

Minutes of the Organizational Meeting of the Council of the Regional Municipality of Wood Buffalo held in Shell Place Ballroom B and C in Fort McMurray, Alberta, on Wednesday, October 24, 2017, commencing at 6:00 p.m.

Present: D. Scott, Mayor
M. Allen, Councillor
K. Balsom, Councillor
B. Inglis, Councillor
S. Lalonde, Councillor
K. McGrath, Councillor
P. Meagher, Councillor
V. Murphy, Councillor
J. Peddle, Councillor
J. Stroud, Councillor
C. Voyageur, Councillor

Administration: A. Antoniak, Interim Chief Administrative Officer
A. Rogers, Chief Legislative Officer
A. Hawkins, Legislative Officer

Swearing-In

Mayor and Councillors for the Regional Municipality of Wood Buffalo were sworn in during a ceremony immediately preceding the Organizational Meeting. Copies of the Oaths of Office are appended and shall form part of these Minutes.

Call To Order

Mayor D. Scott called the meeting to order at 7:34 p.m.

Adoption of Agenda

Moved by Councillor C. Voyageur that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

Reports

1. 2017-2018 Organizational Meeting

Moved by Councillor K. Balsom that the proposed 2017-2018 Council Representation on Boards and Committees, as outlined on Attachment 1, for the period October 25, 2017 to the 2018 Organizational Meeting be approved.

CARRIED UNANIMOUSLY

Moved by Councillor P. Meagher that the proposed Deputy and Acting Mayor Assignments, as outlined in Attachment 2, for the period November 1, 2017 to October 31, 2018, be approved.

CARRIED UNANIMOUSLY

Moved by Councillor J. Stroud that regular Council meetings be held at 6:00 p.m. in the Jubilee Centre Council Chamber on the second and fourth Tuesday of each month, with the exception of any statutory holidays and scheduled recess periods

CARRIED UNANIMOUSLY

Adjournment

As all scheduled business matters had been concluded, Mayor D. Scott declared the meeting adjourned at 7:37 p.m.

Mayor

Chief Legislative Officer

COUNCIL REPRESENTATION ON BOARDS & COMMITTEES

(October 25, 2017 - 2018 Organizational Meeting)

AUTHORITIES/NON-PROFIT ORGPART 9 CORP	Scott	Allen	Balsom	Inglis	Lalonde	McGrath	Meagher	Murphy	Peddle	Stroud	Voyageur
Appointer Representative on Fort McMurray Airport Authority (1 + CAU)					X						
Regional Recreation Corporation (2)						X			X		
Wood Buffalo Housing & Development Corporation (1)										X	
INTERNAL COMMITTEES REQUIRING COUNCIL REPRESENTATION	Scott	Allen	Balsom	Inglis	Lalonde	McGrath	Meagher	Murphy	Peddle	Stroud	Voyageur
2018 Alberta Winter Games Host Society (1) non-voting							X				
Advisory Committee on Aging (1)								X			

DEPUTY AND ACTING MAYOR ASSIGNMENTS
November 1, 2017-October 31, 2018

Term	Deputy Mayor	Acting Mayor
November 1, 2017 - January 31, 2018	Councillor Allen	Councillor McGrath
February 1, 2018 – April 30, 2018	Councillor Peddle	Councillor Murphy
May 1, 2018 – July 31, 2018	Councillor Inglis	Councillor Balsom
August 1, 2018 – October 31, 2018	Councillor Lalonde	Councillor Voyageur



REGIONAL MUNICIPALITY
OF **WOOD BUFFALO**

I, Don Scott, do hereby swear that I will diligently, faithfully, and to the best of my ability, execute according to law the office of Mayor for the Regional Municipality of Wood Buffalo.

So help me God.

Don Scott

Sworn before me at Fort McMurray, in the Province of Alberta, this 24th day of October, A.D. 2017.

His Honour Judge J.R. Jacques



REGIONAL MUNICIPALITY
OF **WOOD BUFFALO**

I, Mike Allen, do hereby swear that I will diligently, faithfully, and to the best of my ability, execute according to law the office of Councillor for the Regional Municipality of Wood Buffalo.

So help me God.

Mike Allen

Sworn before me at Fort McMurray, in the Province of Alberta, this 24th day of October, A.D. 2017.

His Honour Judge J.R. Jacques



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

I, Krista Balsom, do hereby swear that I will diligently, faithfully, and to the best of my ability, execute according to law the office of Councillor for the Regional Municipality of Wood Buffalo.

So help me God.

Krista Balsom

Sworn before me at Fort McMurray, in the Province of Alberta, this 24th day of October, A.D. 2017.

His Honour Judge J.R. Jacques



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

I, Bruce Inglis, do hereby swear that I will diligently, faithfully, and to the best of my ability, execute according to law the office of Councillor for the Regional Municipality of Wood Buffalo.

So help me God.

Bruce Inglis

Sworn before me at Fort McMurray, in the Province of Alberta, this 24th day of October, A.D. 2017.

His Honour Judge J.R. Jacques



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

I, Sheila Lalonde, do hereby swear that I will diligently, faithfully, and to the best of my ability, execute according to law the office of Councillor for the Regional Municipality of Wood Buffalo.

So help me God.


