



Wood Buffalo Downtown Revitalization Advisory Committee

Room 207, 2nd Floor, Jubilee Centre
9909 Franklin Avenue, Fort McMurray, AB T9H 2K4

Wednesday, November 1, 2023
5:30 PM

Agenda

1. **Call to Order**
 2. **Adoption of Agenda**
 3. **Minutes of Previous Meetings**
 - 3.1. Wood Buffalo Downtown Revitalization Advisory Committee Meeting - October 4, 2023
 4. **In-Camera Session**
 - 4.1. Advice from Officials - Downtown Area Redevelopment Plan Action Plan (in camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)
- Adjournment**

Minutes of a Meeting of the Wood Buffalo Downtown Revitalization Advisory Committee at the Municipal Offices in Fort McMurray, Alberta, on Wednesday, October 4, 2023, commencing at 5:30 PM.

Present:

Owen Erskine, Recreation, Culture and Heritage Representative
Jean-Marc Guillamot, Business Community (via MS Teams)
Nayef Mahgoub, Land Development Sector
Marty Noskey, Indigenous Representative (via MS Teams)
Ijeoma Uche-Ezeala, Public-At-Large (via MS Teams)
Melanie Walsh, Community Development Sector (via MS Teams)
Funky Banjoko, Councillor (via MS Teams)
Lance Bussieres, Councillor

Absent:

Sean Conley, Oil and Gas Sector
Henry Hunter, Education Sector
Ahmed Jouda, Public-At-Large
Ayisha Salman, Public-At-Large

Administration:

Kelly Hansen, Director, Strategic Planning and Program Management
Kevin Meacher, Department Administrator, Strategic Planning and Program Management
Darlene Soucy, Clerk, Legislative Services

1. Call to Order

Chair Owen Erskine called the meeting to order at 5:36 p.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jean-Marc Guillamot
SECONDER:	Nayef Mahgoub
FOR:	Erskine, Guillamot, Mahgoub, Noskey, Uche-Ezeala, Walsh
ABSENT:	Hunter, Jouda, Salman, Conley

Minutes Acceptance: Minutes of Oct 4, 2023 5:30 PM (Minutes of Previous Meetings)

3. Minutes of Previous Meetings

3.1. Wood Buffalo Downtown Revitalization Advisory Committee Meeting - June 14, 2023

THAT the Minutes of the Wood Buffalo Downtown Revitalization Advisory Committee Special Meeting held on June 14, 2023, be approved as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ijeoma Uche-Ezeala, Public-At-Large (via MS Teams)
SECONDER:	Nayef Mahgoub, Land Development Sector
FOR:	Erskine, Guillamot, Mahgoub, Noskey, Uche-Ezeala, Walsh
ABSENT:	Hunter, Jouda, Salman, Conley

4. New and Unfinished Business

4.1. Appointment of Vice-Chair

Nayef Mahgoub nominated Jean-Marc Guillamot for the position of Vice-Chair and Jean-Marc Guillamot declined the nomination.

Nayef Mahgoub self-nominated for the position of Vice-Chair. Nayef Mahgoub was elected Vice-Chair by acclamation as no other nominations were made.

MOTION:

THAT Nayef Mahgoub be appointed to the position of Vice-Chair.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ijeoma Uche-Ezeala
SECONDER:	Marty Noskey
FOR:	Erskine, Guillamot, Mahgoub, Noskey, Uche-Ezeala, Walsh
ABSENT:	Hunter, Jouda, Salman, Conley

4.2. Downtown Gateway Signage Project Update

Olexandr Ryabchenko, Supervisor, Construction and Design, Parks, provided an update on the Downtown Gateway Signage project, noting that the design of the signs is complete with Downtown Fort McMurray in English, along with “where the three rivers meet” in the Cree and Dene, which is the Indigenous name for the area. One sign will be located at the teardrop-shaped media at the intersection of MacDonald Drive and Franklin Avenue and the other on Hospital Street between Fitzgerald Avenue and Highway 63, with installation complete this construction season.

Minutes Acceptance: Minutes of Oct 4, 2023 5:30 PM (Minutes of Previous Meetings)

4.3. Community Supports

Janelle Fleury, Manager, Community Partnerships and Initiatives, provided an overview of the vulnerable population supports in Fort McMurray, noting that that of the 74 various support services currently available, 59 of those are accessible from the downtown area. It was further noted that these supports cover a wide range of categories from housing, health, food and clothing to mental health, addictions, employment, education and family.

Exit

Councillor F. Banjoko exited the meeting at 6:00 p.m.

4.4. Accessibility Audit Update

Isela Contreras-Dogbe, Supervisor, Culture and Social Development, provided an update on the Accessibility Audit, noting that to date 11 building accessibility assessments have been completed with several more pending completion. It was further noted that next steps include finalizing the project report, the completion and promotion of a user-friendly checklist tool for accessibility assessments that will be available to the public and planning an accessibility event.

4.5. Waterfront Park Update

Olexandr Ryabchenko, Supervisor, Construction and Design, Parks, provided an update on the Waterfront Park, noting that based on recommendations from the Wood Buffalo Waterfront Advisory Committee that were approved by Council in July, the project team is reviewing and finalizing the detailed design of the Park. It is anticipated that the tender for the project should be out in early spring 2024.

4.6. Downtown Area Redevelopment Plan Update

Nabil Malik, Planner, and Susan Frampton, Planner, Planning and Development, presented an update on the Downtown Area Redevelopment Plan (DARP), noting that Council approved the DARP in September and that next steps would be the finalization of the Action Plan to guide the implementation of the DARP within the five policy categories of Land Use; Built Form; Parks and Open Space; Transportation and Mobility; and Heritage, Culture and Public Art. It was further noted that the Committee would have an opportunity to provide feedback on the DARP Action Plan before it is finalized.

4.7. Action Log Review

Kevin Meacher, Department Administrator, Strategic Planning and Program Management, provided an update on the Action Log, which helps inform the Committee track progress on their priorities and future meeting agenda items

Adjournment

The meeting adjourned at 7:31 p.m.

Chair