



## Wood Buffalo Downtown Revitalization Advisory Committee

Conducted Electronically Via MS Teams

Wednesday, March 2, 2022  
5:00 PM

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### Agenda

#### Public Participation for March 2, 2022 Wood Buffalo Downtown Revitalization Advisory Committee Meeting

Wood Buffalo Downtown Revitalization Advisory Committee (Committee) will be conducting the March 2, 2022 Meeting through electronic communications in accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Order in Council 99/2020.

- Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate by way of teleconference or by submitting their delegation comments by email.
- To participate by teleconference:
  - Anyone wishing to speak by teleconference to an item on the March 2, 2022 Committee Meeting Agenda must pre-register by 12 noon, March 2, 2022.
  - To register to speak via teleconference, please email [boardsandcommittees@rmwb.ca](mailto:boardsandcommittees@rmwb.ca) or call 780-743-7001 with your name, the phone number that you will be dialing in from and an email address that you can be reached at prior to and during the meeting.
  - You must provide the name of the agenda item that you wish to speak to.
  - All registrants will be emailed the details on how to participate prior to the start of the meeting.
  - Each registrant will be given a maximum of **5 minutes** to address the Committee.
- To make written submissions as a delegation before or during the live meeting:
  - Please complete the online form found at <https://www.rmwb.ca/writtendelegations/> or email [boardsandcommittees@rmwb.ca](mailto:boardsandcommittees@rmwb.ca)
  - Please note that written comments for an agenda item must be received prior to the start of that item during the meeting. Emails that are received after the agenda item has been introduced or are not relevant to an agenda item, will not become part of the record of this meeting.
  - All written submissions are public and will be included in the Council Meeting Agenda Package as part of public record.

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1. **Call to Order**
2. **Adoption of Agenda**
3. **Minutes of Previous Meetings**
  - 3.1. Special Wood Buffalo Downtown Revitalization Advisory Committee Meeting - February 10, 2022
4. **New and Unfinished Business**
  - 4.1. Temporary Flood Mitigation Update
  - 4.2. Downtown Revitalization Incentive Program Update
  - 4.3. 2022 Priorities and Seeking Partnership Opportunities Update

**Adjournment**

**Minutes of a Special Meeting of the Wood Buffalo Downtown Revitalization Advisory Committee held via electronic communications in Fort McMurray, Alberta, on Thursday, February 10, 2022, commencing at 5:00 PM.**

**Present:**

Owen Erskine, Recreation, Culture and Heritage Representative  
 Brianne English, Oil and Gas Industry  
 Carolyn Evancio, Seniors Resource Committee Representative  
 Jean-Marc Guillamot, Business Community  
 Todd Hillier, Safety and Security Sector  
 Henry Hunter, Education Sector  
 Renee Mouland, Public-At-Large  
 Melanie Walsh, Community Development Sector  
 Roy Williams, Land Development Industry

**Absent:**

Sheri Pidhirney, Business Community

**Administration:**

Funky Banjoko,  
 Lance Bussieres, Councillor  
 Jade Brown, Chief Legislative Officer  
 Deanne Bergey, Director, Community and Protective Services  
 Nina Caines, Senior Manager, Parks, Roads and Rural Operations  
 Kelly Hansen, Director, Strategic Planning and Program Management  
 Matthew Harrison, Director, Communications and Engagement  
 Dennis Warr, Director, Engineering  
 Darlene Soucy, Clerk, Legislative Services

**1. Call to Order**

Chair Owen Erskine called the meeting to order at 5:02 p.m.

**2. Minutes of Previous Meetings**

**2.1. Wood Buffalo Downtown Revitalization Advisory Committee Meeting – January 5, 2022**

**MOTION:**

THAT the Minutes of the Wood Buffalo Downtown Revitalization Advisory Committee Meeting held on January 5, 2022 be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Jean-Marc Guillamot, Business Community
<b>SECONDER:</b>	Todd Hillier, Safety and Security Sector
<b>FOR:</b>	Erskine, Evancio, Guillamot, Hillier, Hunter, Mouland, Williams
<b>ABSENT:</b>	English, Pidhirney, Walsh

**3. New and Unfinished Business****3.1. 2022-2023 Annual Policing Priorities Survey**

Mark Hancock, Superintendent, Wood Buffalo RCMP, provided an overview of the 2022-2023 Annual Policing Priorities Survey, which closes on February 14, 2022 and invited Committee Members to participate in the Survey, noting that they have received over 1000 responses so far, which is an increase from 2021.

Entrances

Councillor F. Banjoko entered the meeting at 5:09 p.m.  
 Brianne English entered the meeting at 5:23 p.m.

With consensus of the Committee, it was agreed to move Item No. 3.6, 2022 Committee Meeting Schedule, to come before Item No. 3.2, Municipal Development Engagement.

**3.6. 2022 Committee Meeting Schedule**

Based on the input received from the Committee Members regarding the 2022 Committee meeting schedule, there were no changes proposed to the current meeting schedule of the first Wednesday of each month beginning at 5:00 p.m.

**MOTION:**

THAT regular Wood Buffalo Downtown Revitalization Committee meetings be held at 5:00 p.m. on the first Wednesday of each month, with the exception of any statutory holidays and scheduled recess periods.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Todd Hillier, Safety and Security Sector
<b>SECONDER:</b>	Renee Mouland, Public-At-Large
<b>FOR:</b>	Erskine, English, Evancio, Guillamot, Hillier, Hunter, Mouland, Williams
<b>ABSENT:</b>	Pidhirney, Walsh

### 3.2. Municipal Development Plan Engagement

Christopher Booth, Manager, Community Development Planning, Planning and Development, presented an overview of the Municipal Development Plan (MDP) Engagement Plan, noting Phase 3 of public engagement has begun on the policies included in the draft MDP, following which the proposed MDP would go to Council this spring.

#### Entrance

Melanie Walsh entered the meeting at 5:53 p.m.

### 3.3. Accessibility Audit Overview

Deanne Bergey, Director, Community and Protective Services, provided an overview of the Accessibility Audit, which would assess municipal buildings and facilities that are accessed by the public, and would provide recommendations on changes and improvements to buildings to meet accessibility standards.

### 3.4. Wayfinding Strategy and Plan Update

Matthew Harrison, Director, Communications and Engagement, provided an update on the Wayfinding Plan, noting that request for proposals for the Plan will close this week and the Plan should be completed this summer.

### 3.5. Main Street Streetscape Design Project Update

Mazhar Hajhossein, Manager, Infrastructure Planning Development Services, Engineering, provided an update on the Main Street Streetscape Design Project, noting that the scope of this project aligns with the Committee's priorities of beautification, placemaking, connectivity to the waterfront and being pedestrian friendly with accessible access.

### Adjournment

The meeting adjourned at 6:17 p.m.

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Chair