



## Community Standards Appeal Committee

Thursday, March 4, 2021  
6:45 PM

Conducted Electronically Via MS Teams

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### Agenda

1. **Call to Order**
2. **Adoption of Agenda**
3. **Minutes Approval**
  - 3.1. Community Standards Appeal Committee Meeting - February 4, 2021
4. **New Business**
  - 4.1. Introductions
  - 4.2. Community Standards Appeal Committee Overview

**Minutes of a Meeting of the Community Standards Advisory Committee held via Electronic Communication, in Fort McMurray, Alberta, on Thursday, February 4, 2021, commencing at 6:00 PM.**

**Present:**

Sean Schaffer  
 Alex McKenzie  
 Kulwinder Arora  
 Michelle Landsiedel  
 David Secord

**Administration:**

Sonia Soutter, Manager, Senior Legislative Officer  
 Heather Fredeen, Legislative Officer

**1. Call to Order**

H. Fredeen, Clerk of the Community Standards Appeal Committee, called the meeting to order at 6:03 p.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the Agenda be adopted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Alex McKenzie
<b>SECONDER:</b>	David Secord
<b>FOR:</b>	Schaffer, Secord, Arora, McKenzie, Landsiedel

**3. Minutes Approval**

**3.1. Community Standards Appeal Committee Meeting - December 10, 2020**

**MOTION:**

THAT the Minutes of the December 10, 2020 Community Standards Appeal Committee Meeting be approved.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Kulwinder Arora  
**SECONDER:** Michelle Landsiedel  
**FOR:** Schaffer, Secord, Arora, McKenzie, Landsiedel

#### 4. New and Unfinished Business

##### 4.1. Appointment of Chair and Vice Chair

S. Schaffer put his name forward for the position of Chair and was also nominated by A. McKenzie. As there were no further nominations, S. Schaffer was elected Chair by acclamation.

**MOTION:**

THAT S. Schaffer, be appointed to the position of Chair of the Community Standards Appeal Committee.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** David Secord  
**SECONDER:** Alex McKenzie  
**FOR:** Schaffer, Secord, Arora, McKenzie, Landsiedel

##### Assuming of the Chair

S. Schaffer assumed the Chair at 6:10 p.m.

Chair S. Schaffer nominated A. McKenzie for the position of Vice-Chair and called for further nominations for the position of Vice Chair. As there were no further nominations, A. McKenzie was elected Vice Chair by acclamation.

**MOTION:**

THAT A. McKenzie be appointed to the position of Vice-Chair of the Community Standards Appeal Committee.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** David Secord  
**SECONDER:** Michelle Landsiedel  
**FOR:** Schaffer, Secord, Arora, McKenzie, Landsiedel

#### 4.2. 2021 Meeting Schedule

##### MOTION:

THAT regular meetings of the Community Standards Appeal Committee be held at 6:00 p.m. on the first Thursday of each month.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	David Secord
<b>SECONDER:</b>	Alex McKenzie
<b>FOR:</b>	Schaffer, Secord, Arora, McKenzie, Landsiedel

#### 4.4. Code of Conduct Undertaking

A declaration was made by each Committee Member, indicating that they have read and understood the Council Code of Conduct Bylaw No. 18/009 of the Regional Municipality of Wood Buffalo, and that they agreed to act in accordance with the Code and be bound by it.

#### 4.5. Municipal Development Plan Presentation

Pamela Downey and Nicholas Khul, O2 Consulting Group, provided an update with respect to the proposed Municipal Development Plan and phase two of the engagement strategy. Committee Members provided feedback on the draft vision and goals.

#### Adjournment

The meeting was adjourned at 6:52 p.m.

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Chair