

**Minutes of a Meeting of the Audit and Budget Committee held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, November 04, 2014, commencing at 3:00 p.m.**

**Present:** S. Germain, Chair  
M. Blake, Mayor  
T. Ault, Councillor  
G. Boutilier, Councillor  
L. Bussieres, Councillor  
J. Cardinal, Councillor  
K. McGrath, Councillor  
P. Meagher, Councillor  
J. Stroud, Councillor

**Absent:** J. Chadi, Councillor  
A. Vinni, Councillor

**Administration:** M. Ulliac, Interim Chief Administrative Officer  
D. Leflar, Chief Legislative Officer  
A. Rogers, Senior Legislative Officer  
S. Harper, Legislative Officer

**Call to Order**

David Leflar, Chief Legislative Officer, called the meeting to order at 3:01 p.m.

It was noted that Councillor Meagher was participating in this portion of the meeting via teleconference.

**1. Appointment of the Chair**

David Leflar, Chief Legislative Officer, called for nominations for the position of Chair of the Audit and Budget Committee.

Councillor L. Bussieres nominated Councillor G. Boutilier for the position of Chair.

Mayor M. Blake nominated Councillor S. Germain for the position of Chair. As Councillor Germain was not in attendance, his acceptance of the nomination was confirmed by telephone.

Moved by Councillor J. Stroud that nominations for the appointment of Chair of the Audit and Budget Committee cease.

CARRIED UNANIMOUSLY

Voting for the position of Chair of the Audit and Budget Committee took place, with the following result:

For Councillor G. Boutilier: G. Boutilier, L. Bussieres, and K. McGrath.

For Councillor S. Germain: T. Ault, M. Blake, P. Meagher, and J. Stroud.

As Councillor S. Germain was not present at the time, Mayor M. Blake assumed the Chair in his absence.

**2. Adoption of the Agenda**

Moved by Councillor J. Stroud that the agenda be amended to include number 9. Land Matter (in camera) and that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**3. Minutes of Audit and Budget Committee Meeting - October 21, 2014**

Moved by Councillor J. Stroud that the Minutes of Audit and Budget Committee meeting - October 21, 2014 be approved as presented.

CARRIED UNANIMOUSLY

**New and Unfinished Business**

**4. Questions to the Municipal Auditor**

Ralph Timleck, Municipal Auditor, committed to investigating and reporting back to the Audit and Budget Committee on questions received with respect to the cost of change orders associated with a specific housing construction project and the new Tok transit facility.

**Exit:**

Councillor P. Meagher exited the meeting at 3:21 p.m.

**5. 2015 Proposed Budget, 2016 - 2017 Financial Plan**

Mayor M. Blake congratulated Elsie Hutton, Chief Financial Officer, and members of the administrative financial team on being the recipients of the Government Finance Officer's Association of Canada budget presentation distinction award for the fourth year in a row.

**Arrival:**

Councillor J. Cardinal entered the meeting at 3:23 p.m.

Elsie Hutton, Chief Financial Officer; and Kola Oladimeji, Director of Finance, provided a presentation on the 2015 Proposed Budget, 2016-2017 Financial Plan.

**Exit:**

Councillor G. Boutilier exited the meeting at 3:38 p.m.

Moved by Councillor T. Ault that the 2015 Proposed Budget, 2016 - 2017 Financial Plan be accepted as the base information for budget discussion and final budget recommendation.

CARRIED UNANIMOUSLY

**6. Financial Performance Update – Third Quarter 2014**

Elsie Hutton, Chief Financial Officer; and Kola Oladimeji, Director of Finance, provided a presentation updating the Audit and Budget Committee on the Third Quarter 2014 Financial Performance.

Moved by Councillor J. Stroud that the Third Quarter 2014 Variances and Projection Report be accepted as information.  
CARRIED UNANIMOUSLY

**7. 2015 Community Investment Program Applicant Presentations**  
**- Regional Recreation Corporation**  
**- Fort McMurray Public Library**  
**- 2015 Crescent Point Western Canada Cup Fort McMurray**

Mike Cachia, Chairman of the Board of Directors; Russell Agnew, Interim Chief Operating Officer; and Rachel Orser, Director of Capital Projects and Procurement, provided a presentation on the Regional Recreation Corporation.

**Exits and Arrivals:**

Councillor K. McGrath exited the meeting at 4:08 p.m. and returned at 4:13 p.m.  
Councillor S. Germain entered the meeting at 4:13 p.m.  
Councillor S. Germain exited the meeting at 4:25 p.m.

Cynthia O'Donnell, Chair of the Regional Library Board of Directors; Carolyn Goolsby, Director of Library Services; and Melissa Flet, Library Administrative Services Manager, provided a presentation on the Fort McMurray Public Library.

Councillor L. Bussieres exited the meeting at 4:34 p.m.

**Loss of Quorum:**

Due to a loss of quorum, a recess occurred at 4:49 p.m. The meeting then reconvened at 4:59 p.m. with Councillors Meagher and Germain in attendance.

**8. Animal Control Services**

Superintendent Bob Couture, RCMP, provided a presentation on Animal Control Services.

Moved by Councillor P. Meagher that the following be recommended to Council for approval:

- THAT the Capital Request for Animal Control Services for the Municipality, as summarized on Attachment 1, dated October 7, 2014, be approved; and
- That \$7,400,000 be transferred from the 2014 Operating Budget to the Capital Infrastructure Reserve to fund the capital requests as summarized on Attachment 1, dated October 7, 2014; and
- That the \$130,800 Operating funds for Animal Control Services be funded from:
  - the Bylaw Services 2014 Operating Budget;
  - the Chief Operating Officer's 2014 Operating Budget surplus;
  - the 2014 Corporate Operating Budget surplus; or
  - the Emerging Issues Reserve;

in that order.

CARRIED UNANIMOUSLY

**Motion to Move In Camera**

Moved by Councillor P. Meagher that the Audit and Budget Committee move in camera pursuant to section 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

**9. Land Matter**

**Motion to Reconvene in Public**

Moved by Councillor T. Ault that the Audit and Budget Committee reconvene in public.

CARRIED UNANIMOUSLY

The Audit and Budget Committee met in camera from 5:12 p.m. to 5:31 p.m.

Due to the earlier loss of quorum, upon reconvening in public, the Audit and Budget Committee then considered the administrative recommendation related to Item #7 – The 2015 Community Investment Program Applicant Presentations.

Moved by Councillor P. Meagher that the presentations from the Regional Recreation Corporation, Fort McMurray Public Library and Fort McMurray Oil Barons Crescent Point Energy Western Canada Cup be received as information, and the respective funding requests be forwarded for consideration through the 2015 Budget process.

CARRIED UNANIMOUSLY

**Adjournment**

Moved by Councillor J. Stroud that the meeting adjourn.

CARRIED UNANIMOUSLY

The meeting adjourned at 5:35 p.m.

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Chair

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Chief Legislative Officer