



Council

Tuesday, January 26, 2021
4:00 PM

Conducted Electronically via MS Teams

Agenda

Public Participation for January 26, 2021 Council Meeting

Council will be conducting the January 26, 2021 Council meeting through electronic communications in accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Order in Council 99/2020.

- Residents can watch the live stream at www.rmwb.ca/Council
- Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate to eligible agenda items by way of teleconference or by submitting their delegation comments by email.
- To participate by teleconference:
 - Anyone wishing to speak by teleconference to an eligible item on the January 26, 2021 Council Meeting Agenda must pre-register by 12:00 p.m., noon, on Tuesday, January 26, 2021.
 - To register to speak via teleconference, please email Legislative.Assistants@rmwb.ca or call 780-743-7001 with your name, the phone number that you will be dialing in from and an email address that you can be reached at prior to and during the meeting.
 - You must provide the name of the agenda item that you wish to speak to.
 - All registrants will be emailed the details on how to participate prior to the start of the meeting.
 - Each registrant will be given a maximum of **5 minutes** to address Council.
- To make written submissions as a delegation before or during the live meeting:
 - Please complete the online form found at www.rmwb.ca/writtendelegations/ or email Legislative.Assistants@rmwb.ca
 - Please note that written comments for eligible agenda items must be received prior to the start of that item during the meeting. Emails that are received after the agenda item has been introduced or are not relevant to an agenda item, will not become part of the record of this meeting.
 - All written submissions are public and will be included in the Council Meeting Agenda Package as part of public record.

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1. Call to Order**2. In-Camera Session (Commencing at 2:00 p.m.)**

- 2.1. Advice from Officials - CAO Operational Briefing/Updates
(in camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)

3. Adoption of Agenda (Public Session at 4:00 p.m.)**4. Consent Agenda**

- 4.1. Minutes of Council Meeting - January 12, 2021
- 4.2. Bylaw No. 21/004 - Fort Chipewyan Area Structure Plan Amendment and Bylaw No. 21/005 - Land Use Bylaw Map Amendment - Redesignation of a Portion of Lot 6\\CHIPEWY
1. THAT Bylaw No. 21/004, being a bylaw to amend the Fort Chipewyan Area Structure Plan, be read a first time.
 2. THAT Bylaw No. 21/005, being a bylaw to amend the Land Use Bylaw to redistrict a portion of Lot 6\\Plan CHIPEWY from UE – Urban Expansion District to DC – Direct Control District, be read a first time.
 3. THAT the required Public Hearing for Bylaw No's. 21/004 and 21/005 be scheduled to occur on February 23, 2021.

5. Presentation

(delegations are not permitted for item 5.1. pursuant to section 51(b) of *Procedure Bylaw No. 18/020*)

- 5.1 Brad McMurdo, Director, Planning and Development and Dennis Warr, Director, Engineering re: Draper Slope Stability Update

6. Unfinished Business

- 6.1. Public Hearing - Bylaw No. 20/032 - Land Use Bylaw Amendment - Definition and General Regulations Related to Project Accommodations
- 6.2. Bylaw No. 20/032 - Land Use Bylaw Amendment - Definition and General Regulations Related to Project Accommodations
1. THAT Bylaw No. 20/032, being an amendment to the Land Use Bylaw specific to the definition and general regulations related to project accommodations, be read a second time.
 2. THAT Bylaw No. 20/032 be read a third and final time.

7. New Business

7.1. Wood Buffalo Sport Connection Contract Extension Request

THAT the Regional Municipality of Wood Buffalo extend the term of grant agreement with the Wood Buffalo Sport Connection Society from December 31, 2020 to December 31, 2022.

7.2. Bylaw No. 21/001 - Amendments to the Integrity Commissioner Bylaw 19/005

1. THAT Bylaw No. 21/001, being an amendment to the Integrity Commissioner Bylaw 19/005, be read a first time.
2. THAT Bylaw No. 21/001 be read a second time.
3. THAT Bylaw No. 21/001 be considered for third reading.
4. THAT Bylaw No. 21/001 be read a third and final time.
5. THAT Jim Peacock, Q.C., be reappointed as the Integrity Commissioner for a period of one year, commencing April 1, 2021.

7.3. Tax Relief for Plan: 1021463 Block: 1 Lot: 21A

THAT the request for cancellation of the 2020 municipal portion of taxes levied in the amount of \$14,589.71 for the property legally described as Plan: 1021463 Block: 1 Lot: 21A be denied.

7.4. Review of Face Covering Bylaw No. 20/024

THAT the Face Covering Bylaw, No. 20/024, be left in its current form as approved on October 14, 2020.

8. **Councillor Reporting/Information Updates**

Adjournment

Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held via electronic communications, a combination of video conference and teleconference in the Council Chamber at the Syncrude Athletic Park Clubhouse in Fort McMurray, Alberta, on Tuesday, January 12, 2021, commencing at 4:00 PM.

Present:

Don Scott, Mayor
 Mike Allen, Councillor
 Krista Balsom, Councillor
 Bruce Inglis, Councillor
 Sheila Lalonde, Councillor
 Keith McGrath, Councillor
 Phil Meagher, Councillor
 Verna Murphy, Councillor
 Jeff Peddle, Councillor
 Jane Stroud, Councillor
 Claris Voyageur, Councillor

Administration:

Jamie Doyle, Chief Administrative Officer
 Matthew Hough, Deputy Chief Administrative Officer
 Jade Brown, Chief Legislative Officer
 Deanne Bergey, Director, Community and Protective Services
 Chris Davis, Acting Director, Legal Services
 Scott Davis, Director, Emergency Management
 Kelly Hansen, Director, Strategic Planning & Business Initiatives
 Matthew Harrison, Director, Communications and Engagement
 Janine Kruse, Acting Director, Indigenous and Rural Relations
 Brad McMurdo, Director, Planning and Development
 Linda Ollivier, Chief Financial Officer
 Rachel Orser, Director, Supply Chain Management
 Nasir Qureshi, Acting Director, Engineering
 Antoine Rempp, Director, Environmental Services
 Keith Smith, Director, Public Works
 Sonia Soutter, Manager, Senior Legislative Officer
 Anita Hawkins, Legislative Officer

1. Call to Order

Mayor D. Scott called the meeting to order at 1:32 p.m.

2. In-Camera Session (commencing at 1:30 p.m.)

MOTION:

THAT Council close agenda items 2.1 and 2.2 to the public pursuant to sections 24, 25 and 27 of the *Freedom of Information and Protection of Privacy Act*.

RESULT: CARRIED [UNANIMOUS]
MOVER: Mike Allen, Councillor
SECONDER: Krista Balsom, Councillor
FOR: Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

2.1 Disclosure Harmful to Economic and Other Interests of a Public Body and Privileged Information - Labour Relations and Land Matter

(in camera pursuant to sections 25(1) and 27(1) of the *Freedom of Information and Protection of Privacy Act*)

Labour Relations

Name	Reason for Attending
Jamie Doyle	Chief Administrative Officer
Matthew Hough	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Kari Donnelly-Westhaver	Director, Human Resources
Tim Mitchell	Legal Counsel, McLennan Ross LLP
Sonia Soutter	Legislative Advice/Clerk

Land Matter

Name	Reason for Attending
Jamie Doyle	Chief Administrative Officer
Matthew Hough	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Brad McMurdo	Director, Planning and Development
Chris Davis	Acting Director, Legal Services
Mazhar Hajhossein	Acting Director, Engineering Services
Sonia Soutter	Legislative Advice/Clerk

2.2. Advice from Officials - Council Dialogue

(In Camera pursuant to sections 24(1) of the *Freedom of Information and Protection of Privacy Act*)

Due to time constraints item 2.2. did not proceed.

Recess

A recess occurred between 3:46 p.m. and 4:00 p.m., at which time the meeting was reconvened in public in the Council Chamber.

MOTION:

THAT the meeting reconvene in public.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Krista Balsom, Councillor
SECONDER:	Bruce Inglis, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

3. Adoption of Agenda (Public Session at 4:00 p.m.)**MOTION:**

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Bruce Inglis, Councillor
SECONDER:	Sheila Lalonde, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

4. Consent Agenda**MOTION:**

THAT the recommendations contained in items 4.1, 4.2, 4.3, 4.4, 4.5 and 4.6 be approved.

4.1. Minutes of Special Council Meeting - December 1, 2020

THAT the Minutes of the Special Council meeting held on December 1, 2020 be approved as presented.

4.2. Minutes of Special Council Meeting - December 2, 2020

THAT the Minutes of the Special Council Meeting held on December 2, 2020 be approved as presented.

4.3. Minutes of Special Council Meeting - December 3, 2020

THAT the Minutes of the Special Council Meeting held on December 3, 2020 be approved as presented.

4.4. Minutes of Council Meeting - December 8, 2020

THAT the Minutes of the Regular Council Meeting held on December 8, 2020 be approved as presented.

4.5. Minutes of Special Council Meeting - December 15, 2020

THAT the Minutes of the Special Council Meeting held on December 15, 2020 be approved as presented.

4.6. Council Committee Appointment

THAT the following appointment be made effective immediately:

Combative Sports Commission

- Christine Unruh, Member at Large, to December 31, 2022.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Sheila Lalonde, Councillor
SECONDER:	Keith McGrath, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

5. Recognition

5.1. Karen Rosvold, Family and Community Support Services Association of Alberta re: I See You Sawubona Award

Karen Rosvold, President, Family and Community Support Services Association of Alberta (FCSSAA), congratulated the Municipality on receiving the FCSSAA Award of Excellence, for the project “I See You: Sawubona Exhibit”. Mayor D. Scott and Council members recognized the community partners involved in this project and thanked those who participated.

6. New Business

6.1. Reaching Home - Second COVID-19 Funding 2020-2021

Deanne Bergey, Director, Community and Protective Services, and Toni Elliott, Senior Manager, Community and Protective Services, provided information on the Reaching Home grant stream established by the Federal Government for programs that address the COVID-19 pandemic for individuals experiencing homelessness and the Tawâw Project Proposal.

MOTION:

THAT \$1,135,067.00 from the 2020-2021 Community Plan on Homelessness Program be allocated to Wood Buffalo Wellness Society for the Tawâw Project, a partnership with Wood Buffalo Housing, McMurray Métis and the Wood Buffalo Wellness Society.

The following delegates spoke in support of the Tawâw Project Proposal:

- Jo-Anne Packham and Christine Burton, Wood Buffalo Wellness Society
- Bryan Fayant, on behalf of Fort McMurray Métis
- Henry Hunter and Jennifer Best, Wood Buffalo Housing & Development Corporation
- Joy Flett, Homelessness Initiative Strategic Committee
- Susan Watson, Northern Alberta YMCA
- Kate Penney, The Salvation Army.

