



Council

Jubilee Centre Council Chamber
9909 Franklin Avenue, Fort McMurray, AB T9H 2K4

Tuesday, December 13, 2022
6:00 PM

Agenda

1. **Call to Order**
2. **In-Camera Session (Commencing at 4:00 p.m.)**
 - 2.1. Advice from Officials - Procurement Overview: Current and Future State
(in camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)
 - 2.2. Confidential Evaluations/Advice from Officials – Chief Administrative Officer – Administrative Update
(in camera pursuant to sections 19(1) and 24(1) of the *Freedom of Information and Protection of Privacy Act*)
3. **Adoption of Agenda (Public Session at 6:00 p.m.)**
4. **Consent Agenda**
 - 4.1. Minutes of Council Meeting - November 22, 2022
 - 4.2. Minutes of Special Council Meeting - November 29, 2022
 - 4.3. Bylaw No. 22/013 - Reserve Designation Removal From Lot 4MR, Block 11, Plan 7920314 (Anzac)

THAT Bylaw No. 22/013, being a bylaw to remove the reserve designation within Lot 4MR, Block 11, Plan 7920314, be read a first time; and

THAT the required Public Hearing for Bylaw No. 22/013 be held on January 24, 2023.
 - 4.4. 2022 Council's Excellence Awards

THAT the recommended recipients for the Council's Excellence Awards outlined on Attachment 1 be approved.

4.5. 2023 Board and Committee Appointments

1. THAT the Committee Appointments as outlined in Attachment 1 be approved effective January 1, 2023.
2. THAT Councillor Funky Banjoko be appointed to the Vehicle For Hire Committee until the 2023 Council Organizational Meeting.
3. THAT Councillor Stu Wagle be appointed to the Wood Buffalo Pro Business Advisory Committee until December 31, 2023.

4.6. Council Appointed Advisory Board/Committee Meeting Minutes

THAT the Minutes from Council Appointed Advisory Board/Committee meetings, as outlined in Attachments 1 - 6, be accepted as information.

5. **Presentations**

- 5.1. Kevin Weidlich, Dianna de Sousa, Jay Notay and Beverley Tjarera re: Workforce Immigration & Support Program (WISP)

6. **Unfinished Business**

6.1. Bylaw No. 22/012 - Fees, Rates and Charges 2023 Bylaw

1. THAT Bylaw No. 22/012, being the Fees, Rates and Charges 2023 Bylaw, be read a second time.
2. THAT Bylaw No. 22/012 be read a third and final time.

6.2. Dog Park in Abasand

THAT Administration continue exploring locations for the new off-leash dog park on the north side of Fort McMurray, specifically sites not adjacent to already developed lots, in preparation for the 2024 budget cycle.

7. **New Business**

7.1. Council's 2022-2025 Strategic Plan Update

THAT Administration's Approach to Implementing Council's Strategic Plan be approved.

7.2. Tax Relief Request for Plan: 3969ET Block: 3 Lot: 7

THAT the request for relief of cleanup costs and penalties, as caused by the 2016 Horse River Wildfire, in the amount of \$90,071.60, for the property legally described as Plan: 3969ET Block: 3 Lot: 7 (the "property"), be denied.

7.3. Potential Land Sale of Lots 1 - 4, Block 13, Plan 616AO (Downtown, Fort McMurray)

Council may choose to consider one of the following options outlined below:

Option 1

THAT Administration be directed to transfer Lots 1 - 4, Block 13, Plan 616AO in the downtown area of Fort McMurray (Attachment 1) to SMG Builders, subject to the terms and conditions outlined in Attachment 2.

Option 2

THAT Administration be directed to post Lots 1 - 4, Block 13, Plan 616AO for sale on the public market.

Option 3

THAT the Municipality retain Lots 1 - 4, Block 13, Plan 616AO.

Adjournment

Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, November 22, 2022, commencing at 6:00 PM.

Present:

Sandy Bowman, Mayor
 Ken Ball, Councillor
 Funky Banjoko, Councillor
 Lance Bussieres, Councillor
 Kendrick Cardinal, Councillor
 Shafiq Dogar, Councillor
 Allan Grandison, Councillor
 Keith McGrath, Councillor (via MS Teams)
 Jane Stroud, Councillor
 Loretta Waquan, Councillor
 Stu Wigle, Councillor

Administration:

Paul Thorkelsson, Chief Administrative Officer
 Jade Brown, Chief Legislative Officer
 Deanne Bergey, Director, Community and Protective Services
 Laurie Farquharson, Chief Financial Officer
 Kelly Hansen, Director, Strategic Planning and Program Management
 Matthew Harrison, Director, Communications and Engagement
 Brad McMurdo, Director, Planning and Development
 Nasir Qureshi, Acting Director, Engineering
 Antoine Rempp, Director, Environmental Services
 Keith Smith, Director, Public Works
 Susan Trylinski, Director, Legal Services
 Anita Hawkins, Legislative Officer

1. Call to Order

Mayor S. Bowman called the meeting to order at 4:02 p.m.

2. In-Camera Session

MOTION:

THAT Council close item 2.1 to the public pursuant to section 27(1) of the *Freedom of Information and Protection of Privacy Act*.

RESULT: CARRIED [UNANIMOUS]
MOVER: Loretta Waquan, Councillor
SECONDER: Jane Stroud, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle
ABSENT: Cardinal

2.1. Privileged Information - Legal Briefing

(in camera pursuant to section 27(1) of the *Freedom of Information and Protection of Privacy Act*)

Name	Reason for Attending
Paul Thorkelsson	Chief Administrative Officer
Jade Brown	Clerk/Legislative Advice
Keivan Navidi	Manager, Tax and Assessment
Chris Davis	Senior Manager, Legal Services
Greg Plester	External Legal Counsel

Entrance

Councillor K. Cardinal entered the meeting at 4:29 p.m.

Recess

A recess occurred from 4:31 p.m. to 6:00 p.m., at which time the meeting was reconvened in public in the Council Chamber with Councillor K. Cardinal not in attendance.

MOTION:

THAT the meeting reconvene in public.

RESULT: CARRIED [UNANIMOUS]
MOVER: Allan Grandison, Councillor
SECONDER: Funky Banjoko, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle
ABSENT: Cardinal

3. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT: CARRIED [UNANIMOUS]
MOVER: Loretta Waquan, Councillor
SECONDER: Jane Stroud, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle
ABSENT: Cardinal

Return

Councillor K. Cardinal returned to the meeting at 6:03 p.m.

4. Consent Agenda

MOTION:

THAT the recommendations contained within items 4.1, 4.2, 4.3 and 4.4 be approved.

4.1. Minutes of Council Meeting – November 7, 2022

THAT the Minutes of the Council meeting held on November 7, 2022 be approved as presented.

4.2. Minutes of Special In Camera Council Meeting – November 15, 2022

THAT the minutes of the Special In Camera Council Meeting held on November 15, 2022 be approved as presented.

4.3. Bylaw No. 22/012 - Fees, Rates and Charges 2023 Bylaw

THAT Bylaw No. 22/012, being the Fees, Rates and Charges 2023 Bylaw, be read a first time.

4.4. Council Appointed Advisory Board/Committee Meeting Minutes

THAT the Minutes from Council Appointed Advisory Board/Committee meetings, as outlined in Attachments 1 - 5, be accepted as information.

RESULT: CARRIED [UNANIMOUS]
MOVER: Stu Wigle, Councillor
SECONDER: Jane Stroud, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

5. Recognition

5.1. Proclamation - International Day of Persons with Disabilities

Mayor S. Bowman proclaimed December 3, 2022 as International Day of Persons with Disabilities.

6. Presentations

6.1. Gaylene Weidlich, Wood Buffalo Community Foundation, re: 2022 Vital Signs

Gaylene Weidlich, Executive Director, Wood Buffalo Community Foundation, presented the 2022 Vital Signs Fort McMurray Wood Buffalo, noting that Vital Signs uses local knowledge to measure the vitality of the region. It was also noted that the local data gathered through the program is used to support solutions to improve the quality of life at the community level and requested that Council members support collaboration between community groups and organizations with Vital Signs by sharing available data.

6.2. Matthew Eisentraut re: Rural Addressing

Matthew Eisentraut, resident, spoke to the issue of rural addressing within the Regional Municipality of Wood Buffalo, noting the challenges he has faced in using the current addressing system and requested that the Municipality revise its rural addressing system.

Exit and return

Councillor S. Dogar exited the meeting at 6:37 p.m. and returned at 6:42 p.m.

Following discussions and questions of Administration, Councillor K. Cardinal submitted the following recommendation for consideration: THAT the request from Matthew Eisentraut regarding Rural Addressing in the Regional Municipality of Wood Buffalo be referred to Administration to review and bring back a report for consideration of Council.

Brad McMurdo, Director, Planning and Development, provided background information on how the current addressing system was developed, noting the Municipality's limitations and inability to utilize the provincial rural addressing system as the provincial system relies on surveyed townships and range roads which do not exist within the Municipality.

With consent of Council, Councillor K. Cardinal withdrew his motion.

7. New Business

7.1. Tax Relief Request: Everest Canadian Resources

Laurie Farquharson, Chief Financial Officer, Keivan Navidi, Manager of Assessment and Chris Davis, Senior Manager, Legal Services, presented the Everest Canadian Resources Tax Relief Request, noting that the request is to cancel all prior tax arrears and penalties, if the taxes assessed on the producing assets for 2018, 2019, 2021, 2023, 2024 and 2025 are paid in full by December 31, 2025. It was further noted that this request is not in addition to the amounts previously approved with the exception of extra penalties and interest.

Qiping Men, Chief Executive Officer, Everest Canadian Resources, spoke in support of the recommendation.

Exit

Councillor F. Banjoko exited the meeting at 7:28 p.m.

MOTION:

THAT collection of the 2018 taxes owing and associated penalties for late payment on the tax accounts identified in Attachment 1 in the amount of \$157,989, be deferred for a period of 12 months from December 31, 2022; and

THAT collection of the 2019 taxes owing and associated penalties for late payment on the tax accounts identified in Attachment 1 in the amount of \$494,915.34, be deferred for a period of 24 months from December 31, 2022; and

THAT collection of the 2021 taxes owing and associated penalties for late payment on the tax accounts identified in Attachment 1 in the amount of \$236,655, be deferred for a period of 36 months from December 31, 2022; and

THAT taxes or tax arrears and associated penalties in the amount of \$2,556,273.78 be cancelled without further resolution of Council, at the end of the 36-month deferment period, if property taxes for those properties for 2018, 2019, 2021, 2023, 2024 and 2025 are paid in full by December 31, 2025.

RESULT:	CARRIED [9 TO 1]
MOVER:	Kendrick Cardinal, Councillor
SECONDER:	Allan Grandison, Councillor
FOR:	Bowman, Ball, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle
AGAINST:	Bussieres
ABSENT:	Banjoko

7.2. 2022 Request for Tax and Accounts Receivable Arrears Write-Off

Laurie Farquharson, Chief Financial Officer, spoke to the 2022 Request for Tax and Accounts Receivable Write-Off, noting Council approval is required to write-off arrears in excess of \$3,000 per account, and tax arrears, which are deemed non-collectible.

MOTION:

THAT the Tax and Accounts Receivable Arrears Write-Off, as shown in Attachment 1, in the amount of \$329,389.82, be approved.

Exit and Returns

Councillor A. Grandison exited the meeting at 7:30 p.m.

Councillor F. Banjoko returned to the meeting at 7:31 p.m.

Councillor A. Grandison returned to the meeting at 7:32 p.m.

RESULT:	CARRIED [9 TO 2]
MOVER:	Funky Banjoko, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Bowman, Banjoko, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle
AGAINST:	Ball, Bussieres

7.3. Reserve Bids and Sale Conditions for Tax Sale Properties

Laurie Farquharson, Chief Financial Officer and Keivan Navidi, Manager, Assessment, presented the Reserve Bids and Sale Conditions for Tax Sale Properties, noting that until the day of the public auction, those properties for which payment agreements are reached with the property owner, will be removed from the list.

MOTION:

THAT the reserve bids and sale conditions be established as listed in Attachment 1, dated November 22, 2022.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Funky Banjoko, Councillor
SECONDER:	Ken Ball, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

Recess

A recess occurred from 7:54 p.m. to 8:08 p.m. at which time Councillors K. Cardinal, S. Dogar and L. Waquan were not in attendance.

7.4. 2022 Q3 Financial Performance Report

Laurie Farquharson, Chief Financial Officer, presented the 2022 Q3 Financial Performance Report, speaking to the various components of the report being revenue projections, operating expenses, capital project spending, cash and investments, grant and extraordinary events.

Returns

Councillors S. Dogar and L. Waquan returned to the meeting at 8:09 p.m.
Councillor K. Cardinal returned to the meeting at 8:12 p.m.

MOTION:

THAT the 2022 Q3 Financial Performance Report be accepted as information.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Stu Wigle, Councillor
SECONDER:	Ken Ball, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

8. Councillors' Motions**8.1. Creation of Alberta Provincial Police Service - Councillor K. McGrath**

Councillor K. McGrath spoke to the recommendation, noting that the intent of the motion is for the Municipality to join other Alberta municipalities in a call to action to the Provincial Government to support the RCMP and ensure that consultation with Indigenous communities occurs before considering the creation of an Alberta Provincial Police Service.

MOTION:

WHEREAS the Wood Buffalo region and the Province of Alberta are rebuilding from the impact of significant economic stressors over the past six years; and

WHEREAS the region has enjoyed exemplary service from the RCMP as Alberta's police service of choice; and

WHEREAS crime rates are improved over the long-term through improving community access to mental health and addictions support services and through justice system reform, not through policing; and

WHEREAS in the spirit of the Truth and Reconciliation Commission's Calls to Action Report, police and justice system reform MUST be implemented with the full consultation of our Indigenous communities and Peoples;

THEREFORE, BE IT RESOLVED, that the Regional Municipality of Wood Buffalo joins the 96 municipalities and stakeholder groups in a call to action to the Government of Alberta regarding the creation of an Alberta Provincial Police Service.

RESULT:	CARRIED [10 TO 1]
MOVER:	Keith McGrath, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle
AGAINST:	Cardinal

8.2. Flood Mitigation - Councillor K. Ball

Councillor K. Ball spoke to the recommendation, noting that its intent is to look at options available in terms of flood mitigation levels, specifically with respect to the Reaches which have not yet been completed and the cost differential of constructing flood mitigation measures to a level of 250.5 m rather than 250.9 m.

Exit and Return

Councillor S. Dogar exited the meeting at 8:43 p.m. and returned at 8:44 p.m.

Bryce Kumka, resident, spoke in opposition to the recommendation.

Exit

Councillor K. McGrath disconnected and left the meeting at 8:52 p.m.

Councillor K. Ball put forward the following for consideration:

"WHEREAS Administration has received previous direction from Council to construct flood mitigation measures in the Lower Townsite to a protection level that would keep our community safe for a 1 in 200-year flood event. This elevation has been determined to be 250.9 m above sea level which includes engineering safety factors; and

WHEREAS the Province of Alberta has mandated that we protect our residents from flood by constructing flood mitigation measures that keep our community safe for a 1 in 100-year flood event. This elevation has been determined to be 250.5 m above sea level which includes engineering safety factors; and

WHEREAS the Fort McMurray flood of 2020 reached an elevation of 248.9 m above sea level and is considered to be a 1 in 40-year flood event; and

WHEREAS Administration sought input from residents on options to complete flood mitigation measures to a 1 in 200-year flood protection for Reach 6 and work is underway to complete Reaches 2, 3 ,4, 5 and Taiga Nova South to a 1 in 200-year flood event through various projects.

THEREFORE, BE IT RESOLVED THAT Administration examine the cost differential of constructing to 250.5 m vs. 250.9 m for the aforementioned outstanding reaches and report back to Council with the findings as soon as possible.”

Councillor S. Wigle suggested a friendly amendment to remove any reference to Reach 5 in the preamble, which was accepted by Council.

MOTION:

WHEREAS Administration has received previous direction from Council to construct flood mitigation measures in the Lower Townsite to a protection level that would keep our community safe for a 1 in 200-year flood event. This elevation has been determined to be 250.9 m above sea level which includes engineering safety factors; and

WHEREAS the Province of Alberta has mandated that we protect our residents from flood by constructing flood mitigation measures that keep our community safe for a 1 in 100-year flood event. This elevation has been determined to be 250.5 m above sea level which includes engineering safety factors; and

WHEREAS the Fort McMurray flood of 2020 reached an elevation of 248.9 m above sea level and is considered to be a 1 in 40-year flood event; and

WHEREAS Administration sought input from residents on options to complete flood mitigation measures to a 1 in 200-year flood protection for Reach 6 and work is underway to complete Reaches 2, 3 ,4 and Taiga Nova South to a 1 in 200-year flood event through various projects.

THEREFORE, BE IT RESOLVED THAT Administration examine the cost differential of constructing to 250.5 m vs. 250.9 m for the aforementioned outstanding reaches and report back to Council with the findings as soon as possible.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ken Ball, Councillor
SECONDER:	Funky Banjoko, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, Stroud, Waquan, Wigle
AGAINST:	Cardinal
ABSENT:	McGrath

8.3. Eid-al-Adha (Feast of Sacrifice) - Councillor F. Banjoko

At the request of Councillor F. Banjoko and with the consent of Council, this item was deferred to January 2023.

Adjournment

The meeting adjourned at 9:12 p.m.

Mayor

Chief Legislative Officer

Minutes Acceptance: Minutes of Nov 22, 2022 6:00 PM (Consent Agenda)

Minutes of a Special Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, November 29, 2022, commencing at 9:00 AM.

Present:

Sandy Bowman, Mayor
 Ken Ball, Councillor
 Funky Banjoko, Councillor
 Lance Bussieres, Councillor
 Kendrick Cardinal, Councillor
 Shafiq Dogar, Councillor
 Allan Grandison, Councillor
 Keith McGrath, Councillor (via MS Teams)
 Jane Stroud, Councillor
 Loretta Waquan, Councillor
 Stu Wigle, Councillor

Administration:

Paul Thorkelsson, Chief Administrative Officer
 Jade Brown, Chief Legislative Officer
 Deanne Bergey, Director, Community and Protective Services
 Chief Jody Butz, Regional Fire Chief
 Kari Donnelly, Director, Human Resources
 Laurie Farquharson, Chief Financial Officer
 Kelly Hansen, Director, Strategic Planning and Program Management
 Matthew Harrison, Director, Communications and Engagement
 Brad McMurdo, Director, Planning and Development
 Rachel Orser, Director, Supply Chain Management
 Nasir Qureshi, Acting Director, Engineering
 Antoine Rempp, Director, Environmental Services
 Keith Smith, Director, Public Works
 Susan Trylinski, Director, Legal Services
 Heather Fredeen, Legislative Officer

1. Call to Order

The meeting was called to order by Mayor S. Bowman at 9:01 a.m. on November 29, 2022.

2. 2023 Budget Proceedings

Paul Thorkelsson, Chief Administrative Officer, introduced the proposed budget.

Laurie Farquharson, Chief Financial Officer, provided a presentation on the proposed 2023 Budget and 2024-2025 Financial Plan.

3. Community Investment Program

Deanne Bergey, Director, Community and Protective Services, introduced the 2023 Community Investment Program, noting that the objective of the Community Investment program is to improve the quality of life for residents and the Region.

Exit and Return

Councillor S. Dogar exited the meeting 9:14 a.m. and returned at 9:15 a.m.

4. 2023 Proposed Subsidiary Corporation Grant Allocation

4.1 Regional Recreation Corporation of Wood Buffalo

Deanne Bergey, Director, Community and Protective Services, spoke to the proposed Subsidiary Corporation Grant, which provides funding to Municipally owned or controlled organizations that provide programs and services that align with Council's Strategic Plan.

It was noted for the record that there were no delegations for this item.

Graig Walsh, Chief Executive Officer, Regional Recreation Corporation, provided a presentation on the organization's request for Subsidiary Corporation Grant Funding.

MOTION:

THAT \$16,599,471 be allocated to the Regional Recreation Corporation under the 2023 Subsidiary Corporation Grant Program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ken Ball, Councillor
SECONDER:	Allan Grandison, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, McGrath, Stroud, Wigne
ABSENT:	Cardinal, Waquan

4.2. Wood Buffalo Economic Development Corporation

Kevin Weidlich, President, and Chief Executive Officer, Wood Buffalo Economic Development Corporation, provided a presentation on the organization's request for Subsidiary Corporation Grant Funding.

A discussion occurred with respect to the economic impact on hospitality industry related to the 2023 Arctic Winter Games. It was noted that this information is not available, and that K. Weidlich would provide further information and data to Council.

Exits and Return

Councillor A. Grandison exited the meeting at 10:03 a.m.

Councillor K. Ball exited the meeting at 10:03 a.m. and returned at 10:05 a.m.

MOTION:

THAT \$4,399,000 be allocated to Wood Buffalo Economic Development Corporation under the 2023 Sustaining Grant.

RESULT:	CARRIED [7 TO 1]
MOVER:	Funky Banjoko, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Stroud, Wigle
AGAINST:	McGrath
ABSENT:	Cardinal, Grandison, Waquan

4.3. Regional Municipality of Wood Buffalo Library Board

Melissa Flett, Director, Regional Municipality of Wood Buffalo Library Board, provided a presentation on the organization's request for Subsidiary Corporation Grant Funding.

MOTION:

THAT \$4,270,150 be allocated to Regional Municipality of Wood Buffalo Library Board under the 2023 Sustaining Grant.

RESULT:	CARRIED [7 TO 1]
MOVER:	Jane Stroud, Councillor
SECONDER:	Funky Banjoko, Councillor
FOR:	Bowman, Ball, Banjoko, Dogar, McGrath, Stroud, Wigle
AGAINST:	Bussieres
ABSENT:	Cardinal, Grandison, Waquan

Recess

A recess occurred from 10:27 a.m. to 10:49 a.m. at which time, Councillors S. Dogar and K. McGrath were absent from the meeting.

5. **2023 Proposed Municipal Facility Operating Grant Allocation**

5.1 **Recommended Multi-Year Municipal Facility Operating Grant Allocation**

Deanne Bergey, Director, Community and Protective Services, spoke to the proposed Multi-Year Municipal Facility Operating Grant allocations, which subsidizes registered not-for-profits who operate and maintain municipally owned facilities.

It was noted for the record that there were no delegations for this item.

Return

Councillor S. Dogar returned to the meeting at 10:52 a.m.

MOTION:

THAT \$1,115,080 be allocated to the Northern Alberta Athletic Association (NAAA) under the 2023 Municipal Facility Operating Grant Program;

THAT \$98,000 be allocated to the Fort McMurray Minor Baseball Association (2009) under the 2023 Municipal Facility Operating Grant Program;

THAT \$231,100 be allocated to Ptarmigan Nordic Ski Club under the Municipal Facility Operating Grant Program;

THAT \$205,000 be allocated to Vista Ridge Recreational Association under the Municipal Facility Operating Grant Program;

THAT \$699,000 be allocated to Fort McMurray Minor Hockey (1981) Association under the Municipal Facility Operating Grant Program; and

THAT \$706,075 be allocated to Young Men's Christian Association of Edmonton (YMCA of Northern Alberta) under the Municipal Facility Operating Grant Program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jane Stroud, Councillor
SECONDER:	Funky Banjoko, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Stroud, Wigle
ABSENT:	Cardinal, Grandison, McGrath, Waquan

5.2. **Requested Municipal Facility Operating Grant Increase**

Deanne Bergey, Director, Community and Protective Services, spoke to the proposed Municipal Facility Operating Grant applications for which the organizations requested an increase from the previous year's allocations.

It was noted for the record that there were no delegations for this item.

Fort McMurray Minor Hockey (1981) Association

Steve Schreyer, Fort McMurray Minor Hockey (1981) Association, President, and Craig Organ, Facility Operations Manager, Frank Lacroix Arena, presented the Fort McMurray Minor Hockey (1981) Association's request for an increase in grant funding under the Municipal Facility Operating Grant stream; noting that the increase is sought due to increased utility costs in 2022 and anticipated utility costs for 2023.

MOTION:

THAT \$699,000 be allocated to the Fort McMurray Minor Hockey (1981) Association under the 2023 Municipal Facility Operating Grant Program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ken Ball, Councillor
SECONDER:	Stu Wigle, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Stroud, Wigle
ABSENT:	Cardinal, Grandison, McGrath, Waquan

Young Men's Christian Association of Edmonton (YMCA of Northern Alberta)

Jody Kyle, Chief Operating Officer, and Joanne Angel Andrusiv, General Manager, Eagle Ridge Community Centre, presented the Young Men's Christian Association of Edmonton (YMCA of Northern Alberta)'s request for an increase in grant funding under the 2023 Municipal Facility Operating Grant stream noting that an increase is sought due to the increase in operating costs including, inflation, compensation, and building maintenance.

The following motion was moved by Councillor F. Banjoko and seconded by Councillor J. Stroud:

"THAT \$706,075 be allocated to the Young Men's Christian Association of Edmonton (YMCA of Northern Alberta) under the 2023 Municipal Facility Operating Grant Program."

Councillor K. Ball requested that this item be deferred until Councillor A. Grandison's return to the meeting.

MOTION:

THAT consideration of the Municipal Facility Operating Grant for the Young Men's Christian Association of Edmonton (YMCA of Northern Alberta), be deferred until later in the meeting.

RESULT: CARRIED [6 TO 1]
MOVER: Ken Ball, Councillor
SECONDER: Stu Wigle, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Stroud, Wigle
AGAINST: Dogar
ABSENT: Cardinal, Grandison, McGrath, Waquan

6. 2023 Proposed Municipal Facility Capital Grant Allocation

Deanne Bergey, Director, Community and Protective Services, spoke to the proposed Municipal Facility Capital Grants, which provides financial support for the capital upgrades and replacements for the municipal-owned assets operated by the Regional Recreation Corporation of Wood Buffalo and Vista Ridge Recreational Association.

Regional Recreation Corporation

Graig Walsh, Chief Executive Officer, Regional Recreation Corporation of Wood Buffalo presented the Corporations request for grant funding under the Municipal Facility Capital Grant stream.

Vista Ridge Recreational Association

Dan Wilson, General Manager, Vista Ridge Recreational Association, presented the Association's request for grant funding under the Municipal Facility Capital Grant stream.

It was noted for the record that there were no delegations for this item.

MOTION:

THAT the Municipal Facility Capital Grants for 2023 be approved as follows:

- Regional Recreation Corporation \$ 2,792,900
- Vista Ridge Recreational Association \$ 465,500

RESULT: CARRIED [UNANIMOUS]
MOVER: Stu Wigle, Councillor
SECONDER: Jane Stroud, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Dogar, Stroud, Wigle
ABSENT: Cardinal, Grandison, McGrath, Waquan

Pecuniary Interest

Councillor S. Wigle declared a Pecuniary Interest in item 7.1. due to his affiliation with the Family Christian Centre, and excused himself from the meeting at 11:37 a.m.

7. 2023 Proposed Sustaining Grant Allocation**7.1. Recommended Multi-Year Sustaining Grant Allocation**

Deanne Bergey, Director, Community and Protective Services, presented the 2023 Proposed Sustaining Grant funding allocation assigned to the Family Christian Centre for the operation of the Legacy Counselling Centre.

It was noted for the record that there were no delegations for this item.

Family Christian Centre

Through discussion it was suggested that future funding requests for Family and Community Support Services Program include data relative to the number of applicants served.

MOTION:

THAT \$320,000 be allocated to Family Christian Centre (operating as Legacy Counselling Centre), under the 2023 Sustaining Grant

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Funky Banjoko, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Stroud
PECUNIARY INTEREST:	Wigle
ABSENT:	Cardinal, Grandison, McGrath, Waquan

Return

Councillor S. Wigle returned to the meeting at 11:49 a.m.

Conflict of Interest

Councillor L. Bussieres declared a Conflict of Interest for the proposed grant allocation for St. Aidan's House Society due to his sister's employment with the organization, and exited the meeting at 11:49 a.m.

St. Aidan's House Society

Deanne Bergey, Director, Community and Protective Services, presented the 2023 Proposed Sustaining Grant funding allocation for St. Aidan's House Society.

MOTION:

THAT \$257,498 be allocated to St. Aidan's House Society under the 2023 Sustaining Grant.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ken Ball, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Bowman Ball, Banjoko, Cardinal, Dogar, Stroud, Wigle
CONFLICT OF INTEREST:	Bussieres
ABSENT:	Grandison, McGrath, Waquan

Return

Councillor L. Bussieres returned to the meeting at 11:50 a.m.

Deanne Bergey, Director, Community and Protective Services, presented the proposed recommended multi-year grant funding allocations for the remaining organizations, under the 2023 Sustaining Grant stream.

It was noted for the record that there were no delegations for this item.

MOTION:

THAT \$665,000 be allocated to Arts Council Wood Buffalo under the 2023 Sustaining Grant;

THAT \$344,361 be allocated to FuseSocial Wood Buffalo Society under the 2023 Sustaining Grant;

THAT \$310,000 be allocated to Justin Slade Youth Foundation under the 2023 Sustaining Grant;

THAT \$1,250,000 be allocated to Local Helicopter Emergency Response Organization Foundation under the 2023 Sustaining Grant;

THAT \$539,910 be allocated to Multicultural Association of Wood Buffalo under the 2023 Sustaining Grant;

THAT \$406,808 be allocated to Some Other Solutions under the 2023 Sustaining Grant; and

THAT \$485,000 be allocated to Waypoints Community Services Association under the 2023 Sustaining Grant.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Stu Wigle, Councillor
SECONDER:	Funky Banjoko, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Stroud, Wigle
ABSENT:	Cardinal, Grandison, McGrath, Waquan

7.2. Requested Sustaining Grant Increase

Deanne Bergey, Director, Community and Protective Services, spoke to the proposed 2023 Sustaining Grant applications for which the organizations requested an increase in funding from the previous year's allocations.

Delegation

Liana Wheeldon, Executive Director, Arts Council Wood Buffalo, spoke in support of Keyano College's request for an increase in Sustaining Grant funding, noting that Arts Council Wood Buffalo and Keyano Theatre are working together to ensure a sustainable future for the theatre in the Region.

Due to connection issues with the representative for the Fort Chipewyan Historical Society, the Fort McMurray Heritage Society presented their request for grant funding first.

Fort McMurray Heritage Society

Verna Murphy, Executive Director, Fort McMurray Heritage Society, presented their request for an increase in grant funding under the 2023 Sustaining Grant stream, noting that an increase is sought due to staffing increase requirements.

Exit and Returns

Councillor S. Dogar exited the meeting at 12:19 p.m. and returned at 12:23 p.m.
Councillor A. Grandison returned to the meeting at 12:23 p.m.

MOTION:

THAT \$661,000 be allocated to Fort McMurray Heritage Society under the 2023 Sustaining Grant.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jane Stroud, Councillor
SECONDER:	Funky Banjoko, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, Stroud, Wigle
ABSENT:	Cardinal, McGrath, Waquan

5.2. Requested Municipal Facility Operating Grant Increase (Continued)

Prior to recessing for lunch, and with no concerns of Council, the remaining discussion, debate and vote regarding item 5.2 Proposed Sustaining Grant Allocation to the Young Men's Christian Association of Edmonton (YMCA of Northern Alberta), was dealt with next.

MOTION:

THAT \$706,075 be allocated to the Young Men's Christian Association of Edmonton (YMCA of Northern Alberta), under the 2023 Municipal Facility Operating Grant Program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Funky Banjoko, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, Stroud, Wigle
ABSENT:	Cardinal, McGrath, Waquan

Recess

A recess occurred from 12:35 p.m. to 1:40 p.m. at which time Councillor L. Waquan joined the meeting and Councillor K. McGrath reconnected to the meeting via Microsoft Teams.

Fort Chipewyan Historical Society

Georgina Cardinal, Board Volunteer, Fort Chipewyan Historical Society, connected to the meeting via Microsoft Teams and indicated that information on the Fort Chipewyan Historical Society's request for funding can be found in the PowerPoint presentation included in Council's Agenda package.

Entrance

Councillor K. Cardinal entered the meeting at 1:48 p.m.

Councillor L. Waquan put forward the following motion for Council's consideration:

"THAT \$173,040 be allocated to Fort Chipewyan Historical Society under the 2023 Sustaining Grant."

Following discussion and with consensus of Council, Councillor L. Waquan withdrew the motion.

MOTION:

THAT \$201,800 be allocated to the Fort Chipewyan Historical Society under the 2023 Sustaining Grant.

RESULT:	CARRIED [10 TO 1]
MOVER:	Kendrick Cardinal, Councillor
SECONDER:	Loretta Waquan, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, McGrath, Stroud, Waquan, Wigle
AGAINST:	Grandison

Fort McMurray Society for the Prevention of Cruelty to Animals

Katie Walker, Board Chair, and Melanie Schneider, Finance Manager, Fort McMurray Society for the Prevention of Cruelty to Animals presented the organization's request for an increase in funding under the 2023 Sustaining Grant stream noting the increase is sought due to an upsurge in the transfer of animals from Animal Control.

MOTION:

THAT \$989,059 be allocated to the Fort McMurray Society for the Prevention of Cruelty to Animals, under the 2023 Sustaining Grant Program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Loretta Waquan, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

Keyano College

Jay Notay, President and Chief Executive Officer, Keyano College, and Alan Roberts, Director, Keyano Theatre and Arts Centre, presented Keyano College's request for an increase in grant funding under the 2023 Sustaining Grant stream noting the increase is sought to fund a Theatre Business Plan Study.

MOTION:

THAT \$725,890 be allocated to Keyano College under the 2023 Sustaining Grant.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Allan Grandison, Councillor
SECONDER:	Funky Banjoko, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

Fort McMurray Sno-Drifters Snowmobile Association

Karen Downey, Executive Assistant, McMurray Sno-Drifters Snowmobile Association, presented their request for an increase in grant funding under the 2023 Sustaining Grant stream noting the increase is sought for trail safety improvements and administrative support.

Exit and Return

Councillor S. Dogar exited the meeting at 2:34 p.m. and returned at 2:39 p.m.

MOTION:

THAT \$195,760 be allocated to McMurray Sno-Drifters Snowmobile Association under the 2023 Sustaining Grant.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Stu Wigle, Councillor
SECONDER:	Funky Banjoko, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

Pecuniary Interest

Councillor L. Waquan declared a Pecuniary Interest in Item No. 8 2023 Proposed Community Impact Grant - Community Programs and Projects Stream Allocation and Item No. 9 2023 Proposed Community Impact Grant - Community Events Stream Allocation, due to an employment relationship, and exited the meeting at 2:46 p.m.

8. 2023 Proposed Community Impact Grant - Community Programs and Projects Stream Allocation

Deanne Bergey, Director, Community and Protective Services, provided an overview of the proposed 2023 Community Impact Grant - Community Programs and Projects stream allocation, noting that it provides funding to registered non-profit organizations to support community needs and contribute to the goals identified in the Regional Municipality of Wood Buffalo Strategic Plan.

Exits and Returns

Councillor F. Banjoko exited the meeting at 2:48 p.m. and returned at 2:52 p.m.

Councillor K. McGrath disconnected from the meeting at 2:48 p.m. and reconnected at 2:54 p.m.

Delegations

Mohammed Al-Dhaby and Yasser Al-Farah, Yemeni Canadian Association, requested Council to reconsider their application and approve the remaining funds applied for under their 2023 Community Impact Grant – Community Programs and Projects stream funding application.

Rolando Inzuna, Chard Métis Nation, requested that Council reconsider their application for funding under the 2023 Community Impact Grant - Community Programs and Projects stream as the qualifications for grant funding have now been met.

Koralee Samaroden, Pets and Wellness Society requested Council reconsider their application and approve the remaining funds applied for under the 2023 Community Impact Grant – Community Programs and Projects, due to a miscommunication regarding job assignments within the organization.

MOTION:

THAT \$20,485, be allocated to Pets and Wellness Society for Pet Therapy under the 2023 Community Impact Grant - Community Programs and Projects Grant.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Stu Wigle, Councillor
SECONDER:	Ken Ball, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
PECUNIARY INTEREST:	Waquan

MOTION:

THAT \$79,980 be allocated to Chard Métis Community Association for the Elder Companionship Program under the 2023 Community Impact Grant - Community Programs and Projects Grant.

RESULT: CARRIED [UNANIMOUS]
MOVER: Kendrick Cardinal, Councillor
SECONDER: Funky Banjoko, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
PECUNIARY INTEREST: Waquan

MOTION:

THAT \$2,396,814 of the Community Impact Grant – Community Programs and Projects Stream be allocated as outlined in Attachment 1, as amended.

RESULT: CARRIED [UNANIMOUS]
MOVER: Stu Wigle, Councillor
SECONDER: Ken Ball, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
PECUNIARY INTEREST: Waquan

Recess

A recess occurred from 3:18 p.m. to 3:32 p.m.

Pecuniary Interest

Councillor K. Cardinal, declared a Pecuniary Interest in item 9, 2023 Proposed Community Impact Grant - Community Events Stream Allocation, due to an employment relationship, and exited the meeting at 3:34 p.m.

9. 2023 Proposed Community Impact Grant - Community Events Stream Allocation

Deanne Bergey, Director, Community and Protective Services, provided an overview of the proposed 2023 Community Impact Grant - Community Events stream allocation, noting that it provides funding to registered non-profit organizations to support community events and contribute to the goals identified in the Regional Municipality of Wood Buffalo Strategic Plan.

Delegation

Boyd Rumball, Huskies Booster Club, requested Council reconsider their application for funding under the 2023 Community Impact Grant – Community Events stream as additional information has been provided to Administration to clarify the organization's financial position.

MOTION:

THAT \$20,000, be allocated to the Huskies Booster Club for the 2023 ACAC Men's Volleyball Championship and 2023 ACAC Men's and Women's Futsal Championships.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jane Stroud, Councillor
SECONDER:	Stu Wigle, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, McGrath, Stroud, Wigle
PECUNIARY INTEREST:	Cardinal, Waquan

MOTION:

THAT \$273,039 of the Community Impact Grant – Community Events Stream be allocated as outlined in Attachment 1, as amended.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jane Stroud, Councillor
SECONDER:	Stu Wigle, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, McGrath, Stroud, Wigle
PECUNIARY INTEREST:	Cardinal, Waquan

10. 2023 Proposed Community Impact Grant - New Events Stream Allocation

Deanne Bergey, Director, Community and Protective Services, provided an overview of the proposed 2023 Community Impact Grant - New Events stream allocation, noting that it provides funding to registered non-profit organizations to support new community events and contribute to the goals identified in the Regional Municipality of Wood Buffalo Strategic Plan.

Returns

Councillor L. Waquan returned to the meeting at 3:55 p.m.

Councillor K. Cardinal returned to the meeting at 3:56 p.m.

Delegation

Rolando Inzuna, Chard Métis Nation, requested that Council reconsider Chard Métis Nation's application for funding under the Community Impact Grant – New Events stream as the qualifications for grant funding have now been met.

Exit and Return

Councillor A. Grandison exited the meeting at 3:58 p.m. and returned at 4:00 p.m.

MOTION:

THAT \$39,839 be allocated to the Chard Métis Community Association for the Chard Métis Tradeshow under the 2023 Community Impact Grant - New Events Grant Stream.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Kendrick Cardinal, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

MOTION:

THAT \$162,779 of the Community Impact Grant – New Events Stream be allocated as outlined in Attachment 1, as amended.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ken Ball, Councillor
SECONDER:	Funky Banjoko, Jane Stroud
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

Pecuniary Interest

Councillor J. Stroud declared a Pecuniary Interest in Item No. 11 2023 Proposed Games Legacy Grant Allocation due to her application for funding under the Games Legacy Grant stream, and exited the meeting at 4:02 p.m.

11. 2023 Proposed Games Legacy Grant Allocation

Deanne Bergey, Director, Community and Protective Services, provided an overview of the proposed 2022 Games Legacy Grant stream allocation, noting that it provides funding to promote and encourage local talent, including participation in amateur sport, cultural activities, and the arts by providing financial assistant for competing or training at the provincial, national, or international level.

Exit and Return

Councillor S. Dogar exited the meeting at 4:09 p.m. and returned at 4:12 p.m.

Delegation

Chris Sundholm, resident, spoke to the recommended Games Legacy Grant allocation for his participation in a provincial training course.

Councillor A. Grandison put forward the following motion for Council's consideration:

"THAT the Games Legacy Grant allocations be referred to Administration for further review and consider the applications based on the \$10,000 earned in interest from the Games Legacy; and

THAT Administration bring forward revised recommendations based on funding available in interest from 2022-2023 only."

Following discussion and with consensus of Council, Councillor A. Grandison withdrew the motion.

MOTION:

THAT \$95,016 in Games Legacy Grants be allocated as outlined in Attachment 1.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Funky Banjoko, Councillor
SECONDER:	Loretta Waquan, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Waquan, Wigle
PECUNIARY INTEREST:	Stroud

Return and Recess

Councillor J. Stroud returned to the meeting at 4:30 p.m.

The meeting was recessed at 4:31 p.m. until 9:00 a.m. on November 30, 2022.

Minutes of a Special Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Wednesday, November 30, 2022, commencing at 9:00 AM.

Present:

Sandy Bowman, Mayor
Ken Ball, Councillor
Funky Banjoko, Councillor
Lance Bussieres, Councillor
Kendrick Cardinal, Councillor
Shafiq Dogar, Councillor
Allan Grandison, Councillor
Keith McGrath, Councillor (via MS Teams)
Jane Stroud, Councillor
Loretta Waquan, Councillor
Stu Wigle, Councillor

Administration:

Paul Thorkelsson, Chief Administrative Officer
Jade Brown, Chief Legislative Officer
Deanne Bergey, Director, Community and Protective Services
Chief Jody Butz, Regional Fire Chief
Kari Donnelly, Director, Human Resources
Laurie Farquharson, Chief Financial Officer
Kelly Hansen, Director, Strategic Planning and Program Management
Matthew Harrison, Director, Communications and Engagement
Brad McMurdo, Director, Planning and Development
Rachel Orser, Director, Supply Chain Management
Nasir Qureshi, Acting Director, Engineering
Antoine Rempp, Director, Environmental Services
Keith Smith, Director, Public Works
Susan Trylinski, Director, Legal Services
Heather Fredeen, Legislative Officer

Reconvene

Mayor S. Bowman reconvened the meeting at 9:04 a.m. on November 30, 2022, at which time discussion commenced on the proposed 2023 Operating Budget.

2. 2023 Operating Budget Presentations

Laurie Farquharson, Chief Financial Officer provided an introduction of the 2023 Operating Budget.

It was noted for the record that there were no delegations registered to speak to the 2023 Operating Budget.

2.1. Human Resources

Kari Donnelly, Director, Human Resources, and Tanya Solomone, Senior Manager, Health and Safety, presented the proposed 2023 Operating Budget for the Human Resources Department.

Exit and Return

Councillor K. Ball exited the meeting at 9:19 a.m. and returned at 9:23 a.m.

Point of Order

Councillor S. Wagle called a Point of Order on Councillor S. Dogar's questioning as it was off topic.

At the request of Mayor S. Bowman, Paul Thorkelsson, Chief Administrative Officer addressed Councillor S. Dogar's questions.

- Through discussion, Council requested that a breakdown with respect to increases in salaries, wages and benefits be provided.

Entrance

Councillor L. Waquan entered the meeting at 9:36 a.m.

2.2. Engineering

Nasir Qureshi, Acting Director, Engineering, and Mazhar Hajhossein, Manager, infrastructure Planning Development Services, presented the proposed 2023 Operating Budget for the Engineering Department.

Exit, Return, and Entrance

Councillor K. Cardinal exited the meeting at 9:51 a.m. and returned at 9:54 p.m.

Councillor K. McGrath entered the meeting at 9:55 a.m.

2.3. Environmental Services

Antoine Rempp, Director, Elliot White, Senior Manager, and Justin Canning, Senior Manager, Environmental Services presented the proposed 2023 Operating Budget for the Environmental Services Department.

Exits and Return

Councillor F. Banjoko exited the meeting at 9:56 a.m. and returned at 9:59 a.m.

Councillor K. McGrath exited the meeting at 10:25 a.m.

Councillor S. Dogar exited the meeting at 10:28 a.m.

Recess

A recess occurred from 10:29 a.m. to 10:45 a.m. at which time, Councillors K. McGrath and S. Dogar returned to the meeting.

2.4. Public Works

Keith Smith, Director, Public Works, Nina Caines, Senior Manager, Parks, Roads and Rural Operations, and Joel Trudell, Senior Manager, Transportation and Facilities, presented the proposed 2023 Operating Budget for the Public Works Department.

The following item was identified for follow up by Administration:

- Administration committed to providing Council with community events funding allocated specifically to the communities of Fort McKay and Fort Fitzgerald.

Exits and Returns

Councillor L. Bussieres exited the meeting at 11:21 a.m. and returned at 11:27 a.m.

Councillor S. Wigle exited the meeting at 11:38 a.m. and returned at 11:43 a.m.

Councillor K. Ball exited the meeting at 11:44 a.m. and returned at 11:45 a.m.

Councillor A. Grandison exited the meeting at 11:47 a.m. and returned at 11:48 a.m.

Councillor K. McGrath exited the meeting at 11:49 a.m.

2.5. Regional Emergency Services

Chief Jody Butz, Regional Fire Chief and Director of Emergency Management, Rob Van Heck, Deputy Chief, and Kelly Roberts, Deputy Chief, Regional Emergency Services, presented the proposed 2023 Operating Budget for the Regional Emergency Services Department.

Exit and Returns

Councillor S. Dogar Exited the meeting at 12:13 p.m. and returned at 12:20 p.m.

Councillor K. Cardinal exited the meeting at 12:14 p.m. and returned at 12:15 p.m.

Councillor F. Banjoko exited the meeting at 12:25 p.m. and returned at 12:31 p.m.

