



Wood Buffalo Waterfront Advisory Committee

7th Floor Boardroom, Jubilee Centre
9909 Franklin Avenue, Fort McMurray, AB T9H 2K4

Wednesday, March 18, 2020
5:00 PM

Agenda

1. **Call to Order**
2. **Adoption of Agenda**
3. **Minutes of Previous Meetings**
 - 3.1. Committee Meeting - February 19, 2020
4. **New and Unfinished Business**
 - 4.1 Wood Buffalo Waterfront Advisory Committee Recommendation: Year-Round Designated Outdoor Space
 - 4.2 Design Charrette Overview
 - 4.3 Project Design Consideration from an Engineering Standpoint
 - 4.4 Advisory Committee Updates - Deputy Chief Administrative Officer
 - 4.5 Action Items
 - 4.6 Next Steps

Adjournment

Minutes of a Meeting of the Wood Buffalo Waterfront Advisory Committee meeting held in Room 1209 at the Municipal Offices in Fort McMurray, Alberta, on Wednesday, February 19, 2020, commencing at 5:00 PM.

Present:

Michael Sieger, Land Development Industry
 Bill Loutitt, Indigenous Representative
 Liana Wheeldon, Culture (Arts, Culture & Heritage)
 Cathy Dreier, Public-at-Large
 Gaylene Weidlich, Community Development
 Sean Robertson, Safety and Security

Absent:

Joanne Singer, Public-at-Large
 Kimberly Hooper, Oil and Gas Industry
 Sunita Sanker-Clarke, Recreation Representative
 Mark Arthur, Seniors Representative

Administration:

Krista Balsom, Councillor
 Jeff Peddle, Councillor
 Jamie Doyle, Deputy Chief Administrative Officer
 Brad McMurdo, Director, Planning and Development
 Amanda Haitas, Senior Manager
 Matthew Harrison, Manager, Stakeholder Relations
 Margo Firman, Executive Assistant
 Sonia Soutter, Senior Legislative Officer

1. Call to Order

Chair, Liana Wheeldon, called the meeting to order at 5:04 pm.

2. Adoption of Agenda

2.1. Motion

THAT the Agenda be amended by switching item 4.3 and 4.4 and

THAT the Agenda be approved as amended.

RESULT: CARRIED [UNANIMOUS]
MOVER: Gaylene Weidlich, Community Development
SECONDER: Michael Sieger, Land Development Industry
FOR: Sieger, Loutitt, Dreier, Wheeldon, Weidlich, Robertson
ABSENT: Singer, Hooper, Sanker-Clarke, Arthur

3. Minutes of Previous Meetings

MOTION:

THAT the Minutes of the Wood Buffalo Waterfront Advisory Committee Meeting held on January 8, 2020 be approved as presented.

RESULT: CARRIED [UNANIMOUS]
MOVER: Cathy Dreier, Public-at-Large
SECONDER: Sean Robertson, Safety and Security
FOR: Sieger, Loutitt, Wheeldon, Dreier, Weidlich, Robertson
ABSENT: Singer, Hooper, Sanker-Clarke, Arthur

4. New and Unfinished Business

4.1. Budget

Jamie Doyle Deputy Chief Administrative Officer (DCAO), provided the committee with details on the 2020 Budget indicating that there is no specific line item in the budget for 2020 dedicated for waterfront revitalization, but that the 2020 Capital Budget of \$5,000,000.00 has funds allotted for Waterfront Park Design/Construction.

4.2. Waterfront Boundaries

Brad McMurdo, Director, Planning and Development, provided an overview of the boundary map or the suggested areas for waterfront design, highlighting what is municipal land and what is crown land. Telemetry data indicating flood plain mapping was also provided.

4.3. Advisory Committee Updates - Deputy Chief Administrative Officer

Committee Members requested information on other initiatives taking place so as to avoid duplication.

The DCAO provided an update on the Downtown Revitalization Advisory Committee indicating that they have identified their priorities which they will be bringing forward to Council.

4.4. Committee Priorities

The Committee identified the following as their priorities:

1. support existing waterfront assets;
2. creating gathering spaces;
3. permitting small waterfront pop-up shops; and
4. enhancing wayfinding and visual clues.

4.5. Action Items/Next Steps

Action Items

Committee Members committed to benchmarking data other waterfront improvements or projects with a comparable focus (i.e. Saskatoon, Kelowna, Halifax). Chair, Liana Wheeldon, committed to providing further direction on this.

Committee Members requested information on possible barriers as a result of the permitting process that may affect implementation of the Committee's waterfront priorities.

Committee Members further requested that Administration provide examples of design charettes to familiarize themselves with their use.

Administration committed to bringing forward this information.

