



Special Council Meeting

Jubilee Centre Council Chamber
9909 Franklin Avenue, Fort McMurray, AB T9H 2K4

Thursday and Friday, November 29 - 30, 2018
9:00 AM

Agenda

Please Note:

- **2019 Budget Meetings will be held 9:00 a.m. – 4:30 p.m. daily from November 28, 2018 to December 1, 2018.****
- **Members of the public will have the opportunity to speak during a 30-minute public delegation session at the beginning of each budget meeting day and after each motion of Council is put on the floor for consideration during budget deliberations.**

****Meeting dates or times may be amended throughout this process, and if all budget matters are accommodated during the November 28th to 30th meeting dates, there will be no requirement for the December 1st meeting.**

1. **Call to Order**
2. **Motion to Move into Committee of the Whole**
3. **Public Delegations**

Members of the public will have the opportunity to speak during this 30-minute public delegation section.

4. **2019 Operating Budget Introduction**
 - 4.1. 2019 Proposed Budget and Plan
5. **2019 Operating Budget Presentations**

- 5.1. Public Works
- 5.2. Regional Emergency Services
- 5.3. Planning and Development
- 5.4. Engineering
- 5.5. Communications, Stakeholder, Indigenous and Rural Relations
- 5.6. Human Resources

5.7. Executive Offices

5.8. Corporate and Community Services

5.9. Financial Services

6. Motion to Reconvene Special Council Meeting

7. 2019 Operating Budget Deliberations

Delegations - Members of the public will have the opportunity to speak after each motion of Council is put on the floor for consideration during budget deliberations.

Adjournment

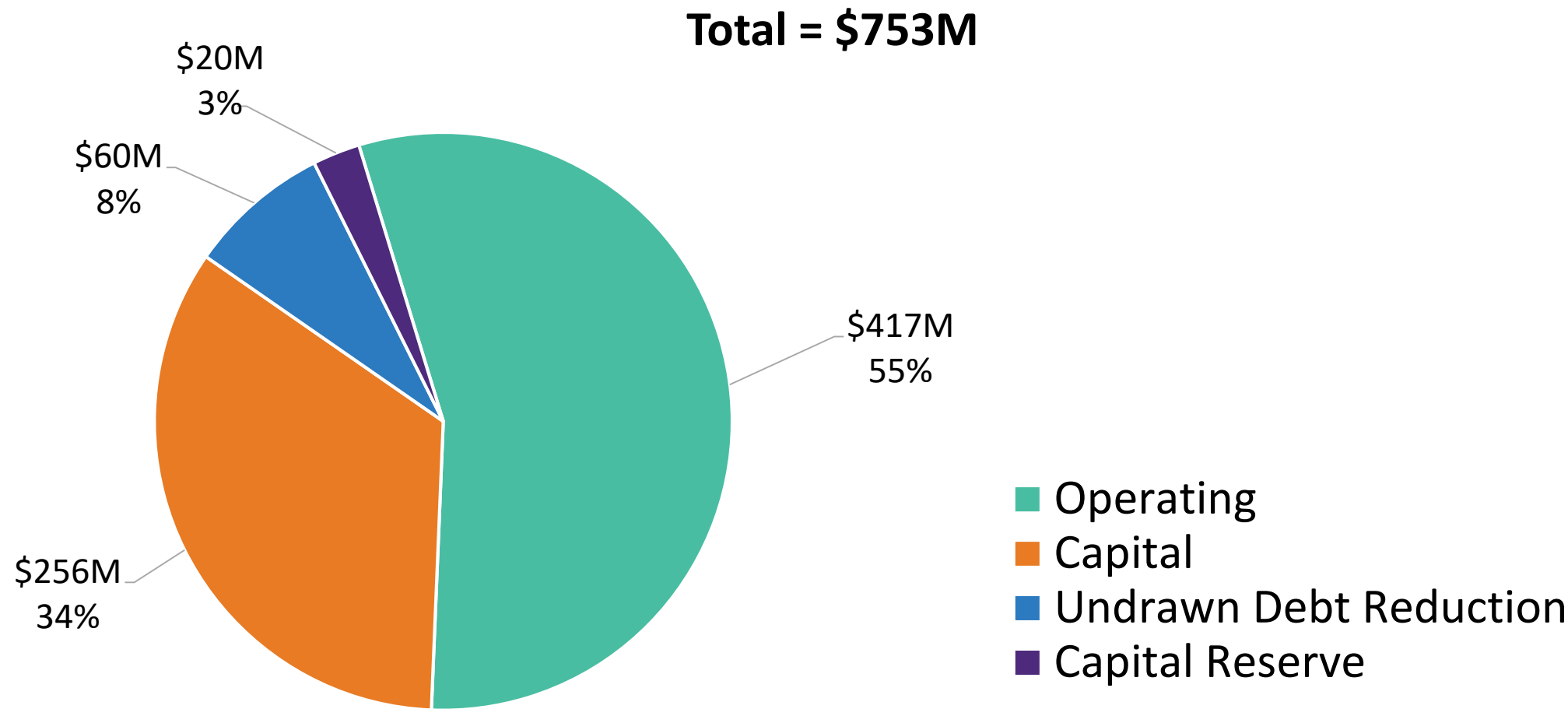
2019 Budgeting Process

Aug – Nov/18:	Internal reviews of proposed 2019 Budget
Nov 14/18:	Proposed Operating and Capital Budgets and Financial Plan presented to Council
Nov 28/18 – Dec 1/18:	2019 Proposed Budget workshops for Council (includes Community Investment Program presentations)
Dec 11/18:	Budget presented to Council for approval

2019 Proposed Budget

- Zero Based Budgeting (ZBB) approach
- Continuation of existing programs/services
- Sustainment of infrastructure, and the maintenance and rehabilitation of capital assets
- Benchmarking with other communities, where possible
- Continued debt reduction strategy

2019 Proposed Operating, Capital and Debt Reduction



2019 Proposed Budget

	(\$M)
Total Operating expenses	417
Transfer for capital purposes	276
Undrawn debt reduction	60
Total operating and capital funding required	753
Less: Operating funding from sources other than taxation	(110)
Net taxation revenue required	643

Attachment: 2019 Proposed Budget and Plan Presentation (2019 Proposed Budget and

2019 Proposed Budget Comparison

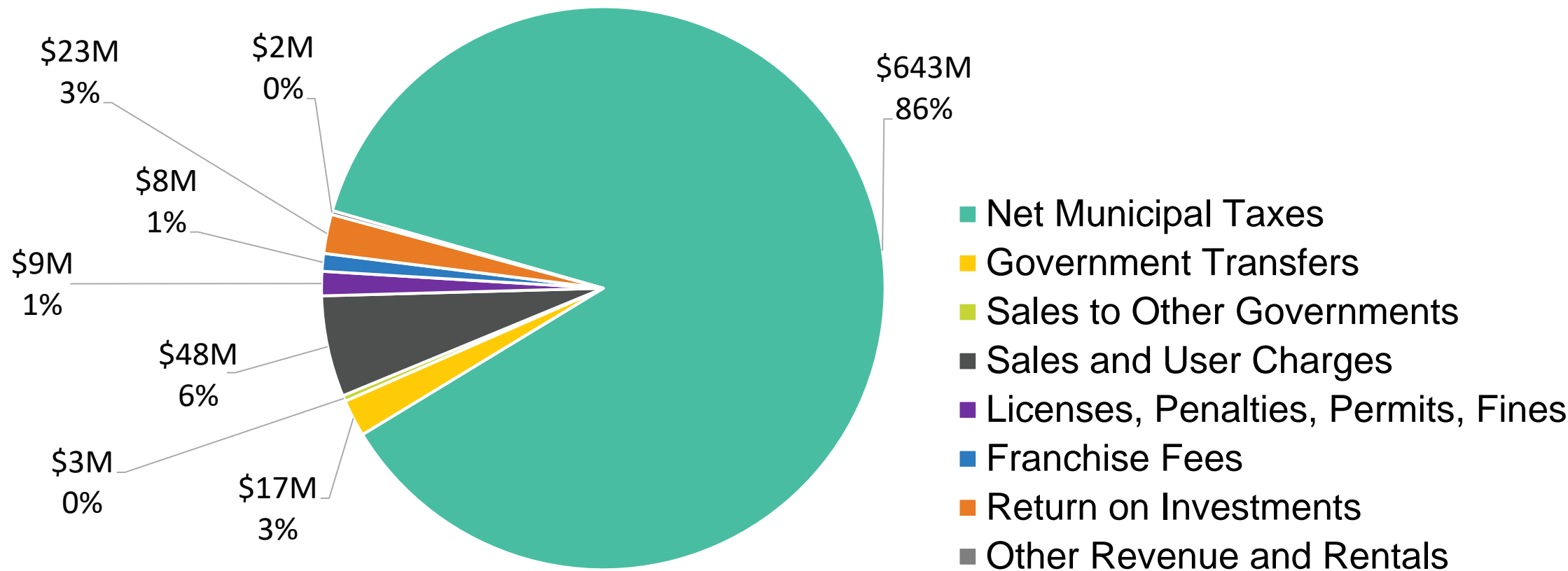
Expenses	2018 Budget (\$'M)	2018 Projection* (\$'M)	Budget to Projection Change (\$'M)	2019 Budget (\$'M)	Budget to Budget Change (\$'M)
Total Operating Expenses	433	404	(29)	417	(16)
Transfer to Capital	277	276	(1)	276	(1)
Undrawn Debt Reduction	65	65	-	60	(5)
Total Operating Budget	775	745	(30)	753	(22)

* October 31, 2018

2019 Proposed Operating Budget

2019 Proposed Operating Budget

Revenue Summary = Total \$ 753M

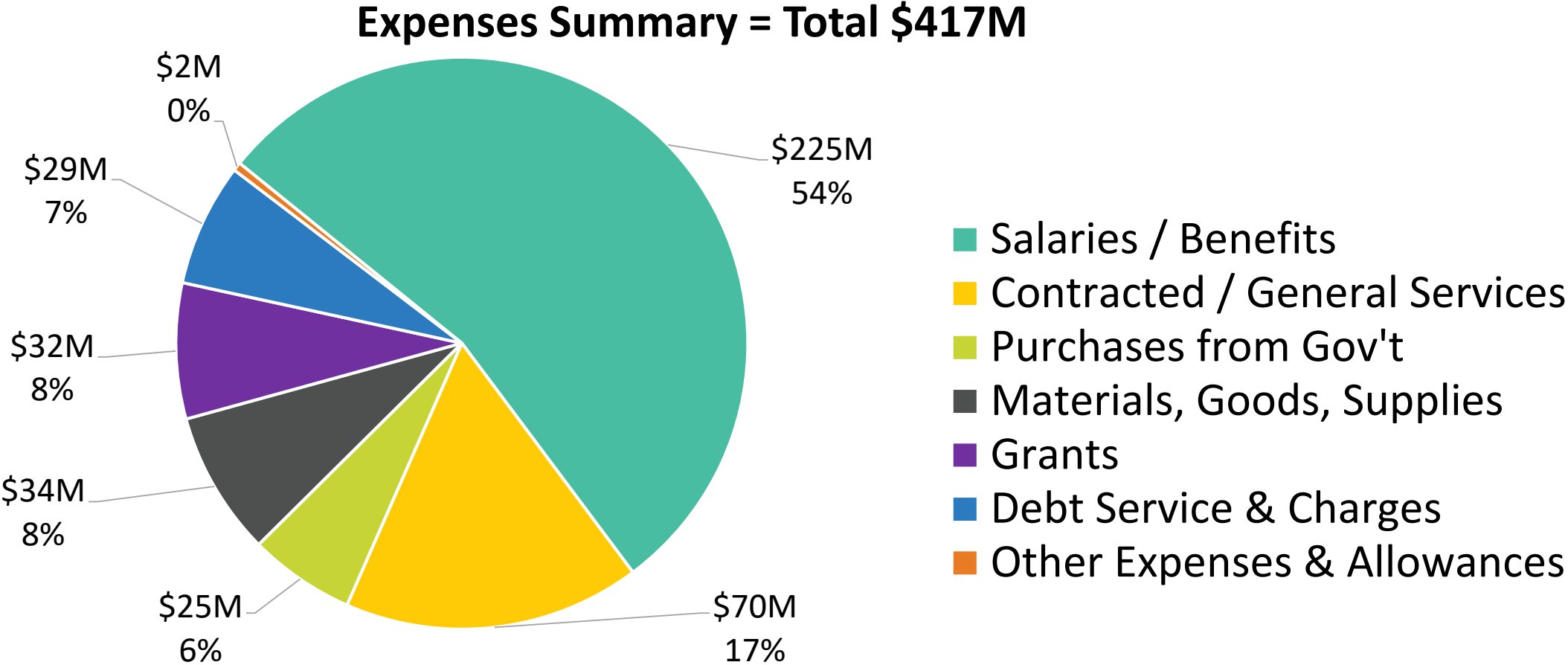


2019 Operating Budget Revenue Analysis

Revenue	2018 Budget (\$'M)	2018 Projection (\$'M)	2019 Proposed (\$'M)	Budget to Budget Change (\$'M)	Budget to Projection Change (\$'M)
Net Taxes Available – Municipal	673	680	643	(37)	(30)
Government Transfers	17	17	17	0	0
Sales to Other Governments	3	3	3	0	0
Sales and User Charges	45	47	48	1	3
Licenses, Penalties, Permits, Fines	11	14	9	(5)	(2)
Franchise Fees	8	8	8	0	0
Return on Investments	17	19	23	4	6
Other Revenue and Rentals	1	4	2	(2)	1
Total	775	792	753	(39)	(22)

Attachment: 2019 Proposed Budget and Plan Presentation (2019 Proposed Budget and

2019 Proposed Operating Budget



2019 Operating Budget Expense Analysis

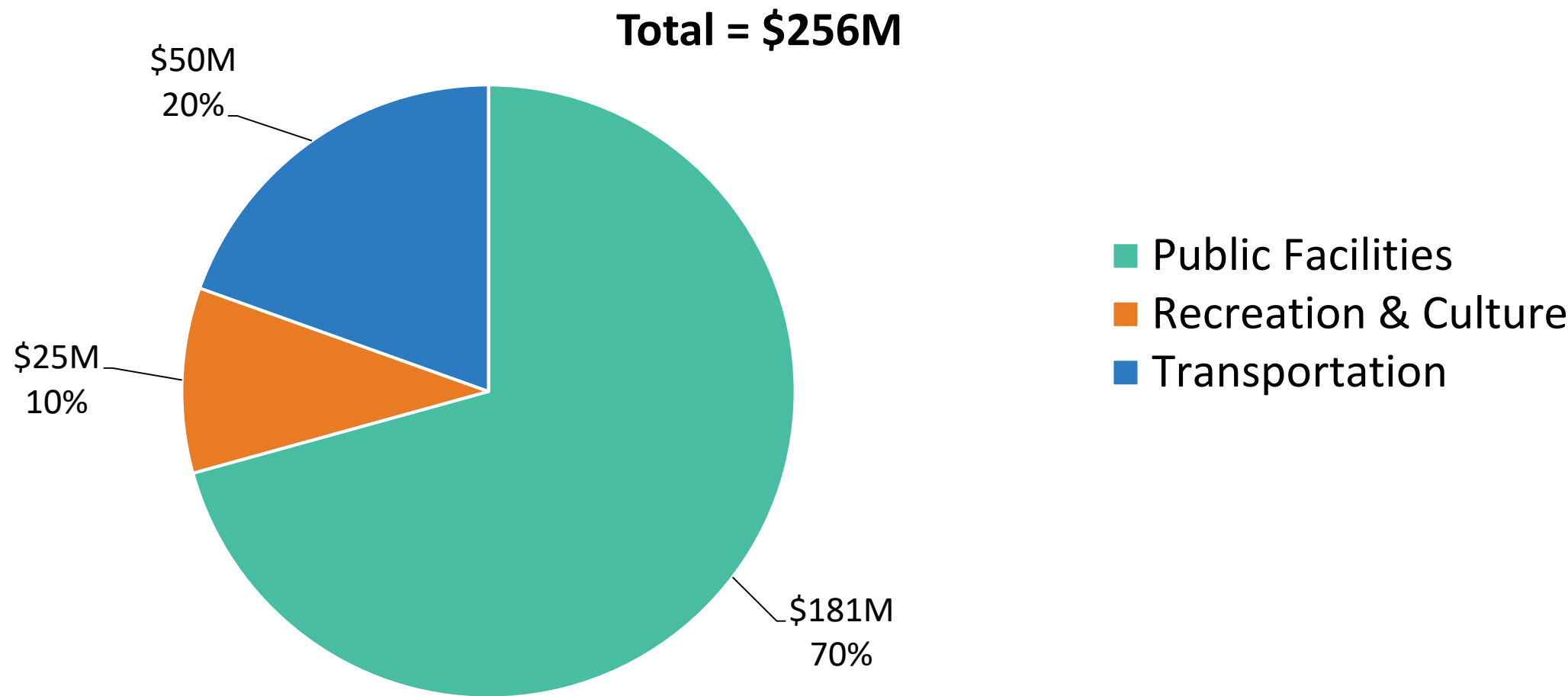
Expenses	2018 Budget (\$'M)	2018 Projection* (\$'M)	2019 Budget (\$'M)	Budget to Budget Change (\$'M)	Budget to Projection Change (\$'M)
Salaries, Wages & Benefits	229	219	225	(4)	6
Contracted & General Services	78	68	70	(8)	2
Purchases from Other Gov'ts.	27	25	25	(2)	0
Materials, Goods, Supplies	37	33	34	(3)	1
Grants	31	30	32	1	2
Debt Service and Charges	30	31	29	1	(2)
Other Expenses & Allowances	1	(2)	2	(3)	4
Total	433	404	417	(16)	13

* October 31, 2018

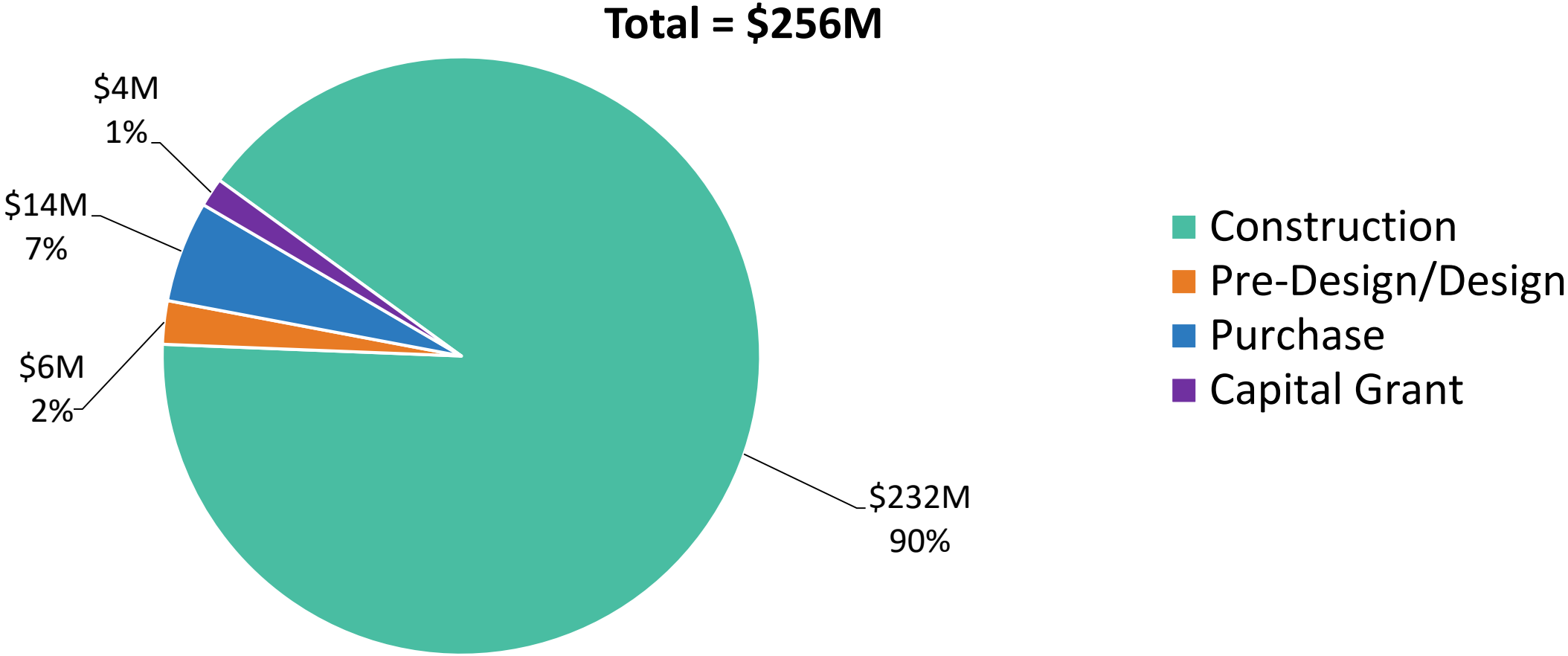
Attachment: 2019 Proposed Budget and Plan Presentation (2019 Proposed Budget and

2019 Proposed Capital Budget

2019 Proposed Capital Budget, by Category



2019 Proposed Capital Budget, by Type



2019 Proposed Capital Budget & 2019 - 2023 Plan

Category	2019 (\$'M)	2020 (\$'M)	2021 (\$'M)	2022 & after (\$'M)	Total (\$'M)
Single year projects	29	0	8	0	37
First year of multi-year projects	54	69	33	88	243
Other than first year of a multi-year project	159	193	125	110	587
Equipment purchases	14	5	2	2	23
2019 Proposed Capital Budget/Plan	256	267	168	200	890

2019 Proposed Debt and Debt Service

Debt and Debt Service Legislation

- *Municipal Government Act* (MGA) Sections 251 through 274
- Alberta Regulation (AR) 255/2000
- Debt Management Policy FIN-120

Debt Definitions

Actual debt

- Debentures/debt drawn by the Municipality

Undrawn debt

- Debt approved by Council to fund capital projects, where based on corporate cash flow/capital project progress, funds have not been borrowed to date, but will be required

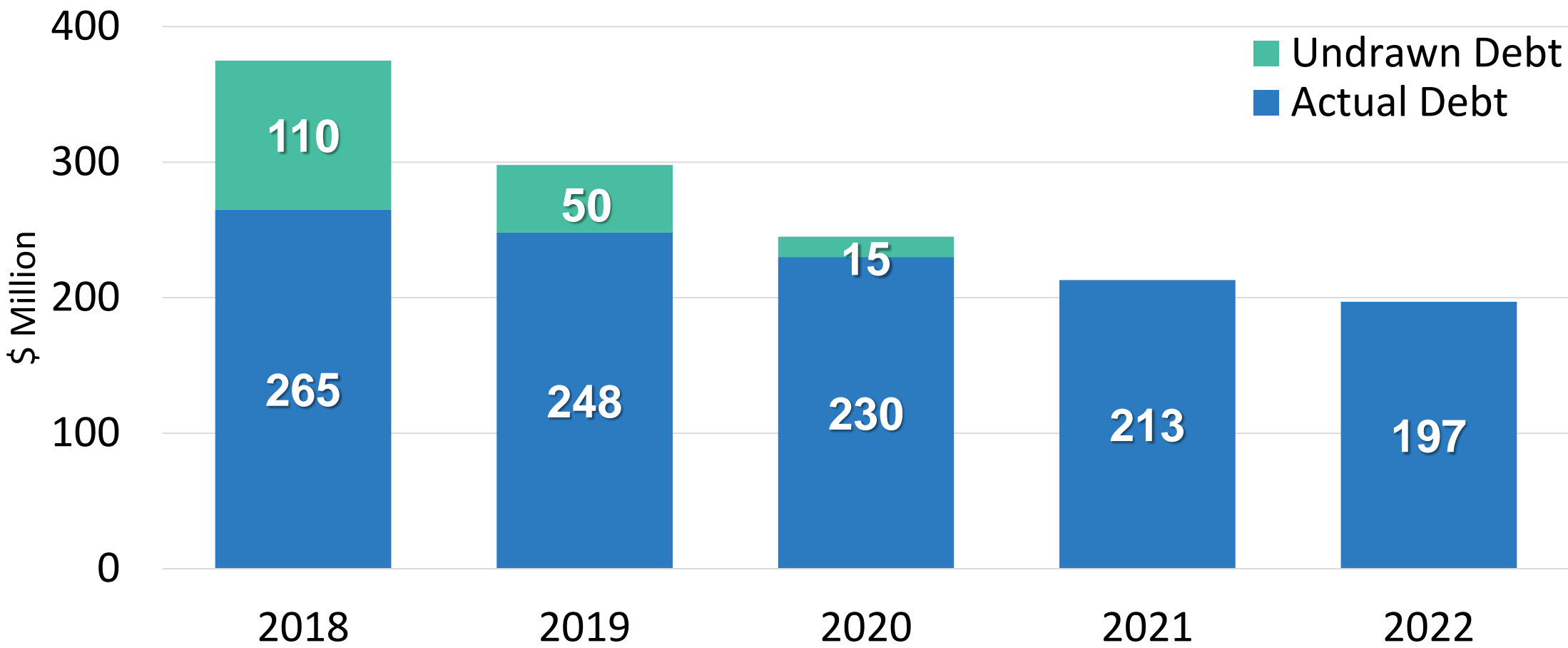
Actual debt + Undrawn debt = Committed Debt

Debt Definitions

Debt service

- is the annual principal and interest amounts owing on outstanding loans made by the Municipality plus any loan guaranteed by the Municipality

Committed – Undrawn Debt-Reduction Plan



Attachment: 2019 Proposed Budget and Plan Presentation (2019 Proposed Budget and Plan Presentation)

Debt Service

- Represents debenture interest and principal payments
- 2019 Debt Service on Actual Debt: \$29M
- Undrawn debt reduction plan avoids future debt service increases

Next Steps

- Operating Budget Departmental Presentations
- Capital Project Budget Presentations
- Council Deliberations
- Council Resolution for Budget Approval

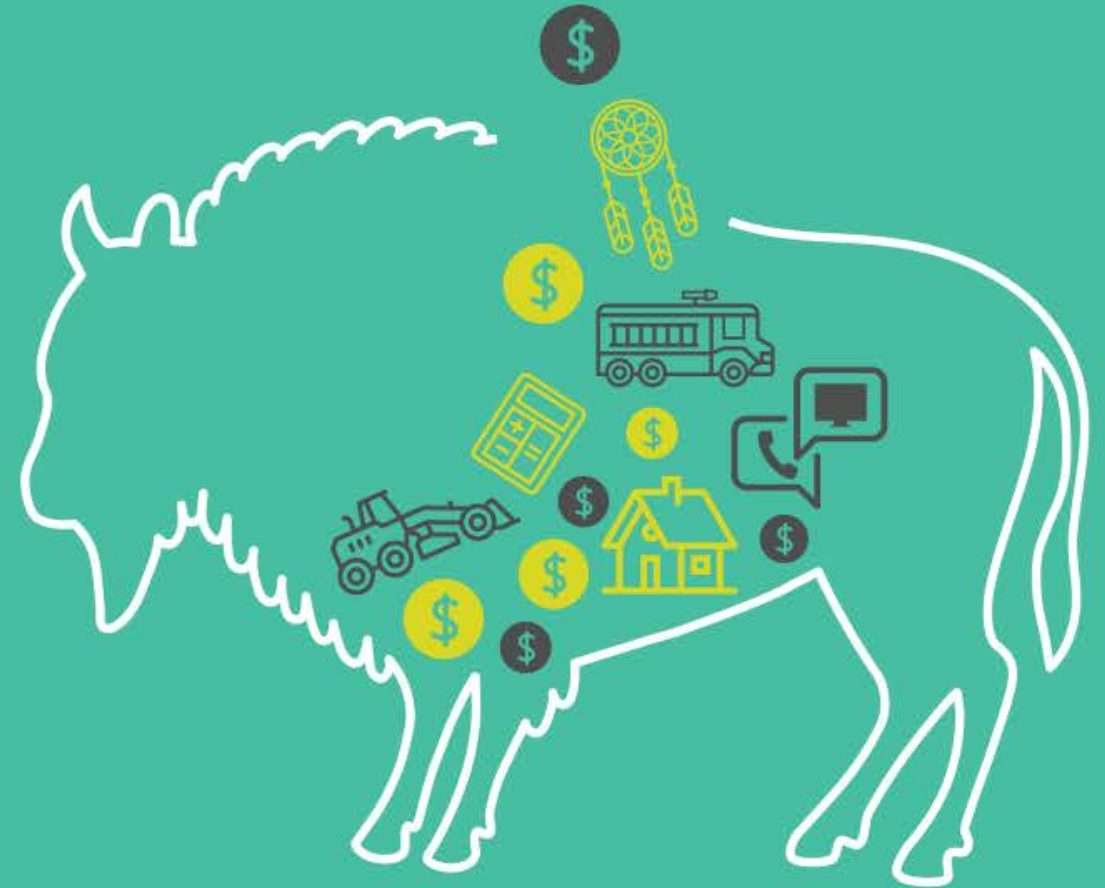
Questions?

2019 Proposed Operating Budget

Department
Public Works

Presenter
Marc Fortais, Director

Date
November 28 – December 1, 2018



Mandate

The Public Works Department is committed to delivering excellence every day through the provision of cost effective services that enhance the quality of life for all citizens within our region in both urban and rural areas. The department is committed to open communication and engagement with all residents that we serve to ensure that we understand and deliver the optimal service level.

Areas of customer service delivery for Public Works by branch is shown on the next slide and helps to highlight the magnitude of operations

Environmental
Services

Parks, Roads &
Rural Operations

Transportation &
Facilities

Mandate (continued)

Environmental Services

- Produce and distribute safe and reliable drinking water
- Collection and treatment of wastewater
- Maintenance of the distribution and collection systems

Parks, Roads & Rural Operations

- Maintain roads and streets
- Maintain parks/greenspaces/playgrounds/cemeteries and trails systems
- Operate the airport, landfill, wastewater and water treatment operations in Fort Chipewyan
- Provide quality program coordination for Arts/Recreation and Culture

Mandate (continued)

Transportation and Facilities

- Safe and reliable transportation through transit services
- Maintenance of the municipal fleet of light and heavy equipment
- Management and maintenance of RMWB owned facilities throughout the region

Strategic Plan

Public Works is responsible to deliver on the following Strategic Plan items:

- 1d: Asset Management
- 1g: Accessibility
- 1i: Partnerships with Social Profits
- 3f: Support Arts and Culture
- 4h: Transportation Strategy
- 4i: Rural Operations Efficiencies and Costs



PUBLIC WORKS

2019 Proposed Operating Budget

	2018 Budget	2018 Projection *	2019 Budget	Net Change	2020	2021
Revenue	45,511,530	47,192,330	47,958,915	766,585	49,958,915	49,958,915
Expenses	173,784,785	161,423,026	164,460,488	3,037,461	169,157,380	172,880,782
Net	(128,273,256)	(114,230,697)	(116,501,573)	(2,270,876)	(119,198,465)	(122,921,867)

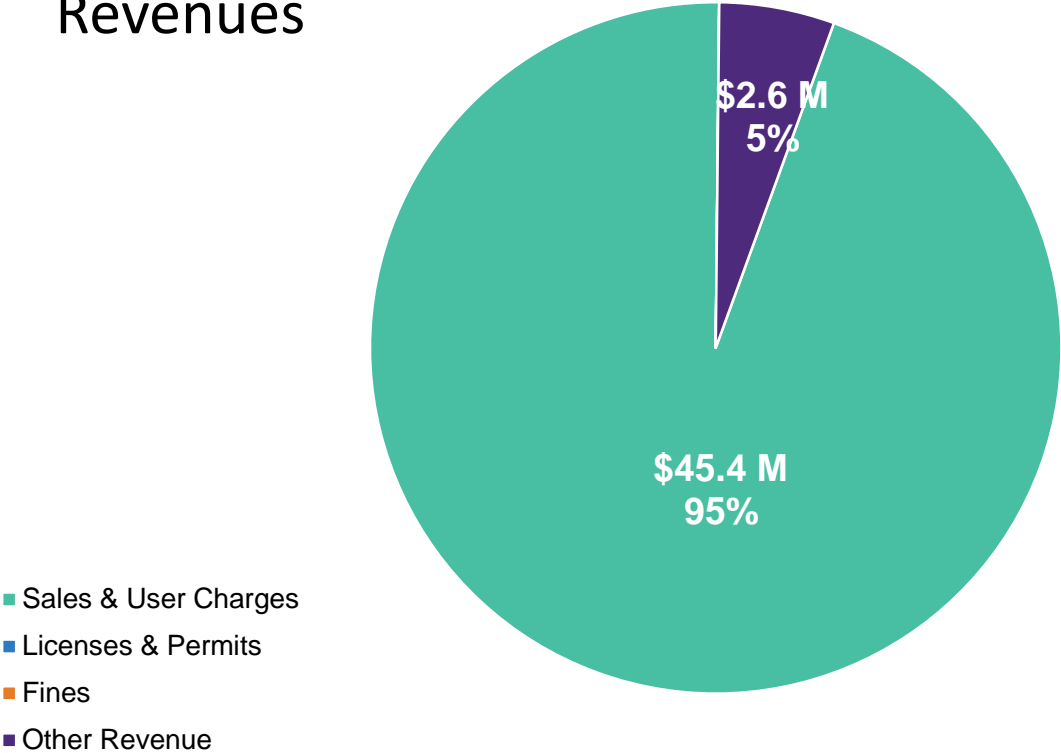
* As at October 31, 2018



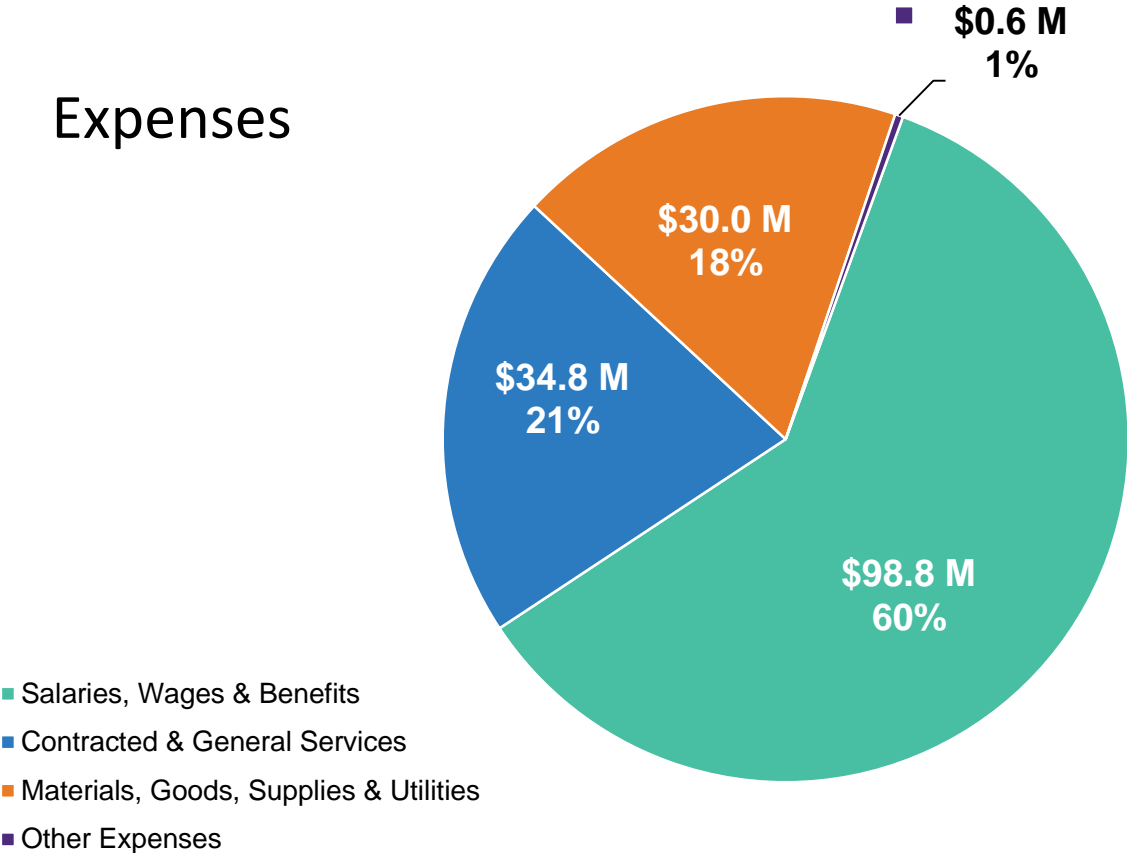
PUBLIC WORKS

2019 Proposed Operating Budget

Revenues

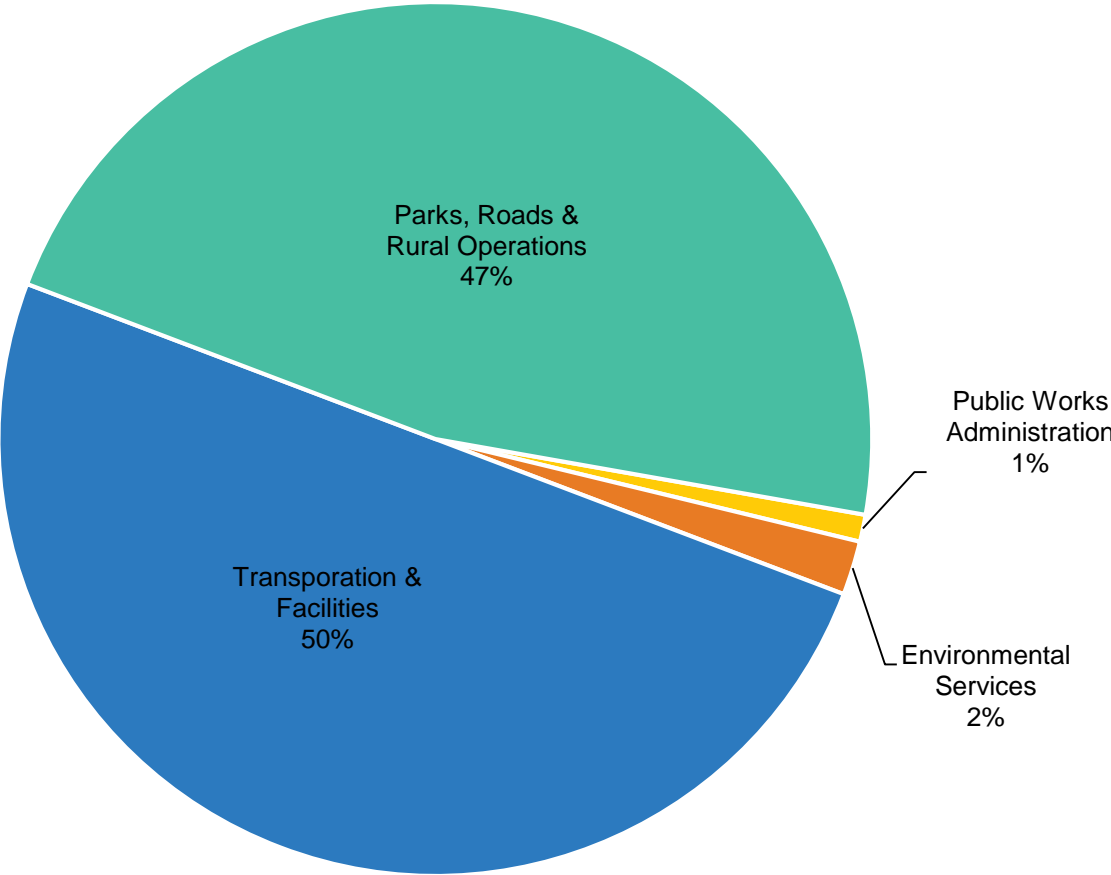


Expenses



PUBLIC WORKS

2019 Proposed Operating Budget by Programs/Services

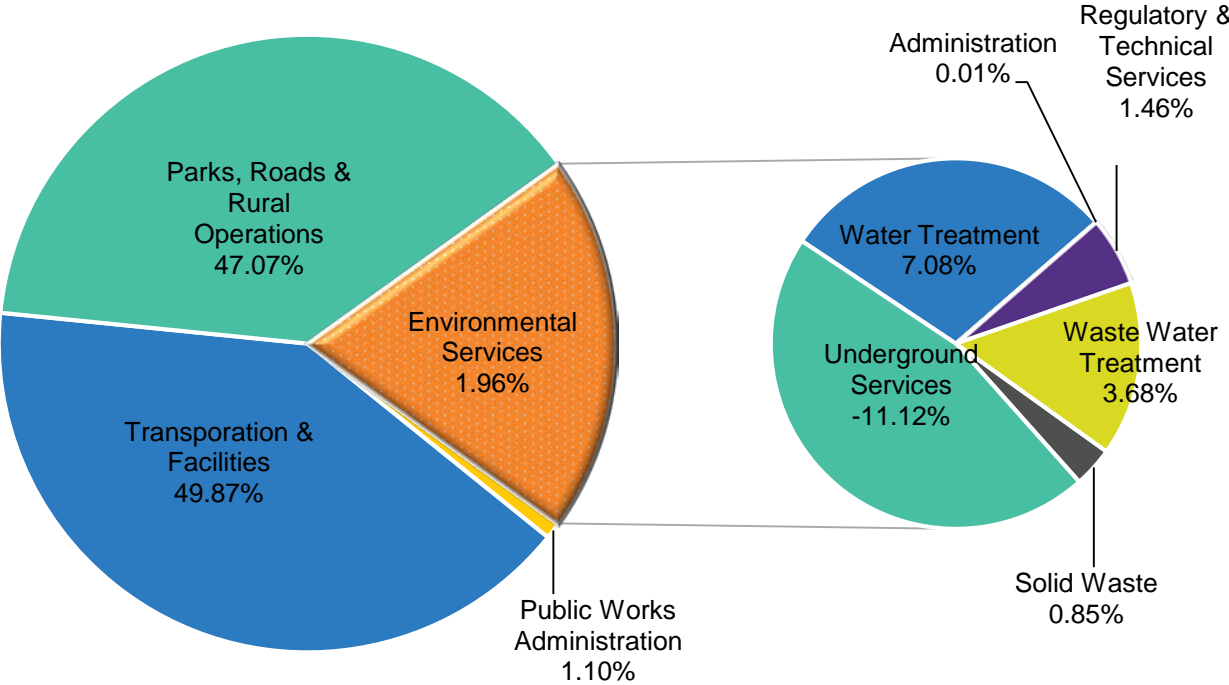


Environmental Services



ENVIRONMENTAL SERVICES

2019 Proposed Operating Budget by Programs/Services



ENVIRONMENTAL SERVICES

Programs / Services	2018 Budget	2018 Projection*	2019 Budget	Change
Regulatory & Technical Services	2,945,925	1,693,425	1,694,083	658
Solid Waste	1,198,405	640,199	985,417	345,218
Underground Services	(9,399,645)	(11,272,725)	(12,931,744)	(1,659,019)
Water Treatment	11,035,425	8,268,862	8,236,037	(32,825)
Waste Water Treatment	4,803,906	4,480,174	4,288,877	(191,297)
Administration	-	-	10,100	10,100
Total	10,584,016	3,809,935	2,282,770	(1,527,165)

* As at October 31, 2018

REGULATORY & TECHNICAL SERVICES

REGULATORY & TECHNICAL SERVICES

Programs & Services at a Glance

- 13 FTE's
- Guides Municipality in maintaining Environmental Compliance
- Prepares and submits regulatory documents on behalf of operations
- Collects field samples
- Operates advanced laboratories
- Engages with stakeholders regarding environmental interests



REGULATORY & TECHNICAL SERVICES

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	-	-	-	-
Expenses	2,945,925	1,693,425	1,694,083	658
Net	(2,945,925)	(1,693,425)	(1,694,083)	(658)

* As at October 31, 2018



REGULATORY & TECHNICAL SERVICES – Details (1 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Exempt Salary - Regular	1,214,000	944,000	697,040	(246,960)
CUPE Reg. Wages	357,000	355,000	436,000	81,000
CUPE OT Wages	1,000	1,000	1,500	500
Benefit Allocation	82,160	71,720	58,918	(12,802)
EI Expense	12,640	11,880	8,840	(3,040)
CPP Expense	34,760	31,420	23,573	(7,847)
LAPP Expense	173,800	160,100	112,171	(47,929)
RRSP Expense	12,640	12,880	13,941	1,061
Total Salaries Wages and Benefits	1,888,000	1,588,000	1,351,983	(236,017)

* As at October 31, 2018

REGULATORY & TECHNICAL SERVICES – Details (2 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Business Travel	8,100	7,100	12,000	4,900
Employee Relations	400	400	-	(400)
Safety Training	265	265	-	(265)
Training - Mandatory - Fees	600	600	-	(600)
Training - Beneficial - Fees	995	995	33,200	32,205
Training - Beneficial - Other	985	985	-	(985)
Membership & Registr. Fee	850	850	-	(850)
Freight Charges	700	700	12,000	11,300
Mobile Phones	1,400	1,400	1,300	(100)
Subscr. & Public.	150	150	-	(150)
Consultant Fees	750,000	-	-	-

* As at October 31, 2018

REGULATORY & TECHNICAL SERVICES – Details (3 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Prof. Services	280,000	80,000	158,000	78,000
Inspections & Tests	-	-	5,000	5,000
Equipment Rental & Lease	1,000	1,000	600	(400)
Total Contracted and General Services	1,045,445	94,445	222,100	127,655
Stationary & Office Supplies	800	800	-	(800)
Protective Apparel	580	580	-	(580)
Non-Protect Apparel	100	100	-	(100)
Consumables	1,000	1,000	2,000	1,000
Lab Reagents	-	-	93,000	93,000

* As at October 31, 2018

REGULATORY & TECHNICAL SERVICES – Details (4 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Field Equipment	10,000	8,500	25,000	16,500
Total Materials Goods Supplies and Utilities	12,480	10,980	120,000	109,020
Expenses Total	2,945,925	1,693,425	1,694,083	658
NET	(2,945,925)	(1,693,425)	(1,694,083)	(658)

* As at October 31, 2018

SOLID WASTE

SOLID WASTE

Programs & Services at a Glance

- 76 FTE's
- Recycles and recovers nearly 97,000 tonnes per year
- Landfills over 90,000 tonnes per year
- Operates and Maintains:
 - 1 Regional Engineered Landfill
 - 2 Transfer Stations
 - 7 Recycling Depots
 - 21 Collection Vehicles
 - 56,721 Curbside Collection Bins (Waste and Recycling)



SOLID WASTE

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	14,242,200	13,281,300	13,692,400	411,100
Expenses	15,440,605	13,921,499	14,677,817	756,318
Net	(1,198,405)	(640,199)	(985,417)	(345,218)

* As at October 31, 2018



SOLID WASTE – Details (1 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Sales-Goods-Services	30,000	30,000	30,000	-
Recycling Revenue	510,000	440,000	440,750	750
Residential Garbage Coll.	5,066,500	5,342,500	5,570,100	227,600
Landfill Operations Rec Goods/Services	8,500,000	7,000,000	7,095,000	95,000
Landfill Operations Material Charge	17,900	17,900	19,350	1,450
Cost Reimbursement	-	23,000	-	(23,000)
Total Sales and User Charges	14,124,400	12,853,400	13,155,200	301,800

* As at October 31, 2018

SOLID WASTE – Details (2 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Sales To Other Governments	117,800	427,900	537,200	109,300
Total Sales to Other Governments	117,800	427,900	537,200	109,300
Revenue Total	14,242,200	13,281,300	13,692,400	411,100
Exempt Salary - Regular	643,000	643,000	620,069	(22,931)
CUPE Reg. Wages	8,281,000	8,325,000	8,614,306	289,306
CUPE OT Wages	1,187,600	663,600	640,700	(22,900)
CUPE Shift Differential	42,700	42,700	41,500	(1,200)
Meal Allowances	23,700	23,700	11,400	(12,300)
Benefit Allocation	447,460	447,460	480,188	32,728
El Expense	68,840	68,840	87,104	18,264

* As at October 31, 2018

SOLID WASTE – Details (3 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
CPP Expense	189,310	189,310	232,277	42,967
LAPP Expense	946,550	946,550	914,203	(32,347)
RRSP Expense	68,840	68,840	12,401	(56,439)
Total Salaries Wages and Benefits	11,899,000	11,419,000	11,654,147	235,147
Business Travel	9,500	8,800	9,500	700
Public Relations	-	4,000	-	(4,000)
Employee Relations	500	500	-	(500)
Conference Registration	-	-	4,000	4,000
Training - Mandatory - Fees	28,152	18,472	12,000	(6,472)
Membership & Registr. Fee	11,722	6,000	-	(6,000)

* As at October 31, 2018

SOLID WASTE – Details (4 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Freight Charges	9,500	9,500	17,500	8,000
Postage	100	11,100	100	(11,000)
Mobile Phones	9,200	9,200	7,920	(1,280)
Advert/Promotion	-	2,000	-	(2,000)
Subscr. & Public.	75	75	-	(75)
Eng. Consulting Services	35,000	-	-	-
Prof. Services	115,000	95,000	40,000	(55,000)
Other Profess. Services	200,000	200,000	300,000	100,000
Gen. Serv.-Contracted	1,695,000	1,059,000	1,300,000	241,000
Contracted Services - Garbage Collection	344,100	304,100	343,700	39,600

* As at October 31, 2018

SOLID WASTE – Details (5 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Contr. Equip. R&M	31,000	12,000	10,000	(2,000)
Contr. Veh. Mech. R&M	86,000	34,000	46,000	12,000
Inspections & Tests	125,000	34,000	79,000	45,000
Recycling Expenses	370,000	397,000	410,000	13,000
Equipment Rental & Lease	144,000	71,000	68,800	(2,200)
Damage Claims & Settlements	8,000	4,000	5,250	1,250
Total Contracted and General Services	3,221,849	2,279,747	2,653,770	374,023
Stationary & Office Supplies	8,000	8,000	-	(8,000)
Protective Apparel	17,256	15,252	18,000	2,748

* As at October 31, 2018

SOLID WASTE – Details (6 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Non-Protect Apparel	13,200	3,200	-	(3,200)
Janitorial Supplies	3,800	5,800	3,800	(2,000)
Food Cost	6,000	6,000	3,000	(3,000)
Fuels & Lubes	37,500	26,500	15,500	(11,000)
Equipment	70,000	7,000	36,500	29,500
Consumables	38,000	28,000	37,600	9,600
Consum - Small Tools	7,500	7,500	5,000	(2,500)
Chemicals And Salts	6,000	10,000	11,500	1,500
Sand And Gravel	1,000	3,000	-	(3,000)
Aggregates	11,000	9,000	500	(8,500)
Signs	4,000	4,000	5,000	1,000

* As at October 31, 2018

SOLID WASTE – Details (7 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Mechanical Supplies	10,000	10,000	7,000	(3,000)
Carpentry Supplies	-	2,000	-	(2,000)
Electrical Supplies	1,000	1,000	1,500	500
Oth Constr/Maint Supply	20,500	10,500	17,500	7,000
Equipment & Furnishing	-	-	20,000	20,000
Rolling Recycling Bins	50,000	50,000	172,000	122,000
Total Materials Goods Supplies and Utilities	304,756	206,752	354,400	147,648

