

**Minutes of a Meeting of the Audit and Budget Committee held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, October 21, 2014, commencing at 4:00 p.m.**

**Present:** S. Germain, Chair  
M. Blake, Mayor  
T. Ault, Councillor  
G. Boutilier, Councillor  
J. Cardinal, Councillor  
K. McGrath, Councillor  
P. Meagher, Councillor  
J. Stroud, Councillor

**Absent:** L. Bussieres, Councillor  
J. Chadi, Councillor  
A. Vinni, Councillor

**Administration:** Brian Moore, Acting Interim Chief Administrative Officer  
David Leflar, Chief Legislative Officer  
Audrey Rogers, Senior Legislative Officer  
Sarah Harper, Legislative Officer

**Call to Order**

Chair S. Germain called the meeting to order at 4:00 p.m.

**1. Adoption of the Agenda**

Moved by Councillor J. Stroud that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**2. Minutes of Audit and Budget Committee - October 7, 2014**

Moved by Councillor K. McGrath that the Minutes of Audit and Budget Committee meeting - October 7, 2014 be approved as presented.

CARRIED UNANIMOUSLY

**New and Unfinished Business**

**3. Questions to the Municipal Auditor**

**Arrival**

Councillor Boutilier entered the meeting at 4:02 p.m.

Ralph Timleck, Municipal Auditor, responded to questions from the Committee with respect to utilization rates for transit services running to and from the communities of Anzac and Conklin, as well as the costing of the Conklin multiplex. The Auditor committed to providing a comparative report of utilization rates for transit services, and to looking into the response time of administration in providing costing information on the Conklin multiplex.

**4. Delegation - Keyano College**

Kara Flynn, Chair of the Keyano College Board of Governors; and Alan Roberts, Director of Keyano Theatre & Arts Centre, provided a presentation on the Keyano Theatre Expansion.

Moved by Councillor K. McGrath that the request for funding be included for consideration during the 2015 budget deliberations.  
CARRIED UNANIMOUSLY

**5. Municipal Transit Services – Internal Audit Findings**

Ralph Timleck, Municipal Auditor, gave a presentation on the Municipal Transit Services Internal Audit Findings.

**Exit and Return**

Councillor G. Boutilier exited the meeting at 4:58 p.m. and reentered at 5:04 p.m.

Moved by Councillor J. Stroud that the Audit and Budget Committee accept as information the Municipal Transit Services Internal Audit Findings as summarized.  
CARRIED UNANIMOUSLY

**6. Mayor and Chief Administrative Officer's Expenses**

Moved by Councillor G. Boutilier that the Mayor and Chief Administrative Officer's Expenses for the period January 1 to September 30, 2014 be accepted as information.  
CARRIED UNANIMOUSLY

**7. 2015 Budget Process Review**

Elsie Hutton, Chief Financial Officer, gave a brief presentation outlining recommendations for the 2015 Budget Workshop process.

**Arrival**

Councillor P. Meagher entered the meeting at 5:20 p.m.

**Adjournment**

Moved by Councillor G. Boutilier that the meeting be adjourned.  
CARRIED UNANIMOUSLY

The meeting adjourned at 5:21 p.m.

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Chair

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Chief Legislative Officer