Exit and Return

Councillor M. Allen disconnected from the meeting at 5:09 p.m. and reconnected at 5:10 p.m.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Keith McGrath, Councillor
SECONDER:	Phil Meagher, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

6.2. Bylaw No. 21/002 - Election Bylaw No. 20/021 Amendment

Jade Brown, Chief Legislative Officer and Darlene Soucy, Returning Officer, spoke to the proposed amendment to the Election Bylaw which would enable candidates to provide their nomination deposits by cash, certified cheque, money order, or by in-person payments using a debit card or credit for the 2021 Municipal General Election.

MOTION:

THAT Bylaw No. 21/002, being an amendment to the Election Bylaw No. 20/021, be read a first time.

RESULT: CARRIED [UNANIMOUS]
MOVER: Phil Meagher, Councillor
SECONDER: Verna Murphy, Councillor
FOR: Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

MOTION:

THAT Bylaw No. 21/002 be read a second time.

RESULT: CARRIED [UNANIMOUS]
MOVER: Verna Murphy, Councillor
SECONDER: Jeff Peddle, Councillor
FOR: Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

MOTION:

THAT Bylaw No. 21/002 be considered for third reading.

RESULT: CARRIED [UNANIMOUS]
MOVER: Jeff Peddle, Councillor
SECONDER: Jane Stroud, Councillor
FOR: Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

MOTION:

THAT Bylaw No. 21/002 be read a third and final time.

RESULT: CARRIED [UNANIMOUS]
MOVER: Jane Stroud, Councillor
SECONDER: Claris Voyageur, Councillor
FOR: Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

7. Councillor Reporting/Information Updates

Council Members provided updates on various initiatives and events in the region.

Adjournment

The meeting adjourned at 5:31 p.m.

Mayor

Chief Legislative Officer



COUNCIL REPORT

Meeting Date: January 26, 2021

Subject: Bylaw No. 21/004 - Fort Chipewyan Area Structure Plan Amendment and Bylaw No. 21/005 - Land Use Bylaw Map Amendment - Redesignation of a Portion of Lot 6\\CHIPEWY

APPROVALS:

Jamie Doyle

Director

Chief Administrative Officer

Recommended Motion:

1. THAT Bylaw No. 21/004, being a bylaw to amend the Fort Chipewyan Area Structure Plan, be read a first time.
2. THAT Bylaw No. 21/005, being a bylaw to amend the Land Use Bylaw to redistrict a portion of Lot 6\\Plan CHIPEWY from UE – Urban Expansion District to DC – Direct Control District, be read a first time.
3. THAT the required Public Hearing for Bylaws No's. 21/004 and 21/005 be scheduled to occur on February 23, 2021.

Summary:

In May 2019, the Planning and Development Department received a development permit application for a cemetery located at Lot 6\\CHIPEWY in Fort Chipewyan ("the Subject Property") (Attachment 1), from the Public Works Department. The Subject Property is owned by the Regional Municipality of Wood Buffalo. In the Land Use Bylaw (LUB), "Cemetery" is not a use contemplated in the Urban Expansion District. Furthermore, the Fort Chipewyan Area Structure Plan (ASP) Bylaw No. 18/005 does not allow any development on the Subject Property because it has been identified as Sensitive Raptor Range (Peregrine Falcon) by the Provincial Government (Attachment 2). Therefore, in July 2019, Administration received an application for a zoning amendment and an amendment to the Fort Chipewyan ASP (2019-LU-00005).

The proposed ASP amendment will reword Section 1.1.1 to include language and guidance that would support the development of a cemetery (Attachment 3). The proposed LUB amendment re-districts the Subject Property from "Urban Expansion" District (UE) to "Direct Control" District (DC), which would permit "Cemetery" as a Discretionary Use (Attachment 4). These amendments would allow for a cemetery to be a Use on the Subject Property, with further limitations on constructing structures

as part of the cemetery use. Finally, in order to ensure that the Municipality receives the necessary approval from the Government of Alberta's Director of Cemeteries to operate the proposed cemetery, the Subject Property must have the proper zoning.

Background:

There is currently limited capacity within the existing cemetery in Fort Chipewyan and a need to develop additional space to meet the needs of the community. The Fort Chipewyan ASP identifies the creation of a new cemetery as a priority. Objective 4.2 of the ASP supports the creation of a cemetery in collaboration with the community to identify a site and states that the design of the cemetery should be culturally appropriate. Initially a different location was identified as the site for a future cemetery; however, it was not the preferred location for the community. Working with Administration, the community has identified the Subject Property as the preferred site for the cemetery.

The community's preferred site is identified by Alberta Environment and Parks as "Sensitive Raptor Range" as indicated in the ASP. Administration has contacted Alberta Environment and Parks regarding the development of the cemetery on the Subject Property and has received consent to utilize it for that purpose (Attachment 5). The approval from Alberta Environment and Parks is conditional upon the Municipality performing due diligence to avoid contravening the *Alberta Wildlife Act* and demonstrating that it has done everything reasonable to avoid impacting the resident Peregrine Falcons during cemetery development and operations.

Administration has been working to develop an operations and maintenance plan to ensure that there are measures in place to limit impacts during the development and operations of the cemetery. These measures include, but are not limited to: the use of signage to promote the protection and conservation of Peregrine Falcons; eliminating the use of pesticides or herbicides for the maintenance of the cemetery; and ensuring that any development or major operational activities occur outside the prime mating season for Peregrine Falcons.

It should be noted that one of the biggest threats to the health and conservation of this sensitive species is the use of pesticides and herbicides. Pesticides and herbicides poison adult Peregrine Falcons and also cause thinning of their eggshells, preventing the offspring from developing. Eliminating the use of pesticides and herbicides in the areas that surround Peregrine Falcon habitat can ensure the Municipality is performing due diligence to avoid potential contraventions of the *Alberta Wildlife Act*. Furthermore, the incorporation of other proposed measures demonstrate the Municipality is undertaking all reasonable steps to avoid impacting Peregrine Falcons. These measures were developed in consultation with applicable statutory and non-statutory documents as recommended by Alberta Environment and Parks. These documents include the *Wildlife Act* (2018), the *Sensitive Species Inventory Guidelines* (2013); and the *Master Schedule of Standards and Conditions* (2018).

Budget/Financial Implications:

There are currently no anticipated budget implications related to the passing of this bylaw. However, it should be mentioned that the cemetery has already been budgeted as a separate project under the Public Works Department's budget. Additionally, there may be some minor budgetary impacts from the conservation and protection measures implemented during the development and operation of the Cemetery.

Rationale for Recommendation:

Currently, there is a need for a new cemetery in Fort Chipewyan. The development of a new cemetery on the selected site would be possible by amending Section 1.1.1 in the ASP and through the LUB amendment that would re-district the Subject Property from "Urban Expansion" district to a "Direct Control" district. By re-districting the Subject Property to Direct Control, it demonstrates to the Province that the Municipality is acting diligently to limit use of the site. The *Municipal Government Act*, Section 641 (1) and (2) allows Council to use a Direct Control district to "exercise particular control" over a site in a "manner which it considers necessary." This will support habitat conservation efforts by limiting the possibility of future development.

The proposed amendments would allow the development of a new cemetery in the community's preferred location. Finally, the amendments must be approved by Council before the Municipality can obtain the necessary approval from the Government of Alberta's Director of Cemeteries to operate the Cemetery. Administration is recommending that the LUB and ASP amendments be approved by Council.

Strategic Priorities:

Rural and Indigenous Communities and Partnerships

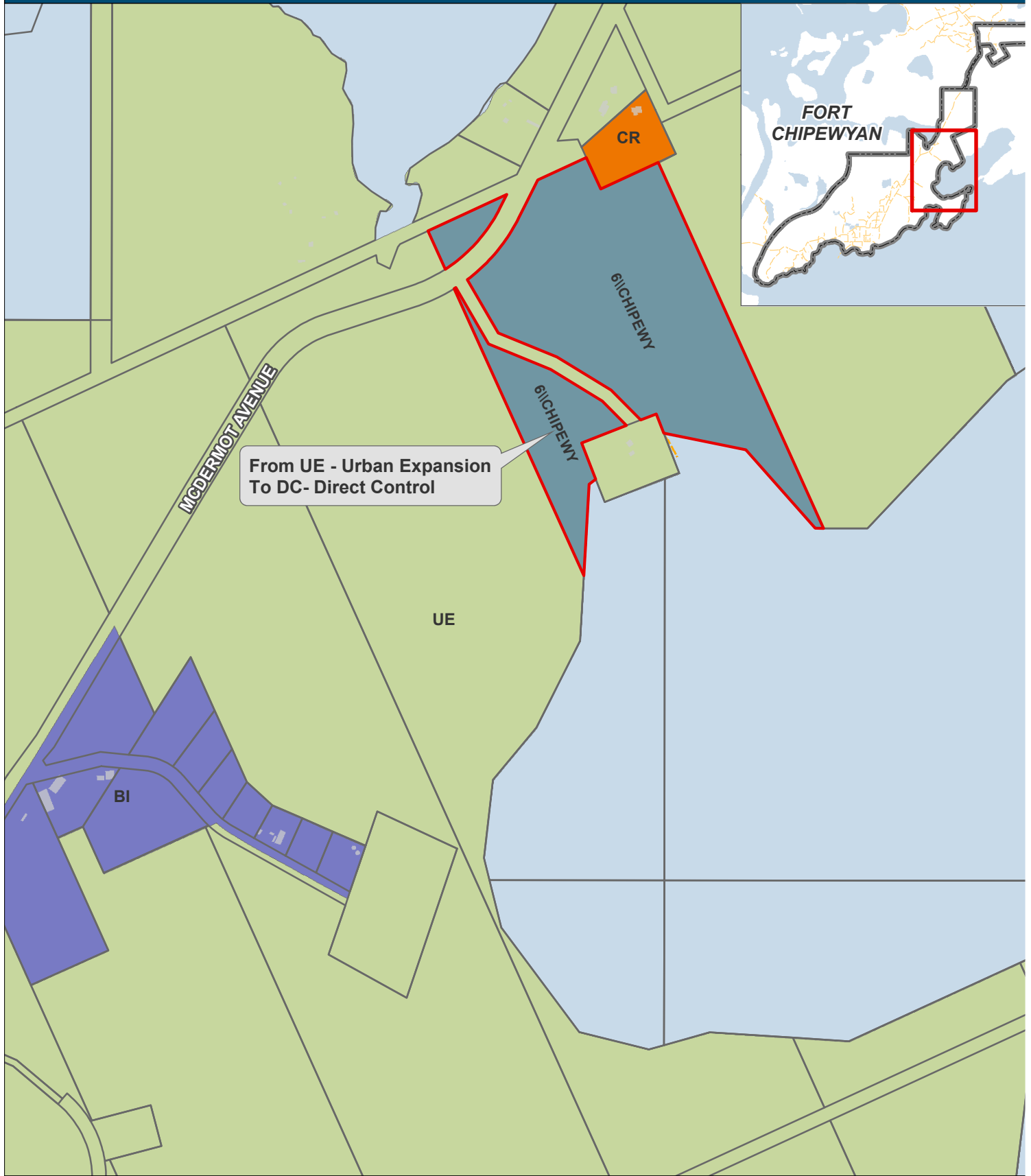
Attachments:

