

Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, March 27, 2018, commencing at 6:00 PM.

Present: Don Scott, Mayor
Mike Allen, Councillor
Krista Balsom, Councillor
Bruce Inglis, Councillor
Sheila Lalonde, Councillor
Keith McGrath, Councillor (via teleconference)
Phil Meagher, Councillor
Verna Murphy, Councillor
Jeff Peddle, Councillor
Jane Stroud, Councillor
Claris Voyageur, Councillor

Administration: Jamie Doyle, Acting Chief Administrative Officer
Jade Brown, Acting Chief Legislative Officer
Elsie Hutton, Chief Financial Officer
Robert Billard, Director, Public Works and Transit Services
Mazhar Hajhossein, Acting Director, Engineering
Susan Trylinski, Municipal Legal Counsel
Sarah Harper, Legislative Officer

Call to Order - In 7th Floor Boardroom

Mayor D. Scott called the meeting to order at 3:06 p.m.

Motion to Move in Camera

MOTION:

THAT the Council Meeting move in camera pursuant to sections 24(1) and 27(1) of the *Freedom of Information and Protection of Privacy Act*.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Phil Meagher, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
ABSENT:	McGrath

2.1. Briefing on Wood Buffalo Annual Performance Plan Survey Results
(In Camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*.)

Arrival:

Councillor M. Allen entered the meeting at 3:15 p.m.

In attendance:

- Lorna Dicks, RCMP Officer in Charge
- Deanne Bergey, Manager, RCMP Support
- Inspector Eric Stebenne and Staff Sgt. Erick Youngstrom

2.2. Land Matter

(In Camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*.)

In attendance:

- Robert Billard, Director, Public Works and Transit Services

2.3. Delivery of Emergency Medical Services in the Region

(In Camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*.)

In attendance:

- Jody Butz, Fire Chief, Regional Emergency Services

2.4. Legal Matter

(In Camera pursuant to section 27(1) of the *Freedom of Information and Protection of Privacy Act*.)

In attendance:

- Jamie Doyle, Director, Planning and Development
- David Leflar, Director, Legal Services

Recess:

A recess occurred between 5:37 p.m. and 6:00 p.m., at which time the meeting was reconvened in the Council Chamber. Councillor K. McGrath joined the meeting via teleconference at that time.

Motion to Reconvene in Public**MOTION:**

THAT the Council Meeting reconvene in public.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Phil Meagher, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

Adoption of Agenda**MOTION:**

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jeff Peddle, Councillor
SECONDER:	Claris Voyageur, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

Minutes of Previous Meetings**4.1. Council Meeting - February 27, 2018****MOTION:**

THAT the Minutes of the Council Meeting held on February 27, 2018 be approved as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Phil Meagher, Councillor
SECONDER:	Claris Voyageur, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

4.2. Special Council Meeting - March 7, 2018**MOTION:**

THAT the Minutes of the Special Council Meeting held on March 7, 2018 be approved as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jane Stroud, Councillor
SECONDER:	Claris Voyageur, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

Recognition

5.1. Proclamation - Gift from the Heart Day - April 7, 2018

Mayor D. Scott acknowledged the Proclamation for Gift from the Heart Day which recognizes the contribution that participating Registered Dental Hygienists make in volunteering their time and skills to provide free preventative dental care to those in need on April 7, 2018.

Presentations and Delegations

6.1. Sandy Bowman and Rene Wells, Combative Sports Commission re: Annual Report

Sandy Bowman, Chair; Rene Wells, Vice Chair; and Moe Kdouh, Treasurer, provided a presentation on the Combative Sports Commission's Annual Report.

6.2. Ana Maria Mendez and Nabil Malik, Public Art Committee re: 2017 Annual Report

Ana Maria Mendez, Chair; and Nabil Malik, Vice Chair, provided a presentation on the Public Art Committee's 2017 Annual Report.

Unfinished Business

7.1. Public Hearing for Land Use Bylaw – Home Business and Home Occupation Amendment

Mayor Scott declared the public hearing for Bylaw 18/004 open at 6:30 p.m.

Brad McMurdo, Manager, Community Development Planning; and Isela-Contreras-Dogbe, Supervisor, Development Controls and Permitting, provided introductory statements.

Mayor D. Scott acknowledged that no verbal or written presentations were received in advance of the hearing. He then called for public delegations from the gallery. No one came forward to speak.

Mayor D. Scott closed the public hearing at 6:37 p.m.

7.2. Land Use Bylaw – Home Business and Home Occupation Amendment

Councillor P. Meagher put forward the following motion for consideration:

MOTION:

THAT Bylaw No. 18/004, being a Land Use Bylaw Text Amendment, be read a second time.

