



Council

Jubilee Centre Council Chamber
9909 Franklin Avenue, Fort McMurray, AB T9H 2K4

Tuesday, February 22, 2022
6:00 PM

Agenda

COVID-19 PRECAUTIONS IN PLACE

Council meetings will follow provincial restrictions for COVID-19, and details of the meeting format will be posted on municipal social media accounts and on the Regional Municipality of Wood Buffalo website www.rmwb.ca.

Anyone wishing to participate in the meeting is encouraged to do so by registering in advance to speak by electronic means via MS Teams by sending an email to Legislative.Assistants@rmwb.ca prior to 12:00 noon, Tuesday, February 22, 2022.

1. **Call to Order**

2. **Adoption of Agenda**

3. **Consent Agenda**

3.1. Minutes of Special Council Meeting - February 1 – 7, 2022

3.2. Minutes of Special In-Camera Council Meeting - February 4, 2022

3.3. Minutes of Council Meeting - February 8, 2022

4. **Recognition**

4.1. Proclamation - Pink Shirt Day

5. **New Business**

5.1. 2022-2023 Community Plan on Homelessness Grant Allocation

THAT \$4,716,281 be allocated to the 2022-2023 Community Plan on Homelessness grants as outlined in Attachment 1, dated February 22, 2022.

6. **Councillor Reporting/Information Updates**

7. In-Camera Session

- 7.1. Disclosure Harmful to Economic and Other Interests of a Public Body - Land Matter
(in camera pursuant to section 25(1) of the *Freedom of Information and Protection of Privacy Act*)
- 7.2. Advice from Officials – Operational Briefing
(in camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)
- 7.3. Advice from Officials – Information Briefing
(in camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)
- 7.4. Advice from Officials / Privileged Information - Integrity Commissioner Appointment
(in camera pursuant to sections 24(1) and 27(1) of the *Freedom of Information and Protection of Privacy Act*)

Adjournment

Minutes of a Special Meeting of the Council of the Regional Municipality of Wood Buffalo held via a combination of video conference and in-person, in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, February 1, 2022, commencing at 9:00 AM.

Present:

Sandy Bowman, Mayor
 Ken Ball, Councillor
 Funky Banjoko, Councillor
 Lance Bussieres, Councillor
 Kendrick Cardinal, Councillor (via MS Teams)
 Shafiq Dogar, Councillor
 Allan Grandison, Councillor
 Keith McGrath, Councillor (via MS Teams)
 Jane Stroud, Councillor (via MS Teams)
 Loretta Waquan, Councillor (via MS Teams)
 Stu Wigle, Councillor

Administration:

Jamie Doyle, Chief Administrative Officer
 Jade Brown, Chief Legislative Officer
 Deanne Bergey, Director, Community and Protective Services
 Jody Butz, Regional Fire Chief (via MS Teams)
 Kari Donnelly, Director, Human Resources (via MS Teams)
 Dennis Fraser, Director, Indigenous and Rural Relations (via MS Teams)
 Kelly Hansen, Director, Strategic Planning and Program Management (via MS Teams)
 Matthew Harrison, Director, Communications and Engagement (via MS Teams)
 Brad McMurdo, Director, Planning and Development (via MS Teams)
 Linda Ollivier, Chief Financial Officer
 Antoine Rempp, Director, Environmental Services (via MS Teams)
 Keith Smith, Director, Public Works (via MS Teams)
 Susan Trylinski, Director, Legal Services (via MS Teams)
 Dennis Warr, Director, Engineering (via MS Teams)
 Darlene Soucy, Legislative Officer

1. Call to Order

The meeting was called to order by Mayor S. Bowman at 9:03 a.m. on February 1, 2022.

Minutes Acceptance: Minutes of Feb 1, 2022 9:00 AM (Consent Agenda)

2. **2022 Budget Proceedings**

2.1. **2022 Proposed Budget and 2023 - 2024 Financial Plan**

Jamie Doyle, Chief Administrative Officer, introduced the proposed budget. He congratulated Linda Ollivier, Chief Financial Officer, on her upcoming retirement and thanked Linda for her years of the service to the Municipality.

Linda Ollivier, Chief Financial Officer, provided a presentation on the proposed 2022 Budget and 2023 - 2024 Financial Plan.

3. **2022 Proposed Municipal Facility Operating Grant Allocation**

Deanne Bergey, Director, Community and Protective Services, spoke to the proposed Municipal Facility Operating Grants, which subsidizes registered not-for-profits who operating and maintain municipally owned facilities.

It was noted for the record that there were no delegates for this item.

3.1. **Fort McMurray Minor Baseball Association (2009)**

Kevin Breen, President, Fort McMurray Minor Baseball Association (2009), presented their request for grant funding.

MOTION:

THAT \$98,000 be allocated to the Fort McMurray Minor Baseball Association (2009) under the 2022 Municipal Facility Operating Grant Program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ken Ball, Councillor
SECONDER:	Lance Bussieres, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT:	Waquan

3.2. **Fort McMurray Minor Hockey (1981) Association**

Steve Schreyer, President, and Craig Organ, Facility Operations Manager, Fort McMurray Minor Hockey (1981) Association, presented their request for grant funding.

MOTION:

THAT \$561,000 be allocated to the Fort McMurray Minor Hockey (1981) Association under the 2022 Municipal Facility Operating Grant Program.

RESULT: CARRIED [UNANIMOUS]
MOVER: Stu Wigle, Councillor
SECONDER: Funky Banjoko, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT: Waquan

3.3. Fort McMurray Society for the Prevention of Cruelty to Animals

Natalie Kemeny, Chair, Chuck Brandsgard, Executive Director, and Melanie Schneider, Finance Manager, Fort McMurray Society for the Prevention of Cruelty to Animals, presented their request for grant funding.

Exit and Return

Councillor S. Dogar exited the meeting at 10:04 a.m. and returned at 10:05 a.m.

MOTION:

THAT \$704,000 be allocated to the Fort McMurray Society for the Prevention of Cruelty to Animals under the 2022 Municipal Facility Operating Grant Program.

RESULT: CARRIED [UNANIMOUS]
MOVER: Funky Banjoko, Councillor
SECONDER: Allan Grandison, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT: Waquan

3.4. Northern Alberta Athletic Association

Dave Fitzgerald, President, and Terry Connors, Director of Operations, Northern Alberta Athletic Association, presented their request for grant funding.

MOTION:

THAT \$1,334,500 be allocated to the Northern Alberta Athletic Association under the 2022 Municipal Facility Operating Grant Program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ken Ball, Councillor
SECONDER:	Allan Grandison, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT:	Waquan

Recess

A recess occurred from 10:30 a.m. to 10:47 a.m.

3.5. Ptarmigan Nordic Ski Club

Andre Lefebvre, Treasurer, Ptarmigan Nordic Ski Club, presented their request for grant funding.

MOTION:

THAT \$232,000 be allocated to the Ptarmigan Nordic Ski Club under the 2022 Municipal Facility Operating Grant Program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Stu Wigle, Councillor
SECONDER:	Shafiq Dogar, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT:	Waquan

3.6. Regional Recreation Corporation of Wood Buffalo

Graig Walsh, Chief Executive Officer, Regional Recreation Corporation of Wood Buffalo, presented their request for grant funding.

Exits and Returns

Councillor S. Dogar exited the meeting at 11:11 a.m. and returned at 11:13 a.m.

MOTION:

THAT \$19,527,108 be allocated to the Regional Recreation Corporation of Wood Buffalo under the 2022 Municipal Facility Operating Grant Program.

RESULT: CARRIED [UNANIMOUS]
MOVER: Allan Grandison, Councillor
SECONDER: Funky Banjoko, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT: Waquan

3.7. Vista Ridge Recreational Association

Dan Wilson, General Manager, Vista Ridge Recreational Association, presented their request for grant funding.

MOTION:

THAT \$205,000 be allocated to the Vista Ridge Recreational Association under the 2022 Municipal Facility Operating Grant Program.

RESULT: CARRIED [UNANIMOUS]
MOVER: Funky Banjoko, Councillor
SECONDER: Stu Wigle, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT: Waquan

3.8. YMCA of Northern Alberta

Jody Kyle, Chief Operating Officer, YMCA of Northern Alberta, and Joanne Angel Andrusiv, General Manager, Eagle Ridge Community Centre, presented their request for grant funding.

MOTION:

THAT \$554,538 be allocated to the YMCA of Northern Alberta under the 2022 Municipal Facility Operating Grant Program.

RESULT: CARRIED [UNANIMOUS]
MOVER: Funky Banjoko, Councillor
SECONDER: Shafiq Dogar, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT: Waquan

Recess

A recess occurred from 12:20 p.m. to 1:17 p.m.

4. 2022 Proposed Municipal Facility Capital Grant Allocation**4.1. 2022 Proposed Municipal Facility Capital Grant Allocation**

Deanne Bergey, Director, Community and Protective Services, spoke to the proposed Municipal Facility Capital Grants, which provides financial support for the capital upgrades and replacements for the municipal-owned assets operated by the Regional Recreation Corporation of Wood Buffalo and Vista Ridge Recreational Association.

Graig Walsh, Chief Executive Officer, Regional Recreation Corporation of Wood Buffalo, presented their request for grant funding.

Dan Wilson, General Manager, Vista Ridge Recreational Association, presented their request for grant funding.

It was noted for the record that there were no delegates for this item.

MOTION:

THAT the Municipal Facility Capital Grants for 2022 be approved as follows:

- Regional Recreation Corporation \$1,970,100
- Vista Ridge Recreational Association \$ 594,700

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Allan Grandison, Councillor
SECONDER:	Stu Wigle, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT:	Waquan

5. 2022 Proposed Sustaining Grant Allocation

Deanne Bergey, Director, Community and Protective Services, spoke to the proposed 2022 Sustaining Grants, which subsidize registered non-profit organizations to support programs and services that align with the goals identified in the Regional Municipality of Wood Buffalo Strategic Plan.

It was noted for the record that there were no delegates for this item.

5.1. Arts Council Wood Buffalo

Dave Boutilier, Board Chair, and Liana Wheeldon, Executive Director, Arts Council Wood Buffalo, presented their request for grant funding.

Exit and Entrance

Councillor F. Banjoko exited the meeting at 2:02 p.m. and returned at 2:04 p.m.

MOTION:

THAT \$665,000 be allocated to the Arts Council Wood Buffalo under the 2022 Sustaining Grant Program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Allan Grandison, Councillor
SECONDER:	Shafiq Dogar, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT:	Waquan

Pecuniary Interest

Councillor S. Wigle declared a Pecuniary Interest in Item No. 5.2, Family Christian Centre operating as Legacy Counselling Centre, and exited the meeting at 2:14 p.m.

5.2. Family Christian Centre o/a Legacy Counselling Centre

Reverend Edwin Rideout, Board Chair, and Galina MacKenzie, Lead Professional Counsellor, Family Christian Centre operating as the Legacy Counselling Centre, presented their request for grant funding.

Exit and Return

Councillor S. Dogar exited the meeting at 2:32 p.m. and returned at 2:36 p.m.

Exit

Councillor K. Cardinal experienced technical difficulties and was disconnected from the meeting at 2:48 p.m.

MOTION:

THAT \$320,000 be allocated to the Family Christian Centre o/a Legacy Counselling Centre under the 2022 Sustaining Grant Program.

RESULT: CARRIED [UNANIMOUS]
MOVER: Funky Banjoko, Councillor
SECONDER: Ken Ball, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, McGrath, Stroud
PECUNIARY INTEREST: Wigle
ABSENT: Cardinal, Waquan

Return

Councillor S. Wigle returned to the meeting at 2:51 p.m.

5.3. Fort Chipewyan Historical Society

Maureen Clarke, Director, Fort Chipewyan Historical Society, presented their request for grant funding.

Return

Councillor K. Cardinal reconnected to the meeting at 2:53 p.m.

Exit and Return

Councillor S. Dogar exited the meeting at 2:56 p.m. and returned at 2:57 p.m.

MOTION:

THAT \$145,555 be allocated to the Fort Chipewyan Historical Society under the 2022 Sustaining Grant Program.

RESULT: CARRIED [UNANIMOUS]
MOVER: Funky Banjoko, Councillor
SECONDER: Shafiq Dogar, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT: Waquan

5.4. Fort McMurray Heritage Society

Roseann Davidson, Executive Director, and Tammy Plowman, Program Manager, Fort McMurray Heritage Society, presented their request for grant funding.

MOTION:

THAT \$380,000 be allocated to the Fort McMurray Heritage Society under the 2022 Sustaining Grant Program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ken Ball, Councillor
SECONDER:	Funky Banjoko, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT:	Waquan

Recess and Return

A recess occurred from 3:08 p.m. to 3:24 p.m. and Councillor K. Ball returned to the meeting at 3:26 p.m.

5.5. FuseSocial Wood Buffalo Society

Chantal Beaver, Executive Director, FuseSocial Wood Buffalo Society, presented their request for grant funding.

MOTION:

THAT \$344,361 be allocated to the FuseSocial Wood Buffalo Society under the 2022 Sustaining Grant Program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Allan Grandison, Councillor
SECONDER:	Ken Ball, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT:	Waquan

5.6. Justin Slade Youth Foundation

Mandy MacDonald, Executive Director, Justin Slade Youth Foundation, presented their request for grant funding.

MOTION:

THAT \$310,000 be allocated to the Justin Slade Youth Foundation under the 2022 Sustaining Grant Program.

RESULT:	CARRIED [7 TO 3]
MOVER:	Funky Banjoko, Councillor
SECONDER:	Stu Wigle, Councillor
FOR:	Banjoko, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
AGAINST:	Bowman, Ball, Bussieres
ABSENT:	Waquan

5.7. Keyano College

Jay Notay, President and Chief Executive Officer, and Rob Lesage, Interim Vice President, Corporate Services Keyano College, presented their request for grant funding.

Exit and Return

Councillor S. Dogar exited the meeting at 4:02 p.m. and returned at 4:04 p.m.

MOTION:

THAT the 2022 Sustaining Grant Request from Keyano College be deferred to the March 8, 2022 Council Meeting.

RESULT:	DEFERRED [8 TO 2]
MOVER:	Lance Bussieres, Councillor
SECONDER:	Shafiq Dogar, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, McGrath, Wigle
AGAINST:	Cardinal, Stroud
ABSENT:	Waquan

Recess and Return

A recess occurred from 4:17 p.m. to 4:21 p.m. and Councillor F. Banjoko returned at 4:22 p.m.

5.8. Local Helicopter Emergency Response Organization Foundation

Bryce Kumka, Chair, Andrea Montgomery Spring, Executive Director, and Paul Spring, Senior Aviation Advisor, Local Helicopter Emergency Response Organization Foundation, presented their request for grant funding.

The following item was identified for follow up by Administration:

- Administration committed to providing to Council the total amount of Community Investment Program funding that has been provided to the Local Helicopter Emergency Response Organization Foundation.

