



Regional Advisory Committee on Inclusion, Diversity and Equality (RACIDE)

Conducted Electronically Via MS Teams

Wednesday, May 19, 2021
5:30 PM

Agenda

Public Participation for May 19, 2021 RACIDE Committee Meeting

The RACIDE (Committee) will be conducting the May 19, 2021 Committee Meeting through electronic communications in accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Order in Council 99/2020.

- Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate by way of teleconference or by submitting their delegation comments by email.
- To participate by teleconference:
 - Anyone wishing to speak by teleconference to an item on the May 19, 2021 RACIDE Committee Meeting Agenda must pre-register by 12 noon, May 19, 2021.
 - To register to speak via teleconference, please email boardsandcommittees@rmwb.ca or call 780-743-7001 with your name, the phone number that you will be dialing in from and an email address that you can be reached at prior to and during the meeting.
 - You must provide the name of the agenda item that you wish to speak to.
 - All registrants will be emailed the details on how to participate prior to the start of the meeting.
 - Each registrant will be given a maximum of **5 minutes** to address the Committee.
- To make written submissions as a delegation before or during the live meeting:
 - Please complete the online form found at www.rmwb.ca/writtendelegations or email boardsandcommittees@rmwb.ca.
 - Please note that written comments for an agenda item must be received prior to the start of that item during the meeting. Emails that are received after the agenda item has been introduced or are not relevant to an agenda item, will not become part of the record of this meeting.
 - All written submissions are public and will be included in the Committee Meeting Agenda Package as part of public record.

The personal information on this form is collected under the authority of Section 33 (a) & (c) of the Alberta Freedom of Information and Protection of Privacy Act. The personal information will be used as contact information. If you have any questions about the collection or use of this information contact the Chief Legislative Officer, Legislative Services, 7th Floor Jubilee Building, 9909 Franklin Ave. T9H 2K4, or call (780) 743-7001.

1. **Call to Order**

2. **Adoption of Agenda**

3. **Minutes of Previous Meetings**

3.1. Regional Advisory Committee on Inclusion, Diversity and Equality (RACIDE) Meeting - April 21, 2021

4. **New and Unfinished Business**

4.1. Proposed Bylaw Amendment – Committees Bylaw No. 17/024

4.2. Municipal Census - Question Discussion

4.3. Working Group Updates

- Anti-Racism Working Group
- Accessibility Working Group

5. **Roundtable**

Adjournment

Minutes of a Meeting of the Regional Advisory Committee on Inclusion, Diversity and Equality held via Electronic Communications in Fort McMurray, Alberta, on Wednesday, April 21, 2021, commencing at 5:30 PM.

Present:

Jason Beck, Chair
Mitchel Bowers, Vice Chair
Chantelle Tatum
Luay Eljamal

Absent:

Tammy Jackson
Keith McGrath, Councillor

Administration:

Deanne Bergey, Director, Community and Protective Services
Jade Brown, Chief Legislative Officer, Legislative Services
Caitlin Downie, Department Administrator, Neighbourhood & Community Development
Caitlin Sheaves, Clerk, Legislative Services

1. Call to Order

Chair, Jason Beck, called the meeting to order at 5:44 p.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Luay Eljamal
SECONDER:	Chantelle Tatum
FOR:	Bowers, Tatum, Beck, Eljamal
ABSENT:	Jackson

3. Minutes of Previous Meetings

3.1. Regional Advisory Committee on Inclusion, Diversity and Equality (RACIDE) Meeting - March 17, 2021

THAT the minutes of the Regional Advisory Committee on Inclusion, Diversity and Equality Meeting held on March 17, 2021 be accepted as presented.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Mitchel Bowers
SECONDER:	Luay Eljamal
FOR:	Bowers, Tatum, Beck, Eljamal
ABSENT:	Jackson

4. New and Unfinished Business

4.1. Working Group Updates

Anti-Racism Working Group:

Caitlin Downie, Department Administrator, indicated that as previously discussed by the Committee, members of the Anti-Racism Working Group and the Rehoboth Focus Group would be invited to participate in RACIDE Meetings, and noted that various members from each group were in attendance.

It was also noted that Administration has consulted with the Communications and Engagement Department regarding an Awareness Campaign and an update will be provided to the Committee once available.

Accessibility Working Group:

Caitlin Downie, Department Administrator, advised that she attended a meeting with the Regional Inclusive Committee where topics discussed included the RMWB Accessibility Audit and accessibility for the upcoming 2021 Municipal Election.

Jade Brown, Chief Legislative Officer, advised that Legislative Services is working diligently to ensure that all residents will have safe and accessible opportunities to vote.

