

**Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, December 06, 2016, commencing at 6:00 p.m.**

**Present:** M. Blake, Mayor  
L. Bussieres, Councillor  
J. Cardinal, Councillor (via teleconference)  
S. Germain, Councillor  
P. Meagher, Councillor  
J. Stroud, Councillor  
A. Vinni, Councillor  
C. Voyageur, Councillor (via teleconference)

**Absent:** T. Ault, Councillor  
K. McGrath, Councillor  
C. Tatum, Councillor

**Administration:** M. Ulliac, Chief Administrative Officer  
K. Scoble, Deputy Chief Administrative Officer  
D. Bendfeld, Executive Director  
R. Billard, Acting Executive Director  
B. Couture, Executive Director  
E. Hutton, Executive Director  
D. Leflar, Regional Legal Counsel  
A. Rogers, Senior Legislative Officer  
R. Marshall, Legislative Officer  
A. Hawkins, Legislative Officer

**Call To Order**

Mayor M. Blake called the meeting to order at 6:09 p.m.

**Adoption of Agenda**

Moved by Councillor P. Meagher that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

**Minutes of Previous Meetings**

**1. Minutes of Regular Council Meeting - November 22, 2016**

Moved by Councillor J. Stroud that the Minutes of the Council Meeting held on November 22, 2016 be approved as presented.

CARRIED UNANIMOUSLY

**Report**

**2. Appointment of Interim Chief Administrative Officer  
(6:11 p.m. – 6:13 p.m.)**

Moved by Councillor P. Meagher:

- That Annette Antoniak be appointed as Interim Chief Administrative Officer for the Regional Municipality of Wood Buffalo, effective December 7, 2016 until December 31, 2017; and
- That the Mayor be authorized on behalf of Council to sign and execute a contract of employment with Annette Antoniak for the position of Interim Chief Administrative Officer.

CARRIED UNANIMOUSLY

### **Recognition**

#### **3. [Immigrant and Refugee Rights Day - December 10, 2016](#)**

Mayor M. Blake spoke to the proclamation for Immigrant and Refugee Rights Day, December 10, 2016.

### **Presentations**

#### **4. [Keith Smith, Acting Director, Economic Development re: Business and Economic Recovery Plan \(BERP\)](#)**

**Keith Smith, Acting Director, Economic Development, and Amanda Haitas, Manager, Development Integration and Research**, provided a status update on the ongoing Business and Economic Recovery Plan.

#### **Exit and Assuming of the Chair**

Mayor M. Blake exited the meeting at 6:30 p.m. at which time Deputy Mayor S. Germain assumed the Chair.

### **Public Hearings and Related Reports**

#### **5. [Rural Committee Recommendation - Bylaw No. 16/023 - Janvier Area Structure Plan](#)**

(6:31 p.m. – 6:48 p.m.)

Deputy Mayor S. Germain declared the Public Hearing for Bylaw No. 16/023 open at 6:31 p.m.

**Jamie Doyle, Director, Planning and Development, Latosia Campbell-Walters, Manager, Comprehensive Planning, and Jennifer Wardle, Planner II**, provided an overview of the proposed Janvier Area Structure Plan.

**Jim Rogers, resident**, spoke to the process and indicated that more engagement is needed with citizens in the community that are subjected to these regulations.

Deputy Mayor S. Germain declared the Public Hearing closed for Bylaw No. 16/023 at 6:46 p.m.

Moved by Councillor J. Stroud that Bylaw No. 16/023, being the Janvier Area Structure Plan, be read a second time.

CARRIED UNANIMOUSLY

Moved by Councillor J. Stroud that Bylaw No. 16/023, be read a third and final time.

CARRIED UNANIMOUSLY

6. [Bylaw No. 16/024 - Land Use Bylaw Amendment - Lot 18A, Block 2, Plan 0224422 and Lot 18B, Block 2, Plan 0224422 \(Gregoire Drive\)](#)  
(6:49 p.m. – 6:59 p.m.)

Deputy Mayor S. Germain declared the Public Hearing for Bylaw No. 16/024 open at 6:49 p.m.

**Jamie Doyle, Director, Planning and Development**, provided an overview of the proposed Land Use Bylaw Amendment.

**Dan Sorensen, representing the Applicant**, provided a brief opening statement regarding the requested amendment and proposed development for the site.

Deputy Mayor S. Germain declared the Public Hearing for Bylaw No. 16/023 closed at 6:57 p.m.

Moved by Councillor J. Stroud that Bylaw No. 16/024, being a Land Use Bylaw Amendment specific to redesignation of Lot 18A Block 2 Plan 0224422 and Lot 18B Block 2 Plan 0224422 from Highway Commercial District (C4) to Shopping Centre Commercial District (C3), be read a second time.

