



Council

Jubilee Centre Council Chamber
9909 Franklin Avenue, Fort McMurray, AB T9H 2K4

Tuesday, October 22, 2019
6:00 PM

Agenda

1. **Call to Order**
2. **In-Camera Session (in Boardroom 7 commencing at 1:30 p.m.)**
 - 2.1. Advice from Officials - Updates and Information Briefing
(in camera pursuant to Section 24(1) of the *Freedom of Information and Protection of Privacy Act*)
 - 2.2. Privileged Information
(in camera pursuant to Section 27(1) of the *Freedom of Information and Protection of Privacy Act*)
3. **Adoption of Agenda (in Council Chamber commencing at 6:00 p.m.)**
4. **Consent Agenda**
 - 4.1. Minutes of Council Meeting - October 8, 2019
 - 4.2. Responsible Pet Ownership Bylaw
 1. THAT Bylaw No. 19/025, being the Responsible Pet Ownership Bylaw, be read a first time.
 2. THAT Bylaw No.19/026, being a bylaw to amend the Community Standards Appeal Committee Bylaw No.19/001, be read a first time.
5. **Recognition**
 - 5.1. International Day of Tolerance - November 16, 2019

6. Unfinished Business

6.1. Summary of Integrity Commissioner Report for Action

WHEREAS Council has reviewed the report from the Integrity Commissioner on the alleged Code of Conduct violation;

AND WHEREAS Council has considered the submissions as provided by Mayor D. Scott and his legal counsel;

AND WHEREAS Council has considered the content of Council's Code of Conduct;

NOW THEREFORE Council:

1. requests a public apology by the Mayor for his conduct on the afternoon of June 25, 2019 to be delivered during a regularly scheduled Council meeting and addressed to Council generally, Councillor McGrath in particular, as well as to RMWB employees.
2. issues a public reprimand through this motion passed at a regularly scheduled meeting of Council regarding the Mayor's conduct in relation to Councillor McGrath on the afternoon of June 25, 2019.

THAT each of the number items be voted on separately.

6.2. Public Hearing - Bylaw Nos. 19/023 and 19/024

6.3. User Fees, Rates and Charges - Bylaw Nos. 19/023 and 19/024

1. THAT Bylaw No. 19/024, being the Fees, Rates and Charges Bylaw, be read a second time.
2. THAT Bylaw No. 19/024 be read a third and final time.
3. THAT Bylaw No. 19/023, being the Fees Amending Bylaw, be read a second time.
4. THAT Bylaw No. 19/023 be read a third and final time.

7. New Business

7.1. Strategic Plan Progress Report, Quarter 3: June 20-Sept 30, 2019

THAT the Strategic Plan Progress Report for Quarter 3, 2019 be accepted as information.

7.2. 2019 Q3 Fiscal Budget Amendments Update

THAT the 2019 Q3 Capital Budget Fiscal Amendments update, as summarized on Attachment #1 (2019 Capital Budget Fiscal Amendments, dated September 30, 2019), be accepted as information.

7.3. Committee Appointment - Arctic Winter Games Host Society

THAT William Brook be appointed as Director of Sport Facilities for the 2022 Arctic Winter Games Host Society, effective immediately.

8. **Councillors' Motions**

8.1. Prohibitive Condominium Corporation Insurance Premiums

THAT Council for the Regional Municipality of Wood Buffalo lobby the Provincial Government with respect to the cost prohibitive insurance premiums for Condominium Corporations following claims after disasters and damages; and

THAT the Mayor be authorized to send a letter to Government officials including, but not limited to the Insurance Bureau of Canada, Premier of Alberta, Minister of Service Canada and Minister of Finance, requesting that a fulsome investigation occur to find a resolution to the issue(s) related to insurance premiums for Condominium Corporations.

8.2. Conversion Therapy

Scheduled Delegate

- Dr. Kristopher Wells, McEwan University

THAT Administration prepare a bylaw to prohibit the licensing, practice and promotion of conversion therapy in the Regional Municipality of Wood Buffalo, looking at all mechanisms for enforcement, including a \$10,000 fine, and return to Council before the end of the year.

Adjournment

Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, October 8, 2019, commencing at 4:00 PM.

Present:

Don Scott, Mayor
 Mike Allen, Councillor
 Krista Balsom, Councillor
 Bruce Inglis, Councillor
 Sheila Lalonde, Councillor (via teleconference)
 Phil Meagher, Councillor
 Verna Murphy, Councillor
 Jeff Peddle, Councillor
 Jane Stroud, Councillor
 Claris Voyageur, Councillor (via teleconference)

Absent:

Keith McGrath, Councillor

Administration:

Annette Antoniak, Chief Administrative Officer
 Jamie Doyle, Deputy Chief Administrative Officer
 Jade Brown, Chief Legislative Officer
 Deanne Bergey, Acting Director, Community Services
 Chris Davis, Acting Director, Legal Services
 Amanda Haitas, Acting Director, Planning and Development
 Matthew Harrison, Acting Director, Communications, Stakeholder, Indigenous and Rural Relations
 Matthew Hough, Director, Engineering
 Linda Ollivier, Director, Financial Services
 Darlene Soucy, Legislative Officer

1. Call to Order (at 12:00 noon in 7th Floor Boardroom)

Mayor D. Scott called the meeting to order at 12:07 p.m.

Minutes Acceptance: Minutes of Oct 8, 2019 4:00 PM (Consent Agenda)

2. In-Camera Session

MOTION:

THAT section 7 of the Procedure Bylaw be waived to allow Councillors to participate via teleconference in the closed session of the October 8, 2019 Council Meeting.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Phil Meagher, Councillor
SECONDER:	Bruce Inglis, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Peddle, Stroud, Voyageur
ABSENT:	McGrath, Murphy

MOTION:

THAT Council close items 2.1 and 2.2 to the public pursuant to sections 24(1) and 27(1) of the *Freedom of Information and Protection of Privacy Act*.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Phil Meagher, Councillor
SECONDER:	Bruce Inglis, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Peddle, Stroud, Voyageur
ABSENT:	McGrath, Murphy

Vacating, Assuming of Chair and Exit

Mayor D. Scott vacated the Chair and Deputy Mayor J. Stroud assumed the Chair at 12:08 p.m., at which time Mayor D. Scott exited the meeting.

Entrance

Councillor V. Murphy joined the meeting at 12:09 p.m.

2.1 Privileged Information

(in camera pursuant to section 27(1) of the Freedom of Information and Protection of Privacy Act)

Name	Reason for Attending
Annette Antoniak	Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Don Lidstone, Q.C.	External Legal Counsel, Lidstone & Company

MOTION:

THAT the meeting reconvene in public.

RESULT: CARRIED [UNANIMOUS]
MOVER: Krista Balsom, Councillor
SECONDER: Jeff Peddle, Councillor
FOR: Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
ABSENT: Scott, McGrath

MOTION:

THAT Council hold a closed session on October 22, 2019 under section 27(1) of the *Freedom of Information and Protection of Privacy Act*; and

THAT Don Lidstone, Q.C., be directed to send notice of this meeting to Mayor D. Scott and his legal counsel accordingly.

RESULT: CARRIED [8 TO 1]
MOVER: Mike Allen, Councillor
SECONDER: Phil Meagher, Councillor
FOR: Allen, Balsom, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
AGAINST: Inglis
ABSENT: Scott, McGrath

MOTION:

THAT Council close item 2.2 to the public pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

RESULT: CARRIED [UNANIMOUS]
MOVER: Krista Balsom, Councillor
SECONDER: Bruce Inglis, Councillor
FOR: Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
ABSENT: Scott, McGrath

Recess, Return and Resuming the Chair

A recess occurred between 1:10 p.m. and 1:25 p.m., at which time Mayor D. Scott returned to the meeting and resumed the Chair.

2.2 Advice from Officials

(in camera pursuant to section 24(1) of the Freedom of Information and Protection of Privacy Act)

Name	Reason for Attending
Annette Antoniak	Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Sonia Soutter	Legislative Advice

Recess

A recess occurred between 2:30 p.m. and 4:00 p.m., at which time the meeting was reconvened in public in the Council Chamber. Councillors S. Lalonde and C. Voyageur did not reconnect to the meeting after the recess.

MOTION:

THAT the meeting reconvene in public.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Phil Meagher, Councillor
SECONDER:	Jeff Peddle, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Meagher, Murphy, Peddle, Stroud
ABSENT:	Lalonde, McGrath, Voyageur

3. Adoption of Agenda (at 4:00 p.m. in Council Chamber)Notices of Motion:

Councillor K. Balsom served notice of her intent to bring forward the following motion at the Council Meeting on October 22, 2019:

THAT Council for the Regional Municipality of Wood Buffalo lobby the Provincial Government with respect to the cost prohibitive insurance premiums for Condominium Corporations following claims after disasters and damages; and

THAT the Mayor be authorized to send a letter to Government officials including, but not limited to the Insurance Bureau of Canada, Premier of Alberta, Minister of Service Canada and Minister of Finance requesting that a fulsome investigation occur to find a resolution to the issue(s) related to insurance premiums for Condominium Corporations.

Mayor D. Scott served notice of his intent to bring forward the following motion at the Council Meeting on October 22, 2019:

THAT Administration prepare a bylaw to prohibit the licensing, practice and promotion of conversion therapy in the Regional Municipality of Wood Buffalo, looking at all mechanisms for enforcement, including a \$10,000 fine, and return to Council before the end of the year.

MOTION:

THAT the Agenda be amended by adding the following:

- Item #6.8 - Free Transit for Federal Election Day;
- Item #6.9 - Federation of Canadian Municipalities 2019 Federal Election Platform.

THAT Council waive any requirement to serve notice relative to the proposed additions;
and

THAT the agenda be adopted as amended.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Mike Allen, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Meagher, Murphy, Peddle, Stroud
ABSENT:	Lalonde, McGrath, Voyageur

4. Minutes of Previous Meetings

4.1. Council Meeting - September 16, 2019

THAT the Minutes of the Council Meeting held on September 16, 2019 be approved as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jeff Peddle, Councillor
SECONDER:	Verna Murphy, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Meagher, Murphy, Peddle, Stroud
ABSENT:	Lalonde, McGrath, Voyageur

5. Recognition

5.1. Poverty and Homelessness Awareness Week

Mayor D. Scott recognized October 15 to 22, 2019 as Poverty and Homelessness Awareness Week and acknowledged individuals in the gallery association with this initiative.

Recess

A recess occurred from 4:08 p.m. to 4:09 p.m. to take photographs with the proclamation recipients.

6. New Business

6.1. 2019 External Audit Service Plan - Deloitte LLP

Linda Ollivier, Director, Financial Services, and Andrew Geary, Partner, Deloitte LLP, provided an overview of the 2019 External Audit Service Plan.

MOTION:

THAT the 2019 External Audit Service Plan as provided by the external Auditors, Deloitte LLP, be approved.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jeff Peddle, Councillor
SECONDER:	Phil Meagher, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Meagher, Murphy, Peddle, Stroud
ABSENT:	Lalonde, McGrath, Voyageur

6.2. Fort McKay Community Centre

Jamie Doyle, Deputy Chief Administrative Officer, and Matthew Hough, Director, Engineering, provided an update on the status of the Fort McKay Community Centre project, including an overview of community engagements that have occurred since March 2019.

Ron Quintal, resident, spoke in support of the Fort McKay Community Centre project proceeding as originally proposed, noting that the Fort McKay First Nation also supports the construction of the facility.

Eddison Lee-Johnson, Executive Director, Fort McKay Métis Community Association, spoke in support of the construction of the Fort McKay Community Centre.

MOTION:

THAT the Fort McKay Community Centre report be deferred;

THAT Administration complete a cost analysis of the project with the Fort McKay Métis;

THAT the Fort McKay Métis provide Administration with the Fort McKay Métis' Master Plan; and

THAT Administration calculate the long-term operational and maintenance costs, confirm user groups, and ensure the scope of the project is appropriate.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Mike Allen, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Meagher, Murphy, Peddle, Stroud
ABSENT:	Lalonde, McGrath, Voyageur

Administration committed to reporting back to Council with a status update of the project in three months.

6.3. Community Investment Program Policy FIN-220 - Amendment

Deanne Bergey, Acting Director, Community Services, provided an overview of the proposed Community Investment Program Policy amendment, which would set parameters for reviewing and approving community capital grant requests under the program. Toni Elliott, Senior Manager, Community Services, came forward to answer questions of Council.

Vacating and Assuming of Chair

Mayor D. Scott vacated the Chair and Deputy Mayor J. Stroud assumed the Chair at 5:32 p.m.

Return and Resuming of Chair

Mayor D. Scott returned to the meeting at 5:36 p.m. and resumed the Chair at 5:38 p.m.

MOTION:

THAT in section 4.2.3 of the Community Investment Program Policy FIN-220, the words “or projects that have commenced” be deleted.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Mike Allen, Councillor
SECONDER:	Jeff Peddle, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Meagher, Murphy, Peddle, Stroud
ABSENT:	Lalonde, McGrath, Voyageur

MOTION:

THAT Section 4.2.2 be deleted from the Community Investment Program Policy FIN-220.

RESULT: **DEFEATED [3 TO 5]**
MOVER: Bruce Inglis, Councillor
SECONDER: Jane Stroud, Councillor
FOR: Scott, Inglis, Stroud
AGAINST: Allen, Balsom, Meagher, Murphy, Peddle
ABSENT: Lalonde, McGrath, Voyageur

MOTION:

THAT the amended Community Investment Program Policy FIN-220, dated October 8, 2019, be approved.

RESULT: **CARRIED [UNANIMOUS]**
MOVER: Mike Allen, Councillor
SECONDER: Bruce Inglis, Councillor
FOR: Scott, Allen, Balsom, Inglis, Meagher, Murphy, Peddle, Stroud
ABSENT: Lalonde, McGrath, Voyageur

Pecuniary Interest

Councillor K. Balsom declared a pecuniary interest in the Rogers Hometown Hockey item due to a potential business relationship, and exited the meeting at 5:58 p.m.

6.4. Rogers Hometown Hockey

Linda Ollivier, Director, Financial Services, presented an overview of the Rogers Hometown Hockey event and the requirement for funding for the operational elements of the event.

MOTION:

THAT funding in the amount of \$131,700.00 be allocated from the 2019 Division operating budget for the Rogers Hometown Hockey event;

THAT in the event the funding cannot be accommodated in the 2019 Division operating budget, funding be allocated from the 2019 corporate operating surplus, if it exists; and

THAT in the event the funding cannot be accommodated in the 2019 corporate operating surplus, funding be allocated from the Emerging Issues Reserve.

RESULT: CARRIED [7 TO 0]
MOVER: Jeff Peddle, Councillor
SECONDER: Phil Meagher, Councillor
FOR: Scott, Allen, Inglis, Meagher, Murphy, Peddle, Stroud
PECUNIARY
INTEREST: Balsom
ABSENT: Lalonde, McGrath, Voyageur

Return

Councillor K. Balsom returned to the meeting at 6:08 p.m.

Exit and Return

Councillor J. Peddle exited the meeting at 6:08 p.m. and returned at 6:10 p.m.

6.5. Municipal Census 2020

Christopher Booth, Manager, Community Development Planning, and Kodjo Efu, Supervisor, Socio-Economic, provided an overview of the proposed 2020 Municipal Census and the requirement for Ministerial approval to include the shadow population in the census.

MOTION:

THAT the Regional Municipality of Wood Buffalo conduct a Municipal Census in 2020 and;

THAT the Mayor be authorized on behalf of Council to send a letter to the Minister of Municipal Affairs requesting that the Regional Municipality of Wood Buffalo be authorized to include the shadow population in the 2020 Municipal Census.

RESULT: CARRIED [UNANIMOUS]
MOVER: Phil Meagher, Councillor
SECONDER: Jane Stroud, Councillor
FOR: Scott, Allen, Balsom, Inglis, Meagher, Murphy, Peddle, Stroud
ABSENT: Lalonde, McGrath, Voyageur

6.6. Provincial Shallow Gas Tax Relief Initiative

Linda Ollivier, Director, Financial Services, and Keivan Navidikasmaei, Manager, Assessment, presented a summary of the provincial initiative to provide shallow gas tax relief, noting that this program does not affect municipal revenues.

MOTION:

THAT pursuant to section 347 of the *Municipal Government Act*, for all properties identified in the appendix – Summary of Tax Relief by Company, Council authorizes the refund of the 2019 property taxes levied as per section 353(2) of the *Municipal Government Act*, which includes municipal property taxes, requisitions detailed in section 326(1)(a) and 359(1)(2), where the tax rate is based on the assessment.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Mike Allen, Councillor
SECONDER:	Krista Balsom, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Meagher, Murphy, Peddle, Stroud
ABSENT:	Lalonde, McGrath, Voyageur

6.7. 2019 Capital Budget Amendment

Linda Ollivier, Director, Financial Services, provided an overview of the proposed capital budget amendment.

Exit and Return

Councillor M. Allen exited the meeting at 6:19 p.m. and returned at 6:21 p.m.

MOTION:

THAT the 2019 Capital Budget Amendment as summarized on Attachment 1 - 2019 Capital Budget Amendment – Revised Project dated October 8, 2019, be approved; and

THAT the revised Cash Flow of Capital Projects as summarized on Attachment 2 2019 Capital Budget Amendment – Revised Project – Cash Flow Summary dated October 8, 2019, be approved.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Verna Murphy, Councillor
SECONDER:	Jeff Peddle, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Meagher, Murphy, Peddle, Stroud
ABSENT:	Lalonde, McGrath, Voyageur

6.8 Free Transit on Federal Election Day

Annette Antoniak, Chief Administrative Officer, spoke to the proposal to offer free transit to residents on Federal Election Day, October 21, 2019.

Chantelle Tatum, resident, spoke in support of offering free transit to residents on Federal Election Day.

MOTION:

THAT the Regional Municipality of Wood Buffalo provide free transit to residents on Federal Election Day, October 21, 2019.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Phil Meagher, Councillor
SECONDER:	Jeff Peddle, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Meagher, Murphy, Peddle, Stroud
ABSENT:	Lalonde, McGrath, Voyageur

6.9 FCM 2019 Election Platform

Councillor K. Balsom provided an overview of the Federation of Canadian Municipalities 2019 Election Platform resolution.

Exit and Return

Councillor B. Inglis exited the meeting at 6:31 p.m. and returned at 6:33 p.m.

MOTION:

WHEREAS municipalities are the governments working closest with people's daily hopes and challenges; and

WHEREAS municipalities are tackling growing responsibilities and challenges by making the most of limited funding tools and relationships with other orders of government; and

WHEREAS Election 2019 is a critical opportunity to build better lives for Canadians by better empowering their local leaders; therefore

BE IT RESOLVED that the Regional Municipality of Wood Buffalo endorses the Federation of Canadian Municipalities' election platform, which calls on all national parties to commit to modernizing how we work together to get even more done for Canadians:

- **Renewing the roads, bridges, water systems and other core infrastructure that supports Canadians' quality of life** by permanently doubling the Gas Tax Fund transfer and boosting its annual growth to 3.5 percent to keep pace with construction costs.
- **Building tomorrow's public transit** by launching a permanent, direct federal funding mechanism for 21st century public transit-unlocking local expertise to cut commutes, lower emissions and provide affordable access to everything our communities have to offer.

- **Tackling housing affordability** by continuing to boost access to social and affordable housing for low-income Canadians, while engaging directly with municipalities to tackle the wider disconnect between rents, home prices and income levels.
- **Protecting Canadians from climate change** by investing in local adaptation projects to protect families and businesses from extreme weather events, while continuing to scale up support for local projects that can significantly help reduce Canada's greenhouse gas emissions.
- **Championing rural and northern communities** by modernizing programs and funding tools to recognize the realities and expertise of smaller communities, committing to close the Internet access gap and promoting local economic development; and

THAT the Mayor be authorized on behalf of Council to send a letter including a copy of this resolution to all local federal election candidates and all federal party leaders.

RESULT:	CARRIED [7 TO 1]
MOVER:	Krista Balsom, Councillor
SECONDER:	Bruce Inglis, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Murphy, Peddle, Stroud
AGAINST:	Meagher
ABSENT:	Lalonde, McGrath, Voyageur

Adjournment

The meeting adjourned at 6:43 p.m.

Mayor

Chief Legislative Officer



COUNCIL REPORT

Meeting Date: October 22, 2019

Subject: Responsible Pet Ownership Bylaw

APPROVALS:

Annette Antoniak

Director

Chief Administrative Officer

Recommended Motion:

1. THAT Bylaw No. 19/025, being the Responsible Pet Ownership Bylaw, be read a first time.
2. THAT Bylaw No.19/026, being a bylaw to amend the Community Standards Appeal Committee Bylaw No.19/001, be read a first time.

Summary:

The Responsible Pet Ownership Bylaw has been updated to replace the current Animal Control Bylaw No. 02/031. Administration recommends that the Responsible Pet Ownership Bylaw No. 19/025 be read a first time and that Bylaw No. 19/026 to amend the Community Standards Appeal Committee Bylaw be read a first time.

Background:

The proposed Responsible Pet Ownership Bylaw will improve the Regional Municipality of Wood Buffalo's ability to hold animal owners responsible for the nuisance activities of their pets. It will also strengthen the ability of Bylaw Enforcement Officers to protect the community from aggressive dog behavior without having a significant impact on resources. In preparation of updating the bylaw, the Bylaw Services team conducted a survey seeking community input. 796 online surveys were completed and seven face to face public consultations occurred. From the feedback received and a review of best practices in other communities, the following changes are included in the Responsible Pet Ownership Bylaw:

- A pet license is valid one year from date of purchase and is renewable annually.
- Fines have increased (Schedule B) and additional specified fines have been included to provide the public with more certainty on the consequences of failing to adhere to the bylaw. The fine increases were determined through benchmarking with other communities.

COUNCIL REPORT – Responsible Pet Ownership Bylaw

- A Nuisance Animal definition has been included, allowing for an animal to be declared a nuisance animal where it is involved in 3 or more infractions under the bylaw. This will facilitate enhanced tracking of animals involved in frequent offences enabling bylaw services to respond more quickly to future incidents involving the animal.
- An Appeal process is now available through the Community Standards Appeal Committee, instead of directly to Council, where an animal has been declared vicious or an animal license has been refused or suspended.
- A limit has been imposed on the number of dogs that can be walked by one person at one time.
- Increased regulation of off-leash areas, giving bylaw enforcement officers more tools to address any issues of animal or owner misuse of this public amenity.
- The bylaw will be enforceable in all wards in the region.

During the development of the bylaw, staff made every effort to be cognizant of what others' experiences were and what the role of animal control is. It was determined that licensing is an important part of being a responsible pet owner. Not only does it help connect an owner to a lost pet, but it allows animal control services to:

- Educate the public; and
- Provide emergency shelter after house fires, car accidents, and police incidents that require the removal and care of pets.

Pets can be a wonderful addition to both a household and a neighborhood, as they can help keep people active, provide companionship, and add diversity and vibrancy to the community.

Based on the responses to the survey, feedback from citizens and review of other community's bylaws and best practices, the proposed Responsible Pet Ownership Bylaw is being brought forward to Council. Consideration was given to what would be enforceable and what could be put in place without causing a burden on resources or increasing operating budgets significantly, while still holding animal owners responsible.

Rationale for Recommendation:

- The proposed Bylaw reflects research on best practices in other communities in Alberta and incorporates concerns raised by residents through the public engagement process.

Strategic Priorities:

Responsible Government

Attachments:

1. Proposed Bylaw No. 19/025 - Responsible Pet Ownership Bylaw

2. Proposed Bylaw No. 19/026 - Amendment to Community Standards Appeal Committee Bylaw

Responsible Pet Ownership Bylaw PowerPoint Presentation

BYLAW NO. 19/025

BEING A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO PROVIDE FOR THE LICENSING, REGULATION AND CONTROL OF ANIMALS IN THE REGIONAL MUNICIPALITY OF WOOD BUFFALO.

WHEREAS, pursuant to section 7(a) of the *Municipal Government Act*, R.S.A. 2000, c-M26, as amended, a council may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property;

AND WHEREAS, pursuant to section 7(h) of the *Municipal Government Act*, R.S.A. 2000, c-M26, as amended, a council may pass bylaws for municipal purposes respecting wild and domestic animals and activities in relation to them;

NOW THEREFORE, the Council of the Regional Municipality of Wood Buffalo, duly assembled, hereby enacts as follows:

Short Title

1. This bylaw may be cited as the “Responsible Pet Owner Bylaw”.

Definitions

2. In this bylaw, unless the context otherwise requires:
 - 2.1. “Animal” means any vertebrate, but excludes humans, fish and wildlife;
 - 2.2. “Animal Care Facility” means any premises designated by the Municipality for the lodgment and care of animals;
 - 2.3. “Attack Report” means information submitted to the Municipality in a form approved by the Bylaw Program Supervisor for the purpose of reporting an animal attack or animal bite occurring within the Municipality;
 - 2.4. “Athletic Field” means any field or land, whether natural or manmade, that is used for athletic purposes to conduct organized or unorganized sporting activities;
 - 2.5. “At Large” means an animal that is:
 - (a) not under the control of the owner by means of a leash; and
 - (b) is in a public place that is not a designated off-leash area; or
 - (c) is on property other than the owner’s property and in respect of which the animal does not have the right of occupation;

- 2.6. “Breeder” means a person who owns, keeps or maintains animals for breeding purposes;
- 2.7. “Bylaw Program Supervisor” means the person appointed into this position under the authority of the CAO or who is responsible for the animal control operations and includes anyone acting or delegated all or partial responsibilities of this position;
- 2.8. “Bylaw Enforcement Officer” means a Peace Officer as defined in the Provincial Offences Procedure Act and includes any person appointed by the Municipality pursuant to section 55 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended or replaced;
- 2.9. “Community Standards Appeal Committee” means the committee established pursuant to the Municipality’s *Community Standards Appeal Committee Bylaw*, as amended or replaced;
- 2.10. “Controlled Confinement” means the confinement of an animal in a pen, cage, carrier, humane trap or within a closed building;
- 2.11. “Clerk” means the clerk of the Community Standards Appeal Committee;
- 2.12. “Damage to Property” means damage to property other than the owner’s property and includes but is not limited to digging, defecating or urinating on such property;
- 2.13. “Dangerous Dog” means a dog that is the subject of an order under the *Dangerous Dog Act*, R.S.A. 2000, c. D-3, as amended or replaced.;
- 2.14. “Development Authority” means a development officer of the Municipality.
- 2.15. “Dog Lot Occupant” means any person who keeps sled dogs on a site outside of the Urban Service Area which site has been approved by the Development Authority for that purpose in accordance with the Municipality’s *Land Use Bylaw*, as amended or replaced;
- 2.16. “Exotic Animal” means any snake, reptile, arachnid or amphibian;
- 2.17. “Guide Dog” means a guide dog as defined in the Blind Persons’ Rights Act, R.S.A. 2000 c. B-3, as amended or replaced;
- 2.18. “Impound” means the lodgment of an animal at a designated animal care facility;

Bylaw No. 19/025

- 2.19. “Infectious Physical Condition” means any physical condition of an animal which may be passed to another animal or human by invasion of an organism emanating from the animal suffering the physical condition;
- 2.20. “Land Use Bylaw” means the Municipality’s Land Use Bylaw No. 99/059, as amended or replaced;
- 2.21. “Leash” means a physical line not exceeding two metres in length, capable of leading and restraining the Animal to which it is attached;
- 2.22. “License” means an animal license issued by the Municipality to a Person for an animal in accordance with the provisions of this bylaw;
- 2.23. “License Fee” means the annual fee payable in respect of a license, as set out in Schedule “A” to this bylaw;
- 2.24. “License Tag” means an identification tag issued by the Municipality with the license number for an animal;
- 2.25. “Motor Vehicle” has the meaning as defined in the *Traffic Safety Act, RSA 2000 Chapter T-6*, as amended or replaced;
- 2.26. “Municipal Tag” means a document prepared by the Municipality alleging an offence issued pursuant to this bylaw;
- 2.27. “Municipality” means the Regional Municipality of Wood Buffalo;
- 2.28. “Muzzle” means a humane fastening or covering device of adequate strength over the mouth of an animal to prevent it from biting;
- 2.29. “Notice of Appeal” means a Notice of Appeal pursuant to the *Community Standards Appeal Committee Bylaw No. 19/001*, as amended or replaced.
- 2.30. “Nuisance Animal” means any animal that has been declared a nuisance animal under this bylaw by the Bylaw Program Supervisor;
- 2.31. “Off-Leash Area” means a location designated as such by the Municipality;
- 2.32. “Outside Animal” means any Animal that is kept outside the owner’s residence:
 - (a) more than 12 hours per day; or
 - (b) kept outside during the hours of 10pm and 7am; and
 - (c) whether or not the owner has provided any form of shelter for the animal other than the owner’s residence;
- 2.33. “Owner” means one or more persons:

- (a) who has care, charge, custody, possession or control of an animal;
 - (b) who owns or who claims any proprietary interest in an animal;
 - (c) who harbors, suffers or permits an animal to be present on any property owned, occupied or leased by him, or which is otherwise under his control;
 - (d) who claims and receives an animal from the custody of the Municipality; or
 - (e) to whom a subsisting license is issued for the animal;
- 2.34. "Owner's Property" means any real property owned, leased or legally occupied by the owner;
- 2.35. "Person" means an individual or any business or other entity including a firm, partnership, association, corporation, company or society;
- 2.36. "Playground" means land controlled or owned by the Municipality or a Board of Education upon which there is a play structure or spray park;
- 2.37. "Prohibited Animals" means all animals that can be scientifically classified in whole or in part into any species classification listed in Schedule C, attached hereto and forming part of this bylaw;
- 2.38. "Prohibited Area" means an area where animals are not permitted and includes, school grounds, adopt-a-parks, athletic fields, golf courses, playgrounds and cemeteries;
- 2.39. "Provincial Offences Procedure Act" means the *Provincial Offences Procedure Act*, R.S.A. 2000, c. P-34, as amended or replaced;
- 2.40. "Public Place" means any place within the Municipality, whether privately or publicly owned, to which the public reasonably has or is permitted to have access, whether upon payment or otherwise;
- 2.41. "Public Property" means any place or property owned by or under the care, control and management of the Municipality or a Board of Education, including, but not limited to school grounds, roads, parks or recreational areas, and any open space to which the public reasonably has or is permitted to have access;
- 2.42. "Road" means land:
- (a) shown as a road on a plan of survey that has been filed or registered in a land titles office; or

- (b) used as a public road; and
- (c) includes bridges forming part of a public road and any structure incidental to a public road;
- 2.43. "Rural Service Area" means that portion of the Municipality that does not form a part of the Urban Service Area as defined in the Province of Alberta Order in Council numbered O.C. 817/94, as amended or replaced;
- 2.44. "School Ground" means that area of land adjacent to a school, and that is property owned or occupied by the Municipality or a Board of Education within the Municipality;
- 2.45. "Service Dog" means a dog trained as a guide for a disabled person and having the qualifications prescribed by the *Service Dogs Qualifications Regulation*, AR 59/2017, as amended or replaced;
- 2.46. "Society" means any incorporated group of five or more people who share a common recreational, cultural, scientific or charitable interest and is regulated under the *Societies Act*, RSA 2000, c S-14, as amended or replaced, and also includes a registered charity;
- 2.47. "Specified Penalty" means the penalty specified in Schedule B;
- 2.48. "Urban Service Area" means that portion of the Municipality defined as the Urban Service Area in the Province of Alberta Order in Council numbered O.C. 817/94, as amended or replaced;
- 2.49. "Veterinarian" means a veterinarian which is currently registered and licensed to practice in Alberta by the Alberta Veterinary Medical Association;
- 2.50. "Vicious Animal" means an animal that has been declared a vicious animal under this bylaw or any dog that has been the subject of an order pursuant to the *Dangerous Dog Act*, R.W.A. 2000, c. D-3, as amended or replaced;
- 2.51. "Violation Ticket" means a ticket issued pursuant to the current *Provincial Offences Procedure Act*, R.S.A. 2000, c. P-34, as amended or replaced, and regulations there under;
- 2.52. "Wildlife" means wildlife as defined in the *Wildlife Act* R.S.A 2000 c.W-10, as amended or replaced, and which is held live under a permit issued pursuant to the Wildlife Act or the keeping of which is otherwise subject to permit requirements under the Wildlife Act, as amended or replaced;
- 2.53. "Wound" means an injury to a human resulting from the action of an animal which causes the skin to be broken or flesh to be torn.

LICENSING

Dog Licensing

3. Every person who is the owner of a dog shall apply to the Municipality for a license for that dog within one business day of becoming the owner of the dog or taking up residence in the Municipality and in doing so must provide the Municipality with:
 - 3.1. a description of the dog, including breed, history, health, name, gender, and age;
 - 3.2. whether the dog has been declared a vicious animal, dangerous dog, restricted dog or other declaration indicating the dog may pose a risk to another person or animal by any court or authority having jurisdiction pursuant to any bylaw, provincial legislation or federal legislation;
 - 3.3. the owner's name, address and telephone number;
 - 3.4. confirmation that the dog is neutered or spayed;
 - 3.5. the License Fee;
 - 3.6. a current digital photograph of the dog, when requested by the Municipality; and
 - 3.7. any other information the Municipality may require.
4. No person shall own or keep a dog within the Municipality unless the dog is licensed.

Cat Licensing

5. Every person who is the owner of a cat shall apply to the Municipality for a license for that cat within one business day of becoming the owner of the cat or taking up residence in the Municipality and in doing so must provide the Municipality with:
 - 5.1. a description of the cat, including breed, history, health, name, gender, and age;
 - 5.2. whether the cat has been declared a vicious animal or other declaration indicating the cat may pose a risk to another person or animal by any court or authority having jurisdiction pursuant to any bylaw, provincial legislation or federal legislation;
 - 5.3. the owner's name, address and telephone number;
 - 5.4. confirmation that the cat is neutered or spayed;
 - 5.5. the License Fee;

- 5.6. a current digital photograph of the cat, when requested by the Municipality; and
- 5.7. any other information the Municipality may require.
- 6. No person shall own or keep a cat within the Municipality unless the cat is licensed.

Nuisance Animal and Vicious Animal Licensing

- 7. A license is immediately rendered void upon an animal being declared a vicious animal or nuisance animal under this bylaw.
- 8. The owner of an animal declared a nuisance animal or vicious animal shall:
 - 8.1. apply for a new license for the nuisance animal or vicious animal on the first business day after the animal has been declared nuisance or vicious; or
 - 8.2. apply for a license on the first business day after becoming owner of an animal declared nuisance or vicious; and
 - 8.3. maintain a current license for the nuisance animal or vicious animal;
 - 8.4. abide by all conditions specified in the declaration; and
 - 8.5. pay the License Fee.
- 9. No person shall own or keep a nuisance animal or a vicious animal within the Municipality unless the animal is licensed.

Licensing Information

- 10. No person shall provide false or misleading information when applying for a license under this bylaw.
- 11. Where the Municipality approves a license application, the Municipality shall provide the owner with a license tag.
- 12. An owner shall ensure that a cat or dog is wearing a license tag at all times when the animal is off the owner's property.
- 13. A license is valid for 12 calendar months commencing on the first day of the month following the month in which the license application is approved, unless the license is otherwise rendered void pursuant to this Bylaw.
- 14. A license issued pursuant to this bylaw is not transferable from one owner to another owner nor from one animal to another animal.

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15. An owner must notify the Municipality within five business days of any change with respect to information provided in an application for a license under this bylaw.
16. The Bylaw Program Supervisor or designate shall consider each applicant for a license and may:
 - 16.1. refuse the application and provide reasons; or
 - 16.2. approve the application, with or without conditions.
17. The Bylaw Program Supervisor or designate may revoke a license if the:
 - 17.1. owner fails to comply with any condition of the license;
 - 17.2. license was issued based on incorrect or false information or a misrepresentation by the owner;
 - 17.3. license was issued in error; or
 - 17.4. owner breaches a provision of this bylaw.
18. If a license application is refused or a license is revoked, the owner must remove the animal from the Municipality or surrender the animal to the Municipality for disposition within 48 hours of being given written notice that the license application is refused, or the license is revoked.
19. Any owner wishing to appeal a decision to refuse a license or revoke a license for his or her animal must do so within 14 days of the decision by submitting a notice of appeal to the clerk of the Community Standards Appeal Committee.
20. Upon receiving a notice of appeal under section 18, the Community Standards Appeal Committee shall hear the appeal and may either:
 - 20.1. confirm the Bylaw Program Supervisor's decision to refuse or revoke a license for the animal; or
 - 20.2. direct the Bylaw Program Supervisor to issue a license for the animal, which license shall be issued for a period of one year.
21. Upon being directed by the Community Standards Appeal Committee to issue a license for an animal, the Bylaw Program Supervisor may attach whatever conditions to the license that he or she deems appropriate in the circumstances.

Keeping of Animals

22. No person shall keep more than 4 animals that are 3 months or older at any one premise, except:

- 22.1. a society or registered charity that has a mandate requiring the housing of animals;
 - 22.2. a veterinary clinic under the control of a veterinarian;
 - 22.3. premises operated by an institution of education for research, study or teaching purposes;
 - 22.4. an aquarium or zoological park operated by an organization accredited by the Canadian Association of Zoos and Aquariums; and
 - 22.5. retail premises where such animals are legally sold or cared for; or
 - 22.6. unless otherwise permitted under this bylaw.
23. No person shall keep more than two outside animals at any one premise unless otherwise permitted under this bylaw.
24. Despite section 23, any person who at the time this bylaw comes into force is the owner of more than two licensed outside animals:
- 24.1. may continue keeping the animals outside for as long as that person continuously holds a subsisting license for the animals and remains resident at the premise identified on the licenses for those animals; and
 - 24.2. shall not be entitled to receive a license for another animal intended to be kept as an outside animal at the same premise unless the total number of licensed outside animals kept by that owner is less than two.
25. A Dog Lot Occupant may keep more than two licensed outside animals at a property outside of the Urban Service Area where that property has been approved by the Municipality's development authority under the *Land Use Bylaw, as amended or replaced*, for the purpose of keeping more than two outside animals.
26. No person shall keep more than one vicious animal or one nuisance animal at any one premise.

Exemptions from License Fees:

27. Except where the animal is a vicious animal or nuisance animal, an owner is not required to pay a license fee:
- 27.1. to license a Service Dog;
 - 27.2. to license a Guide Dog
 - 27.3. where the owner is 60 years of age or older; and
 - 27.4. to license an animal under the age of six (6) months.

28. Where the Bylaw Program Supervisor or designate is satisfied that the cost of licensing an animal is an undue hardship for the owner, the Bylaw Program Supervisor or designate may waive payment of the license fee for an animal, except for the payment of the license fee for a vicious animal or nuisance animal which shall not be waived.

RESPONSIBILITIES OF ANIMAL OWNERS

Basic Care Requirements

29. An owner shall ensure an animal is provided with:
- 29.1. potable water;
 - 29.2. species-specific food;
 - 29.3. sanitary food and water receptacles;
 - 29.4. regular opportunity for exercise sufficient for the wellbeing of the animal;
 - 29.5. a clean and sanitary shelter, enclosure or living area; and
 - 29.6. veterinary care to relieve or prevent pain when the animal exhibits any signs of pain, injury, illness or suffering, including prompt veterinary care for any potential Infectious Physical Condition.
30. No person shall do anything to tease, torment, annoy, abuse or injure any animal.
31. An owner shall ensure that an outside animal is provided with:
- 31.1. a shelter that protects from wind, heat, cold, wet and the direct rays of the sun;
 - 31.2. a shelter that is structurally sound;
 - 31.3. a shelter that is sanitary;
 - 31.4. a shelter that is sufficiently large to allow the animal to easily and comfortably stand, turn and lie down; and
 - 31.5. continuous access to unfrozen potable water and species-specific food.
32. Every person who keeps an animal tethered must ensure that:
- 32.1. the tether is a minimum of 3 meters in length;
 - 32.2. the animal has unrestricted movement within the range of the tether;
 - 32.3. the animal cannot suffer injury resulting from being tethered; and

- 32.4. the animal has unobstructed and continuous access to species-specific food, unfrozen potable water and shelter within the range of the tether.

Animal Health

33. An owner of an animal that:

33.1. attacks, bites or injures another animal;

33.2. attacks, bites or injures a person; or

33.3. attacks, bites or injures livestock;

must report the incident within 24 hours by completing and submitting an attack report to Bylaw Services.

34. A person who receives a wound upon being bitten by an animal shall immediately report the matter to the Regional Health Authority and complete and submit an attack report to the Bylaw Program Supervisor.

35. An owner of an animal having an infectious physical condition:

35.1. shall not permit the animal to be in any public place;

35.2. shall not keep the animal in contact with or in proximity to another animal; and

35.3. shall keep the animal in controlled confinement;

but no contravention of this section occurs by reason only of the fact that a person transports an animal suffering from an infectious physical condition to a place where the animal may obtain veterinary care and the provisions of this section do not apply to a Veterinarian when in the course of administering care to an animal.

36. An owner of an animal suspected of exposure to rabies shall immediately:

36.1. place the animal in controlled confinement;

36.2. report the matter to the Regional Health Authority;

36.3. report the matter to the Bylaw Program Supervisor, in the manner approved by the Bylaw Program Supervisor;

36.4. follow all directions of the Regional Health Authority and any Bylaw Enforcement Officer regarding place, duration and manner of confinement or isolation of the animal;

- 36.5. surrender the animal to the Regional Health Authority or a Bylaw Enforcement Officer for quarantine where required by the Regional Health Authority or a Bylaw Enforcement Officer;
- 36.6. keep the animal confined, isolated or quarantined as directed by the Regional Health Authority or a Bylaw Enforcement Officer, until otherwise directed; and
- 36.7. shall pay all costs of quarantine where the animal is quarantined by the Regional Health Authority or a Bylaw Enforcement Officer.
- 37. No person shall keep, harbor or have custody of any cat or dog over three months of age unless such animal has up to date rabies vaccinations.
- 38. On demand from a Bylaw Enforcement Officer, the owner of a dog or cat shall provide to the Bylaw Enforcement Officer all veterinary records for the dog or cat.

Off-Leash Areas

- 39. An owner of a dog is not required to keep the dog on a leash in an off-leash area unless:
 - 39.1. the dog is under the control of a person less than 18 years of age; or
 - 39.2. the dog has been declared a nuisance animal.
- 40. An owner of a vicious animal shall ensure a vicious animal does not enter an off-leash area.
- 41. A person shall comply with all signs that are posted in an off-leash area.
- 42. A person shall have no more than 3 dogs under his or her care and control when in an off-leash area.
- 43. An owner of a dog in an off-leash area shall carry a leash and produce the leash if requested by a Bylaw Enforcement Officer.
- 44. A Bylaw Enforcement Officer may:
 - 44.1. order an owner to put a dog on a leash in an off-leash area; or
 - 44.2. order an owner to remove a dog from an off-leash area; and
 the owner shall immediately comply with the Bylaw Enforcement Officer's order.
- 45. An owner of a dog in an off-leash area must immediately put the dog on a leash and remove it from the off-leash area where the dog engages in any of the activities in section 66.

Animals in Prohibited Areas

46. An owner shall ensure an animal does not enter a prohibited area or any area within 5 meters of a prohibited area.
47. An owner shall ensure an animal does not enter an area where the animal is prohibited by posted signs.
48. An owner shall ensure an animal does not enter any naturally occurring or man-made body of water unless signs are posted permitting the activity.

Unattended Animals

49. An owner shall ensure that an animal is not left unattended while tethered or tied in a public place.
50. An owner must not leave an animal unattended in a motor vehicle unless the animal is properly restrained in a manner that prevents contact with a person or other animal and the motor vehicle is suitably ventilated and temperature regulated.

Animals in Motor Vehicles

51. No person shall allow an animal to be outside the passenger cab of a motor vehicle, regardless of whether the motor vehicle is moving or parked.
52. Despite section 51, a person may allow an animal to be outside the passenger cab of a motor vehicle, including in the back of a pick-up truck or flatbed truck if the animal is:
 - 52.1. in a topper enclosing the bed area of a truck;
 - 52.2. contained in a kennel or similar device securely fastened to the bed of the truck; or
 - 52.3. securely tethered in such a manner as to:
 - (a) not require the animal to stand on bare metal;
 - (b) prevent the animal from jumping or being thrown from the vehicle;
 - (c) eliminate any danger of strangulation; and
 - (d) ensure the animal cannot reach beyond the outside edges of the vehicle.
53. The registered owner of a vehicle involved in an offence referred to in sections 50-52 is guilty of the offence.

Animals in Heat

- 54. An owner of a female animal in estrus must keep the animal in controlled confinement until the animal is no longer in estrus.
- 55. An owner of a female animal in heat may allow the animal to be outdoors in order to urinate, defecate or exercise on the owner's property, provided that:
 - 55.1. the animal is on a leash and restrained at all times; and
 - 55.2. the animal is returned to controlled confinement immediately upon completion of the urination, defecation or exercise.

NUISANCES

Animal at Large

- 56. An owner of an animal shall keep the animal on a leash at all times while off the owner's property unless otherwise permitted under this bylaw.
- 57. An owner of an animal shall ensure the animal is not at-large.
- 58. No person shall set a cat trap outdoors:
 - 58.1. if the temperature is below 0 degrees celsius or forecast to be below 0 degrees celsius in the next 72 hour period;
 - 58.2. in an area not shaded from the sun;
 - 58.3. unless the trap is checked hourly and closed by 11:00pm each night and rendered in operable until 6:00am the following day; and
 - 58.4. unless the person is residing and present at the property where the cat trap is located.
- 59. A person who sets a cat trap outdoors must notify the owners or occupants of all adjacent properties that the trap has been set out.
- 60. A person who traps a cat that he or she does not own must immediately turn the cat over to a Bylaw Enforcement Officer or take the cat to the local humane society.

Removing Defecation

- 61. Where an animal defecates on property that is not the owner's property, the owner shall remove the feces immediately.
- 62. An owner of a dog shall always carry a suitable means of removing dog feces while the dog is in the custody of the owner on property other than the owner's property

and shall provide evidence of such means at the request of a Bylaw Enforcement Officer.

63. A person who stores or fails to remove feces from his or her property so as to have, in the opinion of a Bylaw Enforcement Officer, created a nuisance or odour or disturbed the peace and enjoyment of an adjacent property owner or occupant is guilty of an offence.

Barking

64. An owner of a dog shall ensure it does not bark, howl or otherwise comport itself in a fashion as to annoy or disturb any person.
65. An owner of a dog that barks, howls or otherwise comports itself in a fashion as to annoy or disturb any person is guilty of an offence.

Threatening Behaviours

66. An owner of an animal is guilty of an offence if such animal:
- 66.1. attacks, threatens, harasses, chases, bites or injures any person;
 - 66.2. attacks, threatens, harasses, chases, bites, kills or injures any animal;
 - 66.3. attacks, threatens, harasses, chases, bites, kills or injures any livestock;
 - 66.4. causes damage to property; or
 - 66.5. chases any vehicle.
67. Upon contravention of section 66, an owner must immediately place the offending animal in controlled confinement.
68. No person shall use or direct an animal to attack, chase, harass or threaten a person or animal.

NUISANCE ANIMALS

Declaration of Nuisance Animal

69. Where an animal is the subject of three or more convictions within the past five years for any offence under this bylaw, the Bylaw Program Supervisor may declare the animal a nuisance animal.
70. An owner of a nuisance animal shall abide by all conditions set out in the declaration of nuisance animal.
71. Once every two years, commencing on the second anniversary of an animal's declaration as a nuisance animal, an owner may request that the Bylaw Program

Supervisor review the animal's declaration as a nuisance animal upon which the Bylaw Program Supervisor shall undertake a review and may confirm or cancel the declaration in his or her sole discretion.

Regulation of Nuisance Animal

72. An owner of a nuisance animal shall, within 10 days after the animal has been declared a nuisance animal and prior to a license being issued:
 - 72.1. have a veterinarian tattoo or implant an electronic identification microchip in the animal;
 - 72.2. provide the information contained on the tattoo or in the microchip to the Bylaw Program Supervisor; and
 - 72.3. have the animal neutered or spayed, if the animal is in an unaltered state, provided the animal is over 6 months of age.
73. The Bylaw Program Supervisor may provide a written extension of the 10 day time period in section 72 where the owner provides a written confirmation from a veterinarian identifying the nuisance animal and confirming that the procedures have been scheduled to occur, including date and location of the procedures, and the owner shall abide by the time period contained in the extension or is guilty of an offence under section 72.
74. The owner of a nuisance animal shall:
 - 74.1. notify the Bylaw Program Supervisor within 5 days when the animal is sold, gifted, transferred or deceased; and
 - 74.2. be deemed an owner of the animal under this bylaw until formal notification of sale, gift or transfer is provided to the Bylaw Program Supervisor.

VICIOUS ANIMALS

Declaration of Vicious Animal

75. The Bylaw Program Supervisor may declare an animal vicious where:
 - 75.1. the animal has attacked another animal without provocation;
 - 75.2. the animal has attacked a person;
 - 75.3. the animal has inflicted a wound on another animal or a person;
 - 75.4. the animal has a known propensity, tenancy or disposition to attack other animals or people; or

- 75.5. the animal has been declared vicious, dangerous or some other designation indicating the animal may pose a risk to another person or animal, by any court or authority having jurisdiction pursuant to any bylaw, provincial legislation or federal legislation.
- 76. An owner may appeal the Bylaw Program Supervisor's decision to declare the animal vicious by submitting a notice of appeal to the Clerk within 14 days of the Bylaw Program Supervisor having provided written notice that the animal has been declared vicious under section 75.
- 77. Upon receiving a notice of appeal under section 76, the Community Standards Appeal Committee shall hear the appeal and may either
 - 77.1. confirm the Bylaw Program Supervisor's declaration of the animal as a vicious animal; or
 - 77.2. overturn the Bylaw Program Supervisor's declaration of the animal as a vicious animal.
- 78. A declaration of vicious animal under this bylaw continues to apply to the animal if the animal is sold, gifted or otherwise transferred to a new owner and must be licensed by the new owner as a vicious animal.

Regulation of Vicious Animal

- 79. An owner of a vicious animal shall, within 10 days after the animal has been declared a vicious animal and prior to a license being issued:
 - 79.1. have a veterinarian tattoo or implant an electronic identification microchip in the animal;
 - 79.2. provide the information contained on the tattoo or in the microchip to the Bylaw Program Supervisor, and
 - 79.3. have the animal neutered or spayed, if the animal is in an unaltered state, provided the animal is over 6 months of age.
- 80. The Bylaw Program Supervisor may provide a written extension of the 10 day time period in section 79 where the owner provides a written confirmation from a veterinarian identifying the vicious animal and confirming that the procedures have been scheduled to occur, including date and location of the procedures, and the owner shall abide by the time period contained in the extension or is guilty of an offence under section 79.
- 81. The owner of a vicious animal shall:
 - 81.1. notify the Bylaw Program Supervisor within 5 days when the animal is sold, gifted, transferred or deceased; and

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- 81.2. be deemed an owner of the animal under this bylaw until formal notification of sale, gift or transfer is provided to the Bylaw Program Supervisor.
82. The owner of a vicious animal shall ensure that the animal:
- 82.1. does not chase, injure, bite, attack or otherwise threaten another animal or person;
 - 82.2. cause damage to property; and
 - 82.3. is not at-large.
83. The owner of a vicious animal shall immediately notify a Bylaw Enforcement Officer if the animal is at-large.
84. The owner of a vicious animal shall ensure that at all times, when the animal is on the property of the owner, the animal is under the control of a person at least 16 years of age, and:
- 84.1. confined indoors; or
 - 84.2. if outdoors, is secured in a locked pen or other structure constructed to the specifications contained in section 87 in order to prevent the escape of the vicious animal and to prevent the entry of any person not in control of the animal.
85. The owner of a vicious animal shall ensure that at all times, when the animal is off the property of the owner, the animal is under the control of a person 16 years of age, and:
- 85.1. secured with a muzzle; and
 - 85.2. on a leash.
86. An owner of a vicious animal shall keep in force a policy of liability insurance in a form satisfactory to the Bylaw Program Supervisor, including, but not limited to:
- 86.1. providing third party coverage in a minimum amount of \$500,000.00 for injuries caused by the owner's animal; and
 - 86.2. containing a provision requiring the insurer to immediately notify the Bylaw Program Supervisor in writing should the policy expire, be cancelled or terminated;
- and upon cancellation, expiry or termination of the policy, the license for the vicious animal shall be automatically revoked.

87. The owner of a vicious animal shall ensure that a locked pen or other structure used to secure the vicious animal when outdoor conforms to the following standards:
- 87.1. have secure sides and a secure top, and where there is no bottom secured to the sides, the sides shall be embedded in the ground to a minimum depth of 30 centimeters;
 - 87.2. provide the vicious animal with shelter from the elements;
 - 87.3. have a minimum floor area of 1.5 meters by 3 meters with a minimum height of 1.5 meters; and
 - 87.4. be situated more than 1 meter from any property line and more than 5 meters from any neighbouring dwelling unit.
88. Within 10 days of an animal being declared vicious, the owner shall:
- 88.1. display a sign on the owner's property, in a form approved by the Bylaw Program Supervisor, warning of the presence of the vicious animal; and
 - 88.2. such sign shall be posted:
 - (a) at each entrance to the owner's property;
 - (b) on any outdoor pen or structure where the vicious animal is kept confined; and
 - (c) in a manner such that the signs are unobstructed and visible to any person accessing the owner's property.

EXOTIC ANIMALS, LIVESTOCK AND PROHIBITED ANIMALS

Exotic Animals

89. An owner shall not allow an exotic animal to be in any public place, with the exception of:
- 89.1. an animal rescue that is promoting pet adoption or education events;
 - 89.2. a licensed veterinary clinic under the control of a veterinarian;
 - 89.3. a premise legally operated by an institution of education for research, study or teaching purposes;
 - 89.4. an aquarium or zoological park operated by an organization accredited by the Canadian Association of Zoos and Aquariums;
 - 89.5. a retail premises where such animals are legally sold; and

- 89.6. an event to display live animals for educational purposes held at an exhibition venue that possesses a permit issued under the Land Use Bylaw by the Development Authority, authorizing such an event.

Prohibited Animals

90. No person shall harbor, keep or possess a prohibited animal in the Municipality, except:
- 90.1. a licensed veterinary clinic under the control of a veterinarian;
 - 90.2. a premise legally operated by an institution of education for research, study or teaching purposes;
 - 90.3. an aquarium or zoological park operated by an organization accredited by the Canadian Association of Zoos and Aquariums;
 - 90.4. an event to display live animals held at an exhibition venue that possesses a permit issued under the Land Use Bylaw by the Development Authority authorizing such an event;
 - 90.5. where the keeping of such an animal is a permitted or a discretionary use under the Municipality's Land Use Bylaw and a permit has been issued by the Development Authority authorizing such a use at the location the animal is being kept, harboured or possessed;
 - 90.6. where an animal is being legally transported in an enclosed motor vehicle;
 - 90.7. where the Bylaw Program Supervisor has issued a written exemption to a person pursuant to section 92; or
 - 90.8. in the case of a horse, which may be ridden or led on the right side of the non-drivable portion of the following roads:
 - (a) roads located in the rural service area that are under the direction, control and management of the Municipality;
 - (b) Saprae Creek Trail; and
 - (c) Tower road;

provided that a horse may be ridden or led on the carriage or shoulder of such roads, where it is safe to do so, but only for the purpose of crossing a road.
91. Any person wishing to:
- 91.1. operate a horse or cattle drawn vehicle in the Municipality; or

- 91.2. lead, ride or drive a horse or cattle within the Municipality;
may request a written temporary exemption from section 90 from the Bylaw Program Supervisor.
92. Upon receiving a request for temporary exemption under section 91, the Bylaw Program Supervisor may:
- 92.1. issue a written temporary exemption, with or without conditions; or
- 92.2. refuse to issue a written temporary exemption.
93. Where the Bylaw Program Supervisor issues a written temporary exemption under section 92, the person to whom the temporary exemption is issued shall comply with any and all conditions specified in the temporary exemption.

ANIMAL CONTROL OPERATIONS

Authority of Bylaw Enforcement Officer

94. A Bylaw Enforcement Officer may capture and impound any animal:
- 94.1. found at large;
- 94.2. which attacked, or is alleged to have attacked a person or other animal, pending the outcome of an investigation to declare the animal a vicious animal; or
- 94.3. which is required to be impounded pursuant to the provisions of any legislation of the Province of Alberta.
95. A Bylaw Enforcement Officer is authorized to enter any lands or premises (excluding a dwelling house) within the Municipality in accordance with section 542 of the *Municipal Government Act*, R.S.A. 2000, c.M-26, as amended, or repealed and replaced from time to time, to inspect for conditions which may contravene any provision of this bylaw.
96. An impounded animal may be kept for an impoundment period of 72 hours and Saturdays, Sundays and statutory holidays shall not be included in the computation of the 72 hour period.
97. During the 72 hour impoundment period, an animal may be reclaimed by its owner, except as otherwise provided for in this bylaw, upon making the following payments to the Municipality:
- 97.1. the impoundment and administration fees as set out in Schedule A of this bylaw;

- 97.2. the license fee, if the animal is unlicensed; and
- 97.3. the cost of any veterinary treatment where an animal is found or becomes injured or ill, including any costs incurred for veterinary treatment required as a result of injuries that occur during the process of capture.
- 98. At the expiration of the 72 hour impoundment period, the animal will become the property of the Municipality and the Municipality is authorized to:
 - 98.1. destroy the animal;
 - 98.2. sell or gift the animal; or
 - 98.3. surrender the animal to an appropriate adoption agency.
- 99. A Bylaw Enforcement Officer shall not be obliged to release the animal to the owner and an animal shall become the property of the Municipality if at the expiration of the 72 hour impoundment period:
 - 99.1. no license has been issued for the animal, or the conditions of the license have not been met;
 - 99.2. the owner has not paid the amounts specified in section 96 to the Municipality;
 - 99.3. in the opinion of a Bylaw Enforcement Officer, the animal ought to remain in the care of a veterinarian and the Bylaw Enforcement Officer has reasonable and probable grounds to believe that immediate release of the animal to the owner would otherwise jeopardize the health or well-being of the animal; or
 - 99.4. the Bylaw Enforcement Officer has reasonable and probable grounds to believe that the animal is a continued danger to persons, animals, or property.
- 100. Despite section 99, a Bylaw Enforcement Officer may, in her or her sole discretion, extend the 72 hour impoundment period and in such case the owner shall be responsible for payment to the Municipality of all fees and costs of the extended impoundment.

Temporary Impoundment in Emergencies

- 101. The Bylaw Program Supervisor may:
 - 101.1. receive an animal for temporary impound in the case of fire, flood or other emergency;

101.2. charge the owner fees for the costs of temporary impound as set out in Schedule A of this bylaw; and

101.3. at the end of a 10 day period, if the owner has made no other care arrangements for the animal, treat the animal as an impounded animal under sections 96-100 of this bylaw.

Found Animals

102. A person who finds an animal at-large shall notify the Municipality within 24 hours, provide information as may be requested, and surrender the animal to a Bylaw Enforcement Officer upon request.

Surrendered Animals

103. An animal shall become the property of the Municipality upon being surrendered by the owner to a Bylaw Enforcement Officer.

104. When surrendering an animal, the owner shall provide the Municipality with veterinary records for the animal.

Obstruction and Interference

105. No person shall:

105.1. interfere with or attempt to obstruct a Bylaw Enforcement Officer who is engaged in the capture or impoundment of an animal;

105.2. interfere with, hinder or impede a Bylaw Enforcement Officer in the performance of any duty authorized by this bylaw;

105.3. open a motor vehicle that holds an animal that has been secured for impoundment; or

105.4. remove, or attempt to remove any animal from the possession of a Bylaw Enforcement Officer.

CONTRAVENTION OF BYLAW AND PENALTIES

General Penalty Provisions

106. If an animal is involved in an activity in contravention of this bylaw, the owner of that animal is guilty of an offence.

107. An owner who contravenes any of the provisions of this bylaw by:

107.1. doing any act or thing which the person is prohibited from doing, or

107.2. failing to do any act or thing the person is required to do;

is guilty of an offence.

108. A person who is convicted of an offence pursuant to this bylaw is liable on summary conviction to:

108.1. a penalty specified in Schedule B of this bylaw; and

108.2. where there no penalty specified in Schedule B of this bylaw, to a penalty of \$200.

109. Despite section 108, where a person has been convicted of contravening the same provision of this bylaw:

109.1. 2 times within a 12 calendar month period, the specified penalty payable in respect of the second conviction is double the amount specified in Schedule B or where there is no penalty specified in Schedule B, to a penalty of \$400; and

109.2. 3 or more times within a 12 calendar month period, the specified penalty payable in respect of the third or subsequent conviction is triple the amount specified in Schedule B or where there is no penalty specified in Schedule B, to a penalty of \$600.

110. Despite sections 108 and 109, where a violation ticket is issued under Part 2 of the Provincial Offences Procedure Act and the Bylaw Enforcement Officer has elected not to specify a penalty on the violation ticket, a person who is convicted of an offence under this bylaw is liable on summary conviction to:

110.1. a penalty not exceeding \$10,000; and

110.2. the Court is not bound by the specified penalty amount in Schedule B, provided that the fine amount ordered by the court shall not be less than the specified penalty in Schedule B.

Municipal Tag

111. A municipal tag may be issued to any person where a Bylaw Enforcement Officer believes the person has contravened any provision of this bylaw.

112. If a municipal tag is issued in respect of an offence, the municipal tag must specify

112.1. the name of the person;

112.2. the offence;

112.3. the fine amount as established by this bylaw;

112.4. that the fine amount shall be paid within 14 days from the issuance of the municipal tag; and

112.5. any other information as may be required.

Violation Tickets

113. If a municipal tag has been issued and if the specified penalty has not been paid within the prescribed time, a violation ticket may be issued.
114. Despite sections 111 and 113, where a Bylaw Enforcement Officer believes that a person has contravened any provision of this bylaw, he or she may commence proceedings by issuing a summons by means of a violation ticket.

Payment in Lieu of Prosecution

115. If a municipal tag is issued in respect of a non-compliance, and if the municipal tag specifies the fine amount established by this bylaw for the non-compliance, the person to whom the municipal tag is issued may make a voluntary payment equal to the specified fine, in lieu of prosecution.
116. Where the voluntary payment referred to in section 115 is received within 7 days of the day of issuance of the municipal tag, the prescribed penalty shall be reduced by 25% and such reduced payment shall be accepted in lieu of prosecution.

Continuous Offences

117. In the case of an offence that is of a continuing nature, each contravention constitutes a separate offence in respect of each day, or part of a day, on which the offence continues and any person guilty of such offence is liable to a fine in an amount not less than the amount shown in Schedule B for each day.

Mandatory Court or Information

118. Where there has been a breach of this bylaw, any Bylaw Enforcement Officer is hereby authorized and empowered to issue a violation ticket or long form information pursuant to Part 2 of the Provincial Offences Procedure Act.

Liability for Fees

119. The levying and payment of any fine or term of imprisonment imposed by the Court shall not relieve a person from paying any fees, charges or costs from which the person is liable under the provisions of this bylaw.

Severability

120. Should any section, subsection, clause or provision of this bylaw be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity

Bylaw No. 19/025

of this bylaw as a whole, or any part thereof, other than the part so declared to be invalid.

Transitional

121. An existing license issued under Animal Control Bylaw No. 02/031, remains valid until the term of such license expires.
122. Animal Control Bylaw No. 02/031 and any amendments thereto are hereby repealed.
123. If on the effective date of this bylaw, any municipal tags or violation tickets have been issued with respect to alleged offences under either the Animal Control Bylaw No. 02/031 or this bylaw, all relevant sections of such bylaw or bylaws, including penalty provisions, shall be deemed to remain in force until the conclusion of such proceedings.
124. This Bylaw comes into force when it is passed.

READ a first time this _____ day of _____, 2019.

READ a second time this _____ day of _____, 2019.

READ a third time this _____ day of _____, 2019.

SIGNED and PASSED this _____ day of _____, 2019.

Mayor

Chief Legislative Officer

SCHEDULE A FEES

LICENSE

Dog License	\$50.00
Dog License (Spayed/Neutered)	\$15.00
Cat License	\$30.00
Cat License (Spayed/Neutered)	\$15.00
Nuisance Animal License	\$150.00
Vicious Animal License	\$250.00
Dangerous Dog License	\$100.00
Replacement License Tag	\$10.00

OTHER FEES

Impound per day (incurred at time of impound)	\$25.00
Quarantine per day	\$50.00
Ownership Surrender	\$250.00
Veterinary Treatment Provided	As invoiced
Professional Services for Apprehension or Transport	As Invoiced
Humane Animal Trap Deposit	\$100.00

SCHEDULE B FINES

SECTION	OFFENCE	SPECIFIED PENALTY
4	Unlicensed dog	\$150.00
6	Unlicensed cat	\$150.00
9	Unlicensed nuisance or vicious animal	\$500.00
12	Cat/Dog not wearing issued license tag	\$250.00
10	Providing false or misleading information on a license application	\$250.00
35.3, 36.1, 54, 67	Failure to place animal in controlled confinement	\$500.00
33	Owner failure to report	\$250.00
57	Animal at-large	\$150.00
62	Failure to produce means to facilitate removal of feces	\$50.00
61	Failure to remove feces	\$250.00
65	Animal barking or howling causing disturbance	\$150.00
66.4	Animal cause damage to property	\$250.00
68	Person using an animal to attack, chase or threaten a person or animal	\$500.00
66.1	Animal attack on a person	\$1,000.00
66.2	Animal attack on an animal	\$500.00
74.1	Failure to notify that nuisance animal is sold, gifted, transferred or deceased	\$500.00
8	Failure to take steps required upon declaration	\$500.00
8.4	Failure to abide by conditions of a nuisance animal declaration or vicious animal declaration	\$500.00

Bylaw No. 19/025

81.1	Failure to notify that vicious animal is sold, gifted or transferred	\$500.00
82.1	Vicious animal attack	\$2,000.00
82.2	Vicious animal causes damage to property	\$1000.00
82.3	Vicious animal at-large	\$1000.00
83	Failure to notify of vicious animal at large	\$500.00
84	Failure to keep vicious animal properly confined on owner's property	\$1000.00
85	Failure to properly secure vicious animal off owner's property	\$1000.00
88	Fail to properly post vicious animal signage	\$1000.00
105	Obstruct Bylaw Enforcement Officer	\$500.00

SCHEDULE C PROHIBITED ANIMAL

Mammals

Artiodactyla (including but not limited to cattle, goats, sheep and pigs)

Camelidae (including but not limited to llama and alpaca)

Candiae (including but not limited to coyotes, wolves, foxes) except domestic dogs

Chiroptera (including but not limited to fruit bats, myotis, flying foxes)

Edentates (including but not limited to anteaters, sloths, armadillos)

Felidae (including but not limited to tigers, leopards, cougars) except domestic cats

Hyaenidae (including but not limited to hyaenas)

Lagomorpha (including but not limited to hares, pikas) except domestic rabbits

Marsupials (including but not limited to kangaroos, opossums, wallabies)

Mustelidae (including but not limited to mink, skunks, weasels, otters, badgers) except domestic ferrets

Non-Human primates (including but not limited to chimpanzees, gorillas, monkeys, lemurs)

Perissodactyla (including but not limited to donkeys, jackasses, mules)

Proboscidae (including but not limited to elephants)

Procyonidae (including but not limited to coatimundi, cacomistles)

Rodentia (including but not limited to porcupines and prairie dogs) except rodents which do not exceed 1,500 grams and are derived from self-sustaining captive populations

Ursidae (including but not limited to bears)

Viverridae (including but not limited to mongooses, civets, genets)

Birds

Anseriformes (including but not limited to ducks, geese, swans)

Galliformes (including but not limited to pheasants, partridges, grouse, guineafowls, turkeys, chickens)

Bylaw No. 19/025

Struthioniformes (including but not limited to ostriches, rheas, cassowaries, emus, kiwis)

Snakes/Amphibians

Venomous and poisonous snakes, spiders, reptiles, amphibians and insects or snakes belonging to the Pythonidae or Boidae families.

Other

Any animal which may be declared prohibited by Council of the Regional Municipality of Wood Buffalo.

Any animal that is considered controlled as defined and updated from time to time in the *Alberta Wildlife Regulation*, Schedule 5, Part 1-4: Controlled Animals.

BYLAW NO. 19/026**A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND THE COMMUNITY STANDARDS APPEAL COMMITTEE BYLAW NO. 19/001**

WHEREAS, in accordance with section 191(1) of the *Municipal Government Act*, Chapter M- 26 Revised Statutes of Alberta 2000 and amendments thereto (“**Act**”), the Council for a Municipality may amend its bylaws;

NOW THEREFORE the Council of the Regional Municipality of Wood Buffalo enacts the following:

1. This Bylaw may be cited as the “Community Standards Appeal Committee Amendment Bylaw.”
2. The Community Standards Appeal Committee Bylaw is amended by:
 - (a) deleting the definition for Appeal at subsection 2.(b) and replacing with:

“Appeal” means an appeal of an MGA Order, appeal of a Declaration of Vicious Animal or appeal of an Animal Licensing Decision;
 - (b) deleting the definition for Declaration of Vicious Animal at subsection 2.(i) and replacing with:

“Declaration of Vicious Animal” means a decision by the Bylaw Program Supervisor under the Responsible Pet Ownership Bylaw No. 19/025, as amended or replaced;”
 - (c) deleting the definition for Notice of Appeal at subsection 2.(q) and replacing with:

“Notice of Appeal” means a written request, in a form acceptable to the Clerk, seeking a review of an Order granted pursuant to Section 545 or 546 of the Act, a review of a Declaration of Vicious Animal or a review of an Animal Licensing Decision;
 - (d) adding the following in subsection 2.(l) after the word “Order” and before the word “pending”:

, Animal Licensing Decision or Declaration of Vicious Animal
 - (e) adding the following definition for Animal Licensing Decision as subsection 2.(b) and re-lettering the remainder of section 2 sequentially:

“Animal Licensing Decision” means a decision by the Bylaw Program Supervisor not to refuse or revoke a License under the Responsible Pet Ownership Bylaw No. 19/025, as amended or replaced;”

(f) deleting section 24 and replacing with:

24. All Applications, including a Notice of Appeal, must be in the form prescribed by the Clerk and must contain:

- (a) the Applicant’s full name, address for service, and phone number;
- (b) a copy of the order or decision that is the subject of the Application;
- (c) the reasons for the Application;
- (d) a fee of \$100.00 for each Application; and
- (e) where the Application is to appeal an MGA Order:
 - i. the municipal address of the property to which the Application relates; and
- (f) where the Application is to appeal an Animal Licensing Decision or Declaration of Vicious Animal:
 - i. the identity of the animal that is the subject of the decision; and
 - ii. the municipal address of the property where the animal resides.

(g) deleting section 29 and replacing with:

29. If the Clerk determines that a Notice of Appeal is sufficient,

- (a) in the case of an MGA Order, an Interim Stay of the MGA Order under appeal will automatically be granted until a final decision on the Appeal is issued by the Committee; and
- (b) in the case of an Animal Licensing Decision or Declaration of Vicious Animal:
 - i. the Applicant may make a written request to the Committee for an Interim Stay;
 - ii. the Respondent shall be given an opportunity to provide the Committee with a written response to the request for an Interim Stay; and
 - iii. the Committee may grant an Interim Stay, upon whatever conditions it deems appropriate, where the Committee is satisfied the operation of the Interim Stay would not create or contribute to a situation of imminent danger to public safety.

(h) adding the following as a new section 24 and renumbering the remaining sections sequentially:

24. Only a person who is an owner of the subject animal under the Responsible Pet Ownership Bylaw No. 19/025 may appeal an Animal Licensing Decision or Declaration of Vicious Animal.

3. The Committees Bylaw No. 17/024 is amended by making the following changes to Appendix F under the heading "Mandate:"

(a) deleting the "." after the word "proceedings" and adding "; and"; and

(b) adding the following after paragraph 1:

2. hear and adjudicate appeals brought under the Responsible Pet Ownership Bylaw No. 19/025.

4. This Bylaw comes into force when it is passed.

READ a first time this _____ day of _____, 2019.

READ a second time this _____ day of _____, 2019.

READ a third time this _____ day of _____, 2019.

SIGNED and PASSED this _____ day of _____, 2019.