MOTION:

THAT the Wood Buffalo Waterfront Advisory Committee bring forward a recommendation to Council that a year-round designated outdoor event space, including supporting facilities with appropriate utilities, as per Attachment 1, be undertaken in 2020 as part of the 2020 Capital Budget.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Michael Sieger, Sean Robertson
FOR:	Sieger, Loutitt, Wheeldon, Dreier, Weidlich, Robertson
ABSENT:	Singer, Hooper, Sanker-Clarke, Arthur

Adjournment

The meeting adjourned at 7:02 p.m.

Chair



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Council Meeting Presentation Request

Completed requests to make a public presentation must be received by 12:00 noon on the Wednesday immediately prior to the scheduled meeting. **Presentations are a maximum of 5 minutes in duration.**

Presentation Information	
Preferred Date of Presentation	March 10, 2020
Name of Presenter(s)	Liana Wheeldon
Organization Represented	Wood Buffalo Waterfront Advisory Committee (WBWAC)
Topic	Wood Buffalo Waterfront Advisory Committee Recommended Year-Round Designated Outdoor Event Space Including Supporting Facilities With Appropriate Utilities
Please List Specific Points/Concerns	The mandate of the committee is to make recommendations to Council on matters pertaining to waterfront revitalization. Initiatives of this committee as outlined within the Consolidated Version of the Committees Bylaw No. 17/024 include providing suggestions intended to further develop the design of the waterfront that supports, enhances and grows the facilities, programs and services.
Action Being Requested of Council	That a year-round designated outdoor event space including supporting facilities with appropriate utilities, as per Attachment 1, be undertaken in 2020 as part of the 2020 Capital Budget.
<p>Are you providing any supporting documentation (ie: Powerpoint)? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>If yes, the documentation <u>must</u> accompany this request, as handouts will not be distributed at the meeting. To ensure that your documents meet minimum standards, please see presentation guidelines on the next page.</p> <p>Supporting documents may be e-mailed to Legislative.Assistants@rmwb.ca.</p>	

As per Procedure Bylaw No. 14/025, a request to make a presentation may be referred or denied.

Attachment: WBWAC Council Report 2020.03.10 (WBWAC Year-Round Designated Outdoor Space)



**Subject: Wood Buffalo Waterfront Advisory Committee
Recommendation - Year-Round Designated Outdoor Event Space**

APPROVALS:

Annette Antoniak

Director

Chief Administrative Officer

Recommended Motion:

THAT Administration be directed to undertake a project in 2020 to incorporate a year-round designated outdoor event space, which includes supporting facilities with appropriate utilities, as recommended by the Wood Buffalo Waterfront Advisory Committee on February 19, 2020 and that the funding required for this project be assumed within the approved 2020 Capital Budget for the Waterfront Park Project; and

THAT the exact location(s) of the year-round designated outdoor event space be confirmed through a public design charrette process and in partnership with the Wood Buffalo Waterfront Advisory Committee.

Summary:

Since its inception in November 2019, the Wood Buffalo Waterfront Advisory Committee (WBWAC) has received past Council approved documents and reviewed the recently completed Downtown Revitalization Consultation Summary Report that reflects ideas captured between May and September 2019 from more than 100 one on one meetings, 24 public engagement sessions and 1200 online surveys. This information has been used by the committee as a foundation to identify an initial priority initiative focused on a parks and outdoor gathering space and recommend a year-round outdoor event space including supporting facilities with appropriate utilities in 2020 as part of the 2020 Capital Budget.

Background:

On February 19, 2020, the WBWAC unanimously recommended "that the WBWAC bring forward a recommendation to Council that a year-round designated outdoor event space including supporting facilities with appropriate utilities, as per Attachment 1, be undertaken in 2020 as part of the 2020 Capital Budget". The mandate of the committee is to make recommendations to Council on matters pertaining to waterfront revitalization and to provide a timely and considered response to Council about all waterfront revitalization matters referred to the WBWAC by Council. Initiatives of this committee as

COUNCIL REPORT – Wood Buffalo Waterfront Advisory Committee Recommendation - Year-Round Designated Outdoor Event Space

outlined within the Consolidated Version of the Committees Bylaw No. 17/024 include providing suggestions intended to further develop the design of the waterfront that supports, enhances and grows the facilities, programs and services.

Budget/Financial Implications:

A total of thirty million dollars has been approved by Council for design and construction of a waterfront park project over three (3) years (2020-2022) as part of the capital budget. The WBWAC recommendation aligns with the intent of the overall project.

Rationale for Recommendation:

Proceeding with Administrations recommended motions will enable Administration to act on the WBWAC recommendation in a timely manner, initiate a public design charrette process and work in alignment with other approved waterfront initiatives in 2020. Administration supports this report.

