portion of the Planning and Development Department presentation and exited the meeting at 11:31 a.m.

Brad McMurdo, Director, Planning and Development, and Michael Ircandia, Manager, Land Administration, presented the 2019 proposed Operating Budget for the Land Administration Branch.

Return

Councillor M. Allen returned to the meeting at 11:34 a.m.

Exits and Returns

Councillor M. Allen exited the meeting at 11:37 a.m. and returned at 11:40 a.m.

Councillor K. McGrath exited the meeting at 11:59 a.m.

Councillor J. Peddle exited the meeting at 12:06 a.m. and returned at 12:08 a.m.

Recess

A recess occurred from 12:11 p.m. to 12:45 p.m., at which time Councillor K. McGrath returned to the meeting.

**4.4. Engineering**

Matthew Hough, Director, Engineering, presented the 2019 proposed Operating Budget for the Engineering Department.

Entrances

Councillors M. Allen and P. Meagher entered the meeting at 12:46 p.m.

Councillor J. Peddle entered the meeting at 12:49 p.m.

Pecuniary Interest

Councillor K. Balsom declared a pecuniary interest in the Communications, Stakeholder, Indigenous and Rural Relations Department budget and exited the meeting at 1:11 p.m.

**4.5. Communications, Stakeholder, Indigenous and Rural Relations**

Lynda McLean, Director, presented on the 2019 proposed Operating Budget for the Communications, Stakeholder, Indigenous and Rural Relations Department.

Councillor J. Peddle put forward the following motion:

**MOTION:**

THAT Administration be directed to bring forward a plan to increase revenue as a result of digital and standard advertising (examples: bus wraps; billboard signs) by February 2019. This plan can be to contract out or to dedicate staff to this initiative.

**RESULT:** CARRIED [8 TO 0]  
**MOVER:** Jeff Peddle, Councillor  
**SECONDER:** Jane Stroud, Councillor  
**FOR:** Scott, Allen, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud  
**PECUNIARY**  
**INTEREST:** Balsom  
**ABSENT:** Inglis, Voyageur

Councillor K. McGrath put forward the following motion:

**MOTION:**

THAT the “Welcome and Thank You for Visiting” sign at the entrance to the Regional Municipality of Wood Buffalo on Highway 63 by Mariana Lake be saved and upgraded to encompass Treaty 8, Métis and the entire region with a significant design to be completed in-house by January 31, 2019.

**RESULT:** CARRIED [8 TO 0]  
**MOVER:** Keith McGrath, Councillor  
**SECONDER:** Jeff Peddle, Councillor  
**FOR:** Scott, Allen, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud  
**PECUNIARY**  
**INTEREST:** Balsom  
**ABSENT:** Inglis, Voyageur

Return

Councillor K. Balsom returned to the meeting at 1:44 p.m.

**4.8. Human Resources**

Kari Westhaver, Director, Carrie Dow, Manager, Labour Relations, and Tammy Stevenson, Manager, Recruitment and Employee Development, presented the 2019 proposed Operating Budget for the Human Resources Department.

**4.9. Executive Offices**

Jade Brown, Chief Legislative Officer, and Audrey Rogers, Senior Manager, Corporate Governance, presented the 2019 proposed Operating Budget for the Executive Offices, which includes Mayor and Council, Legislative Services, Office of the Chief Administrative Officer, Corporate Governance, and Legal Services.

Exit and Return

Councillor S. Lalonde exited the meeting at 2:04 p.m. and returned at 2:06 p.m.

Recess

A recess occurred from 2:15 p.m. to 2:28 p.m.

**4.10. Corporate and Community Services**

Elsie Hutton, Director, Philip Schofield, Regional Assessor, AnnMarie Hintz, Senior Manager, Information Technology, Toni Elliot, Manager, Community Investment Program, Kimberly Snow, Acting Manager, Neighbourhood and Community Development, and Cindy Chiasson, Senior Manager, Procurement, presented the 2019 proposed Operating Budget for the Corporate and Community Services Department.

