

**Minutes of a Meeting of the Audit and Budget Committee held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, June 03, 2014, commencing at 3:30 p.m.**

**Present:** S. Germain, Chair  
M. Blake, Mayor  
T. Ault, Councillor  
G. Boutilier, Councillor  
J. Cardinal, Councillor  
K. McGrath, Councillor (via teleconference)  
P. Meagher, Councillor  
J. Stroud, Councillor  
A. Vinni, Councillor

**Absent:** L. Bussieres, Councillor  
J. Chadi, Councillor

**Administration:** M. Ulliac, Interim Chief Administrative Officer  
S. Kanzig, Chief Legislative Officer  
S. Harper, Legislative Officer

**Call to Order**

Chair S. Germain called the meeting to order at 3:33 p.m.

**1. Adoption of the Agenda**

Moved by Mayor M. Blake that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**2. Minutes of Audit and Budget Committee Meeting - May 20, 2014**

Moved by Councillor A. Vinni that the Minutes of Audit and Budget Committee meeting of May 20, 2014 be approved as presented.

CARRIED UNANIMOUSLY

**New and Unfinished Business**

**3. Questions to the Municipal Auditor, Ralph Timleck**

Councillor K. McGrath requested that the Auditor undertake a review of the current transit contract in place to ensure that the Municipality is getting the appropriate value for money. The response should include an assessment of value for money as it pertains to the transit contract in the internal operational audit.

**4. First Quarter 2014 Financial Performance Update**

Elsie Hutton, Chief Financial Officer, and Kola Oladimeji, Director of Finance, presented on the First Quarter 2014 Variances and Projection Report.

A request was made to have administration report back to the Committee to provide clarity on

the definitions distinguishing honoraria and honorarium disbursements.

Moved by Councillor T. Ault that the First Quarter 2014 Variances and Projection Report be accepted as information.

CARRIED UNANIMOUSLY

**5. Proposed 2015 Budget Development Work Plan**

Elsie Hutton, Chief Financial Officer and Kola Oladimeji, Director of Finance, made a presentation on the Proposed 2015 Budget Development Work Plan.

Moved by Mayor M. Blake that the Proposed 2015 Budget Development Work Plan be accepted as information.

CARRIED UNANIMOUSLY

**6. Review of Mayor and Chief Administrative Officer Expenses**

Surekha Kanzig, Chief Legislative Officer, presented on the Mayor and Chief Administrative Officer's Expenses.

**Arrival**

Councillor J. Stroud entered the meeting at 4:12 p.m.

A request was made to have administration report back to the Committee whether or not funds expended by the former Chief Administrative Officer to attend a political event have been reimbursed to the Municipality.

Moved by Councillor T. Ault that the Offices of the Mayor and Chief Administrative Officer be requested to submit monthly updates on expenses and activities for the previous month to the Audit and Budget Committee for review.

CARRIED

For: S. Germain, M. Blake, T. Ault, G. Boutilier, J. Cardinal, K. McGrath, P. Meagher, J. Stroud

Opposed: A. Vinni

**Motion to Move In Camera**

Moved by Councillor G. Boutilier that the Audit and Budget Committee move in camera pursuant to section 16 of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

**7. Accountability, Integrity and Transparency Audit - Status Update**

**Arrival, Exit and Return**

Councillor G. Boutilier exited the meeting at 4:30 p.m. and returned at 4:38 p.m.

Councillor P. Meagher entered the meeting at 4:36 p.m.

Councillor J. Cardinal exited the meeting at 4:53 p.m. and returned at 4:55 p.m.

Councillor T. Ault exited the meeting at 5:01 p.m. and returned at 5:02 p.m.

**Motion to Reconvene in Public**

Moved by Councillor J. Stroud that the Audit and Budget Committee reconvene in public.

CARRIED UNANIMOUSLY

The Audit and Budget Committee met in camera from 4:30 p.m. – 5:19 p.m.

**Adjournment**

Moved by Councillor A. Vinni that the meeting adjourn.

CARRIED UNANIMOUSLY

The meeting adjourned at 5:20 p.m.

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Chair

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Chief Legislative Officer