Strategic Priorities:

Downtown Revitalization
Regional Economic Development

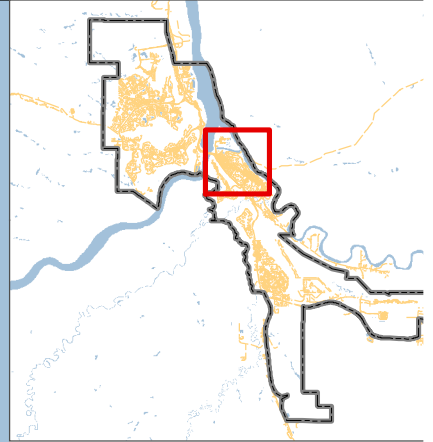
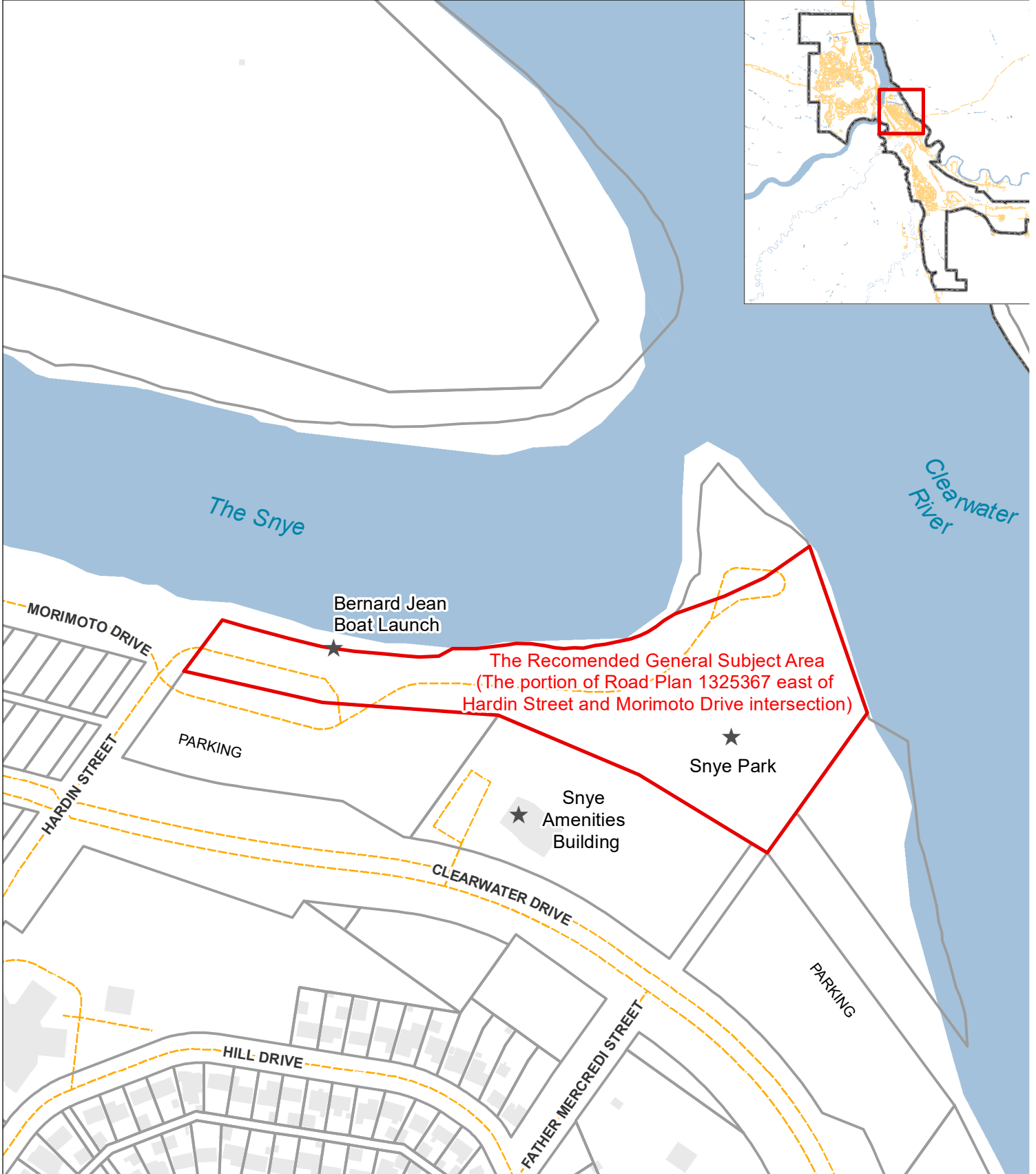
Attachments:

1. Year-Round Designated Outdoor Event Space

SUBJECT AREA MAP

Attachment 1

Year-Round Designated Outdoor Event Space Including Supporting Facilities With Appropriate Utilities



Attachment: WBWAC Council Report 2020.03.10 (WBWAC Year-Round Designated Outdoor Space)

- Recommended Subject Area
- Survey Parcels
- Building Outlines
- ★ Landmarks
- Roadways
- Water Bodies

N

 1 cm = 35 meters