MOTION:

THAT \$1,250,000 be allocated to the Local Helicopter Emergency Response Organization Foundation under the 2022 Sustaining Grant Program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Allan Grandison, Councillor
SECONDER:	Ken Ball, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT:	Waquan

5.9. McMurray Sno-Drifters Snowmobile Association

Phil Paquette, Vice President 2, McMurray Sno-Drifters Snowmobile Association, presented their request for grant funding.

MOTION:

THAT \$125,750 be allocated to the McMurray Sno-Drifters Snowmobile Association under the 2022 Sustaining Grant Program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Shafiq Dogar, Councillor
SECONDER:	Ken Ball, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT:	Waquan

5.10. Multicultural Association of Wood Buffalo

Muna Ali, Board Member, Elder Robert Cree, Vice President, and Therese Greenwood, Executive Director, Multicultural Association of Wood Buffalo, presented their request for grant funding.

MOTION:

THAT \$539,910 be allocated to the Multicultural Association of Wood Buffalo under the 2022 Sustaining Grant Program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Funky Banjoko, Councillor
SECONDER:	Kendrick Cardinal, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT:	Waquan

5.11. Regional Municipality of Wood Buffalo Library Board

Amanda MacPherson, Chair, and Melissa Flett, Director, Regional Municipality of Wood Buffalo Library Board, presented their request for grant funding.

Exits and Returns

Councillor A. Grandison exited the meeting at 5:03 p.m. and returned at 5:05 p.m.
Councillor S. Dogar exited the meeting at 5:07 p.m. and returned at 5:10 p.m.

Exit

Councillor K. Cardinal disconnected and exited the meeting at 5:05 p.m.

MOTION:

THAT \$4,087,280 be allocated to the Regional Municipality of Wood Buffalo Library Board under the 2022 Sustaining Grant Program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Stu Wigle, Councillor
SECONDER:	Funky Banjoko, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT:	Cardinal, Waquan

5.12. Some Other Solutions

Jason King, Executive Director, Some Other Solutions, presented their request for grant funding.

Entrance

Councillor L. Waquan entered the meeting at 5:38 p.m.

MOTION:

THAT \$406,808 be allocated to Some Other Solutions under the 2022 Sustaining Grant Program.

RESULT: CARRIED [UNANIMOUS]
MOVER: Lance Bussieres, Councillor
SECONDER: Allan Grandison, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle
ABSENT: Cardinal

Pecuniary Interests

Councillor A. Grandison declared a Pecuniary Interest in Item No. 5:13, St. Aidan's House Society as his spouse is employed by St. Aidan's House Society and exited the meeting at 5:45 p.m.

Councillor L. Bussieres declared a potential conflict of interest in Item No. 5.13, St. Aidan's House Society, and exited the meeting at 5:45 p.m.

5.13. St. Aidan's House Society

Jay Bueckert, Chair, and Luana Bussieres, Executive Director, St. Aidan's House Society, presented their request for grant funding.

Exit and Return

Councillor S. Dogar exited the meeting at 6:00 p.m. and returned at 6:03 p.m.

MOTION:

THAT \$257,498 be allocated to the St. Aidan's House Society under the 2022 Sustaining Grant Program.

RESULT: CARRIED [8 TO 0]
MOVER: Ken Ball, Councillor
SECONDER: Stu Wigle, Councillor
FOR: Bowman, Ball, Banjoko, Dogar, McGrath, Stroud, Waquan, Wigle
PECUNIARY INTEREST: Bussieres, Grandison
ABSENT: Cardinal

Returns

Councillors L. Bussieres and A. Grandison returned to the meeting at 6:04 p.m.

5.14. Waypoints Community Services Association

Michele Taylor, Executive Director, and Mallory Woodward and Tracy Lamb Waypoints Community Services Association presented their request for grant funding.

Exit and Return

Councillor S. Dogar exited the meeting at 6:05 p.m. and returned at 6:09 p.m.

MOTION:

THAT \$485,000 be allocated to the Waypoints Community Services Association under the 2022 Sustaining Grant Program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Funky Banjoko, Councillor
SECONDER:	Stu Wigle, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle
ABSENT:	Cardinal

5.15. Wood Buffalo Economic Development Corporation

Kevin Weidlich, President and Chief Executive Officer and Dan Fouts, Vice-President, Wood Buffalo Economic Development Corporation presented their request for grant funding.

Vacating the Chair

Mayor S. Bowman vacated the Chair at 6:22 p.m., at which time Deputy Mayor S. Wigle assumed the Chair.

MOTION:

THAT the 2022 Sustaining Grant Request from the Wood Buffalo Economic Development Corporation be deferred until the March 8, 2022, Council meeting.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Sandy Bowman, Mayor
SECONDER:	Keith McGrath, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle
ABSENT:	Cardinal

Resuming the Chair

Mayor S. Bowman resumed the Chair at 6:23 p.m.

Recess

The meeting was recessed at 6:24 p.m. until 9:00 a.m. on February 2, 2022.

Minutes of a Special Meeting of the Council of the Regional Municipality of Wood Buffalo held via a combination of video conference and in-person, in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Wednesday, February 2, 2022, commencing at 9:00 AM.

Present:

Sandy Bowman, Mayor
 Ken Ball, Councillor (via MS Teams)
 Funky Banjoko, Councillor
 Lance Bussieres, Councillor
 Kendrick Cardinal, Councillor (via MS Teams)
 Shafiq Dogar, Councillor
 Allan Grandison, Councillor
 Keith McGrath, Councillor (via MS Teams)
 Jane Stroud, Councillor (via MS Teams)
 Loretta Waquan, Councillor
 Stu Wigle, Councillor

Administration:

Jamie Doyle, Chief Administrative Officer
 Jade Brown, Chief Legislative Officer
 Deanne Bergey, Director, Community and Protective Services
 Jody Butz, Regional Fire Chief (via MS Teams)
 Kari Donnelly, Director, Human Resources (via MS Teams)
 Dennis Fraser, Director, Indigenous and Rural Relations (via MS Teams)
 Kelly Hansen, Director, Strategic Planning and Program Management (via MS Teams)
 Matthew Harrison, Director, Communications and Engagement (via MS Teams)
 Brad McMurdo, Director, Planning and Development (via MS Teams)
 Linda Ollivier, Chief Financial Officer
 Antoine Rempp, Director, Environmental Services (via MS Teams)
 Keith Smith, Director, Public Works (via MS Teams)
 Susan Trylinski, Director, Legal Services (via MS Teams)
 Dennis Warr, Director, Engineering (via MS Teams)
 Darlene Soucy, Legislative Officer

Reconvene

Mayor S. Bowman reconvened the meeting at 9:07 a.m. February 2, 2022, noting for the record that the meeting will recess at approximately 6:00 p.m. until 9:00 a.m. on February 3, 2022.

Minutes Acceptance: Minutes of Feb 1, 2022 9:00 AM (Consent Agenda)

6. 2022 Proposed Community Capital Grant Allocation

Deanne Bergey, Director, Community and Protective Services, spoke to the proposed 2022 Community Capital Grant, which provides funding to non-profit organizations to support the enhancement, development or renovation of public use facilities that are accessible, affordable, and inclusive.

It was noted for the record that there were no registered delegates for this item.

6.1. **Fort McMurray Golf Club**

Dave Callum, General Manager, Fort McMurray Golf Club, presented their request for grant funding.

Entrance

Councillor L. Waquan entered the meeting at 9:17 a.m.

Exit and Return

Councillor F. Banjoko exited the meeting at 9:20 a.m. and returned at 9:22 a.m.

MOTION:

THAT \$85,965 be allocated to the Fort McMurray Golf Club under the 2022 Community Capital Grant Program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Loretta Waquan, Councillor
SECONDER:	Stu Wigle, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

Pecuniary Interest and Conflict of Interest

Councillor L. Waquan declared a Pecuniary Interest in Item No. 7, Proposed Community Impact Grant - Community Programs and Projects Stream, and exited the meeting at 9:25 a.m.

Councillor S. Wigle declared a Conflict of Interest in Item No. 7, Proposed Community Impact Grant - Community Programs and Projects Stream, and exited the meeting at 9:27 a.m.

7. 2022 Proposed Community Impact Grant - Community Programs and Projects Stream Allocation

Deanne Bergey, Director, Community and Protective Services, provided an overview of the proposed 2022 Community Impact Grant - Community Programs and Projects stream, noting that it provides funding to registered non-profit organizations to support

community needs and contribute to the goals identified in the Regional Municipality of Wood Buffalo Strategic Plan.

Delegate

Danielle Lidstone, President, Wood Buffalo Educare Society, requested that Council reconsider their 2022 Community Impact Grant - Community Programs and Projects stream funding application, which would allow them to continue offering specialized services such as speech language and gross motor programming that focuses on preschool children aged three to five years. Questions were asked by Council regarding the amount of funding required to the end of May, 2022. Ms. Lidstone noted that they did not have the information available and could come back later in the day with the information for Council.

MOTION:

THAT consideration of a motion for funding for the Wood Buffalo Educare Society be tabled until the conclusion of the delegations and consideration of the administrative recommendation.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Allan Grandison, Councillor
SECONDER:	Keith McGrath, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud
PECUNIARY INTEREST:	Waquan, Wigle

Delegate

Jamie Attfield, President, Critical Incident Stress Management for Communities (CISM), spoke to their denied 2022 Community Impact Grant - Community Programs and Projects stream funding application, noting that the requested funding would support peer to peer support for those impacted by traumatic events and conduct workshops, training and awareness to the team and residents of the Regional Municipality of Wood Buffalo.

Exit and Return

Councillor S. Dogar exited the meeting at 10:14 a.m. and returned at 10:19 a.m.

Sheldon Germain, President, Water Ski and Wakeboard Association of Alberta, and President of the newly formed Wood Buffalo Water Ski and Wakeboard Association, requested that Council reconsider their 2022 Community Impact Grant - Community Programs and Projects stream funding application, noting that the requested funding would remain in the Municipality to support coaching development and a 'take it to the lake' camp.

MOTION:

THAT \$7,500 be added to the 2022 Community Impact Grant - Community Programs and Projects Stream Allocation to be allocated to the Water Ski and Wakeboard Association of Alberta, for funding for coaching development and a 'take it to the lake camp' for residents in the Regional Municipality of Wood Buffalo, subject to receiving a letter from the auditor confirming the restricted funding.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Funky Banjoko, Councillor
SECONDER:	Shafiq Dogar, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud
PECUNIARY INTEREST:	Waquan, Wigle

Recess

A recess occurred from 11:11 a.m. to 11:35 a.m.

MOTION:

THAT the presentation from Wood Buffalo Educare Society be lifted from the table.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Lance Bussieres, Councillor
SECONDER:	Funky Banjoko, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud
PECUNIARY INTEREST:	Waquan, Wigle

Danielle Lidstone, President, Wood Buffalo Educare Society, noted that the Society would require \$58,400 in grant funding to continue their programs to the end of May 2022.

MOTION:

THAT \$58,402 be added 2022 Community Impact Grant - Community Programs and Projects Stream Allocation to be allocated to the Wood Buffalo Educare Society.

RESULT: CARRIED [8 TO 1]
MOVER: Lance Bussieres, Councillor
SECONDER: Shafiq Dogar, Councillor
FOR: Bowman, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud
AGAINST: Ball
PECUNIARY
INTEREST: Waquan, Wigle

Delegates

Gayle St. Dennis, Executive Director, Wood Buffalo Safe/Healthy Community Network, requested that Council reconsider their 2022 Community Impact Grant - Community Programs and Projects stream funding application, noting that the requested funding would support increasing safety awareness while decreasing preventable injuries through collaboration and education.

Chelsey Van Ee, Member, Anzac Recreation and Social Society, requested that Council reconsider their 2022 Community Impact Grant - Community Programs and Projects stream funding application, indicating that the funding would be used to facilitate programs for all ages in the Region.

Exit and Return

Councillor S. Dogar exited the meeting at 12:26 p.m. and returned at 12:28 p.m.

MOTION:

THAT \$35,000 be added to the 2022 Community Impact Grant - Community Programs and Projects Stream Allocation to be allocated to the Anzac Recreation and Social Society to facilitate programs and events for children, youth, and families in the Anzac Recreation area, subject to receiving a letter from the auditor confirming the restricted funding.

RESULT: CARRIED [8 TO 1]
MOVER: Jane Stroud, Councillor
SECONDER: Funky Banjoko, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, Stroud
AGAINST: McGrath
PECUNIARY
INTEREST: Waquan, Wigle

Exit and Return

Councillor F Banjoko exited the meeting at 12:38 p.m. and returned at 12:40 p.m.

A discussion occurred regarding the recommended funding for the Fort McKay Recreation and Cultural Society under the 2022 Community Impact Grant - Community Programs and Projects Stream.

Councillor A. Grandison put forward the following motion:

THAT Item No. 11 - the funding request Fort McKay Recreation and Cultural Society, be removed from the recommended 2022 Community Impact Grant - Community Programs and Services.

Recess and Exit

Due to technical difficulties, the meeting recessed from 12:53 p.m. to 2:00 p.m., and at the time of reconvening, Councillor K. Ball was absent from the meeting.

Following discussion and with consent of Council, Councillor A. Grandison withdrew his motion regarding the Fort McKay Recreation and Cultural Society funding request.

A discussion occurred regarding the recommended funding for the Wood Buffalo Safe/Healthy Community Network under the 2022 Community Impact Grant - Community Programs and Projects Stream.

MOTION:

THAT \$80,000 be added to the 2022 Community Impact Grant - Community Programs and Projects Stream Allocation to be allocated to Wood Buffalo Safe/Healthy Community Network for the childhood injury prevention program and road safety and rural safety, subject to receiving a letter from the auditor confirming the restricted funding.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Lance Bussieres, Councillor
SECONDER:	Allan Grandison, Councillor
FOR:	Bowman, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud
PECUNIARY	
INTEREST:	Waquan, Wigle
ABSENT:	Ball

MOTION:

THAT \$2,035,896 of the Community Impact Grant - Community Programs and Projects Stream be allocated as outlined in Attachment 1, dated February 2, 2022.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Lance Bussieres, Councillor
SECONDER:	Funky Banjoko, Councillor
FOR:	Bowman, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud
PECUNIARY INTEREST:	Waquan, Wigle
ABSENT:	Ball

Return

Councillors L. Waquan and S. Wigle returned to the meeting at 2:06 p.m.

Councillor F. Banjoko stated for the record that she is a member of one of the organizations that applied for funding under Item No. 8, 2022 Proposed Community Impact Grant - Community Events Stream Allocation, noting that upon obtaining legal advice, she does not have a Pecuniary Interest and can participate in the item.

Pecuniary Interest

Councillor L. Waquan declared a Pecuniary Interest due to an employment relationship in Item No. 8, Proposed Community Impact Grant - Community Events Stream Allocation and exited the meeting at 2:08 p.m.

8. 2022 Proposed Community Impact Grant - Community Events Stream Allocation

8.1. 2022 Proposed Community Impact Grant - Community Events Stream Allocation

Deanne Bergey, Director, Community and Protective Services, provided an overview of the proposed 2022 Community Impact Grant - Community Events stream, noting that it provides funding to registered non-profit organizations to support community events and contribute to the goals identified in the Regional Municipality of Wood Buffalo Strategic Plan.