* As at October 31, 2018

SOLID WASTE – Details (8 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Interac-Bank Charges	15,000	16,000	15,500	(500)
Total Bank Charges and Short-Term Interest	15,000	16,000	15,500	(500)
Expenses Total	15,440,605	13,921,499	14,677,817	756,318
NET	(1,198,405)	(640,199)	(985,417)	(345,218)

* As at October 31, 2018

UNDERGROUND SERVICES

UNDERGROUND SERVICES

Programs & Services at a Glance

- 40 FTE's
- Distributes Water and Collects Wastewater across the RMWB
- Operates and Maintains
 - 375km of Water main
 - 300km of Storm sewer
 - 333km of Sanitary Sewer
 - 5066 valves
 - 7067 manholes
 - 3462 catch basins
 - 1898 hydrants



UNDERGROUND SERVICES

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	20,286,210	22,428,110	24,199,695	1,771,585
Expenses	10,886,565	11,155,385	11,267,951	112,566
Net	9,399,645	11,272,725	12,931,744	1,659,019

* As at October 31, 2018



UNDERGROUND SERVICES – Details (1 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Water Main LIP	203,810	203,810	204,000	190
Total Net Taxes Available for Muni Purposes	203,810	203,810	204,000	190
Sales-Goods-Services	80,000	98,000	54,000	(44,000)
Residential Water	7,010,000	8,210,000	8,952,815	742,815
Commercial/Indus Water	6,028,700	6,158,700	6,531,700	373,000
Meter Service Calls	1,200	20,000	20,300	300
Administration Fees	1,400	1,400	1,500	100
Resid Sewer Serv	3,587,200	4,087,200	4,564,880	477,680
Comm/Ind Sew Serv	3,004,000	3,314,000	3,581,900	267,900

* As at October 31, 2018

UNDERGROUND SERVICES – Details (2 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Landfill Operations Rec Goods/Services	30,000	30,000	-	(30,000)
Cost Reimbursement	7,000	7,000	-	(7,000)
Total Sales and User Charges	19,749,500	21,926,300	23,707,095	1,780,795
Sales To Other Governments	214,000	289,000	280,600	(8,400)
Total Sales to Other Governments	214,000	289,000	280,600	(8,400)
Water Utility Penalties	118,300	11,000	8,000	(3,000)
Total Penalties and Costs on Taxes	118,300	11,000	8,000	(3,000)

* As at October 31, 2018

UNDERGROUND SERVICES – Details (3 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Permits & Fees	600	-	-	-
Permit Refund	-	(2,000)	-	2,000
Total Licenses and Permits	600	(2,000)	-	2,000
Revenue Total	20,286,210	22,428,110	24,199,695	1,771,585
Exempt Salary - Regular	505,000	340,000	321,281	(18,719)
CUPE Reg. Wages	5,363,000	5,012,000	4,910,483	(101,517)
CUPE OT Wages	601,000	601,000	506,000	(95,000)
CUPE Stand-By	37,040	37,040	-	(37,040)
CUPE Shift Differential	13,200	8,000	3,800	(4,200)
Meal Allowances	6,900	6,000	8,300	2,300
Benefit Allocation	275,080	274,880	272,052	(2,828)

* As at October 31, 2018

UNDERGROUND SERVICES – Details (4 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
El Expense	42,320	42,520	46,665	4,145
CPP Expense	116,380	114,680	124,440	9,760
LAPP Expense	581,900	548,400	517,945	(30,455)
RRSP Expense	42,320	28,520	6,426	(22,094)
Total Salaries Wages and Benefits	7,584,140	7,013,040	6,717,391	(295,649)
Business Travel	3,800	2,800	4,500	1,700
Employee Relations	1,380	500	-	(500)
Conference Registration	-	-	10,700	10,700
Training - Mandatory - Fees	12,140	12,140	34,760	22,620
Membership & Registr. Fee	2,555	2,555	-	(2,555)

* As at October 31, 2018

Attachment: 2019 Proposed Operating Budget Public Works Presentation (Public Works)

UNDERGROUND SERVICES – Details (5 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Freight Charges	1,200	1,200	-	(1,200)
Mobile Phones	7,000	7,000	10,300	3,300
Printing And Binding	2,200	2,200	1,000	(1,200)
Gen. Serv.-Contracted	1,568,900	2,021,700	2,371,600	349,900
Contract Water and Sewage Hauling	818,800	1,150,000	1,314,000	164,000
Contracted Services - Garbage Collection	3,000	3,000	-	(3,000)
Inspections & Tests	1,000	1,000	-	(1,000)
Accident Repairs	2,000	2,000	-	(2,000)
Equipment Rental & Lease	-	-	5,000	5,000

* As at October 31, 2018

UNDERGROUND SERVICES – Details (6 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Damage Claims & Settlements	52,000	55,000	55,000	-
Total Contracted and General Services	2,475,975	3,261,095	3,806,860	545,765
Stationary & Office Supplies	4,200	5,200	-	(5,200)
Spec. Progr. Supplies	10,000	3,000	10,000	7,000
Protective Apparel	3,750	3,750	12,000	8,250
Non-Protect Apparel	-	-	5,000	5,000
Janitorial Supplies	1,900	1,900	1,000	(900)
Food Cost	1,700	1,700	2,000	300
First Aid Supplies	100	100	1,000	900

* As at October 31, 2018

UNDERGROUND SERVICES – Details (7 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Fuels & Lubes	54,800	55,200	53,000	(2,200)
Tire	-	-	1,000	1,000
Equipment	6,500	200	15,000	14,800
Consumables	74,400	76,400	78,200	1,800
Consum - Small Tools	44,400	49,200	-	(49,200)
Chemicals And Salts	5,000	90,000	90,000	-
Aggregates	200,000	205,000	200,000	(5,000)
Concrete	-	-	5,000	5,000
Signs	-	-	5,000	5,000
Mechanical Supplies	118,700	73,600	115,500	41,900
Carpentry Supplies	300	300	-	(300)

* As at October 31, 2018

UNDERGROUND SERVICES – Details (8 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Oth Constr/Maint Supply	700	700	-	(700)
Water Meters	300,000	315,000	150,000	(165,000)
Total Materials Goods Supplies and Utilities	826,450	881,250	743,700	(137,550)
Expenses Total	10,886,565	11,155,385	11,267,951	112,566
NET	9,399,645	11,272,725	12,931,744	1,659,019

* As at October 31, 2018

WATER TREATMENT

WATER TREATMENT

Programs & Services at a Glance

- 40 FTE's
- Treats and distributes Drinking Water across the RMWB
- Operates
 - 1 Regional Water Treatment Plant
 - 8 Potable Pump Stations
 - 2 Truck Fill Stations
 - 14 Drinking Water Reservoirs
- Maintains
 - All the above
 - 6 Additional Pump Stations
 - 7 Truck Fill Stations
 - 4 Additional Community Water Treatment Plants



WATER TREATMENT

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	3,527,000	3,864,000	3,378,250	(485,750)
Expenses	14,562,425	12,132,862	11,614,287	(518,575)
Net	(11,035,425)	(8,268,862)	(8,236,037)	32,825

* As at October 31, 2018



WATER TREATMENT – Details (1 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Bulk Water Sales	1,900,000	2,400,000	2,096,250	(303,750)
Total Sales and User Charges	1,900,000	2,400,000	2,096,250	(303,750)
Sales To Other Governments	1,627,000	1,464,000	1,282,000	(182,000)
Total Sales to Other Governments	1,627,000	1,464,000	1,282,000	(182,000)
Revenue Total	3,527,000	3,864,000	3,378,250	(485,750)
Exempt Salary - Regular	556,000	556,000	706,129	150,129
CUPE Reg. Wages	6,336,200	6,367,200	5,982,291	(384,909)
CUPE OT Wages	395,500	395,500	387,200	(8,300)
CUPE Stand-By	60,700	49,000	54,000	5,000
CUPE Shift Differential	23,350	30,000	18,080	(11,920)

* As at October 31, 2018

WATER TREATMENT – Details (2 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Meal Allowances	8,100	8,100	5,300	(2,800)
Benefit Allocation	343,060	350,420	347,798	(2,622)
EI Expense	52,040	53,480	52,360	(1,120)
CPP Expense	140,410	143,870	139,627	(4,243)
LAPP Expense	742,150	771,450	662,154	(109,296)
RRSP Expense	35,340	30,780	14,123	(16,657)
Total Salaries Wages and Benefits	8,692,850	8,755,800	8,369,062	(386,738)
Business Travel	15,900	24,000	26,900	2,900
Public Relations	5,000	-	-	-
Employee Relations	2,700	2,700	-	(2,700)

* As at October 31, 2018

WATER TREATMENT – Details (3 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Safety Training	8,475	8,475	-	(8,475)
Training - Mandatory - Fees	29,550	28,000	63,650	35,650
Training - Mandatory - Other	10,863	17,000	-	(17,000)
Membership & Registr. Fee	3,792	792	-	(792)
Freight Charges	13,500	29,000	19,300	(9,700)
Mobile Phones	9,600	9,600	11,760	2,160
Subscr. & Public.	1,020	20	-	(20)
Eng. Consulting Services	203,500	67,500	35,000	(32,500)
Prof. Services	-	-	20,000	20,000
Other Profess. Services	39,000	44,000	-	(44,000)

* As at October 31, 2018

WATER TREATMENT – Details (4 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Gen. Serv.-Contracted	1,019,700	287,700	308,000	20,300
Contracted Services - Garbage Collection	18,500	12,900	4,000	(8,900)
Contr. Bldg-R&M	25,000	25,000	-	(25,000)
Contr. Equip. R&M	25,000	10,000	80,000	70,000
Fire Extinguisher R&M	-	-	1,000	1,000
Contr. Veh. Mech. R&M	3,000	-	-	-
Equipment Rental & Lease	29,800	51,500	12,000	(39,500)
Licenses & Permits	17,700	15,000	19,200	4,200
Total Contracted and General Services	1,481,600	633,187	600,810	(32,377)

* As at October 31, 2018

WATER TREATMENT – Details (5 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Stationary & Office Supplies	4,800	4,800	-	(4,800)
Protective Apparel	16,275	13,275	14,055	780
Non-Protect Apparel	1,800	1,800	-	(1,800)
Janitorial Supplies	-	-	8,700	8,700
Food Cost	2,000	2,000	2,000	-
Fuels & Lubes	15,000	16,000	15,000	(1,000)
Consumables	32,800	28,800	32,000	3,200
Oxygen & Acetylene	250	250	-	(250)
Consum - Small Tools	12,300	9,000	9,000	-
Chemicals And Salts	2,206,000	2,106,000	1,840,000	(266,000)
Lab Reagents	16,000	102,000	-	(102,000)

* As at October 31, 2018

WATER TREATMENT – Details (6 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Instrument Supply	252,500	150,000	149,000	(1,000)
Mechanical Supplies	80,000	100,200	131,760	31,560
Carpentry Supplies	500	500	-	(500)
Plumbing Supplies	342,500	22,000	76,700	54,700
Electrical Supplies	241,000	140,000	100,200	(39,800)
Oth Constr/Maint Supply	1,750	1,750	-	(1,750)
Train/Material & Manuals	1,500	1,500	-	(1,500)
Equipment & Furnishing	1,160,500	43,500	266,000	222,500
Computer Hardware	500	500	-	(500)
Total Materials Goods Supplies and Utilities	4,387,975	2,743,875	2,644,415	(99,460)

* As at October 31, 2018

WATER TREATMENT – Details (7 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Expenses Total	14,562,425	12,132,862	11,614,287	(518,575)
NET	(11,035,425)	(8,268,862)	(8,236,037)	32,825

* As at October 31, 2018

WASTE WATER TREATMENT

WASTE WATER TREATMENT

Programs & Services at a Glance

- 30 FTE's
- Treats Wastewater from across the RMWB
- Operates
 - 1 Regional Wastewater Treatment Plant with Compost Facility
 - 14 Sanitary Lift Stations
 - 1 Septage Receiving Station
 - 1 Hydrovac Waste Storage Facility
- Maintains
 - All the above
 - 9 additional Sanitary Lift Stations



WASTE WATER TREATMENT

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	5,670,820	4,846,820	4,542,999	(303,821)
Expenses	10,474,726	9,326,994	8,831,876	(495,118)
Net	(4,803,906)	(4,480,174)	(4,288,877)	191,297

* As at October 31, 2018



WASTE WATER TREATMENT – Details (1 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Comm/Ind Sew Serv	3,800,000	2,500,000	2,100,000	(400,000)
Dewatered Biosolid Sludge	-	570,000	480,000	(90,000)
External WWT Sewage Commission	-	236,000	236,000	-
Commercial Mud Pit Facility	1,340,000	1,340,000	1,340,000	-
Cost Reimbursement	-	-	9,000	9,000
Total Sales and User Charges	5,140,000	4,646,000	4,165,000	(481,000)
Sales To Other Governments	530,820	530,820	120,000	(410,820)
Total Sales to Other Governments	530,820	530,820	120,000	(410,820)
Revenue Total	5,670,820	5,176,820	4,285,000	(891,820)

* As at October 31, 2018

WASTE WATER TREATMENT – Details (2 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Exempt Salary - Regular	583,000	494,000	456,617	(37,383)
CUPE Reg. Wages	4,487,500	4,302,500	4,084,051	(218,449)
CUPE OT Wages	297,300	297,300	220,000	(77,300)
CUPE Stand-By	20,500	20,500	113,000	92,500
CUPE Shift Differential	5,550	5,550	-	(5,550)
Meal Allowances	4,100	1,000	1,500	500
Benefit Allocation	252,660	252,660	236,115	(16,545)
EI Expense	38,240	38,240	35,955	(2,285)
CPP Expense	102,460	102,460	95,880	(6,580)

* As at October 31, 2018

WASTE WATER TREATMENT – Details (3 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
LAPP Expense	550,700	550,700	449,526	(101,174)
RRSP Expense	22,940	22,940	9,132	(13,808)
Total Salaries Wages and Benefits	6,364,950	6,087,850	5,701,776	(386,074)
Business Travel	18,500	9,500	16,500	7,000
Employee Relations	3,500	3,500	-	(3,500)
Safety Training	6,515	6,515	-	(6,515)
Training - Mandatory - Fees	23,002	23,470	46,100	22,630
Training - Mandatory - Other	10,862	10,862	-	(10,862)
Training - Beneficial - Fees	19,788	19,788	-	(19,788)
Membership & Registr. Fee	9,325	9,325	-	(9,325)

* As at October 31, 2018

WASTE WATER TREATMENT – Details (4 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Freight Charges	145,200	145,200	162,000	16,800
Mobile Phones	10,800	10,800	11,500	700
Eng. Consulting Services	300,000	120,000	460,000	340,000
Gen. Serv.-Contracted	1,764,109	1,447,709	880,500	(567,209)
Contracted Services - Garbage Collection	13,700	8,100	-	(8,100)
Contr. Equip. R&M	-	2,000	4,000	2,000
Contr. Veh. Mech. R&M	3,000	3,000	-	(3,000)
Inspections & Tests	134,300	94,300	154,000	59,700
Equipment Rental & Lease	203,600	73,600	252,350	178,750
Land Rentals	200	200	-	(200)

* As at October 31, 2018

WASTE WATER TREATMENT – Details (5 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Licenses & Permits	1,000	1,000	1,000	-
Total Contracted and General Services	2,667,401	1,988,869	1,987,950	(919)
Stationary & Office Supplies	8,400	7,400	4,400	(3,000)
Protective Apparel	27,775	17,775	9,300	(8,475)
Non-Protect Apparel	1,900	1,900	-	(1,900)
Safety Equipment	-	-	39,200	39,200
Janitorial Supplies	700	-	-	-
Food Cost	-	-	1,000	1,000
Fuels & Lubes	1,200	1,200	10,000	8,800
Equipment	3,200	3,200	150,000	146,800

* As at October 31, 2018

WASTE WATER TREATMENT – Details (6 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Consumables	18,700	18,200	20,000	1,800
Oxygen & Acetylene	250	250	1,000	750
Consum - Small Tools	11,400	11,400	10,000	(1,400)
Chemicals And Salts	245,000	235,000	245,000	10,000
Lab Reagents	141,200	136,200	20,000	(116,200)
Sand And Gravel	80,000	-	5,000	5,000
Aggregates	20,000	5,000	-	(5,000)
Wood Products	200,000	240,000	300,000	60,000
Instrument Supply	117,500	117,500	142,000	24,500
Mechanical Supplies	320,000	300,000	348,500	48,500
Carpentry Supplies	500	500	-	(500)

* As at October 31, 2018

WASTE WATER TREATMENT – Details (7 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Plumbing Supplies	87,500	68,000	102,000	34,000
Electrical Supplies	137,500	137,500	152,000	14,500
Oth Constr/Maint Supply	1,250	1,250	12,000	10,750
Propane	9,900	7,900	500	(7,400)
Heating Oil	-	4,000	10,000	6,000
Water & Sewage	6,000	6,000	6,000	-
Train/Material & Manuals	1,500	1,500	-	(1,500)
Equipment & Furnishing	1,000	1,000	-	(1,000)
Total Materials Goods Supplies and Utilities	1,442,375	1,322,675	1,587,900	265,225
Expenses Total	10,474,726	9,399,394	9,277,626	(121,768)
NET	(4,803,906)	(4,222,574)	(4,992,626)	(770,052)

Attachment: 2019 Proposed Operating Budget Public Works Presentation (Public Works)

ENVIRONMENTAL SERVICES ADMINISTRATION

ENVIRONMENTAL SERVICES ADMINISTRATION

Programs & Services at a Glance

- FTE's included in Director's cost centre
- Responsible for optimizing service delivery, aligning operations with strategic direction, and maximizing service potential through performance management
- Includes training, subscriptions, and safety equipment for Senior Manager and Senior Administrative staff



ENVIRONMENTAL SERVICES ADMINISTRATION

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	-	-	-	-
Expenses	-	-	10,100	10,100
Net	-	-	(10,100)	(10,100)

* As at October 31, 2018



ENVIRONMENTAL SERVICES ADMINISTRATION – Details (1 of 1)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Training - Beneficial - Fees	-	-	9,700	9,700
Subscr. & Public.	-	-	100	100
Total Contracted and General Services	-	-	9,800	9,800
Protective Apparel	-	-	300	300
Total Materials Goods Supplies and Utilities	-	-	300	300
Expenses Total	-	-	10,100	10,100
NET	-	-	(10,100)	(10,100)

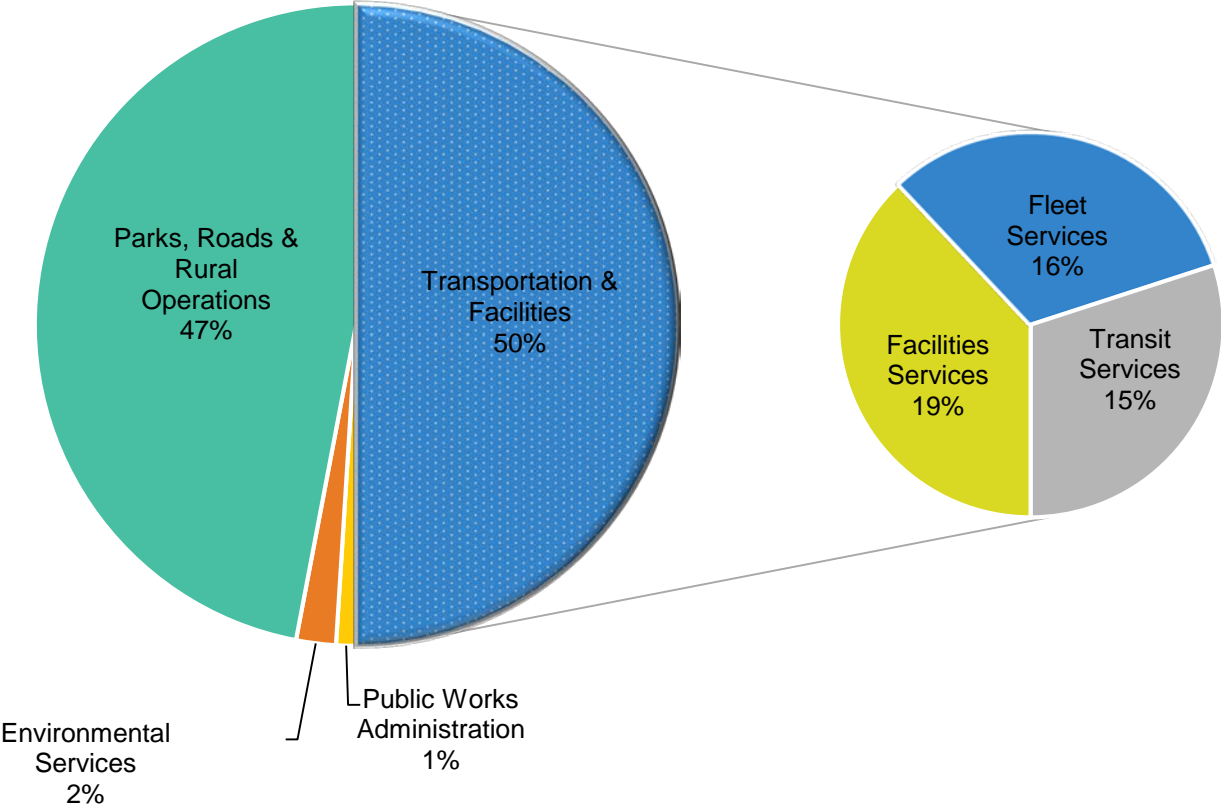
* As at October 31, 2018

Transportation & Facilities



TRANSPORTATION & FACILITIES

2019 Proposed Operating Budget by Programs/Services



TRANSPORTATION & FACILITIES

Programs / Services	2018 Budget	2018 Projection*	2019 Budget	Change
Facilities Services	23,153,560	21,321,959	22,056,216	734,257
Fleet Services	17,830,920	17,617,920	18,009,087	391,167
Transit Services	18,821,950	17,223,608	17,902,280	678,672
Total	59,806,430	56,163,487	57,967,583	1,804,096

* As at October 31, 2018

FACILITIES SERVICES

FACILITIES SERVICES

Programs & Services at a Glance

- 41 FTE's
- Facilities is committed to the operation, maintenance, management, use and continued sustainment of more than 270 municipally owned and leased facilities, ranging from administrative buildings to fire halls
- This branch consists of three groups: Space Planning, Building Life Cycle, and Trade Services
- We receive approximately 15,000 Work Orders Annually
- Approximately \$11.3 million dollars spent annually to maintain our facilities and an additional \$11.1 million to operate



FACILITIES SERVICES

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	4,200	79,200	4,200	(75,000)
Expenses	23,157,760	21,401,159	22,060,416	659,257
Net	(23,153,560)	(21,321,959)	(22,056,216)	(734,257)

* As at October 31, 2018



FACILITIES SERVICES – Details (1 of 6)

	2018 Budget	2018 Projection *	2019 Budget	Change
Cost Reimbursement	-	75,000	-	(75,000)
Total Sales and User Charges	-	75,000	-	(75,000)
Sales To Other Governments	4,200	4,200	4,200	-
Total Sales to Other Governments	4,200	4,200	4,200	-
Revenue Total	4,200	79,200	4,200	(75,000)
Exempt Salary - Regular	821,000	821,000	801,307	(19,693)
CUPE Reg. Wages	4,163,300	3,913,300	4,587,319	674,019
CUPE OT Wages	261,950	164,950	212,700	47,750
CUPE Stand-By	30,000	30,000	30,000	-
CUPE Shift Differential	1,000	1,000	1,000	-

* As at October 31, 2018

FACILITIES SERVICES – Details (2 of 6)

	2018 Budget	2018 Projection *	2019 Budget	Change
Meal Allowances	1,435	1,835	8,876	7,041
Benefit Allocation	246,760	233,980	280,209	46,229
EI Expense	38,340	37,220	41,905	4,685
CPP Expense	105,010	94,180	111,747	17,567
LAPP Expense	522,650	500,500	533,474	32,974
RRSP Expense	37,240	15,120	16,026	906
Total Salaries Wages and Benefits	6,228,685	5,813,085	6,624,563	811,478
Business Travel	21,100	21,100	38,600	17,500
Conference Travel	-	-	600	600
Employee Relations	500	500	-	(500)

* As at October 31, 2018

FACILITIES SERVICES – Details (3 of 6)

	2018 Budget	2018 Projection *	2019 Budget	Change
Training - Mandatory - Fees	-	440	15,290	14,850
Training - Mandatory - Other	17,260	17,260	-	(17,260)
Training - Beneficial - Fees	6,495	6,495	2,800	(3,695)
Membership & Registr. Fee	325	325	-	(325)
Freight Charges	5,200	5,200	5,200	-
Postage	1,300	800	1,300	500
Mobile Phones	10,260	9,960	9,120	(840)
Printing And Binding	7,100	4,100	4,500	400
Consultant Fees	450,000	300,000	290,000	(10,000)
Security	1,176,723	976,723	1,186,723	210,000
Other Profess. Services	32,400	32,400	32,400	-

* As at October 31, 2018

FACILITIES SERVICES – Details (4 of 6)

	2018 Budget	2018 Projection *	2019 Budget	Change
Gen. Serv.-Contracted	2,810,741	2,390,600	2,859,900	469,300
Contr. Bldg-R&M	1,162,000	1,162,000	1,247,500	85,500
Fire Extinguisher R&M	2,000	2,000	2,000	-
Contr. Veh. Mech. R&M	3,000	3,000	15,000	12,000
Janitorial Services	1,203,022	1,000,022	1,033,600	33,578
Operating Management Fee	265,200	265,200	282,420	17,220
Equipment Rental & Lease	10,000	10,000	42,000	32,000
Licenses & Permits	1,000	1,000	1,300	300
Insurance Premiums	-	112,500	-	(112,500)
Total Contracted and General Services	7,185,626	6,321,625	7,070,253	748,628

* As at October 31, 2018

FACILITIES SERVICES – Details (5 of 6)

	2018 Budget	2018 Projection *	2019 Budget	Change
Protective Apparel	19,200	18,200	39,600	21,400
Non-Protect Apparel	2,300	2,300	-	(2,300)
Food Cost	1,000	1,000	-	(1,000)
Consumables	16,400	16,400	5,400	(11,000)
Consum - Small Tools	5,000	5,000	10,200	5,200
Mechanical Supplies	125,000	95,000	102,000	7,000
Carpentry Supplies	85,000	70,000	100,000	30,000
Plumbing Supplies	85,000	70,000	75,000	5,000
Electrical Supplies	130,000	90,000	120,000	30,000
Natural Gas	1,807,000	1,807,000	1,582,000	(225,000)
Propane	234,630	234,630	258,100	23,470

* As at October 31, 2018

FACILITIES SERVICES – Details (6 of 6)

	2018 Budget	2018 Projection *	2019 Budget	Change
Heating Oil	473,000	673,000	720,300	47,300
Electricity	6,358,409	5,800,409	5,055,000	(745,409)
Water & Sewage	218,010	200,010	234,000	33,990
Equipment & Furnishing	183,500	183,500	64,000	(119,500)
Total Materials Goods Supplies and Utilities	9,743,449	9,266,449	8,365,600	(900,849)
Expenses Total	23,157,760	21,401,159	22,060,416	659,257
NET	(23,153,560)	(21,321,959)	(22,056,216)	(734,257)

* As at October 31, 2018

FLEET SERVICES

FLEET SERVICES

Programs & Services at a Glance

- 49 FTE's
- Fleet Services provides procurement and maintenance for vehicles and equipment used by municipal departments, with the exception of Regional Emergency Services
- Approximately 800 vehicles and equipment/attachment's consisting of Light and Heavy Duty including Transit
- Responsible for Fuel Management and the Administration of the AVL System



FLEET SERVICES

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	50,000	100,000	50,000	(50,000)
Expenses	17,880,920	17,717,920	18,059,087	341,167
Net	(17,830,920)	(17,617,920)	(18,009,087)	(391,167)

* As at October 31, 2018



FLEET SERVICES – Details (1 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Recovered Insurance Claims	-	100,000	50,000	(50,000)
Sales and User Charges	-	100,000	50,000	(50,000)
Other Revenue	50,000	-	-	-
Other Revenue	50,000	-	-	-
Revenue Total	50,000	100,000	50,000	(50,000)
Exempt Salary - Regular	545,000	545,000	613,197	68,197
CUPE Reg. Wages	5,836,000	5,813,000	6,042,926	229,926
CUPE OT Wages	100,000	100,000	150,000	50,000
Meal Allowances	4,000	4,000	4,000	-
Benefit Allocation	317,980	323,480	346,118	22,638
EI Expense	48,920	44,920	49,215	4,295

* As at October 31, 2018

FLEET SERVICES – Details (2 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
CPP Expense	134,530	118,780	131,240	12,460
LAPP Expense	672,650	742,900	658,956	(83,944)
RRSP Expense	48,920	17,920	12,264	(5,656)
Total Salaries Wages and Benefits	7,708,000	7,710,000	8,007,917	297,917
Business Travel	13,000	13,000	12,000	(1,000)
Conference Registration	-	-	3,000	3,000
Training - Mandatory - Fees	3,400	3,400	3,000	(400)
Training - Beneficial - Fees	12,000	12,000	1,800	(10,200)
Freight Charges	85,000	85,000	95,000	10,000
Mobile Phones	5,520	5,520	5,520	-

* As at October 31, 2018

FLEET SERVICES – Details (3 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Printing And Binding	20,000	20,000	20,000	-
Computer Software	250,000	250,000	250,000	-
Gen. Serv.-Contracted	120,000	120,000	100,000	(20,000)
Contr. Veh. Mech. R&M	2,000,000	1,500,000	1,500,000	-
Ground Engaging Tools	386,500	386,500	350,000	(36,500)
Equipment Rental & Lease	15,000	-	-	-
Licenses & Permits	13,000	13,000	10,000	(3,000)
Damage Claims & Settlements	150,000	150,000	150,000	-
Total Contracted and General Services	3,073,420	2,558,420	2,500,320	(58,100)

* As at October 31, 2018

FLEET SERVICES – Details (4 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Clothing And Shoes	19,500	19,500	-	(19,500)
Protective Apparel	-	-	5,850	5,850
Fuels & Lubes	4,000,000	4,800,000	5,000,000	200,000
Tire	450,000	450,000	375,000	(75,000)
Equipment	2,450,000	2,000,000	2,000,000	-
Consumables	135,000	135,000	125,000	(10,000)
Consum - Small Tools	45,000	45,000	45,000	-
Total Materials Goods Supplies and Utilities	7,099,500	7,449,500	7,550,850	101,350
Expenses Total	17,880,920	17,717,920	18,059,087	341,167
NET	(17,830,920)	(17,617,920)	(18,009,087)	(391,167)

* As at October 31, 2018

TRANSIT SERVICES

TRANSIT SERVICES

Programs & Services at a Glance

- 132 FTE's
- Transit Services provides a safe, reliable and affordable means of travel within the region; linking a community together
- We offer three types of public transportation for our residents - Conventional, Specialized and Rural
- Approximately 4100 residents utilize our conventional services each and every day



TRANSIT SERVICES

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	1,232,000	1,252,000	1,445,305	193,305
Expenses	20,053,950	18,475,608	19,347,585	871,977
Net	(18,821,950)	(17,223,608)	(17,902,280)	(678,672)

* As at October 31, 2018



TRANSIT SERVICES – Details (1 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Transit Fares	440,000	444,000	517,045	73,045
Multiple Ride Pass Sales	85,000	90,000	99,465	9,465
Adult Transit Pass Sales	125,000	150,000	151,577	1,577
Transit Advertising	110,000	65,000	110,000	45,000
Student Transit Pass Sales	450,000	450,000	526,997	76,997
Charter Transit Services Revenue	7,000	8,000	7,000	(1,000)
Fees/Charges	15,000	15,000	18,221	3,221
Cost Reimbursement	-	30,000	15,000	(15,000)
Total Sales and User Charges	1,232,000	1,252,000	1,445,305	193,305
Revenue Total	1,232,000	1,252,000	1,445,305	193,305

* As at October 31, 2018

TRANSIT SERVICES – Details (2 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Exempt Salary - Regular	2,586,000	2,586,000	2,694,065	108,065
Exempt OT Salary	15,000	40,000	30,000	(10,000)
CUPE Reg. Wages	94,000	104,000	95,309	(8,691)
CUPE OT Wages	1,000	1,000	1,000	-
Transit Wages - Regular	12,266,000	11,061,000	11,946,322	885,322
Transit OT Wages	200,000	250,000	300,000	50,000
Transit Stat Pay	720,000	720,000	215,000	(505,000)
Benefit Allocation	622,960	594,740	658,739	63,999
EI Expense	95,840	163,960	135,065	(28,895)
CPP Expense	263,560	351,390	360,173	8,783
LAPP Expense	1,317,800	1,421,578	1,470,780	49,202

* As at October 31, 2018

TRANSIT SERVICES – Details (3 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
RRSP Expense	95,840	47,440	53,881	6,441
Total Salaries Wages and Benefits	18,278,000	17,341,108	17,960,335	619,227
Business Travel	10,000	-	-	-
Public Relations	10,000	10,000	-	(10,000)
Employee Relations	5,000	5,000	-	(5,000)
Training - Mandatory - Fees	19,550	550	8,525	7,975
Membership & Registr. Fee	14,000	15,000	-	(15,000)
Freight Charges	5,000	1,000	5,000	4,000
Postage	500	500	250	(250)
Telephone - Landline	1,000	-	-	-

* As at October 31, 2018

TRANSIT SERVICES – Details (4 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Mobile Phones	5,000	5,000	5,000	-
Printing And Binding	100,000	40,000	100,000	60,000
Subscr. & Public.	1,000	-	-	-
Driver's License Medical	5,000	2,000	5,000	3,000
Gen. Serv.-Contracted	400,000	485,000	505,000	20,000
Contr. Bldg-R&M	5,000	5,000	5,000	-
Vandalism Repairs	40,000	-	-	-
Equipment Rental & Lease	153,000	83,000	98,400	15,400
Room Rental	5,000	-	-	-

* As at October 31, 2018

TRANSIT SERVICES – Details (5 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Licenses & Permits	3,500	1,000	3,500	2,500
Total Contracted and General Services	782,550	653,050	735,675	82,625
Seasonal Decorations	2,000	-	-	-
Clothing And Shoes	23,900	23,950	-	(23,950)
Protective Apparel	-	-	63,375	63,375
Food Cost	-	-	1,200	1,200
Equipment	5,000	5,000	5,000	-
Consumables	50,000	20,000	50,000	30,000
Consum - Small Tools	5,000	5,000	2,000	(3,000)
Chemicals And Salts	20,000	20,000	20,000	-

* As at October 31, 2018

TRANSIT SERVICES – Details (6 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Signs	10,000	-	-	-
Plumbing Supplies	5,000	1,000	5,000	4,000
Electrical Supplies	10,000	1,000	5,000	4,000
Oth Constr/Maint Supply	400,000	100,000	200,000	100,000
Natural Gas	50,000	-	-	-
Electricity	380,000	300,000	300,000	-
Water & Sewage	12,000	-	-	-
Equipment & Furnishing	20,000	5,000	-	(5,000)
Total Materials Goods Supplies and Utilities	992,900	480,950	651,575	170,625

* As at October 31, 2018

TRANSIT SERVICES – Details (7 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Bank Charges	500	500	-	(500)
Total Bank Charges and Short-Term Interest	500	500	-	(500)
Expenses Total	20,053,950	18,475,608	19,347,585	871,977
NET	(18,821,950)	(17,223,608)	(17,902,280)	(678,672)

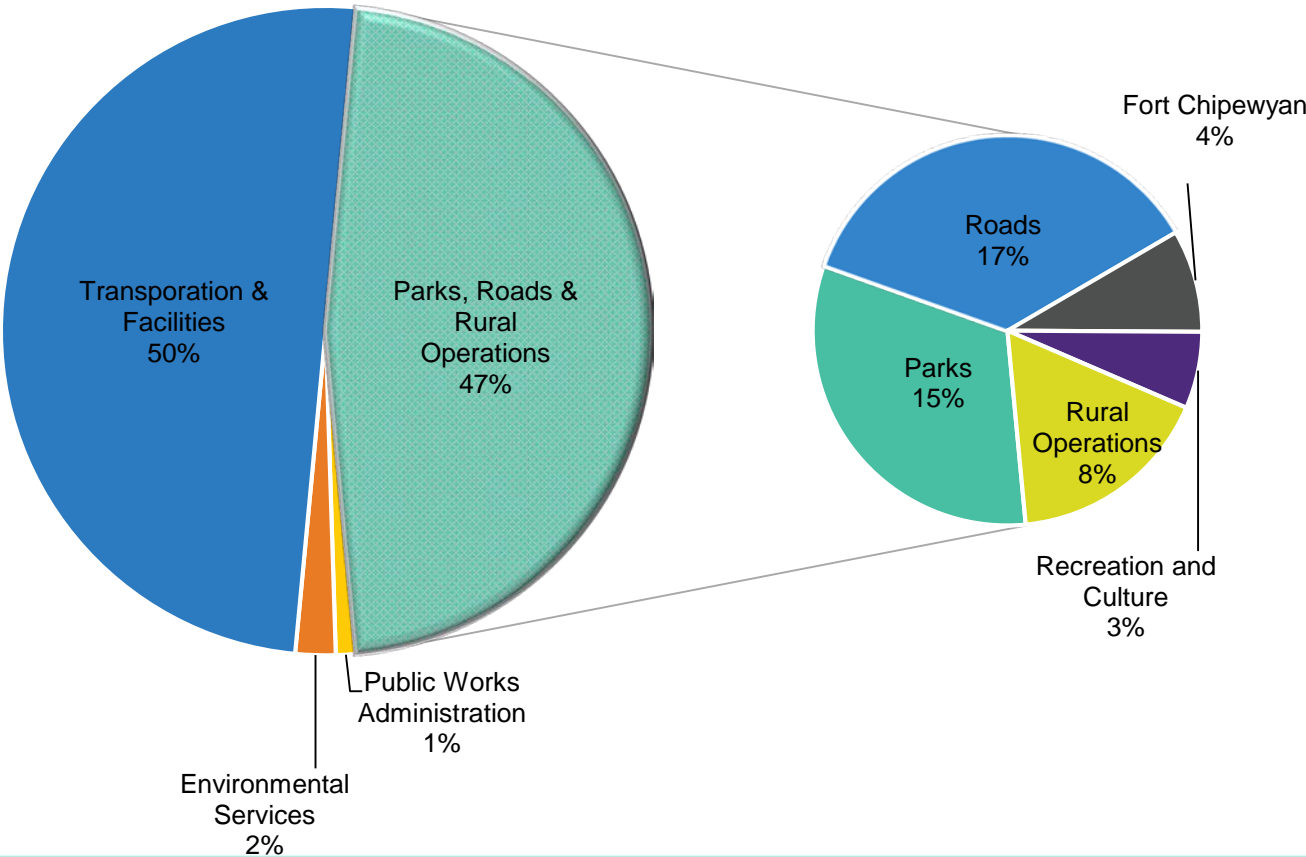
* As at October 31, 2018

Parks, Roads and Rural Operations



PARKS, ROADS AND RURAL OPERATIONS

2019 Proposed Operating Budget by Programs/Services



Public Works

PARKS, ROADS & RURAL OPERATIONS

Programs / Services	2018 Budget	2018 Projection*	2019 Budget	Change
Parks	18,654,581	18,513,581	17,587,708	(925,873)
Roads	19,873,235	17,888,335	19,615,446	1,727,111
Fort Chipewyan	5,484,950	4,022,650	4,486,491	463,841
Recreation and Culture	3,369,974	3,065,474	3,273,208	207,734
Rural Operations	9,978,035	9,952,235	9,752,612	(199,623)
Total	57,360,775	53,442,275	54,715,466	1,273,191

* As at October 31, 2018

PARKS

PARKS

Programs & Services at a Glance

- 87 FTEs
- operate and maintain the following:
 - 1,174 acres of greenspace
 - 8 spray parks, 101 playgrounds, 4 skate parks, 11 outdoor rinks
 - 3 cemeteries
 - 800 trash receptacles, 55 parking lots
 - 73 km of trails
 - 90 km of post and rail fencing, 30 km chain-link fencing
 - 225 planters, 210 hanging baskets, 31 acres of inground planting beds, RMWB urban forest
- Provides support to municipal special events
- Responsible for the delivery of Parks capital projects



PARKS

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	81,800	91,800	102,826	11,026
Expenses	18,736,381	18,605,381	17,690,534	(914,847)
Net	(18,654,581)	(18,513,581)	(17,587,708)	925,873

* As at October 31, 2018



PARKS – Details (1 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Prov Gov't Grants	-	10,000	-	(10,000)
Total Government Transfers	-	10,000	-	(10,000)
Fees/Charges	20,000	20,000	20,381	381
Ball Diamond Rentals	30,000	30,000	30,000	-
Soccer Pitches	24,000	24,000	24,000	-
Cricket Field Rentals	3,000	3,000	3,000	-
Rugby Field Rentals	4,800	4,800	4,800	-
Cost Reimbursement	-	-	20,000	20,000
Total Sales and User Charges	81,800	81,800	102,181	20,381
Permits & Fees	-	-	645	645
Total Licenses and Permits	-	-	645	645

* As at October 31, 2018

PARKS – Details (2 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	81,800	91,800	102,826	11,026
Exempt Salary - Regular	1,145,000	1,145,000	991,870	(153,130)
CUPE Reg. Wages	9,569,600	9,675,000	9,568,590	(106,410)
CUPE OT Wages	220,700	220,700	117,500	(103,200)
CUPE Stand-By	17,300	17,300	2,000	(15,300)
CUPE Shift Differential	96,846	96,846	61,000	(35,846)
Meal Allowances	1,590	1,290	1,000	(290)
Benefit Allocation	529,180	536,680	549,144	12,464
EI Expense	81,120	105,720	95,965	(9,755)
CPP Expense	224,230	270,980	255,907	(15,073)
LAPP Expense	1,120,750	1,102,900	1,045,486	(57,414)

* As at October 31, 2018

PARKS – Details (3 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
RRSP Expense	82,120	50,720	19,837	(30,883)
Total Salaries Wages and Benefits	13,088,436	13,223,136	12,708,299	(514,837)
Business Travel	1,200	1,200	4,175	2,975
Employee Relations	1,000	1,000	-	(1,000)
Conference Registration	-	-	8,200	8,200
Training - Mandatory - Fees	13,700	13,700	19,265	5,565
Training - Beneficial - Fees	-	-	930	930
Membership & Registr. Fee	845	845	-	(845)
Freight Charges	42,150	42,150	44,790	2,640
Postage	100	100	100	-

* As at October 31, 2018

PARKS – Details (4 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Telephone - Landline	1,000	-	-	-
Mobile Phones	13,800	13,800	9,600	(4,200)
Advert/Promotion	-	1,000	-	(1,000)
Gen. Serv.-Contracted	4,177,900	4,012,900	3,587,700	(425,200)
Contracted Services - Garbage Collection	19,200	19,200	19,200	-
Contr. Veh. Mech. R&M	15,000	15,000	15,000	-
Vandalism Repairs	33,000	33,000	33,000	-
Radio - Rental & Lease	50,000	-	-	-
Vehicle Rental & Lease	76,000	76,000	38,500	(37,500)
Room Rental	500	500	-	(500)

* As at October 31, 2018

PARKS – Details (5 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Damage Claims & Settlements	5,000	5,000	5,000	-
Insurance Premiums	155,700	-	-	-
Dry Cleaning	1,800	1,800	1,800	-
Total Contracted and General Services	4,607,895	4,237,195	3,787,260	(449,935)
Seasonal Decorations	19,000	19,000	15,000	(4,000)
Spec. Progr. Supplies	27,000	27,000	9,000	(18,000)
Protective Apparel	38,100	38,100	39,350	1,250
Non-Protect Apparel	6,050	6,050	13,175	7,125
Safety Equipment	3,300	3,300	-	(3,300)

* As at October 31, 2018

PARKS – Details (6 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Janitorial Supplies	-	3,000	-	(3,000)
Playground Equipment	75,000	75,000	75,000	-
Promotional Material	-	10,000	-	(10,000)
Fuels & Lubes	5,400	5,400	5,400	-
Equipment	1,000	1,000	1,000	-
Consumables	58,200	55,200	48,900	(6,300)
Consum - Small Tools	38,650	38,650	42,200	3,550
Chemicals And Salts	11,000	11,000	10,250	(750)
Fertilizer	56,000	56,000	64,250	8,250
Ground Materials	91,000	91,000	95,000	4,000
Topsoil	43,000	43,000	33,500	(9,500)

* As at October 31, 2018

PARKS – Details (7 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Sod	26,500	5,500	26,500	21,000
Seed	32,000	32,000	32,000	-
Tree Planting	13,000	13,000	8,000	(5,000)
Plant Materials	64,000	64,000	87,000	23,000
Sand And Gravel	129,000	125,000	112,000	(13,000)
Aggregates	66,000	66,000	64,000	(2,000)
Concrete	10,000	10,000	9,400	(600)
Wood Products	50,250	50,250	65,250	15,000
Steel Products	15,000	15,000	25,000	10,000
Signs	24,350	24,350	22,700	(1,650)
Oth Constr/Maint Supply	200	200	-	(200)

* As at October 31, 2018

PARKS – Details (8 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Electricity	-	120,000	145,200	25,200
Equipment & Furnishing	88,900	88,900	62,100	(26,800)
Field Equipment	47,150	47,150	82,800	35,650
Total Materials Goods Supplies and Utilities	1,039,050	1,144,050	1,193,975	49,925
Interac-Bank Charges	1,000	1,000	1,000	-
Total Bank Charges and Short-Term Interest	1,000	1,000	1,000	-
Expenses Total	18,736,381	18,605,381	17,690,534	(914,847)
NET	(18,654,581)	(18,513,581)	(17,587,708)	925,873

* As at October 31, 2018

ROADS

ROADS

Programs & Services at a Glance

- 71 FTEs
- Upkeep of 678 km of roadway in the urban service area and 600 km of concrete sidewalk/curb and gutter through regular repairs and maintenance, street sweeping and snow removal.
- Maintains and operates traffic control devices within the region, that include 69 Municipal traffic signals and 10 Provincial traffic signals, 11,000 traffic signs, the installation of holiday decorations, pavement markings and performing traffic studies.
- 2440 potholes filled, 535 linear meters of sidewalk, curb and gutter replaced, 189 trip hazards repaired, 40 manhole repairs and 49,000 tons of hot mix placed



ROADS

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	259,000	563,000	340,500	(222,500)
Expenses	20,132,235	18,451,335	19,955,946	1,504,611
Net	(19,873,235)	(17,888,335)	(19,615,446)	(1,727,111)

* As at October 31, 2018



ROADS – Details (1 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Street&Sidewalk LIP	50,000	134,000	62,200	(71,800)
Total Net Taxes Available for Muni Purposes	50,000	134,000	62,200	(71,800)
Other Fees	-	-	246,000	246,000
Landfill Operations Rec Goods/Services	-	10,000	-	(10,000)
Cost Reimbursement	174,000	384,000	32,300	(351,700)
Total Sales and User Charges	174,000	394,000	278,300	(115,700)
Other Revenue	35,000	35,000	-	(35,000)
Total Other Revenue	35,000	35,000	-	(35,000)
Revenue Total	259,000	563,000	340,500	(222,500)

* As at October 31, 2018

ROADS – Details (2 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Exempt Salary - Regular	939,000	939,000	850,678	(88,322)
CUPE Reg. Wages	6,837,000	6,837,000	7,495,719	658,719
CUPE OT Wages	188,100	188,100	198,200	10,100
CUPE Shift Differential	78,470	78,470	70,100	(8,370)
Meal Allowances	4,370	4,370	4,550	180
Benefit Allocation	395,720	408,080	434,013	25,933
EI Expense	60,880	67,320	70,890	3,570
CPP Expense	167,420	181,880	189,040	7,160
LAPP Expense	837,100	844,400	826,293	(18,107)

* As at October 31, 2018

ROADS – Details (3 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
RRSP Expense	60,880	67,320	17,014	(50,306)
Total Salaries Wages and Benefits	9,568,940	9,615,940	10,156,496	540,556
Conference Registration	-	-	10,150	10,150
Training - Mandatory - Fees	11,800	11,800	8,500	(3,300)
Training - Beneficial - Fees	-	-	4,930	4,930
Membership & Registr. Fee	1,775	1,775	-	(1,775)
Freight Charges	21,500	21,500	11,000	(10,500)
Postage	140	140	140	-
Telephone - Landline	4,500	-	-	-
Mobile Phones	12,000	12,000	12,000	-

* As at October 31, 2018

ROADS – Details (4 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Printing And Binding	2,800	2,800	2,000	(800)
Subscr. & Public.	-	-	120	120
Consultant Fees	175,000	175,000	-	(175,000)
Driver's License Medical	2,400	1,400	1,400	-
Other Profess. Services	20,000	20,000	20,000	-
Gen. Serv.-Contracted	2,651,300	1,962,300	2,758,760	796,460
Contr.- Road Marking	360,000	310,000	360,000	50,000
Traffic Signals Maint.	722,100	722,100	522,100	(200,000)
Contract Water and Sewage Hauling	126,000	63,000	63,000	-

* As at October 31, 2018

ROADS – Details (5 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Contracted Services - Garbage Collection	2,700	1,700	-	(1,700)
Fire Extinguisher R&M	3,500	3,500	3,500	-
Ground Engaging Tools	69,000	-	-	-
Inspections & Tests	7,000	7,000	6,500	(500)
Vandalism Repairs	-	-	6,000	6,000
Janitorial Services	31,800	-	-	-
Equipment Rental & Lease	25,000	25,000	25,000	-
Radio - Rental & Lease	105,000	105,000	105,000	-

* As at October 31, 2018

ROADS – Details (6 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Damage Claims & Settlements	9,960	9,960	10,000	40
Total Contracted and General Services	4,365,275	3,455,975	3,930,100	474,125
Street Dec. Materials	-	-	40,000	40,000
Seasonal Decorations	14,500	20,500	26,500	6,000
Protective Apparel	28,020	28,020	24,890	(3,130)
Non-Protect Apparel	12,800	12,800	13,060	260
Janitorial Supplies	1,450	1,450	-	(1,450)
Fuels & Lubes	5,600	5,600	5,600	-
Tire	-	-	100	100

* As at October 31, 2018

ROADS – Details (7 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Equipment	9,600	9,600	9,600	-
Consumables	24,000	24,000	27,000	3,000
Consum - Small Tools	50,500	50,500	34,400	(16,100)
Chemicals And Salts	1,200,000	1,000,000	1,185,000	185,000
Sand And Gravel	810,600	600,000	650,000	50,000
Aggregates	115,000	103,000	110,000	7,000
Cold Mix	150,000	100,000	100,000	-
Hot Mix	150,000	75,000	100,000	25,000
Concrete	41,500	11,500	13,000	1,500
Asphalt	20,000	5,000	10,000	5,000
Wood Products	1,000	1,000	-	(1,000)

* As at October 31, 2018

ROADS – Details (8 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Steel Products	72,000	12,000	38,000	26,000
Signs	116,300	91,300	50,300	(41,000)
Electrical Supplies	57,500	34,500	15,000	(19,500)
Oth Constr/Maint Supply	58,200	8,200	34,000	25,800
Natural Gas	15,000	15,000	-	(15,000)
Propane	4,950	4,950	3,900	(1,050)
Electricity	3,120,000	3,120,000	3,300,000	180,000
Equipment & Furnishing	8,000	8,000	8,000	-