Sheila Lalonde

Sworn before me at Fort McMurray, in the Province of Alberta, this 24th day of October, A.D. 2017.


His Honour Judge J.R. Jacques



REGIONAL MUNICIPALITY
OF **WOOD BUFFALO**

I, Keith McGrath, do hereby swear that I will diligently, faithfully, and to the best of my ability, execute according to law the office of Councillor for the Regional Municipality of Wood Buffalo.

So help me God.

Keith McGrath

Sworn before me at Fort McMurray, in the Province of Alberta, this 24th day of October, A.D. 2017.

His Honour Judge J.R. Jacques



REGIONAL MUNICIPALITY
OF **WOOD BUFFALO**

I, Phil Meagher, do hereby swear that I will diligently, faithfully, and to the best of my ability, execute according to law the office of Councillor for the Regional Municipality of Wood Buffalo.

So help me God.



Phil Meagher

Sworn before me at Fort McMurray, in the Province of Alberta, this 24th day of October, A.D. 2017.



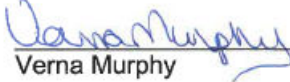
His Honour Judge J.R. Jacques




REGIONAL MUNICIPALITY
OF **WOOD BUFFALO**

I, Verna Murphy, do hereby swear that I will diligently, faithfully, and to the best of my ability, execute according to law the office of Councillor for the Regional Municipality of Wood Buffalo.

So help me God.


Verna Murphy

Sworn before me at Fort McMurray, in the Province of Alberta, this 24th day of October, A.D. 2017.


His Honour Judge J.R. Jacques



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

I, Jeff Peddle, do hereby swear that I will diligently, faithfully, and to the best of my ability, execute according to law the office of Councillor for the Regional Municipality of Wood Buffalo.

So help me God.


Jeff Peddle

Sworn before me at Fort McMurray, in the Province of Alberta, this 24th day of October, A.D. 2017.



His Honour Judge J.R. Jacques



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

I, Jane Stroud, do hereby swear that I will diligently, faithfully, and to the best of my ability, execute according to law the office of Councillor for the Regional Municipality of Wood Buffalo.

So help me God.



Jane Stroud

Sworn before me at Fort McMurray, in the Province of Alberta, this 24th day of October, A.D. 2017.




His Honour Judge J.R. Jacques



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

I, Claris Voyageur, do hereby swear that I will diligently, faithfully, and to the best of my ability, execute according to law the office of Councillor for the Regional Municipality of Wood Buffalo.

So help me God.



Claris Voyageur

Sworn before me at Fort McMurray, in the Province of Alberta, this 24th day of October, A.D. 2017.



His Honour Judge J.R. Jacques



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Ethical Guidelines for Municipal Councillors

It is imperative that Councillors remember that they were elected by the public in order to serve a public purpose. Councillors must therefore act in the public interest by putting the public's interests ahead of their own personal interests, or the interests of other private individuals or groups.

It is also extremely important that elected officials understand that the public must have confidence in the integrity of its public institutions and government, the ethical conduct of their local government officials, and that public office is not being used for personal gain.

Accordingly it is the purpose of this document to set out certain ethical guidelines which are in addition to any statutory or other legal requirements imposed upon elected officials. In the event of any conflict, any law or legal requirement shall have priority over these guidelines.

To further these objectives, the following principles shall govern the conduct of all Elected Local Government Officials in the Regional Municipality of Wood Buffalo in order that they maintain the highest standards in the public office and faithfully discharge the duties of office without fear or favour.

Municipal Councillors shall:

- 1. not use their position to secure special privileges, favours, or exemptions, for themselves, their relatives, or any other person, but shall at all times serve the public interest.*
- 2. discharge their powers, duties and functions honourably, faithfully, and conscientiously.*
- 3. have respect for and endeavour to conduct all of the Municipality's business in accordance with applicable legislation, legal requirements, bylaws, regulations and policies.*
- 4. become familiar with any procedural bylaws or general policies applicable to Council or Councillors, and endeavour to become knowledgeable about legal and policy issues applicable to municipalities.*
- 5. respect the powers, duties, and functions of other Councillors, Administration and employees.*
- 6. treat fellow Councillors, committee members, employees, and members of the public with respect, honesty and fairness.*

7. declare any pecuniary interest when it is appropriate to do so.
8. safeguard confidential information, including that of the Municipality, Council, and employees, and in that regard, respect the requirements of both the Municipal Government Act, R.S.A. 2000, c. M-26, and the Freedom of Information and Protection of Privacy Act, R.S.A. 2000, c. F-25.
9. not assume that any unethical activities not covered by or specifically prohibited by these ethical guidelines of conduct, or by any legislation, are therefore condoned.

As Member of the Council of the **Regional Municipality of Wood Buffalo**, we agree to uphold the intent of these guidelines and to govern our actions accordingly.

SIGNED this 24th day of October, 2017.


 Don Scott, Mayor


 Mike Allen, Councillor


 Krista Balsom, Councillor


 Bruce Inglis, Councillor


 Sheila Lalonde, Councillor


 Keith McGrath, Councillor


 Phil Meagher, Councillor


 Verna Murphy, Councillor


 Jeff Peddle, Councillor


 Jaque Stroud, Councillor


 Claris Voyageur, Councillor