Councillor S. Wigle exited the meeting at 12:37 p.m. and returned at 12:39 p.m.

Councillor L. Bussieres exited the meeting at 12:40 p.m. and returned at 12:43 p.m.

Recess

A recess occurred from 12:47 p.m. to 1:48 p.m. at which time Councillors S. Wigle and L. Waquan were absent from the meeting.

2.6. Planning and Development

Brad McMurdo, Director, and Amanda Haitas, Senior Manager, Planning and Development, presented the proposed 2023 Operating Budget for the Planning and Development Department.

Return

Councillor S. Wigle returned to the meeting at 1:59 p.m.

2.7. Community and Protective Services

Deanne Bergey, Director, and Toni Elliott, Senior Manager, Community and Protective Services, presented the proposed 2023 Operating Budget for the Community and Protective Services Department.

Exits and Returns

Councillor K. McGrath connected to the meeting via Microsoft Teams at 2:24 p.m.

Councillor S. Wigle exited the meeting at 2:37 p.m. and returned at 2:40 p.m.

Councillor K. Cardinal exited the meeting at 3:05 p.m.

Vacating and Assuming of Chair

Mayor S. Bowman vacated the Chair at 3:20 p.m. at which time, Acting Mayor A. Grandison assumed the Chair.

MOTION:

THAT on expiration of the existing contract, no further municipal funds be allocated toward mobile photo radar; and

THAT the program be discontinued.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Sandy Bowman, Mayor
SECONDER:	Funky Banjoko, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

Resuming of Chair

Mayor S. Bowman resumed the Chair at 3:32 p.m.

Recess

A recess occurred at 3:33 p.m. to 3:50 p.m.

Pecuniary Interest

Councillor A. Grandison declared a Pecuniary Interest regarding the proposed 2023 Operating Budget for the Communications and Engagement Department due to a contract work agreement between the Communications and Engagement Department and St. Aidan's House Society, where his wife is employed, and exited the meeting at 3:48 p.m.

Conflict of Interest

Councillor L. Bussieres declared a Conflict of Interest regarding the 2023 Proposed Operating Budget for the Communications and Engagement Department due to a contract work agreement between the Communications and Engagement Department and St. Aidan's House Society, where his sister is employed, and exited the meeting at 3:50 p.m.

2.8. Communications and Engagement

Matthew Harrison, Director, Communications and Engagement presented the proposed 2023 Operating Budget for the Communications and Engagement Department.

Exit and Returns

Councillor K. Ball exited the meeting at 4:00 p.m. and returned at 4:01 p.m.

Councillors A. Grandison and L. Bussieres returned to the meeting at 4:05 p.m.

2.9. Indigenous and Rural Relations

Dennis Fraser, Director, and Janine Kruse, Manager, Indigenous and Rural Relations, presented the proposed 2023 Operating Budget for the Indigenous and Rural Relations Department.

Exit and Returns

Councillor S. Dogar exited the meeting at 4:23 p.m. and returned at 4:26 p.m.

2.10. Legal Services

Susan Trylinski, Director, and Caitlin Hanly, Municipal Legal Counsel, Legal Services, presented the proposed 2023 Operating Budget for the Legal Services Department.

Exit and Return

Councillor J. Stroud exited the meeting at 4:37 p.m. and returned at 4:39 p.m.

2.11. Strategic Planning and Program Management

Kelly Hansen, Director, Strategic Planning and Program Management presented the proposed 2023 Operating Budget for the Strategic Planning and Program Management Department.

Exit

Councillor S. Dogar exited the meeting at 4:46 p.m.

2.12. Supply Chain Management

Rachel Orser, Director, Supply Chain Management, presented the proposed 2023 Operating Budget for the Supply Chain Management Department.

Return

Councillor S. Dogar returned to the meeting at 4:58 p.m.

2.13. Executive Offices

Jade Brown, Chief Legislative Officer, Legislative Services, presented the proposed 2023 Operating Budget for the Executive Offices.

Exit and Return

Councillor S. Wigle exited the meeting at 5:08 p.m. and returned at 5:12 p.m.

2.14. Financial Services

Laurie Farquharson, Chief Financial Officer, presented the proposed 2023 Operating Budget for the Financial Services Department.

Recess

The meeting recessed at 5:26 p.m. until 9:00 a.m. on Thursday, December 1, 2022.

Minutes of a Special Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Thursday, December 1, 2022, commencing at 9:00 AM.

Present:

Sandy Bowman, Mayor
Ken Ball, Councillor
Funky Banjoko, Councillor
Lance Bussieres, Councillor
Shafiq Dogar, Councillor
Allan Grandison, Councillor
Keith McGrath, Councillor (via MS Teams)
Jane Stroud, Councillor
Stu Wigle, Councillor

Absent:

Kendrick Cardinal, Councillor
Loretta Waquan, Councillor

Administration:

Paul Thorkelsson, Chief Administrative Officer
Jade Brown, Chief Legislative Officer
Deanne Bergey, Director, Community and Protective Services
Chief Jody Butz, Regional Fire Chief
Kari Donnelly, Director, Human Resources
Laurie Farquharson, Chief Financial Officer
Kelly Hansen, Director, Strategic Planning and Program Management
Matthew Harrison, Director, Communications and Engagement
Brad McMurdo, Director, Planning and Development
Rachel Orser, Director, Supply Chain Management
Nasir Qureshi, Acting Director, Engineering
Antoine Rempp, Director, Environmental Services
Keith Smith, Director, Public Works
Susan Trylinski, Director, Legal Services
Heather Fredeen, Legislative Officer

Reconvene

Mayor S. Bowman reconvened the meeting at 9:03 a.m. on December 1, 2022, at which time discussion commenced on the proposed 2023 Capital Budget.

2. 2023 Capital Budget Presentations

Laurie Farquharson, Chief Financial Officer, provided an introduction of the 2023 Capital Budget.

It was noted for the record that there were no delegations registered to speak to the 2023 Capital Budget.

2.1. Communications and Engagement

Matthew Harrison, Director, Communications and Engagement, presented the proposed 2023 Capital Budget for the Communications and Engagement Department.

2.2. Strategic Planning and Program Management

Kelly Hansen, Director, Strategic Planning and Program Management, presented the proposed 2023 Capital Budget for the Strategic Planning and Program Management Department.

2.3. Financial Services

Laurie Farquharson, Chief Financial Officer, and AnnMarie Hintz, Senior Manager, Information Technology, presented the proposed 2023 Capital Budget for the Financial Services Department.

Entrance

Councillor K. McGrath connected to the meeting via Microsoft Teams at 9:26 a.m.

2.4. Planning and Development

Brad McMurdo, Director, and Amanda Haitas, Senior Manager, Planning and Development, presented the proposed 2023 Capital Budget for the Planning and Development Department

Entrance, Exit, Returns and Recess

Councillor K. Ball exited the meeting at 9:54 p.m. and returned at 9:55 a.m.

A recess occurred from 10:31 a.m. to 10:51 a.m. at which time, Councillor S. Dogar was absent from the meeting.

Councillor S. Dogar returned to the meeting at 10:52 a.m.

Councillor A. Grandison put forward the following motion for Council's consideration:

"THAT the Waterfront Park Project, 2023 Capital Budget Reference 23-017, be cancelled;

THAT Administration expend the required funding from the approved 2022 Capital Budget to close out the contract and compensate contractors for any amounts legally owing for goods or services already provided in relation to the project; and

THAT the Flood Mitigation Projects move forward in the absence of the Waterfront Park Project."

Councillor A. Grandison noted during questions and debate that it was his intention that Capital Budget Reference 23-025, also be included in the motion as follows:

“THAT the Waterfront Park Project, 2023 Capital Budget Reference 23-017 and the MacDonald Drive Greenspace 23-025, be cancelled;

THAT Administration expend the required funding from the approved 2022 Capital Budget to close out the contract and compensate contractors for any amounts legally owing for goods or services already provided in relation to the project; and

THAT the Flood Mitigation Projects move forward in the absence of the Waterfront Park Project.”

Councillor K. Ball requested that Capital Projects 23-025 and 23-017 be severed from the motion and voted on separately.

With consent of Council, Councillor A. Grandison removed Capital Budget Reference “23-025” from the motion.

MOTION:

THAT the Waterfront Park Project, 2023 Capital Budget Reference 23-017, be cancelled;

THAT Administration expend the required funding from the approved 2022 Capital Budget to close out the contract and compensate contractors for any amounts legally owing for goods or services already provided in relation to the project; and

THAT Flood Mitigation Projects move forward in the absence of the Waterfront Park Project.

RESULT:	DEFEATED [3 TO 6]
MOVER:	Allan Grandison, Councillor
SECONDER:	Shafiq Dogar, Councillor
FOR:	Dogar, Grandison, McGrath
AGAINST:	Bowman, Ball, Banjoko, Bussieres, Stroud, Wigle
ABSENT:	Cardinal, Waquan

MOTION:

THAT the MacDonald Drive Greenspace, 2023 Capital Budget Reference 23-025, be cancelled.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Stu Wigle, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT:	Cardinal, Waquan

2.5. Regional Emergency Services

Chief Jody Butz, Regional Fire Chief and Director of Emergency Management, Rob Van Heck, Deputy Chief, and Kelly Roberts, Deputy Chief, Regional Emergency Services, presented the proposed 2023 Capital Budget for the Regional Emergency Services Department.

Exit and Return

Councillor K. Ball exited the meeting at 11:35 a.m. and returned at 11:37 a.m.

2.6. Public Works

Keith Smith, Director, Public Works, Nina Caines, Senior Manager, Parks, Roads and Rural Operations, and Joel Trudell, Senior Manager, Transportation and Facilities, presented the proposed 2023 Capital Budget for Transportation and Facilities.

Recess

A recess occurred from 12:12 p.m. to 1:15 p.m.

Keith Smith, Director, Nina Caines, Senior Manager, Parks, Roads and Rural Operations, and Joel Trudell, Senior Manager, Transportation and Facilities, presented the proposed 2023 Capital Budget for Parks, Roads, Rural, and Fort Chipewyan.

Disconnect, Exit and Return

Councillor K. McGrath disconnected from the meeting at 1:30 p.m.

Councillor K. Ball exited the meeting at 1:40 p.m. and returned at 1:45 p.m.

2.7. Engineering

Nasir Qureshi, Acting Director, Engineering, Mazhar Hajhossein, Manager, Infrastructure Planning Development Services, and Maureen Nakonechny, Program Manager, Flood Mitigation, presented the proposed 2023 Capital Budget for the Engineering Department.

Nasir Qureshi, Acting Director, Engineering, Mazhar Hajhossein, Manager, Infrastructure Planning Development Services, and Maureen Nakonechny, Program Manager, Flood Mitigation, presented the proposed 2023 Capital Budget for Flood Mitigation

Recess

A recess occurred from 2:26 p.m. to 2:43 p.m.

Nasir Qureshi, Acting Director, Engineering, Mazhar Hajhossein, Manager, Infrastructure Planning Development Services, and Maureen Nakonechny, Program Manager, Flood Mitigation, presented the proposed 2023 Capital Budget for Rural Water and Sewer Servicing.

Exit and Return

Councillor A. Grandison exited the meeting at 2:59 p.m. and returned at 3:09 p.m.

2.8 Environmental Services

Antoine Rempp, Director, Justin Canning, Senior Manager, and Elliott White, Senior Manager, Environmental Services, presented the proposed 2023 Capital Budget for Environmental Services.

Exit and Return

Councillor K. Ball exited the meeting at 3:17 p.m. and returned at 3:18 p.m.

Following conclusion of the proposed 2023 Capital Budget Presentations, the Mayor issued a last call for motions related to the 2023 Proposed Budget and 2024-2025 Financial Plan.

MOTION:

THAT Administration work with the Wood Buffalo Waterfront Advisory Committee to review the current design for the Waterfront Park Project, eliminate any unnecessary elements, stewarding toward a project that remains in alignment with the engagement feedback from the Indigenous Communities and in keeping with the approved budget, bring forward an updated design to Council as soon as possible.

RESULT:	CARRIED [8 TO 1]
MOVER:	Funky Banjoko, Councillor
SECONDER:	Ken Ball, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, McGrath, Stroud, Wigle
AGAINST:	Grandison
ABSENT:	Cardinal, Waquan

MOTION:

THAT the Waterline Extension, Real Martin Drive-Design and Construction, 2023 Capital Budget Reference 23-051, be cancelled; and

THAT Administration expend the required funding from the approved 2022 Capital Budget to close out the contract and compensate contractors for any amounts legally owing for goods or services already provided in relation to the project.

RESULT: CARRIED [UNANIMOUS]
MOVER: Stu Wigle, Councillor
SECONDER: Ken Ball, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, Stroud, Wigle
ABSENT: Cardinal, McGrath, Waquan

MOTION:

THAT the 2023 Community and Protective Services budget be increased by \$1,860,000 for the addition of six new Officers for the RCMP and four new Officers for Bylaw Services for the purpose of supporting traffic safety.

RESULT: CARRIED [UNANIMOUS]
MOVER: Lance Bussieres, Councillor
SECONDER: Jane Stroud, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, Stroud, Wigle
ABSENT: Cardinal, McGrath, Waquan

Recess

A recess occurred from 3:39 p.m. to 4:48 p.m.

3. Budget Approval**3.1. 2023 Budget, 2024 – 2025 Financial Plan**

Laurie Farquharson, Chief Financial Officer provided an overview of the final recommendations before Council as it relates to the 2023 Budget and 2024-2025 Financial Plan.

It was noted for the record that there were no registered delegations for this item.

MOTION:

THAT the 2023 Operating Budget, in the amount of \$527,562,588 be approved, representing \$422,313,219 for Municipal operations excluding the Communications and Engagement Department and the Community Investment Program, and \$105,249,369 as a funding transfer for reserves and capital purposes, be approved.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Allan Grandison, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, Stroud, Wigle
ABSENT:	Cardinal, McGrath, Waquan

Pecuniary Interest

Councillor A. Grandison declared a Pecuniary Interest regarding the proposed 2023 Operating Budget for the Communications and Engagement Department due to a contract work agreement between the Communications and Engagement Department and St. Aidan's House Society, where his wife is employed, and exited the meeting at 4:51 p.m.

Conflict of Interest

Councillor L. Bussieres declared a Conflict of Interest regarding the 2023 Proposed Operating Budget for the Communications and Engagement Department due to a contract work agreement between the Communications and Engagement Department and St. Aidan's House Society, where his sister is employed, and exited the meeting at 4:51 p.m.

MOTION:

THAT the 2023 Operating Budget be amended to add \$7,103,240 for the Communications and Engagement Department.

RESULT:	CARRIED [6 TO 0]
MOVER:	Jane Stroud, Councillor
SECONDER:	Stu Wigle, Councillor
FOR:	Bowman, Ball, Banjoko, Dogar, Stroud, Wigle
PECUNIARY INTEREST:	Grandison
CONFLICT OF INTEREST:	Bussieres
ABSENT:	Cardinal, McGrath, Waquan

Returns

Councillors L. Bussieres and A. Grandison returned to the meeting at 4:52 p.m.

MOTION:

THAT the 2023 Operating Budget be amended to add \$37,930,098 for the Community Investment Program, which excludes the following Community Investment Program grants:

- a. St. Aidan's House Society for \$257,498
- b. Family Christian Centre o/a Legacy Counselling Centre for \$320,000
- c. Games Legacy Grant for \$95,016.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Stu Wigle, Councillor
SECONDER:	Funky Banjoko, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, Stroud, Wigle
ABSENT:	Cardinal, McGrath, Waquan

Pecuniary Interest

Councillor A. Grandison declared a Pecuniary Interest in the proposed grant allocation for St. Aidan's House Society due to his wife's employment with the organization and exited the meeting at 4:54 p.m.

Conflict of Interest

Councillor L. Bussieres declared a Conflict of Interest in the proposed grant allocation for St. Aidan's House Society due to his sister's employment with the organization, and exited the meeting at 4:54 p.m.

MOTION:

THAT the 2023 Operating Budget be amended to add \$257,498 for the Community Investment Program grant for St. Aidan's House Society.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Shafiq Dogar, Councillor
SECONDER:	Ken Ball, Councillor
FOR:	Bowman, Ball, Banjoko, Dogar, Stroud, Wigle
PECUNIARY INTEREST:	Grandison
CONFLICT OF INTEREST:	Bussieres
ABSENT:	Cardinal, McGrath, Waquan

Returns

Councillors L. Bussieres and A. Grandison returned to the meeting at 4:55 p.m.

Pecuniary Interest

Councillor S. Wigle declared a Pecuniary Interest in the proposed grant allocation to the Family Christian Centre o/a Legacy Counselling Centre due to a personal affiliation with the Organization and exited the meeting at 4:55 p.m.

MOTION:

THAT the 2023 Operating Budget be amended to add \$320,000 for Family Christian Centre o/a Legacy Counselling Centre.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Funky Banjoko, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, Stroud
PECUNIARY INTEREST:	Wigle
ABSENT:	Cardinal, McGrath, Waquan

Return

Councillor S. Wigle returned to the meeting at 4:56 p.m.

Pecuniary Interest

Councillor J. Stroud declared a Pecuniary Interest in the proposed Games Legacy Grant Allocation due to her grant application for Games Legacy funding, and exited the meeting at 4:57 p.m.

MOTION:

THAT the 2023 Operating Budget be amended to add \$95,016 for Games Legacy Grant.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ken Ball, Councillor
SECONDER:	Lance Bussieres, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, Wigle
PECUNIARY INTEREST:	Stroud
ABSENT:	Cardinal, McGrath, Waquan

Return

Councillor J. Stroud returned to the meeting at 4:57 p.m.

MOTION:

THAT the 2024 - 2025 Financial Plan in the amount of \$570,898,013 and \$569,956,442 respectively, with funding transfers for capital purposes of \$100,993,760 and \$96,503,222 respectively, be used as the basis for the development of the respective subsequent budgets, and

THAT the 2023 Capital Budget in the amount of \$135,795,150, \$108,478 Public Art fund transfer totaling \$135,903,628 be approved.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ken Ball, Councillor
SECONDER:	Stu Wigle, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, Stroud, Wigle
ABSENT:	Cardinal, McGrath, Waquan

Adjournment

The meeting adjourned at 4:58 p.m. on December 1, 2022.

Mayor

Chief Legislative Officer



Subject: Bylaw No. 22/013 - Reserve Designation Removal From Lot 4MR, Block 11, Plan 7920314 (Anzac)

APPROVALS:

Paul Thorkelsson

Director

Chief Administrative Officer

Recommended Motion:

THAT Bylaw No. 22/013, being a bylaw to remove the reserve designation within Lot 4MR, Block 11, Plan 7920314, be read a first time; and

THAT the required Public Hearing for Bylaw No. 22/013 be held on January 24, 2023.

Summary:

The Municipality is the registered owner of the subject property legally described as Lot 4MR, Block 11, Plan 7920314, located in Anzac.

On September 16, 2019 the following Motion was passed by Council:

"THAT Administration be directed to demolish the Anzac Community Hall, sell the land for a nominal fee to the Anzac Recreation & Social Society, and work with the community to determine the scope of a new hall" (Attachment 2).

The subject property is designated as reserve and in order to sell the land for a nominal fee to the Anzac Recreation & Social Society, removal of the reserve designation is required. The authority to remove the reserve designation is vested with Council under the Municipal Government Act; therefore, the matter of reserve designation removal is being brought before Council for consideration and approval as part of the land sale process. A public hearing is required in order to meet the legislative requirements.

Background:

The old Anzac Community Hall, which was located on a portion of Lot 4MR, Block 11, Plan 7920314, has been demolished. The Anzac Recreation & Social Society is in the process of designing a new community hall and is working with the Municipality's Community Development Planning branch to determine scope and land requirements for the new hall.

Two municipal buildings used by Rural Operations are situated on the subject property: the Rural Operations building and the Old Water Treatment Plant/Truck Fill building. Rural Operation's long-term plan is to replace the Rural Operations building with a new facility at the end of its building lifecycle. The Old Water Treatment Plant/Truck Fill building is planned for demolition in 2023 but the land it resides on must be retained to facilitate the construction of the future Rural Operations building. Retaining these municipal assets will allow Public Works to continue to conduct their rural operations safely and efficiently in the community of Anzac. The removal of the reserve designation supports retaining the use of these municipal assets.

Upon removal of the reserve designation, subsequent subdivision will occur, and a purchase and sale agreement signed by the Director of Planning and Development will be undertaken to facilitate the transfer of ownership of a portion of the subject property to the Anzac Recreation & Social Society.

The removal of the reserve designation and sale of a portion of the subject property will have no impact on any municipal or franchise operations.

Budget/Financial Implications:

There will be no financial loss to the Municipality from removing the reserve designation.

Rationale for Recommendation:

Given that Council has approved the sale of a portion of the subject property, and given that subdivision and the sale cannot be facilitated until the reserve designation is removed, Administration supports the reserve designation removal.

Strategic Plan Values:

Building Partnerships

Attachments:

1. Bylaw No. 22/013 - Reserve Designation Removal - Lot 4MR Block 11 Plan 7920314

2. Council Meeting Minutes - September 16, 2019

BYLAW NO: 22/013**A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO REMOVE THE RESERVE DESIGNATION FROM LOT 4MR BLOCK 11 PLAN 7920314**

WHEREAS Section 675 of the *Municipal Government Act*, RSA 2000, c. M-26 requires that a Council may remove the designation of a reserve;

WHEREAS, notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the *Municipal Government Act*; and

WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw,

NOW THEREFORE, the Council of the Regional Municipality of Wood Buffalo, duly assembled, enacts as follows:

1. That the Reserve designation of Lot 4MR, Block 11, Plan 7920314, is hereby removed which is outlined in red on Schedule A, and thereafter will be legally described as Lot 4, Block 11, Plan 7920314.
2. This Bylaw comes into effect on the day it is passed.

Read a first time this _____ day of _____, 2022.

Read a second time this _____ day of _____, 2023.

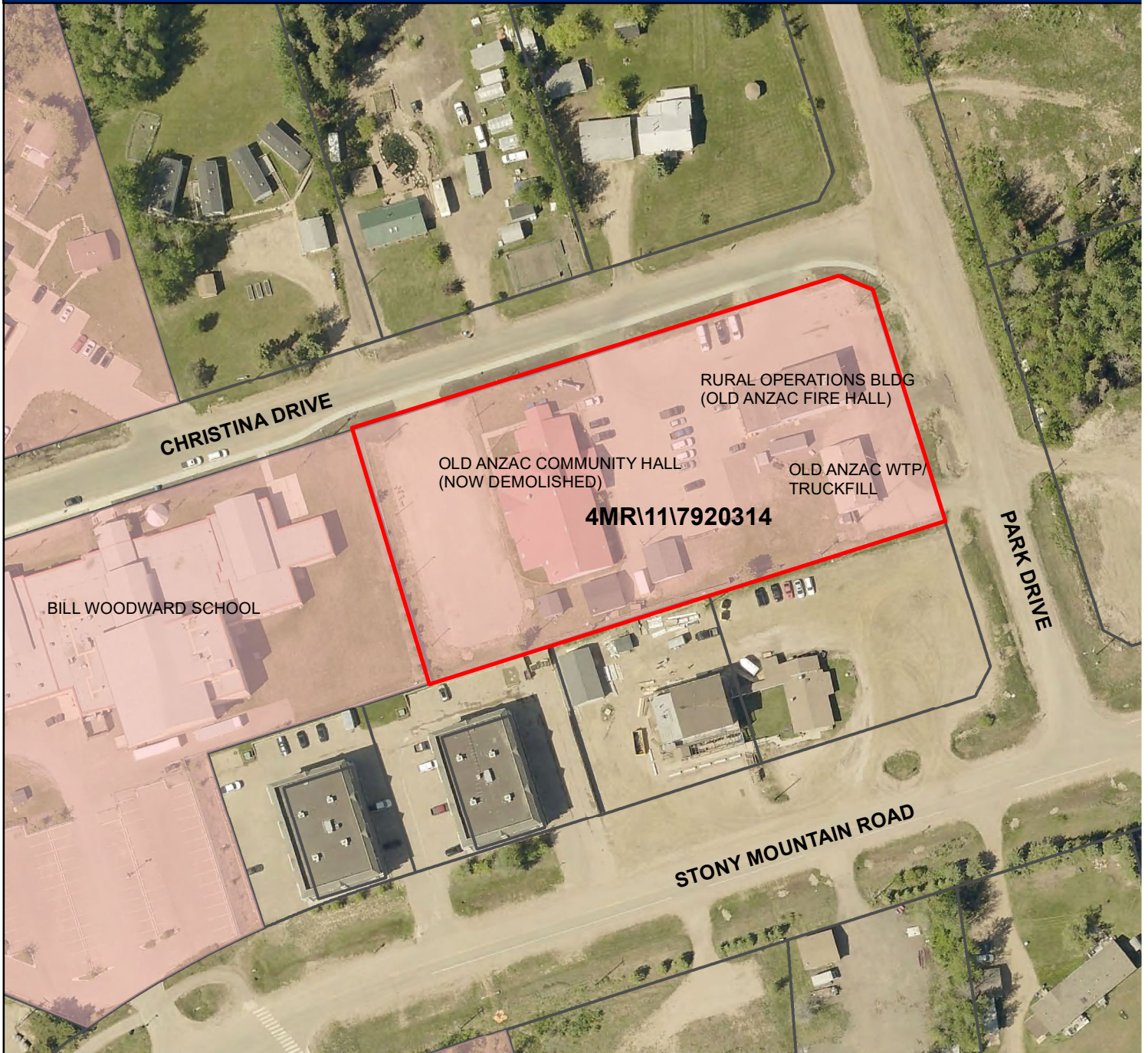
Read a third and final time this _____ day of _____, 2023.

Signed and Passed this _____ day of _____ 2023.

Mayor

Chief Legislative Officer

SUBJECT AREA MAP



Subject Property
Lot 4MR, Block 11, Plan 7920314



RMWB Lands



Survey Parcels



1 cm = 15 m



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Map created by the
Land Administration Team
Nov 29 2022

Packet Pg. 50

Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held at the Anzac Recreation Centre, Anzac, Alberta, on Monday, September 16, 2019, commencing at 6:00 PM.

Present:

Don Scott, Mayor
 Mike Allen, Councillor
 Krista Balsom, Councillor
 Bruce Inglis, Councillor
 Sheila Lalonde, Councillor
 Phil Meagher, Councillor
 Verna Murphy, Councillor
 Jeff Peddle, Councillor
 Jane Stroud, Councillor
 Claris Voyageur, Councillor

Absent:

Keith McGrath, Councillor

Administration:

Annette Antoniak, Chief Administrative Officer
 Jade Brown, Chief Legislative Officer
 Jamie Doyle, Deputy Chief Administrative Officer
 Deanne Bergey, Acting Director, Community Services
 Chris Davis, Acting Director, Legal Services
 Matthew Hough, Director, Engineering
 Lynda McLean, Director, Communications, Stakeholder, Indigenous and Rural Relations
 Brad McMurdo, Director, Planning and Development
 Linda Ollivier, Director, Financial Services
 Kari Westhaver, Director, Human Resources

1. Call to Order

Mayor D. Scott called the meeting to order at 6:05 p.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT: CARRIED [UNANIMOUS]
MOVER: Phil Meagher, Councillor
SECONDER: Verna Murphy, Councillor
FOR: Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle,
Stroud, Voyageur
ABSENT: McGrath

3. Minutes of Previous Meetings

MOTION:

THAT the Minutes of the Council Meeting held on September 10, 2019 be approved as presented.

RESULT: CARRIED [UNANIMOUS]
MOVER: Krista Balsom, Councillor
SECONDER: Jane Stroud, Councillor
FOR: Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle,
Stroud, Voyageur
ABSENT: McGrath

4. Unfinished Business

4.1. **Anzac Community Hall**

Jamie Doyle, Deputy Chief Administrative Officer, provided an overview of the assessments completed on the Anzac Community Hall, and the recommendation to demolish the building to ensure any health and safety risks associated with the building's condition are managed appropriately. It was also noted that the recommended option includes selling the land for a nominal fee and working with the community on the scope of a new community hall.

Chad Shkopich, Vanessa Hodgson, Trudy Cockerill, Anzac Recreation & Social Society (AR&SS) Board, and Blair Lowe, CMG Engineering Services, spoke in support of the recommendation to demolish the Anzac Community Hall, sell the land to the AR&SS for a nominal fee, and for Administration to work with the community on determining the scope of a new hall.

Adler Maynerd and Karley Bennett, Anzac Junior Leaders and Scouts, presented an overview of the benefits of having a community hall and noted their support of rebuilding the hall.

Hilary Morgan, teacher and former AR&SS school representative for the Bill Woodward and Anzac Schools, spoke in support of the recommended option, and referenced the support letter to the AR&SS from school Principal Cal Johnson.

Stella Lavallee and Feather Bourque-Jenner, Willow Lake Métis Nation, spoke in support of the recommended option related to the demolition and rebuilding of the community hall.

Jay Telegdi, resident, spoke in support of the recommended option to demolish the building, transfer ownership to the AR&SS for a nominal fee and working with the community on the scope of a new community hall.

MOTION:

THAT Administration be directed to demolish the Anzac Community Hall, sell the land for a nominal fee to the Anzac Recreation & Social Society, and work with the community to determine the scope of a new hall.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jane Stroud, Councillor
SECONDER:	Claris Voyageur, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
ABSENT:	McGrath

Adjournment

The meeting adjourned at 7:24 p.m.

Mayor

Chief Legislative Officer



Subject: 2022 Council's Excellence Awards

APPROVALS:

Paul Thorkelsson

Director

Chief Administrative Officer

Recommended Motion:

THAT the recommended recipients for the Council's Excellence Awards outlined on Attachment 1 be approved.

Summary:

Council's Excellence Awards will be hosted by the Municipality for the 2022 fiscal year and will recognize and celebrate outstanding contributions and impacts made by residents in the region in the following four (4) categories: Citizen of the Year, Everyday Hero, Indigenous Advocate and Youth.

Background:

A Call for Nominations opened on September 7, 2022 and closed October 21, 2022. Communications strategies including a news release, website, rural newsletters, and social media posts were employed. A total of 33 nominations were received and were broken down into the following categories:

- Citizen of the Year - 19 nominations received
- Youth - 7 nominations received
- Indigenous Advocate - 4 nominations received
- Everyday Hero - 3 nominations received

A selection panel consisting of municipal staff reviewed the nominations packages and evaluated them based on eligibility, respective award criteria, and evaluation rubric. The nominee in each award category with the highest score is recommended to Council to receive recognition.

Council's Excellence Awards, formerly known as the Civic Awards, were launched in 1998 to acknowledge outstanding individuals or groups that make a significant contribution to the Regional Municipality of Wood Buffalo (RMWB). Residents were

COUNCIL REPORT – 2022 Council's Excellence Awards

invited to nominate individuals or groups that go above and beyond to make our region a better place to live.

Strategic Plan Values:

Building Partnerships

Attachments:

1. Council Excellence Awards Recipients



Council Excellence Awards Recipients

Citizen of the Year – Barbara Fitzpatrick

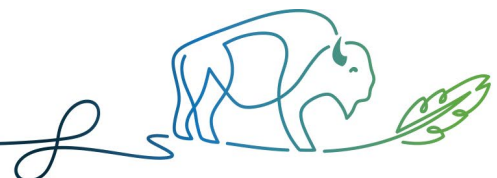
The Citizen of the Year Award honours an individual with outstanding contributions/achievements to the community, as a volunteer and/or professional that has improved the quality of life or has brought positive recognition to the region. Contributions can be in areas such as arts and culture, education, environment, heritage, health, social inclusion, or any other area that contributes to the advancement and well being of the community.

Barbara Fitzpatrick has been a resident of Fort McMurray for 20 years. Her youngest son was born with cerebral palsy and when he started school, she noted that there was very little in the community for him to participate in including sports. Considering this, she started a minor hockey program for Special Kids, the Inclusive Royals which expanded into inclusive baseball and volt hockey.

Youth – Seham Ahmed

The Youth Award is given to a youth whose exceptional achievements have improved the quality of life or has brought positive recognition to the region. The focus is on the youth's leadership and volunteer contributions, extracurricular activities and community involvement that have made the region a better place. Candidates for this award must be 18 years or younger on December 31, 2021.

Seham is an avid youth leader and volunteer who dedicates time each week working with organizations such as the Food Bank, the Multicultural Association of Wood Buffalo, and Markaz-ul-Islam. She has also represented her school and community through various school clubs such as the Environmental and Robotics Clubs, as well as Students Against Drinking and Driving. She is the recipient of various awards for her contributions to education and STEM which include the Front Four Youth Parliament Commendation Award and the Lincoln Alexander Essay Award.





Indigenous Advocate – Mitchel Bower

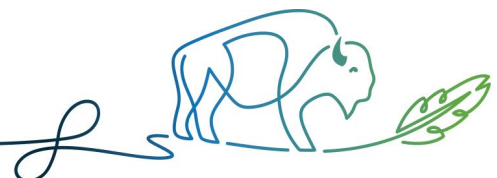
The Indigenous Advocate Award honours an individual or group whose programs or initiatives have made, or are currently in the process of making, a significant contribution to indigenous communities in the Regional Municipality of Wood Buffalo.

Mitchel Bower (he/they) is a two spirited Métis artist who uses drag as their main artistic medium and is the founder of the local drag troupe the Oil Royals, where they produce, host, and perform at local events throughout the region. They are also an activist for equality in Wood Buffalo as the Pride YMM Committee Chair and have consistently shown their dedication to representing the Metis community and have always emphasized intersectional support in their activism. Mitchel also sits on the municipal appointed Regional Advisory Committee on Inclusion Diversity and Equity (RACIDE).

Everyday Hero – Ashley Stevens

The Everyday Hero Award recognizes a volunteer for their outstanding contributions to Emergency Social Services (ESS), and/or disaster and risk reduction in the Regional Municipality of Wood Buffalo. Nominees can be an individual or group.

Ashley Stevens is an outstanding volunteer around disaster and risk reduction in the Regional Municipality of Wood Buffalo.





Subject: 2023 Board and Committee Appointments

APPROVALS:

Paul Thorkelsson

Director

Chief Administrative Officer

Recommended Motion:

1. THAT the Committee Appointments as outlined in Attachment 1 be approved effective January 1, 2023.
2. THAT Councillor Funky Banjoko be appointed to the Vehicle For Hire Committee until the 2023 Council Organizational Meeting.
3. THAT Councillor Stu Wigle be appointed to the Wood Buffalo Pro Business Advisory Committee until December 31, 2023.

Summary:

The Regional Municipality of Wood Buffalo's (RMWB) 2022 annual Boards and Committees volunteer recruitment campaign was launched on September 20, 2022, with advertising that included promotion on the RMWB website, news releases shared on all RMWB social media platforms, and media posts shared by several partners. This year's campaign also included engagement at the 2022 Fall Tradeshow, and two information sessions hosted in the Jubilee Centre. The recruitment campaign concluded on October 31, 2022, and was exceptionally successful, yielding applications from over 110 residents, with many applicants expressing interest in multiple boards and committees. This surpasses previous years recruitment by nearly 57%.

Following the review of the applications received by Council (acting as the Selection Committee), recommendations are being made in keeping with the provisions of the respective municipal bylaws and legislation. The intent of the selection process is to provide an orderly system for the appointment of members that display the attributes, skills and competencies required to sit on specific committees. The process provides an open, transparent, and consistent system of appointing qualified members to ensure the continued viability of the various Council committees.

All applications will be kept on file, and should a vacancy occur on any of the Council Boards and Committees throughout the year, applicants may be contacted to confirm their interest in being considered for the opening. All appointees recommended for

COUNCIL REPORT – 2023 Board and Committee Appointments

appointment starting January 1, 2023, have confirmed their continued interest in serving on a Council appointed Board and Committee.

Rationale for Recommendation:

The appointment of members is necessary to ensure the continued viability of the various Council committees. The confidential list of appointees is included in Attachment 1.

Strategic Plan Values:

Responsible Government
Building Partnerships

Attachments:

2023 Board and Committee Appointments

COUNCIL COMMITTEE APPOINTMENTS

Advisory Committee on Aging			
Name	Sector	Term Duration	End Date
Henry Hunter	Wood Buffalo Housing Representative	One Year extension	December 31, 2023
Denise Wilkinson	Senior at Large Urban	Two Years	December 31, 2024
Janice Eisenhauer	Public At Large	Two Years	December 31, 2024
Clement Mercredi	Indigenous Representative	Two Years	December 31, 2024
Assessment Review Board			
Natasha Forbes	Public At Large	One Year	December 31, 2023
Joshua Gogo	Public At Large	Two Years	December 31, 2024
Nayef Mahgoub	Public At Large	Two Years	December 31, 2024
Sean Schaffer	Public At Large	Two Years	December 31, 2024
Communities in Bloom Committee			
Romana Kashif	Public At Large	One Year	December 31, 2023
Lindsey King	Public At Large	Two Years	December 31, 2024
Tammy Riel	Public At Large	Two Years	December 31, 2024
Diane Zundel	Public At Large	Two Years	December 31, 2024
Nicole McMillan	Public At Large	Two Years	December 31, 2024
Community Identification Committee			
Cathy Dreier	Historical Society Representative	One Year extension	December 31, 2023
Chantelle Tatum	Public At Large	Two Years	December 31, 2024
Janice Eisenhauer	Public At Large	Two Years	December 31, 2024
Community Standards Appeal Committee			
Alex McKenzie	Public At Large	Two Years	December 31, 2024
Curtis Kachale	Public At Large	Two Years	December 31, 2024
Fort McMurray Airport Authority			
Keith Haxton	Public At Large	Four Years	December 31, 2026
Public Art Committee			
Romana Kashif	Public At Large	One Year	December 31, 2023
Sorina Doiculescu	Public At Large	Two Years	December 31, 2024
Greg MacAulay	Public At Large	Two Years	December 31, 2024
Todd Hillier	Public At Large	Two Years	December 31, 2024
Sangeeta Varshney	Public At Large	Two Years	December 31, 2024
Regional Advisory Committee on Inclusion, Diversity and Equality			
Jason Beck	Public At Large	One Year	December 31, 2023
Donya Salari	Public At Large	Two Year	December 31, 2024
Chantelle Tatum	Public At Large	Two Year	December 31, 2024
Shehzad Bandukda	Public At Large	Two Year	December 31, 2024

Attachment: 2023 Board and Committee Appointments (2023 Board and Committee Appointments)

Regional Municipality of Wood Buffalo Combative Sports Commission

Greg MacAulay	Public At Large	Two Years	December 31, 2024
Mark Critch	Public At Large	Two Years	December 31, 2024
Christine Unruh	Public At Large	Two Years	December 31, 2024
Scott Barr	Member with combative sports knowledge and experience	Two Years	December 31, 2024

Regional Municipality of Wood Buffalo Library Board

Amanda MacPherson	Public At Large	Three Years	December 31, 2025
Corinna Pirie	Public At Large	Three Years	December 31, 2025
Jennifer Kennett	Public At Large	Three Years	December 31, 2025
Koteswara Veeranki	Public At Large	Three Years	December 31, 2025
Dean Chappelle	Public At Large	Two Years	December 31, 2024
Martin Wright	Public At Large	Two Years	December 31, 2024
Shazia Yasin Mughal	Public At Large	Two Years	December 31, 2024

Regional Recreation Corporation

Chantal Beaver	Public At Large	One Year extension	December 31, 2023
Brendan Toner	Public At Large	One Year extension	December 31, 2023
Mike Lambert	Public At Large	Two Years	December 31, 2024
Chelsi Ryan	Public At Large	Two Years	December 31, 2024
Lonnie Pilgrim	Public At Large	Two Years	December 31, 2024

Subdivision and Development Appeal Board

Alex McKenzie	Public At Large	One Year	December 31, 2023
Jeromy Laporte	Public At Large	Two Years	December 31, 2024
Taliesin Tupper	Public At Large	Two Years	December 31, 2024
Thomas Morris	Public At Large	Two Years	December 31, 2024

Vehicle For Hire Committee

Abdifatah Mursal	Brokerage Representative	Two Years	December 31, 2024
Penny Skinner	Brokerage Representative	Three Years	December 31, 2025
Julieta Miranda	Driver Representative	Three Years	December 31, 2025
Orangzeb Malik	Driver Representative	Two Years	December 31, 2024
Michael Sieger	Airport and Tourism Representative	Three Years	December 31, 2025
Rene Wells	Law Enforcement Representative	Three Years	December 31, 2025
Sesan Aina	Public At Large	Two Years	December 31, 2024
Tim Lindsay	Public At Large	Three Years	December 31, 2025
Jama Ali Mursal	Public At Large	Two Years	December 31, 2024

Wood Buffalo Development Advisory Committee

Bilal Abbas	Public At Large	Two Years	December 31, 2024
Aurick DeSousa	Community Development	Two Years	December 31, 2024
Purva Sharma	Arts, Culture and Recreation	Two Years	December 31, 2024
Steven Hale	Education	Two Years	December 31, 2024
Ijeoma Uche-Ezeala	Public At Large	Two Years	December 31, 2024

Attachment: 2023 Board and Committee Appointments (2023 Board and Committee Appointments)

Wood Buffalo Housing and Development Corporation			
John Ross Carruthers	Public At Large	One year Extension	December 31, 2023
Alex McKenzie	Public At Large	Two Years	December 31, 2024
Amanda MacPherson	Public At Large	Two Years	December 31, 2024
Uno Monofi	Public At Large	Two Years	December 31, 2024
Tom Lawrence	Public At Large	Two Years	December 31, 2024
Wood Buffalo Downtown Revitalization Advisory Committee			
Ayisha Salman	Public At Large	One Year	December 31, 2023
Chantal Beaver	Public At Large	Two Years	December 31, 2024
Ijeoma Uche- Ezeala	Business Community	Two Years	December 31, 2024
Brianne English	Oil and Gas Industry	One Year	December 31, 2023
Jean Marc-Guillamot	Business Community	Two Years	December 31, 2024
Melanie Walsh	Community Development	Two Years	December 31, 2024
Ahmed Jouda	Public At Large	Two Years	December 31, 2024
Nayef Mahgoub	Land Development	Two Years	December 31, 2024
Wood Buffalo Pro-Business Advisory Committee			
Robbie Picard	Public At Large	One Year	December 31, 2023
Mike Deranger	Northeastern Alberta Aboriginal Business Association	One Year	December 31, 2023
Diana de Sousa	Fort McMurray Chamber of Commerce	One Year	December 31, 2023
Carmelo Daprocida	Business Industry and Land Development Wood Buffalo	One Year	December 31, 2023
Lana Maloney	Fort McMurray Construction Association	One Year	December 31, 2023
John Rybak	Consulting Engineers of Alberta, Wood Buffalo Liaison Committee	One Year	December 31, 2023
Kristi Hynes	Fort McMurray Wood Buffalo Economic Development & Tourism	One Year	December 31, 2023
Wood Buffalo Waterfront Advisory Committee			
Erica Brewer	Recreation Representative	Two Years	December 31, 2024
Ayisha Salman	Business Community	Two Years	December 31, 2024
Denise Martineau	Public At Large	Two Years	December 31, 2024
Cheryl Hocker	Public At Large	Two Years	December 31, 2024
Leonard Hansen	Community Development	One Year	December 31, 2023
Rene Wells	Safety and Security Sector	Two Years	December 31, 2024
Mitch Mercredi	Land Development	Two Years	December 31, 2024



COUNCIL REPORT

Meeting Date: December 13, 2022

Subject: Council Appointed Advisory Board/Committee Meeting Minutes

APPROVALS:

Paul Thorkelsson

Director

Chief Administrative Officer

Recommended Motion:

THAT the Minutes from Council Appointed Advisory Board/Committee meetings, as outlined in Attachments 1 - 6, be accepted as information.

Summary and Background:

Administrative Directive No. GOV-060-D, Council Appointed Committee Meetings and Reporting, was approved by Administration on October 25, 2019 and was established to govern the core democratic principles of openness and transparency by ensuring that Council Committees, which are advisory in nature, are managed and administered consistently.

A mechanism to ensure alignment with the provision of transparency is to ensure that all advisory committee minutes are appropriately forwarded to Council through a public agenda for information to Council members as well as residents and the general public.

In accordance with Administrative Directive No. GOV-060-D, Council - Appointed Committee Meetings and Reporting, Administration is providing Minutes from Council Appointed Committee meetings, for Council's information.

Strategic Plan Values:

Responsible Government
Building Partnerships

Attachments:

- 1. 2022-11-02 Wood Buffalo Development Advisory Committee Minutes**
- 2. 2022-11-02 Wood Buffalo Downtown Revitalization Advisory Committee Minutes**

3. 2022-11-10 Advisory Committee on Aging Minutes**4. 2022-11-16 Regional Advisory Committee on Inclusion, Diversity and Equity Minutes****5. 2022-11-23 Community Investment Program Advisory Committee Minutes****6. 2022-11-24 Communities In Bloom Minutes**

Minutes of a Meeting of the Wood Buffalo Development Advisory Committee held via electronic communications in Fort McMurray, Alberta, on Wednesday, November 2, 2022, commencing at 9:00 AM.