* As at October 31, 2018

1

Attachment: 2019 Proposed Operating Budget Public Works Presentation (Public Works)

ROADS – Details (9 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Field Equipment	111,500	37,500	71,000	33,500
Total Materials Goods Supplies and Utilities	6,198,020	5,379,420	5,869,350	489,930
Expenses Total	20,132,235	18,451,335	19,955,946	1,504,611
NET	(19,873,235)	(17,888,335)	(19,615,446)	(1,727,111)

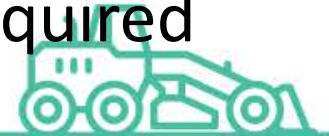
* As at October 31, 2018

FORT CHIPEWYAN

FORT CHIPEWYAN

Programs & Services at a Glance

- 28 FTEs
- Community Services and Recreational areas. Our staff maintain the Arena, Aquatic center, and all other recreational facilities, playgrounds, including Dore lake campground
- Environmental Services: Staff rotate through Landfill operations, operate the Water Treatment Plant, Wastewater Facilities, and Underground Services on a 7 day/week operation.
- Roads and parks. Maintenance staff perform snowplowing, grading, ditch work, repairs to asphalt and roadways, signage repair and replacement, mowing and assist recreation areas when heavy equipment is required



FORT CHIPEWYAN

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	77,800	145,600	110,700	(34,900)
Expenses	5,562,750	4,168,250	4,597,191	428,941
Net	(5,484,950)	(4,022,650)	(4,486,491)	(463,841)

* As at October 31, 2018



FORT CHIPEWYAN – Details (1 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Prov Gov't Grants	30,000	-	-	-
Total Government Transfers	30,000	-	-	-
Sales-Goods-Services	24,000	24,000	32,800	8,800
Other Fees	-	-	500	500
Total Sales and User Charges	24,000	24,000	33,300	9,300
Building Rental	23,300	43,100	47,400	4,300
Total Rentals	23,300	43,100	47,400	4,300
Other Revenue	500	78,500	30,000	(48,500)
Total Other Revenue	500	78,500	30,000	(48,500)
Revenue Total	77,800	145,600	110,700	(34,900)

* As at October 31, 2018

FORT CHIPEWYAN – Details (2 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Exempt Salary - Regular	288,000	288,000	179,652	(108,348)
CUPE Reg. Wages	2,372,000	2,120,000	2,348,332	228,332
CUPE OT Wages	52,300	52,300	80,000	27,700
CUPE Stand-By	12,800	12,800	2,000	(10,800)
CUPE Shift Differential	21,900	21,900	9,600	(12,300)
Benefit Allocation	137,020	131,940	130,253	(1,687)
EI Expense	21,080	21,760	23,460	1,700
CPP Expense	57,970	58,590	62,560	3,970
LAPP Expense	289,850	258,950	247,982	(10,968)
RRSP Expense	21,080	14,760	3,593	(11,167)
Total Salaries Wages and Benefits	3,274,000	2,981,000	3,087,431	106,431

Attachment: 2019 Proposed Operating Budget Public Works Presentation (Public Works)

FORT CHIPEWYAN – Details (3 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Business Travel	16,250	16,250	14,560	(1,690)
Training - Mandatory - Fees	20,000	20,000	19,000	(1,000)
Training - Beneficial - Fees	-	-	5,000	5,000
Membership & Registr. Fee	900	900	-	(900)
Freight Charges	37,300	37,300	38,430	1,130
Postage	500	500	500	-
Mobile Phones	5,450	5,450	4,320	(1,130)
Cable Television	-	10,000	9,600	(400)
Eng. Consulting Services	-	-	20,000	20,000
Prof. Services	-	-	13,000	13,000
Other Profess. Services	10,000	10,000	10,000	-

* As at October 31, 2018

FORT CHIPEWYAN – Details (4 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Gen. Serv.-Contracted	297,600	220,600	184,700	(35,900)
Contract Water and Sewage Hauling	-	-	49,200	49,200
Ground Engaging Tools	21,500	4,500	5,000	500
Janitorial Services	37,800	-	-	-
Radio - Rental & Lease	100	100	-	(100)
Licenses & Permits	250	250	250	-
Total Contracted and General Services	447,650	325,850	373,560	47,710
Purchase Prov Gov't Agency	555,000	390,000	600,000	210,000
Total Purchases from Other Governments	555,000	390,000	600,000	210,000

Attachment: 2019 Proposed Operating Budget Public Works Presentation (Public Works)

FORT CHIPEWYAN – Details (5 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Stationary & Office Supplies	6,000	6,000	3,000	(3,000)
Spec. Progr. Supplies	8,700	8,700	8,300	(400)
Protective Apparel	5,800	5,800	3,500	(2,300)
Janitorial Supplies	5,000	10,000	10,000	-
First Aid Supplies	400	400	400	-
Volunteer Appreciation	11,000	11,000	-	(11,000)
Community Events	141,000	141,000	141,000	-
Fuels & Lubes	118,000	80,000	100,000	20,000
Equipment	5,000	3,000	5,000	2,000
Consumables	3,000	3,000	3,000	-
Oxygen & Acetylene	2,500	2,500	2,500	-

* As at October 31, 2018

FORT CHIPEWYAN – Details (6 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Consum - Small Tools	5,500	5,500	5,500	-
Chemicals And Salts	200,000	120,000	130,000	10,000
Dust Suppressant	15,000	-	15,000	15,000
Aggregates	20,000	20,000	20,000	-
Signs	6,000	6,000	6,000	-
Mechanical Supplies	1,000	4,000	4,000	-
Carpentry Supplies	8,000	2,000	6,000	4,000
Plumbing Supplies	8,000	2,000	8,000	6,000
Electrical Supplies	19,500	19,500	19,500	-
Oth Constr/Maint Supply	31,000	21,000	30,500	9,500
Propane	32,500	-	-	-

* As at October 31, 2018

FORT CHIPEWYAN – Details (7 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Heating Oil	633,200	-	-	-
Equipment & Furnishing	-	-	15,000	15,000
Total Materials Goods Supplies and Utilities	1,286,100	471,400	536,200	64,800
Expenses Total	5,562,750	4,168,250	4,597,191	428,941
NET	(5,484,950)	(4,022,650)	(4,486,491)	(463,841)

* As at October 31, 2018

RECREATION & CULTURE

RECREATION & CULTURE

Programs & Services at a Glance

18 FTEs, we support and deliver the following:

- Liaison between RMWB and 18 recreation and community facility operators, joint use partners and funded community organizations
- Partner internally and externally with community and volunteers to deliver and support 45 beautification, culture, recreation, sport activities, programs and community events (i.e. Public Art, Communities in Bloom, Winterplay, etc).
- Supports 3 Council Appointed Committees
- Operate McMurray Experience and Syncrude Clubhouse



RECREATION & CULTURE

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	80,500	540,500	92,040	(448,460)
Expenses	3,450,474	3,605,974	3,618,148	12,174
Net	(3,369,974)	(3,065,474)	(3,526,108)	(460,634)

* As at October 31, 2018



RECREATION & CULTURE – Details (1 of 6)

	2018 Budget	2018 Projection *	2019 Budget	Change
Fees/Charges	50,000	50,000	63,654	13,654
Registration Fees	14,500	14,500	9,500	(5,000)
Ball Diamond Rentals	-	-	8,386	8,386
Cost Reimbursement	-	460,000	-	(460,000)
Total Sales and User Charges	64,500	524,500	81,540	(442,960)
Other Revenue	9,000	9,000	9,000	-
Donations	7,000	7,000	1,500	(5,500)
Total Other Revenue	16,000	16,000	10,500	(5,500)
Revenue Total	80,500	540,500	92,040	(448,460)

* As at October 31, 2018

RECREATION & CULTURE – Details (2 of 6)

	2018 Budget	2018 Projection *	2019 Budget	Change
Exempt Salary - Regular	460,000	460,000	461,341	1,341
CUPE Reg. Wages	1,577,400	1,528,000	1,839,597	311,597
CUPE OT Wages	13,334	13,334	26,150	12,816
CUPE Shift Differential	30	30	5,250	5,220
Meal Allowances	780	780	750	(30)
Benefit Allocation	104,880	103,760	119,649	15,889
EI Expense	16,920	22,040	19,975	(2,065)
CPP Expense	44,930	59,860	53,267	(6,593)
LAPP Expense	222,750	229,300	227,793	(1,507)

* As at October 31, 2018

RECREATION & CULTURE – Details (3 of 6)

	2018 Budget	2018 Projection *	2019 Budget	Change
RRSP Expense	12,920	5,040	9,227	4,187
Total Salaries Wages and Benefits	2,453,944	2,422,144	2,762,998	340,854
Business Travel	3,500	3,500	3,500	-
Public Relations	2,500	1,500	-	(1,500)
Employee Relations	260	260	-	(260)
Conference Registration	-	-	12,305	12,305
Membership & Registr. Fee	2,245	2,245	-	(2,245)
Freight Charges	1,000	1,000	2,650	1,650
Telephone - Landline	960	960	-	(960)
Mobile Phones	1,680	1,680	2,160	480

* As at October 31, 2018

RECREATION & CULTURE – Details (4 of 6)

	2018 Budget	2018 Projection *	2019 Budget	Change
Printing And Binding	41,825	31,825	22,130	(9,695)
Other Fees	300	300	-	(300)
Consultant Fees	149,500	79,500	-	(79,500)
Prof. Services	-	-	20,000	20,000
Security	-	-	2,200	2,200
Other Profess. Services	162,400	162,400	24,600	(137,800)
Gen. Serv.-Contracted	218,315	177,315	261,400	84,085
Equipment Rental & Lease	75	75	-	(75)
Vehicle Rental & Lease	1,750	1,750	1,900	150
Room Rental	28,950	15,950	15,900	(50)
Licenses & Permits	810	810	1,280	470

* As at October 31, 2018

RECREATION & CULTURE – Details (5 of 6)

	2018 Budget	2018 Projection *	2019 Budget	Change
Insurance Premiums	-	460,000	-	(460,000)
Total Contracted and General Services	616,070	941,070	370,025	(571,045)
Stationary & Office Supplies	2,200	500	-	(500)
Spec. Progr. Supplies	97,540	60,540	82,470	21,930
Food Cost	3,400	2,400	5,620	3,220
Catered Foods	13,250	11,250	8,950	(2,300)
Promotional Material	9,000	7,000	-	(7,000)
Volunteer Appreciation	6,470	5,470	5,285	(185)
Community Events	240,900	152,900	378,400	225,500
Consumables	7,500	2,500	2,500	-

* As at October 31, 2018

RECREATION & CULTURE – Details (6 of 6)

	2018 Budget	2018 Projection *	2019 Budget	Change
Signs	200	200	200	-
Equipment & Furnishing	-	-	1,700	1,700
Total Materials Goods Supplies and Utilities	380,460	242,760	485,125	242,365
Expenses Total	3,450,474	3,605,974	3,618,148	12,174
NET	(3,369,974)	(3,065,474)	(3,526,108)	(460,634)

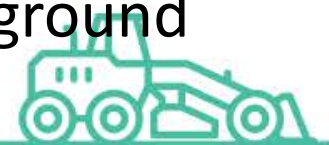
* As at October 31, 2018

RURAL OPERATIONS

RURAL OPERATIONS

Programs & Services at a Glance

- 28 FTE
 - Maintain Municipality's rural roads maintenance, grading of gravels roads, street sweeping and snow removal
 - 200.4 lane km of Gravel and Paved roadway maintenance
 - 222 km of winter road (Fort Chipewyan and La Loche) construction and maintenance
 - 46.6 Acres of field/greenspace maintenance and grooming
 - 9 playgrounds/skateboard parks and basketball court
 - 78 garbage cans ,7.7 km trails, 2 cemeteries, 3 outdoor rinks
- Post and rail and chain link fencing, planters, hanging baskets and in-ground plant beds maintenance



RURAL OPERATIONS

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	-	-	-	-
Expenses	9,978,035	9,952,235	9,752,612	(199,622)
Net	(9,978,035)	(9,952,235)	(9,752,612)	199,622

* As at October 31, 2018



RURAL OPERATIONS – Details (1 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Exempt Salary - Regular	146,000	146,000	471,335	325,335
CUPE Reg. Wages	1,716,000	1,716,000	2,252,019	536,019
CUPE OT Wages	55,000	55,000	55,000	-
CUPE Shift Differential	22,730	22,730	22,730	-
Meal Allowances	1,220	1,220	1,220	-
Benefit Allocation	91,000	91,000	141,614	50,614
EI Expense	14,000	14,000	23,205	9,205
CPP Expense	38,500	38,500	61,880	23,380
LAPP Expense	192,500	192,500	269,612	77,112

* As at October 31, 2018

RURAL OPERATIONS – Details (2 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
RRSP Expense	14,000	14,000	9,427	(4,573)
Total Salaries Wages and Benefits	2,290,950	2,290,950	3,308,042	1,017,092
Conference Registration	-	-	3,370	3,370
Training - Mandatory - Fees	800	800	5,660	4,860
Membership & Registr. Fee	335	335	-	(335)
Freight Charges	4,000	4,000	4,000	-
Mobile Phones	-	-	1,200	1,200
Eng. Consulting Services	170,000	170,000	170,000	-
Gen. Serv.-Contracted	4,449,900	4,449,900	4,452,000	2,100
Contr.- Winter Road Constr.	2,889,550	2,889,550	2,895,000	5,450

* As at October 31, 2018

RURAL OPERATIONS – Details (3 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Inspections & Tests	1,400	1,400	1,400	-
Licenses & Permits	100	100	100	-
Total Contracted and General Services	7,516,085	7,516,085	7,532,730	16,645
Seasonal Decorations	3,000	3,000	3,000	-
Protective Apparel	-	-	8,650	8,650
Fuels & Lubes	200	200	200	-
Consum - Small Tools	3,500	3,500	3,500	-
Chemicals And Salts	5,000	5,000	5,000	-
Fertilizer	2,900	2,900	2,900	-
Ground Materials	2,000	2,000	2,000	-

* As at October 31, 2018

RURAL OPERATIONS – Details (4 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Topsoil	3,000	3,000	3,000	-
Sod	1,000	1,000	1,000	-
Seed	2,000	2,000	2,000	-
Plant Materials	10,000	10,000	10,000	-
Sand And Gravel	73,000	73,000	73,000	-
Aggregates	33,000	33,000	33,000	-
Cold Mix	6,000	6,000	6,000	-
Hot Mix	4,500	4,500	4,500	-
Wood Products	900	900	900	-
Signs	4,500	4,500	4,500	-

* As at October 31, 2018

RURAL OPERATIONS – Details (5 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Field Equipment	16,500	16,500	16,500	-
Total Materials Goods Supplies and Utilities	171,000	171,000	179,650	8,650
Expenses Total	9,978,035	9,978,035	11,020,422	1,042,387
NET	(9,978,035)	(9,978,035)	(11,020,422)	(1,042,387)

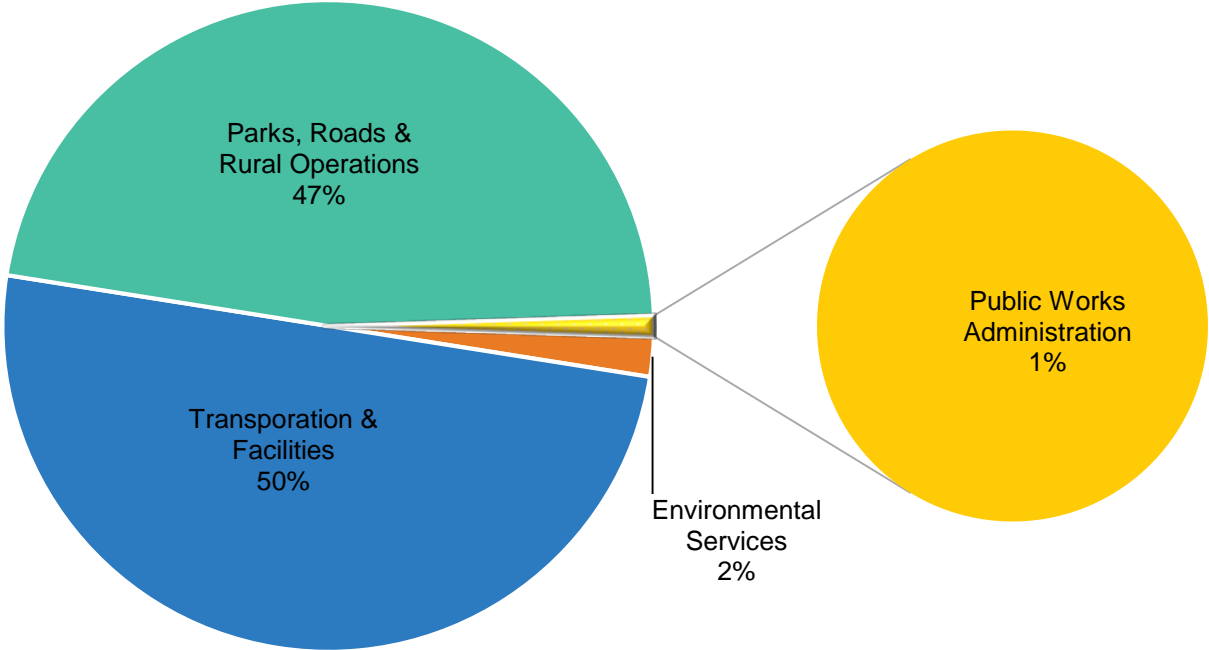
* As at October 31, 2018

Public Works Administration



PUBLIC WORKS ADMINISTRATION

2019 Proposed Operating Budget by Programs/Services



PUBLIC WORKS ADMINISTRATION

Programs & Services at a Glance

- 6 FTE's
- Departmental oversight, consists of the Director, Three Senior Managers and 2 Senior Administrative Assistants
- Ensure alignment with Strategic Plan and departmental objectives
- Provide leadership and guidance to 659 staff
- Centralization of memberships and registration fees
- Centralization of employee relations budget
- Centralization of office supplies budget



PUBLIC WORKS ADMINISTRATION

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	-	-	-	-
Expenses	522,035	815,000	1,282,854	467,854
Net	(522,035)	(815,000)	(1,282,854)	(467,854)

* As at October 31, 2018



PUBLIC WORKS ADMINISTRATION – Details (1 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Exempt Salary - Regular	346,000	633,000	939,551	306,551
Exempt OT Salary	2,000	2,000	-	(2,000)
Benefit Allocation	23,660	23,660	48,857	25,197
EI Expense	3,640	3,640	5,355	1,715
CPP Expense	10,010	10,010	14,280	4,270
LAPP Expense	50,050	50,050	93,016	42,966
RRSP Expense	3,640	3,640	18,791	15,151
Total Salaries Wages and Benefits	439,000	726,000	1,119,850	393,850
Business Travel	7,500	7,500	4,200	(3,300)

* As at October 31, 2018

PUBLIC WORKS ADMINISTRATION – Details (2 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Employee Relations	7,900	7,900	32,500	24,600
Conference Registration	-	1,300	1,500	200
Membership & Registr. Fee	335	5,000	56,054	51,054
Freight Charges	-	-	500	500
Postage	100	100	50	(50)
Mobile Phones	1,200	1,200	1,500	300
Total Contracted and General Services	17,035	23,000	96,304	73,304
Stationary & Office Supplies	64,000	64,000	64,000	-
Protective Apparel	-	-	1,000	1,000
Promotional Material	2,000	2,000	-	(2,000)

* As at October 31, 2018

PUBLIC WORKS ADMINISTRATION – Details (3 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Consumables	-	-	500	500
Equipment & Furnishing	-	-	1,200	1,200
Total Materials Goods Supplies and Utilities	66,000	66,000	66,700	700
Expenses Total	522,035	815,000	1,282,854	467,854
NET	(522,035)	(815,000)	(1,282,854)	(467,854)

* As at October 31, 2018

PUBLIC WORKS SUMMARY



PUBLIC WORKS

2019 Proposed Operating Budget Summary

	2018 Budget	2018 Projection *	2019 Budget	Net Change
PW Administration	522,035	815,000	1,282,854	(467,854)
Environmental Services	10,584,016	3,809,935	2,282,770	1,527,165
Facilities Services	23,153,560	21,321,959	22,056,216	(734,257)
Fleet Services	17,830,920	17,617,920	18,009,087	(391,167)
Transit Services	18,821,950	17,223,608	17,902,280	(678,672)
Parks	18,654,581	18,513,581	17,587,708	925,873
Roads	19,873,235	17,888,335	19,615,446	(1,727,111)
Fort Chipewyan	5,484,950	4,022,650	4,486,491	(463,841)
Recreation and Culture	3,369,974	3,065,474	3,526,108	(460,634)
Rural Operations	9,978,035	9,952,235	9,752,612	199,622
TOTAL	128,273,256	114,230,697	116,501,573	(2,270,876)

* As at October 31, 2018

Questions?



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Public Works & Transit Services

Public Works Administration

B_PWDIR

Description of Service

The Director Branch consists of the following sub branches:

Director

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	439,000	726,000	1,119,850	393,850	1,131,048	1,142,358
Contracted and General Services	17,035	23,000	96,304	73,304	96,304	96,304
Materials Goods Supplies and Utilities	66,000	66,000	66,700	700	67,357	68,021
Expenses:	522,035	815,000	1,282,854	467,854	1,294,709	1,306,683
NET	(522,035)	(815,000)	(1,282,854)	(467,854)	(1,294,709)	(1,306,683)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services
Public Works Administration

B_PWDIR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	346,000	633,000	939,551	306,551
Exempt OT Salary	2,000	2,000	0	(2,000)
Benefit Allocation	23,660	23,660	48,857	25,197
EI Expense	3,640	3,640	5,355	1,715
CPP Expense	10,010	10,010	14,280	4,270
LAPP Expense	50,050	50,050	93,016	42,966
RRSP Expense	3,640	3,640	18,791	15,151
Salaries Wages and Benefits	439,000	726,000	1,119,850	393,850
Business Travel	7,500	7,500	4,200	(3,300)
Employee Relations	7,900	7,900	32,500	24,600
Conference Registration	-	1,300	1,500	200
Membership & Registr. Fee	335	5,000	56,054	51,054
Freight Charges	-	-	500	500
Postage	100	100	50	(50)
Mobile Phones	1,200	1,200	1,500	300
Contracted and General Services	17,035	23,000	96,304	73,304
Stationary & Office Supplies	64,000	64,000	64,000	-
Protective Apparel	-	-	1,000	1,000
Promotional Material	2,000	2,000	0	(2,000)
Consumables	-	-	500	500
Equipment & Furnishing	-	-	1,200	1,200
Materials Goods Supplies and Utilities	66,000	66,000	66,700	700
Expenses:	522,035	815,000	1,282,854	467,854
NET	(522,035)	(815,000)	(1,282,854)	(467,854)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services

Public Works Administration

S_PWDIR

Description of Service

The Director Sub Branch consists of the following cost centres:

84100 Public Works Administration

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	439,000	726,000	1,119,850	393,850	1,131,048	1,142,358
Contracted and General Services	17,035	23,000	96,304	73,304	96,304	96,304
Materials Goods Supplies and Utilities	66,000	66,000	66,700	700	67,357	68,021
Expenses:	522,035	815,000	1,282,854	467,854	1,294,709	1,306,683
NET	(522,035)	(815,000)	(1,282,854)	(467,854)	(1,294,709)	(1,306,683)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services

Public Works Administration

S_PWDIR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	346,000	633,000	939,551	306,551
Exempt OT Salary	2,000	2,000	0	(2,000)
Benefit Allocation	23,660	23,660	48,857	25,197
EI Expense	3,640	3,640	5,355	1,715
CPP Expense	10,010	10,010	14,280	4,270
LAPP Expense	50,050	50,050	93,016	42,966
RRSP Expense	3,640	3,640	18,791	15,151
Salaries Wages and Benefits	439,000	726,000	1,119,850	393,850
Business Travel	7,500	7,500	4,200	(3,300)
Employee Relations	7,900	7,900	32,500	24,600
Conference Registration	-	1,300	1,500	200
Membership & Registr. Fee	335	5,000	56,054	51,054
Freight Charges	-	-	500	500
Postage	100	100	50	(50)
Mobile Phones	1,200	1,200	1,500	300
Contracted and General Services	17,035	23,000	96,304	73,304
Stationary & Office Supplies	64,000	64,000	64,000	-
Protective Apparel	-	-	1,000	1,000
Promotional Material	2,000	2,000	0	(2,000)
Consumables	-	-	500	500
Equipment & Furnishing	-	-	1,200	1,200
Materials Goods Supplies and Utilities	66,000	66,000	66,700	700
Expenses:	522,035	815,000	1,282,854	467,854
NET	(522,035)	(815,000)	(1,282,854)	(467,854)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Public Works Administration

P.W. ADMINISTRATION

84100

Description of Service

Administrative costs for Director's office and branch support.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	439,000	726,000	1,119,850	393,850	1,131,048	1,142,358
Contracted and General Services	17,035	23,000	96,304	73,304	96,304	96,304
Materials Goods Supplies and Utilities	66,000	66,000	66,700	700	67,357	68,021
Expenses:	522,035	815,000	1,282,854	467,854	1,294,709	1,306,683
NET	(522,035)	(815,000)	(1,282,854)	(467,854)	(1,294,709)	(1,306,683)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Public Works Administration

P.W. ADMINISTRATION

84100

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	346,000	633,000	939,551	306,551
Exempt OT Salary	2,000	2,000	0	(2,000)
Benefit Allocation	23,660	23,660	48,857	25,197
EI Expense	3,640	3,640	5,355	1,715
CPP Expense	10,010	10,010	14,280	4,270
LAPP Expense	50,050	50,050	93,016	42,966
RRSP Expense	3,640	3,640	18,791	15,151
Salaries Wages and Benefits	439,000	726,000	1,119,850	393,850
Business Travel	7,500	7,500	4,200	(3,300)
Employee Relations	7,900	7,900	32,500	24,600
Conference Registration	-	1,300	1,500	200
Membership & Registr. Fee	335	5,000	56,054	51,054
Freight Charges	-	-	500	500
Postage	100	100	50	(50)
Mobile Phones	1,200	1,200	1,500	300
Contracted and General Services	17,035	23,000	96,304	73,304
Stationary & Office Supplies	64,000	64,000	64,000	-
Protective Apparel	-	-	1,000	1,000
Promotional Material	2,000	2,000	0	(2,000)
Consumables	-	-	500	500
Equipment & Furnishing	-	-	1,200	1,200
Materials Goods Supplies and Utilities	66,000	66,000	66,700	700
Expenses:	522,035	815,000	1,282,854	467,854
NET	(522,035)	(815,000)	(1,282,854)	(467,854)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Public Works & Transit Services

Environmental Services

B_ES

Description of Service

The Environmental Services Branch consists of the following sub branches:

Administration

Regulatory & Technical Services

Solid Waste

Underground Services

Water Treatment

Waste Water Treatment

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Net Taxes Available for Muni Purposes	203,810	203,810	204,000	190	204,000	204,000
Sales and User Charges	40,913,900	41,870,700	43,381,544	1,510,844	45,381,544	45,381,544
Sales to Other Governments	2,489,620	2,336,720	2,219,800	(116,920)	2,219,800	2,219,800
Penalties and Costs on Taxes	118,300	11,000	8,000	(3,000)	8,000	8,000
Licenses and Permits	600	(2,000)	-	2,000	-	-
Revenues:	43,726,230	44,420,230	45,813,344	1,393,114	47,813,344	47,813,344
Salaries Wages and Benefits	36,428,940	34,816,390	33,794,359	(1,022,031)	34,112,180	34,433,179
Contracted and General Services	10,892,270	8,260,443	8,881,290	620,847	11,881,290	13,881,290
Materials Goods Supplies and Utilities	6,974,036	5,137,332	5,404,965	267,633	5,458,036	5,511,638
Bank Charges and Short-Term Interest	15,000	16,000	15,500	(500)	15,500	15,500
Expenses:	54,310,246	48,230,165	48,096,114	(134,051)	51,467,006	53,841,607
NET	(10,584,016)	(3,809,935)	(2,282,770)	1,527,165	(3,653,662)	(6,028,263)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services

Environmental Services

B_ES

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Water Main LIP	203,810	203,810	204,000	190
Special Assessment and Local Imp Taxes	203,810	203,810	204,000	190
Net Taxes Available for Muni Purposes	203,810	203,810	204,000	190
Sales-Goods-Services	110,000	128,000	84,000	(44,000)
Recycling Revenue	510,000	440,000	440,750	750
Residential Water	7,010,000	8,210,000	8,952,815	742,815
Commercial/Indus Water	6,028,700	6,158,700	6,531,700	373,000
Bulk Water Sales	1,900,000	2,400,000	2,096,250	(303,750)
Meter Service Calls	1,200	20,000	20,300	300
Administration Fees	1,400	1,400	1,500	100
Resid Sewer Serv	3,587,200	4,087,200	4,564,880	477,680
Comm/Ind Sew Serv	6,804,000	5,814,000	5,839,400	25,400
Dewatered Biosolid Sludge	-	570,000	480,000	(90,000)
External WWT Sewage Commission	-	236,000	236,000	-
Commercial Mud Pit Facility	1,340,000	1,385,000	1,440,499	55,499
Residential Garbage Coll.	5,066,500	5,342,500	5,570,100	227,600
Landfill Operations Rec Goods/Services	8,530,000	7,030,000	7,095,000	65,000
Landfill Operations Material Charge	17,900	17,900	19,350	1,450
Cost Reimbursement	7,000	30,000	9,000	(21,000)
Sales and User Charges	40,913,900	41,870,700	43,381,544	1,510,844
Sales To Other Governments	2,489,620	2,336,720	2,219,800	(116,920)
Sales to Other Governments	2,489,620	2,336,720	2,219,800	(116,920)
Water Utility Penalties	118,300	11,000	8,000	(3,000)
Penalties and Costs on Taxes	118,300	11,000	8,000	(3,000)
Permits & Fees	600	-	-	-
Permit Refund	-	(2,000)	-	2,000
Licenses and Permits	600	(2,000)	-	2,000
Revenues:	43,726,230	44,420,230	45,813,344	1,393,114
Exempt Salary - Regular	3,501,000	2,977,000	2,801,136	(175,864)
CUPE Reg. Wages	24,824,700	24,361,700	24,027,132	(334,568)
CUPE OT Wages	2,482,400	1,911,100	1,755,400	(155,700)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services
Environmental Services

B_ES

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
CUPE Stand-By	118,240	106,540	167,000	60,460
CUPE Shift Differential	84,800	86,250	63,380	(22,870)
Meal Allowances	42,800	38,800	26,500	(12,300)
Benefit Allocation	1,400,420	1,397,140	1,395,070	(2,070)
EI Expense	214,080	214,960	230,924	15,964
CPP Expense	583,320	581,740	615,797	34,057
LAPP Expense	2,995,100	2,977,200	2,655,999	(321,201)
RRSP Expense	182,080	163,960	56,023	(107,937)
Salaries Wages and Benefits	36,428,940	34,816,390	33,794,359	(1,022,031)
Business Travel	55,800	52,200	69,400	17,200
Public Relations	5,000	4,000	-	(4,000)
Employee Relations	8,480	6,100	-	(6,100)
Safety Training	15,255	15,255	0	(15,255)
Conference Registration	-	-	14,700	14,700
Training - Mandatory - Fees	93,444	82,682	156,510	73,828
Training - Mandatory - Other	21,725	27,862	-	(27,862)
Training - Beneficial - Fees	20,783	20,783	42,900	22,117
Training - Beneficial - Other	985	985	-	(985)
Membership & Registr. Fee	28,244	19,522	-	(19,522)
Freight Charges	170,100	190,400	210,800	20,400
Postage	100	11,100	100	(11,000)
Mobile Phones	38,000	38,000	42,780	4,780
Advert/Promotion	-	2,000	-	(2,000)
Printing And Binding	2,200	2,200	1,000	(1,200)
Subscr. & Public.	1,245	245	100	(145)
Eng. Consulting Services	538,500	187,500	495,000	307,500
Consultant Fees	750,000	-	0	0
Prof. Services	395,000	175,000	218,000	43,000
Other Profess. Services	239,000	244,000	300,000	56,000
Gen. Serv.-Contracted	6,047,709	4,816,109	4,460,100	(356,009)
Contract Water and Sewage Hauling	818,800	1,150,000	1,314,000	164,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services
Environmental Services

B_ES

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Contracted Services - Garbage Collection	379,300	328,100	347,700	19,600
Contr. Bldg-R&M	25,000	25,000	-	(25,000)
Contr. Equip. R&M	56,000	24,000	94,000	70,000
Fire Extinguisher R&M	-	-	1,000	1,000
Contr. Veh. Mech. R&M	92,000	37,000	46,000	9,000
Inspections & Tests	260,300	129,300	238,000	108,700
Accident Repairs	2,000	2,000	-	(2,000)
Recycling Expenses	370,000	397,000	410,000	13,000
Equipment Rental & Lease	378,400	197,100	338,750	141,650
Land Rentals	200	-	-	-
Licenses & Permits	18,700	16,000	20,200	4,200
Damage Claims & Settlements	60,000	59,000	60,250	1,250
Contracted and General Services	10,892,270	8,260,443	8,881,290	620,847
Stationary & Office Supplies	26,200	26,200	4,400	(21,800)
Spec. Progr. Supplies	10,000	3,000	10,000	7,000
Protective Apparel	65,636	50,632	53,655	3,023
Non-Protect Apparel	17,000	7,000	5,000	(2,000)
Safety Equipment	-	-	39,200	39,200
Janitorial Supplies	6,400	7,700	13,500	5,800
Food Cost	9,700	9,700	8,000	(1,700)
First Aid Supplies	100	100	1,000	900
Fuels & Lubes	108,500	98,900	88,500	(10,400)
Tire	-	-	1,000	1,000
Equipment	79,700	10,400	201,500	191,100
Consumables	164,900	149,200	164,800	15,600
Oxygen & Acetylene	500	500	250	(250)
Consum - Small Tools	75,600	77,100	24,000	(53,100)
Chemicals And Salts	2,462,000	2,391,000	2,161,500	(229,500)
Lab Reagents	157,200	238,200	113,000	(125,200)
Sand And Gravel	81,000	3,000	5,000	2,000
Aggregates	231,000	219,000	200,500	(18,500)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services
Environmental Services

B_ES

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Concrete	-	-	5,000	5,000
Wood Products	200,000	240,000	300,000	60,000
Signs	4,000	4,000	10,000	6,000
Instrument Supply	370,000	292,000	291,000	(1,000)
Mechanical Supplies	528,700	483,800	602,760	118,960
Carpentry Supplies	1,300	2,800	-	(2,800)
Plumbing Supplies	430,000	90,000	178,700	88,700
Electrical Supplies	379,500	281,000	253,700	(27,300)
Oth Constr/Maint Supply	24,200	13,200	29,500	16,300
Propane	9,900	7,900	500	(7,400)
Heating Oil	-	4,000	-	(4,000)
Water & Sewage	6,000	7,000	6,000	(1,000)
Train/Material & Manuals	3,000	1,500	-	(1,500)
Equipment & Furnishing	1,161,500	44,500	286,000	241,500
Field Equipment	10,000	8,500	25,000	16,500
Water Meters	300,000	315,000	150,000	(165,000)
Rolling Recycling Bins	50,000	50,000	172,000	122,000
Computer Hardware	500	500	-	(500)
Materials Goods Supplies and Utilities	6,974,036	5,137,332	5,404,965	267,633
Interac-Bank Charges	15,000	16,000	15,500	(500)
Bank Charges and Short-Term Interest	15,000	16,000	15,500	(500)
Expenses:	54,310,246	48,230,165	48,096,114	(134,051)
NET	(10,584,016)	(3,809,935)	(2,282,770)	1,527,165

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Administration

S_ES_ADMIN

Description of Service

#RFR
#RFR
#RFR
#RFR
#RFR
#RFR
#RFR
#RFR
#RFR
#RFR
#RFR
#RFR
#RFR
#RFR
#RFR
#RFR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	-	-	9,800	9,800	9,800	9,800
Materials Goods Supplies and Utilities	-	-	300	300	300	300
Expenses:	-	-	10,100	10,100	10,100	10,100
NET	-	-	(10,100)	(10,100)	(10,100)	(10,100)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Administration

S_ES_ADMIN

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Training - Beneficial - Fees	-	-	9,700	9,700
Subscr. & Public.	-	-	100	100
Contracted and General Services	-	-	9,800	9,800
Protective Apparel	-	-	300	300
Materials Goods Supplies and Utilities	-	-	300	300
Expenses:	-	-	10,100	10,100
NET	-	-	(10,100)	(10,100)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Administration

ENVIRONMENTAL SERVICES ADMIN-SR MANAGER

84308

Description of Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	-	-	9,800	9,800	9,800	9,800
Materials Goods Supplies and Utilities	-	-	300	300	300	300
Expenses:	-	-	10,100	10,100	10,100	10,100
NET	-	-	(10,100)	(10,100)	(10,100)	(10,100)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Administration

ENVIRONMENTAL SERVICES ADMIN-SR MANAGER

84308

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Training - Beneficial - Fees	-	-	9,700	9,700
Subscr. & Public.	-	-	100	100
Contracted and General Services	-	-	9,800	9,800
Protective Apparel	-	-	300	300
Materials Goods Supplies and Utilities	-	-	300	300
Expenses:	-	-	10,100	10,100
NET	-	-	(10,100)	(10,100)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Regulatory & Technical Services

S_ES_RTS

Description of Service

The Regulatory & Technical Services Sub Branch consists of the following cost centres:

83204 Sustainable Operations Administration

83205 Sustainable Operations Sampling

83206 Sustainable Operations Projects Management

83211 Sustainable Operations Bylaws

83212 Sustainable Operations Regulatory & Compliance

83213 Sustainable Operations Reporting

84390 Environmental Sustainability Storm

84391 Environmental Sustainability Water

84392 Environmental Sustainability Sewer

84393 Environmental Sustainability Solid

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,888,000	1,588,000	1,351,983	(236,017)	1,365,488	1,379,128
Contracted and General Services	1,045,445	94,445	222,100	127,655	222,100	222,100
Materials Goods Supplies and Utilities	12,480	10,980	120,000	109,020	121,200	122,412
Expenses:	2,945,925	1,693,425	1,694,083	658	1,708,788	1,723,640
NET	(2,945,925)	(1,693,425)	(1,694,083)	(658)	(1,708,788)	(1,723,640)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Regulatory & Technical Services

S_ES_RTS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	1,214,000	944,000	697,040	(246,960)
CUPE Reg. Wages	357,000	355,000	436,000	81,000
CUPE OT Wages	1,000	1,000	1,500	500
Benefit Allocation	82,160	71,720	58,918	(12,802)
EI Expense	12,640	11,880	8,840	(3,040)
CPP Expense	34,760	31,420	23,573	(7,847)
LAPP Expense	173,800	160,100	112,171	(47,929)
RRSP Expense	12,640	12,880	13,941	1,061
Salaries Wages and Benefits	1,888,000	1,588,000	1,351,983	(236,017)
Business Travel	8,100	7,100	12,000	4,900
Employee Relations	400	400	-	(400)
Safety Training	265	265	-	(265)
Training - Mandatory - Fees	600	600	-	(600)
Training - Beneficial - Fees	995	995	33,200	32,205
Training - Beneficial - Other	985	985	-	(985)
Membership & Registr. Fee	850	850	-	(850)
Freight Charges	700	700	12,000	11,300
Mobile Phones	1,400	1,400	1,300	(100)
Subscr. & Public.	150	150	-	(150)
Consultant Fees	750,000	-	0	0
Prof. Services	280,000	80,000	158,000	78,000
Inspections & Tests	-	-	5,000	5,000
Equipment Rental & Lease	1,000	1,000	600	(400)
Contracted and General Services	1,045,445	94,445	222,100	127,655
Stationary & Office Supplies	800	800	-	(800)
Protective Apparel	580	580	-	(580)
Non-Protect Apparel	100	100	-	(100)
Consumables	1,000	1,000	2,000	1,000
Lab Reagents	-	-	93,000	93,000
Field Equipment	10,000	8,500	25,000	16,500

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Regulatory & Technical Services

S_ES_RTS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Materials Goods Supplies and Utilities	12,480	10,980	120,000	109,020
Expenses:	2,945,925	1,693,425	1,694,083	658
NET	(2,945,925)	(1,693,425)	(1,694,083)	(658)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Regulatory & Technical Services

SUSTAINABLE OPERATIONS ADMINISTRATION

83204

Description of Service

Administration budget captures branch costing for: business travel, mobile phones, employee relations, stationery/office supplies, contracted and general services, materials and goods.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	523,000	434,000	335,366	(98,634)	338,720	342,107
Contracted and General Services	7,950	6,950	30,700	23,750	30,700	30,700
Materials Goods Supplies and Utilities	1,480	1,480	-	(1,480)	-	-
Expenses:	532,430	442,430	366,066	(76,364)	369,420	372,807
NET	(532,430)	(442,430)	(366,066)	76,364	(369,420)	(372,807)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Regulatory & Technical Services

SUSTAINABLE OPERATIONS ADMINISTRATION

83204

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	340,000	251,000	281,602	30,602
CUPE Reg. Wages	95,000	95,000	-	(95,000)
Benefit Allocation	22,880	22,880	14,643	(8,237)
EI Expense	3,520	3,520	1,530	(1,990)
CPP Expense	9,680	9,680	4,080	(5,600)
LAPP Expense	48,400	48,400	27,879	(20,521)
RRSP Expense	3,520	3,520	5,632	2,112
Salaries Wages and Benefits	523,000	434,000	335,366	(98,634)
Business Travel	6,000	5,000	5,000	-
Employee Relations	400	400	-	(400)
Training - Beneficial - Fees	-	-	24,400	24,400
Mobile Phones	1,400	1,400	1,300	(100)
Subscr. & Public.	150	150	-	(150)
Contracted and General Services	7,950	6,950	30,700	23,750
Stationary & Office Supplies	800	800	-	(800)
Protective Apparel	580	580	-	(580)
Non-Protect Apparel	100	100	-	(100)
Materials Goods Supplies and Utilities	1,480	1,480	-	(1,480)
Expenses:	532,430	442,430	366,066	(76,364)
NET	(532,430)	(442,430)	(366,066)	76,364

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Regulatory & Technical Services

S.O. SAMPLING

83205

Description of Service

Completes the mandatory Solid Waste sampling program in the Urban and Rural areas. This includes surface and ground water sampling to ensure compliance with the operating approvals for current and closed landfills. Completes sampling of various contaminated sites as required to track the potential migration of contaminants and monitor the natural attenuation of historic sites to achieve remediation. Provides support to the operating groups by completing soil and water sampling as requested on a case by case basis.

This includes various sampling events in response to a non-compliance, soil sampling for landfill disposal and construction material sampling as required.

Provide in-house environmental sampling expertise to operations.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	197,000	197,000	356,374	159,374	359,923	363,507
Contracted and General Services	85,845	85,845	83,400	(2,445)	83,400	83,400
Materials Goods Supplies and Utilities	11,000	9,500	8,000	(1,500)	8,080	8,161
Expenses:	293,845	292,345	447,774	155,429	451,403	455,068
NET	(293,845)	(292,345)	(447,774)	(155,429)	(451,403)	(455,068)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Regulatory & Technical Services

S.O. SAMPLING

83205

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	75,000	75,000	24,241	(50,759)
CUPE Reg. Wages	92,000	92,000	275,316	183,316
CUPE OT Wages	1,000	1,000	1,500	500
Benefit Allocation	7,540	7,540	15,577	8,037
EI Expense	1,160	1,160	2,618	1,458
CPP Expense	3,190	3,190	6,981	3,791
LAPP Expense	15,950	15,950	29,656	13,706
RRSP Expense	1,160	1,160	485	(675)
Salaries Wages and Benefits	197,000	197,000	356,374	159,374
Business Travel	1,500	1,500	2,800	1,300
Safety Training	265	265	-	(265)
Training - Mandatory - Fees	600	600	-	(600)
Training - Beneficial - Fees	995	995	-	(995)
Training - Beneficial - Other	985	985	-	(985)
Freight Charges	500	500	-	(500)
Prof. Services	80,000	80,000	80,000	-
Equipment Rental & Lease	1,000	1,000	600	(400)
Contracted and General Services	85,845	85,845	83,400	(2,445)
Consumables	1,000	1,000	-	(1,000)
Field Equipment	10,000	8,500	8,000	(500)
Materials Goods Supplies and Utilities	11,000	9,500	8,000	(1,500)
Expenses:	293,845	292,345	447,774	155,429
NET	(293,845)	(292,345)	(447,774)	(155,429)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Regulatory & Technical Services

S.O. PROJECTS MANAGEMENT

83206

Description of Service

Inspection services include support to the Fort McMurray Wastewater Treatment Plant and to Anzac and Conklin Lagoons.

Inspectors are responsible to provide oversight in the field to ensure compliance with waste being received at the facility, confirmation that vendors have a valid account, RFID tags are valid, to ensure drivers familiar with the Facility Rules (handout hard copies as required).

There is 1 inspector - Septage Receiving position (supported by 2 employees) working a 12 hour shift, 7 days/week (7 on/7 off schedule).

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	556,000	345,000	25,021	(319,979)	25,272	25,524
Contracted and General Services	751,050	1,050	35,000	33,950	35,000	35,000
Expenses:	1,307,050	346,050	60,021	(286,029)	60,272	60,524
NET	(1,307,050)	(346,050)	(60,021)	286,029	(60,272)	(60,524)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Regulatory & Technical Services

S.O. PROJECTS MANAGEMENT

83206

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	364,000	183,000	20,729	(162,271)
CUPE Reg. Wages	98,000	96,000	-	(96,000)
Benefit Allocation	24,440	14,000	1,078	(12,922)
EI Expense	3,760	3,000	204	(2,796)
CPP Expense	10,340	7,000	544	(6,456)
LAPP Expense	51,700	38,000	2,052	(35,948)
RRSP Expense	3,760	4,000	415	(3,585)
Salaries Wages and Benefits	556,000	345,000	25,021	(319,979)
Membership & Registr. Fee	850	850	-	(850)
Freight Charges	200	200	-	(200)
Consultant Fees	750,000	-	0	0
Prof. Services	-	-	35,000	35,000
Contracted and General Services	751,050	1,050	35,000	33,950
Expenses:	1,307,050	346,050	60,021	(286,029)
NET	(1,307,050)	(346,050)	(60,021)	286,029

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Regulatory & Technical Services

S.O. BYLAWS

83211

Description of Service

Lab Services include:

Operations of Lab Facilities at the Fort McMurray Water and Wastewater Facilities. There are 4 permanent, full-time Lab Technicians working 40hr/week.

Lab duties including operating lab equipment, sample preparation, bottle and cooler preparation, data documentation and validation, equipment calibration and validation, maintaining certification (Wastewater Lab is CALA accredited), house-keeping, ordering chemicals, safe storage and disposal of chemicals and waste. Coordinating shipments of samples from Rural facilities. Performing both EPEA approval requirement testing and operational testing. Prepare samples for shipment and testing by external 3rd party lab (for parameters that are not performed by in-house methods).

Water distribution bacteriological sample collection and testing Alberta Health Services Lab. Sample collection from process areas in Wastewater Treatment plant.

Source Control Program:

The purpose of source control program is to reduce the pollutants coming from industry and various sources in the community that may harm our waste collection infrastructure and the environment. Controlling pollution at the source protects the underground collection system, wastewater treatment plant and lagoons, and the infrastructure and the environment. Controlling pollution at the source protects the underground collection system, wastewater treatment plant and lagoons, and the infrastructure and the environment. Main objectives of the program are to protect the sanitary sewer system from blockages of fat, oils, and greases (FOG) and protection of the Wastewater Plant from hazards associated with overstrength sewage. Main components of the program include Education & Awareness, By-Law amendments, Commercial and Industry Inspections, Installation of Monitoring Devices, Sampling, and Testing.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	26,000	26,000	86,332	60,332	87,195	88,067
Contracted and General Services	100,000	-	60,000	60,000	60,000	60,000
Materials Goods Supplies and Utilities	-	-	112,000	112,000	113,120	114,251
Expenses:	126,000	26,000	258,332	232,332	260,315	262,318
NET	(126,000)	(26,000)	(258,332)	(232,332)	(260,315)	(262,318)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Regulatory & Technical Services

S.O. BYLAWS

83211

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	21,000	21,000	32,849	11,849
CUPE Reg. Wages	-	-	39,636	39,636
Benefit Allocation	1,300	1,300	3,769	2,469
EI Expense	200	200	612	412
CPP Expense	550	550	1,632	1,082
LAPP Expense	2,750	2,750	7,176	4,426
RRSP Expense	200	200	657	457
Salaries Wages and Benefits	26,000	26,000	86,332	60,332
Freight Charges	-	-	12,000	12,000
Prof. Services	100,000	-	43,000	43,000
Inspections & Tests	-	-	5,000	5,000
Contracted and General Services	100,000	-	60,000	60,000
Consumables	-	-	2,000	2,000
Lab Reagents	-	-	93,000	93,000
Field Equipment	-	-	17,000	17,000
Materials Goods Supplies and Utilities	-	-	112,000	112,000
Expenses:	126,000	26,000	258,332	232,332
NET	(126,000)	(26,000)	(258,332)	(232,332)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Regulatory & Technical Services

S.O. REGULATORY & COMPLIANCE

83212

Description of Service

Regulatory and Advisory services assist the operating groups of Environmental Services with managing compliance. The team liaises with the Provincial and Federal Governments to achieve the appropriate and authorizations required for various facilities, lagoons, systems, projects conducted by the RMWB.

Provides in-house regulatory reporting to support operations and ensure the approval and regulatory conditions are met.

A 24 hour on-call service is offered to the operating groups to support any potential compliance issue and provide recommendations as required.