Mayor

Chief Legislative Officer

Responsible Pet Ownership Bylaw

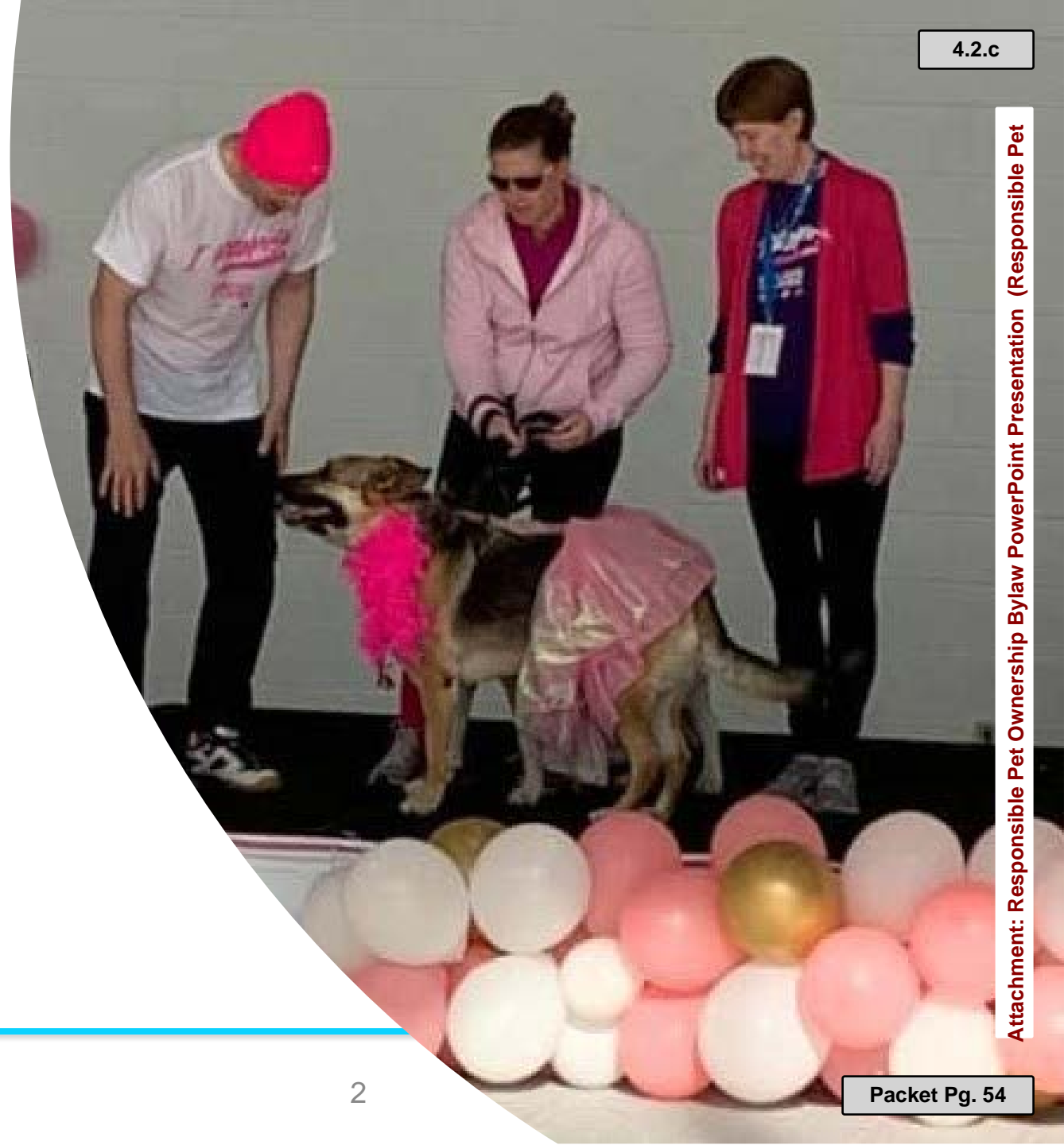
Presenter: Deanne Bergey
Department: Community Services
Meeting Date: October 22, 2019

Responsible Pet Ownership

Your Pet.

Your Responsibility.

Responsible pet owners not only look after their pet's wellbeing they also ensure their pet is a positive addition to the community.



How Do We Encourage Responsibility



Responsible pet ownership is encouraged through:

- Licensing
- Public Education
- Enforcement

Licensing

Not only does licensing help reconnect pets to their owners it also goes towards:

- Educating the public;
- Caring for lost animals;
- Emergency veterinary medical care for injured animals; and
- Emergency shelter after house fires, car accidents, and police incidents that require the removal and care of pets.



Public Education

Education is the most powerful tool to change behavior.

- An education campaign will be completed to:
 - Provide knowledge to citizens about the bylaw and why we have these rules.
 - Give people the correct information to support making good choices.
 - Supports procedural fairness.



Enforcement

Enforcement is the final step in compliance and needs to be:

- Effective – setting out the consequences of getting caught;
- Provide a deterrent – the cost of non-compliance; and
- Structured to provide procedural fairness.



Main Principles of Responsible Pet Ownership

1. Licensing dogs and cats which provides owner and animal identification for easy reunification.
2. Be a good neighbor and don't allow your pet to disturb or become a nuisance to the public.
3. Provide the basic care to pets including food, water and shelter.
4. Spay or neuter pets.



Questions?





COUNCIL REPORT

Meeting Date: October 22, 2019

Subject: Summary of Integrity Commissioner Report for Action

APPROVALS:

Annette Antoniak

Director

Chief Administrative Officer

Recommended Motion:

WHEREAS Council has reviewed the report from the Integrity Commissioner on the alleged Code of Conduct violation;

AND WHEREAS Council has considered the submissions as provided by Mayor D. Scott and his legal counsel;

AND WHEREAS Council has considered the content of Council's Code of Conduct;

NOW THEREFORE Council:

1. requests a public apology by the Mayor for his conduct on the afternoon of June 25, 2019 to be delivered during a regularly scheduled Council meeting and addressed to Council generally, Councillor McGrath in particular, as well as to RMWB employees.
2. issues a public reprimand through this motion passed at a regularly scheduled meeting of Council regarding the Mayor's conduct in relation to Councillor McGrath on the afternoon of June 25, 2019.

THAT each of the number items be voted on separately.

Summary and Background:

On July 4, 2019 Councillor Keith McGrath submitted a formal complaint under the Code and the Bylaw alleging that during an in-camera meeting of Council on June 25, 2019 Mayor Don Scott used profane language and attempted to physically restrain the Councillor from leaving the meeting and the Municipal building

Under section 6 of the Integrity Commissioner Bylaw No. 19/005 the role of the Integrity Commissioner is to receive, investigate and adjudicate Formal Complaints. If a contravention of the Code or any other policies or procedures governing the ethical behaviour of a member is established, the Commissioner is to provide

recommendations to Council regarding the imposition of a sanction.

The Integrity Commissioner undertook an investigation of the complaint and concluded that the Mayor has contravened sections 4.1(c), 8.1, 8.2 and 8.4 of the Council Code of Conduct Bylaw. Council has received a report on the Integrity Commissioner's findings and recommendations regarding the conduct of Mayor Don Scott in accordance with section 10 (j) of the Bylaw.

In the report, the Integrity Commissioner recommends that:

1. Council accept the conclusions contained in the Integrity Commissioner Report;
2. Council find that the Mayor acted in contravention of the Council Code of Conduct Bylaw; and
3. Council adopt the recommended sanctions for Mayor Don Scott as an expression of its commitment to the Council Code of Conduct Bylaw.

The Integrity Commission recommends further that Council impose the following sanction as an expression of its commitment to the Council Code of Conduct Bylaw:

1. A public reprimand through a motion passed at a regularly scheduled meeting of Council condemning the Mayor for his conduct in relation to Councillor McGrath on the afternoon of June 25, 2019; and
2. A demand for a public apology by the Mayor for his conduct on the afternoon on June 25, 2019 to be delivered during a regularly scheduled meeting of Council and addressed to Council generally and to Councillor McGrath in particular, as well as to all RMWB employees.

Strategic Priorities:

Responsible Government

Public Hearing re: Bylaw No. 19/023 – Fees Amending Bylaw and Bylaw No. 19/024– Fees, Rates and Charges Bylaw

- A. Introduction and Opening Statement from Administration
 - Linda Ollivier, Director, Financial Services
- B. Written Presentations – None received
- C. Verbal Presentations
 - Bob Greaves, Director, Business Development, Civeo Corporation
 - Karim Zariffa, Executive Director, Oil Sands Community Alliance
- D. Other Verbal Presentations (Time Permitting and with Consent of Council)
- E. Questions of Council
- F. Closing Statement from Administration

Fees, Rates and Charges Bylaw

Presenters: Linda Ollivier, Director, Financial Services
David Reynolds, Manager, Accounting Services
Department: Financial Services
Meeting Date: October 22, 2019

User Fees and Charges

- User fees and charges are paid by consumers who use and benefit from certain municipal goods and services. Examples include public transit, recreation facilities, permits, utility services, etc.
- There are three types of user fees and charges dependent upon the service or program the consumer is using. The type dictates the level of municipal rate support.

Municipal Services vs. Subsidy Level

No Direct Benefit to an Individual, Group of Individuals or Businesses

Who Benefits?

Direct Benefit to an Individual, Group of Individuals or Businesses

General Revenue

- Fire
- Police
- Roads
- Parks

User Fees and General Revenue

- Transit
- Recreation Facilities

User Fees

- Utilities
- Licenses

User Fees and Charges

- With the exception of a utility fee increase in 2017, user fees and charges have not been adjusted for over 10 years.
- A comprehensive review of the costs for the programs and services was undertaken in 2018
- Included as part of the review was a benchmarking exercise comparing our current fees against other municipalities.
- The average increase to user fee and charges is approximately 17%
- In addition all rates have been consolidated under a single bylaw.

User Fees and Charges Future

- New fee structure will be in place January 1, 2020 except for Fall / Winter Recreational program fees those will be instituted July 1, 2020
- Removed industrial water rates for water usage over 5,000 m³ per month
- Permanent work camp permit application fee revised to be in line with cost recovery
- Temporary work camp fee transferred to Regional Assessor category reflecting fee type
- Streamline future rate revisions to be part of the annual budget process

Questions?

User Fees, Rates and Charges Bylaw - Benchmarking Exercise

The attached benchmarking exercise provides both a comprehensive review of all User Fees, Rates and Charges, as well as compares those rates and charges against similar communities within Alberta.

Description	Summarized description of each User Fee, Rate or Charge
Occurrence	Frequency that each User Fee, Rate or Charge is based on
Current Rate	Current Rate charged by the Municipality
Proposed Rate	Proposed Rate to be charged by the Municipality
Change	Percentage change between Current and Proposed Rate to be charged by the Municipality
Locations	Locations researched throughout Alberta. Other includes Medicine Hat, St. Albert, Airdrie, etc. Not all locations were used for each service type.
Average Benchmark	Represents that average of all benchmark amounts

Schedule A – General Administrative and Miscellaneous Fees

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Non-sufficient funds (NSF) – Cheque Fee	Per occurrence	\$44.00	\$44.00	0%
2	Criminal Record Check				
	a) Name-Based	Per search	\$15.75	\$40.00	154%
	b) Vulnerable Sector	Per search	\$15.75	\$40.00	154%
	c) Volunteer	Per search	\$0.00	\$0.00	0%
3	Civil Fingerprinting*	Per occurrence	\$60.50	\$100.00	65%
4	Accident Photo Request	Per request	\$21.00	\$21.00	0%
5	Collision Statement Request*	Per request	\$31.50	\$31.50	0%
6	Application for New Boulevard Crossing	Per application	\$125.00	\$125.00	0%
7	Extension of Existing Boulevard Crossing	Per occurrence	\$20.00	\$20.00	0%
8	Utility Installation and Street Occupation	Per occurrence	\$125.00	\$125.00	0%
9	Lot Clearing and Grubbing	Per occurrence	\$125.00	\$125.00	0%
10	Lot Clearing and Grading	Per occurrence	\$125.00	\$125.00	0%

*Partial funds remitted to Federal Government

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
		\$35.00	\$25.00	\$25.00	\$33.33	\$29.5
\$50.00	\$84.00				\$50.00	\$61.3
\$45.00	\$45.00				\$50.00	\$46.6
						\$0.0
\$40.00	\$50.00				\$40.00	\$43.3
		\$50.00	\$30.00	\$25.00		\$35.0
		\$50.00	\$30.00	\$25.00		\$35.0
	\$250.00				\$200.00	\$225.0
					\$50.00	\$50.0
	\$350.00				\$295.33	\$322.6
						\$0.0
						\$0.0

Schedule B – Animal Control

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	License Fee				
	a) Animal License – Spayed or Neutered	Annual	\$15.00	\$15.00	0%
	b) Animal License – Non-Spayed or Non-Neutered	Annual	\$50.00	\$50.00	0%
	c) Animal License – Vicious Animal	Annual	\$250.00	\$250.00	0%
	d) Animal License – Dangerous Dog	Annual	\$100.00	\$100.00	0%
2	Replacement of Lost Tag	Per occurrence	\$5.00	\$10.00	100%
3	Impound Fee				
	a) Per Animal	Per day	\$10.00	\$25.00	150%
	b) Vicious Animal	Per day	\$50.00	N/A	-100%
	d) Dangerous Dog	Per day	\$25.00	N/A	-100%
4	Quarantine Costs	Per day	\$25.00	\$50.00	100%
5	Administration Fee				
	a) Per Animal	Per occurrence	\$25.00	\$25.00	0%
	b) Vicious Animal	Per occurrence	\$250.00	\$250.00	0%
	d) Dangerous Dog	Per occurrence	\$125.00	\$125.00	0%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
\$31.35		\$36.00	\$39.00	\$25.00		\$32.8
\$67.30		\$76.00	\$64.00	\$50.00		\$64.3
		\$250.00	\$277.00	\$150.00		\$225.6
		\$100.00	\$100.00	\$110.00		\$103.3
\$12.05		\$15.00	\$5.00			\$10.6
		\$25.00	\$42.00	\$60.00		\$42.3
		\$25.00	\$42.00	\$60.00		\$42.3
		\$25.00	\$42.00	\$60.00		\$42.3
						\$0.0
						\$0.0
						\$0.0
						\$0.0

Schedule C – Assessment and Taxation

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Tax Certificate				
	a) Written request	Per occurrence	\$33.00	\$35.00	6%
	b) Electronic self service	Per occurrence	\$15.00	\$20.00	33%
2	Tax Search				
	a) Written request	Per occurrence	\$15.00	\$15.00	0%
	b) Electronic self service	Per occurrence	\$3.00	\$7.00	133%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
	\$30.00	\$40.00		\$35.00	\$37.00	\$35.5
\$35.00		\$31.00			\$32.50	\$32.8
		\$16.50	\$7.50		\$15.50	\$13.17
		\$16.50			\$21.00	\$18.75

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
3	Proof of Ownership Letter	Per occurrence	\$33.00	\$35.00	6%
4	Services in response to written or hard copy request from lending institutions for the purpose of enabling payment of taxes on behalf of clients.	Per account	\$15.00	\$15.00	0%
5	Delinquent account transfer	Per occurrence	\$10.00	\$10.00	0%
6	Assessment & Tax Notices	Per occurrence	\$15.00	\$5.00	-67%
	a) Current Year	Per year	\$5.00	\$5.00	0%
	b) Previous Years				
7	Assessment Summary	Per occurrence	\$20.00	\$40.00	100%
8	Property Assessment Information provided under Section 299 or 300 of the MGA (per hour of staff time – minimum charge 1 hour)	Per occurrence	\$40.00	\$40.00	0%
9	Other information not covered elsewhere in this schedule.	Per staff hour (min 1 hour)	\$40.00	\$40.00	0%
10	Temporary Project Accommodation (less than 365 days) – per unit rate (minimum fee \$1,000)	Per occurrence	\$0.95 / bed / days occupied	\$1.10 / bed / days occupied	16%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
						\$0.00
\$15.00	\$10.00	\$10.00		\$25.00	\$33.00	\$18.6
\$40.00		\$10.00			\$37.50	\$29.1
\$15.00	\$5.00					\$10.0
\$15.00	\$5.00					\$10.0
\$30.00		\$25.00				\$27.5
						\$0.0
						\$0.0
						\$0.0

Schedule D – Regional Emergency Services

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs)				
	a) First response	Per occurrence	\$0.00	\$0.00	0%
	b) Second response	Per occurrence	\$0.00	\$0.00	0%
	c) Third response	Per occurrence	\$500.00	\$550.00	10%
	d) Fourth response	Per occurrence	\$1,000.00	\$1,100.00	10%
	e) Fifth and subsequent response (per occurrence)	Per occurrence	\$1,500.00	\$1,500.00	0%
2	Response to Fires and Alarms involving criminal convictions (includes personnel costs)				
	a) Ambulance	Hourly	\$300.00	\$300.00	0%
	b) Hazardous Materials Unit	Hourly	\$643.06	\$708.00	10%
	c) Ladder	Hourly	\$1,250.00	\$1,250.00	0%
	d) Pumper	Hourly	\$703.78	\$775.00	10%
	e) Rescue	Hourly	\$643.14	\$644.00	0%
	f) Tanker	Hourly	\$580.00	\$580.00	0%
3	Response to Incident involving propane barbeque installed in contravention of the Alberta Safety Codes Act, Fire Code Regulation or Gas Code Regulation (per occurrence)	Per occurrence	\$1,500.00	\$1,500.00	0%
4	Expert Witness for litigation (based on actual cost for staff, plus travel and expenses – 2 hour minimum)	Per occurrence	Full Cost Recovery	Full Cost Recovery	0%
5	Interviews requested by lawyers, insurance companies, adjusters or other agents related to a response by Regional Emergency Services (based on actual cost for staff, plus travel and expenses – 2 hour minimum)	Per occurrence	Full Cost Recovery	Full Cost Recovery	0%
6	Copies of reports or documentation related to a requested inspection or specific emergency including all services associated with providing the requested documentation which could take up to two hours of research to complete:				
	a) Fire Inspection Report for licensing, certificates, legal requirement under the Act or Regulation	Per occurrence	\$120.00	\$132.00	10%
	b) Fire Investigation Reports	Per occurrence	\$120.00	\$132.00	10%
7	Files Search	Per search	\$120.00	\$132.00	10%
8	Special Requests and Reviews (based on actual cost for staff, plus travel and expenses – 2 hour minimum)	Per occurrence	Staff Hourly Rate	Full Cost Recovery	0%
9	Incidents on Provincial Highways				
	a) Ladder and Pumper trucks	Hourly	\$615.00	\$615.00	0%
	b) Light & Medium rescue vehicles	Hourly	\$615.00	\$615.00	0%
	c) Command vehicles	Hourly	\$185.00	\$185.00	0%
10	Certified Fire Extinguisher Training	Per certificate	\$50.00	\$50.00	0%
11	Inspections				
	a) Initial inspection	Per occurrence	\$0.00	\$0.00	
	b) Non-compliant re-inspection				
	i) First occurrence	Per occurrence	\$120.00	\$150.00	25%
	ii) Second and each subsequent occurrence	Per occurrence	\$120.00	\$300.00	150%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
						\$0.0
						\$0.0
						\$0.0
						\$0.0
						\$0.0
						\$0.0
\$615.00	\$500.00	\$830.00				\$0.0
\$615.00	\$500.00	\$830.00				\$648.3
\$615.00	\$500.00	\$830.00				\$648.3
\$615.00	\$500.00	\$830.00				\$648.3
\$615.00	\$500.00	\$830.00				\$648.3
						\$0.0
						\$0.0
						\$0.0
	\$125.00	\$130.00	\$106.00	\$100.00		\$115.2
	\$125.00	\$130.00	\$106.00	\$100.00		\$115.2
\$100.00	\$125.00	\$131.00	\$78.00	\$100.00		\$106.8
						\$0.0
\$615.00	\$615.00	\$615.00	\$615.00	\$615.00		\$615.0
\$615.00	\$615.00	\$615.00	\$615.00	\$615.00		\$615.0
\$185.00	\$185.00	\$185.00	\$185.00	\$185.00		\$185.0
\$125.00				\$10.00		\$67.5
						\$0.0
						\$0.0
						\$0.00

Attachment: User Fees, Rates and Charges - Benchmarking Analysis - Updated for Council (User Fees, Rates and Charges - Bylaw Nos. 19/023

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
12	Occupant Load Certificate				
	a) Original	Per certificate	\$100.00	\$110.00	10%
	b) Not for profit	Per certificate	\$50.00	\$55.00	10%
	c) Reprint of certificate	Per certificate	\$50.00	\$55.00	10%
13	Ambulance				
	a) Ground ambulance				
	i) Individuals and Alberta Blue Cross clients – Under 65 (transport)	Per occurrence	\$385.00 + \$3.12/km	\$385.00 + \$3.12/km	
	ii) Individuals and Alberta Blue Cross clients – Under 65 (no transport)	Per occurrence	\$250.00	\$250.00	0%
	b) Basic Life Support – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (transport)	Per occurrence	\$146.00 + \$3.12/km	\$146.00 + \$3.12/km	0%
	c) Advanced Life Support – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (transport)	Per occurrence	\$191.00 + \$3.12/km	\$191.00 + \$3.12/km	0%
	d) Response – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (no transport)	Per occurrence	\$98.00	\$98.00	0%
	e) Standby – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration	Hourly (3 hour max)	\$300.00	\$300.00	0%
	f) Interfacility transfers for out-of-province residents	Per occurrence	\$385.00 + \$3.12/km	\$385.00 + \$3.12/km	0%
	g) Interfacility transfers from non-AHS owned or operated facilities, including facilities owned or operated by Third Party Operators	Per occurrence	\$385.00 + \$3.12/km	\$385.00 + \$3.12/km	0%
	h) Individual Account Surcharge (non-Alberta resident)	Per occurrence	\$200.00	\$200.00	0%
	i) Service for Treaty and Bigstone Cree Nation				
	i) Basic Life Support	Per occurrence	\$218.71 + \$2.67/km	\$218.71 + \$2.67/km	0%
	ii) Advanced Life Support	Per occurrence	\$262.46 + \$2.67/km	\$262.46 + \$2.67/km	0%
	iii) Response (no transport)	Per occurrence	\$129.24	\$129.24	0%
	iv) Standby (3-hour maximum)	Per occurrence	\$129.24/hour	\$129.24/hour	0%
	v) Surcharge (incident on Reserve or Crown land)	Per occurrence	\$150.00	\$150.00	0%
14	Permits				
	a) Open Air Burn	Single Event	\$40.00	\$44.00	10%
	b) Fire Pit	Single Event	\$35.00	\$39.00	11%
	c) Light open flames in buildings (fire performance/ events)				
	i) Single Event	Single Event	\$35.00	\$39.00	11%
	ii) One Month (30 days)	Per Month (30 days)	\$60.00	\$66.00	10%
	iii) Annual	Annual	\$120.00	\$132.00	10%
	d) Shut Down Fire Alarm System				
	i) Single Event	Single Event	\$35.00	\$39.00	11%
	ii) One Month (30 days)	Per Month (30 days)	\$60.00	\$66.00	10%
	iii) Annual	Annual	\$120.00	\$132.00	10%
	e) Shut Down Sprinkler System				
	i) Single Event	Single Event	\$35.00	\$39.00	11%
	ii) One Month (30 days)	Per Month (30 days)	\$60.00	\$66.00	10%
	iii) Annual	Annual	\$120.00	\$132.00	10%
	f) Special Fire Suppression System Shutdown				
	i) Single Event	Single Event	\$35.00	\$39.00	11%
	ii) One Month (30 days)	Per Month (30 days)	\$60.00	\$66.00	10%
	iii) Annual	Annual	\$120.00	\$132.00	10%
	g) Commercial Cooking Exhaust Systems Cleaning				
	i) Single Event	Single Event	\$35.00	\$39.00	11%
	ii) One Month (30 days)	Per Month (30 days)	\$60.00	\$66.00	10%
	iii) Annual	Annual	\$120.00	\$132.00	10%
	h) Hot Works (cutting, welding, soldering)				
	i) Single Event	Single Event	\$35.00	\$39.00	11%
	ii) One Month (30 days)	Per Month (30 days)	\$60.00	\$66.00	10%
	iii) Annual	Annual	\$120.00	\$132.00	10%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
\$58.25	\$125.00	\$132.00	\$80.00	\$125.00		\$104.0
\$58.25	\$125.00	\$132.00	\$80.00	\$125.00		\$104.0
		\$68.00	\$35.00	\$65.00		\$56.0
\$385.00 + \$3.12/km	\$385.00 + \$3.12/km	\$385.00 + \$3.12/km	\$385.00 + \$3.12/km	\$385.00 + \$3.12/km		\$0.0
\$250.00	\$250.00	\$250.00	\$250.00	\$250.00		\$250.0
\$146.00 + \$3.12/km	\$146.00 + \$3.12/km	\$146.00 + \$3.12/km	\$146.00 + \$3.12/km	\$146.00 + \$3.12/km		\$0.0
\$191.00 + \$3.12/km	\$191.00 + \$3.12/km	\$191.00 + \$3.12/km	\$191.00 + \$3.12/km	\$191.00 + \$3.12/km		\$0.0
\$98.00	\$98.00	\$98.00	\$98.00	\$98.00		\$98.0
\$300.00	\$300.00	\$300.00	\$300.00	\$300.00		\$300.0
\$385.00 + \$3.12/km	\$385.00 + \$3.12/km	\$385.00 + \$3.12/km	\$385.00 + \$3.12/km	\$385.00 + \$3.12/km		\$0.0
\$385.00 + \$3.12/km	\$385.00 + \$3.12/km	\$385.00 + \$3.12/km	\$385.00 + \$3.12/km	\$385.00 + \$3.12/km		\$0.0
\$200.00	\$200.00	\$200.00	\$200.00	\$200.00		\$200.0
\$218.71 + \$2.67/km	\$218.71 + \$2.67/km	\$218.71 + \$2.67/km	\$218.71 + \$2.67/km	\$218.71 + \$2.67/km		\$0.0
\$262.46 + \$2.67/km	\$262.46 + \$2.67/km	\$262.46 + \$2.67/km	\$262.46 + \$2.67/km	\$262.46 + \$2.67/km		\$0.0
\$129.24	\$129.24	\$129.24	\$129.24	\$129.24		\$129.2
\$129.24/hour	\$129.24/hour	\$129.24/hour	\$129.24/hour	\$129.24/hour		\$0.0
\$150.00	\$150.00	\$150.00	\$150.00	\$150.00		\$150.0
	\$50.00	\$130.00	\$99.00	\$112.00		\$97.7
	\$10.00					\$10.0
		\$130.00	\$99.00	\$112.00		\$113.6
		\$130.00		\$112.00		\$121.0
		\$130.00	\$980.00	\$112.00		\$407.3
						\$0.0
						\$0.0
						\$0.0
						\$0.0
						\$0.0
						\$0.0
						\$0.0
						\$0.0
						\$0.0
						\$0.0
						\$0.0
				\$112.00		\$112.0
				\$112.00		\$112.0
				\$112.00		\$112.0

Attachment: User Fees, Rates and Charges - Benchmarking Analysis - Updated for Council (User Fees, Rates and Charges - Bylaw Nos. 19/023

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
	i) Install or Remove Above-Ground Fuel Storage Tank				
	i) Single Event	Single Event	\$200.00	\$220.00	10%
	ii) Additional Tank (per tank)	Additional Tank (per tank)	\$100.00	\$110.00	10%
	j) Install or Remove Underground Fuel Storage Tank				
	i) Single Event	Single Event	\$200.00	\$220.00	10%
	ii) Additional Tank (per tank)	Additional Tank (per tank)	\$100.00	\$110.00	10%
	k) Fireworks Discharge				
	i) Low Hazard	Per occurrence	\$40.00	\$44.00	10%
	ii) High Hazard	Per occurrence	\$120.00	\$132.00	10%
	l) Fireworks Discharge Pyrotechnics (high hazard)	Per occurrence	\$120.00	\$132.00	10%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
\$150.00		\$204.00	\$225.00	\$237.00		\$204.0
\$150.00			\$87.00	\$125.00		\$120.6
\$150.00		\$204.00	\$225.00	\$237.00		\$204.0
\$150.00			\$87.00	\$125.00		\$120.6
	\$20.00	\$130.00	\$239.00			\$129.6
	\$100.00	\$163.00	\$239.00	\$112.00		\$153.5
	\$200.00	\$83.00	\$239.00	\$112.00		\$158.5

Schedule E – Parks and Roads

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Dead Fall Collection (permit)	Per occurrence	\$5.00	\$10.00	100%
2	Cemetery and Columbarium				
	a) Traditional Burial				
	i) Adult – 17 years and over	Per occurrence	\$1,448.00	\$1,593.00	10%
	ii) Child – 16 years and under	Per occurrence	\$785.00	\$864.00	10%
	b) Cremation – In-ground plot – Adult and Child	Per occurrence	\$514.00	\$565.00	10%
	c) Outdoor Columbarium Niche	Per occurrence	\$1,000.00	\$1,100.00	10%
	d) Disinterment	Per occurrence	\$1,448.00	\$1,593.00	10%
	e) Scatter Garden	Per occurrence	\$0.00	\$123.00	100%
	f) Memorial Wall	Per occurrence	\$0.00	\$250.00	100%
	g) Community Ossuary Entombment	Per occurrence	\$0.00	\$130.00	100%
	h) Grave Liners				
	i) Adult Liner and Base	Per occurrence	\$230.00	\$255.00	11%
	ii) Oversized Liner and Base	Per occurrence	\$230.00	\$260.00	13%
	iii) Child Liner and Base	Per occurrence	\$230.00	\$250.00	9%
	iv) Large Urn Vault	Per occurrence	\$0.00	\$130.00	100%
	v) Small Urn Vault	Per occurrence	\$0.00	\$130.00	100%
3	Turning street lights for wide loads (permit)	Per use	\$1,554.80	\$1,554.80	0%
4	Snow Dump Permit				
	a) Commercial	Per season	\$100.00	\$100.00	0%
	b) Residential	Per season	\$100.00	\$100.00	0%
	c) Pick-up Truck	Per use	\$15.00	\$20.00	33%
	d) Tandem	Per use	\$15.00	\$20.00	33%
	e) Tandem & Trailer	Per use	\$20.00	\$30.00	50%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
						\$0.0
\$2,160.00		\$4,378.00	\$5,333.79		\$2,685.07	\$3,639.2
\$850.00		\$1,534.00	\$942.44		\$1,805.74	\$1,283.0
\$1,230.00		\$1,209.00	\$2,821.30		\$1,101.63	\$1,590.4
\$1,845.00		\$1,289.00	\$3,819.72		\$2,077.14	\$2,257.7
					\$800.00	\$800.0
						\$0.0
						\$0.0
						\$0.0
\$1,200.00			\$1,568.00		\$1,150.00	\$1,306.0
						\$0.0
						\$0.0
\$27.00					\$30.00	\$28.5
\$27.00					\$30.00	\$28.5
\$48.00					\$55.00	\$51.5

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
5	Over-Dimensional Load Permits are issued by Alberta Transportation through the Transportation Routing and Vehicle Information System program. Fees are established and collected in accordance with Schedule 9 of the Commercial Vehicle Dimension and Weight	N/A	N/A	N/A	0%
6	Fort Chipewyan - Aggregate (includes 15% Administrative Fee) (per yd ³)				
	a) 12.5 mm gravel	Per yard ³	\$54.80	\$54.80	0%
	b) 20 mm crushed gravel	Per yard ³	\$28.40	\$28.40	0%
	c) 20 mm washed gravel	Per yard ³	\$72.40	\$72.40	0%
	d) 80 mm gravel	Per yard ³	\$24.05	\$24.05	0%
	e) 160 mm gravel	Per yard ³	\$21.39	\$21.39	0%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
						\$0.0
						\$0.0
						\$0.0
						\$0.0
						\$0.0

Attachment: User Fees, Rates and Charges - Benchmarking Analysis - Updated for Council (User Fees, Rates and Charges - Bylaw Nos. 19/023

Schedule F – Recreation and Culture											6.b	
#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
1	Syncrude Athletic Park (SAP) Clubhouse Rental											
	a) 1 room (Kitchen, Atrium, Meeting Room A or B)	Hourly	\$40.00	\$40.00	0%	\$75.00	\$44.60	\$67.50	\$75.00		\$68.10	\$66.0
	b) 2 rooms (Kitchen, Atrium, Meeting Room A or B)	Hourly	\$60.00	\$60.00	0%	\$67.20		\$135.00	\$150.00		\$95.00	\$111.8
	c) Full Clubhouse											
	i) Hourly	Hourly	\$100.00	\$100.00	0%		\$36.80	\$202.50	\$150.00		\$110.00	\$124.8
	ii) Daily	Daily	\$430.00	\$430.00	0%	\$200.00	\$255.00	\$447.00	\$600.00		\$345.62	\$369.5
2	WinterPLAY Shootout on the Snye											
	a) Early Bird Registration	Per player	\$30.00	\$30.00	0%							\$0.0
	b) Registration	Per player	\$40.00	\$40.00	0%							\$0.0
3	Urban Market											
	a) Vendor Fee	Per occurrence	\$35.00	\$35.00	0%	\$40.00	\$36.80				\$40.00	\$38.9
	b) Tent Rental	Per occurrence	\$50.00	\$50.00	0%							\$0.0
	c) Daily Market Insurance	Per occurrence	\$23.00	\$23.00	0%							\$0.0
	d) Cancellation Fee	Per occurrence	\$25.00	\$25.00	0%						\$25.00	\$25.0
4	Sports Field Rental											
	a) Adults											
	i) Class 1 Field	Hourly	\$35.00	\$40.00	14%			\$105.00	\$103.50		\$35.35	\$81.2
	ii) Class 2 Field	Hourly	\$35.00	\$40.00	14%			\$44.00	\$77.00		\$19.77	\$46.9
	iii) Class 3 Field	Hourly	\$21.00	\$25.00	19%			\$27.00	\$51.40		\$7.44	\$28.6
	iv) Class 4 Field	Hourly	\$15.75	\$17.00	8%			\$10.40	\$21.45		\$7.44	\$13.1
	b) Youth											
	i) Class 1 Field	Hourly	\$24.50	\$27.00	10%			\$74.00	\$51.80		\$19.76	\$48.5
	ii) Class 2 Field	Hourly	\$24.50	\$27.00	10%			\$21.00	\$38.30		\$14.78	\$24.6
	iii) Class 3 Field	Hourly	\$14.50	\$15.00	3%			\$13.00	\$25.80		\$4.86	\$14.5
	iv) Class 4 Field	Hourly	\$11.00	\$12.00	9%			\$5.30	\$2.40		\$4.86	\$4.1
5	School Rental – Parks Administration											
	a) Adult - Gymnasium	Hourly	\$30.00	\$35.00	17%			\$27.10	\$39.60		\$36.79	\$34.5
	b) Adult - Classroom	Hourly	\$10.00	\$12.00	20%			\$13.00			\$20.33	\$16.6
	c) Youth Sport - Gymnasium	Hourly	\$12.00	\$13.00	8%			\$13.50	\$29.10		\$24.21	\$22.2
	d) Youth Development - Gymnasium	Hourly	\$5.00	\$7.00	40%			\$13.50	\$29.10		\$24.21	\$22.2
6	Ice Surface Rental											
	a) Adult - Regular ice	Hourly	\$170.00	\$185.00	9%		\$212.10	\$225.00	\$268.90		\$226.66	\$233.1
	b) Youth - Regular ice	Hourly	\$100.00	\$115.00	15%		\$132.30	\$225.00	\$200.30		\$164.10	\$180.4
	c) Mini-Ice	Hourly	\$44.00	\$47.00	7%							\$0.0

sis - Updated for Council (User Fees, Rates and Charges - Bylaw Nos. 19/023

Schedule F – Recreation and Culture Fees - Fort Chipewyan												
#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
1	Fort Chipewyan Municipal Office Boardroom											
	a) Hourly	Hourly	\$25.00	\$25.00	0%						\$47.40	\$47.4
	b) Half Day	Half Day	\$75.00	\$75.00	0%							\$0.0
	c) Full Day	Full Day	\$150.00	\$150.00	0%						\$264.80	\$264.8
2	Archie Simpson Recreation Centre											
	a) Boardroom											
	i) Hourly	Hourly	\$25.00	\$25.00	0%						\$47.40	\$47.4
	ii) Half Day	Half Day	\$75.00	\$75.00	0%							\$0.0
	iii) Full Day	Full Day	\$150.00	\$150.00	0%						\$264.80	\$264.8
	b) Conference Room (including audio-visual equipment)											
	i) Hourly	Hourly	\$30.00	\$30.00	0%						\$47.40	\$47.4
	ii) Half Day	Half Day	\$100.00	\$100.00	0%							\$0.0
	iii) Full Day	Full Day	\$200.00	\$200.00	0%						\$264.80	\$264.8
	c) Ice Surface (Special Events with Alcohol)	Full Day	\$0.00	\$1,000.00	100%							\$0.0
3	Mamawi Community Hall											
	a) Hall Rental – Half Day	Half Day	\$100.00	\$100.00	0%							\$0.0
	b) Hall Rental – Full Day	Full Day	\$200.00	\$200.00	0%						\$264.80	\$264.8
	c) Banquet	Per event	\$300.00	\$300.00	0%							\$0.0
	d) Dance, without alcohol	Per event	\$300.00	\$300.00	0%							\$0.0
	e) Dance, with alcohol	Per event	\$400.00	\$400.00	0%							\$0.0
	f) Clean-up Fee (large functions)	Per event	\$250.00	\$400.00	60%							\$0.0
	g) Kitchen (with appliances)	Per event	\$50.00	\$50.00	0%							\$0.0
	h) Kitchen (without appliances)	Per event	\$25.00	\$25.00	0%							\$0.0

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Janvier Municipal Office Community Room				
	a) Hourly	Hourly	\$75.00	\$25.00	-67%
	b) Half Day	Half Day	\$0.00	\$75.00	100%
	c) Full Day	Full Day	\$350.00	\$150.00	-57%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
					\$47.40	\$47.4
						\$0.0
					\$264.80	\$264.8

Schedule G – Licences

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Resident Business Licence	Annually	\$50.00	\$60.00	20%
2	Non-Resident Business Licence				
	a) Sales – tangible products offered for sale:	Per occurrence	\$500.00	\$525.00	5%
	i) Goods selling at \$1,000.00 or more per item	Annually	\$200.00	\$225.00	13%
	ii) Goods selling under \$1,000.00 per item	Annually	\$500.00	\$525.00	5%
3	Handicraft Licence	Per day	\$10.00	\$10.00	0%
4	Trade Show Organizer				
	a) Resident business	Annually	\$525.00	\$525.00	0%
	b) Non-resident business	Annually	\$2,100.00	\$2,100.00	0%
5	Cannabis Related License	Annually	\$350.00	\$350.00	0%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
\$108.00	\$200.00	\$239.00		\$193.00	\$121.30	\$172.2
\$420.00	\$400.00	\$487.00		\$774.00	\$484.75	\$513.1
\$420.00	\$700.00	\$239.00		\$774.00	\$484.75	\$523.5
\$420.00	\$400.00	\$239.00		\$774.00	\$484.75	\$463.5
\$50 Annual	\$100 Annual	\$44 Annual		\$72 Annual	\$111.92 Annual	\$75.58 Annual
\$50.00	\$100.00	\$239.00		\$111.00	\$126.98	\$125.4
\$175.00	\$400.00	\$239.00		\$576.00	\$609.55	\$399.9
\$108.00	\$2,500.00	\$2,500.00		\$193.00	\$691.92	\$1,198.5

Schedule H – Transit Services

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Transit Fees				
	a) Urban				
	i) Cash Fare (One Way)	Per occurrence	\$1.25	\$1.50	20%
	ii) 18-Ride Booklet (One Way)	Per occurrence	\$21.25	\$25.50	20%
	iii) Monthly Pass (Student)	Per occurrence	\$34.25	\$41.00	20%
	iv) Monthly Pass (Adult)	Per occurrence	\$45.00	\$54.00	20%
	b) Rural (One Way)				
	i) Cash Fare - Adult	Per occurrence	\$10.00	\$10.00	0%
	ii) Cash Fare - Child	Per occurrence	\$5.00	\$5.00	0%
	c) Specialized Transportation	Per use	\$1.25	\$1.50	20%
2	Charters				
	a) Municipal use only	Hourly	\$115.00	\$115.00	0%
	b) External and non-municipal use	Hourly	\$130.00	\$130.00	0%
	c) SMART Rate - Specialized Transit	Per occurrence	\$35.00	\$35.00	0%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
\$2.55	\$2.00	\$3.25	\$3.30	\$3.00	\$3.25	\$2.8
\$39.00	\$30.60	\$47.25	\$59.40	\$40.50	\$52.65	\$44.9
\$60.00	\$43.00	\$75.00	\$70.00	\$62.00	\$38.75	\$58.1
\$70.00	\$54.00	\$97.00	\$103.00	\$77.00	\$70.50	\$78.5
						\$0.0
						\$0.0
						\$0.0
	\$115.00	\$155.00		\$95.00	\$100.00	\$116.2
						\$0.0
						\$0.0

Schedule I – Vehicle for Hire

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Application for Chauffeur’s Permit				
	a) Municipal resident	Annually	\$85.00	\$85.00	0%
	b) Non-Municipal resident	Annually	\$170.00	\$170.00	0%
	c) Operating exclusively in Fort Chipewyan	Annually	\$50.00	\$50.00	0%
2	Replacement of damaged Chauffeur’s Permit	Per occurrence	\$25.00	\$25.00	0%
3	Replacement of lost or stolen Chauffeur’s Permit				
	a) With filed police report	Per occurrence	\$25.00	\$25.00	0%
	b) Without filed police report	Per occurrence	\$500.00	\$500.00	0%
4	Application for Vehicle for Hire License				
	a) General	Annually	\$500.00	\$500.00	0%
	b) Operating exclusively in Fort Chipewyan	Annually	\$150.00	\$150.00	0%
5	Replacement of damaged Vehicle for Hire Licence	Per occurrence	\$25.00	\$25.00	0%
6	Replacement of lost or stolen Vehicle for Hire Licence				
	a) With filed police report	Per occurrence	\$25.00	\$25.00	0%
	b) Without filed police report	Per occurrence	\$500.00	\$500.00	0%
7	Application for Brokerage License	Annually	\$50.00	\$50.00	0%
8	Application for Independent Driver Owner Licence				
	a) Municipal resident	Annually	\$50.00	\$50.00	0%
	b) Non-Municipal resident	Annually	\$100.00	\$100.00	0%
9	Replacement of damaged Independent Driver Owner Licence				
	a) Municipal resident	Per occurrence	\$25.00	\$25.00	0%
	b) Non-Municipal resident	Per occurrence	\$50.00	\$50.00	0%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
\$41.25	\$100.00	\$63.00	\$56.00	\$61.00	\$81.42	\$67.1
\$41.25	\$100.00	\$63.00	\$56.00	\$61.00	\$216.82	\$89.6
						\$0.0
\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$81.42	\$71.1
\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$81.42	\$71.1
\$41.25	\$100.00	\$63.00	\$56.00	\$61.00	\$81.42	\$67.1
						\$0.0
\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$81.42	\$71.1
\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$81.42	\$71.1
\$226.80	\$200.00	\$1,036.00	\$1,824.00		\$181.42	\$693.6
\$41.25	\$100.00	\$63.00	\$56.00	\$61.00	\$81.42	\$67.1
\$41.25	\$100.00	\$63.00	\$56.00	\$61.00	\$216.82	\$89.6
\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$81.42	\$71.11
\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$216.82	\$93.68

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
10	Replacement of lost or stolen Independent Driver Owner Licence				
	a) With filed police report				
	i) Municipal resident	Per occurrence	\$25.00	\$25.00	0%
	ii) Non-municipal resident	Per occurrence	\$50.00	\$50.00	0%
	b) Without field police report				
	i) Municipal resident	Per occurrence	\$500.00	\$500.00	0%
	ii) Non-municipal resident	Per occurrence	\$500.00	\$500.00	0%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$81.42	\$71.1
\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$216.82	\$93.6
\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$81.42	\$71.1
\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$216.82	\$93.6

Schedule J – Planning and Development Services

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Permit Applications - Residential Development				
	a) Single detached dwelling	Per unit	\$75.00	\$100.00	33%
	b) Semi-detached and Duplex Dwellings	Per unit	\$75.00	\$100.00	33%
	c) Triplex Dwellings	Per unit	\$75.00	\$100.00	33%
	d) Fourplex Dwellings	Per unit	\$75.00	\$100.00	33%
	e) Townhouses	Per unit	\$75.00	\$100.00	33%
	f) Apartment Buildings	Per unit	\$250.00 + \$37.50 per unit	\$300.00 + \$37.50/unit	20%
	g) Manufactured Homes	Per unit	\$75.00	\$100.00	33%
	h) Demolitions	Per occurrence	\$200.00	\$250.00	25%
	i) Home Occupations	Per occurrence	\$20.00	\$60.00	200%
	j) Home Businesses	Per occurrence	\$75.00	\$100.00	33%
	k) Basement Suites	Per occurrence	\$100.00	\$125.00	25%
	l) Family Care Dwellings	Per occurrence	\$100.00	\$125.00	25%
	m) Accessory Structure	Per occurrence	\$75.00	\$100.00	33%
	n) Additions to Residential	Per occurrence	\$75.00	\$100.00	33%
2	Permit Applications - Commercial, Industrial and Institutional Development				
	a) New commercial, industrial and institutional developments (Maximum \$10,000)				
	i) for first 500 m ² of gross floor area	Per occurrence	\$250.00 + \$2.50/m ²	\$300.00 + \$3.00/m ²	20%
	ii) for area over 500 m ² gross floor area	Per occurrence	+ \$1.25/m ²	+ \$1.50/m ²	20%
	b) Additions to commercial, industrial and institutional developments (based on addition only) (maximum \$10,000)				
	i) for first 500 m ² of gross floor area	Per occurrence	\$250.00 + \$2.50/m ²	\$300.00 + \$3.00/m ²	20%
	ii) for area over 500 m ² gross floor area	Per occurrence	+ \$1.25/m ²	+ \$1.50/m ²	20%
	c) Accessory Structure	Per occurrence	\$75.00	\$100.00	33%
	d) Religious Assembly, Educational Service Facility, Daycare Centre (maximum \$10,000)				
	i) for first 500 m ² of gross floor area	Per occurrence	\$250.00 + \$2.50/m ²	\$300.00 + \$3.00/m ²	20%
	ii) for area over 500 m ² gross floor area	Per occurrence	+ \$1.25/m ²	+ \$1.50/m ²	20%
	e) Oil sands mining, extraction and upgrading projects and oil sands pilot projects (based on \$10/\$100,000 of construction value)	Per occurrence	\$10/\$100,000 of construction value	\$10/\$100,000 of construction value (Minimum \$10K)	
	f) Additions and/or revisions to oil sands mining, extraction and upgrading projects and oil sands pilot projects (addition only) (based on \$10/\$100,000 of construction value)	Per occurrence	\$10/\$100,000 of construction value	\$10/\$100,000 of construction value (Minimum \$1,000)	
	g) Change of use or change of occupancy within existing commercial, industrial and institutional buildings	Per occurrence	\$250.00	\$300.00	20%
	h) First use within new commercial, industrial and institutional building, if not approved with the development permit	Per occurrence	\$250.00	\$300.00	20%
	i) Shared occupancy with an existing business, if a discretionary use in the land use district	Per occurrence	\$250.00	\$300.00	20%
	j) Demolitions	Per occurrence	\$200.00	\$250.00	25%
	k) Special Events				
	i) Private Land	Per occurrence	\$200.00	\$275.00	38%
	ii) Municipal Land	Per occurrence	\$0.00	\$100.00	100%
	iii) Municipal Land – Not for Profit	Per occurrence	\$0.00	\$25.00	100%
	l) Temporary Uses or Building (less than 180 days)	Per occurrence	\$200.00	\$250.00	25%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
\$93.00	\$150.00	\$485.00	\$1,183.00	\$56.00		\$393.4
\$93.00	\$150.00	\$485.00	\$1,183.00	\$56.00		\$393.4
\$247.75	\$150.00	\$835.00	\$837.00	\$56.00		\$425.1
\$247.75	\$150.00	\$835.00	\$837.00	\$56.00		\$425.1
\$434.00	\$150.00	\$835.00	\$837.00	\$56.00		\$462.4
\$434.00	\$150.00	\$835.00	\$837.00	\$56.00		\$462.4
\$93.00	\$150.00	\$171.00	\$592.00	\$56.00		\$212.4
		\$485.00				\$485.0
\$93.00		\$125.00	\$449.00	\$56.00		\$180.7
\$93.00	\$300.00	\$316.00	\$449.00	\$56.00		\$242.8
\$247.75	\$150.00	\$283.00	\$0.00	\$460.00		\$228.1
\$93.00				\$460.00		\$276.5
\$93.00	\$75.00	\$116.00		\$56.00		\$85.0
\$93.00	\$150.00	\$418.00	\$384.00	\$56.00		\$220.2
\$310.00	\$550.00	\$948.00	\$1,823.00	\$635.00		\$853.2
\$310.00	\$550.00	\$948.00	\$1,823.00	\$635.00		\$853.2
\$310.00	\$250.00	\$948.00	\$1,823.00	\$56.00		\$677.4
\$310.00	\$250.00	\$948.00	\$1,823.00	\$56.00		\$677.4
						\$0.0
\$310.00	\$550.00	\$948.00	\$1,823.00	\$635.00		\$853.2
\$310.00	\$550.00	\$948.00	\$1,823.00	\$635.00		\$853.2
\$310.00	\$550.00	\$948.00	\$1,823.00	\$635.00		\$853.2
\$310.00	\$250.00	\$948.00	\$1,823.00	\$56.00		\$677.4
\$310.00	\$400.00	\$277.00	\$196.00	\$56.00		\$247.8
\$310.00	\$400.00	\$277.00	\$196.00	\$56.00		\$247.8
\$310.00	\$800.00	\$277.00	\$196.00	\$56.00		\$327.8
\$100.00	\$100.00	\$201.50	\$116.48			\$129.5
		\$362.00	\$380.00			\$371.0
		\$362.00	\$380.00			\$371.0
						\$0.0
	\$400.00	\$362.00	\$980.00			\$580.6

Attachment: User Fees, Rates and Charges - Benchmarking Analysis - Updated for Council (User Fees, Rates and Charges - Bylaw Nos. 19/023

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
	i) for first 500 m ² of gross floor area	Per occurrence	\$250.00 + \$2.50/m ²	\$275.00 + \$3.00/m ²	10%
	ii) for area over 500 m ² gross floor area	Per occurrence	+ \$1.25/m ²	+ \$1.50/m ²	20%
	n) Work Camps	Per occurrence	\$250.00 + \$1.25/bed	\$2,000.00 + \$1.50/bed	Varies
	o) Outdoor Storage or Use (no buildings or structures)				
	i) Lot area less than 0.4 ha	Per occurrence	\$250.00	\$275.00	10%
	ii) Lot area of 0.4 ha or greater	Per occurrence	\$500.00	\$550.00	10%
	p) RV Parking Permit	Per occurrence	\$40.00	\$50.00	25%
	q) Residential Sales Centre	Per occurrence	\$200.00	\$225.00	13%
	r) Golf Course	Per occurrence	\$1,000.00 + 50% of original fee for each additional submission	\$1,500.00	10%
	s) RV Park	Per occurrence	\$250.00 + \$10.00/stall	\$275.00 + \$10.00/stall	10%
	t) Request for Landscaping Inspection				
	i) First request	Per request	\$0.00	\$0.00	0%
	ii) Second request	Per request	\$0.00	\$100.00	0%
	iii) Third request	Per request	\$250.00	\$250.00	0%
	ii) Every subsequent request	Per request	\$250.00	\$500.00	100%
3	Permits - General				
	a) Return of Incomplete Commercial, Institutional or Industrial Development Permit Application	Per occurrence	\$375.00	\$375.00	0%
	b) Commencement of development prior to issuance of development permit (development fee is two times fee listed in this Schedule)	Per occurrence	2 x regular fee	2 x regular fee	
	c) Notification Fee for applications or decisions on applications require notification to adjacent property owners (in addition to other fees specified)	Per occurrence	\$50.00	\$50.00	0%
	d) Advertising fee for decisions on development matters	Per occurrence	\$25.00	\$50.00	100%
	e) Short Form of Development Agreement required as a condition of development permit (required to be submitted with composite engineering drawings)	Per occurrence	\$500.00	\$750.00	50%
	f) Long Form Development Agreement required as a condition of development permit (required to be submitted with composite engineering drawings)	Per occurrence	\$0.00	\$2,750.00	100%
	g) Developer-requested changes to the Municipality's standard development agreement	Per occurrence	Full Legal Costs	Full Legal Costs	0%
	h) Developer-initiated change to a development application after submission (in addition to original application fee)	Per occurrence	25% of original fee	25% of original fee	0%
4	Subdivision Application				
	a) Plan of subdivision Application Fee including Bareland Condominium Plans				
	i) Residential (Single Detached, Semi-detached, Manufactured Home)	Per occurrence	\$1000.00+ \$125.00/lot	\$1000.00 + \$150.00/lot	20%
	ii) Multi-family (apartments, townhouses)	Per lot	\$750.00/lot	\$850.00/lot	13%
	iii) Commercial and Industrial	Per lot	\$750.00/lot	\$850.00/lot	13%
	iv) Direct Control	Per lot	\$750.00/lot	\$850.00/lot	13%
	v) Strat Lot	Per lot	\$750.00/lot	\$850.00/lot	13%
	vi) Municipal Reserve, Environmental Reserve and Public Utility Lots	Per occurrence	\$0.00	\$0.00	0%
	b) Endorsement Fees	Per occurrence	1 x application fee	1 x application fee	0%
	c) Condominium Application and Endorsement Fee	Per occurrence	\$40.00	\$50.00	25%
	d) Phased Registration of an Approved Subdivision	Per phase	\$500.00/phase	\$550.00/phase	10%
	e) Subdivision Approval Time Extension				
	i) First Extension request	Per occurrence	\$250.00	\$275.00	10%
	ii) Second Extension request	Per occurrence	\$500.00	\$525.00	5%
	iii) Third Extension request	Per occurrence	\$750.00	\$775.00	3%
	f) Subdivision Application Fee Refunds				
	i) Before review	Per occurrence	85%	85%	0%
	ii) After review	Per occurrence	0%	25%	100%
	g) Modification of Tentative Plan of Subdivision				
	i) Before review	Per occurrence	\$250.00	\$275.00	10%
	ii) After review	Per occurrence	50% of original fee	50% of original fee	0%
	h) Discharge of Caveat	Per occurrence	\$50.00	\$75.00	50%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
	\$400.00	\$362.00	\$980.00			\$580.6
	\$400.00	\$362.00	\$980.00			\$580.6
\$310.00	\$55.00	\$948.00	\$1,823.00	\$635.00		\$754.2
	\$550.00	\$948.00	\$1,823.00			\$1,107.0
	\$550.00	\$948.00	\$1,823.00			\$1,107.0
			\$1,173.00			\$1,173.0
\$93.00		\$485.00				\$289.0
						\$0.0
	\$500.00					\$500.0
		\$204.00				\$204.0
						\$0.0
						\$0.0
						\$0.0
						\$0.0
						\$0.0
						\$0.0
\$1,210.00	\$500.00	\$271.00	\$3,002.00	\$125.00		\$1,021.6
\$1,210.00	\$500.00	\$2,485.00	\$3,002.00	\$40.00		\$1,447.4
\$1,210.00	\$500.00	\$2,485.00	\$3,002.00	\$125.00		\$1,464.4
\$1,210.00	\$500.00		\$3,002.00	\$125.00		\$1,209.2
						\$0.0
						\$0.0
\$115.00	\$500.00	\$649.00	\$536.00	\$200.00		\$400.0
\$49.70	\$4,000.00	\$417.00	\$536.00	\$200.00		\$1,040.5
\$93.00						\$93.0
		\$417.00		\$250.00		\$333.5
		\$417.00		\$250.00		\$333.5
		\$417.00		\$250.00		\$333.5
						\$0.0
						\$0.0
		\$1,041.00				\$1,041.0
						\$0.00
						\$0.00

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
	i) Address Change request	Per occurrence	\$0.00	\$100.00	100%
	j) Development Agreements				
	i) Short form of Development Agreement required as a condition of subdivision approval	Per occurrence	\$500.00	\$750.00	50%
	ii) Long form of Development Agreement required as a condition of subdivision approval	Per occurrence	\$2,500.00	\$2,750.00	10%
	iii) Developer-requested variation to the Development Agreement Standard Template	Per occurrence	all legal cost	all legal cost	0%
	k) Re-application for Subdivision within 6 to 12 months of a decision (including appeal decisions) for same site with similar or identical design	Per occurrence	3 x original application fee	3 x original application fee	0%
5	l) For the purpose of calculating fees set out in section 4 of this schedule:				
	i) Remnant lots are to be included in the count of lots created.				
	ii) Municipal Reserve, Environmental Reserve, School Reserve and Public Utility Lots are not included in the count of lots created.				
	a) Single Detached, Semi-detached, Manufactured home	Per building	\$75.00/dwelling unit	\$100.00/dwelling unit	33%
	b) Apartment Building	Per building	\$150.00/principal building	\$175.00/principal building	17%
	c) Commercial, Industrial, Institutional Buildings	Per building	\$150.00/principal building	\$175.00/principal building	17%
	d) Townhouses – Individual Units	Per occurrence	\$75.00	\$100.00	33%
	e) Townhouse Cluster – 6 Units or less	Per occurrence	\$150.00	\$175.00	17%
	f) Townhouse Cluster – More than 6 Units	Per building	\$30.00/dwelling unit	\$40.00/dwelling unit	33%
	g) Fees will be doubled for all compliance certificate requests on a RUSH basis.				
	i) For purposes of this bylaw, RUSH basis is defined as being within 48 hours of receiving a request.				
6	Application for Variance	Per occurrence	\$75.00	\$100.00	33%
7	Letter of Zoning Confirmation	Per occurrence	\$40.00	\$100.00	150%
8	File Search (Minimum \$50.00)	Hourly	\$40.00	\$50.00	25%
9	Bylaw and Bylaw Amendments				
	a) Land Use Bylaw				
	i) Text Amendment	Per occurrence	\$2,000.00	\$2,250.00	13%
	ii) Map District Amendment				
	Class Zoning of Property				
	1 R1, R1E, R1M, R1S, R1P, RMH, RMH-1, RMH-2, R2, R2-1, CR, HR, SE, SH, ND, SCL1				
	2 LBL, LBL-R4, LBL-C, R3, R3-1, R3-2, R4, R5, R5-MU, MFD, SCL2, SR1				
	3 A, BOR-1, CD, C1, C2, C3, C3-A, C4, C4-A, C5, CBD1, FRA1, HC, HG, GD, MDD, MD, PRA1, PRA2, TCD, WD				
	4 BI, BIU, SI				
	5 EP, PS, PS-CC, PR, PR-CC, R1VF, UE, RD				
	6 All DC Districts and City Center Zones, DMRZ, NSZ, FRZ and RZ				
	1. From Class 1 to:				
	a. Class 1, 2, 4 or 5	Per occurrence	\$2,000.00	\$2,250.00	13%
	b. Class 3	Per occurrence	\$3,000.00	\$3,250.00	8%
	c. Class 6	Per occurrence	\$4,000.00	\$4,250.00	6%
	2. From Class 2 to:				
	a. Class 1, 3 or 5	Per occurrence	\$2,000.00	\$2,250.00	13%
	b. Class 2 or 4	Per occurrence	\$3,000.00	\$3,250.00	8%
	c. Class 6	Per occurrence	\$4,000.00	\$4,250.00	6%
	3. From Class 3 to:				
	a. Class 1 - 5	Per occurrence	\$2,000.00	\$2,250.00	13%
	b. Class 6	Per occurrence	\$4,000.00	\$4,250.00	6%
	4. From Class 4 to:				
	a. Class 1, 2 or 5	Per occurrence	\$3,000.00	\$3,250.00	8%
	b. Class 3 or 4	Per occurrence	\$3,000.00	\$3,250.00	8%
	c. Class 6	Per occurrence	\$4,000.00	\$4,250.00	6%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark	6.b
	\$250.00					\$250.00	
\$1,875.00						\$1,875.0	
						\$0.0	
						\$0.0	
						\$0.0	
						\$0.0	
						\$0.0	
						\$0.0	
\$310.00	\$150.00	\$131.00	\$169.00	\$150.00		\$182.0	
\$93.00	\$300.00	\$272.00	\$296.00	\$200.00		\$232.2	
\$124.00	\$300.00	\$272.00	\$296.00	\$200.00		\$238.4	
\$93.00	\$300.00	\$272.00	\$296.00	\$200.00		\$232.2	
\$93.00	\$300.00	\$272.00	\$296.00	\$200.00		\$232.2	
		\$272.00	\$296.00	\$200.00		\$256.0	
						\$0.0	
	\$400.00					\$400.0	
\$74.45	\$100.00	\$110.00		\$35.00		\$79.8	
	\$50.00	\$108.00		\$112.00		\$90.0	
\$650.00	\$3,000.00	\$10,000.00		\$5,500.00		\$4,787.5	
\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00		\$3,337.0	
\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00		\$3,337.0	
\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00		\$3,337.0	
\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00		\$3,337.0	
\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00		\$3,337.0	
\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00		\$3,337.0	
\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00		\$3,337.0	
\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00		\$3,337.0	
\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00		\$3,337.0	
\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00		\$3,337.0	
\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00		\$3,337.0	
\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00		\$3,337.0	

Attachment: User Fees, Rates and Charges - Benchmarking Analysis - Updated for Council (User Fees, Rates and Charges - Bylaw Nos. 19/023

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
	5. From Class 5 to:				
	a. Class 1 - 5	Per occurrence	\$1,000.00	\$1,250.00	25%
	b. Class 6	Per occurrence	\$4,000.00	\$4,250.00	6%
	6. From Class 6 to all Classes	Per occurrence	\$4,000.00	\$4,250.00	6%
	iii) Despite subclauses (i) through (vi), where an application to amend the Land Use Bylaw involves amendment within two or more of the above categories, the highest fee shall apply.				
	b) Statutory Plans and Amendments				
	i) Municipal Development Plan Amendment	Per occurrence	\$3,000.00	\$3,250.00	8%
	ii) Area Structure Plan Amendment	Per occurrence	\$3,000.00	\$3,250.00	8%
	iii) Area Redevelopment Plan Amendment	Per occurrence	\$3,000.00	\$3,250.00	8%
	iv) Application to adoption an Area Structure Plan	Per occurrence	\$3,000.00	\$3,250.00	8%
	c) Multiple Amendments - Where an application to concurrently amend the Land Use Bylaw and a Statutory Plan, or two (2) Statutory Plans for the same site, the application fee shall be the sum of the highest fee and 50% of any other amendment application fees.				
	d) Outline Plans	Per occurrence	\$0.00	\$3,250.00	100%
	e) Road Closure (processing)	Per occurrence	\$2,000.00	\$2,000.00	0%
10	f) Amendment Fee Refunds:				
	i) Prior to Circulation of File	Per occurrence	85% of fee	85% of fee	0%
	ii) During or After Circulation of File	Per occurrence	50% of fee	25% of fee	0%
	Signs				
	a) Sign Development Permit	Per occurrence	\$60.00	\$75.00	25%
	b) Portable Sign Marker	Per occurrence	\$150.00	\$175.00	17%
	c) Comprehensive Sign Development Permit				
	i) 5 signs or fewer	Per occurrence	\$300.00	\$350.00	17%
	ii) More than 5 signs	Per occurrence	\$500.00	\$600.00	20%
	Telecommunications Tower				
	a) Freestanding Telecommunication Tower - Request for Letter of Concurrence	Per occurrence	\$0.00	\$3,000.00	100%
	b) Rooftop, Structure Mounted – Request for Letter of Concurrence	Per occurrence	\$0.00	\$2,000.00	100%
	c) Co-location (when added to existing telecommunication structure)	Per occurrence	\$0.00	\$200.00	100%
12	Other Leases and Agreements				
	a) Licence of Occupation Application	Per occurrence	\$200.00	\$200.00	0%
	b) Road Use Agreement	Per road, annually	\$1,000.00	\$1,000.00	0%
	c) Encroachment Application	Per occurrence	\$200.00	\$200.00	0%
	d) Undeveloped Government Road Allowance Crossings	Per location	\$1,000.00	\$1,000.00	0%
	e) Facility Crossing	Per location	\$1,000.00	\$1,000.00	0%
	f) Lease Application	Per occurrence	\$200.00	\$200.00	0%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00		\$3,337.0
\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00		\$3,337.0
\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00		\$3,337.0
\$4,000.00	\$4,000.00	\$8,657.00	\$3,270.00	\$5,500.00		\$5,085.4
\$3,750.00	\$4,000.00	\$2,651.00	\$3,270.00	\$5,500.00		\$3,834.2
\$4,000.00	\$4,000.00	\$2,651.00	\$3,270.00	\$2,750.00		\$3,334.2
\$5,000.00						\$5,000.0
\$3,750.00	\$4,000.00	\$2,651.00	\$3,270.00	\$2,750.00		\$3,284.2
						\$0.0
						\$0.0
						\$0.0
\$12.40		\$278.00	\$100.00	\$400.00		\$197.6
\$12.40		\$278.00	\$100.00	\$295.00		\$171.3
\$12.40		\$451.00				\$231.7
\$12.40		\$451.00				\$231.7
\$2,080.00						\$2,080.0
						\$0.0
						\$0.0
	\$500.00	\$500.00	\$525.00	\$330.00		\$508.3
						\$330.0
						\$0.0
						\$0.0

Schedule K – Safety Codes Permitting					
#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Building Permits				
	a) Residential Contractor				
	i) A minimum fee shall be charged for issuance of any Building Permit. (In determining the estimated cost of construction for building permit fee purposes, the definition of work shall deem to be all aspects of the building, excluding landscaping, paving and furnishings/non-fixtures).	Per occurrence	Minimum \$125.00	Minimum \$125.00	0%
	ii) Residential New Construction, Additions and Renovations	Per foot ³	\$1.65	\$1.65	0%
	iii) Attached garage	Per foot ³	\$0.70	\$0.70	0%
	iv) Modular Home/ Mobile Home/ Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area)	Per foot ³	\$0.50	\$0.50	0%
	v) Mobile Home; on pilings or blocks	Per dwelling	\$250.00	\$250.00	0%
	vi) Demolition	Per dwelling	\$200.00	\$200.00	0%
	vii) Basement Suite (Developed Area)	Per foot ³	\$0.75	\$0.75	0%
	viii) Basement Development/ Renovations/ Accessory Structures (Developed Area)	Per foot ³	\$0.50	\$0.50	0%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
\$74.45		\$100.00	\$112 + \$10.67/\$1K of constr. value		\$250.00	\$134.1
\$6.25			\$112 + \$10.67/\$1K of constr. value		\$8.00	\$8.3
\$1.70		\$100.00	\$332.00		\$8.00	\$3.2
\$6.25		\$100.00	\$112 + \$10.67/\$1K of constr. value		\$8.00	\$4.7
\$74.45		\$100.00	\$112 + \$10.67/\$1K of constr. value		\$0.4 (Min. \$200)	\$121.6
\$67.80		\$100.00	\$112 + \$1.52 / m3		\$200.00	\$119.9
\$2.25		\$100.00	\$332.00		\$0.4 (Min. \$200)	\$1.3
\$2.25		\$100.00	\$332.00		\$0.4 (Min. \$200)	\$1.3

Attachment: User Fees, Rates and Charges - Benchmarking Analysis - Updated for Council (User Fees, Rates and Charges - Bylaw Nos. 19/023

#		Description	Unit of Measure	Current Rate	Proposed Rate	Change %	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark	6.b
		ix) Minor Residential Construction; under 100 sq./ft. (10 m ²) or up to \$12,000 in construction value.	Per occurrence	\$125.00	\$125.00	0%	\$4.20		\$100.00	\$332.00		\$0.4 (Min. \$150)	\$146.5	Attachment: User Fees, Rates and Charges - Benchmarking Analysis - Updated for Council (User Fees, Rates and Charges - Bylaw Nos. 19/023
		x) Solid Fuel Appliance	Per occurrence	\$200.00	\$200.00	0%			\$100.00	\$332.00		\$200.00	\$210.6	
		b) Residential Homeowner												
		i) A minimum fee shall be charged for issuance of any Building Permit. (In determining the estimated cost of construction for building permit fee purposes, the definition of work shall deem to be all aspects of the building, excluding landscaping, paving and furnishings/non-fixtures).	Per occurrence	Minimum \$150.00	Minimum \$150.00	0%	\$74.45		\$100.00	\$112 + \$10.67/\$1K of constr. value		\$250.00	\$134.1	
		ii) Residential New Construction, Additions and Renovations	Per foot ³	\$1.80	\$1.80	0%	\$6.25			\$112 + \$10.67/\$1K of constr. value		\$8.00	\$7.1	
		iii) Attached garage	Per foot ³	\$0.70	\$0.70	0%	\$1.70		\$100.00	\$332.00		\$8.00	\$4.8	
		iv) Modular Home/Mobile Home/Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area)	Per foot ³	\$0.50	\$0.50	0%	\$6.25		\$100.00	\$112 + \$10.67/\$1K of constr. value		\$8.00	\$7.1	
		v) Mobile Home; on pilings or blocks	Per dwelling	\$300.00	\$300.00	0%	\$74.45		\$100.00	\$112 + \$10.67/\$1K of constr. value		\$0.4 (Min. \$200)	\$121.6	
		vi) Demolition	Per dwelling	\$225.00	\$225.00	0%	\$67.80		\$100.00	\$112 + \$1.52 / m3		\$200.00	\$122.6	
		vii) Basement Suite (Developed Area)	Per foot ³	\$0.80	\$0.80	0%	\$2.25		\$100.00	\$332.00		\$0.4 (Min. \$200)	\$1.3	
		viii) Basement Development/Renovations/Accessory Structures (Developed Area)	Per foot ³	\$0.60	\$0.60	0%	\$2.25		\$100.00	\$332.00		\$0.4 (Min. \$200)	\$1.3	
		ix) Minor Residential Construction; under 100 sq./ft (10 m ²) or up to \$12,000 in construction value	Per occurrence	\$150.00	\$150.00	0%	\$4.20		\$100.00	\$332.00		\$0.4 (Min. \$150)	\$2.3	
		x) Solid Fuel Appliance	Per occurrence	\$225.00	\$225.00	0%			\$100.00	\$332.00		\$200.00	\$210.6	
		c) Commercial, Industrial and Institutional												
		i) For each \$1,000, or part thereof of the estimated cost of construction re: Commercial new construction, additions or camps.	Per occurrence	\$9.25	\$9.25	0%	\$8.20		\$9.80	\$112 + \$10.67/\$1K of constr. value		\$9.00	\$9.0	
		ii) For each \$1,000, or part thereof of the estimated cost of construction re: Renovation/Addition	Per occurrence	\$9.25	\$9.25	0%	\$8.20		\$9.80	\$112 + \$10.67/\$1K of constr. value		\$9.00	\$9.0	
		iii) For each \$1,000, or part thereof of the estimated cost of construction re: Move-on/Relocatable Oil and Gas Industrial	Per occurrence	\$9.25	\$9.25	0%	\$8.20		\$9.80	\$112 + \$10.67/\$1K of constr. value		\$9.00	\$9.0	
		iv) Demolition	Per dwelling	\$300.00	\$300.00	0%	\$225.00			\$112 + \$10.67/\$1K of constr. value		\$200.00	\$212.5	
		v) Fire Alarm Replacement/Upgrade (Minimum \$200, or \$0.5 per sq./ft of developed area)	Per occurrence	\$200.00	\$200.00	0%				\$112 + \$10.67/\$1K of constr. value			\$0.0	
		vi) Minimum Commercial Building Permit Fee	Per occurrence	\$250.00	\$250.00	0%	\$74.45		\$100.00	\$112 + \$10.67/\$1K of constr. value		\$400.00	\$191.4	
		vii) Solid Fuel Appliance	Per occurrence	\$200.00	\$200.00	0%				\$112 + \$10.67/\$1K of constr. value		\$200.00	\$200.0	
2		Plumbing Permits												
		a) Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture)												
		i) 1 to 7 Fixtures	Per occurrence	\$125.00	\$125.00	0%	\$67.20		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value		\$165.00	\$111.0	
		ii) 8 to 16 Fixtures	Per occurrence	\$165.00	\$165.00	0%	\$153.60		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value		\$215.00	\$145.1	
		iii) 17 to 25 Fixtures	Per occurrence	\$205.00	\$205.00	0%	\$240.00		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value		\$290.00	\$185.5	
		iv) 26 to 34 Fixtures	Per occurrence	\$245.00	\$245.00	0%	\$326.40		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value		\$290 + \$5/fixture	\$207.1	
		v) 35 to 45 Fixtures	Per occurrence	\$295.00	\$295.00	0%	\$432.00		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value		\$290 + \$5/fixture	\$233.5	
		vi) 46 to 54 Fixtures	Per occurrence	\$335.00	\$335.00	0%	\$518.40		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value		\$290 + \$5/fixture	\$255.1	
		vii) 55 to 64 Fixtures	Per occurrence	\$385.00	\$385.00	0%	\$614.40		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value		\$290 + \$5/fixture	\$279.1	
		viii) 65 to 74 Fixtures	Per occurrence	\$435.00	\$435.00	0%			\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value		\$290 + \$5/fixture	\$167.3	
		ix) 75 to 84 Fixtures	Per occurrence	\$485.00	\$485.00	0%			\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value		\$290 + \$5/fixture	\$167.3	
		x) 85 to 100 Fixtures	Per occurrence	\$525.00	\$525.00	0%			\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value		\$290 + \$5/fixture	\$167.3	
		xi) For every fixture over 100 fixtures	Per occurrence	\$1.25	\$1.25	0%			\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value		\$5.00	\$5.00	