Pecuniary Interest

Councillor K. Balsom declared a pecuniary interest in the Community Investment Program Branch budget and exited the meeting at 2:42 p.m.

Elsie Hutton, Director, and Toni Elliot, Manager, Community Investment Program, presented the 2019 proposed Operating Budget for the Community Investment Program Branch.

Return

Councillor K. Balsom returned to the meeting at 2:47 p.m.

Exit and Return

Councillor K. McGrath exited the meeting at 3:10 p.m. and returned at 3:12 p.m.

**4.11. Financial Services**

Linda Ollivier, Director, presented on the 2019 proposed Operating Budget for the Financial Services Department.

Recess

A recess occurred from 3:19 p.m. to 4:01 p.m.

**5. 2019 Operating Budget Deliberations****MOTION:**

THAT the 2019 Operating Budget, in the amount of \$754,649,833 be approved, \$379,789,989 for Municipal Operations, excluding the Communications, Stakeholder, Indigenous and Rural Relations Department, and the Land Administration Branch, \$60,000,000 for undrawn debt reduction, \$20,464,101 as a transfer to the Emerging Issues Reserve and \$255,946,000 as a transfer to the Capital Infrastructure Reserve be approved.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Keith McGrath, Councillor
<b>SECONDER:</b>	Sheila Lalonde, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud
<b>ABSENT:</b>	Inglis, Voyageur

Pecuniary Interest

Councillor K. Balsom declared a pecuniary interest in the Communications, Stakeholder, Indigenous and Rural Relations Department budget and exited the meeting at 4:04 p.m.

**MOTION:**

THAT the 2019 Operating Budget be amended to add \$8,257,807 for the Communications, Stakeholder, Indigenous and Rural Relations Department.

<b>RESULT:</b>	<b>CARRIED [8 TO 0]</b>
<b>MOVER:</b>	Phil Meagher, Councillor
<b>SECONDER:</b>	Jeff Peddle, Councillor
<b>FOR:</b>	Scott, Allen, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud
<b>PECUNIARY INTEREST:</b>	Balsom
<b>ABSENT:</b>	Inglis, Voyageur

Return

Councillor K. Balsom returned to the meeting at 4:05 p.m.

Pecuniary Interest

Councillor M. Allen declared a pecuniary interest in the Land Administration Branch portion of the Planning and Development presentation and exited the meeting at 4:06 p.m.

**MOTION:**

THAT the 2019 Operating Budget be amended to add \$3,666,086 for the Land Administration Branch;

**RESULT:** CARRIED [8 TO 0]  
**MOVER:** Jeff Peddle, Councillor  
**SECONDER:** Sheila Lalonde, Councillor  
**FOR:** Scott, Balsom, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud  
**PECUNIARY INTEREST:** Allen  
**ABSENT:** Inglis, Voyageur

Return

Councillor M. Allen returned to the meeting at 4:08 p.m.

**MOTION:**

THAT the 2020 - 2021 Financial Plan in the amount of \$734,392,764 and \$713,917,764 respectively, with funding transfers to the Capital Infrastructure Reserve of \$278,113,468 and \$274,872,276 respectively and \$35,000,000 and \$15,000,000 respectively per year for undrawn debt reduction, be used as the basis for the development of the respective subsequent budgets.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Don Scott, Mayor  
**SECONDER:** Verna Murphy, Councillor  
**FOR:** Scott, Allen, Balsom, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud  
**ABSENT:** Inglis, Voyageur

Assuming of Chair

Deputy Mayor K. McGrath assumed the Chair at 4:11 p.m. Mayor Scott put forward the following motion:

**MOTION**

THAT Administration develop and bring forward a plan by the end of the first quarter of 2019 to pay off all municipal debt by the end of the second quarter of 2021.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Don Scott, Mayor
<b>SECONDER:</b>	Verna Murphy, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud
<b>ABSENT:</b>	Inglis, Voyageur

Resuming of Chair

Mayor D. Scott resumed the Chair at 4:16 p.m.

Recess

The meeting recessed at 4:17 p.m. and will reconvene at 4:20 p.m. on Thursday, November 29, 2018.