



Community Investment Program Advisory Committee

Room 206, 2nd Floor, Jubilee Centre
9909 Franklin Avenue, Fort McMurray, AB T9H 2K4

Wednesday, June 22, 2022
6:00 PM

Agenda

1. **Call to Order**
2. **Adoption of Agenda**
3. **Minutes of Previous Meetings**
 - 3.1. Community Investment Program Advisory Committee Meeting - June 8, 2022
4. **New and Unfinished Business**
 - 4.1. Community Investment Program Data Reporting
 - 4.2. Community Investment Program Policy FIN-220 Review
5. **Adjournment**

Minutes of a Meeting of the Community Investment Program Advisory Committee held in Room 206, Jubilee Centre, in Fort McMurray, Alberta, on Wednesday, June 8, 2022, commencing at 6:00 PM.

Present:

Chantal Beaver, Chair, Public-At-Large
 Erica Brewer, Public-At-Large
 Brandon Cardinal, Indigenous Representative (via MS Teams)
 Trudy Cockerill, Social Profit – Rural Organization
 Krista Downey, Public-At-Large
 Michael McQuilter, Oil Sands Industry Representative
 Matthew Miniely, Social Profit – Small Organization
 Anna Seinen, External Funding Organization Representative
 Liana Wheeldon, Social Profit – Large Organization
 Funky Banjoko, Councillor
 Allan Grandison, Councillor

Administration:

Deanne Bergey, Director, Community and Protective Services
 Janelle Fleury, Advisor, Social Programs
 Darlene Soucy, Clerk, Legislative Services

1. Call to Order

Darlene Soucy, Clerk, Legislative Services, called the meeting to order at 6:00 p.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Liana Wheeldon
SECONDER:	Erica Brewer
FOR:	Beaver, Brewer, Cardinal, Cockerill, Downey, McQuilter, Miniely, Seinen, Wheeldon

3. Introductions

As this was the inaugural meeting of the Community Investment Program Advisory Committee, Members introduced themselves and provided background information on the sectors represented.

4. New Business

4.1. Appointment of Chair and Vice-Chair

Liana Wheeldon nominated Chantal Beaver for the position of Chair Chantal Beaver accepted the nomination and was elected Chair by acclamation.as there were no further nominations.

MOTION:

THAT Chantal Beaver be appointed to the position of Chair.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Liana Wheeldon
SECONDER:	Anna Seinen
FOR:	Beaver, Brewer, Cardinal, Cockerill, Downey, McQuilter, Miniely, Seinen, Wheeldon

Liana Wheeldon nominated Erica Brewer for the position of Vice-Chair. Erica Brewer accepted the nomination and was elected Vice-Chair by acclamation as no other nominations were made.

MOTION:

THAT Eric Brewer be appointed to the position of Vice-Chair.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Anna Seinen
SECONDER:	Matthew Miniely
FOR:	Beaver, Brewer, Cardinal, Cockerill, Downey, McQuilter, Miniely, Seinen, Wheeldon

4.2. Meeting Schedule

The Committee discussed the 2022 Committee meeting schedule and agreed that regular meetings would be held at 6:00 p.m. on the fourth Wednesday of each month, including the summer months.

MOTION:

THAT regular Community Investment Program Advisory Committee meetings be held at 6:00 p.m. on the fourth Wednesday of each month, with the exception of any statutory holidays.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Liana Wheeldon
SECONDER:	Erica Brewer
FOR:	Beaver, Brewer, Cardinal, Cockerill, Downey, McQuilter, Miniely, Seinen, Wheeldon

4.3. Governance Orientation

Darlene Soucy, Clerk, Legislative Services, presented a governance overview on meeting procedures as well as the roles of the Chair, Committee Members and Administration,

4.4. Community Investment Program Advisory Committee Mandate

Deanne Bergey, Director, Community and Protective Services, provided an overview of the Committee's mandate to review the Community Investment Program and make recommendations to Council on improvements and enhancements to the Program as set out in Committees Bylaw No. 17/024. It was noted that the 2022 Operating Budget includes \$50,000 for an external third-party consultant to support the Program review.

4.5. Current Community Investment Program Overview

Deanne Bergey, Director, Community and Protective Services, provided an overview of the Community Investment Program Policy FIN-220 grant cycle, processes and timelines for the various grant streams.

Exit and Return

Councillor F. Banjoko exited the meeting at 7:57 p.m. and returned at 7:59 p.m.

Action Item

Administration committed to providing information on the Community Investment Program Grants for the last three years for the next meeting.

4.6. Next Steps

Deanne Bergey, Director, Community and Protective Services, noted that next steps will include a review of the scope of work for the external third-party consultant after the Committee has had an opportunity to review all the information provided on the mandate and the current Program.

Chantal Beaver, Chair, noted that the Committee has work that needs to get done in a limited time so Committee Members should be prepared to come to the next meeting to begin working on the various components of the Committee's mandate.

5. Adjournment

The meeting adjourned at 8:06 p.m.

Chair