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
	xii) For each rain water leader, roof drain	Per occurrence	\$6.00	\$6.00	0%
	xiii) Minimum fee for any plumbing permit	Per occurrence	\$125.00	\$125.00	0%
	xiv) Cross connection and backflow prevention to install a backflow device or a lawn sprinkler system	Per occurrence	\$30.00	\$30.00	0%
	b) Homeowner Residential				
	i) 1 to 7 Fixtures	Per occurrence	\$145.00	\$145.00	0%
	ii) 8 to 16 Fixtures	Per occurrence	\$185.00	\$185.00	0%
	iii) 17 to 25 Fixtures	Per occurrence	\$225.00	\$225.00	0%
	iv) 26 to 34 Fixtures	Per occurrence	\$265.00	\$265.00	0%
	v) 35 to 45 Fixtures	Per occurrence	\$315.00	\$315.00	0%
	vi) 46 to 54 Fixtures	Per occurrence	\$355.00	\$355.00	0%
	vii) Minimum fee for any plumbing permit	Per occurrence	\$145.00	\$145.00	0%
	viii) Cross connection and backflow prevention to install a backflow device or a lawn sprinkler system	Per occurrence	\$30.00	\$30.00	0%
3	Private Sewage Disposal System Permits				
	a) Residential, Commercial, Industrial and Institutional Installation				
	i) Holding Tanks	Per occurrence	\$200.00	\$200.00	0%
	ii) Fields, Mounds, Sand Filters, Treatment Tanks, Open Discharge	Per occurrence	\$275.00	\$275.00	0%
	iii) Camps 1 to 50-person capacity	Per occurrence	\$300.00	\$300.00	0%
	iv) Camps 51 to 100-person capacity	Per occurrence	\$350.00	\$350.00	0%
	v) Camps 101 to 110-person capacity	Per occurrence	\$450.00	\$450.00	0%
4	Gas and Propane Permits				
	a) Contractor, Residential Gas Installations				
	i) 1 to 2 outlets	Per occurrence	\$125.00	\$125.00	0%
	ii) 3 to 4 outlets	Per occurrence	\$150.00	\$150.00	0%
	iii) 5 to 10 outlets	Per occurrence	\$175.00	\$175.00	0%
	iv) 11 to 15 outlets	Per occurrence	\$250.00	\$250.00	0%
	v) 16 to 20 outlets	Per occurrence	\$325.00	\$325.00	0%
	vi) For every outlet over 20 outlets	Per occurrence	\$8.00	\$8.00	0%
	vii) Temporary Heat	Per occurrence	\$125.00	\$125.00	0%
	b) Homeowner, Residential Gas Installation				
	i) 1 to 2 outlets	Per occurrence	\$145.00	\$145.00	0%
	ii) 3 to 4 outlets	Per occurrence	\$160.00	\$160.00	0%
	iii) 5 to 10 outlets	Per occurrence	\$195.00	\$195.00	0%
	iv) 11 to 15 outlets	Per occurrence	\$270.00	\$270.00	0%
	v) 16 to 20 outlets	Per occurrence	\$345.00	\$345.00	0%
	vi) For every outlet over 20 outlets	Per occurrence	\$8.00	\$8.00	0%
	vii) Temporary Heat	Per occurrence	\$145.00	\$145.00	0%
	c) Non-Residential Gas Installation				
	i) 10,000 to 100,000 BTU	Per occurrence	\$125.00	\$125.00	0%
	ii) 100,001 to 170,000 BTU	Per occurrence	\$145.00	\$145.00	0%
	iii) 170,001 to 350,000 BTU	Per occurrence	\$175.00	\$175.00	0%
	iv) 350,001 to 550,000 BTU	Per occurrence	\$225.00	\$225.00	0%
	v) 550,001 to 750,000 BTU	Per occurrence	\$265.00	\$265.00	0%
	vi) 750,001 to 1,000,000 BTU	Per occurrence	\$325.00	\$325.00	0%
	vii) For each 100,000 BTU (or portion of) over 1,000,000 BTU	Per occurrence	\$8.00	\$8.00	0%
	viii) Temporary Heat 0 to 500,000 BTU	Per occurrence	\$150.00	\$150.00	0%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark	6.b
\$67.80		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value			\$93.2	
\$67.20		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value		\$165.00	\$111.0	
\$67.80		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value			\$93.2	
\$67.20		\$100.00	\$112.00		\$165.00	\$111.0	
\$153.60		\$100.00	\$112.00		\$215.00	\$145.1	
\$240.00		\$100.00	\$112.00		\$290.00	\$185.5	
\$326.40		\$100.00	\$112.00		\$290 + \$5/fixture	\$207.1	
\$432.00		\$100.00	\$112.00		\$290 + \$5/fixture	\$233.5	
\$518.40		\$100.00	\$112.00		\$290 + \$5/fixture	\$255.1	
\$67.80		\$100.00	\$112.00		\$165.00	\$111.2	
\$67.80		\$100.00	\$112.00			\$93.2	
\$111.60			\$112 + \$10.31/\$1K of constr. value		\$325.00	\$182.8	
\$111.60			\$112 + \$10.31/\$1K of constr. value		\$465.00	\$229.5	
						\$0.0	
						\$0.0	
						\$0.0	
\$67.80		\$100.00	\$112 + \$10.31/\$1K of constr. value		\$130 (0-100,000 BTU)	\$102.4	
\$67.80		\$100.00	\$112 + \$10.31/\$1K of constr. value		\$165 (100,000-200,000 BTU)	\$111.2	
\$67.80		\$100.00	\$112 + \$10.31/\$1K of constr. value		\$205 (200,000-400,000 BTU)	\$121.2	
\$67.80		\$100.00	\$112 + \$10.31/\$1K of constr. value		\$335 (400,000-1,000,000 BTU)	\$153.7	
\$67.80		\$100.00	\$112 + \$10.31/\$1K of constr. value		\$385 (1,000,000-2,000,000 BTU)	\$166.2	
\$67.80		\$100.00	\$112 + \$10.31/\$1K of constr. value		\$7.00	\$7.0	
		\$100.00	\$112 + \$10.31/\$1K of constr. value		\$160.00	\$124.0	
\$67.80		\$100.00	\$112.00		\$190.00	\$117.4	
\$67.80		\$100.00	\$112.00		\$190.00	\$117.4	
\$67.80		\$100.00	\$112.00		\$250.00	\$132.4	
\$67.80		\$100.00	\$112.00		\$310.00	\$147.4	
\$67.80		\$100.00	\$112.00		\$375.00	\$163.7	
					\$10.00	\$10.0	
\$67.80		\$100.00	\$112.00		\$160.00	\$109.9	
\$81.85		\$154 (\$0 - \$15K of Const. value)	\$112 + \$10.31/\$1K of constr. value		\$130.00	\$119.4	
\$81.85		\$227 (\$15K - \$500K of Const. value)	\$112 + \$10.31/\$1K of constr. value		\$165.00	\$146.4	
\$81.85		\$304 (\$500K - \$1M of Const. value)	\$112 + \$10.31/\$1K of constr. value		\$205.00	\$175.7	
\$116.00		\$456 (\$1M - \$5M of Const. value)	\$112 + \$10.31/\$1K of constr. value		\$335.00	\$254.7	
\$150.00		\$757 (Over \$5M of Const. value)	\$112 + \$10.31/\$1K of constr. value		\$335.00	\$338.5	
\$150.00			\$112 + \$10.31/\$1K of constr. value		\$335.00	\$199.0	
\$67.80			\$112 + \$10.31/\$1K of constr. value		\$7.00	\$7.0	
			\$112 + \$10.31/\$1K of constr. value		\$160.00	\$113.2	

Attachment: User Fees, Rates and Charges - Benchmarking Analysis - Updated for Council (User Fees, Rates and Charges - Bylaw Nos. 19/023

												6.b	
#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark	
	ix) Temporary Heat 500,001 to 1,000,000 BTU	Per occurrence	\$250.00	\$250.00	0%	\$67.80			\$112 + \$10.31/\$1K of constr. value		\$160.00	\$113.2	Attachment: User Fees, Rates and Charges - Benchmarking Analysis - Updated for Council (User Fees, Rates and Charges - Bylaw Nos. 19/023
	x) For each 100,000 BTU (or portion of) over 1,000,000 BTU	Per occurrence	\$8.00	\$8.00	0%						\$7.00	\$7.0	
	d) Non-Residential Propane Installation												
	i) Propane Tank Set 81 to 500 gallons (no permit required for tanks below 80 gallons)	Per occurrence	\$125.00	\$125.00	0%				\$154 (\$0 - \$15K of Const. value)		\$150.00	\$138.6	
	ii) Propane Tank Set 501 to 1,000 gallons	Per occurrence	\$165.00	\$165.00	0%				\$227 (\$15K - \$500K of Const. value)		\$150.00	\$163.0	
	iii) Propane Tank Set over 1,000 gallons	Per occurrence	\$185.00	\$185.00	0%				\$304 (\$500K - \$1M of Const. value)		\$150.00	\$188.6	
	iv) For each additional tank set	Per occurrence	\$50.00	\$50.00	0%				\$456 (\$1M - \$5M of Const. value)		\$150.00	\$239.3	
	v) Each Vaporizer	Per occurrence	\$65.00	\$65.00	0%				\$757 (Over \$5M of Const. value)		\$150.00	\$339.6	
	vi) Connected load	Per occurrence	\$50.00	\$50.00	0%				\$112 + \$10.31/\$1K of constr. value		\$150.00	\$131.0	
	e) Connected Loads												
	i) 0 to 100,000 BTU	Per occurrence	\$145.00	\$145.00	0%				\$154 (\$0 - \$15K of Const. value)			\$133.0	
	ii) 100,001 to 200,000 BTU	Per occurrence	\$165.00	\$165.00	0%				\$227 (\$15K - \$500K of Const. value)			\$169.5	
	iii) 200,001 to 300,000 BTU	Per occurrence	\$185.00	\$185.00	0%				\$304 (\$500K - \$1M of Const. value)			\$208.0	
	iv) 300,001 to 400,000 BTU	Per occurrence	\$205.00	\$205.00	0%				\$456 (\$1M - \$5M of Const. value)			\$284.0	
	v) 400,001 to 500,000 BTU	Per occurrence	\$215.00	\$215.00	0%				\$757 (Over \$5M of Const. value)			\$434.5	
	vi) 500,001 to 750,000 BTU	Per occurrence	\$225.00	\$225.00	0%				\$112 + \$10.31/\$1K of constr. value			\$112.0	
	vii) 750,001 to 1,000,000 BTU	Per occurrence	\$275.00	\$275.00	0%				\$112 + \$10.31/\$1K of constr. value			\$112.0	
	viii) 1,000,001 to 2,000,000 BTU	Per occurrence	\$295.00	\$295.00	0%				\$112 + \$10.31/\$1K of constr. value			\$112.0	
	ix) Over 2,000,000 BTU. For each 100,000 BTU (or portion of) over 2,000,000 BTU	Per occurrence	\$8.00	\$8.00	0%				\$112 + \$10.31/\$1K of constr. value			\$112.0	
	x) Propane Distribution and Cylinder Refill Center	Per occurrence	\$250.00	\$250.00	0%				\$112 + \$10.31/\$1K of constr. value			\$112.0	
	f) Gas Appliance Replacement												
	i) 0 to 500,000 BTU	Per occurrence	\$165.00	\$165.00	0%				\$112 + \$10.31/\$1K of constr. value		\$185.00	\$126.2	
	ii) 500,001 to 1,000,000 BTU	Per occurrence	\$185.00	\$185.00	0%				\$112 + \$10.31/\$1K of constr. value		\$210.00	\$157.3	
	iii) 1,000,001 to 2,000,000 BTU	Per occurrence	\$225.00	\$225.00	0%				\$112 + \$10.31/\$1K of constr. value		\$210.00	\$198.2	
	iv) Over 2,000,000 BTU	Per occurrence	\$325.00	\$325.00	0%				\$112 + \$10.31/\$1K of constr. value		\$210.00	\$232.0	
	g) Oil and Gas Industrial Equipment												
	i) 0 to 500,000 BTU	Per occurrence	\$225.00	\$225.00	0%				\$112 + \$10.31/\$1K of constr. value		\$185.00	\$148.5	
	ii) 500,001 to 1,000,000 BTU	Per occurrence	\$300.00	\$300.00	0%				\$112 + \$10.31/\$1K of constr. value		\$210.00	\$161.0	
	iii) For each 100,000 BTU (or portion of) over 1,000,000 BTU	Per occurrence	\$1.00	\$1.00	0%				\$112 + \$10.31/\$1K of constr. value			\$112.0	
5	Gas and Appliance Venting Permit												
	a) Contractor, Residential, Commercial, Industrial and Institutional Installations												
	i) 1 to 4 appliances	Per occurrence	\$125.00	\$125.00	0%			\$154 (\$0 - \$15K of Const. value)	\$112 + \$10.31/\$1K of constr. value		\$130 (0-100,000 BTU)	\$132.0	
	ii) 5 to 7 appliances	Per occurrence	\$165.00	\$165.00	0%			\$227 (\$15K - \$500K of Const. value)	\$112 + \$10.31/\$1K of constr. value		\$165 (100,000-200,000 BTU)	\$168.0	
	iii) 8 to 10 appliances	Per occurrence	\$195.00	\$195.00	0%			\$304 (\$500K - \$1M of Const. value)	\$112 + \$10.31/\$1K of constr. value		\$205 (200,000-400,000 BTU)	\$207.0	
	iv) 11 to 15 appliances	Per occurrence	\$235.00	\$235.00	0%			\$456 (\$1M - \$5M of Const. value)	\$112 + \$10.31/\$1K of constr. value		\$335 (400,000-1,000,000 BTU)	\$301.0	
	v) 16 to 20 appliances	Per occurrence	\$285.00	\$285.00	0%			\$757 (Over \$5M of Const. value)	\$112 + \$10.31/\$1K of constr. value		\$385 (1,000,000-2,000,000 BTU)	\$418.00	
													Packet Pg. 82

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
	vi) For each appliance over 20	Per occurrence	\$8.00	\$8.00	0%
	b) Homeowner Residential				
	i) 1 to 4 appliances	Per occurrence	\$145.00	\$145.00	0%
	ii) 5 to 7 appliances	Per occurrence	\$185.00	\$185.00	0%
	iii) 8 to 10 appliances	Per occurrence	\$205.00	\$205.00	0%
	iv) 11 to 15 appliances	Per occurrence	\$255.00	\$255.00	0%
	v) 16 to 20 appliances	Per occurrence	\$295.00	\$295.00	0%
	vi) For each appliance over 20	Per occurrence	\$8.00	\$8.00	0%
6	Electrical Permit				
	a) Contractor, Residential				
	i) Up to 1,200 sq./ft	Per occurrence	\$165.00	\$165.00	0%
	ii) 1,201 to 1,500 sq./ft	Per occurrence	\$195.00	\$195.00	0%
	iii) 1,501 to 2,000 sq./ft	Per occurrence	\$215.00	\$215.00	0%
	iv) 2,001 to 2,500 sq./ft	Per occurrence	\$235.00	\$235.00	0%
	v) 2,501 to 5,000 sq./ft	Per occurrence	\$275.00	\$275.00	0%
	vi) Over 5,000 sq./ft (per sq. ft over 5,000)	Per occurrence	\$275.00 + \$.10/ft ²	\$275.00 + \$.10/ft ²	0%
	vii) Minor Installations: 1) Air Conditioning Unit; 2) Hot Tub; 3) Service Change Only; and 4) Underground Service Conductors Only	Per occurrence	\$125.00	\$125.00	0%
	viii) Manufactured Home/Modular Home Connection	Per occurrence	\$125.00	\$125.00	0%
	ix) Temporary Service up 125 Amps	Per occurrence	\$125.00	\$125.00	0%
	b) Homeowner, Residential				
	i) Up to 1,200 sq./ft	Per occurrence	\$185.00	\$185.00	0%
	ii) 1,201 to 1,500 sq./ft	Per occurrence	\$205.00	\$205.00	0%
	iii) 1,501 to 2,000 sq./ft	Per occurrence	\$265.00	\$265.00	0%
	iv) 2,001 to 2,500 sq./ft	Per occurrence	\$295.00	\$295.00	0%
	v) 2,501 to 5,000 sq./ft	Per occurrence	\$295.00	\$295.00	0%
	vi) Over 5,000 sq./ft (per sq. ft over 5,000)	Per occurrence	\$295.00 + \$.10/ft ²	\$295.00 + \$.10/ft ²	0%
	vii) Minor Installations: 1) Air Conditioning Unit; 2) Hot Tub; 3) Service Change Only; and 4) Underground Service Conductors Only	Per occurrence	\$145.00	\$145.00	0%
	viii) Manufactured Home/Modular Home Connection	Per occurrence	\$145.00	\$145.00	0%
	ix) Temporary Service up 125 Amps	Per occurrence	\$145.00	\$145.00	0%
	c) Commercial (including apartments), Industrial and Institutional (based on Installations Cost)				
	i) \$0.00 - \$3,500.00	Per occurrence	\$125.00	\$125.00	0%
	ii) \$3,500.01 - \$5,000.00	Per occurrence	\$150.00	\$150.00	0%
	iii) \$5,000.01 - \$7,000.00	Per occurrence	\$175.00	\$175.00	0%
	iv) \$7,000.01 - \$9,500.00	Per occurrence	\$200.00	\$200.00	0%
	v) \$9,500.01 - \$14,000.00	Per occurrence	\$225.00	\$225.00	0%
	vi) \$14,000.01 - \$19,000.00	Per occurrence	\$250.00	\$250.00	0%
	vii) \$19,000.01 - \$24,000.00	Per occurrence	\$275.00	\$275.00	0%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
					\$7.00	\$7.00
		\$100.00	\$112.00		\$190.00	\$134.0
		\$100.00	\$112.00		\$250.00	\$154.0
		\$100.00	\$112.00		\$250.00	\$154.0
		\$100.00	\$112.00		\$310.00	\$174.0
		\$100.00	\$112.00		\$375.00	\$195.6
					\$10.00	\$10.0
\$67.80 + \$1.15/\$1K of install cost		\$222.00	\$112 + \$10.31/\$1K of constr. value		Issued by \$ Value of project	\$133.9
\$67.80 + \$1.15/\$1K of install cost		\$240.00	\$112 + \$10.31/\$1K of constr. value		Issued by \$ Value of project	\$139.9
\$67.80 + \$1.15/\$1K of install cost		\$270.00	\$112 + \$10.31/\$1K of constr. value		Issued by \$ Value of project	\$149.9
\$67.80 + \$1.15/\$1K of install cost		\$292.00	\$112 + \$10.31/\$1K of constr. value		Issued by \$ Value of project	\$157.2
\$67.80 + \$1.15/\$1K of install cost		\$355.00	\$112 + \$10.31/\$1K of constr. value		Issued by \$ Value of project	\$178.2
\$67.80 + \$1.15/\$1K of install cost		\$399.00	\$112 + \$10.31/\$1K of constr. value		Issued by \$ Value of project	\$192.9
\$67.80 + \$1.15/\$1K of install cost			\$112 + \$10.31/\$1K of constr. value		Issued by \$ Value of project	\$89.9
\$67.80 + \$1.15/\$1K of install cost			\$112 + \$10.31/\$1K of constr. value		Issued by \$ Value of project	\$89.9
\$67.80 + \$1.15/\$1K of install cost			\$112 + \$10.31/\$1K of constr. value		Issued by \$ Value of project	\$89.9
\$67.80 + \$1.15/\$1K of install cost		\$222.00	\$112.00		Issued by \$ Value of project	\$133.9
\$67.80 + \$1.15/\$1K of install cost		\$240.00	\$112.00		Issued by \$ Value of project	\$139.9
\$67.80 + \$1.15/\$1K of install cost		\$270.00	\$112.00		Issued by \$ Value of project	\$149.9
\$67.80 + \$1.15/\$1K of install cost		\$292.00	\$112.00		Issued by \$ Value of project	\$157.2
\$67.80 + \$1.15/\$1K of install cost		\$355.00	\$112.00		Issued by \$ Value of project	\$178.2
\$67.80 + \$1.15/\$1K of install cost		\$399.00	\$112.00		Issued by \$ Value of project	\$192.9
\$67.80 + \$1.15/\$1K of install cost			\$112.00		Issued by \$ Value of project	\$89.9
\$67.80 + \$1.15/\$1K of install cost			\$112.00		Issued by \$ Value of project	\$89.9
\$67.80 + \$1.15/\$1K of install cost			\$112.00		Issued by \$ Value of project	\$89.9
\$177.50		\$147.00	\$112 + \$10.31/\$1K of constr. value		\$170.00	\$164.8
\$215.00		\$185.00	\$112 + \$10.31/\$1K of constr. value		\$225.00	\$208.3
\$265.00		\$234.00	\$112 + \$10.31/\$1K of constr. value		\$310.00	\$269.6
\$327.50		\$296.00	\$112 + \$10.31/\$1K of constr. value		\$310.00	\$311.1
\$440.00		\$328.00	\$112 + \$10.31/\$1K of constr. value		\$385.00	\$384.3
\$565.00		\$356.00	\$112 + \$10.31/\$1K of constr. value		\$385.00	\$435.3
\$690.00		\$384.00	\$112 + \$10.31/\$1K of constr. value		\$455.00	\$509.67

Attachment: User Fees, Rates and Charges - Benchmarking Analysis - Updated for Council (User Fees, Rates and Charges - Bylaw Nos. 19/023

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark	6.b
	viii) \$24,000.01 - \$28,000.00	Per occurrence	\$300.00	\$300.00	0%	\$790.00		\$407.00	\$112 + \$10.31/\$1K of constr. value		\$580.00	\$592.37	
	ix) \$28,000.01 - \$33,000.00	Per occurrence	\$325.00	\$325.00	0%	\$915.00		\$435.00	\$112 + \$10.31/\$1K of constr. value		\$580.00	\$643.37	
	x) \$33,000.01 - \$39,000.00	Per occurrence	\$350.00	\$350.00	0%	\$1,065.00		\$438.00	\$112 + \$10.31/\$1K of constr. value		\$715.00	\$739.37	
	xi) \$39,001.00 - \$46,000.00	Per occurrence	\$375.00	\$375.00	0%	\$1,240.00		\$508.00	\$112 + \$10.31/\$1K of constr. value		\$1,000.00	\$916.07	
	xii) \$46,001.00 - \$60,000.00	Per occurrence	\$400.00	\$400.00	0%	\$1,590.00		\$576.00	\$112 + \$10.31/\$1K of constr. value		\$1,155.00	\$1,107.07	
	xiii) \$60,001.00 - \$70,000.00	Per occurrence	\$450.00	\$450.00	0%	\$1,840.00		\$617.00	\$112 + \$10.31/\$1K of constr. value		\$1,155.00	\$1,204.07	
	xiv) \$70,001.00 - \$80,000.00	Per occurrence	\$525.00	\$525.00	0%	\$2,090.00		\$658.00	\$112 + \$10.31/\$1K of constr. value		\$1,155.00	\$1,301.07	
	xv) \$80,001.00 - \$90,000.00	Per occurrence	\$575.00	\$575.00	0%	\$2,340.00		\$699.00	\$112 + \$10.31/\$1K of constr. value		\$1,155.00	\$1,398.07	
	xvi) \$90,001.00 - \$100,000.00	Per occurrence	\$625.00	\$625.00	0%	\$2,590.00		\$740.00	\$112 + \$10.31/\$1K of constr. value		\$1,155.00	\$1,495.07	
	xvii) \$100,001.00 - \$110,000.00	Per occurrence	\$650.00	\$650.00	0%	\$2,840.00		\$781.00	\$112 + \$10.31/\$1K of constr. value		\$1,290.00	\$1,637.07	
	xviii) \$110,001.00 - \$120,000.00	Per occurrence	\$675.00	\$675.00	0%	\$3,090.00		\$822.00	\$112 + \$10.31/\$1K of constr. value		\$1,290.00	\$1,734.07	
	xix) \$120,001.00 - \$130,000.00	Per occurrence	\$725.00	\$725.00	0%	\$3,340.00		\$863.00	\$112 + \$10.31/\$1K of constr. value		\$1,425.00	\$1,876.07	
	xx) \$130,001.00 - \$140,000.00	Per occurrence	\$750.00	\$750.00	0%	\$3,590.00		\$904.00	\$112 + \$10.31/\$1K of constr. value		\$1,425.00	\$1,973.07	
	xxi) \$140,001.00 - \$150,000.00	Per occurrence	\$775.00	\$775.00	0%	\$3,840.00		\$945.00	\$112 + \$10.31/\$1K of constr. value		\$1,425.00	\$2,070.07	
	xxii) \$150,001.00 - \$160,000.00	Per occurrence	\$825.00	\$825.00	0%	\$4,090.00		\$986.00	\$112 + \$10.31/\$1K of constr. value		\$1,700.00	\$2,258.67	
	xxiii) \$160,001.00 - \$170,000.00	Per occurrence	\$850.00	\$850.00	0%	\$4,340.00		\$1,027.00	\$112 + \$10.31/\$1K of constr. value		\$1,700.00	\$2,355.67	
	xxiv) \$170,001.00 - \$180,000.00	Per occurrence	\$875.00	\$875.00	0%	\$4,590.00		\$1,068.00	\$112 + \$10.31/\$1K of constr. value		\$1,700.00	\$2,452.67	
	xxv) \$180,001.00 - \$190,000.00	Per occurrence	\$925.00	\$925.00	0%	\$4,840.00		\$1,109.00	\$112 + \$10.31/\$1K of constr. value		\$1,700.00	\$2,549.67	
	xxvi) \$190,001.00 - \$200,000.00	Per occurrence	\$950.00	\$950.00	0%	\$5,090.00		\$1,150.00	\$112 + \$10.31/\$1K of constr. value		\$1,700.00	\$2,646.67	
	xxvii) \$200,001.00 - \$210,000.00	Per occurrence	\$1,000.00	\$1,000.00	0%	\$5,340.00		\$1,191.00	\$112 + \$10.31/\$1K of constr. value		\$1,835.00	\$2,788.67	
	xxviii) \$210,001.00 - \$220,000.00	Per occurrence	\$1,100.00	\$1,100.00	0%	\$5,590.00		\$1,232.00	\$112 + \$10.31/\$1K of constr. value		\$1,835.00	\$2,885.67	
	xxix) \$220,001.00 - \$230,000.00	Per occurrence	\$1,200.00	\$1,200.00	0%	\$5,840.00		\$1,273.00	\$112 + \$10.31/\$1K of constr. value		\$1,835.00	\$2,982.67	
	xxx) \$230,001.00 - \$240,000.00	Per occurrence	\$1,300.00	\$1,300.00	0%	\$6,090.00		\$1,314.00	\$112 + \$10.31/\$1K of constr. value		\$1,835.00	\$3,079.67	
	xxxi) \$240,001.00 - \$250,000.00	Per occurrence	\$1,400.00	\$1,400.00	0%	\$6,340.00		\$1,355.00	\$112 + \$10.31/\$1K of constr. value		\$1,835.00	\$3,176.67	
	xxxii) \$250,001.00 - \$300,000.00	Per occurrence	\$1,500.00	\$1,500.00	0%	\$7,590.00		\$1,470.00	\$112 + \$10.31/\$1K of constr. value		\$1,995.00	\$3,685.07	
	xxxiii) \$300,001.00 - \$350,000.00	Per occurrence	\$1,600.00	\$1,600.00	0%	\$8,840.00		\$1,565.00	\$112 + \$10.31/\$1K of constr. value		\$2,315.00	\$4,240.07	
	xxxiv) \$350,001.00 - \$400,000.00	Per occurrence	\$1,700.00	\$1,700.00	0%	\$10,090.00		\$1,660.00	\$112 + \$10.31/\$1K of constr. value		\$2,315.00	\$4,688.37	
	xxxv) \$400,001.00 - \$450,000.00	Per occurrence	\$1,800.00	\$1,800.00	0%	\$11,340.00		\$1,755.00	\$112 + \$10.31/\$1K of constr. value		\$2,610.00	\$5,235.07	
	xxxvi) \$450,001.00 - \$500,000.00	Per occurrence	\$2,000.00	\$2,000.00	0%	\$12,590.00		\$1,850.00	\$112 + \$10.31/\$1K of constr. value		\$2,610.00	\$5,683.37	
	xxxvii) \$500,001.00 - \$550,000.00	Per occurrence	\$2,100.00	\$2,100.00	0%	\$13,840.00		\$1,945.00	\$112 + \$10.31/\$1K of constr. value	\$2,610 + \$5/\$1K		\$7,892.57	
	xxxviii) \$550,001.00 - \$600,000.00	Per occurrence	\$2,200.00	\$2,200.00	0%	\$15,090.00		\$2,040.00	\$112 + \$10.31/\$1K of constr. value	\$2,610 + \$5/\$1K		\$8,565.07	
	xxxix) \$600,001.00 - \$650,000.00	Per occurrence	\$2,300.00	\$2,300.00	0%	\$16,340.00		\$2,135.00	\$112 + \$10.31/\$1K of constr. value	\$2,610 + \$5/\$1K		\$9,237.57	
	xl) \$650,001.00 - \$700,000.00	Per occurrence	\$2,400.00	\$2,400.00	0%	\$17,590.00		\$2,230.00	\$112 + \$10.31/\$1K of constr. value	\$2,610 + \$5/\$1K		\$9,910.00	

Attachment: User Fees, Rates and Charges - Benchmarking Analysis - Updated for Council (User Fees, Rates and Charges - Bylaw Nos. 19/023

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#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
	e) Gas Appliance Ventilation				
	i) 10 appliances or less	Per occurrence	\$100.00	\$100.00	0%
	ii) 11 outlets or more	Per occurrence	\$125.00	\$125.00	0%
	f) Private Sewage Disposal				
	i) Residential and commercial holding tank	Per occurrence	\$100.00	\$100.00	0%
	ii) Residential and commercial fields, mounds, sand filters, treatment tanks and open discharge systems	Per occurrence	\$125.00	\$125.00	0%
	iii) Industrial systems and treatment plants	Per occurrence	\$200.00	\$200.00	0%
10	General				
	a) Re-inspection Fee				
	i) First occurrence	Per occurrence	\$175.00	\$175.00	0%
	ii) Each subsequent occurrence	Per occurrence	\$250.00	\$250.00	0%
	b) No-entry Fee				
	i) First occurrence	Per occurrence	\$175.00	\$175.00	0%
	ii) Each subsequent occurrence	Per occurrence	\$250.00	\$250.00	0%
	c) Additional Fees				
	i) Inspections outside of regular working hours (only when critical to public safety or occupancy of a structure)	Per occurrence	\$175.00	\$175.00	0%
	ii) Variances (alternative solutions)	Per occurrence	\$250.00	\$250.00	0%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark	6.b
						\$0.0	Rates and Charges - Bylaw Nos. 19/023
						\$0.0	
						\$0.0	
						\$0.0	
						\$0.0	
\$136.45		\$240.00	\$326.55		\$175.00	\$219.5	
\$136.45		\$240.00	\$326.55		\$175.00	\$219.5	
					\$150.00	\$150.0	
					\$250.00	\$250.0	
			\$199.50		\$125.00	\$162.2	
			\$199.50		\$125.00	\$162.2	

Schedule L – Solid Waste

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Landfill Rates				
	a) Mixed loads of construction and demolition waste (recyclables not fully removed)	Per tonne	\$93.50	\$99.00	6%
	b) Demolition or commercial waste originating from cleanup of properties damaged or destroyed by wildfire or firefighting activities in May 2016	Per tonne	\$93.50	\$99.00	6%
	c) Clean and segregated brush and trees (minimal root soil), wood chips, asphalt, concrete, metals, unpainted or untreated dimensional lumber, pallets or plywood	Per tonne	\$0.00	\$0.00	0%
	d) Commercial Waste	Per tonne	\$82.50	\$87.00	5%
	e) Special Handling	Per tonne	\$178.20	\$188.00	5%
	f) Tires	Per tonne	\$0.00	\$0.00	0%
	g) Household Refuse	Per tonne	\$55.00	\$58.00	5%
	h) Compostable Material	Per tonne	\$0.00	\$3.00	100%
	i) CFC Appliances With Gas	Per unit	\$42.90	\$46.00	7%
	j) Appliances Without Gas	Per unit	\$0.00	\$0.00	0%
	k) Large Commercial Appliances – Special Handling	Per unit	\$135.30	\$143.00	6%
	l) Soil (Clean Fill)	Per tonne	\$0.00	\$3.00	100%
	m) Residential Recyclables	Per tonne	\$0.00	\$0.00	0%
	n) Mobile Home Disposal	Per unit	\$1,067.00	\$1,121.00	5%
	o) Scale Usage Charge	Per visit	\$33.00	\$35.00	6%
	p) Minimum Charge	Per visit	\$11.00	\$10.00	-9%
	q) Mattress Disposal	Per unit	\$20.00	\$25.00	25%
	r) Box Spring Disposal	Per unit	\$20.00	\$25.00	25%
	s) Compost – External Usage	Per tonne	\$0.00	\$60.00	100%
	t) Crushed Concrete				
	i) External Usage	Per tonne	\$22.00	\$22.00	0%
	ii) Internal Usage	Per tonne	\$20.00	\$20.00	0%
	u) Manure	Per tonne	\$0.00	\$12.00	100%
	v) Peat Moss - External Usage	Per tonne	\$0.00	\$32.00	100%
	w) Crushed Asphalt				
	i) External Usage	Per tonne	\$22.00	\$22.00	0%
	ii) Internal Usage	Per tonne	\$20.00	\$20.00	0%
	v) Triple Mix	Per tonne	\$0.00	\$32.00	100%
2	Solid Waste Disposal (Per Month)				
	a) Urban Service Area – Single and Multi-Family Residential (Per Dwelling)				
	i) Waste Disposal	Monthly	\$11.06	\$11.06	0%
	ii) Recycling Depots	Monthly	\$1.65	\$1.65	0%
	iii) Curbside Recyclable Collection	Monthly	\$14.00	\$14.00	0%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
\$75.00	\$95.00	\$96.00	\$113.00	\$105.00	\$74.80	\$93.1
\$75.00	\$95.00	\$96.00	\$113.00	\$105.00	\$71.40	\$92.5
\$63.50	\$47.50		\$5.00	\$55.00	\$31.67	\$40.5
\$75.00	\$95.00	\$96.00	\$170.00	\$105.00	\$74.80	\$102.6
\$95.00	\$190.00	\$128.00	\$180.00	\$120.00	\$118.67	\$138.6
\$0.00	\$47.50	\$128.00		\$0.00	\$64.50	\$48.0
	\$95.00	\$67.00		\$105.00	\$44.67	\$77.9
					\$64.50	\$64.5
\$25.00	\$20.00		\$17.00	\$35.00	\$18.67	\$23.1
	\$20.00		\$17.00	\$35.00	\$15.00	\$21.7
			\$17.00	\$35.00	\$15.00	\$22.3
		\$41.00		\$5.00	\$22.38	\$22.7
		\$0.00		\$0.00	\$0.00	\$0.0
						\$0.0
\$7.00	\$10.00	\$10.00	\$25.00		\$12.67	\$12.9
		\$67.00			\$29.25	\$48.1
		\$96.00			\$36.50	\$66.2
			\$50.00			\$50.0
						\$0.0
						\$0.0
						\$0.0
						\$0.0
						\$0.0
						\$0.0
						\$0.0
\$18.25	\$18.21	\$47.08		\$13.60	\$19.54	\$23.3
\$4.34	\$2.00			\$7.32	\$7.80	\$5.3
	\$10.18				\$15.98	\$13.0

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
	b) Rural Service Area – Single and Multi-Family Residential (Per Dwelling)				
	i) Waste Disposal	Monthly	\$6.96	\$8.00	15%
	ii) Recycling Depots	Monthly	\$1.65	\$1.65	0%
	iii) Curbside Recyclable Collection (Where Available)	Monthly	\$14.00	\$14.00	0%
3	Replacement of damaged or destroyed Municipal Waste Receptable	Per unit	\$56.00	\$56.00	0%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
\$18.25	\$18.21	\$47.08		\$13.60	\$18.27	\$23.0
\$4.34	\$2.00			\$7.32	\$7.80	\$5.3
	\$10.18				\$15.98	\$13.0

Schedule M – Water

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Urban Service Area – Residential – Meter Size Charge + Variable Rate				
	a) 16 mm and 19 mm	Monthly	\$27.97 + \$0.66/m ³	\$30.77 + \$0.73/m ³	10%
	b) 25 mm, 32 mm and 38 mm	Monthly	\$65.55 + \$0.66/m ³	\$72.11 + \$0.73/m ³	10%
	c) 51 mm and 76 mm	Monthly	\$211.92 + \$0.66/m ³	\$233.11 + \$0.73/m ³	10%
	d) 102 mm, 152 mm, 203 mm and 254 mm	Monthly	\$1,781.91 + \$0.66/m ³	\$1,960.10 + \$0.73/m ³	10%
2	Rural Service Area – Residential – Meter Size Charge + Variable Rate				
	a) 16 mm and 19 mm	Monthly	\$14.69+ \$0.66/m ³	\$16.09 + \$0.73/m ³	15%
	b) 25 mm, 32 mm and 38 mm	Monthly	\$34.42 + \$0.66/m ³	\$39.60 + \$0.73/m ³	15%
	c) 51 mm and 76 mm	Monthly	\$111.28 + \$0.66/m ³	\$127.97 + \$0.73/m ³	15%
	d) 102 mm, 152 mm, 203 mm and 254 mm	Monthly	\$977.03 + \$0.66/m ³	\$1,123.60 + \$0.73/m ³	15%
3	Commercial - Meter Size Charge + Variable Rate				
	a) 16 mm	Monthly	\$9.19 + \$1.46/m ³	\$10.11 + \$1.61/m ³	10%
	b) 19 mm	Monthly	\$13.87 + \$1.46/m ³	\$15.26 + \$1.61/m ³	10%
	c) 25 mm	Monthly	\$20.93 + \$1.46/m ³	\$23.02 + \$1.61/m ³	10%
	d) 32 mm	Monthly	\$31.70 + \$1.46/m ³	\$34.87 + \$1.61/m ³	10%
	e) 38 mm	Monthly	\$47.89 + \$1.46/m ³	\$52.68 + \$1.61/m ³	10%
	f) 51 mm	Monthly	\$72.33 + \$1.46/m ³	\$79.56 + \$1.61/m ³	10%
	g) 76 mm	Monthly	\$109.31 + \$1.46/m ³	\$120.24 + \$1.61/m ³	10%
	h) 102 mm	Monthly	\$165.19 + \$1.46/m ³	\$181.71 + \$1.61/m ³	10%
	i) 152 mm	Monthly	\$249.58 + \$1.46/m ³	\$274.54 + \$1.61/m ³	10%
	j) 203 mm and 254 mm	Monthly	\$386.77 + \$1.46/m ³	\$424.45 + \$1.61/m ³	10%
4	Apartment Buildings	Per unit	\$4.35 + meter size charge	\$4.80 + meter size charge	10%
5	Gregoire Mobile Home Park	Per mobile home	\$5.72 + meter size charge	\$6.30 + meter size charge	10%
6	Cartier Park – Un-metered	Per mobile home	\$67.63	\$74.00	9%
7	Bulk Water	Per m ³	\$5.91/m ³	\$6.50/m ³	10%
8	Meter Charge – Installation Cost				
	a) Up to 25 mm meter	Per occurrence	\$286.00	\$315.00	10%
	b) 38 mm meter	Per occurrence	\$692.73	\$762.00	10%
	c) 50 mm meter	Per occurrence	\$949.09	\$1,044.00	10%
	d) 76 mm meter	Per occurrence	\$4,627.27	\$5,090.00	10%
	e) 102 mm meter	Per occurrence	\$6,127.27	\$6,740.00	10%
9	Meter Test				
	a) Up to 25 mm meter	Per occurrence	\$49.50	\$55.00	11%
	b) 25 mm to 51 mm meter	Per occurrence	\$137.50	\$150.00	9%
10	Remote Reader Relocation or Replacement – excluding abuse, tampering and vandalism	Per occurrence	\$225.00	\$250.00	11%
11	Turn on or turn off Curb Stop (Customer’s Request)	Per occurrence	\$49.50	\$55.00	11%
12	Service Connection Fee	Per occurrence	\$168.00	\$185.00	10%
13	Thawing of Frozen Service	Per occurrence	\$450.00	\$500.00	11%
14	Bleeder installation	Per occurrence	\$450.00	\$500.00	11%
15	Residential water consumption – Trailers, where no meter exists	Monthly	\$173.77	\$190.00	9%
16	Commercial water consumption – Trailers, where no meter exists	Monthly	\$181.39	\$200.00	10%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
\$22.10 + 1.55/m3	\$17.42 + 1.58/m3	\$9.92 + 2.25/m3	\$15.36 + 1.60/m3	\$13.80 + 1.25/m3	\$11.32 + 2.11/m3	\$20.37 + 1.72/m
\$60.00 + 1.55/m3	\$58.05 + 1.58/m3	\$33.06 + 2.25/m3	\$15.36 + 1.60/m3	\$43.20 + 1.25/m3	\$14.21 + 2.11/m3	\$37.31 + 1.72/m
\$248.00 + 1.55/m3	\$203.18 + 1.58/m3	\$99.08 + 2.25/m3	\$15.36 + 1.60/m3	\$112.20 + 1.25/m3	\$26.18 + 2.11/m3	\$117.33 + 1.72/m
\$1,900.00 + 1.55/m3	\$2,554.20 + 1.58/m3	\$762.64 + 2.25/m3	\$15.36 + 1.60/m3	\$1,205.70 + 1.25/m3	\$221.31 + 2.11/m3	\$1,109.87 + 1.72/m
\$22.10 + 1.52/m3	\$17.42 + 1.58/m3	\$9.92 + 2.25/m3	\$15.36 + 1.60/m3	\$13.80 + 1.25/m3	\$11.87 + 2.11/m3	\$20.37 + 1.72/m
\$60.00 + 1.52/m3	\$58.05 + 1.58/m3	\$33.06 + 2.25/m3	\$15.36 + 1.60/m3	\$43.20 + 1.25/m3	\$16.51 + 2.11/m3	\$37.31 + 1.72/m
\$248.00 + 1.52/m3	\$203.18 + 1.58/m3	\$99.08 + 2.25/m3	\$15.36 + 1.60/m3	\$112.20 + 1.25/m3	\$16.51 + 2.11/m3	\$117.33 + 1.72/m
\$1,900.00 + 1.52/m3	\$2,554.20 + 1.58/m3	\$762.64 + 2.25/m3	\$15.36 + 1.60/m3	\$1,205.70 + 1.25/m3	\$16.51 + 2.11/m3	\$1,109.87 + 1.72/m
\$15.95 + 1.55/m3	\$12.77 + 1.73/m3	\$6.63 + 1.62/m3	\$15.36 + 1.41/m3	\$10.50 + 1.10/m3	\$10.94 + 2.11/m3	\$12.03 + 1.59/m
\$22.10 + 1.55/m3	\$19.16 + 1.73/m3	\$9.92 + 1.62/m3	\$29.95 + 1.41/m3	\$13.80 + 1.10/m3	\$11.32 + 2.11/m3	\$17.71 + 1.59/m
\$30.00 + 1.55/m3	\$31.93 + 1.73/m3	\$16.52 + 1.62/m3	\$37.02 + 1.41/m3	\$22.50 + 1.10/m3	\$11.76 + 2.11/m3	\$24.96 + 1.59/m
\$30.00 + 1.55/m3	\$63.85 + 1.73/m3	\$33.06 + 1.62/m3	\$63.74 + 1.41/m3	\$43.20 + 1.10/m3	\$11.76 + 2.11/m3	\$40.94 + 1.59/m
\$60.00 + 1.55/m3	\$63.85 + 1.73/m3	\$33.06 + 1.62/m3	\$63.74 + 1.41/m3	\$62.10 + 1.10/m3	\$14.21 + 2.11/m3	\$49.49 + 1.59/m
\$136.00 + 1.55/m3	\$102.16 + 1.73/m3	\$52.81 + 1.62/m3	\$87.59 + 1.41/m3	\$112.20 + 1.10/m3	\$15.91 + 2.11/m3	\$84.45 + 1.59/m
\$248.00 + 1.55/m3	\$223.48 + 1.73/m3	\$99.08 + 1.62/m3	\$174.62 + 1.31/m3	\$172.20 + 1.10/m3	\$26.18 + 2.11/m3	\$157.26 + 1.59/m
\$570.00 + 1.55/m3	\$402.26 + 1.73/m3	\$165.22 + 1.62/m3	\$246.81 + 1.31/m3	\$344.70 + 1.10/m3	\$35.82 + 2.11/m3	\$294.14 + 1.59/m
\$1,090.00 + 1.55/m3	\$893.90 + 1.73/m3	\$330.32 + 1.62/m3	\$419.24 + 1.31/m3	\$689.10 + 1.10/m3	\$56.31 + 2.11/m3	\$579.81 + 1.59/m
\$1,900.00 + 1.55/m3	\$2,809.40 + 1.73/m3	\$762.64 + 1.62/m3	\$1,078.53 + 1.31/m3	\$1,205.70 + 1.10/m3	\$221.31 + 2.11/m3	\$1,329.60 + 1.59/m
						\$0.0
						\$0.0
						\$0.0
\$2.22	\$9.94	\$2.52	\$29.95 + 1.72/m3		\$5.12	\$4.9
				\$350.00	\$1,800.00	\$1,075.0
				\$700.00	\$6,000.00	\$3,350.0
				\$700.00	\$9,600.00	\$5,150.0
				\$700.00	\$19,200.00	\$9,950.0
				\$700.00	\$30,000.00	\$15,350.0
		\$160.00		\$150.00		\$155.0
		\$225.00		\$300.00		\$262.5
				\$350.00	\$118.00	\$234.0
		\$110.00		\$150.00	\$69.00	\$109.6
						\$0.0
	\$225.00	\$0.00			\$196.25	\$140.4
						\$0.0
						\$0.0
						\$0.0

Attachment: User Fees, Rates and Charges - Benchmarking Analysis - Updated for Council (User Fees, Rates and Charges - Bylaw Nos. 19/023

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
17	Un-metered service	Monthly	Service size + 27m3 / month water consumption	Service size + 27m3 / month water consumption	0%
18	Reconnection Fee	Per occurrence			
	a) During office hours	Per occurrence	\$38.50	\$42.00	9%
	b) After office hours	Per occurrence	\$200.00	\$220.00	10%
19	Construction Water				
	a) Residential Fixed rate				
	i) From date of occupancy permit for first 3 months	Per occurrence	\$110.00	\$120.00	9%
	ii) Cumulative, Incremental cost for each additional month over 3 months	Per occurrence	\$110.00	\$120.00	9%
	b) Commercial variable rate - Water volumes for construction purposes based on an estimate prior to water being supplied to the site based on expected construction activity, duration of construction, water service size / nature of construction.	Per m ³	\$1.65	\$1.80	9%
20	Hydrant Use				
	a) Deposit for hydrant meter (refundable upon return of hydrant meter in good working order)	Per occurrence	\$1,000.00	\$1,100.00	10%
	b) Daily Rental	Per occurrence	\$110.00	\$120.00	9%
	c) Water usage	Per m ³	\$11.00	\$12.00	9%
21	Water service application	Per occurrence	\$33.00	\$35.00	6%
22	Documentation provided for “Proof of Residency”	Per occurrence	\$33.00	\$35.00	6%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
						\$0.0
\$80.00	\$85.00	\$110.00		\$0.00	\$50.00	\$65.0
\$120.00	\$170.00	\$160.00		\$60.00	\$175.00	\$137.0
					\$255.00	\$255.0
					\$255.00	\$255.0
					\$2.52	\$2.5
\$3,000.00				\$1,000.00	\$400.00	\$1,466.6
\$100.00		\$50.00		\$20.00	\$113.00	\$70.7
\$2.22		\$1.89		\$1.30		\$1.8
\$30.00	\$34.50	\$25.00			\$25.00	\$28.6
						\$0.0

Schedule N – Wastewater

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Urban Service Area – Meter Size Charge + Variable Rate				
	a) 16 mm and 19 mm	Monthly	\$13.65 + 0.39/m ³	\$15.02 + 0.43/m ³	10%
	b) 25 mm, 32 mm and 38 mm	Monthly	\$23.40 + 0.39/m ³	\$25.74 + 0.43/m ³	10%
	c) 51 mm and 76 mm	Monthly	\$184.71 + 0.39/m ³	\$203.02 + 0.43/m ³	10%
	d) 102 mm, 152 mm, 203 mm and 254 mm	Monthly	\$1,292.96 + 0.39/m ³	\$1,422.26 + 0.43/m ³	10%
2	Rural Service Area – Meter Size Charge + Variable Rate				
	a) 16 mm and 19 mm	Monthly	\$7.17 + 0.39/m ³	\$8.25 + 0.43/m ³	15%
	b) 25 mm, 32 mm and 38 mm	Monthly	\$12.28 + 0.39/m ³	\$14.10 + 0.43/m ³	15%
	c) 51 mm and 76 mm	Monthly	\$181.06 + 0.39/m ³	\$208.20 + 0.43/m ³	15%
	d) 102 mm, 152 mm, 203 mm and 254 mm	Monthly	\$1,267.04 + 0.39/m ³	\$1,457.10 + 0.43/m ³	15%
3	Un-metered service	Monthly	Service size + 27m3 / month water consumption	Service size + 27m3 / month water consumption	0%
4	Apartment Building	Per unit	\$5.30 + meter size charge/month	\$5.83 + meter size charge/month	10%
5	Gregoire Mobile Home Park	Per mobile home	\$10.90 + meter size charge/month	\$11.99 + meter size charge/month	10%
6	Cartier Park – Un-metered	Per mobile home	\$42.23	\$46.67	11%
7	Variable	Per m ³	\$0.39	\$0.43	10%
8	Sewage Lagoon				
	a) Number of axles (Per Axle)	Per axle	\$49.50	\$54.50	10%
	b) Replacement RFID tag	Per tag	\$22.00	\$24.00	9%
	c) Vehicles with holding tanks not exceeding 1 m ³	Per occurrence	\$5.50	\$6.00	9%

Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Other	Average Benchmark
\$18.70 + 1.55/m3	\$13.68 + 2.18/m3	\$4.29 + 0.88/m3	\$26.59 + 1.63/m3	\$8.70 + 0.98/m3	\$18.12 + 1.10/m3	\$15.01 + 1.39/m
\$18.70 + 1.55/m3	\$45.60 + 2.18/m3	\$4.29 + 0.88/m3	\$26.59 + 1.63/m3	\$20.10 + 0.98/m3	\$21.19 + 1.08/m3	\$22.75 + 1.38/m
\$103.00 + 1.55/m3	\$159.60 + 2.18/m3	\$4.29 + 0.88/m3	\$26.59 + 1.63/m3	\$60.00 + 0.98/m3	\$36.19 + 1.05/m3	\$64.95 + 1.38/m
\$750.00 + 1.55/m3	\$2,006.40 + 2.18/m3	\$4.29 + 0.88/m3	\$26.59 + 1.63/m3	\$364.50 + 0.98/m3	\$105.19 + 1.04/m3	\$542.83 + 1.38/m
\$18.70 + 1.55/m3	\$13.68 + 2.18/m3	\$4.29 + 0.88/m3	\$26.59 + 1.63/m3	\$8.70 + 0.98/m3	\$19.92 + 1.10/m3	\$15.31 + 1.39/m
\$18.70 + 1.55/m3	\$45.60 + 2.18/m3	\$4.29 + 0.88/m3	\$26.59 + 1.63/m3	\$20.10 + 0.98/m3	\$21.19 + 1.08/m3	\$22.75 + 1.38/m
\$103.00 + 1.55/m3	\$159.60 + 2.18/m3	\$4.29 + 0.88/m3	\$26.59 + 1.63/m3	\$60.00 + 0.98/m3	\$35.69 + 1.05/m3	\$64.86 + 1.38/m
\$750.00 + 1.55/m3	\$2,006.40 + 2.18/m3	\$4.29 + 0.88/m3	\$26.59 + 1.63/m3	\$364.50 + 0.98/m3	\$105.19 + 1.04/m3	\$542.83 + 1.38/m
						\$0.0
						\$0.0
						\$0.0
						\$0.0
\$1.55	\$2.18	\$0.88	\$1.63	\$0.98	Variable	\$1.4
\$13.81/m3				\$19.25/m3	\$48.00	\$48.0
\$50.00						\$50.0
						\$0.0



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Council Meeting Presentation Request

Completed requests to make a public presentation must be received by 12:00 noon on the Wednesday immediately prior to the scheduled meeting. Presentations are a maximum of 5 minutes in duration.

Presentation Information	
Preferred Date of Presentation	October 22, 2019
Name of Presenter(s)	Bob Greaves, Director, Business Development
Organization Represented	Civeo Corporation
Topic	Proposed Bylaw 19/023 - Fees Amending Bylaw Proposed Bylaw 19/024 - Fees, Rate and Charges Bylaw
Please List Specific Points/Concerns	Impacts relating to changes of fees for those that operate Project Accommodations in the RM of Wood Buffalo, such as Civeo, as further described in the letter from Civeo that accompanies this Presentation Request Form and presented at the public hearing on October 22, 2019.
Action Being Requested of Council	Address, in particular, renewed development permits at a different rate.
<p>Are you providing any supporting documentation (ie: Powerpoint)? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>If yes, the documentation <u>must</u> accompany this request, as handouts will not be distributed at the meeting. To ensure that your documents meet minimum standards, please see presentation guidelines on the next page.</p> <p>Supporting documents may be e-mailed to Legislative.Assistants@rmwb.ca.</p>	

As per Procedure Bylaw No. 14/025, a request to make a presentation may be referred or denied.

Attachment: RFP for Public Hearing - CIVEO Corporation (RFP - Public Hearing - Civeo Corporation)



3790 98th Street NW
Edmonton, AB
T6E 6B4 Canada

TEL 780 440 7687
FAX 780 462 6784
TOLL FREE 800 314 2695
civeo.com

6.a

October 14, 2019

VIA EMAIL

Regional Municipality of Wood Buffalo (RMWB)
7th Floor, 9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

**Attention: His Worship Don Scott and
Members of Council**

Dear Sirs/Mesdames:

**Re: Submissions of Civeo Corporation ("Civeo")
Proposed Bylaw 19-023: Change to other Bylaws to Incorporate Bylaw 19-024
Proposed Bylaw 19-024: Change to Fees, Rates, Charges ("Proposed Fees Bylaw")
First Reading: September 10, 2019; Public Hearing: October 22, 2019**

Thank you for the opportunity to provide input on the draft bylaws which will, if adopted, impact Civeo's facilities in the RM. As the changes are largely contained in the Proposed Fees Bylaw, we have focused our comments on that bylaw. Mr. Bob Greaves, Director, Business Development, will be in attendance at the public hearing and available for questions.

By way of background, these bylaws were initially before Council in May 2019. Since that time, significant progress has been made. First, Administration made themselves available to meet to discuss concerns. [Tab A] Second, it has been confirmed that Schedule C fees only apply to *temporary* project accommodations. [Tab B] Third, Schedule J fees for "Work Camps" have increased at a more reasonable rate from \$250 + \$1.25/bed to \$2,000 + \$1.50/bed. [Tab C]

The remaining items of concern with the current Proposed Fees Bylaw are set out below.

1. **Permit Duration.** The materials suggest that fees for project accommodations will increase by 33%. [Tab D] That only occurs where there is *one* permit for 10,000 beds. That does not exist. Civeo has multiple development permits of varying duration and beds. The actual average increase in fees for Civeo is 40% to 156% depending upon whether existing permits are renewed for five or two years, respectively. The impact of the proposed fees is directly related to the term of development permits.

We would request Council's current position regarding the term of permits.

2. **Repeated Fee for Existing Beds.** The proposal is that Schedule J fees will be imposed for every development permit for project accommodations – both *existing* and *new* beds.

Fees are set to repeat even though: (1) existing beds have already been approved and inspected; (2) there is no additional municipal effort; and (3) there is no additional benefit to Civeo since we have little to no municipal services, nor access to municipal roads, given the remote location of our facilities. In fact, Civeo provides services and infrastructure benefiting the community, such as the construction of traffic lights at Fort McKay and Hwy #63; maintenance of Aostra Road; and the construction and operation

of three municipal-sized water treatment plants, two municipal-sized wastewater treatment plants, and a state-of-the-art commercial laundry facility.

When an *addition* is proposed for other existing developments, which otherwise remain the same, a Schedule J fee is assessed on the *addition* only. [Tab E] The fee is not assessed on the *whole* of the development again – yet, in so far as we understand, that is what is proposed for project accommodations. Civeo would repeatedly pay for *existing* beds each time it had to renew a development permit.

It makes sense to charge Schedule J fees for *new* beds at a new facility or *additional* beds at an existing facility – in either case, beds that did not exist before. That same fee ought not be charged for *existing* beds. To do so is, respectfully, punitive and more akin to a tax.

We would request Council consider a reduced fee for *existing* beds.

3. **Costs Analysis.** We had requested a copy of the comprehensive costs analysis that Administration referred to in their Council Report back in May 2019. We have not been provided a copy of that analysis and we note that it is again referred to in the Council Report before you dated September 10, 2019.

We would request a copy of the comprehensive costs analysis.

In closing, it is our hope that comments set out above ensure that changes to fees do not negatively impact industry leaders such as Civeo who have made significant contributions to the local community and economy over the past 20 years, and who continue to provide quality consistent support in furtherance of the success of the energy industry and the success of the RMWB.

We look forward to working with Council and Administration to obtain the information requested and consideration of the reasonable changes set out above.

Thanking you in advance,

Respectfully,



Al Schoening
President, Canada

**Submissions re Prior Fees Bylaw (excerpt)
Agenda Package: May 14, 2019**



Bennett Jones

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Our File No.: 73113.6

May 8, 2019

VIA EMAIL

Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

**Attention: His Worship Don Scott and
Members of Council**

Dear Sirs/Mesdames:

**Re: Submissions of Civeo Corporation ("Civeo")
Proposed Bylaw 19/011: Fees Amending Bylaw ("Amending Bylaw") and
Proposed Bylaw 19/010: Fees, Rates and Charges Bylaw ("Fees Bylaw"),
collectively the "Proposed Bylaws"
Public Hearing: May 14, 2019**

We have been retained by Civeo to assist in the review of changes proposed for Project Accommodations in the RM of Wood Buffalo. We were recently made aware of the Proposed Bylaws that received first reading by Council as part of the consent agenda at the April 23, 2019 meeting. Our submissions in respect of same follow:

1. Public Input.

While it appears a public hearing may only be required for the Amending Bylaw, we submit that both Proposed Bylaws are inextricably linked and have significant impacts for businesses that provide Project Accommodations in the RM of Wood Buffalo such as Civeo. If the purpose of the Amending Bylaw is to amend other bylaws (such as the RM's Land Use Bylaw) to specifically refer to the new Fees Bylaw, then it is imperative both Proposed Bylaws be open for input at a public hearing so that those most affected by any changes to fees, charges and rates have the opportunity to present before Council.

2. Schedule G (Licenses) of the new Fees Bylaw. [TAB A]

A license fee of \$1.25 per "Number of work camp beds x number of days occupied" is proposed. We are uncertain as to whether that calculation is annually, monthly or some other interval. In addition, if the proposed license fee is to be applied with each development permit

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Attachment: RFP for Public Hearing - CIVEO Corporation (RFP - Public Hearing - Civeo Corporation)

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application, which could be every two years if proposed Bylaw 19/002 [TAB C] is adopted, then the new Fees Bylaw could result in a significant increase in fees for those that operate Project Accommodations such as Civeo.

3. **Schedule J (Planning and Development Services) of the new Fees Bylaw.** [TAB B]

A development permit application fee of \$1,000.00 and \$100.00/bed for Project Accommodations. We are uncertain as to whether that calculation is annually, monthly or some other interval. If the application fee is applied with each development permit application (even those Project Accommodations already in existence such as those operated by Civeo), which could be every two years if proposed Bylaw 19/002 [TAB B] is adopted, then the new Fees Bylaw could result in a significant increase in fees for those that operate Project Accommodations such as Civeo.

4. Also important to note is that Civeo's facilities are often, if not all, beyond reach of many municipal services and thus Civeo has been required to make significant investment in constructing services. Civeo's workforce accommodations and services have been made available at times for the surrounding communities, including Fort McMurray, such as the wildfires. And, Civeo's facilities oscillate from full occupancy to less than half occupancy so calculations are difficult to assess given the above formulas.

Given the foregoing, we would submit that the new Amending Bylaw and Fees Bylaw in so far as they relate to Project Accommodations is premature as we have yet to see the completion of the report on Project Accommodations and FIFO, and the proposed bylaws related thereto.

As a means to resolve matters, we would propose the following among other options which will be presented at the public hearing:

1. That the Amending Bylaw and Fees Bylaws be adopted and those provisions specifically related to Project Accommodations (cited at times as "work camps" or "camps") be tabled until the following occurs:
 - a. As the report to Council indicates that the requested changes were based upon the RM's comprehensive cost analysis, we would respectfully request specifics of that analysis relating to Project Accommodations be provided.
 - b. The analysis for Project Accommodations and FIFO, and related bylaws, are back before Council and what is actually adopted is known. That work is set to conclude toward the end of June. That work includes: (a) proposed Bylaw 19/002 which proposed to update the Land Use Bylaw as it relates to Project Accommodations and currently includes, among other things, a maximum two year term for Project Accommodations permits; and (b) the 75-km moratorium Council motion which requested Administration prepare a bylaw prohibiting Project Accommodations within 75 km of the urban services area with certain exceptions.



Bennett Jones

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This would allow opportunity for those impacted by fees, rates and charges relating to Project Accommodations to assess the those changes in conjunction with related bylaws and provide comments to Council on the new Amending Bylaw and Fees Bylaw *before* such changes are adopted.

2. In the alternative, that the Amending Bylaw and Fees Bylaw be adopted except those provisions the changes to fees, rates and charges that apply to Project Accommodations, only apply to *new* Project Accommodations so that existing Project Accommodations, such as those that currently operated by Civeo, would not be unfairly penalized by repetitive fees, rates and charges for the same or similar developments.

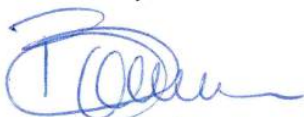
It is our hope that concerns raised in our submission above will open the door to further work with Council, Administration and community stakeholders to ensure the RM's goals are met and that changes to fees, rates and charges do not have a punitive impact on industry leaders such as Civeo Corporation who provide necessary accommodations for workers in the energy industry. The following representatives from Civeo will also be presenting at the public hearing on May 14 and be available for questions:

1. Bob Greaves, Director, Land Management.

We would appreciate if you would acknowledge receipt of our letter and the Submission to ensure we have met the public hearing deadline set out in the notice.

Please contact the undersigned should you have any questions or concerns.

Yours truly,



Bonnie J. Anderson

BJA:bja
Enclosures



Bennett Jones

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Attachment: RFP for Public Hearing - CIVEO Corporation (RFP - Public Hearing - Civeo Corporation)

Proposed Fees Bylaw 19-024 – Schedule C (excerpt)
Agenda Package: Sept 10, 2019

Bylaw No. 19/024

Schedule C – Assessment and Taxation

The Prescribed Fees for the licences, permits, approvals or services relative to Assessment and Taxation are as follows:

1. Tax Certificate
 - (a) Written request \$35.00
 - (b) Electronic self-service \$20.00
2. Tax Search
 - (a) Written request \$15.00
 - (b) Electronic self-service \$7.00
3. Proof of Ownership Letter \$35.00
4. Services in response to written or hard copy request from lending institutions for the purpose of enabling payment of taxes on behalf of clients (per account) \$15.00
5. Delinquent account transfer \$10.00
6. Assessment & Tax Notices
 - (a) Current year \$5.00
 - (b) Prior Years (per year) \$5.00
7. Assessment Summary \$40.00
8. Property Assessment Information provided under Section 299 or 300 of the MGA (per hour of staff time – minimum charge 1 hour) \$40.00
9. Other information not covered elsewhere in this schedule (per hour of staff time – minimum charge 1 hour) \$40.00
10. Temporary Project Accommodation (less than 365 days) – per unit rate (minimum \$1,000 fee) \$1.10 / bed / days occupied

**Proposed Fees Bylaw 19-024 – Schedule J (excerpt)
Agenda Package: Sept 10, 2019**

Bylaw No. 19/024

Schedule J – Planning and Development Services

The Prescribed Fees for the licences, permits, approvals or services provided under the Land Use Bylaw and Subdivision Authority Bylaw are as follows:

1. Permit Applications - Residential Development

(a)	Single detached dwelling	\$100.00
(b)	Semi-detached and Duplex Dwellings (per unit)	\$100.00
(c)	Triplex Dwellings (per unit).....	\$100.00
(d)	Fourplex Dwellings (per unit)	\$100.00
(e)	Townhouses (per unit)	\$100.00
(f)	Apartment Buildings	\$300.00 + \$37.50/unit
(g)	Manufactured Homes (per unit)	\$100.00
(h)	Demolitions	\$250.00
(i)	Home Occupations	\$60.00
(j)	Home Businesses	\$100.00
(k)	Basement Suites	\$125.00
(l)	Family Care Dwellings.....	\$125.00
(m)	Accessory Structure	\$100.00
(n)	Additions to Residential.....	\$100.00

2. Permit Applications - Commercial, Industrial and Institutional Development

(a)	New commercial, industrial and institutional developments (Maximum \$10,000)	
(i)	for first 500 m ² of gross floor area	\$300.00 + \$3.00/m ²
(ii)	for area over 500 m ² gross floor area	+ \$1.50/m ²
(b)	Additions to commercial, industrial and institutional developments (based on addition only) (maximum \$10,000)	
(i)	for first 500 m ² of gross floor area	\$300.00 + \$3.00/m ²
(ii)	for area over 500 m ² gross floor area	+ \$1.50/m ²
(c)	Accessory Structure	\$100.00
(d)	Religious Assembly, Educational Service Facility, Daycare Centre (maximum \$10,000)	
(i)	for first 500 m ² of gross floor area	\$300.00 + \$3.00/m ²
(ii)	for area over 500 m ² gross floor area	+ \$1.50/m ²

- (e) Oil sands mining, extraction and upgrading projects and oil sands pilot projects (based on \$10/\$100,000 of construction value)..... Minimum \$10,000.00
- (f) Additions and/or revisions to oil sands mining, extraction and upgrading projects and oil sands pilot projects (addition only) (based on \$10/\$100,000 of construction value)..... Minimum \$1,000.00
- (g) Change of use or change of occupancy within existing commercial, industrial and institutional buildings..... \$300.00
- (h) First use within new commercial, industrial and institutional building, if not approved with the development permit..... \$300.00
- (i) Shared occupancy with an existing business, if a discretionary use in the land use district..... \$300.00
- (j) Demolitions..... \$250.00
- (k) Special Events
 - (i) Private Land \$275.00
 - (ii) Municipal Land \$100.00
 - (iii) Municipal Land – Not for Profit \$25.00
- (l) Temporary Uses or Building (less than 180 days) \$250.00
- (m) Temporary Uses or Building (180 days or more) (maximum \$10,000)
 - (i) for first 500 m² of gross floor area \$275.00 + \$3.00/m²
 - (ii) for area over 500 m² gross floor area + \$1.50/m²
- (n) Work Camps.....\$2,000.00 + \$1.50/bed**
- (o) Outdoor Storage or Use (no buildings or structures)
 - (i) Lot area less than 0.4 ha..... \$275.00
 - (ii) Lot area of 0.4 ha or greater \$550.00
- (p) RV Parking Permit..... \$50.00
- (q) Residential Sales Centre..... \$225.00
- (r) Golf Course..... \$1,500.00
- (s) RV Park \$275.00 + \$10.00/stall
- (t) Request for Landscaping Inspection
 - (i) First request..... \$0.00
 - (ii) Second request \$100.00
 - (iii) Third request \$250.00

**Impacts of Proposed Fee Changes (excerpts)
Agenda Package: Sept 10, 2019**

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Permit Applications - Commercial, Industrial and Institutional Development - Special Events - Municipal Land	\$ -	100%	\$ 100.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Special Events - Municipal Land - Not for Profit	\$ -	100%	\$ 25.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Temporary Uses or Building (less than 180 days)	\$ 200.00	25%	\$ 250.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Temporary Uses or Building (180 days or more) (maximum \$10,000) - for first 500 m ² of gross floor area	\$250.00 + \$2.50/m ²	10%	\$275.00 + \$3.00/m ²	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Temporary Uses or Building (180 days or more) (maximum \$10,000) - for area over 500 m ² gross floor area	+ \$1.25/m ²	20%	+ \$1.50/m ²	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Work Camps	\$250.00 + \$1.25/bed	33%	\$2,000.00 + \$1.50/bed	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Outdoor Storage or Use (no buildings or structures) - Lot area less than 0.4 ha	\$ 250.00	10%	\$ 275.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Outdoor Storage or Use (no buildings or structures) - Lot area of 0.4 ha or greater	\$ 500.00	10%	\$ 550.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - RV Parking Permit	\$ 40.00	25%	\$ 50.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Residential Sales Centre	\$ 200.00	13%	\$ 225.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Golf Course	\$1,000.00 + 50% of original fee for each additional submission	10%	\$ 1,500.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - RV Park	\$250.00 + \$10.00/stall	10%	\$275.00 + \$10.00/ stall	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Request for Landscaping Inspection - First request	\$ -	0%	\$ -	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Request for Landscaping Inspection - Second request	\$ -	0%	\$ 100.00	January 1, 2020

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Attachment: RFP for Public Hearing - CIVEO Corporation (RFP - Public Hearing - Civeo Corporation)

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Building Permits - Residential Homeowner - Modular Home/ Mobile Home/Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area)	\$ 0.50	0%	\$ 0.50	January 1, 2020
Building Permits - Residential Homeowner - Mobile Home; on pilings or blocks	\$ 300.00	0%	\$ 300.00	January 1, 2020
Building Permits - Residential Homeowner - Demolition	\$ 225.00	0%	\$ 225.00	January 1, 2020
Building Permits - Residential Homeowner - Basement Suite (Developed Area)	\$ 0.80	0%	\$ 0.80	January 1, 2020
Building Permits - Residential Homeowner - Basement Development/ Renovations/ Accessory Structures (Developed Area)	\$ 0.60	0%	\$ 0.60	January 1, 2020
Building Permits - Residential Homeowner - Minor Residential Construction; under 100 sq./ft. (10 m2) or up to \$12,000 in construction value	\$ 150.00	0%	\$ 150.00	January 1, 2020
Building Permits - Residential Homeowner - Solid Fuel Appliance	\$ 225.00	0%	\$ 225.00	January 1, 2020
Building Permits - Commercial, Industrial and Institutional - For each \$1,000, or part thereof of the estimated cost of construction re: Commercial new construction, additions or camps	\$ 9.25	0%	\$ 9.25	January 1, 2020
Building Permits - Commercial, Industrial and Institutional - For each \$1,000, or part thereof of the estimated cost of construction re: Renovation/Addition	\$ 9.25	0%	\$ 9.25	January 1, 2020
Building Permits - Commercial, Industrial and Institutional - For each \$1,000, or part thereof of the estimated cost of construction re: Move-on/Relocatable Oil and Gas Industrial	\$ 9.25	0%	\$ 9.25	January 1, 2020
Building Permits - Commercial, Industrial and Institutional - Demolition	\$ 300.00	0%	\$ 300.00	January 1, 2020
Building Permits - Commercial, Industrial and Institutional - Fire Alarm Replacement/Upgrade (Minimum \$200, or \$0.5 per sq./ft of developed area)	\$ 200.00	0%	\$ 200.00	January 1, 2020
Building Permits - Commercial, Industrial and Institutional - Minimum Commercial Building Permit Fee	\$ 250.00	0%	\$ 250.00	January 1, 2020
Building Permits - Commercial, Industrial and Institutional - Solid Fuel Appliance	\$ 200.00	0%	\$ 200.00	January 1, 2020
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 1 to 7 Fixtures	\$ 125.00	0%	\$ 125.00	January 1, 2020

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**Proposed Fees Bylaw 19-024 – Schedule J (excerpt)
Agenda Package: Sept 10, 2019**

Bylaw No. 19/024

Schedule J – Planning and Development Services

The Prescribed Fees for the licences, permits, approvals or services provided under the Land Use Bylaw and Subdivision Authority Bylaw are as follows:

1. Permit Applications - Residential Development

(a)	Single detached dwelling	\$100.00
(b)	Semi-detached and Duplex Dwellings (per unit)	\$100.00
(c)	Triplex Dwellings (per unit)	\$100.00
(d)	Fourplex Dwellings (per unit)	\$100.00
(e)	Townhouses (per unit)	\$100.00
(f)	Apartment Buildings	\$300.00 + \$37.50/unit
(g)	Manufactured Homes (per unit)	\$100.00
(h)	Demolitions	\$250.00
(i)	Home Occupations	\$60.00
(j)	Home Businesses	\$100.00
(k)	Basement Suites	\$125.00
(l)	Family Care Dwellings	\$125.00
(m)	Accessory Structure	\$100.00
(n)	Additions to Residential	\$100.00

2. Permit Applications - Commercial, Industrial and Institutional Development

(a)	New commercial, industrial and institutional developments (Maximum \$10,000)	
(i)	for first 500 m ² of gross floor area	\$300.00 + \$3.00/m ²
(ii)	for area over 500 m ² gross floor area	+ \$1.50/m ²
(b)	Additions to commercial, industrial and institutional developments (based on addition only) (maximum \$10,000)	
(i)	for first 500 m ² of gross floor area	\$300.00 + \$3.00/m ²
(ii)	for area over 500 m ² gross floor area	+ \$1.50/m ²
(c)	Accessory Structure	\$100.00
(d)	Religious Assembly, Educational Service Facility, Daycare Centre (maximum \$10,000)	
(i)	for first 500 m ² of gross floor area	\$300.00 + \$3.00/m ²
(ii)	for area over 500 m ² gross floor area	+ \$1.50/m ²

Schedule K – Safety Codes Permitting

Prescribed Fees for the licences, permits, approvals or services provided for Safety Codes are as follows:

1. Building Permits**(a) Residential Contractor**

- (i) A minimum fee shall be charged for issuance of any Building Permit. (In determining the estimated cost of construction for building permit fee purposes, the definition of work shall deem to be all aspects of the building, excluding landscaping, paving and furnishings/non-fixtures). Minimum \$125.00
- (ii) Residential New Construction, Additions and Renovations (per square foot) \$1.65
- (iii) Attached garage (per square foot) \$0.70
- (iv) Modular Home/ Mobile Home/ Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area) (per square foot) \$0.50
- (v) Mobile Home; on pilings or blocks \$250.00
- (vi) Demolition \$200.00
- (vii) Basement Suite (Developed Area) (per square foot) \$0.75
- (viii) Basement Development/ Renovations/ Accessory Structures (Developed Area) (per square foot) \$0.50
- (ix) Minor Residential Construction; under 100 sq./ft. (10 m²) or up to \$12,000 in construction value. \$125.00
- (x) Solid Fuel Appliance \$200.00

(b) Residential Homeowner

- (i) A minimum fee shall be charged for issuance of any Building Permit. (In determining the estimated cost of construction for building permit fee purposes, the definition of work shall deem to be all aspects of the building, excluding landscaping, paving and furnishings/non-fixtures). Minimum \$150.00
- (ii) Residential New Construction, Additions and Renovations (per square foot) \$1.80
- (iii) Attached garage (per square foot) \$0.70
- (iv) Modular Home/Mobile Home/Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area) (per square foot) \$0.50

Bylaw No. 19/024

(v)	Mobile Home; on pilings or blocks.....	\$300.00
(vi)	Demolition.....	\$225.00
(vii)	Basement Suite (Developed Area) (per square foot).....	\$0.80
(viii)	Basement Development/Renovations/Accessory Structures (Developed Area) (per square foot).....	\$0.60
(ix)	Minor Residential Construction; under 100 sq./ft (10 m ²) or up to \$12,000 in construction value.....	\$150.00
(x)	Solid Fuel Appliance	\$225.00

(c) Commercial, Industrial and Institutional

(i)	For each \$1,000, or part thereof of the estimated cost of construction re: Commercial new construction, additions or camps.	\$9.25
(ii)	For each \$1,000, or part thereof of the estimated cost of construction re: Renovation/Addition	\$9.25
(iii)	For each \$1,000, or part thereof of the estimated cost of construction re: Move-on/Relocatable Oil and Gas Industrial	\$9.25
(iv)	Demolition.....	\$300.00
(v)	Fire Alarm Replacement/Upgrade (Minimum \$200, or \$0.5 per sq./ft of developed area)	\$200.00
(vi)	Minimum Commercial Building Permit Fee	\$250.00
(vii)	Solid Fuel Appliance	\$200.00

2. Plumbing Permits

- (a) Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture)

(i)	1 to 7 Fixtures.....	\$125.00
(ii)	8 to 16 Fixtures.....	\$165.00
(iii)	17 to 25 Fixtures.....	\$205.00
(iv)	26 to 34 Fixtures.....	\$245.00
(v)	35 to 45 Fixtures.....	\$295.00
(vi)	46 to 54 Fixtures.....	\$335.00
(vii)	55 to 64 Fixtures.....	\$385.00
(viii)	65 to 74 Fixtures.....	\$435.00
(ix)	75 to 84 Fixtures.....	\$485.00
(x)	85 to 100 Fixtures.....	\$525.00
(xi)	For every fixture over 100 fixtures	\$1.25
(xii)	For each rain water leader, roof drain	\$6.00
(xiii)	Minimum fee for any plumbing permit	\$125.00

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Attachment: RFP for Public Hearing - CIVEO Corporation (RFP - Public Hearing - Civeo Corporation)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

COUNCIL REPORT

Meeting Date: October 22, 2019

Subject: User Fees, Rates and Charges - Bylaw Nos. 19/023 and 19/024

APPROVALS:

Annette Antoniak

Director

Chief Administrative Officer

Recommended Motion:

1. THAT Bylaw No. 19/024, being the Fees, Rates and Charges Bylaw, be read a second time.
2. THAT Bylaw No. 19/024 be read a third and final time.
3. THAT Bylaw No. 19/023, being the Fees Amending Bylaw, be read a second time.
4. THAT Bylaw No. 19/023 be read a third and final time.

