



Community Investment Program Advisory Committee

Wednesday, September 28, 2022
6:00 PM

Conducted Electronically Via MS Teams

Agenda

Public Participation for September 28, 2022 Community Investment Program Advisory Committee Meeting

Community Investment Program Advisory Committee (Committee) will be conducting the September 28, 2022 Meeting through electronic communications in accordance with section 199 of the *Municipal Government Act*.

- Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate by way of teleconference or by submitting their delegation comments by email.
- To participate by teleconference:
 - Anyone wishing to speak by teleconference to an item on the September 28, 2022 Committee Meeting Agenda must pre-register by 12 noon, September 28, 2022.
 - To register to speak via teleconference, please email boardsandcommittees@rmwb.ca or call 780-743-7001 with your name, the phone number that you will be dialing in from and an email address that you can be reached at prior to and during the meeting.
 - You must provide the name of the agenda item that you wish to speak to.
 - All registrants will be emailed the details on how to participate prior to the start of the meeting.
 - Each registrant will be given a maximum of **5 minutes** to address the Committee.
- To make written submissions as a delegation before or during the live meeting:
 - Please complete the online form found at <https://www.rmwb.ca/writtendelegations/> or email boardsandcommittees@rmwb.ca
 - Please note that written comments for an agenda item must be received prior to the start of that item during the meeting. Emails that are received after the agenda item has been introduced or are not relevant to an agenda item, will not become part of the record of this meeting.
 - All written submissions are public and will be included in the Committee Meeting Agenda Package as part of public record.

The personal information on this form is collected under the authority of Section 33 (a) & (c) of the *Alberta Freedom of Information and Protection of Privacy Act*. The personal information will be used as contact information. If you have any questions about the collection or use of this information, contact the Chief Legislative Officer, Legislative Services, 7th Floor Jubilee Building, 9909 Franklin Ave. T9H 2K4, or call (780) 743-7001.

1. **Call to Order**
2. **Adoption of Agenda**
3. **Minutes of Previous Meetings**
 - 3.1. Community Investment Program Advisory Committee Meeting - July 27, 2022
4. **New and Unfinished Business**
 - 4.1. Community Investment Program Review Consultant Update
 - 4.2. 2023 Community Investment Program Application Cycle
5. **Adjournment**

Minutes of a Meeting of the Community Investment Program Advisory Committee held via electronic communications in Fort McMurray, Alberta, on Wednesday, July 27, 2022, commencing at 6:00 PM.

Present:

Chantal Beaver, Chair, Public-At-Large
Brandon Cardinal, Indigenous Representative
Trudy Cockerill, Social Profit - Rural Organization
Michael McQuilter, Oil Sands Industry Representative
Anna Seinen, External Funding Organization Representative
Liana Wheeldon, Social Profit - Large Organization
Funky Banjoko, Councillor
Allan Grandison, Councillor

Absent:

Erica Brewer, Public-At-Large
Krista Downey, Public-At-Large
Matthew Miniely, Social Profit - Small Organization

Administration:

Deanne Bergey, Director, Community and Protective Services
Janelle Fleury, Advisor, Social Programs
Darlene Soucy, Clerk, Legislative Services

1. Call to Order

Chair Chantal Beaver called the meeting to order at 6:03 p.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Trudy Cockerill
SECONDER:	Liana Wheeldon
FOR:	Beaver, Cardinal, Cockerill, McQuilter, Seinen, Wheeldon
ABSENT:	Brewer, Downey, Miniely

Minutes Acceptance: Minutes of Jul 27, 2022 6:00 PM (Minutes of Previous Meetings)

3. **Minutes of Previous Meetings**

3.1. **Community Investment Program Advisory Committee Meeting - June 22, 2022**

MOTION:

THAT the Minutes of the Community Investment Program Advisory Committee Meeting held on June 22, 2022 be approved as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Trudy Cockerill
SECONDER:	Anna Seinen
FOR:	Beaver, Cardinal, Cockerill, McQuilter, Seinen, Wheeldon
ABSENT:	Brewer, Downey, Miniely

4. **New and Unfinished Business**

4.1. **Consultant Scope of Work Review**

The Committee provided input on the proposed scope of work for an external third-party consultant to support the Community Investment Program review to identify improvements and enhancements to the Program. The review is intended to identify efficiencies within the Program, including the creation of synergies between the Program, the non-profit community, and funding received from other levels of government; the elimination of duplicated services; the clarification of Program eligibility criteria that would include outcome measurements and funding diversity; and to consider the future role of the Committee.

Exit and Return

Brandon Cardinal, Member, exited the meeting at 6:17 p.m. and returned at 6:38 p.m.

With consensus of the Committee, it was agreed that the Committee supports the amended scope of work for the external third-party consultant, which will form the basis of the Request for Proposal to be issued by Administration.

4.2. **Community Investment Program Communications Plan**

Deanne Bergey, Director, Community and Protective Services, provided an overview of the Community Investment Program Communications Plan for the launch of the 2023 grant application portal, noting that the Plan has been amended due to the Program review.

Exit

Trudy Cockerill, Member, exited the meeting at 6:57 p.m.

Following discussion by the Committee, it was agreed that based on the work to date and the time required to engage an external third-party to support the Program review, the August Committee meeting would be cancelled.

MOTION:

THAT the regular Community Investment Program Advisory Committee meeting scheduled for August 24, 2022 be cancelled.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Anna Seinen
SECONDER:	Liana Wheeldon
FOR:	Beaver, Cardinal, Cockerill, McQuilter, Seinen, Wheeldon
ABSENT:	Brewer, Downey, Miniely

Adjournment

The meeting adjourned at 7:05 p.m.

Chair

Minutes Acceptance: Minutes of Jul 27, 2022 6:00 PM (Minutes of Previous Meetings)