Delegate

Chelsey Van Ee, Member, Anzac Recreation and Social Society, requested that Council reconsider their 2022 Community Impact Grant - Community Events stream funding application, indicating that the funding would be used to facilitate events such as Anzac Winterfest and Anzac Daze.

A discussion occurred with respect to whether the funding could be directed from the Wood Buffalo Economic Development Corporation and to table item 8 to follow item 9.

MOTION:

THAT Agenda Item No. 8, 2022 Proposed Community Impact Grant - Community Events Stream Allocation be tabled until after Agenda Item No. 9, 2022 Proposed Community Impact Grant - New Events Stream Allocation.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Kendrick Cardinal, Councillor
SECONDER:	Funky Banjoko, Councillor
FOR:	Bowman, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
PECUNIARY	
INTEREST:	Waquan
ABSENT:	Ball

Return

Councillor L. Waquan returned to the meeting at 2:27 p.m.

9. 2022 Proposed Community Impact Grant - New Events Stream Allocation**9.1. 2022 Proposed Community Impact Grant - New Events Stream Allocation**

Deanne Bergey, Director, Community and Protective Services, provided an overview of the proposed 2022 Community Impact Grant - New Events stream, noting that it provides funding to registered non-profit organizations to support new community events and contribute to the goals identified in the Regional Municipality of Wood Buffalo Strategic Plan.

Delegate

Larry Aulenbach, Member, Northern Off Road 4 x 4 Society, Area 63 Motorsports Park, provided an overview of the Society and spoke in support of the recommended funding allocation for the 2022 Community Impact Grant - New Events stream noting that they are being recommended for their full grant application request.

Exit and Return

Councillor F. Banjoko exited the meeting at 2:28 p.m. and returned at 2:31 p.m.

Nicole Gardner, Executive Director, Willow Lake Community Association, spoke to their funding application under the proposed 2022 Community Impact Grant - New Events stream, noting that the event would include a volunteer dinner and a Christmas event, which was denied as it was considered to be an existing event, previously called Old Fashioned Christmas.

MOTION:

THAT \$110,641 of the Community Impact Grant - New Events Stream be allocated as outlined in Attachment 1, dated February 1, 2022.

RESULT:	CARRIED [9 to 1]
MOVER:	Jane Stroud, Councillor
SECONDER:	Kendrick Cardinal, Councillor
FOR:	Bowman, Banjoko, Bussieres, Cardinal, Dogar, Grandison, Stroud, Waquan, Wigle
AGAINST:	McGrath
ABSENT:	Ball

Pecuniary Interest

Councillor L. Waquan declared a Pecuniary Interest due to an employment relationship in Item No. 8, Proposed Community Impact Grant - Community Events Stream Allocation and exited the meeting at 2:42 p.m.

8. 2022 Proposed Community Impact Grant - Community Events Stream Allocation (Continued)

THAT Agenda Item No. 8, 2022 Proposed Community Impact Grant - Community Events Stream Allocation be lifted from the table.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Kendrick Cardinal, Councillor
SECONDER:	Allan Grandison, Councillor
FOR:	Bowman, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
PECUNIARY INTEREST:	Waquan
ABSENT:	Ball

Jamie Doyle, Chief Administrative Officer, spoke to funding opportunities under Fort McMurray-Wood Buffalo Economic Development and Tourism, noting that their mandate and articles of association do not provide an avenue to administer a grant process.

MOTION:

THAT \$20,000 be added to the 2022 Community Impact Grant - Events Stream to be allocated to the Anzac Recreation and Social Society to support the annual Winterfest and Anzac Daze events, subject to receiving a letter from the auditor confirming the restricted funding.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jane Stroud, Councillor
SECONDER:	Kendrick Cardinal, Councillor
FOR:	Bowman, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
PECUNIARY	
INTEREST:	Waquan
ABSENT:	Ball

Exit and Return

Councillor S. Dogar exited the meeting at 2:46 p.m. and returned at 2:49 p.m.

MOTION:

THAT \$226,075 of the Community Impact Grant - Community Events Stream be allocated as outlined in Attachment 1, dated February 2, 2022.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Stu Wigle, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Bowman, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
PECUNIARY	
INTEREST:	Waquan
ABSENT:	Ball

Return

Councillor L. Waquan returned to the meeting at 2:56 p.m.

10. 2022 Proposed Games Legacy Grant Allocation**10.1. 2022 Proposed Games Legacy Allocation**

Deanne Bergey, Director, Community and Protective Services, provided an overview of the proposed 2022 Games Legacy Grant stream, noting that it provides funding to promote and encourage local talent, including participation in amateur sport, cultural

activities, and the arts by providing financial assistant for competing or training at the provincial, national, or international level.

It was noted for the record that there were no delegates for this item.

MOTION:

THAT \$25,100 of the Games Legacy Grants be allocated as outlined in Attachment 1, dated February 1, 2022.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Funky Banjoko, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Bowman, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle
ABSENT:	Ball

Recess

A recess occurred at 3:01 p.m. to 3:11 p.m.

2. 2022 Operating Budget Presentations

Delegations

Luana Bussieres, St. Aidan's Society, spoke to the Community and Protective Services Operating Budget and requested that Council support the Accessibility Audit. David Maki, Vice President, Fort McMurray Firefighters Association, spoke to the Regional Emergency Services Operating budget and noted concerns with staffing shortages.

Point of Order

Councillor K. McGrath called a Point of Order regarding Councillor S. Dogar's questioning of Jody Butz, Regional Fire Chief as it was not related to the discussion.

The Point of Order was upheld by Mayor S. Bowman.

Linda Ollivier, Chief Financial Officer, introduced the 2022 Proposed Operating budget.

2.1. Community and Protective Services

Deanne Bergey, Director, Community and Protective Services presented the proposed 2022 Operating Budget for Community and Protective Services.

Exits and Returns

Councillor F. Banjoko exited the meeting at 4:29 p.m. and returned at 4:31 p.m.
Councillor S. Wigle exited the meeting at 4:39 p.m. and returned at 4:41 p.m.

The following items were identified for follow up by Administration:

- Administration to provide to Council, the operating expenses for each department until the end of September 2021.
- Administration to provide to Council, a summary of Municipal management positions and comparators for other municipalities.
- Administration to provide to Council, the amount of revenue from the automatic traffic enforcement transferred to reserve for the safety program.
- Administration to provide to Council a breakdown of conference registration for Community and Protective Services.
- Administration to provide to Council, the allocation of federal and provincial grant funding to eligible organizations.
- Administration to review the leases for the RCMP detachments for opportunities to increase the revenue generated from those leases.

Recess

A recess occurred from 4:46 p.m. to 5:06 p.m.

2.2. Public Works

Keith Smith, Director Public Works, presented the 2022 Operating budget for Public Works.

Councillor F. Banjoko put forward the following motion:

THAT \$100,000.00 be included in the Public Works Departments Operating Budget to undertake a feasibility study, including public engagement, for a potential dog park in Abasand and that the feasibility study be presented to Council by May 2022.

With consent of Council, Councillor F. Banjoko withdrew the motion.

The following items were identified for follow up by Administration:

- Administration to review ATCO's street lighting plan in Gregoire Lake Estates to determine if it meets the needs of the residents.
- Administration to review street lighting on Airport Road in Fort Chipewyan.

Recess

A recess occurred at 6:18 p.m. until 9:00 a.m. February 3, 2022.

Minutes of a Special Meeting of the Council of the Regional Municipality of Wood Buffalo held via a combination of video conference and in-person, in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Thursday, February 3, 2022, commencing at 9:00 AM.

Present:

Sandy Bowman, Mayor
 Ken Ball, Councillor
 Funky Banjoko, Councillor
 Lance Bussieres, Councillor
 Kendrick Cardinal, Councillor (via MS Teams)
 Shafiq Dogar, Councillor
 Allan Grandison, Councillor
 Keith McGrath, Councillor (via MS Teams)
 Jane Stroud, Councillor (via MS Teams)
 Loretta Waquan, Councillor
 Stu Wigle, Councillor

Administration:

Jamie Doyle, Chief Administrative Officer
 Jade Brown, Chief Legislative Officer
 Deanne Bergey, Director, Community and Protective Services (via MS Teams)
 Jody Butz, Regional Fire Chief (via MS Teams)
 Kari Donnelly, Director, Human Resources (via MS Teams)
 Dennis Fraser, Director, Indigenous and Rural Relations (via MS Teams)
 Kelly Hansen, Director, Strategic Planning and Program Management (via MS Teams)
 Matthew Harrison, Director, Communications and Engagement (via MS Teams)
 Brad McMurdo, Director, Planning and Development (via MS Teams)
 Linda Ollivier, Chief Financial Officer
 Antoine Rempp, Director, Environmental Services (via MS Teams)
 Keith Smith, Director, Public Works (via MS Teams)
 Susan Trylinski, Director, Legal Services (via MS Teams)
 Dennis Warr, Director, Engineering (via MS Teams)
 Darlene Soucy, Legislative Officer

Reconvene

Mayor S. Bowman reconvened the meeting at 9:12 a.m. on February 3, 2022, at which time discussion continued on the Proposed Operating Budget for Public Works.

2.2 Public Works (Continued)

MOTION:

THAT Administration undertake a feasibility study, including public engagement, for a potential dog park in Abasand and that the findings be presented to Council by the end of quarter two.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Funky Banjoko, Councillor
SECONDER:	Shafiq Dogar, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wagle

Councillor F. Banjoko put forward the following motion:

THAT Administration undertake a feasibility study, including public engagement, for a potential spray park in Abasand and that the findings be presented to Council by the end of quarter two or quarter three.

With consent of Council, Councillor F. Banjoko withdrew her motion.

The following item was identified for follow up by Administration:

- Administration to work with the Province to improve the esthetics on Highway 63 at the entrance to Fort McMurray.

2.3. Engineering

Dennis Warr, Director, Engineering presented the proposed 2022 Operating Budget for Engineering.

2.4. Environmental Services

Antoine Rempp, Director, Environmental Services, presented the proposed 2022 Operating Budget for Environmental Services.

Recess

A recess occurred from 10:40 a.m. to 10:59 a.m.

The following items were identified for follow up by Administration:

- Administration to review if a reclaimed cell at the landfill can be used for a snow dump for areas south of the Athabasca River bridges.
- That Administration to provide to Council, the standards required for trucks that are permitted to dump at the Municipal landfill.
- Administration to provide to Council, how much the overall wage increase in the 2022 Environment Services Operating Budget is due to regulatory compliance.

2.5. Planning and Development

Brad McMurdo, Director, Planning and Development, presented the proposed 2022 Operating Budget for Planning and Development.

The following items were identified for follow up by Administration:

- Administration to provide to Council, the total cost of land acquisition for the Rural Water and Sewer Servicing Project.
- Administration to provide to Council, information on future development of Sandy Bay Road in Fort Chipewyan.
- Administration to address inconsistencies in messaging and language used in the permitting processes and in particular, with the Safety Code Officers as part of the Planning and Development Process Review.
- Administration to provide to Council, information regarding building leases and the relocation of employees into Municipally owned facilities.

Recess

A recess occurred at 12:07 p.m. to 1:09 p.m.

2.6. Regional Emergency Services

Jody Butz, Regional Fire Chief and Director, Emergency Services, presented the proposed 2022 Operating Budget for Regional Emergency Services.

Exits and Returns

Councillor S. Dogar exited the meeting at 1:50 p.m. and returned at 1:51 p.m.

Councillor L. Bussieres exited the meeting at 1:50 p.m. and returned at 1:52 p.m.

The following items were identified for follow up by Administration:

- Administration to provide to Council, opportunities for Council Members to observe Regional Emergency Services training exercises.
- Administration to promote awareness to the public and stakeholders of the Vulnerable Persons Registry.

Pecuniary Interests

Councillor A. Grandison declared a Pecuniary Interest regarding the 2022 Proposed Operating Budget for Communications and Engagement and exited the meeting at 2:06 p.m.

Councillor L. Bussieres declared a Pecuniary Interest regarding the 2022 Proposed Operating Budget for Communications and Engagement and exited the meeting at 2:06 p.m.

2.7. Communications and Engagement

Matthew Harrison, Director, Communications and Engagement, presented the proposed 2022 Operating Budget for Communications and Engagement.

Exits and Returns

Councillor F. Banjoko exited the meeting at 2:26 p.m. and returned at 2:30 p.m.

Councillor S. Dogar exited the meeting at 2:27 p.m. to 2:28 p.m.

Councillor S. Wigle and Councillor L Bussieres returned to the meeting at 2:30 p.m.

2.8. Indigenous and Rural Relations

Dennis Fraser, Director, Indigenous and Rural Relations, presented the proposed 2022 Operating Budget for Indigenous and Rural Relations.

Councillor K. Cardinal put forward the following motion:

THAT \$150,000.00 be added to the 2022 Indigenous and Rural Relations Department Operating Budget to support the National Inquiry for Missing and Murdered Indigenous Women call to action to create, deliver, and disseminate prevention programs, education and awareness campaigns designed for Indigenous communities and families related to violence prevention and combatting lateral violence.

With consent of Council, Councillor K. Cardinal withdrew the motion.

Exit and Return

Councillor S. Dogar exited the meeting at 3:30 p.m. and returned at 3:33 p.m.

MOTION:

THAT Administration investigate how to further support the National Inquiry for Missing and Murdered Indigenous Women Call to Action to create, deliver, and disseminate prevention programs, education and awareness campaigns designed for Indigenous communities and families related to violence prevention and combating lateral violence and bring forward a plan and information to Council including any funding required.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Kendrick Cardinal, Councillor
SECONDER:	Loretta Waquan, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

The following item was identified for follow up by Administration:

- Administration to investigate an opportunity for Council to participate in a virtual tour of the Canadian Museum for Human Rights in Winnipeg.

Recess

A recess occurred from 3:35 p.m. to 3:54 p.m.

2.9. Legal Services

Susan. Trylinski, Director, Legal Services, presented the proposed 2022 Operating Budget for Legal Services.

The following items were identified for follow up by Administration:

- Administration to provide to Council, the number and breakdown of employees in the Legal Services Department.
- Administration to provide to Council, the organizational chart for each department.

2.10. Supply Chain Management

Rachel Orser, Director, Supply Chain Management, presented the proposed 2022 Operating Budget for Supply Chain Management.

The following item was identified for follow up by Administration:

- Administration to provide to Council, the breakdown of the number of employees in Supply Chain Management and the total amount of Municipal spending that Supply Chain Management oversees.
- That Administration provide to Council, the recommendations that have been implemented from the KPMG Procurement Audit Report.

Recess and Exit

A recess occurred at 4:29 p.m. at which time Councillor L. Waquan exited the meeting. The meeting resumed at 4:39 p.m. at which time Councillor S. Dogar was absent from the meeting.

2.11. Strategic Planning and Program Management 2022 Operating Budget Presentation

Kelly Hansen, Director, Strategic Planning and Program Management, presented the proposed 2022 Operating Budget for Strategic Planning and Program Management.

Return

Councillor S. Dogar returned to the meeting at 4:43 p.m.