Summary:

As per FIN-030 User Fees and Charges, a comprehensive cost analysis was completed for all user fees and charges that the Regional Municipality of Wood Buffalo ("Municipality") levies for goods, services and access to facilities. Based on this analysis, several user fees and charges are recommended to be adjusted and implemented in 2020.

Background:

The Municipality levies fees and charges to fund the provision of goods, services and access to facilities. A fee is imposed to regulate an activity and result in the purchase of a privilege or authorization to engage in a certain activity while a charge is a payment for goods, services or access to a facility, such as water, wastewater, transit and other recreational activities. As per FIN-030 User Fees and Charges, the total cost and appropriate level of subsidization of each municipal service will be determined as the starting point for setting the user fee and charge, regardless of whether the full cost will be recovered.

Financial Services completed a comprehensive cost analysis of all user fees and charges, to update the Municipality's user fees and charges model, and calculate the

full cost of providing services within the community. Working with each department, a total cost for each user fee and charge was determined, including both direct and indirect costs, level of subsidization required, as well as benchmarking against other Alberta jurisdictions.

Where it is determined that a service, good or access to a municipal facility provided by the Municipality provides a direct benefit to individuals, group of individuals or businesses, a user fee or charge will be imposed to recover the full cost of providing the service, good or access to a municipal facility. Utility fees and charges are part of the direct benefit, a model has been developed to recover direct costs over the next 5 years followed by assessing the needed fees and charges to recover full cost once direct cost is realized.

Where it is determined that a service, good or access to a municipal facility provided by the Municipality provides a direct benefit to individuals, group of individuals or businesses, but also results in benefits to the public, such will be partially funded by means of a public subsidy from the Municipality's general revenue.

Financial Services researched other Alberta jurisdictions to determine if the Municipality's user fees and charges were reasonable. While not all fees were comparable because of their specific nature, on average the Municipality's user fees and charges were approximately 25% lower than other jurisdictions within the Province.

Throughout the cost analysis, it has been determined that additional bylaws are required to document all user fees and charges, as well as a centralized bylaw which will contain the fee amounts for all municipal bylaws.

Budget/Financial Implications:

Additional revenue of \$3.1M from increased user fees and charges will be built into the proposed 2020 Operating Budget.

Rational for Recommendation:

As per FIN-030 User Fees and Charges, the total cost and appropriate level of subsidization of each municipal service will be determined as the starting point for setting the user fee and charge.

Strategic Priorities:

Responsible Government

Attachments:

User Fees, Rates and Charges - Presentation PDF

1. Bylaw No. 19.023 Fees Amending Bylaw

2. Bylaw No. 19.024 Fees, Rates and Charges Bylaw

3. User Fees, Rates and Charges - Schedule

4. User Fees, Rates and Charges - Benchmarking Analysis

Fees, Rates and Charges Bylaw

Presenters: Linda Ollivier, Director, Financial Services
David Reynolds, Manager, Accounting Services
Department: Financial Services
Meeting Date: September 10, 2019

User Fees and Charges Overview

- Alberta legislation currently provides municipalities with two primary sources of ongoing revenue:
 - Taxes
 - User Fees, Rates and Charges
- User fees, rates and charges are paid by consumers who use and benefit from certain municipal goods and services. Examples include public transit, recreation facilities, permits, utility services, etc.

Municipal Services vs. Subsidy Level

No Direct Benefit to an Individual, Group of Individuals or Businesses

Who Benefits?

Direct Benefit to an Individual, Group of Individuals or Businesses

General Revenue

- Fire
- Police
- Roads
- Parks

User Fees and General Revenue

- Transit
- Recreation Facilities

User Fees

- Utilities
- Licenses

Current User Fees, Rates and Charges

- With the exception of a utility fee increase in 2017, user fees, rates and charges have not been adjusted for over 10 years.
- Utilities are a direct benefit to the consumer and the rates charged should be in-line with recovering operating costs. Annual rate increases will advance towards cost recovery.
- For all other fees a comprehensive review, which included benchmarking our current fees against other municipalities was undertaken.
- A singular bylaw was created to house all user fee, rates and charges, which presently reside within multiple bylaws.

User Fees, Rates and Charges Examples

- The average increase to user fees, rates and charges is approximately 17%.
- There are several reasons for increases:
 - Increased costs to provide services
 - Fees for services such as Utilities = Cost Recovery
 - Alignment of charges with the benefit of the program/service

User Fees, Rates and Charges Examples

The following user fees, rates and charges examples are above the 17% average increase:

- Cost to provide the service is substantially higher than fee
 - Animal Control – Replacement of Lost Tags – \$5 - \$10 (100%)
 - Animal Control – Impound fees – \$10 - \$25 (150%)
 - Transit Services – Urban Fares – Approximately 20%
- Cost recovery examples
 - Solid Waste – Landfill/Collection Rates – Average increase of 8%
 - Water and Wastewater Rates – Average increase of 10%

User Fees, Rates and Charges Examples

- Other Miscellaneous User Fees, Rates and Charges addressed:
 - Assessment and Taxation – Temporary Project Accommodation (less than 365 days) – \$0.95 /bed/day to \$1.10 /bed/day (16%)
 - Planning and Development – Work Camp Permit – \$250 + \$1.25 / bed to \$2,000 + \$1.50 / bed (varies depending on # of beds)

Rate implementation

- Staggered implementation timeline:
 - January 1, 2020
 - Majority of user fees and charges set to increase
 - Spring / Summer Recreational Programs
 - July 1, 2020
 - Fall / Winter Recreational Programs
- As part of the annual budget process, a review of utility cost recovery will be completed, as well as a review of other user fees and charges

Questions?

BYLAW NO. 19/023

A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND VARIOUS BYLAWS WITH RESPECT TO FEES

WHEREAS Section 191(1) of the *Municipal Government Act*, RSA 2000, c. M-26, as amended, empowers the Council of the Regional Municipality of Wood Buffalo to amend its bylaws;

AND WHEREAS section 8(c) of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, provides for the establishment of fees for licences, permits and approvals;

AND WHEREAS the approval of the *Fees, Rates and Charges Bylaw* by Council requires that other bylaws of the municipality be consequentially amended;

NOW THEREFORE, the Council of the Regional Municipality of Wood Buffalo, duly assembled, enacts as follows:

Short Title

1. This Bylaw may be cited as the "Fees Amending Bylaw".

Animal Control

2. *Animal Control Bylaw* No. 02/031 is amended by:

- (a) adding the following Section 3.00 immediately before existing section 3.01:
"Animal species as identified in "Appendix D" to this Bylaw within the Regional Municipality of Wood Buffalo require licensing or registration.";
- (b) adding the following Section 3.00A immediately following section 3.00:
"The fees and charges payable under this Bylaw shall be as prescribed for Animal Control in the *Fees, Rates and Charges Bylaw*.";
- (c) deleting Appendix A in its entirety; and
- (d) deleting any reference to "Appendix A" and replacing it, with a reference to "the *Fees, Rates and Charges Bylaw*".

Emergency Services

3. *Emergency Services Bylaw* No. 05/037 is amended by deleting the existing text from Section 8.1 to Section 8.5 (inclusive), and replacing it with the following:
 - (a) The fees, charges, expenses and costs payable under this Bylaw shall be as prescribed in the *Fees, Rates and Charges Bylaw*.
 - (b) The Municipality shall be able to recover all expenses and costs of an action or measure taken by the Municipality in response to an Incident or Emergency as an

amount owing to the Municipality by the person who requests or causes the need for such action or measure where the response is due to:

- (a) a malfunctioning fire safety installation or other safety monitoring device; or
 - (b) a fire or explosion for which a person is convicted of arson pursuant to any of sections 433 to 436 inclusive of the *Criminal Code of Canada* R.S.C. 1985, c. C-46;
 - (c) a false fire alarm for which such person is convicted pursuant to section 437 of the *Criminal Code of Canada*;
 - (d) an uncontrolled release of dangerous goods; or
 - (e) a propane barbeque installed in contravention of the *Alberta Safety Codes Act* RSA 2000 c. S-1, the *Fire Code Regulation* (AR 32/2015; National Fire Code – 2019 Alberta Edition), or *Gas Code Regulation* (AR 111/2010), all as amended or replaced from time to time.
- (c) In default of payment of any expenses and costs assessed pursuant to this Bylaw, the Municipality may add the outstanding amount to the tax roll of a parcel of land where the parcel's owner caused the Incident or Emergency and the Incident or Emergency was located on all or a part of the parcel.

Land Use

4. *Land Use* Bylaw No. 99/059 is amended by:

- (a) deleting the words "less \$375.00 for administration costs" from Section 25.1 and replacing them with the words "less any fee for administration costs as prescribed under the *Fees, Rates and Charges Bylaw*.";
- (b) deleting "Schedule B" (found immediately following section 36) in its entirety and replacing it with the following:

“35. Fees and Charges

35.1 Fees and charges payable under this Bylaw shall be as prescribed in the *Fees, Rates and Charges Bylaw*.”;
- (c) deleting any reference to "Appendix B or "Appendix B of this Bylaw" from Part 2 and replacing it with a reference to "the *Fees, Rates and Charges Bylaw*";
- (d) deleting Section 141.3(a) and replacing it with the following:

“A Development Permit fee shall accompany each application for a sign development permit. The application fees for sign development permits are as provided in the *Fees, Rates and Charges Bylaw*.”;

- (e) deleting the existing text from Section 156.4(a) and replacing it with the following:
 “A Development Permit fee shall accompany each application for a sign development permit. The application fees for sign development permits are as provided in the *Fees, Rates and Charges Bylaw*.”;
- (f) deleting "Appendix C" of Part 7B (found immediately prior to section 184) in its entirety; and
- (g) deleting the reference to "Appendix C" in section 156.4 (d) and replacing it with a reference to "the *Fees, Rates and Charges Bylaw*".

Safety Codes Permitting

5. *Safety Codes Permitting Bylaw No. 17/023* is amended by:

- (a) deleting the existing text from Section 45 and replacing it with the following:
 “Fees and charges payable under this Bylaw shall be as prescribed for Safety Codes Permitting in the *Fees, Rates and Charges Bylaw*.”;
- (b) deleting Schedule “A” in its entirety; and
- (c) deleting any reference to "Schedule A" or "Schedule A to / of this Bylaw" and replacing it in each case with a reference to "the *Fees, Rates and Charges Bylaw*".

Licensing

6. *License Bylaw No. 01/031* is amended by:

- (a) deleting the existing text from Section 7(1)(e) and replacing it with the following:
 “Any fee or charge payable for Licences under this Bylaw as prescribed in the *Fees, Rates and Charges Bylaw*.
- (b) deleting Schedule “A” in its entirety;
- (c) deleting all references to "Schedule A" or "Schedule A attached or elsewhere in this Bylaw" and replacing it with a reference to "the *Fees, Rates and Charges Bylaw*";
- (d) deleting Section 19; and
- (e) deleting Section 32.

Subdivision and Development Appeal Board

7. *Subdivision and Development Appeal Board Bylaw No. 18/021* is amended by deleting the existing text from Section 45, and replacing it with the following:

“Fees for appeals to the Subdivision and Development Appeal Board are established as follows:

Type of Appeal	Fee
Variance(s) for an Existing Development	\$100.00
Issuance of a Stop Order	\$1,000.00
Variance(s) for a new multi-family residential, commercial or industrial development	\$1,000.00
Conditions of a development approval for multi-family residential, commercial or industrial development	\$1,000.00
Development Refusal for multi-family residential, commercial or industrial development	\$1,000.00
Subdivision Refusal	\$1,000.00
Variance for a new development (other than multi-family residential, commercial or industrial)	\$500.00
Conditions of a development approval for the types of development (other than multi-family residential, commercial or industrial)	\$500.00
Development Refusal for the types of development (other than multi-family residential, commercial or industrial)	\$500.00

Subdivision Authority

8. *Subdivision Authority* Bylaw No. 14/006 is amended by:

(a) inserting the following after Section 4.h) as new Section 4.1:

“Any word defined in the Act or Regulation, or in the *Condominium Property Act*, R.S.A. 2000, c. 22, as amended, shall have the same meaning and interpretation in this Bylaw, and in the event of any conflict, the meaning in the statutory enactment shall prevail.”

(b) deleting the existing text from Section 8 and replacing it with the following:

“Fees and charges payable under this Bylaw shall be as prescribed for Subdivision Application(s) in the *Fees, Rates and Charges Bylaw*.”

(c) adding the following after Section 8 as new Section 8.1:

“Where the conditions of approval of a Plan of Subdivision, Condominium Plan or Development Agreement require that the developer provide a security deposit of not less than fifty (50%) percent of the estimated total cost of construction, the security deposit shall take the form of an irrevocable letter of credit with an automatic renewal clause or in a form as otherwise satisfactory to the Subdivision Authority or Development Authority, as applicable.”

Transit Services

9. *Transit Services Bylaw* No. 92/015 is amended by adding the following as Section 2.08:

“Council may implement fees and charges for any Transit Services provided pursuant to this Bylaw, including but not limited to setting the fares referred to in section 2.01 above, as prescribed in the *Fees, Rates and Charges Bylaw*”.

Vehicle for Hire Bylaw

10. *Vehicle for Hire Bylaw* No. 13/001 is amended by:

- (a) adding the following immediately subsequent to Section 5 as new Section 5.1:

“Fees

5.1 Fees and charges payable for Vehicles for Hire under this Bylaw shall be as prescribed in the *Fees, Rates and Charges Bylaw*.”;

- (b) deleting "Schedule A" in its entirety; and
(c) deleting any reference to "Schedule A" or to "Schedule A of / in this Bylaw" and replacing it with a reference to "the *Fees, Rates and Charges Bylaw*".

Sanitary Sewer Utility Bylaw

11. *Sanitary Sewer Utility Bylaw* No. 85/51 is amended by:

- (a) deleting “Schedule A”, in its entirety; and
(b) That the second paragraph of section 201(f) of Bylaw No. 85/51, be deleted and replaced with the following: “In the event that any such utility bill shall remain unpaid after twenty (20) days following the date upon which the utility bill was due, a late payment penalty equal to 2% of the outstanding balance shall be added to the account and will form part of the unpaid utility bill”

Interpretation Provisions

12. Where changes are made by this amending bylaw, all consequential changes that are necessary as a result ("*mutatis mutandis*") are to be made or inferred, as required.
13. Any reference to a bylaw in this amending bylaw, is to such bylaw as amended or replaced from time to time.

Coming into Force

14. This Bylaw comes into effect as of January 1, 2020.

READ a first time this 10th day of September, 2019.

READ a second time this ____ day of _____, 2019.

READ a third and final time this ____ day of _____, 2019.

SIGNED and PASSED this ____ day of _____, 2019.

Mayor

Chief Legislative Officer

BYLAW NO. 19/024

A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO ESTABLISH FEES, RATES AND CHARGES FOR LICENCES, PERMITS, APPROVALS AND SERVICES PROVIDED BY THE MUNICIPALITY

WHEREAS Section 7 of the *Municipal Government Act*, RSA 2000, c. M-26 (the "MGA") empowers Council to enact a bylaw respecting services provided by or on behalf of the municipality;

AND WHEREAS Section 8 of the MGA empowers Council to enact a bylaw establishing fees to charge for licences, permits or approvals;

AND WHEREAS Section 630.1 of the MGA empowers Council to establish fees to charge for licences, permits or approvals provided pursuant to Part 17 of the MGA;

NOW THEREFORE, the Council of the Regional Municipality of Wood Buffalo, duly assembled, enacts as follows:

Short Title

1. This Bylaw may be cited as the "Fees, Rates and Charges Bylaw".

Definitions

2. In this Bylaw:
 - 2.01. "Applicable Bylaw" means any bylaw enacted by the Regional Municipality of Wood Buffalo for which Prescribed Fees are imposed in accordance with this Bylaw, as amended or replaced from time to time;
 - 2.02. "Municipality" means the Regional Municipality of Wood Buffalo, as established by *Order In Council 817/94*, as amended;
 - 2.03. "Person" includes a corporation and the heirs, executors, administrators or other legal representative of a person; and
 - 2.04. "Prescribed Fees" means the amount of the fees, rates or charges authorized by this Bylaw, but does not include the Goods and Services Tax.

Prescribed Fees

3. Prescribed Fees shall be paid by any Person requesting licences, permits, approvals, services, utilities or use of municipal property under this Bylaw in accordance with the following Schedules, which are appended to and form part of this Bylaw:
 - 3.01. Schedule "A" – General Administrative and Miscellaneous Fees

- 3.02. Schedule “B” – Animal Control
 - 3.03. Schedule “C” – Assessment and Taxation
 - 3.04. Schedule “D” - Emergency Services
 - 3.05. Schedule “E” - Parks and Roads
 - 3.06. Schedule “F” - Recreation and Culture
 - 3.07. Schedule “G” - Licenses
 - 3.08. Schedule “H” - Transit Services
 - 3.09. Schedule “I” - Vehicle for Hire
 - 3.10. Schedule “J” - Planning and Development Services
 - 3.11. Schedule “K” - Safety Codes Permitting
 - 3.12. Schedule “L” – Solid Waste
 - 3.13. Schedule “M” – Water
 - 3.14. Schedule “N” – Wastewater
- 4. In the event of a conflict between a Prescribed Fee set out in this Bylaw and the amount of a fee, rate or charge in an Applicable Bylaw, the Prescribed Fee set out in this Bylaw prevails.
 - 5. Despite Section 4, in the event a fee, rate or charge in a bylaw has not been included in this Bylaw, the Municipality may continue to levy a fee, rate or charge that is prescribed in that bylaw.
 - 6. In the event that the Government of Alberta establishes a fee, rate or charge for a matter otherwise governed by this bylaw, the provincial fee, rate or charge shall prevail.

Refunds

- 7. Unless otherwise authorized in this Bylaw, an Applicable Bylaw or other enactment, all fees, rates and charges are non-refundable.

Repeal and Enactment

- 8. Assessment and Taxation Fees Bylaw No. 07/060 and Utility Rates Bylaw No. 10/001, and all amendments thereto, are hereby repealed.

9. This Bylaw comes into effect on January 1, 2020.

READ a first time this 10th day of September, 2019.

READ a second time this ____ day of _____, 2019.

READ a third and final time this ____ day of _____, 2019.

SIGNED and PASSED this ____ day of _____, 2019.

Mayor

Chief Legislative Officer

Schedule A – General Administrative and Miscellaneous Fees

The Prescribed Fees for general administrative services, as described below, as provided by the Regional Municipality of Wood Buffalo are as follows:

1.	Non-sufficient funds (NSF) – Cheque Fee	\$44.00
2.	Criminal Record Check	
	(a) Name-Based	\$40.00
	(b) Vulnerable Sector	\$40.00
	(c) Volunteer	\$0
3.	Civil Fingerprinting*	\$100.00
4.	Accident Photo Request	\$21.00
5.	Collision Statement Request*	\$31.50
6.	Application for New Boulevard Crossing	\$125.00
7.	Extension of Existing Boulevard Crossing	\$20.00
8.	Utility Installation and Street Occupation	\$125.00
9.	Lot Clearing and Grubbing	\$125.00
10.	Lot Clearing and Grading	\$125.00

* Partial funds are remitted to Federal Government

Schedule B – Animal Control

The Prescribed Fees for the licences, permits, approvals or services provided relative to Animal Control are as follows:

1. Licensing Fee
 - a) Animal Licence – Spayed or Neutered..... \$15.00
 - b) Animal Licence – Non-spayed or Non-neutered \$50.00
 - c) Animal Licence – Vicious Animal \$250.00
 - d) Animal Licence – Dangerous Dog \$100.00
2. Replacement of Lost Tag \$10.00
3. Impound Fee - Per Animal (per day) \$25.00
4. Quarantine Costs (per day) \$50.00
5. Administration Fee
 - (a) Per Animal \$25.00
 - (b) Vicious Animal \$250.00
 - (c) Dangerous Dog..... \$125.00

Schedule C – Assessment and Taxation

The Prescribed Fees for the licences, permits, approvals or services relative to Assessment and Taxation are as follows:

1. Tax Certificate
 - (a) Written request \$35.00
 - (b) Electronic self-service \$20.00
2. Tax Search
 - (a) Written request \$15.00
 - (b) Electronic self-service \$7.00
3. Proof of Ownership Letter \$35.00
4. Services in response to written or hard copy request from lending institutions for the purpose of enabling payment of taxes on behalf of clients (per account) \$15.00
5. Delinquent account transfer \$10.00
6. Assessment & Tax Notices
 - (a) Current year \$5.00
 - (b) Prior Years (per year) \$5.00
7. Assessment Summary \$40.00
8. Property Assessment Information provided under Section 299 or 300 of the MGA (per hour of staff time – minimum charge 1 hour) \$40.00
9. Other information not covered elsewhere in this schedule (per hour of staff time – minimum charge 1 hour) \$40.00
10. Temporary Project Accommodation (less than 365 days) – per unit rate (minimum \$1,000 fee) \$1.10 / bed / days occupied

Schedule D – Emergency Services

The Prescribed Fees for the licences, permits, approvals or services associated with the provision of Emergency Services are as follows:

1. Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs)
 - (a) First response \$0
 - (b) Second response \$0
 - (c) Third response \$550.00
 - (d) Fourth response \$1,100.00
 - (e) Fifth and subsequent response \$1,500.00
2. Response to Fires and Alarms involving criminal convictions (includes personnel costs)
 - (a) Ambulance (per hour) \$300.00
 - (b) Hazardous Materials Unit (per hour) \$708.00
 - (c) Ladder (per hour) \$1,250.00
 - (d) Pumper (per hour) \$775.00
 - (e) Rescue (per hour) \$644.00
 - (f) Tanker (per hour) \$580.00
3. Response to incident involving propane barbeque installed in contravention of the Alberta Safety Codes Act, Fire Code Regulation or Gas Code Regulation (per occurrence) \$1,500.00
4. Expert Witness for litigation (based on actual cost for staff, plus travel and expenses – 2-hour minimum) Full Cost Recovery
5. Interviews requested by lawyers, insurance companies, adjusters or other agents related to a response by Regional Emergency Services (actual staff cost, plus travel and expenses – 2-hour minimum) Full Cost Recovery
6. Copies of reports or documentation related to a requested inspection or specific emergency including all services associated with providing the requested documentation which could take up to two hours of research to complete:

- (a) Fire Inspection Report for licensing, certificates, legal requirement under the Act or Regulation \$132.00
 - (b) Fire Investigation Reports (per document)..... \$132.00
- 7. Files Search (per search) \$132.00
- 8. Special Requests and Reviews (actual staff cost, plus travel and expenses – 2-hour minimum) Full Cost Recovery
- 9. Incidents on Provincial Highways
 - (a) Ladder and Pumper trucks (per hour) \$615.00
 - (b) Light & Medium rescue vehicles (per hour)..... \$615.00
 - (c) Command vehicles (per hour)..... \$185.00
- 10. Certified Fire Extinguisher Training (per certificate)..... \$50.00
- 11. Inspections
 - (a) Initial Inspection \$0
 - (b) Non-compliant re-inspection
 - (i) First occurrence \$150.00
 - (ii) Second and each subsequent occurrence \$300.00
- 12. Occupant Load Certificate
 - (a) Original (per certification)..... \$110.00
 - (b) Not for Profit (per certification) \$55.00
 - (c) Reprint of certificate (per certification) \$55.00
- 13. Ambulance
 - (a) Ground ambulance
 - (i) Individuals and Alberta Blue Cross clients Under 65 (transport)\$385.00 + \$3.12/km
 - (ii) Individuals and Alberta Blue Cross clients Under 65 (no transport) \$250.00
 - (b) Basic Life Support – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (transport)\$146.00 + \$3.12/km
 - (c) Advanced Life Support – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely

- Handicapped (AISH), Social Services and Immigration
(transport)\$191.00 + \$3.12/km
- (d) Response – Alberta Blue Cross clients (aged 65+),
Assisted Income for Severely Handicapped (AISH),
Social Services and Immigration (no transport) \$98.00
- (e) Standby – Alberta Blue Cross clients (aged 65+),
Assisted Income for Severely Handicapped (AISH),
Social Services and Immigration (per hour – 3-hour
maximum) \$300.00
- (f) Interfacility transfers for out-of-province residents\$385.00 + \$3.12/km
- (g) Interfacility transfers from non-AHS owned or operated
facilities, including facilities owned or operated by Third
Party Operators\$385.00 + \$3.12/km
- (h) Individual Account Surcharge (non-Alberta resident)..... \$200.00
- (i) Service for Treaty and Bigstone Cree Nation
- (i) Basic Life Support\$218.71 + \$2.67/km
- (ii) Advanced Life Support\$262.46 + \$2.67/km
- (iii) Response (no transport) \$129.24
- (iv) Standby (3-hour maximum)..... \$129.24/hour
- (v) Surcharge (incident on Reserve or Crown land) \$150.00
14. Permits
- (a) Open Air Burn – Single Event \$44.00
- (b) Fire Pit – Single Event \$39.00
- (c) Light open flames in buildings (fire performance/
events)
- (i) Single Event..... \$39.00
- (ii) One Month (30 days) \$66.00
- (iii) Annual..... \$132.00
- (d) Shut Down Fire Alarm System
- (i) Single Event..... \$39.00
- (ii) One Month (30 days) \$66.00
- (iii) Annual..... \$132.00
- (e) Shut Down Sprinkler System
- (i) Single Event..... \$39.00
- (ii) One Month (30 days) \$66.00
- (iii) Annual..... \$132.00
- (f) Special Fire Suppression System Shutdown
- (i) Single Event..... \$39.00

	(ii)	One Month (30 days)	\$66.00
	(iii)	Annual.....	\$132.00
(g)		Commercial Cooking Exhaust Systems Cleaning	
	(i)	Single Event.....	\$39.00
	(ii)	One Month (30 days)	\$66.00
	(iii)	Annual.....	\$132.00
(h)		Hot Works (cutting, welding, soldering)	
	(i)	Single Event.....	\$39.00
	(ii)	One Month (30 days)	\$66.00
	(iii)	Annual.....	\$132.00
(i)		Install or Remove Above-Ground Fuel Storage Tank	
	(i)	Single Event.....	\$220.00
	(ii)	Additional Tank (per tank)	\$110.00
(j)		Install or Remove Underground Fuel Storage Tank	
	(i)	Single Event.....	\$220.00
	(ii)	Additional Tank (per tank)	\$110.00
(k)		Fireworks Discharge	
	(i)	Low Hazard	\$44.00
	(ii)	High Hazard	\$132.00
(l)		Fireworks Discharge Pyrotechnics (high hazard).....	\$132.00

Schedule E – Parks and Roads

The Prescribed Fees for the use of any parks, cemetery and columbarium, and road permits and services are as follows:

1. Dead Fall Collection Permit \$10.00
2. Cemetery and Columbarium
 - (a) Traditional Burial
 - (i) Adult – 17 years and over \$1,593.00
 - (ii) Child – 16 years and under \$864.00
 - (b) Cremation – In-ground plot – Adult and child \$565.00
 - (c) Outdoor Columbarium Niche \$1,100.00
 - (d) Disinterment..... \$1,593.00
 - (e) Scatter Garden \$123.00
 - (f) Memorial Wall \$250.00
 - (g) Community Ossuary Entombment \$130.00
 - (h) Grave Liners
 - (i) Adult Liner and Base \$255.00
 - (ii) Oversized Liner and Base \$260.00
 - (iii) Child Liner and Base \$250.00
 - (iv) Large Urn Vault \$130.00
 - (v) Small Urn Vault \$130.00
3. Turning streetlights for wide loads (permit)..... \$1,554.80
4. Snow Dump Permit
 - (a) Commercial (per season) \$100.00
 - (b) Residential (per season) \$100.00
 - (c) Pick-up Truck (per usage)..... \$20.00
 - (d) Tandem (per usage) \$20.00
 - (e) Tandem & trailer (per usage) \$30.00

5. Over-Dimensional Load Permits

Over-Dimensional Load Permits are issued by Alberta Transportation through the Transportation Routing and Vehicle Information System program. Fees are established and collected in accordance with Schedule 9 of the *Commercial Vehicle Dimension and*

Weight Regulation, AR 315/2002, as may be amended or repealed and replaced from time to time.

6. Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee)

(a)	12.5 mm gravel	\$54.80/yd ³
(b)	20 mm crushed gravel	\$28.40/yd ³
(c)	20 mm washed gravel.....	\$72.40/yd ³
(d)	80 mm gravel	\$24.05/yd ³
(e)	160 mm gravel	\$21.39/yd ³

Schedule F – Recreation and Culture

The Prescribed Fees for the use of the facilities or recreational and cultural programs provided by the Regional Municipality of Wood Buffalo are as follows:

1. Syncrude Athletic Park (SAP) Clubhouse Rental
 - (a) 1 room (Kitchen, Atrium, Meeting Room A or B) – hourly \$40.00
 - (b) 2 rooms (Kitchen, Atrium, Meeting Room A or B) – hourly \$60.00
 - (c) Full Clubhouse
 - (i) Hourly \$100.00
 - (ii) Daily \$430.00
2. WinterPLAY Shootout on the Snye (per player)
 - (a) Early Bird Registration \$30.00
 - (b) Registration \$40.00
3. Urban Market (per occasion)
 - (a) Vendor Fee \$35.00
 - (b) Tent Rental \$50.00
 - (c) Daily Market insurance \$23.00
 - (d) Cancellation fee \$25.00
4. Sports Field Rental – hourly
 - (a) Adults
 - (i) Class 1 Field \$40.00
 - (ii) Class 2 Field \$40.00
 - (iii) Class 3 Field \$25.00
 - (iv) Class 4 Field \$17.00
 - (b) Youth
 - (i) Class 1 Field \$27.00
 - (ii) Class 2 Field \$27.00
 - (iii) Class 3 Field \$15.00
 - (iv) Class 4 Field \$12.00
5. School Rental – Parks Administration (hourly)
 - (a) Adult – Gymnasium \$35.00
 - (b) Adult – Classroom \$12.00

- (c) Youth Sport – Gymnasium..... \$13.00
- (d) Youth Development – Gymnasium \$7.00
- 6. Ice Surface Rental (hourly)
 - (a) Regular ice – Adult \$185.00
 - (b) Regular ice – Youth \$115.00
 - (c) Mini-Ice \$47.00

Fort Chipewyan

- 7. Fort Chipewyan Municipal Office Boardroom
 - (a) Hourly \$25.00
 - (b) Half Day \$75.00
 - (c) Full Day..... \$150.00
- 8. Archie Simpson Recreation Centre
 - (a) Boardroom
 - (i) Hourly..... \$25.00
 - (ii) Half Day \$75.00
 - (iii) Full Day..... \$150.00
 - (b) Conference Room (including audio-visual equipment)
 - (i) Hourly..... \$30.00
 - (ii) Half Day \$100.00
 - (iii) Full Day..... \$200.00
 - (c) Ice Surface (special events with alcohol) \$1,000.00
- 9. Mamawi Community Hall
 - (a) Hall Rental – half-day..... \$100.00
 - (b) Hall Rental – full-day..... \$200.00
 - (c) Banquet \$300.00
 - (d) Dance, without alcohol (per event) \$300.00
 - (e) Dance, with alcohol (per event) \$400.00
 - (f) Clean-up Fee for large functions (per service)..... \$400.00
 - (g) Kitchen use, with appliances (per event) \$50.00
 - (h) Kitchen use, without appliances (per event) \$25.00

Janvier

10. Janvier Municipal Office Community Room

- | | | |
|-----|----------------|----------|
| (a) | Hourly | \$25.00 |
| (b) | Half Day | \$75.00 |
| (c) | Full Day..... | \$150.00 |

Schedule G – Licenses

The Prescribed Fees for the permits, approvals or services for Licencing are as follows:

1. Resident Business Licence (annual fee) \$60.00
2. Non-Resident Business Licence (annual fee)
 - (a) Sales – tangible products offered for sale:
 - (i) Goods selling at \$1,000.00 or more per item \$525.00
 - (ii) Goods selling under \$1,000.00 per item \$225.00
 - (b) Services \$525.00
3. Handicraft Licence (daily) \$10.00
4. Trade Show Organizer (annual fee)
 - (a) Resident business \$525.00
 - (b) Non-resident business \$2,100.00
5. Cannabis Related License (annual fee)..... \$350.00

Schedule H – Transit Services

The Prescribed Fees for the licences, permits, approvals or services relating to Transit Services are as follows:

1. Transit Fees

(a) Urban (one-way)

(i) Cash Fare	\$1.50
(ii) Eighteen-Ride Booklet	\$25.50
(iii) Monthly Pass (student)	\$41.00
(iv) Monthly Pass (adult)	\$54.00

(b) Rural (one-way)

(i) Cash Fare – Adult	\$10.00
(ii) Cash Fare – Child	\$5.00

(c) Specialized Transportation (per use) \$1.50

2. Charters

(a) Municipal use only (hourly rate)	\$115.00
(b) External and non-municipal use (hourly rate)	\$130.00
(c) SMART rate – specialized transit.....	\$35.00

Schedule I – Vehicle for Hire

The Prescribed Fees for the licences, permits, approvals or services relating to Vehicles for Hire are as follows:

1. Application for Chauffeur's Permit
 - (a) Municipal resident..... \$85.00
 - (b) Non-Municipal resident \$170.00
 - (c) Operating exclusively in Fort Chipewyan \$50.00
2. Replacement of damaged Chauffeur's Permit \$25.00
3. Replacement of lost or stolen Chauffeur's Permit
 - (a) With filed police report \$25.00
 - (b) Without filed police report \$500.00
4. Application for Vehicle for Hire Licence
 - (a) General..... \$500.00
 - (b) Operating exclusively in Fort Chipewyan..... \$150.00
5. Replacement of damaged Vehicle for Hire Licence..... \$25.00
6. Replacement of lost or stolen Vehicle for Hire Licence
 - (a) With filed police report \$25.00
 - (b) Without filed police report \$500.00
7. Application for Brokerage Licence \$50.00
8. Application for Independent Driver Owner Licence
 - (a) Municipal resident..... \$50.00
 - (b) Non-municipal resident \$100.00
9. Replacement of damaged Independent Driver Owner Licence
 - (a) Municipal resident..... \$25.00
 - (b) Non-municipal resident \$50.00
10. Replacement of lost or stolen Independent Driver Owner Licence

- (a) With filed police report
 - (i) Municipal resident \$25.00
 - (ii) Non-municipal resident \$50.00
- (b) Without filed police report
 - (i) Municipal resident \$500.00
 - (ii) Non-municipal resident \$500.00

Schedule J – Planning and Development Services

The Prescribed Fees for the licences, permits, approvals or services provided under the Land Use Bylaw and Subdivision Authority Bylaw are as follows:

1. Permit Applications - Residential Development

(a)	Single detached dwelling	\$100.00
(b)	Semi-detached and Duplex Dwellings (per unit)	\$100.00
(c)	Triplex Dwellings (per unit)	\$100.00
(d)	Fourplex Dwellings (per unit)	\$100.00
(e)	Townhouses (per unit)	\$100.00
(f)	Apartment Buildings.....	\$300.00 + \$37.50/unit
(g)	Manufactured Homes (per unit)	\$100.00
(h)	Demolitions	\$250.00
(i)	Home Occupations	\$60.00
(j)	Home Businesses.....	\$100.00
(k)	Basement Suites.....	\$125.00
(l)	Family Care Dwellings	\$125.00
(m)	Accessory Structure.....	\$100.00
(n)	Additions to Residential	\$100.00

2. Permit Applications - Commercial, Industrial and Institutional Development

(a)	New commercial, industrial and institutional developments (Maximum \$10,000)	
(i)	for first 500 m ² of gross floor area	\$300.00 + \$3.00/m ²
(ii)	for area over 500 m ² gross floor area.....	+ \$1.50/m ²
(b)	Additions to commercial, industrial and institutional developments (based on addition only) (maximum \$10,000)	
(i)	for first 500 m ² of gross floor area	\$300.00 + \$3.00/m ²
(ii)	for area over 500 m ² gross floor area.....	+ \$1.50/m ²
(c)	Accessory Structure.....	\$100.00
(d)	Religious Assembly, Educational Service Facility, Daycare Centre (maximum \$10,000)	
(i)	for first 500 m ² of gross floor area	\$300.00 + \$3.00/m ²
(ii)	for area over 500 m ² gross floor area	+ \$1.50/m ²

- (e) Oil sands mining, extraction and upgrading projects and oil sands pilot projects (based on \$10/\$100,000 of construction value) Minimum \$10,000.00
- (f) Additions and/or revisions to oil sands mining, extraction and upgrading projects and oil sands pilot projects (addition only) (based on \$10/\$100,000 of construction value) Minimum \$1,000.00
- (g) Change of use or change of occupancy within existing commercial, industrial and institutional buildings \$300.00
- (h) First use within new commercial, industrial and institutional building, if not approved with the development permit \$300.00
- (i) Shared occupancy with an existing business, if a discretionary use in the land use district \$300.00
- (j) Demolitions \$250.00
- (k) Special Events
 - (i) Private Land \$275.00
 - (ii) Municipal Land \$100.00
 - (iii) Municipal Land – Not for Profit \$25.00
- (l) Temporary Uses or Building (less than 180 days) \$250.00
- (m) Temporary Uses or Building (180 days or more) (maximum \$10,000)
 - (i) for first 500 m² of gross floor area \$275.00 + \$3.00/m²
 - (ii) for area over 500 m² gross floor area + \$1.50/m²
- (n) Work Camps \$2,000.00 + \$1.50/bed
- (o) Outdoor Storage or Use (no buildings or structures)
 - (i) Lot area less than 0.4 ha \$275.00
 - (ii) Lot area of 0.4 ha or greater \$550.00
- (p) RV Parking Permit \$50.00
- (q) Residential Sales Centre \$225.00
- (r) Golf Course \$1,500.00
- (s) RV Park \$275.00 + \$10.00/stall
- (t) Request for Landscaping Inspection
 - (i) First request \$0.00
 - (ii) Second request \$100.00
 - (iii) Third request \$250.00

(iv) Every subsequent request \$500.00

3. Permits - General

- (a) Return of Incomplete Commercial, Institutional or Industrial Development Permit Application \$375.00
- (b) Commencement of development prior to issuance of development permit (development fee is two times fee listed in this Schedule) 2 x regular fee
- (c) Notification Fee for applications or decisions on applications require notification to adjacent property owners (in addition to other fees specified) \$50.00
- (d) Advertising fee for decisions on development matters \$50.00
- (e) Short Form of Development Agreement required as a condition of development permit (required to be submitted with composite engineering drawings) \$750.00
- (f) Long Form Development Agreement required as a condition of development permit (required to be submitted with composite engineering drawings) \$2,750.00
- (g) Developer-requested changes to the Municipality's standard development agreement Full Legal Costs
- (h) Developer-initiated change to a development application after submission (in addition to original application fee) 25% of original fee

4. Subdivision Application

- (a) Plan of subdivision Application Fee including Bareland Condominium Plans
 - (i) Residential (Single Detached, Semi-detached, Manufactured Home) \$1,000.00 + \$150.00/lot
 - (ii) Multi-family (apartments, townhouses) \$850.00/lot
 - (iii) Commercial and Industrial \$850.00/lot
 - (iv) Direct Control \$850.00/lot
 - (v) Strata Lot \$850.00/lot
 - (vi) Municipal Reserve, Environmental Reserve and Public Utility Lots \$0.00
- (b) Endorsement Fees 1 x application fee
- (c) Condominium Application and Endorsement Fee ... \$50.00

- (d) Phased Registration of an Approved Subdivision\$550.00/phase
- (e) Subdivision Approval Time Extension
 - (i) First Extension request \$275.00
 - (ii) Second Extension \$525.00
 - (iii) Third Extension request \$775.00
- (f) Subdivision Application Fee Refunds
 - (i) Before review 85%
 - (ii) After review 25%
- (g) Modification of Tentative Plan of Subdivision
 - (i) Before review \$275.00
 - (ii) After review 50% of original fee
- (h) Discharge of Caveat \$75.00
- (i) Address Change request \$100.00
- (j) Development Agreements
 - (i) Short form of Development Agreement required as a condition of subdivision approval \$750.00
 - (ii) Long form Development Agreement required as a condition of subdivision approval \$2,750.00
 - (iii) Developer-requested variation to the Development Agreement Standard Template All legal costs
- (k) Re-application for Subdivision within 6 to 12 months of a decision (including appeal decisions) for same site with similar or identical design 3 x original application fee
- (l) For the purpose of calculating fees set out in section 4 of this schedule:
 - (i) Remnant lots are to be included in the count of lots created.
 - (ii) Municipal Reserve, Environmental Reserve, School Reserve and Public Utility Lots are not included in the count of lots created.

5. Compliance Certificate Application Fees

- (a) Single Detached, Semi-detached, Manufactured home.....\$100.00/dwelling unit
- (b) Apartment Building\$175.00/principal building
- (c) Commercial, Industrial, Institutional Buildings.....\$175.00/principal building
- (d) Townhouses – Individual Units \$100.00

- (e) Townhouse Cluster – 6 Units or less\$175.00/occurrence
- (f) Townhouse Cluster – More than 6 Units.....\$40.00/dwelling unit
- (g) Fees will be doubled for all compliance certificate requests on a RUSH basis.
 - (i) For purposes of this bylaw, RUSH basis is defined as being within 48 hours of receiving a request.

6. **Application for Variance** \$100.00

7. **Letter of Zoning Confirmation** \$100.00

8. **File Search (\$50 per hour)**..... Minimum \$50.00

9. **Bylaws and Bylaw Amendments**

(a) Land Use Bylaw

- (i) Text Amendment..... \$2,250.00
- (ii) Map District Amendment

Class	Zoning of Property
1	R1, R1E, R1M, R1S, R1P, RMH, RMH-1, RMH-2, R2, R2-1, CR, HR, SE, SH, ND, SCL1
2	LBL, LBL-R4, LBL-C, R3, R3-1, R3-2, R4, R5, R5-MU, MFD, SCL2, SR1
3	A, BOR-1, CD, C1, C2, C3, C3-A, C4, C4-A, C5, CBD1, FRA1, HC, HG, GD, MDD, MD, PRA1, PRA2, TCD, WD
4	BI, BIU, SI
5	EP, PS, PS-CC, PR, PR-CC, R1VF, UE, RD
6	All DC Districts and City Center Zones DMRZ, NSZ, FRZ and RZ

- 1. From Class 1 to:
 - a. Class 1, 2, 4 or 5..... \$2,250.00
 - b. Class 3..... \$3,250.00
 - c. Class 6..... \$4,250.00
- 2. From Class 2 to:
 - a. Class 1, 3 or 5 \$2,250.00
 - b. Class 2 or 4 \$3,250.00
 - c. Class 6..... \$4,250.00
- 3. From Class 3 to:
 - a. Classes 1-5..... \$2,250.00
 - b. Class 6..... \$4,250.00
- 4. From Class 4 to:
 - a. Class 1, 2 or 5 \$3,250.00
 - b. Class 3 or 4 \$3,250.00

- c. Class 6..... \$4,250.00
 - 5. From Class 5 to:
 - a. Classes 1-5..... \$1,250.00
 - b. Class 6..... \$4,250.00
 - 6. From Class 6 to all Classes..... \$4,250.00
 - (iii) Despite subclauses (i) through (vi), where an application to amend the Land Use Bylaw involves amendment within two or more of the above categories, the highest fee shall apply.
 - (b) Statutory Plans and Amendments
 - (i) Municipal Development Plan Amendment \$3,250.00
 - (ii) Area Structure Plan Amendment..... \$3,250.00
 - (iii) Area Redevelopment Plan Amendment \$3,250.00
 - (iv) Application to adopt an Area Structure Plan \$3,250.00
 - (c) Multiple Amendments - Where an application to concurrently amend the Land Use Bylaw and a Statutory Plan, or two (2) Statutory Plans for the same site, the application fee shall be the sum of the highest fee and 50% of any other amendment application fees.
 - (d) Outline Plans \$3,250.00
 - (e) Road Closure (processing) \$2,000.00
 - (f) Amendment Fee Refunds:
 - (i) Prior to Circulation of File 85% of fee
 - (ii) During or After Circulation of File 25% of fee
- 10. Signs**
- (a) Sign Development Permit \$75.00
 - (b) Portable Sign Marker \$175.00
 - (c) Comprehensive Sign Development Permit
 - (i) 5 signs or fewer..... \$350.00
 - (ii) More than 5 signs..... \$600.00
- 11. Telecommunications Tower**
- (a) Freestanding Telecommunication Tower - Request for Letter of Concurrence \$3,000.00
 - (b) Rooftop, Structure Mounted – Request for Letter of Concurrence \$2,000.00
 - (c) Co-location (when added to existing telecommunication structure)..... \$200.00

12. Other Leases and Agreements

(a)	Licence of Occupation Application	\$200.00
(b)	Road Use Agreement (per road, per year).....	\$1,000.00
(c)	Encroachment Application	\$200.00
(d)	Undeveloped Government Road Allowance Crossings (per location)	\$1,000.00
(e)	Facility Crossing (per location).....	\$1,000.00
(f)	Lease Application	\$200.00

Schedule K – Safety Codes Permitting

Prescribed Fees for the licences, permits, approvals or services provided for Safety Codes are as follows:

1. Building Permits

(a) Residential Contractor

- (i) A minimum fee shall be charged for issuance of any Building Permit. (In determining the estimated cost of construction for building permit fee purposes, the definition of work shall deem to be all aspects of the building, excluding landscaping, paving and furnishings/non-fixtures). Minimum \$125.00
- (ii) Residential New Construction, Additions and Renovations (per square foot)..... \$1.65
- (iii) Attached garage (per square foot) \$0.70
- (iv) Modular Home/ Mobile Home/ Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area) (per square foot) \$0.50
- (v) Mobile Home; on pilings or blocks..... \$250.00
- (vi) Demolition \$200.00
- (vii) Basement Suite (Developed Area) (per square foot)..... \$0.75
- (viii) Basement Development/ Renovations/ Accessory Structures (Developed Area) (per square foot)..... \$0.50
- (ix) Minor Residential Construction; under 100 sq./ft. (10 m²) or up to \$12,000 in construction value..... \$125.00
- (x) Solid Fuel Appliance \$200.00

(b) Residential Homeowner

- (i) A minimum fee shall be charged for issuance of any Building Permit. (In determining the estimated cost of construction for building permit fee purposes, the definition of work shall deem to be all aspects of the building, excluding landscaping, paving and furnishings/non-fixtures). Minimum \$150.00
- (ii) Residential New Construction, Additions and Renovations (per square foot)..... \$1.80
- (iii) Attached garage (per square foot) \$0.70
- (iv) Modular Home/Mobile Home/Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area) (per square foot) \$0.50

(v)	Mobile Home; on pilings or blocks.....	\$300.00
(vi)	Demolition	\$225.00
(vii)	Basement Suite (Developed Area) (per square foot).....	\$0.80
(viii)	Basement Development/Renovations/Accessory Structures (Developed Area) (per square foot)	\$0.60
(ix)	Minor Residential Construction; under 100 sq./ft (10 m2) or up to \$12,000 in construction value.	\$150.00
(x)	Solid Fuel Appliance	\$225.00
(c)	Commercial, Industrial and Institutional	
(i)	For each \$1,000, or part thereof of the estimated cost of construction re: Commercial new construction, additions or camps.....	\$9.25
(ii)	For each \$1,000, or part thereof of the estimated cost of construction re: Renovation/Addition	\$9.25
(iii)	For each \$1,000, or part thereof of the estimated cost of construction re: Move-on/Relocatable Oil and Gas Industrial	\$9.25
(iv)	Demolition	\$300.00
(v)	Fire Alarm Replacement/Upgrade (Minimum \$200, or \$0.5 per sq./ft of developed area)	\$200.00
(vi)	Minimum Commercial Building Permit Fee	\$250.00
(vii)	Solid Fuel Appliance	\$200.00

2. Plumbing Permits

(a)	Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture)	
(i)	1 to 7 Fixtures	\$125.00
(ii)	8 to 16 Fixtures	\$165.00
(iii)	17 to 25 Fixtures	\$205.00
(iv)	26 to 34 Fixtures	\$245.00
(v)	35 to 45 Fixtures	\$295.00
(vi)	46 to 54 Fixtures	\$335.00
(vii)	55 to 64 Fixtures	\$385.00
(viii)	65 to 74 Fixtures	\$435.00
(ix)	75 to 84 Fixtures	\$485.00
(x)	85 to 100 Fixtures	\$525.00
(xi)	For every fixture over 100 fixtures.....	\$1.25
(xii)	For each rain water leader, roof drain	\$6.00
(xiii)	Minimum fee for any plumbing permit	\$125.00

- (xiv) Cross connection and backflow prevention to install a backflow device or a lawn sprinkler system..... \$30.00
- (b) Homeowner Residential
 - (i) 1 to 7 Fixtures \$145.00
 - (ii) 8 to 16 Fixtures \$185.00
 - (iii) 17 to 25 Fixtures \$225.00
 - (iv) 26 to 34 Fixtures \$265.00
 - (v) 35 to 45 Fixtures \$315.00
 - (vi) 46 to 54 Fixtures \$355.00
 - (vii) Minimum fee for any plumbing permit \$145.00
 - (viii) Cross connection and backflow prevention to install a backflow device or lawn sprinkler system..... \$30.00

3. Private Sewage Disposal System Permits

- (a) Residential, Commercial, Industrial and Institutional Installation
 - (i) Holding Tanks \$200.00
 - (ii) Fields, Mounds, Sand Filters, Treatment Tanks, Open Discharge \$275.00
 - (iii) Camps 1 to 50-person capacity..... \$300.00
 - (iv) Camps 51 to 100-person capacity..... \$350.00
 - (v) Camps 101 to 110-person capacity..... \$450.00

4. Gas and Propane Permits

- (a) Contractor, Residential Gas Installations
 - (i) 1 to 2 outlets \$125.00
 - (ii) 3 to 4 outlets \$150.00
 - (iii) 5 to 10 outlets..... \$175.00
 - (iv) 11 to 15 outlets..... \$250.00
 - (v) 16 to 20 outlets..... \$325.00
 - (vi) For every outlet over 20 outlets..... \$8.00
 - (vii) Temporary Heat \$125.00
- (b) Homeowner, Residential Gas Installation
 - (i) 1 to 2 outlets \$145.00
 - (ii) 3 to 4 outlets \$160.00
 - (iii) 5 to 10 outlets..... \$195.00
 - (iv) 11 to 15 outlets..... \$270.00
 - (v) 16 to 20 outlets..... \$345.00
 - (vi) For every outlet over 20 outlets..... \$8.00
 - (vii) Temporary Heat \$145.00

- (c) Non-Residential Gas Installation
- (i) 10,000 to 100,000 BTU \$125.00
 - (ii) 100,001 to 170,000 BTU \$145.00
 - (iii) 170,001 to 350,000 BTU \$175.00
 - (iv) 350,001 to 550,000 BTU \$225.00
 - (v) 550,001 to 750,000 BTU \$265.00
 - (vi) 750,001 to 1,000,000 BTU \$325.00
 - (vii) For each 100,000 BTU (or portion of) over
1,000,000 BTU \$8.00
 - (viii) Temporary Heat 0 to 500,000 BTU \$150.00
 - (ix) Temporary Heat 500,001 to 1,000,000 BTU \$250.00
 - (x) For each 100,000 BTU (or portion of) over
1,000,000 BTU \$8.00
- (d) Non-Residential Propane Installation
- (i) Propane Tank Set 81 to 500 gallons (no permit
required for tanks below 80 gallons) \$125.00
 - (ii) Propane Tank Set 501 to 1,000 gallons \$165.00
 - (iii) Propane Tank Set over 1,000 gallons \$185.00
 - (iv) For each additional tank set \$50.00
 - (v) Each Vaporizer \$65.00
 - (vi) Connected load \$50.00
- (e) Connected Loads
- (i) 0 to 100,000 BTU \$145.00
 - (ii) 100,001 to 200,000 BTU \$165.00
 - (iii) 200,001 to 300,000 BTU \$185.00
 - (iv) 300,001 to 400,000 BTU \$205.00
 - (v) 400,001 to 500,000 BTU \$215.00
 - (vi) 500,001 to 750,000 BTU \$225.00
 - (vii) 750,001 to 1,000,000 BTU \$275.00
 - (viii) 1,000,001 to 2,000,000 BTU \$295.00
 - (ix) Over 2,000,000 BTU For each 100,000 BTU (or
portion of) over 2,000,000 BTU \$8.00
 - (x) Propane Distribution and Cylinder Refill Center \$250.00
- (f) Gas Appliance Replacement
- (i) 0 to 500,000 BTU \$165.00
 - (ii) 500,001 to 1,000,000 BTU \$185.00
 - (iii) 1,000,001 to 2,000,000 BTU \$225.00
 - (iv) Over 2,000,000 BTU \$325.00
- (g) Oil and Gas Industrial Equipment
- (i) 0 to 500,000 BTU \$225.00
 - (ii) 500,001 to 1,000,000 BTU \$300.00
 - (iii) For each 100,000 BTU (or portion of) over
1,000,000 BTU \$1.00

5. Gas and Appliance Venting Permit

- (a) Contractor, Residential, Commercial, Industrial and Institutional Installations
- | | | |
|-------|----------------------------------|----------|
| (i) | 1 to 4 appliances | \$125.00 |
| (ii) | 5 to 7 appliances | \$165.00 |
| (iii) | 8 to 10 appliances | \$195.00 |
| (iv) | 11 to 15 appliances | \$235.00 |
| (v) | 16 to 20 appliances | \$285.00 |
| (vi) | For each appliance over 20 | \$8.00 |
- (b) Homeowner Residential
- | | | |
|-------|----------------------------------|----------|
| (i) | 1 to 4 appliances | \$145.00 |
| (ii) | 5 to 7 appliances | \$185.00 |
| (iii) | 8 to 10 appliances | \$205.00 |
| (iv) | 11 to 15 appliances | \$255.00 |
| (v) | 16 to 20 appliances | \$295.00 |
| (vi) | For each appliance over 20 | \$8.00 |

6. Electrical Permit

- (a) Contractor, Residential
- | | | |
|--------|---|----------------------------------|
| (i) | Up to 1,200 sq./ft | \$165.00 |
| (ii) | 1,201 to 1,500 sq./ft | \$195.00 |
| (iii) | 1,501 to 2,000 sq./ft | \$215.00 |
| (iv) | 2,001 to 2,500 sq./ft | \$235.00 |
| (v) | 2,501 to 5,000 sq./ft | \$275.00 |
| (vi) | Over 5,000 sq./ft (per sq. ft over 5,000) | \$275.00 + \$.10/ft ² |
| (vii) | Minor Installations: 1) Air Conditioning Unit; 2) Hot Tub; 3) Service Change Only; and 4) Underground Service Conductors Only | \$125.00 |
| (viii) | Manufactured Home/Modular Home Connection | \$125.00 |
| (ix) | Temporary Service up 125 Amps | \$125.00 |
- (b) Homeowner, Residential
- | | | |
|--------|---|----------------------------------|
| (i) | Up to 1,200 sq./ft | \$185.00 |
| (ii) | 1,201 to 1,500 sq./ft | \$205.00 |
| (iii) | 1,501 to 2,000 sq./ft | \$265.00 |
| (iv) | 2,001 to 2,500 sq./ft | \$295.00 |
| (v) | 2,501 to 5,000 sq./ft | \$295.00 |
| (vi) | Over 5,000 sq./ft (per sq. ft over 5,000) | \$295.00 + \$.10/ft ² |
| (vii) | Minor Installations: 1) Air Conditioning Unit; 2) Hot Tub; 3) Service Change Only; and 4) Underground Service Conductors Only | \$145.00 |
| (viii) | Manufactured or Modular Home Connection | \$145.00 |

(ix)	Temporary Service up 125 Amps.....	\$145.00
(c)	Commercial (including apartments), Industrial and Institutional (based on Installations Cost)	
(i)	\$0.00 - \$3,500.00	\$125.00
(ii)	\$3,500.01 - \$5,000.00	\$150.00
(iii)	\$5,000.01 - \$7,000.00	\$175.00
(iv)	\$7,000.01 - \$9,500.00	\$200.00
(v)	\$9,500.01 - \$14,000.00	\$225.00
(vi)	\$14,000.01 - \$19,000.00	\$250.00
(vii)	\$19,000.01 - \$24,000.00	\$275.00
(viii)	\$24,000.01 - \$28,000.00	\$300.00
(ix)	\$28,000.01 - \$33,000.00	\$325.00
(x)	\$33,000.01 - \$39,000.00	\$350.00
(xi)	\$39,001.00 - \$46,000.00	\$375.00
(xii)	\$46,001.00 - \$60,000.00	\$400.00
(xiii)	\$60,001.00 - \$70,000.00	\$450.00
(xiv)	\$70,001.00 - \$80,000.00	\$525.00
(xv)	\$80,001.00 - \$90,000.00	\$575.00
(xvi)	\$90,001.00 - \$100,000.00	\$625.00
(xvii)	\$100,001.00 - \$110,000.00	\$650.00
(xviii)	\$110,001.00 - \$120,000.00	\$675.00
(xix)	\$120,001.00 - \$130,000.00	\$725.00
(xx)	\$130,001.00 - \$140,000.00	\$750.00
(xxi)	\$140,001.00 - \$150,000.00	\$775.00
(xxii)	\$150,001.00 - \$160,000.00	\$825.00
(xxiii)	\$160,001.00 - \$170,000.00	\$850.00
(xxiv)	\$170,001.00 - \$180,000.00	\$875.00
(xxv)	\$180,001.00 - \$190,000.00	\$925.00
(xxvi)	\$190,001.00 - \$200,000.00	\$950.00
(xxvii)	\$200,001.00 - \$210,000.00	\$1,000.00
(xxviii)	\$210,001.00 - \$220,000.00	\$1,100.00
(xxix)	\$220,001.00 - \$230,000.00	\$1,200.00
(xxx)	\$230,001.00 - \$240,000.00	\$1,300.00
(xxxi)	\$240,001.00 - \$250,000.00	\$1,400.00
(xxxii)	\$250,001.00 - \$300,000.00	\$1,500.00
(xxxiii)	\$300,001.00 - \$350,000.00	\$1,600.00
(xxxiv)	\$350,001.00 - \$400,000.00	\$1,700.00
(xxxv)	\$400,001.00 - \$450,000.00	\$1,800.00
(xxxvi)	\$450,001.00 - \$500,000.00	\$2,000.00
(xxxvii)	\$500,001.00 - \$550,000.00	\$2,100.00
(xxxviii)	\$550,001.00 - \$600,000.00	\$2,200.00
(xxxix)	\$600,001.00 - \$650,000.00	\$2,300.00
(xl)	\$650,001.00 - \$700,000.00	\$2,400.00
(xli)	\$700,001.00 - \$750,000.00	\$2,500.00
(xlii)	\$750,001.00 - \$800,000.00	\$2,600.00
(xliii)	\$800,001.00 - \$850,000.00	\$2,700.00

- (xlv) \$850,001.00 - \$900,000.00 \$2,800.00
- (xlv) \$900,001.00 - \$950,000.00 \$2,900.00
- (xlv) \$950,001.00 - \$1,000,000.00 \$3,000.00
- (xlvii) \$1,000,001.00 and over..... Installation Cost/1000 x 3
- (xlviii) Temporary service..... \$200.00
- (d) Annual Electric (Note: kVA rating based on main transformer capacity)
 - (i) Up to 100 kVA..... \$350.00
 - (ii) 101 to 1,000 kVA..... \$350.00 + \$60.00/100 kVA for portion exceeding 100 kVA
 - (iii) 1,001 to 5,000 kVA..... \$890.00 + \$10.00/100 kVA for portion exceeding 1,000 kVA
 - (iv) 5,001 to 10,000 kVA..... \$1,290.00 + \$5.00/100 kVA for portion exceeding 5,000 kVA
 - (v) 10,001 to 20,000 kVA..... \$1,540.00 + \$4.00/100 kVA for portion exceeding 10,000 kVA
 - (vi) Over 20,000 kVA..... \$1,940.00 + \$3.00/100 kVA for portion exceeding 20,000 kVA

7. Occupancy Permit

- (a) Residential, Single Dwelling..... \$125.00
- (b) Residential, Commercial, Industrial and Institutional \$200.00

8. Refunds

- (a) Building Permits (25% of original fee paid will be withheld) Minimum \$100.00
- (b) Electrical Permits (10% of original fee paid will be withheld) Minimum \$50.00
- (c) Gas and Appliance Venting or Plumbing Permit (10% of original fee paid will be withheld) Minimum \$50.00

9. Renewal Fees

- (a) Building Discipline – fees will be assessed based on the percentage of work left to be complete, multiplied by project value at a rate of \$7.25 per \$1,000.00 of project value Minimum \$125.00
- (b) Electrical Discipline
 - (i) Residential projects with a construction value of \$5,000 or less..... \$100.00
 - (ii) Residential projects with a construction value of \$5,001 or more..... \$125.00

- (iii) Commercial, Industrial and Institutional projects
 – fees assessed based on installation costs
 multiplied by percentage of work left to complete
Using commercial installation costs
- (c) Plumbing Discipline
 - (i) Projects with 20 or less fixtures \$100.00
 - (ii) Projects with 21 or more fixtures \$125.00
- (d) Gas Discipline
 - (i) Projects with 10 outlets or less \$100.00
 - (ii) Projects with 11 outlets or more \$125.00
- (e) Gas Appliance Ventilation
 - (i) 10 appliances or less \$100.00
 - (ii) 11 outlets or more \$125.00
- (f) Private Sewage Disposal
 - (i) Residential and commercial holding tank \$100.00
 - (ii) Residential and commercial fields, mounds,
 sand filters, treatment tanks and open discharge
 systems \$125.00
 - (iii) Industrial systems and treatment plants \$200.00

10. General

- (a) Re-inspection Fee
 - (i) First occurrence \$175.00
 - (ii) Each subsequent occurrence \$250.00
- (b) No-entry Fee
 - (i) First occurrence \$175.00
 - (ii) Each subsequent occurrence \$250.00
- (c) Additional Fees
 - (i) Inspections outside of regular working hours
 (only when critical to public safety or occupancy
 of a structure) \$175.00
 - (ii) Variances (alternative solutions) \$250.00

Schedule L – Solid Waste

Prescribed Fees for the licences, permits, approvals or services relating to the collection and disposal of Solid Waste are established as follows:

1. Landfill Rates

(a)	Mixed loads of construction and demolition waste (recyclables not fully removed) (per tonne).....	\$99.00
(b)	Demolition or commercial waste originating from cleanup of properties damaged or destroyed by wildfire or firefighting activities in May 2016 (per tonne)	\$99.00
(c)	Clean and segregated brush and trees (minimal root soil), wood chips, asphalt, concrete, metals, unpainted or untreated dimensional lumber, pallets or plywood	\$0.00
(d)	Commercial waste (per tonne).....	\$87.00
(e)	Special handling (per tonne)	\$188.00
(f)	Tires.....	\$0.00
(g)	Household refuse (per tonne)	\$58.00
(h)	Compostable material (per tonne)	\$3.00
(i)	CFC appliances with gas (per unit)	\$46.00
(j)	Appliances without gas	\$0.00
(k)	Large commercial appliances – special handling (per tonne).....	\$143.00
(l)	Soil (clean fill)	\$3.00
(m)	Residential recyclables	\$0.00
(n)	Mobile home disposal (per unit).....	\$1,121.00
(o)	Scale usage charge (per visit)	\$35.00
(p)	Minimum charge (flat rate)	\$10.00
(q)	Mattress disposal (per unit)	\$25.00
(r)	Box spring disposal (per unit)	\$25.00
(s)	Compost – External usage (per tonne)	\$60.00
(t)	Crushed concrete (per tonne)	
	(ii) External usage	\$22.00
	(iii) Internal usage	\$20.00

- (u) Manure (per tonne) \$12.00
 - (v) Peat moss – External usage (per tonne)..... \$32.00
 - (w) Crushed asphalt (per tonne)
 - (i) External Usage..... \$22.00
 - (ii) Internal Usage..... \$20.00
 - (x) Triple Mix \$32.00
2. Solid Waste Disposal (Monthly Rates)
- (u) Urban Service Area – Single and Multi-Family Residential (per dwelling)
 - (i) Waste Disposal \$11.06
 - (ii) Recycling Depots \$1.65
 - (iii) Curbside recyclable collection..... \$14.00
 - (v) Rural Service Area – Single and Multi-Family Residential (per dwelling)
 - (i) Waste Disposal \$8.00
 - (ii) Recycling Depots \$1.65
 - (iii) Curbside recyclable collection (where available) \$14.00
3. Replacement of damaged or destroyed Municipal Waste Receptable \$56.00

Schedule M – Water

Prescribed Fees for the licences, permits, approvals or services provided for water utilities are established as follows:

