



## Advisory Committee on Aging

Conducted Electronically Via MS Teams

Thursday, April 14, 2022  
1:00 PM

---

### Agenda

#### Public Participation for April 14, 2022 Advisory Committee on Aging Meeting

The Advisory Committee on Aging (Committee) will be conducting the April 14, 2022 Meeting through electronic communications in accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Order in Council 99/2020.

- Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate by way of teleconference or by submitting their delegation comments by email.
- To participate by teleconference:
  - Anyone wishing to speak by teleconference to an item on the April 14, 2022 Committee Meeting Agenda must pre-register by 9:00 a.m., April 14, 2022.
  - To register to speak via teleconference, please email [boardsandcommittees@rmwb.ca](mailto:boardsandcommittees@rmwb.ca) or call 780-743-7001 with your name, the phone number that you will be dialing in from and an email address that you can be reached at prior to and during the meeting.
  - You must provide the name of the agenda item that you wish to speak to.
  - All registrants will be emailed the details on how to participate prior to the start of the meeting.
  - Each registrant will be given a maximum of **5 minutes** to address the Committee.
- To make written submissions as a delegation before or during the live meeting:
  - Please complete the online form found at [www.rmwb.ca/writtendelegations](http://www.rmwb.ca/writtendelegations) or email [boardsandcommittees@rmwb.ca](mailto:boardsandcommittees@rmwb.ca)
  - Please note that written comments for an agenda item must be received prior to the start of that item during the meeting. Emails that are received after the agenda item has been introduced or are not relevant to an agenda item, will not become part of the record of this meeting.
  - All written submissions are public and will be included in the Committee Meeting Agenda Package as part of public record.

---

The personal information on this form is collected under the authority of Section 33 (a) & (c) of the Alberta Freedom of Information and Protection of Privacy Act. The personal information will be used as contact information. If you have any questions about the collection or use of this information contact the Chief Legislative Officer, Legislative Services, 7<sup>th</sup> Floor Jubilee Building, 9909 Franklin Ave. T9H 2K4, or call (780) 743-7001.

1. **Call to Order**

2. **Adoption of Agenda**

3. **Minutes of Previous Meetings**

3.1. Advisory Committee on Aging Meeting - March 10, 2022

4. **New and Unfinished Business**

4.1. Age-Friendly Work Plan Implementation Update

4.2. Seniors' Week Update

4.3. Administrative Updates

4.4. Information Updates

**Adjournment**

**Minutes of a Meeting of the Advisory Committee on Aging held via electronic communications in Fort McMurray, Alberta, on Thursday, March 10, 2022, commencing at 1:00 PM.**

**Present:**

Henry Hunter, Chair, Wood Buffalo Housing Representative  
 Luana Bussieres, Vice Chair, St. Aidan's House Society Representative  
 Carolyn Evancio, Seniors Resource Committee Representative  
 Darline Reid, Alberta Health Services Representative  
 Ken Saunderson, Golden Years Society Representative  
 Denise Wilkinson, Senior At Large - Urban  
 Ken Ball, Councillor

**Administration:**

Kelly Hansen, Director, Strategic Planning and Program Management  
 Toni Elliott, Senior Manager, Community and Protective Services  
 Sonia Soutter, Manager, Senior Legislative Officer, Legislative Services  
 Isela Contreras-Dogbe, Acting Manager, Community and Protective Services  
 Martin Byaruhanga, Acting Supervisor, Community and Protective Services  
 Caitlin Sheaves, Clerk, Legislative Services

**1. Call to Order**

Chair Henry Hunter called the meeting to order at 1:03 p.m.

**2. Adoption of Agenda**

**2.1. MOTION:**

THAT the Agenda be adopted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Luana Bussieres
<b>SECONDER:</b>	Carolyn Evancio
<b>FOR:</b>	Ball, Hunter, Wilkinson, Evancio, Bussieres, Reid
<b>ABSENT:</b>	Saunderson

### 3. **Minutes of Previous Meetings**

#### 3.1. **Advisory Committee on Aging Meeting - February 10, 2022**

THAT the Minutes of the Advisory Committee on Aging Meeting held on February 10, 2022, be accepted as presented.

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Darline Reid
<b>SECONDER:</b>	Denise Wilkinson
<b>FOR:</b>	Ball, Hunter, Wilkinson, Evancio, Bussieres, Reid
<b>ABSENT:</b>	Saunderson

### 4. **New and Unfinished Business**

#### 4.1. **Vulnerable Persons Registry Program Update**

Donna McQuade, Emergency Social Services Coordinator, Regional Emergency Services, provided an overview of the Vulnerable Persons Registry (VPR) which launched in September 2019 and is maintained by the Municipality's Emergency Social Services Department. An overview of the programs eligibility criteria and registration process was provided along with information on what registrants can expect during an emergency.

Committee member Luana Bussieres suggested that administration work on making funded partners and organizations cognizant of the VPR to help spread awareness of the program to ensure that vulnerable persons in the region are being reached. Committee member L. Bussieres also invited the presenter to attend the Social Profits Executive Directors roundtable session to share this valuable information on the VPR.

#### Action Item:

Administration committee to work with Emergency Social Services on a VPR awareness package that can be shared with their network of funded organizations by email, as well Strategic Planning and Program Management will collaborate with colleagues that are currently working on the Community Investment Plan review.

#### Entrance:

Committee Member K. Saunderson connected to the meeting at 1:20 p.m.

#### 4.2. **Municipal Development Plan Engagement**

Shailesh Makwana, Planner, Such Chandhiok, Supervisor, Community Development Planning, and Nicholas Kuhl, O2 Planning and Design Inc. provided a presentation on the status of the Municipal Development Plan indicating that the project is now in Phase

3 which consists of public engagement which will provide feedback on the policies included in the draft Municipal Development Plan.

Exit and Return:

Committee Member L. Bussieres exited the meeting at 1:45 p.m. and returned at 1:49 p.m.

#### **4.3. Administrative Update**

Martin Byaruhanga, Acting Supervisor, Community and Protective Services provided an update from the Alberta Age-Friendly Community of Practice speaker series noting that the next series on age friendly housing will be held on March 23, 2022. It was further noted that the program is encouraging stakeholders to attend meetings and participate in conversations on the subject.

#### **4.4. Action Log**

Martin Byaruhanga, Acting Supervisor, Community and Protective Services provided an update on the Committee Action Log. It was noted that the proclamation for Seniors' Week has been submitted to the Mayor's office, and that the Legislative Services Department and Mayor's Office will continue to collaborate on a Seniors Week event.

It was further noted that the letter of support to YMM Magazine regarding the addition of a Seniors Recognition feature has been drafted and will be sent to the organization once it has been signed by the Chair.

#### **4.5. Information Updates**

Chair Henry Hunter provided an update on behalf of the Wood Buffalo Housing and Development Corporation, noting that there is currently a 30 percent vacancy at the Rotary House. The Corporation is currently advertising on social media in an effort to attract new residents.

Committee Member Darline Reid provided an update on behalf of Alberta Health Services noting that there is no longer a COVID-19 outbreak at the Willow Square Continuing Care Centre (WSCC). It was further noted that the WSCC is now housing 75 residents and expecting six more in the near future. The WSCC is accepting admission for local, regional, and provincial residents.

Committee Member Luana Bussieres provided an update on behalf of the St. Aidan's House Society noting that there are significant mental health concerns in seniors, and interventions are frequently being done to ensure individuals are getting the help and support that they need.

## Adjournment

The meeting adjourned at 2:24 p.m.

---

Chair