

**Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Monday, October 1, 2018, commencing at 6:00 PM.**

**Present:** Don Scott, Mayor  
Mike Allen, Councillor  
Krista Balsom, Councillor  
Bruce Inglis, Councillor  
Sheila Lalonde, Councillor  
Keith McGrath, Councillor  
Verna Murphy, Councillor  
Jeff Peddle, Councillor  
Jane Stroud, Councillor  
Claris Voyageur, Councillor

**Absent:** Phil Meagher, Councillor

**Administration:** Annette Antoniak, Chief Administrative Officer  
Jamie Doyle, Deputy Chief Administrative Officer  
Elsie Hutton, Chief Financial Officer  
Jade Brown, Chief Legislative Officer  
Marc Fortais, Director, Public Works  
Matthew Hough, Director, Engineering  
Brad McMurdo, Director, Planning and Development  
Susan Trylinski, A/Director, Legal Services  
Theresa Wells, A/Director, Communications and Stakeholder Relations  
Heather Fredeen, Legislative Officer

**1. Call to Order**

Mayor D. Scott called the meeting to order at 3:40 p.m.

**MOTION:**

THAT the meeting move in camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Allen, Councillor
<b>SECONDER:</b>	Jane Stroud, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Meagher

**2. In-Camera Session****2.1. Advice from Officials**

(in camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)

**2.2. Advice from Officials**

(in camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)

**2.3. Advice from Officials and Disclosure Harmful to Economic and Other Interests of a Public Body**

(in camera pursuant to sections 24(1) and 25(1) of the *Freedom of Information and Protection of Privacy Act*)

**2.4. Disclosure Harmful to the Business Interests of a Third Party and Privileged Information**

(in camera pursuant to sections 16(1) and 27(1) of the *Freedom of Information and Protection of Privacy Act*)

**Recess**

A recess occurred from 5:30 p.m. to 6:00 p.m., at which time the meeting was reconvened in the Council Chamber.

**MOTION:**

THAT the meeting reconvene in public.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Allen, Councillor
<b>SECONDER:</b>	Jeff Peddle, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Meagher

**3.0 Adoption of Agenda****MOTION:**

THAT the agenda be amended by adding item 7.2 - Request for Information, removing item 4.4. Scheduling of Special Council Meeting – October 20, 2018 from the Consent Agenda and renumbering it as item 7.3, and that the agenda be adopted as amended.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Krista Balsom, Councillor
<b>SECONDER:</b>	Claris Voyageur, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Meagher

#### **4.0 Consent Agenda**

##### **MOTION:**

THAT the recommendations contained in items, 4.1, 4.2, and 4.3 be approved.

#### **4.1. Council Meeting – September 11, 2018**

##### **MOTION:**

THAT the Minutes of the Regular Council Meeting held on September 11, 2018 be approved as presented.

#### **4.2. Cannabis Bylaws in the Regional Municipality of Wood Buffalo**

##### **MOTION:**

1. THAT Bylaw No. 18/022, being a bylaw to repeal and replace the Smoking and Vaping Bylaw, Bylaw No. 18/015, be read a first time.
2. THAT Bylaw No. 18/023, being an amendment to the Land Use Bylaw, be read a first time.
3. THAT a public hearing for Bylaw No. 18/022 and 18/023 be scheduled to occur on October 23, 2018.

#### **4.3. Appointment of External Auditor**

##### **MOTION:**

THAT Deloitte LLP be appointed as external auditor for the Regional Municipality of Wood Buffalo, the Regional Municipality of Wood Buffalo Public Library, Regional Recreation Corporation of Wood Buffalo and Wood Buffalo Housing & Development Corporation; and

THAT Administration be authorized to enter into a five-year contract renewable for a maximum of two one-year terms renewed annually (seven years in total) for the provision of external audit services by Deloitte LLP.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Peddle, Councillor
<b>SECONDER:</b>	Claris Voyageur, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Meagher

## 5.0 Recognition

### 5.1. Proclamations

Mayor D. Scott recognized October 1, 2018 as National Seniors Day, which celebrates contributions made by seniors to better their communities, families and workplaces and acknowledged Pam Burns, Advisory Committee on Aging.

Mayor D. Scott recognized October 2018 as Library Month and noted the vital role libraries play in our community by supporting lifelong learning and helping people of all ages access information and tools they need to live and work. Mayor D. Scott welcomed Corinna Pirie Vice-Chairperson, Regional Municipality of Wood Buffalo Library Board, and Melissa Flett, Director, Wood Buffalo Regional Library.