1. Urban Service Area – Residential – Meter Size Charge + Variable Rate (monthly)
 - (a) 16 mm and 19 mm..... \$30.77 + \$0.73/m³
 - (b) 25 mm, 32 mm and 38 mm \$72.11 + \$0.73/m³
 - (c) 51 mm and 76 mm \$233.11 + \$0.73/m³
 - (d) 102 mm, 152 mm, 203 mm and 254 mm \$1,960.10 + \$0.73/m³
2. Rural Service Area – Residential – Meter Size Charge + Variable Rate (monthly)
 - (a) 16 mm and 19 mm..... \$16.09 + \$0.73/m³
 - (b) 25 mm, 32 mm and 38 mm \$39.60 + \$0.73/m³
 - (c) 51 mm and 76 mm \$127.97 + \$0.73/m³
 - (d) 102 mm, 152 mm, 203 mm and 254 mm \$1,123.60 + \$0.73/m³
3. Commercial - Meter Size Charge + Variable Rate (monthly)
 - (a) 16 mm..... \$10.11 + \$1.61/m³
 - (b) 19 mm..... \$15.26 + \$1.61/m³
 - (c) 25 mm..... \$23.02 + \$1.61/m³
 - (d) 32 mm..... \$34.87 + \$1.61/m³
 - (e) 38 mm..... \$52.68 + \$1.61/m³
 - (f) 51 mm..... \$79.56 + \$1.61/m³
 - (g) 76 mm..... \$120.24 + \$1.61/m³
 - (h) 102 mm..... \$181.71 + \$1.61/m³
 - (i) 152 mm..... \$274.54 + \$1.61/m³
 - (j) 203 mm and 254 mm..... \$424.45 + \$1.61/m³
4. Apartment Buildings (per apartment rate)..... \$4.80 + meter size charge
5. Gregoire Mobile Home Park (per mobile home) \$6.30 + meter size charge
6. Cartier Park (per mobile home) – Un-metered..... \$74.00

7.	Bulk Water	\$6.50/m ³
8.	Meter Charge – Installation Cost	
	(a) Up to 25 mm meter	\$315.00
	(b) 38 mm meter.....	\$762.00
	(c) 50 mm meter.....	\$1,044.00
	(d) 76 mm meter.....	\$5,090.00
	(e) 102 mm meter.....	\$6,740.00
9.	Meter Test	
	(a) Up to 25 mm meter	\$55.00
	(b) 25 mm to 51 mm meter.....	\$150.00
10.	Remote Reader Relocation or Replacement – excluding abuse, tampering and vandalism.....	\$250.00
11.	Turn on or turn off Curb Stop (customer's request)	\$55.00
12.	Service Connection Fee	\$185.00
13.	Thawing of Frozen Service	\$500.00
14.	Bleeder installation	\$500.00
15.	Residential water consumption – Trailers, where no meter exists (monthly rate)	\$190.00
16.	Commercial water consumption – Trailers, where no meter exists (monthly rate)	\$200.00
17.	Un-metered service Service size + 27m ³ / month of water consumption	
18.	Reconnection Fee	
	(a) During office hours.....	\$42.00
	(b) After office hours.....	\$220.00
19.	Construction Water	
	(a) Residential Fixed rate	
	(i) From date of occupancy permit for first 3 months	\$120.00
	(ii) Cumulative, Incremental cost for each additional month over 3 months	\$120.00

- (b) Commercial variable rate - Water volumes for construction purposes based on an estimate prior to water being supplied to the site based on expected construction activity, duration of construction, water service size / nature of construction.....\$1.80/m³
- 20. Hydrant Use
 - (a) Deposit for hydrant meter (refundable upon return of hydrant meter in good working order) \$1,100.00
 - (b) Daily rental \$120.00
 - (c) Water usage (per m³)..... \$12.00
- 21. Water service application \$35.00
- 22. Documentation provided for "Proof of Residency" \$35.00

Schedule N - Wastewater

Prescribed Fees for the licences, permits, approvals or services relating to sanitary sewers and wastewater are established as follows:

1. Urban Service Area – Meter Size Charge + Variable Rate (monthly)
 - (a) 16 mm and 19 mm \$15.02 + 0.43/m³
 - (b) 25 mm, 32 mm and 38 mm \$25.74 + 0.43/m³
 - (c) 51 mm and 76 mm \$203.02 + 0.43/m³
 - (d) 102 mm, 152 mm, 203 mm and 254 mm \$1,422.26 + 0.43/m³
2. Rural Service Area – Meter Size Charge + Variable Rate (monthly)
 - (a) 16 mm and 19 mm \$8.25 + 0.43/m³
 - (b) 25 mm, 32 mm and 38 mm \$14.10 + 0.43/m³
 - (c) 51 mm and 76 mm \$208.20 + 0.43/m³
 - (d) 102 mm, 152 mm, 203 mm and 254 mm \$1,457.10 + 0.43/m³
3. Un-metered service Service size + 27m³ / month of water consumption
4. Apartment Building (per occupied unit) \$5.83 + meter size charge/month
5. Gregoire Mobile Home Park (per occupied unit)

..... \$11.99 + meter size charge/month
6. Cartier Park (per unit) – Un-metered \$46.67/month
7. Variable (per cubic metre) \$0.43
8. Sewage Lagoon
 - (a) Number of axles (per axle) \$54.50
 - (b) Replacement RFID tag \$24.00
 - (c) Vehicles with holding tanks not exceeding 1 cubic metre \$6.00

Regional Municipality of Wood Buffalo - User Fees, Rates and Charges Bylaw

Schedule A - General Administrative and Miscellaneous Fees

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Non-sufficient funds (NSF) – Cheque Fee	\$ 44.00	0%	\$ 44.00	January 1, 2020
Criminal Record Check - Name-Based	\$ 15.75	154%	\$ 40.00	January 1, 2020
Criminal Record Check - Vulnerable Sector	\$ 15.75	154%	\$ 40.00	January 1, 2020
Criminal Record Check - Volunteer	\$ -	0%	\$ -	January 1, 2020
Civil Fingerprinting*	\$ 60.50	65%	\$ 100.00	January 1, 2020
Accident Photo Request	\$ 21.00	0%	\$ 21.00	January 1, 2020
Collision Statement Request*	\$ 31.50	0%	\$ 31.50	January 1, 2020
Application for New Boulevard Crossing	\$ 125.00	0%	\$ 125.00	January 1, 2020
Extension of Existing Boulevard Crossing	\$ 20.00	0%	\$ 20.00	January 1, 2020
Utility Installation and Street Occupation	\$ 125.00	0%	\$ 125.00	January 1, 2020
Lot Clearing and Grubbing	\$ 125.00	0%	\$ 125.00	January 1, 2020
Lot Clearing and Grading		0%		January 1, 2020

*Partial funds are remitted to Federal Government

Schedule B - Animal Control

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Licensing Fee - Spayed or Neutered	\$ 15.00	0%	\$ 15.00	January 1, 2020
Licensing Fee - Non-spayed or Non-neutered	\$ 50.00	0%	\$ 50.00	January 1, 2020
Licensing Fee - Vicious Animal	\$ 250.00	0%	\$ 250.00	January 1, 2020
Licensing Fee - Dangerous Dog	\$ 100.00	0%	\$ 100.00	January 1, 2020
Replacement of Lost Tag	\$ 5.00	100%	\$ 10.00	January 1, 2020
Impound Fee - Per Animal	\$ 10.00	150%	\$ 25.00	January 1, 2020
Impound Fee - Vicious Animal	\$ 50.00	-100%	N/A	January 1, 2020
Impound Fee - Dangerous Dog	\$ 25.00	-100%	N/A	January 1, 2020
Quarantine Costs	\$ 25.00	100%	\$ 50.00	January 1, 2020
Administration Fee - Per Animal	\$ 25.00	0%	\$ 25.00	January 1, 2020
Administration Fee - Vicious Animal	\$ 250.00	0%	\$ 250.00	January 1, 2020
Administration Fee - Dangerous Dog	\$ 125.00	0%	\$ 125.00	January 1, 2020

Schedule C - Assessment and Taxation

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Tax Certificate - Written request	\$ 33.00	6%	\$ 35.00	January 1, 2020
Tax Certificate - Electronic self-service	\$ 15.00	33%	\$ 20.00	January 1, 2020
Tax Search - Written request	\$ 15.00	0%	\$ 15.00	January 1, 2020
Tax Search - Electronic self-service	\$ 3.00	133%	\$ 7.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Proof of Ownership Letter	\$ 33.00	6%	\$ 35.00	January 1, 2020
Services in response to written or hard copy request from lending institutions for the purpose of enabling payment of taxes on behalf of clients	\$ 15.00	0%	\$ 15.00	January 1, 2020
Delinquent account transfer	\$ 10.00	0%	\$ 10.00	January 1, 2020
Assessment and Tax Notices - Current year	\$ 15.00	-67%	\$ 5.00	January 1, 2020
Assessment and Tax Notices - Prior years	\$ 5.00	0%	\$ 5.00	January 1, 2020
Assessment Summary	\$ 20.00	100%	\$ 40.00	January 1, 2020
Property Assessment information provided under Section 299 or 300 of the MGA	\$ 40.00	0%	\$ 40.00	January 1, 2020
Other information not covered elsewhere in this schedule	\$ 40.00	0%	\$ 40.00	January 1, 2020
Temporary Project Accommodation (less than 365 days) - per unit rate (minimum \$1,000)	\$0.95 / bed / days occupied	16%	\$1.10 / bed / days occupied	January 1, 2020

Schedule D - Emergency Services

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs) - First response	\$ -	0%	\$ -	January 1, 2020
Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs) - Second Response	\$ -	0%	\$ -	January 1, 2020
Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs) - Third Response	\$ 500.00	10%	\$ 550.00	January 1, 2020
Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs) - Fourth Response	\$ 1,000.00	10%	\$ 1,100.00	January 1, 2020
Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs) - Fifth and subsequent response	\$ 1,500.00	0%	\$ 1,500.00	January 1, 2020
Response to Fires and Alarms involving criminal convictions (includes personnel costs) - Ambulance	\$ 300.00	0%	\$ 300.00	January 1, 2020
Response to Fires and Alarms involving criminal convictions (includes personnel costs) - Hazardous Materials Unit	\$ 643.06	10%	\$ 708.00	January 1, 2020
Response to Fires and Alarms involving criminal convictions (includes personnel costs) - Ladder	\$ 1,250.00	0%	\$ 1,250.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Response to Fires and Alarms involving criminal convictions (includes personnel costs) - Pumper	\$ 703.78	10%	\$ 775.00	January 1, 2020
Response to Fires and Alarms involving criminal convictions (includes personnel costs) - Rescue	\$ 643.14	0%	\$ 644.00	January 1, 2020
Response to Fires and Alarms involving criminal convictions (includes personnel costs) - Tanker	\$ 580.00	0%	\$ 580.00	January 1, 2020
Response to incident involving propane barbeque installed in contravention of the Alberta Safety Codes Act, Fire Code Regulation or Gas Code Regulation	\$ 1,500.00	0%	\$ 1,500.00	January 1, 2020
Expert Witness for litigation (actual staff cost, plus travel and expenses - 2 hour minimum)	Full Cost Recovery	0%	Full Cost Recovery	January 1, 2020
Interviews requested by lawyers, insurance companies, adjusters or other agents related to a response by Regional Emergency Services (actual staff cost, plus travel and expenses - 2 hour minimum)	Full Cost Recovery	0%	Full Cost Recovery	January 1, 2020
Copies of reports or documentation related to a requested inspection or specific emergency including all services associated with providing the requested documentation which could take up to two hours of research to complete: Fire Inspection Report for licensing, certificates, legal requirement under the Act or Regulation	\$ 120.00	10%	\$ 132.00	January 1, 2020
Copies of reports or documentation related to a requested inspection or specific emergency including all services associated with providing the requested documentation which could take up to two hours of research to complete: Fire Investigation Reports	\$ 120.00	10%	\$ 132.00	January 1, 2020
Files Search	\$ 120.00	10%	\$ 132.00	January 1, 2020
Special Requests and Reviews (actual staff cost, plus travel and expenses - 2 hour minimum)	Staff Hourly Rate	0%	Full Cost Recovery	January 1, 2020
Incidents on Provincial Highways - Ladder and Pumper trucks	\$ 615.00	0%	\$ 615.00	January 1, 2020
Incidents on Provincial Highways - Light & Medium rescue vehicles	\$ 615.00	0%	\$ 615.00	January 1, 2020
Incidents on Provincial Highways - Command vehicles	\$ 185.00	0%	\$ 185.00	January 1, 2020
Certified Fire Extinguisher Training	\$ 50.00	0%	\$ 50.00	January 1, 2020
Inspections - Initial inspection	\$ -	0%	\$ -	
Inspections - Non-compliant re-inspection - First Occurrence	\$ 120.00	25%	\$ 150.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Inspections - Non-compliant re-inspection - Second and each subsequent occurrence	\$ 120.00	150%	\$ 300.00	January 1, 2020
Occupant Load Certificate - Original	\$ 100.00	10%	\$ 110.00	January 1, 2020
Occupant Load Certificate - Not for Profit	\$ 50.00	10%	\$ 55.00	January 1, 2020
Occupant Load Certificate - Reprint of certificate	\$ 50.00	10%	\$ 55.00	January 1, 2020
Ambulance - Ground ambulance - Individuals and Alberta Blue Cross clients – Under 65 (transport)	\$385.00 + \$3.12/km	0%	\$385.00 + \$3.12/km	January 1, 2020
Ambulance - Ground ambulance - Individuals and Alberta Blue Cross clients – Under 65 (no transport)	\$ 250.00	0%	\$ 250.00	January 1, 2020
Ambulance - Basic Life Support – Alberta Blue Cross clients(aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (transport)	\$146.00 + \$3.12/km	0%	\$146.00 + \$3.12/km	January 1, 2020
Ambulance - Advanced Life Support – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (transport)	\$191.00 + \$3.12/km	0%	\$191.00 + \$3.12/km	January 1, 2020
Ambulance - Response – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (no transport)	\$98.00	0%	\$98.00	January 1, 2020
Ambulance - Standby – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration	\$ 300.00	0%	\$ 300.00	January 1, 2020
Ambulance - Interfacility transfers for out-of-province residents	\$385.00 + \$3.12/km	0%	\$385.00 + \$3.12/km	January 1, 2020
Ambulance - Interfacility transfers from non-AHS owned or operated facilities, including facilities owned or operated by Third Party Operators	\$385.00 + \$3.12/km	0%	\$385.00 + \$3.12/km	January 1, 2020
Ambulance - Individual Account Surcharge (non-Alberta resident)	\$ 200.00	0%	\$ 200.00	January 1, 2020
Ambulance - Service for Treaty and Bigstone Cree Nation - Basic Life Support	\$218.71 + \$2.67/km	0%	\$218.71 + \$2.67/km	January 1, 2020
Ambulance - Service for Treaty and Bigstone Cree Nation - Advanced Life Support	\$262.46 + \$2.67/km	0%	\$262.46 + \$2.67/km	January 1, 2020
Ambulance - Service for Treaty and Bigstone Cree Nation - Response (no transport)	\$ 129.24	0%	\$ 129.24	January 1, 2020
Ambulance - Service for Treaty and Bigstone Cree Nation - Standby (3-hour maximum)	\$129.24 /hour	0%	\$129.24 /hour	January 1, 2020
Ambulance - Service for Treaty and Bigstone Cree Nation - Surcharge (incident on Reserve or Crown land)	\$ 150.00	0%	\$ 150.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Permit - Open Air Burn - Single Event	\$ 40.00	10%	\$ 44.00	January 1, 2020
Permit - Fire Pit - Single Event	\$ 35.00	11%	\$ 39.00	January 1, 2020
Permit - Light open flames in buildings (fire performance/ events) - Single Event	\$ 35.00	11%	\$ 39.00	January 1, 2020
Permit - Light open flames in buildings (fire performance/ events) - One Month (30 days)	\$ 60.00	10%	\$ 66.00	January 1, 2020
Permit - Light open flames in buildings (fire performance/ events) - Annual	\$ 120.00	10%	\$ 132.00	January 1, 2020
Permit - Shut Down Fire Alarm System - Single Event	\$ 35.00	11%	\$ 39.00	January 1, 2020
Permit - Shut Down Fire Alarm System - One Month (30 days)	\$ 60.00	10%	\$ 66.00	January 1, 2020
Permit - Shut Down Fire Alarm System - Annual	\$ 120.00	10%	\$ 132.00	January 1, 2020
Permit - Shut Down Sprinkler System - Single Event	\$ 35.00	11%	\$ 39.00	January 1, 2020
Permit - Shut Down Sprinkler System - One Month (30 days)	\$ 60.00	10%	\$ 66.00	January 1, 2020
Permit - Shut Down Sprinkler System - Annual		10%		January 1, 2020
Permit - Special Fire Suppression System Shutdown - Single Event	\$ 35.00	11%	\$ 39.00	January 1, 2020
Permit - Special Fire Suppression System Shutdown - One Month (30 days)	\$ 60.00	10%	\$ 66.00	January 1, 2020
Permit - Special Fire Suppression System Shutdown - Annual	\$ 120.00	10%	\$ 132.00	January 1, 2020
Permit - Commercial Cooking Exhaust Systems Cleaning - Single Event	\$ 35.00	11%	\$ 39.00	January 1, 2020
Permit - Commercial Cooking Exhaust Systems Cleaning - One Month (30 days)	\$ 60.00	10%	\$ 66.00	January 1, 2020
Permit - Commercial Cooking Exhaust Systems Cleaning - Annual	\$ 120.00	10%	\$ 132.00	January 1, 2020
Permit - Hot Works (cutting, welding, soldering) - Single Event	\$ 35.00	11%	\$ 39.00	January 1, 2020
Permit - Hot Works (cutting, welding, soldering) - One Month (30 days)	\$ 60.00	10%	\$ 66.00	January 1, 2020
Permit - Hot Works (cutting, welding, soldering) - Annual	\$ 120.00	10%	\$ 132.00	January 1, 2020
Permit - Install or Remove Above-Ground Fuel Storage Tank - Single Event	\$ 200.00	10%	\$ 220.00	January 1, 2020
Permit - Install or Remove Above-Ground Fuel Storage Tank - Additional Tank (per tank)	\$ 100.00	10%	\$ 110.00	January 1, 2020
Permit - Install or Remove Underground Fuel Storage Tank - Single Event	\$ 200.00	10%	\$ 220.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Permit - Install or Remove Underground Fuel Storage Tank - Additional Tank (per tank)	\$ 100.00	10%	\$ 110.00	January 1, 2020
Permit - Fireworks Discharge - Low Hazard	\$ 40.00	10%	\$ 44.00	January 1, 2020
Permit - Fireworks Discharge - High Hazard	\$ 120.00	10%	\$ 132.00	January 1, 2020
Permit - Fireworks Discharge Pyrotechnics (high hazard)	\$ 120.00	10%	\$ 132.00	January 1, 2020

Schedule E - Parks and Roads

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Dead Fall collection (permit)	\$ 5.00	100%	\$ 10.00	January 1, 2020
Cemetery and Columbarium - Traditional Burial - Adult - 17 years and over	\$ 1,448.00	10%	\$ 1,593.00	January 1, 2020
Cemetery and Columbarium - Traditional Burial - Child - 16 years and under	\$ 785.00	10%	\$ 864.00	January 1, 2020
Cemetery and Columbarium - Cremation - in-ground plot - Adult and Child	\$ 514.00	10%	\$ 565.00	January 1, 2020
Cemetery and Columbarium - Outdoor Columbarium Niche	\$ 1,000.00	10%	\$ 1,100.00	January 1, 2020
Cemetery and Columbarium - Disinterment	\$ 1,448.00	10%	\$ 1,593.00	January 1, 2020
Cemetery and Columbarium - Scatter Garden	\$ -	100%	\$ 123.00	January 1, 2020
Cemetery and Columbarium - Memorial Wall	\$ -	100%	\$ 250.00	January 1, 2020
Cemetery and Columbarium - Community Ossuary Entombment	\$ -	100%	\$ 130.00	January 1, 2020
Cemetery and Columbarium - Grave Liners - Adult Liner and Base	\$ 230.00	11%	\$ 255.00	January 1, 2020
Cemetery and Columbarium - Grave Liners - Oversized Liner and Base	\$ 230.00	13%	\$ 260.00	January 1, 2020
Cemetery and Columbarium - Grave Liners - Child Liner and Base	\$ 230.00	9%	\$ 250.00	January 1, 2020
Cemetery and Columbarium - Grave Liners - Large Urn Vault	\$ -	100%	\$ 130.00	January 1, 2020
Cemetery and Columbarium - Grave Liners - Small Urn Vault	\$ -	100%	\$ 130.00	January 1, 2020
Turning Streetlights for wide loads (permit)	\$ 1,554.80	0%	\$ 1,554.80	January 1, 2020
Snow Dump Permit - Commercial	\$ 100.00	0%	\$ 100.00	January 1, 2020
Snow Dump Permit - Residential	\$ 100.00	0%	\$ 100.00	January 1, 2020
Snow Dump Permit - Pick-up Truck	\$ 15.00	33%	\$ 20.00	January 1, 2020
Snow Dump Permit - Tandem	\$ 15.00	33%	\$ 20.00	January 1, 2020
Snow Dump Permit - Tandem & trailer	\$ 20.00	50%	\$ 30.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Over-Dimensional Load Permits are issued by Alberta Transportation through the Transportation Routing and Vehicle Information System program. Fees are established and collected in accordance with Schedule 9 of the Commercial Vehicle Dimension and Weight Regulation, AR 315/2002, as may be amended or repealed and replaced from time to time.				
Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee) - 12.5 mm gravel	\$54.80 yd ³	0%	\$54.80 yd ³	January 1, 2020
Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee) - 20 mm crushed gravel	\$28.40 yd ³	0%	\$28.40 yd ³	January 1, 2020
Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee) - 20 mm washed gravel	\$72.40 yd ³	0%	\$72.40 yd ³	January 1, 2020
Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee) - 80 mm gravel	\$24.05 yd ³	0%	\$24.05 yd ³	January 1, 2020
Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee) - 160 mm gravel	\$21.39 yd ³	0%	\$21.39 yd ³	January 1, 2020

Schedule F - Recreation and Culture

		Increase / Decrease		Effective Date
Syncrude Athletic Park (SAP) Clubhouse Rental - 1 room (Kitchen, Atrium, Meeting Room A or B)	\$ 40.00	0%	\$ 40.00	January 1, 2020
Syncrude Athletic Park (SAP) Clubhouse Rental - 2 rooms (Kitchen, Atrium, Meeting Room A or B)	\$ 60.00	0%	\$ 60.00	January 1, 2020
Syncrude Athletic Park (SAP) Clubhouse Rental - Full Clubhouse - Hourly	\$ 100.00	0%	\$ 100.00	January 1, 2020
Syncrude Athletic Park (SAP) Clubhouse Rental - Full Clubhouse - Daily	\$ 430.00	0%	\$ 430.00	January 1, 2020
WinterPLAY Shootout on the Snye - Early Bird Registration	\$ 30.00	0%	\$ 30.00	January 1, 2020
WinterPLAY Shootout on the Snye - Registration	\$ 40.00	0%	\$ 40.00	January 1, 2020
Urban Market - Vendor Fee	\$ 35.00	0%	\$ 35.00	January 1, 2020
Urban Market - Tent Rental	\$ 50.00	0%	\$ 50.00	January 1, 2020
Urban Market - Daily Market Insurance	\$ 23.00	0%	\$ 23.00	January 1, 2020
Urban Market - Cancellation Fee	\$ 25.00	0%	\$ 25.00	January 1, 2020
Sports Field Rental - Adults - Class 1 Field	\$ 35.00	14%	\$ 40.00	January 1, 2020
Sports Field Rental - Adults - Class 2 Field	\$ 35.00	14%	\$ 40.00	January 1, 2020
Sports Field Rental - Adults - Class 3 Field	\$ 21.00	19%	\$ 25.00	January 1, 2020
Sports Field Rental - Adults - Class 4 Field	\$ 15.75	8%	\$ 17.00	January 1, 2020
Sports Field Rental - Youth - Class 1 Field	\$ 24.50	10%	\$ 27.00	January 1, 2020
Sports Field Rental - Youth - Class 2 Field	\$ 24.50	10%	\$ 27.00	January 1, 2020
Sports Field Rental - Youth - Class 3 Field	\$ 14.50	3%	\$ 15.00	January 1, 2020
Sports Field Rental - Youth - Class 4 Field	\$ 11.00	9%	\$ 12.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
School Rental - Parks Administration - Adult - Gymnasium	\$ 30.00	17%	\$ 35.00	January 1, 2020
School Rental - Parks Administration - Adult - Classroom	\$ 10.00	20%	\$ 12.00	January 1, 2020
School Rental - Parks Administration - Youth Sport - Gymnasium	\$ 12.00	8%	\$ 13.00	January 1, 2020
School Rental - Parks Administration - Youth Development - Gymnasium	\$ 5.00	40%	\$ 7.00	January 1, 2020
Ice Surface Rental - Adult - Regular ice	\$ 170.00	9%	\$ 185.00	July 1, 2020
Ice Surface Rental - Youth - Regular ice	\$ 100.00	15%	\$ 115.00	July 1, 2020
Ice Surface Rental - Mini-Ice	\$ 44.00	7%	\$ 47.00	July 1, 2020
Fort Chipewyan Municipal Office Boardroom - Hourly	\$ 25.00	0%	\$ 25.00	January 1, 2020
Fort Chipewyan Municipal Office Boardroom - Half Day	\$ 75.00	0%	\$ 75.00	January 1, 2020
Fort Chipewyan Municipal Office Boardroom - Full Day	\$ 150.00	0%	\$ 150.00	January 1, 2020
Archie Simpson Recreation Centre - Boardroom - Hourly	\$ 25.00	0%	\$ 25.00	January 1, 2020
Archie Simpson Recreation Centre - Boardroom - Half Day	\$ 75.00	0%	\$ 75.00	January 1, 2020
Archie Simpson Recreation Centre - Boardroom - Full Day	\$ 150.00	0%	\$ 150.00	January 1, 2020
Archie Simpson Recreation Centre - Conference Room (incl. audio-visual equipment) - Hourly	\$ 30.00	0%	\$ 30.00	January 1, 2020
Archie Simpson Recreation Centre - Conference Room (incl. audio-visual equipment) - Half Day	\$ 100.00	0%	\$ 100.00	January 1, 2020
Archie Simpson Recreation Centre - Conference Room (incl. audio-visual equipment) - Full Day	\$ 200.00	0%	\$ 200.00	January 1, 2020
Archie Simpson Recreation Centre - Ice Surface (Special Events with Alcohol)	\$ -	100%	\$ 1,000.00	January 1, 2020
Mamawi Community Hall - Hall Rental - Half Day	\$ 100.00	0%	\$ 100.00	January 1, 2020
Mamawi Community Hall - Hall Rental - Full Day	\$ 200.00	0%	\$ 200.00	January 1, 2020
Mamawi Community Hall - Banquet	\$ 300.00	0%	\$ 300.00	January 1, 2020
Mamawi Community Hall - Dance, without alcohol	\$ 300.00	0%	\$ 300.00	January 1, 2020
Mamawi Community Hall - Dance, with alcohol	\$ 400.00	0%	\$ 400.00	January 1, 2020
Mamawi Community Hall - Clean-up fee (large functions)	\$ 250.00	60%	\$ 400.00	January 1, 2020
Mamawi Community Hall - Kitchen (with appliances)	\$ 50.00	0%	\$ 50.00	January 1, 2020
Mamawi Community Hall - Kitchen (without appliances)	\$ 25.00	0%	\$ 25.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Janvier Municipal Office Community Room - Hourly	\$ 75.00	-67%	\$ 25.00	January 1, 2020
Janvier Municipal Office Community Room - Half Day	\$ -	100%	\$ 75.00	January 1, 2020
Janvier Municipal Office Community Room - Full Day	\$ 350.00	-57%	\$ 150.00	January 1, 2020

Schedule G - Licenses

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Resident Business Licence	\$ 50.00	20%	\$ 60.00	January 1, 2020
Non-Resident Business Licence - Sales - tangible products offered for sale - Goods selling at \$1,000 + per item	\$ 500.00	5%	\$ 525.00	January 1, 2020
Non-Resident Business Licence - Sales - tangible products offered for sale - Goods selling under \$1,000 per item	\$ 200.00	13%	\$ 225.00	January 1, 2020
Non-Resident Business Licence - Services	\$ 500.00	5%	\$ 525.00	January 1, 2020
Handicraft License	\$ 10.00	0%	\$ 10.00	January 1, 2020
Trade Show Organizer - Resident business		0%		January 1, 2020
Trade Show Organizer - Non-resident business	\$ 2,100.00	0%	\$ 2,100.00	January 1, 2020
Cannabis Related License	\$ 350.00	0%	\$ 350.00	January 1, 2020

Schedule H - Transit Services

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Transit Fees - Urban - Cash Fare (one way)	\$ 1.25	20%	\$ 1.50	January 1, 2020
Transit Fees - Urban - 18-ride Booklet (one way)	\$ 21.25	20%	\$ 25.50	January 1, 2020
Transit Fees - Urban - Monthly Pass (student)	\$ 34.25	20%	\$ 41.00	January 1, 2020
Transit Fees - Urban - Monthly Pass (adult)	\$ 45.00	20%	\$ 54.00	January 1, 2020
Transit Fees - Rural - Cash Fare - Adult	\$ 10.00	0%	\$ 10.00	January 1, 2020
Transit Fees - Rural - Cash Fare - Child	\$ 5.00	0%	\$ 5.00	January 1, 2020
Transit Fees - Specialized Transportation	\$ 1.25	20%	\$ 1.50	January 1, 2020
Charters - Municipal Use Only	\$ 115.00	0%	\$ 115.00	January 1, 2020
Charters - External and Non-municipal Use	\$ 130.00	0%	\$ 130.00	January 1, 2020
Charters - SMART rate - specialized transit	\$ 35.00	0%	\$ 35.00	January 1, 2020

Schedule I - Vehicle for Hire

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Application for Chauffeur's Permit - Municipal resident	\$ 85.00	0%	\$ 85.00	January 1, 2020
Application for Chauffeur's Permit - Non-Municipal resident	\$ 170.00	0%	\$ 170.00	January 1, 2020
Application for Chauffeur's Permit - Operating exclusively in Fort Chipewyan	\$ 50.00	0%	\$ 50.00	January 1, 2020
Replacement of damaged Chauffeur's Permit	\$ 25.00	0%	\$ 25.00	January 1, 2020
Replacement of lost or stolen Chauffeur's Permit - With filed police report	\$ 25.00	0%	\$ 25.00	January 1, 2020
Replacement of lost or stolen Chauffeur's Permit - Without filed police report	\$ 500.00	0%	\$ 500.00	January 1, 2020
Application for Vehicle for Hire Licence - General	\$ 500.00	0%	\$ 500.00	January 1, 2020
Application for Vehicle for Hire Licence - Operating exclusively in Fort Chipewyan	\$ 150.00	0%	\$ 150.00	January 1, 2020
Replacement of damaged Vehicle for Hire Licence	\$ 25.00	0%	\$ 25.00	January 1, 2020
Replacement of lost or stolen Vehicle for Hire Licence - With filed police report	\$ 25.00	0%	\$ 25.00	January 1, 2020
Replacement of lost or stolen Vehicle for Hire Licence - Without filed police report	\$ 500.00	0%	\$ 500.00	January 1, 2020
Application for Brokerage Licence	\$ 50.00	0%	\$ 50.00	January 1, 2020
Application for Independent Driver Owner Licence - Municipal resident	\$ 50.00	0%	\$ 50.00	January 1, 2020
Application for Independent Driver Owner Licence - Non-Municipal resident	\$ 100.00	0%	\$ 100.00	January 1, 2020
Replacement of damaged Independent Driver Owner Licence - Municipal resident	\$ 25.00	0%	\$ 25.00	January 1, 2020
Replacement of damaged Independent Driver Owner Licence - Non-Municipal resident	\$ 50.00	0%	\$ 50.00	January 1, 2020
Replacement of lost or stolen Independent Driver Owner Licence - With filed police report - Municipal resident	\$ 25.00	0%	\$ 25.00	January 1, 2020
Replacement of lost or stolen Independent Driver Owner Licence - With filed police report - Non-Municipal resident	\$ 50.00	0%	\$ 50.00	January 1, 2020
Replacement of lost or stolen Independent Driver Owner Licence - Without filed police report - Municipal resident	\$ 500.00	0%	\$ 500.00	January 1, 2020
Replacement of lost or stolen Independent Driver Owner Licence - Without filed police report - Non-Municipal resident	\$ 500.00	0%	\$ 500.00	January 1, 2020

Schedule J - Planning and Development Services

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Permit Applications - Residential Development - Single detached dwelling	\$ 75.00	33%	\$ 100.00	January 1, 2020
Permit Applications - Residential Development - Semi-detached and Duplex Dwellings	\$ 75.00	33%	\$ 100.00	January 1, 2020
Permit Applications - Residential Development - Triplex Dwellings	\$ 75.00	33%	\$ 100.00	January 1, 2020
Permit Applications - Residential Development - Fourplex Dwellings	\$ 75.00	33%	\$ 100.00	January 1, 2020
Permit Applications - Residential Development - Townhouses	\$ 75.00	33%	\$ 100.00	January 1, 2020
Permit Applications - Residential Development - Apartment Buildings	\$250.00 + \$37.50/unit	20%	\$300.00 + \$37.50/unit	January 1, 2020
Permit Applications - Residential Development - Manufactured Homes	\$ 75.00	33%	\$ 100.00	January 1, 2020
Permit Applications - Residential Development - Demolitions		25%		January 1, 2020
Permit Applications - Residential Development - Home Occupations	\$ 20.00	200%	\$ 60.00	January 1, 2020
Permit Applications - Residential Development - Home Businesses	\$ 75.00	33%	\$ 100.00	January 1, 2020
Permit Applications - Residential Development - Basement Suites	\$ 100.00	25%	\$ 125.00	January 1, 2020
Permit Applications - Residential Development - Family Care Dwellings	\$ 100.00	25%	\$ 125.00	January 1, 2020
Permit Applications - Residential Development - Accessory Structure	\$ 75.00	33%	\$ 100.00	January 1, 2020
Permit Applications - Residential Development - Additions to Residential	\$ 75.00	33%	\$ 100.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - New commercial, industrial and Institutional developments (Maximum \$10,000) - for first 500 m ² of gross floor area	\$250.00 + \$2.50/m ²	20%	\$300.00 + \$3.00/m ²	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - New commercial, industrial and Institutional developments (Maximum \$10,000) - for area over 500 m ² gross floor area	+ \$1.25/m ²	20%	+ \$1.50/m ²	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Additions to commercial, industrial and institutional developments (based on addition only) (maximum \$10,000) - for first 500 m ² of gross floor area	\$250.00 + \$2.50/m ²	20%	\$300.00 + \$3.00/m ²	January 1, 2020

Attachment: 3. User Fees, Rates and Charges - Schedule (User Fees, Rates and Charges - Bylaw Nos. 19/023 and 19/024)

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Permit Applications - Commercial, Industrial and Institutional Development - Additions to commercial, industrial and institutional developments (based on addition only) (maximum \$10,000) - for area over 500 m ² gross floor area	+ \$1.25/m ²	20%	+ \$1.50/m ²	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Accessory Structure	\$ 75.00	33%	\$ 100.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Religious Assembly, Educational Service Facility, Daycare Centre (maximum \$10,000) - for first 500 m ² of gross floor area	\$250.00 + \$2.50/m ²	20%	\$300.00 + \$3.00/m ²	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Religious Assembly, Educational Service Facility, Daycare Centre (maximum \$10,000) - for area over 500 m ² gross floor area	+ \$1.25/m ²	20%	+ \$1.50/m ²	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Oil sands mining, extraction and upgrading projects and oil sands pilot projects (based on \$10/\$100,000 of construction value)	\$10/ \$100,000 of construct. value	0%	\$10/ \$100,000 of constr.value (Min. \$10K)	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Additions and/or revisions to oil sands mining, extraction and upgrading projects and oil sands pilot projects (addition only) (based on \$10/\$100,000 of construction value)	\$10/ \$100,000 of construct. value	0%	\$10/ \$100,000 of constr.value (Min. \$1K)	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Change of use or change of occupancy within existing commercial, industrial and institutional buildings	\$ 250.00	20%	\$ 300.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - First use within new commercial, industrial and institutional building, if not approved with the development permit	\$ 250.00	20%	\$ 300.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Shared occupancy with an existing business, if a discretionary use in the land use district	\$ 250.00	20%	\$ 300.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Demolitions	\$ 200.00	25%	\$ 250.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Special Events - Private Land	\$ 200.00	38%	\$ 275.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Permit Applications - Commercial, Industrial and Institutional Development - Special Events - Municipal Land	\$ -	100%	\$ 100.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Special Events - Municipal Land - Not for Profit	\$ -	100%	\$ 25.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Temporary Uses or Building (less than 180 days)	\$ 200.00	25%	\$ 250.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Temporary Uses or Building (180 days or more) (maximum \$10,000) - for first 500 m ² of gross floor area	\$250.00 + \$2.50/m ²	10%	\$275.00 + \$3.00/m ²	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Temporary Uses or Building (180 days or more) (maximum \$10,000) - for area over 500 m ² gross floor area	+ \$1.25/m ²	20%	+ \$1.50/m ²	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Work Camps	\$250.00 + \$1.25/bed	33%	\$2,000.00 + \$1.50/bed	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Outdoor Storage or Use (no buildings or structures) - Lot area less than 0.4 ha	\$ 250.00	10%	\$ 275.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Outdoor Storage or Use (no buildings or structures) - Lot area of 0.4 ha or greater	\$ 500.00	10%	\$ 550.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - RV Parking Permit	\$ 40.00	25%	\$ 50.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Residential Sales Centre	\$ 200.00	13%	\$ 225.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Golf Course	\$1,000.00 + 50% of original fee for each additional submission	10%	\$ 1,500.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - RV Park	\$250.00 + \$10.00/stall	10%	\$275.00 + \$10.00/ stall	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Request for Landscaping Inspection - First request	\$ -	0%	\$ -	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Request for Landscaping Inspection - Second request	\$ -	0%	\$ 100.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Permit Applications - Commercial, Industrial and Institutional Development - Request for Landscaping Inspection - Third request	\$ 250.00	0%	\$ 250.00	January 1, 2020
Permit Applications - Commercial, Industrial and Institutional Development - Request for Landscaping Inspection - Every subsequent request	\$ 250.00	100%	\$ 500.00	January 1, 2020
Permits - General - Return of Incomplete Commercial, Institutional or Industrial Development Permit Application	\$ 375.00	0%	\$ 375.00	January 1, 2020
Permits - General - Commencement of development prior to issuance of development permit (development fee is two times fee listed in this Schedule)	2 x Regular Fee	0%	2 x Regular Fee	January 1, 2020
Permits - General - Notification Fee for applications or decisions on applications require notification to adjacent property owners (in addition to other fees specified)	\$ 50.00	0%	\$ 50.00	January 1, 2020
Permits - General - Advertising fee for decisions on development matters	25.00	100%	50.00	January 1, 2020
Permits - General - Short Form of Development Agreement required as a condition of development permit (required to be submitted with composite engineering drawings)	\$ 500.00	50%	\$ 750.00	January 1, 2020
Permits - General - Long Form Development Agreement required as a condition of development permit (required to be submitted with composite engineering drawings)	\$ -	100%	\$ 2,750.00	January 1, 2020
Permits - General - Developer-requested changes to the Municipality's standard development agreement	Full Legal Costs	0%	Full Legal Costs	January 1, 2020
Permits - General - Developer-initiated change to a development application after submission (in addition to original application fee)	25% of Original Fee	0%	25% of Original Fee	January 1, 2020
Subdivision Application - Plan of subdivision Application Fee including Bareland Condominium Plans - Residential (Single Detached, Semi detached, Manufactured Home)	\$1,000.00 + \$125.00/lot	20%	\$1,000.00+ \$150.00/lot	January 1, 2020
Subdivision Application - Plan of subdivision Application Fee including Bareland Condominium Plans - Multi-family (apartments, townhouses)	\$750.00	13%	\$850.00	January 1, 2020
Subdivision Application - Plan of subdivision Application Fee including Bareland Condominium Plans - Commercial and Industrial	\$750.00	13%	\$850.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Subdivision Application - Plan of subdivision Application Fee including Bareland Condominium Plans - Direct Control	\$750.00	13%	\$850.00	January 1, 2020
Subdivision Application - Plan of subdivision Application Fee including Bareland Condominium Plans - Strata Lots	\$750.00	13%	\$850.00	January 1, 2020
Subdivision Application - Plan of subdivision Application Fee including Bareland Condominium Plans - Municipal Reserve, Environmental Reserve and Public Utility Lots	\$ -	0%	\$ -	January 1, 2020
Subdivision Application - Endorsement Fees	1 x application fee	0%	1 x application fee	January 1, 2020
Subdivision Application - Condominium Application and Endorsement Fee	\$ 40.00	25%	\$ 50.00	January 1, 2020
Subdivision Application - Phased Registration of an Approved Subdivision	\$500.00	10%	\$550.00	January 1, 2020
Subdivision Application - Subdivision Approval Time Extension - First Extension Request	\$ 250.00	10%	\$ 275.00	January 1, 2020
Subdivision Application - Subdivision Approval Time Extension - Second Extension Request	\$ 500.00	5%	\$ 525.00	January 1, 2020
Subdivision Application - Subdivision Approval Time Extension - Third Extension Request	\$ 750.00	3%	\$ 775.00	January 1, 2020
Subdivision Application - Subdivision Application Fee Refunds - Before review	85%	0%	85%	January 1, 2020
Subdivision Application - Subdivision Application Fee Refunds - After review	\$ -	100%	25%	January 1, 2020
Subdivision Application - Modification of Tentative Plan of Subdivision - Before review	\$ 250.00	10%	\$ 275.00	January 1, 2020
Subdivision Application - Modification of Tentative Plan of Subdivision - After review	50% of original fee	0%	50% of original fee	January 1, 2020
Subdivision Application - Discharge of Caveat	\$ 50.00	50%	\$ 75.00	January 1, 2020
Subdivision Application - Address Change request	\$ -	100%	\$ 100.00	January 1, 2020
Subdivision Application - Development Agreements - Short form of Development Agreement required as a condition of subdivision approval	\$ 500.00	50%	\$ 750.00	January 1, 2020
Subdivision Application - Development Agreements - Long form Development Agreement required as a condition of subdivision approval	\$ 2,500.00	10%	\$ 2,750.00	January 1, 2020
Subdivision Application - Development Agreements - Developer-requested variation to the Development Agreement Standard Template	All Legal Costs	0%	All Legal Costs	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Subdivision Application - Re-application for Subdivision within 6 to 12 months of a decision (including appeal decisions) for same site with similar or identical design	3 x original fee	0%	3 x original fee	January 1, 2020
Subdivision Application - For the purpose of calculating fees set out in section 4 of this schedule: Remnant lots are to be included in the count of lots created				
Subdivision Application - For the purpose of calculating fees set out in section 4 of this schedule: Municipal Reserve, Environmental Reserve, School Reserve and Public Utility Lots are not included in the count of lots created.				
Compliance Certificate Application Fees - Single Detached, Semi-detached, Manufactured home	\$ 75.00	33%	\$ 100.00	January 1, 2020
Compliance Certificate Application Fees - Apartment Building	\$ 150.00	17%	\$ 175.00	January 1, 2020
Compliance Certificate Application Fees - Commercial, Industrial, Institutional Buildings	\$ 150.00	17%	\$ 175.00	January 1, 2020
Compliance Certificate Application Fees - Townhouses - Individual Units	\$ 75.00	33%	\$ 100.00	January 1, 2020
Compliance Certificate Application Fees - Townhouse Cluster - 6 units or less	\$ 150.00	17%	\$ 175.00	January 1, 2020
Compliance Certificate Application Fees - Townhouse Cluster - More than 6 units	\$ 30.00	33%	\$ 40.00	January 1, 2020
Compliance Certificate Application Fees - Fees will be doubled for all compliance certificate requests on a RUSH (48 hours of receiving a request) basis				
Application for Variance	\$ 75.00	33%	\$ 100.00	January 1, 2020
Letter of Zoning Confirmation	\$ 40.00	150%	\$ 100.00	January 1, 2020
File Search (minimum \$50.00)	\$ 40.00	25%	\$ 50.00	January 1, 2020
Bylaws and Bylaw Amendments - Land Use Bylaw - Text Amendment	\$ 2,000.00	13%	\$ 2,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment				
	Zoning of Property			
	R1, R1E, R1M, R1S, R1P, RMH, RMH-1, RMH-2, R2, R2-1, CR, HR, SE, SH, ND, SCL1			
	LBL, LBL-R4, LBL-C, R3, R3-1, R3-2, R4, R5, R5-MU, MFD, SCL2, SR1			
	A, BOR-1, CD, C1, C2, C3, C3-A, C4, C4-A, C5, CBD1, FRA1, HC, HG, GD, MDD, MD, PRA1, PRA2, TCD, WD			
	BI, BIU, SI			
	EP, PS, PS-CC, PR, PR-CC, R1VF, UE, RD			
	All DC Districts and City Center Zones DMRZ, NSZ, FRZ and RZ			

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 1 to: Class 1, 2, 4 or 5	\$2,000.00	13%	\$2,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 1 to: Class 3	\$3,000.00	8%	\$3,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 1 to: Class 6	\$4,000.00	6%	\$4,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 2 to: Class 1, 3 or 5	\$2,000.00	13%	\$2,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 2 to: Class 2 or 4	\$3,000.00	8%	\$3,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 2 to: Class 6	\$4,000.00	6%	\$4,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 3 to: Classes 1-5	\$2,000.00	13%	\$2,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 3 to: Class 6	\$4,000.00	6%	\$4,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 4 to: Class 1, 2 or 5	\$3,000.00	8%	\$3,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 4 to: Class 3 or 4	\$3,000.00	8%	\$3,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 4 to: Class 6	\$4,000.00	6%	\$4,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 5 to: Classes 1-5	\$1,000.00	25%	\$1,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 5 to: Class 6	\$4,000.00	6%	\$4,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 6 to all Classes	\$4,000.00	6%	\$4,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Land Use Bylaw - Despite subclauses (i) through (vi), where an application to amend the Land Use Bylaw involves amendment within two or more of the above categories, the highest fee shall apply.				
Bylaws and Bylaw Amendments - Statutory Plans and Amendments - Municipal Development Plan Amendment	\$3,000.00	8%	\$3,250.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Bylaws and Bylaw Amendments - Statutory Plans and Amendments - Area Structure Plan Amendment	\$3,000.00	8%	\$3,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Statutory Plans and Amendments - Area Redevelopment Plan Amendment	\$3,000.00	8%	\$3,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Statutory Plans and Amendments - Application to adopt an Area Structure Plan	\$3,000.00	8%	\$3,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Multiple Amendments - Where an application to concurrently amend the Land Use Bylaw and a Statutory Plan, or two (2) Statutory Plans for the same site, the application fee shall be the sum of the highest fee and 50% of any other amendment application fees.				
Bylaws and Bylaw Amendments - Outline Plans	\$0.00	100%	\$3,250.00	January 1, 2020
Bylaws and Bylaw Amendments - Road Closure (processing)	\$2,000.00	0%	\$2,000.00	January 1, 2020
Bylaws and Bylaw Amendments - Amendment Fee Refunds - Prior to Circulation of File	85% of fee	0%	85% of fee	January 1, 2020
Bylaws and Bylaw Amendments - Amendment Fee Refunds - During or After Circulation of File		0%		January 1, 2020
Signs - Sign Development Permit	\$60.00	25%	\$75.00	January 1, 2020
Signs - Portable Sign Marker	\$150.00	17%	\$175.00	January 1, 2020
Signs - Comprehensive Sign Development Permit - 5 signs or fewer	\$300.00	17%	\$350.00	January 1, 2020
Signs - Comprehensive Sign Development Permit - More than 5 signs	\$500.00	20%	\$600.00	January 1, 2020
Telecommunications Tower - Freestanding Telecommunication Tower - Request for Letter of Concurrence	\$0.00	100%	\$3,000.00	January 1, 2020
Telecommunications Tower - Rooftop, Structure Mounted – Request for Letter of Concurrence	\$0.00	100%	\$2,000.00	January 1, 2020
Telecommunications Tower - Co-location (when added to existing telecommunication structure)	\$0.00	100%	\$200.00	January 1, 2020
Other Leases and Agreements - Licence of Occupation Application	\$200.00	0%	\$200.00	January 1, 2020
Other Leases and Agreements - Road Use Agreement	\$1,000.00	0%	\$1,000.00	January 1, 2020
Other Leases and Agreements - Encroachment Application	\$200.00	0%	\$200.00	January 1, 2020
Other Leases and Agreements - Undeveloped Government Road Allowance Crossings	\$1,000.00	0%	\$1,000.00	January 1, 2020
Other Leases and Agreements - Facility Crossing	\$1,000.00	0%	\$1,000.00	January 1, 2020
Other Leases and Agreements - Lease Application	\$200.00	0%	\$200.00	January 1, 2020

Schedule K - Safety Codes Permitting

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Building Permits - Residential Contractor - A minimum fee shall be charged for issuance of any Building Permit. (In determining the estimated cost of construction for building permit fee purposes, the definition of work shall deem to be all aspects of the building, excluding landscaping, paving and furnishings/non-fixtures)	Min. \$125.00	0%	Min. \$125.00	January 1, 2020
Building Permits - Residential Contractor - Residential New Construction, Additions and Renovations	\$ 1.65	0%	\$ 1.65	January 1, 2020
Building Permits - Residential Contractor - Attached garage	\$ 0.70	0%	\$ 0.70	January 1, 2020
Building Permits - Residential Contractor - Modular Home/ Mobile Home/Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area)	\$ 0.50	0%	\$ 0.50	January 1, 2020
Building Permits - Residential Contractor - Mobile Home; on pilings or blocks	\$ 250.00	0%	\$ 250.00	January 1, 2020
Building Permits - Residential Contractor - Demolition	\$ 200.00	0%	\$ 200.00	January 1, 2020
Building Permits - Residential Contractor - Basement Suite (Developed Area)	\$ 0.75	0%	\$ 0.75	January 1, 2020
Building Permits - Residential Contractor - Basement Development/ Renovations/ Accessory Structures (Developed Area)	\$ 0.50	0%	\$ 0.50	January 1, 2020
Building Permits - Residential Contractor - Minor Residential Construction; under 100 sq./ft. (10 m2) or up to \$12,000 in construction value	\$ 125.00	0%	\$ 125.00	January 1, 2020
Building Permits - Residential Contractor - Solid Fuel Appliance	\$ 200.00	0%	\$ 200.00	January 1, 2020
Building Permits - Residential Homeowner - A minimum fee shall be charged for issuance of any Building Permit. (In determining the estimated cost of construction for building permit fee purposes, the definition of work shall deem to be all aspects of the building, excluding landscaping, paving and furnishings/non-fixtures)	Min. \$150.00		Min. \$150.00	January 1, 2020
Building Permits - Residential Homeowner - Residential New Construction, Additions and Renovations	\$ 1.80	0%	\$ 1.80	January 1, 2020
Building Permits - Residential Homeowner - Attached garage	\$ 0.70	0%	\$ 0.70	January 1, 2020

Attachment: 3. User Fees, Rates and Charges - Schedule (User Fees, Rates and Charges - Bylaw Nos. 19/023 and 19/024)

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Building Permits - Residential Homeowner - Modular Home/ Mobile Home/Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area)	\$ 0.50	0%	\$ 0.50	January 1, 2020
Building Permits - Residential Homeowner - Mobile Home; on pilings or blocks	\$ 300.00	0%	\$ 300.00	January 1, 2020
Building Permits - Residential Homeowner - Demolition	\$ 225.00	0%	\$ 225.00	January 1, 2020
Building Permits - Residential Homeowner - Basement Suite (Developed Area)	\$ 0.80	0%	\$ 0.80	January 1, 2020
Building Permits - Residential Homeowner - Basement Development/ Renovations/ Accessory Structures (Developed Area)	\$ 0.60	0%	\$ 0.60	January 1, 2020
Building Permits - Residential Homeowner - Minor Residential Construction; under 100 sq./ft. (10 m2) or up to \$12,000 in construction value	\$ 150.00	0%	\$ 150.00	January 1, 2020
Building Permits - Residential Homeowner - Solid Fuel Appliance	\$ 225.00	0%	\$ 225.00	January 1, 2020
Building Permits - Commercial, Industrial and Institutional - For each \$1,000, or part thereof of the estimated cost of construction re: Commercial new construction, additions or camps	\$ 9.25	0%	\$ 9.25	January 1, 2020
Building Permits - Commercial, Industrial and Institutional - For each \$1,000, or part thereof of the estimated cost of construction re: Renovation/Addition	\$ 9.25	0%	\$ 9.25	January 1, 2020
Building Permits - Commercial, Industrial and Institutional - For each \$1,000, or part thereof of the estimated cost of construction re: Move-on/Relocatable Oil and Gas Industrial	\$ 9.25	0%	\$ 9.25	January 1, 2020
Building Permits - Commercial, Industrial and Institutional - Demolition	\$ 300.00	0%	\$ 300.00	January 1, 2020
Building Permits - Commercial, Industrial and Institutional - Fire Alarm Replacement/Upgrade (Minimum \$200, or \$0.5 per sq./ft of developed area)	\$ 200.00	0%	\$ 200.00	January 1, 2020
Building Permits - Commercial, Industrial and Institutional - Minimum Commercial Building Permit Fee	\$ 250.00	0%	\$ 250.00	January 1, 2020
Building Permits - Commercial, Industrial and Institutional - Solid Fuel Appliance	\$ 200.00	0%	\$ 200.00	January 1, 2020
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 1 to 7 Fixtures	\$ 125.00	0%	\$ 125.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 8 to 16 Fixtures	\$ 165.00	0%	\$ 165.00	January 1, 2020
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 17 to 25 Fixtures	\$ 205.00	0%	\$ 205.00	January 1, 2020
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 26 to 34 Fixtures	\$ 245.00	0%	\$ 245.00	January 1, 2020
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 35 to 45 Fixtures	\$ 295.00	0%	\$ 295.00	January 1, 2020
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 46 to 54 Fixtures		0%		January 1, 2020
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 55 to 64 Fixtures	\$ 385.00	0%	\$ 385.00	January 1, 2020
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 65 to 74 Fixtures	\$ 435.00	0%	\$ 435.00	January 1, 2020
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 75 to 84 Fixtures	\$ 485.00	0%	\$ 485.00	January 1, 2020
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 85 to 100 Fixtures	\$ 525.00	0%	\$ 525.00	January 1, 2020
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - For every fixture over 100 fixtures	\$ 1.25	0%	\$ 1.25	January 1, 2020
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - For each rainwater leader, roof drain	\$ 6.00	0%	\$ 6.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - Minimum fee for any plumbing permit	\$ 125.00	0%	\$ 125.00	January 1, 2020
Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - Cross connection and backflow prevention to install a backflow device or a lawn sprinkler system	\$ 30.00	0%	\$ 30.00	January 1, 2020
Plumbing Permits - Homeowner Residential - 1 to 7 Fixtures	\$ 145.00	0%	\$ 145.00	January 1, 2020
Plumbing Permits - Homeowner Residential - 8 to 16 Fixtures	\$ 185.00	0%	\$ 185.00	January 1, 2020
Plumbing Permits - Homeowner Residential - 17 to 25 Fixtures	\$ 225.00	0%	\$ 225.00	January 1, 2020
Plumbing Permits - Homeowner Residential - 26 to 34 Fixtures		0%		January 1, 2020
Plumbing Permits - Homeowner Residential - 35 to 45 Fixtures	\$ 315.00	0%	\$ 315.00	January 1, 2020
Plumbing Permits - Homeowner Residential - 46 to 54 Fixtures	\$ 355.00	0%	\$ 355.00	January 1, 2020
Plumbing Permits - Homeowner Residential - Minimum fee for any plumbing permit	\$ 145.00	0%	\$ 145.00	January 1, 2020
Plumbing Permits - Homeowner Residential - Cross connection and backflow prevention to install a backflow device or lawn sprinkler system	\$ 30.00	0%	\$ 30.00	January 1, 2020
Private Sewage Disposal System Permits - Residential, Commercial, Industrial and Institutional Installation - Holding Tanks	\$ 200.00	0%	\$ 200.00	January 1, 2020
Private Sewage Disposal System Permits - Residential, Commercial, Industrial and Institutional Installation - Fields, Mounds, Sand Filters, Treatment Tanks, Open Discharge	\$ 275.00	0%	\$ 275.00	January 1, 2020
Private Sewage Disposal System Permits - Residential, Commercial, Industrial and Institutional Installation - Camps 1 to 50-person capacity	\$ 300.00	0%	\$ 300.00	January 1, 2020
Private Sewage Disposal System Permits - Residential, Commercial, Industrial and Institutional Installation - Camps 51 to 100-person capacity	\$ 350.00	0%	\$ 350.00	January 1, 2020

Attachment: 3. User Fees, Rates and Charges - Schedule (User Fees, Rates and Charges - Bylaw Nos. 19/023 and 19/024)

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Private Sewage Disposal System Permits - Residential, Commercial, Industrial and Institutional Installation - Camps 101 to 110-person capacity	\$ 450.00	0%	\$ 450.00	January 1, 2020
Gas and Propane Permits - Contractor, Residential Gas Installations - 1 to 2 outlets	\$ 125.00	0%	\$ 125.00	January 1, 2020
Gas and Propane Permits - Contractor, Residential Gas Installations - 3 to 4 outlets	\$ 150.00	0%	\$ 150.00	January 1, 2020
Gas and Propane Permits - Contractor, Residential Gas Installations - 5 to 10 outlets	\$ 175.00	0%	\$ 175.00	January 1, 2020
Gas and Propane Permits - Contractor, Residential Gas Installations - 11 to 15 outlets	\$ 250.00	0%	\$ 250.00	January 1, 2020
Gas and Propane Permits - Contractor, Residential Gas Installations - 16 to 20 outlets	\$ 325.00	0%	\$ 325.00	January 1, 2020
Gas and Propane Permits - Contractor, Residential Gas Installations - For every outlet over 20 outlets	\$ 8.00	0%	\$ 8.00	January 1, 2020
Gas and Propane Permits - Contractor, Residential Gas Installations - Temporary Heat	\$ 125.00	0%	\$ 125.00	January 1, 2020
Gas and Propane Permits - Homeowner, Residential Gas Installation - 1 to 2 outlets	\$ 145.00	0%	\$ 145.00	January 1, 2020
Gas and Propane Permits - Homeowner, Residential Gas Installation - 3 to 4 outlets	\$ 160.00	0%	\$ 160.00	January 1, 2020
Gas and Propane Permits - Homeowner, Residential Gas Installation - 5 to 10 outlets	\$ 195.00	0%	\$ 195.00	January 1, 2020
Gas and Propane Permits - Homeowner, Residential Gas Installation - 11 to 15 outlets	\$ 270.00	0%	\$ 270.00	January 1, 2020
Gas and Propane Permits - Homeowner, Residential Gas Installation - 16 to 20 outlets	\$ 345.00	0%	\$ 345.00	January 1, 2020
Gas and Propane Permits - Homeowner, Residential Gas Installation - For every outlet over 20 outlets	\$ 8.00	0%	\$ 8.00	January 1, 2020
Gas and Propane Permits - Homeowner, Residential Gas Installation - Temporary Heat	\$ 145.00	0%	\$ 145.00	January 1, 2020
Gas and Propane Permits - Non-Residential Gas Installation - 10,000 to 100,000 BTU	\$ 125.00	0%	\$ 125.00	January 1, 2020
Gas and Propane Permits - Non-Residential Gas Installation - 100,001 to 170,000 BTU	\$ 145.00	0%	\$ 145.00	January 1, 2020
Gas and Propane Permits - Non-Residential Gas Installation - 170,001 to 350,000 BTU	\$ 175.00	0%	\$ 175.00	January 1, 2020
Gas and Propane Permits - Non-Residential Gas Installation - 350,001 to 550,000 BTU	\$ 225.00	0%	\$ 225.00	January 1, 2020
Gas and Propane Permits - Non-Residential Gas Installation - 550,001 to 750,000 BTU	\$ 265.00	0%	\$ 265.00	January 1, 2020

Attachment: 3. User Fees, Rates and Charges - Schedule (User Fees, Rates and Charges - Bylaw Nos. 19/023 and 19/024)

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Gas and Propane Permits - Non-Residential Gas Installation - 750,001 to 1,000,000 BTU	\$ 325.00	0%	\$ 325.00	January 1, 2020
Gas and Propane Permits - Non-Residential Gas Installation - For each 100,000 BTU (or portion of) over 1,000,000 BTU	\$ 8.00	0%	\$ 8.00	January 1, 2020
Gas and Propane Permits - Non-Residential Gas Installation - Temporary Heat 0 to 500,000 BTU	\$ 150.00	0%	\$ 150.00	January 1, 2020
Gas and Propane Permits - Non-Residential Gas Installation - Temporary Heat 500,001 to 1,000,000 BTU	\$ 250.00	0%	\$ 250.00	January 1, 2020
Gas and Propane Permits - Non-Residential Gas Installation - For each 100,000 BTU (or portion of) over 1,000,000 BTU	\$ 8.00	0%	\$ 8.00	January 1, 2020
Gas and Propane Permits - Non-Residential Propane Installation - Propane Tank Set 81 to 500 gallons (no permit required for tanks below 80 gallons)	\$ 125.00	0%	\$ 125.00	January 1, 2020
Gas and Propane Permits - Non-Residential Propane Installation - Propane Tank Set 501 to 1,000 gallons	\$ 165.00	0%	\$ 165.00	January 1, 2020
Gas and Propane Permits - Non-Residential Propane Installation - Propane Tank Set over 1,000 gallons	\$ 185.00	0%	\$ 185.00	January 1, 2020
Gas and Propane Permits - Non-Residential Propane Installation - For each additional tank set	\$ 50.00	0%	\$ 50.00	January 1, 2020
Gas and Propane Permits - Non-Residential Propane Installation - Each Vaporizer	\$ 65.00	0%	\$ 65.00	January 1, 2020
Gas and Propane Permits - Non-Residential Propane Installation - Connected load	\$ 50.00	0%	\$ 50.00	January 1, 2020
Gas and Propane Permits - Connected Loads - 0 to 100,000 BTU	\$ 145.00	0%	\$ 145.00	January 1, 2020
Gas and Propane Permits - Connected Loads - 100,001 to 200,000 BTU	\$ 165.00	0%	\$ 165.00	January 1, 2020
Gas and Propane Permits - Connected Loads - 200,001 to 300,000 BTU	\$ 185.00	0%	\$ 185.00	January 1, 2020
Gas and Propane Permits - Connected Loads - 300,001 to 400,000 BTU	\$ 205.00	0%	\$ 205.00	January 1, 2020
Gas and Propane Permits - Connected Loads - 400,001 to 500,000 BTU	\$ 215.00	0%	\$ 215.00	January 1, 2020
Gas and Propane Permits - Connected Loads - 500,001 to 750,000 BTU	\$ 225.00	0%	\$ 225.00	January 1, 2020
Gas and Propane Permits - Connected Loads - 750,001 to 1,000,000 BTU	\$ 275.00	0%	\$ 275.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Gas and Propane Permits - Connected Loads - 1,000,001 to 2,000,000 BTU	\$ 295.00	0%	\$ 295.00	January 1, 2020
Gas and Propane Permits - Connected Loads - Over 2,000,000 BTU For each 100,000 BTU (or portion of) over 2,000,000 BTU	\$ 8.00	0%	\$ 8.00	January 1, 2020
Gas and Propane Permits - Connected Loads - Propane Distribution and Cylinder Refill Center	\$ 250.00	0%	\$ 250.00	January 1, 2020
Gas and Propane Permits - Gas Appliance Replacement - 0 to 500,000 BTU	\$ 165.00	0%	\$ 165.00	January 1, 2020
Gas and Propane Permits - Gas Appliance Replacement - 500,001 to 1,000,000 BTU	\$ 185.00	0%	\$ 185.00	January 1, 2020
Gas and Propane Permits - Gas Appliance Replacement - 1,000,001 to 2,000,000 BTU	\$ 225.00	0%	\$ 225.00	January 1, 2020
Gas and Propane Permits - Gas Appliance Replacement - Over 2,000,000 BTU	\$ 325.00	0%	\$ 325.00	January 1, 2020
Gas and Propane Permits - Oil and Gas Industrial Equipment - 0 to 500,000 BTU	\$ 225.00	0%	\$ 225.00	January 1, 2020
Gas and Propane Permits - Oil and Gas Industrial Equipment - 500,001 to 1,000,000 BTU	\$ 300.00	0%	\$ 300.00	January 1, 2020
Gas and Propane Permits - Oil and Gas Industrial Equipment - For each 100,000 BTU (or portion of) over 1,000,000 BTU	\$ 1.00	0%	\$ 1.00	January 1, 2020
Gas and Appliance Venting Permit - Contractor, Residential, Commercial, Industrial and Institutional Installations - 1 to 4 appliances	\$ 125.00	0%	\$ 125.00	January 1, 2020
Gas and Appliance Venting Permit - Contractor, Residential, Commercial, Industrial and Institutional Installations - 5 to 7 appliances	\$ 165.00	0%	\$ 165.00	January 1, 2020
Gas and Appliance Venting Permit - Contractor, Residential, Commercial, Industrial and Institutional Installations - 8 to 10 appliances	\$ 195.00	0%	\$ 195.00	January 1, 2020
Gas and Appliance Venting Permit - Contractor, Residential, Commercial, Industrial and Institutional Installations - 11 to 15 appliances	\$ 235.00	0%	\$ 235.00	January 1, 2020
Gas and Appliance Venting Permit - Contractor, Residential, Commercial, Industrial and Institutional Installations - 16 to 20 appliances	\$ 285.00	0%	\$ 285.00	January 1, 2020
Gas and Appliance Venting Permit - Contractor, Residential, Commercial, Industrial and Institutional Installations - For each appliance over 20	\$ 8.00	0%	\$ 8.00	January 1, 2020
Gas and Appliance Venting Permit - Homeowner Residential - 1 to 4 appliances	\$ 145.00	0%	\$ 145.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Gas and Appliance Venting Permit - Homeowner Residential - 5 to 7 appliances	\$ 185.00	0%	\$ 185.00	January 1, 2020
Gas and Appliance Venting Permit - Homeowner Residential - 8 to 10 appliances	\$ 205.00	0%	\$ 205.00	January 1, 2020
Gas and Appliance Venting Permit - Homeowner Residential - 11 to 15 appliances	\$ 255.00	0%	\$ 255.00	January 1, 2020
Gas and Appliance Venting Permit - Homeowner Residential - 16 to 20 appliances	\$ 295.00	0%	\$ 295.00	January 1, 2020
Gas and Appliance Venting Permit - Homeowner Residential - For each appliance over 20	\$ 8.00	0%	\$ 8.00	January 1, 2020
Electrical Permit - Contractor, Residential - Up to 1,200 sq./ft	\$ 165.00	0%	\$ 165.00	January 1, 2020
Electrical Permit - Contractor, Residential - 1,201 to 1,500 sq./ft	\$ 195.00	0%	\$ 195.00	January 1, 2020
Electrical Permit - Contractor, Residential - 1,501 to 2,000 sq./ft	\$ 215.00	0%	\$ 215.00	January 1, 2020
Electrical Permit - Contractor, Residential - 2,001 to 2,500 sq./ft		0%		January 1, 2020
Electrical Permit - Contractor, Residential - 2,501 to 5,000 sq./ft	\$ 275.00	0%	\$ 275.00	January 1, 2020
Electrical Permit - Contractor, Residential - Over 5,000 sq./ft (per sq. ft over 5,000)	\$275.00 + \$.10/ft ²	0%	\$275.00 + \$.10/ft ²	January 1, 2020
Electrical Permit - Contractor, Residential - Minor Installations: 1) Air Conditioning Unit; 2) Hot Tub; 3) Service Change Only; and 4) Underground Service Conductors Only	\$ 125.00	0%	\$ 125.00	January 1, 2020
Electrical Permit - Contractor, Residential - Manufactured Home/Modular Home Connection	\$ 125.00	0%	\$ 125.00	January 1, 2020
Electrical Permit - Contractor, Residential - Temporary Service up 125 Amps	\$ 125.00	0%	\$ 125.00	January 1, 2020
Electrical Permit - Homeowner, Residential - Up to 1,200 sq./ft	\$ 185.00	0%	\$ 185.00	January 1, 2020
Electrical Permit - Homeowner, Residential - 1,201 to 1,500 sq./ft	\$ 205.00	0%	\$ 205.00	January 1, 2020
Electrical Permit - Homeowner, Residential - 1,501 to 2,000 sq./ft	\$ 265.00	0%	\$ 265.00	January 1, 2020
Electrical Permit - Homeowner, Residential - 2,001 to 2,500 sq./ft	\$ 295.00	0%	\$ 295.00	January 1, 2020
Electrical Permit - Homeowner, Residential - 2,501 to 5,000 sq./ft	\$ 295.00	0%	\$ 295.00	January 1, 2020
Electrical Permit - Homeowner, Residential - Over 5,000 sq./ft (per sq. ft over 5,000)	\$295.00 + \$.10/ft ²	0%	\$295.00 + \$.10/ft ²	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Electrical Permit - Homeowner, Residential - Minor Installations: 1) Air Conditioning Unit; 2) Hot Tub; 3) Service Change Only; and 4) Underground Service Conductors Only	\$ 145.00	0%	\$ 145.00	January 1, 2020
Electrical Permit - Homeowner, Residential - Manufactured Home/Modular Home Connection	\$ 145.00	0%	\$ 145.00	January 1, 2020
Electrical Permit - Homeowner, Residential - Temporary Service up 125 Amps	\$ 145.00	0%	\$ 145.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$0.00 - \$3,500.00	\$ 125.00	0%	\$ 125.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$3,500.01 - \$5,000.00	\$ 150.00	0%	\$ 150.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$5,000.01 - \$7,000.00	\$ 175.00	0%	\$ 175.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$7,000.01 - \$9,500.00	\$ 200.00	0%	\$ 200.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$9,500.01 - \$14,000.00	\$ 225.00	0%	\$ 225.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$14,000.01 - \$19,000.00	\$ 250.00	0%	\$ 250.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$19,000.01 - \$24,000.00	\$ 275.00	0%	\$ 275.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$24,000.01 - \$28,000.00	\$ 300.00	0%	\$ 300.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$28,000.01 - \$33,000.00	\$ 325.00	0%	\$ 325.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$33,000.01 - \$39,000.00	\$ 350.00	0%	\$ 350.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$39,001.00 - \$46,000.00	\$ 375.00	0%	\$ 375.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$46,001.00 - \$60,000.00	\$ 400.00	0%	\$ 400.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$60,001.00 - \$70,000.00	\$ 450.00	0%	\$ 450.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$70,001.00 - \$80,000.00	\$ 525.00	0%	\$ 525.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$80,001.00 - \$90,000.00	\$ 575.00	0%	\$ 575.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$90,001.00 - \$100,000.00	\$ 625.00	0%	\$ 625.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$100,001.00 - \$110,000.00	\$ 650.00	0%	\$ 650.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$110,001.00 - \$120,000.00	\$ 675.00	0%	\$ 675.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$120,001.00 - \$130,000.00	\$ 725.00	0%	\$ 725.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$130,001.00 - \$140,000.00	\$ 750.00	0%	\$ 750.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$140,001.00 - \$150,000.00	\$ 775.00	0%	\$ 775.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$150,001.00 - \$160,000.00	\$ 825.00	0%	\$ 825.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$160,001.00 - \$170,000.00	\$ 850.00	0%	\$ 850.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$170,001.00 - \$180,000.00	\$ 875.00	0%	\$ 875.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$180,001.00 - \$190,000.00	\$ 925.00	0%	\$ 925.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$190,001.00 - \$200,000.00	\$ 950.00	0%	\$ 950.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$200,001.00 - \$210,000.00	\$ 1,000.00	0%	\$ 1,000.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$210,001.00 - \$220,000.00	\$ 1,100.00	0%	\$ 1,100.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$220,001.00 - \$230,000.00	\$ 1,200.00	0%	\$ 1,200.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$230,001.00 - \$240,000.00	\$ 1,300.00	0%	\$ 1,300.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$240,001.00 - \$250,000.00	\$ 1,400.00	0%	\$ 1,400.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$250,001.00 - \$300,000.00	\$ 1,500.00	0%	\$ 1,500.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$300,001.00 - \$350,000.00	\$ 1,600.00	0%	\$ 1,600.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$350,001.00 - \$400,000.00	\$ 1,700.00	0%	\$ 1,700.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$400,001.00 - \$450,000.00	\$ 1,800.00	0%	\$ 1,800.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$450,001.00 - \$500,000.00	\$ 2,000.00	0%	\$ 2,000.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$500,001.00 - \$550,000.00	\$ 2,100.00	0%	\$ 2,100.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$550,001.00 - \$600,000.00	\$ 2,200.00	0%	\$ 2,200.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$600,001.00 - \$650,000.00	\$ 2,300.00	0%	\$ 2,300.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$650,001.00 - \$700,000.00	\$ 2,400.00	0%	\$ 2,400.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$700,001.00 - \$750,000.00	\$ 2,500.00	0%	\$ 2,500.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$750,001.00 - \$800,000.00	\$ 2,600.00	0%	\$ 2,600.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$800,001.00 - \$850,000.00	\$ 2,700.00	0%	\$ 2,700.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$850,001.00 - \$900,000.00	\$ 2,800.00	0%	\$ 2,800.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$900,001.00 - \$950,000.00	\$ 2,900.00	0%	\$ 2,900.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$950,001.00 - \$1,000,000.00	\$ 3,000.00	0%	\$ 3,000.00	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$1,000,001.00 and over	Install Cost/ \$1000.00 x 3	0%	Install Cost/ \$1000.00 x 3	January 1, 2020
Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - Temporary service	\$ 200.00	0%	\$ 200.00	January 1, 2020
Electrical Permit - Annual Electric (Note: kVA rating based on main transformer capacity) - Up to 100 kVA	\$ 350.00	0%	\$ 350.00	January 1, 2020
Electrical Permit - Annual Electric (Note: kVA rating based on main transformer capacity) - 101 to 1,000 kVA	\$350.00 + \$60.00/100 kVA for portion exceeding 100 kVA	0%	\$350.00 + \$60.00/100 kVA for portion exceeding 100 kVA	January 1, 2020
Electrical Permit - Annual Electric (Note: kVA rating based on main transformer capacity) - 1,001 to 5,000 kVA	\$890.00 + \$10.00/100 kVA for portion exceeding 1,000 kVA	0%	\$890.00 + \$10.00/100 kVA for portion exceeding 1,000 kVA	January 1, 2020
Electrical Permit - Annual Electric (Note: kVA rating based on main transformer capacity) - 5,001 to 10,000 kVA	\$1,290.00 + \$5.00/100 kVA for portion exceeding 5,000 kVA	0%	\$1,290.00 + \$5.00/100 kVA for portion exceeding 5,000 kVA	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Electrical Permit - Annual Electric (Note: kVA rating based on main transformer capacity) - 10,001 to 20,000 kVA	\$1,540.00 + \$4.00/100 kVA for portion exceeding 10,000 kVA	0%	\$1,540.00 + \$4.00/100 kVA for portion exceeding 10,000 kVA	January 1, 2020
Electrical Permit - Annual Electric (Note: kVA rating based on main transformer capacity) - Over 20,000 kVA	\$1,940.00 + \$3.00/100 kVA for portion exceeding 20,000 kVA	0%	\$1,940.00 + \$3.00/100 kVA for portion exceeding 20,000 kVA	January 1, 2020
Occupancy Permit - Residential, Single Dwelling	\$ 125.00	0%	\$ 125.00	January 1, 2020
Occupancy Permit - Residential, Commercial, Industrial and Institutional	\$ 200.00	0%	\$ 200.00	January 1, 2020
Refunds - Building Permits (25% of original fee paid will be withheld)	Minimum \$100.00	0%	Minimum \$100.00	January 1, 2020
Refunds - Electrical Permits (10% of original fee paid will be withheld)	Minimum \$50.00	0%	Minimum \$50.00	January 1, 2020
Refunds - Gas and Appliance Venting or Plumbing Permit (10% of original fee paid will be withheld)	Minimum \$50.00	0%	Minimum \$50.00	January 1, 2020
Renewal Fees - Building Discipline – fees will be assessed based on the percentage of work left to be complete, multiplied by project value at a rate of \$7.25 per \$1,000.00 of project value	Minimum \$125.00	0%	Minimum \$125.00	January 1, 2020
Renewal Fees - Electrical Discipline - Residential projects with a construction value of \$5,000 or less	\$ 100.00	0%	\$ 100.00	January 1, 2020
Renewal Fees - Electrical Discipline - Residential projects with a construction value of \$5,001 or more	\$ 125.00	0%	\$ 125.00	January 1, 2020
Renewal Fees - Electrical Discipline - Commercial, Industrial and Institutional projects – fees assessed based on installation costs multiplied by percentage of work left to complete	Using commercial installation costs	0%	Using commercial installation costs	January 1, 2020
Renewal Fees - Plumbing Discipline - Projects with 20 or less fixtures	\$ 100.00	0%	\$ 100.00	January 1, 2020
Renewal Fees - Plumbing Discipline - Projects with 21 or more fixtures	\$ 125.00	0%	\$ 125.00	January 1, 2020
Renewal Fees - Gas Discipline - Projects with 10 outlets or less	\$ 100.00	0%	\$ 100.00	January 1, 2020
Renewal Fees - Gas Discipline - Projects with 11 outlets or more	\$ 125.00	0%	\$ 125.00	January 1, 2020
Renewal Fees - Gas Appliance Ventilation - 10 appliances or less	\$ 100.00	0%	\$ 100.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Renewal Fees - Gas Appliance Ventilation - 11 outlets or more	\$ 125.00	0%	\$ 125.00	January 1, 2020
Renewal Fees - Private Sewage Disposal - Residential and commercial holding tank	\$ 100.00	0%	\$ 100.00	January 1, 2020
Renewal Fees - Private Sewage Disposal - Residential and commercial fields, mounds, sand filters, treatment tanks and open discharge systems	\$ 125.00	0%	\$ 125.00	January 1, 2020
Renewal Fees - Private Sewage Disposal - Industrial systems and treatment plants	\$ 200.00	0%	\$ 200.00	January 1, 2020
General - Re-inspection Fee - First occurrence	\$ 175.00	0%	\$ 175.00	January 1, 2020
General - Re-inspection Fee - Each subsequent occurrence	\$ 250.00	0%	\$ 250.00	January 1, 2020
General - No-entry Fee - First occurrence	\$ 175.00	0%	\$ 175.00	January 1, 2020
General - No-entry Fee - Each subsequent occurrence	\$ 250.00	0%	\$ 250.00	January 1, 2020
General - Additional Fees - Inspections outside of regular working hours (only when critical to public safety or occupancy of a structure)		0%		January 1, 2020
General - Additional Fees - Variances (alternative solutions)	\$ 250.00	0%	\$ 250.00	January 1, 2020