CARRIED UNANIMOUSLY

Moved by Councillor P. Meagher that Bylaw No. 16/024, be read a third and final time.

CARRIED UNANIMOUSLY

7. [Bylaw No. 16/025 - Land Use Bylaw Amendment - Lot 9, Block 1, Plan 042 1273 \(Adjacent Memorial Drive, North of Thickwood Boulevard Overpass\)](#)  
(6:59 p.m. – 7:13 p.m.)

Deputy Mayor S. Germain declared the Public Hearing for Bylaw No. 16/025 open at 6:59 p.m.

**Jamie Doyle, Director, Planning and Development** provided an overview of the proposed Land Use Bylaw Amendment.

**Marty Giles, resident and business owner**, spoke in support of the proposed amendment, but indicated that controls need to be put in place with respect to tracking of dirt from the site.

**Jim Rogers, resident**, spoke to items unrelated to the proposed amendment.

Deputy Mayor S. Germain declared the Public Hearing for Bylaw No. 16/025 closed at 7:12 p.m.

Moved by Councillor P. Meagher that Bylaw No. 16/025 being a Land Use Bylaw amendment to change the designation of Lot 9, Block 1, Plan 042 1273, from Direct Control District to Business Industrial District, be read a second time.

CARRIED UNANIMOUSLY

Moved by Councillor J. Stroud that Bylaw No. 16/025, be read a third and final time.

CARRIED UNANIMOUSLY

## **Reports**

### **8. Land Planning and Transportation Committee Recommendation – Residential On-Street Parking**

(7:13 p.m. – 7:17 p.m.)

Moved by Councillor J. Stroud:

- That the Residential On-Street Parking Study project completion date be extended until August 31, 2017;
- That the scope of the project be revised to exclude those areas of neighbourhoods directly impacted by the wildfire; and
- That a separate On-Street Parking Study be undertaken in neighbourhoods directly impacted by the 2016 wildfire, once the rebuild has been completed.

CARRIED UNANIMOUSLY

### **9. Urban Service Area Franchise Fees During Wildfire Evacuation**

(7:18 p.m. – 7:25 p.m.)

**Elsie Hutton, Chief Financial Officer**, provide an overview of the urban service area franchise fees not collected during the period of evacuation due to the wildfire.

**Ryan Germaine and Sandy Love, representatives from ATCO Gas**, answered questions of Council with respect to franchise fee agreements.

Moved by Councillor P. Meagher that franchise fees not be collected retroactively for the evacuation period from May 3 through June 5, 2016 within the Urban Service Area.

CARRIED UNANIMOUSLY

10. [2015 Tax Relief Request – 149 Roy Lane, 153 Roy Lane and 172 Coventry Drive, Fort McMurray](#)  
( 7:25 p.m. – 7:35 p.m.)

**Philip Schofield, Director, Assessment and Taxation**, provided a brief summary of the 2015 tax relief request.

**J. Paul McLeod, resident**, questioned why only three properties are in the report and not all properties that were affected by the fire for the underinsured.

Moved by Councillor P. Meagher that the requests for cancellation of the 2015 municipal tax portion for 149 Roy Lane, Fort McMurray in the amount of \$462.88; for 153 Roy Lane, Fort McMurray in the amount of \$462.88; and for 172 Coventry Drive, Fort McMurray in the amount of \$478.80, be approved.

CARRIED UNANIMOUSLY

11. [Reserve Bids and Sale Conditions for Tax Sale Properties](#)  
(7:35 p.m. – 7:47 p.m.)

**Philip Schofield, Director, Assessment and Taxation**, provide a brief overview of the reserve bids and sale conditions for tax sale properties.

**Jim Rogers, resident**, suggested that there be uniform policies and consistency with respect to the release of information about the properties.

Moved by Councillor P. Meagher that the reserve bids and sale conditions be established as listed in the Reserve Bids and Sale Conditions for Tax Sale Properties, dated November 15, 2016.

CARRIED UNANIMOUSLY

12. [2016 Request for Tax and Accounts Receivable Arrears Write-Off](#)  
(7:47 p.m. – 7:56 p.m.)

**Philip Schofield, Director, Assessment and Taxation**, provide an overview of the report before Council.

Moved by Councillor J. Stroud that the recommended Tax and Accounts Receivable Arrears Write-Off of \$63,997.94 dated December 6, 2016, as Attachment 1, be approved.

CARRIED UNANIMOUSLY

**Adjournment**

As all scheduled business matters had been concluded, Deputy Mayor S. Germain declared the meeting adjourned at 7:59 p.m.

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Mayor

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Chief Legislative Officer