The primary regulatory and compliance tasks completed are as follows:

Non-compliance report, negotiation of new approvals or amendments to existing approvals, tracking of approval requirements, investigation of non-compliance issues, review specific project plans and advise operating groups on environmental legislation.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	295,000	295,000	314,077	19,077	317,218	320,390
Contracted and General Services	100,600	600	13,000	12,400	13,000	13,000
Expenses:	395,600	295,600	327,077	31,477	330,218	333,390
NET	(395,600)	(295,600)	(327,077)	(31,477)	(330,218)	(333,390)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Regulatory & Technical Services

S.O. REGULATORY & COMPLIANCE

83212

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	205,000	205,000	230,290	25,290
CUPE Reg. Wages	39,000	39,000	31,541	(7,459)
Benefit Allocation	13,260	13,260	13,615	355
EI Expense	2,040	2,040	2,210	170
CPP Expense	5,610	5,610	5,893	283
LAPP Expense	28,050	28,050	25,921	(2,129)
RRSP Expense	2,040	2,040	4,606	2,566
Salaries Wages and Benefits	295,000	295,000	314,077	19,077
Business Travel	600	600	4,200	3,600
Training - Beneficial - Fees	-	-	8,800	8,800
Prof. Services	100,000	-	0	0
Contracted and General Services	100,600	600	13,000	12,400
Expenses:	395,600	295,600	327,077	31,477
NET	(395,600)	(295,600)	(327,077)	(31,477)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Regulatory & Technical Services

S.O. REPORTING

83213

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	291,000	291,000	234,813	(56,187)	237,161	239,532
Expenses:	291,000	291,000	234,813	(56,187)	237,161	239,532
NET	(291,000)	(291,000)	(234,813)	56,187	(237,161)	(239,532)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Regulatory & Technical Services

S.O. REPORTING

83213

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	209,000	209,000	107,329	(101,671)
CUPE Reg. Wages	33,000	33,000	89,507	56,507
Benefit Allocation	12,740	12,740	10,235	(2,505)
EI Expense	1,960	1,960	1,666	(294)
CPP Expense	5,390	5,390	4,443	(947)
LAPP Expense	26,950	26,950	19,487	(7,463)
RRSP Expense	1,960	1,960	2,147	187
Salaries Wages and Benefits	291,000	291,000	234,813	(56,187)
Expenses:	291,000	291,000	234,813	(56,187)
NET	(291,000)	(291,000)	(234,813)	56,187

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Solid Waste

S_ES_SW

Description of Service

The Solid Waste Sub Branch consists of the following cost centres:

84303 Solid Waste Administration	84362 Fort Chipewyan - Refuse Collection
84304 Composting Function	
84350 Fort McKay - Refuse Collection	
84351 Anzac - Refuse Collection	84365 Fort Chipewyan Landfill
84352 Janvier - Refuse Collection	84366 Janvier Transfer Station
84353 Conklin - Refuse Collection	
84354 Mariana Lake - Refuse Collection	
84355 Draper - Refuse Collection	
84356 Sapræ Creek - Refuse Collection	
84357 Gregoire Lake - Refuse Collection	
84358 Landfill - Disposal	
84359 Urban Waste Collections	
84360 Material, Recycling Facility & Public Drop Off	
84361 Scalehouse	

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	14,124,400	12,853,400	13,155,200	301,800	13,155,200	13,155,200
Sales to Other Governments	117,800	427,900	537,200	109,300	537,200	537,200
Revenues:	14,242,200	13,281,300	13,692,400	411,100	13,692,400	13,692,400
Salaries Wages and Benefits	11,899,000	11,419,000	11,654,147	235,147	11,763,753	11,874,454
Contracted and General Services	3,221,849	2,279,747	2,653,770	374,023	2,653,770	2,653,770
Materials Goods Supplies and Utilities	304,756	206,752	354,400	147,648	357,764	361,162
Bank Charges and Short-Term Interest	15,000	16,000	15,500	(500)	15,500	15,500
Expenses:	15,440,605	13,921,499	14,677,817	756,318	14,790,787	14,904,886
NET	(1,198,405)	(640,199)	(985,417)	(345,218)	(1,098,387)	(1,212,486)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Solid Waste

S_ES_SW

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales-Goods-Services	30,000	30,000	30,000	-
Recycling Revenue	510,000	440,000	440,750	750
Residential Garbage Coll.	5,066,500	5,342,500	5,570,100	227,600
Landfill Operations Rec Goods/Services	8,500,000	7,000,000	7,095,000	95,000
Landfill Operations Material Charge	17,900	17,900	19,350	1,450
Cost Reimbursement	-	23,000	-	(23,000)
Sales and User Charges	14,124,400	12,853,400	13,155,200	301,800
Sales To Other Governments	117,800	427,900	537,200	109,300
Sales to Other Governments	117,800	427,900	537,200	109,300
Revenues:	14,242,200	13,281,300	13,692,400	411,100
Exempt Salary - Regular	643,000	643,000	620,069	(22,931)
CUPE Reg. Wages	8,281,000	8,325,000	8,614,306	289,306
CUPE OT Wages	1,187,600	663,600	640,700	(22,900)
CUPE Shift Differential	42,700	42,700	41,500	(1,200)
Meal Allowances	23,700	23,700	11,400	(12,300)
Benefit Allocation	447,460	447,460	480,188	32,728
EI Expense	68,840	68,840	87,104	18,264
CPP Expense	189,310	189,310	232,277	42,967
LAPP Expense	946,550	946,550	914,203	(32,347)
RRSP Expense	68,840	68,840	12,401	(56,439)
Salaries Wages and Benefits	11,899,000	11,419,000	11,654,147	235,147
Business Travel	9,500	8,800	9,500	700
Public Relations	-	4,000	-	(4,000)
Employee Relations	500	500	-	(500)
Conference Registration	-	-	4,000	4,000
Training - Mandatory - Fees	28,152	18,472	12,000	(6,472)
Membership & Registr. Fee	11,722	6,000	-	(6,000)
Freight Charges	9,500	9,500	17,500	8,000
Postage	100	11,100	100	(11,000)
Mobile Phones	9,200	9,200	7,920	(1,280)
Advert/Promotion	-	2,000	-	(2,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Solid Waste

S_ES_SW

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Subscr. & Public.	75	75	-	(75)
Eng. Consulting Services	35,000	-	-	-
Prof. Services	115,000	95,000	40,000	(55,000)
Other Profess. Services	200,000	200,000	300,000	100,000
Gen. Serv.-Contracted	1,695,000	1,059,000	1,300,000	241,000
Contracted Services - Garbage Collection	344,100	304,100	343,700	39,600
Contr. Equip. R&M	31,000	12,000	10,000	(2,000)
Contr. Veh. Mech. R&M	86,000	34,000	46,000	12,000
Inspections & Tests	125,000	34,000	79,000	45,000
Recycling Expenses	370,000	397,000	410,000	13,000
Equipment Rental & Lease	144,000	71,000	68,800	(2,200)
Damage Claims & Settlements	8,000	4,000	5,250	1,250
Contracted and General Services	3,221,849	2,279,747	2,653,770	374,023
Stationary & Office Supplies	8,000	8,000	-	(8,000)
Protective Apparel	17,256	15,252	18,000	2,748
Non-Protect Apparel	13,200	3,200	-	(3,200)
Janitorial Supplies	3,800	5,800	3,800	(2,000)
Food Cost	6,000	6,000	3,000	(3,000)
Fuels & Lubes	37,500	26,500	15,500	(11,000)
Equipment	70,000	7,000	36,500	29,500
Consumables	38,000	28,000	37,600	9,600
Consum - Small Tools	7,500	7,500	5,000	(2,500)
Chemicals And Salts	6,000	10,000	11,500	1,500
Sand And Gravel	1,000	3,000	-	(3,000)
Aggregates	11,000	9,000	500	(8,500)
Signs	4,000	4,000	5,000	1,000
Mechanical Supplies	10,000	10,000	7,000	(3,000)
Carpentry Supplies	-	2,000	-	(2,000)
Electrical Supplies	1,000	1,000	1,500	500
Oth Constr/Maint Supply	20,500	10,500	17,500	7,000
Equipment & Furnishing	-	-	20,000	20,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Solid Waste

S_ES_SW

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Rolling Recycling Bins	50,000	50,000	172,000	122,000
Materials Goods Supplies and Utilities	304,756	206,752	354,400	147,648
Interac-Bank Charges	15,000	16,000	15,500	(500)
Bank Charges and Short-Term Interest	15,000	16,000	15,500	(500)
Expenses:	15,440,605	13,921,499	14,677,817	756,318
NET	(1,198,405)	(640,199)	(985,417)	(345,218)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

SOLID WASTE ADMINISTRATION

84303

Description of Service

Administration specific to the Solid Waste branch covers the following areas: Public support. Communications. Staff support. Financial support. Clerical and administration support. Public support is divided between specific service information and rectifying customer complaints specific to the service being provided. Communications, is website development and overhaul. Radio and social media content assistance. Review of all written communications, eg letters, official communications. Staff support is varied but constitutes assistance with all internal requirements, from recruitment, through to benefits, collective agreement advice to all interface with SAP, eg how to apply for leave etc. Financial support is defined as all SAP entry, contract payment monitoring, invoicing, some contractor liaison and liaison with all levels of Supply Chain Management, Finance and all other branches where there is a financial communication piece. Clerical and administrative support covers all of the above, and also specific items such as the heavy item pickup service administration, KPI data inputting, archive maintenance, hazardous waste roundup administration, new development roll out administration and communication etc.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	344,600	344,600	202,597	(142,003)	204,608	206,639
Contracted and General Services	12,700	12,700	13,420	720	13,420	13,420
Expenses:	357,300	357,300	216,017	(141,283)	218,028	220,059
NET	(357,300)	(357,300)	(216,017)	141,283	(218,028)	(220,059)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

SOLID WASTE ADMINISTRATION

84303

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	192,000	192,000	168,537	(23,463)
CUPE Reg. Wages	94,000	94,000	-	(94,000)
CUPE OT Wages	1,500	1,500	1,500	-
Meal Allowances	100	100	-	(100)
Benefit Allocation	14,820	14,820	8,764	(6,056)
EI Expense	2,280	2,280	1,020	(1,260)
CPP Expense	6,270	6,270	2,720	(3,550)
LAPP Expense	31,350	31,350	16,685	(14,665)
RRSP Expense	2,280	2,280	3,371	1,091
Salaries Wages and Benefits	344,600	344,600	202,597	(142,003)
Business Travel	3,000	3,000	3,500	500
Employee Relations	500	500	-	(500)
Conference Registration	-	-	2,000	2,000
Mobile Phones	9,200	9,200	7,920	(1,280)
Contracted and General Services	12,700	12,700	13,420	720
Expenses:	357,300	357,300	216,017	(141,283)
NET	(357,300)	(357,300)	(216,017)	141,283

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

COMPOSTING FUNCTION

84304

Description of Service

The composting process entails a partnership with the Waste Water Treatment Plant (WWTP) as well as traditional solid waste management of wastes from yard, municipal and commercial green waste sources that are deposited at the landfill. Biosolids are the non releaseable solid waste matter that is extracted from sewage. This partially dried material is blended with woodchips and composted in controlled conditions in large invessel tunnels at the WWTP. Once completed, the material is shipped to the landfill's composting pad for final curing, analytical testing and then final screening according to Alberta Environment and Parks (AEP) Operating Approval 254744-00-00. Compost can then be blended with peat or other soil mediums as an amendment. Clean and screened woodchips from the finished compost are backhauled to the WWTP to minimize woodchip procurement. The compost operation has 4FTE's and specialized equipment to manage an average of 30-45,000 tonnes of material per annum. The equipment utilized in this process are horizontal grinder, trommel screen, windrow turner, wheeled loader, excavator and ancillary equipment. Compost is currently being used as part of the fire recovery program , Fire Smart program and is also intended to be made available for public/commercial consumption. Promotion and marketing of this product will also in part fall under this cost centre. The sucess of the program will depend on a marketing campaign and the utilization of the material thru the Engineering Department's Capital projects. If the biosolids were not used in the composting program, they would have to be landfilled incurring cost of landfill air space and additional cost of landfill air space and additional operating costs.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	664,200	664,200	934,510	270,310	943,201	951,979
Contracted and General Services	64,272	38,272	237,000	198,728	237,000	237,000
Materials Goods Supplies and Utilities	22,183	20,183	5,000	(15,183)	5,040	5,080
Expenses:	750,655	722,655	1,176,510	453,855	1,185,241	1,194,060
NET	(750,655)	(722,655)	(1,176,510)	(453,855)	(1,185,241)	(1,194,060)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Solid Waste
COMPOSTING FUNCTION

84304

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	-	72,990	72,990
CUPE Reg. Wages	485,000	485,000	661,337	176,337
CUPE OT Wages	80,000	80,000	60,000	(20,000)
CUPE Shift Differential	3,700	3,700	4,000	300
Meal Allowances	2,500	2,500	1,400	(1,100)
Benefit Allocation	24,180	24,180	38,185	14,005
EI Expense	3,720	3,720	6,120	2,400
CPP Expense	10,230	10,230	16,320	6,090
LAPP Expense	51,150	51,150	72,698	21,548
RRSP Expense	3,720	3,720	1,460	(2,260)
Salaries Wages and Benefits	664,200	664,200	934,510	270,310
Conference Registration	-	-	2,000	2,000
Training - Mandatory - Fees	4,122	4,122	-	(4,122)
Membership & Registr. Fee	75	75	-	(75)
Subscr. & Public.	75	75	-	(75)
Prof. Services	20,000	-	-	-
Gen. Serv.-Contracted	-	-	200,000	200,000
Contr. Veh. Mech. R&M	6,000	6,000	6,000	-
Inspections & Tests	30,000	24,000	24,000	-
Equipment Rental & Lease	4,000	4,000	5,000	1,000
Contracted and General Services	64,272	38,272	237,000	198,728
Protective Apparel	387	387	1,000	613
Non-Protect Apparel	296	296	-	(296)
Fuels & Lubes	4,000	4,000	-	(4,000)
Equipment	6,000	6,000	-	(6,000)
Consumables	1,000	1,000	2,000	1,000
Aggregates	10,000	8,000	-	(8,000)
Signs	500	500	2,000	1,500
Materials Goods Supplies and Utilities	22,183	20,183	5,000	(15,183)
Expenses:	750,655	722,655	1,176,510	453,855

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

COMPOSTING FUNCTION

84304

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
NET	(750,655)	(722,655)	(1,176,510)	(453,855)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

FORT MCKAY - REFUSE COLLECTION

84350

Description of Service

Expenditure for Fort McKay is specifically for residential waste collection. Residential collections of approximately 30 homes is undertaken via contract. There is a 4 bag limit for this service and there is no curbside recycling service. This is a contracted service that is hand loaded into the collection vehicle.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	-	29,000	28,600	(400)	28,600	28,600
Revenues:	-	29,000	28,600	(400)	28,600	28,600
Contracted and General Services	48,700	36,700	36,700	-	36,700	36,700
Expenses:	48,700	36,700	36,700	-	36,700	36,700
NET	(48,700)	(7,700)	(8,100)	(400)	(8,100)	(8,100)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

FORT MCKAY - REFUSE COLLECTION

84350

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	-	29,000	28,600	(400)
Sales to Other Governments	-	29,000	28,600	(400)
Revenues:	-	29,000	28,600	(400)
Gen. Serv.-Contracted	12,000	-	-	-
Contracted Services - Garbage Collection	36,700	36,700	36,700	-
Contracted and General Services	48,700	36,700	36,700	-
Expenses:	48,700	36,700	36,700	-
NET	(48,700)	(7,700)	(8,100)	(400)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

ANZAC - REFUSE COLLECTION

84351

Description of Service

Expenditure for Anzac specifically for residential waste collection. Collection is completed once per week thru RMWB Collections program. System consist of one 65L curbside bear proof bin. This is a fully automated collection system. However, we currently require a Refuse Collector Helper to un-latch the bear proof containers. This service requires one collection vehicle, one operator and one helper for a total of 3.5 hours per collection day.

Expenditure for Anzac collection specifically for residential recycling collection. This is a fully automated collection system servicing 203 residents. Current program consists of 65L bin for paper/cardboard (light blue) and 65L bin for tins/plastics (dark blue). Services are provided once per week alternating between the light blue bin and dark blue bin. The set out rate for the light blue bin is approximately 97% and the set out rate for the dark blue bin is approximately 70%. This service requires one collection vehicle and one operator for a total of 3.5 hours per collection day.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	-	56,400	56,400	56,400	56,400
Revenues:	-	-	56,400	56,400	56,400	56,400
Salaries Wages and Benefits	-	-	44,551	44,551	44,997	45,447
Expenses:	-	-	44,551	44,551	44,997	45,447
NET	-	-	11,849	11,849	11,403	10,953



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

ANZAC - REFUSE COLLECTION

84351

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Residential Garbage Coll.	-	-	56,400	56,400
Sales and User Charges	-	-	56,400	56,400
Revenues:	-	-	56,400	56,400
CUPE Reg. Wages	-	-	37,569	37,569
Benefit Allocation	-	-	1,954	1,954
EI Expense	-	-	357	357
CPP Expense	-	-	952	952
LAPP Expense	-	-	3,719	3,719
Salaries Wages and Benefits	-	-	44,551	44,551
Expenses:	-	-	44,551	44,551
NET	-	-	11,849	11,849

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

JANVIER - REFUSE COLLECTION

84352

Description of Service

Expenditure for Janvier is specifically for residential waste collection. Residential collections of approximately 77 homes is undertaken via contract. There is a 4 bag limit for this service and there is no curbside recycling service. This is a contracted service that is hand loaded into the collection vehicle.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	2,500	2,500	3,000	500	3,000	3,000
Sales to Other Governments	2,900	52,000	52,200	200	52,200	52,200
Revenues:	5,400	54,500	55,200	700	55,200	55,200
Contracted and General Services	90,000	87,000	90,000	3,000	90,000	90,000
Expenses:	90,000	87,000	90,000	3,000	90,000	90,000
NET	(84,600)	(32,500)	(34,800)	(2,300)	(34,800)	(34,800)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

JANVIER - REFUSE COLLECTION

84352

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Residential Garbage Coll.	2,500	2,500	3,000	500
Sales and User Charges	2,500	2,500	3,000	500
Sales To Other Governments	2,900	52,000	52,200	200
Sales to Other Governments	2,900	52,000	52,200	200
Revenues:	5,400	54,500	55,200	700
Contracted Services - Garbage Collection	90,000	87,000	90,000	3,000
Contracted and General Services	90,000	87,000	90,000	3,000
Expenses:	90,000	87,000	90,000	3,000
NET	(84,600)	(32,500)	(34,800)	(2,300)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

CONKLIN - REFUSE COLLECTION

84353

Description of Service

Expenditure for Conklin is specifically for residential waste collection. Residential collections of approximately 70 homes is undertaken via contract. There is a 4 bag limit for this service and there is no curbside recycling service. This is a contracted service (Collective Waste) that is hand loaded into the collection vehicle.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	8,000	8,000	7,500	(500)	7,500	7,500
Revenues:	8,000	8,000	7,500	(500)	7,500	7,500
Contracted and General Services	90,000	84,000	90,000	6,000	90,000	90,000
Expenses:	90,000	84,000	90,000	6,000	90,000	90,000
NET	(82,000)	(76,000)	(82,500)	(6,500)	(82,500)	(82,500)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

CONKLIN - REFUSE COLLECTION

84353

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Residential Garbage Coll.	8,000	8,000	7,500	(500)
Sales and User Charges	8,000	8,000	7,500	(500)
Revenues:	8,000	8,000	7,500	(500)
Contracted Services - Garbage Collection	90,000	84,000	90,000	6,000
Contracted and General Services	90,000	84,000	90,000	6,000
Expenses:	90,000	84,000	90,000	6,000
NET	(82,000)	(76,000)	(82,500)	(6,500)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

DRAPER - REFUSE COLLECTION

84355

Description of Service

Expenditure for Draper Road collection specifically for residential waste collection. Collection is completed once per week. This is a fully automated collection system servicing 42 residents. System consist of one 65L curbside bear proof bin. However, we currently require a Refuse Collector Helper to un-latch the bear poof containers. There is approximately a 99% set out rate weekly. This service requires one collection vehicle, one operator and one helper for a total of 1.5 hours per collection day.

Expenditure for Draper Road collection specifically for residential recycling collection. This is a fully automated collection system servicing 42 residents. Current program consists of 65L bin for paper/cardboard consists of 65L bin for paper/cardboard (light blue) and 65L bin for tins/plastics (dark blue). Services are provided once per week alternating between the light blue bin collection vehicle and one operator for a total of 1.5 hours per collection day.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	-	4,800	4,800	4,800	4,800
Revenues:	-	-	4,800	4,800	4,800	4,800
Salaries Wages and Benefits	-	-	29,956	29,956	30,255	30,558
Expenses:	-	-	29,956	29,956	30,255	30,558
NET	-	-	(25,156)	(25,156)	(25,455)	(25,758)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

DRAPER - REFUSE COLLECTION

84355

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Residential Garbage Coll.	-	-	4,800	4,800
Sales and User Charges	-	-	4,800	4,800
Revenues:	-	-	4,800	4,800
CUPE Reg. Wages	-	-	25,279	25,279
Benefit Allocation	-	-	1,314	1,314
EI Expense	-	-	235	235
CPP Expense	-	-	626	626
LAPP Expense	-	-	2,503	2,503
Salaries Wages and Benefits	-	-	29,956	29,956
Expenses:	-	-	29,956	29,956
NET	-	-	(25,156)	(25,156)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

SAPRAE CREEK - GARBAGE COLLECTION

84356

Description of Service

Expenditure for Saprae Creek specifically for residential waste collection. Collection is completed once per week thru RMWB Collections program. System consist of one 65L curbside bear proof bin. This is a fully automated collection system. However, we currently require a Refuse Collector Helper to un-latch the bear poof containers. This service requires one collection vehicle, one operator and one helper for a total of 3 hours per collection day.

Expenditure for Saprae specifically for the recycling collection of 213 residences. Current program consists of paper/cardboard (light blue) and tins/plastics (dark blue). Services are provided once per week alternating between the light blue bin and dark blue bin. This service requires one collection vehicle and one operator for a total of 3 hours per collection day.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	-	62,400	62,400	62,400	62,400
Revenues:	-	-	62,400	62,400	62,400	62,400
Salaries Wages and Benefits	-	-	43,349	43,349	43,783	44,220
Expenses:	-	-	43,349	43,349	43,783	44,220
NET	-	-	19,051	19,051	18,617	18,180

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

SAPRAE CREEK - GARBAGE COLLECTION

84356

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Residential Garbage Coll.	-	-	62,400	62,400
Sales and User Charges	-	-	62,400	62,400
Revenues:	-	-	62,400	62,400
CUPE Reg. Wages	-	-	36,557	36,557
Benefit Allocation	-	-	1,901	1,901
EI Expense	-	-	347	347
CPP Expense	-	-	925	925
LAPP Expense	-	-	3,619	3,619
Salaries Wages and Benefits	-	-	43,349	43,349
Expenses:	-	-	43,349	43,349
NET	-	-	19,051	19,051

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

GREGOIRE LAKE - GARBAGE COLLECTION

84357

Description of Service

Expenditure for Gregoire Lake Estates collection specifically for residential waste collection. Collection is completed once per week. This is a fully automated collection system servicing 84 residents. System consist of one 65L curbside bear proof bin. However, we currently require a Refuse Collector Helper to un-latch the bear poof containers. There is appoximately a 99% set out rate weekly. This service requires one collection vehicle, one operator and one helper for a total of 1.5 hours per collection day. Expenditure for Gregoire Lake Estates collection specifically for residential recycling collection. This is a fully automated collection system servicing 84 residents. Current program consists of 65L bin for paper/cardboard (light blue) and 65L bin for tins/plastics (dark blue). Services are provided once per week alternating between the light blue bin and dark blue bin. The set out rate for the light blue bin is approximately 97% and the set out rate for the dark blue bin is approximately 70%. This service requires one collection vehicle and one operator for a total of 1.5 hours per collection day.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	-	22,800	22,800	22,800	22,800
Revenues:	-	-	22,800	22,800	22,800	22,800
Salaries Wages and Benefits	-	-	26,212	26,212	26,475	26,739
Expenses:	-	-	26,212	26,212	26,475	26,739
NET	-	-	(3,412)	(3,412)	(3,675)	(3,939)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

GREGOIRE LAKE - GARBAGE COLLECTION

84357

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Residential Garbage Coll.	-	-	22,800	22,800
Sales and User Charges	-	-	22,800	22,800
Revenues:	-	-	22,800	22,800
CUPE Reg. Wages	-	-	22,124	22,124
Benefit Allocation	-	-	1,150	1,150
EI Expense	-	-	204	204
CPP Expense	-	-	544	544
LAPP Expense	-	-	2,190	2,190
Salaries Wages and Benefits	-	-	26,212	26,212
Expenses:	-	-	26,212	26,212
NET	-	-	(3,412)	(3,412)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

LAND FILL - DISPOSAL

84358

Description of Service

The Regional Landfill serves the city of Fort McMurray, the surrounding rural communities, as well as commercial and industrial customers waste and recycling needs.

The landfill consists of several areas, namely the old landfill site, the access road, bridge and cell access road, the water management system consisting of ditches, settling ponds, fire suppression ponds and water collection ponds for compost & other watering needs. The new (active) landfill is made up of cells 1-2-3 & lateral expansion. .

A fourth cell (cell 4) is substantially complete. Both active and new cells have a leachate collection system built in and also a series of satellite ground water monitoring wells.

All of the landfill cells on site have their own surrounding security fence and controlled access points. Adjacent to cells 1-2-3 and lateral expansion is the concrete recycling pad, which receives concrete, asphalt, and tires. Conjoined with this is the concrete aggregate (crushed concrete) stockpile and landfarm which has been converted into a metal processing area. The landfill fleet building, collection fleet building and storage buildings are all clustered centrally with employee parking lot and paved operational space. Adjacent to this area is also a stockpile storage area for clay. The access road and the short river access stretch, adjacent to the landfill bridge is in part fenced for trespass security. There are fifteen FTE's that work in the disposal & inspection team. Equipment resources are three compactors, two excavators, one loader, three dozers, water truck (serves landfill and compost) a wiggle wagon and ancillary small fleet. Operations are concerned with the disposal of waste and the segregation of materials that can be diverted away from the landfill cell that can be reused, converted or recycled. The landfill is open 7 days a week, closing only on Christmas and New years day.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	14,095,900	12,802,900	7,144,350	(5,658,550)	7,144,350	7,144,350
Revenues:	14,095,900	12,802,900	7,144,350	(5,658,550)	7,144,350	7,144,350
Salaries Wages and Benefits	3,211,800	2,981,800	2,494,589	(487,211)	2,518,171	2,541,989
Contracted and General Services	1,391,527	507,425	496,000	(11,425)	496,000	496,000
Materials Goods Supplies and Utilities	119,946	68,892	86,500	17,608	87,315	88,138
Bank Charges and Short-Term Interest	15,000	16,000	15,500	(500)	15,500	15,500
Expenses:	4,738,273	3,574,117	3,092,589	(481,528)	3,116,986	3,141,627
NET	9,357,627	9,228,783	4,051,761	(5,177,022)	4,027,364	4,002,723

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

LAND FILL - DISPOSAL

84358

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales-Goods-Services	30,000	30,000	30,000	-
Recycling Revenue	510,000	440,000	-	(440,000)
Residential Garbage Coll.	5,038,000	5,314,000	-	(5,314,000)
Landfill Operations Rec Goods/Services	8,500,000	7,000,000	7,095,000	95,000
Landfill Operations Material Charge	17,900	17,900	19,350	1,450
Cost Reimbursement	-	1,000	-	(1,000)
Sales and User Charges	14,095,900	12,802,900	7,144,350	(5,658,550)
Revenues:	14,095,900	12,802,900	7,144,350	(5,658,550)
Exempt Salary - Regular	300,000	300,000	77,199	(222,801)
CUPE Reg. Wages	2,075,000	2,119,000	1,917,215	(201,785)
CUPE OT Wages	350,000	76,000	120,000	44,000
CUPE Shift Differential	17,800	17,800	15,000	(2,800)
Meal Allowances	6,000	6,000	1,400	(4,600)
Benefit Allocation	120,380	120,380	103,710	(16,670)
EI Expense	18,520	18,520	16,657	(1,863)
CPP Expense	50,930	50,930	44,418	(6,512)
LAPP Expense	254,650	254,650	197,447	(57,203)
RRSP Expense	18,520	18,520	1,544	(16,976)
Salaries Wages and Benefits	3,211,800	2,981,800	2,494,589	(487,211)
Business Travel	2,500	1,800	2,000	200
Training - Mandatory - Fees	9,680	-	12,000	12,000
Membership & Registr. Fee	11,247	5,525	-	(5,525)
Freight Charges	1,000	1,000	-	(1,000)
Postage	100	100	-	(100)
Eng. Consulting Services	35,000	-	-	-
Prof. Services	95,000	95,000	40,000	(55,000)
Other Profess. Services	200,000	200,000	300,000	100,000
Gen. Serv.-Contracted	723,000	123,000	17,000	(106,000)
Contr. Equip. R&M	24,000	5,000	10,000	5,000
Contr. Veh. Mech. R&M	80,000	28,000	40,000	12,000
Inspections & Tests	95,000	10,000	55,000	45,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

LAND FILL - DISPOSAL

84358

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Recycling Expenses	10,000	10,000	-	(10,000)
Equipment Rental & Lease	100,000	27,000	20,000	(7,000)
Damage Claims & Settlements	5,000	1,000	-	(1,000)
Contracted and General Services	1,391,527	507,425	496,000	(11,425)
Stationary & Office Supplies	3,000	3,000	-	(3,000)
Protective Apparel	5,635	3,631	5,000	1,369
Non-Protect Apparel	4,311	261	-	(261)
Janitorial Supplies	3,000	5,000	3,000	(2,000)
Food Cost	6,000	6,000	3,000	(3,000)
Fuels & Lubes	12,000	15,000	4,000	(11,000)
Equipment	48,000	-	20,000	20,000
Consumables	10,000	5,000	10,000	5,000
Consum - Small Tools	2,000	2,000	2,000	-
Chemicals And Salts	3,500	7,500	7,500	-
Sand And Gravel	-	2,000	-	(2,000)
Aggregates	1,000	1,000	500	(500)
Signs	2,500	2,500	2,000	(500)
Mechanical Supplies	6,000	6,000	1,500	(4,500)
Carpentry Supplies	-	2,000	-	(2,000)
Electrical Supplies	500	500	500	-
Oth Constr/Maint Supply	12,500	7,500	7,500	-
Equipment & Furnishing	-	-	20,000	20,000
Materials Goods Supplies and Utilities	119,946	68,892	86,500	17,608
Interac-Bank Charges	15,000	16,000	15,500	(500)
Bank Charges and Short-Term Interest	15,000	16,000	15,500	(500)
Expenses:	4,738,273	3,574,117	3,092,589	(481,528)
NET	9,357,627	9,228,783	4,051,761	(5,177,022)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

URBAN WASTE COLLECTIONS

84359

Description of Service

Expenditure for Urban collection specifically for residential waste collection. Collection is completed once per week. This is a fully automated collection system servicing approx. 17,000 residences. There is approximately a 99% set out rate weekly. There are eight collection vehicles required to perform this service, typically utilizing one operator per vehicle.

Recycling collection: current program consists of 65L bin for paper/cardboard (light blue) and 65L bin for tins/plastics (dark blue). Services are provided once per week alternating between the light blue bin and dark blue bin. The set out rate for the light blue bin is approximately 97% and the set out rate for the dark blue bin is approximately 70%. There are eight collection vehicles required to perform this service, typically utilizing one operator per vehicle.

Yardwaste: current approximate set out rate of 50%. There is a 4 bag limit for this service as it is hand loaded into the collection truck. This is a seasonal service beginning typically in May and ending in October with weather permitting. There is no additional charge to residents for this service. This services requires two semi-automated collection vehicles as well as one operator per vehicle.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	-	5,394,000	5,394,000	5,394,000	5,394,000
Revenues:	-	-	5,394,000	5,394,000	5,394,000	5,394,000
Salaries Wages and Benefits	3,492,600	3,242,600	3,380,174	137,574	3,412,543	3,445,235
Contracted and General Services	7,500	24,500	23,350	(1,150)	23,350	23,350
Materials Goods Supplies and Utilities	52,456	31,456	162,800	131,344	164,378	165,972
Expenses:	3,552,556	3,298,556	3,566,324	267,768	3,600,271	3,634,557
NET	(3,552,556)	(3,298,556)	1,827,676	5,126,232	1,793,729	1,759,443

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

URBAN WASTE COLLECTIONS

84359

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Residential Garbage Coll.	-	-	5,394,000	5,394,000
Sales and User Charges	-	-	5,394,000	5,394,000
Revenues:	-	-	5,394,000	5,394,000
Exempt Salary - Regular	151,000	151,000	151,153	153
CUPE Reg. Wages	2,474,000	2,474,000	2,570,033	96,033
CUPE OT Wages	370,100	120,100	139,200	19,100
CUPE Shift Differential	2,500	2,500	2,500	-
Meal Allowances	6,000	6,000	1,600	(4,400)
Benefit Allocation	127,140	127,140	141,502	14,362
EI Expense	19,560	19,560	27,754	8,194
CPP Expense	53,790	53,790	74,011	20,221
LAPP Expense	268,950	268,950	269,397	447
RRSP Expense	19,560	19,560	3,023	(16,537)
Salaries Wages and Benefits	3,492,600	3,242,600	3,380,174	137,574
Business Travel	2,000	2,000	2,000	-
Public Relations	-	4,000	-	(4,000)
Freight Charges	500	500	16,000	15,500
Postage	-	11,000	100	(10,900)
Advert/Promotion	-	2,000	-	(2,000)
Gen. Serv.-Contracted	2,000	2,000	-	(2,000)
Damage Claims & Settlements	3,000	3,000	5,250	2,250
Contracted and General Services	7,500	24,500	23,350	(1,150)
Stationary & Office Supplies	2,000	2,000	-	(2,000)
Protective Apparel	3,488	3,488	5,000	1,512
Non-Protect Apparel	2,668	668	-	(668)
Janitorial Supplies	800	800	800	-
Fuels & Lubes	20,000	6,000	10,000	4,000
Equipment	1,000	1,000	1,500	500
Consumables	20,000	15,000	20,000	5,000
Consum - Small Tools	500	500	500	-
Chemicals And Salts	1,000	1,000	1,000	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

URBAN WASTE COLLECTIONS

84359

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Mechanical Supplies	1,000	1,000	-	(1,000)
Rolling Recycling Bins	-	-	124,000	124,000
Materials Goods Supplies and Utilities	52,456	31,456	162,800	131,344
Expenses:	3,552,556	3,298,556	3,566,324	267,768
NET	(3,552,556)	(3,298,556)	1,827,676	5,126,232

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

MATERIAL

84360

Description of Service

The Material Recovery Facility (MRF) is situated in the landfill area of operations. The MRF is a purpose built building housing a baler and material sort line with gantry walkway and bunkers for sorted material beneath. The MRFs purpose is to receive and sort into marketable condition recyclables that have a monetary value. Conveyor belts pull from the two waste stream bays to feed the baler and sort line. Within the building there is office space, a lunchroom and environmental classroom. Adjacent to the MRF is a large quonset for baled material storage and a loading ramp for tractor trailers for commodity shipping. Recycled material sent to market from the MRF provides a revenue stream for There are sixteen FTEs allocated to the MRF. There are two roll off trucks dedicated to taking material from the MRF (negative waste) to the landfill

The PDO (Public Drop Off) is situated in the landfill area of operations. The PDO is a self contained transfer station catering to the recycling, reuse and disposal needs for the Fort McMurray and surrounding residential areas. There is also a limited capacity for commercial waste in smaller vehicle amounts. Situated in the PDO there are two quonsets used for managing waste oil, electronic waste and household hazardous waste. A PDO attendants building, a purpose built tipping wall with ten bays and accompanying 40 yard bins for various materials, a residential scale (accounted for under Scale houses) and specific bunker areas for yard waste and aggregates also make up the PDO area. There are six FTEs

There are seven recycling depots located at various locations around Fort McMurray. The locations are Timberlea- Brett Dr; Thickwood -Save on Foods; Downtown - Safeway, MacDonald Island ; Gregoire -Quality Safeway, MacDonald Island ; Gregoire -Quality Inn; Saprae Creek. These locations are accessible 24/7, 365 days per year to all residents of the RMWB. Four FTEs service the locations 7 days per week, except Christmas and New Years Day. They pick up multi port bins with opportunities to recycle plastics, glass, tins, cardboard, paper and newspaper. One (1) FTE working 5 week and newspaper. One (1) FTE working 5 week days for corporate recycling program around the municipal buildings - SOC, all Firehalls, Jubilee, Hardin, Timberlea landing, RCMP buildings, Water Treatment, Waste

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	-	440,750	440,750	440,750	440,750
Revenues:	-	-	440,750	440,750	440,750	440,750
Salaries Wages and Benefits	3,190,500	3,190,500	3,407,082	216,582	3,438,763	3,470,760
Contracted and General Services	586,750	589,750	624,200	34,450	624,200	624,200
Materials Goods Supplies and Utilities	104,171	80,221	75,500	(4,721)	76,185	76,877
Expenses:	3,881,421	3,860,471	4,106,782	246,311	4,139,148	4,171,837
NET	(3,881,421)	(3,860,471)	(3,666,032)	194,439	(3,698,398)	(3,731,087)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

MATERIAL

84360

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Recycling Revenue	-	-	440,750	440,750
Sales and User Charges	-	-	440,750	440,750
Revenues:	-	-	440,750	440,750
Exempt Salary - Regular	-	-	77,199	77,199
CUPE Reg. Wages	2,468,000	2,468,000	2,592,394	124,394
CUPE OT Wages	220,000	220,000	220,000	-
CUPE Shift Differential	15,000	15,000	16,000	1,000
Meal Allowances	4,500	4,500	3,000	(1,500)
Benefit Allocation	125,580	125,580	138,819	13,239
EI Expense	19,320	19,320	25,592	6,272
CPP Expense	53,130	53,130	68,245	15,115
LAPP Expense	265,650	265,650	264,290	(1,360)
RRSP Expense	19,320	19,320	1,544	(17,776)
Salaries Wages and Benefits	3,190,500	3,190,500	3,407,082	216,582
Training - Mandatory - Fees	14,350	14,350	-	(14,350)
Membership & Registr. Fee	400	400	-	(400)
Freight Charges	3,000	3,000	1,000	(2,000)
Gen. Serv.-Contracted	203,000	179,000	203,000	24,000
Recycling Expenses	360,000	387,000	410,000	23,000
Equipment Rental & Lease	6,000	6,000	10,200	4,200
Contracted and General Services	586,750	589,750	624,200	34,450
Protective Apparel	7,746	7,746	7,000	(746)
Non-Protect Apparel	5,925	1,975	-	(1,975)
Fuels & Lubes	1,500	1,500	1,500	-
Equipment	15,000	-	15,000	15,000
Consumables	5,000	5,000	5,000	-
Consum - Small Tools	5,000	5,000	2,500	(2,500)
Chemicals And Salts	1,500	1,500	3,000	1,500
Signs	1,000	1,000	1,000	-
Mechanical Supplies	3,000	3,000	5,500	2,500
Electrical Supplies	500	500	1,000	500

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

MATERIAL

84360

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Oth Constr/Maint Supply	8,000	3,000	10,000	7,000
Rolling Recycling Bins	50,000	50,000	24,000	(26,000)
Materials Goods Supplies and Utilities	104,171	80,221	75,500	(4,721)
Expenses:	3,881,421	3,860,471	4,106,782	246,311
NET	(3,881,421)	(3,860,471)	(3,666,032)	194,439

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

SCALEHOUSE

84361

Description of Service

All materials received at the landfill are required to be categorized and weighed by material type as a regulatory function. The Scale house(s) are operated 7 days a week on a shift rotation with seven FTE's allocated. The larger commercial scale (8:15am to 5:45pm) has an inbound and outbound scale with corresponding cashier clerks. The residential scale which is seasonal (May-Oct) has an inbound and outbound scale with a singular cashier clerk; operating from 10.15am to 3.45pm. A Scale coordinator provides leadership and administrative provision and also covers for scheduled breaks for the clerks across both scales.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	848,200	848,200	960,294	112,094	968,817	977,425
Contracted and General Services	7,000	7,000	-	(7,000)	-	-
Materials Goods Supplies and Utilities	3,600	3,600	600	(3,000)	606	612
Expenses:	858,800	858,800	960,894	102,094	969,423	978,037
NET	(858,800)	(858,800)	(960,894)	(102,094)	(969,423)	(978,037)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Solid Waste
SCALEHOUSE

84361

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	-	72,990	72,990
CUPE Reg. Wages	575,000	575,000	641,379	66,379
CUPE OT Wages	150,000	150,000	100,000	(50,000)
CUPE Shift Differential	3,700	3,700	4,000	300
Meal Allowances	4,500	4,500	4,000	(500)
Benefit Allocation	29,900	29,900	37,147	7,247
EI Expense	4,600	4,600	7,799	3,199
CPP Expense	12,650	12,650	20,797	8,147
LAPP Expense	63,250	63,250	70,723	7,473
RRSP Expense	4,600	4,600	1,460	(3,140)
Salaries Wages and Benefits	848,200	848,200	960,294	112,094
Contr. Equip. R&M	7,000	7,000	-	(7,000)
Contracted and General Services	7,000	7,000	-	(7,000)
Stationary & Office Supplies	3,000	3,000	-	(3,000)
Consumables	600	600	600	-
Materials Goods Supplies and Utilities	3,600	3,600	600	(3,000)
Expenses:	858,800	858,800	960,894	102,094
NET	(858,800)	(858,800)	(960,894)	(102,094)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

FORT CHIP - REFUSE COLLECTION

84362

Description of Service

Expenditure for Fort Chipewyan is specifically for residential waste collection. Residential collections of approximately 266 homes is undertaken via contract. There is a 4 bag limit for this service and there is no curbside recycling service. This is a contracted service that is hand loaded into the collection vehicle.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	18,000	40,000	19,200	(20,800)	19,200	19,200
Sales to Other Governments	-	48,000	63,500	15,500	63,500	63,500
Revenues:	18,000	88,000	82,700	(5,300)	82,700	82,700
Contracted and General Services	127,400	96,400	127,000	30,600	127,000	127,000
Expenses:	127,400	96,400	127,000	30,600	127,000	127,000
NET	(109,400)	(8,400)	(44,300)	(35,900)	(44,300)	(44,300)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

FORT CHIP - REFUSE COLLECTION

84362

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Residential Garbage Coll.	18,000	18,000	19,200	1,200
Cost Reimbursement	-	22,000	-	(22,000)
Sales and User Charges	18,000	40,000	19,200	(20,800)
Sales To Other Governments	-	48,000	63,500	15,500
Sales to Other Governments	-	48,000	63,500	15,500
Revenues:	18,000	88,000	82,700	(5,300)
Contracted Services - Garbage Collection	127,400	96,400	127,000	30,600
Contracted and General Services	127,400	96,400	127,000	30,600
Expenses:	127,400	96,400	127,000	30,600
NET	(109,400)	(8,400)	(44,300)	(35,900)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

CONKLIN TRANSFER STATION

84364

Description of Service

Expenditure for Conklin is specifically for the contracted operations of the Transfer station. The Conklin transfer station is operated three days per week (Wednesday, Friday and Sunday). The transfer station is centered around a tipping area serviced by Transtor compaction bins and traditional 30-40 yard roll off recycling bins. The whole area is fenced and has additional internal areas for specific materials such as a tire bunker, aggregate area, hazardous waste bin area, etc. An attendants shack is powered by solar and generator as well as heated by propane. The per use charge for items such as mattresses, boxsprings, any item with freon (ie; fridges, ac units, etc.) are currently not enforced.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	357,000	357,000	356,800	(200)	356,800	356,800
Materials Goods Supplies and Utilities	700	700	-	(700)	-	-
Expenses:	357,700	357,700	356,800	(900)	356,800	356,800
NET	(357,700)	(357,700)	(356,800)	900	(356,800)	(356,800)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

CONKLIN TRANSFER STATION

84364

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Gen. Serv.-Contracted	340,000	340,000	340,000	-
Equipment Rental & Lease	17,000	17,000	16,800	(200)
Contracted and General Services	357,000	357,000	356,800	(200)
Consumables	200	200	-	(200)
Sand And Gravel	500	500	-	(500)
Materials Goods Supplies and Utilities	700	700	-	(700)
Expenses:	357,700	357,700	356,800	(900)
NET	(357,700)	(357,700)	(356,800)	900

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

FORT CHIP LANDFILL

84365

Description of Service

Expenditure for Fort Chipewyan is specifically for the running of the landfill. Fort Chipewyan has an engineered landfill with leachate collection system and monitoring wells. One FTE is employed specifically for the landfill. Attached to the landfill is a PDO (Public drop off area) and an engineered waste diversion area. Equipment utilized are dozer, loader and a shared skid steer.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	114,900	114,900	178,800	63,900	178,800	178,800
Revenues:	114,900	114,900	178,800	63,900	178,800	178,800
Salaries Wages and Benefits	147,100	147,100	130,833	(16,267)	132,141	133,462
Contracted and General Services	82,000	82,000	202,500	120,500	202,500	202,500
Materials Goods Supplies and Utilities	1,000	1,000	24,000	23,000	24,240	24,482
Expenses:	230,100	230,100	357,333	127,233	358,881	360,445
NET	(115,200)	(115,200)	(178,533)	(63,333)	(180,081)	(181,645)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Solid Waste
FORT CHIP LANDFILL

84365

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	114,900	114,900	178,800	63,900
Sales to Other Governments	114,900	114,900	178,800	63,900
Revenues:	114,900	114,900	178,800	63,900
CUPE Reg. Wages	110,000	110,000	110,419	419
CUPE OT Wages	16,000	16,000	-	(16,000)
Meal Allowances	100	100	-	(100)
Benefit Allocation	5,460	5,460	5,742	282
EI Expense	840	840	1,020	180
CPP Expense	2,310	2,310	2,720	410
LAPP Expense	11,550	11,550	10,932	(618)
RRSP Expense	840	840	-	(840)
Salaries Wages and Benefits	147,100	147,100	130,833	(16,267)
Business Travel	2,000	2,000	2,000	-
Freight Charges	5,000	5,000	500	(4,500)
Gen. Serv.-Contracted	75,000	75,000	200,000	125,000
Contracted and General Services	82,000	82,000	202,500	120,500
Consumables	1,000	1,000	-	(1,000)
Rolling Recycling Bins	-	-	24,000	24,000
Materials Goods Supplies and Utilities	1,000	1,000	24,000	23,000
Expenses:	230,100	230,100	357,333	127,233
NET	(115,200)	(115,200)	(178,533)	(63,333)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Solid Waste

JANVIER TRANSFER STATION

84366

Description of Service

Expenditure for Janiver is specifically for the contracted operations of the Transfer station. The Janvier transfer station is operated three days per week (Tuesday, Thursday and Saturday). The transfer station is centered around a tipping area serviced by Transtor compaction bins and traditional 30-40 yard roll off recycling bins. The whole area is fenced and has additional internal areas for specific materials such as a tire bunker, aggregate area, hazardous waste bin area, etc. An attendants shack is powered by solar and generator as well as heated by propane. The per use charge for items such as mattresses, boxsprings, any item with freon (ie; fridges, ac units, etc.) are currently not enforced. The Janvier Transfer Station is also utilized by the local indigenous population.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	-	184,000	214,100	30,100	214,100	214,100
Revenues:	-	184,000	214,100	30,100	214,100	214,100
Contracted and General Services	357,000	357,000	356,800	(200)	356,800	356,800
Materials Goods Supplies and Utilities	700	700	-	(700)	-	-
Expenses:	357,700	357,700	356,800	(900)	356,800	356,800
NET	(357,700)	(173,700)	(142,700)	31,000	(142,700)	(142,700)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Solid Waste
JANVIER TRANSFER STATION

84366

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	-	184,000	214,100	30,100
Sales to Other Governments	-	184,000	214,100	30,100
Revenues:	-	184,000	214,100	30,100
Gen. Serv.-Contracted	340,000	340,000	340,000	-
Equipment Rental & Lease	17,000	17,000	16,800	(200)
Contracted and General Services	357,000	357,000	356,800	(200)
Consumables	200	200	-	(200)
Sand And Gravel	500	500	-	(500)
Materials Goods Supplies and Utilities	700	700	-	(700)
Expenses:	357,700	357,700	356,800	(900)
NET	(357,700)	(173,700)	(142,700)	31,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Underground Services

S_ES_UGS

Description of Service

The Underground Services Sub Branch consists of the following cost centres:

84306 Underground Services Administration	84381 Anzac - Water Distribution
84347 Conklin - Sewage Utility	
84348 Draper - Sewage Utility	84383 Metering
84370 Fort McKay - Sewage Utility	84384 Watermain Repair
84371 Sapræ Creek - Sewage Utility	84385 Sanitary Sewer Main Repair
84372 Gregoire Lake - Water	84386 Fort McKay - Water Distribution
84373 Gregoire Lake - Sewage	84387 Fort Chipewyan - Sewage Utility
84374 Anzac - Sewage Utility	84388 Fort Chipewyan - Water Distribution
84375 Janvier - Water Distribution	84389 Storm Sewer / Drainage
84376 Sapræ Creek - Sewage	84394 Draper - Water Distribution
84377 Janvier - Sewage Utility	
84378 Administration & Storm Systems	
84379 Sewage Utility Administration	
84380 Water Utility Administration	

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Net Taxes Available for Muni Purposes	203,810	203,810	204,000	190	204,000	204,000
Sales and User Charges	19,749,500	21,926,300	23,707,095	1,780,795	25,707,095	25,707,095
Sales to Other Governments	214,000	289,000	280,600	(8,400)	280,600	280,600
Penalties and Costs on Taxes	118,300	11,000	8,000	(3,000)	8,000	8,000
Licenses and Permits	600	(2,000)	-	2,000	-	-
Revenues:	20,286,210	22,428,110	24,199,695	1,771,585	26,199,695	26,199,695
Salaries Wages and Benefits	7,584,140	7,013,040	6,717,391	(295,649)	6,779,384	6,841,997
Contracted and General Services	2,475,975	3,261,095	3,806,860	545,765	3,806,860	3,806,860
Materials Goods Supplies and Utilities	826,450	881,250	743,700	(137,550)	750,967	758,307
Expenses:	10,886,565	11,155,385	11,267,951	112,566	11,337,211	11,407,164
NET	9,399,645	11,272,725	12,931,744	1,659,019	14,862,484	14,792,531

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Underground Services

S_ES_UGS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Water Main LIP	203,810	203,810	204,000	190
Special Assessment and Local Imp Taxes	203,810	203,810	204,000	190
Net Taxes Available for Muni Purposes	203,810	203,810	204,000	190
Sales-Goods-Services	80,000	98,000	54,000	(44,000)
Residential Water	7,010,000	8,210,000	8,952,815	742,815
Commercial/Indus Water	6,028,700	6,158,700	6,531,700	373,000
Meter Service Calls	1,200	20,000	20,300	300
Administration Fees	1,400	1,400	1,500	100
Resid Sewer Serv	3,587,200	4,087,200	4,564,880	477,680
Comm/Ind Sew Serv	3,004,000	3,314,000	3,581,900	267,900
Landfill Operations Rec Goods/Services	30,000	30,000	-	(30,000)
Cost Reimbursement	7,000	7,000	-	(7,000)
Sales and User Charges	19,749,500	21,926,300	23,707,095	1,780,795
Sales To Other Governments	214,000	289,000	280,600	(8,400)
Sales to Other Governments	214,000	289,000	280,600	(8,400)
Water Utility Penalties	118,300	11,000	8,000	(3,000)
Penalties and Costs on Taxes	118,300	11,000	8,000	(3,000)
Permits & Fees	600	-	-	-
Permit Refund	-	(2,000)	-	2,000
Licenses and Permits	600	(2,000)	-	2,000
Revenues:	20,286,210	22,428,110	24,199,695	1,771,585
Exempt Salary - Regular	505,000	340,000	321,281	(18,719)
CUPE Reg. Wages	5,363,000	5,012,000	4,910,483	(101,517)
CUPE OT Wages	601,000	601,000	506,000	(95,000)
CUPE Stand-By	37,040	37,040	-	(37,040)
CUPE Shift Differential	13,200	8,000	3,800	(4,200)
Meal Allowances	6,900	6,000	8,300	2,300
Benefit Allocation	275,080	274,880	272,052	(2,828)
EI Expense	42,320	42,520	46,665	4,145
CPP Expense	116,380	114,680	124,440	9,760
LAPP Expense	581,900	548,400	517,945	(30,455)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Underground Services

S_ES_UGS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
RRSP Expense	42,320	28,520	6,426	(22,094)
Salaries Wages and Benefits	7,584,140	7,013,040	6,717,391	(295,649)
Business Travel	3,800	2,800	4,500	1,700
Employee Relations	1,380	500	-	(500)
Conference Registration	-	-	10,700	10,700
Training - Mandatory - Fees	12,140	12,140	34,760	22,620
Membership & Registr. Fee	2,555	2,555	-	(2,555)
Freight Charges	1,200	1,200	-	(1,200)
Mobile Phones	7,000	7,000	10,300	3,300
Printing And Binding	2,200	2,200	1,000	(1,200)
Gen. Serv.-Contracted	1,568,900	2,021,700	2,371,600	349,900
Contract Water and Sewage Hauling	818,800	1,150,000	1,314,000	164,000
Contracted Services - Garbage Collection	3,000	3,000	-	(3,000)
Inspections & Tests	1,000	1,000	-	(1,000)
Accident Repairs	2,000	2,000	-	(2,000)
Equipment Rental & Lease	-	-	5,000	5,000
Damage Claims & Settlements	52,000	55,000	55,000	-
Contracted and General Services	2,475,975	3,261,095	3,806,860	545,765
Stationary & Office Supplies	4,200	5,200	-	(5,200)
Spec. Progr. Supplies	10,000	3,000	10,000	7,000
Protective Apparel	3,750	3,750	12,000	8,250
Non-Protect Apparel	-	-	5,000	5,000
Janitorial Supplies	1,900	1,900	1,000	(900)
Food Cost	1,700	1,700	2,000	300
First Aid Supplies	100	100	1,000	900
Fuels & Lubes	54,800	55,200	53,000	(2,200)
Tire	-	-	1,000	1,000
Equipment	6,500	200	15,000	14,800
Consumables	74,400	76,400	78,200	1,800
Consum - Small Tools	44,400	49,200	-	(49,200)
Chemicals And Salts	5,000	90,000	90,000	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Underground Services

S_ES_UGS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Aggregates	200,000	205,000	200,000	(5,000)
Concrete	-	-	5,000	5,000
Signs	-	-	5,000	5,000
Mechanical Supplies	118,700	73,600	115,500	41,900
Carpentry Supplies	300	300	-	(300)
Oth Constr/Maint Supply	700	700	-	(700)
Water Meters	300,000	315,000	150,000	(165,000)
Materials Goods Supplies and Utilities	826,450	881,250	743,700	(137,550)
Expenses:	10,886,565	11,155,385	11,267,951	112,566
NET	9,399,645	11,272,725	12,931,744	1,659,019

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

UNDERGROUND SERVICES ADMINISTRATION

84306

Description of Service

This is for the administration budget for all of Urban UGS and UGS supported Mudpit operations. This includes Manager and Administrative Assistant salaries, non mandatory training, PR, employee recognition. All costs associated with supporting/managing UGS operations and maintenance.

