

**Minutes of an Administrative Briefing held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, June 03, 2014, commencing at 6:00 p.m.**

**Present:** M. Blake, Mayor  
T. Ault, Councillor  
G. Boutilier, Councillor  
J. Cardinal, Councillor  
S. Germain, Councillor  
K. McGrath, Councillor (via teleconference)  
J. Stroud, Councillor  
A. Vinni, Councillor

**Absent:** L. Bussieres, Councillor  
J. Chadi, Councillor

**Administration:** M. Ulliac, Interim Chief Administrative Officer  
S. Kanzig, Chief Legislative Officer  
A. Rogers, Senior Legislative Officer  
J. Wall, Legislative Coordinator

**Call to Order**

The Mayor called the meeting to order at 6:04 p.m.

**1. Adoption of the Agenda**

Moved by P. Meagher that agenda be adopted as presented.

CARRIED UNANIMOUSLY

It was noted that the following items would also be discussed during the in-camera portion of the meeting:

- Personnel Matters
- Land Matters

**2. Minutes of previous Administrative Briefing - May 13, 2014**

Moved by J. Stroud that the minutes from the Administrative Briefing dated May 13, 2014 be adopted as presented.

CARRIED UNANIMOUSLY

**3. Minutes of previous Administrative Briefing - May 20, 2014**

Moved by J. Stroud that the minutes from the Administrative Briefing dated May 20, 2014 be adopted as presented.

CARRIED UNANIMOUSLY

**4. Administrative Updates**

- **Snye Flood Protection RFT**
- **Borealis Park Restoration/Haxton Centre Renovation**
- **Timberlea Splash/ Water Park**

**Emdad Haque, Director, Engineering**, gave an overview of the Snye Flood Protection Request for Tender. Discussion ensued and it was requested that the Province be contacted as to whether or not there was a time frame for having the flood mitigation for the Snye completed.

**Carole Bouchard, Director, Community Services, and Brian Moore, Director, Assessment and Taxation**, gave an overview of the Borealis Park Restoration and Haxton Centre Renovations. Discussion ensued and it was requested that Administration advise residents at Rotary House of the status of the Borealis Park restoration and the Haxton Centre upgrades. A request was also made to have information provided regarding security in the park.

**Exit and Return**

Councillor G. Boutilier left the Chamber at 6:41 p.m. and returned at 6:43 p.m.

**5. Procedure Bylaw - Bylaw No. 14/025**

**Audrey Rogers, Senior Legislative Officer, Council and Legislative Services, and David Leflar, Director, Legal Services**, provided information on the Procedure Bylaw. There were amendments requested by Council regarding several items of the bylaw.

Following the discussion, it was noted that a number of revisions would be made prior to the first reading of the bylaw based on the feedback that was received.

**Exit and Return**

Councillor S. Germain left the Chamber at 7:22 p.m. and returned at 7:24 p.m.

**Exit and Return**

Councillor G. Boutilier left the Chamber at 7:44 p.m. and returned at 7:53 p.m.

Councillor J. Cardinal left the Chamber at 7:54 p.m. and returned at 7:55 p.m.

**Motion to Move In Camera**

Moved by K. McGrath that the Administrative Briefing move in camera pursuant to sections 16 and 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

**Recess**

A recess occurred at 8:00 p.m. during which time Council and Administration relocated to the 3<sup>rd</sup> floor boardroom. The meeting reconvened at 8:16 p.m.

6. **Medevac Services**  
(In camera, pursuant to section 24 of the Freedom of Information and Protection of Privacy Act)
7. **Sports and Entertainment Centre**  
(In camera, pursuant to section 16 and 24 of the Freedom of Information and Protection of Privacy Act)

**Exit and Return**

Councilor T. Ault left the boardroom at 10:16 p.m. and returned at 10:18 p.m.

Administration was excused from the meeting at 10:34 p.m. and no further minutes were taken.

8. **Personnel Matter**  
(In camera, pursuant to section 17 of the Freedom of Information and Protection of Privacy Act)
9. **Land Matter**  
(In camera, pursuant to section 25 of the Freedom of Information and Protection of Privacy Act)

**Adjournment**

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Mayor

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Chief Legislative Officer