- 1. Subject Area Map**
- 2. Sensitive Raptor Range Map (GoA)**
- 3. Bylaw No. 21/004 - Area Structure Plan Amendment**
- 4. Bylaw No. 21/005 - Land Use Bylaw Amendment**
- 5. Government of Alberta Consent Email**

SUBJECT AREA MAP

Lot 6, Plan Chipewyan Settlement

Attachment 1



Attachment: 1. Subject Area Map (Fort Chipewyan Cemetery LUB and ASP Amendments)

- BI - Business Industrial
- CR - Country Residential
- UE - Urban Expansion
- Subject Area
- Survey Parcels
- Building Outlines

Roadways

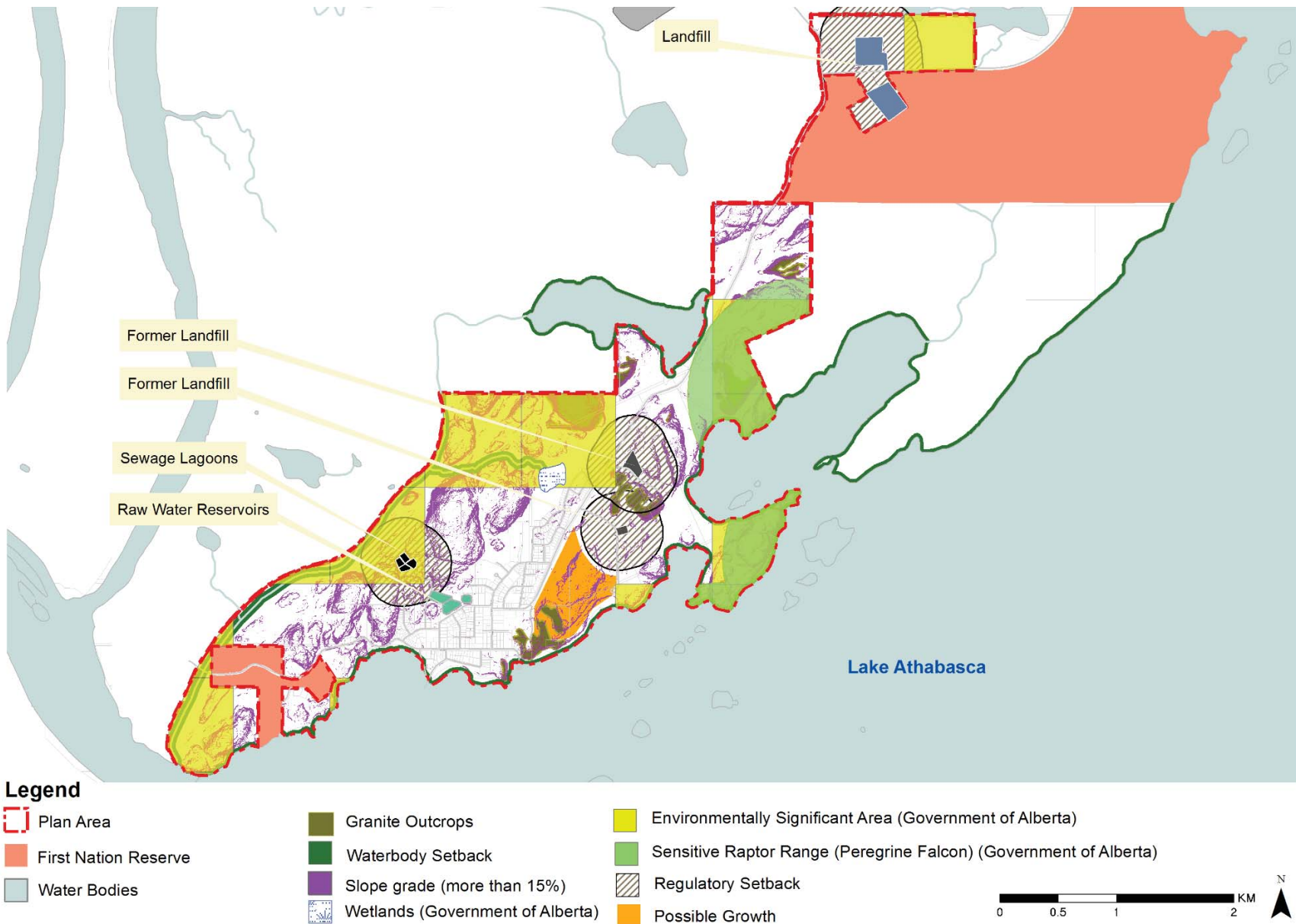


1 cm = 75 meters



Map Produced by the Geographic Information System

Packet Pg. 14



MAP 9: CONSTRAINTS AND POSSIBLE GROWTH AREA OVERLAY

BYLAW NO. 21/004**BEING A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND THE FORT CHIPEWYAN AREA STRUCTURE PLAN NO. 18/005.**

WHEREAS Section 633 of the *Municipal Government Act*, RSA 2000, c M-26 and amendments thereto authorizes Council to enact a bylaw amending an Area Structure plan.

NOW THEREFORE, the Council of the Regional Municipality of Wood Buffalo, in the Province of Alberta, in an open meeting hereby enacts as follows:

1. Bylaw No.18/005, being the Fort Chipewyan Area Structure Plan, is amended by inserting the following at the end of Principle 1, Objective 1.1, Section 1.1.1:

A cemetery, with no accessory developments such as crematoriums, cineriums, columbariums or mausoleums, is a discretionary use within this area.

2. This Bylaw comes into effect when it is passed.

READ a first time this _____ day of January, A.D. 2021.

READ a second time this _____ day of _____, A.D. 2021.

READ a third and final time this _____ day of _____, A.D. 2021.

SIGNED and PASSED this _____ day of _____, A.D. 2021.

Mayor

Chief Legislative Officer

BYLAW NO. 21/005

BEING A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND THE LAND USE BYLAW NO. 99/059.

WHEREAS Section 639 of the *Municipal Government Act*, RSA 2000, c M-26 and amendments thereto authorizes Council to enact a bylaw adopting a Land Use Bylaw.

AND WHEREAS Section 191(1) of the *Municipal Government Act*, RSA 2000, c M-26 and amendments thereto authorizes Council to adopt a bylaw to amend a Land Use Bylaw.

NOW THEREFORE, the Council of the Regional Municipality of Wood Buffalo, in the Province of Alberta, in an open meeting hereby enacts as follows:

1. **THAT** Bylaw 99/059, being the Land Use Bylaw, is amended by adding a new land use district, Direct Control District DC 20/XXX "Fort Chipewyan Cemetery Site District" as described on the attached **Schedule "A"** as section 184.
2. **THAT** Bylaw 99/059, being the Land Use Bylaw, is further amended by re-designating the following:

Plan CHIPEWY

Lot 6

From: Urban Expansion (UE) (as depicted in **Schedule "B"**, Figure 1)

To: Direct Control District DC 20/xxx "Fort Chipewyan Cemetery Site" (as depicted in **Schedule "B"**, Figure 2).

3. This Bylaw comes into effect when it is passed.

READ a first time this _____ day of _____, A.D. 2021.

READ a second time this _____ day of _____, A.D. 2021.

READ a third and final time this _____ day of _____, A.D. 2021.

SIGNED and PASSED this _____ day of _____, A.D. 2021.

Mayor

Chief Legislative Officer

Schedule "A"

ATTACHMENT 4

184. DIRECT CONTROL DISTRICT DC2020/XXX"FORT CHIPEYWAN CEMETARY SITE"**184.1 Purpose**

The purpose of this district is to establish a site-specific Direct Control District for development of a municipal cemetery in Fort Chipewyan, in an area identified as "Sensitive Raptor Range (Peregrine Falcon)".

184.2 Compliance with Bylaw No. 99/059

Unless otherwise specified, the rules and provisions of Parts 1, 2, 3, 4, 5, 6, 7 and 7A of Bylaw 99/059 apply to this Direct Control District Bylaw.

184.3 Reference to Bylaw 99/059

With this Direct Control District Bylaw, a reference to a section of Bylaw 99/059 is deemed to be a reference to the section as amended from time to time.

184.4 Bylaw 99/059 District Rules

Unless otherwise specified, the rules of the PS - Public Services District of Bylaw 99/059 apply in this Direct Control District.

184.5 Permitted Uses

There are no permitted uses.

184.6 Discretionary Uses

The following are discretionary uses that may be approved by the Development Officer:

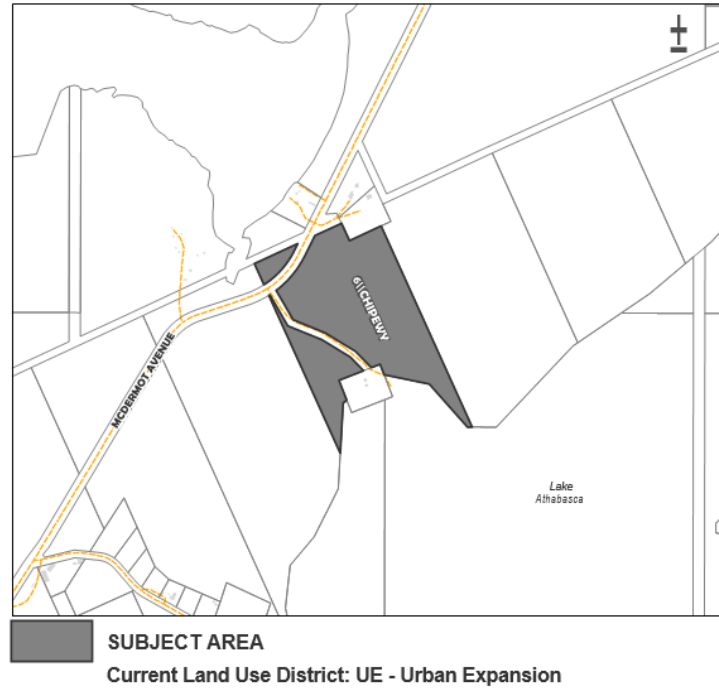
Cemetery, including any ancillary maintenance facilities, but excluding accessory developments such as crematories, cinereums, columbariums, and mausoleums.