2.12. Human Resources

Kari Donnelly, Director, Human Resources, presented the proposed 2022 Operating Budget for Human Resources.

The following items were identified for follow up by Administration:

- Administration to provide to Council, a total employee count based on population for the last 10-15 years.
- Administration to provide to Council, the types of questions to be used in the next Employee Engagement Survey.

2.13. Executive Offices

Jade Brown, Chief Legislative Officer, presented the proposed 2022 Operating Budget for the Executive Offices.

Councillor A. Grandison put forward the following motion:

THAT the CAO be directed to bring forward a scope of work for Council's consideration to undertake an organizational review; and that external recruitment be placed on hold as of February 2, 2022, for all full-time positions including vacancies, with the exception of those full-time positions currently within the recruitment process which extends to students and those required by legislation until such time as the organizational review is finalized and presented to Council; and that the consultant for this work bring all findings directly to Council.

Exit and Return

Councillor F. Banjoko exited the meeting at 6:04 p.m. and returned at 6:07 p.m.

Councillor S. Wigle exited the meeting at 6:07 p.m. and returned at 6:10 p.m.

Councillor S. Dogar exited the meeting at 6:15 p.m. and returned at 6:20 p.m.

Mayor Bowman requested a friendly amendment to add to the end of the motion "an exception of all Emergency Management Services and Firefighter required positions", which was accepted by Councillor A. Grandison.

Voting then occurred on the motion.

MOTION:

THAT the CAO be directed to bring forward a scope of work for Council's consideration to undertake an organizational review; and that external recruitment be placed on hold as of February 2, 2022, for all full-time positions including vacancies, with the exception of those full-time positions currently within the recruitment process which extends to students and those required by legislation until such time as the organizational review is finalized and presented to Council; and that the consultant for this work bring all findings directly to Council; and an exception of all EMS and Firefighter required positions.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Allan Grandison, Councillor
SECONDER:	Ken Ball, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Wigle
ABSENT:	Waquan

Recess

The meeting recessed at 6:31 p.m. until 9:00 a.m. on Friday, February 4, 2022.

Minutes of a Special Meeting of the Council of the Regional Municipality of Wood Buffalo held via a combination of video conference and in-person, in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Friday, February 4, 2022, commencing at 9:00 AM.

Present:

Sandy Bowman, Mayor
 Ken Ball, Councillor
 Funky Banjoko, Councillor
 Lance Bussieres, Councillor
 Kendrick Cardinal, Councillor (via MS Teams)
 Shafiq Dogar, Councillor
 Allan Grandison, Councillor
 Keith McGrath, Councillor (via MS Teams)
 Jane Stroud, Councillor (via MS Teams)
 Loretta Waquan, Councillor
 Stu Wigle, Councillor

Administration:

Jamie Doyle, Chief Administrative Officer
 Jade Brown, Chief Legislative Officer
 Deanne Bergey, Director, Community and Protective Services (via MS Teams)
 Jody Butz, Regional Fire Chief (via MS Teams)
 Kari Donnelly, Director, Human Resources (via MS Teams)
 Dennis Fraser, Director, Indigenous and Rural Relations (via MS Teams)
 Kelly Hansen, Director, Strategic Planning and Program Management (via MS Teams)
 Matthew Harrison, Director, Communications and Engagement (via MS Teams)
 Brad McMurdo, Director, Planning and Development (via MS Teams)
 Linda Ollivier, Chief Financial Officer
 Antoine Rempp, Director, Environmental Services (via MS Teams)
 Keith Smith, Director, Public Works (via MS Teams)
 Susan Trylinski, Director, Legal Services (via MS Teams)
 Dennis Warr, Director, Engineering (via MS Teams)
 Darlene Soucy, Legislative Officer

Reconvene and Recess

Mayor S. Bowman reconvened the meeting at 9:12 a.m. on February 4, 2022 and recessed the meeting to 9:00 a.m. on Monday February 7, 2022 due to an emerging matter.

Minutes of a Special Meeting of the Council of the Regional Municipality of Wood Buffalo held via a combination of video conference and in-person, in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Monday, February 7, 2022, commencing at 9:00 AM.

Present:

Sandy Bowman, Mayor
 Ken Ball, Councillor
 Funky Banjoko, Councillor
 Lance Bussieres, Councillor
 Kendrick Cardinal, Councillor (via MS Teams)
 Allan Grandison, Councillor
 Keith McGrath, Councillor (via MS Teams)
 Jane Stroud, Councillor
 Loretta Waquan, Councillor
 Stu Wigle, Councillor

Absent:

Shafiq Dogar, Councillor

Administration:

Jamie Doyle, Chief Administrative Officer
 Jade Brown, Chief Legislative Officer
 Deanne Bergey, Director, Community and Protective Services (via MS Teams)
 Jody Butz, Regional Fire Chief (via MS Teams)
 Kari Donnelly, Director, Human Resources (via MS Teams)
 Dennis Fraser, Director, Indigenous and Rural Relations (via MS Teams)
 Kelly Hansen, Director, Strategic Planning and Program Management (via MS Teams)
 Matthew Harrison, Director, Communications and Engagement (via MS Teams)
 Brad McMurdo, Director, Planning and Development (via MS Teams)
 Linda Ollivier, Chief Financial Officer
 Antoine Rempp, Director, Environmental Services (via MS Teams)
 Keith Smith, Director, Public Works (via MS Teams)
 Susan Trylinski, Director, Legal Services (via MS Teams)
 Dennis Warr, Director, Engineering (via MS Teams)
 Darlene Soucy, Legislative Officer

Reconvene and Recess

Mayor S. Bowman reconvened the meeting at 9:15 a.m. February 7, 2022.

2.14. Financial Services

Linda Ollivier, Chief Financial Officer, presented the proposed 2022 Operating Budget for Financial Services.

Council then moved on to the 2022 Proposed Capital Budget.

2. 2022 Capital Budget Presentations

Linda Ollivier, Chief Financial Officer introduced the 2022 Proposed Capital Budget.

There were no registered delegates for the 2022 Capital Budget Presentations.

2.1 Engineering

Flood Mitigation

Dennis Warr, Director, Engineering presented proposed 2022 Capital Budget for Flood Mitigation.

The following items were identified for follow up by Administration:

- Administration to provide to Council, the estimated construction value of Reach Five following completion of the preliminary design
- Administration to provide to Council, costs for flood mitigation public engagement
- Administration to work with the Regional Recreational Corporation regarding flood mitigation and ice damage for MacDonald Island and Miskanaw Golf Course respectively

Rural Water and Sewer Servicing

Dennis Warr, Director, Engineering presented the proposed 2022 Capital Budget for Rural Water and Sewer Servicing.

Recess

A recess occurred from 10:35 a.m. to 10:54 p.m. at which time Councillor McGrath was absent from the meeting.

Exit, Returns and Entrances

Councillor K. McGrath returned to the meeting at 10:56 a.m.

Councillor K. Ball exited the meeting at 11:16 a.m. and returned at 11:17 a.m.

Councillor S. Wagle entered the meeting at 11:23 a.m.

The following items were identified for follow up by Administration:

- Administration to provide to Council, the number of rural dwellings that have capacity for rural water and sewer
- Administration to provide to Council, a briefing regarding Rural Water and Sewer Servicing including costs for Rural Water and Sewer hook ups.

- Administration to provide to Council, information on how new homeowners are advised of their obligation to continue Rural Water Sewer and Servicing payment plan set up by previous owner.

Engineering Department

Dennis Warr, Director, Engineering, presented the proposed 2022 Capital Budget for Engineering.

The following items were identified for follow up by Administration:

- Administration to ensure that the Fort McKay Community Centre is accessible and meets the needs of the community
- Administration to investigate cost-sharing initiatives with the Fort McMurray Golf Club for installation of water and sewer.
- Administration to provide to Council, the provincial contribution for last year's flood mitigation initiatives

Recess

A recess occurred from 12:10 p.m. to 1:25 p.m.

2.2 Public Works

Transportation and Facilities

Keith Smith, Director, Public Works, presented the proposed 2022 Capital Budget for Public Works Transportation and Facilities.

Parks, Roads, Rural Operations and Fort Chipewyan

Keith Smith, Director, Public Works, presented the proposed 2022 Capital Budget for Public Works - Parks, Roads, Rural Operations and Fort Chipewyan.

The following item was identified for follow up by Administration:

- Administration to investigate the Conklin Multiplex score board as a replacement for the Father Mercredi High School score board.

Environmental Services

Antoine Rempp, Director, Environmental Services presented the proposed 2022 Capital Budget for Environmental Services.

The following item was identified for follow up by Administration:

- Administration to confirm for Council, if the cost of the lagoon capital works projects are included in the Rural Water and Sewer Servicing program

Exit and Returns

Councillor A. Grandison exited the meeting at 3:20 p.m. and returned at 3:21 p.m.
Councillor L. Bussieres exited the meeting at 3:21 p.m. and returned at 3:25 p.m.

2.3 Planning and Development

Brad McMurdo, Director, Planning and Development presented the proposed 2022 Capital Budget for Planning and Development.

Exit and Returns

Councillor Banjoko exited the meeting at 3:26 p.m. and returned at 3:30 p.m.
Councillor S. Wigle exited the meeting at 3:29 p.m. and returned at 3:32 p.m.

Recess

A recess occurred from 3:46 p.m. to 4:06 p.m. at which time Councillor L. Bussieres exited the meeting.

2.4 Regional Emergency Services

Jody Butz, Regional Fire Chief and Director, Regional Emergency Services, presented the proposed 2022 Capital Budget for Regional Emergency Services.

2.5 Communications and Engagement

Matthew Harrison, Director, Communications and Engagement, presented the proposed 2022 Capital Budget for Communications and Engagement.

Exit

Councillor K. McGrath exited the meeting at 4:18 p.m.

MOTION:

THAT Administration undertake a feasibility study for upgrades to water and sewer servicing for Fort Chipewyan, Fort McKay and Fort Fitzgerald with the findings being presented to Council; and

THAT any funding required for the feasibility study come from the Emerging Issues Reserve.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Loretta Waquan, Councillor
SECONDER:	Kendrick Cardinal, Councillor
FOR:	Bowman, Ball, Banjoko, Cardinal, Grandison, Stroud, Waquan, Wigle
ABSENT:	Bussieres, Dogar, McGrath

MOTION:

THAT \$730,000.00 be allocated from the Capital Infrastructure Reserve and included in the 2022 Capital Budget for the Fort McKay Target Road Rehabilitation which includes funding to support an assessment of the road condition and remediation as required to ensure safe operation.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Kendrick Cardinal, Councillor
SECONDER:	Loretta Waquan, Councillor
FOR:	Bowman, Ball, Banjoko, Cardinal, Grandison, Stroud, Waquan, Wagle
ABSENT:	Bussieres, Dogar, McGrath

Councillor K. Cardinal put forward the following motion:

THAT \$100,000.00 be added to the 2022 Operating Budget for the Public Works Department for upgrades to the Dore Lake Campground.

With consent of Council, Councillor K. Cardinal withdrew the motion.

The following item was identified as follow up by Administration:

- Administration to liaise with the Provincial Government regarding improvements to the Dore Lake Campground.

MOTION:

THAT capital project 22-135 Facilities Operational Sustainment Capital be removed from the 2022 Capital Budget.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ken Ball, Councillor
SECONDER:	Allan Grandison, Councillor
FOR:	Bowman, Ball, Banjoko, Cardinal, Grandison, Stroud, Waquan, Wagle
ABSENT:	Bussieres, Dogar, McGrath

MOTION:

THAT Administration look into doing a feasibility study in support of the Reconciliation Department to study doing cultural grounds for Indigenous communities throughout the Regional Municipality of Wood Buffalo.

RESULT: CARRIED [UNANIMOUS]
MOVER: Kendrick Cardinal, Councillor
SECONDER: Funky Banjoko, Councillor
FOR: Bowman, Ball, Banjoko, Cardinal, Grandison, Stroud, Waquan, Wigle
ABSENT: Bussieres, Dogar, McGrath

Recess

A recess occurred from 4:59 p.m. to 6:12 p.m.

4. Budget Approval

MOTION:

THAT the 2022 Operating Budget, in the amount of \$523,118,827 be approved, representing \$347,745,945 for Municipal operations excluding the Communications and Engagement Department, and the Community Investment Program; and \$128,166,561 as a funding transfer for reserves and capital purposes, be approved.

RESULT: CARRIED [UNANIMOUS]
MOVER: Funky Banjoko, Councillor
SECONDER: Stu Wigle, Councillor
FOR: Bowman, Ball, Banjoko, Cardinal, Grandison, Stroud, Waquan, Wigle
ABSENT: Bussieres, Dogar, McGrath

Pecuniary Interest

Councillor A. Grandison declared a Pecuniary Interest regarding the Proposed 2022 Operating Budget for Communications and Engagement and exited the meeting at 6:14 p.m.

MOTION:

THAT the 2022 Operating Budget be amended to add \$7,126,074 for the Communications and Engagement Department.

RESULT: CARRIED [UNANIMOUS]
MOVER: Jane Stroud, Councillor
SECONDER: Loretta Waquan, Councillor
FOR: Bowman, Ball, Banjoko, Cardinal, Stroud, Waquan, Wigle
PECUNIARY
INTEREST: Grandison
ABSENT: Bussieres, Dogar, McGrath

Return

Councillor A. Grandison returned to the meeting at 6:15 p.m.

MOTION:

THAT the 2022 Operating Budget be amended to add \$39,262,249 for the Community Investment Program which excludes the following Community Investment Program grants:

- a. St. Aidan's House Society for \$257,498
- b. Fort McKay Métis Nation Association and Fort McKay Recreation and Cultural Society for \$160,500
- c. King's Kids Promotions Outreach Ministries Incorporated and Family Christian Centre o/a Legacy Counselling Centre for \$400,000

RESULT: CARRIED [7 TO 1]
MOVER: Stu Wigle, Councillor
SECONDER: Jane Stroud, Councillor
FOR: Bowman, Ball, Banjoko, Cardinal, Grandison, Stroud, Wigle
AGAINST: Waquan
ABSENT: Bussieres, Dogar, McGrath

Pecuniary Interest

Councillor A. Grandison declared a Pecuniary Interest regarding the Community Investment Program Grant for St. Aidan's Society as his wife works for St. Aidan's Society; and exited the meeting at 6:17 p.m.

MOTION:

THAT the 2022 Operating Budget be amended to add \$257,498 for the Community Investment Program grant for St. Aidan's House Society.

RESULT: CARRIED [UNANIMOUS]
MOVER: Ken Ball, Councillor
SECONDER: Loretta Waquan, Councillor
FOR: Bowman, Ball, Banjoko, Cardinal, Stroud, Waquan, Wigle
PECUNIARY INTEREST: Grandison
ABSENT: Bussieres, Dogar, McGrath

Return

Councillor A. Grandison returned to the meeting at 6:18 p.m.

Pecuniary Interest

Councillor L. Waquan declared a Pecuniary Interest in the Community Investment Program for Fort McKay Métis Nation Association and Fort McKay Recreation and Cultural Society, and exited the meeting at 6:18 p.m.