Councillor S. Lalonde then put forward the following amending motion:

MOTION:

THAT Bylaw No. 18/004 be amended by:

1. Adding Pet Grooming under definitions in section 2 to read as follows: Pet Grooming refers to the hygienic care and cleaning of pets and does not include the retail sale of products, a place for breeding or overnight boarding of pets.
2. Amending section 4 so that the numbering 69.1 is replaced with 69.1(a) and the following is added as 69.1(b) no noise, vibration, smoke, odors, heat, glare, electrical or radio disturbance beyond the property boundary shall be produced by the home occupation. The privacy and enjoyment of adjacent residences shall be preserved and the amenities of the neighbourhood maintained at all times.
3. Amending section 5 to add as the last sentence of 70.1(b) the following: The privacy and enjoyment of adjacent residences shall be preserved and the amenities of the neighbourhood maintained at all times.
4. Amending 70.1(a) to read as follows:
 - a) The area occupied by a Home Business shall not exceed:
 - i) 30% of the total interior floor area of a Dwelling or Dwelling Unit, or
 - ii) 30% of the total interior floor area of an Accessory Building; or
 - iii) Any combination of the above to a maximum of 30% of the floor area.
5. Amending section 3 of the bylaw by adding Animal Services Facility Minor as a definition to be deleted and adding the following as the substitution therefore: Animal Service Facility Minor means a development for the purposes of outpatient care treatment of animals and includes retail sales of associated products. Typical uses are small animal veterinary clinics.

After some discussion and debate, Councillor M. Allen then put forward the following motion:

MOTION:

THAT the proposed amending motion, and second and third readings of Bylaw 18/004 be deferred until the next Council Meeting on April 10, 2018.

RESULT:	DEFERRED [10 TO 1]
MOVER:	Mike Allen, Councillor
SECONDER:	Jeff Peddle, Councillor
FOR:	Scott, Allen, Balsom, Inglis, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur
AGAINST:	Lalonde

New Business

8.1. Bylaw No. 18/005 - Fort Chipewyan Area Structure Plan

MOTION:

THAT Bylaw No. 18/005, being a bylaw to adopt the Fort Chipewyan Area Structure Plan, be read a first time; and

THAT the public hearing be scheduled to occur on May 1, 2018 during a Special Meeting of Council held at Mamawi Community Hall, Fort Chipewyan.

Brad McMurdo, Manager, Community Development Planning, provided an introductory overview on Bylaw No. 18/005.

RESULT:	CARRIED AS FIRST READING [UNANIMOUS]
MOVER:	Bruce Inglis, Councillor
SECONDER:	Claris Voyageur, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

8.2. Family and Community Support Services Funding Allocation

Councillor P. Meagher put forward the following motion for consideration:

MOTION:

THAT the Family and Community Support Services funding allocation, as identified in Attachment 1, be accepted as information.

Elsie Hutton, Chief Financial Officer; and Linda Thompson-Brown, Manager of Community Development, provided a presentation on the Family and Community Support Services Funding Allocation as requested by resolution of Council at the February 7, 2018 Special Council Meeting.

After some discussion over the information provided, Councillor K. Balsom put forward the following motion for consideration:

MOTION:

THAT the report on FCSS Funding allocations be deferred until administration can put together an analysis of the program outcome report and audited financial statement for 2017 and can present a detailed budget for all regional FCSS funding to Council at a future Council meeting.

RESULT:	CARRIED [8 TO 3]
MOVER:	Krista Balsom, Councillor
SECONDER:	Verna Murphy, Councillor
FOR:	Scott, Balsom, Lalonde, McGrath, Murphy, Peddle, Stroud, Voyageur
AGAINST:	Allen, Inglis, Meagher

Recess:

A short recess occurred between 7:18 to 7:28 p.m.

8.3. Petition Declaration

MOTION:

THAT the Declaration (Attachment 1) regarding the petition received on February 27, 2018 be received as information.

Jamie Doyle, Acting Chief Administrative Officer, provided an overview of the petition received from residents and the corresponding declaration, indicating that the petition was not sufficient in accordance with section 266 of the *Municipal Government Act*.

Keith Janzen, resident, spoke to his discontent with the response of administration in hearing resident concerns over remediation since the 2016 Horse River Wildfire, and requested a meeting with administration.

Erin O'Neill, Operations Manager, Recovery Task Force, came forward to address questions of Council and committed to meeting with Mr. Janzen within thirty days to discuss concerns.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jane Stroud, Councillor
SECONDER:	Claris Voyageur, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

8.4. Internal Audit Charter and 2018 to 2019 Internal Audit Plan**MOTION:**

THAT the Internal Audit Charter, as provided in Attachment 1, be approved; and

THAT the 2018 to 2019 Internal Audit Plan be approved.

Linda Ollivier, Director, Financial Services; and Andrea Serroul, Auditor, provided a presentation on the Internal Audit Charter and 2018 to 2019 Internal Audit Plan.

Council requested a listing of all 2017 capital projects that outlines the projects awarded to local contractors versus the projects awarded to outside contractors, and options to begin awarding tenders to local contractors more frequently where possible. Administration indicated that a report on the matter will be coming forward.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Sheila Lalonde, Councillor
SECONDER:	Mike Allen, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

Councillor B. Inglis took the opportunity to publicly acknowledge the volunteers, coaches and athletes that participated in the 2018 Arctic Winter Games in Hay River and Fort Smith, congratulating the youth on successfully bringing home several medals.

Adjournment

The meeting adjourned at 8:15 p.m.

Mayor

Chief Legislative Officer