#### Recess

A short recess took place between 6:08 p.m. and 6:10 p.m.

## 6.0 Unfinished Business

### 6.1. Tax Relief Request for Years 2011 - 2018 at 185 Northland Drive, Conklin

Philip Schofield, Regional Assessor, provided an overview of the tax relief request for the years 2011-2018 for the property located at 185 Northland Drive, Conklin.

#### **MOTION:**

THAT the request for tax relief, in the amount of \$22,565.58, for the property located at 185 Northland Drive in Conklin, be denied.

Tanis Robillard, property owner, 185 Northland Drive, and Jeffery O'Donnell, resident, spoke in opposition of the proposed motion and provided additional information on the property.

<b>RESULT:</b>	<b>DEFEATED [5 TO 5]</b>
<b>MOVER:</b>	Mike Allen, Councillor
<b>SECONDER:</b>	Verna Murphy, Councillor
<b>FOR:</b>	Scott, Allen, Lalonde, Murphy, Peddle
<b>AGAINST:</b>	Balsom, Inglis, McGrath, Stroud, Voyageur
<b>ABSENT:</b>	Meagher

Councillor C. Voyageur then put forward the following motion:

**MOTION:**

THAT the request for tax relief, in the amount of \$22,565.58 for the property located at 185 Northland Drive be approved.

<b>RESULT:</b>	<b>DEFEATED [5 TO 5]</b>
<b>MOVER:</b>	Claris Voyageur, Councillor
<b>SECONDER:</b>	Krista Balsom, Councillor
<b>FOR:</b>	Balsom, Inglis, McGrath, Stroud, Voyageur
<b>AGAINST:</b>	Scott, Allen, Lalonde, Murphy, Peddle
<b>ABSENT:</b>	Meagher

Council did not make a decision to deny or approve the request, as a result, the matter will be deferred and brought before Council at a future meeting for consideration.

## **7.0 New Business**

### **7.1. Community Investment Program Policy FIN-220 – Amendment**

Toni Elliot, Manager, Community Investment Program, presented the proposed amendments to the Community Investment Program which are intended to improve accountability, fairness and impact, as well as support the long-term sustainability of the funded organizations.

Councillor J. Stroud put forward the following motion for consideration:

“THAT amended Community Investment Policy - FIN-220, dated October 1, 2018, be approved.”

Mayor D. Scott vacated the Chair to make a motion, during which time Deputy Mayor S. Lalonde assumed the chair.

Mayor D. Scott then put forward the following amending motion for consideration:

“THAT the policy be amended to specifically permit a request that exceeds the amount identified in this amended policy for “Some other Solutions”, “Wood Buffalo Community Association” and the “Janvier Dene Wood Buffalo Community Association; and

THAT such a request will be made directly to Council in the event that they should make such a request.”

Recess

A short recess took place between 7:21 p.m. and 7:39 p.m.

Mayor D. Scott withdrew the above motion with the consent of Council and put forward the following amending motion:

**MOTION:**

THAT Community Investment Program Policy FIN-220 be amended by:

- Adding “and Grant Program maximums” to the end of Section 2.1.3;
- Adding as Section 2.1.4 “Council may review and approve grant requests, in excess of the maximums stated in the guidelines, by any grant applicant.”; and.
- Deleting the current Section 2.2.3 and replacing with new Section 2.2.3 “Support and recommend to Council any amendments to this Policy and Grant Program maximums.”

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Don Scott, Mayor
<b>SECONDER:</b>	Mike Allen, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Meagher

Mayor D. Scott assumed the chair.

Voting then occurred on the original motion as amended.

**MOTION:**

THAT amended Community Investment Policy - FIN-220, dated October 1, 2018, be approved as amended.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Jane Stroud, Councillor
<b>SECONDER:</b>	Krista Balsom, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Meagher

**7.2. Request for Information****MOTION:**

THAT Administration provide Council information specific to QU 4692 redacted so that minimal personal and business information is disclosed and further that all those viewing the information shall sign a non-disclosure agreement in compliance with governing FOIP legislation and the municipality's contractual obligations.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Keith McGrath, Councillor
<b>SECONDER:</b>	Claris Voyageur, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Meagher

**7.3. Scheduling of Special Council Meeting - October 20, 2018****MOTION:**

THAT a Special Council meeting be held on October 20, 2018 at 3:00 p.m. at the Anzac Recreation Centre.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Krista Balsom, Councillor
<b>SECONDER:</b>	Jane Stroud, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Meagher

**Adjournment**

The meeting adjourned at 7:50 p.m.

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Mayor

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Chief Legislative Officer