MOTION:

THAT the 2022 Operating Budget be amended to add \$160,500 for Community Investment Program for Fort McKay Métis Nation Association and Fort McKay Recreation and Cultural Society.

RESULT: CARRIED [UNANIMOUS]
MOVER: Jane Stroud, Councillor
SECONDER: Funky Banjoko, Councillor
FOR: Bowman, Ball, Banjoko, Cardinal, Grandison, Stroud, Wigle
PECUNIARY INTEREST: Waquan
ABSENT: Bussieres, Dogar, McGrath

Return

Councillor L. Waquan returned to the meeting at 6:19 p.m.

Pecuniary Interest

Councillor S. Wigle declared a Pecuniary Interest in the Community Investment Program for King's Kids Promotions Outreach Ministries Incorporated and Family Christian Centre operating as Legacy Counselling Centre.

MOTION:

THAT the 2022 Operating Budget be amended to add \$400,000 for Community Investment Program for King's Kids Promotions Outreach Ministries Incorporated and Family Christian Centre o/a Legacy Counselling Centre.

RESULT: CARRIED [UNANIMOUS]
MOVER: Ken Ball, Councillor
SECONDER: Jane Stroud, Councillor
FOR: Bowman, Ball, Banjoko, Cardinal, Grandison, Stroud, Waquan
PECUNIARY
INTEREST: Wigle
ABSENT: Bussieres, Dogar, McGrath

Return

Councillor S. Wigle returned to the meeting at 6:20 p.m.

MOTION:

THAT the 2023 - 2024 Financial Plan in the amount of \$567,098,059 and \$565,363,059 respectively, with funding transfers for capital purposes of \$117,076,387 and \$112,157,590 respectively, be used as the basis for the development of the respective subsequent budgets.

RESULT: CARRIED [UNANIMOUS]
MOVER: Allan Grandison, Councillor
SECONDER: Jane Stroud, Councillor
FOR: Bowman, Ball, Banjoko, Cardinal, Grandison, Stroud, Waquan, Wigle
ABSENT: Bussieres, Dogar, McGrath

MOTION:

THAT the 2022 Capital Budget in the amount of \$155,799,000, \$249,000 Public Art fund transfer totaling \$156,048,000 be approved.

RESULT: CARRIED [UNANIMOUS]
MOVER: Funky Banjoko, Councillor
SECONDER: Ken Ball, Councillor
FOR: Bowman, Ball, Banjoko, Cardinal, Grandison, Stroud, Waquan, Wigle
ABSENT: Bussieres, Dogar, McGrath

Adjournment

The Meeting adjourned at 6:22 p.m.

Mayor

Chief Legislative Officer

Minutes Acceptance: Minutes of Feb 1, 2022 9:00 AM (Consent Agenda)

Minutes of a Special Meeting of the Council of the Regional Municipality of Wood Buffalo held via a combination of video conferencing and in-person in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Friday, February 4, 2022, commencing at 9:01 AM.

Present:

Sandy Bowman, Mayor
 Ken Ball, Councillor
 Funky Banjoko, Councillor
 Lance Bussieres, Councillor
 Kendrick Cardinal, Councillor (via MS Teams)
 Shafiq Dogar, Councillor
 Allan Grandison, Councillor
 Keith McGrath, Councillor (via MS Teams)
 Jane Stroud, Councillor (via MS Teams)
 Loretta Waquan, Councillor (via MS Teams)
 Stu Wigle, Councillor

Administration:

Jamie Doyle, Chief Administrative Officer
 Jade Brown, Chief Legislative Officer
 Chris Davis, Senior Manager, Legal Services

1. Call to Order

Mayor S. Bowman called the meeting to order at 9:23 a.m.

2. In-Camera Session

MOTION:

THAT Council close item 2.1 to the public pursuant to section 27(1) of the *Freedom of Information and Protection of Privacy Act*.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Keith McGrath, Councillor
SECONDER:	Lance Bussieres, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

2.1 Legal Matter - Councillor Conduct Matter (Privileged Information)
(in camera pursuant to section 27(1) of the *Freedom of Information and Protection of Privacy Act*)

Name	Reason for Attending
Jamie Doyle	Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Chris Davis	Senior Manager, Legal Services

Exit and Returns

Councillor L. Bussieres exited the meeting at 9:49 a.m. and returned at 9:51 a.m.

Councillor S. Dogar exited the meeting at 10:13 a.m. and returned at 10:16 a.m.

Councillor L. Bussieres exited the meeting at 10:20 a.m. and returned at 10:21 a.m.

Recess

A recess occurred from 10:34 a.m. to 10:49 a.m. at which time the meeting was reconvened in public.

MOTION:

THAT the meeting reconvene in public.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Funky Banjoko, Councillor
SECONDER:	Kendrick Cardinal, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wagle

Chris Davis, Senior Manager, Legal Services, provided an overview of the formal complaint process as outlined in the Integrity Commissioner Bylaw No. 19/005, for breaches of the Council Code of Conduct Bylaw No. 18/009.

Council members expressed their individual opinions on the breach of conduct that occurred on February 3, 2022.

Point of Order

Councillor K. McGrath called a Point of Order for comments made by Councillor S. Dogar regarding members of Council. The Point of Order was upheld by Mayor S. Bowman. Councillor S. Dogar withdrew his comments.

MOTION:

THAT the CAO be directed, on behalf of Council, to submit a complaint to the Integrity Commissioner for the breach of the Code of Conduct by Councillor S. Dogar on February 3, 2022.

RESULT:	CARRIED [10 TO 1]
MOVER:	Stu Wigle, Councillor
SECONDER:	Shafiq Dogar, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Grandison, McGrath, Stroud, Waquan, Wigle
AGAINST:	Dogar

Adjournment

The meeting adjourned at 11:38 a.m.

Mayor

Chief Legislative Officer

February 4, 2022

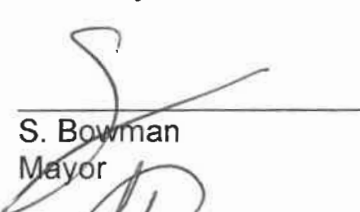
Jade Brown,
Chief Legislative Officer
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

Pursuant to the *Municipal Government Act*, Section 194(4) we, Council, hereby agree to hold a Special In-Camera Council Meeting on the 4th day of February 2022, immediately following recessing of the 2022 Budget Proceedings.

Business to be discussed will be:


1. Legal Matter – Councillor Conduct Matter (Privileged Information)
(In camera pursuant to section 27(1) of the *Freedom of Information and Protection of Privacy Act*)

Sincerely,


S. Bowman
Mayor


K. Ball
Councillor


F. Banjoko
Councillor


L. Bussieres
Councillor

(see attached)
K. Cardinal
Councillor



S. Dogar
Councillor


A. Grandison
Councillor

(see attached)
K. McGrath
Councillor

(see attached)
J. Stroud
Councillor

(see attached)
L. Waquan
Councillor


S. Wigle
Councillor

Minutes Acceptance: Minutes of Feb 4, 2022 9:01 AM (Consent Agenda)

Jade Brown

From: Councillor Kendrick Cardinal
Sent: Friday, February 4, 2022 8:20 AM
To: Jade Brown
Subject: Re: For Immediate Action - Special Meeting Call - s. 194 of the MGA

Yes I waive notice to have a special meeting before 24 hours

Sent from my iPhone

On Feb 4, 2022, at 8:06 AM, Jade Brown <Jade.Brown@rmwb.ca> wrote:

Good morning Council,

In accordance with section 194 of the Municipal Government Act, the Mayor as Chief Elected Official has called a Special Meeting to deal with the following matter following recessing the budget meeting.

As stated in legislation, to do this without providing 24 hours' notice to the public I must have 2/3 of you (8 in total) **waive your notice provisions in writing**

For those coming to the Council Chamber, the notice for signing will be here for you. For those joining virtually today, please respond to this email stating the following : **Yes, I agree to waive my notice provision in accordance with the act.**

Minutes Acceptance: Minutes of Feb 4, 2022 9:01 AM (Consent Agenda)

Jade Brown

From: Councillor Jane Stroud
Sent: Friday, February 4, 2022 8:24 AM
To: Jade Brown
Subject: Re: For Immediate Action - Special Meeting Call - s. 194 of the MGA

Good morning, Jade,

Yes, I agree to waive my notice provision in accordance with the act.

Thank you
 Cheers
 Jane Stroud,
 Councillor Ward 4
 Regional Municipality of Wood Buffalo
 780-799-6024

On Feb 4, 2022, at 8:06 AM, Jade Brown <Jade.Brown@rmwb.ca> wrote:

Good morning Council,

In accordance with section 194 of the Municipal Government Act, the Mayor as Chief Elected Official has called a Special Meeting to deal with the following matter following recessing the budget meeting.

As stated in legislation, to do this without providing 24 hours' notice to the public I must have 2/3 of you (8 in total) **waive your notice provisions in writing**

For those coming to the Council Chamber, the notice for signing will be here for you. For those joining virtually today, please respond to this email stating the following : **Yes, I agree to waive my notice provision in accordance with the act.**

Minutes Acceptance: Minutes of Feb 4, 2022 9:01 AM (Consent Agenda)

Jade Brown

From: Councillor Keith McGrath
Sent: Friday, February 4, 2022 8:39 AM
To: Jade Brown; Councillor Allan Grandison; Councillor Funky Banjoko; Councillor Jane Stroud; Councillor Ken Ball; Councillor Kendrick Cardinal; Councillor Lance Bussieres; Councillor Loretta Waquan; Councillor Shafiq Dogar; Councillor Stu Wigle; Mayor Sandy Bowman
Cc: Jamie Doyle; Susan Trylinski; Chris Davis
Subject: RE: For Immediate Action - Special Meeting Call - s. 194 of the MGA
Importance: Low

I support and waive

From: Jade Brown <Jade.Brown@rmwb.ca>
Sent: Friday, February 4, 2022 8:07 AM
To: Councillor Allan Grandison <Allan.Grandison@rmwb.ca>; Councillor Funky Banjoko <Funky.Banjoko@rmwb.ca>; Councillor Jane Stroud <Jane.Stroud@rmwb.ca>; Councillor Keith McGrath <Keith.McGrath@rmwb.ca>; Councillor Ken Ball <Ken.Ball@rmwb.ca>; Councillor Kendrick Cardinal <Kendrick.Cardinal@rmwb.ca>; Councillor Lance Bussieres <Lance.Bussieres@rmwb.ca>; Councillor Loretta Waquan <Loretta.Waquan@rmwb.ca>; Councillor Shafiq Dogar <Shafiq.Dogar@rmwb.ca>; Councillor Stu Wigle <Stu.Wigle@rmwb.ca>; Mayor Sandy Bowman <Sandy.Bowman@rmwb.ca>
Cc: Jamie Doyle <Jamie.Doyle@rmwb.ca>; Susan Trylinski <Susan.Trylinski@rmwb.ca>; Chris Davis <Chris.Davis@rmwb.ca>
Subject: For Immediate Action - Special Meeting Call - s. 194 of the MGA
Importance: High

Good morning Council,

In accordance with section 194 of the Municipal Government Act, the Mayor as Chief Elected Official has called a Special Meeting to deal with the following matter following recessing the budget meeting.

As stated in legislation, to do this without providing 24 hours' notice to the public I must have 2/3 of you (8 in total) **waive your notice provisions in writing**

For those coming to the Council Chamber, the notice for signing will be here for you. For those joining virtually today, please respond to this email stating the following : **Yes, I agree to waive my notice provision in accordance with the act.**

Minutes Acceptance: Minutes of Feb 4, 2022 9:01 AM (Consent Agenda)

Jade Brown

From: Councillor Loretta Waquan
Sent: Friday, February 4, 2022 8:37 AM
To: Jade Brown
Subject: Re: For Immediate Action - Special Meeting Call - s. 194 of the MGA

Yes I agree to wave my notice provision in accordance with the act.

Thank you

Sent from my iPhone

On Feb 4, 2022, at 8:06 AM, Jade Brown <Jade.Brown@rmwb.ca> wrote:

Good morning Council,

In accordance with section 194 of the Municipal Government Act, the Mayor as Chief Elected Official has called a Special Meeting to deal with the following matter following recessing the budget meeting.

As stated in legislation, to do this without providing 24 hours' notice to the public I must have 2/3 of you (8 in total) **waive your notice provisions in writing**

For those coming to the Council Chamber, the notice for signing will be here for you. For those joining virtually today, please respond to this email stating the following : **Yes, I agree to waive my notice provision in accordance with the act.**

Minutes Acceptance: Minutes of Feb 4, 2022 9:01 AM (Consent Agenda)

Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, February 8, 2022, commencing at 6:00 PM.

Present:

Sandy Bowman, Mayor
 Ken Ball, Councillor
 Funky Banjoko, Councillor
 Lance Bussieres, Councillor
 Kendrick Cardinal, Councillor (via MS Teams)
 Shafiq Dogar, Councillor (via MS Teams)
 Allan Grandison, Councillor
 Keith McGrath, Councillor (via MS Teams)
 Jane Stroud, Councillor
 Loretta Waquan, Councillor
 Stu Wigle, Councillor

Administration:

Jamie Doyle, Chief Administrative Officer
 Jade Brown, Chief Legislative Officer
 Deanne Bergey, Director, Community and Protective Services (via MS Teams)
 Jody Butz, Regional Fire Chief and Director, Emergency Management (Via MS Teams)
 Kari Donnelly, Director, Human Resources (via MS Teams)
 Dennis Fraser, Director, Indigenous and Rural Relations (via MS Teams)
 Kelly Hansen, Director, Strategic Planning and Program Management (via MS Teams)
 Matthew Harrison, Director, Communications and Engagement (via MS Teams)
 Brad McMurdo, Director, Planning and Development (via MS Teams)
 Linda Ollivier, Chief Financial Officer (via MS Teams)
 Antoine Rempp, Director, Environmental Services (via MS Teams)
 Keith Smith, Director, Public Works (via MS Teams)
 Susan Trylinski, Director, Legal Services (via MS Teams)
 Dennis Warr, Director, Engineering (via MS Teams)
 Anita Hawkins, Legislative Officer

1. Call to Order

Mayor S. Bowman called the meeting to order at 6:03 p.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT: CARRIED [UNANIMOUS]
MOVER: Allan Grandison, Councillor
SECONDER: Funky Banjoko, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

3. Consent Agenda

Councillor J. Stroud requested that Item 3.3. - Council Appointed Advisory Board/Committee Meeting Minutes be removed from the Consent Agenda.

MOTION:

THAT the recommendations contained in items 3.1. and 3.2. be approved.

3.1. Minutes of Council Meeting - January 25, 2022

THAT the Minutes of the Council meeting held on January 25, 2022 be approved as presented.

3.2. Tarsands Lions Club Lease Renewal

THAT Administration be directed to advertise the disposition of a portion of a municipal reserve parcel in accordance with Section 606 of the Municipal Government Act (being the lease of a portion of Lot 7R, Block 23, Plan 315TR); and

THAT a Public Hearing be held on March 8, 2022, prior to Council's consideration of the lease of a portion of Lot 7R, Block 23, Plan 315TR.

