

**Minutes of a Meeting of the Audit and Budget Committee held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, April 21, 2015, commencing at 4:30 p.m.**

**Present:** S. Germain, Chair  
M. Blake, Mayor  
T. Ault, Councillor  
L. Bussieres, Councillor  
J. Cardinal, Councillor  
K. McGrath, Councillor  
P. Meagher, Councillor  
J. Stroud, Councillor  
C. Tatum, Councillor  
A. Vinni, Councillor

**Absent:** J. Chadi, Councillor

**Administration:** M. Ulliach, Chief Administrative Officer  
D. Leflar, Chief Legislative Officer  
D. Soucy, Acting Senior Legislative Officer  
S. Harper, Legislative Officer

**Call to Order**

Chair S. Germain called the meeting to order at 5:01 p.m.

**1. Adoption of the Agenda**

Moved by Councillor K. McGrath that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**2. Minutes of Audit and Budget Committee meeting - March 17, 2015**

Moved by Councillor T. Ault that the Minutes of the Audit and Budget Committee meeting held on March 17, 2015 be approved as presented.

CARRIED UNANIMOUSLY

**New and Unfinished Business**

**3. Conklin Multi Use Facility - Scope Review**  
(5:04 p.m. – 5:57 p.m.)

Discussion ensued over the timing of a proposed scope review for the Conklin Multi Use Facility project and the tender closing and award dates of the project.

Moved by Councillor K. McGrath that the Audit and Budget Committee recommend that Council adopt a motion to direct administration to review the Conklin Multi Use facility project and present to the Audit and Budget Committee options for price review after the bids have closed but before any tenders are awarded.

DEFEATED

For: T. Ault, L. Bussieres, J. Cardinal, S. Germain, K. McGrath

Opposed: M. Blake, P. Meagher, J. Stroud, C. Tatum, A. Vinni

### **Break**

The Committee took a break from 5:57 p.m. to 6:36 p.m.

#### **4. Policy Updates**

(6:36 p.m. – 6:47 p.m.)

- Update – Accountability, Integrity and Transparency Audit (KPMG)

Marcel Ulliac, Chief Administrative Officer, provided an update on the Accountability, Integrity and Transparency Audit, and the progress made to date on the recommendations coming out of that Audit.

#### **5. Questions to the Municipal Auditor**

(6:47 p.m. – 6:48 p.m.)

The Committee did not direct any questions to the Municipal Auditor at this time.

#### **6. Advisory Committee on Aging Request For Operating Funding**

(6:48 p.m. – 6:57 p.m.)

Bob Couture, Executive Director of Community and Protective Services, provided an overview on the Advisory Committee on Aging's Request for Operating Funding.

Moved by Councillor L. Bussieres:

- That it be recommended to Council that \$100,000 be allocated to fund the mandate of the Advisory Committee on Aging (ACOA) in 2015, to be sourced from:
  - 2015 Community Services Department Operating Budget surplus;
  - 2015 Community and Protective Services Division Operating Budget surplus;
  - 2015 Corporate Operating Budget surplus; or
  - Emerging Issues Reserve;
 in that order; and
- That similar funding for ACOA's activities in future years be incorporated in the budgeting process and brought forward for Council's consideration; and
- That it be recommended to Council that Administration continue to support the ACOA consistent with the standard processes that are in place to support Council committees throughout the Municipality.

CARRIED UNANIMOUSLY

- 7. 2014 Non-Consolidated Financial Statements**  
- **Regional Municipality of Wood Buffalo Presentation**  
- **Fort McMurray Public Library presentation**  
- **Regional Recreation Corporation presentation**  
- **Wood Buffalo Housing and Development Corporations presentation**  
(6:58 p.m. – 8:17 p.m.)

Elsie Hutton, Chief Financial Officer; Kola Oladimeji, Director of Finance; and Linda Ollivier, Manager of Accounting Services, provided a presentation on the 2014 Non-Consolidated Financial Statements.

### **Exit and Return**

Councillor K. McGrath exited the meeting at 6:56 p.m. and returned at 7:01 p.m.

Jonah Lempogo, Treasurer of the Library Board; and Carolyn Goolsby, Director of the Library Board, provided a presentation on the 2014 Fort McMurray Public Library Financial Statements.

Annette Antoniak, Chief Executive Officer of the Regional Recreation Corporation; and Rachel Orser, Director of Capital Projects and Procurement, provided a presentation on the 2014 Regional Recreation Corporation Financial Statements.

Administration committed to reporting back to Council at a future meeting with an update related to the proposed Transit Hub at Macdonald Island Park.

Bryan Lutes, President; Greg Elsasser, Chief Financial Officer; and Doug Allen, Secretary/Treasurer provided a presentation on the 2014 Wood Buffalo Housing and Development Corporation Financial Statements.

### **Exits and Returns**

Councillor K. McGrath exited the meeting at 7:52 p.m. and returned at 7:56 p.m.

Chair S. Germain exited the meeting at 8:09 p.m. Mayor M. Blake temporarily assumed the Chair. Chair Germain returned to the meeting at 8:10 p.m. and reassumed the Chair.

- 8. 2014 Preliminary Audited Consolidated Financial Statements**  
(8:18 p.m. – 8:21 p.m.)

Elsie Hutton, Chief Financial Officer; and Kola Oladimeji, Director of Finance, provided a presentation on the 2014 Preliminary Audited Consolidated Financial Statements.

Moved by Councillor K. McGrath that the final 2014 Audited Consolidated Financial Statements for the Regional Municipality of Wood Buffalo for the year ended December 31, 2014 be presented to Council for acceptance as information.

CARRIED UNANIMOUSLY

**Motion to Move In Camera**

Moved by Councillor P. Meagher that the Audit and Budget Committee move in camera pursuant to section 24 of the Freedom of Information and Protection of Privacy Act.  
CARRIED UNANIMOUSLY

**9. 2014 External Audit Results and Management Letter (confidential)**  
(8:35 p.m. – 8:57 p.m.)

**10. Private Discussion with External Auditors**  
(8:58 – 9:13 p.m.)

**11. 2015 Property Tax Strategy**  
(9:14 p.m. – 10:13 p.m.)

**Motion to Reconvene in Public**

Moved by Councillor K. McGrath that the Audit and Budget Committee reconvene in public.  
CARRIED UNANIMOUSLY

The Audit and Budget Committee met in camera from 8:22 p.m. to 10:13 p.m.

**Adjournment**

Moved by Councillor A. Vinni that the meeting adjourn.  
CARRIED UNANIMOUSLY

The meeting adjourned at 10:14 p.m.

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Chair

\_\_\_\_\_  
Chief Legislative Officer