Schedule L - Solid Waste

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Landfill Rates - Mixed loads of construction and demolition waste (recyclables not fully removed)	\$ 93.50	6%	\$ 99.00	January 1, 2020
Landfill Rates - Demolition or commercial waste originating from cleanup of properties damaged or destroyed by wildfire or firefighting activities in May 2016	\$ 93.50	6%	\$ 99.00	January 1, 2020
Landfill Rates - Clean and segregated brush and trees (minimal root soil), wood chips, asphalt, concrete, metals, unpainted or untreated dimensional lumber, pallets or plywood	\$ -	0%	\$ -	January 1, 2020
Landfill Rates - Commercial waste	\$ 82.50	5%	\$ 87.00	January 1, 2020
Landfill Rates - Special handling	\$ 178.20	5%	\$ 188.00	January 1, 2020
Landfill Rates - Tires	\$ -	0%	\$ -	January 1, 2020
Landfill Rates - Household refuse	\$ 55.00	5%	\$ 58.00	January 1, 2020
Landfill Rates - Compostable material	\$ -	100%	\$ 3.00	January 1, 2020
Landfill Rates - CFC appliances with gas	\$ 42.90	7%	\$ 46.00	January 1, 2020
Landfill Rates - Appliances without gas	\$ -	0%	\$ -	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Landfill Rates - Large commercial appliances – special handling	\$ 135.30	6%	\$ 143.00	January 1, 2020
Landfill Rates - Soil (clean fill)	\$ -	100%	\$ 3.00	January 1, 2020
Landfill Rates - Residential recyclables	\$ -	0%	\$ -	January 1, 2020
Landfill Rates - Mobile home disposal	\$ 1,067.00	5%	\$ 1,121.00	January 1, 2020
Landfill Rates - Scale usage charge	\$ 33.00	6%	\$ 35.00	January 1, 2020
Landfill Rates - Minimum charge	\$ 11.00	-9%	\$ 10.00	January 1, 2020
Landfill Rates - Mattress disposal	\$ 20.00	25%	\$ 25.00	January 1, 2020
Landfill Rates - Box spring disposal	\$ 20.00	25%	\$ 25.00	January 1, 2020
Landfill Rates - Compost – External usage	\$ -	100%	\$ 60.00	January 1, 2020
Landfill Rates - Crushed concrete - External usage	\$ 22.00	0%	\$ 22.00	January 1, 2020
Landfill Rates - Crushed concrete - Internal usage	\$ 20.00	0%	\$ 20.00	January 1, 2020
Landfill Rates - Manure	\$ -	100%	\$ 12.00	January 1, 2020
Landfill Rates - Peat moss – External usage	\$ -	100%	\$ 32.00	January 1, 2020
Landfill Rates - Crushed Asphalt - External Usage	\$ 22.00	0%	\$ 22.00	January 1, 2020
Landfill Rates - Crushed Asphalt - Internal Usage	20.00	0%	20.00	January 1, 2020
Landfill Rates - Triple Mix	\$ -	100%	\$ 32.00	January 1, 2020
Solid Waste Disposal (Monthly Rates) - Urban Service Area – Single and Multi-Family Residential - Waste Disposal	\$ 11.06	0%	\$ 11.06	January 1, 2020
Solid Waste Disposal (Monthly Rates) - Urban Service Area – Single and Multi-Family Residential - Recycling Depots	\$ 1.65	0%	\$ 1.65	January 1, 2020
Solid Waste Disposal (Monthly Rates) - Urban Service Area – Single and Multi-Family Residential - Curbside recyclable collection	\$ 14.00	0%	\$ 14.00	January 1, 2020
Solid Waste Disposal (Monthly Rates) - Rural Service Area – Single and Multi-Family Residential - Waste Disposal	\$ 6.96	15%	\$ 8.00	January 1, 2020
Solid Waste Disposal (Monthly Rates) - Rural Service Area – Single and Multi-Family Residential - Recycling Depots	\$ 1.65	0%	\$ 1.65	January 1, 2020
Solid Waste Disposal (Monthly Rates) - Rural Service Area – Single and Multi-Family Residential - Curbside recyclable collection (where available)	\$ 14.00	0%	\$ 14.00	January 1, 2020
Replacement of damaged or destroyed Municipal Waste Receptacle	\$ 56.00	0%	\$ 56.00	January 1, 2020

Schedule M - Water

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Urban Service Area – Residential – Meter Size Charge + Variable Rate - 16 mm and 19 mm	\$27.97 + \$0.66/m ³	10%	\$30.77 + \$0.73/m ³	January 1, 2020
Urban Service Area – Residential – Meter Size Charge + Variable Rate - 25 mm, 32 mm and 38 mm	\$65.55 + \$0.66/m ³	10%	\$72.11 + \$0.73/m ³	January 1, 2020
Urban Service Area – Residential – Meter Size Charge + Variable Rate - 51 mm and 76 mm	\$211.92 + \$0.66/m ³	10%	\$233.11 + \$0.73/m ³	January 1, 2020
Urban Service Area – Residential – Meter Size Charge + Variable Rate - 102 mm, 152 mm, 203 mm and 254 mm	\$1,781.91 + \$0.66/m ³	10%	\$1,960.10 + \$0.73/m ³	January 1, 2020
Rural Service Area – Residential – Meter Size Charge + Variable Rate - 16 mm and 19 mm	\$14.69 + \$0.66/m	15%	\$16.09 + \$0.73/m	January 1, 2020
Rural Service Area – Residential – Meter Size Charge + Variable Rate - 25 mm, 32 mm and 38 mm	\$34.42 + \$0.66/m	15%	\$39.60 + \$0.73/m	January 1, 2020
Rural Service Area – Residential – Meter Size Charge + Variable Rate - 51 mm and 76 mm	\$111.28 + \$0.66/m	15%	\$127.97 + \$0.73/m	January 1, 2020
Rural Service Area – Residential – Meter Size Charge + Variable Rate - 102 mm, 152 mm, 203 mm and 254 mm	\$977.03 + \$0.66/m	15%	\$1,123.60 + \$0.73/m	January 1, 2020
Commercial - Meter Size Charge + Variable Rate - 16 mm	\$9.19 + \$1.46/m	10%	\$10.11 + \$1.61/m	January 1, 2020
Commercial - Meter Size Charge + Variable Rate - 19 mm	\$13.87 + \$1.46/m	10%	\$15.26 + \$1.61/m	January 1, 2020
Commercial - Meter Size Charge + Variable Rate - 25 mm	\$20.93 + \$1.46/m ³	10%	\$23.02 + \$1.61/m ³	January 1, 2020
Commercial - Meter Size Charge + Variable Rate - 32 mm	\$31.70 + \$1.46/m ³	10%	\$34.87 + \$1.61/m ³	January 1, 2020
Commercial - Meter Size Charge + Variable Rate - 38 mm	\$47.89 + \$1.46/m ³	10%	\$52.68 + \$1.61/m ³	January 1, 2020
Commercial - Meter Size Charge + Variable Rate - 51 mm	\$72.33 + \$1.46/m ³	10%	\$79.56 + \$1.61/m ³	January 1, 2020
Commercial - Meter Size Charge + Variable Rate - 76 mm	\$109.31 + \$1.46/m ³	10%	\$120.24 + \$1.61/m ³	January 1, 2020
Commercial - Meter Size Charge + Variable Rate - 102 mm	\$165.19 + \$1.46/m ³	10%	\$181.71 + \$1.61/m ³	January 1, 2020
Commercial - Meter Size Charge + Variable Rate - 152 mm	\$249.58 + \$1.46/m ³	10%	\$274.54 + \$1.61/m ³	January 1, 2020
Commercial - Meter Size Charge + Variable Rate - 203 mm and 254 mm	\$386.77 + \$1.46/m ³	10%	\$424.45 + \$1.61/m ³	January 1, 2020
Apartment Buildings	\$4.35 + meter size charge	10%	\$4.80 + meter size charge	January 1, 2020

Attachment: 3. User Fees, Rates and Charges - Schedule (User Fees, Rates and Charges - Bylaw Nos. 19/023 and 19/024)

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Gregoire Mobile Home Park	\$5.72 + meter size charge	10%	\$6.30 + meter size charge	January 1, 2020
Cartier Park	\$ 67.63	9%	\$ 74.00	January 1, 2020
Bulk Water	\$ 5.91	10%	\$ 6.50	January 1, 2020
Meter Charge - Installation Cost - Up to 25 mm meter	\$ 286.00	10%	\$ 315.00	January 1, 2020
Meter Charge - Installation Cost - 38 mm meter	\$ 692.73	10%	\$ 762.00	January 1, 2020
Meter Charge - Installation Cost - 50 mm meter	\$ 949.09	10%	\$ 1,044.00	January 1, 2020
Meter Charge - Installation Cost - 76 mm meter	\$ 4,627.27	10%	\$ 5,090.00	January 1, 2020
Meter Charge - Installation Cost - 102 mm meter	\$ 6,127.27	10%	\$ 6,740.00	January 1, 2020
Meter Test - Up to 25 mm meter	\$ 49.50	11%	\$ 55.00	January 1, 2020
Meter Test - 25 mm to 51 mm meter	\$ 137.50	9%	\$ 150.00	January 1, 2020
Remote Reader Relocation or Replacement – excluding abuse, tampering and vandalism	\$ 225.00	11%	\$ 250.00	January 1, 2020
Turn on or turn off Curb Stop (customer's request)	\$ 49.50	11%	\$ 55.00	January 1, 2020
Service Connection Fee		10%		January 1, 2020
Thawing of Frozen Service	\$ 450.00	11%	\$ 500.00	January 1, 2020
Bleeder installation	\$ 450.00	11%	\$ 500.00	January 1, 2020
Residential water consumption – Trailers, where no meter exists	\$ 173.77	9%	\$ 190.00	January 1, 2020
Commercial water consumption – Trailers, where no meter exists	\$ 181.39	10%	\$ 200.00	January 1, 2020
Un-metered Service	Service size + 27m3 / month water consumption	10%	Service size + 27m3 / month water consumption	January 1, 2020
Reconnection Fee - During office hours	\$ 38.50	9%	\$ 42.00	January 1, 2020
Reconnection Fee - After office hours	\$ 200.00	10%	\$ 220.00	January 1, 2020
Construction Water - Residential Fixed rate - From date of occupancy permit for first 3 months	\$ 110.00	9%	\$ 120.00	January 1, 2020
Construction Water - Residential Fixed rate - Cumulative, Incremental cost for each additional month over 3 months	\$ 110.00	9%	\$ 120.00	January 1, 2020
Construction Water - Commercial variable rate - Water volumes for construction purposes based on an estimate prior to water being supplied to the site based on expected construction activity, duration of construction, water service size / nature of construction.	\$ 1.65	9%	\$ 1.80	January 1, 2020
Hydrant Use - Deposit for hydrant meter (refundable upon return of hydrant meter in good working order)	\$ 1,000.00	10%	\$ 1,100.00	January 1, 2020
Hydrant Use - Daily rental	\$ 110.00	9%	\$ 120.00	January 1, 2020

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Hydrant Use - Water usage	\$ 11.00	9%	\$ 12.00	January 1, 2020
Water service application	\$ 33.00	6%	\$ 35.00	January 1, 2020
Documentation provided for "Proof of Residency"	\$ 33.00	6%	\$ 35.00	January 1, 2020

Schedule N - Wastewater

	2019 Fee	Increase / Decrease	2020 Fee	Effective Date
Urban Service Area – Meter Size Charge + Variable Rate - 16 mm and 19 mm	\$13.65 + 0.39/m ³	10%	\$15.02 + 0.43/m ³	January 1, 2020
Urban Service Area – Meter Size Charge + Variable Rate - 25 mm, 32 mm and 38 mm	\$23.40 + 0.39/m	10%	\$25.74 + 0.43/m	January 1, 2020
Urban Service Area – Meter Size Charge + Variable Rate - 51 mm and 76 mm	\$184.71 + 0.39/m	10%	\$203.02 + 0.43/m	January 1, 2020
Urban Service Area – Meter Size Charge + Variable Rate - 102 mm, 152 mm, 203 mm and 254 mm	\$1,292.96 + 0.39/m	10%	\$1,422.26 + 0.43/m	January 1, 2020
Rural Service Area – Meter Size Charge + Variable Rate - 16 mm and 19 mm	\$7.17 + 0.39/m	15%	\$8.25 + 0.43/m	January 1, 2020
Rural Service Area – Meter Size Charge + Variable Rate - 25 mm, 32 mm and 38 mm	\$12.28 + 0.39/m	15%	\$14.10 + 0.43/m	January 1, 2020
Rural Service Area – Meter Size Charge + Variable Rate - 51 mm and 76 mm	\$181.06 + 0.39/m	15%	\$208.20 + 0.43/m	January 1, 2020
Rural Service Area – Meter Size Charge + Variable Rate - 102 mm, 152 mm, 203 mm and 254 mm	\$1,267.04 + 0.39/m	15%	\$1,457.10 + 0.43/m	January 1, 2020
Un-metered Service	Service size + 27m ³ / month water consumption	0%	Service size + 27m ³ / month water consumption	January 1, 2020
Apartment Building	\$5.30 + meter size charge/month	10%	\$5.83 + meter size charge/month	January 1, 2020
Gregoire Mobile Home Park	\$10.90 + meter size charge/month	10%	\$11.99 + meter size charge/month	January 1, 2020
Cartier Park - Un-metered	\$42.23	11%	\$46.67	January 1, 2020
Variable	\$ 0.39	10%	\$ 0.43	January 1, 2020
Sewage Lagoon - Number of axles	\$ 49.50	10%	\$ 54.50	January 1, 2020
Sewage Lagoon - Replacement RFID tag	\$ 22.00	9%	\$ 24.00	January 1, 2020
Sewage Lagoon - Vehicles with holding tanks not exceeding 1m ³	\$ 5.50	9%	\$ 6.00	January 1, 2020

The attached benchmarking exercise provides both a comprehensive review of all User Fees, Rates and Charges, as well as compares those rates and charges against similar communities within Alberta.

Description	Provides a summarized description of the User Fee, Rate or Charge.
Occurrence	Describes the frequency that the User Fee, Rate or Charge is based on.
Current Rate	Current Rate charged by the Municipality.
Proposed Rate	Proposed Rate to be charged by the Municipality.
Change	Percentage change between Current and Proposed Rate to be charged by the Municipality.
Locations	Locations researched throughout Alberta. Not all locations were used for each service type.
Average Benchmark	Represents that average of all benchmark amounts.
Last Used	Identifies the last year, that the specific User Fee, Rate or Charge was administered by the Municipality.

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Non-sufficient funds (NSF) – Cheque Fee	Per occurrence	\$44.00	\$44.00	0%
2	Criminal Record Check				
	a) Name-Based	Per search	\$15.75	\$40.00	154%
	b) Vulnerable Sector	Per search	\$15.75	\$40.00	154%
	c) Volunteer	Per search	\$0.00	\$0.00	0%
3	Civil Fingerprinting*	Per occurrence	\$60.50	\$100.00	65%
4	Accident Photo Request	Per request	\$21.00	\$21.00	0%
5	Collision Statement Request*	Per request	\$31.50	\$31.50	0%
6	Application for New Boulevard Crossing	Per application	\$125.00	\$125.00	0%
7	Extension of Existing Boulevard Crossing	Per occurrence	\$20.00	\$20.00	0%
8	Utility Installation and Street Occupation	Per occurrence	\$125.00	\$125.00	0%
9	Lot Clearing and Grubbing	Per occurrence	\$125.00	\$125.00	0%
10	Lot Clearing and Grading	Per occurrence	\$125.00	\$125.00	0%

*Partial funds remitted to Federal Government

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	License Fee				
	a) Animal License – Spayed or Neutered	Annual	\$15.00	\$15.00	0%
	b) Animal License – Non-Spayed or Non-Neutered	Annual	\$50.00	\$50.00	0%
	c) Animal License – Vicious Animal	Annual	\$250.00	\$250.00	0%
	d) Animal License – Dangerous Dog	Annual	\$100.00	\$100.00	0%
2	Replacement of Lost Tag	Per occurrence	\$5.00	\$10.00	100%
3	Impound Fee				
	a) Per Animal	Per day	\$10.00	\$25.00	150%
	b) Vicious Animal	Per day	\$50.00	N/A	-100%
	d) Dangerous Dog	Per day	\$25.00	N/A	-100%
4	Quarantine Costs	Per day	\$25.00	\$50.00	100%
5	Administration Fee				
	a) Per Animal	Per occurrence	\$25.00	\$25.00	0%
	b) Vicious Animal	Per occurrence	\$250.00	\$250.00	0%
	d) Dangerous Dog	Per occurrence	\$125.00	\$125.00	0%

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Tax Certificate				
	a) Written request	Per occurrence	\$33.00	\$35.00	6%
	b) Electronic self service	Per occurrence	\$15.00	\$20.00	33%
2	Tax Search				
	a) Written request	Per occurrence	\$15.00	\$15.00	0%
	b) Electronic self service	Per occurrence	\$3.00	\$7.00	133%
3	Proof of Ownership Letter	Per occurrence	\$33.00	\$35.00	6%
4	Services in response to written or hard copy request from lending institutions for the purpose of enabling payment of taxes on behalf of clients.	Per account	\$15.00	\$15.00	0%
5	Delinquent account transfer	Per occurrence	\$10.00	\$10.00	0%
6	Assessment & Tax Notices				
	a) Current Year	Per occurrence	\$15.00	\$5.00	-67%
	b) Previous Years	Per year	\$5.00	\$5.00	0%
7	Assessment Summary	Per occurrence	\$20.00	\$40.00	100%
8	Property Assessment Information provided under Section 299 or 300 of the MGA (per hour of staff time – minimum charge 1 hour)	Per occurrence	\$40.00	\$40.00	0%
9	Other information not covered elsewhere in this schedule.	Per hour of staff time (min 1 hour)	\$40.00	\$40.00	0%
10	Temporary Project Accommodation (less than 365 days) – per unit rate (minimum fee \$1,000)	Per occurrence	\$0.95 / bed / days occupied	\$1.10 / bed / days occupied	16%

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs)				
	a) First response	Per occurrence	\$0.00	\$0.00	0%
	b) Second response	Per occurrence	\$0.00	\$0.00	0%
	c) Third response	Per occurrence	\$500.00	\$550.00	10%
	d) Fourth response	Per occurrence	\$1,000.00	\$1,100.00	10%
	e) Fifth and subsequent response (per occurrence)	Per occurrence	\$1,500.00	\$1,500.00	0%
2	Response to Fires and Alarms involving criminal convictions (includes personnel costs)				
	a) Ambulance	Hourly	\$300.00	\$300.00	0%
	b) Hazardous Materials Unit	Hourly	\$643.06	\$708.00	10%
	c) Ladder	Hourly	\$1,250.00	\$1,250.00	0%
	d) Pumper	Hourly	\$703.78	\$775.00	10%
	e) Rescue	Hourly	\$643.14	\$644.00	0%
	f) Tanker	Hourly	\$580.00	\$580.00	0%
3	Response to Incident involving propane barbeque installed in contravention of the Alberta Safety Codes Act, Fire Code Regulation or Gas Code Regulation (per occurrence)	Per occurrence	\$1,500.00	\$1,500.00	0%
4	Expert Witness for litigation (based on actual cost for staff, plus travel and expenses – 2 hour minimum)	Per occurrence	Full Cost Recovery	Full Cost Recovery	0%
5	Interviews requested by lawyers, insurance companies, adjusters or other agents related to a response by Regional Emergency Services (based on actual cost for staff, plus travel and expenses – 2 hour minimum)	Per occurrence	Full Cost Recovery	Full Cost Recovery	0%

Schedule A – General Administrative and Miscellaneous Fees

Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	Last Used
\$25.00			\$35.00	\$25.00	\$25.00				\$35.00	\$40.00	\$30.83	2019
\$50.00	\$50.00	\$84.00									\$61.33	2019
\$50.00	\$45.00	\$45.00									\$46.67	2019
											\$0.00	2019
\$40.00	\$40.00	\$50.00									\$43.33	2019
			\$50.00	\$30.00	\$25.00						\$35.00	N/A
			\$50.00	\$30.00	\$25.00						\$35.00	2014
		\$250.00								\$200.00	\$225.00	2019
										\$50.00	\$50.00	2019
		\$350.00				\$250.00	\$0.00	\$500.00	\$136.00		\$247.20	2019
											\$0.00	2019
											\$0.00	2019

Schedule B – Animal Control

Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	Last Used
	\$31.35		\$36.00	\$39.00	\$25.00						\$32.84	2019
	\$67.30		\$76.00	\$64.00	\$50.00						\$64.33	2019
	\$0.00		\$250.00	\$277.00	\$150.00						\$169.25	2018
	\$0.00		\$100.00	\$100.00	\$110.00						\$77.50	2019
	\$12.05		\$15.00	\$5.00	\$0.00						\$8.01	2019
	\$0.00		\$25.00	\$42.00	\$60.00						\$31.75	2019
	\$0.00		\$25.00	\$42.00	\$60.00						\$31.75	2019
	\$0.00		\$25.00	\$42.00	\$60.00						\$31.75	2019
	\$0.00		\$0.00	\$0.00	\$0.00						\$0.00	2019
	\$0.00		\$0.00	\$0.00	\$0.00						\$0.00	2019
	\$0.00		\$0.00	\$0.00	\$0.00						\$0.00	2018
	\$0.00		\$0.00	\$0.00	\$0.00						\$0.00	2018

Schedule C – Assessment and Taxation

Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	Last Used
		\$30.00	\$40.00		\$35.00	\$38.00	\$38.00	\$35.00			\$36.00	2019
	\$35.00		\$31.00				\$35.00	\$30.00			\$32.75	2019
\$20.00			\$16.50	\$7.50		\$15.50					\$13.17	2019
			\$16.50				\$22.00				\$19.50	2019
											\$0.00	2019
	\$15.00	\$10.00	\$10.00		\$25.00		\$33.00				\$18.60	2019
	\$40.00		\$10.00			\$40.00			\$35.00		\$31.25	2019
	\$15.00	\$5.00									\$10.00	2019
	\$15.00	\$5.00									\$10.00	2019
	\$30.00		\$25.00								\$27.50	2019
											\$0.00	2017
											\$0.00	2017
											\$0.00	N/A

Schedule D – Regional Emergency Services

Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	Last Used
											\$0.00	2019
											\$0.00	2019
											\$0.00	2019
											\$0.00	2019
											\$0.00	2019
	\$615.00	\$500.00	\$830.00								\$0.00	N/A
	\$615.00	\$500.00	\$830.00								\$648.33	N/A
	\$615.00	\$500.00	\$830.00								\$648.33	2017
	\$615.00	\$500.00	\$830.00								\$648.33	2019
	\$615.00	\$500.00	\$830.00								\$648.33	N/A
	\$615.00	\$500.00	\$830.00								\$648.33	N/A
											\$0.00	2018
											\$0.00	2017
											\$0.00	2017

[illegible]

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
	j) Install or Remove Underground Fuel Storage Tank				
	i) Single Event	Single Event	\$200.00	\$220.00	10%
	ii) Additional Tank (per tank)	Additional Tank (per tank)	\$100.00	\$110.00	10%
	k) Fireworks Discharge				
	i) Low Hazard	Per occurrence	\$40.00	\$44.00	10%
	ii) High Hazard	Per occurrence	\$120.00	\$132.00	10%
	l) Fireworks Discharge Pyrotechnics (high hazard)	Per occurrence	\$120.00	\$132.00	10%

Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	6.3.e
	\$150.00		\$204.00	\$225.00	\$237.00						\$204.00	2019
	\$150.00			\$87.00	\$125.00						\$120.67	2019
		\$20.00	\$130.00	\$239.00							\$129.67	2019
		\$100.00	\$163.00	\$239.00	\$112.00						\$153.50	2019
		\$200.00	\$83.00	\$239.00	\$112.00						\$158.50	2019
2024)												

Schedule E – Parks and Roads

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Dead Fall Collection (permit)	Per occurrence	\$5.00	\$10.00	100%
2	Cemetery and Columbarium				
	a) Traditional Burial				
	i) Adult – 17 years and over	Per occurrence	\$1,448.00	\$1,593.00	10%
	ii) Child – 16 years and under	Per occurrence	\$785.00	\$864.00	10%
	b) Cremation – In-ground plot – Adult and Child	Per occurrence	\$514.00	\$565.00	10%
	c) Outdoor Columbarium Niche	Per occurrence	\$1,000.00	\$1,100.00	10%
	d) Disinterment	Per occurrence	\$1,448.00	\$1,593.00	10%
	e) Scatter Garden	Per occurrence	\$0.00	\$123.00	100%
	f) Memorial Wall	Per occurrence	\$0.00	\$250.00	100%
	g) Community Ossuary Entombment	Per occurrence	\$0.00	\$130.00	100%
	h) Grave Liners				
	i) Adult Liner and Base	Per occurrence	\$230.00	\$255.00	11%
	ii) Oversized Liner and Base	Per occurrence	\$230.00	\$260.00	13%
	iii) Child Liner and Base	Per occurrence	\$230.00	\$250.00	9%
	iv) Large Urn Vault	Per occurrence	\$0.00	\$130.00	100%
	v) Small Urn Vault	Per occurrence	\$0.00	\$130.00	100%
3	Turning street lights for wide loads (permit)	Per use	\$1,554.80	\$1,554.80	0%
4	Snow Dump Permit				
	a) Commercial	Per season	\$100.00	\$100.00	0%
	b) Residential	Per season	\$100.00	\$100.00	0%
	c) Pick-up Truck	Per use	\$15.00	\$20.00	33%
	d) Tandem	Per use	\$15.00	\$20.00	33%
	e) Tandem & Trailer	Per use	\$20.00	\$30.00	50%
5	Over-Dimensional Load Permits are issued by Alberta Transportation through the Transportation Routing and Vehicle Information System program. Fees are established and collected in accordance with Schedule 9 of the Commercial Vehicle Dimension and Weight	N/A	N/A	N/A	0%
6	Fort Chipewyan - Aggregate (includes 15% Administrative Fee) (per yd ³)				
	a) 12.5 mm gravel	Per yd ³	\$54.80	\$54.80	0%
	b) 20 mm crushed gravel	Per yd ³	\$28.40	\$28.40	0%
	c) 20 mm washed gravel	Per yd ³	\$72.40	\$72.40	0%
	d) 80 mm gravel	Per yd ³	\$24.05	\$24.05	0%
	e) 160 mm gravel	Per yd ³	\$21.39	\$21.39	0%

Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	Last Used
											\$0.00	2019
	\$2,160.00 \$850.00 \$1,230.00 \$1,845.00		\$4,378.00 \$1,534.00 \$1,209.00 \$1,289.00	\$5,333.79 \$942.44 \$2,821.30 \$3,819.72		\$3,211.00 \$1,293.00 \$1,168.00 \$2,814.00	\$3,714.22 \$3,714.22 \$1,676.90 \$2,392.43	\$1,130.00 \$410.00 \$460.00 \$1,025.00 \$800.00			\$3,321.17 \$1,457.28 \$1,427.53 \$2,197.53 \$800.00 \$0.00 N/A \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	2019 2019 2019 2019 2019 N/A N/A 2019 2019 2019 N/A N/A
	\$1,200.00			\$1,568.00		\$1,150.00					\$1,306.00	2019
	\$27.00 \$27.00 \$48.00									\$30.00 \$30.00 \$55.00	\$0.00 \$0.00 \$28.50 \$28.50 \$51.50	2018 2018 2019 2019 2019
											\$0.00	N/A
											\$0.00 \$0.00 \$0.00 \$0.00 \$0.00	2019 2019 2019 2019 2018

Schedule F – Recreation and Culture

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Syncrude Athletic Park (SAP) Clubhouse Rental				
	a) 1 room (Kitchen, Atrium, Meeting Room A or B)	Hourly	\$40.00	\$40.00	0%
	b) 2 rooms (Kitchen, Atrium, Meeting Room A or B)	Hourly	\$60.00	\$60.00	0%
	c) Full Clubhouse				
	i) Hourly	Hourly	\$100.00	\$100.00	0%
	ii) Daily	Daily	\$430.00	\$430.00	0%
2	WinterPLAY Shootout on the Snye				
	a) Early Bird Registration	Per player	\$30.00	\$30.00	0%
	b) Registration	Per player	\$40.00	\$40.00	0%
3	Urban Market				
	a) Vendor Fee	Per occurrence	\$35.00	\$35.00	0%
	b) Tent Rental	Per occurrence	\$50.00	\$50.00	0%
	c) Daily Market Insurance	Per occurrence	\$23.00	\$23.00	0%
	d) Cancellation Fee	Per occurrence	\$25.00	\$25.00	0%
4	Sports Field Rental				
	a) Adults				
	i) Class 1 Field	Hourly	\$35.00	\$40.00	14%
	ii) Class 2 Field	Hourly	\$35.00	\$40.00	14%
	iii) Class 3 Field	Hourly	\$21.00	\$25.00	19%
	iv) Class 4 Field	Hourly	\$15.75	\$17.00	8%
	b) Youth				
	i) Class 1 Field	Hourly	\$24.50	\$27.00	10%
	ii) Class 2 Field	Hourly	\$24.50	\$27.00	10%

Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	Last Used
\$60.00	\$75.00	\$44.60	\$67.50	\$75.00						\$76.19	\$66.38	2019
\$90.00	\$67.20		\$135.00	\$150.00						\$100.00	\$108.44	2019
\$120.00		\$255.00	\$202.50	\$150.00						\$100.00	\$165.50	2019
\$196.00	\$200.00	\$36.80	\$447.00	\$600.00						\$495.24	\$329.17	2019
											\$0.00	2019
											\$0.00	2019
\$40.00	\$40.00	\$36.80									\$38.93	2019
											\$0.00	2019
\$25.00											\$0.00	2019
											\$25.00	2019
\$35.35			\$105.00	\$103.50							\$81.28	2019
\$19.77			\$44.00	\$77.00							\$46.92	2019
\$7.44			\$27.00	\$51.40							\$28.61	2019
\$7.44			\$10.40	\$21.45							\$13.10	2019
\$19.76			\$74.00	\$51.80							\$48.52	2019
\$14.78			\$21.00	\$38.30							\$24.69	2019

Attachment: 4. User Fees, Rates and Charges - Benchmarking

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
	iii) Class 3 Field	Hourly	\$14.50	\$15.00	3%
	iv) Class 4 Field	Hourly	\$11.00	\$12.00	9%
5	School Rental – Parks Administration				
	a) Adult - Gymnasium	Hourly	\$30.00	\$35.00	17%
	b) Adult - Classroom	Hourly	\$10.00	\$12.00	20%
	c) Youth Sport - Gymnasium	Hourly	\$12.00	\$13.00	8%
	d) Youth Development - Gymnasium	Hourly	\$5.00	\$7.00	40%
6	Ice Surface Rental				
	a) Adult - Regular ice	Hourly	\$170.00	\$185.00	9%
	b) Youth - Regular ice	Hourly	\$100.00	\$115.00	15%
	c) Mini-Ice	Hourly	\$44.00	\$47.00	7%

Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark
\$4.86			\$13.00	\$25.80							\$14.55
\$4.86			\$5.30	\$2.40							\$4.19
\$36.79			\$27.10	\$39.60							\$34.50
\$20.33			\$13.00								\$16.67
\$24.21			\$13.50	\$29.10							\$22.27
\$24.21			\$13.50	\$29.10							\$22.27
\$234.50		\$212.10	\$225.00	\$268.90		\$240.00		\$223.20		\$217.81	\$231.64
\$139.80		\$132.30	\$225.00	\$200.30		\$240.00		\$175.62		\$132.54	\$177.94
											\$0.00

6.3.e
2019
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#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Fort Chipewyan Municipal Office Boardroom				
	a) Hourly	Hourly	\$25.00	\$25.00	0%
	b) Half Day	Half Day	\$75.00	\$75.00	0%
	c) Full Day	Full Day	\$150.00	\$150.00	0%
2	Archie Simpson Recreation Centre				
	a) Boardroom				
	i) Hourly	Hourly	\$25.00	\$25.00	0%
	ii) Half Day	Half Day	\$75.00	\$75.00	0%
	iii) Full Day	Full Day	\$150.00	\$150.00	0%
	b) Conference Room (including audio-visual equipment)				
	i) Hourly	Hourly	\$30.00	\$30.00	0%
	ii) Half Day	Half Day	\$100.00	\$100.00	0%
	iii) Full Day	Full Day	\$200.00	\$200.00	0%
	c) Ice Surface (Special Events with Alcohol)	Full Day	\$0.00	\$1,000.00	100%
3	Mamawi Community Hall				
	a) Hall Rental – Half Day	Half Day	\$100.00	\$100.00	0%
	b) Hall Rental – Full Day	Full Day	\$200.00	\$200.00	0%
	c) Banquet	Per event	\$300.00	\$300.00	0%
	d) Dance, without alcohol	Per event	\$300.00	\$300.00	0%
	e) Dance, with alcohol	Per event	\$400.00	\$400.00	0%
	f) Clean-up Fee (large functions)	Per event	\$250.00	\$400.00	60%
	g) Kitchen (with appliances)	Per event	\$50.00	\$50.00	0%
	h) Kitchen (without appliances)	Per event	\$25.00	\$25.00	0%

Schedule F – Recreation and Culture Fees - Fort Chipewyan

Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	Last Used
											\$0.00	2019
											\$0.00	2019
											\$0.00	2019
											\$0.00	2019
											\$0.00	2019
											\$0.00	2019
											\$0.00	2019
											\$0.00	2019
											\$0.00	2018
											\$0.00	2018
											\$0.00	2018
											\$0.00	2019
											\$0.00	2019
											\$0.00	2018

Schedule F – Recreation and Culture Fees - Janvier

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Janvier Municipal Office Community Room				
	a) Hourly	Hourly	\$75.00	\$25.00	-67%
	b) Half Day	Half Day	\$0.00	\$75.00	100%
	c) Full Day	Full Day	\$350.00	\$150.00	-57%

Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	Last Used
										\$47.40	\$47.40	2019
											\$0.00	N/A
										\$264.80	\$264.80	2019

Schedule G – Licences

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Resident Business Licence	Annually	\$50.00	\$60.00	20%
2	Non-Resident Business Licence				
	a) Sales – tangible products offered for sale:				
	i) Goods selling at \$1,000.00 or more per item	Per occurrence	\$500.00	\$525.00	5%
	ii) Goods selling under \$1,000.00 per item	Annually	\$200.00	\$225.00	13%
	b) Services	Annually	\$500.00	\$525.00	5%
3	Handicraft Licence	Per day	\$10.00	\$10.00	0%
4	Trade Show Organizer				
	a) Resident business	Annually	\$525.00	\$525.00	0%
	b) Non-resident business	Annually	\$2,100.00	\$2,100.00	0%
5	Cannabis Related License	Annually	\$350.00	\$350.00	0%

Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	Last Used
	\$108.00	\$200.00	\$239.00		\$193.00	\$94.45	\$140.76	\$100.00	\$150.00		\$153.15	2019
	\$420.00	\$400.00	\$487.00		\$774.00	\$756.60	\$682.38	\$200.00	\$300.00		\$502.50	2019
	\$420.00	\$700.00	\$239.00		\$774.00	\$756.60	\$682.39	\$200.00	\$300.00		\$509.00	2016
	\$420.00	\$400.00	\$239.00		\$774.00	\$756.60	\$682.39	\$200.00	\$300.00		\$471.50	2019
	\$50 Annual	\$100 Annual	\$44 Annual		\$72 Annual	\$84.90 Annual	\$140.76 Annual	\$50.00 72 Hours	\$150.00 Annual		\$0.00	2019
	\$50.00	\$100.00	\$239.00		\$111.00	\$167.15	\$140.76	\$100.00	\$100.00		\$125.99	2019
	\$175.00	\$400.00	\$239.00		\$576.00	\$1,255.80	\$682.38	\$200.00	\$300.00		\$478.52	2019
	\$108.00	\$2,500.00	\$2,500.00		\$193.00	\$1,071.00	\$854.76		\$150.00		\$1,053.82	2019

Schedule H – Transit Services

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Transit Fees				
	a) Urban				
	i) Cash Fare (One Way)	Per occurrence	\$1.25	\$1.50	20%
	ii) 18-Ride Booklet (One Way)	Per occurrence	\$21.25	\$25.50	20%
	iii) Monthly Pass (Student)	Per occurrence	\$34.25	\$41.00	20%
	iv) Monthly Pass (Adult)	Per occurrence	\$45.00	\$54.00	20%
	b) Rural (One Way)				
	i) Cash Fare - Adult	Per occurrence	\$10.00	\$10.00	0%
	ii) Cash Fare - Child	Per occurrence	\$5.00	\$5.00	0%
	c) Specialized Transportation	Per use	\$1.25	\$1.50	20%
2	Charters				
	a) Municipal use only	Hourly	\$115.00	\$115.00	0%
	b) External and non-municipal use	Hourly	\$130.00	\$130.00	0%
	c) SMART Rate - Specialized Transit	Per occurrence	\$35.00	\$35.00	0%

Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	Last Used
	\$2.55	\$2.00	\$3.25	\$3.30	\$3.00	\$3.25					\$2.89	2019
	\$39.00	\$30.60	\$47.25	\$59.40	\$40.50	\$52.65					\$44.90	2019
	\$60.00	\$43.00	\$75.00	\$70.00	\$62.00	\$38.75					\$58.13	2019
	\$70.00	\$54.00	\$97.00	\$103.00	\$77.00	\$70.50					\$78.58	2019
											\$0.00	2019
											\$0.00	2019
											\$0.00	2019
		\$115.00	\$155.00		\$95.00	\$100.00					\$116.25	2019
											\$0.00	2019
											\$0.00	2019

Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	Last Used
\$50.00	\$41.25	\$100.00	\$63.00	\$56.00	\$61.00	\$84.90	\$140.76	\$50.00			\$71.88	2019
\$50.00	\$41.25	\$100.00	\$63.00	\$56.00	\$61.00	\$84.90	\$682.38	\$50.00			\$132.06	2019
											\$0.00	2019
\$50.00	\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$84.90	\$140.76	\$50.00			\$74.55	2016
\$50.00	\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$84.90	\$140.76	\$50.00			\$74.55	2016
\$50.00	\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$84.90	\$140.76	\$50.00			\$74.55	2019
\$50.00	\$41.25	\$100.00	\$63.00	\$56.00	\$61.00	\$84.90	\$140.76	\$50.00			\$71.88	2019
\$50.00	\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$84.90	\$140.76	\$50.00			\$0.00	2018
											\$74.55	2018
\$50.00	\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$84.90	\$140.76	\$50.00			\$74.55	2019
\$50.00	\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$84.90	\$140.76	\$50.00			\$74.55	2019
\$450.00	\$226.80	\$200.00	\$1,036.00	\$1,824.00		\$89.95	\$140.76	\$150.00			\$514.69	2019
\$50.00	\$41.25	\$100.00	\$63.00	\$56.00	\$61.00	\$84.90	\$140.76	\$50.00			\$71.88	2019
\$50.00	\$41.25	\$100.00	\$63.00	\$56.00	\$61.00	\$84.90	\$682.38	\$50.00			\$132.06	2019
\$50.00	\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$84.90	\$140.76	\$50.00			\$74.55	2018
\$50.00	\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$84.90	\$682.38	\$50.00			\$134.73	2019
\$50.00	\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$84.90	\$140.76	\$50.00			\$74.55	2018
\$50.00	\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$84.90	\$682.38	\$50.00			\$134.73	2019
\$50.00	\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$84.90	\$140.76	\$50.00			\$74.55	2019
\$50.00	\$41.25	\$100.00	\$104.00	\$39.00	\$61.00	\$84.90	\$682.38	\$50.00			\$134.73	2019

Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	Last Used
	\$93.00	\$150.00	\$485.00	\$1,183.00	\$56.00						\$393.40	2019
	\$93.00	\$150.00	\$485.00	\$1,183.00	\$56.00						\$393.40	2019
	\$247.75	\$150.00	\$835.00	\$837.00	\$56.00						\$425.15	2019
	\$247.75	\$150.00	\$835.00	\$837.00	\$56.00						\$425.15	2019
	\$434.00	\$150.00	\$835.00	\$837.00	\$56.00						\$462.40	2019
	\$434.00	\$150.00	\$835.00	\$837.00	\$56.00						\$462.40	2015
	\$93.00	\$150.00	\$171.00	\$592.00	\$56.00						\$212.40	2019
	-	-	\$485.00	-	-						\$485.00	2016
	\$93.00	-	\$125.00	\$449.00	\$56.00						\$180.75	2019
	\$93.00	\$300.00	\$316.00	\$449.00	\$56.00						\$242.80	2019
	\$247.75	\$150.00	\$283.00	\$0.00	\$460.00						\$228.15	2019
	\$93.00	-	-	-	\$460.00						\$276.50	2019
	\$93.00	\$75.00	\$116.00	-	\$56.00						\$85.00	2019
	\$93.00	\$150.00	\$418.00	\$384.00	\$56.00						\$220.20	2019
	\$310.00	\$550.00	\$948.00	\$1,823.00	\$635.00						\$853.20	2019
	\$310.00	\$550.00	\$948.00	\$1,823.00	\$635.00						\$853.20	2019
	\$310.00	\$250.00	\$948.00	\$1,823.00	\$56.00						\$677.40	2019
	\$310.00	\$250.00	\$948.00	\$1,823.00	\$56.00						\$677.40	2019
											\$0.00	2019
	\$310.00	\$550.00	\$948.00	\$1,823.00	\$635.00						\$853.20	2019
	\$310.00	\$550.00	\$948.00	\$1,823.00	\$635.00						\$853.20	2019
	\$310.00	\$550.00	\$948.00	\$1,823.00	\$635.00						\$853.20	2019
	\$310.00	\$250.00	\$948.00	\$1,823.00	\$56.00						\$677.40	2019
	\$310.00	\$400.00	\$277.00	\$196.00	\$56.00						\$247.80	2019
	\$310.00	\$400.00	\$277.00	\$196.00	\$56.00						\$247.80	2019
	\$310.00	\$800.00	\$277.00	\$196.00	\$56.00						\$327.80	2019
	\$100.00	\$100.00	\$201.50	\$116.48							\$129.50	2019
			\$362.00	\$380.00							\$371.00	2019
			\$362.00	\$380.00							\$371.00	2019
											\$0.00	2019
		\$400.00	\$362.00	\$980.00							\$580.67	2019
		\$400.00	\$362.00	\$980.00							\$580.67	2019
		\$400.00	\$362.00	\$980.00							\$580.67	2019

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %	Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	6.3.e	
	n) Work Camps	Per occurrence	\$250.00 + \$1.25/bed	\$2,000.00 + \$1.50/bed	Varies		\$310.00	\$55.00	\$948.00	\$1,823.00	\$635.00						\$754.20	2019	
	o) Outdoor Storage or Use (no buildings or structures)																		
		i) Lot area less than 0.4 ha	Per occurrence	\$250.00	\$275.00	10%		-	\$550.00	\$948.00	\$1,823.00	-					\$1,107.00	2019	
		ii) Lot area of 0.4 ha or greater	Per occurrence	\$500.00	\$550.00	10%		-	\$550.00	\$948.00	\$1,823.00	-					\$1,107.00	2019	
	p) RV Parking Permit	Per occurrence	\$40.00	\$50.00	25%					\$1,173.00							\$1,173.00	2017	
	q) Residential Sales Centre	Per occurrence	\$200.00	\$225.00	13%		\$93.00		\$485.00								\$289.00	N/A	
	r) Golf Course																		
		Per occurrence	\$1,000.00 + 50% of original fee for each additional submission	\$1,500.00	10%													\$0.00	2014
	s) RV Park	Per occurrence	\$250.00 + \$10.00/stall	\$275.00 + \$10.00/stall	10%		-	\$500.00	-	-	-	-						\$500.00	2017
	t) Request for Landscaping Inspection																		
	i) First request	Per request	\$0.00	\$0.00	0%		-			\$204.00	-	-						\$204.00	N/A
	ii) Second request	Per request	\$0.00	\$100.00	0%													\$0.00	N/A
	iii) Third request	Per request	\$250.00	\$250.00	0%													\$0.00	N/A
ii) Every subsequent request	Per request	\$250.00	\$500.00	100%													\$0.00	N/A	
3	Permits - General																		
	a) Return of Incomplete Commercial, Institutional or Industrial Development Permit Application	Per occurrence	\$375.00	\$375.00	0%												\$0.00	2018	
	b) Commencement of development prior to issuance of development permit (development fee is two times fee listed in this Schedule)	Per occurrence	2 x regular fee	2 x regular fee													\$0.00	2018	
	c) Notification Fee for applications or decisions on applications require notification to adjacent property owners (in addition to other fees specified)	Per occurrence	\$50.00	\$50.00	0%												\$0.00	2018	
	d) Advertising fee for decisions on development matters	Per occurrence	\$25.00	\$50.00	100%												\$0.00	2019	
	e) Short Form of Development Agreement required as a condition of development permit (required to be submitted with composite engineering drawings)	Per occurrence	\$500.00	\$750.00	50%												\$0.00	2018	
	f) Long Form Development Agreement required as a condition of development permit (required to be submitted with composite engineering drawings)	Per occurrence	\$0.00	\$2,750.00	100%												\$0.00	2018	
	g) Developer-requested changes to the Municipality's standard development agreement	Per occurrence	Full Legal Costs	Full Legal Costs	0%												\$0.00	2018	
	h) Developer-initiated change to a development application after submission (in addition to original application fee)	Per occurrence	25% of original fee	25% of original fee	0%												\$0.00	2018	
	4	Subdivision Application																	
	a) Plan of subdivision Application Fee including Bareland Condominium Plans																		
	i) Residential (Single Detached, Semi-detached, Manufactured Home)	Per occurrence	\$1000.00+\$125.00/lot	\$1000.00 + \$150.00/lot	20%		\$1,210.00	\$500.00	\$271.00	\$3,002.00	\$125.00						\$1,021.60	2019	
	ii) Multi-family (apartments, townhouses)	Per lot	\$750.00/lot	\$850.00/lot	13%		\$1,210.00	\$500.00	\$2,485.00	\$3,002.00	\$40.00						\$1,447.40	2019	
	iii) Commercial and Industrial	Per lot	\$750.00/lot	\$850.00/lot	13%		\$1,210.00	\$500.00	\$2,485.00	\$3,002.00	\$125.00						\$1,464.40	2019	
	iv) Direct Control	Per lot	\$750.00/lot	\$850.00/lot	13%		\$1,210.00	\$500.00	-	\$3,002.00	\$125.00						\$1,209.25	2019	
	v) Strat Lot	Per lot	\$750.00/lot	\$850.00/lot	13%												\$0.00	2019	
	vi) Municipal Reserve, Environmental Reserve and Public Utility Lots	Per occurrence	\$0.00	\$0.00	0%												\$0.00	2019	
	b) Endorsement Fees	Per occurrence	1 x application fee	1 x application fee	0%		\$115.00	\$500.00	\$649.00	\$536.00	\$200.00						\$400.00	2019	
	c) Condominium Application and Endorsement Fee	Per occurrence	\$40.00	\$50.00	25%		\$49.70	\$4,000.00	\$417.00	\$536.00	\$200.00						\$1,040.54	2018	
	d) Phased Registration of an Approved Subdivision	Per phase	\$500.00/phase	\$550.00/phase	10%		\$93.00	-	-	-	-						\$93.00	2019	
	e) Subdivision Approval Time Extension																		
	i) First Extension request	Per occurrence	\$250.00	\$275.00	10%		-		\$417.00	-	\$250.00						\$333.50	2018	
	ii) Second Extension request	Per occurrence	\$500.00	\$525.00	5%		-		\$417.00	-	\$250.00						\$333.50	2017	
	iii) Third Extension request	Per occurrence	\$750.00	\$775.00	3%		-		\$417.00	-	\$250.00						\$333.50	2015	
	f) Subdivision Application Fee Refunds																		
	i) Before review	Per occurrence	85%	85%	0%												\$0.00	2019	
	ii) After review	Per occurrence	0%	25%	100%												\$0.00	2019	
	g) Modification of Tentative Plan of Subdivision																		
	i) Before review	Per occurrence	\$250.00	\$275.00	10%		-		\$1,041.00	-	-						\$1,041.00	2019	
	ii) After review	Per occurrence	50% of original fee	50% of original fee	0%												\$0.00	2017	
	h) Discharge of Caveat	Per occurrence	\$50.00	\$75.00	50%												\$0.00	2019	
	i) Address Change request	Per occurrence	\$0.00	\$100.00	100%			\$250.00									\$250.00	2019	
	j) Development Agreements																		
	i) Short form of Development Agreement required as a condition of subdivision approval	Per occurrence	\$500.00	\$750.00	50%		\$1,875.00										\$1,875.00	2019	
	ii) Long form of Development Agreement required as a condition of subdivision approval	Per occurrence	\$2,500.00	\$2,750.00	10%												\$0.00	2019	
	iii) Developer-requested variation to the Development Agreement Standard Template	Per occurrence	all legal cost	all legal cost	0%												\$0.00	2015	
	k) Re-application for Subdivision within 6 to 12 months of a decision (including appeal decisions) for same site with similar or identical design	Per occurrence	3 x original application fee	3 x original application fee	0%												\$0.00	N/A	
	l) For the purpose of calculating fees set out in section 4 of this schedule:																		
	i) Remnant lots are to be included in the count of lots created.																\$0.00	N/A	
	ii) Municipal Reserve, Environmental Reserve, School Reserve and Public Utility Lots are not included in the count of lots created.																\$0.00	N/A	
	5	Compliance Certificate Application Fees																	
	a) Single Detached, Semi-detached, Manufactured home	Per building	\$75.00/dwelling unit	\$100.00/dwelling unit	33%		\$310.00	\$150.00	\$131.00	\$169.00	\$150.00						\$182.00	2019	
	b) Apartment Building	Per building	\$150.00/principal building	\$175.00/principal building	17%		\$93.00	\$300.00	\$272.00	\$296.00	\$200.00						\$232.20	2019	
	c) Commercial, Industrial, Institutional Buildings	Per building	\$150.00/principal building	\$175.00/principal building	17%		\$124.00	\$300.00	\$272.00	\$296.00	\$200.00						\$238.40	2019	
	d) Townhouses – Individual Units	Per occurrence	\$75.00	\$100.00	33%		\$93.00	\$300.00	\$272.00	\$296.00	\$200.00						\$232.20	2019	
	e) Townhouse Cluster – 6 Units or less	Per occurrence	\$150.00	\$175.00	17%		\$93.00	\$300.00	\$272.00	\$296.00	\$200.00						\$232.20	2019	

Attachment: 4. User Fees, Rates and Charges - Benchmarking Analysis (User Fees, Rates and Charges - Bylaw Nos. 19/023 and 19/024)

Attachment: 4. User Fees, Rates and Charges - Benchmarking Analysis (User Fees, Rates and Charges - Bylaw Nos. 19/023 and 19/024)

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %	Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	6.3.e	
	f) Townhouse Cluster – More than 6 Units g) Fees will be doubled for all compliance certificate requests on a RUSH basis. i) For purposes of this bylaw, RUSH basis is defined as being within 48 hours of receiving a request.	Per building	\$30.00/dwelling unit	\$40.00/dwelling unit	33%		-		\$272.00	\$296.00	\$200.00						\$256.00	2019	Appendix 4: User Fees, Rates and Charges - Benchmarking Analysis (User Fees, Rates and Charges - Bylaw Nos. 19/023 and 19/024)
																	\$0.00	2017	
6	Application for Variance	Per occurrence	\$75.00	\$100.00	33%		-	\$400.00	-	-	-						\$400.00	2019	
7	Letter of Zoning Confirmation	Per occurrence	\$40.00	\$100.00	150%		\$74.45	\$100.00	\$110.00	-	\$35.00						\$79.86	2019	
8	File Search (Minimum \$50.00)	Hourly	\$40.00	\$50.00	25%		-	\$50.00	\$108.00	-	\$112.00						\$90.00	2019	
9	Bylaw and Bylaw Amendments a) Land Use Bylaw i) Text Amendment ii) Map District Amendment Class Zoning of Property 1 R1, R1E, R1M, R1S, R1P, RMH, RMH-1, RMH-2, R2, R2-1, CR, HR, SE, SH, ND, SCL1 2 LBL, LBL-R4, LBL-C, R3, R3-1, R3-2, R4, R5, R5-MU, MFD, SCL2, SR1 3 A, BOR-1, CD, C1, C2, C3, C3-A, C4, C4-A, C5, CBD1, FRA1, HC, HG, GD, MDD, MD, PRA1, PRA2, TCD, WD 4 BI, BIU, SI 5 EP, PS, PS-CC, PR, PR-CC, R1VF, UE, RD 6 All DC Districts and City Center Zones, DMRZ, NSZ, FRZ and RZ 1. From Class 1 to: a. Class 1, 2, 4 or 5 b. Class 3 c. Class 6 2. From Class 2 to: a. Class 1, 3 or 5 b. Class 2 or 4 c. Class 6 3. From Class 3 to: a. Class 1 - 5 b. Class 6 4. From Class 4 to: a. Class 1, 2 or 5 b. Class 3 or 4 c. Class 6 5. From Class 5 to: a. Class 1 - 5 b. Class 6 6. From Class 6 to all Classes iii) Despite subclauses (i) through (vi), where an application to amend the Land Use Bylaw involves amendment within two or more of the above categories, the highest fee shall apply. b) Statutory Plans and Amendments i) Municipal Development Plan Amendment ii) Area Structure Plan Amendment iii) Area Redevelopment Plan Amendment iv) Application to adoption an Area Structure Plan c) Multiple Amendments - Where an application to concurrently amend the Land Use Bylaw and a Statutory Plan, or two (2) Statutory Plans for the same site, the application fee shall be the sum of the highest fee and 50% of any other amendment application fees. d) Outline Plans e) Road Closure (processing) f) Amendment Fee Refunds: i) Prior to Circulation of File ii) During or After Circulation of File	Per occurrence	\$2,000.00	\$2,250.00	13%		\$650.00	\$3,000.00	\$10,000.00		\$5,500.00						\$4,787.50	2019	
		Per occurrence	\$2,000.00	\$2,250.00	13%		\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00						\$3,337.00	2019	
		Per occurrence	\$3,000.00	\$3,250.00	8%		\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00						\$3,337.00	2019	
		Per occurrence	\$4,000.00	\$4,250.00	6%		\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00						\$3,337.00	2017	
		Per occurrence	\$2,000.00	\$2,250.00	13%		\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00						\$3,337.00	2019	
		Per occurrence	\$3,000.00	\$3,250.00	8%		\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00						\$3,337.00	2019	
		Per occurrence	\$4,000.00	\$4,250.00	6%		\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00						\$3,337.00	2017	
		Per occurrence	\$2,000.00	\$2,250.00	13%		\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00						\$3,337.00	2019	
		Per occurrence	\$4,000.00	\$4,250.00	6%		\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00						\$3,337.00	2017	
		Per occurrence	\$3,000.00	\$3,250.00	8%		\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00						\$3,337.00	2019	
		Per occurrence	\$3,000.00	\$3,250.00	8%		\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00						\$3,337.00	2019	
		Per occurrence	\$4,000.00	\$4,250.00	6%		\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00						\$3,337.00	2017	
		Per occurrence	\$1,000.00	\$1,250.00	25%		\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00						\$3,337.00	2017	
		Per occurrence	\$4,000.00	\$4,250.00	6%		\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00						\$3,337.00	2017	
		Per occurrence	\$4,000.00	\$4,250.00	6%		\$2,600.00	\$4,000.00	\$1,248.00		\$5,500.00						\$3,337.00	2017	
																	N/A		
		Per occurrence	\$3,000.00	\$3,250.00	8%		\$4,000.00	\$4,000.00	\$8,657.00	\$3,270.00	\$5,500.00						\$5,085.40	2019	
		Per occurrence	\$3,000.00	\$3,250.00	8%		\$3,750.00	\$4,000.00	\$2,651.00	\$3,270.00	\$5,500.00						\$3,834.20	2019	
		Per occurrence	\$3,000.00	\$3,250.00	8%		\$4,000.00	\$4,000.00	\$2,651.00	\$3,270.00	\$2,750.00						\$3,334.20	2019	
		Per occurrence	\$3,000.00	\$3,250.00	8%		\$5,000.00	-	-	-	-						\$5,000.00	2019	
																	N/A		
		Per occurrence	\$0.00	\$3,250.00	100%		\$3,750.00	\$4,000.00	\$2,651.00	\$3,270.00	\$2,750.00						\$3,284.20	2019	
		Per occurrence	\$2,000.00	\$2,000.00	0%												\$0.00	2019	
		Per occurrence	85% of fee	85% of fee	0%												\$0.00	2018	
		Per occurrence	50% of fee	25% of fee	0%												\$0.00	2018	
10	Signs a) Sign Development Permit b) Portable Sign Marker c) Comprehensive Sign Development Permit i) 5 signs or fewer ii) More than 5 signs	Per occurrence Per occurrence Per occurrence Per occurrence	\$60.00 \$150.00 \$300.00 \$500.00	\$75.00 \$175.00 \$350.00 \$600.00	25% 17% 17% 20%		\$12.40 \$12.40 \$12.40 \$12.40		\$278.00 \$278.00 \$451.00 \$451.00	\$100.00 \$100.00 - -	\$400.00 \$295.00 - -						\$197.60 \$171.35 \$231.70 \$231.70	2019 2019 2019 2019	
11	Telecommunications Tower a) Freestanding Telecommunication Tower - Request for Letter of Concurrence b) Rooftop, Structure Mounted – Request for Letter of Concurrence c) Co-location (when added to existing telecommunication structure)	Per occurrence Per occurrence Per occurrence	\$0.00 \$0.00 \$0.00	\$3,000.00 \$2,000.00 \$200.00	100% 100% 100%		\$2,080.00										\$2,080.00 \$0.00 \$0.00	2019 N/A N/A	
12	Other Leases and Agreements a) Licence of Occupation Application b) Road Use Agreement c) Encroachment Application d) Undeveloped Government Road Allowance Crossings e) Facility Crossing f) Lease Application	Per occurrence Per road, annually Per occurrence Per location Per location Per occurrence	\$200.00 \$1,000.00 \$200.00 \$1,000.00 \$1,000.00 \$200.00	\$200.00 \$1,000.00 \$200.00 \$1,000.00 \$1,000.00 \$200.00	0% 0% 0% 0% 0% 0%			\$500.00	\$500.00	\$525.00	\$330.00						\$0.00 \$0.00 \$508.33 \$330.00 \$0.00 \$0.00	2019 2019 2019 2019 2019 2019	

Attachment: 4. User Fees, Rates and Charges - Benchmarking Analysis (User Fees, Rates and Charges - Bylaw Nos. 19/023 and 19/024)

Schedule K – Safety Codes Permitting																		6.3.e
#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %	Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	Last Used
1	Building Permits																	
	a) Residential Contractor																	
	i) A minimum fee shall be charged for issuance of any Building Permit. (In determining the estimated cost of construction for building permit fee purposes, the definition of work shall deem to be all aspects of the building, excluding landscaping, paving and furnishings/non-fixtures).	Per occurrence	Minimum \$125.00	Minimum \$125.00	0%		\$74.45		\$100.00	\$112 + \$10.67/\$1K of constr. value						\$250.00	\$141.48	2019
	ii) Residential New Construction, Additions and Renovations	Per foot ³	\$1.65	\$1.65	0%		\$6.25			\$112 + \$10.67/\$1K of constr. value						\$8.00	\$7.13	2019
	iii) Attached garage	Per foot ³	\$0.70	\$0.70	0%		\$1.70		\$100.00	\$332.00						\$8.00	\$110.43	2019
	iv) Modular Home/ Mobile Home/ Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area)	Per foot ³	\$0.50	\$0.50	0%		\$6.25		\$100.00	\$112 + \$10.67/\$1K of constr. value						\$8.00	\$38.08	2019
	v) Mobile Home; on pilings or blocks	Per dwelling	\$250.00	\$250.00	0%		\$74.45		\$100.00	\$112 + \$10.67/\$1K of constr. value						\$0.4 (Min. \$200)	\$87.23	2019
	vi) Demolition	Per dwelling	\$200.00	\$200.00	0%		\$67.80		\$100.00	\$112 + \$1.52 / m3						\$200.00	\$122.60	2019
	vii) Basement Suite (Developed Area)	Per foot ³	\$0.75	\$0.75	0%		\$2.25		\$100.00	\$332.00						\$0.4 (Min. \$200)	\$144.75	2019
	viii) Basement Development/ Renovations/ Accessory Structures (Developed Area)	Per foot ³	\$0.50	\$0.50	0%		\$2.25		\$100.00	\$332.00						\$0.4 (Min. \$200)	\$144.75	2019
	ix) Minor Residential Construction; under 100 sq./ft. (10 m ²) or up to \$12,000 in construction value.	Per occurrence	\$125.00	\$125.00	0%		\$4.20		\$100.00	\$332.00						\$0.4 (Min. \$150)	\$145.40	2019
	x) Solid Fuel Appliance	Per occurrence	\$200.00	\$200.00	0%				\$100.00	\$332.00						\$200.00	\$210.67	2019
	b) Residential Homeowner																	
	i) A minimum fee shall be charged for issuance of any Building Permit. (In determining the estimated cost of construction for building permit fee purposes, the definition of work shall deem to be all aspects of the building, excluding landscaping, paving and furnishings/non-fixtures).	Per occurrence	Minimum \$150.00	Minimum \$150.00	0%		\$74.45		\$100.00	\$112 + \$10.67/\$1K of constr. value						\$250.00	\$141.48	2019
	ii) Residential New Construction, Additions and Renovations	Per foot ³	\$1.80	\$1.80	0%		\$6.25			\$112 + \$10.67/\$1K of constr. value						\$8.00	\$7.13	2019
	iii) Attached garage	Per foot ³	\$0.70	\$0.70	0%		\$1.70		\$100.00	\$332.00						\$8.00	\$110.43	2019
	iv) Modular Home/Mobile Home/Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area)	Per foot ³	\$0.50	\$0.50	0%		\$6.25		\$100.00	\$112 + \$10.67/\$1K of constr. value						\$8.00	\$38.08	2019
	v) Mobile Home; on pilings or blocks	Per dwelling	\$300.00	\$300.00	0%		\$74.45		\$100.00	\$112 + \$10.67/\$1K of constr. value						\$0.4 (Min. \$200)	\$87.23	2019
	vi) Demolition	Per dwelling	\$225.00	\$225.00	0%		\$67.80		\$100.00	\$112 + \$1.52 / m3						\$200.00	\$122.60	2019
	vii) Basement Suite (Developed Area)	Per foot ³	\$0.80	\$0.80	0%		\$2.25		\$100.00	\$332.00						\$0.4 (Min. \$200)	\$144.75	2019
	viii) Basement Development/Renovations/Accessory Structures (Developed Area)	Per foot ³	\$0.60	\$0.60	0%		\$2.25		\$100.00	\$332.00						\$0.4 (Min. \$200)	\$144.75	2019
	ix) Minor Residential Construction; under 100 sq./ft (10 m ²) or up to \$12,000 in construction value	Per occurrence	\$150.00	\$150.00	0%		\$4.20		\$100.00	\$332.00						\$0.4 (Min. \$150)	\$145.40	2019
	x) Solid Fuel Appliance	Per occurrence	\$225.00	\$225.00	0%				\$100.00	\$332.00						\$200.00	\$210.67	2019
	c) Commercial, Industrial and Institutional																	
	i) For each \$1,000, or part thereof of the estimated cost of construction re: Commercial new construction, additions or camps.	Per occurrence	\$9.25	\$9.25	0%		\$8.20		\$9.80	\$112 + \$10.67/\$1K of constr. value						\$9.00	\$9.00	2019
	ii) For each \$1,000, or part thereof of the estimated cost of construction re: Renovation/Addition	Per occurrence			0%					\$112 + \$10.67/\$1K of constr. value						\$9.00	\$9.00	2019
	iii) For each \$1,000, or part thereof of the estimated cost of construction re: Move-on/Relocatable Oil and Gas Industrial	Per occurrence	\$9.25	\$9.25	0%		\$8.20		\$9.80	\$112 + \$10.67/\$1K of constr. value						\$9.00	\$9.00	2019
	iv) Demolition	Per dwelling	\$300.00	\$300.00	0%		\$225.00			\$112 + \$10.67/\$1K of constr. value						\$200.00	\$212.50	2019
	v) Fire Alarm Replacement/Upgrade (Minimum \$200, or \$0.5 per sq./ft of developed area)	Per occurrence	\$200.00	\$200.00	0%					\$112 + \$10.67/\$1K of constr. value							\$0.00	2019
	vi) Minimum Commercial Building Permit Fee	Per occurrence	\$250.00	\$250.00	0%		\$74.45		\$100.00	\$112 + \$10.67/\$1K of constr. value						\$400.00	\$191.48	2019
	vii) Solid Fuel Appliance	Per occurrence	\$200.00	\$200.00	0%					\$112 + \$10.67/\$1K of constr. value						\$200.00	\$200.00	2019
2	Plumbing Permits																	
	a) Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture)																	
	i) 1 to 7 Fixtures	Per occurrence	\$125.00	\$125.00	0%		\$67.20		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value						\$165.00	\$116.10	2019
	ii) 8 to 16 Fixtures	Per occurrence	\$165.00	\$165.00	0%		\$153.60		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value						\$215.00	\$184.30	2019
	iii) 17 to 25 Fixtures	Per occurrence	\$205.00	\$205.00	0%		\$240.00		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value						\$290.00	\$265.00	2019
	iv) 26 to 34 Fixtures	Per occurrence	\$245.00	\$245.00	0%		\$326.40		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value						\$290 + \$5/fixture	\$326.40	2019
	v) 35 to 45 Fixtures	Per occurrence	\$295.00	\$295.00	0%		\$432.00		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value						\$290 + \$5/fixture	\$432.00	2017
	vi) 46 to 54 Fixtures	Per occurrence	\$335.00	\$335.00	0%		\$518.40		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value						\$290 + \$5/fixture	\$518.40	2019
	vii) 55 to 64 Fixtures	Per occurrence	\$385.00	\$385.00	0%		\$614.40		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value						\$290 + \$5/fixture	\$614.40	2019
	viii) 65 to 74 Fixtures	Per occurrence	\$435.00	\$435.00	0%				\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value						\$290 + \$5/fixture	\$0.00	2019
	ix) 75 to 84 Fixtures	Per occurrence	\$485.00	\$485.00	0%				\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value						\$290 + \$5/fixture	\$0.00	2019
	x) 85 to 100 Fixtures	Per occurrence	\$525.00	\$525.00	0%				\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value						\$290 + \$5/fixture	\$0.00	2017
	xi) For every fixture over 100 fixtures	Per occurrence	\$1.25	\$1.25	0%				\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value						\$5.00	\$5.00	2019
	xii) For each rain water leader, roof drain	Per occurrence	\$6.00	\$6.00	0%		\$67.80		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value							\$67.80	2019
	xiii) Minimum fee for any plumbing permit	Per occurrence	\$125.00	\$125.00	0%		\$67.20		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value						\$165.00	\$116.10	2019