Activities include supporting engineering initiatives, IT/insurance audit/compliance, branch regulatory requirements, operating approvals, owners rep for capital projects, operation/capital budget, support cross functional teams, branch management for Business Unit Human Resource and labour relations.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	522,763	522,763	527,991	533,271
Contracted and General Services	17,275	15,395	1,500	(13,895)	1,500	1,500
Materials Goods Supplies and Utilities	3,850	3,850	3,000	(850)	3,030	3,060
Expenses:	21,125	19,245	527,263	508,018	532,521	537,831
NET	(21,125)	(19,245)	(527,263)	(508,018)	(532,521)	(537,831)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

UNDERGROUND SERVICES ADMINISTRATION

84306

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	-	321,281	321,281
CUPE Reg. Wages	-	-	115,946	115,946
Benefit Allocation	-	-	22,736	22,736
EI Expense	-	-	3,570	3,570
CPP Expense	-	-	9,520	9,520
LAPP Expense	-	-	43,285	43,285
RRSP Expense	-	-	6,426	6,426
Salaries Wages and Benefits	-	-	522,763	522,763
Business Travel	1,200	200	1,500	1,300
Employee Relations	1,380	500	-	(500)
Training - Mandatory - Fees	12,140	12,140	-	(12,140)
Membership & Registr. Fee	2,555	2,555	-	(2,555)
Contracted and General Services	17,275	15,395	1,500	(13,895)
Protective Apparel	3,750	3,750	-	(3,750)
Food Cost	100	100	2,000	1,900
First Aid Supplies	-	-	1,000	1,000
Materials Goods Supplies and Utilities	3,850	3,850	3,000	(850)
Expenses:	21,125	19,245	527,263	508,018
NET	(21,125)	(19,245)	(527,263)	(508,018)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

CONKLIN - SEWAGE UTILITY

84347

Description of Service

Purpose/Description: Currently, the RMWB Rural Operations provide water trucking and filling services to the rural communities or residents that currently operate without a wastewater collection system.

Service Level:

- Respond to customer service calls
- Provide water tank filling service
- Complete sampling to maintain potable water certification for trucks

Currently the Rural Water and Sewer Servicing project is expanding or establishing the wastewater collection systems in the various rural communities.

The level and scope of service provided depends on the completion status for this project in the community of Conklin. The Rural Operations and Urban UGS would maintain the wastewater collection system at following service level:

- Annual sanitary main line flushing program
- Sanitary system flushing in response to service request or blockage
- Sanitary system repairs
- Sampling to maintain compliance with Provincial and Federal legislation
- Response to service requests

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	20,000	20,000	8,400	(11,600)	8,400	8,400
Revenues:	20,000	20,000	8,400	(11,600)	8,400	8,400
Salaries Wages and Benefits	45,300	45,300	-	(45,300)	-	-
Contracted and General Services	167,200	251,200	288,000	36,800	288,000	288,000
Expenses:	212,500	296,500	288,000	(8,500)	288,000	288,000
NET	(192,500)	(276,500)	(279,600)	(3,100)	(279,600)	(279,600)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
 Environmental Services / Underground Services
CONKLIN - SEWAGE UTILITY

84347

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Resid Sewer Serv	20,000	20,000	8,400	(11,600)
Sales and User Charges	20,000	20,000	8,400	(11,600)
Revenues:	20,000	20,000	8,400	(11,600)
CUPE Reg. Wages	21,000	21,000	-	(21,000)
CUPE OT Wages	20,000	20,000	-	(20,000)
Meal Allowances	300	300	-	(300)
Benefit Allocation	1,040	1,040	-	(1,040)
EI Expense	160	160	-	(160)
CPP Expense	440	440	-	(440)
LAPP Expense	2,200	2,200	-	(2,200)
RRSP Expense	160	160	-	(160)
Salaries Wages and Benefits	45,300	45,300	-	(45,300)
Printing And Binding	200	200	-	(200)
Contract Water and Sewage Hauling	167,000	251,000	288,000	37,000
Contracted and General Services	167,200	251,200	288,000	36,800
Expenses:	212,500	296,500	288,000	(8,500)
NET	(192,500)	(276,500)	(279,600)	(3,100)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

DRAPER - SEWAGE UTILITY

84348

Description of Service

Purpose/Description: The RMWB Rural Operations provide sewer service to the rural communities or residents that currently operate without a wastewater collection system. Operations will respond to customer service calls and complete sewer tank pump out and trucking services

Service Level:

- Respond to customer service calls

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	30,100	30,100	-	(30,100)	-	-
Contracted and General Services	7,300	38,100	42,000	3,900	42,000	42,000
Expenses:	37,400	68,200	42,000	(26,200)	42,000	42,000
NET	(37,400)	(68,200)	(42,000)	26,200	(42,000)	(42,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

DRAPER - SEWAGE UTILITY

84348

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	21,000	21,000	-	(21,000)
CUPE OT Wages	5,000	5,000	-	(5,000)
Meal Allowances	100	100	-	(100)
Benefit Allocation	1,040	1,040	-	(1,040)
EI Expense	160	160	-	(160)
CPP Expense	440	440	-	(440)
LAPP Expense	2,200	2,200	-	(2,200)
RRSP Expense	160	160	-	(160)
Salaries Wages and Benefits	30,100	30,100	-	(30,100)
Printing And Binding	100	100	-	(100)
Contract Water and Sewage Hauling	7,200	38,000	42,000	4,000
Contracted and General Services	7,300	38,100	42,000	3,900
Expenses:	37,400	68,200	42,000	(26,200)
NET	(37,400)	(68,200)	(42,000)	26,200

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

FORT MCKAY - SEWAGE UTILITY

84370

Description of Service

Environmental Protection and Enhancement Act operating approval (684-03-00 as amended)

Wastewater Collection System Operator Regulatory Requirements: Level 4 Operator, 2 - Level 3 Operators, one Level 2 Operator

24 Hour On-call: Currently Supported by Urban UGS; One UGS Foreman and One UGS Employee are on-call to support after hours service

Heavy Equipment Requirements: Flusher Truck, Combination Truck, Vac Truck, Steam truck, Camera Van

Purpose/Description: The services provided by Rural Operations and Urban UGS to maintain the wastewater collection system.

Service Level:

- Annual sanitary main line flushing program
- Sanitary system flushing in response to service request or blockage
- Sanitary system repairs
- Sampling to maintain compliance with Provincial and Federal legislation
- Response to service requests

Note: Cost Recovery Percent from INAC Agreement=78%

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	3,000	3,000	17,000	14,000	17,000	17,000
Revenues:	3,000	3,000	17,000	14,000	17,000	17,000
Salaries Wages and Benefits	12,000	12,000	22,354	10,354	22,578	22,803
Expenses:	12,000	12,000	22,354	10,354	22,578	22,803
NET	(9,000)	(9,000)	(5,354)	3,646	(5,578)	(5,803)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

FORT MCKAY - SEWAGE UTILITY

84370

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	3,000	3,000	17,000	14,000
Sales to Other Governments	3,000	3,000	17,000	14,000
Revenues:	3,000	3,000	17,000	14,000
CUPE Reg. Wages	10,000	10,000	18,902	8,902
Benefit Allocation	520	520	983	463
EI Expense	80	80	163	83
CPP Expense	220	220	435	215
LAPP Expense	1,100	1,100	1,871	771
RRSP Expense	80	80	-	(80)
Salaries Wages and Benefits	12,000	12,000	22,354	10,354
Expenses:	12,000	12,000	22,354	10,354
NET	(9,000)	(9,000)	(5,354)	3,646

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

SAPRAE CREEK - WATER DISTRIBUTION

84371

Description of Service

Operating Environmental Protection and Enhancement Act approval (690-02-00 as amended)

Distribution System Operator Regulatory Requirements: Level 4 Operator, 2 - Level 3 Operators and one Level 2 Operator

24 hour On-call: Currently supported by Urban Operations; One UGS Foreman and One UGS Employee are on-call to support after hours service

Heavy Equipment Requirements: Excavator, Hydrovac Truck, Steam Truck, Service Truck, Signage Truck

Purpose/Description: The services provided by Rural Operations and Urban UGS to maintain and operate the water distribution system.

Service Level:

- Annual distribution flushing program, unidirectional flushing program to be established, service response flushing
- Valve turning program
- Curb stop operation and maintenance
- Hydrant operation and maintenance
- Distribution line repairs
- Sampling to maintain compliance with Provincial and Federal legislation
- Response to service requests

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	60,200	60,200	79,850	19,650	79,850	79,850
Penalties and Costs on Taxes	1,200	5,000	-	(5,000)	-	-
Revenues:	61,400	65,200	79,850	14,650	79,850	79,850
Salaries Wages and Benefits	1,100	1,100	22,354	21,254	22,578	22,803
Contracted and General Services	10,000	-	-	-	-	-
Expenses:	11,100	1,100	22,354	21,254	22,578	22,803
NET	50,300	64,100	57,496	(6,604)	57,272	57,047

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

SAPRAE CREEK - WATER DISTRIBUTION

84371

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Residential Water	60,000	60,000	76,000	16,000
Administration Fees	200	200	250	50
Resid Sewer Serv	-	-	3,600	3,600
Sales and User Charges	60,200	60,200	79,850	19,650
Water Utility Penalties	1,200	5,000	-	(5,000)
Penalties and Costs on Taxes	1,200	5,000	-	(5,000)
Revenues:	61,400	65,200	79,850	14,650
CUPE Reg. Wages	-	-	18,902	18,902
CUPE OT Wages	1,000	1,000	-	(1,000)
Meal Allowances	100	100	-	(100)
Benefit Allocation	-	-	983	983
EI Expense	-	-	163	163
CPP Expense	-	-	435	435
LAPP Expense	-	-	1,871	1,871
Salaries Wages and Benefits	1,100	1,100	22,354	21,254
Gen. Serv.-Contracted	10,000	-	-	-
Contracted and General Services	10,000	-	-	-
Expenses:	11,100	1,100	22,354	21,254
NET	50,300	64,100	57,496	(6,604)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

GREGOIRE LAKE - WATER

84372

Description of Service

Purpose/Description: The RMWB Rural Operations provide water trucking and filling services to the rural communities or residents that currently operate without a water distribution system.

Service Level:

- Respond to customer service calls
- Provide water tank filling service
- Complete sampling to maintain potable water certification for trucks

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	18,200	18,200	19,450	1,250	19,450	19,450
Penalties and Costs on Taxes	300	1,000	-	(1,000)	-	-
Revenues:	18,500	19,200	19,450	250	19,450	19,450
Salaries Wages and Benefits	239,300	239,300	177,244	(62,056)	178,881	180,535
Contracted and General Services	7,200	-	-	-	-	-
Expenses:	246,500	239,300	177,244	(62,056)	178,881	180,535
NET	(228,000)	(220,100)	(157,794)	62,306	(159,431)	(161,085)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
 Environmental Services / Underground Services
GREGOIRE LAKE - WATER

84372

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Residential Water	18,000	18,000	19,200	1,200
Administration Fees	200	200	250	50
Sales and User Charges	18,200	18,200	19,450	1,250
Water Utility Penalties	300	1,000	-	(1,000)
Penalties and Costs on Taxes	300	1,000	-	(1,000)
Revenues:	18,500	19,200	19,450	250
CUPE Reg. Wages	188,000	188,000	138,201	(49,799)
CUPE OT Wages	20,000	20,000	12,000	(8,000)
CUPE Shift Differential	-	-	1,000	1,000
Meal Allowances	300	300	500	200
Benefit Allocation	8,060	8,060	7,186	(874)
EI Expense	1,240	1,240	1,275	35
CPP Expense	3,410	3,410	3,400	(10)
LAPP Expense	17,050	17,050	13,682	(3,368)
RRSP Expense	1,240	1,240	-	(1,240)
Salaries Wages and Benefits	239,300	239,300	177,244	(62,056)
Contract Water and Sewage Hauling	7,200	-	-	-
Contracted and General Services	7,200	-	-	-
Expenses:	246,500	239,300	177,244	(62,056)
NET	(228,000)	(220,100)	(157,794)	62,306

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

GREGOIRE LAKE - SEWAGE

84373

Description of Service

Purpose/Description: The RMWB Rural Operations provide sewer service to the rural communities or residents that currently operate without a wastewater collection system. Operations will respond to customer service calls and complete sewer tank pump out and trucking services.

Service Level:

- Respond to customer service calls
- Complete sewer pump out and trucking to an authorized facility

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	9,000	9,000	7,800	(1,200)	7,800	7,800
Revenues:	9,000	9,000	7,800	(1,200)	7,800	7,800
Salaries Wages and Benefits	231,200	231,200	177,144	(54,056)	178,781	180,435
Contracted and General Services	200	200	-	(200)	-	-
Materials Goods Supplies and Utilities	-	-	1,000	1,000	1,010	1,020
Expenses:	231,400	231,400	178,144	(53,256)	179,791	181,455
NET	(222,400)	(222,400)	(170,344)	52,056	(171,991)	(173,655)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

GREGOIRE LAKE - SEWAGE

84373

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Resid Sewer Serv	9,000	9,000	7,800	(1,200)
Sales and User Charges	9,000	9,000	7,800	(1,200)
Revenues:	9,000	9,000	7,800	(1,200)
CUPE Reg. Wages	181,000	181,000	138,201	(42,799)
CUPE OT Wages	20,000	20,000	12,000	(8,000)
CUPE Shift Differential	-	-	1,000	1,000
Meal Allowances	200	200	400	200
Benefit Allocation	7,800	7,800	7,186	(614)
EI Expense	1,200	1,200	1,275	75
CPP Expense	3,300	3,300	3,400	100
LAPP Expense	16,500	16,500	13,682	(2,818)
RRSP Expense	1,200	1,200	-	(1,200)
Salaries Wages and Benefits	231,200	231,200	177,144	(54,056)
Printing And Binding	200	200	-	(200)
Contracted and General Services	200	200	-	(200)
Consumables	-	-	1,000	1,000
Materials Goods Supplies and Utilities	-	-	1,000	1,000
Expenses:	231,400	231,400	178,144	(53,256)
NET	(222,400)	(222,400)	(170,344)	52,056

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

ANZAC - SEWAGE UTILITY

84374

Description of Service

Purpose/Description: The RMWB Rural Operations provide sewer service to the rural communities or residents that currently operate without a wastewater collection system. Operations will respond to customer service calls and complete sewer tank pump out and trucking services.

Service Level:

- Respond to customer service calls
- Complete sewer pump out and trucking to an authorized facility

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	16,200	16,200	28,000	11,800	28,000	28,000
Revenues:	16,200	16,200	28,000	11,800	28,000	28,000
Salaries Wages and Benefits	237,800	235,200	177,144	(58,056)	178,781	180,435
Contracted and General Services	32,000	2,000	-	(2,000)	-	-
Materials Goods Supplies and Utilities	7,100	11,500	18,200	6,700	18,382	18,566
Expenses:	276,900	248,700	195,344	(53,356)	197,163	199,001
NET	(260,700)	(232,500)	(167,344)	65,156	(169,163)	(171,001)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Underground Services
ANZAC - SEWAGE UTILITY

84374

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Resid Sewer Serv	16,200	16,200	28,000	11,800
Sales and User Charges	16,200	16,200	28,000	11,800
Revenues:	16,200	16,200	28,000	11,800
CUPE Reg. Wages	181,000	181,000	138,201	(42,799)
CUPE OT Wages	20,000	20,000	12,000	(8,000)
CUPE Shift Differential	6,600	4,000	1,000	(3,000)
Meal Allowances	200	200	400	200
Benefit Allocation	7,800	7,800	7,186	(614)
EI Expense	1,200	1,200	1,275	75
CPP Expense	3,300	3,300	3,400	100
LAPP Expense	16,500	16,500	13,682	(2,818)
RRSP Expense	1,200	1,200	-	(1,200)
Salaries Wages and Benefits	237,800	235,200	177,144	(58,056)
Contract Water and Sewage Hauling	30,000	-	-	-
Damage Claims & Settlements	2,000	2,000	-	(2,000)
Contracted and General Services	32,000	2,000	-	(2,000)
Stationary & Office Supplies	1,200	1,200	-	(1,200)
Fuels & Lubes	1,200	2,600	6,000	3,400
Consumables	1,000	5,000	7,700	2,700
Consum - Small Tools	1,200	-	-	-
Chemicals And Salts	-	1,200	2,000	800
Mechanical Supplies	2,500	1,500	2,500	1,000
Materials Goods Supplies and Utilities	7,100	11,500	18,200	6,700
Expenses:	276,900	248,700	195,344	(53,356)
NET	(260,700)	(232,500)	(167,344)	65,156

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

JANVIER - WATER DISTRIBUTION

84375

Description of Service

Purpose/Description: The RMWB Rural Operations provide water trucking and filling services to the rural communities or residents that currently operate without a water distribution system.

Service Level:

- Respond to customer service calls
- Provide water tank filling service
- Complete sampling to maintain potable water certification for trucks

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	9,100	9,100	8,500	(600)	8,500	8,500
Sales to Other Governments	62,200	151,200	139,200	(12,000)	139,200	139,200
Penalties and Costs on Taxes	700	2,200	-	(2,200)	-	-
Revenues:	72,000	162,500	147,700	(14,800)	147,700	147,700
Salaries Wages and Benefits	45,300	45,300	-	(45,300)	-	-
Contracted and General Services	42,400	204,000	232,000	28,000	232,000	232,000
Expenses:	87,700	249,300	232,000	(17,300)	232,000	232,000
NET	(15,700)	(86,800)	(84,300)	2,500	(84,300)	(84,300)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

JANVIER - WATER DISTRIBUTION

84375

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Residential Water	9,000	9,000	8,400	(600)
Administration Fees	100	100	100	-
Sales and User Charges	9,100	9,100	8,500	(600)
Sales To Other Governments	62,200	151,200	139,200	(12,000)
Sales to Other Governments	62,200	151,200	139,200	(12,000)
Water Utility Penalties	700	2,200	-	(2,200)
Penalties and Costs on Taxes	700	2,200	-	(2,200)
Revenues:	72,000	162,500	147,700	(14,800)
CUPE Reg. Wages	21,000	21,000	-	(21,000)
CUPE OT Wages	20,000	20,000	-	(20,000)
Meal Allowances	300	300	-	(300)
Benefit Allocation	1,040	1,040	-	(1,040)
EI Expense	160	160	-	(160)
CPP Expense	440	440	-	(440)
LAPP Expense	2,200	2,200	-	(2,200)
RRSP Expense	160	160	-	(160)
Salaries Wages and Benefits	45,300	45,300	-	(45,300)
Gen. Serv.-Contracted	10,000	35,000	40,000	5,000
Contract Water and Sewage Hauling	32,400	169,000	192,000	23,000
Contracted and General Services	42,400	204,000	232,000	28,000
Expenses:	87,700	249,300	232,000	(17,300)
NET	(15,700)	(86,800)	(84,300)	2,500

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

SAPRAE CREEK-SEWAGE

84376

Description of Service

Purpose/Description: The RMWB Rural Operations provide sewer service to the rural communities or residents that currently operate without a wastewater collection system. Operations will respond to customer service calls and complete sewer tank pump out and trucking services.

Service Level:

- Respond to customer service calls
- Complete sewer pump out and trucking to an authorized facility

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	133,100	133,100	24,354	(108,746)	24,578	24,803
Contracted and General Services	60,000	-	-	-	-	-
Materials Goods Supplies and Utilities	1,000	1,000	-	(1,000)	-	-
Expenses:	194,100	134,100	24,354	(109,746)	24,578	24,803
NET	(194,100)	(134,100)	(24,354)	109,746	(24,578)	(24,803)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

SAPRAE CREEK-SEWAGE

84376

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	116,000	116,000	18,902	(97,098)
CUPE OT Wages	5,000	5,000	2,000	(3,000)
Meal Allowances	100	100	-	(100)
Benefit Allocation	3,120	3,120	983	(2,137)
EI Expense	480	480	163	(317)
CPP Expense	1,320	1,320	435	(885)
LAPP Expense	6,600	6,600	1,871	(4,729)
RRSP Expense	480	480	-	(480)
Salaries Wages and Benefits	133,100	133,100	24,354	(108,746)
Contract Water and Sewage Hauling	60,000	-	-	-
Contracted and General Services	60,000	-	-	-
Mechanical Supplies	1,000	1,000	-	(1,000)
Materials Goods Supplies and Utilities	1,000	1,000	-	(1,000)
Expenses:	194,100	134,100	24,354	(109,746)
NET	(194,100)	(134,100)	(24,354)	109,746

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

JANVIER - SEWAGE UTILITY

84377

Description of Service

Purpose/Description: The RMWB Rural Operations provide sewer service to the rural communities that currently operate without a wastewater collection system. Operations will respond to customer service calls and complete sewer tank pump out and trucking services.

Service Level:

- Respond to customer service calls
- Complete sewer pump out and trucking to an authorized facility

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	3,000	3,000	2,000	(1,000)	2,000	2,000
Sales to Other Governments	-	-	102,000	102,000	102,000	102,000
Revenues:	3,000	3,000	104,000	101,000	104,000	104,000
Salaries Wages and Benefits	275,600	275,600	-	(275,600)	-	-
Contracted and General Services	11,000	148,000	168,000	20,000	168,000	168,000
Materials Goods Supplies and Utilities	2,800	2,800	2,000	(800)	2,020	2,040
Expenses:	289,400	426,400	170,000	(256,400)	170,020	170,040
NET	(286,400)	(423,400)	(66,000)	357,400	(66,020)	(66,040)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Underground Services
JANVIER - SEWAGE UTILITY

84377

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Resid Sewer Serv	3,000	3,000	2,000	(1,000)
Sales and User Charges	3,000	3,000	2,000	(1,000)
Sales To Other Governments	-	-	102,000	102,000
Sales to Other Governments	-	-	102,000	102,000
Revenues:	3,000	3,000	104,000	101,000
CUPE Reg. Wages	223,000	223,000	-	(223,000)
CUPE OT Wages	18,000	18,000	-	(18,000)
Meal Allowances	600	600	-	(600)
Benefit Allocation	8,840	8,840	-	(8,840)
EI Expense	1,360	1,360	-	(1,360)
CPP Expense	3,740	3,740	-	(3,740)
LAPP Expense	18,700	18,700	-	(18,700)
RRSP Expense	1,360	1,360	-	(1,360)
Salaries Wages and Benefits	275,600	275,600	-	(275,600)
Contract Water and Sewage Hauling	11,000	148,000	168,000	20,000
Contracted and General Services	11,000	148,000	168,000	20,000
Janitorial Supplies	200	200	-	(200)
Fuels & Lubes	1,400	1,400	-	(1,400)
Equipment	200	200	-	(200)
Consumables	400	400	-	(400)
Chemicals And Salts	100	100	2,000	1,900
Mechanical Supplies	200	200	-	(200)
Carpentry Supplies	300	300	-	(300)
Materials Goods Supplies and Utilities	2,800	2,800	2,000	(800)
Expenses:	289,400	426,400	170,000	(256,400)
NET	(286,400)	(423,400)	(66,000)	357,400

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

ADMIN. AND STORM SYS

84378

Description of Service

Environmental Protection and Enhancement Act operating approval (689-02-00 as amended)

Storm Collection System Operator Regulatory Requirements: None

24 Hour On-call: One UGS Foreman and One UGS Employee are on-call to support after hours service

operation/capital budget, support cross functional teams, branch management for Business Unit Human Resource and labour relations.

Purpose/Description: To ensure the storm collection system is functioning as designed, any damages to the system must be repaired in a timely manner. Damages to the storm system include deterioration or physical destruction of the catchbasin barrels, catchbasin leads, the storm system lines, outfall structure and storm treatment systems. The damages of these assets may vary in the required urgency for repair and are assessed accordingly. Damage to a catchbasin lead or storm water line allow the storm water flow to wash away the aggregate may and soil below a road way causing potential safety concerns or increased costs to repair if left unattended. Under this condition, the damage would be repaired immediately to reduce futures costs and potential safety concerns. The majority of the damage identified on the system is the result of inspections during the annual maintenance program and response to urgent issues such as flooding from a blockage.

Service Level:

- Assess and repair damage to the storm system as needed to maintain the function of the system, mitigate safety hazards and protect other RMWB assets

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	911,400	900,400	414,949	(485,451)	418,733	422,554
Contracted and General Services	-	-	800	800	800	800
Materials Goods Supplies and Utilities	-	-	1,000	1,000	1,000	1,000
Expenses:	911,400	900,400	416,749	(483,651)	420,533	424,354
NET	(911,400)	(900,400)	(416,749)	483,651	(420,533)	(424,354)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
 Environmental Services / Underground Services
ADMIN. AND STORM SYS

84378

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	50,000	39,000	-	(39,000)
CUPE Reg. Wages	684,000	684,000	319,615	(364,385)
CUPE OT Wages	36,000	36,000	36,000	-
Meal Allowances	400	400	600	200
Benefit Allocation	36,660	36,660	16,620	(20,040)
EI Expense	5,640	5,640	2,856	(2,784)
CPP Expense	15,510	15,510	7,616	(7,894)
LAPP Expense	77,550	77,550	31,642	(45,908)
RRSP Expense	5,640	5,640	-	(5,640)
Salaries Wages and Benefits	911,400	900,400	414,949	(485,451)
Training - Mandatory - Fees	-	-	800	800
Contracted and General Services	-	-	800	800
Non-Protect Apparel	-	-	1,000	1,000
Materials Goods Supplies and Utilities	-	-	1,000	1,000
Expenses:	911,400	900,400	416,749	(483,651)
NET	(911,400)	(900,400)	(416,749)	483,651

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

SEWAGE UTILITY ADMIN

84379

Description of Service

Environmental Protection and Enhancement Act operating approval (689-02-00 as amended)

Wastewater Collection System Operator Regulatory Requirements: Level 4 Operator, 2 - Level 3 Operators, one Level 2 Operator

24 Hour On-call: One UGS Foreman and One UGS Employee are on-call to support after hours service

Heavy Equipment Requirements: Excavator, Hydrovac, Flusher Truck, Combination Truck, Vac Truck, Steam truck, Camera Van, Service Truck, Signage Truck

Purpose/Description: Sanitary system malfunctions must be repaired to prevent wastewater back-ups and maintain compliance with Federal and Provincial Legislation. Damage to the sanitary collection system includes anything that prevents the system from operating as intended. These issues will increase the risk of debris build up and eventual blockage of the line. Damage to the sanitary system is typically identified by scoping the system. Damage to the main sanitary system is assessed and scheduled for repair as required. Damage to a sanitary service line is further assessed by UGS to determine whether the cause of the issue is on the RMWB system, the private system or by an indirect source. If the damage is determined to be the responsibility of the RMWB, the service is repaired to prevent a sanitary back-up.

Service Level:

- Repair sanitary main lines as needed to prevent sanitary blockages
- Complete internal investigation on customer identified service line damage by steaming then scoping the service line
- Repair RMWB owned service lines in a timely manner to prevent a sanitary back-up into the customers property
- Repair damaged sanitary manholes as per operational needs to prevent blockages

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	6,495,000	7,305,000	8,042,980	737,980	8,042,980	8,042,980
Revenues:	6,495,000	7,305,000	8,042,980	737,980	8,042,980	8,042,980
Salaries Wages and Benefits	2,098,240	1,867,340	1,586,206	(281,134)	1,600,528	1,614,993
Contracted and General Services	174,100	222,100	325,800	103,700	325,800	325,800
Materials Goods Supplies and Utilities	59,100	43,700	47,100	3,400	47,480	47,864
Expenses:	2,331,440	2,133,140	1,959,106	(174,034)	1,973,808	1,988,657
NET	4,163,560	5,171,860	6,083,874	912,014	6,069,172	6,054,323

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Underground Services
SEWAGE UTILITY ADMIN

84379

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Resid Sewer Serv	3,500,000	4,000,000	4,476,080	476,080
Comm/Ind Sew Serv	2,990,000	3,300,000	3,566,900	266,900
Cost Reimbursement	5,000	5,000	-	(5,000)
Sales and User Charges	6,495,000	7,305,000	8,042,980	737,980
Revenues:	6,495,000	7,305,000	8,042,980	737,980
Exempt Salary - Regular	156,000	120,000	-	(120,000)
CUPE Reg. Wages	1,439,000	1,267,000	1,209,449	(57,551)
CUPE OT Wages	196,000	196,000	152,000	(44,000)
CUPE Stand-By	10,740	10,740	-	(10,740)
Meal Allowances	1,500	600	2,000	1,400
Benefit Allocation	76,700	77,000	62,891	(14,109)
EI Expense	11,800	12,000	10,945	(1,055)
CPP Expense	32,450	32,000	29,186	(2,814)
LAPP Expense	162,250	148,000	119,735	(28,265)
RRSP Expense	11,800	4,000	-	(4,000)
Salaries Wages and Benefits	2,098,240	1,867,340	1,586,206	(281,134)
Business Travel	1,800	1,800	1,000	(800)
Training - Mandatory - Fees	-	-	8,600	8,600
Freight Charges	300	300	-	(300)
Gen. Serv.-Contracted	140,000	185,000	286,200	101,200
Accident Repairs	2,000	2,000	-	(2,000)
Damage Claims & Settlements	30,000	33,000	30,000	(3,000)
Contracted and General Services	174,100	222,100	325,800	103,700
Stationary & Office Supplies	400	400	-	(400)
Protective Apparel	-	-	8,100	8,100
Non-Protect Apparel	-	-	1,000	1,000
Janitorial Supplies	400	400	-	(400)
Food Cost	600	600	-	(600)
Fuels & Lubes	1,000	1,000	-	(1,000)
Equipment	6,300	-	-	-
Consumables	13,000	13,000	13,000	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

SEWAGE UTILITY ADMIN

84379

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Consum - Small Tools	12,000	12,000	-	(12,000)
Chemicals And Salts	400	400	-	(400)
Mechanical Supplies	25,000	15,900	25,000	9,100
Materials Goods Supplies and Utilities	59,100	43,700	47,100	3,400
Expenses:	2,331,440	2,133,140	1,959,106	(174,034)
NET	4,163,560	5,171,860	6,083,874	912,014

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

WATER UTILITY ADMINISTRATION

84380

Description of Service

Distribution System Operator Regulatory Requirements: Level 4 Operator, 2 - Level 3 Operators and one Level 2 Operator

24 hour On-call: One UGS Foreman and One UGS Employee are on-call to support after hours service

Heavy Equipment Requirements: Excavator, Hydrovac Truck, Steam Truck, Service Truck, Signage Truck

Purpose/Description: Distribution line maintenance includes all repairs, maintenance, and troubleshooting required to rectify problems in the waterline or service line that fall outside of preventative maintenance. Water line leaks or breaks comprise the majority of this service level. A water line break typically occurs due to the age of the pipe or unintended pressure surge or damage from nearby works. Underground Services rely on reports to the pulse line, information from the WTP and field investigations. Once a leak is identified, it is assessed for the level of response required. A large leak warrants an emergency response by Underground Services to isolate the leak area, and treat the potable water as required by Federal and Provincial Legislation. Once environmental compliance concerns are managed, UGS coordinates all requirements to ensure the water line can be repaired, potable water quality is not impacted and the time customers are without water is minimized.

Service Level:

- Respond and repair emergency water line breaks
- Minimize customer water outage and maintaining communication during water line repair
- Prevent impacts to water quality and complete all environmental sampling in compliance with Provincial and Federal legislation

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Net Taxes Available for Muni Purposes	203,810	203,810	204,000	190	204,000	204,000
Sales and User Charges	12,927,900	14,294,700	15,315,615	1,020,915	17,315,615	17,315,615
Sales to Other Governments	14,000	-	-	-	-	-
Penalties and Costs on Taxes	114,700	-	8,000	8,000	8,000	8,000
Licenses and Permits	600	(2,000)	-	2,000	-	-
Revenues:	13,261,010	14,496,510	15,527,615	1,031,105	17,527,615	17,527,615
Salaries Wages and Benefits	1,924,700	1,640,700	2,385,666	744,966	2,407,343	2,429,236
Contracted and General Services	1,412,400	1,799,200	2,091,560	292,360	2,091,560	2,091,560
Materials Goods Supplies and Utilities	374,800	426,600	452,900	26,300	457,360	461,865
Expenses:	3,711,900	3,866,500	4,930,126	1,063,626	4,956,263	4,982,661
NET	9,549,110	10,630,010	10,597,489	(32,521)	12,571,352	12,544,954

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

WATER UTILITY ADMINISTRATION

84380

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Water Main LIP	203,810	203,810	204,000	190
Special Assessment and Local Imp Taxes	203,810	203,810	204,000	190
Net Taxes Available for Muni Purposes	203,810	203,810	204,000	190
Sales-Goods-Services	80,000	98,000	54,000	(44,000)
Residential Water	6,800,000	8,000,000	8,724,615	724,615
Commercial/Indus Water	6,014,700	6,144,700	6,516,700	372,000
Meter Service Calls	1,200	20,000	20,300	300
Landfill Operations Rec Goods/Services	30,000	30,000	-	(30,000)
Cost Reimbursement	2,000	2,000	-	(2,000)
Sales and User Charges	12,927,900	14,294,700	15,315,615	1,020,915
Sales To Other Governments	14,000	-	-	-
Sales to Other Governments	14,000	-	-	-
Water Utility Penalties	114,700	-	8,000	8,000
Penalties and Costs on Taxes	114,700	-	8,000	8,000
Permits & Fees	600	-	-	-
Permit Refund	-	(2,000)	-	2,000
Licenses and Permits	600	(2,000)	-	2,000
Revenues:	13,261,010	14,496,510	15,527,615	1,031,105
Exempt Salary - Regular	218,000	140,000	-	(140,000)
CUPE Reg. Wages	1,269,000	1,090,000	1,831,040	741,040
CUPE OT Wages	150,000	150,000	216,000	66,000
CUPE Stand-By	10,800	10,800	-	(10,800)
Meal Allowances	1,900	1,900	2,000	100
Benefit Allocation	71,500	71,000	95,214	24,214
EI Expense	11,000	11,000	16,402	5,402
CPP Expense	30,250	29,000	43,738	14,738
LAPP Expense	151,250	132,000	181,273	49,273
RRSP Expense	11,000	5,000	-	(5,000)
Salaries Wages and Benefits	1,924,700	1,640,700	2,385,666	744,966
Business Travel	-	-	1,000	1,000
Conference Registration	-	-	10,700	10,700

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

WATER UTILITY ADMINISTRATION

84380

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Training - Mandatory - Fees	-	-	25,360	25,360
Freight Charges	900	900	-	(900)
Mobile Phones	7,000	7,000	10,100	3,100
Printing And Binding	500	500	-	(500)
Gen. Serv.-Contracted	1,390,000	1,776,800	2,034,400	257,600
Contracted Services - Garbage Collection	3,000	3,000	-	(3,000)
Inspections & Tests	1,000	1,000	-	(1,000)
Damage Claims & Settlements	10,000	10,000	10,000	-
Contracted and General Services	1,412,400	1,799,200	2,091,560	292,360
Stationary & Office Supplies	1,500	2,500	-	(2,500)
Spec. Progr. Supplies	10,000	3,000	10,000	7,000
Protective Apparel	-	-	3,900	3,900
Non-Protect Apparel	-	-	3,000	3,000
Janitorial Supplies	800	800	-	(800)
Food Cost	1,000	1,000	-	(1,000)
First Aid Supplies	100	100	-	(100)
Fuels & Lubes	1,200	1,200	-	(1,200)
Equipment	-	-	15,000	15,000
Consumables	50,000	48,000	50,000	2,000
Consum - Small Tools	30,000	36,000	-	(36,000)
Chemicals And Salts	4,500	88,300	86,000	(2,300)
Aggregates	200,000	205,000	200,000	(5,000)
Concrete	-	-	5,000	5,000
Signs	-	-	5,000	5,000
Mechanical Supplies	75,000	40,000	75,000	35,000
Oth Constr/Maint Supply	700	700	-	(700)
Materials Goods Supplies and Utilities	374,800	426,600	452,900	26,300
Expenses:	3,711,900	3,866,500	4,930,126	1,063,626
NET	9,549,110	10,630,010	10,597,489	(32,521)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

ANZAC - WATER DISTRIBUTION

84381

Description of Service

Purpose/Description: The RMWB Rural Operations provide water trucking and filling services to the rural communities or residents that currently operate without a water distribution system.

Service Level:

- Respond to customer service calls
- Provide water tank filling service
- Complete sampling to maintain potable water certification for trucks

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	61,600	61,600	65,400	3,800	65,400	65,400
Penalties and Costs on Taxes	800	1,600	-	(1,600)	-	-
Revenues:	62,400	63,200	65,400	2,200	65,400	65,400
Salaries Wages and Benefits	354,900	352,300	176,944	(175,356)	178,581	180,235
Contracted and General Services	1,300	1,300	10,200	8,900	10,200	10,200
Materials Goods Supplies and Utilities	70,200	69,200	63,000	(6,200)	63,630	64,266
Expenses:	426,400	422,800	250,144	(172,656)	252,411	254,701
NET	(364,000)	(359,600)	(184,744)	174,856	(187,011)	(189,301)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Underground Services

ANZAC - WATER DISTRIBUTION

84381

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Residential Water	61,000	61,000	64,800	3,800
Administration Fees	600	600	600	-
Sales and User Charges	61,600	61,600	65,400	3,800
Water Utility Penalties	800	1,600	-	(1,600)
Penalties and Costs on Taxes	800	1,600	-	(1,600)
Revenues:	62,400	63,200	65,400	2,200
CUPE Reg. Wages	280,000	280,000	138,201	(141,799)
CUPE OT Wages	20,000	20,000	12,000	(8,000)
CUPE Stand-By	8,900	8,900	-	(8,900)
CUPE Shift Differential	6,600	4,000	800	(3,200)
Meal Allowances	400	400	400	-
Benefit Allocation	10,140	10,140	7,186	(2,954)
EI Expense	1,560	1,560	1,275	(285)
CPP Expense	4,290	4,290	3,400	(890)
LAPP Expense	21,450	21,450	13,682	(7,768)
RRSP Expense	1,560	1,560	-	(1,560)
Salaries Wages and Benefits	354,900	352,300	176,944	(175,356)
Business Travel	800	800	-	(800)
Mobile Phones	-	-	200	200
Printing And Binding	500	500	-	(500)
Equipment Rental & Lease	-	-	5,000	5,000
Damage Claims & Settlements	-	-	5,000	5,000
Contracted and General Services	1,300	1,300	10,200	8,900
Stationary & Office Supplies	500	500	-	(500)
Janitorial Supplies	500	500	1,000	500
Fuels & Lubes	50,000	49,000	47,000	(2,000)
Tire	-	-	1,000	1,000
Consumables	5,000	5,000	1,000	(4,000)
Consum - Small Tools	1,200	1,200	-	(1,200)
Mechanical Supplies	13,000	13,000	13,000	-
Materials Goods Supplies and Utilities	70,200	69,200	63,000	(6,200)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

ANZAC - WATER DISTRIBUTION

84381

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Expenses:	426,400	422,800	250,144	(172,656)
NET	(364,000)	(359,600)	(184,744)	174,856

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

CONKLIN - WATER DISTRIBUTION

84382

Description of Service

Purpose/Description: The RMWB Rural Operations provide water trucking and filling services to the rural communities or residents that currently operate without a water distribution system.

Service Level:

- Respond to customer service
- Provide water tank filling service
- Complete sampling to maintain potable water certification for trucks

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	23,300	23,300	23,100	(200)	23,100	23,100
Penalties and Costs on Taxes	600	1,200	-	(1,200)	-	-
Revenues:	23,900	24,500	23,100	(1,400)	23,100	23,100
Salaries Wages and Benefits	45,300	45,300	-	(45,300)	-	-
Contracted and General Services	266,400	346,400	396,000	49,600	396,000	396,000
Materials Goods Supplies and Utilities	2,000	2,000	-	(2,000)	-	-
Expenses:	313,700	393,700	396,000	2,300	396,000	396,000
NET	(289,800)	(369,200)	(372,900)	(3,700)	(372,900)	(372,900)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

CONKLIN - WATER DISTRIBUTION

84382

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Residential Water	23,000	23,000	22,800	(200)
Administration Fees	300	300	300	-
Sales and User Charges	23,300	23,300	23,100	(200)
Water Utility Penalties	600	1,200	-	(1,200)
Penalties and Costs on Taxes	600	1,200	-	(1,200)
Revenues:	23,900	24,500	23,100	(1,400)
CUPE Reg. Wages	21,000	21,000	-	(21,000)
CUPE OT Wages	20,000	20,000	-	(20,000)
Meal Allowances	300	300	-	(300)
Benefit Allocation	1,040	1,040	-	(1,040)
EI Expense	160	160	-	(160)
CPP Expense	440	440	-	(440)
LAPP Expense	2,200	2,200	-	(2,200)
RRSP Expense	160	160	-	(160)
Salaries Wages and Benefits	45,300	45,300	-	(45,300)
Gen. Serv.-Contracted	2,400	2,400	-	(2,400)
Contract Water and Sewage Hauling	264,000	344,000	396,000	52,000
Contracted and General Services	266,400	346,400	396,000	49,600
Mechanical Supplies	2,000	2,000	-	(2,000)
Materials Goods Supplies and Utilities	2,000	2,000	-	(2,000)
Expenses:	313,700	393,700	396,000	2,300
NET	(289,800)	(369,200)	(372,900)	(3,700)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

METERING

84383

Description of Service

Metering Technician Certification Requirement: Water Distribution Level 1

Purpose/Description: Metering is a requirement of the Water Utilities Management Bylaw. All residential, industrial and commercial buildings using the Municipal water supply through an internal water service line requires a metering device to accurately track the water consumption. The RMWB charges the customers based on the water consumption recorded by the meter. This strategy of utility management promotes conservation of water by charging the usage opposed to a flat rate. UGS provides customer service for metering operations by installing and maintaining the meters. The maintenance support offered under the Water Utility includes the response to service requests that include: malfunctioning meters, billing issues, problems with the radio frequency for remote tracking, leaking meters, frozen meters, quality complaints and investigating any other problems identified.

Service Level:

- Install new meters when required due to new developments, required upgrades, or existing meter damage
- Respond to service calls requiring various degrees of maintenance on the meter
- Respond to service calls for billing issues or disputes
- Installation and operation of bleeders to protect the service line from freezing
- Complete meter readings to ensure customer is billed accurately for water consumption
- Complete notifications, warnings and eventual utility shut off's for customers who have outstanding water bills

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	941,800	901,800	1,005,915	104,115	1,015,454	1,025,089
Contracted and General Services	20,700	20,700	11,000	(9,700)	11,000	11,000
Materials Goods Supplies and Utilities	305,600	320,600	155,500	(165,100)	157,055	158,626
Expenses:	1,268,100	1,243,100	1,172,415	(70,685)	1,183,509	1,194,714
NET	(1,268,100)	(1,243,100)	(1,172,415)	70,685	(1,183,509)	(1,194,714)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

METERING

84383

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	81,000	41,000	-	(41,000)
CUPE Reg. Wages	660,000	660,000	806,025	146,025
CUPE OT Wages	50,000	50,000	50,000	-
CUPE Stand-By	6,600	6,600	-	(6,600)
Meal Allowances	200	200	2,000	1,800
Benefit Allocation	37,440	37,440	41,913	4,473
EI Expense	5,760	5,760	7,140	1,380
CPP Expense	15,840	15,840	19,040	3,200
LAPP Expense	79,200	79,200	79,797	597
RRSP Expense	5,760	5,760	-	(5,760)
Salaries Wages and Benefits	941,800	901,800	1,005,915	104,115
Printing And Binding	700	700	1,000	300
Gen. Serv.-Contracted	10,000	10,000	-	(10,000)
Damage Claims & Settlements	10,000	10,000	10,000	-
Contracted and General Services	20,700	20,700	11,000	(9,700)
Stationary & Office Supplies	600	600	-	(600)
Consumables	5,000	5,000	5,500	500
Water Meters	300,000	315,000	150,000	(165,000)
Materials Goods Supplies and Utilities	305,600	320,600	155,500	(165,100)
Expenses:	1,268,100	1,243,100	1,172,415	(70,685)
NET	(1,268,100)	(1,243,100)	(1,172,415)	70,685

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

FORT MCKAY - WATER DISTRIBUTION

84386

Description of Service

Operating Environmental Protection and Enhancement Act approval (685-03-00 as amended)

Distribution System Operator Regulatory Requirements: Level 4 Operator, 2 - Level 3 Operators and one Level 2 Operator

24 hour On-call: Currently supported by Urban Operations; One UGS Foreman and One UGS Employee are on-call to support after hours service

Heavy Equipment Requirements: Excavator, Hydrovac Truck, Steam Truck, Service Truck, Signage Truck

Purpose/Description: The services provided by Rural Operations and Urban UGS to maintain and operate the water distribution system.

Service Level:

- Annual distribution flushing program, unidirectional flushing program to be established, service response flushing
- Valve turning program
- Curb stop operation and maintenance & hydrant operation and maintenance
- Distribution line repairs
- Sampling to maintain compliance with Provincial and Federal legislation
- Response to service requests

Note: Cost Recovery Percent from INAC Agreement=78%

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	19,500	19,500	17,000	(2,500)	17,000	17,000
Revenues:	19,500	19,500	17,000	(2,500)	17,000	17,000
Salaries Wages and Benefits	12,000	12,000	24,354	12,354	24,578	24,803
Expenses:	12,000	12,000	24,354	12,354	24,578	24,803
NET	7,500	7,500	(7,354)	(14,854)	(7,578)	(7,803)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

FORT MCKAY - WATER DISTRIBUTION

84386

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	19,500	19,500	17,000	(2,500)
Sales to Other Governments	19,500	19,500	17,000	(2,500)
Revenues:	19,500	19,500	17,000	(2,500)
CUPE Reg. Wages	10,000	10,000	18,902	8,902
CUPE OT Wages	-	-	2,000	2,000
Benefit Allocation	520	520	983	463
EI Expense	80	80	163	83
CPP Expense	220	220	435	215
LAPP Expense	1,100	1,100	1,871	771
RRSP Expense	80	80	-	(80)
Salaries Wages and Benefits	12,000	12,000	24,354	12,354
Expenses:	12,000	12,000	24,354	12,354
NET	7,500	7,500	(7,354)	(14,854)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

FORT CHIP - SEWAGE UTILITY

84387

Description of Service

Environmental Protection and Enhancement Act operating approval (678-02-00 as amended) Wastewater Collection System Operator Regulatory Requirements: Level 4 Operator, 2 - Level 3 Operators, one Level 2 Operator
 Wastewater Collection System Operator Regulatory Requirements: Level 4 Operator, 2 - Level 3 Operators, one Level 2 Operator
 24 Hour On-call: One UGS Foreman and One UGS Employee are on-call to support after hours service
 Heavy Equipment Requirements: Flusher Truck, Combination Truck, Vac Truck, Steam truck

Purpose/Description: The services provided by Rural Operations and Urban UGS to maintain the wastewater collection system.

Service Level:

- Annual sanitary main line flushing program
- Sanitary system flushing in response to service request or blockage
- Sanitary system repairs
- Sampling to maintain compliance with Provincial and Federal legislation
- Response to service requests

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	53,000	53,000	54,000	1,000	54,000	54,000
Sales to Other Governments	26,100	26,100	-	(26,100)	-	-
Revenues:	79,100	79,100	54,000	(25,100)	54,000	54,000
Salaries Wages and Benefits	14,000	14,000	-	(14,000)	-	-
Contracted and General Services	1,500	1,500	-	(1,500)	-	-
Expenses:	15,500	15,500	-	(15,500)	-	-
NET	63,600	63,600	54,000	(9,600)	54,000	54,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
 Environmental Services / Underground Services
FORT CHIP - SEWAGE UTILITY

84387

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Resid Sewer Serv	39,000	39,000	39,000	-
Comm/Ind Sew Serv	14,000	14,000	15,000	1,000
Sales and User Charges	53,000	53,000	54,000	1,000
Sales To Other Governments	26,100	26,100	-	(26,100)
Sales to Other Governments	26,100	26,100	-	(26,100)
Revenues:	79,100	79,100	54,000	(25,100)
CUPE Reg. Wages	12,000	12,000	-	(12,000)
Benefit Allocation	520	520	-	(520)
EI Expense	80	80	-	(80)
CPP Expense	220	220	-	(220)
LAPP Expense	1,100	1,100	-	(1,100)
RRSP Expense	80	80	-	(80)
Salaries Wages and Benefits	14,000	14,000	-	(14,000)
Gen. Serv.-Contracted	1,500	1,500	-	(1,500)
Contracted and General Services	1,500	1,500	-	(1,500)
Expenses:	15,500	15,500	-	(15,500)
NET	63,600	63,600	54,000	(9,600)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

FORT CHIP - WATER DISTRIBUTION

84388

Description of Service

Operating Environmental Protection and Enhancement Act approval (680-02-00 as amended)

Distribution System Operator Regulatory Requirements: Level 4 Operator, 2 - Level 3 Operators and one Level 2 Operator

24 hour On-call:

Heavy Equipment Requirements: Excavator, Hydrovac Truck, Steam Truck, Service Truck, Signage Truck

Purpose/Description: The services provided by Rural Operations and Urban UGS to maintain and operate the water distribution system.