RESULT: CARRIED [UNANIMOUS]
MOVER: Jane Stroud, Councillor
SECONDER: Kendrick Cardinal, Councillor
FOR: Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

4. Unfinished Business

4.1. Bylaw No. 22/002 - Committees Bylaw No. 17/024 Amendment Specific to the Establishment of the Wood Buffalo Transportation Advisory Committee

Kelly Hansen, Director, Strategic Planning and Project Management, presented Bylaw No. 22/002 which will establish the Wood Buffalo Transportation Advisory Committee, whose mandate will be to advise Council on matters related to regional transportation and transportation systems.

MOTION:

THAT Bylaw No. 22/002, being a bylaw to amend the Committees Bylaw No. 17/024, specific to establishing the Wood Buffalo Transportation Advisory Committee, be read a second time.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ken Ball, Councillor
SECONDER:	Funky Banjoko, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

MOTION:

THAT Bylaw No. 22/022 be read a third and final time.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jane Stroud, Councillor
SECONDER:	Stu Wigle, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

4.2. Bylaw No. 22/001 Procedure Bylaw Amendment - Electronic Participation in Meetings

Mayor S. Bowman indicated that this Bylaw was before Council at the January 25, 2022 meeting but did not receive third reading, noting that in accordance with section 187 of the *Municipal Government Act*, the bylaw is before Council for third and final reading.

MOTION:

THAT Bylaw No. 22/001, being a bylaw to amend Procedure Bylaw No. 18/020, be read a third and final time.

RESULT:	CARRIED [9 TO 2]
MOVER:	Funky Banjoko, Councillor
SECONDER:	Loretta Waquan, Councillor
FOR:	Bowman, Banjoko, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle
AGAINST:	Ball, Bussieres

5. New Business

5.1. 2021 Q4 Capital Budget Fiscal Amendments Update

Linda Ollivier, Chief Financial Officer, presented the 2021 Q4 Capital Budget Fiscal Amendments Update, noting three projects requiring additional funding due to increase in cost, one requiring a cash flow change in order to continue with the project and one requiring a funding change from Community Investment Reserve funds to grant funding.

MOTION:

THAT the 2021 Q4 Capital Budget Fiscal Amendments update, as summarized on Attachment 1 (2021 Capital Budget Fiscal Amendments, dated December 31, 2021), be accepted as information.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Allan Grandison, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

5.2. Capital Budget Amendments

Linda Ollivier, Chief Financial Officer, presented the 2022 Capital Budget Amendment, noting this request is related to the Site Drainage Improvement Program.

MOTION:

THAT the 2022 Capital Budget Amendment as summarized on Attachment 1 (2022 Capital Budget Amendment – New and Cancelled Projects, dated February 8, 2022) be approved; and

THAT the revised Cash Flow of Capital Projects as summarized on Attachment 2 (2022 Capital Budget Amendment – New and Cancelled Projects – Project Cash Flow Summary, dated February 8, 2022) be approved.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Stu Wigle, Councillor
SECONDER:	Loretta Waquan, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

6. Councillors' Motions

Change in order of Agenda

By unanimous consent of Council, Item 6.2. was considered by Council prior to Item 6.1.

6.2. Community Improvement Program Committee (Councillor A. Grandison)

Mayor S. Bowman called upon Councillor A. Grandison to read his motion.

MOTION:

THAT Administration be directed to bring forward a bylaw to create a Community Investment Program Committee with one quarter of its members appointed from the social profit sector to review the Community Investment Program in its entirety and provide recommendations to Council on:

- a. improvements to increase efficiencies and create synergies,
- b. elimination of duplicative services; including those services provided by the Municipality,
- c. establishment of criteria beyond the funding application that includes outcomes and measurements, and
- d. the creation of a committee to review all future funding applications, with the exception of facility funding requests and make recommendations to Council to ensure that residents and taxpayers of the Region receive the best value from the grant funding available

Councillor A. Grandison, spoke to his motion to establish a Community Investment Program Committee, consisting of representatives from Administration, social sector and community at large, whose mandate would be to review the current Community Investment Program and make recommendations to Council on improvements.

RESULT:	CARRIED [10 TO 1]
MOVER:	Allan Grandison, Councillor
SECONDER:	Lance Bussieres, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan
AGAINST:	Wigle

6.1. Winter Maintenance Towing (Councillor S. Dogar)

Mayor S. Bowman called on Councillor S. Dogar to read the motion.

MOTION:

THAT Administration investigate alternate towing options during winter maintenance snow removal and bring forward information to Council.

Councillor S. Dogar spoke to his motion, requesting that Administration look at possible alternatives such as different sites for vehicles to be impounded or the Municipality developing its own site. Administration confirmed that such an approach was previously undertaken by the Municipality, noting that the endeavor was unsuccessful.

RESULT:	DEFEATED [3 TO 8]
MOVER:	Shafiq Dogar, Councillor
SECONDER:	Funky Banjoko, Councillor
FOR:	Banjoko, Cardinal, Dogar
AGAINST:	Bowman, Ball, Bussieres, Grandison, McGrath, Stroud, Waquan, Wigle

3.3. Council Appointed Advisory Board/Committee Meeting MinutesExit and Return

Councillor L. Bussieres exited the meeting at 7:43 p.m. and returned at 7:44 p.m.

Councillor J. Stroud asked questions of clarification in relation to the minutes from the Wood Buffalo Waterfront Advisory Committee and the Advisory Committee on Aging.

MOTION:

THAT the Minutes from Council Appointed Advisory Board/Committee meetings, as outlined in Attachments 1-6, be accepted as information.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ken Ball, Councillor
SECONDER:	Alan Grandison, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

7. Councillor Reporting/Information Updates

Council members provided updates on various topics of personal interest and initiatives in the Region.

Recess

A recess occurred from 7:53 p.m. to 8:06 p.m., to allow the public to vacate the Council Chamber.

8. In-Camera Session**MOTION:**

THAT Council close agenda item 8.1 to the public pursuant to sections 17 and 24(1) of the *Freedom of Information and Protection of Privacy Act*.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Lance Bussieres, Councillor
SECONDER:	Stu Wigle, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

8.1 Disclosure Harmful to Personal Privacy and Advice from Officials - Committee Appointment Matter

(In camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)

Name	Reason for Attending
Jamie Doyle	Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk

MOTION:

THAT the meeting reconvenes in public.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jane Stroud, Councillor
SECONDER:	Stu Wigle, Councillor
FOR:	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

Adjournment

The meeting adjourned at 8:21 p.m.

Mayor

Chief Legislative Officer



REGIONAL MUNICIPALITY
OF **WOOD BUFFALO**

OFFICE OF THE MAYOR

PROCLAMATION

- WHEREAS** Pink Shirt Day promotes respectful and kind behaviour and celebrates the actions of individuals and community organizations in addressing bullying in all its forms; and
- WHEREAS** the Regional Municipality of Wood Buffalo is committed to fostering safe and inclusive communities where everyone feels valued regardless of their age, race, colour, ancestry, place of origin, religious beliefs, gender identity and expression, physical and mental disability, marital and family status, source of income, and sexual orientation; and
- WHEREAS** acts of bullying, discrimination, harassment, intimidation and violence have a profound effect on an individual's feelings of safety and self-worth, as well as their ability to learn, and are unacceptable in a just society; and
- WHEREAS** Pink Shirt Day recognizes efforts to build communities that promote respect, inclusion, fairness, equity and compassion and those organizations that encourage greater awareness, education and advocacy on anti-bullying within the region; and
- WHEREAS** on Pink Shirt Day we are called to address bullying against children, youth, and adults by being active bystanders, speaking up and advocating for others.

NOW THEREFORE, I, Sandy Bowman, Mayor of the Regional Municipality of Wood Buffalo, do hereby proclaim **February 23, 2022**, as:

“PINK SHIRT DAY”

IN WITNESS WHEREOF, I have hereunder set my hand and caused to be affixed the seal of the Regional Municipality of Wood Buffalo in Fort McMurray, Alberta, this **22nd day of February 2022**.

Sandy Bowman
Mayor

9909 Franklin Avenue, Fort McMurray, Alberta, Canada, T9H 2K4
T 780.743.7009 W rmwb.ca E mayor@rmwb.ca

Attachment: Pink Shirt Day Proclamation (Proclamation - Pink Shirt Day)



COUNCIL REPORT

Meeting Date: February 22, 2022

Subject: 2022-2023 Community Plan on Homelessness Grant Allocation

APPROVALS:

Jamie Doyle

Director

Chief Administrative Officer

Recommended Motion:

THAT \$4,716,281 be allocated to the 2022-2023 Community Plan on Homelessness grants as outlined in Attachment 1, dated February 22, 2022.

Summary:

The Regional Municipality of Wood Buffalo (Municipality) receives funding from the Federal Government (Service Canada) and the Provincial Government (Ministry of Community and Social Services) to support homelessness initiatives. The funds are administered through the Community Investment Program's (CIP) Community Plan on Homelessness (CPH) Grant and distributed to non-profit organizations whose goals and objectives align with the municipal, provincial, and federal objectives to end homelessness.

Funding for 2022-2023:

Government of Canada	\$863,168
Government of Alberta	\$3,251,000
Estimated carry forward from 2021-2022	\$1,123,269
Total Funding	\$5,237,437

The Municipality acts as the Community Entity (CE) for the federal funding and the Community Based Organization (CBO) for the provincial funding and retains a portion to administer the grants and to monitor and support the program.

Background:

The Community Plan on Homelessness Program provides funding to programs that meet either the criteria of the Government of Alberta's actions to address homelessness

in Alberta or the Federal Government's *Reaching Home: Canada's Homelessness Strategy Directives*. There are several strategic areas that the Municipality focuses on, inclusive of Strategic Priority and Initiative 1f - Foster equality, diversity and inclusion in the region. The Municipality connects individuals to permanent housing using a variety of strategic approaches (Attachment 3):

- Permanent Supportive Housing
- Eviction Prevention Program
- Outreach Program
- Diversion Program
- Graduate Program
- Housing First Program
- Rapid Re-Housing Program
- Centralized Intake Program

The Municipality is the region's designated Community-Based Organization (CBO) that administers the annual Alberta Ministry of Community and Social Services Outreach Support Services Initiatives (OSSSI) grant. It is also the Community Entity (CE) that administers Government of Canada's Reaching Home funding which is part of the first-ever national housing strategy. As such, the Municipality is responsible for contracting service providers (through grants administered by the Community Investment Program), monitoring service delivery and costs, and reporting to all three levels of government on the outputs and outcomes of Community Plan on Homelessness (CPH) projects.

On November 25, 2021, four (4) identified partners were sent an invitation to apply for the Community Plan on Homelessness grant funding through the Community Investment Program (CIP) grant portal, with submissions due on December 13, 2021.

The submissions were reviewed by Administration for completeness and presented to the Homelessness Initiatives Strategic Committee (HISC) to review and make recommendations. HISC has representatives from the United Way, Wood Buffalo Housing, Industry, urban and rural Métis and First Nation communities, landlords, and Alberta Health Services. It also includes non-voting members from the Federal and Provincial Governments. Its mandate is to act as a steward to end homelessness, and to make CPH funding recommendations to Council. HISC's role is a federal funding requirement.

For 2022-2023, the funding from the Government of Canada will total \$863,168 (\$405,454 from the Designate stream; \$401,134 from the Indigenous Homelessness stream; and, \$56,580 from the Community Capacity and Innovation Fund). The total funding allotment from the Government of Alberta for the 2022-2023 year is \$3,251,000

with an estimated provincial carry forward from 2021-2022 of \$1,123,269.

Four (4) non-profit organizations applied for a total of 12 different programs, with requests totaling \$5,692,849. All applicants/programs were deemed eligible in accordance with the funding restrictions outlined in the Federal and Provincial Government partnership agreements and all are recommended for funding totaling \$4,716,281 (Attachment 2).

Overarching priorities are determined by the Community Plan to End Homelessness, and HISC rated the priorities to align with their assessment of the current community need. The HISC ranked the program areas as follows:

1. Housing First Program | Rapid Re-Housing Program | Permanent Supportive Housing
2. Coordinated Access
3. Prevention/Outreach
4. Diversion
5. Other Support Programs

Rationale for Recommendation:

The CPH grants are allocated to non-profit organizations that provide Housing First; Rapid Re-Housing; Centralized Intake; Permanent Supportive Housing; Eviction Prevention; Diversion; Graduate Programming; Outreach Programming' and Housing Supports for people who are homeless or are at risk of experiencing homelessness.

Strategic Priorities:

Responsible Government

Attachments:

- 1. 2022-2023 Community Plan on Homelessness Grant Recommendations**
- 2. Community Plan on Homelessness Grant; Recommended 2022-2023 Grant Allocation Summary of Funding Requests and Recommendations**
- 3. 2022-2023 Community Plan on Homelessness Grant Guidelines**

February 22, 2022 - Attachment 1: 2022-2023 Community Plan on Homelessness Grants Allocation

The Administrative Recommendation for the 2022-2023 Community Plan on Homelessness is **\$ 4,716,281** as outlined in Attachment 1, dated February 22, 2022. The recommended allocations for each grant applicant are provided below:

Organization		Program	2022 - 2023 Recommended	
			Total	Source
1	Centre of Hope Non-Profit Society of Fort McMurray	Eviction Prevention Program	67,818	Provincial
2	Centre of Hope Non-Profit Society of Fort McMurray	Housing First Program	735,650	Provincial
3	Centre of Hope Non-Profit Society of Fort McMurray	Graduate Program	308,909	Provincial
4	Centre of Hope Non-Profit Society of Fort McMurray	Permanent Supportive Housing	919,547	Provincial
5	The Governing Council of the Salvation Army in Canada	Diversion Program	96,977	Provincial
6	The Governing Council of the Salvation Army in Canada	Housing First Program	485,443	Provincial
7	Wood Buffalo Wellness Society	Centralized Intake Services	252,841	Federal
8	Wood Buffalo Wellness Society	Housing First Program	421,097	Provincial
9	Wood Buffalo Wellness Society	Outreach Program	105,222	Federal/ Provincial
10	Wood Buffalo Wellness Society	Rapid Re-Housing Program	347,631	Federal
11	Wood Buffalo Wellness Society	Tawâw Housing First	320,628	Provincial
12	YMCA of Northern Alberta	Housing First Program	654,518	Provincial
TOTAL			\$ 4,716,281	

Community Investment Program - Community Plan on Homelessness Grant
Recommended 2022 - 2023 Grant Allocation Summary