Attachment: 4. User Fees, Rates and Charges - Benchmarking Analysis (User Fees, Rates and Charges - Bylaw Nos. 19/023 and 19/024)

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %	Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	6.3.e	
	xiv) Cross connection and backflow prevention to install a backflow device or a lawn sprinkler system	Per occurrence	\$30.00	\$30.00	0%		\$67.80		\$100 /unit + \$100 / connection	\$112 + \$10.31/\$1K of constr. value							\$67.80	2018	Attachment: 4. User Fees, Rates and Charges - Benchmarking Analysis (User Fees, Rates and Charges - Bylaw Nos. 19/023 and 19/024)
	b) Homeowner Residential																		
	i) 1 to 7 Fixtures	Per occurrence	\$145.00	\$145.00	0%		\$67.20		\$100.00	\$112.00						\$165.00	\$111.05	2019	
	ii) 8 to 16 Fixtures	Per occurrence	\$185.00	\$185.00	0%		\$153.60		\$100.00	\$112.00						\$215.00	\$145.15	2019	
	iii) 17 to 25 Fixtures	Per occurrence	\$225.00	\$225.00	0%		\$240.00		\$100.00	\$112.00						\$290.00	\$185.50	2018	
	iv) 26 to 34 Fixtures	Per occurrence	\$265.00	\$265.00	0%		\$326.40		\$100.00	\$112.00						\$290 + \$5/fixture	\$179.47	2018	
	v) 35 to 45 Fixtures	Per occurrence	\$315.00	\$315.00	0%		\$432.00		\$100.00	\$112.00						\$290 + \$5/fixture	\$214.67	2017	
	vi) 46 to 54 Fixtures	Per occurrence	\$355.00	\$355.00	0%		\$518.40		\$100.00	\$112.00						\$290 + \$5/fixture	\$243.47	2017	
	vii) Minimum fee for any plumbing permit	Per occurrence	\$145.00	\$145.00	0%		\$67.80		\$100.00	\$112.00						\$165.00	\$111.20	2019	
viii) Cross connection and backflow prevention to install a backflow device or a lawn sprinkler system	Per occurrence	\$30.00	\$30.00	0%		\$67.80		\$100.00	\$112.00							\$93.27	2018		
3	Private Sewage Disposal System Permits																		
	a) Residential, Commercial, Industrial and Institutional Installation																		
	i) Holding Tanks	Per occurrence	\$200.00	\$200.00	0%		\$111.60			\$112 + \$10.31/\$1K of constr. value						\$325.00	\$218.30	2019	
	ii) Fields, Mounds, Sand Filters, Treatment Tanks, Open Discharge	Per occurrence	\$275.00	\$275.00	0%		\$111.60			\$112 + \$10.31/\$1K of constr. value						\$465.00	\$288.30	2018	
	iii) Camps 1 to 50-person capacity	Per occurrence	\$300.00	\$300.00	0%												\$0.00	2015	
	iv) Camps 51 to 100-person capacity	Per occurrence	\$350.00	\$350.00	0%												\$0.00	2015	
	v) Camps 101 to 110-person capacity	Per occurrence	\$450.00	\$450.00	0%												\$0.00	2014	
4	Gas and Propane Permits																		
	a) Contractor, Residential Gas Installations																		
	i) 1 to 2 outlets	Per occurrence	\$125.00	\$125.00	0%		\$67.80		\$100.00	\$112 + \$10.31/\$1K of constr. value						\$130 (0-100,000 BTU)	\$83.90	2019	
	ii) 3 to 4 outlets	Per occurrence	\$150.00	\$150.00	0%		\$67.80		\$100.00	\$112 + \$10.31/\$1K of constr. value						\$165 (100,000- 200,000 BTU)	\$83.90	2019	
	iii) 5 to 10 outlets	Per occurrence	\$175.00	\$175.00	0%		\$67.80		\$100.00	\$112 + \$10.31/\$1K of constr. value						\$205 (200,000- 400,000 BTU)	\$83.90	2019	
	iv) 11 to 15 outlets	Per occurrence	\$250.00	\$250.00	0%		\$67.80		\$100.00	\$112 + \$10.31/\$1K of constr. value						\$335 (400,000- 1,000,000 BTU)	\$83.90	2019	
	v) 16 to 20 outlets	Per occurrence	\$325.00	\$325.00	0%		\$67.80		\$100.00	\$112 + \$10.31/\$1K of constr. value						\$385 (1,000,000- 2,000,000 BTU)	\$83.90	2019	
	vi) For every outlet over 20 outlets	Per occurrence	\$8.00	\$8.00	0%		\$67.80		\$100.00	\$112 + \$10.31/\$1K of constr. value						\$7.00	\$58.27	2019	
	vii) Temporary Heat	Per occurrence	\$125.00	\$125.00	0%				\$100.00	\$112 + \$10.31/\$1K of constr. value						\$160.00	\$130.00	2019	
	b) Homeowner, Residential Gas Installation																		
	i) 1 to 2 outlets	Per occurrence	\$145.00	\$145.00	0%		\$67.80		\$100.00	\$112.00						\$190.00	\$117.45	2019	
	ii) 3 to 4 outlets	Per occurrence	\$160.00	\$160.00	0%		\$67.80		\$100.00	\$112.00						\$190.00	\$117.45	2018	
	iii) 5 to 10 outlets	Per occurrence	\$195.00	\$195.00	0%		\$67.80		\$100.00	\$112.00						\$250.00	\$132.45	2019	
	iv) 11 to 15 outlets	Per occurrence	\$270.00	\$270.00	0%		\$67.80		\$100.00	\$112.00						\$310.00	\$147.45	2018	
	v) 16 to 20 outlets	Per occurrence	\$345.00	\$345.00	0%		\$67.80		\$100.00	\$112.00						\$375.00	\$163.70	2017	
	vi) For every outlet over 20 outlets	Per occurrence	\$8.00	\$8.00	0%											\$10.00	\$10.00	2017	
	vii) Temporary Heat	Per occurrence	\$145.00	\$145.00	0%		\$67.80		\$100.00	\$112.00						\$160.00	\$109.95	2019	
	c) Non-Residential Gas Installation																		
	i) 10,000 to 100,000 BTU	Per occurrence	\$125.00	\$125.00	0%		\$81.85		\$154 (\$0 - \$15K of Const. value)	\$112 + \$10.31/\$1K of constr. value						\$130.00	\$105.93	2019	
	ii) 100,001 to 170,000 BTU	Per occurrence	\$145.00	\$145.00	0%		\$81.85		\$227 (\$15K - \$500K of Const. value)	\$112 + \$10.31/\$1K of constr. value						\$165.00	\$123.43	2019	
	iii) 170,001 to 350,000 BTU	Per occurrence	\$175.00	\$175.00	0%		\$81.85		\$304 (\$500K - \$1M of Const. value)	\$112 + \$10.31/\$1K of constr. value						\$205.00	\$143.43	2019	
	iv) 350,001 to 550,000 BTU	Per occurrence	\$225.00	\$225.00	0%		\$116.00		\$456 (\$1M - \$5M of Const. value)	\$112 + \$10.31/\$1K of constr. value						\$335.00	\$225.50	2019	
	v) 550,001 to 750,000 BTU	Per occurrence	\$265.00	\$265.00	0%		\$150.00		\$757 (Over \$5M of Const. value)	\$112 + \$10.31/\$1K of constr. value						\$335.00	\$242.50	2019	
	vi) 750,001 to 1,000,000 BTU	Per occurrence	\$325.00	\$325.00	0%		\$150.00			\$112 + \$10.31/\$1K of constr. value						\$335.00	\$242.50	2019	
	vii) For each 100,000 BTU (or portion of) over 1,000,000 BTU	Per occurrence	\$8.00	\$8.00	0%											\$7.00	\$7.00	2019	
	viii) Temporary Heat 0 to 500,000 BTU	Per occurrence	\$150.00	\$150.00	0%		\$67.80			\$112 + \$10.31/\$1K of constr. value						\$160.00	\$113.90	2019	
	ix) Temporary Heat 500,001 to 1,000,000 BTU	Per occurrence	\$250.00	\$250.00	0%		\$67.80			\$112 + \$10.31/\$1K of constr. value						\$160.00	\$113.90	2019	
	x) For each 100,000 BTU (or portion of) over 1,000,000 BTU	Per occurrence	\$8.00	\$8.00	0%											\$7.00	\$7.00	2018	
	d) Non-Residential Propane Installation																		
	i) Propane Tank Set 81 to 500 gallons (no permit required for tanks below 80 gallons)	Per occurrence	\$125.00	\$125.00	0%				\$154 (\$0 - \$15K of Const. value)	\$112 + \$10.31/\$1K of constr. value						\$150.00	\$150.00	2019	
	ii) Propane Tank Set 501 to 1,000 gallons	Per occurrence	\$165.00	\$165.00	0%				\$227 (\$15K - \$500K of Const. value)	\$112 + \$10.31/\$1K of constr. value						\$150.00	\$150.00	2019	
	iii) Propane Tank Set over 1,000 gallons	Per occurrence	\$185.00	\$185.00	0%				\$304 (\$500K - \$1M of Const. value)	\$112 + \$10.31/\$1K of constr. value						\$150.00	\$150.00	2019	
	iv) For each additional tank set	Per occurrence	\$50.00	\$50.00	0%				\$456 (\$1M - \$5M of Const. value)	\$112 + \$10.31/\$1K of constr. value						\$150.00	\$150.00	2018	
	v) Each Vaporizer	Per occurrence	\$65.00	\$65.00	0%				\$757 (Over \$5M of Const. value)	\$112 + \$10.31/\$1K of constr. value						\$150.00	\$150.00	2019	
	vi) Connected load	Per occurrence	\$50.00	\$50.00	0%					\$112 + \$10.31/\$1K of constr. value						\$150.00	\$150.00	2018	
	e) Connected Loads																		
	i) 0 to 100,000 BTU	Per occurrence	\$145.00	\$145.00	0%				\$154 (\$0 - \$15K of Const. value)	\$112 + \$10.31/\$1K of constr. value							\$0.00	2019	
	ii) 100,001 to 200,000 BTU	Per occurrence	\$165.00	\$165.00	0%				\$227 (\$15K - \$500K of Const. value)	\$112 + \$10.31/\$1K of constr. value							\$0.00	2019	
	iii) 200,001 to 300,000 BTU	Per occurrence	\$185.00	\$185.00	0%				\$304 (\$500K - \$1M of Const. value)	\$112 + \$10.31/\$1K of constr. value							\$0.00	2019	
	iv) 300,001 to 400,000 BTU	Per occurrence	\$205.00	\$205.00	0%				\$456 (\$1M - \$5M of Const. value)	\$112 + \$10.31/\$1K of constr. value							\$0.00	2019	
	v) 400,001 to 500,000 BTU	Per occurrence	\$215.00	\$215.00	0%				\$757 (Over \$5M of Const. value)	\$112 + \$10.31/\$1K of constr. value							\$0.00	2019	

Attachment: 4. User Fees, Rates and Charges - Benchmarking Analysis (User Fees, Rates and Charges - Bylaw Nos. 19/023 and 19/024)

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %	Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	6.3.e	
	vi) 500,001 to 750,000 BTU	Per occurrence	\$225.00	\$225.00	0%					\$112 + \$10.31/\$1K of constr. value							\$0.00	2019	Attachment: 4. User Fees, Rates and Charges - Benchmarking Analysis (User Fees, Rates and Charges - Bylaw Nos. 19/023 and 19/024)
	vii) 750,001 to 1,000,000 BTU	Per occurrence	\$275.00	\$275.00	0%					\$112 + \$10.31/\$1K of constr. value							\$0.00	2019	
	viii) 1,000,001 to 2,000,000 BTU	Per occurrence	\$295.00	\$295.00	0%					\$112 + \$10.31/\$1K of constr. value							\$0.00	2017	
	ix) Over 2,000,000 BTU. For each 100,000 BTU (or portion of) over 2,000,000 BTU	Per occurrence	\$8.00	\$8.00	0%					\$112 + \$10.31/\$1K of constr. value							\$0.00	2017	
	x) Propane Distribution and Cylinder Refill Center	Per occurrence	\$250.00	\$250.00	0%					\$112 + \$10.31/\$1K of constr. value							\$0.00	2019	
	f) Gas Appliance Replacement																		
	i) 0 to 500,000 BTU	Per occurrence	\$165.00	\$165.00	0%		\$81.85			\$112 + \$10.31/\$1K of constr. value						\$185.00	\$133.43	2019	
	ii) 500,001 to 1,000,000 BTU	Per occurrence	\$185.00	\$185.00	0%		\$150.00			\$112 + \$10.31/\$1K of constr. value						\$210.00	\$180.00	2019	
	iii) 1,000,001 to 2,000,000 BTU	Per occurrence	\$225.00	\$225.00	0%		\$272.80			\$112 + \$10.31/\$1K of constr. value						\$210.00	\$241.40	2019	
	iv) Over 2,000,000 BTU	Per occurrence	\$325.00	\$325.00	0%		\$374.25			\$112 + \$10.31/\$1K of constr. value						\$210.00	\$292.13	2019	
	g) Oil and Gas Industrial Equipment																		
	i) 0 to 500,000 BTU	Per occurrence	\$225.00	\$225.00	0%					\$112 + \$10.31/\$1K of constr. value						\$185.00	\$185.00	2019	
	ii) 500,001 to 1,000,000 BTU	Per occurrence	\$300.00	\$300.00	0%					\$112 + \$10.31/\$1K of constr. value						\$210.00	\$210.00	2019	
iii) For each 100,000 BTU (or portion of) over 1,000,000 BTU	Per occurrence	\$1.00	\$1.00	0%					\$112 + \$10.31/\$1K of constr. value							\$0.00	2017		
5	Gas and Appliance Venting Permit																		
	a) Contractor, Residential, Commercial, Industrial and Institutional Installations																		
	i) 1 to 4 appliances	Per occurrence	\$125.00	\$125.00	0%				\$154 (\$0 - \$15K of Const. value)	\$112 + \$10.31/\$1K of constr. value						\$130 (0-100,000 BTU)	\$0.00	2019	
	ii) 5 to 7 appliances	Per occurrence	\$165.00	\$165.00	0%				\$227 (\$15K - \$500K of Const. value)	\$112 + \$10.31/\$1K of constr. value						\$165 (100,000- 200,000 BTU)	\$0.00	2019	
	iii) 8 to 10 appliances	Per occurrence	\$195.00	\$195.00	0%				\$304 (\$500K - \$1M of Const. value)	\$112 + \$10.31/\$1K of constr. value						\$205 (200,000- 400,000 BTU)	\$0.00	2019	
	iv) 11 to 15 appliances	Per occurrence	\$235.00	\$235.00	0%				\$456 (\$1M - \$5M of Const. value)	\$112 + \$10.31/\$1K of constr. value						\$335 (400,000- 1,000,000 BTU)	\$0.00	2019	
	v) 16 to 20 appliances	Per occurrence	\$285.00	\$285.00	0%				\$757 (Over \$5M of Const. value)	\$112 + \$10.31/\$1K of constr. value						\$385 (1,000,000- 2,000,000 BTU)	\$0.00	2019	
	vi) For each appliance over 20	Per occurrence	\$8.00	\$8.00	0%											\$7.00	\$7.00	2019	
	b) Homeowner Residential																		
	i) 1 to 4 appliances	Per occurrence	\$145.00	\$145.00	0%				\$100.00	\$112.00						\$190.00	\$134.00	2019	
	ii) 5 to 7 appliances	Per occurrence	\$185.00	\$185.00	0%				\$100.00	\$112.00						\$250.00	\$154.00	2018	
	iii) 8 to 10 appliances	Per occurrence	\$205.00	\$205.00	0%				\$100.00	\$112.00						\$250.00	\$154.00	2018	
	iv) 11 to 15 appliances	Per occurrence	\$255.00	\$255.00	0%				\$100.00	\$112.00						\$310.00	\$174.00	2018	
	v) 16 to 20 appliances	Per occurrence	\$295.00	\$295.00	0%				\$100.00	\$112.00						\$375.00	\$195.67	2017	
	vi) For each appliance over 20	Per occurrence	\$8.00	\$8.00	0%											\$10.00	\$10.00	2017	
6	Electrical Permit																		
	a) Contractor, Residential																		
	i) Up to 1,200 sq./ft	Per occurrence	\$165.00	\$165.00	0%		\$67.80 + \$1.15/\$1K of install cost		\$222.00	\$112 + \$10.31/\$1K of constr. value							Issued by \$ Value of project	\$222.00	2019
	ii) 1,201 to 1,500 sq./ft	Per occurrence	\$195.00	\$195.00	0%		\$67.80 + \$1.15/\$1K of install cost		\$240.00	\$112 + \$10.31/\$1K of constr. value							Issued by \$ Value of project	\$240.00	2019
	iii) 1,501 to 2,000 sq./ft	Per occurrence	\$215.00	\$215.00	0%		\$67.80 + \$1.15/\$1K of install cost		\$270.00	\$112 + \$10.31/\$1K of constr. value							Issued by \$ Value of project	\$270.00	2019
	iv) 2,001 to 2,500 sq./ft	Per occurrence	\$235.00	\$235.00	0%		\$67.80 + \$1.15/\$1K of install cost		\$292.00	\$112 + \$10.31/\$1K of constr. value							Issued by \$ Value of project	\$292.00	2019
	v) 2,501 to 5,000 sq./ft	Per occurrence	\$275.00	\$275.00	0%		\$67.80 + \$1.15/\$1K of install cost		\$355.00	\$112 + \$10.31/\$1K of constr. value							Issued by \$ Value of project	\$355.00	2019
	vi) Over 5,000 sq./ft (per sq. ft over 5,000)	Per occurrence	\$275.00 + \$.10/ft²	\$275.00 + \$.10/ft²	0%		\$67.80 + \$1.15/\$1K of install cost		\$399.00	\$112 + \$10.31/\$1K of constr. value							Issued by \$ Value of project	\$399.00	2019
	vii) Minor Installations: 1) Air Conditioning Unit; 2) Hot Tub; 3) Service Change Only; and 4) Underground Service Conductors Only	Per occurrence	\$125.00	\$125.00	0%		\$67.80 + \$1.15/\$1K of install cost			\$112 + \$10.31/\$1K of constr. value							Issued by \$ Value of project	\$0.00	2019
	viii) Manufactured Home/Modular Home Connection	Per occurrence	\$125.00	\$125.00	0%		\$67.80 + \$1.15/\$1K of install cost			\$112 + \$10.31/\$1K of constr. value							Issued by \$ Value of project	\$0.00	2019
	ix) Temporary Service up 125 Amps	Per occurrence	\$125.00	\$125.00	0%		\$67.80 + \$1.15/\$1K of install cost			\$112 + \$10.31/\$1K of constr. value							Issued by \$ Value of project	\$0.00	2019
	b) Homeowner, Residential																		
	i) Up to 1,200 sq./ft	Per occurrence	\$185.00	\$185.00	0%		\$67.80 + \$1.15/\$1K of install cost		\$222.00	\$112.00							Issued by \$ Value of project	\$167.00	2019
	ii) 1,201 to 1,500 sq./ft	Per occurrence	\$205.00	\$205.00	0%		\$67.80 + \$1.15/\$1K of install cost		\$240.00	\$112.00							Issued by \$ Value of project	\$176.00	2018
	iii) 1,501 to 2,000 sq./ft	Per occurrence	\$265.00	\$265.00	0%		\$67.80 + \$1.15/\$1K of install cost		\$270.00	\$112.00							Issued by \$ Value of project	\$191.00	2018
	iv) 2,001 to 2,500 sq./ft	Per occurrence	\$295.00	\$295.00	0%		\$67.80 + \$1.15/\$1K of install cost		\$292.00	\$112.00							Issued by \$ Value of project	\$202.00	2019
	v) 2,501 to 5,000 sq./ft	Per occurrence	\$295.00	\$295.00	0%		\$67.80 + \$1.15/\$1K of install cost		\$355.00	\$112.00							Issued by \$ Value of project	\$233.50	2019
	vi) Over 5,000 sq./ft (per sq. ft over 5,000)	Per occurrence	\$295.00 + \$.10/ft²	\$295.00 + \$.10/ft²			\$67.80 + \$1.15/\$1K of install cost		\$399.00	\$112.00							Issued by \$ Value of project	\$255.50	2019
	vii) Minor Installations: 1) Air Conditioning Unit; 2) Hot Tub; 3) Service Change Only; and 4) Underground Service Conductors Only	Per occurrence	\$145.00	\$145.00	0%		\$67.80 + \$1.15/\$1K of install cost			\$112.00							Issued by \$ Value of project	\$112.00	2019
	viii) Manufactured Home/Modular Home Connection	Per occurrence	\$145.00	\$145.00	0%		\$67.80 + \$1.15/\$1K of install cost			\$112.00							Issued by \$ Value of project	\$112.00	2019
	ix) Temporary Service up 125 Amps	Per occurrence	\$145.00	\$145.00	0%		\$67.80 + \$1.15/\$1K of install cost			\$112.00							Issued by \$ Value of project	\$112.00	2019

Attachment: 4. User Fees, Rates and Charges - Benchmarking Analysis (User Fees, Rates and Charges - Bylaw Nos. 19/023 and 19/024)

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %	Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	6.3.e
	c) Commercial (including apartments), Industrial and Institutional (based on Installations Cost)																	
	i) \$0.00 - \$3,500.00	Per occurrence	\$125.00	\$125.00	0%		\$177.50		\$147.00	\$112 + \$10.31/\$1K of constr. value						\$170.00	\$164.83	2019
	ii) \$3,500.01 - \$5,000.00	Per occurrence	\$150.00	\$150.00	0%		\$215.00		\$185.00	\$112 + \$10.31/\$1K of constr. value						\$225.00	\$208.33	2019
	iii) \$5,000.01 - \$7,000.00	Per occurrence	\$175.00	\$175.00	0%		\$265.00		\$234.00	\$112 + \$10.31/\$1K of constr. value						\$310.00	\$269.67	2019
	iv) \$7,000.01 - \$9,500.00	Per occurrence	\$200.00	\$200.00	0%		\$327.50		\$296.00	\$112 + \$10.31/\$1K of constr. value						\$310.00	\$311.17	2019
	v) \$9,500.01 - \$14,000.00	Per occurrence	\$225.00	\$225.00	0%		\$440.00		\$328.00	\$112 + \$10.31/\$1K of constr. value						\$385.00	\$384.33	2019
	vi) \$14,000.01 - \$19,000.00	Per occurrence	\$250.00	\$250.00	0%		\$565.00		\$356.00	\$112 + \$10.31/\$1K of constr. value						\$385.00	\$435.33	2019
	vii) \$19,000.01 - \$24,000.00	Per occurrence	\$275.00	\$275.00	0%		\$690.00		\$384.00	\$112 + \$10.31/\$1K of constr. value						\$455.00	\$509.67	2019
	viii) \$24,000.01 - \$28,000.00	Per occurrence	\$300.00	\$300.00	0%		\$790.00		\$407.00	\$112 + \$10.31/\$1K of constr. value						\$580.00	\$592.33	2019
	ix) \$28,000.01 - \$33,000.00	Per occurrence	\$325.00	\$325.00	0%		\$915.00		\$435.00	\$112 + \$10.31/\$1K of constr. value						\$580.00	\$643.33	2019
	x) \$33,000.01 - \$39,000.00	Per occurrence	\$350.00	\$350.00	0%		\$1,065.00		\$438.00	\$112 + \$10.31/\$1K of constr. value						\$715.00	\$739.33	2019
	xi) \$39,001.00 - \$46,000.00	Per occurrence	\$375.00	\$375.00	0%		\$1,240.00		\$508.00	\$112 + \$10.31/\$1K of constr. value						\$1,000.00	\$916.00	2019
	xii) \$46,001.00 - \$60,000.00	Per occurrence	\$400.00	\$400.00	0%		\$1,590.00		\$576.00	\$112 + \$10.31/\$1K of constr. value						\$1,155.00	\$1,107.00	2019
	xiii) \$60,001.00 - \$70,000.00	Per occurrence	\$450.00	\$450.00	0%		\$1,840.00		\$617.00	\$112 + \$10.31/\$1K of constr. value						\$1,155.00	\$1,204.00	2019
	xiv) \$70,001.00 - \$80,000.00	Per occurrence	\$525.00	\$525.00	0%		\$2,090.00		\$658.00	\$112 + \$10.31/\$1K of constr. value						\$1,155.00	\$1,301.00	2018
	xv) \$80,001.00 - \$90,000.00	Per occurrence	\$575.00	\$575.00	0%		\$2,340.00		\$699.00	\$112 + \$10.31/\$1K of constr. value						\$1,155.00	\$1,398.00	2018
	xvi) \$90,001.00 - \$100,000.00	Per occurrence	\$625.00	\$625.00	0%		\$2,590.00		\$740.00	\$112 + \$10.31/\$1K of constr. value						\$1,155.00	\$1,495.00	2019
	xvii) \$100,001.00 - \$110,000.00	Per occurrence	\$650.00	\$650.00	0%		\$2,840.00		\$781.00	\$112 + \$10.31/\$1K of constr. value						\$1,290.00	\$1,637.00	2018
	xviii) \$110,001.00 - \$120,000.00	Per occurrence	\$675.00	\$675.00	0%		\$3,090.00		\$822.00	\$112 + \$10.31/\$1K of constr. value						\$1,290.00	\$1,734.00	2019
	xix) \$120,001.00 - \$130,000.00	Per occurrence	\$725.00	\$725.00	0%		\$3,340.00		\$863.00	\$112 + \$10.31/\$1K of constr. value						\$1,425.00	\$1,876.00	2019
	xx) \$130,001.00 - \$140,000.00	Per occurrence	\$750.00	\$750.00	0%		\$3,590.00		\$904.00	\$112 + \$10.31/\$1K of constr. value						\$1,425.00	\$1,973.00	2019
	xxi) \$140,001.00 - \$150,000.00	Per occurrence	\$775.00	\$775.00	0%		\$3,840.00		\$945.00	\$112 + \$10.31/\$1K of constr. value						\$1,425.00	\$2,070.00	2019
	xxii) \$150,001.00 - \$160,000.00	Per occurrence	\$825.00	\$825.00	0%		\$4,090.00		\$986.00	\$112 + \$10.31/\$1K of constr. value						\$1,700.00	\$2,258.67	2019
	xxiii) \$160,001.00 - \$170,000.00	Per occurrence	\$850.00	\$850.00	0%		\$4,340.00		\$1,027.00	\$112 + \$10.31/\$1K of constr. value						\$1,700.00	\$2,355.67	2018
	xxiv) \$170,001.00 - \$180,000.00	Per occurrence	\$875.00	\$875.00	0%		\$4,590.00		\$1,068.00	\$112 + \$10.31/\$1K of constr. value						\$1,700.00	\$2,452.67	2019
	xxv) \$180,001.00 - \$190,000.00	Per occurrence	\$925.00	\$925.00	0%		\$4,840.00		\$1,109.00	\$112 + \$10.31/\$1K of constr. value						\$1,700.00	\$2,549.67	2019
	xxvi) \$190,001.00 - \$200,000.00	Per occurrence	\$950.00	\$950.00	0%		\$5,090.00		\$1,150.00	\$112 + \$10.31/\$1K of constr. value						\$1,700.00	\$2,646.67	2017
	xxvii) \$200,001.00 - \$210,000.00	Per occurrence	\$1,000.00	\$1,000.00	0%		\$5,340.00		\$1,191.00	\$112 + \$10.31/\$1K of constr. value						\$1,835.00	\$2,788.67	2018
	xxviii) \$210,001.00 - \$220,000.00	Per occurrence	\$1,100.00	\$1,100.00	0%		\$5,590.00		\$1,232.00	\$112 + \$10.31/\$1K of constr. value						\$1,835.00	\$2,885.67	2017
	xxix) \$220,001.00 - \$230,000.00	Per occurrence	\$1,200.00	\$1,200.00	0%		\$5,840.00		\$1,273.00	\$112 + \$10.31/\$1K of constr. value						\$1,835.00	\$2,982.67	2018
	xxx) \$230,001.00 - \$240,000.00	Per occurrence	\$1,300.00	\$1,300.00	0%		\$6,090.00		\$1,314.00	\$112 + \$10.31/\$1K of constr. value						\$1,835.00	\$3,079.67	2017
	xxxi) \$240,001.00 - \$250,000.00	Per occurrence	\$1,400.00	\$1,400.00	0%		\$6,340.00		\$1,355.00	\$112 + \$10.31/\$1K of constr. value						\$1,835.00	\$3,176.67	2019
	xxxii) \$250,001.00 - \$300,000.00	Per occurrence	\$1,500.00	\$1,500.00	0%		\$7,590.00		\$1,470.00	\$112 + \$10.31/\$1K of constr. value						\$1,995.00	\$3,685.00	2019
	xxxiii) \$300,001.00 - \$350,000.00	Per occurrence	\$1,600.00	\$1,600.00	0%		\$8,840.00		\$1,565.00	\$112 + \$10.31/\$1K of constr. value						\$2,315.00	\$4,240.00	2017
	xxxiv) \$350,001.00 - \$400,000.00	Per occurrence	\$1,700.00	\$1,700.00	0%		\$10,090.00		\$1,660.00	\$112 + \$10.31/\$1K of constr. value						\$2,315.00	\$4,688.33	2019
	xxxv) \$400,001.00 - \$450,000.00	Per occurrence	\$1,800.00	\$1,800.00	0%		\$11,340.00		\$1,755.00	\$112 + \$10.31/\$1K of constr. value						\$2,610.00	\$5,235.00	2018
	xxxvi) \$450,001.00 - \$500,000.00	Per occurrence	\$2,000.00	\$2,000.00	0%		\$12,590.00		\$1,850.00	\$112 + \$10.31/\$1K of constr. value						\$2,610.00	\$5,683.33	2017
	xxxvii) \$500,001.00 - \$550,000.00	Per occurrence	\$2,100.00	\$2,100.00	0%		\$13,840.00		\$1,945.00	\$112 + \$10.31/\$1K of constr. value						\$2,610 + \$5/\$1K	\$7,892.50	2017
	xxxviii) \$550,001.00 - \$600,000.00	Per occurrence	\$2,200.00	\$2,200.00	0%		\$15,090.00		\$2,040.00	\$112 + \$10.31/\$1K of constr. value						\$2,610 + \$5/\$1K	\$8,565.00	2017
	xxxix) \$600,001.00 - \$650,000.00	Per occurrence	\$2,300.00	\$2,300.00	0%		\$16,340.00		\$2,135.00	\$112 + \$10.31/\$1K of constr. value						\$2,610 + \$5/\$1K	\$9,237.50	2017
	xl) \$650,001.00 - \$700,000.00	Per occurrence	\$2,400.00	\$2,400.00	0%		\$17,590.00		\$2,230.00	\$112 + \$10.31/\$1K of constr. value						\$2,610 + \$5/\$1K	\$9,910.00	2017
	xli) \$700,001.00 - \$750,000.00	Per occurrence	\$2,500.00	\$2,500.00	0%		\$18,840.00		\$2,325.00	\$112 + \$10.31/\$1K of constr. value						\$2,610 + \$5/\$1K	\$10,582.50	2017
	xlj) \$750,001.00 - \$800,000.00	Per occurrence	\$2,600.00	\$2,600.00	0%		\$20,090.00		\$2,420.00	\$112 + \$10.31/\$1K of constr. value						\$2,610 + \$5/\$1K	\$11,255.00	2019
	xxliii) \$800,001.00 - \$850,000.00	Per occurrence	\$2,700.00	\$2,700.00	0%		\$21,340.00		\$2,515.00	\$112 + \$10.31/\$1K of constr. value						\$2,610 + \$5/\$1K	\$11,927.50	2017

Attachment: 4. User Fees, Rates and Charges - Benchmarking Analysis (User Fees, Rates and Charges - Bylaw Nos. 19/023 and 19/024)

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %	Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	6.3.e
	xliv) \$850,001.00 - \$900,000.00	Per occurrence	\$2,800.00	\$2,800.00	0%		\$22,590.00		\$2,610.00	\$112 + \$10.31/\$1K of constr. value						\$2,610 + \$5/\$1K	\$12,600.00	2015
	xlv) \$900,001.00 - \$950,000.00	Per occurrence	\$2,900.00	\$2,900.00	0%		\$23,840.00		\$2,705.00	\$112 + \$10.31/\$1K of constr. value						\$2,610 + \$5/\$1K	\$13,272.50	2017
	xlvi) \$950,001.00 - \$1,000,000.00	Per occurrence	\$3,000.00	\$3,000.00	0%		\$25,090.00		\$2,800.00	\$112 + \$10.31/\$1K of constr. value						\$2,610 + \$5/\$1K	\$13,945.00	2019
	xlvii) \$1,000,001.00 and over	Per occurrence	Install Cost / 1000 x 3	Install Cost / 1000 x 3			Over \$3K - \$165 +\$1.25/\$50 install \$			\$112 + \$10.31/\$1K of constr. value						\$2,610 + \$5/\$1K	\$0.00	2015
	xlviii) Temporary service	Per occurrence	\$200.00	\$200.00	0%				\$135.00	\$112 + \$10.31/\$1K of constr. value						\$250.00	\$192.50	2019
	d) Annual Electric (Note: kVA rating based on main transformer capacity)																	
	i) Up to 100 kVA	Per occurrence	\$350.00	\$350.00	0%		\$173.95		\$250 + \$4.50 /\$100 of Install Cost	\$112 + \$10.31/\$1K of constr. value						\$500.00	\$336.98	2019
	ii) 101 to 1,000 kVA	Per occurrence	\$350.00 + \$60.00/100kVA for portion exceeding 100 kVA	\$350.00 + \$60.00/100kVA for portion exceeding 100 kVA	0%		\$173.95 + \$14.45/100kVA for portion exceeding 100 kVA		\$480 + \$1.60/\$100 of Install Cost over \$5K	\$112 + \$10.31/\$1K of constr. value						\$500.00	\$500.00	2019
	iii) 1,001 to 5,000 kVA	Per occurrence	\$890.00 + \$10.00/100kVA for portion exceeding 1,000 kVA	\$890.00 + \$10.00/100kVA for portion exceeding 1,000 kVA	0%		\$591.25 + \$10.75/100kVA for portion exceeding 1,000 kVA		\$1,206 + \$1.10 /\$100 of Install Cost over \$50K	\$112 + \$10.31/\$1K of constr. value						\$500.00	\$500.00	2019
	iv) 5,001 to 10,000 kVA	Per occurrence	\$1,290.00 + \$5.00/100kVA for portion exceeding 5,000 kVA	\$1,290.00 + \$5.00/100kVA for portion exceeding 5,000 kVA	0%		\$915.20 + \$7.40/100kVA for portion exceeding 5,000 kVA		\$12,615 + \$0.75 /\$100 of Install Cost over \$1M	\$112 + \$10.31/\$1K of constr. value						\$500.00	\$500.00	2019
	v) 10,001 to 20,000 kVA	Per occurrence	\$1,540.00 + \$4.00/100kVA for portion exceeding 10,000 kVA	\$1,540.00 + \$4.00/100kVA for portion exceeding 10,000 kVA	0%		\$1,358.35 + \$3.70/100kVA for portion exceeding 10,000 kVA		\$28,995 + \$0.25 /\$100 of Install Cost over \$3M	\$112 + \$10.31/\$1K of constr. value						\$500.00	\$500.00	2017
	vi) Over 20,000 kVA	Per occurrence	\$1,940.00 + \$3.00/100kVA for portion exceeding 20,000 kVA	\$1,940.00 + \$3.00/100kVA for portion exceeding 20,000 kVA	0%		\$1,801.60 + \$0.95/100kVA for portion exceeding 20,000 kVA			\$112 + \$10.31/\$1K of constr. value						\$500.00	\$500.00	2016
7	Occupancy Permit																	
	a) Residential, Single Dwelling	Per occurrence	\$125.00	\$125.00	0%		\$74.45			\$242.00							\$158.23	2019
	b) Residential, Commercial, Industrial and Institutional	Per occurrence	\$200.00	\$200.00	0%		\$341.25			\$242.00							\$291.63	2019
8	Refunds																	
	a) Building Permits (25% of original fee paid will be withheld)	Per occurrence	Minimum \$100.00	Minimum \$100.00	0%												\$0.00	2019
	b) Electrical Permits (10% of original fee paid will be withheld)	Per occurrence	Minimum \$50.00	Minimum \$50.00	0%												\$0.00	2019
	c) Gas and Appliance Venting or Plumbing Permit (10% of original fee paid will be withheld)	Per occurrence	Minimum \$50.00	Minimum \$50.00	0%												\$0.00	2018
9	Renewal Fees																	
	a) Building Discipline – fees will be assessed based on the percentage of work left to be complete, multiplied by project value at a rate of \$7.25 per \$1,000.00 of project value	Per occurrence	Minimum \$125.00	Minimum \$125.00	0%												\$0.00	2019
	b) Electrical Discipline																	
	i) Residential projects with a construction value of \$5,000 or less	Per occurrence	\$100.00	\$100.00	0%												\$0.00	2019
	ii) Residential projects with a construction value of \$5,001 or more	Per occurrence	\$125.00	\$125.00	0%												\$0.00	2019
	iii) Commercial, Industrial and Institutional projects – fees assessed based on installation costs multiplied by percentage of work left to complete	Per occurrence	Using commercial installation costs	Using commercial installation costs													\$0.00	2019
	c) Plumbing Discipline																	
	i) Projects with 20 or less fixtures	Per occurrence	\$100.00	\$100.00	0%												\$0.00	2019
	ii) Projects with 21 or more fixtures	Per occurrence	\$125.00	\$125.00	0%												\$0.00	2019
	d) Gas Discipline																	
	i) Projects with 10 outlets or less	Per occurrence	\$100.00	\$100.00	0%												\$0.00	2019
	ii) Projects with 11 outlets or more	Per occurrence	\$125.00	\$125.00	0%												\$0.00	2019
	e) Gas Appliance Ventilation																	
	i) 10 appliances or less	Per occurrence	\$100.00	\$100.00	0%												\$0.00	2019
	ii) 11 outlets or more	Per occurrence	\$125.00	\$125.00	0%												\$0.00	2019
	f) Private Sewage Disposal																	
	i) Residential and commercial holding tank	Per occurrence	\$100.00	\$100.00	0%												\$0.00	2019
	ii) Residential and commercial fields, mounds, sand filters, treatment tanks and open discharge systems	Per occurrence	\$125.00	\$125.00	0%												\$0.00	2019
	iii) Industrial systems and treatment plants	Per occurrence	\$200.00	\$200.00	0%												\$0.00	2019
10	General																	
	a) Re-inspection Fee																	
	i) First occurrence	Per occurrence	\$175.00	\$175.00	0%		\$136.45		\$240.00	\$326.55						\$175.00	\$219.50	2019
	ii) Each subsequent occurrence	Per occurrence	\$250.00	\$250.00	0%		\$136.45		\$240.00	\$326.55						\$175.00	\$219.50	N/A
	b) No-entry Fee																	
	i) First occurrence	Per occurrence	\$175.00	\$175.00	0%											\$150.00	\$150.00	2019
	ii) Each subsequent occurrence	Per occurrence	\$250.00	\$250.00	0%											\$250.00	\$250.00	N/A
	c) Additional Fees																	
	i) Inspections outside of regular working hours (only when critical to public safety or occupancy of a structure)	Per occurrence	\$175.00	\$175.00	0%					\$199.50						\$125.00	\$162.25	2019
	ii) Variances (alternative solutions)	Per occurrence	\$250.00	\$250.00	0%					\$199.50						\$125.00	\$162.25	N/A

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Landfill Rates				
	a) Mixed loads of construction and demolition waste (recyclables not fully removed)	Per tonne	\$93.50	\$99.00	6%
	b) Demolition or commercial waste originating from cleanup of properties damaged or destroyed by wildfire or firefighting activities in May 2016	Per tonne	\$93.50	\$99.00	6%
	c) Clean and segregated brush and trees (minimal root soil), wood chips, asphalt, concrete, metals, unpainted or untreated dimensional lumber, pallets or plywood	Per tonne	\$0.00	\$0.00	0%
	d) Commercial Waste	Per tonne	\$82.50	\$87.00	5%
	e) Special Handling	Per tonne	\$178.20	\$188.00	5%
	f) Tires	Per tonne	\$0.00	\$0.00	0%
	g) Household Refuse	Per tonne	\$55.00	\$58.00	5%
	h) Compostable Material	Per tonne	\$0.00	\$3.00	100%
	i) CFC Appliances With Gas	Per unit	\$42.90	\$46.00	7%
	j) Appliances Without Gas	Per unit	\$0.00	\$0.00	0%
	k) Large Commercial Appliances – Special Handling	Per unit	\$135.30	\$143.00	6%
	l) Soil (Clean Fill)	Per tonne	\$0.00	\$3.00	100%
	m) Residential Recyclables	Per tonne	\$0.00	\$0.00	0%
	n) Mobile Home Disposal	Per unit	\$1,067.00	\$1,121.00	5%
	o) Scale Usage Charge	Per visit	\$33.00	\$35.00	6%
	p) Minimum Charge	Per visit	\$11.00	\$10.00	-9%
	q) Mattress Disposal	Per unit	\$20.00	\$25.00	25%
	r) Box Spring Disposal	Per unit	\$20.00	\$25.00	25%
	s) Compost – External Usage	Per tonne	\$0.00	\$60.00	100%
	t) Crushed Concrete				
	i) External Usage	Per tonne	\$22.00	\$22.00	0%
	ii) Internal Usage	Per tonne	\$20.00	\$20.00	0%
	u) Manure	Per tonne	\$0.00	\$12.00	100%
	v) Peat Moss - External Usage	Per tonne	\$0.00	\$32.00	100%
	w) Crushed Asphalt				
	i) External Usage	Per tonne	\$22.00	\$22.00	0%
	ii) Internal Usage	Per tonne	\$20.00	\$20.00	0%
	v) Triple Mix	Per tonne	\$0.00	\$32.00	100%
2	Solid Waste Disposal (Per Month)				
	a) Urban Service Area – Single and Multi-Family Residential (Per Dwelling)				
	i) Waste Disposal	Monthly	\$11.06	\$11.06	0%
	ii) Recycling Depots	Monthly	\$1.65	\$1.65	0%
	iii) Curbside Recyclable Collection	Monthly	\$14.00	\$14.00	0%
	b) Rural Service Area – Single and Multi-Family Residential (Per Dwelling)				
	i) Waste Disposal	Monthly	\$6.96	\$8.00	15%
	ii) Recycling Depots	Monthly	\$1.65	\$1.65	0%
	iii) Curbside Recyclable Collection (Where Available)	Monthly	\$14.00	\$14.00	0%
3	Replacement of damaged or destroyed Municipal Waste Receptable	Per unit	\$56.00	\$56.00	0%

Schedule L – Solid Waste

Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	Last Used
\$96.00	\$75.00	\$95.00	\$96.00	\$113.00	\$105.00	\$80.00	\$96.00	\$30.00	\$72.00		\$85.80	2019
\$96.00	\$75.00	\$95.00	\$96.00	\$113.00	\$105.00	\$80.00	\$96.00	\$30.00	\$55.00		\$84.10	2019
	\$63.50	\$47.50		\$5.00	\$55.00	\$25.00		\$30.00	\$40.00		\$38.00	2019
\$96.00	\$75.00	\$95.00	\$96.00	\$170.00	\$105.00	\$80.00	\$96.00	\$30.00	\$72.00		\$91.50	2019
\$128.00	\$95.00	\$190.00	\$128.00	\$180.00	\$120.00		\$128.00		\$100.00		\$133.63	2019
\$128.00	\$0.00	\$47.50	\$128.00		\$0.00	\$0.00	\$128.00	\$2.00			\$54.19	2019
\$67.00		\$95.00	\$67.00		\$105.00	\$0.00	\$67.00				\$66.83	2019
	\$25.00	\$20.00		\$17.00	\$35.00	\$20.00		\$10.00	\$64.50		\$64.50	N/A
		\$20.00		\$17.00	\$35.00	\$20.00		\$10.00	\$26.00		\$21.86	2019
				\$17.00	\$35.00	\$20.00		\$10.00			\$20.40	2019
					\$35.00	\$20.00		\$10.00			\$20.50	2019
\$41.00			\$41.00		\$5.00	\$0.00	\$41.00		\$7.50		\$22.58	N/A
\$0.00			\$0.00		\$0.00		\$0.00				\$0.00	2019
											\$0.00	2017
											\$0.00	2019
\$20.00	\$7.00	\$10.00	\$10.00	\$25.00		\$8.00	\$10.00				\$12.86	2019
\$15.00			\$67.00			\$15.00	\$67.00	\$20.00			\$36.80	2019
\$15.00			\$96.00			\$15.00	\$96.00	\$20.00			\$48.40	2019
					\$50.00						\$50.00	N/A
											\$0.00	2019
											\$0.00	2019
											\$0.00	N/A
											\$0.00	N/A
											\$0.00	2019
											\$0.00	2019
											\$0.00	2019
											\$0.00	2019
\$25.45	\$18.25	\$18.21	\$47.08		\$13.60	\$15.98	\$12.75	\$21.00	\$22.50		\$21.65	2019
	\$4.34	\$2.00			\$7.32	\$6.41	\$11.58	\$5.40			\$6.18	2019
		\$10.18				\$15.98					\$13.08	2019
\$23.35	\$18.25	\$18.21	\$47.08		\$13.60	\$15.98	\$12.75	\$21.00			\$21.28	2019
	\$4.34	\$2.00			\$7.32	\$6.41	\$11.58	\$5.40			\$6.18	2019
		\$10.18				\$15.98					\$13.08	2019

Schedule M – Water

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Urban Service Area – Residential – Meter Size Charge + Variable Rate				
	a) 16 mm and 19 mm	Monthly	\$27.97 + \$0.66/m³	\$30.77 + \$0.73/m³	10%
	b) 25 mm, 32 mm and 38 mm	Monthly	\$65.55 + \$0.66/m³	\$72.11 + \$0.73/m³	10%
	c) 51 mm and 76 mm	Monthly	\$211.92 + \$0.66/m³	\$233.11 + \$0.73/m³	10%
	d) 102 mm, 152 mm, 203 mm and 254 mm	Monthly	\$1,781.91 + \$0.66/m³	\$1,960.10 + \$0.73/m³	10%
2	Rural Service Area – Residential – Meter Size Charge + Variable Rate				
	a) 16 mm and 19 mm	Monthly	\$14.69+ \$0.66/m³	\$16.09 + \$0.73/m³	15%
	b) 25 mm, 32 mm and 38 mm	Monthly	\$34.42 + \$0.66/m³	\$39.60 + \$0.73/m³	15%
	c) 51 mm and 76 mm	Monthly	\$111.28 + \$0.66/m³	\$127.97 + \$0.73/m³	15%
	d) 102 mm, 152 mm, 203 mm and 254 mm	Monthly	\$977.03 + \$0.66/m³	\$1,123.60 + \$0.73/m³	15%
3	Commercial - Meter Size Charge + Variable Rate				
	a) 16 mm	Monthly	\$9.19 + \$1.46/m³	\$10.11 + \$1.61/m³	10%
	b) 19 mm	Monthly	\$13.87 + \$1.46/m³	\$15.26 + \$1.61/m³	10%
	c) 25 mm	Monthly	\$20.93 + \$1.46/m³	\$23.02 + \$1.61/m³	10%
	d) 32 mm	Monthly	\$31.70 + \$1.46/m³	\$34.87 + \$1.61/m³	10%
	e) 38 mm	Monthly	\$47.89 + \$1.46/m³	\$52.68 + \$1.61/m³	10%
	f) 51 mm	Monthly	\$72.33 + \$1.46/m³	\$79.56 + \$1.61/m³	10%
	g) 76 mm	Monthly	\$109.31 + \$1.46/m³	\$120.24 + \$1.61/m³	10%
	h) 102 mm	Monthly	\$165.19 + \$1.46/m³	\$181.71 + \$1.61/m³	10%
	i) 152 mm	Monthly	\$249.58 + \$1.46/m³	\$274.54 + \$1.61/m³	10%
	j) 203 mm and 254 mm	Monthly	\$386.77 + \$1.46/m³	\$424.45 + \$1.61/m³	10%
4	Apartment Buildings	Per unit	\$4.35 + meter size charge	\$4.80 + meter size charge	10%
5	Gregoire Mobile Home Park	Per mobile home	\$5.72 + meter size charge	\$6.30 + meter size charge	10%
6	Cartier Park – Un-metered	Per mobile home	\$67.63	\$74.00	9%
7	Bulk Water	Per m³	\$5.91/m³	\$6.50/m³	10%

Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark	Last Used
\$6.12 + 2.55/m3	\$22.10 + 1.55/m3	\$17.42 + 1.58/m3	\$9.92 + 2.25/m3	\$15.36 + 1.60/m3	\$13.80 + 1.25/m3	\$26.94 + 1.10/m3	\$10.06 + 1.67/m3	\$19.20 + 1.42/m3	\$9.84 + 2.47/m3		\$0.00	2019
\$11.90 + 2.55/m3	\$60.00 + 1.55/m3	\$58.05 + 1.58/m3	\$33.06 + 2.25/m3	\$15.36 + 1.60/m3	\$43.20 + 1.25/m3	\$26.94 + 1.10/m3	\$10.06 + 1.67/m3	\$19.20 + 1.42/m3	\$9.84 + 2.47/m3		\$0.00	2019
\$35.85 + 2.55/m3	\$248.00 + 1.55/m3	\$203.18 + 1.58/m3	\$99.08 + 2.25/m3	\$15.36 + 1.60/m3	\$112.20 + 1.25/m3	\$26.94 + 1.10/m3	\$10.06 + 1.67/m3	\$19.20 + 1.42/m3	\$9.84 + 2.47/m3		\$0.00	2019
\$426.10 + 2.55/m3	\$1,900.00 + 1.55/m3	\$2,554.20 + 1.58/m3	\$762.64 + 2.25/m3	\$15.36 + 1.60/m3	\$1,205.70 + 1.25/m3	\$26.94 + 1.10/m3	\$10.06 + 1.67/m3	\$19.20 + 1.42/m3	\$9.84 + 2.47/m3		\$0.00	2019
\$7.22 + 2.52/m3	\$22.10 + 1.52/m3	\$17.42 + 1.58/m3	\$9.92 + 2.25/m3	\$15.36 + 1.60/m3	\$13.80 + 1.25/m3	\$26.94 + 1.10/m3	\$10.06 + 1.67/m3	\$19.20 + 1.42/m3	\$9.84 + 2.47/m3		\$0.00	2019
	\$60.00 + 1.52/m3	\$58.05 + 1.58/m3	\$33.06 + 2.25/m3	\$15.36 + 1.60/m3	\$43.20 + 1.25/m3	\$26.94 + 1.10/m3	\$10.06 + 1.67/m3	\$19.20 + 1.42/m3	\$9.84 + 2.47/m3		\$0.00	2019
	\$248.00 + 1.52/m3	\$203.18 + 1.58/m3	\$99.08 + 2.25/m3	\$15.36 + 1.60/m3	\$112.20 + 1.25/m3	\$26.94 + 1.10/m3	\$10.06 + 1.67/m3	\$19.20 + 1.42/m3	\$9.84 + 2.47/m3		\$0.00	2019
	\$1,900.00 + 1.52/m3	\$2,554.20 + 1.58/m3	\$762.64 + 2.25/m3	\$15.36 + 1.60/m3	\$1,205.70 + 1.25/m3	\$26.94 + 1.10/m3	\$10.06 + 1.67/m3	\$19.20 + 1.42/m3	\$9.84 + 2.47/m3		\$0.00	2019
\$5.36 + 2.55/m3	\$15.95 + 1.55/m3	\$12.77 + 1.73/m3	\$6.63 + 1.62/m3	\$15.36 + 1.41/m3	\$10.50 + 1.10/m3	\$26.94 + 1.10/m3	\$10.06 + 1.67/m3	\$19.20 + 1.42/m3	\$9.84 + 2.47/m3		\$0.00	2019
\$6.12 + 2.55/m3	\$22.10 + 1.55/m3	\$19.16 + 1.73/m3	\$9.92 + 1.62/m3	\$29.95 + 1.41/m3	\$13.80 + 1.10/m3	\$26.94 + 1.10/m3	\$10.06 + 1.67/m3	\$19.20 + 1.42/m3	\$9.84 + 2.47/m3		\$0.00	2019
\$7.01 + 2.55/m3	\$30.00 + 1.55/m3	\$31.93 + 1.73/m3	\$16.52 + 1.62/m3	\$37.02 + 1.41/m3	\$22.50 + 1.10/m3	\$26.94 + 1.10/m3	\$10.06 + 1.67/m3	\$19.20 + 1.42/m3	\$9.84 + 2.47/m3		\$0.00	2019
\$7.01 + 2.55/m3	\$30.00 + 1.55/m3	\$63.85 + 1.73/m3	\$33.06 + 1.62/m3	\$63.74 + 1.41/m3	\$43.20 + 1.10/m3	\$26.94 + 1.10/m3	\$10.06 + 1.67/m3	\$19.20 + 1.42/m3	\$9.84 + 2.47/m3		\$0.00	2019
\$11.90 + 2.55/m3	\$60.00 + 1.55/m3	\$63.85 + 1.73/m3	\$33.06 + 1.62/m3	\$63.74 + 1.41/m3	\$62.10 + 1.10/m3	\$26.94 + 1.10/m3	\$10.06 + 1.67/m3	\$19.20 + 1.42/m3	\$9.84 + 2.47/m3		\$0.00	2019
\$15.30 + 2.55/m3	\$136.00 + 1.55/m3	\$102.16 + 1.73/m3	\$52.81 + 1.62/m3	\$87.59 + 1.41/m3	\$112.20 + 1.10/m3	\$26.94 + 1.10/m3	\$10.06 + 1.67/m3	\$19.20 + 1.42/m3	\$9.84 + 2.47/m3		\$0.00	2019
\$35.85 + 2.55/m3	\$248.00 + 1.55/m3	\$223.48 + 1.73/m3	\$99.08 + 1.62/m3	\$174.62 + 1.31/m3	\$172.20 + 1.10/m3	\$26.94 + 1.10/m3	\$10.06 + 1.67/m3	\$19.20 + 1.42/m3	\$9.84 + 2.47/m3		\$0.00	2019
\$55.13 + 2.55/m3	\$570.00 + 1.55/m3	\$402.26 + 1.73/m3	\$165.22 + 1.62/m3	\$246.81 + 1.31/m3	\$344.70 + 1.10/m3	\$26.94 + 1.10/m3	\$10.06 + 1.67/m3	\$19.20 + 1.42/m3	\$9.84 + 2.47/m3		\$0.00	2019
\$96.10 + 2.55/m3	\$1,090.00 + 1.55/m3	\$893.90 + 1.73/m3	\$330.32 + 1.62/m3	\$419.24 + 1.31/m3	\$689.10 + 1.10/m3	\$26.94 + 1.10/m3	\$10.06 + 1.67/m3	\$19.20 + 1.42/m3	\$9.84 + 2.47/m3		\$0.00	2019
\$426.10 + 2.55/m3	\$1,900.00 + 1.55/m3	\$2,809.40 + 1.73/m3	\$762.64 + 1.62/m3	\$1,078.53 + 1.31/m3	\$1,205.70 + 1.10/m3	\$26.94 + 1.10/m3	\$10.06 + 1.67/m3	\$19.20 + 1.42/m3	\$9.84 + 2.47/m3		\$0.00	2019
											\$0.00	2019
											\$0.00	2019
											\$0.00	2019
\$2.42	\$2.22	\$9.94	\$2.52	\$29.95 + 1.72/m3				\$5.00	\$2.82		\$4.15	2019

Attachment: 4. User Fees, Rates and Charges - Benchmarking Analysis (User Fees, Rates and Charges - Bylaw Nos. 19/023 and 19/024)

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
8	Meter Charge – Installation Cost				
	a) Up to 25 mm meter	Per occurrence	\$286.00	\$315.00	10%
	b) 38 mm meter	Per occurrence	\$692.73	\$762.00	10%
	c) 50 mm meter	Per occurrence	\$949.09	\$1,044.00	10%
	d) 76 mm meter	Per occurrence	\$4,627.27	\$5,090.00	10%
	e) 102 mm meter	Per occurrence	\$6,127.27	\$6,740.00	10%
9	Meter Test				
	a) Up to 25 mm meter	Per occurrence	\$49.50	\$55.00	11%
	b) 25 mm to 51 mm meter	Per occurrence	\$137.50	\$150.00	9%
10	Remote Reader Relocation or Replacement – excluding abuse, tampering and vandalism	Per occurrence	\$225.00	\$250.00	11%
11	Turn on or turn off Curb Stop (Customer’s Request)	Per occurrence	\$49.50	\$55.00	11%
12	Service Connection Fee	Per occurrence	\$168.00	\$185.00	10%
13	Thawing of Frozen Service	Per occurrence	\$450.00	\$500.00	11%
14	Bleeder installation	Per occurrence	\$450.00	\$500.00	11%
15	Residential water consumption – Trailers, where no meter exists	Monthly	\$173.77	\$190.00	9%
16	Commercial water consumption – Trailers, where no meter exists	Monthly	\$181.39	\$200.00	10%
17	Un-metered service	Monthly	Service size + 27m3 / month water consumption	Service size + 27m3 / month water consumption	0%
18	Reconnection Fee				
	a) During office hours	Per occurrence	\$38.50	\$42.00	9%
	b) After office hours	Per occurrence	\$200.00	\$220.00	10%
19	Construction Water				
	a) Residential Fixed rate				
	i) From date of occupancy permit for first 3 months	Per occurrence	\$110.00	\$120.00	9%
	ii) Cumulative, Incremental cost for each additional month over 3 months	Per occurrence	\$110.00	\$120.00	9%
	b) Commercial variable rate - Water volumes for construction purposes based on an estimate prior to water being supplied to the site based on expected construction activity, duration of construction, water service size / nature of construction.	Per m³	\$1.65	\$1.80	9%
20	Hydrant Use				
	a) Deposit for hydrant meter (refundable upon return of hydrant meter in good working order)	Per occurrence	\$1,000.00	\$1,100.00	10%
	b) Daily Rental	Per occurrence	\$110.00	\$120.00	9%
	c) Water usage	Per m³	\$11.00	\$12.00	9%
21	Water service application	Per occurrence	\$33.00	\$35.00	6%
22	Documentation provided for “Proof of Residency”	Per occurrence	\$33.00	\$35.00	6%

Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark
\$1,800.00					\$350.00						\$1,075.00
\$6,000.00					\$700.00						\$3,350.00
\$9,600.00					\$700.00						\$5,150.00
\$19,200.00					\$700.00						\$9,950.00
\$30,000.00					\$700.00						\$15,350.00
			\$160.00		\$150.00						\$155.00
			\$225.00		\$300.00						\$262.50
					\$350.00	\$118.00					\$234.00
\$75.00			\$110.00		\$150.00	\$63.00					\$99.50
											\$0.00
\$287.50		\$225.00	\$0.00			\$105.00					\$154.38
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
\$50.00	\$80.00	\$85.00	\$110.00		\$0.00				\$50.00		\$62.50
\$250.00	\$120.00	\$170.00	\$160.00		\$60.00				\$100.00		\$143.33
\$255.00											\$255.00
\$255.00											\$255.00
\$2.52											\$2.52
											\$0.00
	\$3,000.00				\$1,000.00	\$400.00					\$1,466.67
	\$100.00		\$50.00		\$20.00	\$113.00					\$70.75
	\$2.22		\$1.89		\$1.30						\$1.80
\$30.00	\$30.00	\$34.50	\$25.00			\$20.00	\$25.00	\$25.00	\$25.00		\$26.81
											\$0.00

Schedule N – Wastewater

#	Description	Unit of Measure	Current Rate	Proposed Rate	Change %
1	Urban Service Area – Meter Size Charge + Variable Rate				
	a) 16 mm and 19 mm	Monthly	\$13.65 + 0.39/m³	\$15.02 + 0.43/m³	10%
	b) 25 mm, 32 mm and 38 mm	Monthly	\$23.40 + 0.39/m³	\$25.74 + 0.43/m³	10%
	c) 51 mm and 76 mm	Monthly	\$184.71 + 0.39/m³	\$203.02 + 0.43/m³	10%
	d) 102 mm, 152 mm, 203 mm and 254 mm	Monthly	\$1,292.96 + 0.39/m³	\$1,422.26 + 0.43/m³	10%
2	Rural Service Area – Meter Size Charge + Variable Rate				
	a) 16 mm and 19 mm	Monthly	\$7.17 + 0.39/m³	\$8.25 + 0.43/m³	15%
	b) 25 mm, 32 mm and 38 mm	Monthly	\$12.28 + 0.39/m³	\$14.10 + 0.43/m³	15%
	c) 51 mm and 76 mm	Monthly	\$181.06 + 0.39/m³	\$208.20 + 0.43/m³	15%
	d) 102 mm, 152 mm, 203 mm and 254 mm	Monthly	\$1,267.04 + 0.39/m³	\$1,457.10 + 0.43/m³	15%
3	Un-metered service	Monthly	Service size + 27m3 / month water consumption	Service size + 27m3 / month water consumption	0%
4	Apartment Building	Per unit	\$5.30 + meter size charge/month	\$5.83 + meter size charge/month	10%
5	Gregoire Mobile Home Park	Per mobile home	\$10.90 + meter size charge/month	\$11.99 + meter size charge/month	10%
6	Cartier Park – Un-metered	Per mobile home	\$42.23	\$46.67	11%
7	Variable	Per m³	\$0.39	\$0.43	10%
8	Sewage Lagoon				
	a) Number of axles (Per Axle)	Per axle	\$49.50	\$54.50	10%
	b) Replacement RFID tag	Per tag	\$22.00	\$24.00	9%
	c) Vehicles with holding tanks not exceeding 1 m³	Per occurrence	\$5.50	\$6.00	9%

Strathcona	Red Deer	Grande Prairie	Edmonton	Calgary	Lethbridge	Medicine Hat	St. Albert	Airdrie	Leduc	Other	Average Benchmark
\$13.65 + 0.44/m3	\$18.70 + 1.55/m3	\$13.68 + 2.18/m3	\$4.29 + 0.88/m3	\$26.59 + 1.63/m3	\$8.70 + 0.98/m3	\$43.10 + 1.50/m3	\$10.67 + 1.75/m3	\$28.20 + 2.10/m3	\$8.40 + 1.66/m3		\$0.00
\$19.78 + 0.41/m3	\$18.70 + 1.55/m3	\$45.60 + 2.18/m3	\$4.29 + 0.88/m3	\$26.59 + 1.63/m3	\$20.10 + 0.98/m3	\$43.10 + 1.50/m3	\$10.67 + 1.75/m3	\$28.20 + 2.10/m3	\$8.40 + 1.66/m3		\$0.00
\$48.79 + 0.35/m3	\$103.00 + 1.55/m3	\$159.60 + 2.18/m3	\$4.29 + 0.88/m3	\$26.59 + 1.63/m3	\$60.00 + 0.98/m3	\$43.10 + 1.50/m3	\$10.67 + 1.75/m3	\$28.20 + 2.10/m3	\$8.40 + 1.66/m3		\$0.00
\$187.79 + 0.32/m3	\$750.00 + 1.55/m3	\$2,006.40 + 2.18/m3	\$4.29 + 0.88/m3	\$26.59 + 1.63/m3	\$364.50 + 0.98/m3	\$43.10 + 1.50/m3	\$10.67 + 1.75/m3	\$28.20 + 2.10/m3	\$8.40 + 1.66/m3		\$0.00
\$17.25 + 0.44/m3	\$18.70 + 1.55/m3	\$13.68 + 2.18/m3	\$4.29 + 0.88/m3	\$26.59 + 1.63/m3	\$8.70 + 0.98/m3	\$43.10 + 1.50/m3	\$10.67 + 1.75/m3	\$28.20 + 2.10/m3	\$8.40 + 1.66/m3		\$0.00
\$19.78 + 0.41/m3	\$18.70 + 1.55/m3	\$45.60 + 2.18/m3	\$4.29 + 0.88/m3	\$26.59 + 1.63/m3	\$20.10 + 0.98/m3	\$43.10 + 1.50/m3	\$10.67 + 1.75/m3	\$28.20 + 2.10/m3	\$8.40 + 1.66/m3		\$0.00
\$48.79 + 0.35/m3	\$103.00 + 1.55/m3	\$159.60 + 2.18/m3	\$4.29 + 0.88/m3	\$26.59 + 1.63/m3	\$60.00 + 0.98/m3	\$43.10 + 1.50/m3	\$10.67 + 1.75/m3	\$28.20 + 2.10/m3	\$8.40 + 1.66/m3		\$0.00
\$187.79 + 0.32/m3	\$750.00 + 1.55/m3	\$2,006.40 + 2.18/m3	\$4.29 + 0.88/m3	\$26.59 + 1.63/m3	\$364.50 + 0.98/m3	\$43.10 + 1.50/m3	\$10.67 + 1.75/m3	\$28.20 + 2.10/m3	\$8.40 + 1.66/m3		\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
\$0.44	\$1.55										\$1.00
\$48.00	\$13.81/m3				\$19.25/m3						\$48.00
	\$50.00										\$50.00
											\$0.00



Subject: Strategic Plan Progress Report, Quarter 3: June 20-Sept 30, 2019

APPROVALS:

Annette Antoniak

Director

Chief Administrative Officer

Recommended Motion:

THAT the Strategic Plan Progress Report for Quarter 3, 2019 be accepted as information.

Summary:

The 2018-2021 Strategic Plan was approved by Council on January 30, 2018. Work on the four strategic priorities listed in the plan is underway. The Strategic Plan Quarter 3, 2019 report details the activities that have occurred for the period June 20 - September 30, 2019.

Background:

On January 30, 2018, Council approved the Strategic Plan for 2018-2021. The Plan includes an organizational vision, mission and values, four strategic priorities, strategies/initiatives to advance those priorities as well as key performance indicators.

Directors have been identified to lead each of the strategies/initiatives, and these individuals have described milestones, implementation timelines and an associated budget. The 2019 Operating and Capital budgets approved by Council on November 30, 2018 contain the resources necessary to accomplish the activities scheduled throughout 2019.

Work on the strategies/initiatives listed in the Strategic Plan have taken place throughout the year. The progress report details the activities for June 20 to September 30, 2019 (Attachment 1).

The progress report lists the strategies/initiatives associated with each of the four strategic priorities, the applicable work that has occurred up to September 30, 2019, the activities planned to continue throughout 2019 into 2020, and an indication of the status of these strategies/initiatives (i.e. if it is “on target”, “delayed”, or “complete”). The majority of the strategies are “on target” in that the work performed throughout 2019 is

aligned with the milestones and implementation timelines established.

Budget/Financial Implications:

Budget implications were identified and included in the 2019 budget.

Strategic Priorities:

Responsible Government

Attachments:

1. Strategic Plan Progress Report June 20 - Sept 30 2019

Attachment 1 – Strategic Plan Progress Report, June 20 – Sept 30, 2019

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
Strategic Priority #1: Responsible Government					
1a	Fiscal Responsibility	Finance	<ul style="list-style-type: none"> May 2019 – 2020 Fiscal Management Strategy presented to Council. May 2019 – Tax Rate Bylaw presented and approved by Council. Q1 & Q2 Financial Performance reports were presented to Council. 	<ul style="list-style-type: none"> Continue to manage financial results to approved 2019 budget. 	☑
1b	Shared Services	Finance	<ul style="list-style-type: none"> Wood Buffalo Economic Development Corporation is being supported by Finance as per the Shared Services model. 	<ul style="list-style-type: none"> Continue to support Wood Buffalo Economic Development Corporation. 	☑
1c	Budgets and Financial Plans	Finance/CAO	<ul style="list-style-type: none"> 2020 Budget and 2021 – 2024 Plans are being prepared. 	2020 Budget and 2021 – 2024 Plans to be presented to Council and public for deliberation Nov 26 – 30, 2019.	🎯
1d	Asset Management	Engineering/ Public Works	<ul style="list-style-type: none"> Have received all project deliverables. Meetings with all the service areas, WTP, UGS, Parks, Facilities, Transportation, WWTP to discuss implementation priorities, review the Council Policy and Administrative Procedures, identify the Asset Management (AM) Team Member for each area, and determine what support they would like from Engineering. The Municipality has received the draft AM Implementation Plans for all seven service areas. Public Works providing ongoing support to Engineering to review draft AM Plans. RFP scope of work for data collection services related to vertical assets in development and being reviewed by Financial Services and Engineering. Building Life Cycle – operational and capital projects ongoing. Gap analysis initiated to assess preventative maintenance practices. 	<ul style="list-style-type: none"> Strategic AM Plan and Implementation Plan are in draft and being reviewed before acceptance of final reports. Engineering to continue to work with operating departments to develop asset data structure and hierarchies so asset data can be collected for more effective Asset Management. Develop a 5-year plan with schedules/timelines for achieving corporate AM improvements and for monitoring and reporting progress to SLT/Council. Equipment data collection and labeling is underway for Facilities. Aiming to complete Q1 2020. Once data is collected Steps will be taken to import this data to the Facilities Management system that is being implemented. Public Works will be meeting with Engineering on Monday, September 30th to discuss the progress and next steps of this initiative. Analysis of the Preventative Maintenance has been completed. Additional support is required to undertake Preventative Maintenance. A business case has been developed to support the request of four (4) FTEs to start implementing Preventative Maintenance. 	🎯





On Target



Delayed



Complete

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
1e	Developing Our People	Human Resources	<ul style="list-style-type: none"> • Mid-year reviews completed for all exempt employees. • Continue to identify critical positions across organization. • Working closely with operational areas regarding succession planning. • Fall 2019 Employee and Leadership Training is in progress. 	<ul style="list-style-type: none"> • Complete year end reviews for all exempt employees • Continuation of succession planning. • Finalize plans, upon budget approval, for management leadership training for 2020. 	
1f	Foster equality, diversity and inclusion in the region	Community Services	<ul style="list-style-type: none"> • Coordinated Access System launched by which individuals and families experiencing homelessness or at-risk of homelessness are directed to community-level access points where trained workers use a common assessment tool to evaluate the individual or family's needs, prioritize them for housing support services according to standardized prioritization, and help refer them to available supports and resources. • Community Plan on Homelessness (CPH) team conducted a document review of research projects, regional plans, reports, and statistics related to housing and homelessness in the region. The review identified successes, challenges, and priorities based on the findings. Engagement sessions with the Homelessness Initiatives Strategic Committee (HISC), CPH funded agencies, service providers, and rural open houses were conducted to gather information and feedback. The document review and engagements informed the development of the Reaching Home Community Plan submitted to the Federal Government. • "I See You: Sawubona" exhibit is open at Keyano College Oct 15-22. • Poverty and Homelessness Awareness Week Oct15-22 launched in partnership with the Poverty Reduction Network and CPH. • Wood Buffalo Workplace Inclusion Charter launched and available for employers to sign at rmwb.ca/diversity. Workshop series available for employers to begin the process of implementing the commitments under the Charter and becoming an "Inclusion Champion". • As part of the Coalitions Creating Equity project, Anti-discrimination Response Training held Sept 28-29th to build capacity of individuals and organizations to be active witnesses to incidents of discrimination and hate. • Regional Advisory Committee on Inclusion, Diversity, and Equality (RACIDE) presented recommendations to the Senior Leadership Team to assist the RMWB in realizing its common commitments as a signatory to the UNESCO Coalition of Inclusive Municipalities. 	<ul style="list-style-type: none"> • Coordinated Access System will enter next phase of training service providers throughout the region who provide supports to individuals and families experiencing homelessness or at-risk of homelessness. • The Coalitions Creating Equity project is developing a community-based response model to incidents of hate and discrimination that will be launched across the province. • Homeless Connect will be held on Oct 17. 	