Service Level:

- Annual distribution flushing program, unidirectional flushing program to be established, service response flushing
- Valve turning program
- Curb stop operation and maintenance
- Hydrant operation and maintenance
- Distribution line repairs
- Sampling to maintain compliance with Provincial and Federal legislation
- Response to service requests

Note: Cost Recovery Percent from INAC Agreement=50

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	53,000	53,000	52,000	(1,000)	52,000	52,000
Sales to Other Governments	89,200	89,200	5,400	(83,800)	5,400	5,400
Revenues:	142,200	142,200	57,400	(84,800)	57,400	57,400
Salaries Wages and Benefits	31,000	31,000	-	(31,000)	-	-
Contracted and General Services	5,000	11,000	11,000	-	11,000	11,000
Expenses:	36,000	42,000	11,000	(31,000)	11,000	11,000
NET	106,200	100,200	46,400	(53,800)	46,400	46,400

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

FORT CHIP - WATER DISTRIBUTION

84388

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Residential Water	39,000	39,000	37,000	(2,000)
Commercial/Indus Water	14,000	14,000	15,000	1,000
Sales and User Charges	53,000	53,000	52,000	(1,000)
Sales To Other Governments	89,200	89,200	5,400	(83,800)
Sales to Other Governments	89,200	89,200	5,400	(83,800)
Revenues:	142,200	142,200	57,400	(84,800)
CUPE Reg. Wages	26,000	26,000	-	(26,000)
Benefit Allocation	1,300	1,300	-	(1,300)
EI Expense	200	200	-	(200)
CPP Expense	550	550	-	(550)
LAPP Expense	2,750	2,750	-	(2,750)
RRSP Expense	200	200	-	(200)
Salaries Wages and Benefits	31,000	31,000	-	(31,000)
Business Travel	-	-	1,000	1,000
Gen. Serv.-Contracted	5,000	11,000	10,000	(1,000)
Contracted and General Services	5,000	11,000	11,000	-
Expenses:	36,000	42,000	11,000	(31,000)
NET	106,200	100,200	46,400	(53,800)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

DRAPER - WATER DISTRIBUTION

84394

Description of Service

Purpose/Description: The RMWB Rural Operations provide water trucking and filling services to the rural communities or residents that currently operate without a water distribution system. without a water distribution system.

Service Level:

- Respond to customer service calls
- Provide water tank filling service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	240,000	200,000	229,000	29,000	229,000	229,000
Expenses:	240,000	200,000	229,000	29,000	229,000	229,000
NET	(240,000)	(200,000)	(229,000)	(29,000)	(229,000)	(229,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Underground Services

DRAPER - WATER DISTRIBUTION

84394

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Gen. Serv.-Contracted	-	-	1,000	1,000
Contract Water and Sewage Hauling	240,000	200,000	228,000	28,000
Contracted and General Services	240,000	200,000	229,000	29,000
Expenses:	240,000	200,000	229,000	29,000
NET	(240,000)	(200,000)	(229,000)	(29,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Water Treatment

S_ES_WT

Description of Service

The Water Treatment Sub Branch consists of the following cost centres:

83219 Plant Maintenance	84321 Fort Chipewyan - WTP Maintenance	84403 Abasand Reservoir & Pumphouse
84307 Water Treatment Administration	84322 Fort McMurray - WTP Maintenance	84404 Beacon Hill Reservoir & Pumphouse
84309 881 Booster Station	84323 Pumphouse Plant Maintenance	84405 Mills Avenue Booster
84310 Watermain Repair	84324 Conklin - WTP Maintenance	
84311 Water Service Repair/Fr		
84312 Fort McKay - WTP Operations	84326 Janvier - WTP Maintenance	
84313 Anzac - WTP Operations	84327 468 Pumphouse (Gregoire Lake)	
84314 Conklin - WTP Operations	84328 King Street Booster	
84315 Janvier - Water Treatment Plant Operations		
84316 Fort McMurray - WTP Operations	84395 Parsons Creek Reservoir & Pumphouse	
84317 Pumphouse Operations	84396 South East Reservoir & Pumphouse	
84318 Capital Exempt - Water Supply	84397 Thickwood Reservoir & Pumphouse	
84319 Fort Chipewyan - Water Treatment	84398 Timberlea Reservoir & Pumphouse	
84320 Anzac - WTP Maintenance	84399 Lower Town Site Reservoir & Pumphouse	

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	1,900,000	2,400,000	2,096,250	(303,750)	2,096,250	2,096,250
Sales to Other Governments	1,627,000	1,464,000	1,282,000	(182,000)	1,282,000	1,282,000
Revenues:	3,527,000	3,864,000	3,378,250	(485,750)	3,378,250	3,378,250
Salaries Wages and Benefits	8,692,850	8,755,800	8,369,062	(386,738)	8,448,106	8,527,942
Contracted and General Services	1,481,600	633,187	600,810	(32,377)	600,810	600,810
Materials Goods Supplies and Utilities	4,387,975	2,743,875	2,644,415	(99,460)	2,670,719	2,697,285
Expenses:	14,562,425	12,132,862	11,614,287	(518,575)	11,719,635	11,826,037
NET	(11,035,425)	(8,268,862)	(8,236,037)	32,825	(8,341,385)	(8,447,787)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Water Treatment

S_ES_WT

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Bulk Water Sales	1,900,000	2,400,000	2,096,250	(303,750)
Sales and User Charges	1,900,000	2,400,000	2,096,250	(303,750)
Sales To Other Governments	1,627,000	1,464,000	1,282,000	(182,000)
Sales to Other Governments	1,627,000	1,464,000	1,282,000	(182,000)
Revenues:	3,527,000	3,864,000	3,378,250	(485,750)
Exempt Salary - Regular	556,000	556,000	706,129	150,129
CUPE Reg. Wages	6,336,200	6,367,200	5,982,291	(384,909)
CUPE OT Wages	395,500	395,500	387,200	(8,300)
CUPE Stand-By	60,700	49,000	54,000	5,000
CUPE Shift Differential	23,350	30,000	18,080	(11,920)
Meal Allowances	8,100	8,100	5,300	(2,800)
Benefit Allocation	343,060	350,420	347,798	(2,622)
EI Expense	52,040	53,480	52,360	(1,120)
CPP Expense	140,410	143,870	139,627	(4,243)
LAPP Expense	742,150	771,450	662,154	(109,296)
RRSP Expense	35,340	30,780	14,123	(16,657)
Salaries Wages and Benefits	8,692,850	8,755,800	8,369,062	(386,738)
Business Travel	15,900	24,000	26,900	2,900
Public Relations	5,000	-	-	-
Employee Relations	2,700	2,700	-	(2,700)
Safety Training	8,475	8,475	0	(8,475)
Training - Mandatory - Fees	29,550	28,000	63,650	35,650
Training - Mandatory - Other	10,863	17,000	-	(17,000)
Membership & Registr. Fee	3,792	792	-	(792)
Freight Charges	13,500	29,000	19,300	(9,700)
Mobile Phones	9,600	9,600	11,760	2,160
Subscr. & Public.	1,020	20	-	(20)
Eng. Consulting Services	203,500	67,500	35,000	(32,500)
Prof. Services	-	-	20,000	20,000
Other Profess. Services	39,000	44,000	-	(44,000)
Gen. Serv.-Contracted	1,019,700	287,700	308,000	20,300

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Water Treatment

S_ES_WT

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Contracted Services - Garbage Collection	18,500	12,900	4,000	(8,900)
Contr. Bldg-R&M	25,000	25,000	-	(25,000)
Contr. Equip. R&M	25,000	10,000	80,000	70,000
Fire Extinguisher R&M	-	-	1,000	1,000
Contr. Veh. Mech. R&M	3,000	-	-	-
Equipment Rental & Lease	29,800	51,500	12,000	(39,500)
Licenses & Permits	17,700	15,000	19,200	4,200
Contracted and General Services	1,481,600	633,187	600,810	(32,377)
Stationary & Office Supplies	4,800	4,800	0	(4,800)
Protective Apparel	16,275	13,275	14,055	780
Non-Protect Apparel	1,800	1,800	-	(1,800)
Janitorial Supplies	-	-	8,700	8,700
Food Cost	2,000	2,000	2,000	-
Fuels & Lubes	15,000	16,000	15,000	(1,000)
Consumables	32,800	28,800	32,000	3,200
Oxygen & Acetylene	250	250	-	(250)
Consum - Small Tools	12,300	9,000	9,000	-
Chemicals And Salts	2,206,000	2,106,000	1,840,000	(266,000)
Lab Reagents	16,000	102,000	-	(102,000)
Instrument Supply	252,500	150,000	149,000	(1,000)
Mechanical Supplies	80,000	100,200	131,760	31,560
Carpentry Supplies	500	500	-	(500)
Plumbing Supplies	342,500	22,000	76,700	54,700
Electrical Supplies	241,000	140,000	100,200	(39,800)
Oth Constr/Maint Supply	1,750	1,750	-	(1,750)
Train/Material & Manuals	1,500	1,500	-	(1,500)
Equipment & Furnishing	1,160,500	43,500	266,000	222,500
Computer Hardware	500	500	-	(500)
Materials Goods Supplies and Utilities	4,387,975	2,743,875	2,644,415	(99,460)
Expenses:	14,562,425	12,132,862	11,614,287	(518,575)
NET	(11,035,425)	(8,268,862)	(8,236,037)	32,825

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

PLANT MAINTENANCE

83219

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	375,000	-	-	-	-	-
Revenues:	375,000	-	-	-	-	-
Salaries Wages and Benefits	615,850	281,350	-	(281,350)	-	-
Contracted and General Services	349,363	50,500	-	(50,500)	-	-
Materials Goods Supplies and Utilities	466,575	140,875	0	(140,875)	0	0
Expenses:	1,431,788	472,725	0	(472,725)	0	0
NET	(1,056,788)	(472,725)	(0)	472,725	(0)	(0)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

PLANT MAINTENANCE

83219

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	375,000	-	-	-
Sales to Other Governments	375,000	-	-	-
Revenues:	375,000	-	-	-
CUPE Reg. Wages	371,000	91,000	-	(91,000)
CUPE OT Wages	150,000	150,000	-	(150,000)
CUPE Stand-By	20,500	16,000	-	(16,000)
CUPE Shift Differential	250	250	-	(250)
Meal Allowances	3,100	3,100	-	(3,100)
Benefit Allocation	18,460	4,000	-	(4,000)
EI Expense	2,840	1,000	-	(1,000)
CPP Expense	7,810	3,000	-	(3,000)
LAPP Expense	39,050	13,000	-	(13,000)
RRSP Expense	2,840	-	-	-
Salaries Wages and Benefits	615,850	281,350	-	(281,350)
Business Travel	9,000	9,000	-	(9,000)
Employee Relations	1,500	1,500	-	(1,500)
Training - Mandatory - Other	10,863	17,000	-	(17,000)
Freight Charges	10,000	8,000	-	(8,000)
Mobile Phones	5,000	5,000	-	(5,000)
Gen. Serv.-Contracted	300,000	-	-	-
Contr. Veh. Mech. R&M	3,000	-	-	-
Equipment Rental & Lease	9,500	9,500	-	(9,500)
Licenses & Permits	500	500	-	(500)
Contracted and General Services	349,363	50,500	-	(50,500)
Stationary & Office Supplies	4,000	4,000	0	(4,000)
Protective Apparel	9,775	6,775	-	(6,775)
Non-Protect Apparel	1,800	1,800	-	(1,800)
Consumables	15,000	11,000	-	(11,000)
Oxygen & Acetylene	250	250	-	(250)
Consum - Small Tools	10,000	6,700	-	(6,700)
Instrument Supply	117,500	3,500	-	(3,500)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

PLANT MAINTENANCE

83219

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Mechanical Supplies	80,000	39,000	-	(39,000)
Carpentry Supplies	500	500	-	(500)
Plumbing Supplies	87,500	500	-	(500)
Electrical Supplies	137,500	36,500	-	(36,500)
Oth Constr/Maint Supply	1,250	1,250	-	(1,250)
Train/Material & Manuals	1,500	1,500	-	(1,500)
Equipment & Furnishing	-	27,600	-	(27,600)
Materials Goods Supplies and Utilities	466,575	140,875	0	(140,875)
Expenses:	1,431,788	472,725	0	(472,725)
NET	(1,056,788)	(472,725)	(0)	472,725

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

WATER TREATMENT ADMINISTRATION

84307

Description of Service

The administration function of the Urban Water Treatment Plant. The budget includes the Manager and Administrative Assistant salaries, and all costs associated with supporting/managing water treatment plant operations and maintenance.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	866,000	866,000	1,251,116	385,116	1,263,230	1,275,466
Contracted and General Services	54,937	44,387	5,620	(38,767)	5,620	5,620
Materials Goods Supplies and Utilities	6,500	6,500	-	(6,500)	-	-
Expenses:	927,437	916,887	1,256,736	339,849	1,268,850	1,281,086
NET	(927,437)	(916,887)	(1,256,736)	(339,849)	(1,268,850)	(1,281,086)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

WATER TREATMENT ADMINISTRATION

84307

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	318,000	318,000	570,649	252,649
CUPE Reg. Wages	405,000	405,000	444,035	39,035
CUPE OT Wages	-	-	32,000	32,000
CUPE Stand-By	-	-	4,000	4,000
CUPE Shift Differential	-	-	3,000	3,000
Meal Allowances	-	-	700	700
Benefit Allocation	37,180	37,180	52,764	15,584
EI Expense	5,720	5,720	8,755	3,035
CPP Expense	15,730	15,730	23,347	7,617
LAPP Expense	78,650	78,650	100,454	21,804
RRSP Expense	5,720	5,720	11,413	5,693
Salaries Wages and Benefits	866,000	866,000	1,251,116	385,116
Business Travel	5,900	5,900	4,900	(1,000)
Public Relations	5,000	-	-	-
Employee Relations	1,200	1,200	-	(1,200)
Safety Training	8,475	8,475	0	(8,475)
Training - Mandatory - Fees	29,550	28,000	-	(28,000)
Membership & Registr. Fee	3,792	792	-	(792)
Mobile Phones	-	-	720	720
Subscr. & Public.	1,020	20	-	(20)
Contracted and General Services	54,937	44,387	5,620	(38,767)
Protective Apparel	6,500	6,500	-	(6,500)
Materials Goods Supplies and Utilities	6,500	6,500	-	(6,500)
Expenses:	927,437	916,887	1,256,736	339,849
NET	(927,437)	(916,887)	(1,256,736)	(339,849)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

881 BOOSTER STATION

84309

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	36,800	36,800	-	(36,800)	-	-
Contracted and General Services	1,700	1,700	-	(1,700)	-	-
Materials Goods Supplies and Utilities	100	100	-	(100)	-	-
Expenses:	38,600	38,600	-	(38,600)	-	-
NET	(38,600)	(38,600)	-	38,600	-	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

881 BOOSTER STATION

84309

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	4,000	4,000	-	(4,000)
CUPE Reg. Wages	24,000	24,000	-	(24,000)
CUPE OT Wages	2,500	2,500	-	(2,500)
CUPE Stand-By	1,000	1,000	-	(1,000)
CUPE Shift Differential	300	300	-	(300)
Benefit Allocation	1,300	1,300	-	(1,300)
EI Expense	200	200	-	(200)
CPP Expense	550	550	-	(550)
LAPP Expense	2,750	2,750	-	(2,750)
RRSP Expense	200	200	-	(200)
Salaries Wages and Benefits	36,800	36,800	-	(36,800)
Licenses & Permits	1,700	1,700	-	(1,700)
Contracted and General Services	1,700	1,700	-	(1,700)
Consumables	100	100	-	(100)
Materials Goods Supplies and Utilities	100	100	-	(100)
Expenses:	38,600	38,600	-	(38,600)
NET	(38,600)	(38,600)	-	38,600

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

FORT MCKAY - WTP OPERATION

84312

Description of Service

Operation of the Fort McKay Water Treatment Plant.

- **Service Conditions:**

- o Operated as per Alberta Environment and Parks Operating Approval and AWWA Standards
- o Operated, such that the Water Distribution System remains sufficiently supplied with drinking water
- o All Drinking Water to meet Health Canada Guidelines for Drinking Water Quality
- o All public inquiries returned within 72 hours
- o Reported water quality concerns investigated as soon as reasonably possible

- **Access:**

- o No public access. Secured facilities

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	509,800	613,500	547,000	(66,500)	547,000	547,000
Revenues:	509,800	613,500	547,000	(66,500)	547,000	547,000
Salaries Wages and Benefits	288,100	837,750	712,733	(125,017)	719,424	726,181
Contracted and General Services	144,200	44,200	480	(43,720)	480	480
Materials Goods Supplies and Utilities	245,900	143,300	91,500	(51,800)	92,415	93,339
Expenses:	678,200	1,025,250	804,713	(220,537)	812,319	820,000
NET	(168,400)	(411,750)	(257,713)	154,037	(265,319)	(273,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Water Treatment
FORT MCKAY - WTP OPERATION

84312

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	509,800	613,500	547,000	(66,500)
Sales to Other Governments	509,800	613,500	547,000	(66,500)
Revenues:	509,800	613,500	547,000	(66,500)
Exempt Salary - Regular	8,000	8,000	33,870	25,870
CUPE Reg. Wages	215,000	676,000	532,521	(143,479)
CUPE OT Wages	16,000	16,000	35,000	19,000
CUPE Stand-By	4,000	3,000	5,000	2,000
CUPE Shift Differential	1,800	4,450	3,000	(1,450)
Meal Allowances	300	300	700	400
Benefit Allocation	11,180	33,000	29,452	(3,548)
EI Expense	1,720	5,000	4,484	(516)
CPP Expense	4,730	13,000	11,957	(1,043)
LAPP Expense	23,650	79,000	56,073	(22,927)
RRSP Expense	1,720	-	677	677
Salaries Wages and Benefits	288,100	837,750	712,733	(125,017)
Mobile Phones	-	-	480	480
Eng. Consulting Services	16,000	16,000	-	(16,000)
Other Profess. Services	10,000	10,000	-	(10,000)
Gen. Serv.-Contracted	114,700	14,700	-	(14,700)
Contracted Services - Garbage Collection	3,500	3,500	-	(3,500)
Contracted and General Services	144,200	44,200	480	(43,720)
Consumables	3,300	3,300	2,500	(800)
Chemicals And Salts	88,000	88,000	88,000	-
Lab Reagents	1,500	1,500	-	(1,500)
Instrument Supply	50,000	50,000	-	(50,000)
Oth Constr/Maint Supply	500	500	-	(500)
Equipment & Furnishing	102,600	-	1,000	1,000
Materials Goods Supplies and Utilities	245,900	143,300	91,500	(51,800)
Expenses:	678,200	1,025,250	804,713	(220,537)
NET	(168,400)	(411,750)	(257,713)	154,037

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

ANZAC - WTP OPERATION

84313

Description of Service

Operation of the Old Anzac Truck Fill Station.

- **Service Conditions:**

- o Operated as per Alberta Environment and Parks Operating Approval and AWWA Standards
- o Customers must have swipe card and an account in good standing to access potable fill stations
- o Customers must have potable water trucks certified by Alberta Health Services to access the potable fill stations

- **Rates/Fees:**

- o As per RMWB Utility Rates Bylaw

- **Access:**

- o Swipe card required, obtained by Customers when opening a Water Billing account

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	234,000	83,000	94,517	11,517	95,270	96,031
Contracted and General Services	152,000	2,000	920	(1,080)	920	920
Materials Goods Supplies and Utilities	146,700	46,700	1,000	(45,700)	1,010	1,020
Expenses:	532,700	131,700	96,437	(35,263)	97,200	97,971
NET	(532,700)	(131,700)	(96,437)	35,263	(97,200)	(97,971)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Water Treatment
ANZAC - WTP OPERATION

84313

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	12,000	12,000	33,870	21,870
CUPE Reg. Wages	166,000	16,000	29,150	13,150
CUPE OT Wages	16,000	16,000	19,200	3,200
CUPE Stand-By	4,000	3,000	-	(3,000)
CUPE Shift Differential	1,700	1,700	-	(1,700)
Meal Allowances	300	300	-	(300)
Benefit Allocation	8,840	8,840	3,277	(5,563)
EI Expense	1,360	1,360	574	(786)
CPP Expense	3,740	3,740	1,530	(2,210)
LAPP Expense	18,700	18,700	6,239	(12,461)
RRSP Expense	1,360	1,360	677	(683)
Salaries Wages and Benefits	234,000	83,000	94,517	11,517
Mobile Phones	-	-	720	720
Other Profess. Services	1,800	1,800	-	(1,800)
Gen. Serv.-Contracted	150,000	-	-	-
Licenses & Permits	200	200	200	-
Contracted and General Services	152,000	2,000	920	(1,080)
Consumables	800	800	1,000	200
Lab Reagents	800	800	-	(800)
Instrument Supply	45,000	45,000	-	(45,000)
Equipment & Furnishing	100,100	100	-	(100)
Materials Goods Supplies and Utilities	146,700	46,700	1,000	(45,700)
Expenses:	532,700	131,700	96,437	(35,263)
NET	(532,700)	(131,700)	(96,437)	35,263

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

CONKLIN - WTP OPERATION

84314

Description of Service

Operation of the Conklin Water Treatment Plant.

- Service Conditions:

- o Operated as per Alberta Environment and Parks Operating Approval and AWWA Standards
- o Operated, such that the Water Distribution System remains sufficiently supplied with drinking water
- o All Drinking Water to meet Health Canada Guidelines for Drinking Water Quality
- o All public inquiries returned within 72 hours
- o Reported water quality concerns investigated as soon as reasonably possible

- Access:

- o No public access. Secured facilities

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	215,000	214,400	153,571	(60,829)	154,987	156,417
Contracted and General Services	30,900	30,900	340	(30,560)	340	340
Materials Goods Supplies and Utilities	125,000	50,000	27,500	(22,500)	27,775	28,053
Expenses:	370,900	295,300	181,411	(113,889)	183,102	184,810
NET	(370,900)	(295,300)	(181,411)	113,889	(183,102)	(184,810)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

CONKLIN - WTP OPERATION

84314

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	8,000	8,000	33,870	25,870
CUPE Reg. Wages	159,000	159,000	85,088	(73,912)
CUPE OT Wages	11,000	11,000	11,000	(0)
CUPE Stand-By	3,600	3,000	1,000	(2,000)
CUPE Shift Differential	1,300	1,300	-	(1,300)
Meal Allowances	100	100	-	(100)
Benefit Allocation	8,320	8,320	6,186	(2,134)
EI Expense	1,280	1,280	1,084	(196)
CPP Expense	3,520	3,520	2,890	(630)
LAPP Expense	17,600	17,600	11,777	(5,823)
RRSP Expense	1,280	1,280	677	(603)
Salaries Wages and Benefits	215,000	214,400	153,571	(60,829)
Mobile Phones	-	-	240	240
Eng. Consulting Services	2,500	2,500	-	(2,500)
Other Profess. Services	3,200	3,200	-	(3,200)
Gen. Serv.-Contracted	25,000	25,000	-	(25,000)
Licenses & Permits	200	200	100	(100)
Contracted and General Services	30,900	30,900	340	(30,560)
Consumables	1,000	1,000	2,500	1,500
Consum - Small Tools	2,300	2,300	-	(2,300)
Chemicals And Salts	25,000	25,000	25,000	(0)
Lab Reagents	1,100	1,100	-	(1,100)
Instrument Supply	15,000	15,000	-	(15,000)
Plumbing Supplies	2,000	2,000	-	(2,000)
Electrical Supplies	3,500	3,500	-	(3,500)
Equipment & Furnishing	75,100	100	-	(100)
Materials Goods Supplies and Utilities	125,000	50,000	27,500	(22,500)
Expenses:	370,900	295,300	181,411	(113,889)
NET	(370,900)	(295,300)	(181,411)	113,889

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

JANVIER - WTP OPERATION

84315

Description of Service

Operation of the Janvier Water Treatment Plant.

- Service Conditions:

- o Operated as per Alberta Environment and Parks Operating Approval and AWWA Standards
- o Operated, such that the Water Distribution System remains sufficiently supplied with drinking water
- o All Drinking Water to meet Health Canada Guidelines for Drinking Water Quality
- o All public inquiries returned within 72 hours
- o Reported water quality concerns investigated as soon as reasonably possible

- Access:

- o No public access. Secured facilities

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	320,900	405,100	72,000	(333,100)	72,000	72,000
Revenues:	320,900	405,100	72,000	(333,100)	72,000	72,000
Salaries Wages and Benefits	186,000	185,400	149,671	(35,729)	151,087	152,517
Contracted and General Services	204,200	148,200	820	(147,380)	820	820
Materials Goods Supplies and Utilities	186,000	48,200	47,000	(1,200)	47,470	47,945
Expenses:	576,200	381,800	197,491	(184,309)	199,377	201,282
NET	(255,300)	23,300	(125,491)	(148,791)	(127,377)	(129,282)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Water Treatment
JANVIER - WTP OPERATION

84315

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	320,900	405,100	72,000	(333,100)
Sales to Other Governments	320,900	405,100	72,000	(333,100)
Revenues:	320,900	405,100	72,000	(333,100)
Exempt Salary - Regular	8,000	8,000	33,870	25,870
CUPE Reg. Wages	135,000	135,000	85,088	(49,912)
CUPE OT Wages	11,000	11,000	7,000	(4,000)
CUPE Stand-By	3,600	3,000	1,000	(2,000)
CUPE Shift Differential	1,300	1,300	-	(1,300)
Meal Allowances	100	100	100	-
Benefit Allocation	7,020	7,020	6,186	(834)
EI Expense	1,080	1,080	1,084	4
CPP Expense	2,970	2,970	2,890	(80)
LAPP Expense	14,850	14,850	11,777	(3,073)
RRSP Expense	1,080	1,080	677	(403)
Salaries Wages and Benefits	186,000	185,400	149,671	(35,729)
Mobile Phones	-	-	720	720
Eng. Consulting Services	16,000	-	-	-
Other Profess. Services	10,000	10,000	-	(10,000)
Gen. Serv.-Contracted	178,000	138,000	-	(138,000)
Licenses & Permits	200	200	100	(100)
Contracted and General Services	204,200	148,200	820	(147,380)
Consumables	3,000	3,000	1,000	(2,000)
Chemicals And Salts	41,000	41,000	41,000	(0)
Lab Reagents	1,200	1,200	-	(1,200)
Plumbing Supplies	3,000	3,000	-	(3,000)
Equipment & Furnishing	137,800	-	5,000	5,000
Materials Goods Supplies and Utilities	186,000	48,200	47,000	(1,200)
Expenses:	576,200	381,800	197,491	(184,309)
NET	(255,300)	23,300	(125,491)	(148,791)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

FT MCMURRAY WTP OPERATION

84316

Description of Service

Operation of the Fort McMurray Water Treatment Plant.

• Service Conditions:

- o Operated as per Alberta Environment and Parks Operating Approval and AWWA Standards
- o Operated, such that the Water Distribution System remains sufficiently supplied with drinking water
- o All Drinking Water to meet Health Canada Guidelines for Drinking Water Quality
- o All public inquiries returned within 72 hours
- o Reported water quality concerns investigated as soon as reasonably possible
- o Compliment of 14 Certified Water Treatment Operators across 5 distinct shifts maintained for Compliance

• Access:

- o No public access. Secured facilities

• Facility(ies):

- o 1st Floor - WTP Administration Building
- o 5th Floor - WTP Administration Building
- o Athabasca WTP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	1,900,000	2,400,000	2,096,250	(303,750)	2,096,250	2,096,250
Revenues:	1,900,000	2,400,000	2,096,250	(303,750)	2,096,250	2,096,250
Salaries Wages and Benefits	5,159,700	5,160,200	2,559,862	(2,600,338)	2,582,970	2,606,309
Contracted and General Services	528,000	274,900	196,550	(78,350)	196,550	196,550
Materials Goods Supplies and Utilities	3,007,200	2,249,200	1,637,055	(612,145)	1,653,285	1,669,677
Expenses:	8,694,900	7,684,300	4,393,467	(3,290,833)	4,432,805	4,472,536
NET	(6,794,900)	(5,284,300)	(2,297,217)	2,987,083	(2,336,555)	(2,376,286)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Water Treatment
FT MCMURRAY WTP OPERATION

84316

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Bulk Water Sales	1,900,000	2,400,000	2,096,250	(303,750)
Sales and User Charges	1,900,000	2,400,000	2,096,250	(303,750)
Revenues:	1,900,000	2,400,000	2,096,250	(303,750)
Exempt Salary - Regular	147,000	147,000	-	(147,000)
CUPE Reg. Wages	4,060,200	4,060,200	1,959,973	(2,100,227)
CUPE OT Wages	120,000	120,000	204,000	84,000
CUPE Stand-By	18,500	15,000	33,000	18,000
CUPE Shift Differential	16,000	20,000	10,080	(9,920)
Meal Allowances	4,000	4,000	2,000	(2,000)
Benefit Allocation	208,120	208,120	101,919	(106,201)
EI Expense	31,280	31,280	14,960	(16,320)
CPP Expense	83,320	83,320	39,893	(43,427)
LAPP Expense	456,700	456,700	194,037	(262,663)
RRSP Expense	14,580	14,580	-	(14,580)
Salaries Wages and Benefits	5,159,700	5,160,200	2,559,862	(2,600,338)
Training - Mandatory - Fees	-	-	63,650	63,650
Freight Charges	3,500	21,000	9,600	(11,400)
Mobile Phones	4,600	4,600	4,800	200
Eng. Consulting Services	165,000	45,000	25,000	(20,000)
Other Profess. Services	14,000	7,000	-	(7,000)
Gen. Serv.-Contracted	241,000	99,000	8,000	(91,000)
Contracted Services - Garbage Collection	15,000	9,400	-	(9,400)
Contr. Bldg-R&M	25,000	25,000	-	(25,000)
Contr. Equip. R&M	25,000	10,000	80,000	70,000
Equipment Rental & Lease	20,300	42,000	-	(42,000)
Licenses & Permits	14,600	11,900	5,500	(6,400)
Contracted and General Services	528,000	274,900	196,550	(78,350)
Stationary & Office Supplies	800	800	-	(800)
Protective Apparel	-	-	14,055	14,055
Food Cost	2,000	2,000	2,000	-
Fuels & Lubes	15,000	16,000	-	(16,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

FT MCMURRAY WTP OPERATION

84316

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Consumables	7,500	7,500	1,000	(6,500)
Chemicals And Salts	2,002,000	1,902,000	1,620,000	(282,000)
Lab Reagents	10,000	96,000	-	(96,000)
Instrument Supply	25,000	36,500	-	(36,500)
Mechanical Supplies	-	61,200	-	(61,200)
Plumbing Supplies	100,000	11,500	-	(11,500)
Electrical Supplies	100,000	100,000	-	(100,000)
Equipment & Furnishing	744,900	15,700	-	(15,700)
Materials Goods Supplies and Utilities	3,007,200	2,249,200	1,637,055	(612,145)
Expenses:	8,694,900	7,684,300	4,393,467	(3,290,833)
NET	(6,794,900)	(5,284,300)	(2,297,217)	2,987,083

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

PUMPHOUSE OPERATIONS

84317

Description of Service

Operation of the Fort McMurray (urban) Pumphouses and Reservoirs.

• Operation of Service:

o As per Alberta Environment and Parks Operating Approval

o In compliance with AWWA Standards

o Operated, such that 100% uptime is consistently achieved

No public access. Secured facilities

• Access: No public access. Secured facilities

Maintenance of the Fort McMurray (Urban) Pumphouses and Reservoirs.

• Maintenance Requirements:

o All equipment is maintained as per OEM recommendations

o All maintenance done in compliance with AEP Operating Approval

o Work completed, such that 100% uptime of all facilities is continually achieved

o Parts procured to allow for maximum interchangeability between multiple assets and existing spares (standardized)

• Facility(ies): Mills Avenue Booster Station, King Street Booster Station, MacKenzie Pumphouse and Reservoir, Parsons Creek Pumphouse and Reservoir, Thickwood

Pumphouse and Reservoir, Timberlea Pumphouse and Reservoir, Lower Townsite Pumphouse and Reservoir, and Abasand Pumphouse and Reservoir

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	394,484	394,484	398,226	402,005
Contracted and General Services	-	-	23,800	23,800	23,800	23,800
Materials Goods Supplies and Utilities	-	-	2,500	2,500	2,525	2,550
Expenses:	-	-	420,784	420,784	424,551	428,355
NET	-	-	(420,784)	(420,784)	(424,551)	(428,355)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Water Treatment
PUMPHOUSE OPERATIONS

84317

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	317,491	317,491
CUPE OT Wages	-	-	16,000	16,000
CUPE Stand-By	-	-	2,000	2,000
CUPE Shift Differential	-	-	2,000	2,000
Meal Allowances	-	-	300	300
Benefit Allocation	-	-	16,510	16,510
EI Expense	-	-	2,387	2,387
CPP Expense	-	-	6,365	6,365
LAPP Expense	-	-	31,432	31,432
Salaries Wages and Benefits	-	-	394,484	394,484
Freight Charges	-	-	500	500
Eng. Consulting Services	-	-	1,000	1,000
Gen. Serv.-Contracted	-	-	15,000	15,000
Licenses & Permits	-	-	7,300	7,300
Contracted and General Services	-	-	23,800	23,800
Janitorial Supplies	-	-	1,500	1,500
Consumables	-	-	1,000	1,000
Materials Goods Supplies and Utilities	-	-	2,500	2,500
Expenses:	-	-	420,784	420,784
NET	-	-	(420,784)	(420,784)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

FORT CHIP - WATER TREATMENT

84319

Description of Service

Operation of the Fort Chipewyan Water Treatment Plant.

- Service Conditions:

- o Operated as per Alberta Environment and Parks Operating Approval and AWWA Standards
- o Operated, such that the Water Distribution System remains sufficiently supplied with drinking water
- o All Drinking Water to meet Health Canada Guidelines for Drinking Water Quality
- o All public inquiries returned within 72 hours
- o Reported water quality concerns investigated as soon as reasonably possible

- Access:

- o No public access. Secured facilities

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	421,300	445,400	264,000	(181,400)	264,000	264,000
Revenues:	421,300	445,400	264,000	(181,400)	264,000	264,000
Salaries Wages and Benefits	431,700	431,200	415,700	(15,500)	419,592	423,522
Contracted and General Services	12,000	32,100	2,480	(29,620)	2,480	2,480
Materials Goods Supplies and Utilities	53,300	53,300	68,000	14,700	68,680	69,367
Expenses:	497,000	516,600	486,180	(30,420)	490,752	495,369
NET	(75,700)	(71,200)	(222,180)	(150,980)	(226,752)	(231,369)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

FORT CHIP - WATER TREATMENT

84319

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	421,300	445,400	264,000	(181,400)
Sales to Other Governments	421,300	445,400	264,000	(181,400)
Revenues:	421,300	445,400	264,000	(181,400)
Exempt Salary - Regular	16,000	16,000	-	(16,000)
CUPE Reg. Wages	289,000	289,000	328,880	39,880
CUPE OT Wages	64,000	64,000	23,000	(41,000)
CUPE Stand-By	3,500	3,000	3,000	-
CUPE Shift Differential	100	100	-	(100)
Meal Allowances	100	100	500	400
Benefit Allocation	15,340	15,340	17,102	1,762
EI Expense	2,360	2,360	2,907	547
CPP Expense	6,490	6,490	7,752	1,262
LAPP Expense	32,450	32,450	32,559	109
RRSP Expense	2,360	2,360	-	(2,360)
Salaries Wages and Benefits	431,700	431,200	415,700	(15,500)
Business Travel	1,000	9,100	2,000	(7,100)
Mobile Phones	-	-	480	480
Other Profess. Services	-	12,000	-	(12,000)
Gen. Serv.-Contracted	11,000	11,000	-	(11,000)
Contracted and General Services	12,000	32,100	2,480	(29,620)
Consumables	2,000	2,000	2,000	-
Chemicals And Salts	50,000	50,000	66,000	16,000
Lab Reagents	800	800	-	(800)
Computer Hardware	500	500	-	(500)
Materials Goods Supplies and Utilities	53,300	53,300	68,000	14,700
Expenses:	497,000	516,600	486,180	(30,420)
NET	(75,700)	(71,200)	(222,180)	(150,980)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

ANZAC - WTP MAINTENANCE

84320

Description of Service

- Maintenance Requirements:
 - o All equipment is maintained as per OEM recommendations
 - o All maintenance done in compliance with AEP Operating Approval
 - o All maintenance done in compliance with AWWA Standards
 - o All work completed, such that the Water Treatment Plant can continue to treat and distribute drinking water without shortage of raw water supply
 - o Parts procured to allow for maximum interchangeability between multiple assets and existing spares (standardized)
- Maintenance Requirements:
 - o All equipment is maintained as per OEM recommendations
 - o Work completed, such that no less than one potable fill station is in operation at all times
- Facility:
 - o Old Anzac Truck Fill
 - Single potable fill stations (residential use)

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	148,523	148,523	149,916	151,323
Contracted and General Services	-	-	20,000	20,000	20,000	20,000
Materials Goods Supplies and Utilities	-	-	37,060	37,060	37,431	37,805
Expenses:	-	-	205,583	205,583	207,347	209,128
NET	-	-	(205,583)	(205,583)	(207,347)	(209,128)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

ANZAC - WTP MAINTENANCE

84320

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	118,283	118,283
CUPE OT Wages	-	-	8,000	8,000
CUPE Stand-By	-	-	1,000	1,000
Meal Allowances	-	-	200	200
Benefit Allocation	-	-	6,151	6,151
EI Expense	-	-	867	867
CPP Expense	-	-	2,312	2,312
LAPP Expense	-	-	11,710	11,710
Salaries Wages and Benefits	-	-	148,523	148,523
Business Travel	-	-	500	500
Freight Charges	-	-	500	500
Eng. Consulting Services	-	-	1,000	1,000
Prof. Services	-	-	500	500
Gen. Serv.-Contracted	-	-	15,000	15,000
Equipment Rental & Lease	-	-	2,500	2,500
Contracted and General Services	-	-	20,000	20,000
Consumables	-	-	1,000	1,000
Consum - Small Tools	-	-	1,000	1,000
Instrument Supply	-	-	9,000	9,000
Mechanical Supplies	-	-	7,560	7,560
Plumbing Supplies	-	-	4,300	4,300
Electrical Supplies	-	-	4,200	4,200
Equipment & Furnishing	-	-	10,000	10,000
Materials Goods Supplies and Utilities	-	-	37,060	37,060
Expenses:	-	-	205,583	205,583
NET	-	-	(205,583)	(205,583)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

FORT CHIP - WTP PLANT MAINTENANCE

84321

Description of Service

- **Maintenance Requirements:**
 - o All equipment is maintained as per OEM recommendations
 - o All maintenance done in compliance with AEP Operating Approval
 - o All maintenance done in compliance with AWWA Standards
 - o All work completed, such that the Water Treatment Plant can continue to treat and/or distribute drinking water without issue
 - o Parts procured to allow for maximum interchangeability between multiple assets and existing spares (standardized)
 - o Work completed, such that the Water Distribution System remains sufficiently supplied with drinking water
 - o Reported operational concerns regarding water quality investigated as soon as reasonably possible
 - o WT Maintenance strives to complete all maintenance activities Monday - Thursday, with Fridays marked for planning
- **Access:**
 - o No public access. Secured facilities.
- **Facility(ies):**
 - o Fort Chipewyan Water Treatment Plant

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	-	-	110,400	110,400	110,400	110,400
Revenues:	-	-	110,400	110,400	110,400	110,400
Salaries Wages and Benefits	-	-	148,523	148,523	149,916	151,323
Contracted and General Services	-	-	36,900	36,900	36,900	36,900
Materials Goods Supplies and Utilities	-	-	36,040	36,040	36,400	36,764
Expenses:	-	-	221,463	221,463	223,217	224,988
NET	-	-	(111,063)	(111,063)	(112,817)	(114,588)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

FORT CHIP - WTP PLANT MAINTENANCE

84321

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	-	-	110,400	110,400
Sales to Other Governments	-	-	110,400	110,400
Revenues:	-	-	110,400	110,400
CUPE Reg. Wages	-	-	118,283	118,283
CUPE OT Wages	-	-	8,000	8,000
CUPE Stand-By	-	-	1,000	1,000
Meal Allowances	-	-	200	200
Benefit Allocation	-	-	6,151	6,151
EI Expense	-	-	867	867
CPP Expense	-	-	2,312	2,312
LAPP Expense	-	-	11,710	11,710
Salaries Wages and Benefits	-	-	148,523	148,523
Business Travel	-	-	18,000	18,000
Freight Charges	-	-	2,400	2,400
Eng. Consulting Services	-	-	1,000	1,000
Gen. Serv.-Contracted	-	-	15,000	15,000
Equipment Rental & Lease	-	-	500	500
Contracted and General Services	-	-	36,900	36,900
Instrument Supply	-	-	9,980	9,980
Mechanical Supplies	-	-	7,560	7,560
Plumbing Supplies	-	-	4,300	4,300
Electrical Supplies	-	-	4,200	4,200
Equipment & Furnishing	-	-	10,000	10,000
Materials Goods Supplies and Utilities	-	-	36,040	36,040
Expenses:	-	-	221,463	221,463
NET	-	-	(111,063)	(111,063)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

FORT MCMURRAY WTP PLANT MAINTENANCE

84322

Description of Service

Maintenance of the Fort McMurray Water Treatment Plant.

Maintenance Requirements:•

- o All equipment is maintained as per OEM recommendations
- o All maintenance done in compliance with AEP Operating Approval
- o All maintenance done in compliance with AWWA Standards
- o All work completed, such that the Water Treatment Plant can continue to treat and distribute drinking water without shortage of raw water supply
- o Parts procured to allow for maximum interchangeability between multiple assets and existing spares (standardized)
- o Work completed, such that the Water Distribution System remains sufficiently supplied with drinking water
- o Reported operational concerns regarding water quality investigated as soon as reasonably possible
- o WT Maintenance strives to complete all maintenance activities Monday - Thursday, with Fridays marked for planning
- Access:
 - o No public access. Secured facilities.
- Facility(ies):
 - o 1st & 5th Floor - WTP Administration Building
 - o Athabasca WTP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	1,894,792	1,894,792	1,913,740	1,932,877
Contracted and General Services	-	-	220,100	220,100	220,100	220,100
Materials Goods Supplies and Utilities	-	-	540,600	540,600	546,006	551,466
Expenses:	-	-	2,655,492	2,655,492	2,679,846	2,704,443
NET	-	-	(2,655,492)	(2,655,492)	(2,679,846)	(2,704,443)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

FORT MCMURRAY WTP PLANT MAINTENANCE

84322

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	1,608,651	1,608,651
Benefit Allocation	-	-	83,650	83,650
EI Expense	-	-	11,791	11,791
CPP Expense	-	-	31,443	31,443
LAPP Expense	-	-	159,256	159,256
Salaries Wages and Benefits	-	-	1,894,792	1,894,792
Freight Charges	-	-	4,800	4,800
Mobile Phones	-	-	3,600	3,600
Eng. Consulting Services	-	-	3,000	3,000
Prof. Services	-	-	13,000	13,000
Gen. Serv.-Contracted	-	-	195,000	195,000
Fire Extinguisher R&M	-	-	700	700
Contracted and General Services	-	-	220,100	220,100
Janitorial Supplies	-	-	7,200	7,200
Fuels & Lubes	-	-	15,000	15,000
Consumables	-	-	15,000	15,000
Consum - Small Tools	-	-	4,000	4,000
Instrument Supply	-	-	90,000	90,000
Mechanical Supplies	-	-	86,400	86,400
Plumbing Supplies	-	-	48,000	48,000
Electrical Supplies	-	-	75,000	75,000
Equipment & Furnishing	-	-	200,000	200,000
Materials Goods Supplies and Utilities	-	-	540,600	540,600
Expenses:	-	-	2,655,492	2,655,492
NET	-	-	(2,655,492)	(2,655,492)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

PUMPHOUSE PLANT MAINTENANCE

84323

Description of Service

- Maintenance Requirements:
 - o All equipment is maintained as per OEM recommendations
 - o All maintenance done in compliance with AEP Operating Approval
 - o All maintenance done in compliance with AEP Operating Approval
 - o Work completed, such that 100% uptime of all facilities is continually achieved
 - o Work completed, such that 100% uptime of all facilities is continually achieved
 - o Parts procured to allow for maximum interchangeability between multiple assets and existing spares (standardized)
- Facility(ies):
 - o 881 Booster Station, Southeast Pumphouse, 468 Pumphouse, Anzac Pumphouse, new Anzac Truck Fill, Conklin Truck Fill, Janvier Truck Fill, old Anzac Truck Fill, Fort MacKay Truck Fill, and Fort Chip Truck Fill

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	-	-	27,800	27,800	27,800	27,800
Materials Goods Supplies and Utilities	-	-	41,040	41,040	41,450	41,865
Expenses:	-	-	68,840	68,840	69,250	69,665
NET	-	-	(68,840)	(68,840)	(69,250)	(69,665)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

PUMPHOUSE PLANT MAINTENANCE

84323

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Eng. Consulting Services	-	-	1,000	1,000
Prof. Services	-	-	5,000	5,000
Gen. Serv.-Contracted	-	-	15,000	15,000
Fire Extinguisher R&M	-	-	300	300
Equipment Rental & Lease	-	-	500	500
Licenses & Permits	-	-	6,000	6,000
Contracted and General Services	-	-	27,800	27,800
Consumables	-	-	1,000	1,000
Consum - Small Tools	-	-	1,000	1,000
Instrument Supply	-	-	10,080	10,080
Mechanical Supplies	-	-	7,560	7,560
Plumbing Supplies	-	-	7,200	7,200
Electrical Supplies	-	-	4,200	4,200
Equipment & Furnishing	-	-	10,000	10,000
Materials Goods Supplies and Utilities	-	-	41,040	41,040
Expenses:	-	-	68,840	68,840
NET	-	-	(68,840)	(68,840)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

CONKLIN - WTP MAINTENANCE

84324

Description of Service

- **Maintenance Requirements:**
 - o All equipment is maintained as per OEM recommendations
 - o All maintenance done in compliance with AEP Operating Approval
 - o All maintenance done in compliance with AWWA Standards
 - o All work completed, such that the Water Treatment Plant can continue to treat and/or distribute drinking water without issue
 - o Parts procured to allow for maximum interchangeability between multiple assets and existing spares (standardized)
 - o Parts procured to allow for maximum interchangeability between multiple assets and existing spares (standardized)
 - o Work completed, such that the Water Distribution System remains sufficiently supplied with drinking water
 - o Work completed, such that the Water Distribution System remains sufficiently supplied with drinking water
 - o Reported operational concerns regarding water quality investigated as soon as reasonably possible
 - o WT Maintenance strives to complete all maintenance activities Monday - Thursday, with Fridays marked for planning
- **Access:**
 - o No public access. Secured facilities.
- **Facility(ies):**
 - o Conklin Water Treatment Plant

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	148,523	148,523	149,916	151,323
Contracted and General Services	-	-	21,000	21,000	21,000	21,000
Materials Goods Supplies and Utilities	-	-	38,020	38,020	38,400	38,784
Expenses:	-	-	207,543	207,543	209,316	211,108
NET	-	-	(207,543)	(207,543)	(209,316)	(211,108)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

CONKLIN - WTP MAINTENANCE

84324

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	118,283	118,283
CUPE OT Wages	-	-	8,000	8,000
CUPE Stand-By	-	-	1,000	1,000
Meal Allowances	-	-	200	200
Benefit Allocation	-	-	6,151	6,151
EI Expense	-	-	867	867
CPP Expense	-	-	2,312	2,312
LAPP Expense	-	-	11,710	11,710
Salaries Wages and Benefits	-	-	148,523	148,523
Business Travel	-	-	500	500
Freight Charges	-	-	500	500
Eng. Consulting Services	-	-	1,000	1,000
Prof. Services	-	-	500	500
Gen. Serv.-Contracted	-	-	15,000	15,000
Equipment Rental & Lease	-	-	3,500	3,500
Contracted and General Services	-	-	21,000	21,000
Consumables	-	-	1,000	1,000
Consum - Small Tools	-	-	1,000	1,000
Instrument Supply	-	-	9,960	9,960
Mechanical Supplies	-	-	7,560	7,560
Plumbing Supplies	-	-	4,300	4,300
Electrical Supplies	-	-	4,200	4,200
Equipment & Furnishing	-	-	10,000	10,000
Materials Goods Supplies and Utilities	-	-	38,020	38,020
Expenses:	-	-	207,543	207,543
NET	-	-	(207,543)	(207,543)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

FORT MCKAY - WTP PLANT MAINTENANCE

84325

Description of Service

- **Maintenance Requirements:**
 - o All equipment is maintained as per OEM recommendations
 - o All maintenance done in compliance with AEP Operating Approval
 - o All maintenance done in compliance with AWWA Standards
 - o All work completed, such that the Water Treatment Plant can continue to treat and/or distribute drinking water without issue
 - o Parts procured to allow for maximum interchangeability between multiple assets and existing spares (standardized)
 - o Work completed, such that the Water Distribution System remains sufficiently supplied with drinking water
 - o Reported operational concerns regarding water quality investigated as soon as reasonably possible
 - o WT Maintenance strives to complete all maintenance activities Monday - Thursday, with Fridays marked for planning
- **Access:**
 - o No public access. Secured facilities.
- **Facility(ies):**
 - o Fort McKay Water Treatment Plant

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	-	-	165,000	165,000	165,000	165,000
Revenues:	-	-	165,000	165,000	165,000	165,000
Salaries Wages and Benefits	-	-	148,523	148,523	149,916	151,323
Contracted and General Services	-	-	24,000	24,000	24,000	24,000
Materials Goods Supplies and Utilities	-	-	39,020	39,020	39,410	39,804
Expenses:	-	-	211,543	211,543	213,326	215,128
NET	-	-	(46,543)	(46,543)	(48,326)	(50,128)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