4.2. Proposed Bylaw Amendment – Committee’s Bylaw 17/024

Caitlin Downie, Department Administrator, provided an update on the proposed amendments to the Committees Bylaw 17/024, noting that RACIDE will see a change to their membership. If approved by Council, with a recommendation for nine active members. It was further noted that Administration will also include a request for name change in the bylaw, which would change “equality” to “equity” in the Committees title. Additionally, the Committee discussed how these amendments will come into effect during the recruitment process for Council Appointed Boards and Committees

5. Roundtable

Mitchel Bowers, Vice Chair, advised that the YMM Pride event will be postponed to August 2021.

Nicole Spring, Regional Inclusive Committee, advised that May 31 - June 6, 2021 is National AccessAbility Week. It was noted that the Regional Inclusive Committee will be hosting several virtual events which can be found on their social media pages.

Adjournment

The meeting adjourned at 6:13 p.m.

Chair

Minutes Acceptance: Minutes of Apr 21, 2021 5:30 PM (Minutes of Previous Meetings)

BYLAW NO. 21/011**A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND THE COMMITTEES BYLAW NO. 17/024**

WHEREAS, in accordance with section 191(1) of the *Municipal Government Act*, RSA 2000, c. M- 26 and amendments thereto, the Council for a Municipality may amend its bylaws;

NOW THEREFORE the Council of the Regional Municipality of Wood Buffalo enacts the following:

1. THAT Committees Bylaw No. 17/024 is amended as follows:
 - a) By deleting the second recital paragraph in the preamble to the Bylaw, referencing only the "Advisory Committee on Aging";
 - b) In section 26, by deleting the current wording and replacing it with the following:

The Chief Administrative Officer shall ensure that adequate administrative support is provided to the Committee for their scheduled meetings.
 - c) In section 27, by adding the following words:

“Adequate administrative support” is to be determined solely by the Chief Administrative Officer. Committees shall not direct or otherwise delegate Committee functions to Municipal staff. Municipal staff shall consider ideas and suggestions from Committees with respect to implementation strategies, in keeping with the Committee's Mandate and within Council approved budgets and departmental day-to-day operations. This is intended to clarify the relationship between Committees and Administration and does not otherwise diminish the mandate of Committees or their responsibility to bring forward recommendations to Council.
 - d) **Appendix A – Advisory Committee on Aging.** Appendix A is amended by deleting the content of the current "Membership" section and replacing it with the following:

Membership: Up to 9 Members, with one from each of the following six organizations:

- 1 - Regional Municipality of Wood Buffalo Council
- 1 - Wood Buffalo Housing and Development Corporation
- 1 - Alberta Health Services

- 1 - Golden Years Society Board
- 1 - Wood Buffalo Senior Resource Committee
- 1 - St. Aidan's House Society

And up to 3 Members as "Seniors-at-Large". Membership in this category will be comprised of 1 rural community representative, 1 urban service area representative and 1 Indigenous representative. Members in this category should consider themselves as "senior". If there are insufficient applicants in this category, Council may appoint one or more alternate seniors-at-large from any of the three representative groups.

- e) **Appendix C – Public Art Committee.** Appendix C is amended by deleting the content of the current "Membership" section and replacing it with the following:

Membership: Up to 7 members, appointed from the public-at-large. Members should possess experience, skills, and or expertise in the field of arts and culture. Membership should reflect the rich diversity of our region.

Members should possess a level of experience in, or appreciation for, the arts and may draw from life experience or professional experience in fields or disciplines such as, but not limited to: artists, art administrators, art educators, art historians, architects, conservators, cultural professionals, curators, fine craftsmanship, graphic designers, heritage professionals, historian or traditional Knowledge Keeper, Indigenous arts professionals, Indigenous cultural professionals, landscape architects, new media artists, performing artists, urban designers, and visual artists.

- f) **Appendix D – Regional Advisory Committee on Inclusion, Diversity and Equality.** Appendix D is amended as follows:

- i. By deleting the word "Equality" in the Committee name and replacing it with the word "Equity"; and
- ii. By deleting the content of the current "Membership" section and replacing it with the following:

Membership: Up to 9 members, appointed from the public-at-large. Members should possess life experience, skills or some background in one or more of the fields of human rights, inclusion, and anti-racism.

Members should also possess experience working with or living experience within, at least one the following groups: Black, Indigenous and persons of color (BIPOC), immigrants and refugees, LGBTQ2S+, persons with disabilities, religious minorities, seniors, women, and youth.

2. This Bylaw comes into force the date it is passed.

READ a first time this _____ day of _____, 2021.

READ a second time this _____ day of _____, 2021.

READ a third and final time _____ day of _____, 2021.

SIGNED and PASSED this _____ day of _____, 2021.

Mayor

Chief Legislative Officer

DRAFT