ATTACHMENT 4

Schedule B

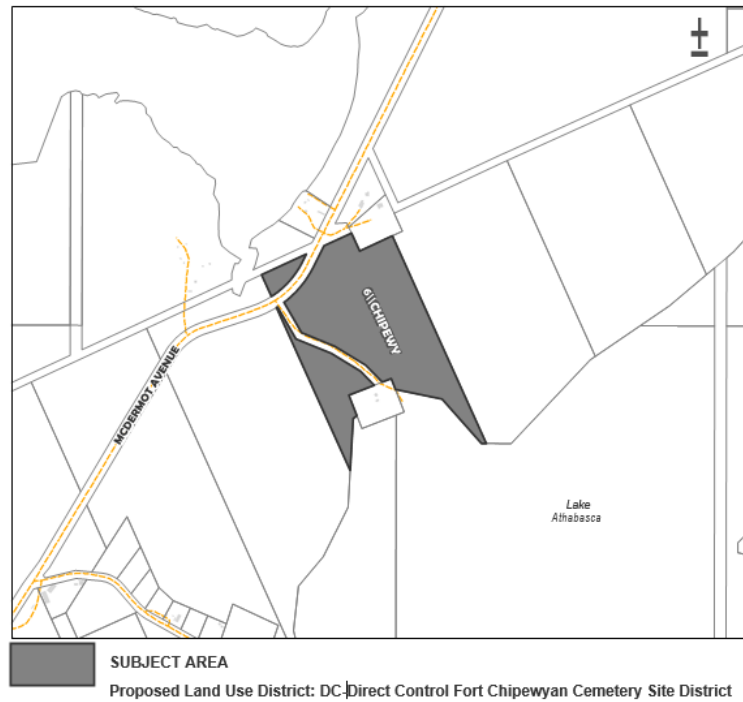
BYLAW 20/XXX

Figure 1



BYLAW 20/XXX

Figure 2



Subject: RE: Fort Chipewyan Cemetery

Hi ;

Thanks for the inquire about raptors and avoiding impacts to raptors. In general, our guidance is that projects that have potential to impact wildlife must meet due diligence in avoiding contravening the Alberta Wildlife Act.

For raptors, and in relation to tree clearing as you mentioned, this means confirming if there are active nest sites in your foot print. This would apply to all raptors. The [Sensitive Species Inventory Guidelines](#) that we publish can be of use, and it shows how to survey for raptors in the boreal region. Section 8.0 outlines the guidelines for Boreal and Foothills Raptors. These guidelines are good for when you don't know if there raptors nesting in your project footprint.

However, reading your email below, this is for the new Fort Chip cemetery that is within the Sensitive Raptor Range along Lake Athabasca. These features are for Peregrine Falcon nesting areas, and is a buffered zone around known Peregrine Falcons nesting sites.

Our expectation is that the RMWB will be compliant under the Wildlife Act, which means you will avoid harming/harassing/injuring/killing wildlife, which in this case is birds of prey and species at risk. This expectation would include impacts from both construction of, and the operations of, RMWB projects. You do not need approvals

The [Master Schedule of Standards and Conditions](#), can be used to understand some of the measures that Industry would have to take if they were developing in this zone on provincial crown land. However, since this land is owned by RMWB, you are not required to follow this document as Industry would. However, there is good information in here that can help you navigate due diligence in terms of avoiding contravening the Alberta Wildlife Act. Section 10.2 in the document outlines the sensitive raptor standards and conditions.

The goal would is to ensure that proponents (in this case the RMWB) do not impact the nesting Peregrine Falcons (e.g. they abandon nesting areas or that nests fail). If you have shown due diligence, you would be able to demonstrate that you did everything reasonable to avoid impacting these falcons during you work and in the operations of the cemetery.

Paul Knaga

Wildlife Biologist | Alberta Environment and Parks
Government of Alberta

Draper Slope Stability

Presenters: Dennis Warr, Brad McMurdo
Department: Engineering/Planning and Development
Meeting Date: January 26, 2021

Introduction

- There are currently 10 properties affected by slope stability issues in Draper.
- Today's presentation will provide the following information:
 - Planning process
 - Historical reports commissioned
 - Observations from Administration and residents
 - Next steps



Subdivision Process

- These ten (10) properties were subdivided as early as 1999 and as recent as 2011, but most were created in 2004.
- In 1999, as part of Clearwater River Valley ASP, a geotechnical report was completed by Terracon Geotechnique.

Permit Process

- Following subdivision, each property required a Development Permit (DP) for the home and certain accessory structures.
- Land Use Bylaw provides the Development Authority with the option of requesting additional information, such as a geotechnical report.
- Once a DP has been issued, further technical studies can be requested to support the issuance of Safety Codes permits.

Current Situation

- Nine (9) out of ten (10) properties have geotechnical references:
 - on certificate of title by way of covenants,
 - development applications submitted, or
 - conditions of approvals.

Geotechnical Analysis

The Municipality completed three (3) geotechnical reports that addressed Slope Stability in Draper

1. 1999 Terracon Report - Slope Stability Study
2. 2017 Thurber Report - Draper Slope Stability
3. 2020 Stantec Report - Draper Slope Stability Review

Purpose of Studies

1. Terracon Report supported Highway 69 Area Structure Plan (ASP) and provided guidelines for development along the Clearwater Valley including the slope in Draper.
2. Thurber Report provided assessment of slope stability in Draper after the 2016 Horse River Wildfire.
3. Stantec Report examined the slope stability challenges for the delivery of Rural Water Sewer Servicing (RWSS) in Draper.

Slope Stability Challenges

The slope in Draper has two (2) types of slope instability:

1. Large scale instability: Caused as a result of landslides and soil composition. It extends along the Draper slope. It is worsened by grading, lack of vegetation, and excess of water.
2. Localized shallow slope instability: Caused by lot development on the slope area due to grading, ground disturbance, and drainage issues.

Report Findings

5.1.a

1. Through field observations, Reports found evidence of slope instability on multiple private properties.
2. Through geotechnical studies and field investigation, the Reports confirmed that the slope moves, given the existing soil layers and composition.
3. Two (2) of the Reports provided high-level guidelines for development on the slope.
4. For lot specific information, the Reports advised the engagement of a licensed geotechnical Engineer.

Attachment: Draper Slope Stability Presentation V5.2

Current Status

5.1.a

The excess rainfall in 2020 added to the slope instability causing more residents' inquiries.

Administration met with residents and common observations were:

- Noticeable subsidence typically near the rear yards.
- Evidence of cracks and sloughing.
- Ground deformation & swelling at the toe of the slope.
- Some retaining and block walls were pushed and appeared to be uneven due to soil pressure from hilltops.

Residents' Questions

The common questions by residents were whether the Municipality:

- has any plans for the Residents on the slope in Draper;
- can provide any type of lot-specific geotechnical assessment; and
- would consider buying out property owners.

Next Steps

- Draper is being added to the RMWB Slope Monitoring Program.
- Once locations for monitoring are determined, Engineering will coordinate with property owners as monitoring is likely to occur on private property and permission to access property is required.

Next Steps – cont'd

- Administration will continue to review, adjust, and manage our slope monitoring program to meet changing conditions.
- If property owners would like to obtain file information regarding their property; please contact Pulse and ask to be directed to Planning & Development Department.

Questions?

**6.1. Public Hearing re: Bylaw No. 20/032 – Land Use Bylaw Amendment -
Definition and General Regulations Related to Project Accommodations**

- A. Introduction from Administration
 - Brad McMurdo, Director, Planning and Development
 - Chris Booth, Manager, Planning and Development
- B. Written Presentations
none received
- C. Verbal Presentations
 - Perry Berkenpas, Executive Director and Shafak Sajid, Policy Analyst,
Oil Sands Community Alliance (OSCA)
- D. Other Verbal Presentations (Time Permitting and with Consent of
Council)
- E. Questions of Council
- F. Closing Statement from Administration



COUNCIL REPORT

Meeting Date: January 26, 2021

Subject: Bylaw No. 20/032 - Land Use Bylaw Amendment - Definition and General Regulations Related to Project Accommodations

APPROVALS:

Jamie Doyle

Director

Chief Administrative Officer

Recommended Motion:

1. THAT Bylaw No. 20/032, being an amendment to the Land Use Bylaw specific to the definition and general regulations related to project accommodations, be read a second time.
2. THAT Bylaw No. 20/032 be read a third and final time.

Summary:

Administration is proposing amendments to the Land Use Bylaw related to project accommodations. The proposed amendments encompass changes to definitions, duration for maximum permit approval, approvals extensions, annual updates, and a more precise application submission and review process for development permits.

Proposed amendments were first brought before Council for consideration on January 8, 2019 (Bylaw No. 19/002), followed by a revised set of amendments on July 9, 2019 following feedback from stakeholders (Bylaw No. 19/018). On July 9, Council heard from interested parties and deferred second reading, directing Administration to continue engaging with stakeholders.

Further engagement allowed topics of concern to be explored in greater detail, leading to the development of new amendments that seek to balance the interests of all parties. The proposed amendment provides greater oversight and gives permit applicants a more consistent and predictable regulatory framework while still allowing flexibility to maintain their operations.

Background:

Project Accommodations provide housing in remote areas where operations are significantly distant from urban and rural centers and are a common form of housing for the region's industrial workforce. Over time, concerns have arisen for accommodating

this population officially in terms of the region's "Shadow Population". Currently accounting for roughly 31% of the region's population, there is a need to update current provisions to introduce a framework for enhanced processes and data collection for project accommodations that serve this segment of the population.

The Land Use Bylaw currently allows project accommodations in almost all land use districts with little supporting regulation, which is inconsistent with the direction provided in several Area Structure Plans, namely those for rural hamlets where project accommodations are prohibited within hamlet boundaries.

There is a need to revise provisions in the Land Use Bylaw to provide more robust direction to the Development Authority when reviewing such development permit applications. Relevant definitions in the Land Use Bylaw are out of date, and there is currently insufficient direction given to identifying appropriate locations for project accommodations, duration of the permit approval, and application submission criteria.

Administration first brought forward amendments to address these issues on January 8, 2019. Bylaw 19/002 was given first reading, and proceeded to a public hearing on February 12, 2019. However, the public hearing was deferred until July 9, 2019. During the intervening months, Administration refined the amendments to take into account stakeholder concerns, including adjusting the permit approval duration from 2 years to 4 years.

The changes were significant enough to warrant a new bylaw, and thus Bylaw 19/018 was brought forward for first reading on June 11, 2019 and second and third reading on July 9, 2019. During the public hearing, Industry representatives raised concerns with respect to the proposed changes and Council directed Administration to continue engaging with stakeholders.

