



Organizational Meeting

Syncrude Athletic Park (SAP) Clubhouse
101 Cartier Road, Fort McMurray, AB T9H 2L3

Tuesday, October 27, 2020
4:01 PM

Agenda

Council will call the Organizational Meeting to order following the adjournment of the Regular Council Meeting.

Public Participation for October 27, 2020 Council Organizational Meeting

- Residents are encouraged to stream Council Meetings live at www.rmwb.ca/Council
- The SAP Clubhouse Chamber will be open to the public; however, in accordance with AHS Guidelines, there is limited capacity for seating.
- Public attending the SAP Clubhouse Chamber will be asked to sign in prior to entering and adhere to all COVID-19 protocols in place.
- Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate by way of teleconference.
- To participate by teleconference:
 - Anyone wishing to speak by teleconference to an item on the October 27, 2020 Council Organizational Meeting Agenda must pre-register by 12 noon, Tuesday, October 27, 2020.
 - To register to speak via teleconference, please email Legislative.Assistants@rmwb.ca or call 780-743-7001 with your name, the phone number that you will be dialing in from and an email address that you can be reached at prior to and during the meeting.
 - You must provide the name of the agenda item that you wish to speak to.
 - All registrants will be emailed the details on how to participate prior to the start of the meeting.
 - Each registrant will be given a maximum of **5 minutes** to address Council.

The personal information on this form is collected under the authority of Section 33 (a) & (c) of the Alberta Freedom of Information and Protection of Privacy Act. The personal information will be used as contact information. If you have any questions about the collection or use of this information contact the Chief Legislative Officer, Legislative Services, 7th Floor Jubilee Building, 9909 Franklin Ave. T9H 2K4, or call (780)743-7001.

1. **Call to Order**

2. **Adoption of Agenda**

3. **New Business**

3.1. 2020 - 2021 Organizational Meeting

1. THAT the proposed 2020-2021 Council Representation on Boards and Committees, as outlined in Attachment 1, for the period October 28, 2020 to October 26, 2021, be approved.
2. THAT the proposed Deputy and Acting Mayor Assignments, as outlined in Attachment 2, for the period November 1, 2020 to October 26, 2021, be approved.
3. THAT regular Council meetings be held at 4:00 p.m. in the Syncrude Athletic Park Council Chamber on the second and fourth Tuesday of each month, with the exception of any statutory holidays and scheduled recess periods.

Adjournment



Subject: 2020 - 2021 Organizational Meeting

APPROVALS:

Jamie Doyle

Director

Chief Administrative Officer

Recommended Motion:

1. THAT the proposed 2020-2021 Council Representation on Boards and Committees, as outlined in Attachment 1, for the period October 28, 2020 to October 26, 2021, be approved.
2. THAT the proposed Deputy and Acting Mayor Assignments, as outlined in Attachment 2, for the period November 1, 2020 to October 26, 2021, be approved.
3. THAT regular Council meetings be held at 4:00 p.m. in the Syncrude Athletic Park Council Chamber on the second and fourth Tuesday of each month, with the exception of any statutory holidays and scheduled recess periods.

Summary & Background:

Both the *Municipal Government Act* and the Municipality's Procedure Bylaw require that Council hold an annual organizational meeting within two weeks of the third Monday in October to address the following matters:

- Council Appointments to Committees, Boards and Agencies
- Establishment of a Deputy and Acting Mayor Roster
- Establishment of a Schedule of Council Meetings

Prior to conducting the Organizational Meeting, Administration solicits feedback from all Council Members with respect to each of the noted items, and the recommendations brought forward are generally reflective of a consensus of Council.

Rationale for Recommendation:

The recommendations presented are reflective of the feedback received from Council Members and will fulfill all Organizational requirements.

Strategic Priorities:

Responsible Government

Attachments:

- 1. Council Representation on Boards and Committees**
- 2. 2020-2021 Deputy and Acting Mayor Assignments**

COUNCIL REPRESENTATION ON BOARDS & COMMITTEES

October 28, 2020 – October 26, 2021

Council Representation with Voting Rights	Scott	Allen	Balsom	Inglis	Lalonde	McGrath	Meagher	Murphy	Peddle	Stroud	Voyageur
Appointer Representative on Fort McMurray Airport Authority (1 +CAO)					X						
Advisory Committee on Aging (1)						X					
Community Identification Committee (2)				X			X				
Emergency Advisory Committee (3) (Mayor + 2 Councillors)*	X				X			X			
Library Board (1)					X						
Wood Buffalo Housing & Development Corporation (1)		X									

*Councillors appointments until 2021 Organizational meeting.

Non-Voting Council Liaison	Scott	Allen	Balsom	Inglis	Lalonde	McGrath	Meagher	Murphy	Peddle	Stroud	Voyageur
Communities in Bloom (1)					X						
Public Art Committee (1)			X								
Regional Advisory Committee on Inclusion, Diversity & Equality (1)						X					
Regional Recreation Corporation (2)									X	X	
Wood Buffalo Development Advisory Committee (1)				X							
Wood Buffalo Downtown Revitalization Advisory Committee (2)		X						X			
Wood Buffalo Waterfront Advisory Committee (2)			X				X				
Wood Buffalo Arctic Winter Games Host Society					X						X

External Committees	Scott	Allen	Balsom	Inglis	Lalonde	McGrath	Meagher	Murphy	Peddle	Stroud	Voyageur
Inter-City Forum on Social Policy (1)			X								

Attachment: 1. Council Representation on Boards and Committees (2020-2021 Organizational Meeting)

DEPUTY & ACTING MAYOR ASSIGNMENTS

November 1, 2020 – October 26, 2021

Term	Deputy Mayor	Acting Mayor
November 1, 2020 – December 31, 2020	Cr. Murphy	Cr. Stroud
January 1, 2021 – February 28, 2021	Cr. Lalonde	Cr. Murphy
March 1, 2021 – April 30, 2021	Cr. Balsom	Cr. Inglis
May 1, 2021 – June 30, 2021	Cr. Stroud	Cr. Balsom
July 1, 2021 – August 31, 2021	Cr. Meagher	Cr. McGrath
September 1, 2021 – October 26, 2021	Cr. Peddle	Cr. Allen

Attachment: 2. 2020-2021 Deputy and Acting Mayor Assignments (2020-2021 Organizational Meeting)