Present:

Bryce Kumka, Chair, Business Community
 David Secord, Vice-Chair, Business Community Representative
 Bilal Abbas, Public-At-Large
 Justin Ellis, Public-At-Large
 Steven Hale, Education Sector
 Dan Soupal, Land Development Industry
 Ijeoma Uche-Ezeala, Public-At-Large
 Jennifer Vardy, Public-At-Large
 Raj Vasal, Community Development
 Rene Wells, Public-At-Large
 Stu Wigle, Councillor

Absent:

Alex McKenzie, Land Development Sector
 Curtis Williams, Community Development

Administration:

Kelly Hansen, Director, Strategic Planning and Program Management
 Amanda Haitas, Senior Manager, Planning and Development
 Monica Lance, Manager, Strategic Planning and Program Management
 Heather Fredeen, Clerk, Legislative Services

1. Call to Order

Chair Bryce Kumka called the meeting to order at 9:07 a.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Steven Hale
SECONDER:	Bilal Abbas
FOR:	Kumka, Abbas, Ellis, Hale, Secord, Vardy, Vasal, Soupal, Wells
ABSENT:	McKenzie, Uche-Ezeala, Williams

3. Minutes of Previous Meetings

3.1. Wood Buffalo Development Advisory Committee Meeting - October 5, 2022

MOTION:

THAT the Minutes of the Wood Buffalo Development Advisory Committee Meeting held on October 5, 2022, be approved as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Justin Ellis
SECONDER:	Steven Hale
FOR:	Kumka, Abbas, Ellis, Hale, Secord, Vardy, Vasal, Soupal, Wells
ABSENT:	McKenzie, Uche-Ezeala, Williams

4. Presentation

4.1. Kevin Weidlich, Chief Executive Officer, and Lisa Sweet, Director, Business and Investment Attraction, Fort McMurray Wood Buffalo Economic Development and Tourism re: Attracting New Business & Private Investment

Kevin Weidlich, Executive Director, and Lisa Sweet, Director, Fort McMurray Wood Buffalo Economic Development and Tourism (FMWBEDT), provided a presentation on activities and associated key performance indicators in which the FMWBEDT has undertaken to promote new business and private investment in the Region. It was noted that the FMWBEDT recently attended the "Innovating Commerce and Serving Communities" Conference in Toronto during which meetings were held with over thirty developers and retailers. A recap of the 2021 Commercial Retail Analysis was also provided.

Entrance, Exits and Returns

IJ Uche-Ezeala connected to the meeting at 9:08 a.m.

Justin Ellis exited the meeting at 9:57 a.m. and returned at 9:59 a.m.

Jennifer Vardy exited the meeting at 10:00 a.m.

5. New and Unfinished Business

5.1. Parsons Creek Development Update

Amanda Haitas, Senior Manager, Planning and Development, provided an overview of the Parson's Creek development, and indicated that the Municipality's preference for the land is commercial development. A Request for Expression of Interest was recently issued for the land and once a developer is selected, negotiations for a sale price will commence and will be presented to the Province of Alberta for final approval.

5.2. Update on Alberta's Red Tape Reduction Portfolio

With consensus of the Committee, a congratulatory letter will be sent by the Chair, on behalf of the Committee, to the Honourable Dale Nally on his appointment as Minister of Service Alberta and Red Tape Reduction, and to the Honourable Brian Jean on his appointment, as Minister of Jobs, Economy and Northern Development. A letter of thanks will also be sent to Ms. Tanya Fir, former Associate Minister, Red Tape Reduction, for her work with the Committee.

5.3. Committee Priority Identification Process and Status

Committee Member Justin Ellis indicated that the Committee Priority Identification Working Group will be collecting member feedback on the Committee's priorities via the online tool "IdeaBoardz" and that two additional information gathering sessions will be held on November 7 and November 14, 2022. The Working Group will then prepare a draft of the Committee's priorities for Committee approval in preparation for a presentation to Council in January 2023.

Exit

Councillor Stu Wigle exited the meeting at 10:48 a.m.

Adjournment

The meeting adjourned at 11:00 a.m.

Chair

Minutes of a Meeting of the Wood Buffalo Downtown Revitalization Advisory Committee held via electronic communications in Fort McMurray, Alberta, on Wednesday, November 2, 2022, commencing at 5:00 PM.

Present:

Owen Erskine, Recreation, Culture and Heritage Representative, Chair
 Carolyn Evancio, Seniors Resource Committee Representative
 Jean-Marc Guillamot, Business Community
 Todd Hillier, Safety and Security Sector
 Henry Hunter, Education Sector)
 Renee Moulard, Public-At-Large
 Marty Noskey, Indigenous Representative
 Melanie Walsh, Community Development Sector
 Funky Banjoko, Councillor
 Lance Bussieres, Councillor

Absent:

Brianne English, Oil and Gas Industry

Administration:

Kelly Hansen, Director, Strategic Planning and Program Management
 Kevin Meacher, Department Administrator, Strategic Planning and Program Management
 Darlene Soucy, Clerk, Legislative Services

1. Call to Order

Chair Owen Erskine called the meeting to order at 5:05 p.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Carolyn Evancio
SECONDER:	Jean-Marc Guillamot
FOR:	Erskine, Evancio, Guillamot, Moulard, Noskey, Walsh
ABSENT:	English, Hillier, Hunter

3. Minutes of Previous Meetings

3.1. **Wood Buffalo Downtown Revitalization Advisory Committee Meeting - October 5, 2022**

THAT the Minutes of the Wood Buffalo Downtown Revitalization Advisory Committee Meeting held on October 5, 2022, be approved as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Marty Noskey
SECONDER:	Melanie Walsh
FOR:	Erskine, Evancio, Guillamot, Moulard, Noskey, Walsh
ABSENT:	English, Hillier, Hunter

4. Presentations

4.1. **Cullen Bird re: Heat Management and Greenspace in Downtown Fort McMurray**

Cullen Bird, Fort McMurray resident, presented on how creating urban greenspaces can help control heat and improve quality of life as a means to creating a truly vibrant downtown Fort McMurray, that is cool, welcoming, and walkable.

Entrances

Todd Hillier, Committee Member, joined the meeting at 5:08 p.m.

Henry Hunter, Committee Member, joined the meeting at 5:14 p.m.

4.2. **Kevin Weidlich, Chief Executive Officer, and Lisa Sweet, Director, Business and Investment Attraction, Fort McMurray Wood Buffalo Economic Development and Tourism re: Five Year Strategic Plan and Commercial and Retail Development Program**

Kevin Weidlich, President and Chief Executive Officer, and Lisa Sweet, Director, Business and Investment Attraction, Fort McMurray Wood Buffalo Economic Development and Tourism (FMWBEDT), presented an update on FMWBEDT's five-year strategic plan, noting that the goals include attracting more retail and commercial development to the area, as well as supporting existing businesses through initiatives such as Startup YMM.

Exits and Returns

Todd Hillier, Committee Member, exited the meeting at 5:56 p.m.

Marty Noskey, Committee Member, disconnected from the meeting at 5:57 p.m. and rejoined at 6:06 p.m.

Melanie Walsh, Committee Member, exited the meeting at 5:59 p.m.

5. New and Unfinished Business

5.1. Main Street Streetscape Design Project Update

Ihsan-ul Haq, Project Manager, Engineering, provided an update on the Main Street Streetscape Design Project, noting that the design will include pedestrian friendly enhancements, lighting, and intersection improvements in various areas downtown, including the intersection of Franklin Avenue and King Street.

Exit

Councillor Funky Banjoko exited the meeting at 6:13 p.m.

5.2. Kiyām Community Park Update Construction Update

Bipul Bhowmik, Transportation Engineer, Engineering, provided an update on the Kiyām Community Park construction, noting that the Park is nearing substantial completion with some deficiencies to be addressed, and the Park should open to the public in the near future.

Opening Ceremonies Event Plan

Nadia Power, Manager, Public Engagement, provided an update on the Kiyām Community Park opening ceremonies event, noting that planning is in progress and the date of the event will be determined when construction is substantially complete and that a full year of events are planned to celebrate the Park being an all-season space.

5.3. Downtown Communications Plan

Nadia Power, Manager, Public Engagement, provided an overview of the page that has been created on the Municipality's website, which provides detailed information on downtown Fort McMurray as a vibrant gathering space that supports local businesses and recreation, as well as offering many options to explore, shop, eat and socialize.

5.4. Downtown Area Redevelopment Plan Update

Christopher Booth, Manager, Community Development Planning, provided an update on the Downtown Area Redevelopment Plan, noting that the second draft of the Plan is in the review stage, and that the next public engagement is scheduled to occur early in 2023 before the final Plan goes to Council for approval.

5.5. Committee Meeting Format

Kevin Meacher, Department Administrator, provided an overview of the Committee Members' input into the potential meeting formats of virtual, in-person or a hybrid model, and lead a discussion on the meeting format going forward.

With consensus of the Committee, it was agreed that the February 2023 Committee meeting will be conducted using a hybrid meeting format of in-person and virtual attendance.

5.6. Action Log Review

Kevin Meacher, Department Administrator, provided an update on the Action Log, which helps inform the Committee on meeting agenda items, and noted that the annual report to Council will be presented to Council in the near future highlighting the Committee's successes and upcoming priorities.

Adjournment

The meeting adjourned at 6:47 p.m.

Chair

Minutes of a Meeting of the Advisory Committee on Aging held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Thursday, November 10, 2022, commencing at 1:00 PM.

Present:

Henry Hunter, Chair, Wood Buffalo Housing Representative
 Luana Bussieres, Vice Chair, St. Aidan's House Society Representative
 Carolyn Evancio, Seniors Resource Committee Representative
 Darline Reid, Alberta Health Services Representative (Via MS Teams)
 Ken Saunderson, Golden Years Society, Representative
 Denise Wilkinson, Senior At Large – Urban (Via MS Teams)
 Ken Ball, Councillor

Administration:

Toni Elliott, Senior Manager, Community and Protective Services
 Isela Contreras-Dogbe, Supervisor, Community and Protective Services
 Heidi Major, Department Administrator, Community and Protective Services
 Caitlin Sheaves, Clerk, Legislative Services

1. Call to Order

Chair Henry Hunter called the meeting to order at 1:06 p.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Denise Wilkinson
SECONDER:	Ken Saunderson
FOR:	Ball, Bussieres, Evancio, Hunter, Reid, Saunderson, Wilkinson

3. Minutes of Previous Meetings

3.1. Advisory Committee on Aging Meeting - October 13, 2022

MOTION:

THAT the Minutes of the Advisory Committee on Aging Meeting held on October 13, 2022, be approved as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Carolyn Evancio
SECONDER:	Luana Bussieres
FOR:	Ball, Bussieres, Evancio, Hunter, Reid, Saunderson, Wilkinson

4. New and Unfinished Business

4.1. Administrative Update

Snow Angels Program

Heidi Major, Department Administrator, Community and Protective Services, provided a brief update on the Snow Angels Program, noting that volunteer numbers have increased significantly this year, however; there has been some difficulty matching seniors in the downtown area with volunteers, due to lack of volunteers in the downtown area. The Department is working with Communications and Engagement to facilitate a targeted recruitment for volunteers in the downtown area.

The Committee discussed concerns around Seniors being denied from the service emphasizing the importance of being able to support those in need and discussed alternatives for ensuring all Seniors who qualify for the program are provided the service.

Exits:

Denise Wilkinson exited the meeting at 1:39 p.m.

Darline Reid exited the meeting at 1:47 p.m.

MOTION:

THAT the ACoA recommend to Council that funding be made available to administration to facilitate the Snow Angels Program so that no seniors over the age of 65 are turned down, with immediate effect until the end of the current snow removal season that being Spring 2023 and that Council ask Administration to review the Snow Angels Program and bring forward options in relation to future operations on the Program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Luana Bussieres
SECONDER:	Henry Hunter
ABSENT:	Reid, Wilkinson
FOR:	Ball, Bussieres, Evancio, Hunter, Saunderson

Seniors Resource Committee

Committee Member Carolyn Evancio provided an update on behalf of the Seniors Resource Committee noting that in partnership with the Golden Years Society they will be hosting the Grand Ole Opry on December 9, 2022 at the Golden Years Society. It was further noted that the event will be offered both in person and virtually, as well as an additional smaller version of the event being held at Willow Square for its residents.

Work Plan

Heidi Major, Department Administrator, Community and Protective Services, sought feedback from the Committee on what the next steps should be with respect to the Work Plan.

Members noted the importance of remaining connected with stakeholders and discussed how they can continue to engage with the Community.

Action Item:

Administration to send the Age Friendly Work Plan Assessment Tool to the Committee and will gather feedback at the January Committee Meeting.

4.2. Information Updates

Committee Member Ken Saunderson provided an update on behalf of the Golden Years Society noting that they are helping seniors stay active by offering numerous activities at their facility.

Committee Member Luana Bussieres provided an update on behalf of St. Aidan's Society noting that they have just hired a Link Worker to assist with administrative duties. It was further noted that the St. Aidan's Society Health and Wellness program will now be held at the Golden Years Society to allow for a higher capacity to attend and access the resources at one time.

Councillor K. Ball noted that Annual Seniors Holiday Luncheon will be taking place on December 6, 2022.

Chair Henry Hunter, provided an update on behalf of the Wood Buffalo Housing and Development Corporation, noting that nearly 10% of their affordable housing units are occupied by seniors. It was further noted that the Rotary House currently has numerous vacancies.

Adjournment

The meeting adjourned at 2:57 p.m.

Chair

Minutes of a Meeting of the Regional Advisory Committee on Inclusion, Diversity and Equity held in room 206 at the Municipal Offices in Fort McMurray, Alberta, on Wednesday, November 16, 2022, commencing at 5:30 PM.

Present:

Jason Beck, Chair (Via MS Teams)
Luay Eljamal, (Via MS Teams)
Chantelle Tatum, (Via MS Teams)
Mitchel Bowers, (Via MS Teams)
Shaaf Babar, (Via MS Teams)
Hanna Fridhed, (Via MS Teams)
Nicole Spring, (Via MS Teams)
Allan Grandison, (Via MS Teams)

Absent:

Brandon Cardinal
Kg Banjoko

Administration:

Deanne Bergey, Director, Community and Protective Services
Sonia Soutter, Manager, Senior Legislative Officer
Caitlin Downie, Manager, Community and Protective Services
Krystell O'Hara, Department Administrator, Community and Protective Services
Caitlin Sheaves, Clerk, Legislative Services

1. Call to Order

Chair Jason Beck called the meeting to order at 5:35 p.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT: CARRIED [UNANIMOUS]
MOVER: Shaaf Babar
SECONDER: Luay Eljamal
FOR: Babar, Beck, Bowers, Eljamal, Fridhed, Grandison, Spring
ABSENT: Tatum, Cardinal, Banjoko

Entrance:

Committee Member Chantelle Tatum entered the meeting at 5:37 p.m.

3. Minutes of Previous Meetings

3.1. Regional Advisory Committee on Inclusion, Diversity and Equity (RACIDE) Meeting - September 21, 2022

MOTION:

THAT the Minutes of the Regional Advisory Committee on Inclusion, Diversity and Equity meeting held on September 21, 2022, be accepted as presented.

RESULT: CARRIED [UNANIMOUS]
MOVER: Hanna Fridhed
SECONDER: Mitchel Bowers
FOR: Babar, Beck, Bowers, Eljamal, Fridhed, Grandison, Spring, Tatum
ABSENT: Cardinal, Banjoko

4. New and Unfinished Business

4.1. Guideline for Inclusive Design of Washroom Facilities

Greg Wolf, Chief Building Safety Codes Officer, Planning and Development, provided a review of the Guidelines for Inclusive Design Universal Washroom Facilities for Alberta Infrastructure Facilities document, and the code requirements that Safety Code Officers (Officers) must follow. It was noted that Officers can only enforce the minimum requirement outlined in the National Building Code; Alberta edition, beyond that, it is at the individual business discretion to determine what type of washrooms they include in their establishment.

Exit:

Committee Member, Shaaf Babar exited the meeting at 5:50 p.m.

4.2. Public Art Wood Buffalo

Sharon Heading, Chair, Public Art Committee and Theresa Buller, Coordinator, Community and Protective Services, provided a brief overview of the projects and initiatives that the Public Art Committee has undertaken in 2022, including the mural

program, sister benches, and Council Chamber artwork. It was further noted that the Public Art Committee would like to collaborate with RACIDE on a Public Art project in 2024, which would focus on diversity and inclusion.

Action Item:

Administration to follow up with committee members on their interest in participating in the Working Group and discuss the collaboration further at the next regular Committee meeting.

4.3. Equity and Inclusion Framework

Caitlin Downie, Manager, Culture and Social Development, provided an overview of the Equity and Inclusion Framework (framework), including a background of the programs and initiatives that the RMWB has facilitated to date.

The Committee discussed what they would like to see in the development of the framework moving forward, and how the framework can be most effective.

4.4. End of Year Meeting

With consensus of the Committee, it was decided that there will be no regular RACIDE meeting in December.

4.5. Administrative Updates

Krystell O'Hara, Department Administrator, Community and Protective Services provided a brief overview of the Administrative Update including Anti Racism Training, the Equity and Inclusion Policy, and the Inclusive Leadership Training that was offered internally. It was further noted that the Request for Proposal for the Accessibility Audit has been released, focus groups are in process for the Awareness Campaign and recruitment for the Workplace Inclusion Charter Inclusion Coaches has been scheduled.

5. Roundtable

Committee Member Mitchel Bowers noted that the week of November 14, 2022 is Trans Awareness Week, and Sunday November 20, 2022 is Trans Awareness Day.

Adjournment

The meeting adjourned at 7:06 p.m.

Chair

Minutes of a Meeting of the Community Investment Program Advisory Committee held via electronic communications in Fort McMurray, Alberta, on Wednesday, November 23, 2022, commencing at 6:00 PM.

Present:

Chantal Beaver, Public-At-Large, Chair
 Erica Brewer, Public-At-Large
 Trudy Cockerill, Social Profit - Rural Organization
 Krista Downey, Public-At-Large
 Michael McQuilter, Oil Sands Industry Representative
 Matthew Miniely, Social Profit - Small Organization
 Anna Seinen, External Funding Organization Representative
 Liana Wheeldon, Social Profit - Large Organization
 Funky Banjoko, Councillor
 Allan Grandison, Councillor

Absent:

Brandon Cardinal, Indigenous Representative

Administration:

Deanne Bergey, Director, Community and Protective Services
 Janelle Fleury, Department Administrator, Community and Protective Services
 Darlene Soucy, Clerk, Legislative Services

1. Call to Order

Chair Chantal Beaver called the meeting to order at 6:17 p.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Trudy Cockerill
SECONDER:	Anna Seinen
FOR:	Beaver, Brewer, Cockerill, Downey, McQuilter, Miniely, Seinen
ABSENT:	Cardinal, Wheeldon

Entrance

Liana Wheeldon, Committee Member, joined the meeting at 6:18 p.m.

3. Minutes of Previous Meetings

3.1. **Community Investment Program Advisory Committee Meeting - September 28, 2022**

MOTION:

THAT the Minutes of the Community Investment Program Advisory Committee Meeting held on September 28, 2022 be approved as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Erica Brewer
SECONDER:	Matthew Miniely
FOR:	Beaver, Brewer, Cockerill, Downey, McQuilter, Miniely, Seinen, Wheeldon
ABSENT:	Cardinal

4. In Camera Session

MOTION:

THAT the Community Investment Program Advisory Committee close item 4.1 to the public pursuant to sections 16(1), 17(1) and 24(1) of the *Freedom of Information and Protection of Privacy Act*.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Liana Wheeldon
SECONDER:	Trudy Cockerill
FOR:	Beaver, Brewer, Cockerill, Downey, McQuilter, Miniely, Seinen, Wheeldon
ABSENT:	Cardinal

4.1. **Disclosure Harmful to Business Interests of a Third Party / Disclosure Harmful to Personal Privacy / Advice from Officials - Community Investment Program Review Consultant Update**

(in camera pursuant to sections 16(1), 17(1) and 24(1) of the *Freedom of Information and Protection of Privacy Act*)

Name	Reason for Attending
Deanne Bergey	Director, Community and Protective Services
Janelle Fleury	Social Program Advisor
Darlene Soucy	Clerk/Legislative Advice

Exit and Return

Matthew Miniely, Committee Member, disconnected from the meeting at 6:22 p.m. and rejoined the meeting at 6:25 p.m.

MOTION:

THAT the meeting reconvene in public.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Anna Seinen
SECONDER:	Erica Brewer
FOR:	Beaver, Brewer, Cockerill, Downey, McQuilter, Miniely, Seinen, Wheeldon
ABSENT:	Cardinal

Following discussion by the Committee on next steps, it was agreed that a Special Committee meeting be held in person with the Community Investment Program Review Consultant to begin the review process.

MOTION:

That a Special Community Investment Program Advisory Committee meeting be held at 6:00 p.m. on December 7, 2022.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Liana Wheeldon
SECONDER:	Matthew Miniely
FOR:	Beaver, Brewer, Cockerill, Downey, McQuilter, Miniely, Seinen, Wheeldon
ABSENT:	Cardinal

5. Adjournment

The meeting adjourned at 6:47 p.m.

Chair

Minutes of a Meeting of the Communities in Bloom Committee held in the South Operations Centre in Fort McMurray, Alberta, on Thursday, November 24, 2022, commencing at 6:00 PM.

Present:

Helen Meyer, Chair
 Destiny Jefferies, Public-At-Large
 Johnny Dulku, Public-At-Large
 Lindsey King, Public-At-Large
 Tammy Riel, Public-At-Large
 Kendrick Cardinal, Councillor

Absent:

Victoria Ganace, Public-At-Large
 Nicole McMillan, Public-At-Large

Administration:

Terra Brenneis, Manager, Public Works
 Seville Kwan, Department Administrator

1. Call to Order

Chair Helen Meyer called the meeting to order at 6:10 pm.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Johnny Dulku
SECONDER:	Destiny Jefferies
FOR:	Dulku, Jefferies, Meyer, King, Riel, Cardinal
ABSENT:	Ganace, McMillan

3. **Minutes of Previous Meetings**

3.1. **Communities in Bloom Committee Meeting - October 27, 2022**

MOTION:

THAT the Minutes of the Communities in Bloom Committee meeting held on October 27, 2022 be approved as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tammy Riel
SECONDER:	Destiny Jefferies
FOR:	Dulku, Jefferies, Meyer, King, Riel, Cardinal
ABSENT:	Ganace, McMillan

4. **New and Unfinished Business**

4.1. **2023 Flower of the Year Updates**

It was noted that Committee Member, Destiny Jefferies, presented Flower of the Year information pamphlets to local garden centers and floral shops, including Canadian Tire, RONA, Home Hardware and Caribou Flowers.

4.2. **Nominate your Neighbour**

It was noted that Committee Members will assist with distributing Nominate your Neighbour packages.

4.3. **Roundtable**

On behalf of Council, Councillor. K Cardinal presented Volunteer Appreciation Gifts to the Committee Members.

Adjournment

The meeting was adjourned at 7:04 pm.

Chair

From: no-reply@rmwbext.ca
To: [Legislative Assistants](#)
Subject: Council Meeting Presentation Request – Kevin Weidlich, Beverley Tjarera, Jay Notay
Date: Thursday, November 17, 2022 6:03:13 PM

External Message - Please be cautious when opening links or attachments in email

A Council Meeting Presentation Request has been submitted at Thursday November 17th 2022 6:00 PM with reference number 2022-11-17-012.

- **Preferred date of presentation**
12/13/2022
- **Name of speaker/presenter**
 1. Kevin Weidlich
 2. Beverley Tjarera
 3. Jay Notay
- **Organization name (if applicable)**
 1. FMWB Economic Development & Tourism
 2. YMCA of Northern Alberta
 3. Keyano College
- **Do you wish to speak in person or virtually via MS teams?**
 1. In person
 2. In person
 3. In person
- **Presentation topic**
Workforce Immigration & Support Program (WISP)
- **List specific points/concerns**
There would be a fourth speaker: Regional Labour Market Committee, Chair and Fort McMurray Chamber of Commerce, Executive Director—Dianna de Sousa.

We recently held a community partner and media launch event for the Workforce Immigration & Support Program (WISP) that Councilor Jane Stroud attended. Councilor Stroud asked the panel of speakers

to come present to Council. The panelists were Kevin Weidlich, Dianna de Sousa, Beverley Tjarera, and Jay Notay,

I think the primary reason Councilor Stroud would like the panel to present to Council is to demystify supporting immigration for our region through the lens of this program. The panelists do an excellent job of explaining what this program means for our community and how it actually supports local.

The WISP is relevant to the RMWB as Economic Development & Tourism would not have been able to receive the community designation from the GOA for this program without the RMWB's formal endorsement. So, the WISP is a result of us all working together. Another relevancy is how we need to continue to be a welcoming region for newcomers as our diversity is one of our regional strengths!

- **Action being requested of Council**

To present an update on the WISP as information to Council.

- **Are you providing any supporting documentation (i.e. PowerPoint presentation)?**

Yes

- **Upload supporting document(s)**

1. [FMWBEDT News Release - WISP Community Launch October 24, 2022.pdf \[217.6 KB\]](#)

- **Name of contact person**

Andrea Haley

- **Phone number (daytime)**

780-907-2017

- **Email address**

andrea.haley@fmwb.ca

- **Mailing address**

9909 Franklin Ave

- **City / Town**

Fort McMurray

- **Postal code**

T9H 2C4

- **We strive to host inclusive, accessible events that enable all individuals to engage fully. If you require an accommodation to participate, please indicate your request below. Advanced notice is required as some accommodations can take time to arrange.**

If at all possible, it would be highly preferred to be at the very beginning of the Agenda.

- **Acknowledgment**

I have read and understand that my name and supporting materials (if any) will be made publicly available in the Council agenda. My contact information will NOT be included in the public record.

MEDIA RELEASE

For Immediate Release – Monday, October 24, 2022

Helping Local Employers Address Labour Crunch

Community Organizations Come Together to Launch Workforce Immigration & Support Program (WISP)

Fort McMurray, AB – Today, Fort McMurray Wood Buffalo Economic Development & Tourism (FMWBEDT) in partnership with local community organizations launched the Workforce Immigration & Support Program (WISP). The program helps local employers address labour shortages impacting their ability to effectively run and expand their businesses. The WISP is the region's local approach to the Government of Alberta's (GOA) *Alberta Advantage Immigration Program—Rural Renewal Stream*.

"The labour shortage struggle in our region and across Canada is very real," said Kevin Weidlich, President & CEO, FMWBEDT. "When we think about growing the local economy and creating greater sustainability, our success will largely depend on having a local workforce in place to support small, medium, and large businesses produce products and deliver their services. The competition for labour across the globe is fierce and this program helps us stand out, making Fort McMurray Wood Buffalo the destination of choice for work opportunities, and turning newcomers into permanent long-term residents."

According to the Government of Alberta, there are over 1 million job vacancies in Canada and over 100,000 in Alberta¹ (about double the pre-covid norm). Additionally, the Business Council of Canada noted that 80% of Canadian employers are dealing with labour shortages,² and 56% have been seriously impacted in their ability to run their business.³ Communities outside of major centres experience greater challenges attracting and retaining labour, which prompted the GOA in the creation of the Rural Renewal Stream (our local approach being the WISP). Regions such as Fort McMurray Wood Buffalo, must achieve community designation, which then gives them the ability to fast track qualified newcomer candidates with job offers for permanent residency.

"Fort McMurray Wood Buffalo is key to a competitive, prosperous, and vibrant Alberta," said Andrea Haley, Director of Brand & Marketing and labour portfolio lead for FMWBEDT. "The WISP supports local employers, while highlighting the region as a welcoming place for newcomers to become part of the community, put down roots and build lifelong connections."

The WISP takes a community-driven approach, and includes collaboration with the Regional Municipality of Wood Buffalo, the Regional Labour Market Committee, led by the Fort McMurray Chamber of Commerce, Keyano College, and the YMCA of Northern Alberta. The program is centered around the employer, who is required to demonstrate practices for hiring local first before expanding their recruitment efforts for roles that are difficult to fill.

¹ Government of Alberta, [Alberta Job Vacancy Report](#): Q2 2022

² Business Council of Canada, [Canada's immigration advantage | Business Council of Canada \(thebusinesscouncil.ca\)](#)

³ Canadian Federation of Independent Business, [Labour shortages are back with a vengeance \(cfib-fcei.ca\)](#)

**ECONOMIC DEVELOPMENT
& TOURISM**

“We hear regularly from local businesses and employers about their struggle to attract and retain labour,” said Dianna de Sousa, Chair of the Regional Labor Market Committee and Executive Director of the Fort McMurray Chamber of Commerce. “We formed the Regional Labour Market Committee to tackle this issue, together as a region, because it affects the entire business community, and our ability to grow and expand local business.”

The program is currently geared towards temporary foreign workers already in the region, graduate international students at Keyano College, and newcomers already working in other parts of Canada on a work visa.

“The WISP will be a game-changer for international student recruitment,” said Jay Notay, President of Keyano College. “Often international students go abroad to study, with the hopes of eventually landing a job with an employer who supports them in becoming permanent residents. Having the WISP means retaining the international students that are already here once they secure full-time employment.”

The region’s diverse population makes it an ideal place for visitors and newcomers. Our region values cultural diversity, and the social and economic contributions of newcomers. An integral part of the WISP are newcomer support services to ensure they can successfully integrate and navigate life in the region.

“Newcomer services are essential in helping immigrants navigate and integrate into life in Fort McMurray Wood Buffalo,” said Beverley Tjarera, Newcomer Services Program Manager for YMCA of Northern Alberta. “Our purpose is to make the transition as smooth as possible through the provision of programs and services that best meet the needs of immigrants. This is an important factor to having open and inclusive communities where newcomers feel welcome and set to live here long term.”

The WISP contributes to the Regional Municipality of Wood Buffalo’s strategic mission to continually grow more inclusive, embody a sustainable source of healthy living, and enduring prosperity for residents, newcomers, and visitors alike. Fort McMurray Wood Buffalo is a welcoming region with people from all over the world who have decided to make it home.

“Living here for close to 30 years, I’m proud of the way we come together and make people feel welcome,” said Mayor Sandy Bowman, Regional Municipality of Wood Buffalo. “Whether you’ve come here from Alberta, another part of Canada, or from somewhere else around the world, there is a place for you here.”

For more information on the WISP or to participate in an Employer Information Session, please go to www.fmwb.ca/WISP.

**ECONOMIC DEVELOPMENT
& TOURISM****About Fort McMurray Wood Buffalo Economic Development & Tourism | www.fmwb.ca**

Fort McMurray Wood Buffalo Economic Development & Tourism (FMWBEDT) is a wholly owned, arm's-length entity of the Regional Municipality of Wood Buffalo, governed by an independent board of directors and managed by an entrepreneurial, customer-centric team. FMWBEDT's focus is on creating new wealth for the region, measured as economic impact. FMWBEDT is responsible for growing and promoting investment into the region, supporting the growth of startups and existing businesses in the region, and generating tourism and visitation to the region. Our team works in concert with a number of organizations inside and outside the region to boost Fort McMurray Wood Buffalo's reputation and strengthen our region's competitiveness in the national and global economy.

About the Regional Labour Market Committee

The Regional Labour Market Committee is a partnership between FMWBEDT, the Fort McMurray Chamber of Commerce, Government of Alberta—Ministry of Labour & Immigration, Pathways Alliance, Keyano College, Athabasca Tribal Council, and Fuse Social. This committee was formed from the 2021 Regional Labour Market Study recommendations and aims to improve conditions for employers and workers in the Fort McMurray Wood Buffalo Labour market.

About Keyano College | Keyano College**YMCA of Northern Alberta | Immigrants & Newcomers | [YMCA Northern Alberta \(ymcanab.ca\)](http://YMCA Northern Alberta (ymcanab.ca))**

###

Media Contact

Andrea Haley

Director, Brand & Marketing

Fort McMurray Wood Buffalo Economic Development & Tourism

(780) 907-2017

media@fmwb.ca

Workforce Immigration & Support Program (WISP) and Community Partners

December 13, 2022

Presented to: Mayor & Council Regional Municipality of Wood Buffalo

Presented by: Kevin Weidlich – Economic Development & Tourism

Dianna de Sousa – Regional Labour Market Committee

Jay Notay – Keyano College

Beverley Tjarera – YMCA Northern Alberta, Newcomer Services

WISP Partners

- Government of Alberta
- Regional Municipality of Wood Buffalo
- Regional Labour Market Committee
- Keyano College
- YMCA Northern Alberta, Newcomer Services

What is the WISP?

- Region's approach to the Government of Alberta's *Alberta Advantage Immigration Program—Rural Renewal Stream*.
- Supports local employers address labour shortages impacting their ability to effectively run their business.
- Helps us stand out as a region of choice for newcomers.

WISP Overview

Program Goal

- Attract and retain newcomers to become long-term residents and contribute to the region's workforce.

Program Users

- Employers experiencing labour shortages.
- Temporary foreign workers wanting permanent residency.

Program Outcomes

- Employers retain the labour they need for their businesses.
- Temporary foreign workers receive fast-track permanent residency combined with newcomer services.

REGIONAL LABOUR MARKET COMMITTEE

Speaker: Dianna de Sousa, Chair

Key Points:

- Global labour market shortage
- Impact on employers
- One tool in the toolbox
- Support hiring local first

KEYANO COLLEGE

Speaker: Jay Notay, President & CEO

Key Points:

- Alignment with International Student Recruitment Program
- Retention of international students in the region
- International and domestic student seats

YMCA NEWCOMER SERVICES

Speaker: Beverley Tjarera, Manager

Key Points:

- Helps temporary foreign workers remain in the region
- Importance of Newcomer Services
- Values the contributions of newcomers

Thank you.

www.fmwb.ca/WISP



Subject: Bylaw No. 22/012 - Fees, Rates and Charges 2023 Bylaw

APPROVALS:

Paul Thorkelsson

Director

Chief Administrative Officer

Recommended Motion:

1. THAT Bylaw No. 22/012, being the Fees, Rates and Charges 2023 Bylaw, be read a second time.
2. THAT Bylaw No. 22/012 be read a third and final time.

Summary:

As per FIN-030 User Fees and Charges, a review was completed for the user fees, rates, and charges that the Regional Municipality of Wood Buffalo (Municipality) levies for goods, services, and access to facilities. Based on this review and taking into consideration benchmarking across numerous Alberta municipalities, it is proposed that fees, rates, and charges be increased as summarized in the attached Fees, Rates and Charges - Schedule 2023.

Within Park and Roads, Schedules F, G and I, fees and rates have been assessed as being significantly subsidized, and increases have not been implemented in recent years.

Annual increases to Utility Services under Schedules N and P, are necessary to continue towards a cost neutral position, as previously directed by Council in 2017.

Background:

The Municipality levies fees and charges to assist in funding the provision of goods, services, and access to municipal facilities. As per FIN-030 User Fees and Charges, the total cost and appropriate level of subsidization of each municipal service is determined as the starting point for setting user fees and charges, regardless of whether the full cost will be recovered.

A review of all fees, rates, and charges has been completed in 2022. The Municipality on average has fees and charges significantly lower than other jurisdictions in the Province. Proposed increases have been carefully assessed through benchmarking

with other jurisdictions and analysis of direct operating costs. In consideration of citizen impacts, effective dates of rate increases may vary (as defined in the attached Fees, Rates and Charges - Schedule 2023) to ensure fairness and limit impacts to annual program scheduling.

Recommendations for increases are related to the direct benefit of individuals or groups where a significant level of subsidization occurs. The recommended increases, in most cases, will still be the lowest in the province. The primary areas for adjustment are summarized in the following paragraphs:

- An expert external assessment of fees associated with cemetery and columbarium permits and services was recently conducted, identifying a multi-year plan to ensure longevity in service offerings, while reducing the level of subsidization to approximately 50% in 2023 and 40% in future years. (Refer to Schedule F - Parks and Roads)
- Facility operators have indicated that the current ice surface rental fees are being provided at a deficit. Recommended rate increases are still lower than the average benchmark in Alberta. Through user group consultation, increased rates are recommended to be increased in September 2023, to reduce the impact to sport program planning. (Refer to Schedule G - Recreation and Culture)
- The current transit fees, for a one-way fare, are lower than other Alberta jurisdictions by 67% to 140%. The total revenue from fares based on the current rates, results in a subsidization of more than 90%. The proposed 2023 increases will still be lower than other jurisdictions by 25% to 80%. (Refer to Schedule I - Transit Services).
- Utility rates are considered a direct benefit to individuals, groups of individuals and businesses. Due to historical subsidization levels, the Municipality currently continues to subsidize all utilities. Annual increases of 10 to 15% are recommended, as previously directed by Council December 14, 2021, to move towards a cost neutral service. (Refer to Schedules N and P)

Minor increases or reductions have occurred as indicated in the various schedules.

Budget/Financial Implications:

Estimated revenue of approximately \$3,500,000 will be added to the proposed 2023 Operating Budget, to reduce the overall subsidization of various fees, rates and charges funded by the Municipality through its tax revenue.

Strategic Plan Values:

Fiscal Management

Attachments:

1. Bylaw No. 22/012 - Fees, Rates and Charges 2023 Bylaw**2. 2023 Fees, Rates and Charges Schedule of Fees****Fees Rates and Charges Bylaw Presentation**

BYLAW NO. 22/012

A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO ESTABLISH FEES, RATES AND CHARGES FOR LICENCES, PERMITS, APPROVALS AND SERVICES PROVIDED BY THE MUNICIPALITY

WHEREAS Section 7 of the *Municipal Government Act*, RSA 2000, c. M-26 (the "MGA") empowers Council to enact a bylaw respecting services provided by or on behalf of the municipality;

AND WHEREAS Section 8 of the MGA empowers Council to enact a bylaw establishing fees to charge for licences, permits or approvals;

AND WHEREAS Section 630.1 of the MGA empowers Council to establish fees to charge for licences, permits or approvals provided pursuant to Part 17 of the MGA;

NOW THEREFORE, the Council of the Regional Municipality of Wood Buffalo, duly assembled, enacts as follows:

Short Title

1. This Bylaw may be cited as the "Fees, Rates and Charges 2023 Bylaw".

Definitions

2. In this Bylaw:
 - (a) "Applicable Bylaw" means any bylaw enacted by the Regional Municipality of Wood Buffalo for which Prescribed Fees are imposed in accordance with this Bylaw, as amended or replaced from time to time;
 - (b) "Billing Account" means the account that a Consumer can establish for water, wastewater, and solid waste charges;
 - (c) "Consumer" means the registered owner or owner of an equitable interest in the parcel of land to which connection to the Regional Municipality of Wood Buffalo's water and sanitary system has been made, and in whose name a Billing Account has been established;
 - (d) "Municipality" means the Regional Municipality of Wood Buffalo, as established by *Order In Council 817/94*, as amended;
 - (e) "Person" includes a corporation and the heirs, executors, administrators or other legal representative of a person; and
 - (f) "Prescribed Fees" means the amount of the fees, rates or charges authorized by this Bylaw, but does not include the Goods and Services Tax.

Prescribed Fees

3. Prescribed Fees shall be paid by any Person requesting licences, permits, approvals, services, utilities or use of municipal property or being provided with any such associated municipal services under this Bylaw in accordance with the following Schedules, which are appended to and form part of this Bylaw:
 - (a) Schedule "A" – General Administrative and Miscellaneous Fees
 - (b) Schedule "B" – Animal Control
 - (c) Schedule "C" – Assessment and Taxation
 - (d) Schedule "D" - Emergency Services
 - (e) Schedule "E" – Ambulance Services
 - (f) Schedule "F" - Parks and Roads
 - (g) Schedule "G" - Recreation and Culture
 - (h) Schedule "H" - Licenses
 - (i) Schedule "I" - Transit Services
 - (j) Schedule "J" - Vehicle for Hire
 - (k) Schedule "K" - Planning and Development Services
 - (l) Schedule "L" - Safety Codes Permitting
 - (m) Schedule "M" – Solid Waste
 - (n) Schedule "N" – Water
 - (o) Schedule "O" – Rural Water and Sewer Service Connection
 - (p) Schedule "P" – Wastewater
 - (q) Schedule "Q" – Late Payment
4. In the event of a conflict between a Prescribed Fee set out in this Bylaw and the amount of a fee, rate or charge in an Applicable Bylaw, the Prescribed Fee set out in this Bylaw prevails.
5. Despite Section 4, in the event a fee, rate or charge referenced in another municipal bylaw has not been included in this Bylaw, the Municipality may continue to levy a fee, rate or charge that is prescribed in that bylaw.

6. In the event that the Government of Alberta establishes a fee, rate or charge for a matter otherwise governed by this Bylaw, the provincial fee, rate or charge shall prevail.

Refunds

7. Unless otherwise authorized in this Bylaw, an Applicable Bylaw, other municipal bylaw or other enactment, all fees, rates, and charges are non-refundable.

Account Holders

8. Consumers may apply to hold a Billing Account with the Municipality.
9. Billing accounts not registered to the Consumer owning a parcel will continue to be held by the current account holder until the earlier of the following events:
 - (a) Where the holder of such billing account advises the Municipality that they wish to terminate such account; or
 - (b) Where the Consumer owning a parcel agrees to assume the liability for a billing account.
10. In the event that a billing account which is not held by a Consumer is in default of payment terms, the account will be terminated until such time as the Consumer associated with such parcel agrees to assume the liability for such billing account.
11. This fees in the attached schedules come into effect April 1, 2023, unless otherwise specifically stated in the schedules.
 - Schedule G, section 6: Ice Fees, effective September 1, 2023.
 - Schedule N, section 4: new category – Multi Dwelling Buildings, effective January 1, 2023.
12. Bylaw 21/019 is hereby repealed.

Read a first time this 22nd day of November, 2022.

Read a second time this 13th day of December, 2022.

Read a third and final time this 13th day of December, 2022.

Signed and Passed this ____ day of _____, 20__.