FORT MCKAY - WTP PLANT MAINTENANCE

84325

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	-	-	165,000	165,000
Sales to Other Governments	-	-	165,000	165,000
Revenues:	-	-	165,000	165,000
CUPE Reg. Wages	-	-	118,283	118,283
CUPE OT Wages	-	-	8,000	8,000
CUPE Stand-By	-	-	1,000	1,000
Meal Allowances	-	-	200	200
Benefit Allocation	-	-	6,151	6,151
EI Expense	-	-	867	867
CPP Expense	-	-	2,312	2,312
LAPP Expense	-	-	11,710	11,710
Salaries Wages and Benefits	-	-	148,523	148,523
Business Travel	-	-	500	500
Freight Charges	-	-	500	500
Eng. Consulting Services	-	-	1,000	1,000
Prof. Services	-	-	500	500
Gen. Serv.-Contracted	-	-	15,000	15,000
Contracted Services - Garbage Collection	-	-	4,000	4,000
Equipment Rental & Lease	-	-	2,500	2,500
Contracted and General Services	-	-	24,000	24,000
Consumables	-	-	2,000	2,000
Consum - Small Tools	-	-	1,000	1,000
Instrument Supply	-	-	9,960	9,960
Mechanical Supplies	-	-	7,560	7,560
Plumbing Supplies	-	-	4,300	4,300
Electrical Supplies	-	-	4,200	4,200
Equipment & Furnishing	-	-	10,000	10,000
Materials Goods Supplies and Utilities	-	-	39,020	39,020
Expenses:	-	-	211,543	211,543
NET	-	-	(46,543)	(46,543)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

JANVIER - WTP MAINTENANCE

84326

Description of Service

- Maintenance Requirements:
 - o All equipment is maintained as per OEM recommendations
 - o All maintenance done in compliance with AEP Operating Approval
 - o All maintenance done in compliance with AWWA Standards
 - o All work completed, such that the Water Treatment Plant can continue to treat and/or distribute drinking water without issue
 - o Parts procured to allow for maximum interchangeability between multiple assets and existing spares (standardized)
 - o Work completed, such that the Water Distribution System remains sufficiently supplied with drinking water
 - o Reported operational concerns regarding water quality investigated as soon as reasonably possible
- Access:
 - o No public access. Secured facilities.
- Facility(ies):
 - o Janvier Water Treatment Plant

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	-	-	123,600	123,600	123,600	123,600
Revenues:	-	-	123,600	123,600	123,600	123,600
Salaries Wages and Benefits	-	-	148,523	148,523	149,916	151,323
Contracted and General Services	-	-	20,000	20,000	20,000	20,000
Materials Goods Supplies and Utilities	-	-	38,080	38,080	38,461	38,845
Expenses:	-	-	206,603	206,603	208,377	210,169
NET	-	-	(83,003)	(83,003)	(84,777)	(86,569)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Water Treatment
JANVIER - WTP MAINTENANCE

84326

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	-	-	123,600	123,600
Sales to Other Governments	-	-	123,600	123,600
Revenues:	-	-	123,600	123,600
CUPE Reg. Wages	-	-	118,283	118,283
CUPE OT Wages	-	-	8,000	8,000
CUPE Stand-By	-	-	1,000	1,000
Meal Allowances	-	-	200	200
Benefit Allocation	-	-	6,151	6,151
EI Expense	-	-	867	867
CPP Expense	-	-	2,312	2,312
LAPP Expense	-	-	11,710	11,710
Salaries Wages and Benefits	-	-	148,523	148,523
Business Travel	-	-	500	500
Freight Charges	-	-	500	500
Eng. Consulting Services	-	-	1,000	1,000
Prof. Services	-	-	500	500
Gen. Serv.-Contracted	-	-	15,000	15,000
Equipment Rental & Lease	-	-	2,500	2,500
Contracted and General Services	-	-	20,000	20,000
Consumables	-	-	1,000	1,000
Consum - Small Tools	-	-	1,000	1,000
Instrument Supply	-	-	10,020	10,020
Mechanical Supplies	-	-	7,560	7,560
Plumbing Supplies	-	-	4,300	4,300
Electrical Supplies	-	-	4,200	4,200
Equipment & Furnishing	-	-	10,000	10,000
Materials Goods Supplies and Utilities	-	-	38,080	38,080
Expenses:	-	-	206,603	206,603
NET	-	-	(83,003)	(83,003)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

468 PUMPHOUSE (GREGOIRE LAKE)

84327

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	63,800	63,800	-	(63,800)	-	-
Materials Goods Supplies and Utilities	400	400	-	(400)	-	-
Expenses:	64,200	64,200	-	(64,200)	-	-
NET	(64,200)	(64,200)	-	64,200	-	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

468 PUMPHOUSE (GREGOIRE LAKE)

84327

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	4,000	4,000	-	(4,000)
CUPE Reg. Wages	46,000	46,000	-	(46,000)
CUPE OT Wages	2,500	2,500	-	(2,500)
CUPE Stand-By	1,000	1,000	-	(1,000)
CUPE Shift Differential	300	300	-	(300)
Benefit Allocation	2,600	2,600	-	(2,600)
EI Expense	400	400	-	(400)
CPP Expense	1,100	1,100	-	(1,100)
LAPP Expense	5,500	5,500	-	(5,500)
RRSP Expense	400	400	-	(400)
Salaries Wages and Benefits	63,800	63,800	-	(63,800)
Consumables	100	100	-	(100)
Lab Reagents	300	300	-	(300)
Materials Goods Supplies and Utilities	400	400	-	(400)
Expenses:	64,200	64,200	-	(64,200)
NET	(64,200)	(64,200)	-	64,200

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

KING STREET BOOSTER

84328

Description of Service

This cost centre is currently not in place.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	62,000	62,000	-	(62,000)	-	-
Expenses:	62,000	62,000	-	(62,000)	-	-
NET	(62,000)	(62,000)	-	62,000	-	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

KING STREET BOOSTER

84328

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	3,000	3,000	-	(3,000)
CUPE Reg. Wages	49,000	49,000	-	(49,000)
Benefit Allocation	2,600	2,600	-	(2,600)
EI Expense	400	400	-	(400)
CPP Expense	1,100	1,100	-	(1,100)
LAPP Expense	5,500	5,500	-	(5,500)
RRSP Expense	400	400	-	(400)
Salaries Wages and Benefits	62,000	62,000	-	(62,000)
Expenses:	62,000	62,000	-	(62,000)
NET	(62,000)	(62,000)	-	62,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

MACKENZIE RESERVOIR AND PUMPHOUSE

84329

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	62,000	62,000	-	(62,000)	-	-
Expenses:	62,000	62,000	-	(62,000)	-	-
NET	(62,000)	(62,000)	-	62,000	-	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

MACKENZIE RESERVOIR AND PUMPHOUSE

84329

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	3,000	3,000	-	(3,000)
CUPE Reg. Wages	49,000	49,000	-	(49,000)
Benefit Allocation	2,600	2,600	-	(2,600)
EI Expense	400	400	-	(400)
CPP Expense	1,100	1,100	-	(1,100)
LAPP Expense	5,500	5,500	-	(5,500)
RRSP Expense	400	400	-	(400)
Salaries Wages and Benefits	62,000	62,000	-	(62,000)
Expenses:	62,000	62,000	-	(62,000)
NET	(62,000)	(62,000)	-	62,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

PARSONS CREEK RESERVOIR AND PUMPHOUSE

84395

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	62,000	62,000	-	(62,000)	-	-
Expenses:	62,000	62,000	-	(62,000)	-	-
NET	(62,000)	(62,000)	-	62,000	-	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

PARSONS CREEK RESERVOIR AND PUMPHOUSE

84395

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	3,000	3,000	-	(3,000)
CUPE Reg. Wages	49,000	49,000	-	(49,000)
Benefit Allocation	2,600	2,600	-	(2,600)
EI Expense	400	400	-	(400)
CPP Expense	1,100	1,100	-	(1,100)
LAPP Expense	5,500	5,500	-	(5,500)
RRSP Expense	400	400	-	(400)
Salaries Wages and Benefits	62,000	62,000	-	(62,000)
Expenses:	62,000	62,000	-	(62,000)
NET	(62,000)	(62,000)	-	62,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

SOUTH EAST RESERVOIR AND PUMPHOUSE

84396

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	36,900	36,900	-	(36,900)	-	-
Contracted and General Services	300	300	-	(300)	-	-
Materials Goods Supplies and Utilities	150,300	5,300	-	(5,300)	-	-
Expenses:	187,500	42,500	-	(42,500)	-	-
NET	(187,500)	(42,500)	-	42,500	-	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

SOUTH EAST RESERVOIR AND PUMPHOUSE

84396

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	4,000	4,000	-	(4,000)
CUPE Reg. Wages	24,000	24,000	-	(24,000)
CUPE OT Wages	2,500	2,500	-	(2,500)
CUPE Stand-By	1,000	1,000	-	(1,000)
CUPE Shift Differential	300	300	-	(300)
Meal Allowances	100	100	-	(100)
Benefit Allocation	1,300	1,300	-	(1,300)
EI Expense	200	200	-	(200)
CPP Expense	550	550	-	(550)
LAPP Expense	2,750	2,750	-	(2,750)
RRSP Expense	200	200	-	(200)
Salaries Wages and Benefits	36,900	36,900	-	(36,900)
Licenses & Permits	300	300	-	(300)
Contracted and General Services	300	300	-	(300)
Lab Reagents	300	300	-	(300)
Plumbing Supplies	150,000	5,000	-	(5,000)
Materials Goods Supplies and Utilities	150,300	5,300	-	(5,300)
Expenses:	187,500	42,500	-	(42,500)
NET	(187,500)	(42,500)	-	42,500

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

THICKWOOD RESERVOIR & PUMPHOUSE

84397

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	62,000	62,000	-	(62,000)	-	-
Contracted and General Services	2,500	2,500	-	(2,500)	-	-
Expenses:	64,500	64,500	-	(64,500)	-	-
NET	(64,500)	(64,500)	-	64,500	-	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

THICKWOOD RESERVOIR & PUMPHOUSE

84397

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	3,000	3,000	-	(3,000)
CUPE Reg. Wages	49,000	49,000	-	(49,000)
Benefit Allocation	2,600	2,600	-	(2,600)
EI Expense	400	400	-	(400)
CPP Expense	1,100	1,100	-	(1,100)
LAPP Expense	5,500	5,500	-	(5,500)
RRSP Expense	400	400	-	(400)
Salaries Wages and Benefits	62,000	62,000	-	(62,000)
Eng. Consulting Services	2,500	2,500	-	(2,500)
Contracted and General Services	2,500	2,500	-	(2,500)
Expenses:	64,500	64,500	-	(64,500)
NET	(64,500)	(64,500)	-	64,500

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

TIMBERLEA RESERVOIR AND PUMPHOUSE

84398

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	63,000	63,000	-	(63,000)	-	-
Expenses:	63,000	63,000	-	(63,000)	-	-
NET	(63,000)	(63,000)	-	63,000	-	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

TIMBERLEA RESERVOIR AND PUMPHOUSE

84398

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	3,000	3,000	-	(3,000)
CUPE Reg. Wages	50,000	50,000	-	(50,000)
Benefit Allocation	2,600	2,600	-	(2,600)
EI Expense	400	400	-	(400)
CPP Expense	1,100	1,100	-	(1,100)
LAPP Expense	5,500	5,500	-	(5,500)
RRSP Expense	400	400	-	(400)
Salaries Wages and Benefits	63,000	63,000	-	(63,000)
Expenses:	63,000	63,000	-	(63,000)
NET	(63,000)	(63,000)	-	63,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

LOWER TOWN SITE RESERVOIR AND PUMPHOUSE

84399

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	62,000	62,000	-	(62,000)	-	-
Expenses:	62,000	62,000	-	(62,000)	-	-
NET	(62,000)	(62,000)	-	62,000	-	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

LOWER TOWN SITE RESERVOIR AND PUMPHOUSE

84399

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	3,000	3,000	-	(3,000)
CUPE Reg. Wages	49,000	49,000	-	(49,000)
Benefit Allocation	2,600	2,600	-	(2,600)
EI Expense	400	400	-	(400)
CPP Expense	1,100	1,100	-	(1,100)
LAPP Expense	5,500	5,500	-	(5,500)
RRSP Expense	400	400	-	(400)
Salaries Wages and Benefits	62,000	62,000	-	(62,000)
Expenses:	62,000	62,000	-	(62,000)
NET	(62,000)	(62,000)	-	62,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

ABASAND RESERVOIR AND PUMPHOUSE

84403

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	62,000	62,000	-	(62,000)	-	-
Expenses:	62,000	62,000	-	(62,000)	-	-
NET	(62,000)	(62,000)	-	62,000	-	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

ABASAND RESERVOIR AND PUMPHOUSE

84403

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	3,000	3,000	-	(3,000)
CUPE Reg. Wages	49,000	49,000	-	(49,000)
Benefit Allocation	2,600	2,600	-	(2,600)
EI Expense	400	400	-	(400)
CPP Expense	1,100	1,100	-	(1,100)
LAPP Expense	5,500	5,500	-	(5,500)
RRSP Expense	400	400	-	(400)
Salaries Wages and Benefits	62,000	62,000	-	(62,000)
Expenses:	62,000	62,000	-	(62,000)
NET	(62,000)	(62,000)	-	62,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

BEACONHILL RESERVOIR AND PUMPHOUSE

84404

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	62,000	62,000	-	(62,000)	-	-
Expenses:	62,000	62,000	-	(62,000)	-	-
NET	(62,000)	(62,000)	-	62,000	-	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

BEACONHILL RESERVOIR AND PUMPHOUSE

84404

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	3,000	3,000	-	(3,000)
CUPE Reg. Wages	49,000	49,000	-	(49,000)
Benefit Allocation	2,600	2,600	-	(2,600)
EI Expense	400	400	-	(400)
CPP Expense	1,100	1,100	-	(1,100)
LAPP Expense	5,500	5,500	-	(5,500)
RRSP Expense	400	400	-	(400)
Salaries Wages and Benefits	62,000	62,000	-	(62,000)
Expenses:	62,000	62,000	-	(62,000)
NET	(62,000)	(62,000)	-	62,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

MILLS AVENUE BOOSTER

84405

Description of Service

This cost centre is currently not in place.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	62,000	62,000	-	(62,000)	-	-
Contracted and General Services	1,500	1,500	-	(1,500)	-	-
Expenses:	63,500	63,500	-	(63,500)	-	-
NET	(63,500)	(63,500)	-	63,500	-	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Water Treatment

MILLS AVENUE BOOSTER

84405

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	3,000	3,000	-	(3,000)
CUPE Reg. Wages	49,000	49,000	-	(49,000)
Benefit Allocation	2,600	2,600	-	(2,600)
EI Expense	400	400	-	(400)
CPP Expense	1,100	1,100	-	(1,100)
LAPP Expense	5,500	5,500	-	(5,500)
RRSP Expense	400	400	-	(400)
Salaries Wages and Benefits	62,000	62,000	-	(62,000)
Eng. Consulting Services	1,500	1,500	-	(1,500)
Contracted and General Services	1,500	1,500	-	(1,500)
Expenses:	63,500	63,500	-	(63,500)
NET	(63,500)	(63,500)	-	63,500

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Waste Water Treatment

S_ES_WWT

Description of Service

The Waste Water Treatment Sub Branch consists of the following cost centres:

84339 Anzac - Lift Station Maintenance	84336 Fort Chipewyan - Sewer (Lift Station)
84340 Fort Chipewyan - Sewer (Lift Station) Maintenance	84337 Janvier - Lagoon
84341 Fort McMurray WWTP Maintenance	84338 MacDonald Island WWTP
84343 Fort McKay - Lift Station Maintenance	84342 Janvier - Sewage Plant Operations
84344 Janvier - Sewage Maintenance	
84345 Lift Station Lagoon Maintenance	
84346 Conklin - Sewage Maintenance	
84349 Anzac - WWTP	
84305 Waste Water Administration	
84330 Fort McMurray Waste Water	
84332 Fort McKay - Lift Station	
84333 Anzac - Lift Station	
84334 Conklin - Lagoon	
84335 Lift Station / Lagoon	

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	5,140,000	4,691,000	4,422,999	(268,001)	4,422,999	4,422,999
Sales to Other Governments	530,820	155,820	120,000	(35,820)	120,000	120,000
Revenues:	5,670,820	4,846,820	4,542,999	(303,821)	4,542,999	4,542,999
Salaries Wages and Benefits	6,364,950	6,040,550	5,701,776	(338,774)	5,755,449	5,809,658
Contracted and General Services	2,667,401	1,991,969	1,587,950	(404,019)	4,587,950	6,587,950
Materials Goods Supplies and Utilities	1,442,375	1,294,475	1,542,150	247,675	1,557,087	1,572,172
Expenses:	10,474,726	9,326,994	8,831,876	(495,118)	11,900,485	13,969,781
NET	(4,803,906)	(4,480,174)	(4,288,877)	191,297	(7,357,486)	(9,426,782)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Waste Water Treatment

S_ES_WWT

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Comm/Ind Sew Serv	3,800,000	2,500,000	2,257,500	(242,500)
Dewatered Biosolid Sludge	-	570,000	480,000	(90,000)
External WWT Sewage Commission	-	236,000	236,000	-
Commercial Mud Pit Facility	1,340,000	1,385,000	1,440,499	55,499
Cost Reimbursement	-	-	9,000	9,000
Sales and User Charges	5,140,000	4,691,000	4,422,999	(268,001)
Sales To Other Governments	530,820	155,820	120,000	(35,820)
Sales to Other Governments	530,820	155,820	120,000	(35,820)
Revenues:	5,670,820	4,846,820	4,542,999	(303,821)
Exempt Salary - Regular	583,000	494,000	456,617	(37,383)
CUPE Reg. Wages	4,487,500	4,302,500	4,084,051	(218,449)
CUPE OT Wages	297,300	250,000	220,000	(30,000)
CUPE Stand-By	20,500	20,500	113,000	92,500
CUPE Shift Differential	5,550	5,550	-	(5,550)
Meal Allowances	4,100	1,000	1,500	500
Benefit Allocation	252,660	252,660	236,115	(16,545)
EI Expense	38,240	38,240	35,955	(2,285)
CPP Expense	102,460	102,460	95,880	(6,580)
LAPP Expense	550,700	550,700	449,526	(101,174)
RRSP Expense	22,940	22,940	9,132	(13,808)
Salaries Wages and Benefits	6,364,950	6,040,550	5,701,776	(338,774)
Business Travel	18,500	9,500	16,500	7,000
Employee Relations	3,500	2,000	-	(2,000)
Safety Training	6,515	6,515	-	(6,515)
Training - Mandatory - Fees	23,002	23,470	46,100	22,630
Training - Mandatory - Other	10,862	10,862	-	(10,862)
Training - Beneficial - Fees	19,788	19,788	-	(19,788)
Membership & Registr. Fee	9,325	9,325	-	(9,325)
Freight Charges	145,200	150,000	162,000	12,000
Mobile Phones	10,800	10,800	11,500	700
Eng. Consulting Services	300,000	120,000	460,000	340,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Waste Water Treatment

S_ES_WWT

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Gen. Serv.-Contracted	1,764,109	1,447,709	480,500	(967,209)
Contracted Services - Garbage Collection	13,700	8,100	-	(8,100)
Contr. Equip. R&M	-	2,000	4,000	2,000
Contr. Veh. Mech. R&M	3,000	3,000	-	(3,000)
Inspections & Tests	134,300	94,300	154,000	59,700
Equipment Rental & Lease	203,600	73,600	252,350	178,750
Land Rentals	200	-	-	-
Licenses & Permits	1,000	1,000	1,000	-
Contracted and General Services	2,667,401	1,991,969	1,587,950	(404,019)
Stationary & Office Supplies	8,400	7,400	4,400	(3,000)
Protective Apparel	27,775	17,775	9,300	(8,475)
Non-Protect Apparel	1,900	1,900	-	(1,900)
Safety Equipment	-	-	39,200	39,200
Janitorial Supplies	700	-	-	-
Food Cost	-	-	1,000	1,000
Fuels & Lubes	1,200	1,200	5,000	3,800
Equipment	3,200	3,200	150,000	146,800
Consumables	18,700	15,000	15,000	-
Oxygen & Acetylene	250	250	250	-
Consum - Small Tools	11,400	11,400	10,000	(1,400)
Chemicals And Salts	245,000	185,000	220,000	35,000
Lab Reagents	141,200	136,200	20,000	(116,200)
Sand And Gravel	80,000	-	5,000	5,000
Aggregates	20,000	5,000	-	(5,000)
Wood Products	200,000	240,000	300,000	60,000
Instrument Supply	117,500	142,000	142,000	-
Mechanical Supplies	320,000	300,000	348,500	48,500
Carpentry Supplies	500	-	-	-
Plumbing Supplies	87,500	68,000	102,000	34,000
Electrical Supplies	137,500	140,000	152,000	12,000
Oth Constr/Maint Supply	1,250	250	12,000	11,750

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Environmental Services

Waste Water Treatment

S_ES_WWT

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Propane	9,900	7,900	500	(7,400)
Heating Oil	-	4,000	-	(4,000)
Water & Sewage	6,000	7,000	6,000	(1,000)
Train/Material & Manuals	1,500	-	-	-
Equipment & Furnishing	1,000	1,000	-	(1,000)
Materials Goods Supplies and Utilities	1,442,375	1,294,475	1,542,150	247,675
Expenses:	10,474,726	9,326,994	8,831,876	(495,118)
NET	(4,803,906)	(4,480,174)	(4,288,877)	191,297

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

ANZAC - LIFT STATION MAINTENANCE

84339

Description of Service

Provide maintenance to Anzac Lift Stations that pump sanitary sewer from the community to Anzac Lagoon.

* Presently, services provided to one sanitary waste pumping facility and 5 additional facilities with RMWB.

* Facility operation is continuous and monitored 24/7 via localized PLC with alarm communication - Backhaul network and alarm phone system.

* Millwright, Electrician, and Plumber are on call to respond to alarms.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	45,295	45,295	45,748	46,206
Materials Goods Supplies and Utilities	-	-	10,000	10,000	10,100	10,201
Expenses:	-	-	55,295	55,295	55,848	56,407
NET	-	-	(55,295)	(55,295)	(55,848)	(56,407)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

ANZAC - LIFT STATION MAINTENANCE

84339

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	-	3,040	3,040
CUPE Reg. Wages	-	-	35,350	35,350
Benefit Allocation	-	-	1,996	1,996
EI Expense	-	-	286	286
CPP Expense	-	-	762	762
LAPP Expense	-	-	3,801	3,801
RRSP Expense	-	-	61	61
Salaries Wages and Benefits	-	-	45,295	45,295
Mechanical Supplies	-	-	10,000	10,000
Materials Goods Supplies and Utilities	-	-	10,000	10,000
Expenses:	-	-	55,295	55,295
NET	-	-	(55,295)	(55,295)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

FORT CHIP - SEWER (LIFTSTN) MAINTENANCE

84340

Description of Service

Provide maintenance work to Fort Chipecywan Lift Stations that pump sanitary sewer from the community to the Fort Chipecywan Lagoon.

Currently, 3 facilities. All being replaced in 2019.

* Facility operation is continuous and monitored 24/7 via localized PLC with alarm phone system. Utility Treatment Technician on call to respond to alarms with remote support for maintenance.

Provide maintenance to Wastewater Treatment- Fort Chipecywan Lagoon including residential, business/commercial and hauled camp waste.

*Class I Lagoon

*Lagoon operation is continuous

*Regulated by Alberta Environment and Parks and the Federal Wastewater Systems Effluent Regulations (WESR)

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	-	-	18,000	18,000	18,000	18,000
Revenues:	-	-	18,000	18,000	18,000	18,000
Salaries Wages and Benefits	-	-	22,648	22,648	22,874	23,103
Contracted and General Services	-	-	5,500	5,500	5,500	5,500
Materials Goods Supplies and Utilities	-	-	8,000	8,000	8,080	8,161
Expenses:	-	-	36,148	36,148	36,454	36,764
NET	-	-	(18,148)	(18,148)	(18,454)	(18,764)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

FORT CHIP - SEWER (LIFTSTN) MAINTENANCE

84340

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	-	-	18,000	18,000
Sales to Other Governments	-	-	18,000	18,000
Revenues:	-	-	18,000	18,000
Exempt Salary - Regular	-	-	1,520	1,520
CUPE Reg. Wages	-	-	17,675	17,675
Benefit Allocation	-	-	998	998
EI Expense	-	-	143	143
CPP Expense	-	-	381	381
LAPP Expense	-	-	1,900	1,900
RRSP Expense	-	-	30	30
Salaries Wages and Benefits	-	-	22,648	22,648
Business Travel	-	-	5,500	5,500
Contracted and General Services	-	-	5,500	5,500
Instrument Supply	-	-	2,000	2,000
Mechanical Supplies	-	-	2,000	2,000
Plumbing Supplies	-	-	2,000	2,000
Electrical Supplies	-	-	2,000	2,000
Materials Goods Supplies and Utilities	-	-	8,000	8,000
Expenses:	-	-	36,148	36,148
NET	-	-	(18,148)	(18,148)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

FORT MCMURRAY WWT PLANT MAINTENANCE

84341

Description of Service

Provide maintenance for Wastewater Treatment in Urban service area including residential, business/commercial, and hauled camp waste:

- * Continuous plant operation, monitored 24/7 via SCADA network with alarm system; Millwright, Electrician, and a Plumber are on call to respond to alarms.
- * Regulated by Alberta Environment and Parks and the Federal Wastewater Systems Effluent Regulations (WESR).
- * Operating approval requires completing all preventative maintenance and service intervals as per OEM recommendations.
- *The plant was designed with redundancy/back-up equipment including lead/lag equipment such as pumps and 2 Atco power feeds, backup power generators
- *All rates are charged as per RMWB utility rates bylaw
- *Sewage is the only accepted material and must meet quality limits as per by-law #85/51 (Sewer use)

Septage Receiving Maintenance: Provide vac truck sewage collection facility maintenance including residential, businesses/commercial, and camp waste.

Wastewater Compost - Maintenance : provide services to wastewater plant biosolids.

- *Plant biosolids are processed within the 7 - bunker system

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	375,000	-	-	-	-	-
Revenues:	375,000	-	-	-	-	-
Salaries Wages and Benefits	3,056,350	2,820,950	2,105,714	(715,236)	2,124,632	2,143,738
Contracted and General Services	349,362	241,862	286,150	44,288	3,286,150	5,286,150
Materials Goods Supplies and Utilities	706,675	687,975	783,050	95,075	790,628	798,281
Expenses:	4,112,387	3,750,787	3,174,914	(575,873)	6,201,409	8,228,169
NET	(3,737,387)	(3,750,787)	(3,174,914)	575,873	(6,201,409)	(8,228,169)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

FORT MCMURRAY WWT PLANT MAINTENANCE

84341

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	375,000	-	-	-
Sales to Other Governments	375,000	-	-	-
Revenues:	375,000	-	-	-
Exempt Salary - Regular	152,000	152,000	101,839	(50,161)
CUPE Reg. Wages	2,269,500	2,084,500	1,502,337	(582,163)
CUPE OT Wages	150,000	102,700	120,000	17,300
CUPE Stand-By	20,500	20,500	93,000	72,500
CUPE Shift Differential	250	250	-	(250)
Meal Allowances	3,100	-	1,000	1,000
Benefit Allocation	121,100	121,100	83,417	(37,683)
EI Expense	18,000	18,000	11,801	(6,199)
CPP Expense	46,800	46,800	31,470	(15,330)
LAPP Expense	272,400	272,400	158,813	(113,587)
RRSP Expense	2,700	2,700	2,037	(663)
Salaries Wages and Benefits	3,056,350	2,820,950	2,105,714	(715,236)
Business Travel	9,000	-	-	-
Employee Relations	1,500	1,000	-	(1,000)
Training - Mandatory - Fees	-	-	14,550	14,550
Training - Mandatory - Other	10,862	10,862	-	(10,862)
Freight Charges	10,000	10,000	10,000	-
Mobile Phones	5,000	5,000	4,600	(400)
Gen. Serv.-Contracted	300,000	200,000	250,000	50,000
Contr. Equip. R&M	-	2,000	4,000	2,000
Contr. Veh. Mech. R&M	3,000	3,000	-	(3,000)
Equipment Rental & Lease	9,500	9,500	3,000	(6,500)
Licenses & Permits	500	500	-	(500)
Contracted and General Services	349,362	241,862	286,150	44,288
Stationary & Office Supplies	4,000	4,000	-	(4,000)
Protective Apparel	9,775	9,775	6,300	(3,475)
Non-Protect Apparel	1,900	1,900	-	(1,900)
Safety Equipment	-	-	19,000	19,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

FORT MCMURRAY WWT PLANT MAINTENANCE

84341

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Fuels & Lubes	-	-	4,000	4,000
Equipment	-	-	150,000	150,000
Consumables	15,000	11,800	10,000	(1,800)
Oxygen & Acetylene	250	250	250	-
Consum - Small Tools	10,000	10,000	10,000	-
Instrument Supply	117,500	142,000	121,500	(20,500)
Mechanical Supplies	320,000	300,000	227,500	(72,500)
Carpentry Supplies	500	-	-	-
Plumbing Supplies	87,500	68,000	91,000	23,000
Electrical Supplies	137,500	140,000	141,000	1,000
Oth Constr/Maint Supply	1,250	250	2,000	1,750
Propane	-	-	500	500
Train/Material & Manuals	1,500	-	-	-
Materials Goods Supplies and Utilities	706,675	687,975	783,050	95,075
Expenses:	4,112,387	3,750,787	3,174,914	(575,873)
NET	(3,737,387)	(3,750,787)	(3,174,914)	575,873

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

FORT MCKAY - LIFT STATION MAINTENANCE

84343

Description of Service

Provide maintenance to Fort McKay Lift Station that pumps sanitary sewer from the community to Fort McKay Lagoon.

Facility operation is continuous and monitored 24/7 via localized PLC with alarm communication - Backhaul network and alarm phone system.

Millwright, Electrician, and Plumber are on call to respond to alarms.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	-	-	102,000	102,000	102,000	102,000
Revenues:	-	-	102,000	102,000	102,000	102,000
Salaries Wages and Benefits	-	-	123,493	123,493	124,728	125,976
Materials Goods Supplies and Utilities	-	-	13,500	13,500	13,635	13,771
Expenses:	-	-	136,993	136,993	138,363	139,747
NET	-	-	(34,993)	(34,993)	(36,363)	(37,747)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

FORT MCKAY - LIFT STATION MAINTENANCE

84343

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	-	-	102,000	102,000
Sales to Other Governments	-	-	102,000	102,000
Revenues:	-	-	102,000	102,000
Exempt Salary - Regular	-	-	7,600	7,600
CUPE Reg. Wages	-	-	97,091	97,091
Benefit Allocation	-	-	5,444	5,444
EI Expense	-	-	775	775
CPP Expense	-	-	2,067	2,067
LAPP Expense	-	-	10,364	10,364
RRSP Expense	-	-	152	152
Salaries Wages and Benefits	-	-	123,493	123,493
Mechanical Supplies	-	-	13,500	13,500
Materials Goods Supplies and Utilities	-	-	13,500	13,500
Expenses:	-	-	136,993	136,993
NET	-	-	(34,993)	(34,993)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

LIFT STATION LAGOON MAINTENANCE

84345

Description of Service

Provide maintenance to Urban Lift Stations that pump sanitary sewer from all areas of the city to Wastewater Treatment Plant.

*Facilities include, Sanitary Waste Pumping facilities; 14 Lift Stations throughout Fort McMurray

*Facility operation is continuous and monitored 24/7 via localized PLC with alarm communication, Backhaul network and alarm phone system.

* Millwright, Electrician and plumber are on call to respond to alarms.

*Regulated by Alberta Environment and Parks

*Sewage is the only accepted material and must meet quality limits as per By-law #85/51 (Sewer Use).

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	694,384	694,384	701,327	708,341
Contracted and General Services	-	-	21,000	21,000	21,000	21,000
Materials Goods Supplies and Utilities	-	-	139,000	139,000	140,390	141,794
Expenses:	-	-	854,384	854,384	862,717	871,135
NET	-	-	(854,384)	(854,384)	(862,717)	(871,135)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

LIFT STATION LAGOON MAINTENANCE

84345

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	-	38,000	38,000
CUPE Reg. Wages	-	-	550,818	550,818
Benefit Allocation	-	-	30,618	30,618
EI Expense	-	-	4,335	4,335
CPP Expense	-	-	11,560	11,560
LAPP Expense	-	-	58,293	58,293
RRSP Expense	-	-	760	760
Salaries Wages and Benefits	-	-	694,384	694,384
Freight Charges	-	-	1,000	1,000
Gen. Serv.-Contracted	-	-	20,000	20,000
Contracted and General Services	-	-	21,000	21,000
Instrument Supply	-	-	18,500	18,500
Mechanical Supplies	-	-	92,500	92,500
Plumbing Supplies	-	-	9,000	9,000
Electrical Supplies	-	-	9,000	9,000
Oth Constr/Maint Supply	-	-	10,000	10,000
Materials Goods Supplies and Utilities	-	-	139,000	139,000
Expenses:	-	-	854,384	854,384
NET	-	-	(854,384)	(854,384)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

CONKLIN - SEWAGE MAINTENANCE

84346

Description of Service

Provide maintenance work to Conklin Lift Stations that pump sanitary sewer from the community to Conklin Lagoon.

No current facilities. Two commissioning in 2019 and three additional with Rural Wastewater System.

*Facility operation is continuous and monitored 24/7 via localized PLC with alarm phone system. Utility Treatment Technician on call to respond to alarms with remote support for maintenance.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Materials Goods Supplies and Utilities	-	-	3,000	3,000	3,030	3,060
Expenses:	-	-	3,000	3,000	3,030	3,060
NET	-	-	(3,000)	(3,000)	(3,030)	(3,060)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

CONKLIN - SEWAGE MAINTENANCE

84346

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Mechanical Supplies	-	-	3,000	3,000
Materials Goods Supplies and Utilities	-	-	3,000	3,000
Expenses:	-	-	3,000	3,000
NET	-	-	(3,000)	(3,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

ANZAC - WASTE WATER TREATMENT PLANT

84349

Description of Service

* This plant is offline while Engineering is working to determine long treatment for the community.

Provide maintenance work for Wastewater Treatment for Anzac including residential, business/commercial and hauled camp waste.

* Class III MBR plant

*Plant operation continuous and monitored 24/7 via SCADA computer network with alarm system. Utility Treatment Technician is On Call to respond to alarms.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	43,000	43,000	-	(43,000)	-	-
Contracted and General Services	262,000	-	-	-	-	-
Materials Goods Supplies and Utilities	17,200	-	-	-	-	-
Expenses:	322,200	43,000	-	(43,000)	-	-
NET	(322,200)	(43,000)	-	43,000	-	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

ANZAC - WASTE WATER TREATMENT PLANT

84349

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	3,000	3,000	-	(3,000)
CUPE Reg. Wages	32,000	32,000	-	(32,000)
Benefit Allocation	2,080	2,080	-	(2,080)
EI Expense	320	320	-	(320)
CPP Expense	880	880	-	(880)
LAPP Expense	4,400	4,400	-	(4,400)
RRSP Expense	320	320	-	(320)
Salaries Wages and Benefits	43,000	43,000	-	(43,000)
Gen. Serv.-Contracted	216,400	-	-	-
Contracted Services - Garbage Collection	5,600	-	-	-
Inspections & Tests	40,000	-	-	-
Contracted and General Services	262,000	-	-	-
Stationary & Office Supplies	1,000	-	-	-
Janitorial Supplies	700	-	-	-
Consumables	500	-	-	-
Chemicals And Salts	10,000	-	-	-
Lab Reagents	5,000	-	-	-
Materials Goods Supplies and Utilities	17,200	-	-	-
Expenses:	322,200	43,000	-	(43,000)
NET	(322,200)	(43,000)	-	43,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

WASTEWATER ADMIN

84305

Description of Service

This is for the administration budget for all of the Urban Wastewater team:* Urban Operation and Urban/Rural Maintenance of:

* Urban Operation and Urban/Rural Maintenance of: o Wastewater Treatment Plants o Lift Stations and Septage Receiving o Composting o Lagoons o Hydrovac Waste Receiving Facility* This includes:
o Wastewater Treatment Plants, Lift Stations and Septage Receiving, Composting, Lagoons, and Hydrovac Waste Receiving Facility

This includes: Manager and Administrative Assistant salaries, Non-mandatory training, and Employee Recognition

All costs associated with supporting/managing wastewater operations and maintenance

Activities include supporting engineering initiatives, IT/insurance audit/compliance, branch regulatory requirements, operating approvals, owners representation for capital projects, operation/capital budget, support cross functional teams, branch management for Business Unit human resources and labour relations.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	355,000	266,000	319,223	53,223	322,415	325,639
Contracted and General Services	5,845	5,845	300	(5,545)	300	300
Materials Goods Supplies and Utilities	3,400	3,400	5,400	2,000	5,454	5,509
Expenses:	364,245	275,245	324,923	49,678	328,169	331,448
NET	(364,245)	(275,245)	(324,923)	(49,678)	(328,169)	(331,448)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Waste Water Treatment
WASTEWATER ADMIN

84305

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	201,000	112,000	172,538	60,538
CUPE Reg. Wages	95,000	95,000	95,309	309
Benefit Allocation	15,340	15,340	13,928	(1,412)
EI Expense	2,360	2,360	2,040	(320)
CPP Expense	6,490	6,490	5,440	(1,050)
LAPP Expense	32,450	32,450	26,517	(5,933)
RRSP Expense	2,360	2,360	3,451	1,091
Salaries Wages and Benefits	355,000	266,000	319,223	53,223
Membership & Registr. Fee	345	345	-	(345)
Mobile Phones	5,500	5,500	300	(5,200)
Contracted and General Services	5,845	5,845	300	(5,545)
Stationary & Office Supplies	3,400	3,400	4,400	1,000
Food Cost	-	-	1,000	1,000
Materials Goods Supplies and Utilities	3,400	3,400	5,400	2,000
Expenses:	364,245	275,245	324,923	49,678
NET	(364,245)	(275,245)	(324,923)	(49,678)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

FT MCMURRAY W/WATER

84330

Description of Service

Provide operation of Wastewater Treatment for the Urban Service area including residential, business/commercial and hauled camp waste.

*Plant operation is continuous and monitored 24/7 via SCADA computer network with alarm systems, Utility Treatment Technicians and certified operators.

*Regulated by Alberta Environment & Parks and the Federal Wastewater Systems Effluent Regulations (WESR), Onsite equipment checks are completed atleast once daily.

* All rates are charged as per RMWB utility rates bylaw; Sewage is the only accepted material and must meet quality limits as per By-law # 85/51 (sewer use)

Wastewater Compost - Operations provide operation of wastewater plant biosolids. All rates are charged as per contracts.

*Sanitary wastewater plant biosolids can only be accepted and material must meet CCME Compost Guideline and approval limits

Hydrovac Waste Receiving Facility (Mudpit) provide operation for hydrovac's waste received.

Facility operation is 7 days per week, 7:30 to 17:30 by septage inspectors (RTS) on site; It has multiple unloading locations for both wet and semi solid material.

*All rates are charged as per RMWB utility rates bylaw.

*Non contaminated soil and liquid must meet quality limits as per by-law #85/51 (sewer use) and AEP guidelines.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	570,000	1,920,499	1,350,499	1,920,499	1,920,499
Revenues:	-	570,000	1,920,499	1,350,499	1,920,499	1,920,499
Salaries Wages and Benefits	1,400,300	1,400,300	1,767,758	367,458	1,784,231	1,800,868
Contracted and General Services	744,024	568,292	1,202,400	634,108	1,202,400	1,202,400
Materials Goods Supplies and Utilities	678,600	587,600	578,200	(9,400)	583,750	589,356
Expenses:	2,822,924	2,556,192	3,548,358	992,166	3,570,381	3,592,624
NET	(2,822,924)	(1,986,192)	(1,627,859)	358,333	(1,649,882)	(1,672,125)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Waste Water Treatment
FT MCMURRAY W/WATER

84330

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Dewatered Biosolid Sludge	-	570,000	480,000	(90,000)
Commercial Mud Pit Facility	-	-	1,440,499	1,440,499
Sales and User Charges	-	570,000	1,920,499	1,350,499
Revenues:	-	570,000	1,920,499	1,350,499
Exempt Salary - Regular	125,000	125,000	105,665	(19,335)
CUPE Reg. Wages	985,000	985,000	1,286,286	301,286
CUPE OT Wages	72,000	72,000	100,000	28,000
CUPE Stand-By	-	-	20,000	20,000
Meal Allowances	300	300	500	200
Benefit Allocation	56,680	56,680	72,381	15,701
EI Expense	8,720	8,720	11,730	3,010
CPP Expense	23,980	23,980	31,280	7,300
LAPP Expense	119,900	119,900	137,803	17,903
RRSP Expense	8,720	8,720	2,113	(6,607)
Salaries Wages and Benefits	1,400,300	1,400,300	1,767,758	367,458
Business Travel	8,000	8,000	9,500	1,500
Employee Relations	2,000	1,000	-	(1,000)
Safety Training	6,515	6,515	-	(6,515)
Training - Mandatory - Fees	23,002	23,470	31,550	8,080
Training - Beneficial - Fees	19,788	19,788	-	(19,788)
Membership & Registr. Fee	8,980	8,980	-	(8,980)
Freight Charges	133,600	138,400	150,000	11,600
Mobile Phones	-	-	4,200	4,200
Eng. Consulting Services	300,000	120,000	460,000	340,000
Gen. Serv.-Contracted	183,639	183,639	167,500	(16,139)
Contracted Services - Garbage Collection	8,100	8,100	-	(8,100)
Inspections & Tests	50,400	50,400	154,000	103,600
Equipment Rental & Lease	-	-	224,650	224,650
Licenses & Permits	-	-	1,000	1,000
Contracted and General Services	744,024	568,292	1,202,400	634,108
Protective Apparel	18,000	8,000	3,000	(5,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

FT MCMURRAY W/WATER

84330

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Safety Equipment	-	-	20,200	20,200
Fuels & Lubes	1,200	1,200	1,000	(200)
Equipment	1,500	1,500	-	(1,500)
Consumables	2,000	2,000	3,000	1,000
Chemicals And Salts	225,000	185,000	220,000	35,000
Lab Reagents	135,000	135,000	20,000	(115,000)
Sand And Gravel	80,000	-	5,000	5,000
Wood Products	200,000	240,000	300,000	60,000
Propane	9,900	7,900	-	(7,900)
Water & Sewage	6,000	7,000	6,000	(1,000)
Materials Goods Supplies and Utilities	678,600	587,600	578,200	(9,400)
Expenses:	2,822,924	2,556,192	3,548,358	992,166
NET	(2,822,924)	(1,986,192)	(1,627,859)	358,333

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

FORT MCKAY - LIFT STATION

84332

Description of Service

Provide operation for Fort McKay Lift Station that pumps sanitary sewer from the community to the Fort McKay Lagoon.

* Currently on sanitary waste pumping facility

*Facility operations is continuous and monitored 24/7 via localized PLC with alarm phone system; Utility Treatment Technician on call to respond to alarms.

*Regulated by Alberta Environment and Parks

*The equipment is inspected at minimum twice per week.

*The lift station is designed dual pumps and has back-up power generation.

*All rates are charged as per RMWB Utility Rates By-law.

*Sewage is the only accepted material and must meet quality limits as per By-law No; 85/51 (Sewer Use)

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	79,170	79,170	-	(79,170)	-	-
Revenues:	79,170	79,170	-	(79,170)	-	-
Salaries Wages and Benefits	69,900	69,900	-	(69,900)	-	-
Contracted and General Services	31,600	31,600	-	(31,600)	-	-
Expenses:	101,500	101,500	-	(101,500)	-	-
NET	(22,330)	(22,330)	-	22,330	-	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Waste Water Treatment
FORT MCKAY - LIFT STATION

84332

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	79,170	79,170	-	(79,170)
Sales to Other Governments	79,170	79,170	-	(79,170)
Revenues:	79,170	79,170	-	(79,170)
Exempt Salary - Regular	7,000	7,000	-	(7,000)
CUPE Reg. Wages	48,000	48,000	-	(48,000)
CUPE OT Wages	3,800	3,800	-	(3,800)
Meal Allowances	100	100	-	(100)
Benefit Allocation	2,860	2,860	-	(2,860)
EI Expense	440	440	-	(440)
CPP Expense	1,210	1,210	-	(1,210)
LAPP Expense	6,050	6,050	-	(6,050)
RRSP Expense	440	440	-	(440)
Salaries Wages and Benefits	69,900	69,900	-	(69,900)
Gen. Serv.-Contracted	22,000	22,000	-	(22,000)
Equipment Rental & Lease	9,600	9,600	-	(9,600)
Contracted and General Services	31,600	31,600	-	(31,600)
Expenses:	101,500	101,500	-	(101,500)
NET	(22,330)	(22,330)	-	22,330

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

ANZAC - LIFT STATION

84333

Description of Service

Provide operation of Anzac Lift Station that pumps sanitary sewer from the community to Anzac Lagoon.

* Currently one sanitary waste pumping facility and 5 additional facilities with Rural Wastewater Sewage System.

* Facility operation is continuous and monitored 24/7 via localized PLC with alarm phone system; Utility Treatment Technician on call to respond to alarms.

* Regulated by Alberta Environment and Parks

The equipment is inspected at minimum twice per week.

* The lift station is designed dual pumps for redundancy and new facilities will have back-up power generation.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	87,300	87,300	-	(87,300)	-	-
Contracted and General Services	484,600	484,400	-	(484,400)	-	-
Expenses:	571,900	571,700	-	(571,700)	-	-
NET	(571,900)	(571,700)	-	571,700	-	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

ANZAC - LIFT STATION

84333

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	7,000	7,000	-	(7,000)
CUPE Reg. Wages	50,000	50,000	-	(50,000)
CUPE OT Wages	18,200	18,200	-	(18,200)
Meal Allowances	100	100	-	(100)
Benefit Allocation	3,120	3,120	-	(3,120)
EI Expense	480	480	-	(480)
CPP Expense	1,320	1,320	-	(1,320)
LAPP Expense	6,600	6,600	-	(6,600)
RRSP Expense	480	480	-	(480)
Salaries Wages and Benefits	87,300	87,300	-	(87,300)
Gen. Serv.-Contracted	471,000	471,000	-	(471,000)
Inspections & Tests	5,000	5,000	-	(5,000)
Equipment Rental & Lease	8,400	8,400	-	(8,400)
Land Rentals	200	-	-	-
Contracted and General Services	484,600	484,400	-	(484,400)
Expenses:	571,900	571,700	-	(571,700)
NET	(571,900)	(571,700)	-	571,700

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

CONKLIN - LAGOON

84334

Description of Service

Provide operation of Wastewater Treatment for Conklin including residential and business.

* Class I Lagoon

*Regulated by Alberta Environment and Parks and the Federal Wastewater Systems Effluent Regulations (WESR)

*Lagoon inspections completed at minimum twice per year.

* Operation 7 days per week 8:00 to 16:00

*All rates are charged as per RMWB Utility Rates By-law.

*Sewage is the only accepted material and must meet quality limits as per By-law No. 85/51 (Sewer Use)

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	46,400	46,400	-	(46,400)	-	-
Contracted and General Services	419,300	419,300	-	(419,300)	-	-
Expenses:	465,700	465,700	-	(465,700)	-	-
NET	(465,700)	(465,700)	-	465,700	-	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

CONKLIN - LAGOON

84334

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	3,000	3,000	-	(3,000)
CUPE Reg. Wages	32,000	32,000	-	(32,000)
CUPE OT Wages	4,300	4,300	-	(4,300)
Meal Allowances	100	100	-	(100)
Benefit Allocation	1,820	1,820	-	(1,820)
EI Expense	280	280	-	(280)
CPP Expense	770	770	-	(770)
LAPP Expense	3,850	3,850	-	(3,850)
RRSP Expense	280	280	-	(280)
Salaries Wages and Benefits	46,400	46,400	-	(46,400)
Gen. Serv.-Contracted	410,000	410,000	-	(410,000)
Equipment Rental & Lease	9,300	9,300	-	(9,300)
Contracted and General Services	419,300	419,300	-	(419,300)
Expenses:	465,700	465,700	-	(465,700)
NET	(465,700)	(465,700)	-	465,700

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

LIFT STATION/LAGOON

84335

Description of Service

Provide operation of Wastewater Treatment for the Urban Service area including residential, business/commercial and hauled camp waste.

*Plant operation is continuous and monitored 24/7 via SCADA computer network with alarm systems, Utility Treatment Technicians and certified operators.

*Regulated by Alberta Environment & Parks and the Federal Wastewater Systems Effluent Regulations (WESR), Onsite equipment checks are completed atleast once daily.

*Facility operation is continuous 24/7; Monitored via localized PLC with alarm communication - Backhaul network and alarm phone system.

Wastewater Compost - Operations provide operation of wastewater plant biosolids. All rates are charged as per contracts.

* All rates are charged as per RMWB utility rates bylaw.

Hydrovac Waste Receiving Facility (Mudpit) provide operation for hydrovac's waste received.

Facility operation is 7 days per week, 7:30 to 17:30 by septage inspectors (RTS) on site; It has multiple unloading locations for both wet and semi solid material.

*All rates are charged as per RMWB utility rates bylaw.

*Non contaminated soil and liquid must meet quality limits as per by-law #85/51 (sewer use) and AEP guidelines.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	5,140,000	4,121,000	2,502,500	(1,618,500)	2,502,500	2,502,500
Revenues:	5,140,000	4,121,000	2,502,500	(1,618,500)	2,502,500	2,502,500
Salaries Wages and Benefits	784,500	784,500	623,261	(161,239)	629,493	635,788
Contracted and General Services	319,470	189,470	57,400	(132,070)	57,400	57,400
Materials Goods Supplies and Utilities	21,700	6,700	2,000	(4,700)	2,020	2,040
Expenses:	1,125,670	980,670	682,661	(298,009)	688,913	695,228
NET	4,014,330	3,140,330	1,819,839	(1,320,491)	1,813,587	1,807,272



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

LIFT STATION/LAGOON

84335

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Comm/Ind Sew Serv	3,800,000	2,500,000	2,257,500	(242,500)
External WWT Sewage Commission	-	236,000	236,000	-
Commercial Mud Pit Facility	1,340,000	1,385,000	-	(1,385,000)
Cost Reimbursement	-	-	9,000	9,000
Sales and User Charges	5,140,000	4,121,000	2,502,500	(1,618,500)
Revenues:	5,140,000	4,121,000	2,502,500	(1,618,500)
Exempt Salary - Regular	36,000	36,000	26,416	(9,584)
CUPE Reg. Wages	613,000	613,000	499,185	(113,815)
CUPE OT Wages	23,100	23,100	-	(23,100)
CUPE Shift Differential	5,300	5,300	-	(5,300)
Meal Allowances	100	100	-	(100)
Benefit Allocation	27,820	27,820	27,331	(489)
EI Expense	4,280	4,280	4,845	565
CPP Expense	11,770	11,770	12,920	1,150
LAPP Expense	58,850	58,850	52,035	(6,815)
RRSP Expense	4,280	4,280	528	(3,752)
Salaries Wages and Benefits	784,500	784,500	623,261	(161,239)
Freight Charges	900	900	1,000	100
Mobile Phones	-	-	1,700	1,700
Gen. Serv.-Contracted	126,370	126,370	30,000	(96,370)
Inspections & Tests	24,900	24,900	-	(24,900)
Equipment Rental & Lease	166,800	36,800	24,700	(12,100)
Licenses & Permits	500	500	-	(500)
Contracted and General Services	319,470	189,470	57,400	(132,070)
Equipment	1,700	1,700	-	(1,700)
Consumables	-	-	2,000	2,000
Aggregates	20,000	5,000	-	(5,000)
Materials Goods Supplies and Utilities	21,700	6,700	2,000	(4,700)
Expenses:	1,125,670	980,670	682,661	(298,009)
NET	4,014,330	3,140,330	1,819,839	(1,320,491)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

FORT CHIP - SEWER (LIFTSTATION)

84336

Description of Service

Operation of Fort Chipecwan Lift Stations that pump sanitary sewer from the community to Fort Chipecwan Lagoon.