Organization		Program	2019 - 2020 Approved	2020-2021 Approved	2021-2022 Approved	2021-2022 Estimated Carry Forward	2022-2023 Request	2022 - 2023 Recommended by HISC			Difference of Recommended vs. Requested
								Federal	Provincial	Total	
1	Centre of Hope Non-Profit Society of Fort McMurray	Eviction Prevention Program	125,601	64,163	94,169	94,169	131,883		67,818	67,818	(64,065)
2	Centre of Hope Non-Profit Society of Fort McMurray	Housing First Program	806,354	816,354	821,632	707,133	899,931		735,650	735,650	(164,281)
3	Centre of Hope Non-Profit Society of Fort McMurray	Graduate Program			317,397		387,009		308,909	308,909	(78,100)
4	Centre of Hope Non-Profit Society of Fort McMurray	Permanent Supportive Housing	844,459	844,459	839,607	77,000	984,711		919,547	919,547	(65,164)
5	The Governing Council of the Salvation Army in Canada	Diversion Program	-	-	153,373	89,573	142,494		96,977	96,977	(45,517)
6	The Governing Council of the Salvation Army in Canada	Housing First Program	717,578	687,720	525,504	60,318	582,000		485,443	485,443	(96,557)
7	Wood Buffalo Wellness Society	Centralized Intake Services	295,796	295,798	305,931		315,409	252,841		252,841	(62,568)
8	Wood Buffalo Wellness Society	Housing First Program			520,174		549,182		421,097	421,097	(128,085)
9	Wood Buffalo Wellness Society	Outreach Program	84,879	139,110	256,517		128,577	85,128	20,094	105,222	(23,355)
10	Wood Buffalo Wellness Society	Rapid Re-Housing Program	474,446	466,627	441,236	95,076	495,307	347,631		347,631	(147,676)
11	Wood Buffalo Wellness Society	Tawâw Housing First			-		368,368		320,628	320,628	(47,740)
12	YMCA of Northern Alberta	Housing First Program	636,900	707,720	690,071		707,978		654,518	654,518	(53,460)
			3,986,013	4,021,951	4,965,611	1,123,269	5,692,849	685,600	4,030,681	4,716,281	(976,568)

Centre of Hope Non-Profit Society of Fort McMurray

Eviction Prevention Program

2022-23 Community Plan on Homelessness Grant Analysis

CIP Grant Summary:

April 1, 2019 - March 31, 2020	April 1, 2020 - March 31, 2021	April 1, 2021 - March 31, 2022	April 1, 2022 - March 31, 2023 Request	April 1, 2022 - March 31, 2023 Recommended by HISC	Difference of Recommended vs. Requested
125,601	64,163	94,169	131,883	67,818	(64,065)

Program Reporting Required:

- Monthly Efforts to Outcomes (ETO) data reporting
- Monthly Program Reporting
- 6 Month Report - outlining successes and challenges
- Annual Report - outlining successes and challenges

Financial Reporting Required:

- Monthly financial claims with financial receipts and back up documentation for the amount claimed
- Annual Financial Statements

Notes:

The Eviction Prevention Program aligns with the community plan to end homelessness within the HISC priority of Prevention. This program provides support and rental arrears to individuals and families facing eviction.

This program falls within the Provincial Project Classifications - Homeless Prevention.
Quarterly reporting required.

Budget Line Description	2022-23 Grant Request	2022-23 HISC Recommended
Staff Costs	58,240	-
Operational Costs	1,653	1,653
Client Related Costs	60,000	60,000
Subtotal	119,893	61,653
Administrative Costs	11,989	6,165
Total Costs	131,882	67,818

Centre of Hope Non-Profit Society of Fort McMurray

Housing First Program

2022-23 Community Plan on Homelessness Grant Analysis

CIP Grant Summary:

April 1, 2019 - March 31, 2020	April 1, 2020 - March 31, 2021	April 1, 2021 - March 31, 2022	April 1, 2022 - March 31, 2023 Request	April 1, 2022 - March 31, 2023 Recommended by HISC	Difference of Recommended vs. Requested
806,354	816,354	821,632	838,331	735,650	(102,681)

Program Reporting Required:

- Monthly Efforts to Outcomes (ETO) data reporting
- Monthly Program Reporting
- 6 Month Report - outlining successes and challenges
- Annual Report - outlining successes and challenges

Financial Reporting Required:

- Monthly financial claims with financial receipts and back up documentation for the amount claimed
- Annual Financial Statements

Notes:

This Housing First program aligns within the community plan to end homelessness under the goals of Rehousing and Provision of Support.

It falls within the Provincial Classification: Housing Supports.
Quarterly reporting required.

Budget Line Description	2022-23 Grant Request	2022-23 HISC Recommended
Staff Costs	340,121	340,122
Operational Costs	39,497	15,498
Client Related Costs	36,500	32,500
Rent Supplement	346,000	280,654
Subtotal	<u>762,118</u>	<u>668,773</u>
Administrative Costs	76,212	66,877
Total Costs	<u><u>838,330</u></u>	<u><u>735,650</u></u>

Centre of Hope Non-Profit Society of Fort McMurray

Graduate Program

2022-23 Community Plan on Homelessness Grant Analysis

CIP Grant Summary:

April 1, 2019 - March 31, 2020	April 1, 2020 - March 31, 2021	April 1, 2021 - March 31, 2022	April 1, 2022 - March 31, 2023 Request	April 1, 2022 - March 31, 2023 Recommended by HISC	Difference of Recommended vs. Requested
		317,397	332,559	308,909	(23,650)

Program Reporting Required:

- Monthly Efforts to Outcomes (ETO) data reporting
- Monthly Program Reporting
- 6 Month Report - outlining successes and challenges
- Annual Report - outlining successes and challenges

Financial Reporting Required:

- Monthly financial claims with financial receipts and back up documentation for the amount claimed
- Annual Financial Statements

Notes:

This Graduate program aligns within the community plan to end homelessness within the goal of Provision of Supports and Re-housing and aligns with the HISC priority of Prevention.

It falls within the Provincial Classification: Homeless Prevention
Quarterly reporting required.

Budget Line Description	2022-23 Grant Request	2022-23 HISC Recommended
Staff Costs	80,372	80,372
Operational Costs	3,454	3,454
Client Related Costs	13,500	23,000
Rent Supplement	205,000	174,000
Subtotal	302,326	280,826
Administrative Costs	30,233	28,083
Total Costs	332,559	308,909

Centre of Hope Non-Profit Society of Fort McMurray

Permanent Supportive Housing

2022-23 Community Plan on Homelessness Grant Analysis

CIP Grant Summary:

April 1, 2019 - March 31, 2020	April 1, 2020 - March 31, 2021	April 1, 2021 - March 31, 2022	April 1, 2022 - March 31, 2023 Request	April 1, 2022 - March 31, 2023 Recommended by HISC	Difference of Recommended vs. Requested
844,459	844,459	839,607	983,611	919,547	(64,064)

Program Reporting Required:

- Monthly Efforts to Outcomes (ETO) data reporting
- Monthly Program Reporting
- 6 Month Report - outlining successes and challenges
- Annual Report - outlining successes and challenges

Financial Reporting Required:

- Monthly financial claims with financial receipts and back up documentation for the amount claimed
- Annual Financial Statements

Notes:

This Permanent Supportive Housing program aligns with the community plan to end homelessness within the goal of Provision of Supports and Re-housing.

It falls within the Provincial Classifications under Housing Supports.
Quarterly reporting required.

Budget Line Description	2022-23 Grant Request	2022-23 HISC Recommended
Staff Costs	878,161	819,921
Operational Costs	5,931	5,931
Client Related Costs	10,100	10,100
Subtotal	894,192	835,952
Administrative Costs	89,419	83,595
Total Costs	983,611	919,547

Governing Council of the Salvation Army in Canada

Diversion Program

2022-23 Community Plan on Homelessness Grant Analysis

CIP Grant Summary:

April 1, 2019 - March 31, 2020	April 1, 2020 - March 31, 2021	April 1, 2021 - March 31, 2022	April 1, 2022 - March 31, 2023 Request	April 1, 2022 - March 31, 2023 Recommended by HISC	Difference of Recommended vs. Requested
-	-	89,573	95,623	96,977	1,354

Program Reporting Required:

- Monthly Efforts to Outcomes (ETO) data reporting
- Monthly Program Reporting
- 6 Month Report - outlining successes and challenges
- Annual Report - outlining successes and challenges

Financial Reporting Required:

- Monthly financial claims with financial receipts and back up documentation for the amount claimed
- Annual Financial Statements

Notes:

This Diversion program aligns with the community plan to end homelessness within the priority of HISC of Diversion.

It falls within the Provincial Classification: Connection to Long-Term solutions.
Quarterly reporting required.

Budget Line Description	2022-23 Grant Request	2022-23 HISC Recommended
Staff Costs	73,216	74,547
Operational Costs	1,814	1,714
Client Related Costs	5,000	5,000
Rent Supplement	6,900	6,900
Subtotal	86,930	88,161
Administrative Costs	8,693	8,816
Total Costs	95,623	96,977

Governing Council of the Salvation Army in Canada

Housing First Program

2022-23 Community Plan on Homelessness Grant Analysis

CIP Grant Summary:

April 1, 2019 - March 31, 2020	April 1, 2020 - March 31, 2021	April 1, 2021 - March 31, 2022	April 1, 2022 - March 31, 2023 Request	April 1, 2022 - March 31, 2023 Recommended by HISC	Difference of Recommended vs. Requested
717,578	567,423	525,504	525,504	485,443	(40,061)

Program Reporting Required:

- Monthly Efforts to Outcomes (ETO) data reporting
- Monthly Program Reporting
- 6 Month Report - outlining successes and challenges
- Annual Report - outlining successes and challenges

Financial Reporting Required:

- Monthly financial claims with financial receipts and back up documentation for the amount claimed
- Annual Financial Statements

Notes:

This Housing First program aligns with the community plan to end homelessness under the goals of Re-housing and Provision of Support.

It falls within the Provincial Classification: Housing Supports. Quarterly reporting required.

Budget Line Description	2022-23 Grant Request	2022-23 HISC Recommended
Staff Costs	232,960	232,960
Operational Costs	38,945	8,526
Client Related Costs	29,126	29,126
Rent Supplement	176,700	170,700
Subtotal	<u>477,731</u>	<u>441,312</u>
Administrative Costs	47,773	44,131
Total Costs	<u><u>525,504</u></u>	<u><u>485,443</u></u>

Wood Buffalo Wellness Society

Centralized Intake Services

2022-23 Community Plan on Homelessness Grant Analysis

CIP Grant Summary:

April 1, 2019 - March 31, 2020	April 1, 2020 - March 31, 2021	April 1, 2021 - March 31, 2022	April 1, 2022 - March 31, 2023 Request	April 1, 2022 - March 31, 2023 Recommended by HISC	Difference of Recommended vs. Requested
429,950	295,798	305,931	299,958	252,841	(47,117)

Program Reporting Required:

- Monthly Efforts to Outcomes (ETO) data reporting
- Monthly Program Reporting
- 6 Month Report - outlining successes and challenges
- Annual Report - outlining successes and challenges

Financial Reporting Required:

- Monthly financial claims with financial receipts and back up documentation for the amount claimed
- Annual Financial Statements

Notes:

The Centralized Intake program aligns with the community plan to end homelessness under the goal of: Prevention. This program has been restructured to being the lead organization in the Coordinated Access System making available more opportunities for referrals from other services which has alleviated some of the demand on the current system.

It falls within the Federal Homelessness Partnering Strategy Directive: Chronically and episodically homeless populations.

Quarterly reporting required.

Budget Line Description	2022-23 Grant Request	2022-23 HISC Recommended
Staff Costs	263,015	220,318
Operational Costs	6,537	6,537
Client Needs	3,000	3,000
Subtotal	272,552	229,855
Administrative Costs	27,406	22,986
Total Costs	299,958	252,841

Wood Buffalo Wellness Society

Housing First Program

2022-23 Community Plan on Homelessness Grant Analysis

CIP Grant Summary:

April 1, 2019 - March 31, 2020	April 1, 2020 - March 31, 2021	April 1, 2021 - March 31, 2022	April 1, 2022 - March 31, 2023 Request	April 1, 2022 - March 31, 2023 Recommended by HISC	Difference of Recommended vs. Requested
		520,174	519,723	421,097	(98,626)

Program Reporting Required:

- Monthly Efforts to Outcomes (ETO) data reporting
- Monthly Program Reporting
- 6 Month Report - outlining successes and challenges
- Annual Report - outlining successes and challenges

Financial Reporting Required:

- Monthly financial claims with financial receipts and back up documentation for the amount claimed
- Annual Financial Statements

Notes:

This Housing First program aligns within the community plan to end homelessness under the goals of Rehousing and Provision of Support.

It falls within the Provincial Classification: Housing Supports. Quarterly reporting required.

Budget Line Description	2022-23 Grant Request	2022-23 HISC Recommended
Staff Costs	158,263	158,263
Operational Costs	7,312	5,852
Client Related Costs	127,700	45,500
Rent Supplement	179,200	173,200
Subtotal	472,475	382,815
Administrative Costs	47,248	38,282
Total Costs	519,723	421,097

Wood Buffalo Wellness Society Outreach Program

2022-23 Community Plan on Homelessness Grant Analysis

CIP Grant Summary:

April 1, 2019 - March 31, 2020	April 1, 2020 - March 31, 2021	April 1, 2021 - March 31, 2022	April 1, 2022 - March 31, 2023 Request	April 1, 2022 - March 31, 2023 Recommended by HISC	Difference of Recommended vs. Requested
210,364	139,110	107,503	108,226	105,222	(3,004)

Program Reporting Required:

- Monthly Efforts to Outcomes (ETO) data reporting
- Monthly Program Reporting
- 6 Month Report - outlining successes and challenges
- Annual Report - outlining successes and challenges

Financial Reporting Required:

- Monthly financial claims with financial receipts and back up documentation for the amount claimed
- Annual Financial Statements

Notes:

This Outreach program aligns with the community plan to end homelessness within the HISC priority: Prevention/Outreach

It falls within the Federal Homelessness Partnering Strategy Directive: Chronically and episodically homeless populations.
Quarterly reporting required.

Budget Line Description	2022-23 Grant Request	2022-23 HISC Recommended
Staff Costs	69,455	69,455
Operational Costs	3,932	3,202
Client Related Costs	25,000	23,000
Subtotal	98,387	95,657
Administrative Costs	9,839	9,565
Total Costs	108,226	105,222

Wood Buffalo Wellness Society

Rapid Re-Housing Program

2022-23 Community Plan on Homelessness Grant Analysis

CIP Grant Summary:

April 1, 2019 - March 31, 2020	April 1, 2020 - March 31, 2021	April 1, 2021 - March 31, 2022	April 1, 2022 - March 31, 2023 Request	April 1, 2022 - March 31, 2023 Recommended by HISC	Difference of Recommended vs. Requested
474,447	466,626	441,236	449,680	347,631	(102,049)

Program Reporting Required:

- Monthly Efforts to Outcomes (ETO) data reporting
- Monthly Program Reporting
- 6 Month Report - outlining successes and challenges
- Annual Report - outlining successes and challenges

Financial Reporting Required:

- Monthly financial claims with financial receipts and back up documentation for the amount claimed
- Annual Financial Statements

Notes:

This Rapid Rehousing program aligns with the community plan to end homelessness under the goal of rapidly Rehousing and Provision of Support. It aligns with the HISC priority: Housing

It falls within the Reaching Home Housing Partnering Strategy Directive: Eligible Activities and Expenses -
a. Housing - Rapid Re-housing.
Quarterly reporting required.