On Target



Delayed



Complete

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
1f	continued		<ul style="list-style-type: none"> The Canadian Commission for UNESCO launched a new name and logo - “Coalition of Inclusive Municipalities” (formerly Canadian Coalition of Municipalities Against Racism and Discrimination) along with three toolkits to support inclusion within municipalities (Wood Buffalo is featured in all three with specific best practices). 		🎯
1g	Accessibility	Engineering/ Public Works	<p>We are progressing through this initiative. There are multiple components to this initiative and the following are in progress:</p> <ul style="list-style-type: none"> Fort Chip Terminal stairs and ramp improvements to be completed in Q3 2020. Fort Chip pool exterior signage has been ordered. Rural signage is being improved to include the various languages in the areas. Senior parking in Rural areas at public amenity facilities. Barrier free access to our rural communities has been evaluated and planning will be taking place to undertake any modifications in 2020. 	<ul style="list-style-type: none"> Rural areas complete by the end of 2020. 	🎯
1h	Intergovernmental Relations	Communications, Stakeholder, Indigenous & Rural Relations	<ul style="list-style-type: none"> Ongoing updates of advocacy issues tracker and implementing relationship tracker tool. Support and coordination of Minister of Transportation’s involvement in Fort Chipewyan Water Treatment Plant Opening. Development of Briefing Notes for Council/CAO to support AUMA Fall conference. Council motion letters to different levels of government, for example: Education crisis in rural (Alberta Education, Alberta Indigenous Relations), East Clearwater Highway as transportation priority (Alberta MLAs, Alberta Transportation, Alberta Premier, Prime Minister, MP, Public Safety Canada). 	<ul style="list-style-type: none"> Additional Briefing Note support for RMA meeting in the fall. AUMA follow-up letters. Federal election follow-up letters. Ongoing support of Council in efforts to work with other communities to advocate for energy sector and healthy regional economy. 	🎯
1i	Partnerships with Social Profits	Community Services	<ul style="list-style-type: none"> Social Sustainability Plan Stewardship Committee planning a Launch Breakfast in October to plan, promote, and engage key influencers. 	<ul style="list-style-type: none"> On Nov 27th a working group workshop will be held to develop action plans and foster ownership. 	🎯
1j	Implement Lessons Learned (2016 Wildfire Review)	Regional Emergency Services	<p>VULNERABLE PERSONS REGISTRY (VPR)</p> <ul style="list-style-type: none"> Program launch occurred on September 27, 2019 at the Golden Years Society. 	<ul style="list-style-type: none"> A promotional strategy for the VPR program using social media and various marketing platforms has been developed to build community awareness and to encourage residents to register. 	🎯



On Target















Delayed



Complete

Attachment: 1. Strategic Plan Progress Report June 20 - Sept 30 2019 (Strategic Plan Progress Report,

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
1k	Wildfire Recovery	Recovery Task Force	<ul style="list-style-type: none"> Assessment of damage to municipal greenspace document was received and passed on to the GOA's consultant for their review. Assessment of damage to sidewalks, roads, curb and gutters is under review by AEMA for funding approval. Work on the Firebreak and Trail Restoration project will commence in April. Seeding, tree planting, installation of benches and garbage containers and trail paving to complete this year. Erosion Control project is ongoing and is anticipated to be completed by October 2019. Comprehensive Firebreak Homes Initiative is ongoing and to be completed this year. Hazardous tree removal has continued into 2019 and will be completed this year. Resurvey work is ongoing with the placement of monuments left to do this Spring. Soil Stockpiling will continue to the end of 2019, will review status of rebuild as the construction season continues. Water and Wastewater Restoration project will continue this year. We will monitor the rebuilds throughout the construction season. Playground area restoration work to commence and complete this season. 	<ul style="list-style-type: none"> Assessments have been completed, project has been tendered and is in review for award, work to start by end of September. Contract has been awarded and work is in progress. It is anticipated for completion by end of construction season 2020. This project is scheduled for completion by the end of this construction season but due to inclement weather this summer some work may flow into next Spring. Project ongoing and is anticipated to be complete next year due to weather conditions this past summer. The program is now in its final stages. Further reviews on some files was required which has extended its completion timeline. This project will now be extended to 2020 due to delays in getting it procured and awarded. It is also being reviewed for further areas to be added to the program due to some areas being missed initially. All monuments have been placed in Priority 1 areas and we are awaiting final reports from surveyors for Priority areas 2 and 3. Project ongoing, will review in October for further extension of the program. Project ongoing and will be reviewed in October for further extension of the program. Contract has been awarded and work is ongoing to the end of this construction season and to be completed in the Spring of 2020. 	         
1l	Public Engagement Strategy	Communications, Stakeholder, Indigenous & Rural Relations	<ul style="list-style-type: none"> Engagements which occurred over Q3 including downtown revitalization, Community Investment Program, FireSmart, Rural Water and Sewer Servicing, and Truth and Reconciliation report. Secured online engagement tool. 	<ul style="list-style-type: none"> Roll-out of online engagement platform. Ongoing work on public engagement strategy through Q4. Explore tools to increase capacity for meaningful public engagement. Forecasted engagement through Q4 2019: next phase of downtown revitalization, construction wrap-up, igNIGHT Art initiative, ongoing RWSS and Winter Maintenance Zones. 	
1m	Youth	Community Services	<ul style="list-style-type: none"> Review of expansion of MACOY and lessons learned document developed. Recruitment for 2019/2020 term completed. Continue to collaborate interdepartmentally to address diverse mentorship and skill development for MACOY youth. 	<ul style="list-style-type: none"> Continue to develop and implement projects such as 20 under 20. Building relationships with rural and Indigenous organizations and communities to identify mentorship and leadership skills needs. 	



On Target



Delayed



Complete

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
1n	Whistleblower Initiative	Human Resources	<ul style="list-style-type: none"> Policy and procedure completed. 	<ul style="list-style-type: none"> Complete. 	☑
Strategic Priority #2: Downtown Revitalization					
2a	Encourage Development in the Downtown	DCAO office / Planning & Development	<ul style="list-style-type: none"> ARP RFP was posted, and 6 submissions were received. Submissions are now under review and proponent evaluations are due Sept 25. Land use inventory for the downtown core is underway by planning staff to update records on existing uses. This will form a crucial body of information to aid in the development of the ARP. Staff assisted Communications in facilitating multiple engagement sessions, beginning with targeted stakeholder meetings, migrating to broader community engagement over the last several weeks. Significant feedback has been gathered on a myriad of topics and assembled into a report. Planning team assembled ideas for developing the SEC lands for consideration. 	<ul style="list-style-type: none"> Choose consultant and initiate kick-off meeting to establish project timeline, discussion of deliverables and milestones. Continue engagement efforts and transition into ARP-focused engagement discussions. 	🎯
2b	Establish Municipal Land Inventory	Planning & Development	<ul style="list-style-type: none"> Completed and sent to Jamie Doyle and Brad McMurdo for further consideration. 	<ul style="list-style-type: none"> Complete. 	☑
2c	Incentives to Update Store Fronts	DCAO office / Planning & Development	<ul style="list-style-type: none"> Staff is working with Finance to explore a list of possible incentives and grants that could be applied anywhere across the downtown, not limited solely to a specific location. 	<ul style="list-style-type: none"> List all available incentives and grants. 	🎯
2d	Clear Land Use Plans and Regulations	Planning & Development	<ul style="list-style-type: none"> Land Use Bylaw (LUB) draft is complete and now under review by planning staff. Public engagement with the broader community took place over the summer and now targeted meetings are occurring with key stakeholders. Draper ASP is advancing on schedule. Public engagement events have been well attended, with positive discussion among residents and staff. Change of use permit process is being evaluated to find efficiencies. 	<ul style="list-style-type: none"> Review consultant submissions for parking regulations in the LUB. Continue meetings with key stakeholders. Finalize the Draper ASP draft and circulate to the community and subsequently bring forward for Council's consideration. P&D management will review the new proposed change of use process. Staff will determine if any amendments to the LUB are necessary to implement this change. 	🎯
2e	Riverfront Master Planning & Revitalization	DCAO office / Planning & Development	<ul style="list-style-type: none"> Planning continues to support Public Works in the creation of a new parks master plan. 	<ul style="list-style-type: none"> Parks will select a consultant to undertake the design work. 	🎯



On Target



Delayed



Complete

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
2f	Review Municipal Development Plan	Planning & Development	<ul style="list-style-type: none"> RFP has been completed and circulated to relevant internal departments for review. 	<ul style="list-style-type: none"> P&D management to review RFP and approve. RFP will be posted by Procurement. 	🎯
2g	Aging in Place Facility	Community Services	<ul style="list-style-type: none"> Willow Square Continuing Care Centre under construction. Anticipate building will be complete by the end of November 2019 for transfer to AHS as they prepare the facility for occupancy in summer 2020. 		🎯
Strategic Priority #3: Regional Economic Development					
3a	Work with Industry and Suppliers – Fly In, Fly Out	DCAO office / Planning & Development	<ul style="list-style-type: none"> Council deferred making a decision on the proposed LUB “housekeeping” amendments that were intended to provide better clarity to the project accommodations review and approval process. Administration were directed to re-engage industry and have been doing so over the summer. Conversations have been fruitful, and the amendments have been edited to find a balance between RMWB and Industry desires. Conversation occurred with AER to clarify their work camp approval process. This was a beneficial discussion and helped clarify where they did and did not exercise jurisdiction; their involvement in camp approvals is limited, and they allow the Municipality to exercise control over most types of camps in most situations. Work camp data has been analyzed and recorded in a better capacity to serve as a better resource for management in its discussions. Work is underway to continually improve data archives, double-check data, and provide baselines for reference purposes. An RFP was posted to solicit consultant help with this work but yielded one over-priced submission. Discussions are occurring with OSCA to discuss the indicators that could be used to track and monitor changes happening in industry as it relates to FIFO. Park and ride is being explored at Abram’s Land with an industrial partner. Municipally owned land is available and clear, but requires improvements to surface, lighting, and vehicle plug-ins. Whether the work is undertaken internally or externally, it is likely that substantial cost will be incurred, but also time (in order to tender the work). Other departments have been engaged to ensure all aspects of this project are considered. 	<ul style="list-style-type: none"> Finalize the LUB amendments for work camp regulations and bring back to Council for their consideration. Seek additional resources to assist in work camp data review and analysis. Review RFP submission and determine whether internal resources may exist for this work. Continue discussions with OSCA on FIFO. Seek confirmation on whether to pursue significant investments on the Abram’s Land site, or whether alternative locations are open for consideration. Work with Legal to draft an agreement with the industrial partner. 	🎯



On Target



Delayed



Complete

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
3b	Business Attraction and Incentives	WBEDC	<ul style="list-style-type: none"> Transitioned to WBEDC. 		☑
3c	Small Business Incubator	WBEDC	<ul style="list-style-type: none"> Transitioned to WBEDC. 		☑
3d	Economic Gardening and Pop Up Stores	WBEDC	<ul style="list-style-type: none"> Transitioned to WBEDC. 		☑
3e	Shop Local Program	WBEDC	<ul style="list-style-type: none"> Transitioned to WBEDC. 		☑
3f	Support Arts and Culture	Communications, Stakeholder, Indigenous & Rural Relations – Rec & Culture	<p>2018 Winter Games</p> <ul style="list-style-type: none"> Retail Space needed for Arctic Winter Games. Staffing for the Games is currently underway. <p>Wood Buffalo Regional Arts & Culture Master Plan</p> <ul style="list-style-type: none"> Committee has determined top five Priorities from the Action Plan. Monthly meetings with the Implementation Committee have been established. <p>Comprehensive Multi-year public art plan and implementation guide</p> <ul style="list-style-type: none"> RFP has been rewarded to A. Adair & Associates. A total of \$85,000 budgeted to support the development of the Plan. <p>Artist in Residency Successful Completion for 2018</p> <ul style="list-style-type: none"> Annual Program completed for 2018. Initiation of plan transfer to Arts Council Wood Buffalo. 	<ul style="list-style-type: none"> Site Tour of potential space. GM Job description has been posted. Next step is to begin interview process. Committee will be attending Meetings with the AWGIC in Whitehorse in October. The Committee will identify the “quick wins” (current programs/projects) that each committee member’s organizations already do that align with the strategies in the Action Plan. Administration will report back to council meetings bi-annually on progress. Hire Consultant to work with internal stakeholders and Public Art Committee to initiate the development of the plan. Presentation of the plan by the Public Art Committee to council. Arts Council Wood Buffalo to lead the program, commencing in 2019. Benchmark the installation process to evaluate one installation per 	<p>🎯</p> <p>🎯</p> <p>🎯</p> <p>🎯</p>









On Target




Delayed



Complete

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
3f	continued		Street Banner Program successfully implemented in Spring and Summer <ul style="list-style-type: none"> Banner Installations Completed. Artist in Motion completed two showcases at McMurray Experience for 2018 <ul style="list-style-type: none"> Annual Program completed for 2018. 	year and continue to work closely with Operations/Roads. <ul style="list-style-type: none"> Complete. McMurray Experience closed due to lack of attendance and cost of refurbishing interactive components in the space. 	 
Strategic Priority #4: Rural and Indigenous Communities and Partnerships					
4a	Truth and Reconciliation Commission Calls to Action	Communications, Stakeholder, Indigenous & Rural Relations – IRR	<ul style="list-style-type: none"> Develop logo and tagline for TRC engagement campaign. Ongoing meetings with regional Indigenous organizations to gather feedback on Calls to Action. Refining communications and engagement plan as necessary. Plan TRC Symposium for October, which will also serve as a community check-in. Feedback from Indigenous organizations on Calls to Action has been collected. A TRC Sharing Circle (formally symposium) has been scheduled for October 23, 2019. There is an opportunity to participate in either a daytime or evening session. “It’s Time” logo and engagement campaign being rolled out to public. Municipal website and social media updated on a consistent basis to reflect ongoing work. E-learning modules in final stages of development. Senior Leadership, members of Council and municipal employees attended a Blanket Exercise – an interactive and participatory history lesson to foster truth, understanding and reconciliation among Indigenous and non-Indigenous peoples. 	<ul style="list-style-type: none"> Completion meetings with regional Indigenous organizations to gather feedback on Calls to Action. Update website to support TRC Calls to Action engagement with education piece. Incorporate feedback into draft report. Undertake TRC Symposium in October. Make final revisions to draft TRC report. Present report to Council targeted for November. E-learning modules to be rolled out to internal staff by end of 2019. 	 
4b	Indigenous Consultation	Communications, Stakeholder, Indigenous & Rural Relations – IRR	<ul style="list-style-type: none"> Internal stakeholders have been identified for project working group. Comprehensive review of all existing internal material relating to previous engagement efforts. Internal interviews with key administration and personnel completed. Internal stakeholder audit completed. 	<ul style="list-style-type: none"> Create draft policy for Q3. External stakeholder interviews and community engagement in Q4. Complete in person meetings with external participants. Create draft policy based on input and feedback of internal and external participants. 	 



#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
4b	continued		<ul style="list-style-type: none"> External review of relevant research and information. Project team working session took place in August. Engagement plan finalized. Invitations to participate sent to external participants and organizations. In person meetings scheduled with external participants. 	<ul style="list-style-type: none"> Draft report/policy to Council targeted for Q1 of 2020. 	
4c	Delivery of Water and Sewer Servicing	Engineering	<p>Design and Construction for Rural Water and Sewer Servicing Program is taking place simultaneously. The work in each community is divided into various contracts:</p> <p>A) Progress – Update Design:</p> <p>ANZAC:</p> <ul style="list-style-type: none"> Service connection design is at 50%. Community engagement September 9, 2019. Lot assessment completed. <p>CONKLIN:</p> <ul style="list-style-type: none"> Design for water and sewer installation on Christina Lake Dr. and Father Mercredi Tr. and 2 packaged lift stations is now at 80% complete. Construction to start after completion of the current contracts on Pine Lane and Poplar Dr. The current start date is May 2021. Service connection design is at 50%. <p>DRAPER:</p> <ul style="list-style-type: none"> 3.7 km of roadway Contract #1 is under construction. Balance of road depends on sewer and water decision which is related to slope stability. Water & Sewer still at 50% complete. Service connection design is at 50%. Service connection design is at 50% (this refers to the concept and some of the 'on-lot' design such as tanks and pumps, but not the runs from house to road). Community Engagement August 28, 2019. <p>GREGOIRE LAKE ESTATE (GLE):</p> <ul style="list-style-type: none"> Design for force main GLE to Anzac - in South Utility Corridor (SUC) is complete and is tendered. Service Connection design is at 50%. (this is the conceptual part). 	<ul style="list-style-type: none"> Assessment of project/program risks to continue. Service Connections Pricing Survey Report to be submitted to Council November 2019. Service Connection Bylaw. Working with Legal team to develop bylaw as required. Construction work to continue. 	




On Target



Delayed



Complete

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
4c	continued		<ul style="list-style-type: none"> Community Engagement (with Anzac) September 14, 2019. <p>JANVIER:</p> <ul style="list-style-type: none"> Design for Janvier lagoon and outfall pipe is now completed, and tendered. Construction to begin in Fall. Service connection design is at 50% (this is the conceptual part). Community Engagement August 21, 2019. <p>SAPRAE CREEK:</p> <ul style="list-style-type: none"> Lift Station is under construction. Service connection design is at 90%. Community Engagement September 5, 2019. <p>B) Progress Update - Construction:</p> <p>ANZAC:</p> <ul style="list-style-type: none"> ANC Contract #1: Lift Stations – Construction started May 2019. Substantial completion by December 2020. ANC Contract #2: Remaining scope of Contract #2 has been tendered as separately as Contract #3. The current contract to complete the work started under Contract #2. Contract #3 to start in May 2020 and complete in November 2021. <p>CONKLIN:</p> <ul style="list-style-type: none"> CLN Contract #2: Construction on two Lift Stations is substantially completed. Currently working on deficiencies. CLN Contract #3: Construction of water and sewer up to property line along with road reconstruction on Pine Lane and Poplar Dr. – in progress with completion date November 2020. Contract 4: Christina Lake Drive to start May 2021 and finish November 2022. <p>JANVIER:</p> <ul style="list-style-type: none"> Janvier Contract #1: Construction of water and sewer up to the property line along with road reconstruction is completed, deficiency work to continue. Water & Sewer still at 50% complete. Janvier Lagoon tendered, construction to start in fall 2019. <p>GREGOIRE LAKE ESTATES:</p> <ul style="list-style-type: none"> GLE Contract #1: Construction of water and sewer up to the property line along with road reconstruction is completed in majority of the 		





On Target



Delayed



Complete

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
4c	continued		<p>hamlet except one portion that require winter construction. All work under this contract expected to complete by July 2020.</p> <ul style="list-style-type: none"> GLE Contract #2: In progress, construction to complete by July 2020. GLE Contract #3: Tender is posted. Construction to commence after the restricted activity period. The construction completion is scheduled to complete by Feb. 2021. <p>SAPRAE CREEK ESTATES (SCE):</p> <ul style="list-style-type: none"> Contract #1: Construction of water and sewer up to the property line along with road reconstruction started and will be completed by June 2020. Contract #2: Construction of force-main and gravity main from SCE to Airport Sanitary System – the contract is awarded, construction in progress 80% completed and commissions August 2020. Contract #3: Lift Station tender and construction begins October and to complete in 2020. 		
4d	Amalgamation Review	Communications, Stakeholder, Indigenous & Rural Relations	<ul style="list-style-type: none"> Completion of the Amalgamation Review Workbook for foundation to engagement session conversations. Phase 1 of community engagement with rural and Indigenous leadership groups has been complete. Feedback from rural and Indigenous leadership groups has been compiled which will inform the summary and full Amalgamation Review reports. “What We Heard Engagement Report” complete based on initial round of engagement. 	<ul style="list-style-type: none"> Complete draft “What We Heard Engagement Report” and summary report in Q3. Evaluate initial engagement process and re-engage with any rural and Indigenous leadership groups that may require additional dialogue. Engage with key internal stakeholders in Q3 and Q4 that may have been identified through the initial phases of the review. Draft full Amalgamation Review report in conjunction with summary report. Coordinate the return to engagement schedule. Engage with internal and external participants identified in first phase of engagement to verify the “What We Heard Report”. Draft full Amalgamation Review Report in conjunction with summary report. Draft Council Report and Presentation. Report to Council targeted for Q1 of 2020. 	



On Target



Delayed



Complete

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
4e	Emergency Management	Regional Emergency Services	COMMUNITY EMERGENCY MANAGEMENT PLAN (CEMP) <ul style="list-style-type: none"> Operationalizing the CEMP by meeting with various rural communities (Willow Lake, Janvier, Conklin, McMurray Metis, Fort Chipewyan, Draper, Saprae Creek and Fort McKay) with a focus on preparing the community for the risks that have been identified in their respective Hazard Risk Vulnerability Assessment (HRVA) by discussing the various CEMPs and Community Guides. Discussions have now begun in the Urban areas to discuss various emergency response plans. Meetings have been arranged with Fort McMurray Public School District, Anzac Community School, Athabasca Tribal Council, and various vulnerable sectors (schools, homeless services, childcare centers etc.) 	<ul style="list-style-type: none"> Collaborate with the rural communities in emergency preparedness. Further establish community emergency management groups that have focused conversations on the community's emergency management in Janvier, Anzac, and Conklin (Fort Chipewyan, McMurray Métis and Fort McKay currently have a platform to have these discussions). Meet with the Catholic School Board to start discussions, follow up with the Northland School Division to continue the conversation, and convene a multi-agency emergency planning meeting with the homeless service providers. 	🎯
4f	Inclusion and Partnerships (Rural Coalition)	Communications, Stakeholder, Indigenous & Rural Relations	<ul style="list-style-type: none"> Completed rural newsletters procedure review and launched new format. Arctic Winter Games initiative supporting TRC call to action #88 (Indigenous Sport); partnership with several community organizations and RRC. Wood Buffalo Seniors Social held in Fort McKay for the first time; 40 Seniors from a variety of rural communities attended. Hosted information sessions on Municipal programs and projects in each of the rural communities. Council meeting held in Anzac to discuss the Anzac Community Hall. Attended and supported cultural events, festivities and commemorations in the region like the ATC cultural festival, Treaty Days, an Experiential Learning Camp in Janvier and Orange Shirt Day. 	<ul style="list-style-type: none"> Continue to refine rural newsletters as necessary. Support Athlete development by creating a weekly training program for Dene Games. Continued provision of events and programs in rural communities, including Rogers Hometown Hockey special event. Provide ongoing support for events that showcase Indigenous culture and history in the region. 	🎯
4g	Advocate for Rural and Indigenous communities	Communications, Stakeholder, Indigenous & Rural Relations	<ul style="list-style-type: none"> Continued updating of advocacy document, which captures rural area concerns to speak to other levels of government. Written correspondence the Federal government for an inquiry into Moccasin Flats. Support First Nations with Addition to Reserve (ATR) requests. Meeting and discussions with Indigenous Services Canada to discuss Municipal Services and Servicing costs. Letter of support sent to Minister, Crown-Indigenous Relations for the 	<ul style="list-style-type: none"> Ongoing dialogue with First Nations to support ATR requests. Continue internal working committee meetings on a biweekly basis to discuss ATR requests and Municipal Service Agreements (MSAs). Continue facilitating a closer working relationship with Indigenous Services Canada to identify opportunities for collaboration. 	🎯






On Target



Delayed



Complete

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
4g	continued		inclusion of Acden lot in ACFN Addition to Reserve. <ul style="list-style-type: none"> Administration working to enter into a Service Agreement for Addition to Reserve request. Quarterly meetings scheduled with Indigenous Services Canada (ISC) to discuss current capital projects and opportunities for synergies. 		
4h	Transportation Strategy	Engineering/ Public Works	<ul style="list-style-type: none"> Preliminary engineering work of egress routes for the rural areas is 100% complete. Clearwater Drive: Continue construction to complete project between Riedel and Hardin Street, it is 95% complete but it is open to traffic. Continue construction to finalize project deficiencies between Hardin and Morrison, it is 95% complete and is open to traffic. Secondary Egress Road (Saline Creek Parkway) – currently completing the “ROW acquisition” and working on the communication towers. Transit – Bus Bay Turnout & Transit Shelters (Thickwood & Confederation) – currently under construction. Transit Facilities (Bus Barn) construction underway. Hwy 63 at Hardin Street Overpass Study: Preliminary designs are underway. East Clearwater Highway (ECH): continue working with Alberta Transportation on the business case and survey to evaluate benefits of the ECH. 	<ul style="list-style-type: none"> Completed, provide an update to Council. Completion in 2019. ROW acquisition is planned to be finalized in 2020. Completion in 2019. Completion in 2019. Completion in 2019. Completion in 2019. 	
4i	Rural Operational Efficiencies & Cost Savings	Engineering/ Public Works	<ul style="list-style-type: none"> Successfully merged Environmental Services with Public Works and created Rural Operations Team reporting out of Anzac including personnel from roads, environment and parks. Environmental Services Risk Assessment by KPMG and Nor-Ex Engineering completed September 30, 2019. 	<ul style="list-style-type: none"> Continue to explore opportunities for efficient delivery of core services, while ensuring fiscal responsibility. Administration to review and validate report findings by end of Q4 2019. 	 



On Target



Delayed



Complete



COUNCIL REPORT

Meeting Date: October 22, 2019

Subject: 2019 Q3 Fiscal Budget Amendments Update

APPROVALS:

Annette Antoniak

Director

Chief Administrative Officer

Recommended Motion:

THAT the 2019 Q3 Capital Budget Fiscal Amendments update, as summarized on Attachment #1 (2019 Capital Budget Fiscal Amendments, dated September 30, 2019), be accepted as information.

Summary:

This report provides a summary of capital budget amendments implemented by Administration within the provisions of the Fiscal Responsibility Policy (FIN-160) for the third quarter ending September 30, 2019.

There were six (6) capital projects amended in the third quarter of 2019 as listed on Attachment #1, resulting in a net increase of \$423,590 to the capital budget.

There were five requests for additional funding and one project cancellation.

These amendments were reviewed and recommended by the Capital Projects Steering Committee.

Background:

The six capital project amendments included five requests for additional funding and one project cancellation.

Five projects required additional funding:

- Electronic Key Management System for RCMP Vehicles and Exhibits
- Exterior Fire Training Prop
- Fire Training Multi-Use Tower
- Fort Chipewyan Lake Front Washroom

- Vehicle Fire Training Prop

One project cancellation:

- Birchwood Trail Lookout Tower

Within the Fiscal Responsibility Policy (FIN-160), Administration is authorized to re-allocate capital budget funds provided that:

- The change will result in efficient administrative and project delivery process;
- The change will not result in addition or cancellation of the capital project;
- There are no scope changes, and therefore the nature and type of capital projects are not altered; where additional funding is required, funds available from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects will be utilized, and
- Council set debt and debt service limits are not exceeded.

Budget/Financial Implications:

Attachment 1 shows the net budget impact of these amendments. The original approved budget and the revised budget are presented with the net budget impact by project and funding source.

Attachment 2 summarizes the impact of cash flows and the source of funding from the proposed amendments by years.

Rationale for Recommendation:

The third quarter 2019 Capital Budget Fiscal Amendments satisfy all the above conditions as stated in the Fiscal Responsibility Policy (FIN-160) with a net increase of \$423,590 to the 2019 approved capital budget and prior capital budgets approved by Council.

Strategic Priorities:

Responsible Government

Attachments:

Att 1-2 - Q3 2019 Capital Budget Fiscal Update

Att 3 - 8 - Q3 2019 Fiscal Amendments

Regional Municipality of Wood Buffalo
2019 Capital Budget Fiscal Amendment - September 30, 2019

Attachment 1

Project Description	Nature of Amendments	Total Project Cost	Federal Grants	Provincial Grants	Reserves (CIR)	Other Sources	Debenture	Att.
Original Project Budget								
1 Birchwood Trail Lookout Tower	Original Budget	500,000	-	-	94,238	405,762	-	3
2 Electronic Key Management System for RCMP Vehicles and Exhibits	Original Budget	53,870	-	-	53,870	-	-	4
3 Exterior Fire Training Prop	Original Budget	65,000	-	-	65,000	-	-	5
4 Fire Training Multi - Use Tower	Original Budget	1,500,000	-	-	1,500,000	-	-	6
5 Fort Chipewyan Lake Front Washroom	Original Budget	270,000	-	-	270,000	-	-	7
6 Vehicle Fire Training Prop	Original Budget	65,000	-	-	65,000	-	-	8
Total Original Project Budget		\$ 2,453,870	\$ -	\$ -	\$ 2,048,108	\$ 405,762	\$ -	
Revised Project Budget								
1 Birchwood Trail Lookout Tower	Project Cancellation	500,000	-	-	500,000	-	-	3
2 Electronic Key Management System for RCMP Vehicles and Exhibits	Additional Funding	67,460	-	-	67,460	-	-	4
3 Exterior Fire Training Prop	Additional Funding	105,000	-	-	105,000	-	-	5
4 Fire Training Multi - Use Tower	Additional Funding	1,600,000	-	-	1,600,000	-	-	6
5 Fort Chipewyan Lake Front Washroom	Additional Funding	500,000	-	-	500,000	-	-	7
6 Vehicle Fire Training Prop	Additional Funding	105,000	-	-	105,000	-	-	8
Total Revised Projects		\$ 2,877,460	\$ -	\$ -	\$ 2,877,460	\$ -	\$ -	
NET INCREASE/(DECREASE) IN CAPITAL FUNDING REQUIRED		\$ 423,590	\$ -	\$ -	\$ 829,352	\$ (405,762)	\$ -	

Regional Municipality of Wood Buffalo
2019 Cash Flow by Year - September 30, 2019

Attachment 2

	Funding Sources					
	Total Project Cost (Accumulative)	Federal Grants	Provincial Grants	Reserves (CIR)	Other Sources	Debenture
Original Funding Sources						
2018 and prior	770,000	-	-	364,238	405,762	-
2019	1,683,870	-	-	1,683,870	-	-
2020 and thereafter	-	-	-	-	-	-
Original Funding Sources Total (a)	\$ 2,453,870	\$ -	-	\$ 2,048,108	\$ 405,762	\$ -
Revised Funding Sources						
2018 and prior	364,238	-	-	364,238	-	-
2019	2,513,222	-	-	2,513,222	-	-
2020 and thereafter	-	-	-	-	-	-
Revised Funding Sources Total (b)	\$ 2,877,460	\$ -	-	\$ 2,877,460	\$ -	\$ -
Revision / Difference (b) - (a)	\$ 423,590	\$ -	\$ -	\$ 829,352	\$ (405,762)	\$ -

Attachment 3



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

CAPITAL BUDGET AMENDMENT

Fiscal

CURRENT PROJECT NAME: Birchwood Trail Lookout Tower

AMENDED PROJECT NAME:

ORDER CODES (if assigned): Group I/O Revenue I/O Expense I/O Project Cancellation

0042017 700859 601446

CURRENT PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ 500,000	\$ -	\$ -	\$ 94,238	\$ 405,762	\$ -
2019	-	-	-	-	-	-
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 500,000	\$ -	\$ -	\$ 94,238	\$ 405,762	\$ -

CURRENT COST AND COMMITMENT

As at	Current Budget	Actual to Date	Commitments	Available
6/12/2019	\$ 500,000	\$ 324,381	\$ 160,619	\$ 15,000

DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT

The Birchwood Trail Lookout Tower was cancelled by Council motion on May 22, 2019. The amendment is to replace the funds that were donated with Capital Infrastructure Reserve monies. Work had already begun on the Tower and these funds are needed to cover the expenses up to termination of the contract and site clean-up costs.

AMENDED PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ 94,238	\$ -	\$ -	\$ 94,238	\$ -	\$ -
2019	405,762	-	-	405,762	-	-
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -	\$ -

Budget Change

TOTAL	\$ -	\$ -	\$ -	\$ 405,762	\$ (405,762)	\$ -
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FISCAL RESPONSIBILITY POLICY CRITERIA:

Will the change result in an efficient administrative and project delivery process? Yes

Will the change result in an addition or cancellation of a capital project? Yes

Will the underlying scope change alter the nature and type of capital project? n/a

Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects? n/a

Will the change result in Council set debt and debt service limits being exceeded? No

In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.

Attachment: Att 3 - 8 - Q3 2019 Fiscal Amendments (2019 Q3 Fiscal Budget Amendments Update)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

CAPITAL BUDGET AMENDMENT

Fiscal

CURRENT PROJECT NAME: Electronic Key Management System for RCMP Vehicles and Exhibits

AMENDED PROJECT NAME:

ORDER CODES (if assigned): **Group I/O** **Revenue I/O** **Expense I/O** **Project Amendment**
0712019 701130 601911

CURRENT PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2019	53,870	-	-	53,870	-	-
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 53,870	\$ -	\$ -	\$ 53,870	\$ -	\$ -

CURRENT COST AND COMMITMENT

As at	Current Budget	Actual to Date	Commitments	Available
6/27/2019	\$ 53,870	\$ -	\$ 49,120	\$ 4,750

DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT

This amendment is to request additional funds for the supply and installation of the Electronic Key Management System for the Exhibits room and Fleet at the Timberlea Detachment.

The additional funds are required for two reasons:

1. The initial quote provided by the vendor contained an error. The quote provided was for 96 keys as opposed to the 192 keys as requested. The cost to providing the additional keys is \$5,490.
2. The electrical wiring to accommodate the new Electronic Key Systems. The total cost to install

AMENDED PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2019	67,460	-	-	67,460	-	-
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 67,460	\$ -	\$ -	\$ 67,460	\$ -	\$ -

Budget Change

TOTAL	\$ 13,590	\$ -	\$ -	\$ 13,590	\$ -	\$ -
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FISCAL RESPONSIBILITY POLICY CRITERIA:

Will the change result in an efficient administrative and project delivery process? Yes
 Will the change result in an addition or cancellation of a capital project? No
 Will the underlying scope change alter the nature and type of capital project? No

Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects? Yes
 Will the change result in Council set debt and debt service limits being exceeded? No

In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

CAPITAL BUDGET AMENDMENT

Fiscal

CURRENT PROJECT NAME: Exterior Fire Training Prop

AMENDED PROJECT NAME:

ORDER CODES (if assigned): Group I/O Revenue I/O Expense I/O Project Amendment
0202019 701078 601856

CURRENT PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2019	65,000	-	-	65,000	-	-
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 65,000	\$ -	\$ -	\$ 65,000	\$ -	\$ -

CURRENT COST AND COMMITMENT

As at	Current Budget	Actual to Date	Commitments	Available
8/27/2019	\$ 65,000	\$ -	\$ -	\$ 65,000

DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT

This amendment is for the request of additional funds as the contract amount came in higher than the budgeted amount.

AMENDED PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2019	105,000	-	-	105,000	-	-
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 105,000	\$ -	\$ -	\$ 105,000	\$ -	\$ -

Budget Change

TOTAL	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -	\$ -
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FISCAL RESPONSIBILITY POLICY CRITERIA:

Will the change result in an efficient administrative and project delivery process? Yes
 Will the change result in an addition or cancellation of a capital project? Yes
 Will the underlying scope change alter the nature and type of capital project? n/a


Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects? Yes
 Will the change result in Council set debt and debt service limits being exceeded? No

In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.

Attachment: Att 3 - 8 - Q3 2019 Fiscal Amendments (2019 Q3 Fiscal Budget Amendments Update)

	REGIONAL MUNICIPALITY OF WOOD BUFFALO	CAPITAL BUDGET AMENDMENT Fiscal				
CURRENT PROJECT NAME: Fire Training Multi - Use Tower AMENDED PROJECT NAME:						
ORDER CODES (if assigned):	Group I/O 0222019	Revenue I/O 701080				
	Expense I/O 601858	Project Amendment				
CURRENT PROJECT BUDGET						
Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2019	1,500,000	-	-	1,500,000	-	-
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -
CURRENT COST AND COMMITMENT						
As at	Current Budget	Actual to Date	Commitments	Available		
8/27/2019	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000		
DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT						
<p><i>This project will provide a safe training tower for live fire combat and with the existing fire station No. 5 training area would allow significant training to occur which will expedite the training.</i></p> <p><i>This amendment is for the request of additional funds as the contract amount came in higher than the budgeted amount.</i></p>						
AMENDED PROJECT BUDGET						
Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2019	1,600,000	-	-	1,600,000	-	-
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 1,600,000	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -
Budget Change						
TOTAL	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -
FISCAL RESPONSIBILITY POLICY CRITERIA:						
Will the change result in an efficient administrative and project delivery process?						Yes
Will the change result in an addition or cancellation of a capital project?						Yes
Will the underlying scope change alter the nature and type of capital project?						n/a
Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects?						Yes
Will the change result in Council set debt and debt service limits being exceeded?						No
<i>In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.</i>						

Attachment 7

	REGIONAL MUNICIPALITY OF WOOD BUFFALO	CAPITAL BUDGET AMENDMENT Fiscal				
CURRENT PROJECT NAME: Fort Chipewyan Lake Front Washroom AMENDED PROJECT NAME:						
ORDER CODES (if assigned):	Group I/O 0162018	Revenue I/O 700992	Expense I/O 601690	Project Amendment		
CURRENT PROJECT BUDGET						
Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debenture Financed
2018 & Prior	\$ 270,000	\$ -	\$ -	\$ 270,000	\$ -	\$ -
2019	-	-	-	-	-	-
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 270,000	\$ -	\$ -	\$ 270,000	\$ -	\$ -
CURRENT COST AND COMMITMENT						
As at	Current Budget	Actual to Date	Commitments	Available		
9/16/2019	\$ 270,000	\$ -	\$ 270,000	\$ -		
DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT						
<p>This amendment is to request additional funds to comply with the outcome of Alberta Environment and Internal planning/environment review.</p> <p>The location of the washrooms changed slightly to accommodate a closer/more feasible tie-in connection to water/sewer servicing in the community. To ensure that the new structure meets all environmental and planning setbacks from the waterfront, the existing concrete pad cannot be repurposed. The existing pad and associated underground tanks will need to be removed and rebuilt.</p>						
AMENDED PROJECT BUDGET						
Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debenture Financed
2018 & Prior	\$ 270,000	\$ -	\$ -	\$ 270,000	\$ -	\$ -
2019	230,000	-	-	230,000	-	-
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -	\$ -
Budget Change						
TOTAL	\$ 230,000	\$ -	\$ -	\$ 230,000	\$ -	\$ -
FISCAL RESPONSIBILITY POLICY CRITERIA:						
Will the change result in an efficient administrative and project delivery process?						Yes
Will the change result in an addition or cancellation of a capital project?						No
Will the underlying scope change alter the nature and type of capital project?						No
Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects?						Yes
Will the change result in Council set debt and debt service limits being exceeded?						No
<i>In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.</i>						

Attachment 8

REGIONAL MUNICIPALITY
OF WOOD BUFFALO

CAPITAL BUDGET AMENDMENT

Fiscal

CURRENT PROJECT NAME: Vehicle Fire Training Prop

AMENDED PROJECT NAME:

	Group I/O	Revenue I/O	Expense I/O	Project Amendment
ORDER CODES (if assigned):	0662019	701124	601902	

CURRENT PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2019	65,000	-	-	65,000	-	-
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 65,000	\$ -	\$ -	\$ 65,000	\$ -	\$ -

CURRENT COST AND COMMITMENT

As at	Current Budget	Actual to Date	Commitments	Available
8/27/2019	\$ 65,000	\$ -	\$ -	\$ 65,000

DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT

This amendment is for the request of additional funds as the contract amount came in higher than the budgeted amount.

AMENDED PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2019	105,000	-	-	105,000	-	-
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 105,000	\$ -	\$ -	\$ 105,000	\$ -	\$ -

Budget Change

TOTAL	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -	\$ -
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FISCAL RESPONSIBILITY POLICY CRITERIA:

Will the change result in an efficient administrative and project delivery process?	Yes
Will the change result in an addition or cancellation of a capital project?	Yes
Will the underlying scope change alter the nature and type of capital project?	n/a

Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects?	n/a
Will the change result in Council set debt and debt service limits being exceeded?	No

In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.

Attachment: Att 3 - 8 - Q3 2019 Fiscal Amendments (2019 Q3 Fiscal Budget Amendments Update)



COUNCIL REPORT

Meeting Date: October 22, 2019

Subject: Committee Appointments - 2022 Arctic Winter Games Host Society

APPROVALS:

Annette Antoniak

Director

Chief Administrative Officer

Recommended Motion:

THAT William Brook be appointed as Director of Sport Facilities for the 2022 Arctic Winter Games Host Society, effective immediately.

Summary:

In keeping with the established bylaws, the appointment of individuals to Council committees must be approved by Council; therefore, a recommendation is being made to fill a vacancy that has arisen on the 2022 Arctic Winter Games Host Society.

To avoid any impacts to the Committee's ability to conduct their business, it is necessary to proceed with filling the vacant position. A recruitment campaign was held October 7-11, 2019 and yielded four applications. The applications have been reviewed by Council in consultation with the Co-Chairs. The recommended appointee was contacted and confirmed their availability and continued interest in serving on the Host Society.

Strategic Priorities:

Responsible Government



COUNCIL REPORT

Meeting Date: October 22, 2019

Subject: Prohibitive Condominium Corporation Insurance Premiums

APPROVALS:

Annette Antoniak

Director

Chief Administrative Officer

Recommended Motion:

THAT Council for the Regional Municipality of Wood Buffalo lobby the Provincial Government with respect to the cost prohibitive insurance premiums for Condominium Corporations following claims after disasters and damages; and

THAT the Mayor be authorized to send a letter to Government officials including, but not limited to the Insurance Bureau of Canada, Premier of Alberta, Minister of Service Canada and Minister of Finance, requesting that a fulsome investigation occur to find a resolution to the issue(s) related to insurance premiums for Condominium Corporations.

Summary/Background:

At the October 8, 2018, Councillor K. Balsom served notice of her intent to submit the following motion for consideration at the October 22, 2019 Council meeting:

THAT Council for the Regional Municipality of Wood Buffalo lobby the Provincial Government with respect to the cost prohibitive insurance premiums for Condominium Corporations following claims after disasters and damages; and

THAT the Mayor be authorized to send a letter to Government officials including, but not limited to the Insurance Bureau of Canada, Premier of Alberta, Minister of Service Canada and Minister of Finance, requesting that a fulsome investigation occur to finding a resolution to the issue(s) related to insurance premiums for Condominium Corporations.

Rationale for Recommendation:

Pursuant to Procedure Bylaw No. 18/020, the motion is now before Council for consideration.

Strategic Priorities:

Responsible Government



COUNCIL REPORT

Meeting Date: October 22, 2019

Subject: Conversion Therapy

APPROVALS:

Annette Antoniak

Director

Chief Administrative Officer

Recommended Motion:

THAT Administration prepare a bylaw to prohibit the licensing, practice and promotion of conversion therapy in the Regional Municipality of Wood Buffalo, looking at all mechanisms for enforcement, including a \$10,000 fine, and return to Council before the end of the year.

Summary/Background:

At the October 8, 2019, Mayor D. Scott served notice of his intent to submit the following motion for consideration at the October 22, 2019 Council meeting:

THAT Administration prepare a bylaw to prohibit the licensing, practice and promotion of conversion therapy in the Regional Municipality of Wood Buffalo, looking at all mechanisms for enforcement, including a \$10,000 fine, and return to Council before the end of the year.

Rationale for Recommendation:

Pursuant to Procedure Bylaw No. 18/020, the motion is now before Council for consideration.

Strategic Priorities:

Responsible Government



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Council Meeting Presentation Request

Completed requests to make a public presentation must be received by 12:00 noon on the Wednesday immediately prior to the scheduled meeting. **Presentations are a maximum of 5 minutes in duration.**

Presentation Information	
Preferred Date of Presentation	October 22, 2019
Name of Presenter(s)	Dr. Kristopher Wells
Organization Represented	Associate Professor and Canada Research Chair for the Public Understanding of Sexual and Gender Minority Youth, MacEwan University
Topic	Conversion Therapy
Please List Specific Points/Concerns	Research-informed perspective on the practice, nature, and harms of conversion therapy in Canada.
Action Being Requested of Council	Opportunity to present to Council on conversion therapy motion
<p>Are you providing any supporting documentation (ie: Powerpoint)? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>If yes, the documentation <u>must</u> accompany this request, as handouts will not be distributed at the meeting. To ensure that your documents meet minimum standards, please see presentation guidelines on the next page.</p> <p>Supporting documents may be e-mailed to Legislative.Assistants@rmwb.ca.</p>	

As per Procedure Bylaw No. 14/025, a request to make a presentation may be referred or denied.

Attachment: Scheduled Delegate - Dr. Kristopher Wells, McEwan University (Scheduled Delegate - Dr. Kristopher Wells)

Conversion Therapy in Canada:

The Roles and Responsibilities of Municipalities

Conversion Therapy in Canada: The Roles and Responsibilities of Municipalities

Endorsed and supported by:

Thomas Jordan Argue
Conversion Therapy Survivor

Matt Ashcroft
Conversion Therapy Survivor/Activist

Jonathan Brower
Theatre Creator, Conversion Therapy/SOGICE Survivor

Community-Based Research Centre

Ryan Clayton
Activist

Mitchell Goodine
Conversion Therapy Survivor

Devon Hargreaves
Co-President, The YQueerL Society for Change

Tak Piratejen
Lethbridge Public Interest Research Group

Pam Rocker
Director of Affirming Connections

Dr. Travis Salway
Postdoctoral Research Fellow, School of Population
and Public Health, University of British Columbia

Nicholas Schiavo
Founder, No Conversion Canada

Mathew Shurka
Co-Founder, Born Perfect

Dr. Wendy VanderWal Gritter
Executive Director, Generous Space Ministries

Dr. Kristopher Wells
Associate Professor and Canada Research Chair for the
Public Understanding of Sexual and Gender Minority Youth,
MacEwan University

No Conversion Canada



Recommended citation: Wells, K. (2019). Conversion therapy in Canada: The roles and responsibilities of municipalities. Edmonton, AB: MacEwan University.

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Attachment: Scheduled Delegate - Dr. Kristopher Wells, McEwan University (Scheduled Delegate - Dr. Kristopher Wells)

Conversion Therapy in Canada: The Roles and Responsibilities of Municipalities

This guide has been developed by leading experts, academics, persons with lived experience, and faith and community leaders to assist municipalities in better understanding their roles and responsibilities in taking action to protect LGBTQ2 people from conversion therapy within their local communities.

What is Conversion Therapy?

Conversion “therapy” (also known as “reparative therapy,” “reintegrative therapy,” or “sexual orientation and gender identity change efforts”) is any form of treatment, including individual talk therapy, behavioural or aversion therapy, group therapy treatments, spiritual prayer, exorcism, and/or medical or drug-induced treatments, which attempt to actively change someone’s sexual orientation, gender identity, or gender expression.¹

There is no credible research that indicates you can change a person’s sexual orientation or gender identity, rather what research does tell us is these so-called change efforts can have devastating impacts on its victims, including increased anxiety, depression, self-hatred, compromised mental health, post-traumatic stress disorder, suicide or suicidal thoughts, and many other lifelong psychological and social issues.²

In 2013, the American Psychiatric Association (APA) issued a position statement, which reaffirmed earlier scientific findings and stated, no trustworthy “research evidence exists that any mental health intervention can reliably and safely change sexual orientation; nor, from a mental health perspective does sexual orientation needs to be changed” (p. 1).³ The APA also states that ethical practitioners respect all individuals with diverse gender identities and expressions and encourages psychotherapies that affirm individuals sexual orientation and gender identities.⁴ Likewise, opposing gender affirmative care and treatment is tantamount to a form of conversion therapy, which operates under the misguided belief that gender nonconformity is a pathological disorder needing to be cured.⁵

At the dissolution of the Parliament, Bill S-260 was under review in the Senate of Canada, which defines conversion therapy as “any practice, treatment or service designed to change an individual’s sexual orientation or gender identity or to eliminate or reduce sexual attraction or sexual behaviour between persons of the same sex. For greater certainty, this definition does not include a surgical sex change or any related service.” Bill S-260, which received second reading, was introduced by Senator Joyal and can be accessed at: https://www.parl.ca/Content/Bills/421/Private/S-260/S-260_1/S-260_1.PDF

²For a comprehensive overview of the efficacy of conversion therapy, and a detailed analysis of harms, see: Cramer, R. J., Golom, F. D., LoPresto, C. T., & Kirkley, S. M. (2008). Weighing the evidence: Empirical assessment and ethical implications of conversion therapy. *Ethics & Behaviour*, 18(1), 93-114. <https://doi.org/10.1080/10508420701713014>

Also see: Flentje, A., Heck, N. C., & Cochran, B. N. (2014). Experiences of ex-ex-gay individuals in sexual reorientation therapy: Reasons for seeking treatment, perceived helpfulness and harmfulness of treatment, and post-treatment identification. *Journal of Homosexuality*, 61(9), 1242-1268. <https://doi.org/10.1080/00918369.2014.926763>

³Scasta, D., & Bialer, P. (2013). American Psychiatric Association Position Statement on Issues Related to Homosexuality. <https://www.psychiatry.org/newsroom/news-releases/apa-reiterates-strong-opposition-to-conversion-therapy>

⁴American Psychiatric Association Position Statement on Conversion Therapy and LGBTQ Patients (2018).

⁵Ashley, F. (2019). Homophobia, conversion therapy, and care models for trans youth: Defending the gender-affirmative approach. *Journal of LGBT Youth*. <https://www.tandfonline.com/doi/full/10.1080/19361653.2019.1665610>

Conversion therapy has been widely denounced as a harmful and unethical practice by [dozens of major medical and human rights organizations](#) around the world including the World Health Organization, World Psychiatric Association, Pan American Health Organization, Canadian Psychological Association, Canadian Psychiatric Association, Canadian Paediatric Society, Canadian Association of Social Workers, American Medical Association, Human Rights Campaign, and Amnesty International⁶. At last count, over a hundred professional health organizations/associations have also denounced conversion therapy as a deceptive, dangerous, and harmful practice⁷.

Conversion therapy practices are unethical and immoral because they imply that LGBTQ2 lives are less valuable, less desirable, and less worth living than heterosexual or cisgender persons. Ultimately, these practices believe that being an LGBTQ2 person is a disorder, sin, or disease that must be fixed, cured, healed, or repaired.

The global scientific consensus confirms that conversion therapy does not work and is an unscientific and fraudulent practice, which is now mostly found in some faith and cultural communities that believe being LGBTQ2 is the result of childhood abuse, absent or overbearing parents, and/or is a sin, choice, or “deviant lifestyle” that a person must be saved from^{8,9}.

Conversion therapy has existed in Canada in various forms since the 1950s. It gained prominence during the 1970s and became increasingly used on LGBTQ2 Canadians. Despite these occurrences, Canada currently has no federal legislation prohibiting conversion therapy.

A recent [2019 opinion poll](#) highlights how a majority of Canadians (3 in 5) oppose conversion therapy. Less than 25% of Canadians believe that you can actively convert an LGBTQ2 person to become heterosexual through psychological or spiritual intervention. Support in prohibiting conversion therapy across Canada was highest amongst women (62%) and those ages 18 to 31 (64%)¹⁰.

According to a [2019 study](#) conducted by Dr. Travis Salway¹¹, School of Population and Public Health, University of British Columbia, research estimates that over 20,000 Canadians have experienced some form of conversion therapy. The real figure is likely much higher because of a lack of data due to the fact that conversion therapy has never been formally tracked or criminalized in Canada.

“They made me sign a form to keep my experience confidential. I wasn’t allowed to share anything with anyone about what happened. I bought into a lie. If I did speak out, the other camp members would come after me. It all made me feel very depressed and alone. It felt like no one really understood me. They made me feel like my life wasn’t even my own.”

Matt from Ontario, Conversion Camp Survivor

⁶For a current listing of organizational positions on conversion therapy, see: <https://www.hrc.org/resources/the-lies-and-dangers-of-reparative-therapy>.

⁷Services prohibited do not include services that provide acceptance, affirmation, support, or understanding of a person or the facilitation of a person’s coping, social support of identity exploration or development, or any services related to gender affirmation surgeries or treatments.

⁸Cramer, R. J., Golom, F. D., LoPresto, C. T., & Kirkley, S. M. (2008). Weighing the evidence: Empirical assessment and ethical implications of conversion therapy. *Ethics & Behaviour*, 18(1), 93-114. <https://doi.org/10.1080/10508420701713014>

⁹Streed Jr., C. G., Anderson, S., Babits, C., & Ferguson, M. A. (2019). Changing medical practice, not patients – Putting an end to conversion therapy. *The New England Journal of Medicine*, 381(6), 500-502. <https://www.nejm.org/doi/full/10.1056/NEJMp1903161>

¹⁰This survey was conducted from July 15 to 17, 2019 by Research co. To view the full data set, see: <https://researchco.ca/2019/07/26/wrapped-in-sorrow-words-are-token/>

¹¹Salway, T. (2019). *Protecting Canadian sexual and gender minorities from harmful sexual orientation and gender identity change efforts*. Vancouver, BC: University of British Columbia. <https://www.ourcommons.ca/Content/Committee/421/HESA/Brief/BR10447600/br-external/SalwayTravis-2-e.pdf>

In Canada, Ontario, Nova Scotia, and the City of Vancouver have all recently passed specific legislation related to prohibiting conversion therapy. [The Government of Manitoba](#) was the first to issue a policy statement directing that conversion therapy is to have no place in the provincial health-care system. [British Columbia](#) and [PEI](#) have also now committed to take action against conversion therapy in their provincial legislatures. Many municipalities in Canada have also taken steps to introduce municipal bylaws to prohibit conversion therapy within their own communities, including several in [Alberta](#)¹².

Protections against conversion therapy have also been instituted widely in the [United States](#), including the District of Columbia, Puerto Rico, and 19 states (e.g., California, Washington, New York, Illinois, New Jersey, and others), with [North Carolina](#) becoming the most recent and first southern state to institute prohibitions. Likewise, dozens of small and large cities and counties have also taken action by passing bylaws or ordinances preventing conversion therapy (e.g., New York, Seattle, Denver, Cincinnati, Milwaukee, Philadelphia, Pittsburgh, Palm Beach, and others).

Many of these conversion therapy laws have been [tested in courts](#) as a violation of religious freedom and all have been upheld. Similarly, in Canada, legislation prohibiting conversion therapy would most likely be upheld by the courts under the equality provisions of the *Canadian Charter of Rights and Freedoms* (s. 15), and as a [reasonable limitation](#) on the freedom of religion (s. 2), due to the lack of research demonstrating its effectiveness and the known harms and dangers of these associated practices on vulnerable people.

Despite these well-intentioned measures, there are still significant gaps and loopholes that allow conversion therapy to continue to exist in Canada. While provincial legislation and municipal bylaws attempt to target various ways to prevent conversion therapy (e.g., Regulation of health and counselling professionals, fraudulent business practices, land use bylaws, etc.) they cannot fully outlaw the practice itself, as this falls outside of municipal and provincial jurisdiction. Comprehensive federal legislation updating and amending the *Criminal Code of Canada* and criminalizing the practice of conversion therapy itself is essential to ending this harmful, fraudulent, and dangerous pseudoscientific practice.

National laws prohibiting conversion therapy have been instituted in several countries around the world including [Malta](#), which has the most comprehensive legislation in the world¹³. Currently, there is legislation in front of the [Irish parliament](#) to prohibit conversion therapy nationally. The [United Kingdom](#), [Australia](#)¹⁴ and [Germany](#) have also recently committed to take action on conversion therapy.

Recently, Senator Serge Joyal introduced [Bill S-260](#) in the Canadian Senate. Bill S-260 proposes to update the *Criminal Code of Canada* to outlaw the advertising and material benefit of conversion therapy. In a recent meeting with Senator Joyal, [No Conversion Canada](#) has expressed full support for this Bill and has called publicly for amendments to strengthen the legislation to be even more effective.



¹²Most recently [Edmonton](#) and [Montreal](#) are among two of the largest cities in Canada to have announced steps towards prohibiting conversion therapy in their communities.

¹³Bishop, A. (2019). *Harmful treatment: The global reach of so-called conversion therapy*. New York: OutRight Action International. <https://www.outrightinternational.org/sites/default/files/ConversionTherapyCover.pdf>

¹⁴A working group in Australia issued a detailed report with comprehensive recommendations to prohibit conversion therapy, which is currently in the process of being implemented. See: Jones, T., Brown, A., Carnie, L., Fletcher, G., & Leonard, W. (2018). *Preventing harm, promoting justice: responding to LGBT conversion therapy in Australia*. Melbourne: GLHV@ARCSHS and the Human Rights Law Centre. <https://www.hrlc.org.au/reports/preventing-harm>

Research on Conversion Therapy

The Williams Institute¹⁵, which is a public policy research institute based at the UCLA School of Law, estimates that:

- 698,000 LGBT adults (ages 18-59) in the United States have received conversion therapy, including about 350,000 LGBT adults who received treatment as adolescents.
- 20,000 LGBT youth (ages 13-17) will receive conversion therapy from a licensed health care professional before they reach the age of 18 in the 41 states¹⁶ that currently do not prohibit the practice.
- 6,000 LGBT youth (ages 13-17) who live in states that prohibit conversion therapy would have received such therapy from a licensed health care professional before the age of 18 if their state had not taken action to restrict the practice.
- 57,000 youth (ages 13-17) across all states will receive conversion therapy from religious or spiritual advisors before the age of 18.

The Williams Institute highlights how conversion therapy “is practiced by some licensed professionals in the context of providing health care and by some clergy or other spiritual advisors in the context of religious practice” (p. 1). Conversion therapy practices most commonly include talk therapy and sometimes involve “aversion treatments, such as inducing nausea, vomiting, or paralysis; providing electro shocks; or having the individual snap an elastic band around their wrist when the individual became aroused to same sex erotic images or thoughts” (p. 1).

National LGBT Survey: Summary Report (UK)

This UK Government sponsored [survey](#) involved over 108,000 validated responses, making this the largest national survey to date of LGBT people in the world¹⁷. The report found that 5% of LGBT respondents had been offered conversion therapy services, while 2% had actually undergone it. Survey participants reported conversion therapy was provided by:

- Faith-based organizations (51%)
- Health care professionals (19%)
- Parent/Guardian (16%)
- Persons from my community (9%)

“I don’t want healing anymore, not from who I am, I just want healing from the scars of trying to change.”

Jonathan from Alberta, Conversion Therapy Survivor

¹⁵Mallory, C., Brown, T., & Conron, K. J. (2018). *Conversion therapy and LGBT Youth*. Los Angeles, CA: Williams Institute. <https://williamsinstitute.law.ucla.edu/wp-content/uploads/Conversion-Therapy-LGBT-Youth-Jan-2018.pdf>

¹⁶At the time of publication of the William’s Institute’s report, only nine states had enacted specific legislation prohibiting conversion therapy.

¹⁷Government Equalities Office. (2018). *LGBT action plan: Improving the lives of lesbian, gay, bisexual and transgender people*. London: Author. https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/721367/GEO-LGBT-Action-Plan.pdf

Family Acceptance Project: San Francisco State University

This academic study¹⁸, published in 2018, included 245 LGBT White and Latino young adults (ages 21-25) from California who had been subjected to parent-initiated sexual orientation change efforts during adolescence. The study investigated the impacts of these change efforts in relation to mental health and adjustment in young adulthood.

Rates of attempted suicide by LGBT young people whose parents tried to change their sexual orientation were more than double (48%) the rate of LGBT young adults who reported no conversion experiences (22%). Suicide attempts nearly tripled for LGBT young people who reported both home-based efforts to change their sexual orientation by parents and intervention efforts by therapists and religious leaders (63%).

High levels of depression more than doubled (33%) for LGBT young people whose parents tried to change their sexual orientation compared with those who reported no conversion experiences (16%), and more than tripled (52%) for LGBT young people who reported both home-based efforts to change their sexual orientation by parents and external sexual orientation change efforts by therapists and religious leaders.

Sexual orientation change experiences during adolescence by both parents/caregivers, and externally by therapists and religious leaders, were associated with lower young adult socioeconomic status, less educational attainment, and lower weekly income.

LGBT adolescents from highly religious families, and those from families with lower socioeconomic status, were most likely to experience both home-based and external conversion efforts, while those who were gender nonconforming and who were from immigrant families were more likely to experience external conversion efforts initiated by parents and caregivers.

This is the first published research study to examine young adults' retrospective reports of parent-initiated efforts to change their sexual orientation during adolescence, and the associations between these experiences and young adult mental health and adjustment.



Suicide attempts nearly tripled for LGBT young people who reported both home-based efforts to change their sexual orientation by parents and intervention efforts by therapists and religious leaders (63%).

¹⁸Ryan, C., Toomey, R. B., Diaz, R. M., & Russell, S. T. (2018). Parent-initiated sexual orientation change efforts with LGBT adolescents: Implications for young adult mental health and adjustment. *Journal of Homosexuality*. <https://doi.org/10.1080/00918369.2018.1538407>

Harvard Medical School and The Fenway Institute – Transgender Conversion Therapy

Transgender individuals are those who have a “sex assigned at birth that does not align with their gender identity” (p. e1). Conversion therapy when it is applied to transgender people involves attempts to change a person’s gender identity to become cisgender¹⁹. Similar to attempts to change a person’s sexual orientation, conversion therapy that targets transgender individuals is not supported by research and is ineffective, harmful, and unethical. Attempts to change a person’s gender identity can have devastating lifelong consequences including compromised mental health, self-harming behaviours, and suicide.

This research study analyzed data gathered as part of the 2015 US Transgender Survey, which included a cross-sectional nonprobability sample of 27,715 transgender adults in the United States²⁰. The study found that 13.5% of respondents (n= 3749) reported experiences with conversion therapy. Notably, conversion therapy efforts were found to have taken place in all 50 states.

The authors conclude by stating the number of transgender people exposed to conversion therapy is sizable, and “given this exposure’s association with adverse mental health outcomes, the frequency of practice warrants public health attention” (p. e3).

“They tried to change me. They knew I was gay, before I even knew. They kept me behind after school for special lessons in how to act more masculine. They told me I didn’t walk with my back straight enough. They said your voice isn’t low enough, you’re effeminate. They would teach me how to hold my arms up in Church, and if my hands tilted forward too much, they would snap my hands back and say, ‘Tom, you’re too limp-wristed.’ They tried to preach it out of me. They tried to cure me. They tried to turn me into what they wanted me to be. I was so afraid I was going to hell. There is no surviving it, so I finally left.”

Tom from New Brunswick,
Conversion Therapy Survivor

¹⁹Cisgender is a term for people whose gender identity aligns with or matches the sex that they were assigned at birth.

²⁰Turban, J. L., King, D., Reisner, S. L., & Keuroghlian, A. S. (2019). Psychological attempts to change a person’s gender identity from transgender to cisgender: Estimated prevalence across the United States, 2015. *American Journal of Public Health*, 0, e1-e3.

How can Municipalities Take Action on Conversion Therapy?

Dozens of [municipalities and counties](#) across North America have passed bylaws and ordinances prohibiting conversion therapy within their communities. Most provincial or territorial government legislation²¹ allow municipalities to create bylaws relating to:

- respecting the safety, health, and welfare of people;
- protection of people and property;
- people, activities and things in, on or near a public place;
- businesses, business activities and persons engaged in business; and
- enforcement of bylaws including the creation of offences, and also allows for each offence, fines up to \$10,000 or imprisonment for not more than one year, or both.

Most municipal governments are also allowed to:

- pass bylaws regulating or prohibiting, and providing for a system of licences, permits or approvals including establishing fees for licences, permits and approvals;
- prohibit any activity, industry, business or thing until a licence, permit or approval has been granted;
- impose terms and conditions on any licence, permit, or approval and who may impose them;
- identify the conditions that must be met before a licence, permit or approval is granted or renewed, the nature of the conditions and who may impose them;
- provide for the duration of licences, permits and approvals and their suspension or cancellation for failure to comply with a term or condition or the bylaw or for any other reason specified in the bylaw; and
- provide for an appeal, and the body that is to decide the appeal and related matters.

Municipalities have passed bylaws banning conversion therapy for a variety of reasons, including:

- promoting the physical and psychological well-being, safety, security, dignity, inclusion, and equality of LGBTQ2 persons and all city residents;
- protecting vulnerable citizens of all ages from dangerous, deceptive, and abusive practices;
- restricting and preventing harmful, unscientific, and fraudulent practices from occurring within their community;
- encouraging citizens to report conversion therapy practices if they are occurring within their community; and
- reiterating a city's values and beliefs in creating and supporting a diverse, welcoming, inclusive, safe, and supportive community for all of its citizens.



²¹As an example, see the Province of Alberta's Municipal Government Act. <http://www.qp.alberta.ca/documents/Acts/m26.pdf>

Municipalities will approach the prohibition conversion therapy differently, depending on the nature and structure of their bylaws and ordinances. Some approaches have included amending current business licensing requirements, land use bylaws, and other consumer protection requirements. Other municipalities have introduced stand-alone bylaws prohibiting conversion therapy, which include fines ranging up to \$10,000.00. Fines give strength and “teeth” to bylaws and can serve as a significant deterrent and powerful tool of enforcement.

It is important that bylaws are not only focused on preventing conversion therapy for youth, but also for adults. As evidence, a recent global survey revealed that 45% of respondents between the ages of 18 and 24 experienced conversion therapy change efforts, with an additional 37% having been under 18 years of age²². It is clear that no one can actively provide informed consent for such a harmful, deceitful, and dangerous practice. Prohibitions that only include children leave adults vulnerable as targets for coercion and abuse, and they are often left without any recourse when they are victimized.

Ultimately, all levels of government have important roles to play when it comes to ending conversion therapy in Canada.

Municipal governments can amend existing or create new bylaws that reflect the values, beliefs, safety, and well-being of their community.

Provincial and territorial governments can pass legislation to change health regulations to ensure no licensed health practitioner or mental health provider can provide conversion therapy as regulated public health or counselling service. They can also review provincial billing codes to ensure conversion therapy cannot be funded as part of public or private health care.

Canadian federal government can introduce new legislation and make amendments to the *Criminal Code of Canada* to ensure that anyone who practices conversion therapy, no matter where it is conducted, will be committing a criminal offense and may be subjected to incarceration. The federal government can also revoke the charitable status of any organization that practices conversion therapy, which is an affront to Canadian values.

Along with these legislative efforts²³, education is needed to help the public understand that conversion therapy is still being practiced in Canada, causes great harm to a particularly vulnerable minority, and continues to frequently occur in many faith and cultural communities who are not accepting of LGBTQ2 people.



²²Bishop (2019)

²³A sample model law has been developed to help guide provincial and federal legislation, which provides extensive definitions and detailed examples of both prohibited and permitted practices. See: <https://policyoptions.irpp.org/magazines/july-2019/we-need-clear-laws-against-conversion-therapy/>

Conversion Therapy in Canada's Schools

Modern forms of conversion therapy are still happening in Canada, particularly in some catholic and faith-based schools, which often occur under the guise of “pastoral approaches to care.” Many of these approaches refuse to allow or place restrictions on gay-straight alliances (GSAs), refer to LGBTQ2 students as “persons with same-sex attractions,” suggest that transgender and non-binary youth are being influenced by a so-called “gender ideology,” and enact policies that call LGBTQ2 youth to live chaste lives.

What is common with all of these practices is how they fundamentally disavow LGBTQ2 identity and reassert the belief that LGBTQ2 people are broken, disordered, or damaged. Some of these schools may use language that appears welcoming (because of human rights legislation and funding requirements), but they are seldom openly accepting and affirming environments. These actions operate on the same premise as conversion therapy, which denies a healthy and happy LGBTQ2 identity and strives to change or suppress a person's sexual orientation, gender identity, or gender expression as though it is something immoral, sinful, or contagious that needs to be managed or contained.

Many schools still operate under these “don't say gay” beliefs and seek the complete erasure of LGBTQ2 identities, curriculum, and safe spaces under the premise that “all lives matter” and they are required to treat all students the same. These modern conversion therapy practices have the desired effect of rendering LGBTQ2 students silent, invisible, and vulnerable within their school environments.

“At sixteen, my parents paid to send me to a Christian counsellor in the basement of the Baptist Church. The therapist said, ‘This is a choice Mitchell, this is something you are choosing to do.’ She said, ‘This isn’t natural. This is so sinful.’ She told me to put my gay feelings in a box and ask God to pray the box closed. She said, ‘Live a straight life. Find an acceptable woman who will satisfy you.’ I refused to keep going back to her. I told my parents I was cured. That’s when we started to distance ourselves and things got colder between us. Thirteen years later, we’re still working to thaw and heal our relationship.”

Mitchell from New Brunswick,
Conversion Therapy Survivor



CONCLUDING PERSPECTIVE

In this guide we have attempted to provide a brief synopsis of current research and background information regarding the nature, history, and motivations of conversion therapy and its practitioners in Canada. We encourage all levels of government to take action to end this harmful and unethical practice. Municipal governments are often considered the level of government closest to the people. As such, they are called upon to create communities that actively embrace and celebrate diversity, equity, and human rights for all of its citizens, each and every day.

Increasingly, more and more municipalities are signaling their support for LGBTQ2 communities by raising pride flags, painting rainbow and transgender crosswalks, and supporting local pride festivals and events. These are all important aspects of allyship and strong visible statements of support. However, allyship is not a one-time act. It is an ongoing process that requires us to look more deeply at our everyday practices and policies to ensure they are as welcoming and affirming as possible. Passing bylaws that specifically name and prohibit conversion therapy are more than just mere symbols, ultimately, they are important statements about our values and beliefs and the kinds of communities we wish to build. If a bylaw can prevent one vulnerable youth or adult from experiencing the devastation of conversion therapy, that is one person saved from a potential lifetime of despondency and despair.

In closing, we would also like to emphasize that support for victims of conversion therapy is also needed to help them heal from the trauma and suffering they may have experienced. Many victims have been cast out of their homes, families, and communities and may feel extremely isolated and alienated. In some cases, it can take years for survivors to recover from their experiences and to be in a position to speak out publicly and share their stories. With appropriate supports in place, survivors can begin to heal and rebuild their lives, which often requires dedicated professional support.

We dedicate this guide to the tremendous strength, courage, and resilience of the survivors of conversion therapy. We see you. We hear you. We believe you are born perfect and should never be required to change who you are or who you love to find happiness and acceptance in your heart, family, and community.

“I was studying to be a minister at my Church when they found out that I was struggling with my sexuality. For three months, I had to go to a counsellor 4 to 5 times a week and read countless books about how evil it was to be gay. They even put an app on my phone to monitor my activities. Later they put me through many prayers of exorcism to ‘deliver’ me from my so-called demons. It was endless. I was shunned and ostracized. They constantly told me that I needed to love God more and more and more. It just made me feel helpless and broken. As a result, I ended up getting married to a woman to help cover up my secret identity as a gay man. I figured if I couldn’t beat them, I needed to join them to make it stop. I loved her and couldn’t keep it up anymore. Eventually, I ended up divorced, with kids. Kids whom I loved deeply and dearly. Now thankfully, after a long journey, I am an openly proud gay man. But the damage has been done, and there have been unspeakable consequences that I will pay for the rest of my life because of conversion therapy.”

Shawn from Alberta,
Conversion Therapy Survivor

RESOURCES FOR FURTHER INQUIRY

Born Perfect

<http://bornperfect.org>

Generous Space Ministries

<https://www.generousspace.ca>

Human Rights Campaign

<https://www.hrc.org/resources/the-lies-and-dangers-of-reparative-therapy>

No Conversion Canada

<https://www.noconversioncanada.com>

YQueerL Caucus

<http://yqueerl.ca/portfolio-items/conversion-therapy/>