Mayor

Chief Legislative Officer

Schedule A – General Administrative and Miscellaneous Fees

The Prescribed Fees for general administrative services, as described below, as provided by the Regional Municipality of Wood Buffalo are as follows:

1.	Non-sufficient funds (NSF) – Cheque Fee	\$44.00
2.	Criminal Record Check	
	(a) Name-Based	\$40.00
	(b) Vulnerable Sector	\$40.00
	(c) Volunteer	\$0
3.	Civil Fingerprinting*	\$100.00
4.	Accident Photo Request	\$21.00
5.	Collision Statement Request*	\$31.50
6.	Application for New Boulevard Crossing	\$125.00
7.	Extension of Existing Boulevard Crossing	\$20.00
8.	Utility Installation and Street Occupation	\$125.00
9.	Lot Clearing and Grubbing	\$125.00
10.	Lot Clearing and Grading	\$125.00

* Partial funds are remitted to Federal Government

Schedule B – Animal Control

The Prescribed Fees for the licences, permits, approvals or services provided relative to Animal Control are as follows:

1. Licensing Fee
 - a) Animal Licence – Spayed or Neutered..... \$15.00
 - b) Animal Licence – Non-spayed or Non-neutered \$50.00
 - c) Animal Licence – Vicious Animal \$250.00
 - d) Animal Licence – Dangerous Dog \$100.00
2. Replacement of Lost Tag \$10.00
3. Impound Fee - Per Animal (per day) \$25.00
4. Quarantine Costs (per day) \$50.00
5. Administration Fee
 - (a) Per Animal \$25.00
 - (b) Vicious Animal \$250.00
 - (c) Dangerous Dog..... \$125.00

Schedule C – Assessment and Taxation

The Prescribed Fees for the licences, permits, approvals or services relative to Assessment and Taxation are as follows:

1. Tax Certificate
 - (a) Written request \$40.25
 - (b) Electronic self-service \$23.00
2. Tax Search
 - (a) Written request \$17.25
 - (b) Electronic self-service \$8.05
3. Proof of Ownership Letter \$35.00
4. Services in response to written or hard copy request from lending institutions for the purpose of enabling payment of taxes on behalf of clients (per account) \$15.00
5. Delinquent account transfer \$10.00
6. Assessment & Tax Notices
 - (a) Electronic self-service \$0.00
 - (b) Written request \$5.00
7. Property Assessment Information provided under Section 299 or 300 of the MGA (per hour of staff time – minimum charge 1 hour) \$52.00
8. Other information not covered elsewhere in this schedule (per hour of staff time – minimum charge 1 hour) \$52.00
9. Auction Recovery Letter Fee \$75.00/registered interest (3 letters total)
10. Temporary Project Accommodation (less than 365 days) – per unit rate (minimum \$1,000 fee) \$1.10 / bed / days occupied

Schedule D – Emergency Services (Not including Ambulance Service)

The Prescribed Fees for the licences, permits, approvals or services associated with the provision of Emergency Services are as follows:

1. Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs)
 - (a) First response \$0
 - (b) Second response \$0
 - (c) Third response \$550.00
 - (d) Fourth response \$1,100.00
 - (e) Fifth and subsequent response \$1,500.00
2. Response to Fires and Alarms involving criminal convictions (includes personnel costs)
 - (a) Ambulance (per hour) \$300.00
 - (b) Hazardous Materials Unit (per hour) \$708.00
 - (c) Ladder (per hour) \$1,250.00
 - (d) Pumper (per hour) \$775.00
 - (e) Rescue (per hour) \$644.00
 - (f) Tanker (per hour) \$580.00
3. Response to incident involving propane barbeque installed in contravention of the Alberta Safety Codes Act, Fire Code Regulation or Gas Code Regulation (per occurrence) \$1,500.00
4. Expert Witness for litigation (based on actual cost for staff, plus travel and expenses – 2-hour minimum) Full Cost Recovery
5. Interviews requested by lawyers, insurance companies, adjusters or other agents related to a response by Regional Emergency Services (actual staff cost, plus travel and expenses – 2-hour minimum) Full Cost Recovery
6. Copies of reports or documentation related to a requested inspection or specific emergency including all services associated with providing the requested documentation which could take up to two hours of research to complete:

- (a) Fire Inspection Report for licensing, certificates, legal requirement under the Act or Regulation \$132.00
 - (b) Fire Investigation Reports (per document)..... \$132.00
- 7. Files Search (per search) \$132.00
- 8. Special Requests and Reviews (actual staff cost, plus travel and expenses – 2-hour minimum) Full Cost Recovery
- 9. Incidents on Provincial Highways
 - (a) Ladder and Pumper trucks (per hour) \$615.00
 - (b) Light & Medium rescue vehicles (per hour)..... \$615.00
 - (c) Command vehicles (per hour)..... \$185.00
- 10. Certified Fire Extinguisher Training (per certificate)..... \$50.00
- 11. Inspections
 - (a) Initial Inspection \$0
 - (b) Non-compliant re-inspection
 - (i) First occurrence \$150.00
 - (ii) Second and each subsequent occurrence \$300.00
- 12. Occupant Load Certificate
 - (a) Original (per certification)..... \$110.00
 - (b) Not for Profit (per certification) \$55.00
 - (c) Reprint of certificate (per certification) \$55.00
- 13. Permits
 - (a) Open Air Burn – Single Event \$44.00
 - (b) Fire Pit – Single Event \$39.00
 - (c) Light open flames in buildings (fire performance/ events)
 - (i) Single Event..... \$39.00
 - (ii) One Month (30 days) \$66.00
 - (iii) Annual..... \$132.00
 - (d) Shut Down Fire Alarm System
 - (i) Single Event..... \$39.00

	(ii)	One Month (30 days)	\$66.00
	(iii)	Annual.....	\$132.00
(e)		Shut Down Sprinkler System	
	(i)	Single Event.....	\$39.00
	(ii)	One Month (30 days)	\$66.00
	(iii)	Annual.....	\$132.00
(f)		Special Fire Suppression System Shutdown	
	(i)	Single Event.....	\$39.00
	(ii)	One Month (30 days)	\$66.00
	(iii)	Annual.....	\$132.00
(g)		Commercial Cooking Exhaust Systems Cleaning	
	(i)	Single Event.....	\$39.00
	(ii)	One Month (30 days)	\$66.00
	(iii)	Annual.....	\$132.00
(h)		Hot Works (cutting, welding, soldering)	
	(i)	Single Event.....	\$39.00
	(ii)	One Month (30 days)	\$66.00
	(iii)	Annual.....	\$132.00
(i)		Install or Remove Above-Ground Fuel Storage Tank	
	(i)	Single Event.....	\$220.00
	(ii)	Additional Tank (per tank)	\$110.00
(j)		Install or Remove Underground Fuel Storage Tank	
	(i)	Single Event.....	\$220.00
	(ii)	Additional Tank (per tank)	\$110.00
(k)		Fireworks Discharge	
	(i)	Low Hazard	\$44.00
	(ii)	High Hazard	\$132.00
(l)		Fireworks Discharge Pyrotechnics (high hazard).....	\$132.00

Schedule E – Ambulance Service

1. Ambulance

- (a) Ground ambulance
 - (i) Individuals and Alberta Blue Cross clients
Under 65 (transport) \$385.00
 - (ii) Individuals and Alberta Blue Cross clients
Under 65 (no transport) \$250.00
- (b) Basic Life Support – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (transport)\$146.00 + \$2.29/km
- (c) Advanced Life Support – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (transport)\$191.00 + \$2.29/km
- (d) Response – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (no transport) \$98.00
- (e) Standby – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (per hour – 3-hour maximum) \$300.00
- (f) Interfacility transfers for out-of-province residents \$385.00
- (g) Interfacility transfers from non-AHS owned or operated facilities, including facilities owned or operated by Third Party Operators \$385.00
- (h) Individual Account Surcharge (non-Alberta resident)..... \$200.00
- (i) Service for Treaty and Bigstone Cree Nation
 - (i) Basic Life Support\$218.71 + \$2.67/km
 - (ii) Advanced Life Support\$238.60 + \$2.67/km
 - (iii) Advanced Life Support with 12-2 (one of which must be intra osseous infusion)\$262.46 + \$2.67/km
 - (iv) Response (no transport) \$129.24
 - (v) Standby (3-hour maximum)..... \$129.24/hour
 - (vi) Surcharge (incident on Reserve or Crown land) \$150.00

Schedule F – Parks and Roads

The Prescribed Fees for the use of any parks, cemetery and columbarium, and road permits and services are as follows:

1. Dead Fall Collection Permit \$10.00
2. Right of Internment (Plot Fee) – Adult Lot Sale \$500.00
3. Right of Internment (Plot Fee) – Child Lot Sale \$400.00
4. Right of Internment (Plot Fee) – Cremation (In Ground) Lot..... \$400.00
5. Cemetery and Columbarium
 - (a) Weekday (Summer) Opening Closing
 - (i) Full Size Plot \$1,593.00
 - (ii) Child Burial..... \$864.00
 - (iii) Ash Burial..... \$565.00
 - (iv) Winter Premium (net new 2023)..... \$250.00
 - (b) Columbarium Niche \$1,100.00
 - (c) Niche Inurnment \$140.00
 - (d) Disinterment..... \$1,593.00
 - (e) Scatter Garden \$150.00
 - (f) Memorial Wall Plaque..... \$250.00
 - (g) Plaque Installation (net new 2023)..... \$60.00
 - (h) Memorial Tree..... \$800.00
 - (i) Memorial Bench..... \$1,800.00
 - (j) Community Ossuary Entombment \$150.00
 - (k) Canopy and Chair Rentals (net new 2023) \$150.00
 - (l) Grave Liners
 - (i) Base..... \$280.50
 - (ii) Top..... \$280.50
 - (iii) Oversized Liner and Base \$286.00
 - (iv) Large Urn Vault \$130.00
 - (v) Small Urn Vault \$130.00
6. Turning streetlights for wide loads (permit)..... \$1,554.80
7. Snow Dump Permit

- (a) Commercial (per season) \$100.00
- (b) Residential (per season) \$100.00
- (c) Pick-up Truck (per usage) \$20.00
- (d) Tandem (per usage) \$20.00
- (e) Tandem & trailer (per usage) \$30.00

8. Over-Dimensional Load Permits

Over-Dimensional Load Permits are issued by Alberta Transportation through the Transportation Routing and Vehicle Information System program. Fees are established and collected in accordance with Schedule 9 of the *Commercial Vehicle Dimension and Weight Regulation*, AR 315/2002, as may be amended or repealed and replaced from time to time.

9. Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee)

- (a) 12.5 mm gravel \$54.80/yd³
- (b) 20 mm crushed gravel \$28.40/yd³
- (c) 20 mm washed gravel \$72.40/yd³
- (d) 38 mm crushed gravel \$26.20/yd³
- (e) 80 mm gravel \$24.05/yd³
- (f) 160 mm gravel \$21.39/yd³

Schedule G – Recreation and Culture

The Prescribed Fees for the use of the facilities or recreational and cultural programs provided by the Regional Municipality of Wood Buffalo are as follows:

1. Syncrude Athletic Park (SAP) Clubhouse Rental
 - (a) 1 room (Kitchen, Atrium, Meeting Room A or B) – hourly \$40.00
 - (b) 2 rooms (Kitchen, Atrium, Meeting Room A or B) – hourly \$60.00
 - (c) Full Clubhouse
 - (i) Hourly \$100.00
 - (ii) Daily \$430.00
2. WinterPLAY Shootout on the Snye (per player)
 - (a) Early Bird Registration \$30.00
 - (b) Registration \$40.00
3. Urban Market (per occasion)
 - (a) Vendor Fee \$35.00
 - (b) Tent Rental \$50.00
 - (c) Daily Market insurance \$23.00
 - (d) Cancellation fee \$25.00
4. Sports Field Rental – hourly
 - (a) Adults
 - (i) Class 1 Field \$40.00
 - (ii) Class 2 Field \$40.00
 - (iii) Class 3 Field \$25.00
 - (iv) Class 4 Field \$17.00
 - (b) Youth
 - (i) Class 1 Field \$24.40
 - (ii) Class 2 Field \$24.40
 - (iii) Class 3 Field \$14.50
 - (iv) Class 4 Field \$11.00
5. School Rental – Parks Administration (hourly)
 - (a) Adult – Gymnasium \$35.00
 - (b) Adult – Classroom \$12.00

- (c) Youth Sport – Gymnasium..... \$13.00
- (d) Youth Development – Gymnasium \$7.00
- 6. Ice Surface Rental (hourly) – *Rates effective September 1, 2023
 - (a) Regular ice – Adult \$199.80
 - (b) Regular ice – Youth \$108.57
 - (c) Mini-Ice \$49.44

Fort Chipewyan

- 7. Fort Chipewyan Municipal Office Boardroom
 - (a) Hourly \$25.00
 - (b) Half Day \$75.00
 - (c) Full Day..... \$150.00
- 8. Archie Simpson Recreation Centre
 - (a) Boardroom
 - (i) Hourly..... \$25.00
 - (ii) Half Day \$75.00
 - (iii) Full Day..... \$150.00
 - (b) Conference Room (including audio-visual equipment)
 - (i) Hourly..... \$30.00
 - (ii) Half Day \$100.00
 - (iii) Full Day..... \$200.00
 - (c) Ice Surface (special events with alcohol) \$1,000.00
- 9. Mamawi Community Hall
 - (a) Hall Rental – half-day..... \$100.00
 - (b) Hall Rental – full-day..... \$200.00
 - (c) Banquet \$300.00
 - (d) Dance, without alcohol (per event) \$300.00
 - (e) Dance, with alcohol (per event) \$400.00
 - (f) Clean-up Fee for large functions (per service)..... \$400.00
 - (g) Kitchen use, with appliances (per event) \$50.00
 - (h) Kitchen use, without appliances (per event) \$25.00

Janvier

10. Janvier Municipal Office Community Room

- | | | |
|-----|----------------|----------|
| (a) | Hourly | \$25.00 |
| (b) | Half Day | \$75.00 |
| (c) | Full Day..... | \$150.00 |

Schedule H – Licenses

The Prescribed Fees for the permits, approvals or services for Licencing are as follows:

1. Resident Business Licence (annual fee) \$60.00
2. Non-Resident Business Licence (annual fee)
 - (a) Sales – tangible products offered for sale:
 - (i) Goods selling at \$1,000.00 or more per item \$525.00
 - (ii) Goods selling under \$1,000.00 per item \$225.00
 - (b) Services \$525.00
3. Handicraft Licence (daily) \$10.00
4. Trade Show Organizer (annual fee)
 - (a) Resident business \$525.00
 - (b) Non-resident business \$2,100.00
5. Cannabis Related License (annual fee)..... \$350.00

Schedule I – Transit Services

The Prescribed Fees for the licences, permits, approvals or services relating to Transit Services are as follows:

1. Transit Fees

(a) Urban (one-way)

(i)	Cash Fare (Age 5 - 64)	\$2.00
(ii)	Cash Fare (Child under 5 and adult 65+)	\$0.00
(iii)	18-Ride Booklet.....	\$32.00
(iv)	Monthly Pass (Student).....	\$51.25
(v)	Monthly Pass (Adult).....	\$67.50

(b) Rural (one-way)

(i)	Cash Fare – Adult (Age 13 - 64)	\$12.00
(ii)	Cash Fare – Child (Age 5 - 12)	\$6.00
(iii)	Cash Fare – (Child under 5 and adult 65+)	\$0.00
(iv)	5-Ride Booklet – Adult (Age 13 - 64).....	\$50.00
(v)	5-Ride Booklet – Child (Age 5 - 12).....	\$25.00
(vi)	10-Ride Booklet – Adult (Age 13 - 64).....	\$100.00
(vii)	10-Ride Booklet – Child (Age 5 - 12).....	\$50.00

(c) SMART Bus (Specialized Transportation one-way)

(i)	Cash Fare (all riders)	\$2.00
(ii)	10-Ride Booklet.....	\$18.75
(iii)	20-Ride Booklet.....	\$37.50
(iv)	Anzac or Janvier	\$12.50

2. Charters

(a)	Municipal use only (hourly rate)	\$115.00
(b)	External and non-municipal use (hourly rate)	\$130.00
(c)	SMART rate – specialized transit.....	\$35.00

Schedule J – Vehicle for Hire

The Prescribed Fees for the licences, permits, approvals or services relating to Vehicles for Hire are as follows:

1. Application for Chauffeur's Permit
 - (a) Municipal resident..... \$85.00
 - (b) Non-Municipal resident \$170.00
 - (c) Operating exclusively in Fort Chipewyan \$50.00
2. Replacement of damaged Chauffeur's Permit \$25.00
3. Replacement of lost or stolen Chauffeur's Permit
 - (a) With filed police report \$25.00
 - (b) Without filed police report \$500.00
4. Application for Vehicle for Hire Licence
 - (a) General \$500.00
 - (b) Operating exclusively in Fort Chipewyan \$150.00
5. Replacement of damaged Vehicle for Hire Licence \$25.00
6. Replacement of lost or stolen Vehicle for Hire Licence
 - (a) With filed police report \$25.00
 - (b) Without filed police report \$500.00
7. Application for Brokerage Licence \$50.00
8. Application for Independent Driver Owner Licence
 - (a) Municipal resident..... \$50.00
 - (b) Non-municipal resident \$100.00
9. Replacement of damaged Independent Driver Owner Licence
 - (a) Municipal resident..... \$25.00
 - (b) Non-municipal resident \$50.00
10. Replacement of lost or stolen Independent Driver Owner Licence

- (a) With filed police report
 - (i) Municipal resident \$25.00
 - (ii) Non-municipal resident \$50.00
- (b) Without filed police report
 - (i) Municipal resident \$500.00
 - (ii) Non-municipal resident \$500.00

Schedule K – Planning and Development Services

The Prescribed Fees for the licences, permits, approvals or services provided under the Land Use Bylaw and Subdivision Authority Bylaw are as follows:

1. Permit Applications - Residential Development

(a)	Single detached dwelling	\$100.00
(b)	Semi-detached and Duplex Dwellings (per unit)	\$100.00
(c)	Triplex Dwellings (per unit)	\$100.00
(d)	Fourplex Dwellings (per unit)	\$100.00
(e)	Townhouses (per unit)	\$100.00
(f)	Apartment Buildings.....	\$300.00 + \$37.50/unit
(g)	Manufactured Homes (per unit)	\$100.00
(h)	Demolitions	\$250.00
(i)	Home Occupations	\$60.00
(j)	Home Businesses.....	\$100.00
(k)	Basement Suites.....	\$125.00
(l)	Family Care Dwellings	\$125.00
(m)	Accessory Structure.....	\$100.00
(n)	Additions to Residential	\$100.00

2. Permit Applications - Commercial, Industrial and Institutional Development

(a)	New commercial, industrial and institutional developments (Maximum \$10,000)	
(i)	for first 500 m ² of gross floor area	\$300.00 + \$3.00/m ²
(ii)	for area over 500 m ² gross floor area.....	+ \$1.50/m ²
(b)	Additions to commercial, industrial and institutional developments (based on addition only) (maximum \$10,000)	
(i)	for first 500 m ² of gross floor area	\$300.00 + \$3.00/m ²
(ii)	for area over 500 m ² gross floor area.....	+ \$1.50/m ²
(c)	Accessory Structure.....	\$100.00
(d)	Religious Assembly, Educational Service Facility, Daycare Centre (maximum \$10,000)	
(i)	for first 500 m ² of gross floor area	\$300.00 + \$3.00/m ²
(ii)	for area over 500 m ² gross floor area	+ \$1.50/m ²

(e)	Oil sands mining, extraction and upgrading projects and oil sands pilot projects (based on \$10/\$100,000 of construction value)	Minimum \$10,000.00
(f)	Additions and/or revisions to oil sands mining, extraction and upgrading projects and oil sands pilot projects (addition only) (based on \$10/\$100,000 of construction value)	Minimum \$1,000.00
(g)	Change of use or change of occupancy within existing commercial, industrial and institutional buildings.....	\$300.00
(h)	First use within new commercial, industrial and institutional building, if not approved with the development permit	\$300.00
(i)	Shared occupancy with an existing business, if a discretionary use in the land use district	\$300.00
(j)	Demolitions	\$250.00
(k)	Special Events	
	(i) Private Land	\$275.00
	(ii) Municipal Land	\$100.00
	(iii) Municipal Land – Not for Profit	\$25.00
(l)	Temporary Uses or Building (less than 180 days)	\$250.00
(m)	Temporary Uses or Building (180 days or more) (maximum \$10,000)	
	(i) for first 500 m ² of gross floor area	\$275.00 + \$3.00/m ²
	(ii) for area over 500 m ² gross floor area	+ \$1.50/m ²
(n)	Work Camps	\$2,000.00 + \$1.50/bed
(o)	Outdoor Storage or Use (no buildings or structures)	
	(i) Lot area less than 0.4 ha	\$275.00
	(ii) Lot area of 0.4 ha or greater	\$550.00
(p)	RV Parking Permit	\$50.00
(q)	Residential Sales Centre	\$225.00
(r)	Golf Course.....	\$1,500.00
(s)	RV Park	\$275.00 + \$10.00/stall
(t)	Request for Landscaping Inspection	
	(i) First request	\$0.00
	(ii) Second request	\$100.00
	(iii) Third request	\$250.00

(iv) Every subsequent request \$500.00

3. Permits - General

- (a) Return of Incomplete Commercial, Institutional or Industrial Development Permit Application \$375.00
- (b) Commencement of development prior to issuance of development permit (development fee is two times fee listed in this Schedule) 2 x regular fee
- (c) Notification Fee for applications or decisions on applications require notification to adjacent property owners (in addition to other fees specified) \$50.00
- (d) Advertising fee for decisions on development matters \$50.00
- (e) Short Form of Development Agreement required as a condition of development permit (required to be submitted with composite engineering drawings) \$750.00
- (f) Long Form Development Agreement required as a condition of development permit (required to be submitted with composite engineering drawings) \$2,750.00
- (g) Developer-requested changes to the Municipality's standard development agreement Full Legal Costs
- (h) Developer-initiated change to a development application after submission (in addition to original application fee) 25% of original fee

4. Subdivision Application

- (a) Plan of subdivision Application Fee including Bare land Condominium Plans
 - (i) Residential (Single Detached, Semi-detached, Manufactured Home) \$1,000.00 + \$150.00/lot
 - (ii) Multi-family (apartments, townhouses) \$850.00/lot
 - (iii) Commercial and Industrial \$850.00/lot
 - (iv) Direct Control \$850.00/lot
 - (v) Strata Lot \$850.00/lot
 - (vi) Municipal Reserve, Environmental Reserve and Public Utility Lots \$0.00
- (b) Endorsement Fees 1 x application fee
- (c) Condominium Application and Endorsement Fee ... \$50.00

- (d) Phased Registration of an Approved Subdivision\$550.00/phase
- (e) Subdivision Approval Time Extension
 - (i) First Extension request \$275.00
 - (ii) Second Extension \$525.00
 - (iii) Third Extension request \$775.00
- (f) Subdivision Application Fee Refunds
 - (i) Before review 85%
 - (ii) After review 25%
- (g) Modification of Tentative Plan of Subdivision
 - (i) Before review \$275.00
 - (ii) After review 50% of original fee
- (h) Discharge of Caveat \$75.00
- (i) Address Change request \$100.00
- (j) Development Agreements
 - (i) Short form of Development Agreement required as a condition of subdivision approval \$750.00
 - (ii) Long form Development Agreement required as a condition of subdivision approval \$2,750.00
 - (iii) Developer-requested variation to the Development Agreement Standard Template All legal costs
- (k) Re-application for Subdivision within 6 to 12 months of a decision (including appeal decisions) for same site with similar or identical design 3 x original application fee
- (l) For the purpose of calculating fees set out in section 4 of this schedule:
 - (i) Remnant lots are to be included in the count of lots created.
 - (ii) Municipal Reserve, Environmental Reserve, School Reserve and Public Utility Lots are not included in the count of lots created.

5. Compliance Certificate Application Fees

- (a) Single Detached, Semi-detached, Manufactured home.....\$100.00/dwelling unit
- (b) Apartment Building\$175.00/principal building
- (c) Commercial, Industrial, Institutional Buildings.....\$175.00/principal building
- (d) Townhouses – Individual Units \$100.00

- (e) Townhouse Cluster – 6 Units or less\$175.00/occurrence
- (f) Townhouse Cluster – More than 6 Units.....\$40.00/dwelling unit
- (g) Fees will be doubled for all compliance certificate requests on a RUSH basis.
- (i) For purposes of this bylaw, RUSH basis is defined as being within 48 hours of receiving a request.

6. **Application for Variance** \$100.00

7. **Letter of Zoning Confirmation** \$100.00

8. **File Search** \$0.00

9. **Bylaws and Bylaw Amendments**

(a) Land Use Bylaw

- (i) Text Amendment..... \$2,250.00
- (ii) Map District Amendment

Class	Zoning of Property
1	R1, R1E, R1M, R1S, R1P, RMH, RMH-1, RMH-2, R2, R2-1, CR, HR, SE, SH, ND, SCL1
2	LBL, LBL-R4, LBL-C, R3, R3-1, R3-2, R4, R5, R5-MU, MFD, SCL2, SR1
3	A, BOR-1, CD, C1, C2, C3, C3-A, C4, C4-A, C5, CBD1, FRA1, HC, HG, GD, MDD, MD, PRA1, PRA2, TCD, WD
4	BI, BIU, SI
5	EP, PS, PS-CC, PR, PR-CC, R1VF, UE, RD
6	All DC Districts and City Center Zones DMRZ, NSZ, FRZ and RZ

- 1. From Class 1 to:
 - a. Class 1, 2, 4 or 5..... \$2,250.00
 - b. Class 3..... \$3,250.00
 - c. Class 6..... \$4,250.00
- 2. From Class 2 to:
 - a. Class 1, 3 or 5 \$2,250.00
 - b. Class 2 or 4 \$3,250.00
 - c. Class 6..... \$4,250.00
- 3. From Class 3 to:
 - a. Classes 1-5..... \$2,250.00
 - b. Class 6..... \$4,250.00
- 4. From Class 4 to:
 - a. Class 1, 2 or 5 \$3,250.00
 - b. Class 3 or 4 \$3,250.00

- c. Class 6..... \$4,250.00
 - 5. From Class 5 to:
 - a. Classes 1-5..... \$1,250.00
 - b. Class 6..... \$4,250.00
 - 6. From Class 6 to all Classes..... \$4,250.00
 - (iii) Despite subclauses (i) through (vi), where an application to amend the Land Use Bylaw involves amendment within two or more of the above categories, the highest fee shall apply.
 - (b) Statutory Plans and Amendments
 - (i) Municipal Development Plan Amendment \$3,250.00
 - (ii) Area Structure Plan Amendment..... \$3,250.00
 - (iii) Area Redevelopment Plan Amendment \$3,250.00
 - (iv) Application to adopt an Area Structure Plan \$3,250.00
 - (c) Multiple Amendments - Where an application to concurrently amend the Land Use Bylaw and a Statutory Plan, or two (2) Statutory Plans for the same site, the application fee shall be the sum of the highest fee and 50% of any other amendment application fees.
 - (d) Outline Plans \$3,250.00
 - (e) Road Closure (processing) \$2,000.00
 - (f) Amendment Fee Refunds:
 - (i) Prior to Circulation of File 85% of fee
 - (ii) During or After Circulation of File 25% of fee
- 10. Signs**
- (a) Sign Development Permit \$75.00
 - (b) Portable Sign Marker \$175.00
 - (c) Comprehensive Sign Development Permit
 - (i) 5 signs or fewer..... \$350.00
 - (ii) More than 5 signs..... \$600.00
- 11. Telecommunications Tower**
- (a) Freestanding Telecommunication Tower - Request for Letter of Concurrence \$3,000.00
 - (b) Rooftop, Structure Mounted – Request for Letter of Concurrence \$2,000.00
 - (c) Co-location (when added to existing telecommunication structure)..... \$200.00

12. Other Leases and Agreements

(a)	Licence of Occupation Application	\$200.00
(b)	Road Use Agreement (per road, per year).....	\$1,000.00
(c)	Encroachment Application	\$200.00
(d)	Undeveloped Government Road Allowance Crossings (per location)	\$1,000.00
(e)	Facility Crossing (per location).....	\$1,000.00
(f)	Lease Application	\$200.00

Schedule L – Safety Codes Permitting

Prescribed Fees for the licences, permits, approvals or services provided for Safety Codes are as follows:

1. Building Permits

(a) Residential Contractor

- (i) A minimum fee shall be charged for issuance of any Building Permit. (In determining the estimated cost of construction for building permit fee purposes, the definition of work shall deem to be all aspects of the building, excluding landscaping, paving and furnishings/non-fixtures). Minimum \$125.00
- (ii) Residential New Construction, Additions and Renovations (per square foot)..... \$1.65
- (iii) Attached garage (per square foot) \$0.70
- (iv) Modular Home/ Mobile Home/ Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area) (per square foot) \$0.50
- (v) Mobile Home; on pilings or blocks..... \$250.00
- (vi) Demolition \$200.00
- (vii) Basement Suite (Developed Area) (per square foot)..... \$0.75
- (viii) Basement Development/ Renovations/ Accessory Structures (Developed Area) (per square foot)..... \$0.50
- (ix) Minor Residential Construction; under 100 sq./ft. (10 m²) or up to \$12,000 in construction value..... \$125.00
- (x) Solid Fuel Appliance \$150.00

(b) Residential Homeowner

- (i) A minimum fee shall be charged for issuance of any Building Permit. (In determining the estimated cost of construction for building permit fee purposes, the definition of work shall deem to be all aspects of the building, excluding landscaping, paving and furnishings/non-fixtures). Minimum \$150.00
- (ii) Residential New Construction, Additions and Renovations (per square foot)..... \$1.80
- (iii) Attached garage (per square foot) \$0.70
- (iv) Modular Home/Mobile Home/Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area) (per square foot) \$0.50

(v)	Mobile Home on pilings or blocks.....	\$300.00
(vi)	Demolition	\$150.00
(vii)	Basement Suite (Developed Area) (per square foot).....	\$0.80
(viii)	Basement Development/Renovations/Accessory Structures (Developed Area) (per square foot)	\$0.60
(ix)	Minor Residential Construction; under 100 sq./ft (10 m2) or up to \$12,000 in construction value.	\$150.00
(x)	Solid Fuel Appliance	\$175.00
(c)	Commercial, Industrial and Institutional	
(i)	For each \$1,000, or part thereof of the estimated cost of construction re: Commercial new construction, additions or camps.....	\$9.25
(ii)	For each \$1,000, or part thereof of the estimated cost of construction re: Renovation/Addition	\$9.25
(iii)	For each \$1,000, or part thereof of the estimated cost of construction re: Move-on/Relocatable Oil and Gas Industrial	\$9.25
(iv)	Demolition	\$200.00
(v)	Fire Alarm Replacement/Upgrade (Minimum \$200, or \$0.5 per sq./ft of developed area)	\$200.00
(vi)	Minimum Commercial Building Permit Fee	\$250.00
(vii)	Solid Fuel Appliance	\$200.00

2. Plumbing Permits

(a)	Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture)	
(i)	1 to 7 Fixtures	\$125.00
(ii)	8 to 16 Fixtures	\$165.00
(iii)	17 to 54 Fixtures	\$295.00
(iv)	55 to 100 Fixtures	\$460.00
(v)	For every fixture over 100 fixtures.....	\$1.25
(vi)	For each rainwater leader, roof drain	\$6.00
(vii)	Minimum fee for any plumbing permit	\$125.00
(viii)	Cross connection and backflow prevention to install a backflow device or a lawn sprinkler system.....	\$30.00
(b)	Homeowner Residential	
(i)	1 to 7 Fixtures	\$150.00
(ii)	8 to 16 Fixtures	\$185.00
(iii)	17+ Fixtures	\$250.00
(iv)	Minimum fee for any plumbing permit	\$150.00

- (v) Cross connection and backflow prevention to install a backflow device or lawn sprinkler system..... \$30.00
- (c) Water and Sewer Service Connection Permit
 - (i) Service Connection Permit Fee – gravity sewer system, storm system or full pressure water system, or combination thereof \$125.00
 - (ii) Service Connection Permit Fee – low pressure sewer system or trickle fill water system, or combination thereof..... \$200.00

3. Private Sewage Disposal System Permits

- (a) Residential, Commercial, Industrial and Institutional Installation
 - (i) Holding Tanks, Septic Tanks, Inground Treatment..... \$250.00
 - (ii) Camps 1 to 50-person capacity..... \$300.00
 - (iii) Camps 51 to 110-person capacity..... \$400.00

4. Gas and Propane Permits

- (a) Contractor, Residential Gas Installations
 - (i) 1 to 2 outlets \$125.00
 - (ii) 3 to 4 outlets \$150.00
 - (iii) 5 to 10 outlets..... \$175.00
 - (iv) For every outlet over 10 outlets..... \$8.00
 - (v) Temporary Heat \$125.00
- (b) Homeowner, Residential Gas Installation
 - (i) 1 to 2 outlets \$145.00
 - (ii) 3 to 4 outlets \$160.00
 - (iii) 5 to 10 outlets..... \$195.00
 - (iv) For every outlet over 10 outlets..... \$8.00
 - (v) Temporary Heat \$145.00
- (c) Non-Residential Gas Installation
 - (i) 10,000 to 200,000 BTU \$125.00
 - (ii) 200,001 to 500,000 BTU \$200.00
 - (iii) 500,001 to 750,000 BTU \$265.00
 - (iv) 750,001 to 1,000,000 BTU \$325.00
 - (v) For each 100,000 BTU (or portion of) over 1,000,000 BTU..... \$8.00
 - (vi) Temporary Heat 0 to 500,000 BTU \$150.00
 - (vii) Temporary Heat 500,001 to 1,000,000 BTU \$250.00

- (viii) For each 100,000 BTU (or portion of) over 1,000,000 BTU \$8.00
- (d) Non-Residential Propane Installation
 - (i) Propane Tank Set 81 to 500 gallons (no permit required for tanks below 80 gallons) \$125.00
 - (ii) Propane Tank Set 501 to 1,000 gallons \$165.00
 - (iii) Propane Tank Set over 1,000 gallons \$185.00
 - (iv) For each additional tank set \$50.00
 - (v) Each Vaporizer \$65.00
- (e) Gas Appliance Replacement
 - (i) 0 to 500,000 BTU \$165.00
 - (ii) 500,001 to over 2,000,000 BTU \$250.00
- (f) Oil and Gas Industrial Equipment
 - (i) 0 to 1,000,000 BTU \$250.00
 - (ii) For each 100,000 BTU (or portion of) over 1,000,000 BTU \$1.00

5. Gas and Appliance Venting Permit

- (a) Contractor, Residential, Commercial, Industrial and Institutional Installations
 - (i) 1 to 4 appliances \$125.00
 - (ii) 5 to 10 appliances \$175.00
 - (iii) 10 to 20 appliances \$265.00
 - (iv) For each appliance over 20 \$8.00
- (b) Homeowner Residential
 - (i) 1 to 4 appliances \$145.00
 - (ii) 5 to 10 appliances \$185.00

6. Electrical Permit

- (a) Contractor, Residential
 - (i) Up to 1,200 sq./ft \$165.00
 - (ii) 1,201 to 2,500 sq./ft \$215.00
 - (iii) 2,501 to 5,000 sq./ft \$275.00
 - (iv) Over 5,000 sq./ft (per sq. ft over 5,000) \$275.00 + \$.10/ft²
 - (v) Minor Installations: 1) Air Conditioning Unit; 2) Hot Tub; 3) Service Upgrades; 4) RWSS 5) Manufactured Home/Modular Home Connection 6) Temp Service up to 125 Amp \$125.00
- (b) Homeowner, Residential
 - (i) Up to 1,200 sq./ft \$185.00

- (ii) 1,201 to 2,500 sq./ft \$265.00
 - (iii) 2,501 to 5,000 sq./ft \$295.00
 - (iv) Over 5,000 sq./ft (per sq. ft over 5,000) \$295.00 + \$.10/ft²
 - (v) Minor Installations: 1) Air Conditioning Unit; 2)
Hot Tub; 3) Alterations to or adding circuitry \$145.00
- (c) Commercial (including apartments), Industrial and Institutional (based on Installations Cost)
- (i) \$0.00 - \$3,500.00 \$125.00
 - (ii) \$3,500.01 - \$5,000.00 \$150.00
 - (iii) \$5,000.01 - \$7,000.00 \$175.00
 - (iv) \$7,000.01 - \$9,500.00 \$200.00
 - (v) \$9,500.01 - \$14,000.00 \$225.00
 - (vi) \$14,000.01 - \$19,000.00 \$250.00
 - (vii) \$19,000.01 - \$24,000.00 \$275.00
 - (viii) \$24,000.01 - \$28,000.00 \$300.00
 - (ix) \$28,000.01 - \$33,000.00 \$325.00
 - (x) \$33,000.01 - \$39,000.00 \$350.00
 - (xi) \$39,000.01 - \$46,000.00 \$375.00
 - (xii) \$46,000.01 - \$60,000.00 \$400.00
 - (xiii) \$60,000.01 - \$70,000.00 \$425.00
 - (xiv) \$70,000.01 - \$80,000.00 \$450.00
 - (xv) \$80,000.01 - \$90,000.00 \$475.00
 - (xvi) \$90,000.01 - \$100,000.00 \$500.00
 - (xvii) \$100,000.01 - \$150,000.00 \$650.00
 - (xviii) \$150,000.01 - \$200,000.00 \$875.00
 - (xix) \$200,000.01 - \$300,000.00 \$1,300.00
 - (xx) \$300,000.01 - \$500,000.00 \$1,700.00
 - (xxi) \$500,000.01 - \$700,000.00 \$2,100.00
 - (xxii) \$700,000.01 - \$1,000,000.00 \$2,800.00
 - (xxiii) \$1,000,000.01 and over..... Installation Cost/\$1000 x 3
 - (xxiv) Temporary service..... \$200.00
- (d) Annual Electric (Note: kVA rating based on main transformer capacity)
- (i) Up to 100 kVA \$350.00
 - (ii) 101 to 1,000 kVA..... \$350.00 + \$60.00/100 kVA for
portion exceeding 100 kVA
 - (iii) 1,001 to 5,000 kVA..... \$890.00 + \$10.00/100 kVA for
portion exceeding 1,000 kVA
 - (iv) 5,001 to 10,000 kVA..... \$1,290.00 + \$5.00/100 kVA for
portion exceeding 5,000 kVA
 - (v) 10,001 to 20,000 kVA..... \$1,540.00 + \$4.00/100 kVA for
portion exceeding 10,000 kVA
 - (vi) Over 20,000 kVA..... \$1,940.00 + \$3.00/100 kVA for
portion exceeding 20,000 kVA

7. Occupancy Permit

- (a) Residential, Single Dwelling..... \$125.00
- (b) Commercial, Industrial and Institutional \$200.00

8. Refunds

- (a) Building Permits (25% of original fee paid will be withheld) Minimum \$100.00
- (b) Electrical Permits (10% of original fee paid will be withheld) Minimum \$50.00
- (c) Gas and Appliance Venting or Plumbing Permit (10% of original fee paid will be withheld) Minimum \$50.00

9. Renewal Fees (maximum 1 year)

- (a) Building Discipline – fees will be assessed based on the percentage of work left to be complete, multiplied by project value at a rate of \$7.25 per \$1,000.00 of project value Minimum \$125.00
- (b) Electrical Discipline
 - (i) Residential projects with a construction value of \$5,000 or less..... \$100.00
 - (ii) Residential projects with a construction value of \$5,001 or more..... \$125.00
 - (iii) Commercial, Industrial and Institutional projects – fees assessed based on installation costs multiplied by percentage of work left to complete Using commercial installation costs
- (c) Plumbing Discipline
 - (i) Projects with 20 or less fixtures..... \$100.00
 - (ii) Projects with 21 or more fixtures..... \$125.00
- (d) Gas Discipline
 - (i) Projects with 10 outlets or less..... \$100.00
 - (ii) Projects with 11 outlets or more \$125.00
- (e) Gas Appliance Ventilation
 - (i) 10 appliances or less \$100.00
 - (ii) 11 outlets or more \$125.00
- (f) Private Sewage Disposal
 - (i) Residential and commercial systems \$125.00
 - (ii) Industrial systems and treatment plants..... \$200.00

10. General

- (a) Re-inspection Fee
 - (i) First occurrence \$175.00
- (b) No-entry Fee
 - (i) First occurrence \$175.00
- (c) Additional Fees
 - (i) Inspections outside of regular working hours
(only when critical to public safety or occupancy
of a structure) \$250.00
 - (ii) Variances (alternative solutions) \$250.00

Schedule M – Solid Waste

Prescribed Fees for the licences, permits, approvals or services relating to the collection and disposal of Solid Waste are established as follows:

1. Landfill Rates

(a)	Mixed loads of construction and demolition waste (recyclables not fully removed) (per tonne).....	\$104.00
(b)	Demolition or commercial waste originating from cleanup of properties damaged or destroyed by wildfire or firefighting activities in May 2016 (per tonne)	\$104.00
(c)	Clean and Segregated Recyclable materials (wood chips, asphalt, concrete, metals)	\$0.00
(d)	Wood and Wood Products. (Includes: rough lumber, pallets, plywood/osb, logs and/or whole trees. Excluding furniture and treated/painted wood).....	\$25.00
(e)	Commercial waste (per tonne)	\$96.00
(f)	Special handling (per tonne)	\$200.00
(g)	Tires.....	\$0.00
(h)	Household refuse (per tonne)	\$70.00
(i)	Compostable material (per tonne)	\$4.00
(j)	CFC appliances with gas (per unit)	\$46.00
(k)	Appliances without gas	\$0.00
(l)	Large commercial appliances – special handling (per tonne).....	\$143.00
(m)	Soil (clean fill)	\$0.00
(n)	Residential recyclables	\$0.00
(o)	Mobile home disposal (per unit).....	\$1,200.00
(p)	Scale usage charge (per visit)	\$40.00
(q)	Minimum charge (flat rate)	\$10.00
(r)	Mattress disposal (per unit)	\$28.00
(s)	Box spring disposal (per unit)	\$28.00
(t)	Compost – External usage (per tonne)	\$60.00
(u)	Crushed concrete (per tonne)	
(ii)	External usage	\$25.00

- (iii) Internal usage \$20.00
 - (v) Manure (per tonne) \$12.00
 - (w) Peat moss – External usage (per tonne)..... \$32.00
 - (x) Crushed asphalt (per tonne)
 - (i) External Usage..... \$22.00
 - (ii) Internal Usage..... \$20.00
 - (y) Triple Mix \$32.00
2. Solid Waste Disposal (Monthly Rates)
- (a) Urban Service Area – Single and Multi-Family Residential (per dwelling)
 - (i) Waste Disposal \$14.72
 - (ii) Recycling Depots \$2.20
 - (iii) Curbside recyclable collection..... \$15.40
 - (b) Rural Service Area – Single and Multi-Family Residential (per dwelling)
 - (i) Waste Disposal \$12.17
 - (ii) Recycling Depots \$2.20
 - (iii) Curbside recyclable collection (where available) \$15.40
3. Replacement of damaged or destroyed Municipal Waste Receptable \$74.54

Schedule N – Water

Prescribed Fees for the licences, permits, approvals or services provided for water utilities are established as follows:

1. Urban Service Area – Residential – Meter Size Charge + Variable Rate (monthly)
 - (a) 16 mm (5/8") and 19 mm (3/4")..... \$40.95 + \$0.97/m³
 - (b) 25 mm (1"), 32 mm (1 ¼") and 38 mm (1 ½") \$95.98 + \$0.97/m³
 - (c) 51 (2") mm and 76 mm (3") \$310.27 + \$0.97/m³
 - (d) 102 mm (4"), 152 mm (6"), 203 mm (8") and 254 mm (10") \$2608.89 + \$0.97/m³
2. Rural Service Area – Residential – Meter Size Charge + Variable Rate (monthly)
 - (a) 16 mm (5/8") and 19 mm (3/4")..... \$24.47 + \$0.97/m³
 - (b) 25 mm (1"), 32 mm (1 ¼") and 38 mm (1 ½") \$60.23 + \$0.97/m³
 - (c) 51 mm (2") and 76 mm (3")..... \$194.63 + \$0.97/m³
 - (d) 102 mm (4"), 152 mm (6"), 203 mm (8") and 254 mm (10") \$1,708.85 + \$0.97/m³
3. Commercial - Meter Size Charge + Variable Rate (monthly)
 - (a) 16 mm (5/8") \$13.45 + \$2.15/m³
 - (b) 19 mm (3/4") \$20.31 + \$2.15/m³
 - (c) 25 mm (1") \$30.64 + \$2.15/m³
 - (d) 32 mm (1 ¼") \$46.41 + \$2.15/m³
 - (e) 38 mm (1 ½") \$70.11 + \$2.15/m³
 - (f) 51 mm (2") \$105.90 + \$2.15/m³
 - (g) 76 mm (3") \$160.04 + \$2.15/m³
 - (h) 102 mm (4") \$241.86 + \$2.15/m³
 - (i) 152 mm (6") \$365.41 + \$2.15/m³
 - (j) 203 mm (8") and 254 mm (10")..... \$564.94 + \$2.15/m³
4. Multi Dwelling Buildings with Fire Protectus meter – Meter Size Charge + Variable Rate (monthly) – *Rates effective January 1, 2023
 - (a) 16 mm (5/8") \$13.45 + \$2.15/m³

(b)	19 mm (3/4")	\$20.31 + \$2.15/m ³
(c)	25 mm (1")	\$30.64 + \$2.15/m ³
(d)	32 mm (1 1/4")	\$46.41 + \$2.15/m ³
(e)	38 mm (1 1/2")	\$70.11 + \$2.15/m ³
(f)	51 mm (2")	\$105.90 + \$2.15/m ³
(g)	76 mm (3")	\$160.04 + \$2.15/m ³
(h)	102 mm (4")	\$241.86 + \$2.15/m ³
(i)	152 mm (6")	\$365.41 + \$2.15/m ³
(j)	203 mm (8") and 254 mm (10").....	\$564.94 + \$2.15/m ³

[*Multi Dwelling Buildings with Fire Protectus meter – to be charged on the disc meter (smaller of two meters) unless consumption is seen on the turbine side (larger)]

5. Variable Rate

(a)	Residential	\$0.97/m ³
(b)	Commercial.....	\$2.15/m ³
(c)	Multi Dwelling.....	\$2.15/m ³

6. Apartment Buildings (per apartment rate).....\$6.39 + meter size charge

7. Gregoire Mobile Home Park (per mobile home)\$8.38 + meter size charge

8. Cartier Park (per mobile home) – Un-metered..... \$98.49

9. Bulk Water \$6.50/m³

10. Meter Charge – Installation Cost

(a)	Up to 25 mm meter (1").....	\$419.27
(b)	38 mm meter (1 1/2")	\$1,158.91
(c)	51 mm meter (2")	\$1,587.79
(d)	76 mm meter (3")	\$7,741.26
(e)	102 mm meter (4")	\$10,250.70

11. Meter Test

(a)	Up to 25 mm meter (1").....	\$83.65
(b)	25 mm (1") to 51 mm meter (2").....	\$228.14

12.	Remote Reader Relocation or Replacement – excluding abuse, tampering and vandalism.....	\$275.00
13.	Turn on or turn off Curb Stop (customer's request)	\$118.50
14.	Service Connection Fee	\$246.24
15.	Thawing of Frozen Service	\$550.00
16.	Bleeder installation	\$665.50
17.	Residential water consumption – Trailers, where no meter exists (monthly rate)	\$251.90
18.	Commercial water consumption – Trailers, where no meter exists (monthly rate)	\$266.20
19.	Rural water hauling fee (per month)	\$24.47
20.	Un-metered service anticipated Meter Size Charge (as per 1 or 2) + 27 m ³ / month of water consumption (at Variable Rate)	
21.	Reconnection Fee	
	(a) During office hours.....	\$59.25
	(b) After office hours.....	\$242.00
22.	Construction Water	
	(a) Residential Fixed rate	
	(i) From date of occupancy permit for first 3 months	\$132.00
	(ii) Cumulative, Incremental cost for each additional month over 3 months	\$132.00
	(b) Commercial variable rate - Water volumes for construction purposes based on an estimate prior to water being supplied to the site based on expected construction activity, duration of construction, water service size / nature of construction.....	\$2.18/m ³
23.	Hydrant Use	
	(a) Deposit for hydrant meter (refundable upon return of hydrant meter in good working order)	\$1,100.00
	(b) Daily rental.....	\$120.00
	(c) Water usage (per m ³).....	\$12.00

- 24. Water service application \$35.00
- 25. Documentation provided for "Proof of Residency" \$35.00
- 26. Bulk water – Replacement RFID tag \$31.74

Schedule O – Rural Water and Sewer Service Connection

Prescribed Fees for the licences, permits, approvals or services relating to connection to rural water and sewer service are established as follows:

1. Application Fee..... \$200.00
2. Lump Sum Fee
 - (a) Janvier, Conklin, Anzac, Gregoire Lake Estates, and Draper \$15,800.00
 - (b) Saprae Creek..... \$9,800.00
3. Bi-Monthly Fee for 25 years
 - (a) Janvier, Conklin, Anzac, Gregoire Lake Estates, and Draper \$105.00
 - (b) Saprae Creek..... \$65.00

Fees in this schedule will be increased by the Consumer Price Index (CPI) annually as determined and published by Statistics Canada for Alberta. The Rural Water and Sewer Service Connection Fee is non-refundable and is only payable either as a lump sum at the beginning of the program or bi-monthly over 25 years from the date of connection.

