



## Communities in Bloom Committee

Thursday, September 24, 2020

Conducted Electronically Via MS Teams

6:00 PM

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### Agenda

#### Public Participation for September 24, 2020 Communities in Bloom Meeting

Communities in Bloom Committee (Committee) will be conducting the September 24, 2020 meeting through electronic communications in accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Order in Council 99/2020.

- Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate by way of teleconference or by submitting their delegation comments by email.
- To participate by teleconference:
  - Anyone wishing to speak by teleconference to an item on the September 24, 2020 Communities in Bloom Meeting Agenda must pre-register by 12:00pm, September 24, 2020.
  - To register to speak via teleconference, please email [boardsandcommittees@rmwb.ca](mailto:boardsandcommittees@rmwb.ca) or call 780-743-7001 with your name, the phone number that you will be dialing in from and an email address that you can be reached at prior to and during the meeting.
  - You must provide the name of the agenda item that you wish to speak to.
  - All registrants will be emailed the details on how to participate prior to the start of the meeting.
  - Each registrant will be given a maximum of **5 minutes** to address the Committee.
- To make written submissions as a delegation before or during the live meeting:
  - Please email [boardsandcommittees@rmwb.ca](mailto:boardsandcommittees@rmwb.ca) You must include your name for the record.
  - You must provide the name of the agenda item that you wish to speak to in the subject line.
  - Please note that email comments for an agenda item must be received prior to the start of that item during the meeting. Emails that are received after the agenda item has been introduced or are not relevant to an agenda item, will not become part of the record of this meeting.
  - All written submissions are public and will be shared with the Committee verbally on the record during the course of the meeting.
  - Each submission will be shared verbally with the Committee for a maximum of **5 minutes**.

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1. **Workshop (5:00 p.m.)**

1.1. Communications Strategy

2. **Call to Order (in Public 6:00 p.m.)**

3. **Adoption of Agenda**

4. **Minutes of Previous Meetings**

4.1. Communities in Bloom Committee Meeting - August 27, 2020

5. **New and Unfinished Business**

5.1. Nomination of Vice Chair

5.2. Nominate Your Neighbour Special Recognition Program

5.3. Tulip Planting Updates

5.4. 2020 Symposium Webinars

5.5. Winter Programming

5.6. 2021 Flower of the Year

5.7. 2021 Communications Plan

**Adjournment**

**Minutes of a Meeting of the Communities in Bloom Committee held via Electronic Communications, on Thursday, August 27, 2020, commencing at 6:00 PM.**

**Present:**

Johnny Dulku, Chair  
Ayesha Tariq  
Destiny Jefferies

**Absent:**

Adeline Azangue  
Helen Meyer  
Sheila Lalonde, Councillor

**Administration:**

Darlene Soucy, Acting Manager, Legislative Services  
Michael Knight, Acting Manager, Public Works  
Seville Kwan, Department Administrator, Public Works  
Caitlin Sheaves, Clerk, Legislative Services

**1. Call to Order**

Chair Johnny Dulku called the meeting to order at 6:06 p.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the Agenda be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Ayesha Tariq
<b>SECONDER:</b>	Destiny Jefferies
<b>FOR:</b>	Tariq, Dulku, Jefferies
<b>ABSENT:</b>	Azangue, Meyer

Minutes Acceptance: Minutes of Aug 27, 2020 6:00 PM (Minutes of Previous Meetings)

### 3. Minutes of Previous Meetings

#### 3.1. Communities in Bloom Committee Meeting - July 23, 2020

##### MOTION:

THAT the minutes of the Communities in Bloom Committee Meeting held on July 23, 2020 be accepted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Destiny Jefferies
<b>SECONDER:</b>	Ayesha Tariq
<b>FOR:</b>	Tariq, Dulku, Jefferies
<b>ABSENT:</b>	Azangue, Meyer

### 4. New Business and Unfinished Business

#### 4.1. Committee Membership Update

Seville Kwan, Department Administrator, advised that Darcy Enns, Vice Chair has resigned from the Communities in Bloom Committee. Darlene Soucy, Acting Manager, Legislative Services indicated that the vacancy will be filled during the regular recruitment process in the fall.

It was decided by consensus of the Committee that a new Vice Chair will be appointed at the next regularly scheduled meeting, when more Committee Members are in attendance.

#### 4.2. Nominate Your Neighbour Special Recognition Program

Seville Kwan, Department Administrator, indicated that nominations for the Nominate Your Neighbour Special Recognition program will close on August 31, 2020. The Committee reviewed the process that they will follow for selecting winners and delivering prize packages.

#### 4.3. Tulip Planting Date

Seville Kwan, Department Administrator, indicated that the tulips have not yet been received. Michael Knight, Acting Manager, Public Works, advised that the flower beds at the Haxton Center are still available for planting - and committed to consulting with a Horticulturist to determine an ideal seasonal time to plant these particular tulip bulbs.

Seville Kwan, Department Administrator, committed to following up with the Committee Members once the tulips are received to finalize a date and time for the planting session.

**4.4. 2020 Outstanding Achievement Awards**

Seville Kwan, Department Administrator, advised that the deadline for submissions to the Communities in Bloom 2020 Outstanding Achievement Awards has been extended to August 31, 2020.

Seville Kwan, Department Administrator, committed to providing a list of topics and resources should any members wish to write a submission.

**4.5. Committee Recommendations – Hosting Communities in Bloom Symposium**

Seville Kwan, Department Administrator, noted that the Communities in Bloom Symposium, which was cancelled for 2020, is available to be hosted in Fort McMurray in the years 2021, 2023 or later. Michael Knight, Acting Manager, Parks, indicated that flood remediation and construction of the waterfront festival site would not be completed in time to host the event in 2021.

It was noted that a presentation would be made to Council in October, and a motion is required before moving forward to Council

**MOTION:**

THAT the Communities in Bloom Committee bring forward a recommendation to Council to host the Communities in Bloom Symposium in 2023, and

THAT the required funding be incorporated into the Operating Budget for the applicable year

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Johnny Dulku
<b>SECONDER:</b>	Destiny Jefferies
<b>FOR:</b>	Tariq, Dulku, Jefferies
<b>ABSENT:</b>	Azangue, Meyer

**Adjournment**

The meeting adjourned at 6:39 p.m.

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Chair

Minutes Acceptance: Minutes of Aug 27, 2020 6:00 PM (Minutes of Previous Meetings)