The amendments propose to remove project accommodations as an allowable use in almost 30 land use districts. Where they continue to be allowed (most notably the Rural District), project accommodations are proposed to have a maximum permit duration of up to 5 years, which is a further increase from the last two proposed amendments. Rather than requiring applicants to go through a complete development permit process each time a permit expires, a significant change is proposed whereby existing project accommodations that meet certain criteria will be able to apply for a one-time extension. The extension will be valid for up to 5 more years after which a new development permit must be sought. This is a notable change because it entails the implementation of a new process that has never before been offered. The bylaw also introduces a reporting program that requires operators to submit annual updates pertaining to their facility.

Budget/Financial Implications:

Permit fees for project accommodations will continue to be collected, and the proposed amendments are not expected to have a substantive impact on revenues. Operational costs are expected to remain stable, as the increased workload arising from the annual

reporting program will be offset by the efficiencies realized from a more streamlined permitting process.

Rationale for Recommendation:

The proposed amendment to the Land Use Bylaw will provide better regulatory oversight for project accommodations, allowing the Municipality to exercise a greater degree of control over the applications it receives. With the increase in approval duration, the introduction of a new process by which extensions may be sought, and a new reporting program, significant improvements have been made in an attempt to balance the interests of the Municipality and concerns expressed by stakeholders.

Strategic Priorities:

Responsible Government
Regional Economic Development

Attachments:

1. Bylaw No. 20/032 - Land Use Bylaw Amendment - Project Accommodations

BYLAW NO. 20/032

A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND THE LAND USE BYLAW NO. 99/059.

WHEREAS Section 191 and 639 of the Municipal Government Act empower a council both to pass and to amend a land-use bylaw.

NOW THEREFORE the Regional Municipality of Wood Buffalo, in council assembled, enacts as follows:

1. Land Use Bylaw No. 99/059 is amended as set out in sections 2 to 10 of this bylaw.
2. Section 10 is amended by deleting the definitions of “Project Accommodation” and “Tourism Commercial”; and replacing them with the following:

PROJECT ACCOMMODATION means a residential complex used to house workers who are characteristically employed in industrial projects. These residential complexes may also accommodate non-industrial related populations including but not limited to visiting athletes during competitions hosted in the Regional Municipality or evacuees affected by an emergency, and without restricting the generality of the above, the complex is usually made up of several mobile units, clustered in such fashion as to provide sleeping, eating, recreation, and other basic living facilities. The units may be dismantled and removed from the site from time to time.

TOURISM COMMERCIAL means a Development designed, intended, or used to attract people visiting an area, or provide sleeping accommodation for the traveling public, and includes associated services and facilities. Tourism Commercial includes but is not limited to: Apartment Hotel; Bed and Breakfast; Carnival; Country Inn; Hostel; Hotel; and Motel as defined in Section 10 of this Bylaw.

3. Section 10 is further amended by deleting the definition of “**TEMPORARY PROJECT ACCOMMODATIONS**”.
4. Section 20 is amended by deleting subsection 20.1 (s) “project accommodation housing 20 or fewer workers and located on a site for 28 days or less.”
5. Section 87 is amended by deleting subsections 87.1 and 87.2 in their entirety and replacing them with the following:

87.1 All Project Accommodations require a development permit.

87.2 A development permit for a Project Accommodation use may be issued for up to a maximum of five (5) years. At the discretion of the Development Authority, a

one-time extension for up to a maximum of five (5) years may be granted pursuant to Section 87.4 subject to the following:

- (a) Development permit fees are paid;
- (b) Reporting as set out in Section 87.5 is compliant; and
- (c) Development permits, including revisions, are current and approved as of the date of the requested extension, including without limitation any changes to site plans, servicing plans, bed counts and floor plans as required.

Note: If a Section 87.4 extension is not available or not otherwise preferred by an applicant / owner, a regular application for a Project Accommodation use remains available pursuant to Section 87 of this Bylaw.

6. Section 87 is further amended by deleting subsection 87.4 in its entirety and replacing it with the following:

87.4 An extension under subsection 87.2 requires that an applicant / owner submit an application containing the following information at any time prior to the expiration of the existing approved Development Permit, all to the satisfaction of the Development Authority:

- (a) Current certificate of title or land dispositions/lease documents issued by the owner/authority,
- (b) Site plan,
- (c) Floor plans,
- (d) Servicing plans, and
- (e) Current emergency management plan.

7. Section 87 is further amended by inserting new subsection 87.5 as follows:

87.5 (a) As a condition of any approval for a Project Accommodation, the holder of a Development Permit is required to submit the following information annually on or before January 31st:

- (i) Updated or as-built site plan on the date of reporting,
- (ii) Existing bed count and current occupancy, and
- (iii) Changes in the facility name, operation, services, or contact details.

- (b) In cases where the applicant / owner fails to submit the annual updates required in accordance with Subsection 87.5 (a), the Development Authority may, at any time and at its discretion, take either or both of the following actions:
 - (i) Refuse to grant an extension of an existing approved Development Permit to the applicant / owner;
 - (ii) Begin enforcement action against the applicant / owner if the Project Accommodation is found to be non-compliant with the conditions of the existing approved Development Permit.

8. Section 87 is further amended by inserting new subsection 87.6 as follows:

- 87.6
- (a) The applicant / owner must inform the Municipality in writing about the removal of a Project Accommodation a minimum of 30 days prior to the expiration of the existing Development Permit(s) for such use.
 - (b) The applicant / owner must apply for a new development permit, or an extension of an existing Development Permit, for Project Accommodation a minimum of 30 days prior to the expiration of an existing Development Permit(s) for such use.
 - (c) An approved Development Permits for a Project Accommodation of 499 beds or less, may be extended a further 120 days to allow for decommissioning. The Project Accommodation shall be unoccupied commencing on the expiry date of such Development Permit and all facilities associated with such use removed from the site within 120 days of such expiry date.
 - (d) In addition to meeting the the requirements of Section 87.6 (c), Project Accommodations of 500 beds or greater shall obtain a Demolition Permit if the decommissioning period is to be longer than 120 days from the date of the expiry of the Development Permit. The term of the Demolition Permit will be established at the discretion of the Development Authority based on the submission of a decommissioning plan by the applicant / owner.
 - (e) The decommissioning requirements of subsections 87.6 (c) or 87.6(d) shall not apply, if, in the opinion of the Development Authority, the applicant / owner is has submitted an application and is working with the Development Authority on either a new development permit or an extension of an existing Development Permit.

9. The following sections are amended by deleting the use “Project Accommodation” under the subsection titled “Discretionary Uses – Development Officer”:

- 93 R1 - Single Detached Residential District
 - 94 R1E - Single Family Estate Residential District
 - 95 RIM - Mixed Form Single Detached Residential District
 - 96 R1S - Single Family Small Lot Residential District
 - 97 R2 - Low Density Residential District
 - 98 R3 - Medium Density Residential District
 - 99 R4 - High Density Residential District
 - 100 RMH - Manufactured Home Residential District
 - 101 RMH-2 Small Zero Lot Line Manufactured Home Residential District
 - 105 C1 - Community Commercial District
 - 106 C2 - Mixed/Transitional Commercial District
 - 107 C3 - Shopping Centre Commercial District
 - 108 C4 - Highway Commercial District
 - 109 C5 - Central Business District
 - 111 BI Business Industrial District
 - 113 PS - Public Services District
 - 114 PR Parks and Recreation District
 - 119 R1P - Planned Unit Residential District
 - 121 RMH – 1 Modified Manufactured Home District
 - 123 DC-R4 - Direct Control High Density Residential District
 - 124 C4A Arterial Commercial District
 - 125 DC-R2 Direct Control Low Density Residential
 - 126 R3-1 Medium Density Residential District
 - 127 DC – RMH Direct Control Manufactured Home District
 - 200 DC-UER Direct Control Urban Estate Residential District
 - 201 R3-2 Special Medium Density Residential District
 - 202 R2-1 Modified Medium Density Residential District
 - 203 DC-R3 Direct Control Medium Density Residential District
 - 204 C3A – Timberlea Shopping Centre Commercial District
10. The following sections are amended by deleting the use “Temporary Project Accommodation” under the subsection titled “Discretionary Uses – Development Officer”:
- 115 UE - Urban Expansion District
 - 117 HG - Hamlet General District
11. This bylaw comes into force when it is passed.

READ a first time this 8th day of December, 2020.

READ a second time this _____ day of _____, 2021.

READ a third and final time this _____ day of _____, 2021.

SIGNED and PASSED this _____ day of _____, 2021.

Mayor

Chief Legislative Officer



COUNCIL REPORT

Meeting Date: January 26, 2021

Subject: Wood Buffalo Sport Connection Contract Extension Request

APPROVALS:

Jamie Doyle

Director

Chief Administrative Officer

Recommended Motion:

THAT the Regional Municipality of Wood Buffalo extend the term of grant agreement with the Wood Buffalo Sport Connection Society from December 31, 2020 to December 31, 2022.

Summary & Background:

The Wood Buffalo Sport Connection Society (WBSC) is a social profit organization dedicated to sport development in the region. The organization was approved for multi-year funding in 2017 in the amount of \$604,071 to be transferred from the Games Legacy reserve. On July 11, 2017, Council passed a resolution approving a grant of \$604,071 for a term of three years. Administration is in support of the request for a two-year extension, with the new term ending on December 31, 2022, providing the organization time to carry out planned activities that could not proceed in 2020 due to COVID-19 restrictions.

To date, the WBSC has been allocated \$529,847 of the grant, with \$74,224 remaining. The WBSC has complied with all reporting requirements to date.

Some notable achievements of how the funding has been spent to date include hosting a Coach's Round Table, organizing the Parade of Champions and Rogers Hometown Hockey and helping to organize Get Involved Wood Buffalo. The Board of Directors held their Annual General Meeting on December 16, 2020, where they voted in new board members and presented their program plan for 2021, in line with their strategic objectives.

Rationale for Recommendation:

- Council set the term of the grant in its resolution in July 2017, therefore Council would be required to change the term
- The Wood Buffalo Sport Connection has laid a solid foundation by establishing a

COUNCIL REPORT – Wood Buffalo Sport Connection Contract Extension Request

registered non-profit society, Society Bylaws, Policies and Procedures and a solid strategic plan in alignment with the Wood Buffalo and Region Sport Strategic Plan.

- The organization has complied with all reporting requirements as per their Grant Agreement
- 2020 was a challenging year due to COVID-19
- WBSC will show significant progress on their deliverables in 2021/22 and secure future funding
- In 2021/22 WBSC plan to develop their Sport Information Office, develop People in Sport (coaches, officials, athletes) and work on Sport Advocacy campaigns

Strategic Priorities:

Responsible Government
Regional Economic Development

Attachments:

1. Wood Buffalo Sport Connect Letter of Request for Extension

Request of Funding Extension

Wood Buffalo Sport Connection
9912 Franklin Ave
Fort McMurray, AB
T9H 2K4
780-838-8630
wbsportconnection@gmail.com
www.sportwoodbuffalo.com

December, 17 2020

Community Investment Program
9909 Franklin Ave
Fort McMurray, AB
T9H 2K4

RE: Wood Buffalo Sport Connection Grant Agreement

To the staff in the Community Investment Program,

We are writing to request an extension of funding for the Wood Buffalo Sport Connection CIP grant funding, which was linked to the legacy funds of the 2015 Western Canada Summer Games. We are seeking an extension until Dec 31 2022.