Schedule P - Wastewater

Prescribed Fees for the licences, permits, approvals or services relating to sanitary sewers and wastewater are established as follows:

1. Urban Service Area – Meter Size Charge + Variable Rate (monthly)
 - (a) 16 mm (5/8") and 19 mm (3/4").....\$19.99 + 0.57/m³
 - (b) 25 mm (1"), 32 mm (1 ¼") and 38 mm (1 ½")\$34.27 + 0.57/m³
 - (c) 51 mm (2") and 76 mm (3").....\$270.22 + 0.57/m³
 - (d) 102 mm (4"), 152 mm (6"), 203 mm (8") and 254 mm (10")\$1,893.02 + 0.57/m³
2. Rural Service Area – Meter Size Charge + Variable Rate (monthly)
 - (a) 16 mm (5/8") and 19 mm (3/4").....\$12.55 + 0.57/m³
 - (b) 25 mm (1"), 32 mm (1 ¼") and 38 mm (1 ½")\$21.45 + 0.57/m³
 - (c) 51 mm (2") and 76 mm (3").....\$262.85 + 0.57/m³
 - (d) 102 mm (4"), 152 mm (6"), 203 mm (8") and 254 mm (10")\$1,841.41 + 0.57/m³
3. Un-metered service anticipated Meter Size Charge (as per 1 or 2) + 27m³ / month of water consumption (at Variable Rate)
4. Apartment Building (per occupied unit).....\$7.76 + meter size charge/month
5. Gregoire Mobile Home Park (per occupied unit)
.....\$15.96 + meter size charge/month
6. Cartier Park (per unit) – Un-metered \$62.12/month
7. Variable (per cubic metre) \$0.57/m³
8. Sewage Lagoon
 - (a) Price per axle..... \$59.95
 - (b) Replacement RFID tag \$31.74
 - (c) Vehicles with holding tanks not exceeding 1 cubic metre..... \$7.99

Schedule Q – Late Payment

Prescribed Fees for Late Payment of Fees, Rate, and Charges in the preceding schedules are established as follows:

1. Late Payment monthly charge on invoices past their due date for fees on:
 - (a) Schedule A, D, F, G, I, M, N, O, P 1.5%
 - (b) Schedule B, C, E, H, J, K, L 0.0%

Regional Municipality of Wood Buffalo - User Fees, Rates and Charges Bylaw

Schedule A - General Administrative and Miscellaneous Fees

	2022 Fee	Increase / Decrease	2023 Fee	Effective Date
Non-sufficient funds (NSF) – Cheque Fee	\$ 44.00	0%	\$ 44.00	April 1, 2023
Criminal Record Check - Name-Based	\$ 40.00	0%	\$ 40.00	April 1, 2023
Criminal Record Check - Vulnerable Sector	\$ 40.00	0%	\$ 40.00	April 1, 2023
Criminal Record Check - Volunteer	\$ -	0%	\$ -	April 1, 2023
Civil Fingerprinting*	\$ 100.00	0%	\$ 100.00	April 1, 2023
Accident Photo Request	\$ 21.00	0%	\$ 21.00	April 1, 2023
Collision Statement Request*	\$ 31.50	0%	\$ 31.50	April 1, 2023
Application for New Boulevard Crossing	\$ 125.00	0%	\$ 125.00	April 1, 2023
Extension of Existing Boulevard Crossing	\$ 20.00	0%	\$ 20.00	April 1, 2023
Utility Installation and Street Occupation	\$ 125.00	0%	\$ 125.00	April 1, 2023
Lot Clearing and Grubbing	\$ 125.00	0%	\$ 125.00	April 1, 2023
Lot Clearing and Grading	\$ 125.00	0%	\$ 125.00	April 1, 2023

*Partial funds are remitted to Federal Government

Schedule B - Animal Control

	2022 Fee	Increase / Decrease	2023 Fee	Effective Date
Licensing Fee - Spayed or Neutered	\$ 15.00	0%	\$ 15.00	April 1, 2023
Licensing Fee - Non-spayed or Non-neutered	\$ 50.00	0%	\$ 50.00	April 1, 2023
Licensing Fee - Vicious Animal	\$ 250.00	0%	\$ 250.00	April 1, 2023
Licensing Fee - Dangerous Dog	\$ 100.00	0%	\$ 100.00	April 1, 2023
Replacement of Lost Tag	\$ 10.00	0%	\$ 10.00	April 1, 2023
Impound Fee - Per Animal	\$ 25.00	0%	\$ 25.00	April 1, 2023
Impound Fee - Vicious Animal	N/A	0%	N/A	April 1, 2023
Impound Fee - Dangerous Dog	N/A	0%	N/A	April 1, 2023
Quarantine Costs	\$ 50.00	0%	\$ 50.00	April 1, 2023
Administration Fee - Per Animal	\$ 25.00	0%	\$ 25.00	April 1, 2023
Administration Fee - Vicious Animal	\$ 250.00	0%	\$ 250.00	April 1, 2023
Administration Fee - Dangerous Dog	\$ 125.00	0%	\$ 125.00	April 1, 2023

Schedule C - Assessment and Taxation

	2022 Fee	Increase / Decrease	2023 Fee	Effective Date
Tax Certificate - Written request	\$ 35.00	15%	\$ 40.25	April 1, 2023
Tax Certificate - Electronic self-service	\$ 20.00	15%	\$ 23.00	April 1, 2023
Tax Search - Written request	\$ 15.00	15%	\$ 17.25	April 1, 2023
Tax Search - Electronic self-service	\$ 7.00	15%	\$ 8.05	April 1, 2023
Proof of Ownership Letter	\$ 35.00	0%	\$ 35.00	April 1, 2023
Auction Recovery Registered Interest (3 letters)	\$ 75.00	0%	\$ 75.00	April 1, 2023
Services in response to written or hard copy request from lending institutions for the purpose of enabling payment of taxes on behalf of clients	\$ 15.00	0%	\$ 15.00	April 1, 2023
Delinquent account transfer	\$ 10.00	0%	\$ 10.00	April 1, 2023
Assessment and Tax Notices - Electronic self-service	\$ -	0%	\$ -	April 1, 2023
Assessment and Tax Notices - Printed	\$ 5.00	0%	\$ 5.00	April 1, 2023
Property Assessment information provided under Section 299 or 300 of the MGA	\$ 40.00	30%	\$ 52.00	April 1, 2023
Other information not covered elsewhere in this schedule	\$ 40.00	30%	\$ 52.00	April 1, 2023
Temporary Project Accommodation (less than 365 days) - per unit rate (minimum \$1,000)	\$1.10 / bed / days occupied	0%	\$1.10 / bed / days occupied	April 1, 2023

Schedule D - Emergency Services (Not including Ambulance Service)

	2022 Fee	Increase / Decrease	2023 Fee	Effective Date
Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs) - First response	\$ -	0%	\$ -	April 1, 2023
Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs) - Second Response	\$ -	0%	\$ -	April 1, 2023

Attachment: 2. 2023 Fees, Rates and Charges Schedule of Fees (Bylaw No. 22/012 - Fees, Rates and Charges 2023 Bylaw)

Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs) - Third Response	\$ 550.00	0%	\$ 550.00	April 1, 2023
Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs) - Fourth Response	\$ 1,100.00	0%	\$ 1,100.00	April 1, 2023
Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs) - Fifth and subsequent response	\$ 1,500.00	0%	\$ 1,500.00	April 1, 2023
Response to Fires and Alarms involving criminal convictions (includes personnel costs) - Ambulance	\$ 300.00	0%	\$ 300.00	April 1, 2023
Response to Fires and Alarms involving criminal convictions (includes personnel costs) - Hazardous Materials Unit	\$ 708.00	0%	\$ 708.00	April 1, 2023
Response to Fires and Alarms involving criminal convictions (includes personnel costs) - Ladder	\$ 1,250.00	0%	\$ 1,250.00	April 1, 2023
Response to Fires and Alarms involving criminal convictions (includes personnel costs) - Pumper	\$ 775.00	0%	\$ 775.00	April 1, 2023
Response to Fires and Alarms involving criminal convictions (includes personnel costs) - Rescue	\$ 644.00	0%	\$ 644.00	April 1, 2023
Response to Fires and Alarms involving criminal convictions (includes personnel costs) - Tanker	\$ 580.00	0%	\$ 580.00	April 1, 2023
Response to incident involving propane barbeque installed in contravention of the Alberta Safety Codes Act, Fire Code Regulation or Gas Code Regulation	\$ 1,500.00	0%	\$ 1,500.00	April 1, 2023
Expert Witness for litigation (actual staff cost, plus travel and expenses - 2 hour minimum)	Full Cost Recovery	0%	Full Cost Recovery	April 1, 2023
Interviews requested by lawyers, insurance companies, adjusters or other agents related to a response by Regional Emergency Services (actual staff cost, plus travel and expenses - 2 hour minimum)	Full Cost Recovery	0%	Full Cost Recovery	April 1, 2023
Copies of reports or documentation related to a requested inspection or specific emergency including all services associated with providing the requested documentation which could take up to two hours of research to complete: Fire Inspection Report for licensing, certificates, legal requirement under the Act or Regulation	\$ 132.00	0%	\$ 132.00	April 1, 2023
Copies of reports or documentation related to a requested inspection or specific emergency including all services associated with providing the requested documentation which could take up to two hours of research to complete: Fire Investigation Reports	\$ 132.00	0%	\$ 132.00	April 1, 2023
Files Search	\$ 132.00	0%	\$ 132.00	April 1, 2023
Special Requests and Reviews (actual staff cost, plus travel and expenses - 2 hour minimum)	Full Cost Recovery	0%	Full Cost Recovery	April 1, 2023
Incidents on Provincial Highways - Ladder and Pumper trucks	\$ 615.00	0%	\$ 615.00	April 1, 2023
Incidents on Provincial Highways - Light & Medium rescue vehicles	\$ 615.00	0%	\$ 615.00	April 1, 2023
Incidents on Provincial Highways - Command vehicles	\$ 185.00	0%	\$ 185.00	April 1, 2023
Certified Fire Extinguisher Training	\$ 50.00	0%	\$ 50.00	April 1, 2023
Inspections - Initial inspection	\$ -	0%	\$ -	April 1, 2023
Inspections - Non-compliant re-inspection - First Occurrence	\$ 150.00	0%	\$ 150.00	April 1, 2023
Inspections - Non-compliant re-inspection - Second and each subsequent occurrence	\$ 300.00	0%	\$ 300.00	April 1, 2023
Occupant Load Certificate - Original	\$ 110.00	0%	\$ 110.00	April 1, 2023
Occupant Load Certificate - Not for Profit	\$ 55.00	0%	\$ 55.00	April 1, 2023
Occupant Load Certificate - Reprint of certificate	\$ 55.00	0%	\$ 55.00	April 1, 2023
Permit - Open Air Burn - Single Event	\$ 44.00	0%	\$ 44.00	April 1, 2023
Permit - Fire Pit - Single Event	\$ 39.00	0%	\$ 39.00	April 1, 2023
Permit - Light open flames in buildings (fire performance/ events) - Single Event	\$ 39.00	0%	\$ 39.00	April 1, 2023
Permit - Light open flames in buildings (fire performance/ events) - One Month (30 days)	\$ 66.00	0%	\$ 66.00	April 1, 2023
Permit - Light open flames in buildings (fire performance/ events) - Annual	\$ 132.00	0%	\$ 132.00	April 1, 2023
Permit - Shut Down Fire Alarm System - Single Event	\$ 39.00	0%	\$ 39.00	April 1, 2023
Permit - Shut Down Fire Alarm System - One Month (30 days)	\$ 66.00	0%	\$ 66.00	April 1, 2023

Permit - Shut Down Fire Alarm System - Annual	\$ 132.00	0%	\$ 132.00	April 1, 2023
Permit - Shut Down Sprinkler System - Single Event	\$ 39.00	0%	\$ 39.00	April 1, 2023
Permit - Shut Down Sprinkler System - One Month (30 days)	\$ 66.00	0%	\$ 66.00	April 1, 2023
Permit - Shut Down Sprinkler System - Annual	\$ 132.00	0%	\$ 132.00	April 1, 2023
Permit - Special Fire Suppression System Shutdown - Single Event	\$ 39.00	0%	\$ 39.00	April 1, 2023
Permit - Special Fire Suppression System Shutdown - One Month (30 days)	\$ 66.00	0%	\$ 66.00	April 1, 2023
Permit - Special Fire Suppression System Shutdown - Annual	\$ 132.00	0%	\$ 132.00	April 1, 2023
Permit - Commercial Cooking Exhaust Systems Cleaning - Single Event	\$ 39.00	0%	\$ 39.00	April 1, 2023
Permit - Commercial Cooking Exhaust Systems Cleaning - One Month (30 days)	\$ 66.00	0%	\$ 66.00	April 1, 2023
Permit - Commercial Cooking Exhaust Systems Cleaning - Annual	\$ 132.00	0%	\$ 132.00	April 1, 2023
Permit - Hot Works (cutting, welding, soldering) - Single Event	\$ 39.00	0%	\$ 39.00	April 1, 2023
Permit - Hot Works (cutting, welding, soldering) - One Month (30 days)	\$ 66.00	0%	\$ 66.00	April 1, 2023
Permit - Hot Works (cutting, welding, soldering) - Annual	\$ 132.00	0%	\$ 132.00	April 1, 2023
Permit - Install or Remove Above-Ground Fuel Storage Tank - Single Event	\$ 220.00	0%	\$ 220.00	April 1, 2023
Permit - Install or Remove Above-Ground Fuel Storage Tank - Additional Tank (per tank)	\$ 110.00	0%	\$ 110.00	April 1, 2023
Permit - Install or Remove Underground Fuel Storage Tank - Single Event	\$ 220.00	0%	\$ 220.00	April 1, 2023
Permit - Install or Remove Underground Fuel Storage Tank - Additional Tank (per tank)	\$ 110.00	0%	\$ 110.00	April 1, 2023
Permit - Fireworks Discharge - Low Hazard	\$ 44.00	0%	\$ 44.00	April 1, 2023
Permit - Fireworks Discharge - High Hazard	\$ 132.00	0%	\$ 132.00	April 1, 2023
Permit - Fireworks Discharge Pyrotechnics (high hazard)	\$ 132.00	0%	\$ 132.00	April 1, 2023

Schedule E - Ambulance Services

	2022 Fee	Increase / Decrease	2023 Fee	Effective Date
Ambulance - Ground ambulance - Individuals and Alberta Blue Cross clients – Under 65 (transport)	\$ 385.00	0%	\$ 385.00	April 1, 2023
Ambulance - Ground ambulance - Individuals and Alberta Blue Cross clients – Under 65 (no transport)	\$ 250.00	0%	\$ 250.00	April 1, 2023
Ambulance - Basic Life Support – Alberta Blue Cross clients(aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (transport)	\$146.00 + \$2.29/km	0%	\$146.00 + \$2.29/km	April 1, 2023
Ambulance - Advanced Life Support – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (transport)	\$191.00 + \$2.29/km	0%	\$191.00 + \$2.29/km	April 1, 2023
Ambulance - Response – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (no transport)	\$ 98.00	0%	\$ 98.00	April 1, 2023
Ambulance - Standby – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration	\$ 300.00	0%	\$ 300.00	April 1, 2023
Ambulance - Interfacility transfers for out-of-province residents	\$ 385.00	0%	\$ 385.00	April 1, 2023
Ambulance - Interfacility transfers from non-AHS owned or operated facilities, including facilities owned or operated by Third Party Operators	\$ 385.00	0%	\$ 385.00	April 1, 2023
Ambulance - Individual Account Surcharge (non-Alberta resident)	\$ 200.00	0%	\$ 200.00	April 1, 2023
Ambulance - Service for Treaty and Bigstone Cree Nation - Basic Life Support	\$218.71 + \$2.67/km	0%	\$218.71 + \$2.67/km	April 1, 2023
Ambulance - Service for Treaty and Bigstone Cree Nation - Advanced Life Support	\$238.60 + \$2.67/km	0%	\$238.60 + \$2.67/km	April 1, 2023
Ambulance - Service for Treaty and Bigstone Cree Nation - Advanced Life Support with 12-2 (one of which must be intra osseous infusion)	\$262.46 + \$2.67/km	0%	\$262.46 + \$2.67/km	April 1, 2023

Ambulance - Service for Treaty and Bigstone Cree Nation - Response (no transport)	\$129.24	0%	\$129.24	April 1, 2023
Ambulance - Service for Treaty and Bigstone Cree Nation - Standby (3-hour maximum)	\$129.24 /hour	0%	\$129.24 /hour	April 1, 2023
Ambulance - Service for Treaty and Bigstone Cree Nation - Surcharge (incident on Reserve or Crown land)	\$150.00	0%	\$150.00	April 1, 2023

Schedule F - Parks and Roads

	2022 Fee	Increase / Decrease	2023 Fee	Effective Date
Dead Fall collection (permit)	\$10.00	0%	\$10.00	April 1, 2023
Right of Internment (Plot Fee) - Adult Lot Sale	\$93.00	438%	\$500.00	April 1, 2023
Right of Internment (Plot Fee) - Child Lot Sale	\$93.00	330%	\$400.00	April 1, 2023
Right of Internment (Plot Fee) - Cremation (In-Ground) Lot	\$93.00	330%	\$400.00	April 1, 2023
Cemetary and Columbarium - Weekday (Summer) Opening and Closing - Full Size plot	\$1,593.00	0%	\$1,593.00	April 1, 2023
Cemetary and Columbarium - Weekday (Summer) Opening and Closing - Child Burial	\$864.00	0%	\$864.00	April 1, 2023
Cemetary and Columbarium - Weekday (Summer) Opening and Closing - Ash Burial	\$565.00	0%	\$565.00	April 1, 2023
Cemetery and Columbarium - Winter Premium Opening and Closing	\$-		\$250.00	April 1, 2023
Cemetery and Columbarium - Columbarium Niche	\$1,100.00	0%	\$1,100.00	April 1, 2023
Cemetery and Columbarium - Niche Inurnment	\$60.00	133%	\$140.00	April 1, 2023
Cemetery and Columbarium - Disinterment	\$1,593.00	0%	\$1,593.00	April 1, 2023
Cemetery and Columbarium - Scatter Garden	\$123.00	22%	\$150.00	April 1, 2023
Cemetery and Columbarium - Memorial Wall Plaque	\$250.00	0%	\$250.00	April 1, 2023
Columbarium Plaque Installation	\$-	0%	\$60.00	April 1, 2023
Cemetery and Columbarium - Memorial Recognition Tree Program	\$800.00	0%	\$800.00	April 1, 2023
Cemetery and Columbarium - Memorial Recognition Bench Program	\$1,800.00	0%	\$1,800.00	April 1, 2023
Cemetery and Columbarium - Community Ossuary Entombment	\$130.00	15%	\$150.00	April 1, 2023
Cemetery and Columbarium - Canopy and Chair Rentals	\$-	0%	\$150.00	April 1, 2023
Cemetery and Columbarium - Graveliner Base	\$255.00	10%	\$280.50	April 1, 2023
Cemetery and Columbarium - Graveliner Top	\$255.00	10%	\$280.50	April 1, 2023
Cemetery and Columbarium - Grave Liners - Oversized Liner and Base	\$260.00	10%	\$286.00	April 1, 2023
Cemetery and Columbarium - Grave Liners - Large Urn Vault	\$130.00	0%	\$130.00	April 1, 2023
Cemetery and Columbarium - Grave Liners - Small Urn Vault	\$130.00	0%	\$130.00	April 1, 2023
Turning Streetlights for wide loads (permit)	\$1,554.80	0%	\$1,554.80	April 1, 2023
Snow Dump Permit - Commercial	\$100.00	0%	\$100.00	April 1, 2023
Snow Dump Permit - Residential	\$100.00	0%	\$100.00	April 1, 2023
Snow Dump Permit - Pick-up Truck	\$20.00	0%	\$20.00	April 1, 2023
Snow Dump Permit - Tandem	\$20.00	0%	\$20.00	April 1, 2023
Snow Dump Permit - Tandem & trailer	\$30.00	0%	\$30.00	April 1, 2023
Over-Dimensional Load Permits are issued by Alberta Transportation through the Transportation Routing and Vehicle Information System program. Fees are established and collected in accordance with Schedule 9 of the Commercial Vehicle Dimension and Weight Regulation, AR 315/2002, as may be amended or repealed and replaced from time to time.				
Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee) - 12.5 mm gravel	\$54.80 yd ³	0%	\$54.80	April 1, 2023
Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee) - 20 mm crushed gravel	\$28.40 yd ³	0%	\$28.40	April 1, 2023
Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee) - 20 mm washed gravel	\$72.40 yd ³	0%	\$72.40	April 1, 2023
Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee) - 38 mm crushed gravel	\$26.20 yd ³	0%	\$26.20	April 1, 2023
Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee) - 80 mm gravel	\$24.05 yd ³	0%	\$24.05	April 1, 2023
Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee) - 160 mm gravel	\$21.39 yd ³	0%	\$21.39	April 1, 2023

Schedule G - Recreation and Culture

	2022 Fee	Increase / Decrease	2023 Fee	Effective Date
Syncrude Athletic Park (SAP) Clubhouse Rental - 1 room (Kitchen, Atrium, Meeting Room A or B)	\$ 40.00	0%	\$ 40.00	April 1, 2023
Syncrude Athletic Park (SAP) Clubhouse Rental - 2 rooms (Kitchen, Atrium, Meeting Room A or B)	\$ 60.00	0%	\$ 60.00	April 1, 2023
Syncrude Athletic Park (SAP) Clubhouse Rental - Full Clubhouse - Hourly	\$ 100.00	0%	\$ 100.00	April 1, 2023
Syncrude Athletic Park (SAP) Clubhouse Rental - Full Clubhouse - Daily	\$ 430.00	0%	\$ 430.00	April 1, 2023
WinterPLAY Shootout on the Snye - Early Bird Registration	\$ 30.00	0%	\$ 30.00	April 1, 2023
WinterPLAY Shootout on the Snye - Registration	\$ 40.00	0%	\$ 40.00	April 1, 2023
Urban Market - Vendor Fee	\$ 35.00	0%	\$ 35.00	April 1, 2023
Urban Market - Tent Rental	\$ 50.00	0%	\$ 50.00	April 1, 2023
Urban Market - Daily Market Insurance	\$ 23.00	0%	\$ 23.00	April 1, 2023
Urban Market - Cancellation Fee	\$ 25.00	0%	\$ 25.00	April 1, 2023
Sports Field Rental - Adults - Class 1 Field	\$ 40.00	0%	\$ 40.00	April 1, 2023
Sports Field Rental - Adults - Class 2 Field	\$ 40.00	0%	\$ 40.00	April 1, 2023
Sports Field Rental - Adults - Class 3 Field	\$ 25.00	0%	\$ 25.00	April 1, 2023
Sports Field Rental - Adults - Class 4 Field	\$ 17.00	0%	\$ 17.00	April 1, 2023
Sports Field Rental - Youth - Class 1 Field	\$ 24.40	0%	\$ 24.40	April 1, 2023
Sports Field Rental - Youth - Class 2 Field	\$ 24.40	0%	\$ 24.40	April 1, 2023
Sports Field Rental - Youth - Class 3 Field	\$ 14.50	0%	\$ 14.50	April 1, 2023
Sports Field Rental - Youth - Class 4 Field	\$ 11.00	0%	\$ 11.00	April 1, 2023
School Rental - Parks Administration - Adult - Gymnasium	\$ 35.00	0%	\$ 35.00	April 1, 2023
School Rental - Parks Administration - Adult - Classroom	\$ 12.00	0%	\$ 12.00	April 1, 2023
School Rental - Parks Administration - Youth Sport - Gymnasium	\$ 13.00	0%	\$ 13.00	April 1, 2023
School Rental - Parks Administration - Youth Development - Gymnasium	\$ 7.00	0%	\$ 7.00	April 1, 2023
Ice Surface Rental - Adult - Regular ice	\$ 185.00	8%	\$ 199.80	September 1, 2023
Ice Surface Rental - Youth - Regular ice	\$ 95.24	14%	\$ 108.57	September 1, 2023
Ice Surface Rental - Mini-Ice	\$ 41.90	18%	\$ 49.44	September 1, 2023
Fort Chipewyan Municipal Office Boardroom - Hourly	\$ 25.00	0%	\$ 25.00	April 1, 2023
Fort Chipewyan Municipal Office Boardroom - Half Day	\$ 75.00	0%	\$ 75.00	April 1, 2023
Fort Chipewyan Municipal Office Boardroom - Full Day	\$ 150.00	0%	\$ 150.00	April 1, 2023
Archie Simpson Recreation Centre - Boardroom - Hourly	\$ 25.00	0%	\$ 25.00	April 1, 2023
Archie Simpson Recreation Centre - Boardroom - Half Day	\$ 75.00	0%	\$ 75.00	April 1, 2023
Archie Simpson Recreation Centre - Boardroom - Full Day	\$ 150.00	0%	\$ 150.00	April 1, 2023
Archie Simpson Recreation Centre - Conference Room (incl. audio-visual equipment) - Hourly	\$ 30.00	0%	\$ 30.00	April 1, 2023
Archie Simpson Recreation Centre - Conference Room (incl. audio-visual equipment) - Half Day	\$ 100.00	0%	\$ 100.00	April 1, 2023
Archie Simpson Recreation Centre - Conference Room (incl. audio-visual equipment) - Full Day	\$ 200.00	0%	\$ 200.00	April 1, 2023
Archie Simpson Recreation Centre - Ice Surface (Special Events with Alcohol)	\$ 1,000.00	0%	\$ 1,000.00	April 1, 2023
Mamawi Community Hall - Hall Rental - Half Day	\$ 100.00	0%	\$ 100.00	April 1, 2023
Mamawi Community Hall - Hall Rental - Full Day	\$ 200.00	0%	\$ 200.00	April 1, 2023
Mamawi Community Hall - Banquet	\$ 300.00	0%	\$ 300.00	April 1, 2023
Mamawi Community Hall - Dance, without alcohol	\$ 300.00	0%	\$ 300.00	April 1, 2023
Mamawi Community Hall - Dance, with alcohol	\$ 400.00	0%	\$ 400.00	April 1, 2023
Mamawi Community Hall - Clean-up fee (large functions)	\$ 400.00	0%	\$ 400.00	April 1, 2023
Mamawi Community Hall - Kitchen (with appliances)	\$ 50.00	0%	\$ 50.00	April 1, 2023
Mamawi Community Hall - Kitchen (without appliances)	\$ 25.00	0%	\$ 25.00	April 1, 2023
Janvier Municipal Office Community Room - Hourly	\$ 25.00	0%	\$ 25.00	April 1, 2023

Attachment: 2. 2023 Fees, Rates and Charges Schedule of Fees (Bylaw No. 22/012 - Fees, Rates and Charges 2023 Bylaw)

Janvier Municipal Office Community Room - Half Day	\$ 75.00	0%	\$ 75.00	April 1, 2023
Janvier Municipal Office Community Room - Full Day	\$ 150.00	0%	\$ 150.00	April 1, 2023

Schedule H - Licenses

	2022 Fee	Increase / Decrease	2023 Fee	Effective Date
Resident Business Licence	\$ 60.00	0%	\$ 60.00	April 1, 2023
Non-Resident Business Licence - Sales - tangible products offered for sale - Goods selling at \$1,000 + per item	\$ 525.00	0%	\$ 525.00	April 1, 2023
Non-Resident Business Licence - Sales - tangible products offered for sale - Goods selling under \$1,000 per item	\$ 225.00	0%	\$ 225.00	April 1, 2023
Non-Resident Business Licence - Services	\$ 525.00	0%	\$ 525.00	April 1, 2023
Handicraft License	\$ 10.00	0%	\$ 10.00	April 1, 2023
Trade Show Organizer - Resident business	\$ 525.00	0%	\$ 525.00	April 1, 2023
Trade Show Organizer - Non-resident business	\$ 2,100.00	0%	\$ 2,100.00	April 1, 2023
Cannabis Related License	\$ 350.00	0%	\$ 350.00	April 1, 2023

Schedule I - Transit Services

	2022 Fee	Increase / Decrease	2023 Fee	Effective Date
Transit Fees - Urban (one way) - Cash Fare - (Age 5-64)	\$ 1.50	33%	\$ 2.00	April 1, 2023
Transit Fees - Urban (one-way) - Cash Fare - (Child under 5 and adult 65+)	\$ -	0%	\$ -	April 1, 2023
Transit Fees - Urban - 18-ride Booklet (one way)	\$ 25.50	25%	\$ 32.00	April 1, 2023
Transit Fees - Urban - Monthly Pass (student)	\$ 41.00	25%	\$ 51.25	April 1, 2023
Transit Fees - Urban - Monthly Pass (adult)	\$ 54.00	25%	\$ 67.50	April 1, 2023
Transit Fees - Rural - Cash Fare - Adult (13 - 64)	\$ 10.00	20%	\$ 12.00	April 1, 2023
Transit Fees - Rural - Cash Fare - Child (5 - 12)	\$ 5.00	20%	\$ 6.00	April 1, 2023
Transit Fees - Rural (one-way) - Cash Fare - (Child under 5 and adult 65+)	\$ -	0%	\$ -	April 1, 2023
Transit Fees - Rural - 5 Ride Booklet - Adult (13 - 64)	\$ 40.00	25%	\$ 50.00	April 1, 2023
Transit Fees - Rural - 5 Ride Booklet - Child (5 - 12)	\$ 20.00	25%	\$ 25.00	April 1, 2023
Transit Fees - Rural - 10 Ride Booklet - Adult (13 - 64)	\$ 80.00	25%	\$ 100.00	April 1, 2023
Transit Fees - Rural - 10 Ride Booklet - Child (5 -12)	\$ 40.00	25%	\$ 50.00	April 1, 2023
Transit Fees - SMART Bus (Specialized Transportation one-way) - Cash Fare	\$ 1.50	33%	\$ 2.00	April 1, 2023
Transit Fees - SMART Bus (Specialized Transportation one-way) - 10 Ride Booklet	\$ 15.00	25%	\$ 18.75	April 1, 2023
Transit Fees - SMART Bus (Specialized Transportation one-way) - 20 Ride Booklet	\$ 30.00	25%	\$ 37.50	April 1, 2023
Transit Fees - SMART Bus (Specialized Transportation one-way) - Anzac or Janvier	\$ 10.00	25%	\$ 12.50	April 1, 2023
Charters - Municipal Use Only (hourly rate)	\$ 115.00	0%	\$ 115.00	April 1, 2023
Charters - External and Non-municipal Use (hourly rate)	\$ 130.00	0%	\$ 130.00	April 1, 2023
Charters - SMART rate - specialized transit	\$ 35.00	0%	\$ 35.00	April 1, 2023

	2022 Fee	Increase / Decrease	2023 Fee	Effective Date
Application for Chauffeur’s Permit - Municipal resident	\$ 85.00	0%	\$ 85.00	April 1, 2023
Application for Chauffeur’s Permit - Non-Municipal resident	\$ 170.00	0%	\$ 170.00	April 1, 2023
Application for Chauffeur’s Permit - Operating exclusively in Fort Chipewyan	\$ 50.00	0%	\$ 50.00	April 1, 2023
Replacement of damaged Chauffeur’s Permit	\$ 25.00	0%	\$ 25.00	April 1, 2023
Replacement of lost or stolen Chauffeur’s Permit - With filed police report	\$ 25.00	0%	\$ 25.00	April 1, 2023
Replacement of lost or stolen Chauffeur’s Permit - Without filed police report	\$ 500.00	0%	\$ 500.00	April 1, 2023
Application for Vehicle for Hire Licence - General	\$ 500.00	0%	\$ 500.00	April 1, 2023
Application for Vehicle for Hire Licence - Operating exclusively in Fort Chipewyan	\$ 150.00	0%	\$ 150.00	April 1, 2023
Replacement of damaged Vehicle for Hire Licence	\$ 25.00	0%	\$ 25.00	April 1, 2023
Replacement of lost or stolen Vehicle for Hire Licence - With filed police report	\$ 25.00	0%	\$ 25.00	April 1, 2023
Replacement of lost or stolen Vehicle for Hire Licence - Without filed police report	\$ 500.00	0%	\$ 500.00	April 1, 2023
Application for Brokerage Licence	\$ 50.00	0%	\$ 50.00	April 1, 2023
Application for Independent Driver Owner Licence - Municipal resident	\$ 50.00	0%	\$ 50.00	April 1, 2023
Application for Independent Driver Owner Licence - Non-Municipal resident	\$ 100.00	0%	\$ 100.00	April 1, 2023
Replacement of damaged Independent Driver Owner Licence - Municipal resident	\$ 25.00	0%	\$ 25.00	April 1, 2023
Replacement of damaged Independent Driver Owner Licence - Non-Municipal resident	\$ 50.00	0%	\$ 50.00	April 1, 2023
Replacement of lost or stolen Independent Driver Owner Licence - With filed police report - Municipal resident	\$ 25.00	0%	\$ 25.00	April 1, 2023
Replacement of lost or stolen Independent Driver Owner Licence - With filed police report - Non-Municipal resident	\$ 50.00	0%	\$ 50.00	April 1, 2023
Replacement of lost or stolen Independent Driver Owner Licence - Without filed police report - Municipal resident	\$ 500.00	0%	\$ 500.00	April 1, 2023
Replacement of lost or stolen Independent Driver Owner Licence - Without filed police report - Non-Municipal resident	\$ 500.00	0%	\$ 500.00	April 1, 2023

Schedule K - Planning and Development Services

	2022 Fee	Increase / Decrease	2023 Fee	Effective Date
Permit Applications - Residential Development - Single detached dwelling	\$ 100.00	0%	\$ 100.00	April 1, 2023
Permit Applications - Residential Development - Semi-detached and Duplex Dwellings	\$ 100.00	0%	\$ 100.00	April 1, 2023
Permit Applications - Residential Development - Triplex Dwellings	\$ 100.00	0%	\$ 100.00	April 1, 2023
Permit Applications - Residential Development - Fourplex Dwellings	\$ 100.00	0%	\$ 100.00	April 1, 2023
Permit Applications - Residential Development - Townhouses	\$ 100.00	0%	\$ 100.00	April 1, 2023
Permit Applications - Residential Development - Apartment Buildings	\$300.00 + \$37.50/unit	0%	\$300.00 + \$37.50/unit	April 1, 2023
Permit Applications - Residential Development - Manufactured Homes	\$ 100.00	0%	\$ 100.00	April 1, 2023
Permit Applications - Residential Development - Demolitions	\$ 250.00	0%	\$ 250.00	April 1, 2023
Permit Applications - Residential Development - Home Occupations	\$ 60.00	0%	\$ 60.00	April 1, 2023
Permit Applications - Residential Development - Home Businesses	\$ 100.00	0%	\$ 100.00	April 1, 2023
Permit Applications - Residential Development - Basement Suites	\$ 125.00	0%	\$ 125.00	April 1, 2023
Permit Applications - Residential Development - Family Care Dwellings	\$ 125.00	0%	\$ 125.00	April 1, 2023
Permit Applications - Residential Development - Accessory Structure	\$ 100.00	0%	\$ 100.00	April 1, 2023
Permit Applications - Residential Development - Additions to Residential	\$ 100.00	0%	\$ 100.00	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - New commercial, industrial and Institutional developments (Maximum \$10,000) - for first 500 m ² of gross floor area	\$300.00 + \$3.00/m ²	0%	\$300.00 + \$3.00/m ²	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - New commercial, industrial and Institutional developments (Maximum \$10,000) - for area over 500 m ² gross floor area	+ \$1.50/m ²	0%	+ \$1.50/m ²	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Additions to commercial, industrial and institutional developments (based on addition only) (maximum \$10,000) - for first 500 m ² of gross floor area	\$300.00 + \$3.00/m ²	0%	\$300.00 + \$3.00/m ²	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Additions to commercial, industrial and institutional developments (based on addition only) (maximum \$10,000) - for area over 500 m ² gross floor area	+ \$1.50/m ²	0%	+ \$1.50/m ²	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Accessory Structure	\$ 100.00	0%	\$ 100.00	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Religious Assembly, Educational Service Facility, Daycare Centre (maximum \$10,000) - for first 500 m ² of gross floor area	\$300.00 + \$3.00/m ²	0%	\$300.00 + \$3.00/m ²	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Religious Assembly, Educational Service Facility, Daycare Centre (maximum \$10,000) - for area over 500 m ² gross floor area	+ \$1.50/m ²	0%	+ \$1.50/m ²	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Oil sands mining, extraction and upgrading projects and oil sands pilot projects (based on \$10/\$100,000 of construction value)	\$10/ \$100,000 of constr.value (Min. \$10K)	0%	\$10/ \$100,000 of constr.value (Min. \$10K)	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Additions and/or revisions to oil sands mining, extraction and upgrading projects and oil sands pilot projects (addition only) (based on \$10/\$100,000 of construction value)	\$10/ \$100,000 of constr.value (Min. \$1K)	0%	\$10/ \$100,000 of constr.value (Min. \$1K)	April 1, 2023

Attachment: 2. 2023 Fees, Rates and Charges Schedule of Fees (Bylaw No. 22/012 - Fees, Rates and Charges 2023 Bylaw)

Permit Applications - Commercial, Industrial and Institutional Development - Change of use or change of occupancy within existing commercial, industrial and institutional buildings	\$ 300.00	0%	\$ 300.00	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - First use within new commercial, industrial and institutional building, if not approved with the development permit	\$ 300.00	0%	\$ 300.00	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Shared occupancy with an existing business, if a discretionary use in the land use district	\$ 300.00	0%	\$ 300.00	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Demolitions	\$ 250.00	0%	\$ 250.00	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Special Events - Private Land	\$ 275.00	0%	\$ 275.00	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Special Events - Municipal Land	\$ 100.00	0%	\$ 100.00	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Special Events - Municipal Land - Not for Profit	\$ 25.00	0%	\$ 25.00	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Temporary Uses or Building (less than 180 days)	\$ 250.00	0%	\$ 250.00	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Temporary Uses or Building (180 days or more) (maximum \$10,000) - for first 500 m ² of gross floor area	\$275.00 + \$3.00/m ²	0%	\$275.00 + \$3.00/m ²	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Temporary Uses or Building (180 days or more) (maximum \$10,000) - for area over 500 m ² gross floor area	+ \$1.50/m ²	0%	+ \$1.50/m ²	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Work Camps	\$2,000.00 + \$1.50/bed	0%	\$2,000.00 + \$1.50/bed	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Outdoor Storage or Use (no buildings or structures) - Lot area less than 0.4 ha	\$ 275.00	0%	\$ 275.00	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Outdoor Storage or Use (no buildings or structures) - Lot area of 0.4 ha or greater	\$ 550.00	0%	\$ 550.00	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - RV Parking Permit	\$ 50.00	0%	\$ 50.00	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Residential Sales Centre	\$ 225.00	0%	\$ 225.00	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Golf Course	\$ 1,500.00	0%	\$ 1,500.00	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - RV Park	\$275.00 + \$10.00/ stall	0%	\$275.00 + \$10.00/ stall	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Request for Landscaping Inspection - First request	\$ -	0%	\$ -	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Request for Landscaping Inspection - Second request	\$ 100.00	0%	\$ 100.00	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Request for Landscaping Inspection - Third request	\$ 250.00	0%	\$ 250.00	April 1, 2023
Permit Applications - Commercial, Industrial and Institutional Development - Request for Landscaping Inspection - Every subsequent request	\$ 500.00	0%	\$ 500.00	April 1, 2023
Permits - General - Return of Incomplete Commercial, Institutional or Industrial Development Permit Application	\$ 375.00	0%	\$ 375.00	April 1, 2023
Permits - General - Commencement of development prior to issuance of development permit (development fee is two times fee listed in this Schedule)	2 x Regular Fee	0%	2 x Regular Fee	April 1, 2023

Permits - General - Notification Fee for applications or decisions on applications require notification to adjacent property owners (in addition to other fees specified)	\$ 50.00	0%	\$ 50.00	April 1, 2023
Permits - General - Advertising fee for decisions on development matters	\$ 50.00	0%	\$ 50.00	April 1, 2023
Permits - General - Short Form of Development Agreement required as a condition of development permit (required to be submitted with composite engineering drawings)	\$ 750.00	0%	\$ 750.00	April 1, 2023
Permits - General - Long Form Development Agreement required as a condition of development permit (required to be submitted with composite engineering drawings)	\$ 2,750.00	0%	\$ 2,750.00	April 1, 2023
Permits - General - Developer-requested changes to the Municipality's standard development agreement	Full Legal Costs	0%	Full Legal Costs	April 1, 2023
Permits - General - Developer-initiated change to a development application after submission (in addition to original application fee)	25% of Original Fee	0%	25% of Original Fee	April 1, 2023
Subdivision Application - Plan of subdivision Application Fee including Bareland Condominium Plans - Residential (Single Detached, Semi detached, Manufactured Home)	\$1,000.00+ \$150.00/lot	0%	\$1,000.00+ \$150.00/lot	April 1, 2023
Subdivision Application - Plan of subdivision Application Fee including Bareland Condominium Plans - Multi-family (apartments, townhouses), (per lot)	\$ 850.00	0%	\$ 850.00	April 1, 2023
Subdivision Application - Plan of subdivision Application Fee including Bareland Condominium Plans - Commercial and Industrial (per lot)	\$ 850.00	0%	\$ 850.00	April 1, 2023
Subdivision Application - Plan of subdivision Application Fee including Bareland Condominium Plans - Direct Control (per lot)	\$ 850.00	0%	\$ 850.00	April 1, 2023
Subdivision Application - Plan of subdivision Application Fee including Bareland Condominium Plans - Strata Lots (per lot)	\$ 850.00	0%	\$ 850.00	April 1, 2023
Subdivision Application - Plan of subdivision Application Fee including Bareland Condominium Plans - Municipal Reserve, Environmental Reserve and Public Utility Lots	\$ -	0%	\$ -	April 1, 2023
Subdivision Application - Endorsement Fees	1 x application fee	0%	1 x application fee	April 1, 2023
Subdivision Application - Condominium Application and Endorsement Fee	\$ 50.00	0%	\$ 50.00	April 1, 2023
Subdivision Application - Phased Registration of an Approved Subdivision (per phase)	\$ 550.00	0%	\$ 550.00	April 1, 2023
Subdivision Application - Subdivision Approval Time Extension - First Extension Request	\$ 275.00	0%	\$ 275.00	April 1, 2023
Subdivision Application - Subdivision Approval Time Extension - Second Extension Request	\$ 525.00	0%	\$ 525.00	April 1, 2023
Subdivision Application - Subdivision Approval Time Extension - Third Extension Request	\$ 775.00	0%	\$ 775.00	April 1, 2023
Subdivision Application - Subdivision Application Fee Refunds - Before review	85%	0%	85%	April 1, 2023
Subdivision Application - Subdivision Application Fee Refunds - After review	25%	0%	25%	April 1, 2023
Subdivision Application - Modification of Tentative Plan of Subdivision - Before review	\$ 275.00	0%	\$ 275.00	April 1, 2023
Subdivision Application - Modification of Tentative Plan of Subdivision - After review	50% of original fee	0%	50% of original fee	April 1, 2023
Subdivision Application - Discharge of Caveat	\$ 75.00	0%	\$ 75.00	April 1, 2023
Subdivision Application - Address Change request	\$ 100.00	0%	\$ 100.00	April 1, 2023
Subdivision Application - Development Agreements - Short form of Development Agreement required as a condition of subdivision approval	\$ 750.00	0%	\$ 750.00	April 1, 2023
Subdivision Application - Development Agreements - Long form Development Agreement required as a condition of subdivision approval	\$ 2,750.00	0%	\$ 2,750.00	April 1, 2023
Subdivision Application - Development Agreements - Developer-requested variation to the Development Agreement Standard Template	All Legal Costs	0%	All Legal Costs	April 1, 2023

Subdivision Application - Re-application for Subdivision within 6 to 12 months of a decision (including appeal decisions) for same site with similar or identical design	3 x original fee	0%	3 x original fee	April 1, 2023
Subdivision Application - For the purpose of calculating fees set out in section 4 of this schedule: Remnant lots are to be included in the count of lots created				
Subdivision Application - For the purpose of calculating fees set out in section 4 of this schedule: Municipal Reserve, Environmental Reserve, School Reserve and Public Utility Lots are not included in the count of lots created.				
Compliance Certificate Application Fees - Single Detached, Semi-detached, Manufactured home (per dwelling unit)	\$ 100.00	0%	\$ 100.00	April 1, 2023
Compliance Certificate Application Fees - Apartment Building (per principal building)	\$ 175.00	0%	\$ 175.00	April 1, 2023
Compliance Certificate Application Fees - Commercial, Industrial, Institutional Buildings (per principal building)	\$ 175.00	0%	\$ 175.00	April 1, 2023
Compliance Certificate Application Fees - Townhouses - Individual Units	\$ 100.00	0%	\$ 100.00	April 1, 2023
Compliance Certificate Application Fees - Townhouse Cluster - 6 units or less (per occurrence)	\$ 175.00	0%	\$ 175.00	April 1, 2023
Compliance Certificate Application Fees - Townhouse Cluster - More than 6 units (per dwelling unit)	\$ 40.00	0%	\$ 40.00	April 1, 2023
Compliance Certificate Application Fees - Fees will be doubled for all compliance certificate requests on a RUSH (48 hours of receiving a request) basis				
Application for Variance	\$ 100.00	0%	\$ 100.00	April 1, 2023
Letter of Zoning Confirmation	\$ 100.00	0%	\$ 100.00	April 1, 2023
File Search	\$ -	0%	\$ -	April 1, 2023
Bylaws and Bylaw Amendments - Land Use Bylaw - Text Amendment	\$ 2,250.00	0%	\$ 2,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment				
	Zoning of Property			
	R1, R1E, R1M, R1S, R1P, RMH, RMH-1, RMH-2, R2, R2-1, CR, HR, SE, SH, ND, SCL1			
	LBL, LBL-R4, LBL-C, R3, R3-1, R3-2, R4, R5, R5-MU, MFD, SCL2, SR1			
	A, BOR-1, CD, C1, C2, C3, C3-A, C4, C4-A, C5, CBD1, FRA1, HC, HG, GD, MDD, MD, PRA1, PRA2, TCD, WD			
	BI, BIU, SI			
	EP, PS, PS-CC, PR, PR-CC, R1VF, UE, RD			
	All DC Districts and City Center Zones DMRZ, NSZ, FRZ and RZ			
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 1 to: Class 1, 2, 4 or 5	\$ 2,250.00	0%	\$ 2,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 1 to: Class 3	\$ 3,250.00	0%	\$ 3,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 1 to: Class 6	\$ 4,250.00	0%	\$ 4,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 2 to: Class 1, 3 or 5	\$ 2,250.00	0%	\$ 2,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 2 to: Class 2 or 4	\$ 3,250.00	0%	\$ 3,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 2 to: Class 6	\$ 4,250.00	0%	\$ 4,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 3 to: Classes 1-5	\$ 2,250.00	0%	\$ 2,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 3 to: Class 6	\$ 4,250.00	0%	\$ 4,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 4 to: Class 1, 2 or 5	\$ 3,250.00	0%	\$ 3,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 4 to: Class 3 or 4	\$ 3,250.00	0%	\$ 3,250.00	April 1, 2023

Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 4 to: Class 6	\$ 4,250.00	0%	\$ 4,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 5 to: Classes 1-5	\$ 1,250.00	0%	\$ 1,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 5 to: Class 6	\$ 4,250.00	0%	\$ 4,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 6 to all Classes	\$ 4,250.00	0%	\$ 4,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Land Use Bylaw - Despite subclauses (i) through (vi), where an application to amend the Land Use Bylaw involves amendment within two or more of the above categories, the highest fee shall apply.				
Bylaws and Bylaw Amendments - Statutory Plans and Amendments - Municipal Development Plan Amendment	\$ 3,250.00	0%	\$ 3,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Statutory Plans and Amendments - Area Structure Plan Amendment	\$ 3,250.00	0%	\$ 3,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Statutory Plans and Amendments - Area Redevelopment Plan Amendment	\$ 3,250.00	0%	\$ 3,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Statutory Plans and Amendments - Application to adopt an Area Structure Plan	\$ 3,250.00	0%	\$ 3,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Multiple Amendments - Where an application to concurrently amend the Land Use Bylaw and a Statutory Plan, or two (2) Statutory Plans for the same site, the application fee shall be the sum of the highest fee and 50% of any other amendment application fees.				
Bylaws and Bylaw Amendments - Outline Plans	\$ 3,250.00	0%	\$ 3,250.00	April 1, 2023
Bylaws and Bylaw Amendments - Road Closure (processing)	\$ 2,000.00	0%	\$ 2,000.00	April 1, 2023
Bylaws and Bylaw Amendments - Amendment Fee Refunds - Prior to Circulation of File	85% of fee	0%	85% of fee	April 1, 2023
Bylaws and Bylaw Amendments - Amendment Fee Refunds - During or After Circulation of File	25% of fee	0%	25% of fee	April 1, 2023
Signs - Sign Development Permit	\$ 75.00	0%	\$ 75.00	April 1, 2023
Signs - Portable Sign Marker	\$ 175.00	0%	\$ 175.00	April 1, 2023
Signs - Comprehensive Sign Development Permit - 5 signs or fewer	\$ 350.00	0%	\$ 350.00	April 1, 2023
Signs - Comprehensive Sign Development Permit - More than 5 signs	\$ 600.00	0%	\$ 600.00	April 1, 2023
Telecommunications Tower - Freestanding Telecommunication Tower - Request for Letter of Concurrence	\$ 3,000.00	0%	\$ 3,000.00	April 1, 2023
Telecommunications Tower - Rooftop, Structure Mounted – Request for Letter of Concurrence	\$ 2,000.00	0%	\$ 2,000.00	April 1, 2023
Telecommunications Tower - Co-location (when added to existing telecommunication structure)	\$ 200.00	0%	\$ 200.00	April 1, 2023
Other Leases and Agreements - Licence of Occupation Application	\$ 200.00	0%	\$ 200.00	April 1, 2023
Other Leases and Agreements - Road Use Agreement	\$ 1,000.00	0%	\$ 1,000.00	April 1, 2023
Other Leases and Agreements - Encroachment Application	\$ 200.00	0%	\$ 200.00	April 1, 2023
Other Leases and Agreements - Undeveloped Government Road Allowance Crossings	\$ 1,000.00	0%	\$ 1,000.00	April 1, 2023
Other Leases and Agreements - Facility Crossing	\$ 1,000.00	0%	\$ 1,000.00	April 1, 2023
Other Leases and Agreements - Lease Application	\$ 200.00	0%	\$ 200.00	April 1, 2023

Schedule L - Safety Codes Permitting

	2022	Increase / Decrease	2023	Effective Date
Building Permits - Residential Contractor - A minimum fee shall be charged for issuance of any Building Permit. (In determining the estimated cost of construction for building permit fee purposes, the definition of work shall deem to be all aspects of the building, excluding landscaping, paving and furnishings/non-fixtures)	Min. \$125.00	0%	Min. \$125.00	April 1, 2023
Building Permits - Residential Contractor - Residential New Construction, Additions and Renovations	\$ 1.65	0%	\$ 1.65	April 1, 2023
Building Permits - Residential Contractor - Attached garage	\$ 0.70	0%	\$ 0.70	April 1, 2023
Building Permits - Residential Contractor - Modular Home/ Mobile Home/Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area)	\$ 0.50	0%	\$ 0.50	April 1, 2023
Building Permits - Residential Contractor - Mobile Home; on pilings or blocks	\$ 250.00	0%	\$ 250.00	April 1, 2023
Building Permits - Residential Contractor - Demolition	\$ 200.00	0%	\$ 200.00	April 1, 2023
Building Permits - Residential Contractor - Basement Suite (Developed Area)	\$ 0.75	0%	\$ 0.75	April 1, 2023
Building Permits - Residential Contractor - Basement Development/ Renovations/ Accessory Structures (Developed Area)	\$ 0.50	0%	\$ 0.50	April 1, 2023
Building Permits - Residential Contractor - Minor Residential Construction; under 100 sq./ft. (10 m2) or up to \$12,000 in construction value	\$ 125.00	0%	\$ 125.00	April 1, 2023
Building Permits - Residential Contractor - Solid Fuel Appliance	\$ 200.00	-25%	\$ 150.00	April 1, 2023
Building Permits - Residential Homeowner - A minimum fee shall be charged for issuance of any Building Permit. (In determining the estimated cost of construction for building permit fee purposes, the definition of work shall deem to be all aspects of the building, excluding landscaping, paving and furnishings/non-fixtures)	Min. \$150.00	0%	Min. \$150.00	April 1, 2023
Building Permits - Residential Homeowner - Residential New Construction, Additions and Renovations	\$ 1.80	0%	\$ 1.80	April 1, 2023
Building Permits - Residential Homeowner - Attached garage	\$ 0.70	0%	\$ 0.70	April 1, 2023
Building Permits - Residential Homeowner - Modular Home/ Mobile Home/Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area)	\$ 0.50	0%	\$ 0.50	April 1, 2023
Building Permits - Residential Homeowner - Mobile Home; on pilings or blocks	\$ 300.00	0%	\$ 300.00	April 1, 2023
Building Permits - Residential Homeowner - Demolition	\$ 225.00	-33%	\$ 150.00	April 1, 2023
Building Permits - Residential Homeowner - Basement Suite (Developed Area)	\$ 0.80	0%	\$ 0.80	April 1, 2023
Building Permits - Residential Homeowner - Basement Development/ Renovations/ Accessory Structures (Developed Area)	\$ 0.60	0%	\$ 0.60	April 1, 2023
Building Permits - Residential Homeowner - Minor Residential Construction; under 100 sq./ft. (10 m2) or up to \$12,000 in construction value	\$ 150.00	0%	\$ 150.00	April 1, 2023
Building Permits - Residential Homeowner - Solid Fuel Appliance	\$ 225.00	-22%	\$ 175.00	April 1, 2023
Building Permits - Commercial, Industrial and Institutional - For each \$1,000, or part thereof of the estimated cost of construction re: Commercial new construction, additions or camps	\$ 9.25	0%	\$ 9.25	April 1, 2023
Building Permits - Commercial, Industrial and Institutional - Demolition	\$ 300.00	-33%	\$ 200.00	April 1, 2023
Building Permits - Commercial, Industrial and Institutional - Fire Alarm Replacement/Upgrade (Minimum \$200, or \$0.5 per sq./ft of developed area)	\$ 200.00	0%	\$ 200.00	April 1, 2023
Building Permits - Commercial, Industrial and Institutional - Minimum Commercial Building Permit Fee	\$ 250.00	0%	\$ 250.00	April 1, 2023

Attachment: 2. 2023 Fees, Rates and Charges Schedule of Fees (Bylaw No. 22/012 - Fees, Rates and Charges 2023 Bylaw)

Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 1 to 7 Fixtures	\$125.00	0%	\$125.00	April 1, 2023
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 8 to 16 Fixtures	\$165.00	0%	\$165.00	April 1, 2023
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 17 to 54 Fixtures	\$270.00	9%	\$295.00	April 1, 2023
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 55 to 100 Fixtures	\$457.50	1%	\$460.00	April 1, 2023
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - For every fixture over 100 fixtures	\$1.25	0%	\$1.25	April 1, 2023
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - For each roof drain	\$6.00	0%	\$6.00	April 1, 2023
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - Minimum fee for any plumbing permit	\$125.00	0%	\$125.00	April 1, 2023
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - Cross connection and backflow prevention to install a backflow device or a lawn sprinkler system	\$30.00	0%	\$30.00	April 1, 2023
Plumbing Permits - Homeowner Residential - 1 to 7 Fixtures	\$145.00	3%	\$150.00	April 1, 2023
Plumbing Permits - Homeowner Residential - 8 to 16 Fixtures	\$185.00	0%	\$185.00	April 1, 2023
Plumbing Permits - Homeowner Residential - 17+ fixtures	\$225.00	11%	\$250.00	April 1, 2023
Plumbing Permits - Homeowner Residential - Minimum fee for any plumbing permit	\$145.00	3%	\$150.00	April 1, 2023
Plumbing Permits - Homeowner Residential - Cross connection and backflow prevention to install a backflow device or lawn sprinkler system	\$30.00	0%	\$30.00	April 1, 2023
Rural Water and Sewer Service Connection Permit - Gravity sewer system, storm system or full pressure water system, or combination thereof	\$125.00	0%	\$125.00	April 1, 2023
Rural Water and Sewer Service Connection Permit - Low pressure sewer system or trickle fill water system, or combination thereof	\$200.00	0%	\$200.00	April 1, 2023
Private Sewage Disposal System Permits - Residential, Commercial, Industrial and Institutional Installation - Holding Tanks, Septic Tanks, Inground treatment	\$200.00	25%	\$250.00	April 1, 2023
Private Sewage Disposal System Permits - Residential, Commercial, Industrial and Institutional Installation - Camps 1 to 50-person capacity	\$300.00	0%	\$300.00	April 1, 2023
Private Sewage Disposal System Permits - Residential, Commercial, Industrial and Institutional Installation - Camps 51 to 110-person capacity	\$350.00	14%	\$400.00	April 1, 2023
Gas and Propane Permits - Contractor, Residential Gas Installations - 1 to 2 outlets	\$125.00	0%	\$125.00	April 1, 2023
Gas and Propane Permits - Contractor, Residential Gas Installations - 3 to 4 outlets	\$150.00	0%	\$150.00	April 1, 2023
Gas and Propane Permits - Contractor, Residential Gas Installations - 5 to 10 outlets	\$175.00	0%	\$175.00	April 1, 2023
Gas and Propane Permits - Contractor, Residential Gas Installations - For every outlet over 10 outlets	\$8.00	0%	\$8.00	April 1, 2023
Gas and Propane Permits - Contractor, Residential Gas Installations - Temporary Heat	\$125.00	0%	\$125.00	April 1, 2023

Gas and Propane Permits - Homeowner, Residential Gas Installation - 1 to 2 outlets	\$ 145.00	0%	\$ 145.00	April 1, 2023
Gas and Propane Permits - Homeowner, Residential Gas Installation - 3 to 4 outlets	\$ 160.00	0%	\$ 160.00	April 1, 2023
Gas and Propane Permits - Homeowner, Residential Gas Installation - 5 to 10 outlets	\$ 195.00	0%	\$ 195.00	April 1, 2023
Gas and Propane Permits - Homeowner, Residential Gas Installation - For every outlet over 10 outlets	\$ 8.00	0%	\$ 8.00	April 1, 2023
Gas and Propane Permits - Homeowner, Residential Gas Installation - Temporary Heat	\$ 145.00	0%	\$ 145.00	April 1, 2023
Gas and Propane Permits - Non-Residential Gas Installation - 10,000 to 200,000 BTU	\$ 125.00	0%	\$ 125.00	April 1, 2023
Gas and Propane Permits - Non-Residential Gas Installation - 200,001 to 500,000 BTU	\$ 175.00	14%	\$ 200.00	April 1, 2023
Gas and Propane Permits - Non-Residential Gas Installation - 1500,001 to 750,000 BTU	\$ 265.00	0%	\$ 265.00	April 1, 2023
Gas and Propane Permits - Non-Residential Gas Installation - 750,001 to 1,000,000 BTU	\$ 325.00	0%	\$ 325.00	April 1, 2023
Gas and Propane Permits - Non-Residential Gas Installation - For each 100,000 BTU (or portion of) over 1,000,000 BTU	\$ 8.00	0%	\$ 8.00	April 1, 2023
Gas and Propane Permits - Non-Residential Gas Installation - Temporary Heat 0 to 500,000 BTU	\$ 150.00	0%	\$ 150.00	April 1, 2023
Gas and Propane Permits - Non-Residential Gas Installation - Temporary Heat 500,001 to 1,000,000 BTU	\$ 250.00	0%	\$ 250.00	April 1, 2023
Gas and Propane Permits - Non-Residential Gas Installation - For each 100,000 BTU (or portion of) over 1,000,000 BTU	\$ 8.00	0%	\$ 8.00	April 1, 2023
Gas and Propane Permits - Non-Residential Propane Installation - Propane Tank Set 81 to 500 gallons (no permit required for tanks below 80 gallons)	\$ 125.00	0%	\$ 125.00	April 1, 2023
Gas and Propane Permits - Non-Residential Propane Installation - Propane Tank Set 501 to 1,000 gallons	\$ 165.00	0%	\$ 165.00	April 1, 2023
Gas and Propane Permits - Non-Residential Propane Installation - Propane Tank Set over 1,000 gallons	\$ 185.00	0%	\$ 185.00	April 1, 2023
Gas and Propane Permits - Non-Residential Propane Installation - For each additional tank set	\$ 50.00	0%	\$ 50.00	April 1, 2023
Gas and Propane Permits - Non-Residential Propane Installation - Each Vaporizer	\$ 65.00	0%	\$ 65.00	April 1, 2023
Gas and Propane Permits - Connected Loads - Propane Distribution and Cylinder Refill Center	\$ 250.00	0%	\$ 250.00	April 1, 2023
Gas and Propane Permits - Gas Appliance Replacement - 0 to 500,000 BTU	\$ 165.00	0%	\$ 165.00	April 1, 2023
Gas and Propane Permits - Gas Appliance Replacement - 500,001 to 2,000,000 BTU	\$ 185.00	35%	\$ 250.00	April 1, 2023
Gas and Propane Permits - Oil and Gas Industrial Equipment - 0 to 1,000,000 BTU	\$ 225.00	11%	\$ 250.00	April 1, 2023
Gas and Propane Permits - Oil and Gas Industrial Equipment - For each 100,000 BTU (or portion of) over 1,000,000 BTU	\$ 1.00	0%	\$ 1.00	April 1, 2023
Gas and Appliance Venting Permit - Contractor, Residential, Commercial, Industrial and Institutional Installations - 1 to 4 appliances	\$ 125.00	0%	\$ 125.00	April 1, 2023
Gas and Appliance Venting Permit - Contractor, Residential, Commercial, Industrial and Institutional Installations - 5 to 10 appliances	\$ 165.00	6%	\$ 175.00	April 1, 2023
Gas and Appliance Venting Permit - Contractor, Residential, Commercial, Industrial and Institutional Installations - 10 to 20 appliances	\$ 195.00	36%	\$ 265.00	April 1, 2023
Gas and Appliance Venting Permit - Contractor, Residential, Commercial, Industrial and Institutional Installations - For each appliance over 20	\$ 8.00	0%	\$ 8.00	April 1, 2023
Gas and Appliance Venting Permit - Homeowner Residential - 1 to 4 appliances	\$ 145.00	0%	\$ 145.00	April 1, 2023
Gas and Appliance Venting Permit - Homeowner Residential - 5 to 10 appliances	\$ 185.00	0%	\$ 185.00	April 1, 2023
Gas and Appliance Venting Permit - Homeowner Residential - 10 to 20 appliances	\$ 205.00	34%	\$ 275.00	April 1, 2023

Gas and Appliance Venting Permit - Homeowner Residential - For each appliance over 20	\$ 8.00	0%	\$ 8.00	April 1, 2023
Electrical Permit - Contractor, Residential - Up to 1,200 sq./ft	\$ 165.00	0%	\$ 165.00	April 1, 2023
Electrical Permit - Contractor, Residential - 1,201 to 2,500 sq./ft	\$ 215.00	0%	\$ 215.00	April 1, 2023
Electrical Permit - Contractor, Residential - 2,501 to 5,000 sq./ft	\$ 275.00	0%	\$ 275.00	April 1, 2023
Electrical Permit - Contractor, Residential - Over 5,000 sq./ft (per sq. ft over 5,000)	\$ 275.00 + \$.10/ft ²	0%	\$ 275.00 + \$.10/ft ²	April 1, 2023
Electrical Permit - Contractor, Residential - Minor Installations: a) Air Conditioning Unit; b) Hot Tub; c) Service Upgrades; and d) RWSS e) Manufactured Home/Modular Home Connection	\$ 125.00	0%	\$ 125.00	April 1, 2023
Electrical Permit - Homeowner, Residential - Up to 1,200 sq./ft	\$ 185.00	0%	\$ 185.00	April 1, 2023
Electrical Permit - Homeowner, Residential - 1,201 to 2,500 sq./ft	\$ 205.00	29%	\$ 265.00	April 1, 2023
Electrical Permit - Homeowner, Residential - 2,501 to 5,000 sq./ft	\$ 295.00	0%	\$ 295.00	April 1, 2023
Electrical Permit - Homeowner, Residential - Over 5,000 sq./ft (per sq. ft over 5,000)	\$ 295.00 + \$.10/ft ²	0%	\$ 295.00 + \$.10/ft ²	April 1, 2023
Electrical Permit - Homeowner, Residential - Minor Installations: a) Air Conditioning Unit; b) Hot Tub; c) Alterations to or adding circuitry	\$ 145.00	0%	\$ 145.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$0.00 - \$3,500.00	\$ 125.00	0%	\$ 125.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$3,500.01 - \$5,000.00	\$ 150.00	0%	\$ 150.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$5,000.01 - \$7,000.00	\$ 175.00	0%	\$ 175.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$7,000.01 - \$9,500.00	\$ 200.00	0%	\$ 200.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$9,500.01 - \$14,000.00	\$ 225.00	0%	\$ 225.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$14,000.01 - \$19,000.00	\$ 250.00	0%	\$ 250.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$19,000.01 - \$24,000.00	\$ 275.00	0%	\$ 275.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$24,000.01 - \$28,000.00	\$ 300.00	0%	\$ 300.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$28,000.01 - \$33,000.00	\$ 325.00	0%	\$ 325.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$33,000.01 - \$39,000.00	\$ 350.00	0%	\$ 350.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$39,000.01 - \$46,000.00	\$ 375.00	0%	\$ 375.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$46,000.01 - \$60,000.00	\$ 400.00	0%	\$ 400.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$60,000.01 - \$70,000.00	\$ 450.00	-6%	\$ 425.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$70,000.01 - \$80,000.00	\$ 525.00	-14%	\$ 450.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$80,000.01 - \$90,000.00	\$ 575.00	-17%	\$ 475.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$90,000.01 - \$100,000.00	\$ 625.00	-20%	\$ 500.00	April 1, 2023

Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$100,000.01 - \$150,000.00	\$ 650.00	0%	\$ 650.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$150,000.01 - \$200,000.00	\$ 825.00	6%	\$ 875.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$200,000.01 - \$300,000.00	\$ 1,000.00	30%	\$ 1,300.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$300,000.01 - \$500,000.00	\$ 1,600.00	6%	\$ 1,700.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$500,000.01 - \$700,000.00	\$ 2,100.00	0%	\$ 2,100.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$700,000.01 - \$1,000,000.00	\$ 2,500.00	12%	\$ 2,800.00	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$1,000,000.01 and over	Install Cost/ \$1000.00 x 3	0%	Install Cost/ \$1000.00 x 3	April 1, 2023
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - Temporary service	\$ 200.00	0%	\$ 200.00	April 1, 2023
Electrical Permit - Annual Electric (Note: kVA rating based on main transformer capacity) - Up to 100 kVA	\$ 350.00	0%	\$ 350.00	April 1, 2023
Electrical Permit - Annual Electric (Note: kVA rating based on main transformer capacity) - 101 to 1,000 kVA	\$350.00 + \$60.00/100 kVA for portion exceeding 100 kVA	0%	\$350.00 + \$60.00/100 kVA for portion exceeding 100 kVA	April 1, 2023
Electrical Permit - Annual Electric (Note: kVA rating based on main transformer capacity) - 1,001 to 5,000 kVA	\$890.00 + \$10.00/100 kVA for portion exceeding 1,000 kVA	0%	\$890.00 + \$10.00/100 kVA for portion exceeding 1,000 kVA	April 1, 2023
Electrical Permit - Annual Electric (Note: kVA rating based on main transformer capacity) - 5,001 to 10,000 kVA	\$1,290.00 + \$5.00/100 kVA for portion exceeding 5,000 kVA	0%	\$1,290.00 + \$5.00/100 kVA for portion exceeding 5,000 kVA	April 1, 2023
Electrical Permit - Annual Electric (Note: kVA rating based on main transformer capacity) - 10,001 to 20,000 kVA	\$1,540.00 + \$4.00/100 kVA for portion exceeding 10,000 kVA	0%	\$1,540.00 + \$4.00/100 kVA for portion exceeding 10,000 kVA	April 1, 2023
Electrical Permit - Annual Electric (Note: kVA rating based on main transformer capacity) - Over 20,000 kVA	\$1,940.00 + \$3.00/100 kVA for portion exceeding 20,000 kVA	0%	\$1,940.00 + \$3.00/100 kVA for portion exceeding 20,000 kVA	April 1, 2023
Occupancy Permit - Residential, Single Dwelling	\$ 125.00	0%	\$ 125.00	April 1, 2023
Occupancy Permit - Residential, Commercial, Industrial and Institutional	\$ 200.00	0%	\$ 200.00	April 1, 2023
Refunds - Building Permits (25% of original fee paid will be withheld)	Minimum \$100.00	0%	Minimum \$100.00	April 1, 2023
Refunds - Electrical Permits (10% of original fee paid will be withheld)	Minimum \$50.00	0%	Minimum \$50.00	April 1, 2023
Refunds - Gas and Appliance Venting or Plumbing Permit (10% of original fee paid will be withheld)	Minimum \$50.00	0%	Minimum \$50.00	April 1, 2023
Renewal Fees - Building Discipline – fees will be assessed based on the percentage of work left to be complete, multiplied by project value at a rate of \$7.25 per \$1,000.00 of project value. Renewal fees are maximum one year.	Minimum \$125.00	0%	Minimum \$125.00	April 1, 2023
Renewal Fees - Electrical Discipline - Residential projects with a construction value of \$5,000 or less	\$ 100.00	0%	\$ 100.00	April 1, 2023
Renewal Fees - Electrical Discipline - Residential projects with a construction value of \$5,001 or more	\$ 125.00	0%	\$ 125.00	April 1, 2023

Renewal Fees - Electrical Discipline - Commercial, Industrial and Institutional projects – fees assessed based on installation costs multiplied by percentage of work left to complete	Using commercial installation costs	0%	Using commercial installation costs	April 1, 2023
Renewal Fees - Plumbing Discipline - Projects with 20 or less fixtures	\$ 100.00	0%	\$ 100.00	April 1, 2023
Renewal Fees - Plumbing Discipline - Projects with 21 or more fixtures	\$ 125.00	0%	\$ 125.00	April 1, 2023
Renewal Fees - Gas Discipline - Projects with 10 outlets or less	\$ 100.00	0%	\$ 100.00	April 1, 2023
Renewal Fees - Gas Discipline - Projects with 11 outlets or more	\$ 125.00	0%	\$ 125.00	April 1, 2023
Renewal Fees - Gas Appliance Ventilation - 10 appliances or less	\$ 100.00	0%	\$ 100.00	April 1, 2023
Renewal Fees - Gas Appliance Ventilation - 11 outlets or more	\$ 125.00	0%	\$ 125.00	April 1, 2023
Renewal Fees - Private Sewage Disposal - Residential and commercial systems	\$ 100.00	25%	\$ 125.00	April 1, 2023
Renewal Fees - Private Sewage Disposal - Industrial systems and treatment plants	\$ 200.00	0%	\$ 200.00	April 1, 2023
General - Re-inspection Fee - First occurrence	\$ 175.00	0%	\$ 175.00	April 1, 2023
General - No-entry Fee - First occurrence	\$ 175.00	0%	\$ 175.00	April 1, 2023
General - Additional Fees - Inspections outside of regular working hours (only when critical to public safety or occupancy of a structure)	\$ 175.00	43%	\$ 250.00	April 1, 2023
General - Additional Fees - Variances (alternative solutions)	\$ 250.00	0%	\$ 250.00	April 1, 2023

Schedule M - Solid Waste

	2022 Fee	Increase / Decrease	2023 Fee	Effective Date
Landfill Rates - Mixed loads of construction and demolition waste (recyclables not fully removed)	\$ 104.00	0%	\$ 104.00	April 1, 2023
Landfill Rates - Demolition or commercial waste originating from cleanup of properties damaged or destroyed by wildfire or firefighting activities in May 2016	\$ 104.00	0%	\$ 104.00	April 1, 2023
Clean and Segregated Recyclable materials (wood chips, asphalt, concrete, metals)	\$ -	0%	\$ -	April 1, 2023
Wood and Wood Products. (Includes: rough lumber, pallets, plywood/osb, logs and/or whole trees. Excluding furniture and treated/painted wood)	\$ 25.00	0%	\$ 25.00	April 1, 2023
Landfill Rates - Commercial waste	\$ 96.00	0%	\$ 96.00	April 1, 2023
Landfill Rates - Special handling	\$ 200.00	0%	\$ 200.00	April 1, 2023
Landfill Rates - Tires	\$ -	0%	\$ -	April 1, 2023
Landfill Rates - Household refuse	\$ 70.00	0%	\$ 70.00	April 1, 2023
Landfill Rates - Compostable material	\$ 4.00	0%	\$ 4.00	April 1, 2023
Landfill Rates - CFC appliances with gas	\$ 46.00	0%	\$ 46.00	April 1, 2023
Landfill Rates - Appliances without gas	\$ -	0%	\$ -	April 1, 2023
Landfill Rates - Large commercial appliances – special handling	\$ 143.00	0%	\$ 143.00	April 1, 2023
Landfill Rates - Soil (clean fill)	\$ 3.00	-100%	\$ -	April 1, 2023
Landfill Rates - Residential recyclables	\$ -	0%	\$ -	April 1, 2023
Landfill Rates - Mobile home disposal	\$ 1,200.00	0%	\$ 1,200.00	April 1, 2023
Landfill Rates - Scale usage charge	\$ 40.00	0%	\$ 40.00	April 1, 2023
Landfill Rates - Minimum charge	\$ 10.00	0%	\$ 10.00	April 1, 2023
Landfill Rates - Mattress disposal	\$ 28.00	0%	\$ 28.00	April 1, 2023
Landfill Rates - Box spring disposal	\$ 28.00	0%	\$ 28.00	April 1, 2023
Landfill Rates - Compost – External usage	\$ 60.00	0%	\$ 60.00	April 1, 2023
Landfill Rates - Crushed concrete - External usage	\$ 25.00	0%	\$ 25.00	April 1, 2023
Landfill Rates - Crushed concrete - Internal usage	\$ 20.00	0%	\$ 20.00	April 1, 2023
Landfill Rates - Manure	\$ 12.00	0%	\$ 12.00	April 1, 2023
Landfill Rates - Peat moss – External usage	\$ 32.00	0%	\$ 32.00	April 1, 2023
Landfill Rates - Crushed Asphalt - External Usage	\$ 22.00	0%	\$ 22.00	April 1, 2023
Landfill Rates - Crushed Asphalt - Internal Usage	\$ 20.00	0%	\$ 20.00	April 1, 2023
Landfill Rates - Triple Mix	\$ 32.00	0%	\$ 32.00	April 1, 2023

Solid Waste Disposal (Monthly Rates) - Urban Service Area – Single and Multi-Family Residential - Waste Disposal	\$ 13.38	10%	\$ 14.72	April 1, 2023
Solid Waste Disposal (Monthly Rates) - Urban Service Area – Single and Multi-Family Residential - Recycling Depots	\$ 2.00	10%	\$ 2.20	April 1, 2023
Solid Waste Disposal (Monthly Rates) - Urban Service Area – Single and Multi-Family Residential - Curbside recyclable collection	\$ 14.00	10%	\$ 15.40	April 1, 2023
Solid Waste Disposal (Monthly Rates) - Rural Service Area – Single and Multi-Family Residential - Waste Disposal	\$ 10.58	15%	\$ 12.17	April 1, 2023
Solid Waste Disposal (Monthly Rates) - Rural Service Area – Single and Multi-Family Residential - Recycling Depots	\$ 2.00	10%	\$ 2.20	April 1, 2023
Solid Waste Disposal (Monthly Rates) - Rural Service Area – Single and Multi-Family Residential - Curbside recyclable collection (where available)	\$ 14.00	10%	\$ 15.40	April 1, 2023
Replacement of damaged or destroyed Municipal Waste Receptacle	\$ 67.76	10%	\$ 74.54	April 1, 2023

	2022 Fee	Increase / Decrease	2023 Fee	Effective Date
Urban Service Area – Residential – Meter Size Charge + Variable Rate - 16 mm (5/8") and 19 mm (3/4")	\$37.23 + \$0.88/m ³	10%	\$40.95 + \$0.97/m ³	April 1, 2023
Urban Service Area – Residential – Meter Size Charge + Variable Rate - 25 mm (1"), 32 mm (1 1/4") and 38 mm (1 1/2")	\$87.25 + \$0.88/m ³	10%	\$95.98 + \$0.97/m ³	April 1, 2023
Urban Service Area – Residential – Meter Size Charge + Variable Rate - 51 mm (2") and 76 mm (3")	\$282.06 + \$0.88/m ³	10%	\$310.27 + \$0.97/m ³	April 1, 2023
Urban Service Area – Residential – Meter Size Charge + Variable Rate - 102 mm (4"), 152 mm (6"), 203 mm (8") and 254 mm (10")	\$2371.72 + \$0.88/m ³	10%	\$2608.89 + \$0.97/m ³	April 1, 2023
Rural Service Area – Residential – Meter Size Charge + Variable Rate - 16 mm (5/8") and 19 mm (3/4")	\$21.28 + \$0.88/m ³	15%	\$24.47 + \$0.97/m ³	April 1, 2023
Rural Service Area – Residential – Meter Size Charge + Variable Rate - 25 mm (1"), 32 mm (1 1/4") and 38 mm (1 1/2")	\$52.37 + \$0.88/m ³	15%	\$60.23 + \$0.97/m ³	April 1, 2023
Rural Service Area – Residential – Meter Size Charge + Variable Rate - 51 mm (2") and 76 mm (3")	\$169.24 + \$0.88/m ³	15%	\$194.63 + \$0.97/m ³	April 1, 2023
Rural Service Area – Residential – Meter Size Charge + Variable Rate - 102 mm (4"), 152 mm (6"), 203 mm (8") and 254 mm (10")	\$1485.96 + \$0.88/m ³	15%	\$1708.85 + \$0.97/m ³	April 1, 2023
Commercial - Meter Size Charge + Variable Rate - 16 mm (5/8")	\$12.23 + \$1.95/m ³	10%	\$13.45 + \$2.15/m ³	April 1, 2023
Commercial - Meter Size Charge + Variable Rate - 19 mm (3/4")	\$18.46 + \$1.95/m ³	10%	\$20.31 + \$2.15/m ³	April 1, 2023
Commercial - Meter Size Charge + Variable Rate - 25 mm (1")	\$27.85 + \$1.95/m ³	10%	\$30.64 + \$2.15/m ³	April 1, 2023
Commercial - Meter Size Charge + Variable Rate - 32 mm (1 1/4")	\$42.19 + \$1.95/m ³	10%	\$46.41 + \$2.15/m ³	April 1, 2023
Commercial - Meter Size Charge + Variable Rate - 38 mm (1 1/2")	\$63.74 + \$1.95/m ³	10%	\$70.11 + \$2.15/m ³	April 1, 2023
Commercial - Meter Size Charge + Variable Rate - 51 mm (2")	\$96.27 + \$1.95/m ³	10%	\$105.90 + \$2.15/m ³	April 1, 2023
Commercial - Meter Size Charge + Variable Rate - 76 mm (3")	\$145.49 + \$1.95/m ³	10%	\$160.04 + \$2.15/m ³	April 1, 2023
Commercial - Meter Size Charge + Variable Rate - 102 mm (4")	\$219.87 + \$1.95/m ³	10%	\$241.86 + \$2.15/m ³	April 1, 2023
Commercial - Meter Size Charge + Variable Rate - 152 mm (6")	\$332.19 + \$1.95/m ³	10%	\$365.41 + \$2.15/m ³	April 1, 2023
Commercial - Meter Size Charge + Variable Rate - 203 mm (8") and 254 mm (10")	\$513.58 + \$1.95/m ³	10%	\$564.94 + \$2.15/m ³	April 1, 2023
Multi Dwelling (with Fire Protectus) - Meter Size Charge + Variable Rate - 16 mm (5/8")	\$12.23 + \$1.95/m ³	10%	\$13.45 + \$2.15/m ³	January 1, 2023
Multi Dwelling (with Fire Protectus)- Meter Size Charge + Variable Rate - 19 mm (3/4")	\$18.46 + \$1.95/m ³	10%	\$20.31 + \$2.15/m ³	January 1, 2023
Multi Dwelling (with Fire Protectus) - Meter Size Charge + Variable Rate - 25 mm (1")	\$27.85 + \$1.95/m ³	10%	\$30.64 + \$2.15/m ³	January 1, 2023
Multi Dwelling (with Fire Protectus) - Meter Size Charge + Variable Rate - 32 mm (1 1/4")	\$42.19 + \$1.95/m ³	10%	\$46.41 + \$2.15/m ³	January 1, 2023
Multi Dwelling (with Fire Protectus) - Meter Size Charge + Variable Rate - 38 mm (1 1/2")	\$63.74 + \$1.95/m ³	10%	\$70.11 + \$2.15/m ³	January 1, 2023
Multi Dwelling (with Fire Protectus) - Meter Size Charge + Variable Rate - 51 mm (2")	\$96.27 + \$1.95/m ³	10%	\$105.90 + \$2.15/m ³	January 1, 2023
Multi Dwelling (with Fire Protectus) - Meter Size Charge + Variable Rate - 76 mm (3")	\$145.49 + \$1.95/m ³	10%	\$160.04 + \$2.15/m ³	January 1, 2023
Multi Dwelling (with Fire Protectus) - Meter Size Charge + Variable Rate - 102 mm (4")	\$219.87 + \$1.95/m ³	10%	\$241.86 + \$2.15/m ³	January 1, 2023
Multi Dwelling (with Fire Protectus)- Meter Size Charge + Variable Rate - 152 mm (6")	\$332.19 + \$1.95/m ³	10%	\$365.41 + \$2.15/m ³	January 1, 2023
Multi Dwelling (with Fire Protectus) - Meter Size Charge + Variable Rate - 203 mm (8") and 254 mm (10")	\$513.58 + \$1.95/m ³	10%	\$564.94 + \$2.15/m ³	January 1, 2023
Variable - Residential	\$ 0.88	10%	\$0.97/m ³	April 1, 2023
Variable - Commercial	\$ 1.95	10%	\$2.15/m ³	April 1, 2023
Variable - Multi Dwelling	\$ 1.95	10%	\$2.15/m ³	April 1, 2023
Apartment Buildings (per unit)	\$5.81 + meter size charge	10%	\$6.39 + meter size charge	April 1, 2023

Attachment: 2. 2023 Fees, Rates and Charges Schedule of Fees (Bylaw No. 22/012 - Fees, Rates and Charges 2023 Bylaw)

Gregoire Mobile Home Park (per unit)	\$7.62 + meter size charge	10%	\$8.38 + meter size charge	April 1, 2023
Cartier Park (per unit)	\$ 89.54	10%	\$ 98.49	April 1, 2023
Bulk Water (per m ³)	\$ 6.50	0%	\$6.50/m ³	April 1, 2023
Meter Charge - Installation Cost - Up to 25 mm (1") meter	\$ 381.15	10%	\$ 419.27	April 1, 2023
Meter Charge - Installation Cost - 38 mm meter (1 1/2")	\$ 1,007.75	15%	\$ 1,158.91	April 1, 2023
Meter Charge - Installation Cost - 51 mm meter (2")	\$ 1,380.69	15%	\$ 1,587.79	April 1, 2023
Meter Charge - Installation Cost - 76 mm meter (3")	\$ 6,731.53	15%	\$ 7,741.26	April 1, 2023
Meter Charge - Installation Cost - 102 mm meter (4")	\$ 8,913.65	15%	\$ 10,250.70	April 1, 2023
Meter Test - Up to 25 mm meter (1")	\$ 72.74	15%	\$ 83.65	April 1, 2023
Meter Test - 25 mm (1") to 51 mm meter (2")	\$ 198.38	15%	\$ 228.14	April 1, 2023
Remote Reader Relocation or Replacement – excluding abuse, tampering and vandalism	\$ 275.00	0%	\$ 275.00	April 1, 2023
Turn on or turn off Curb Stop (customer's request)	\$ 66.55	78%	\$ 118.50	April 1, 2023
Service Connection Fee	\$ 223.85	10%	\$ 246.24	April 1, 2023
Thawing of Frozen Service	\$ 550.00	0%	\$ 550.00	April 1, 2023
Bleeder installation	\$ 605.00	10%	\$ 665.50	April 1, 2023
Residential water consumption – Trailers, where no meter exists	\$ 229.00	10%	\$ 251.90	April 1, 2023
Commercial water consumption – Trailers, where no meter exists	\$ 242.00	10%	\$ 266.20	April 1, 2023
Rural water hauling fee (monthly)	\$ 21.28	15%	\$ 24.47	April 1, 2023
Un-metered Service	Anticipated Meter Size Charge + 27 m ³ / month water	0%	Anticipated Meter Size Charge + 27 m ³ / month water	April 1, 2023
Reconnection Fee - During office hours	\$ 55.55	6%	\$ 59.25	April 1, 2023
Reconnection Fee - After office hours	\$ 242.00	0%	\$ 242.00	April 1, 2023
Construction Water - Residential Fixed rate - From date of occupancy permit for first 3 months	\$ 132.00	0%	\$ 132.00	April 1, 2023
Construction Water - Residential Fixed rate - Cumulative, Incremental cost for each additional month over 3 months	\$ 132.00	0%	\$ 132.00	April 1, 2023
Construction Water - Commercial variable rate - Water volumes for construction purposes based on an estimate prior to water being supplied to the site based on expected construction activity, duration of construction, water service size / nature of construction. (per m ³)	\$ 2.08	5%	\$ 2.18	April 1, 2023
Hydrant Use - Deposit for hydrant meter (refundable upon return of hydrant meter in good working order)	\$ 1,100.00	0%	\$ 1,100.00	April 1, 2023
Hydrant Use - Daily rental	\$ 120.00	0%	\$ 120.00	April 1, 2023
Hydrant Use - Water usage	\$ 12.00	0%	\$ 12.00	April 1, 2023
Water service application	\$ 35.00	0%	\$ 35.00	April 1, 2023
Documentation provided for "Proof of Residency"	\$ 35.00	0%	\$ 35.00	April 1, 2023
Bulk Water - Replacement RFID tag	\$ 27.60	15%	\$ 31.74	April 1, 2023

Schedule O - Rural Water and Sewer Service Connection

	2022 Fee	Increase / Decrease	2023 Fee	Effective Date
Rural Water and Sewer Service Connection - Application Fee	\$ 200.00	0%	\$ 200.00	April 1, 2023
Rural Water and Sewer Service Connection - Lump Sum - Janvier, Conklin, Anzac, Gregoire Lake Estates, and Draper	\$ 15,800.00	0%	\$ 15,800.00	April 1, 2023
Rural Water and Sewer Service Connection - Lump Sum - Sapræe Creek	\$ 9,800.00	0%	\$ 9,800.00	April 1, 2023
Rural Water and Sewer Service Connection - Bi-monthly for 25 years - Janvier, Conklin, Anzac, Gregoire Lake Estates, and Draper	\$ 105.00	0%	\$ 105.00	April 1, 2023
Rural Water and Sewer Service Connection - Bi-monthly for 25 years - Sapræe Creek	\$ 65.00	0%	\$ 65.00	April 1, 2023

Schedule P - Wastewater

	2022 Fee	Increase / Decrease	2023 Fee	Effective Date
Urban Service Area – Meter Size Charge + Variable Rate - 16 mm (5/8") and 19 mm (3/4")	\$18.17 + 0.52/m ³	10%	\$19.99 + 0.57/m ³	April 1, 2023

Urban Service Area – Meter Size Charge + Variable Rate - 25 mm (1"), 32 mm (1 1/4") and 38 mm (1 1/2")	\$31.15 + 0.52/m ³	10%	\$34.27 + 0.57/m ³	April 1, 2023
Urban Service Area – Meter Size Charge + Variable Rate - 51 mm (2") and 76 mm (3")	\$245.65 + 0.52/m ³	10%	\$270.22 + 0.57/m ³	April 1, 2023
Urban Service Area – Meter Size Charge + Variable Rate - 102 mm (4"), 152 mm (6"), 203 mm (8") and 254 mm (10")	\$1720.93 + 0.52/m ³	10%	\$1893.02 + 0.57/m ³	April 1, 2023
Rural Service Area – Meter Size Charge + Variable Rate - 16 mm (5/8") and 19 mm (3/4")	\$10.91 + 0.52/m ³	15%	\$12.55 + 0.57/m ³	April 1, 2023
Rural Service Area – Meter Size Charge + Variable Rate - 25 mm (1"), 32 mm (1 1/4") and 38 mm (1 1/2")	\$18.65 + 0.52/m ³	15%	\$21.45 + 0.57/m ³	April 1, 2023
Rural Service Area – Meter Size Charge + Variable Rate - 51 mm (2") and 76 mm (3")	\$245.65 + 0.52/m ³	7%	\$262.85 + 0.57/m ³	April 1, 2023
Rural Service Area – Meter Size Charge + Variable Rate - 102 mm (4"), 152 mm (6"), 203 mm (8") and 254 mm (10")	\$1720.94 + 0.52/m ³	7%	\$1841.41 + 0.57/m ³	April 1, 2023
Un-metered Service	Anticipated Meter Size Charge + 27 m ³ / month water consumption	0%	Anticipated Meter Size Charge + 27 m ³ / month water consumption	April 1, 2023
Apartment Building (per unit)	\$7.05 + meter size charge/ month	10%	\$7.76 + meter size charge/ month	April 1, 2023
Gregoire Mobile Home Park (per unit)	\$14.51 + meter size charge/ month	10%	\$15.96 + meter size charge/ month	April 1, 2023
Cartier Park - Un-metered (per unit per month)	\$ 56.47	10%	\$ 62.12	April 1, 2023
Variable	\$ 0.52	10%	0.57/m ³	April 1, 2023
Sewage Lagoon - Price per axle	\$ 54.50	10%	\$ 59.95	April 1, 2023
Sewage Lagoon - Replacement RFID tag	\$ 31.74	0%	\$ 31.74	April 1, 2023
Sewage Lagoon - Vehicles with holding tanks not exceeding 1m ³	\$ 7.26	10%	\$ 7.99	April 1, 2023

Schedule Q - Late Payment

	2022 Fee	Increase / Decrease	2023 Fee	Effective Date
Late Payment Charge - Invoices past their due date for fees on Schedule D, F, G, I, M, N, O, P	1.5%	0.0%	1.5%	April 1, 2023
Late Payment Charge - Invoices past their due date for fees on Schedule A, B, C, H, J, K, L	0.0%	0.0%	0.0%	April 1, 2023
Late Payment Charge - Invoices past their due date for fees on Schedule E	0.0%	0.0%	0.0%	April 1, 2023

Fees, Rates and Charges Bylaw

Presenter: Laurie Farquharson, Chief Financial Officer

Department: Financial Services

Meeting Date: December 13, 2022



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Fees and Charges

Alberta legislation currently provides municipalities with two primary revenue sources:

- Property Taxes
- User Fees and Charges

User fees and charges are paid by consumers who use and benefit from certain municipal goods and services.



Municipal Services vs. Subsidy Level

No Direct Benefit to an Individual, Group of Individuals or Businesses

Who Benefits?

