

Minutes of a Meeting of the Audit Committee held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Thursday, February 04, 2016, commencing at 4:00 p.m.

Present: T. Ault, Chair
J. Stroud, Councillor

Absent: S. Germain, Councillor

Administration: M. Ulliac, Chief Administrative Officer
D. Leflar, Chief Legislative Officer
E. Hutton, Chief Financial Officer
S. Harper, Legislative Officer

Call to Order

Chair T. Ault called the meeting to order at 4:04 p.m.

1. Adoption of the Agenda

Moved by Councillor J. Stroud that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

2. Minutes of the Audit Committee meeting - October 14, 2015

Moved by Councillor J. Stroud that the Minutes from the Audit Committee meeting held on October 14, 2015 be approved as presented.

CARRIED UNANIMOUSLY

New and Unfinished Business

3. Proposed Meeting Schedule

(4:06 p.m. – 4:08 p.m.)

Moved by Councillor J. Stroud:

- That the next meeting of the Audit Committee be scheduled on Wednesday, April 20, 2016 at 4:00 p.m.; and
- That the meetings of the Audit Committee occur on a quarterly basis on the second Tuesday of the month at 4:00 p.m. thereafter.

CARRIED UNANIMOUSLY

4. 2015 Year-End Expense Summary – Council and Office of the Chief Administrative Officer

(4:09 p.m. – 4:12 p.m.)

Moved by Councillor J. Stroud that the 2015 Year-End Expense Summary for Council and the Office of the Chief Administrative Officer be received as information.

CARRIED UNANIMOUSLY

5. Policy Update Log

(4:13 p.m. – 4:23 p.m.)

Marcel Ulliac, Chief Administrative Officer, provided a brief update on the Accountability, Integrity and Transparency Audit, and the progress made to date on the recommendations coming out of that Audit.

Recess

A brief recess occurred from 4:20 – 4:22 p.m.

Moved by Councillor J. Stroud that the Audit Committee recommend to Council that administration be directed to present for Council's consideration a policy clearly prohibiting Fly in Fly out arrangements for all municipal employees.

Administration requested clarification regarding the Committee's position on the inclusion of provisions for fly in fly out in very specific extenuating circumstances. The Committee indicated their openness to including these provisions in a proposed policy for Council's consideration with the stipulation that any and all cases of fly in fly out would require Council approval.

CARRIED UNANIMOUSLY

Adjournment

As all scheduled business matters had been concluded, Chair T. Ault declared the meeting adjourned at 4:24 p.m.

Chair

Chief Legislative Officer