The Wood Buffalo Sport Connection has developed the foundations of an operating society and have created community engagement channels through fields of play, coach development programs, website and social media, community sport event support, and community networking. In 2020, we refreshed the plan with pillars aligned with the FMWB Sport Strategic Plan foundational document from 2016. We are now seeking to further execute on the pillars of our plan. The three pillars are people in sport, resources for sport, and sport advocacy within the region.

The extension of time will also allow for us to further develop our society's sustainability model, leverage the community engagement channels and support the implementation of the pillars referenced above. Notably, we are working to engage in supporting the 2020 Arctic Winter Games through volunteer positions assigned in the Games portfolio.

Thank you for your consideration of our request. We look forward to speaking with you.

Best regards,

Bill Chase Vice Chair and Stefanie Dobbin Treasurer.

Approved by Nick Malezis Board Chair



COUNCIL REPORT

Meeting Date: January 26, 2021

Subject: Bylaw No. 21/001 - Amendments to the Integrity Commissioner Bylaw 19/005

APPROVALS:

Jamie Doyle

Director

Chief Administrative Officer

Recommended Motion:

1. THAT Bylaw No. 21/001, being an amendment to the Integrity Commissioner Bylaw 19/005, be read a first time.
2. THAT Bylaw No. 21/001 be read a second time.
3. THAT Bylaw No. 21/001 be considered for third reading.
4. THAT Bylaw No. 21/001 be read a third and final time.
5. THAT Jim Peacock, Q.C., be reappointed as the Integrity Commissioner for a period of one year, commencing April 1, 2021.

Background:

On March 26, 2019 Council passed the *Integrity Commissioner Bylaw No. 19/005* in response to section 146.1 of the *Municipal Government Act* which provides that a council must by bylaw establish a code of conduct governing the conduct of councillors.

The subsequent *Council Code of Conduct Bylaw No. 18/009* created the position of the 'Integrity Commissioner'.

The role of the Integrity Commissioner is to uphold the *Council Code of Conduct Bylaw* by receiving, reviewing, investigating and adjudicating complaints against the Mayor and members of Council and provide recommendations for sanctions, if appropriate and applicable.

Jim Peacock Q.C. was appointed as the Integrity Commissioner for the RMWB for an initial two-year term commencing on April 1, 2019.

An "Annual Report of the Integrity Commissioner" was presented to Council on

September 8, 2020. The report recommended three amendments to the Bylaw, to section 10(g), section 10(m) and section 10(n) (see Attachment 2). Council decided to postpone any amendments until the current bylaw could be reviewed by legal counsel, as it was anticipated that there were a number of potential improvements to be considered.

The proposed amendments make changes to the "Appointment", "Qualifications", "Duties", "Formal Complaint Procedure" and "Reporting" sections of the Bylaw.

The proposed additions to the Bylaw are as follows:

- a. Council may renew the appointment of the Integrity Commissioner for a maximum of 2 one-year terms versus the current unlimited number of renewals (Attachment 1, amending Bylaw s. 3(a));
- b. CAO will secure a third party to carry out the Integrity Commissioner's duties not only with respect to the Bylaw, but also the Code of Conduct, in the event Council has not filled the position as contemplated (Attachment 1, amending Bylaw s. 3(b));
- c. Amended to address the fact that Council is not currently allowed to revoke the appointment of the Integrity Commissioner, with or without cause (Attachment 1, amending Bylaw s. 3(c));
- d. Amended to add that the Integrity Commissioner must not have any private relationships with any present or past member of Council (Attachment 1, amending Bylaw s. 5(d));
- e. Integrity Commissioner will publish and adopt procedures, policies and protocols designed to ensure that Formal Complaints are fairly investigated (Attachment 1, amending Bylaw s. 7 (c));
- f. Integrity Commissioner required to deliver a confidential copy of any Formal Complaint to the Council member who is the subject of such complaint (Attachment 1, amending Bylaw s. 10(f));
- g. Integrity Commissioner required to refrain from reporting to Council on any violation of the Code of Conduct until the subject Council member has had a reasonable time to respond to the Commissioner's draft report (Attachment 1, amending Bylaw s. 10(h)); and
- h. Clarifying reporting requirements where it has been determined that there was no contravention of the Code of Conduct or that other circumstances exist which lead to a recommendation of no sanction (Attachment 1, amending and replacing Bylaw s. 10(m) and (n)).

The proposed deletions are as follows:

- a. the appointment of either a group or an organization to the position of Integrity Commissioner (Attachment 1, amending Bylaw s. 3 (b));
- b. delete the subheading "(i)" in section 10(g); and
- c. the statement that the Integrity Commissioner is not required to report to Council where a complaint is dismissed (Attachment 1, amending Bylaw s. 10(m) with the remaining subsections re-lettered accordingly.

Budget/Financial Implications:

No additional budget or financial implications.

Rationale for Recommendation:

Under the *Code of Conduct for Elected Officials Regulation*, AR 200/017, Council must review and update any of the bylaws related to its *Code of Conduct* at least once every 4 years after passing a *Code of Conduct*.

The proposed amendments reflect both best practices and further recommendations from the current Integrity Commissioner.

Strategic Priorities:

Responsible Government

Attachments:

- 1. Bylaw No. 21/001 - Amendment to Integrity Commissioner Bylaw
- 2. Annual Report of Integrity Commissioner

BYLAW NO. 21/001**A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND THE INTEGRITY COMMISSIONER BYLAW 19/005**

WHEREAS section 191(1) of the *Municipal Government Act*, RSA 2000, c.M-26, as amended, provides that a council of a Municipality may amend its bylaws.

NOW THEREFORE the Council of the Regional Municipality of Wood Buffalo, duly assembled, hereby enacts the following:

1. THAT the Integrity Commissioner Bylaw No. 19/005, is amended by:
 - a. Deleting section 3, and replacing it with the following:
 3. Council will appoint an individual to fulfill the duties of the Integrity Commissioner for an initial two-year term:
 - (a) Council may renew the appointment for a maximum of 2 one-year terms.
 - (b) Where no appointment has been made under section 3(a), the Chief Administrative Officer will secure a third party to carry out one or more of the duties set out in this Bylaw, the Council Code of Conduct, or both.
 - (c) Council may revoke the appointment of the Integrity Commissioner at any time, with or without cause.
 - (d) If the Integrity Commissioner is carrying out an ongoing investigation when their appointment is revoked, the Integrity Commissioner will complete the investigation, unless Council passes a resolution directing otherwise.
 - b. Deleting subsection 5(d), and replacing it with the following:
 5. (d) have no familial, private or professional relationship with any present or past Member.
 - c. Deleting subsection 7(c), and replacing it with the following:
 7. (c) publish and adopt procedures, policies and protocols designed to ensure that Formal Complaints are fully and fairly investigated to determine whether to proceed to investigate a Formal Complaint or dispose of the Formal Complaint in a summary manner.

- d. Deleting section 10(f), and inserting the following in replacement:
10. (f) If the Formal Complaint is within the jurisdiction of the Integrity Commissioner and was not dismissed under section 10(e) above, the Integrity Commissioner must:
- (i) Take such steps as the Integrity Commissioner deems appropriate to investigate the Formal Complaint and may attempt to resolve the Formal Complaint; and
 - (ii) without limiting paragraph (i), deliver a confidential copy of the Formal Complaint to the Member who is the subject of the complaint, and at any time during the Formal Complaint Procedure, prior to delivery of the draft report to the Member under section 10(h)(i), may make a submission in writing to the Integrity Commissioner regarding the Formal Complaint and provide any further information in support of the submission.
- e. In section 10(g), by deleting the sub-heading "(i)" and consolidating the two sentences into one paragraph.
- f. Deleting section 10(h), and inserting the following in replacement:
10. (h) The Integrity Commissioner will not issue a report to Council finding a violation of the Code of Conduct on the part of any Member unless the Member has:
- (i) received a confidential copy of the draft report and has had a reasonable opportunity to make submissions to the Integrity Commissioner regarding the draft report; and
 - (ii) had a reasonable notice of the basis for any proposed finding in the report and any recommended sanction and an opportunity either in person or in writing to comment on the proposed finding and any recommended sanction.

- g. Deleting section 10(m), and replacing it with the following:
10. (m) If the Integrity Commissioner determines that a contravention of the Code of Conduct, or any other policies, rules or procedures governing ethical behavior or Members has occurred although the Member took reasonable action or measures to prevent it, or that a contravention occurred that was trivial or committed through inadvertence or an error of judgement made in good faith, the Integrity Commissioner will so state in the report and will recommend that no sanction be imposed.
- h. Re-lettering the remaining subsections following subsection 10(m) accordingly.as (n) through (q).

2. This Bylaw comes into force when it is passed.

Read a first time this _____ day of _____, 2021.

Read a second times this _____ day of _____, 2021.

Read a third time and final time this _____ day of _____, 2021.

SIGNED and PASSED this _____ day of _____, 2021.

Mayor

Chief Legislative Officer



Annual Report of the Integrity Commissioner: April 1, 2019 – March 31, 2020

EXECUTIVE SUMMARY

This is the annual report of the Integrity Commissioner presented in accordance with section 7 of *Integrity Commissioner Bylaw No. 19/005* (the “Bylaw”). The report contains a summary of the Integrity Commissioner’s activities during the past year since his appointment on April 1, 2019.

This report also provides a recommendation regarding an amendment to the Bylaw in relation the formal complaint procedure set out in section 10 of the Bylaw.

REPORT

During the past year, the Integrity Commissioner received 3 enquiries from the general public and one formal complaint. None of the enquiries required investigation and were addressed by referring to Council Minutes. The formal complaint required an investigation, which was completed within the 90-day timeframe provided for in the Bylaw. As the investigation found that contraventions of the *Council Code of Conduct Bylaw No. 18/009* had occurred and that sanction was warranted, a full copy of the Investigation Report was submitted to Council along with recommendations for sanction.

In September 2019, the Integrity Commissioner made a presentation to Council on the role of the Integrity Commissioner in relation to the investigation of a complaint as provided for in the Bylaw and, specifically, on the role of the Integrity Commissioner when conduct potentially giving rise to a complaint has occurred but a complaint had not yet been made. Council was informed that it was not the role of the Integrity Commissioner to provide advice to a Member in these circumstances and that, in fact, it could lead to a conflict of interest if advice was provided by the Integrity Commissioner.