Direct Benefit to an Individual, Group of Individuals or Businesses

General Revenue

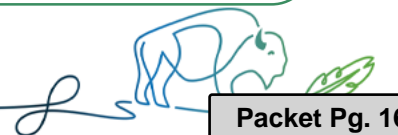
- Fire
- Police
- Roads
- Parks

User Fees and General Revenue

- Transit
- Recreation Facilities

User Fees

- Utilities
- Licenses
- Permits

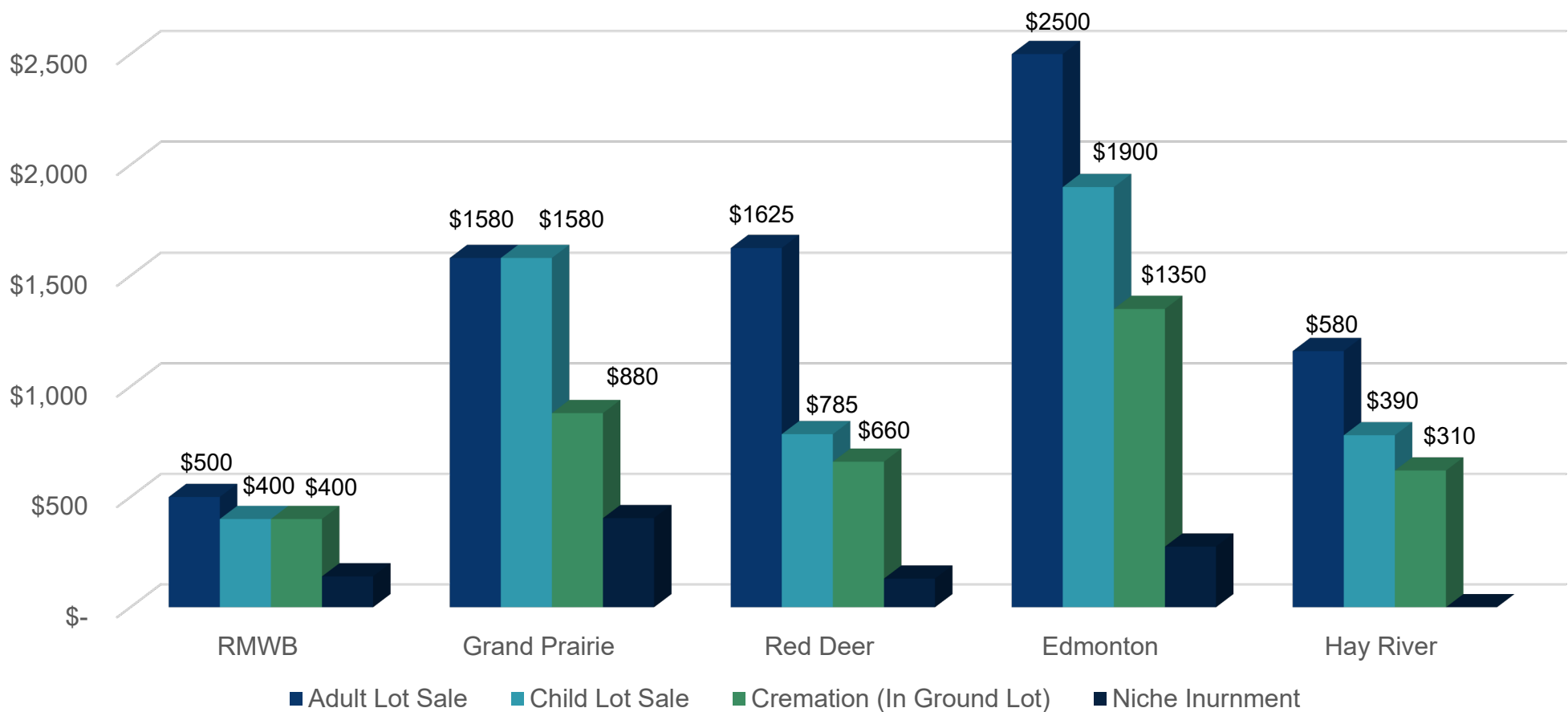


Cemeteries and Columbarium

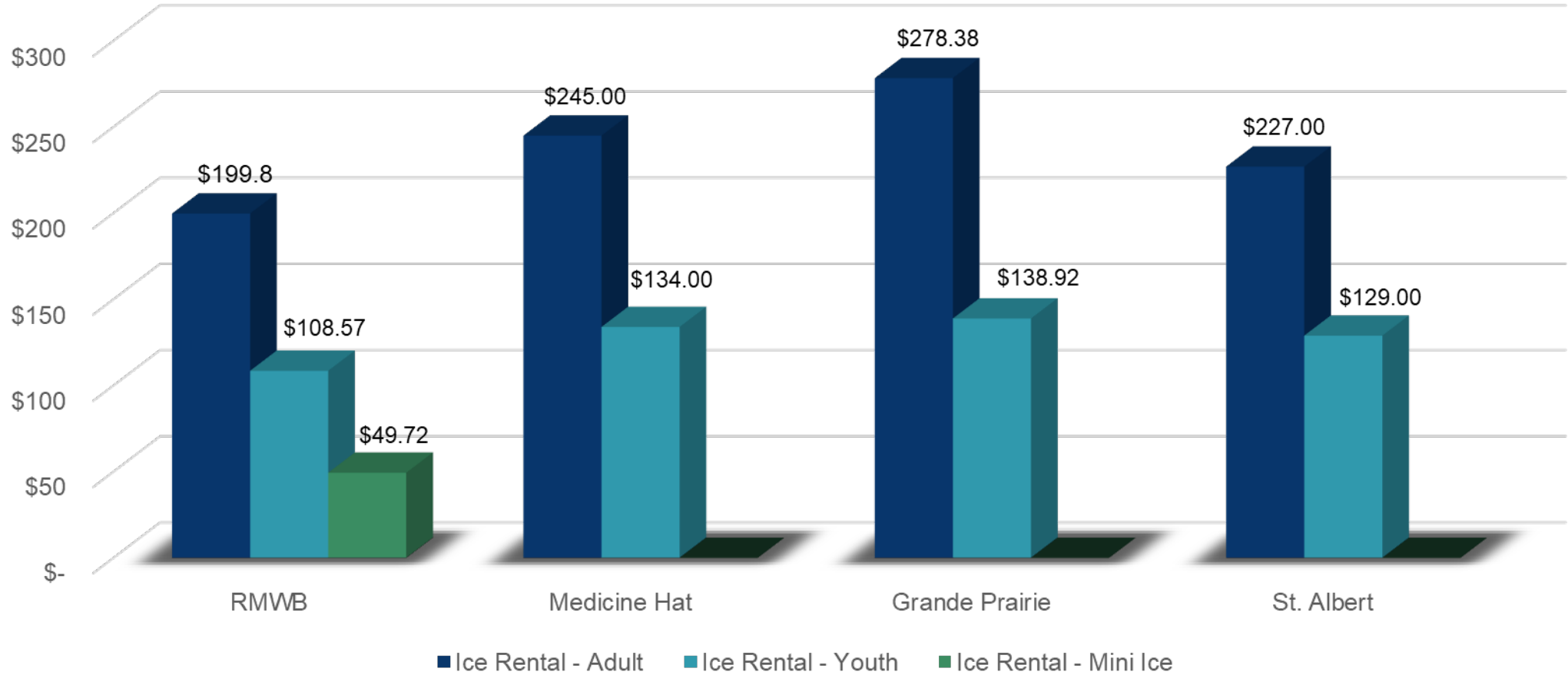
Cemetery Offering	RMWB Reservation Rates	RMWB Proposed	Regional Rates	Canadian Rate	Price Comparison: RMWB's Relative Position
Right of Interment + Niches					
Adult Lot Sale	\$93	\$500	\$1,400 - \$1,600	\$1,000 - \$3,000	Regional + Canadian Compare: Below Average
Child Lot Sale	\$93	\$400	\$600 - \$1,200	\$400 - \$1,000	Regional + Canadian Compare: Below Average
Cremation (In Ground) Lot Sale	\$93	\$400	\$900 - \$1,100	\$500 - \$1,500	Regional + Canadian Compare: Below Average
Niche Inurnment	\$60	\$140	\$200 - \$210	\$1,000 - \$5,000	Regional + Canadian Compare: Below Average



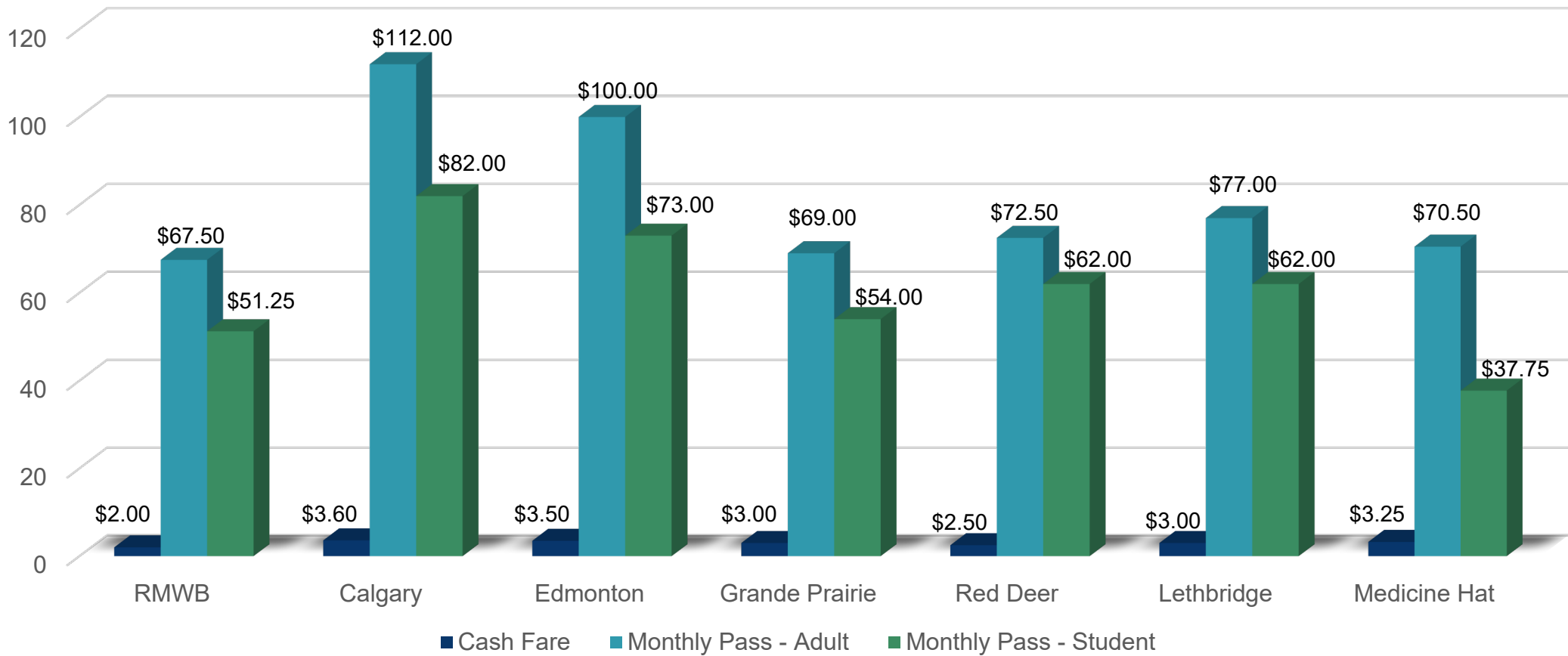
Cemeteries and Columbarium – Right of Interment



Parks – Ice Fees



Transit Fees - Urban



Transit Fees - Urban

	2018	2019	2020	2021	2022	2023
Cash Fare	\$1.25	\$1.25	\$1.50	\$1.50	\$1.50	\$2.00
18 Ride Booklet	\$21.25	\$21.25	\$25.50	\$25.50	\$25.50	\$32.00
Monthly Pass – Student	\$34.25	\$34.25	\$41.00	\$41.00	\$41.00	\$51.25
Monthly Pass – Adult	\$45.00	\$45.00	\$54.00	\$54.00	\$54.00	\$67.50
SMART Bus – Cash Fare	\$1.25	\$1.25	\$1.50	\$1.50	\$1.50	\$2.00
SMART Bus – 10 rides	-	-	\$15.00	\$15.00	\$15.00	\$18.75
SMART Bus – 20 Rides	-	-	\$30.00	\$30.00	\$30.00	\$37.50



Transit Fees - Rural

	2018	2019	2020	2021	2022	2023
Cash Fare – Adult	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$12.00
Cash Fare – Child	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$6.00
5 Rides – Adult	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$50.00
5 Rides – Child	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$25.00
10 Rides – Adult	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$100.00
10 Rides – Child	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$50.00
SMART Bus – Anzac or Janvier	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$12.50



Utility Rate Background

- Governed by Council Policy FIN-030 – User Fees and Charges
- Direct Cost Recovery will lead to Full Cost Recovery through phased increases to utility rates
 - Continuation of proposed 10- 15% increase to utility rates until direct cost recovery is achieved
- Administration will continue to conduct rate review analysis of municipal water, wastewater and solid waste utilities
- Cost recovery to be reported to Council annually as part of the annual budget process.



Average Bill Impacts: Residential

Average Bi-Monthly Utility Bill

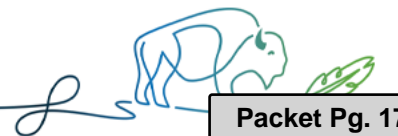
Area	2019	2020	2021	2022	2023
Urban <ul style="list-style-type: none"> Recycling & Garbage Water Wastewater 	\$179	\$192	\$208	\$226	\$248
Rural <ul style="list-style-type: none"> Recycling & Garbage Water Wastewater 	\$128	\$137	\$157	\$174	\$195



Average Bill Impacts: Commercial

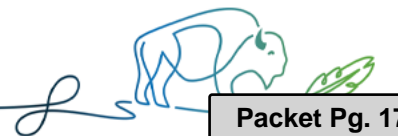
Average Bi-Monthly Utility Bill

Area	2019	2020	2021	2022	2023
Water	\$750	\$826	\$908	\$999	\$1099
Wastewater	\$223	\$245	\$270	\$297	\$327



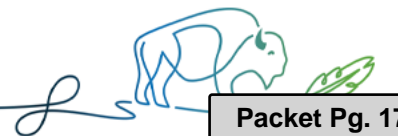
Budget Implications

- Additional revenue for the proposed 2023 Operating Budget is \$3.5M
- Transit \$300,000
- Utility Rates \$3,200,000



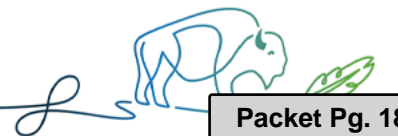
User Fee Decreases

Department	Fee Type	2022 Fee	Decrease	2023 Fee
P&D – Safety Codes	Building Permits – Residential Contractor – Solid Fuel Appliance	\$200.00	-25%	\$150.00
P&D – Safety Codes	Building Permits – Residential – Demolition	\$225.00	-33%	\$150.00
P&D – Safety Codes	Building Permits – Residential Homeowner – Solid Fuel Appliance	\$225.00	-22%	\$175.00
P&D – Safety Codes	Building Permits – Commercial, Industrial, Institutional – Demolition	\$300	-33%	\$200.00



User Fee Decreases

Department	Fee Type	2022 Fee	Decrease	2023 Fee
P&D – Safety Codes	Electrical Permit – Commercial, Industrial and Institutional - \$60,000-\$70,000	\$450.00	-6%	\$425.00
P&D – Safety Codes	Electrical Permit – Commercial, Industrial and Institutional - \$70,001-\$80,000	\$525.00	-14%	\$450.00
P&D – Safety Codes	Electrical Permit – Commercial, Industrial and Institutional - \$80,001-\$90,000	\$575.00	-17%	\$475.00
P&D – Safety Codes	Electrical Permit – Commercial, Industrial and Institutional - \$90,001-\$100,000	\$625.00	-20%	\$500.00
Environmental Services – Solid Waste	Landfill Rates – Soil (clean fill)	\$3.00	-100%	\$0.00



Thank You



REGIONAL MUNICIPALITY
OF WOOD BUFFALO



COUNCIL REPORT

Meeting Date: December 13, 2022

Subject: Dog Park in Abasand

APPROVALS:

Paul Thorkelsson

Director

Chief Administrative Officer

Recommended Motion:

THAT Administration continue exploring locations for the new off-leash dog park on the north side of Fort McMurray, specifically sites not adjacent to already developed lots, in preparation for the 2024 budget cycle.

Summary:

During the 2022 budget deliberations, Council directed Administration by resolution to undertake a feasibility study and subsequent public engagement for the potential construction of a dog park in Abasand Heights and present the findings back to Council by the end of the second quarter.

Currently, the Municipality has an above-average number of off-leash dog areas compared with similar communities. In the Parks Master Plan, respondents listed off-leash dog parks as the third most popular activity in the Municipality's parks. Additionally, the Parks Master Plan recommends exploring locations for an additional dog park in the north part of the city.

The public engagement for a dog park location in Abasand Heights was completed and residents' feedback collected which demonstrated general community interest in the new park, but at the same time, confirmed the strong individual opposition on each location due to the close proximity to homes.

Background:

Three most suitable locations for a dog park in the Abasand area were presented to the public. Responses were as follows:

- 719 online visits to Participate Wood Buffalo Project Page,
- 463 online survey respondents, and
- 25 in-person information session participants.

Of the 334 respondents, 73% wanted Abasand to have an off-leash dog park. The votes for each proposed site were very close. Site 1 had 136 votes, Site 2 had 157 and Site 3 had 135. Site 2 was ranked as the best option, primarily due to its location; however, both other locations were close (additional details in Attachment 1).

Alternatives:

Three options for consideration are:

1. Establish a second off-leash dog park on the north side of Fort McMurray and provide equal opportunities to users by evenly distributing the locations of the existing dog parks.
2. Complete direct public engagement/consultation with residents on Albion Drive (town houses) and if no opposition from residents, request construction budget of \$450,000 to move forward with the implementation of a new dog park.
3. Do not build any additional dog park facilities and just promote the existing sites.

Budget/Financial Implications:

The relatively high annual operational cost for the maintenance of dog parks should be considered in the final decision:

- Approximate construction costs of \$450,000;
- Additional consultation would be required with residents living adjacent to the selected site; and
- Yearly Public Works operating costs are approximately \$210,000.

Rationale for Recommendation:

Key findings from the 2019 Regional Municipality of Wood Buffalo Parks Master Plan identify that although we are higher than comparable communities for the supply of dog parks, 44% of respondents want more dog parks. It is the recommendation of the Parks Master Plan to establish an off-leash dog on the north side. This area is the most populated area of the urban service area neighborhoods but is only serviced by one dog park in the Thickwood. This is further supported by the most recent census data that identifies that 73% of the Urban Service Area Population resides north of the bridge.

Of the four off-leash dog parks in Fort McMurray, three are located on the south side and one on the north side. Timberlea, which is the most populated neighbourhood in the urban service area, does not have a dog park.

Abasand community has certain geographical limitations (depending on specific sites: steep slopes, crown land restrictions and dense residential areas) which limits site considerations for a new dog park within close proximity (50 to 80m range) of private

properties.

Several strong concerns were identified by Abasand residents through public engagement that included park hours of operation as a conflict with noise, lights, odours, 24-hour operation and potential after-hours noise.

The most preferred site in Abasand was Albion Drive (behind town houses) across from École Boréale on Abasand Drive. Considering the comments received from some residents, a more focused engagement would be required if it was decided to proceed with a dog park in Abasand.

Strategic Plan Values:

Fiscal Management

Attachments:

1. What We Heard About Abasand Dog Park Feasibility Study

PARTICIPATE

WOOD BUFFALO

WHAT WE HEARD ABOUT ABASAND DOG PARK FEASIBILITY STUDY

*Public Works - Parks
May 16 – June 6, 2022*

By Daniel Rippe | Daniel.rippe@rmwb.ca
June 24, 2022

CONTENTS

About the Project.....3

Stakeholder List4

Communications Channels4

Engagement Tactics4

Online Survey Results5

Next Steps12



We humbly acknowledge that the land on which we live, learn, work and play is Treaty 8 Territory, the traditional and ancestral lands of the Cree, Dene, and unceded territory of the Métis.

ABOUT THE PROJECT

The Public Works department is committed to providing outdoor recreation opportunities for residents in Wood Buffalo and wants to ensure new projects are supported by the community. Administration has been asked by Council to investigate the feasibility of an off-leash dog park in the neighbourhood of Abasand Heights.

There are currently four off-leash dog parks in the RMWB urban service area with three of them south of the Athabasca Bridge, and one in the Thickwood neighbourhood.

While the RMWB is above average in off-leash areas compared to similar communities, the Parks Master Plan recommends an exploration for an off-leash dog park in Abasand Heights. The Athabasca Avenue Storm Pond was recommended as an area to pilot an off-leash dog park, but Land Administration has also identified additional viable locations for this park.

As part of the feasibility study, Public Works and Public Engagement worked together to gather feedback from residents in the Abasand neighbourhood to gauge their sentiment about building an off-leash dog park in Abasand.

The engagement strategy was designed to help to gauge how residents feel about an off-leash park for the community, potential amenities, and the potential locations.

This feedback will provide Public Works with well-rounded information that can be presented to Council regarding the feasibility of this project. Council will provide guidance to the Public Works department on the future of the project.



STAKEHOLDER LIST

- Residents of Abasand
- Residents of Wood Buffalo
- Dog Owners
- Regional Municipality of Wood Buffalo Internal Stakeholders
- Mayor and Councillors

COMMUNICATION CHANNELS

The project was promoted through the project's Participate Wood Buffalo (PWB) page and in-person during a pup-lick engagement session held on June 4, 2022.

ENGAGEMENT TACTICS



In-person Pup-lick
Engagement Session



Online Survey



Idea Widget on PWB

ENGAGEMENTS

719

Online Visits to Participate Wood Buffalo
Project Page

~25

In-person Information Session Participants

463

Online Survey Respondents

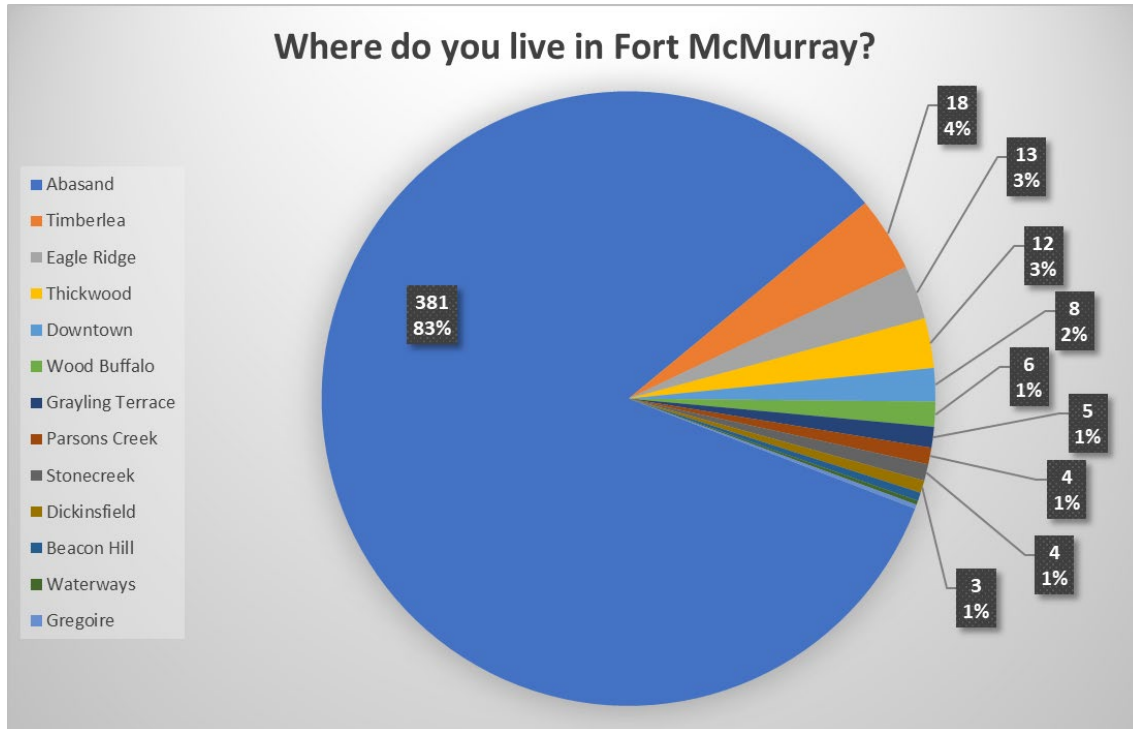
30

Doggy treat bags distributed



ONLINE SURVEY RESULTS

Dog parks are amenities for the entire region to use but having one in Abasand meant it was important for us to know if the people answering the survey resided in Abasand – since you were the primary stakeholders – or if you were an interested party in another community or neighbourhood.

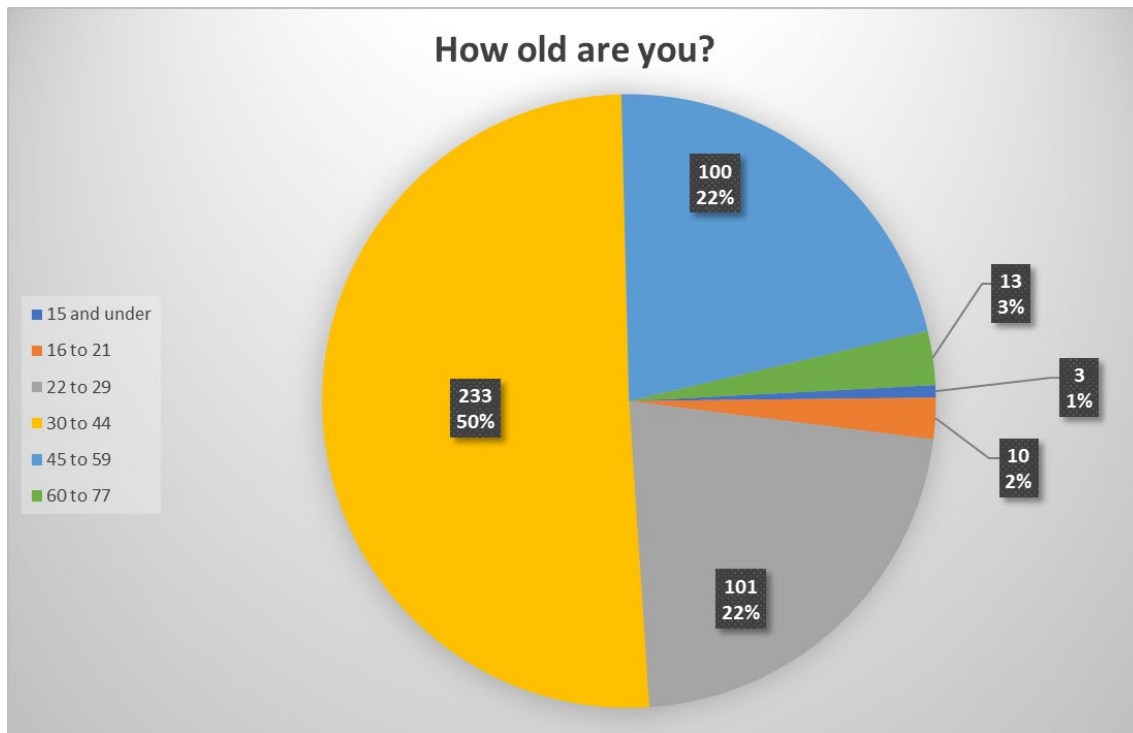


Most of the survey responses were from Abasand residents. Response rates indicate you are part of a very active community who truly cares about what happens in your neighbourhood.

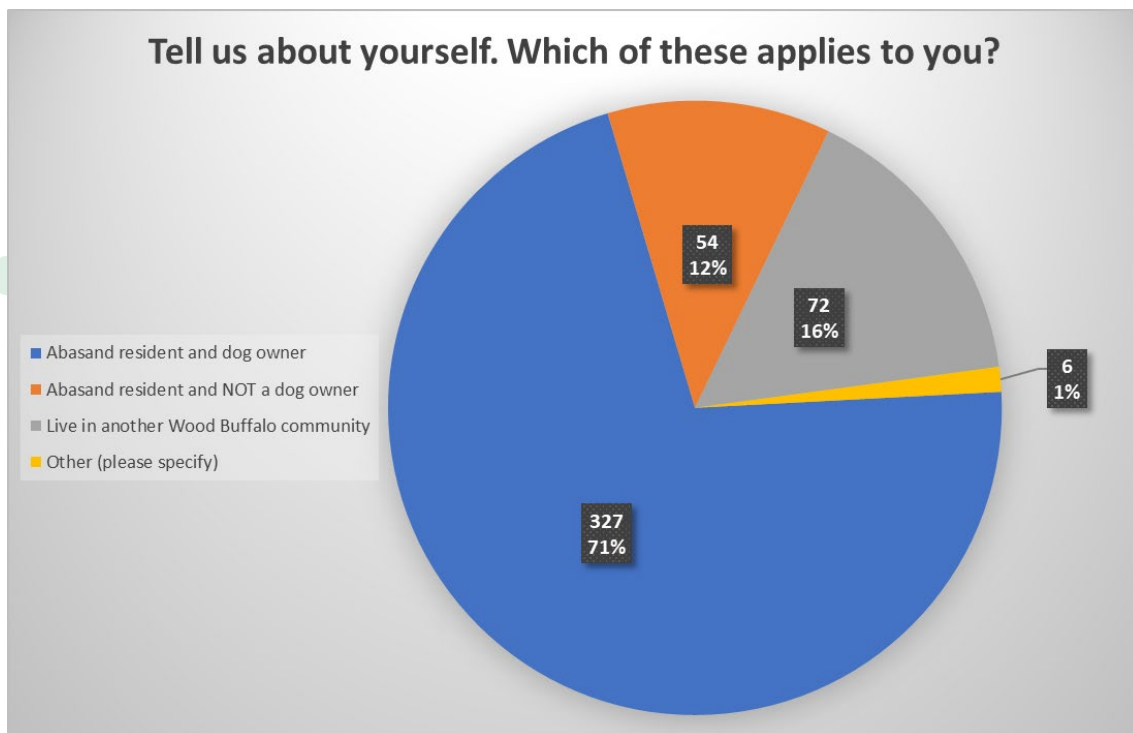
After Abasand, residents were from three neighbourhoods that responded to the survey the most: Timberlea, Eagle Ridge and Thickwood.



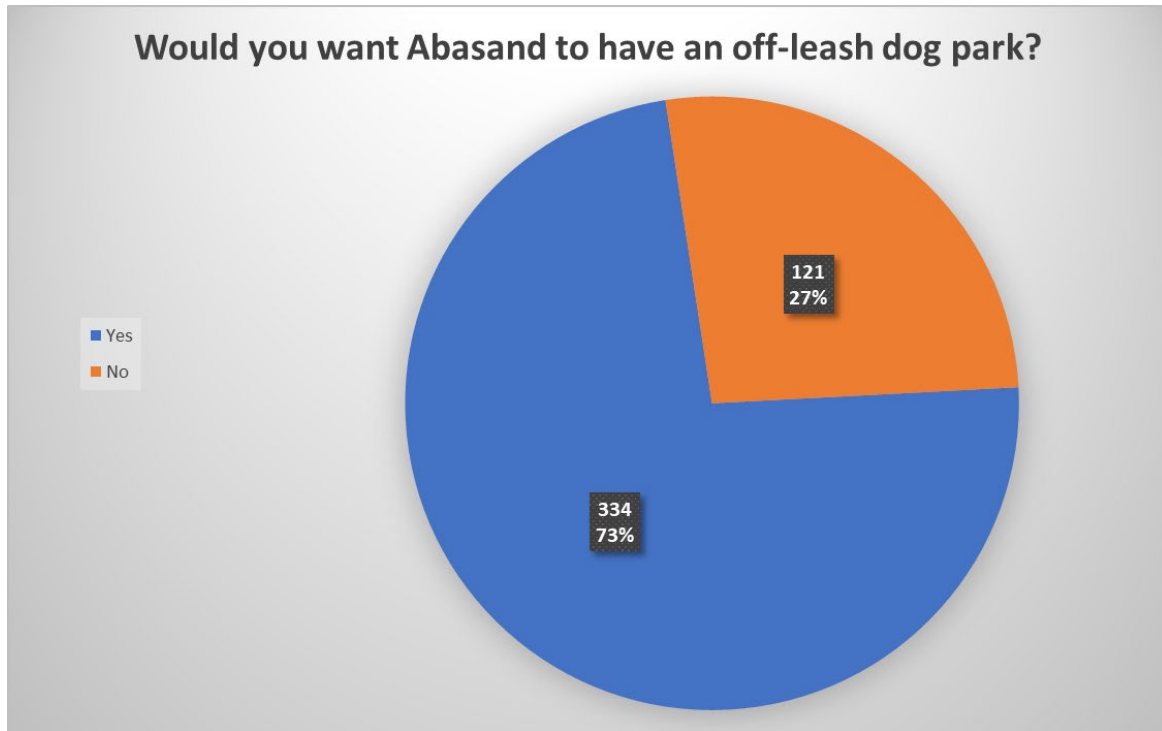
By asking you what age range you were, you are helping us understand how the neighbourhood is growing, and the needs of your neighbourhood. Half of the respondents are in the 30 to 44 age range.



It was very important to understand who was answering the survey. While the dog park is meant for residents with dogs, it is very important to also listen to those residents without dogs and those in other neighbourhoods or communities.







It was amazing to see how many residents of Abasand have dogs, but it was refreshing to see both Abasand residents without dogs and members in other communities wanting to be involved in the conversation.



The most important question to ask you was whether you wanted a dog park in Abasand. We understand you may have had additional thoughts to this simple Yes/No question, which is why there was opportunity to provide feedback and concerns you may have.

Looking at the survey, more than 10% of the Abasand population said they wanted a dog park. For the most part, the feedback and concerns you mentioned had to do with:

	Noise		Smell
	Traffic		Responsible Ownership



You were invited to provide any additional feedback and concerns. For these questions we received 225 responses with concerns and 174 responses with feedback. The following is a summary of key themes.

Feedback Themes:

- Great idea for Abasand – close and convenient
- Waste of money/don't want/need this
- Use existing trails/greenspace
- None of the locations are ideal
- Separate areas for small/large dogs or by weight class or height
- Lighting needed for safety
- OHV staging area/trails are more important
- Proximity to OHV staging area is an issue
- Paved trails are more important
- Spray park is more important
- Skate park – use funds to enhance existing skate park
- Please fix other issues before creating park (i.e., potholes, bus shelters, vacant properties, sidewalks)
- Dog parks need to be maintained
- Avoid dog park behind condos – too close to people's homes
- Want a dog park north of the bridge
- What will the dog park be called – should be named after my son as he just passed away (anonymous respondent)
- Too much traffic by Option 1 (cars, buses, etc.)
- Add water source to existing dog parks
- Poop bags and garbage bins needed – sign board for posting concerns/questions
- Needs good drainage so it's not muddy
- Needs lots of parking
- Put it next to a playground for kids
- Put clover as a ground cover instead of grass
- Every community should have a dog park
- Option 2 is more centrally located
- Why isn't there a park near the cemetery?
- Need appropriate parking / no overnight parking

Concerns Themes:

- Irresponsible owners
- Who will clean up the dog poop?
- Maintain existing trails/walking paths/greenspace
- It will create more traffic in a quiet neighbourhood
- All locations are too close to residential areas
- Park will create an area that smells and will drive property values down
- The park will be too noisy
- Parking will be an issue as the streets by option 1 and 3 are small
- The park will impact local natural wildlife
- Who will maintain the park?
- OHVs path will be blocked by the park
- The park will need proper drainage



Proposed Locations – Ranking the Options

We asked you to rank the three options that are available for the dog park. While Option 2 was ranked as the preferred option, primarily due to its location, both Options 1 and 3 were close.

Proposed Locations	Votes	Average Ranking
Option 1	136	2.00
Option 2	157	1.82
Option 3	135	2.03





SUBJECT AREA MAP Abasand Dog Park Options



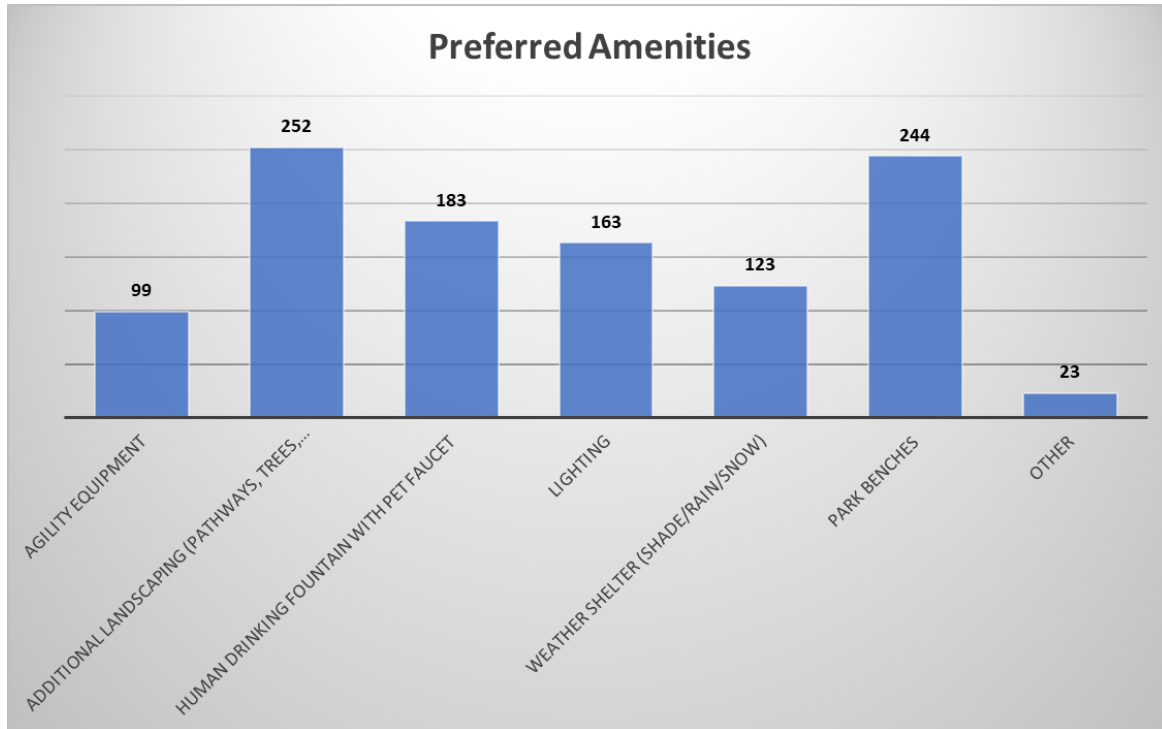
 Dog Park Option 1
 Dog Park Option 2
 Dog Park Option 3

 Parking Option 1
 Parking Option 2
 Parking Option 3


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 Meters

 REGIONAL MUNICIPALITY
 OF WOOD BUFFALO
 TICK74670
 Map produced by the GIS group on
 5/10/2022

You were also asked what type of amenities you would like to see in the dog park. We asked this question to be proactive in understanding what you would like to see if this park were to be built. This information will help with planning the park and informing Council of the potential scope of this project. The information will help Council make an informed decision about approving funding for this project.



There were two amenities you chose the most: park benches and additional landscaping. It has been brought up that the Sara Holden Dog Park in Waterways is the benchmark for what a park in the region should look like. You want trees and trails instead of a fenced-off open-area design.

The other amenity that garnished a lot of feedback was the water fountain. You also said that having some sort of weather shelter (such as a gazebo) and lighting (for when it's dark) would be beneficial.

One of the concerns that you pointed out was the park hours. While the dog parks are open 24 hours, there were concerns about noise during the middle of the night.



NEXT STEPS

Overall, the majority of those who answered the survey want a dog park and you prefer it to be in Option #2 which is closer to the townhouses due to its central location. We do want to emphasize that the area highlighted for each option does not mean that is where a fence would go but it is a general idea of the location.

We thank you for your input and ideas throughout the engagement process of this project. The Public Works department is carefully reviewing all the information. Once they have gathered all the information necessary, they will present to Council and proceed as directed.

To stay informed about the project, or to receive project updates visit <https://participate.rmwb.ca/abasand-dog-park>.



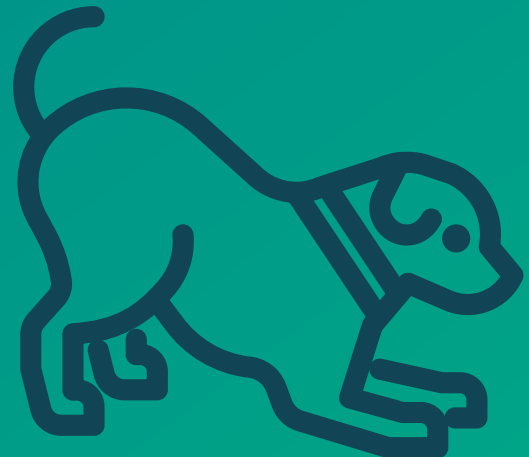
We encourage you to continue using your voice to make our region even better by learning about all current projects. Visit participate.rmwb.ca to stay connected!



WHAT WE HEARD ABOUT ABASAND DOG PARK FEASIBILITY STUDY

*Public Works - Parks
May 16 – June 6, 2022*

By Daniel Rippe | Daniel.rippe@rmwb.ca
June 27, 2022





COUNCIL REPORT

Meeting Date: December 13, 2022

Subject: Council's 2022-2025 Strategic Plan Update

APPROVALS:

Paul Thorkelsson

Director

Chief Administrative Officer

Recommended Motion:

THAT Administration's Approach to Implementing Council's Strategic Plan be approved.

Summary:

On June 28, 2022, Council unanimously approved its Strategic Plan for 2022-2025 (herein after referred to as "Council's Plan")(Attachment 1). Since that time, Administration has worked collaboratively to develop an accompanying plan that outlines how progress will be made towards Council's 28 milestones and actions in the short-term. The intent of this report to Council is to provide:

- an overview of Administration's approach to implementing Council's Plan;
- Year in Review, highlighting progress to date; and
- a starting point to develop a shared understanding between Council and Administration that will evolve based on Council's feedback and will reflect new information over the term of Council.

Background:

Guided by Council's vision, mission and values, Administration identified the importance of working individually and collectively with municipal leaders from each of the 14 departments through one-on-one conversations, meetings and working group sessions. Since the approval of Council's Plan at the end of June, there have been 28 facilitated workshops with municipal senior leaders to begin aligning with Council's Plan.

Council's Plan identifies five (5) values that Administration is using to focus its efforts. Each value will be managed as an interdepartmental program working group. The program areas are as follows:

1. Fiscal Management Program

2. Building Partnerships Program
3. Rural and Indigenous Communities and Relationships Program
4. Local Economy Program
5. Downtown Visualization Program

While acknowledging that not all of Administration's work can be directly tied to each of the program areas, the 'Working Together Towards Council's Strategic Plan' document (Attachment 2) illustrates that for Council's Plan to be achieved, all departments will need to be involved as was communicated to all staff by the Chief Administrative Officer (CAO) in November 2022. Department representatives reviewed Council's Plan and self identified their role related to the milestones in each program area. Lead and Contributor Departments will share decision making and will work together to plan, execute, measure, monitor and report prior to closing out Council's Plan. This new approach will help ensure that progress occurs in a timely fashion and Administration's approach will be responsive and adapt to Council's direction.

As a result of this interdepartmental collaboration, Administration simultaneously identified that Council and Administration were already undertaking work that was contributing to meaningful progress and real change towards achieving the milestones in Council's Plan. The Year in Review, December 2022 (Attachment 3) highlights some elements of this work that Council can be confident is actively underway as specific actions and details have been validated.

As part of next steps, members of Administration from various areas of the organization will make up interdepartmental program working groups and focus on defined tasks and implementation of key actions. Members will provide updates based on the initial 2023 schedule for delivery developed by Administration, and they will report on progress specific to key projects and initiatives using key performance indicators to support collective monitoring and measuring of success. A focus on continuous improvement will be captured through lessons learned reporting, and alignment with best practices for consistent communication and feedback between Council and Administration will be considered while making progress and working towards closure in 2025.

Starting in the first quarter of 2023, progress reports will be provided to Council on a quarterly basis as well as a Year in Review at the close of each year. We will track and consolidate progress reports until the close of the plan at the end of 2025. This means all progress reporting between 2022-2025 will be consolidated, continuous strategic initiatives will be identified, and a process for completing ongoing work will be outlined.

Budget/Financial Implications:

The 2022 and 2023 Municipal budgets support implementation of projects and initiatives required to make progress towards Council's milestones.

Strategic Plan Values:

Fiscal Management
Building Partnerships
Rural and Indigenous Communities and Relationships
Local Economy
Downtown Visualization

Attachments:

- 1. Council's 2022-2023 Strategic Plan**
 - 2. Working Together Towards Council's Strategic Plan**
 - 3. Year in Review- December 2022**
- Council's Strategic Plan 2022-2025 Update**

COUNCIL'S STRATEGIC PLAN 2022-2025



REGIONAL MUNICIPALITY
OF **WOOD BUFFALO**

OUR STORY

We are often thought of as a young city that was born out of the discovery of the Athabasca Oil Sands, but the shared history goes much further back. The rivers of the region proved important trade and transportation routes for the Cree, Dene, and Métis who lived a sustainable lifestyle in harmony with the land. Upon the arrival of European explorers at the end of the 18th century, the region became a vital link in the growing fur trade with both the North West Company and the Hudson's Bay Company building multiple competing forts. The population in the region was small but actively engaged in the fur trade for a century, and sustainably living on the land for thousands of years.

Indigenous Peoples used the tar that seeped from the banks of the rivers to waterproof canoes. Now, hundreds of years later, those deposits have been recognized as one of the largest reserves of oil in the world. The entire region grew at an unprecedented rate through the second half of the 20th century, from a few hundred residents to thousands, and official city status in 1980. We experienced the highs and lows that came with the rise and fall of oil prices, but at the beginning of the 21st century the Regional Municipality of Wood Buffalo and its communities remain the burgeoning centre of Canada's oil industry, drawing in people from around the world who embrace hard work, entrepreneurship, and economic opportunity.