Budget Line Description	2022-23 Grant Request	2022-23 HISC Recommended
Staff Costs	157,126	157,126
Operational Costs	62,274	5,902
Client Related Costs	44,400	38,000
Rent Supplement	145,000	115,000
Subtotal	408,800	316,028
Administrative Costs	40,880	31,603
Total Costs	449,680	347,631

Wood Buffalo Wellness Society

Tawâw Housing First

2022-23 Community Plan on Homelessness Grant Analysis

CIP Grant Summary:

April 1, 2019 - March 31, 2020	April 1, 2020 - March 31, 2021	April 1, 2021 - March 31, 2022	April 1, 2022 - March 31, 2023 Request	April 1, 2022 - March 31, 2023 Recommended by HISC	Difference of Recommended vs. Requested
			350,686	320,628	(30,058)

Program Reporting Required:

- Monthly Efforts to Outcomes (ETO) data reporting
- Monthly Program Reporting
- 6 Month Report - outlining successes and challenges
- Annual Report - outlining successes and challenges

Financial Reporting Required:

- Monthly financial claims with financial receipts and back up documentation for the amount claimed
- Annual Financial Statements

Notes:

The Tawâw Housing First Partnership aligns with the community plan to end homelessness under the goal of providing housing support unique and specific to Indigenous homelessness. This program aligns with the HISC priority of supporting the TRC Calls to Action and reaching and maintaining Functional Zero - ending chronic homelessness within the region.

It falls within the Federal Reaching Home Housing Partnering Strategy Directive: Eligible Activities and Expenses - a. Housing - Permanent Supportive Housing
Quarterly reporting required.

Budget Line Description	2022-23 Grant Request	2022-23 HISC Recommended
Staff Costs	318,805	291,480
Subtotal	318,805	291,480
Administrative Costs	31,881	29,148
Total Costs	350,686	320,628

YMCA of Northern Alberta

Housing First Program

2022-23 Community Plan on Homelessness Grant Analysis

CIP Grant Summary:

April 1, 2019 - March 31, 2020	April 1, 2020 - March 31, 2021	April 1, 2021 - March 31, 2022	April 1, 2022 - March 31, 2023 Request	April 1, 2022 - March 31, 2023 Recommended by HISC	Difference of Recommended vs. Requested
636,900	707,720	690,071	696,988	654,518	(42,470)

Program Reporting Required:

- Monthly Efforts to Outcomes (ETO) data reporting
- Monthly Program Reporting
- 6 Month Report - outlining successes and challenges
- Annual Report - outlining successes and challenges

Financial Reporting Required:

- Monthly financial claims with financial receipts and back up documentation for the amount claimed
- Annual Financial Statements

Notes:

This Housing First program aligns with the community plan to end homelessness under the goals of Rehousing and Provision of Support.

It falls within the Provincial Classification: Housing Supports. Quarterly reporting required.

Budget Line Description	2022-23 Grant Request	2022-23 HISC Recommended
Staff Costs	286,625	289,212
Operational Costs	31,710	11,304
Client Related Costs	45,610	36,700
Rent Supplement	269,680	257,800
Subtotal	633,625	595,016
Administrative Costs	63,363	59,502
Total Costs	696,988	654,518

COMMUNITY
INVESTMENT PROGRAM

Community Plan on Homelessness

2022–2023 Community Plan on Homelessness
Grant Guidelines



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Community Plan on Homelessness

COMMUNITY INVESTMENT PROGRAM

Request for Information ("RFI")

This Request for Information ("RFI") is an invitation by the Regional Municipality of Wood Buffalo (the "Municipality") to prospective Applicants to submit responses to outline programs aimed at ending homelessness and to provide housing and related supportive services for individual adults/families, including those with high acuity experiencing homelessness. This RFI funding for the Community Plan on Homelessness (CPH) is provided by the Government of Alberta and the Government of Canada.

Purpose of RFI

The CPH RFI is offered annually to agencies delivering intensive case management, housing support programs, assertive community treatment, outreach and permanent supportive housing programs.

Program Consideration

To be considered for funding, programs must meet the criteria of the Provincial strategic areas or the Federal Directives. There are several additional Strategic areas that the Municipality focuses on. This RFI is focused on Strategic Area #1 which aligns with the Municipality's 2018–2021 Strategic Plan, Initiative #1F. Strategic Area #1. Housing Supports—Connecting Albertans to permanent housing using a variety of strategic approaches:

- Permanent Supportive Housing
- Eviction Prevention Program
- Outreach Program
- Diversion Program
- Graduate Program
- Housing First Program
- Rapid Re-Housing Program
- Centralized Intake Program

Pre-Application Meetings and Support

A pre-application meeting is encouraged to discuss potential programs. During a pre-application meeting, the CPI staff will discuss how the grant process works, accessing and completing applications in the Online Grant Portal, and other key information. Details related to the Housing First program and the Municipal, Provincial and Federal Plans (e.g., any gaps) are discussed. Standards for wages, mileage, rent supplement, etc., are outlined.

To schedule a pre-application meeting, you may send a request to CIP@rmwb.ca.

Community Plan on Homelessness

COMMUNITY INVESTMENT PROGRAM

Application Process

Stage 1

1. Review these guidelines to ensure your organization is eligible for grant funding.
2. 2022–2023 Grant Applications will be submitted through the Online Grant Portal. Log in to your Online Grant Portal account and complete the application. CIP will notify you via email when the application form is available in the Online Grant Portal.
3. Submit the application, including logic models, related budgets, and Financial Statements of the most recent fiscal year end.

Stage 2

1. If clarification on the submitted application is required, you will receive an email notifying you that clarifications have been requested. Please log in to the Online Grant Portal to provide clarifications.
2. Administration will review the application and supporting documents to ensure eligibility in collaboration with the Homelessness Initiative Strategic Committee (HISC). HISC reviews the applications to ensure they align with HISC identified priorities and funding criteria. Organizations will be notified of the HISC recommendation to Council prior to the Council meeting.
3. HISC presents its recommendations to Council as the final stage of the application process. The final decision will be made by Council during the Council meeting.
4. Applicants will be notified of Council's decision following the Council meeting.

Contact Information

If you have any questions or would like clarification, please contact CIP@rmwb.ca or the **Pulse Line** at **780-743-7000** or Toll Free at **1-800-973-9663**.

Eligibility

Allocation of the funding is assigned to non-profit organizations based on:

- their ability, capacity, and knowledge in delivering of services that align with evidence-based community trends and needs
- the Homelessness Initiative Strategic Committee (HISC) and community priorities at the time (i.e., intensive case management, housing support programs, assertive community treatment, outreach, and permanent supportive housing programs)
- the annual funding stream criteria, eligibility and directives

Community Plan on Homelessness

COMMUNITY INVESTMENT PROGRAM

This RFI is extended to organizations who have delivered CPH programs defined below in the 2021–2022 fiscal operating year:

- Eviction Prevention Program
- Outreach Program
- Diversion Program
- Graduate Program
- Centralized Intake Program
- Housing First Program
- Rapid Re-Housing Program
- Permanent Supportive Housing

The Applicant must:

- be a registered non-profit organization
- offer programs and/or services that meet the classifications and directives outlined in the program consideration
- provide programs and/or services that align with the Expected Deliverables outlined in the section below
- have submitted all required reports, financial statements, or uncommitted grant proceeds from any previous Community Investment Program Grant
- offer programs/services within the Regional Boundary

The Community Plan on Homelessness will not fund:

- programs or facilities for activities which are mandated or the responsibility of the Federal or Provincial governments, including but not limited to programs and facilities of health care, education, religious activities, housing and childcare

Expected Deliverables

A successful Applicant will be required to:

- improve the quality of life for residents in Wood Buffalo through providing strategic services that is of benefit to the region, as set out in a Service Delivery Agreement
- ensure accountability by providing the following reports:
 - Intake, exit, and enrollment reports (where applicable)
 - Six-month and year end progress reports that identifies challenges and successes of the program
 - Monthly data, case notes, etc. to be recorded in Efforts to Outcomes (where applicable)
 - Monthly statement of expenses with supporting receipts and/or invoices
 - Monthly spreadsheets on the measures and outcomes
- complete and/or upload the following in the Online Grant Portal:

Community Plan on Homelessness

COMMUNITY INVESTMENT PROGRAM

- Certificate of Insurance within 30 calendar days of execution of grant agreement
- Quarterly Progress Reports including statistics, and a description of services provided in relation to the funds spent
- Six-Month and Annual Report describing the accomplished and unaccomplished goals of the Approved Purpose as well as highlighting the activities, achievements, successes and challenges of the program
- Financial Statements. Specific financial reporting requirements are determined by the following grant thresholds:
 - <\$100,000 — Summary of Revenue and Expenditures
 - \$100,000 – \$499,999— Review Engagement Financial Statements
 - >\$500,000 — Audited Financial Statements

Approved Uses of Grant Funds

In agreements with the Municipality, recipients will follow the guidelines for eligible costs, as determined by the source of the funding used to support the anticipated program.

As per Schedule B in the Provincial and Federal agreement, eligible costs are as follows:

- subject to the terms and conditions of the agreement, the costs incurred must be eligible costs as stipulated in the agreement. Eligible costs are only subject to change with the prior written approval of the Municipality (the “eligible costs”). For greater certainty, any costs not specifically listed in the budget or listed as ineligible costs shall not be eligible costs. Costs that exceed the budgeted amount in each category of the budget require the prior written consent of the Municipality.
- eligible costs must be incurred during the term. No costs incurred prior to or following the term are eligible Costs.
- if the Municipality requests a program specific audit and/or evaluation following the expiry of the project period, the cost of the audit and/or evaluation is an eligible cost. Other expenses dated outside of the term are not eligible.
- costs are considered eligible only if they are in the opinion of Municipality:
 - directly related to the activities as described in Schedule A of the agreement
 - reasonable
 - correspond with budgeted and requested amounts outlined in Section 7 of Schedule B of the agreement.
- subject to Section A and B hereof, only those costs with respect to which the recipient has incurred an obligation during the term and received goods and services by the end of the term are eligible Costs.

Community Plan on Homelessness

COMMUNITY INVESTMENT PROGRAM

Ineligible Expenses

Whether the program is funded by Provincial or Federal grant funds, the following is a list of ineligible costs:

- Entertainment expenses
- Donations, gifts
- Gift cards
- Fines and penalties
- Club membership fees
- Expenses related to affordable housing
- Expenses related to social housing
- Software and/or hardware development and/or the purchase that limits or eliminates the involvement of Provincial and/or Federal evaluations or data collections
- The portion of the GST that is reimbursed to the recipient
- Any costs deemed excessive or outside the scope of the budgeted categories in the opinion of the Municipality
- Audit fees, except when the audit is specifically requested by the Municipality

Disclosure of Information

Information contained in the submitted application will be part of the public Council agenda and accessible through all methods that the Council agenda is available.

Recipients are required to complete their project within the term of the grant agreement. There is no guarantee of continued or additional funding beyond the term of the grant agreement. All approvals are contingent upon the Municipality receiving grant funding from the Provincial and Federal government. The Municipality reserves the right to make additional calls for applications if new funding becomes available during the year.

A condition of accepting funding is that the Municipality has the authority to examine Recipients' records at any time to ensure funds are being used in the manner originally agreed upon. **Any funds not used as described in the agreement may have to be returned.**

Council reserves the right to allocate Community Plan on Homelessness Grants in such a manner as deemed to be in the best interest of the Municipality (Community Investment Program Policy FIN-220, Section 2.1.2).

Community Plan on Homelessness

COMMUNITY INVESTMENT PROGRAM

Key Dates

November 18, 2021	CPH Available for Pre-Application Meetings
November 25, 2021	RFI Applications Opens
Upon request	CIP Grant Portal Sessions with CIP (contact CIP@rmwb.ca)
December 13, 2021	Call for Applications Closes – deadline to submit your application is 4:30 p.m. MST.
December 15, 2021	Application clarification and Correspondence with CPH staff
TBD	HISC Recommendation Preparations
TBD	Council Meeting and Final Decisions
TBD	Decision Letters and further information provided
Within 30 days of CIP receiving signed Grant Agreement	Grant Distribution
Quarterly progress reports due 30 days at the end of the quarter	Recipient submits Quarterly Progress Reports: July 31, 2022, October 31, 2022, January 31, 2023 and April 30, 2023
Within 30 days of execution of Grant Agreement	Certificate of Insurance submitted by Applicant
October 31, 2022	Recipient submits 6 Month Report
April 30, 2023	Recipient submits Final Report
120 days following the fiscal year end of the Organization	Recipient submits Financial Statements

Definitions

Applicant — Any group, club, individual or organization incorporated as a non-profit, charitable or Part IX Corporation, or registered as a society under the Alberta Societies Act and is in good standing under its relevant constating legislation.

Centralized Intake Program — Centralized Intake is the first point of contact or entry into the Housing First System.

Certificate of Insurance — For details on the level of insurance required, please contact CIP.

Council — Mayor and Council of the Regional Municipality of Wood Buffalo.

Permanent Supportive Housing Program — 24 Hour staffing in a location with other tenants with comparable complex and co-occurring issues, with some individuals unable to maintain housing.

Diversion Program — The Diversion Program assists individuals that are either homeless or at risk of homelessness. Referrals to this program come through the local emergency shelter.

Eviction Prevention Program — Assists individuals or families, who are facing eviction by identifying barriers and establishing an action plan to maintain tenancy.

Grant — Transfer of monies from the Municipality to an applicant, group or organization for a project that meets the specific grant program requirements.

Community Plan on Homelessness

COMMUNITY INVESTMENT PROGRAM

Grant Programs — Funding programs created to directly administer grants to applicants under specific guidelines (i.e., Community Impact Grant, Games Legacy Fund, Community Plan on Homelessness Funding).

Homelessness Initiative Strategic Committee (HISC) — is an action-focused group that stewards and advocates for the community plan on homelessness.

Housing First Program — Permanent Housing is provided along with the supports that may include referrals for intensive medical or psychiatric assessments/treatments and case management services including life skills training, landlord liaison assistance and addictions counselling.

Municipality — The Regional Municipality of Wood Buffalo.

Outreach Program — Assists individuals and families who do not meet the requirements for the Housing First and Rapid Re-housing programs, or they are very low on the waitlist with lower needs. The Outreach worker will assist participants with finding secure and sustainable housing, finding employment, connecting with community resources, and helping participants navigate through the systems.

Rapid Re-Housing Program — Individuals with moderately acute needs require case management supports to assist with housing and life stability; otherwise they may cycle in and out of homelessness.

Recipient — Successful grant applicant who receives funding from the Municipality.

Regional Boundary — The physical area of the Municipality that includes any lands comprising of First Nation Reserve located within the Municipality's geographical boundaries.

Societies Act — A society may be incorporated under this Act to promote any benevolent, philanthropic, patriotic, religious, charitable, artistic, literary, educational, social, professional, recreational, sporting or any other useful object, but not for the purpose of carrying on any trade or business.

Term — The effective date and duration of the agreement.

For more information, please visit the Community Investment Program website at www.rmwb.ca/CIP