In October 2019, the Integrity Commissioner responded to a request for information under the *Freedom of Information and Protection of Privacy Act*.

RECOMMENDATIONS OF THE INTEGRITY COMMISSIONER

1. Amendment to Subsection 10(g) of the Bylaw

The formal complaint procedure is set out in section 10 of the Bylaw. It is noted that while subsection (h) of the complaint procedure does provide a Member with the opportunity to comment on the proposed findings of the Integrity Commissioner and any recommended sanction where a finding of a contravention has been made, the complaint procedure does not expressly provide anywhere for a Member to receive a copy of the complaint or to respond to it during the course of a formal investigation before the Integrity Commissioner has made any findings.

In the interests of transparency and fairness, it is important for a Member to be made aware of a formal complaint as soon as the Integrity Commissioner determines that the complaint falls within the



jurisdiction of the Integrity Commissioner or that the complaint is not frivolous or was not made in bad faith. It is also important for a Member to understand that there is an opportunity to respond to the complaint. Accordingly, the complaint procedure should expressly provide that a Member will receive a copy of the formal complaint and have an opportunity to respond to it during the course of the investigation before the Integrity Commissioner determines whether or not there has been a contravention.

This could be accomplished simply by either adding a sentence to the beginning of subsection 10(g) or adding a new subsection 10(g) as follows:

As soon as the Integrity Commissioner determines that a Formal Complaint requires investigation of a Member's conduct, the Member will receive a copy of the complaint and be provided with a reasonable opportunity to respond to it in writing and may provide any further information in support of the response.

If this is added as a new subsection then the subsections following it in section 10 would need to be revised accordingly.

2. Amendment to present Subsection 10(n) of the Bylaw

Subsection 10(m) provides: *Where the Formal Complaint is dismissed, other than in exceptional circumstances, the Integrity Commissioner will not report to Council except as part of an annual or periodic report or update.*

Subsection 10(n) provides: *If the Integrity Commissioner determines that there has been no contravention of the Code of Conduct, or any other policies, rules or procedures governing ethical behavior or Members, or that a contravention occurred although the Member took reasonable action or measures to prevent it, or that a contravention occurred that was trivial or committed through inadvertence of (sic) an error of judgement made in good faith, the Integrity Commissioner will so state in the report and will recommend that no sanction be imposed.*

As the Integrity Commissioner will generally not report to Council if a complaint is dismissed and, because a complaint will always be dismissed if the Integrity Commissioner determines that there has been no contravention of the Code of Conduct or any other policies, rules or procedures governing the ethical behavior of Members, subsection (n) is confusing in this instance. Specifically, notwithstanding the direction in subsection (m), the latter subsection appears to contemplate that the Integrity Commissioner will nonetheless report to Council. While this makes sense in relation to the other instances described in subsection (n), it does not make sense where the Integrity Commissioner has determined that no contravention occurred.

In order to address discrepancy, the Integrity Commissioner recommends that:

Subsection 10(n) be amended to provide as follows:

If the Integrity Commissioner determines that a contravention of the Code of Conduct, or any other policies, rules or procedures governing ethical behavior or Members has occurred although the Member took reasonable action or measures to prevent it, or that a contravention occurred that was trivial or committed through inadvertence or an error of judgement made in good faith, the Integrity Commissioner will so state in the report and will recommend that no sanction be imposed.



FINANCIAL IMPACT

This report has no financial impact

DECISION HISTORY

Council has not previously considered this matter.

SIGNATURE

Section 17 (1) FOIP



Jim Peacock
March 19, 2020

CONTACT

Jim Peacock, QC, Integrity Commissioner
Email: integrity.commissioner@rmwb.ca
Tel: (780) 838-9978



COUNCIL REPORT

Meeting Date: January 26, 2021

Subject: Tax Relief for Plan: 1021463 Block: 1 Lot: 21A

APPROVALS:

Jamie Doyle

Director

Chief Administrative Officer

Recommended Motion:

THAT the request for cancellation of the 2020 municipal portion of taxes levied in the amount of \$14,589.71 for the property legally described as Plan: 1021463 Block: 1 Lot: 21A be denied.

Summary:

Administration received a request for the cancellation of the municipal portion of the 2020 taxes in the amount of \$14,589.71 for the property legally described as Plan: 1021463 Block: 1 Lot: 21A. This property was damaged during the 2020 river breakup flood and the property owner suffered financial hardship as a result.

There are additional property owners in the Municipality also facing financial hardship and it would not be fair or just for this taxpayer to receive a cancellation of municipal taxes. As per the Municipal Government Act, S. 347 (1) if council considers it equitable it may, with or without conditions, cancel or reduce tax arrears. In this case allowing one property owner cancellation is not equitable and therefore the request should be denied.

Background:

On April 27, 2020, the building on Plan: 1021463 Block: 1 Lot: 21A was damaged during the 2020 river breakup flood. The property was submersed in 4 feet of water, rendering the property uninhabitable until repairs were completed on September 15, 2020. The property owner did have insurance coverage to cover the repairs to the facility but not business interruption to cover loss of rent and project management oversight of the repairs. Therefore, the property owners are requesting the municipal portion of taxes be cancelled from April 27, 2020 to September 15th, 2020 due to this financial hardship.

Municipal services that provide public benefit are supported by general tax revenue. These services, such as emergency management, building safety codes, and permitting, were still supported during the time frame of when tax relief is being requested. In addition, to support flood relief and recovery for organizations, council passed the 2020 Flood Recovery Bylaw (Bylaw No. 20/014), which temporarily waived

all community development and safety code permitted fees, disposal fees at the Municipal landfill, non-residential (commercial) solid waste collection and recycling fees and temporarily suspend provisions in the Noise Bylaw (No. 83/024) to allow for flood recovery noise caused by, or arising from, any remediation or reconstruction activities in flood-impacted areas.

To date there have not been any other cases of tax relief being granted for the 2020 river breakup flood.

Budget/Financial Implications:

Cancellation of the municipal portion of property tax will result in a net loss of \$14,589.71, prorated at \$103.47 per day for 141 days for the period from April 27, 2020 to September 14, 2020.

Rationale for Recommendation:

The application of Section 347(1) in this case would set a significant precedent and likely result in other requests to the Municipality for similar relief, especially in times of economic uncertainty. Additionally, the municipality provided other means to lessen any financial hardship due to the use of other Municipal services.

Strategic Priorities:

Responsible Government



COUNCIL REPORT

Meeting Date: January 26, 2021

Subject: Review of Face Covering Bylaw No. 20/024

APPROVALS:

Jamie Doyle

Director

Chief Administrative Officer

Recommended Motion:

THAT the Face Covering Bylaw, No. 20/024, be left in its current form as approved on October 14, 2020.

Summary:

On October 14, 2020, Council passed the *Face Covering Bylaw* No. 20/024. Section 19 of the Bylaw requires that it be reviewed by Council no later than January 31, 2021. The Bylaw's provisions were delayed until such time as the number of active cases of COVID-19 infections in the Municipality was reported by Alberta Health Services to be fifty (50) or more, which did not occur until October 26, 2020. The Bylaw further required that the number of active cases be reviewed at thirty (30) day intervals, which occurred on November 26 and December 27, and was found to have remained above the fifty (50) active cases threshold on both occasions. In the interim, the Province of Alberta introduced CMOH Order 42-2020, effective December 13, 2020, which requires all persons in Alberta to wear a face mask at all times while attending an indoor public place.

Background:

The first case of the COVID-19 was detected in Alberta on March 5, 2020. As of January 11, 2021, there have been 112,743 confirmed cases in the province, with 13,320 active cases and 1,345 deaths in the province directly attributed to COVID-19. As of January 13, 2021, there are 250 active cases in the RMWB, and 3 deaths attributed to COVID-19. The table below illustrates the active cases at the end of each month in the RMWB and in Alberta since March 2020.

Active Cases	Alberta	RMWB
March 31, 2020	566	3

April 23, 2020	2295	9
May 31, 2020	584	4
June 30, 2020	547	28
July 31, 2020	1,408	13
August 31, 2020	1,370	28
September 30, 2020	1,596	49
October 31, 2020	5,172	51
November 30, 2020	16,628	233
December 31, 2020	14,555	219
January 13, 2021	~13, 320	250

One of the recommended means of mitigating the spread of COVID-19 has been the widespread use of face coverings while in public areas. The federal government first began recommending the use of face coverings in April 2020. Quebec adopted the first province-wide face covering requirement on July 18, 2020. Since then, every province and the Yukon have implemented a provincial or territory wide face covering requirement. Edmonton and Calgary introduced municipal face covering bylaws on August 1, 2020, and the RMWB implemented its own bylaw on October 14, 2020. Alberta was the last province to make face coverings mandatory provincial-wide on December 13, 2020.

RMWB Bylaw Status:

The RMWB passed the *Face Covering Bylaw* No. 20/024 on October 14, 2020. This required all people in the RMWB to wear a face covering while in any indoor public place or public vehicle, with exceptions for:

- (a) children under 5 years of age;

- (b) persons who are unable to place, use, or remove a face covering safely without assistance;
- (c) persons unable to wear a face covering due to a mental or physical limitation, or on the basis of a protected ground under the Alberta *Human Rights Act*;
- (d) persons who are caregiving for or accompanying a person with a disability where wearing a face covering would hinder that caregiving or assistance; or
- (e) persons who have temporarily removed their face covering in a public place:
 - i. to provide or receive a service;
 - ii. while consuming food or drink in a designated seating area;
 - iii. while engaged in an athletic or fitness activity; or
 - iv. while attending or leading a religious or worship activity.

The Bylaw also requires employers, business operators and proprietors to prominently display a prescribed sign such that it is visible to all persons entering the indoor place detailing the face covering requirements.

The *Face Covering Bylaw* contains two reviewing provisions:

- the Bylaw requires a Council review no later than January 31, 2021.
- the Bylaw effectively requires that the number of active cases be reviewed every 30 days. If at the end of each 30-day period the number of active cases remains at 50 or more, then the face covering requirements of the Bylaw remain in effect.

The 30-day review provision does not apply to the Bylaw's application to persons using public vehicles (buses and taxis).

As of January 13, 2021, the RMWB has not issued a violation ticket under the *Face Covering Bylaw*. There have, however, been 53 investigations opened pursuant to the Bylaw, which have been principally addressed by public education.

Provincial COVID-19 Measures:

The Province of Alberta uses “Chief Medical Officer of Health Orders” or “CMOH Orders” to implement its various COVID-19 mitigation measures. Part 5 of CMOH Order 42-2020 sets out the current provincial face covering requirements. The Order’s core face covering requirement is that “a person must wear a face mask at all times while attending an indoor public place”. The Order also sets out a list of exceptions. The notable differences between the exceptions in the RMWB *Face Covering Bylaw* and CMOH Order 42-2020 are that:

- (a) The Order excepts children under the age of 2 while our Bylaw excepts

children under the age of 5. Here the Order is more restrictive.