Population trends show that people are choosing to make the region their permanent home. **The incredible array of amenities, services, businesses, and social opportunities are unparalleled thanks to strategic investments in initiatives and infrastructure that support a great quality of life.** But we continue to be more than that. Celebrating the cultural diversity, actively embracing, advocating and supporting Truth and Reconciliation, and growing our connections to nature and the environment is helping us to prepare for the future without forgetting the past. The boundless opportunity and prosperity is actively leveraged to better the people, the communities, and our home.

VISION

Communities connected to the environment, the future, and each other to create an enduring prosperity.

MISSION

To ensure communities continually grow more inclusive, and embody a sustainable source of healthy living and enduring prosperity for residents, newcomers, and visitors alike.

WHAT GUIDES US

COMMUNITY: We support and trust one another, and work to ensure room for growth, security, and sharing our stories.

COLLABORATION: We are inclusive, working together to achieve common goals and we celebrate our differences.

ENGAGEMENT: We listen to, and involve, all residents with different backgrounds, histories, and stories, from the youngest residents to seniors and Elders, and embrace new methods to engage them in civic life. We also listen and engage with our municipal employees as they are the core to any successful community.

CONFIDENCE: We make informed, evidence-based decisions, take initiative to search for better solutions, follow-through on our commitments, and take responsibility for our actions.

RESPONSIBLE: We manage tax dollars and other revenue in a strategic, coordinated, and deliberate way to ensure the long-term financial sustainability of the region.



WHAT WE VALUE

FISCAL MANAGEMENT: Our world is changing. The revenue we enjoy to provide services will not last forever. It is critical that we build our community and its future upon policies and investments that are fiscally, environmentally, and socially sustainable and enduring. Developing a long-term fiscal budget and strategy will ensure sustainable growth and high-level quality services.

BUILDING PARTNERSHIPS: We recognize there is value in working together. We welcome insight and appreciate collaboration from all groups and stakeholders in order to bring together elements that will help ensure communities continue to grow into the homes we love and homes which welcome others.

RURAL AND INDIGENOUS COMMUNITIES AND RELATIONSHIPS: Our future cannot be separated from our past. As we grow communities into sustainable prosperity we need to learn from and work with local Indigenous partners and communities who have lived in a sustainable way with nature and the environment since time immemorial, as well as forge new relationships that make us leaders in building kinder, more supportive, and more understanding communities.

LOCAL ECONOMY: We have the potential to make the region a destination of choice for economic development and quality of life by supporting growth of the local business community and to improve services to residents.

DOWNTOWN VISUALIZATION: The downtown has struggled over time with indecisions, rapid changes in decision, and natural disasters for too long. It is time to choose what downtown will be, and lay out a plan for redevelopment and disaster mitigation, and carry on with implementation.

MILESTONES AND ACTIONS

FISCAL MANAGEMENT

1. In consideration of the health and well-being of our valued employees, we will:
 - 1a. Evaluate and implement an organizational review
 - 1b. Invest in the health and safety of our employees
2. Create a Council covenant to include leadership norms, summary of commitments and best practices to be applied in alignment with Council's Code of Conduct
3. Direct the implementation of a community resilience strategy
4. Confirm and/or develop service standards through strategic budget workshops
5. Ensure government grants are fully utilized

BUILDING PARTNERSHIPS

1. Host or attend regular meetings throughout the region
2. Participate as Council in meetings with Indigenous leaders and communities
3. Establish an anti-racism bylaw and policy
4. Actively work together with large industry to share information, focus on regional priorities, develop infrastructure and cultural project partnerships
5. Confirm best practices for consistent communication and feedback between Council and Administration
6. Support opportunities and community partnerships that help promote a positive image of Wood Buffalo

RURAL AND INDIGENOUS COMMUNITIES AND RELATIONSHIPS

1. Create and enhance reconciliation spaces
2. Continue to advance the Municipality's response to Truth and Reconciliation Commission (TRC) and Missing and Murdered Indigenous Women, Girls and Two-Spirit People (MMIWG2S+) and Missing or Murdered and Exploited Indigenous Peoples (MMEIP)
3. Commemorate, document, and raise awareness to ensure significant events impacting relationships with Indigenous Peoples are recognized, remembered and honoured
4. Honor, acknowledge and commemorate residential school confirmations of gravesites, survivors, and their families

LOCAL ECONOMY

1. Establish reporting metrics for economic development and tourism to ensure maximum accountability, transparency and clarity for Council and taxpayers
2. Support development of a rural tourism engagement strategy
3. Establish a Business Advisory Committee
4. Advocate and partner with all levels of government to deliver consistent and accessible broadband services
5. Deliver a pro-business environment for businesses with attention to excellence in customer service (red tape reduction)

DOWNTOWN VISUALIZATION

1. Support the creation of a strategy for downtown that identifies and coordinates municipal investment and improvements
2. Ensure a review and update of the Downtown Area Redevelopment Plan is completed
3. Support the creation of detailed land map for future downtown planning that guides the public and businesses on the vision for downtown
4. Approve, enhance, and enforce bylaws and beautification standards
5. Incentivize private investment in the downtown
6. Conclude flood mitigation infrastructure investments
7. Complete waterfront beautification



REGIONAL MUNICIPALITY
OF **WOOD BUFFALO**

WORKING TOGETHER TOWARDS COUNCIL'S STRATEGIC PLAN

7.1.b

★ Lead ● Contributor

Milestones and Actions	Chief Administrative Officer	Strategic Planning and Program Management	Finance	Indigenous and Rural Relations	Regional Emergency Services	Communications and Engagement	Engineering	Legislative Services	Planning and Development	Community and Protective Services	Legal Services	Environmental Services	Public Works	Supply Chain Management	Human Resources
Fiscal Management Program (FM)															
FM1A	●	●	●	●	●	●	●	●	●	●	●	●	●	●	★
FM1B	●	●	●	●	●	●	●	●	●	●	●	●	●	●	★
FM2	●	★	—	●	—	●	—	●	—	—	●	●	●	●	—
FM3	●	●	●	●	★	●	●	—	●	●	●	●	●	●	●
FM4	●	●	★	●	●	●	●	●	●	●	●	●	●	●	●
FM5	●	●	★	●	●	●	●	—	●	●	—	●	●	—	—
Building Partnerships Program (BP)															
BP1	●	●	●	●	—	●	●	★	●	●	—	●	●	—	●
BP2	●	●	●	★	—	●	—	★	●	●	—	●	●	—	●
BP3	●	●	—	●	—	●	—	●	—	★	●	●	—	—	●
BP4	●	★	●	●	●	●	●	—	●	●	●	●	●	—	●
BP5	★	●	●	●	—	●	—	●	—	—	—	●	●	—	—
BP6	●	●	●	●	—	●	—	—	●	★	—	●	●	—	●
Rural and Indigenous Communities and Relationships Program (RI)															
RI1	●	●	●	★	●	●	●	●	●	●	●	●	●	●	●
RI2	●	●	●	★	●	●	●	●	●	●	●	●	●	●	●
RI3	●	●	●	★	—	●	—	—	—	●	—	—	—	—	●
RI4	●	●	●	★	—	●	—	—	—	—	—	—	●	—	●
Local Economy Program (LE)															
LE1	●	●	★	●	—	—	—	—	●	★	—	—	—	—	●
LE2	●	●	●	★	—	●	—	—	●	—	—	—	●	—	—
LE3	●	★	●	—	—	—	—	●	●	—	—	—	●	—	—
LE4	●	—	★	●	—	●	●	—	—	—	●	—	—	●	—
LE5	●	★	●	—	●	—	●	●	★	●	—	●	●	●	—
Downtown Visualization Program (DV)															
DV1	●	★	●	●	●	●	●	—	★	●	●	●	●	●	—
DV2	●	●	●	●	●	●	●	●	★	●	●	●	●	●	—
DV3	●	●	●	●	●	●	●	—	★	●	●	★	●	—	—
DV4	●	●	●	—	—	●	●	—	●	★	●	—	●	—	—
DV5	●	●	●	●	●	●	●	—	★	●	●	—	●	—	—
DV6	●	●	●	●	●	●	★	—	●	—	●	★	●	●	—
DV7	●	●	●	●	●	●	●	—	★	●	●	●	●	●	—

MILESTONES AND ACTIONS

FISCAL MANAGEMENT (FM)

- 1 In consideration of the health and well-being of our valued employees, we will:
 - 1a Evaluate and implement an organizational review
 - 1b Invest in the health and safety of our employees
- 2 Create a Council covenant to include leadership norms, summary of commitments and best practices to be applied in alignment with Council's Code of Conduct
- 3 Direct the implementation of a community resilience strategy
- 4 Confirm and/or develop service standards through strategic budget workshops
- 5 Ensure government grants are fully utilized

BUILDING PARTNERSHIPS (BP)

- 1 Host or attend regular meetings throughout the region
- 2 Participate as Council in meetings with Indigenous leaders and communities
- 3 Establish an anti-racism bylaw and policy
- 4 Actively work together with large industry to share information, focus on regional priorities, develop infrastructure and cultural project partnerships
- 5 Confirm best practices for consistent communication and feedback between Council and Administration
- 6 Support opportunities and community partnerships that help promote a positive image of Wood Buffalo

RURAL AND INDIGENOUS COMMUNITIES AND RELATIONSHIPS (RI)

- 1 Create and enhance reconciliation spaces
- 2 Continue to advance the Municipality's response to Truth and Reconciliation Commission (TRC) and Missing and Murdered Indigenous Women, Girls and Two-Spirit People (MMIWG2S+) and Missing or Murdered and Exploited Indigenous Peoples (MMEIP)
- 3 Commemorate, document, and raise awareness to ensure significant events impacting relationships with Indigenous Peoples are recognized, remembered and honoured
- 4 Honor, acknowledge and commemorate residential school confirmations of gravesites, survivors, and their families

LOCAL ECONOMY (LE)

- 1 Establish reporting metrics for economic development and tourism to ensure maximum accountability, transparency and clarity for Council and taxpayers
- 2 Support development of a rural tourism engagement strategy
- 3 Establish a Business Advisory Committee
- 4 Advocate and partner with all levels of government to deliver consistent and accessible broadband services
- 5 Deliver a pro-business environment for businesses with attention to excellence in customer service (red tape reduction)

DOWNTOWN VISUALIZATION (DV)

- 1 Support the creation of a strategy for downtown that identifies and coordinates municipal investment and improvements
- 2 Ensure a review and update of the Downtown Area Redevelopment Plan is completed
- 3 Support the creation of detailed land map for future downtown planning that guides the public and businesses on the vision for downtown
- 4 Approve, enhance, and enforce bylaws and beautification standards
- 5 Incentivize private investment in the downtown
- 6 Conclude flood mitigation infrastructure investments
- 7 Complete waterfront beautification



INTRODUCTION

Council's Strategic Plan for 2022-2025 (The Plan) was unanimously approved on June 28, 2022 and includes 28 milestones and actions. To facilitate implementation of the Plan, Administration has focused on extracting key action words and measurable statements from The Plan that define what projects and initiatives need to be achieved to make continuous progress towards Council's mission, vision and values. This Year in Review document highlights some of the key progress to date for 16 of the 28 milestones within The Plan and it is a starting point for sharing information and it is intended to further develop a shared understanding between Council and Administration that will evolve and reflect new and emerging information over the term of Council.

FISCAL MANAGEMENT PROGRAM (FM)

Our world is changing. The revenue we enjoy to provide services will not last forever. It is critical that we build our community and its future upon policies and investments that are fiscally, environmentally, and socially sustainable and enduring. Developing a long-term fiscal budget and strategy will ensure sustainable growth and high-level quality services.

Priority Project(s) or Initiatives Contributing to Progress and 2022 Highlights

FM1a: In consideration of the health and well-being of our valued employees, we will, evaluate the organization in its current state

- A scope of work was jointly developed, and a Request for Proposal (RFP) was posted on November 16, 2022. It is expected to close on December 15, 2022. This scope of work also includes an assessment of service standards, which includes compiling and reviewing general industry norms or standards for delivery of services per department.

FM1b: In consideration of the health and well-being of our valued employees, we will, invest in the health and the safety of our employees

- An external health and safety Certificate of Recognition (COR) audit was initiated to ensure that health and safety programs meet established Occupation Health and Safety standards. Thirteen (13) departments participated in 91 interviews with staff.
- The Employee Family Assistance Program has been enhanced with the addition of a virtual care platform known as Dialogue. The platform gives employees 24 hour/7 days a week access to medical services and consultations using their mobile devices.

FM4: Confirm and/or develop service standards through strategic budget workshops.

- Seminars with Council were held on November 16th and 18th as an added resource to support the development and presentation of the 2023 Budget. The seminars



provided opportunities for Administration and Council to become familiar with the budget content and review ways to interpret the information.

- Budget binders and electronic files were provided 1 week earlier than the prior budget.
- Access to budget information by way of hardcopy printed information and detailed electronic information were provided. Electronic information packages were available in two forms (i.e., consolidated, and summarized content in binders and access to additional information electronically) plus supplemental capital update report(s) were provided in an effort to provide the current state of capital projects.
- Through its approval of the 2022 Budget, Council continued to support the region through the delivery and maintenance of capital projects and services. \$570 million was approved to support strategic investments and community needs across Municipal departments and non-profit organizations.

BUILDING PARTNERSHIPS PROGRAM (BP)

We recognize there is value in working together. We welcome insight and appreciate collaboration from all groups and stakeholders in order to bring together elements that will help ensure communities continue to grow into the homes we love and homes which welcome others.

Priority Project(s) or Initiatives Contributing to Progress and 2022 Highlights

BP1: Host or attend regular meetings throughout the region.

- Forty (40) Council meetings were held in Fort McMurray between January and December.
- Council hosted a Special Meeting in Conklin on June 27, 2022.

BP2: Participate as Council in meetings with Indigenous leaders and communities.

- Council hosted nine (9) engagements as part of a tour around the region.

BP5: Confirm best practices for consistent communication and feedback between Council and Administration.

- Administration adjusted its approach for developing and presenting the 2023 budget by listening and incorporating feedback from Council. The approach was reflective of ongoing efforts to create a shared understanding of how to access information and address preferences while enhancing communication between Administration and Council.
- To support Budget 2023, an email account was created to enhance direct communication between Council; the Community Services Department (Community



Investment Program) and Finance. It also enhanced awareness among other members of administration and provided opportunities for more comprehensive responses to budget related questions.

BP6: Support opportunities and community partnerships that help promote a positive image of Wood Buffalo

- Twenty-Six (26) proclamations were made to create awareness of special days or events.
- Through the 2022 Budget process, Council approved \$43 million in direct community support for local non-profit organizations, including municipal facility operators.
- The Municipality participated in the National Communities in Bloom program and received an overall rating of 5 Blooms and were recognized in three additional awards.

RURAL AND INDIGENOUS COMMUNITIES AND RELATIONSHIPS PROGRAM (RI)

Our future cannot be separated from our past. As we grow communities into sustainable prosperity we need to learn from and work with local Indigenous partners and communities who have lived in a sustainable way with nature and the environment since time immemorial, as well as forge new relationships that make us leaders in building kinder, more supportive, and more understanding communities.

Priority Project(s) or Initiatives Contributing to Progress and 2022 Highlights

RI1: Create and enhance reconciliation spaces

- In March 2022, the Municipality hired its first ever Indigenous Arts Curator to assist in the Municipality's public art practices to better align with and respect Indigenous protocols and perspectives.
- For the first time in the Municipality's history, a group of local Indigenous Elders and Knowledge Keepers guided the process of creating artwork for Council Chambers - this group became known as the Circle of Knowledge and Artistic Expression. The artwork was unveiled on April 25.

RI2: Continue to advance the Municipality's response to Truth and Reconciliation Commission (TRC) and Missing and Murdered Indigenous Women, Girls and Two-Spirit People (MMIWGS+) and Missing or Murdered and Exploited Indigenous Peoples (MMEIP).

- Council approved \$150,000 on April 12 to support the Athabasca Tribal Council Cultural Festival which was held between September 8-11.



- National Indigenous Peoples Day celebration was hosted on June 21 at MacDonald Island Park with approximately 700 people in attendance. The event was organized in cooperation with Indigenous partners and the celebration was an informal opportunity for people to share a meal while honouring the rich history, diversity, and strength of Indigenous Peoples in Wood Buffalo. The event featured drumming and traditional dances, as well as blessings and teachings from Indigenous Elders. The municipality's new ceremonial tipi was also officially unveiled during the event. A proclamation was read, officially declaring National Indigenous Peoples Day.
- The annual Truth and Reconciliation Challenge was hosted over seven weeks between August and September. The challenge provided both Municipal staff and the public opportunities to access resources, attend events, and engage in activities to advance their knowledge and understanding of Indigenous history and culture.
- Protocol Agreements were signed with four Indigenous communities to help identify mutual priorities, establish a formal communications process, and advance reconciliation. These agreements will also provide a foundation for the Municipality to implement the United Nations Declaration on the Rights of Indigenous Peoples as a framework for advancing truth and reconciliation in Fort McMurray Wood Buffalo.
- \$230,000 was approved on June 28 to advance the Calls to Justice identified within the final report of the National Inquiry into Missing and Murdered Indigenous Women and Girls (MMIWG)
- The Municipality continued to work with Indigenous experts and organizations to implement a local action plan that is inclusive of Missing or Murdered and Exploited Indigenous Peoples (MMEIP). Council is represented on the MMEIP committee.

RI3: Commemorate, document, and raise awareness to ensure significant events impacting relationships with Indigenous Peoples are recognized, remembered, and honored.

- Several proclamations were made that contributed to raising awareness about significant relationships with Indigenous Peoples, including International Decade of Indigenous Languages (IDIL) - January 11, 2022, to January 11, 2023, National Indigenous History Month in June, and National Indigenous Peoples Day on June 21, 2022. The IDIL proclamation was published in Cree, Dene, and English- marking a first for the Municipality to publish a proclamation in an Indigenous language.
- Administration collaborated and helped host events on significant dates, including the National Day of Awareness and Action for Missing and Murdered Indigenous Women, Girls and Two-Spirit People (MMIWG2S+) and Missing or Murdered and Exploited Indigenous Peoples (MMEIP) on May 5, and Sisters in Spirit on October 4.
- Heritage Resource Management Planning (HRMP) continued. Heritage Resources management is designed to preserve and protect local historical resources. The purpose of the HRMP is to provide a useful and proactive framework to encourage and facilitate heritage conservation activities in Wood Buffalo and to guide future



initiatives for the identification, stewardship, and management of heritage resources. Phase one engagement took place from November 8, 2021 to March 31, 2022. Information was gathered through online surveys, virtual group discussions, and one-on-one sessions. Phase two of engagement included exploring heritage values, vision, and places of interest in the region. One-on-one discussions and in-person engagements took place throughout the Spring and Summer of 2022, completing August 15, 2022.

- On October 17, members of Council and the Senior Leadership Team attended a bus tour that highlighted local history and heritage resources and stopped at six different sites within downtown Fort McMurray.

RI4: Honor, acknowledge and commemorate residential school confirmation of gravesites, survivors and their families.

- In collaboration with Indigenous communities and partners, luncheons were hosted for residential school survivors across the region on the National Day for Truth and Reconciliation, September 30.

LOCAL ECONOMY PROGRAM (LE)

We have the potential to make the region a destination of choice for economic development and quality of life by supporting growth of the local business community and to improve services to residents.

Priority Project(s) or Initiatives Contributing to Progress and 2022 Highlights

LE1: Establish reporting metrics for economic development and tourism to ensure maximum accountability, transparency and clarity for Council and taxpayers.

- Administration reviewed and supported updated reporting metrics provided by Fort McMurray Wood Buffalo Economic Development and Tourism (FMWBEDT).

LE3: Establish a Business Advisory Committee

- A bylaw for the Wood Buffalo Pro-Business Advisory Committee was drafted in collaboration with local business stakeholder groups.
- On September 13, Council approved the Wood Buffalo Pro-Business Advisory Committee Bylaw and supported the establishment of a committee.
- Committee recruitment was completed in November 2022.

LE4: Advocate and partner with all levels of government to deliver consistent and accessible broadband services.

- Construction began to provide broadband services to the premises of all businesses and residents in communities south of Fort McMurray and Fort MacKay. Residents and businesses within these communities will have the option to sign up for high-



speed internet services from TELUS at the same rates and plan options as those within the Urban Service Area.

LE5: Deliver a pro-business environment for businesses with attention to excellence in customer service (red tape reduction)

- A multi-stakeholder Social Procurement working group has been established, which is inclusive of community partners. The first working group meeting was held on October 27, and subsequent meetings will be held on a quarterly basis. The intent of this working group is to provide an opportunity for on-going communication, feedback and modifications (as required) to the Social Procurement Program.
- A working group, comprised of membership from Indigenous community-owned businesses or social entities and Northeastern Alberta Aboriginal Business Association (NAABA), has formed to advance the development of a framework that incorporates Indigenous Procurement opportunities into the procurement practices of the Municipality.
- The Planning and Development Department Process Review Report was completed and accepted as information by Council in September. The report includes 92 recommendations and over 300 actions intended to help improve customer service, reduce red tape, facilitate property improvement investment, responsible growth and reduces barriers to development.
- Three meetings occurred between the Government of Alberta Associate Minister of Red-Tape Reduction, members of the Wood Buffalo Development Advisory Committee, Administration and representatives of Council. Information sharing and learning about what's happening across the province has been helpful in working together to reduce red tape and support a pro-business environment within the region

DOWNTOWN VISUALIZATION PROGRAM (DV)

The downtown has struggled over time with indecisions, rapid changes in decision, and natural disasters for too long. It is time to choose what downtown will be and lay out a plan for redevelopment and disaster mitigation and carry on with implementation.

Priority Project(s) or Initiatives Contributing to Progress and 2022 Highlights

DV5: Incentivize private investment in the downtown

- Council approved the amended Downtown Revitalization Incentives Program Policy and extended the program to new applications from May 16, 2022 through April 30, 2023.
- Downtown Revitalization Incentive Program has been successfully implemented. The following program goals have supported:



1. Retention of existing businesses, while encouraging new businesses in the downtown.
2. Introduces new features and amenities that create interest, improve accessibility, enhance safety, and increase vibrancy, helping to transform the downtown into a place people want to spend time.
3. Enhances the aesthetic qualities of private buildings and property to improve the character and quality of the downtown.
4. 2022 and prior investments leverage public funding to catalyze private investment in the downtown. \$8M has been approved for the program to date. To date, \$6.9M grants have been allocated/earmarked by the Municipality to 189 projects. Private contributions of about \$12.6M totaling \$19.5M in investment.

Council's Strategic Plan 2022-2025 Update

Presenter: Kelly Hansen, Director

Department: Strategic Planning and Program Management

Meeting Date: December 13, 2022



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Overview

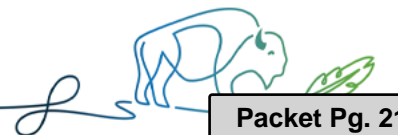


- Organizational Approach
- Annual Reporting Schedule
- Year in Review
- Next Steps

Organizational Approach

Creating an environment of shared understanding

- Input from all departments
- Individuals and working groups
- 28 facilitated meetings to date



WORKING TOGETHER TOWARDS COUNCIL'S STRATEGIC PLAN

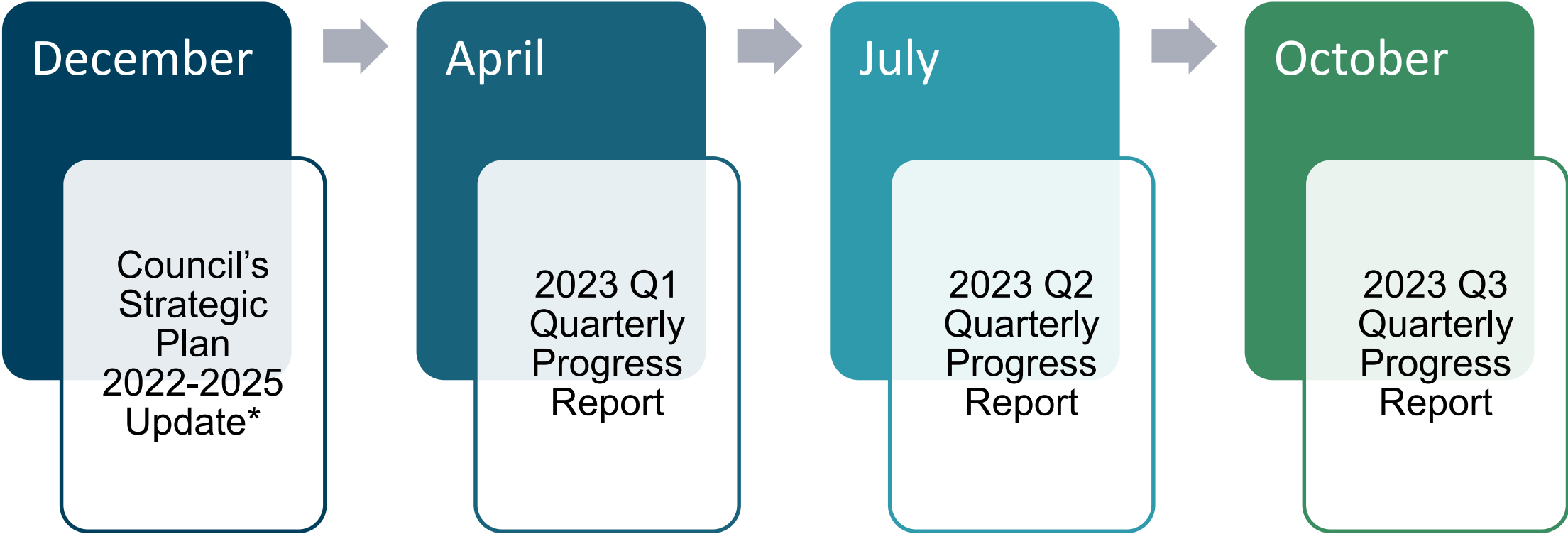
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★ Lead ● Contributor

Milestones and Actions	Chief Administrative Officer	Strategic Planning and Program Management	Finance	Indigenous and Rural Relations	Regional Emergency Services	Communications and Engagement	Engineering	Legislative Services	Planning and Development	Community and Protective Services	Legal Services	Environmental Services	Public Works	Supply Chain Management	Human Resources
Fiscal Management Program (FM)															
FM1A	●	●	●	●	●	●	●	●	●	●	●	●	●	●	★
FM1B	●	●	●	●	●	●	●	●	●	●	●	●	●	●	★
FM2	●	★	—	●	—	●	—	●	—	—	●	●	●	●	—
FM3	●	●	●	●	★	●	●	—	●	●	●	●	●	●	●
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FM5	●	●	★	●	●	●	●	—	●	●	—	●	●	—	—
Building Partnerships Program (BP)															
BP1	●	●	●	●	—	●	●	★	●	●	—	●	●	—	●
BP2	●	●	●	★	—	●	—	★	●	—	—	●	●	—	●
BP3	●	—	—	●	—	●	—	●	—	★	●	●	—	—	●
BP4	—	★	●	●	●	●	●	—	●	●	●	●	●	—	●
BP5	★	●	●	●	—	●	—	●	—	—	—	●	●	—	—
BP6	●	●	●	●	—	●	—	—	●	★	—	●	●	—	●
Rural and Indigenous Communities and Relationships Program (RI)															
RI1	●	●	●	★	●	●	●	●	●	●	●	●	●	●	●
RI2	●	●	●	★	●	●	●	●	●	●	●	●	●	●	●
RI3	●	●	●	★	—	●	—	—	—	●	—	—	—	—	●
RI4	●	●	●	★	—	●	—	—	—	—	—	—	●	—	●
Local Economy Program (LE)															
LE1	●	●	★	●	—	—	—	—	●	★	—	—	—	—	●
LE2	●	●	●	★	—	●	—	—	●	—	—	—	●	—	—
LE3	●	★	●	—	—	—	—	●	●	—	—	—	●	—	—
LE4	●	—	★	●	—	●	●	—	●	—	●	—	—	●	—
LE5	●	★	●	—	●	—	●	●	★	●	—	●	●	●	—
Downtown Visualization Program (DV)															
DV1	●	★	●	●	●	●	●	—	★	●	●	●	●	●	—
DV2	●	●	●	●	●	●	●	●	★	●	●	●	●	●	—
DV3	●	●	●	●	●	●	●	—	★	●	●	★	●	—	—
DV4	●	●	●	—	—	●	●	—	●	★	●	—	●	—	—
DV5	●	●	●	●	—	●	—	—	★	●	●	—	●	—	—
DV6	●	●	●	●	●	●	★	—	●	—	●	★	—	●	—
DV7	●	●	●	●	●	●	●	—	★	●	●	●	★	●	—

Attachment: Council's Strategic Plan 2022-2025 Update (Council's 2022-2025 Strategic

Annual Reporting Schedule



** Interim update to Council*

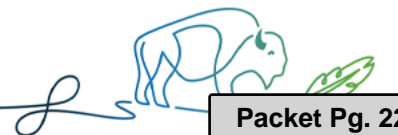
Attachment: Council's Strategic Plan 2022-2025 Update (Council's 2022-2025 Strategic



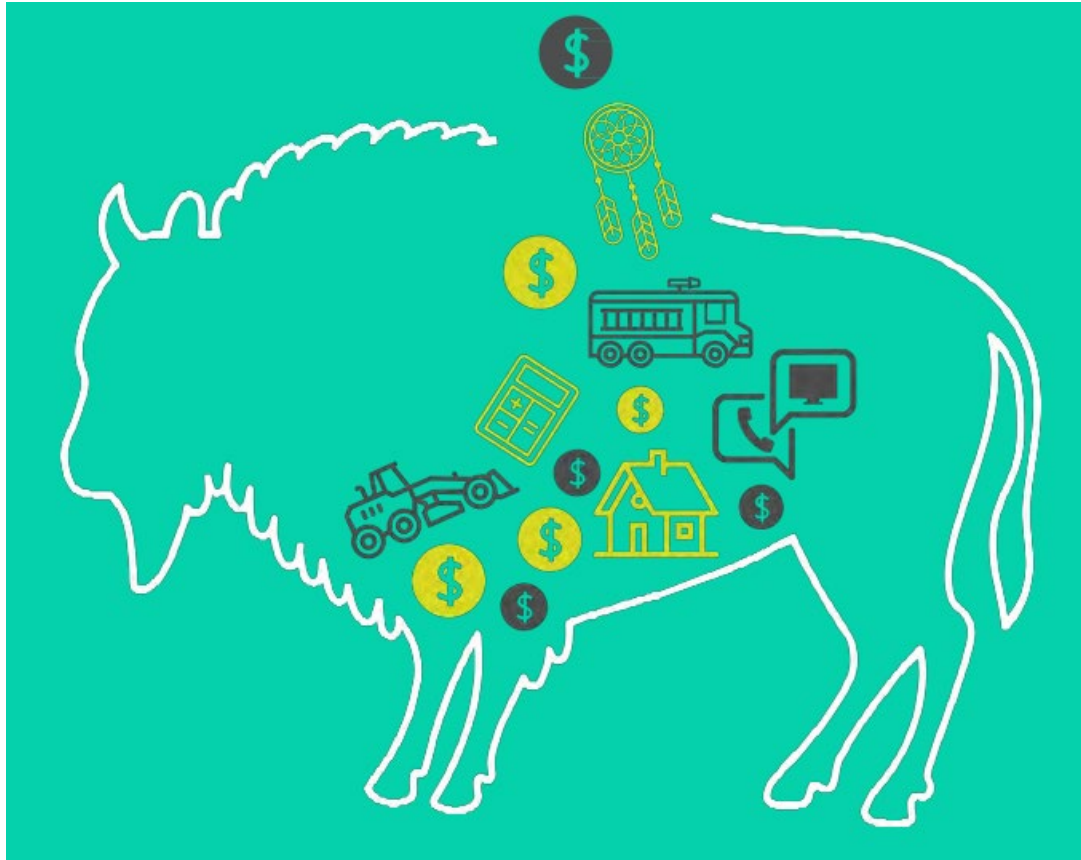
Year In Review

Values

- Fiscal Management
- Building Partnerships
- Rural and Indigenous Communities and Partnerships
- Local Economy
- Downtown Visualization



Fiscal Management



- Implemented an adjusted approach for 2023 Budget.
- Organizational review RFP posted
- Service standard assessments incorporated in organizational review RFP
- Certificate of Recognition (COR®) audit initiated

Building Partnerships

- Forty (40) Council meetings held between January and December
- Council hosted nine (9) engagements as part of their tour around the region
- Twenty-six (26) proclamations were made to create awareness of special days or events



Rural and Indigenous Communities and Relationships Program



- Indigenous artworks unveiled in Council chambers
- Collaborated with Indigenous partners to host a community gathering and walk in recognition of the National Day for Truth and Reconciliation
- Council approved \$230,000 to support the implementation of the local action plan for MMEIP

Rural and Indigenous Communities and Relationships Program

(continued)

- Hosted the second annual Truth and Reconciliation Challenge between August and September
- Hosted a community-wide celebration for National Indigenous Peoples Day
- Protocol agreements were signed with four (4) Indigenous communities



Local Economy Program



- Established the Pro Business Advisory Committee
- Construction began to support the provision of consistent and accessible broadband services across the region
- Working group formed to advance the development of a framework that incorporates Indigenous procurement opportunities

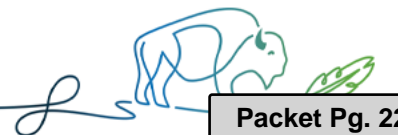
Downtown Visualization

- Council approved the amended Downtown Revitalization Incentives Program Policy and extended the program
- \$6.9M grants provided to date have been allocated to 189 projects
- Total investment estimated at \$19.5M



Next Steps

- Activation of five (5) program working groups
 - Confirm metrics and measures
 - Confirm the timeline for delivery
- Regular reporting begins
- Adjustments incorporated as required by Council



Thank You



**Subject: Tax Relief Request for Plan: 3969ET Block: 3 Lot: 7****APPROVALS:****Paul Thorkelsson**_____
Director_____
Chief Administrative Officer**Recommended Motion:**

THAT the request for relief of cleanup costs and penalties, as caused by the 2016 Horse River Wildfire, in the amount of \$90,071.60, for the property legally described as Plan: 3969ET Block: 3 Lot: 7 (the “property”), be denied.

Summary:

Administration received a request from a taxpayer for relief of cleanup costs including penalties, in the amount of \$90,071.60 for the “property” which was destroyed by the Horse River Wildfire on May 3, 2016.

As per the *Municipal Government Act* (MGA), s. 347 (1), if Council considers it equitable it may, with or without conditions, cancel or reduce tax arrears. Council's approval is therefore necessary for such a request for relief of taxes.

Background:

On May 3, 2016, a warehouse located on the “property” was destroyed by fire. Pursuant to s. 546 of the MGA, the Regional Municipality of Wood Buffalo (RMWB) served a written Demolition Order on the taxpayer to clean up the subject site by September 30, 2016. Given the practical challenges associated with attempting to track down 2000+ property owners to personally serve them with Demolition Orders, pursuant to s. 615.1 of the MGA, the Minister of Municipal Affairs issued a “Ministerial Order” allowing the Municipality to serve Demolition Orders by way of a notice posted on the RMWB website.

In compliance with the Ministerial Order, the demolition Order for the “property” was mailed to the address listed on the tax account on August 2, 2016 and notice of the Order was posted to the Municipality's website on July 27, 2016.

The taxpayer did not clean up the site by the September 30, 2016 deadline.

Numerous properties required demolition due to the wildfire. To ensure public safety,

RMWB issued a request for proposal (RFP) to demolish sites with public safety concerns.

Through the RFP process, the RMWB retained a third party to demolish structures which fell into the Ministerial Order. Accordingly, the subject “property” was demolished and site cleared in October 2016.

Due to non-payment of the contracted cleanup activities of \$47,250.00, and pursuant to s. 553 of the MGA, the receivable was transferred to the taxpayer’s property tax account on January 12, 2018. An updated tax account statement was mailed to the taxpayer on January 12, 2018, and the outstanding balance was included in tax bills from May 2018 and onward.

On October 24, 2022, a request for tax relief of \$90,071.60 was received from the property owner related to the cleanup costs, which had been transferred to the tax roll for collection purposes.

Budget/Financial Implications:

Should Council provide tax relief for the demolition costs and penalties that were transferred to the tax account, it will result in a net loss of \$90,071.60.

Rationale for Recommendation:

The request for tax relief does not meet the following provision of the approved Property Tax Relief Policy (FIN-280):

3.2.4.9. The request for relief is for charges, levies, or amounts added to the tax roll that do not relate to the annual property assessment and taxation process; the post 2016 wildfire cleanup costs and penalties in the amount of \$90,071.60 is included in this request.

An order was issued pursuant to section 546 (1) of the MGA. The taxpayer did not comply with the order, nor was an appeal of the order received.

It would not be equitable for Council to provide tax relief for the following reasons:

The taxpayer has not provided evidence of any special considerations to Council which might allow the application of the "equitable" test for tax relief.

If the taxpayer is successful in having the cleanup costs refunded, such costs are effectively absorbed by the remaining taxpayers, including those homeowners who responsibly addressed the cleanup of their sites at their own expense following the 2016 wildfire.

While the situation that the property owner is experiencing is unfortunate, many other businesses and homeowners have navigated similar circumstances following the aftermath of the wildfire. Please note that property taxes in Alberta are highly regulated

and all taxpayers must be treated equally.

Following the Horse River Wildfire, all fire-impacted homeowners received tax relief in the form of the cancellation of 2016 municipal property taxes for destroyed or severely damaged homes, until the property was repaired, sold, or the end of the calendar year was reached. Therefore, it would not be fair and equitable to taxpayers if Council chose to cancel the taxes and penalties on this property.

Strategic Plan Values:

Responsible Government
Fiscal Management

Attachments:

1. Ministerial Order - Wildfire Demolition



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Lesser Slave Lake*

AR85945

July 6, 2016

Her Worship Melissa Blake
Mayor
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray AB T9H 2K4

Dear Mayor Blake,

I'm writing to make you aware that I have signed the Ministerial Order the Regional Municipality of Wood Buffalo (RMWB) has requested to allow your community to post notice of orders to demolish homes that were damaged or destroyed by the 2016 wildfire on your public website rather than serving notice on the owners of the properties.

Pursuant to Section 615.1 of the *Municipal Government Act*, this Ministerial Order will authorize the RMWB to serve an Order of Remedy on the owner of a structure, land or property. According to the Act, an Order of Remedy is deemed to be received by the owner when the Order is posted on the regional municipality's website.

In addition to posting the Order of Remedy on the website, the RMWB will also be required to mail a copy of each Order of Remedy to the mailing address of the relevant taxpayer shown on the municipality's current tax roll. Finally, the municipality is required to advertise the Order in the local newspaper for two consecutive weeks, along with the legal land description and addresses of the affected properties.

I strongly encourage your municipality to contact the Red Cross to see if they have more communications channels that the RMWB can use to reach out to the affected residents to make them aware that their properties may be cleaned up or bulldozed.

.../2

Mayor Melissa Blake

- 2 -

Thank you for your continued efforts to help rebuilding your tremendous community. Please feel free to connect with me should you have further questions, concerns or require more support from my ministry.

Sincerely,

A handwritten signature in black ink, appearing to read 'Danielle', with a stylized, cursive script.

Hon. Danielle Larivee
Minister of Municipal Affairs

Attachment: Ministerial Order No. MSL: 057/16

Attachment: 1. Ministerial Order - Wildfire Demolition (Tax Relief Request for Plan: 3969ET Block: 3 Lot: 7)



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Lesser Slave Lake*

MINISTERIAL ORDER NO. MSL:057/16

Whereas an emergency and disaster exists in the Municipal Authority as a result of the May 2016 wildfires;

and whereas having regard to the request of the Municipal Authority it is necessary to assist the Municipal Authority with the emergency and disaster.

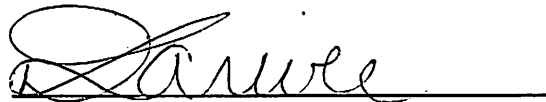
I, Danielle Larivee, Minister of Municipal Affairs, pursuant to Section 615.1 of the *Municipal Government Act (MGA)*, order as follows:

1. In this Order:
 - a. Act means the *MGA*.
 - b. Council means the Council of the Municipal Authority.
 - c. Date of service and receipt means the date and time when a notice of issuance of an Order to Remedy is posted on the website.
 - d. Municipal Authority means the Regional Municipality of Wood Buffalo.
 - e. Order to Remedy means an Order issued by a designated officer of the Municipal Authority pursuant to Section 546 of the Act.
 - f. Website means the Municipal Authority website, the address which is <http://www.rmwb.ca>.
2. The Municipal Authority is authorized to serve an Order to Remedy on the owner of the structure, land or property identified in the Order to Remedy and such Order to Remedy is deemed received by the owner on the date of service and receipt. The notice will include the legal description and the municipal address to which an Order to Remedy has been issued and is deemed served.

The Order to Remedy is deemed to be received by the owner for the purposes of Sections 546, 547(1)(b) and 548(1.1)(b) of the Act when posted on the website.
3. In addition to posting the notice of Order to Remedy on the website the Municipal Authority shall:
 - a. Mail a copy of each Order to Remedy referenced in the notice that has been posted on the website to the mailing address of the relevant taxpayer shown on the current tax roll for the Municipal Authority.

- b. Advertise in the local newspaper for two consecutive weeks the structures, lands or property by legal description and municipal address for which the notice of Order to Remedy have been posted on the website.
4. Notice to the owners of any further proceedings with respect to the Order to Remedy may be posted on the website and are deemed to be received by the owner when posted on the website.
5. This Order continues in effect until rescinded.

Dated at Edmonton, Alberta, this 5th day of July, 2016.



Danielle Larivee
Minister of Municipal Affairs



COUNCIL REPORT

Meeting Date: December 13, 2022

Subject: Potential Land Sale of Lots 1 - 4, Block 13, Plan 616AO (Downtown, Fort McMurray)

APPROVALS:

Paul Thorkelsson

Director

Chief Administrative Officer

Recommended Motion:

Council may choose to consider one of the following options outlined below:

Option 1

THAT Administration be directed to transfer Lots 1 - 4, Block 13, Plan 616AO in the downtown area of Fort McMurray (Attachment 1) to SMG Builders, subject to the terms and conditions outlined in Attachment 2.

Option 2

THAT Administration be directed to post Lots 1 - 4, Block 13, Plan 616AO for sale on the public market.

Option 3

THAT the Municipality retain Lots 1 - 4, Block 13, Plan 616AO.

Summary:

The Municipality is the registered owner of the subject property legally described as Lots 1 - 4, Block 13, Plan 616AO, located in downtown, Fort McMurray (Attachment 1).

On July 21, 2022, the Municipality received an unsolicited offer from SMG Builders to purchase Lots 1 - 4 and most of the Lot 5, Block 13, Plan 616AO with interest to develop a six to seven story medical complex. SMG Builders was notified of the unavailability of Lot 5 in its entirety and therefore responded with plans to build two additional stories to offset the land shortage.

Currently, Lots 1 - 3, Block 13, Plan 616AO known as 10025 Franklin Avenue are vacant as the old A&W building was recently demolished. The remaining building currently occupied by Arctic Winter Games as tenant, remains on Lot 4 and a portion of

Lot 5, Block 13, Plan 616AO known as 10019 Franklin Avenue. The tenant will occupy the building until approximately April 30, 2023.

An internal circulation was conducted to all Municipal departments seeking any comments/concerns regarding the land purchase request received from SMG Builders. As a result of the circulation, a concern was raised that the entirety of Lot 5, Block 13, Plan 616AO is required for the design, development, and operation of Kiyām Park. Kiyām Park is directly adjacent to the subject property.

In response to the offer to purchase request, the Municipality retained a qualified and independent appraiser to determine the fair market value of the subject property with and without the existing building.

Background:

The subject property, along with several other properties in the area, were expropriated in 2013 for a proposed and unrealized development project. Lots 1-4, Block 13, Plan 616AO were expropriated at a total value of \$8,087,787. The old A&W building and the building currently being occupied by Arctic Winter Games remained on these lands after expropriation. A&W continued operating their business as a tenant until this past summer when they moved into their new downtown location. Shortly after, the Municipality hired a contractor to demolish the old A&W building.

The remaining building, occupied by Arctic Winter Games which is located mostly on Lot 4, Block 13, Plan 616AO, is at the end of its lifecycle and the cost to bring the building up to current standards would be approximately \$250 to \$300 per square foot or a total of \$1,993,125 to \$2,391,750. Therefore, once Arctic Winter Games have vacated, the Municipality plans to demolish the building.

Budget/Financial Implications:

Legal Address	Lots 1-4, Block 13, Plan 616AO (Land Only)
Book Value	\$8,087,787
Appraised Value	\$935,000
Net Loss	\$7,152,787

A financial loss of \$7,152,787 will be realized by the Municipality as a result of a fair market value sale of the subject property.

Strategic Plan Values:

Local Economy
Downtown Visualization

Attachments:

- 1. Subject Area Map**
- 2. Terms and Conditions - Lots 1-4, Block 13, Plan 616AO**

SUBJECT AREA MAP



Subject Property
Lots 1 - 4, Block 13, Plan 616AO



RMWB Lands



Survey Parcels



1 cm = 15 m



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Map created by the
Land Administration Team
Nov. 2, 2022

Meeting Date December 13, 2022

Summary Land Sale - Terms and Conditions

Civic Address	10025 Franklin Avenue (Lots 1 - 3, Block 13, Plan 616AO) 10019 Franklin Avenue (Lot 4, Block 13, Plan 616AO)
Legal Address	Lots 1 – 4, Block 13, Plan 616AO
Appraised Market Value (Land Only)	\$935,000

Excepting thereout all mines and minerals

Purchaser: SMG Builders

Sale Price: The sale price is \$935,000 as per market value

Environmental Considerations: The subject property will be sold on an “as-is – where is” basis

Fees and Disbursements: The purchaser shall be responsible for all legal and registration fees associated with the transaction