



Community Investment Program Advisory Committee

Conducted Electronically Via MS Teams

Monday, January 9, 2023
6:30 PM

Agenda

Public Participation for January 9, 2023 Special Community Investment Program Advisory Committee Meeting

Community Investment Program Advisory Committee (Committee) will be conducting the January 9, 2023 Special Meeting through electronic communications in accordance with section 199 of the *Municipal Government Act*.

- Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate by way of teleconference or by submitting their delegation comments by email.
- To participate by teleconference:
 - Anyone wishing to speak by teleconference to an item on the January 9, 2023 Special Committee Meeting Agenda must pre-register by 12 noon, January 9, 2023.
 - To register to speak via teleconference, please email boardsandcommittees@rmwb.ca or call 780-743-7001 with your name, the phone number that you will be dialing in from and an email address that you can be reached at prior to and during the meeting.
 - You must provide the name of the agenda item that you wish to speak to.
 - All registrants will be emailed the details on how to participate prior to the start of the meeting.
 - Each registrant will be given a maximum of **5 minutes** to address the Committee.
- To make written submissions as a delegation before or during the live meeting:
 - Please complete the online form found at <https://www.rmwb.ca/writtendelegations/> or email boardsandcommittees@rmwb.ca
 - Please note that written comments for an agenda item must be received prior to the start of that item during the meeting. Emails that are received after the agenda item has been introduced or are not relevant to an agenda item, will not become part of the record of this meeting.
 - All written submissions are public and will be included in the Council Meeting Agenda Package as part of public record.

The personal information on this form is collected under the authority of Section 33 (a) & (c) of the Alberta Freedom of Information and Protection of Privacy Act. The personal information will be used as contact information. If you have any questions about the collection or use of this information, contact the Chief Legislative Officer, Legislative Services, 7th Floor Jubilee Building, 9909 Franklin Ave. T9H 2K4, or call (780) 743-7001.

1. **Call to Order**
2. **Adoption of Agenda**
3. **Minutes of Previous Meetings**
 - 3.1. Community Investment Program Advisory Committee Special Meeting - December 7, 2022
4. **New and Unfinished Business**
 - 4.1. Appointment of Chair and Vice-Chair
 - 4.2. Community Investment Program Review Phase One Update
 - 4.3. 2023 Meeting Schedule
5. **Adjournment**

Minutes of a Meeting of the Community Investment Program Advisory Committee held in Room 206 at the Jubilee Centre in Fort McMurray, Alberta, on Wednesday, December 7, 2022, commencing at 6:00 PM.

Present:

Chantal Beaver, Chair, Public-At-Large
 Erica Brewer, Public-At-Large
 Brandon Cardinal, Indigenous Representative (via MS Teams)
 Krista Downey, Public-At-Large
 Michael McQuilter, Oil Sands Industry Representative
 Matthew Miniely, Social Profit - Small Organization
 Anna Seinen, External Funding Organization Representative
 Liana Wheeldon, Social Profit - Large Organization
 Funky Banjoko, Councillor
 Allan Grandison, Councillor

Absent:

Trudy Cockerill, Social Profit - Rural Organization

Administration:

Deanne Bergey, Director, Community and Protective Services
 Janelle Fleury, Department Administrator, Community and Protective Services
 Darlene Soucy, Clerk, Legislative Services

1. Call to Order

Chair Chantal Beaver called the meeting to order at 6:06 p.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be amended by adding Item No. 4.2 - 2023 Committee Meetings; and

THAT the Committee waive any requirement to serve notice relative to the proposed addition; and

THAT the agenda be adopted as amended.

RESULT: CARRIED [UNANIMOUS]
MOVER: Anna Seinen
SECONDER: Michael McQuilter
FOR: Beaver, Brewer, Cardinal, Downey, McQuilter, Miniely, Seinen, Wheeldon
ABSENT: Cockerill

3. Minutes of Previous Meetings

3.1. Community Investment Program Advisory Committee Meeting - November 23, 2022

MOTION:

THAT the Minutes of the Community Investment Program Advisory Committee Meeting held on November 23, 2022 be approved as presented.

RESULT: CARRIED [UNANIMOUS]
MOVER: Erica Brewer
SECONDER: Liana Wheeldon
FOR: Beaver, Brewer, Cardinal, Downey, McQuilter, Miniely, Seinen, Wheeldon
ABSENT: Cockerill

4. New and Unfinished Business

4.1. Community Investment Program Policy Review Kickoff

Darren Liviniuk, Lead Partner, Luke Wilson, Project Manager, and Mark Fanous, Delivery Team, Deloitte LLP, presented an overview of the proposed Community Investment Program (CIP) Policy review, including the objectives, the approach, and timeline.

It was noted that the project would have three phases with a proposed timeline for providing updates to Administration and the Committee. The first phase will be discovery and planning to understand the current CIP operations and define evaluation criteria for the recommendations with an initial progress update by year end, 2022. The next phase will be to conduct a comprehensive review to identify potential efficiencies and enhancements within the CIP with an interim update by end of February 2023. The final phase will be reviewing the draft report with the Committee and Administration by end of April 2023, to validate findings, recommendations, and implementation activities before finalizing the report.

4.2 2023 Committee Meeting Schedule

Following discussion by the Committee on next steps, it was agreed that a Special Committee meeting be held virtually on January 9, 2023 and that future meetings would be scheduled based on the timelines provided by Deloitte.

MOTION

That a Special Community Investment Program Advisory Committee meeting be held at 6:30 p.m. on January 9, 2023.

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| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Erica Brewer |
| SECONDER: | Matthew Miniely |
| FOR: | Beaver, Brewer, Cardinal, Downey, McQuilter, Miniely, Seinen, Wheeldon |
| ABSENT: | Cockerill |

Adjournment

The meeting adjourned at 7:58 p.m.

Chair