- (b) The Order excepts persons consuming food or drink in an indoor public place whereas the Bylaw excepts from mask wearing only where the consumption is in a "designated seating area". In this example, the Bylaw is more restrictive as it makes it clear that walking about while sipping a coffee is prohibited.
- (c) The Order does not exempt persons attending or leading a religious or worship activity, while the Bylaw does. Here, the provincial requirement is more rigorous and is therefore more restrictive.
- (d) The Order exempts those persons providing an emergency or medical purpose, while the Bylaw does not. In this case, the Bylaw is more limiting.

The differences between CMOH Order 42-2020 and the *Face Covering* Bylaw, or the fact that the two address the same subject matter, does not create a legal conflict. A municipal bylaw is only invalid if it creates a situation where a person could not lawfully comply with both laws, or if the municipal bylaw thwarts the "scheme" of the provincial law. Currently, both the Bylaw and the CMOH Order either overlap or slightly extend the face covering exceptions, but at no point do they directly contradict each other or "thwart" one another in any substantial manner. Therefore, their co-existence is not a legal problem.

An advantage of having the Bylaw in addition to the CMOH Order is that all of the RMWB's bylaw enforcement officers may enforce the municipal bylaw. Only officers with the "Community Peace Officer" designation may enforce provincial laws such as a CMOH Order (depending on the authorization provided by the provincial government). The RMWB's Community Peace Officers are authorized to enforce the *Public Health Act*, which is the provincial statute which formally empowers the CMOH Orders. However, only 10 of the RMWB's 20 bylaw enforcement officers currently have this designation.

The provincial restrictions will be in place until rescinded by the Chief Medical Officer of Health. However, the Government of Alberta has indicated it expects these restrictions will be in place until at least January 21, 2021. Individuals or businesses who violate CMOH Order 42-2020 or other existing public health orders may be fined \$1,000 per offence, and if prosecuted successfully for contravening a public health order, up to \$100,000 for a first offence and \$500,000 for a subsequent offence.

Alternatives:

1. Leave the Bylaw in its current form, as approved. The Bylaw will continue to apply in the Region. Council has the option, at any time, to have the Bylaw brought back for reconsideration.
2. Direct Administration to bring forward an amendment to Bylaw No. 20/024 should Council desire amendments.

3. Direct Administration to repeal Bylaw No. 20/024 in its entirety.

Strategic Priorities:

Responsible Government

Attachments:

1. Face Covering Bylaw No. 20/024

BYLAW NO. 20/024**BEING A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO REGULATE AND CONTROL THE WEARING OF FACE COVERINGS WITHIN THE REGIONAL MUNICIPALITY OF WOOD BUFFALO**

WHEREAS on March 11, 2020, the World Health Organization declared a global pandemic related to the spread of the COVID-19 virus and because COVID-19 continues to remain a global health risk;

AND WHEREAS the World Health Organization, Chief Public Health Officer for Canada and the Chief Medical Officer of Health for Alberta have identified face coverings as a preventative measure to help reduce the risk of spreading COVID-19 in circumstances where physical distancing may not be possible;

AND WHEREAS physical distancing may not be possible in Public Places and in Public Vehicles;

AND WHEREAS pursuant to section 7 of the *Municipal Government Act*, RSA 2000, c. M-26 a council of a municipality may pass bylaws respecting:

- (a) the safety, health and welfare of people and the protection of people and property;
- (b) people, activities and things in, on or near a public place or place that is open to the public;
- (c) transport and transportation systems; and
- (d) businesses, business activities and persons engaged in business.

AND WHEREAS Council deems it desirable and necessary for the health, safety, and welfare of its citizens of the Regional Municipality of Wood Buffalo to require the wearing of a Face Covering in Public Places and in Public Vehicles;

NOW THEREFORE, the Council of the Regional Municipality of Wood Buffalo, duly assembled, hereby enacts as follows:

Short Title

1. This Bylaw may be cited as the "Face Covering Bylaw".

Definitions

2. In this Bylaw:

- (a) "Act" means the *Municipal Government Act*, RSA 2000, c. M-26;

- (b) "Employer" means any person(s) who as the owner, proprietor, manager, superintendent of any activity, business, work, trade, occupation or profession, has control over or direction of, or is directly or indirectly responsible for the employment of a person and responsible for the day to day operations of a Public Place or Public Vehicle;
- (c) "Face Covering" means a mask or other covering that covers the mouth, nose and chin ensuring a barrier that limits the transmission of respiratory droplets;
- (d) "Municipal Tag" means a document prepared by the Municipality alleging an offence issued pursuant to this Bylaw;
- (e) "Municipality" means the Regional Municipality of Wood Buffalo;
- (f) "Officer" means a Bylaw Enforcement Officer appointed pursuant to the *Enforcement Officer Bylaw 20/005*, a peace officer appointed pursuant to the *Peace Officer Act*, RSA 2006, c. P-3.5, or a police officer appointed pursuant to the *Police Act*, RSA 2000, c. P-17;
- (g) "Operator" includes the person responsible for the day to day operations of a Public Place or Public Vehicle and a proprietor of a Public Place;
- (h) "Proprietor" means the person who controls, governs or directs the activity carried on within any Public Places or Public Vehicle referred to in this Bylaw and includes the person usually in charge thereof;
- (i) "Public Place" means any part of a building, structure or other enclosed area within the Municipality, whether privately or publicly owned, to which the public reasonably has or is permitted to have access, whether upon payment or otherwise.
- (j) "Public Vehicle" means a bus operated by the Regional Municipality of Wood Buffalo, or a vehicle for hire as defined in the *Vehicle for Hire Bylaw 13/001*;
- (k) "Violation Ticket" means a ticket issued pursuant to the current *Provincial Offences Procedure Act*, RSA 2000 c P-34, as amended or replaced and regulations thereunder;

Interpretation

3. Nothing in this Bylaw relieves a person from complying with any provision of any Federal, Provincial or Municipal law or regulation or any requirement of any lawful permit, order or license.
4. Should any section, subsection, clause or provision of this Bylaw be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of this Bylaw as a whole, or any part thereof, other than the part so declared to be invalid.

Prohibition

5. A person must wear a Face Covering while in a Public Place or a Public Vehicle.
6. No person shall harass or intimidate a person who is not wearing a Face Covering as a result of any provision in Section 8.
7. No person shall hinder or impede any Officer in the performance of their powers and duties under this Bylaw.

Exceptions

8. Section 5 does not apply to:
 - (a) children under 5 years of age;
 - (b) persons who are unable to place, use, or remove a Face Covering safely without assistance;
 - (c) persons unable to wear a Face Covering due to a mental or physical limitation, or on the basis of a protected ground under the *Alberta Human Rights Act*;
 - (d) persons who are caregiving for or accompanying a person with a disability where wearing a Face Covering would hinder that caregiving or assistance; or
 - (e) persons who have temporarily removed their Face Covering in a Public Place:
 - (i) to provide or receive a service;
 - (ii) while consuming food or drink in a designated seating area;
 - (iii) while engaged in an athletic or fitness activity; or
 - (iv) while attending or leading a religious or worship activity.

Signage

9. An Employer, Operator or Proprietor must prominently display a sign, in the form and containing the content set out in Schedule “A”, in a location that is visible to a person immediately upon entering the Public Place or a Public Vehicle.

Offence and Penalty

10. There will be efforts to educate prior to taking enforcement action against a person who contravenes this Bylaw.
11. A person who contravenes this Bylaw is guilty of an offence.
12. In the case of an offence that is of a continuing nature, a contravention of a provision of this Bylaw constitutes a separate offence in respect of each day, or party of a day, on which it continues, and a person guilty of such an offence is liable, upon summary conviction, to a fine in an amount not less than that established by this Bylaw for each such day.
13. A person who is guilty of an offence under this Bylaw is liable to:
 - (a) a fine in the amount as prescribed in Schedule “B”; or
 - (b) a fine in an amount determined in accordance with the *Provincial Offences Procedures Act*, RSA 2000, c. P-34.

Municipal Tag

14. A Peace Officer may issue, with respect to an offence under this Bylaw, a Municipal Tag specifying the fine amount as prescribed in Schedule “B” of this Bylaw as the amount payable.
15. Where a municipal tag is issued, the amount payable may be paid in accordance with the instructions on the tag, and if paid a Violation Ticket shall not be issued for that offence.

Violation Ticket

16. A Peace Officer may issue, with respect to an offence under this Bylaw, a Violation Ticket:
 - (a) specifying the amount set out in Schedule “B” of this Bylaw as the fine for the offence; or
 - (b) requiring an appearance in court without specifying a fine amount and without the option of making a voluntary payment.

17. Where a Violation Ticket specifies a fine amount, a voluntary payment equal to the specified fine amount may be made as directed on the Violation Ticket.

Coming into Force

18. This Bylaw comes into effect when it is passed.

Review

19. This Bylaw shall be reviewed by Council no later than January 31, 2021.
20. (1) The provisions of this bylaw are only in effect if the number of active cases of COVID-19 infections in the Municipality are reported by Alberta Health Services to be fifty (50) or more.
- (2) If the provisions of this bylaw have been enacted in accordance with Section 20(1) they may only be reverted if thirty (30) days have elapsed since the bylaw provisions came into effect and if the number of active cases of COVID-19 infections in the Municipality are reported by Alberta Health Services to be less than fifty (50).
- (3) Notwithstanding sections 20(1) and 20(2), the provisions of this Bylaw apply and remain in full force and effect for persons on Public Vehicles with the exception of vehicles for hire as defined in the *Vehicle for Hire Bylaw 13/001*, irrespective of the number of cases of COVID-19 in the Municipality reported by Alberta Health Services from time to time.

READ a first time this 14th day of September, A.D. 2020.

READ a second time this 14th day of September, A.D. 2020.

READ a third and final time this 13th day of October, A.D. 2020.

SIGNED and PASSED this 14th day of October, A.D. 2020.

Mayor

Chief Legislative Officer

SCHEDULE "A"

SCHEDULE “A”

Face Covering NOTICE

Wearing a face covering is mandatory in all indoor public places and in public vehicles when 50 active cases have been reported within the Regional Municipality of Wood Buffalo.



The Face Covering Bylaw 20/024



Visit rmwb.ca/covid19
for more information



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

SCHEDULE "B"**PENALTIES**

Section	Description of Offence	Specified Penalty
5	Failure to wear Face Covering where required.	First offence: \$100 Second and concurrent offences: \$200
9	Failure to display prescribed signage.	\$200
6	Harassment and Intimidation	First offence: \$100 Second and concurrent offences: \$200