*Currently three facilities, all being replaced in 2019.

*Facility operation will be continuous and monitored 24/7 via localized PLC with alarm phone system. Utility Treatment Technician on call to respond to alarms.

*Regulated by Alberta Environment and Parks

*The equipment is inspected at minimum twice per week.

*The lift stations are designed with dual pumps and back-up power generation

* All rates are charged as per RMWB utility rates By-law

*Sewage is the only accepted material and must meet quality limits as per By-law No. 85/51 (Sewer Use)

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	76,650	76,650	-	(76,650)	-	-
Revenues:	76,650	76,650	-	(76,650)	-	-
Salaries Wages and Benefits	143,500	143,500	-	(143,500)	-	-
Contracted and General Services	9,800	9,800	15,200	5,400	15,200	15,200
Materials Goods Supplies and Utilities	-	4,000	-	(4,000)	-	-
Expenses:	153,300	157,300	15,200	(142,100)	15,200	15,200
NET	(76,650)	(80,650)	(15,200)	65,450	(15,200)	(15,200)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Waste Water Treatment
FORT CHIP - SEWER (LIFTSTATION)

84336

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	76,650	76,650	-	(76,650)
Sales to Other Governments	76,650	76,650	-	(76,650)
Revenues:	76,650	76,650	-	(76,650)
Exempt Salary - Regular	7,000	7,000	-	(7,000)
CUPE Reg. Wages	108,000	108,000	-	(108,000)
CUPE OT Wages	3,400	3,400	-	(3,400)
Meal Allowances	100	100	-	(100)
Benefit Allocation	6,500	6,500	-	(6,500)
EI Expense	1,000	1,000	-	(1,000)
CPP Expense	2,750	2,750	-	(2,750)
LAPP Expense	13,750	13,750	-	(13,750)
RRSP Expense	1,000	1,000	-	(1,000)
Salaries Wages and Benefits	143,500	143,500	-	(143,500)
Business Travel	1,500	1,500	1,500	-
Mobile Phones	300	300	700	400
Gen. Serv.-Contracted	8,000	8,000	13,000	5,000
Contracted and General Services	9,800	9,800	15,200	5,400
Heating Oil	-	4,000	-	(4,000)
Materials Goods Supplies and Utilities	-	4,000	-	(4,000)
Expenses:	153,300	157,300	15,200	(142,100)
NET	(76,650)	(80,650)	(15,200)	65,450

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

JANVIER - LAGOON

84337

Description of Service

Provide operation of Wastewater Treatment for Janvier including residential and business.

* Class I Lagoon.

*Regulated by Alberta Environment and Parks and the Federal Wastewater Systems Effluent Regulations (WESR);

*Lagoon inspections completed at minimum twice per week.

* All rates are charged as per RMWB Utility Rates By-law.

*Sewage is the only accepted material and must meet quality limits as per By-law No. 85/51 (Sewer Use)

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	35,600	35,600	-	(35,600)	-	-
Contracted and General Services	19,600	19,600	-	(19,600)	-	-
Expenses:	55,200	55,200	-	(55,200)	-	-
NET	(55,200)	(55,200)	-	55,200	-	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Waste Water Treatment
JANVIER - LAGOON

84337

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	3,000	3,000	-	(3,000)
CUPE Reg. Wages	25,000	25,000	-	(25,000)
CUPE OT Wages	1,500	1,500	-	(1,500)
Meal Allowances	100	100	-	(100)
Benefit Allocation	1,560	1,560	-	(1,560)
EI Expense	240	240	-	(240)
CPP Expense	660	660	-	(660)
LAPP Expense	3,300	3,300	-	(3,300)
RRSP Expense	240	240	-	(240)
Salaries Wages and Benefits	35,600	35,600	-	(35,600)
Gen. Serv.-Contracted	19,600	19,600	-	(19,600)
Contracted and General Services	19,600	19,600	-	(19,600)
Expenses:	55,200	55,200	-	(55,200)
NET	(55,200)	(55,200)	-	55,200

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Environmental Services / Waste Water Treatment

MAC ISLAND WWTP

84338

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	343,100	343,100	-	(343,100)	-	-
Contracted and General Services	21,800	21,800	-	(21,800)	-	-
Materials Goods Supplies and Utilities	14,800	4,800	-	(4,800)	-	-
Expenses:	379,700	369,700	-	(369,700)	-	-
NET	(379,700)	(369,700)	-	369,700	-	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Environmental Services / Waste Water Treatment
MAC ISLAND WWTP

84338

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	39,000	39,000	-	(39,000)
CUPE Reg. Wages	230,000	230,000	-	(230,000)
CUPE OT Wages	21,000	21,000	-	(21,000)
Meal Allowances	100	100	-	(100)
Benefit Allocation	13,780	13,780	-	(13,780)
EI Expense	2,120	2,120	-	(2,120)
CPP Expense	5,830	5,830	-	(5,830)
LAPP Expense	29,150	29,150	-	(29,150)
RRSP Expense	2,120	2,120	-	(2,120)
Salaries Wages and Benefits	343,100	343,100	-	(343,100)
Freight Charges	700	700	-	(700)
Gen. Serv.-Contracted	7,100	7,100	-	(7,100)
Inspections & Tests	14,000	14,000	-	(14,000)
Contracted and General Services	21,800	21,800	-	(21,800)
Consumables	1,200	1,200	-	(1,200)
Consum - Small Tools	1,400	1,400	-	(1,400)
Chemicals And Salts	10,000	-	-	-
Lab Reagents	1,200	1,200	-	(1,200)
Equipment & Furnishing	1,000	1,000	-	(1,000)
Materials Goods Supplies and Utilities	14,800	4,800	-	(4,800)
Expenses:	379,700	369,700	-	(369,700)
NET	(379,700)	(369,700)	-	369,700

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Public Works & Transit Services

Facilities Services

B_FAC

Description of Service

The Facilities Services Branch consists of the following sub branches:

Building Infrastructure Management

Building Operations

Building Life Cycle

Facilities

Space Planning

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	75,000	0	(75,000)	0	0
Sales to Other Governments	4,200	4,200	4,200	-	4,200	4,200
Revenues:	4,200	79,200	4,200	(75,000)	4,200	4,200
Salaries Wages and Benefits	6,228,685	5,813,085	6,624,563	811,478	6,688,283	6,752,640
Contracted and General Services	7,185,626	6,321,625	7,070,253	748,628	7,439,253	7,899,253
Materials Goods Supplies and Utilities	9,743,449	9,266,449	8,365,600	(900,849)	8,448,860	8,532,953
Expenses:	23,157,760	21,401,159	22,060,416	659,257	22,576,396	23,184,845
NET	(23,153,560)	(21,321,959)	(22,056,216)	(734,257)	(22,572,196)	(23,180,645)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services

Facilities Services

B_FAC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	-	75,000	0	(75,000)
Sales and User Charges	-	75,000	0	(75,000)
Sales To Other Governments	4,200	4,200	4,200	-
Sales to Other Governments	4,200	4,200	4,200	-
Revenues:	4,200	79,200	4,200	(75,000)
Exempt Salary - Regular	821,000	821,000	801,307	(19,693)
CUPE Reg. Wages	4,163,300	3,913,300	4,587,319	674,019
CUPE OT Wages	261,950	164,950	212,700	47,750
CUPE Stand-By	30,000	30,000	30,000	-
CUPE Shift Differential	1,000	1,000	1,000	-
Meal Allowances	1,435	1,835	8,876	7,041
Benefit Allocation	246,760	233,980	280,209	46,229
EI Expense	38,340	37,220	41,905	4,685
CPP Expense	105,010	94,180	111,747	17,567
LAPP Expense	522,650	500,500	533,474	32,974
RRSP Expense	37,240	15,120	16,026	906
Salaries Wages and Benefits	6,228,685	5,813,085	6,624,563	811,478
Business Travel	21,100	21,100	38,600	17,500
Conference Travel	-	-	600	600
Employee Relations	500	500	0	(500)
Training - Mandatory - Fees	-	440	15,290	14,850
Training - Mandatory - Other	17,260	17,260	0	(17,260)
Training - Beneficial - Fees	6,495	6,495	2,800	(3,695)
Membership & Registr. Fee	325	325	0	(325)
Freight Charges	5,200	5,200	5,200	-
Postage	1,300	800	1,300	500
Mobile Phones	10,260	9,960	9,120	(840)
Printing And Binding	7,100	4,100	4,500	400
Consultant Fees	450,000	300,000	290,000	(10,000)
Security	1,176,723	976,723	1,186,723	210,000
Other Profess. Services	32,400	32,400	32,400	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services
Facilities Services

B_FAC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Gen. Serv.-Contracted	2,810,741	2,390,600	2,859,900	469,300
Contr. Bldg-R&M	1,162,000	1,162,000	1,247,500	85,500
Fire Extinguisher R&M	2,000	2,000	2,000	-
Contr. Veh. Mech. R&M	3,000	3,000	15,000	12,000
Janitorial Services	1,203,022	1,000,022	1,033,600	33,578
Operating Management Fee	265,200	265,200	282,420	17,220
Equipment Rental & Lease	10,000	10,000	42,000	32,000
Licenses & Permits	1,000	1,000	1,300	300
Insurance Premiums	-	112,500	0	(112,500)
Contracted and General Services	7,185,626	6,321,625	7,070,253	748,628
Protective Apparel	19,200	18,200	39,600	21,400
Non-Protect Apparel	2,300	2,300	0	(2,300)
Food Cost	1,000	1,000	0	(1,000)
Consumables	16,400	16,400	5,400	(11,000)
Consum - Small Tools	5,000	5,000	10,200	5,200
Mechanical Supplies	125,000	95,000	102,000	7,000
Carpentry Supplies	85,000	70,000	100,000	30,000
Plumbing Supplies	85,000	70,000	75,000	5,000
Electrical Supplies	130,000	90,000	120,000	30,000
Natural Gas	1,807,000	1,807,000	1,582,000	(225,000)
Propane	234,630	234,630	258,100	23,470
Heating Oil	473,000	673,000	720,300	47,300
Electricity	6,358,409	5,800,409	5,055,000	(745,409)
Water & Sewage	218,010	200,010	234,000	33,990
Equipment & Furnishing	183,500	183,500	64,000	(119,500)
Materials Goods Supplies and Utilities	9,743,449	9,266,449	8,365,600	(900,849)
Expenses:	23,157,760	21,401,159	22,060,416	659,257
NET	(23,153,560)	(21,321,959)	(22,056,216)	(734,257)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Facilities Services

Building Infrastructure Management

S_FAC_BIM

Description of Service

The Building Infrastructure Management Sub Branch consists of the following cost centres:

84400 Jubilee Centre Operations

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	75,000	0	(75,000)	0	0
Revenues:	-	75,000	0	(75,000)	0	0
Contracted and General Services	1,321,600	1,434,100	1,336,560	(97,540)	1,336,560	1,336,560
Materials Goods Supplies and Utilities	307,000	307,000	0	(307,000)	0	0
Expenses:	1,628,600	1,741,100	1,336,560	(404,540)	1,336,560	1,336,560
NET	(1,628,600)	(1,666,100)	(1,336,560)	329,540	(1,336,560)	(1,336,560)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Facilities Services

Building Infrastructure Management

S_FAC_BIM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	-	75,000	0	(75,000)
Sales and User Charges	-	75,000	0	(75,000)
Revenues:	-	75,000	0	(75,000)
Freight Charges	1,000	1,000	1,000	-
Mobile Phones	1,000	1,000	240	(760)
Other Profess. Services	32,400	32,400	32,400	-
Gen. Serv.-Contracted	32,000	32,000	32,000	-
Contr. Bldg-R&M	990,000	990,000	988,500	(1,500)
Operating Management Fee	265,200	265,200	282,420	17,220
Insurance Premiums	-	112,500	0	(112,500)
Contracted and General Services	1,321,600	1,434,100	1,336,560	(97,540)
Natural Gas	102,000	102,000	0	(102,000)
Electricity	200,000	200,000	0	(200,000)
Water & Sewage	5,000	5,000	0	(5,000)
Materials Goods Supplies and Utilities	307,000	307,000	0	(307,000)
Expenses:	1,628,600	1,741,100	1,336,560	(404,540)
NET	(1,628,600)	(1,666,100)	(1,336,560)	329,540

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Building Infrastructure Management

JUBILEE CENTRE OPERATION

84400

Description of Service

This is to oversee the Operations, Maintenance and Management of the Jubilee Center (City Hall) and the Jubilee Condominium Corporation. Currently Brookfield Global Integrated Solutions (BGIS) is on contract, through the Jubilee Condo, to manage the daily operations and maintenance of the Jubilee Center. They have been set up as the Property Management firm on site and have been granted Prime Contractor status for the duration of their contract. The RMWB is part owner of the Jubilee Condo and are responsible for their proportional share of the finances, as well as decision making on any issues related to the Condo, of 48.64%

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	75,000	0	(75,000)	0	0
Revenues:	-	75,000	0	(75,000)	0	0
Contracted and General Services	1,321,600	1,434,100	1,336,560	(97,540)	1,336,560	1,336,560
Materials Goods Supplies and Utilities	307,000	307,000	0	(307,000)	0	0
Expenses:	1,628,600	1,741,100	1,336,560	(404,540)	1,336,560	1,336,560
NET	(1,628,600)	(1,666,100)	(1,336,560)	329,540	(1,336,560)	(1,336,560)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Building Infrastructure Management

JUBILEE CENTRE OPERATION

84400

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	-	75,000	0	(75,000)
Sales and User Charges	-	75,000	0	(75,000)
Revenues:	-	75,000	0	(75,000)
Freight Charges	1,000	1,000	1,000	-
Mobile Phones	1,000	1,000	240	(760)
Other Profess. Services	32,400	32,400	32,400	-
Gen. Serv.-Contracted	32,000	32,000	32,000	-
Contr. Bldg-R&M	990,000	990,000	988,500	(1,500)
Operating Management Fee	265,200	265,200	282,420	17,220
Insurance Premiums	-	112,500	0	(112,500)
Contracted and General Services	1,321,600	1,434,100	1,336,560	(97,540)
Natural Gas	102,000	102,000	0	(102,000)
Electricity	200,000	200,000	0	(200,000)
Water & Sewage	5,000	5,000	0	(5,000)
Materials Goods Supplies and Utilities	307,000	307,000	0	(307,000)
Expenses:	1,628,600	1,741,100	1,336,560	(404,540)
NET	(1,628,600)	(1,666,100)	(1,336,560)	329,540

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Facilities Services

Building Operations

S_FAC_BO

Description of Service

The Building Operations Sub Branch consists of the following cost centres:

83216 Facility Operations

83217 Janitorial Services

84402 Facility Administration

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	81,000	349,400	703,352	353,952	710,386	717,490
Contracted and General Services	2,385,663	2,002,222	2,233,220	230,998	2,233,220	2,233,220
Materials Goods Supplies and Utilities	3,200	2,200	1,200	(1,000)	1,212	1,224
Expenses:	2,469,863	2,353,822	2,937,772	583,950	2,944,818	2,951,934
NET	(2,469,863)	(2,353,822)	(2,937,772)	(583,950)	(2,944,818)	(2,951,934)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Facilities Services

Building Operations

S_FAC_BO

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	64,000	64,000	139,800	75,800
CUPE Reg. Wages	-	225,000	453,903	228,903
CUPE OT Wages	4,000	6,000	0	(6,000)
Meal Allowances	-	400	0	(400)
Benefit Allocation	3,380	14,380	30,873	16,493
EI Expense	520	2,520	4,692	2,172
CPP Expense	1,430	5,430	12,512	7,082
LAPP Expense	7,150	31,150	58,777	27,627
RRSP Expense	520	520	2,796	2,276
Salaries Wages and Benefits	81,000	349,400	703,352	353,952
Business Travel	1,500	1,500	1,500	-
Training - Beneficial - Fees	-	-	2,400	2,400
Mobile Phones	1,000	700	720	20
Gen. Serv.-Contracted	1,180,141	1,000,000	1,175,000	175,000
Janitorial Services	1,203,022	1,000,022	1,033,600	33,578
Equipment Rental & Lease	-	-	20,000	20,000
Contracted and General Services	2,385,663	2,002,222	2,233,220	230,998
Protective Apparel	2,000	1,000	0	(1,000)
Consumables	1,200	1,200	1,200	-
Materials Goods Supplies and Utilities	3,200	2,200	1,200	(1,000)
Expenses:	2,469,863	2,353,822	2,937,772	583,950
NET	(2,469,863)	(2,353,822)	(2,937,772)	(583,950)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Building Operations

FACILITY OPERATIONS

83216

Description of Service

Building Operations look after three main components - regulatory compliance, preventative maintenance and daily operational sustainment.

- Regulatory Compliance - many of the services provided are legislated via one or more governing bodies - Municipal, Provincial or Federal - for example any life saving equipment must be audited via a third party vendor and is not allowed to be conducted internally (annual inspections on fire alarm systems)
- Preventative Maintenance - tasks being undertaken via contracted services due to the services not being overseen internally by the Trades Department (they do not have the skill set in house to perform the required tasks).
- Daily Operations - sustainment for environmental conditioning of work areas proactively approached having Building Operator tour facilities, make adjustments to heating/cooling issues that staff may be encountering in a facility.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	4,000	272,400	502,329	229,929	507,352	512,426
Contracted and General Services	2,383,163	2,000,022	1,197,400	(802,622)	1,197,400	1,197,400
Expenses:	2,387,163	2,272,422	1,699,729	(572,693)	1,704,752	1,709,826
NET	(2,387,163)	(2,272,422)	(1,699,729)	572,693	(1,704,752)	(1,709,826)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Building Operations

FACILITY OPERATIONS

83216

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	-	42,634	42,634
CUPE Reg. Wages	-	225,000	382,494	157,494
CUPE OT Wages	4,000	6,000	0	(6,000)
Meal Allowances	-	400	0	(400)
Benefit Allocation	-	11,000	22,107	11,107
EI Expense	-	2,000	3,315	1,315
CPP Expense	-	4,000	8,840	4,840
LAPP Expense	-	24,000	42,088	18,088
RRSP Expense	-	-	853	853
Salaries Wages and Benefits	4,000	272,400	502,329	229,929
Training - Beneficial - Fees	-	-	2,400	2,400
Gen. Serv.-Contracted	1,180,141	1,000,000	1,175,000	175,000
Janitorial Services	1,203,022	1,000,022	-	(1,000,022)
Equipment Rental & Lease	-	-	20,000	20,000
Contracted and General Services	2,383,163	2,000,022	1,197,400	(802,622)
Expenses:	2,387,163	2,272,422	1,699,729	(572,693)
NET	(2,387,163)	(2,272,422)	(1,699,729)	572,693

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Building Operations

JANITORIAL SERVICES

83217

Description of Service

Provision for Janitorial services in RMWB facilities

*2017 Janitorial budget is consolidated in Bldg Operations service level

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	-	-	1,033,600	1,033,600	1,033,600	1,033,600
Expenses:	-	-	1,033,600	1,033,600	1,033,600	1,033,600
NET	-	-	(1,033,600)	(1,033,600)	(1,033,600)	(1,033,600)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Building Operations

JANITORIAL SERVICES

83217

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Janitorial Services	-	-	1,033,600	1,033,600
Contracted and General Services	-	-	1,033,600	1,033,600
Expenses:	-	-	1,033,600	1,033,600
NET	-	-	(1,033,600)	(1,033,600)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Building Operations

FACILITY ADMINISTRATION

84402

Description of Service

Building Operations look after three main components - regulatory compliance, preventative maintenance and daily operational sustainment.

- Regulatory Compliance - many of the services provided are legislated via one or more governing bodies - Municipal, Provincial or Federal - for example any life saving equipment must be audited via a third party vendor and is not allowed to be conducted internally (annual inspections on fire alarm systems)
- Preventative Maintenance - tasks being undertaken via contracted services due to the services not being overseen internally by the Trades Department (they do not have the skill set in house to perform the required tasks).
- Daily Operations - sustainment for environmental conditioning of work areas proactively approached having Building Operator tour facilities, make adjustments to

Provide guidance and advise for the team in all service areas in Bldg. Operations.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	77,000	77,000	201,023	124,023	203,033	205,064
Contracted and General Services	2,500	2,200	2,220	20	2,220	2,220
Materials Goods Supplies and Utilities	3,200	2,200	1,200	(1,000)	1,212	1,224
Expenses:	82,700	81,400	204,443	123,043	206,465	208,508
NET	(82,700)	(81,400)	(204,443)	(123,043)	(206,465)	(208,508)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Building Operations

FACILITY ADMINISTRATION

84402

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	64,000	64,000	97,166	33,166
CUPE Reg. Wages	-	-	71,409	71,409
Benefit Allocation	3,380	3,380	8,766	5,386
EI Expense	520	520	1,377	857
CPP Expense	1,430	1,430	3,672	2,242
LAPP Expense	7,150	7,150	16,689	9,539
RRSP Expense	520	520	1,943	1,423
Salaries Wages and Benefits	77,000	77,000	201,023	124,023
Business Travel	1,500	1,500	1,500	-
Mobile Phones	1,000	700	720	20
Contracted and General Services	2,500	2,200	2,220	20
Protective Apparel	2,000	1,000	0	(1,000)
Consumables	1,200	1,200	1,200	-
Materials Goods Supplies and Utilities	3,200	2,200	1,200	(1,000)
Expenses:	82,700	81,400	204,443	123,043
NET	(82,700)	(81,400)	(204,443)	(123,043)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Facilities Services

Building Life Cycle

S_FAC_BLC

Description of Service

The Building Life Cycle Sub Branch consists of the following cost centres:

83214 Operational Project Management

83215 Facility Condition Assessment

83226 Capital Project Management

84473 Life Cycle Administration

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	994,200	994,200	865,406	(128,794)	873,980	882,641
Contracted and General Services	1,172,125	932,125	1,375,440	443,315	1,375,440	1,375,440
Materials Goods Supplies and Utilities	3,450	3,450	1,700	(1,750)	1,717	1,734
Expenses:	2,169,775	1,929,775	2,242,546	312,771	2,251,137	2,259,815
NET	(2,169,775)	(1,929,775)	(2,242,546)	(312,771)	(2,251,137)	(2,259,815)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Facilities Services

Building Life Cycle

S_FAC_BLC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	313,000	313,000	265,224	(47,776)
CUPE Reg. Wages	512,300	512,300	457,906	(54,394)
CUPE OT Wages	7,200	7,200	7,200	-
Meal Allowances	700	700	756	56
Benefit Allocation	41,620	41,620	37,603	(4,017)
EI Expense	6,780	6,780	5,406	(1,374)
CPP Expense	18,220	18,220	14,416	(3,804)
LAPP Expense	88,700	88,700	71,590	(17,110)
RRSP Expense	5,680	5,680	5,304	(376)
Salaries Wages and Benefits	994,200	994,200	865,406	(128,794)
Business Travel	10,600	10,600	10,000	(600)
Membership & Registr. Fee	325	325	0	(325)
Mobile Phones	1,200	1,200	1,440	240
Consultant Fees	200,000	200,000	200,000	-
Gen. Serv.-Contracted	960,000	720,000	1,164,000	444,000
Contracted and General Services	1,172,125	932,125	1,375,440	443,315
Protective Apparel	750	750	0	(750)
Food Cost	1,000	1,000	0	(1,000)
Consumables	1,200	1,200	1,200	-
Equipment & Furnishing	500	500	500	-
Materials Goods Supplies and Utilities	3,450	3,450	1,700	(1,750)
Expenses:	2,169,775	1,929,775	2,242,546	312,771
NET	(2,169,775)	(1,929,775)	(2,242,546)	(312,771)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Building Life Cycle

OPERATIONAL PROJECT MANAGEMENT

83214

Description of Service

This program is mandated by Council Policy 150 to have an asset management program in place for all vertical assets (Buildings) to ensure that all major maintenance requirements for a facility is captured through a life cycle program. This is to ensure there is a proactive strategy in place for budgeting and implementation at minimum one year in advance. The Life Cycle assessments are on a 5 year cycle based on a third party consultant assessment; the information is analyzed, itemized and derives funding requirements to bring a facility as close to year one as possible. AS such this program delivers on both Operational and Capital projects as it pertains to facilities. Additionally, as part of the Analyst role, BIM look at ways to streamline and make more efficient the maintenance and operations of a facility; heavily involved in capturing the TCO for a facility.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	312,000	312,000	283,098	(28,902)	285,889	288,708
Contracted and General Services	963,600	723,600	1,168,320	444,720	1,168,320	1,168,320
Expenses:	1,275,600	1,035,600	1,451,418	415,818	1,454,209	1,457,028
NET	(1,275,600)	(1,035,600)	(1,451,418)	(415,818)	(1,454,209)	(1,457,028)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Building Life Cycle

OPERATIONAL PROJECT MANAGEMENT

83214

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	42,000	42,000	25,580	(16,420)
CUPE Reg. Wages	217,000	217,000	211,101	(5,899)
CUPE OT Wages	3,600	3,600	3,600	-
Meal Allowances	400	400	396	(4)
Benefit Allocation	12,740	12,740	12,307	(433)
EI Expense	1,960	1,960	1,683	(277)
CPP Expense	5,390	5,390	4,488	(902)
LAPP Expense	26,950	26,950	23,431	(3,519)
RRSP Expense	1,960	1,960	512	(1,448)
Salaries Wages and Benefits	312,000	312,000	283,098	(28,902)
Business Travel	3,600	3,600	3,600	-
Mobile Phones	-	-	720	720
Gen. Serv.-Contracted	960,000	720,000	1,164,000	444,000
Contracted and General Services	963,600	723,600	1,168,320	444,720
Expenses:	1,275,600	1,035,600	1,451,418	415,818
NET	(1,275,600)	(1,035,600)	(1,451,418)	(415,818)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Building Life Cycle

FACILITY CONDITION ASSESSMENT

83215

Description of Service

This program is mandated by Council Policy 150 to have an asset management program in place for all vertical assets (Buildings) to ensure that all major maintenance requirements for a facility is captured through a life cycle program. This is to ensure there is a proactive strategy in place for budgeting and implementation at minimum one year in advance. The Life Cycle assessments are on a 5 year cycle based on a third party consultant assessment; the information is analyzed, itemized and derives funding requirements to bring a facility as close to year one as possible. As such, this program delivers on both Operational and Capital projects as it pertains to facilities. Additionally, as part of the Analyst role, BIM look at ways to streamline and make more efficient the maintenance and operations of a facility; heavily involved in capturing the TCO for a facility.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	205,000	205,000	169,941	(35,059)	171,640	173,357
Contracted and General Services	202,800	202,800	203,520	720	203,520	203,520
Expenses:	407,800	407,800	373,461	(34,339)	375,160	376,877
NET	(407,800)	(407,800)	(373,461)	34,339	(375,160)	(376,877)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Building Life Cycle

FACILITY CONDITION ASSESSMENT

83215

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	170,000	170,000	141,611	(28,389)
Benefit Allocation	9,100	9,100	7,364	(1,736)
EI Expense	1,400	1,400	1,122	(278)
CPP Expense	3,850	3,850	2,992	(858)
LAPP Expense	19,250	19,250	14,020	(5,230)
RRSP Expense	1,400	1,400	2,832	1,432
Salaries Wages and Benefits	205,000	205,000	169,941	(35,059)
Business Travel	2,800	2,800	2,800	-
Mobile Phones	-	-	720	720
Consultant Fees	200,000	200,000	200,000	-
Contracted and General Services	202,800	202,800	203,520	720
Expenses:	407,800	407,800	373,461	(34,339)
NET	(407,800)	(407,800)	(373,461)	34,339

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Building Life Cycle

CAPITAL PROJECT MANAGEMENT

83226

Description of Service

This program is mandated by Council Policy 150 to have an asset management program in place for all vertical assets (Buildings) to ensure that all major maintenance requirements for a facility is captured through a life cycle program. This is to ensure there is a proactive strategy in place for budgeting and implementation at minimum one year in advance. The Life Cycle assessments are on a 5 year cycle based on a third party consultant assessment; the information is analyzed, itemized and derives funding requirements to bring a facility as close to year one as possible. AS such this program delivers on both Operational and Capital projects as it pertains to facilities. Additionally, as part of the Analyst role, BIM look at ways to streamline and make more efficient in maintenance and operations of a facility; heavily involv in capturing the TCO for a facility.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	242,900	242,900	293,234	50,334	296,127	299,048
Expenses:	242,900	242,900	293,234	50,334	296,127	299,048
NET	(242,900)	(242,900)	(293,234)	(50,334)	(296,127)	(299,048)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Building Life Cycle

CAPITAL PROJECT MANAGEMENT

83226

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	-	34,107	34,107
CUPE Reg. Wages	201,000	201,000	211,101	10,101
CUPE OT Wages	3,600	3,600	3,600	-
Meal Allowances	300	300	360	60
Benefit Allocation	9,880	9,880	12,751	2,871
EI Expense	1,520	1,520	1,734	214
CPP Expense	4,180	4,180	4,624	444
LAPP Expense	20,900	20,900	24,276	3,376
RRSP Expense	1,520	1,520	682	(838)
Salaries Wages and Benefits	242,900	242,900	293,234	50,334
Expenses:	242,900	242,900	293,234	50,334
NET	(242,900)	(242,900)	(293,234)	(50,334)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Building Life Cycle

LIFE CYCLE ADMIN

84473

Description of Service

This program is mandated by Council Policy 150 to have an asset management program in place for all vertical assets (Buildings) to ensure that all major maintenance requirements for a facility is captured through a life cycle program. This is to ensure there is a proactive strategy in place for budgeting and implementation at minimum one year in advance. The Life Cycle assessments are on a 5 year cycle based on a third party consultant assessment; the information is analyzed, itemized and derives funding requirements to bring a facility as close to year one as possible. AS such this program delivers on both Operational and Capital projects as it pertains to facilities. Additionally, as part of the Analyst role, BIM look at ways to streamline and make more efficient the maintenance and operations of a facility; heavily involved in capturing the TCO for a facility.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	234,300	234,300	119,133	(115,167)	120,324	121,527
Contracted and General Services	5,725	5,725	3,600	(2,125)	3,600	3,600
Materials Goods Supplies and Utilities	3,450	3,450	1,700	(1,750)	1,717	1,734
Expenses:	243,475	243,475	124,433	(119,042)	125,641	126,861
NET	(243,475)	(243,475)	(124,433)	119,042	(125,641)	(126,861)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Building Life Cycle

LIFE CYCLE ADMIN

84473

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	101,000	101,000	63,926	(37,074)
CUPE Reg. Wages	94,300	94,300	35,705	(58,595)
Benefit Allocation	9,900	9,900	5,181	(4,719)
EI Expense	1,900	1,900	867	(1,033)
CPP Expense	4,800	4,800	2,312	(2,488)
LAPP Expense	21,600	21,600	9,863	(11,737)
RRSP Expense	800	800	1,279	479
Salaries Wages and Benefits	234,300	234,300	119,133	(115,167)
Business Travel	4,200	4,200	3,600	(600)
Membership & Registr. Fee	325	325	0	(325)
Mobile Phones	1,200	1,200	-	(1,200)
Contracted and General Services	5,725	5,725	3,600	(2,125)
Protective Apparel	750	750	0	(750)
Food Cost	1,000	1,000	0	(1,000)
Consumables	1,200	1,200	1,200	-
Equipment & Furnishing	500	500	500	-
Materials Goods Supplies and Utilities	3,450	3,450	1,700	(1,750)
Expenses:	243,475	243,475	124,433	(119,042)
NET	(243,475)	(243,475)	(124,433)	119,042

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Facilities Services

Facilities

S_FAC_FAC

Description of Service			
The Facilities Sub Branch consists of the following cost centres:			
83218 Facility Maintenance	84429 Saprae Creek - Fire Hall Maintenance	84448 Conklin Community Hall	84469 South Operations Centre
84415 WTP Outbuildings / Satellite Yard	84430 Conklin - Fire Hall Maintenance	84449 Anzac Community Hall	84470 Eagle Ridge Community Centre
84416 Waterparks	84431 Anzac - Fire Hall Maintenance	84450 Janvier Community Centre	84471 Parsons Creek Park / Spraypark
84417 Sportsfields	84432 Fort McKay - Fire Hall	84451 Centennial Pool SGM	84472 Jubilee Centre Operations
84418 Outdoor Skating Rinks / Trails	84433 Dog Pound SGM	84452 Frank Lacroix M. H. Arena	84474 Leased Office Buildings
84419 Fort McKay - Water Treatment	84434 Maintenance Administration	84453 Casman Centre	84475 Timerlea RCMP Lease Recovery
84420 Anzac - Pumphouse			
84421 Conklin - Water Treatment	84436 Port of Entry SGM	84455 Historical Society	
84423 Timberlea RCMP	84439 Javier - Water Treatment	84456 C.A. Knight Complex	
84424 Fire Hall #1 SGM	84442 Fort McMurray WTP Maintenance	84457 Urban Parks Facilities	
84425 Fire Hall #2 SGM	84444 Pump / Transfer Facility	84459 Bus Shelters	
84426 Fire Hall #3 SGM	84445 Water Treatment Analysis	84462 WWTP & Administration Building	
84427 Fire Hall #4 SGM	84446 Landfill Buildings	84463 Gregoire Lake - Fire Hall #5 SGM	
84428 Janvier - Fire Hall Maintenance	84447 Gordon Avenue Trailer Court	84464 South Police Station	

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	4,200	4,200	4,200	-	4,200	4,200
Revenues:	4,200	4,200	4,200	-	4,200	4,200
Salaries Wages and Benefits	4,059,600	3,375,600	4,220,296	844,696	4,260,189	4,300,481
Contracted and General Services	500,060	500,060	480,470	(19,590)	849,470	1,309,470
Materials Goods Supplies and Utilities	466,750	366,750	454,800	88,050	458,952	463,146
Expenses:	5,026,410	4,242,410	5,155,566	913,156	5,568,611	6,073,097
NET	(5,022,210)	(4,238,210)	(5,151,366)	(913,156)	(5,564,411)	(6,068,897)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Facilities Services

Facilities

S_FAC_FAC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	4,200	4,200	4,200	-
Sales to Other Governments	4,200	4,200	4,200	-
Revenues:	4,200	4,200	4,200	-
Exempt Salary - Regular	173,000	173,000	291,953	118,953
CUPE Reg. Wages	3,011,000	2,536,000	3,087,084	551,084
CUPE OT Wages	238,000	139,000	198,000	59,000
CUPE Stand-By	30,000	30,000	30,000	-
CUPE Shift Differential	1,000	1,000	1,000	-
Meal Allowances	600	600	2,000	1,400
Benefit Allocation	157,560	133,780	175,710	41,930
EI Expense	24,240	21,120	25,687	4,567
CPP Expense	66,660	51,830	68,499	16,669
LAPP Expense	333,300	287,150	334,525	47,375
RRSP Expense	24,240	2,120	5,839	3,719
Salaries Wages and Benefits	4,059,600	3,375,600	4,220,296	844,696
Business Travel	6,000	6,000	24,600	18,600
Employee Relations	500	500	0	(500)
Training - Mandatory - Fees	-	-	15,290	15,290
Training - Mandatory - Other	17,260	17,260	0	(17,260)
Training - Beneficial - Fees	2,100	2,100	400	(1,700)
Freight Charges	3,000	3,000	3,000	-
Postage	100	100	100	-
Mobile Phones	5,600	5,600	5,280	(320)
Printing And Binding	500	500	500	-
Gen. Serv.-Contracted	295,000	295,000	150,000	(145,000)
Contr. Bldg-R&M	154,000	154,000	241,000	87,000
Fire Extinguisher R&M	2,000	2,000	2,000	-
Contr. Veh. Mech. R&M	3,000	3,000	15,000	12,000
Equipment Rental & Lease	10,000	10,000	22,000	12,000
Licenses & Permits	1,000	1,000	1,300	300
Contracted and General Services	500,060	500,060	480,470	(19,590)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Facilities Services

Facilities

S_FAC_FAC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Protective Apparel	15,450	15,450	39,600	24,150
Non-Protect Apparel	2,300	2,300	0	(2,300)
Consumables	14,000	14,000	3,000	(11,000)
Consum - Small Tools	5,000	5,000	10,200	5,200
Mechanical Supplies	125,000	95,000	102,000	7,000
Carpentry Supplies	85,000	70,000	100,000	30,000
Plumbing Supplies	85,000	70,000	75,000	5,000
Electrical Supplies	130,000	90,000	120,000	30,000
Equipment & Furnishing	5,000	5,000	5,000	-
Materials Goods Supplies and Utilities	466,750	366,750	454,800	88,050
Expenses:	5,026,410	4,242,410	5,155,566	913,156
NET	(5,022,210)	(4,238,210)	(5,151,366)	(913,156)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services

FACILITY MAINTENANCE

83218

Description of Service

Facility services is responsible for all Preventative, Corrective and Emergency maintenance for all municipal owned and leased Buildings. There is well in excess of 130 buildings that require daily maintenance that affect the occupant of the facility , such work can be related to the building too hot, too cold, no power, lighting inadequate. There are requirements for fire alarm panel monthly checks, filter changes, mechanical change outs. We have a large amount of reactive work in facilities services and with majority of facilities occupied we are required to respond immediately. The equipment, locations of the facilities and work required to be completed are all customer service driven.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	4,200	4,200	4,200	-	4,200	4,200
Revenues:	4,200	4,200	4,200	-	4,200	4,200
Salaries Wages and Benefits	3,741,600	3,057,600	3,818,314	760,714	3,854,188	3,890,419
Contracted and General Services	480,700	480,700	464,300	(16,400)	833,300	1,293,300
Materials Goods Supplies and Utilities	449,000	349,000	454,800	105,800	458,952	463,146
Expenses:	4,671,300	3,887,300	4,737,414	850,114	5,146,440	5,646,865
NET	(4,667,100)	(3,883,100)	(4,733,214)	(850,114)	(5,142,240)	(5,642,665)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services

FACILITY MAINTENANCE

83218

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	4,200	4,200	4,200	-
Sales to Other Governments	4,200	4,200	4,200	-
Revenues:	4,200	4,200	4,200	-
Exempt Salary - Regular	-	-	83,115	83,115
CUPE Reg. Wages	2,919,000	2,444,000	2,958,753	514,753
CUPE OT Wages	238,000	139,000	198,000	59,000
CUPE Stand-By	30,000	30,000	30,000	-
CUPE Shift Differential	1,000	1,000	1,000	-
Meal Allowances	600	600	2,000	1,400
Benefit Allocation	143,780	120,000	158,177	38,177
EI Expense	22,120	19,000	23,035	4,035
CPP Expense	60,830	46,000	61,427	15,427
LAPP Expense	304,150	258,000	301,145	43,145
RRSP Expense	22,120	-	1,662	1,662
Salaries Wages and Benefits	3,741,600	3,057,600	3,818,314	760,714
Business Travel	6,000	6,000	24,600	18,600
Employee Relations	500	500	0	(500)
Freight Charges	3,000	3,000	3,000	-
Postage	100	100	100	-
Mobile Phones	5,600	5,600	4,800	(800)
Printing And Binding	500	500	500	-
Gen. Serv.-Contracted	295,000	295,000	150,000	(145,000)
Contr. Bldg-R&M	154,000	154,000	241,000	87,000
Fire Extinguisher R&M	2,000	2,000	2,000	-
Contr. Veh. Mech. R&M	3,000	3,000	15,000	12,000
Equipment Rental & Lease	10,000	10,000	22,000	12,000
Licenses & Permits	1,000	1,000	1,300	300
Contracted and General Services	480,700	480,700	464,300	(16,400)
Protective Apparel	-	-	39,600	39,600
Consumables	14,000	14,000	3,000	(11,000)
Consum - Small Tools	5,000	5,000	10,200	5,200

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services

FACILITY MAINTENANCE

83218

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Mechanical Supplies	125,000	95,000	102,000	7,000
Carpentry Supplies	85,000	70,000	100,000	30,000
Plumbing Supplies	85,000	70,000	75,000	5,000
Electrical Supplies	130,000	90,000	120,000	30,000
Equipment & Furnishing	5,000	5,000	5,000	-
Materials Goods Supplies and Utilities	449,000	349,000	454,800	105,800
Expenses:	4,671,300	3,887,300	4,737,414	850,114
NET	(4,667,100)	(3,883,100)	(4,733,214)	(850,114)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services

MAINTENANCE ADMIN

84434

Description of Service

Facilities service Administration is responsible for the day to day operation of the facilities service division that completes work request from internal and external customers. The day to day operation deals with staff issues, work request, Budget for the current year and set budget numbers for the next year and beyond. Ensuring the duties of the facilities office are completed daily can be as much as leave approval, incidents, special meetings, inspections, safety inspections and staff meetings. The facilities service completes all PO'S, SES, closes out completed work orders, follows and maintains employee training, constant communicating with internal departments, Pcard completions, training safety records, and maintains all calendar appointments.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	318,000	318,000	401,982	83,982	406,002	410,062
Contracted and General Services	19,360	19,360	16,170	(3,190)	16,170	16,170
Materials Goods Supplies and Utilities	17,750	17,750	0	(17,750)	0	0
Expenses:	355,110	355,110	418,152	63,042	422,172	426,232
NET	(355,110)	(355,110)	(418,152)	(63,042)	(422,172)	(426,232)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services

MAINTENANCE ADMIN

84434

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	173,000	173,000	208,838	35,838
CUPE Reg. Wages	92,000	92,000	128,330	36,330
Benefit Allocation	13,780	13,780	17,533	3,753
EI Expense	2,120	2,120	2,652	532
CPP Expense	5,830	5,830	7,072	1,242
LAPP Expense	29,150	29,150	33,380	4,230
RRSP Expense	2,120	2,120	4,177	2,057
Salaries Wages and Benefits	318,000	318,000	401,982	83,982
Training - Mandatory - Fees	-	-	15,290	15,290
Training - Mandatory - Other	17,260	17,260	0	(17,260)
Training - Beneficial - Fees	2,100	2,100	400	(1,700)
Mobile Phones	-	-	480	480
Contracted and General Services	19,360	19,360	16,170	(3,190)
Protective Apparel	15,450	15,450	-	(15,450)
Non-Protect Apparel	2,300	2,300	0	(2,300)
Materials Goods Supplies and Utilities	17,750	17,750	0	(17,750)
Expenses:	355,110	355,110	418,152	63,042
NET	(355,110)	(355,110)	(418,152)	(63,042)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Facilities Services

Space Planning

S_FAC_SP

Description of Service

The Space Planning Sub Branch consists of the following cost centres:

82140 Planning Administration

83223 Facility Planning

83224 Building Security

83225 Accommodation Services

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,093,885	1,093,885	835,508	(258,377)	843,727	852,028
Contracted and General Services	1,806,178	1,453,118	1,644,563	191,445	1,644,563	1,644,563
Materials Goods Supplies and Utilities	8,963,049	8,587,049	7,907,900	(679,149)	7,986,979	8,066,849
Expenses:	11,863,112	11,134,052	10,387,972	(746,080)	10,475,269	10,563,440
NET	(11,863,112)	(11,134,052)	(10,387,972)	746,080	(10,475,269)	(10,563,440)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Facilities Services

Space Planning

S_FAC_SP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	271,000	271,000	104,330	(166,670)
CUPE Reg. Wages	640,000	640,000	588,426	(51,574)
CUPE OT Wages	12,750	12,750	7,500	(5,250)
Meal Allowances	135	135	6,120	5,985
Benefit Allocation	44,200	44,200	36,023	(8,177)
EI Expense	6,800	6,800	6,120	(680)
CPP Expense	18,700	18,700	16,320	(2,380)
LAPP Expense	93,500	93,500	68,583	(24,917)
RRSP Expense	6,800	6,800	2,087	(4,713)
Salaries Wages and Benefits	1,093,885	1,093,885	835,508	(258,377)
Business Travel	3,000	3,000	2,500	(500)
Conference Travel	-	-	600	600
Training - Mandatory - Fees	-	440	0	(440)
Training - Beneficial - Fees	4,395	4,395	0	(4,395)
Freight Charges	1,200	1,200	1,200	-
Postage	1,200	700	1,200	500
Mobile Phones	1,460	1,460	1,440	(20)
Printing And Binding	6,600	3,600	4,000	400
Consultant Fees	250,000	100,000	90,000	(10,000)
Security	1,176,723	976,723	1,186,723	210,000
Gen. Serv.-Contracted	343,600	343,600	338,900	(4,700)
Contr. Bldg-R&M	18,000	18,000	18,000	-
Contracted and General Services	1,806,178	1,453,118	1,644,563	191,445
Protective Apparel	1,000	1,000	0	(1,000)
Natural Gas	1,705,000	1,705,000	1,582,000	(123,000)
Propane	234,630	234,630	258,100	23,470
Heating Oil	473,000	673,000	720,300	47,300
Electricity	6,158,409	5,600,409	5,055,000	(545,409)
Water & Sewage	213,010	195,010	234,000	38,990
Equipment & Furnishing	178,000	178,000	58,500	(119,500)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Facilities Services

Space Planning

S_FAC_SP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Materials Goods Supplies and Utilities	8,963,049	8,587,049	7,907,900	(679,149)
Expenses:	11,863,112	11,134,052	10,387,972	(746,080)
NET	(11,863,112)	(11,134,052)	(10,387,972)	746,080

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Space Planning

PLANNING ADMINISTRATION

82140

Description of Service

This program serves to facilitate workplace support and accommodations in the municipality; functions range from managing and administering security infrastructure to facility planning/performance and workspace setup/sustainment in all regional facilities (human occupied or not). These functions indirectly support the facility asset management program and serve as the front line interface for client requests and concerns as it relates to sustained facility occupation and operations. Recent initiatives have been focused on centralizing facility operational services to realize fiscal efficiencies and sustainment of the infrastructure through the development and implementation of preventative maintenance programs and recognizing, tracking and trending facility performance.

Provide guidance and advise for the team in Accommodation, Building Security and Facility Planning service areas.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	121,000	121,000	86,382	(34,618)	87,238	88,103
Contracted and General Services	1,200	1,200	1,760	560	1,760	1,760
Expenses:	122,200	122,200	88,142	(34,058)	88,998	89,863
NET	(122,200)	(122,200)	(88,142)	34,058	(88,998)	(89,863)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Space Planning

PLANNING ADMINISTRATION

82140

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	101,000	101,000	36,116	(64,884)
CUPE Reg. Wages	-	-	35,705	35,705
CUPE OT Wages	-	-	750	750
Benefit Allocation	5,200	5,200	3,735	(1,465)
EI Expense	800	800	612	(188)
CPP Expense	2,200	2,200	1,632	(568)
LAPP Expense	11,000	11,000	7,110	(3,890)
RRSP Expense	800	800	722	(78)
Salaries Wages and Benefits	121,000	121,000	86,382	(34,618)
Conference Travel	-	-	600	600
Freight Charges	200	200	200	-
Mobile Phones	1,000	1,000	960	(40)
Contracted and General Services	1,200	1,200	1,760	560
Expenses:	122,200	122,200	88,142	(34,058)
NET	(122,200)	(122,200)	(88,142)	34,058

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Space Planning

FACILITY PLANNING

83223

Description of Service

Facility Development Standards

- o Development and sustainment of all facility infrastructure standards.

Technical Review

- o Provide architectural technical review on all drawings for development to ensure they meet facility standard requirements and design/needs intent, serve as stakeholder in capital initiatives.

Architectural Document/File Management for Facilities

- o Manage all facility related document control and active drawing directory

Development and Management of Facility Planning Program

- o Technical development of all small scale architectural modifications to our facilities.

Development and Management of Facility Planning Program

recovery strategies for building performance. (i.e. BOMA best, green initiatives, etc.).

- o Facility Cost tracking to Support Total Cost of Ownership initiatives: how much are the static and dynamics elements costing, how are our facilities performing, how can they perform better, what initiatives would improve facility efficiencies.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	330,750	330,750	271,915	(58,835)	274,634	277,380
Contracted and General Services	240,600	88,040	77,000	(11,040)	77,000	77,000
Materials Goods Supplies and Utilities	8,796,349	8,420,349	7,893,900	(526,449)	7,972,839	8,052,568
Expenses:	9,367,699	8,839,139	8,242,815	(596,324)	8,324,473	8,406,948
NET	(9,367,699)	(8,839,139)	(8,242,815)	596,324	(8,324,473)	(8,406,948)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Facilities Services / Space Planning
FACILITY PLANNING

83223

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	63,000	63,000	25,580	(37,420)
CUPE Reg. Wages	212,000	212,000	203,914	(8,086)
CUPE OT Wages	750	750	-	(750)
Benefit Allocation	14,300	14,300	11,934	(2,366)
EI Expense	2,200	2,200	1,979	(221)
CPP Expense	6,050	6,050	5,277	(773)
LAPP Expense	30,250	30,250	22,720	(7,530)
RRSP Expense	2,200	2,200	512	(1,688)
Salaries Wages and Benefits	330,750	330,750	271,915	(58,835)
Business Travel	1,000	1,000	0	(1,000)
Training - Mandatory - Fees	-	440	0	(440)
Freight Charges	1,000	1,000	1,000	-
Printing And Binding	6,600	3,600	4,000	400
Consultant Fees	190,000	40,000	30,000	(10,000)
Gen. Serv.-Contracted	24,000	24,000	24,000	-
Contr. Bldg-R&M	18,000	18,000	18,000	-
Contracted and General Services	240,600	88,040	77,000	(11,040)
Protective Apparel	300	300	0	(300)
Natural Gas	1,705,000	1,705,000	1,582,000	(123,000)
Propane	234,630	234,630	258,100	23,470
Heating Oil	473,000	673,000	720,300	47,300
Electricity	6,158,409	5,600,409	5,055,000	(545,409)
Water & Sewage	213,010	195,010	234,000	38,990
Equipment & Furnishing	12,000	12,000	44,500	32,500
Materials Goods Supplies and Utilities	8,796,349	8,420,349	7,893,900	(526,449)
Expenses:	9,367,699	8,839,139	8,242,815	(596,324)
NET	(9,367,699)	(8,839,139)	(8,242,815)	596,324

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Space Planning

BUILDING SECURITY

83224

Description of Service

Operation and sustainment of progressively centralized (within 2017) security infrastructure for all regional facilities. Within the scope of security, we directly support the following lines of business:

Facility Access Control and Standards

- Badges (Modifying expiry dates, printing new badges, etc.)
- Cardholder Credentials (Adding new Cardholders, Modifying Cardholder information, Modifying Cardholder info does not include logs from modifying Badges)
- Access Levels (Adding, removing, modifying Access Levels)
- Scheduler (Adding or changing door schedules, i.e.: council meetings)
- Development and sustainment of all building security infrastructure standards.

Building Security Infrastructure Sustainment

- Development and management of building infrastructure Preventative Maintenance Plan for all regional facilities

Management of Corrective/Preventative Maintenance

- work with project managers to engage contractors for major corrective and new installation of infrastructure

Internal Administrator Support

Often the requests we receive are confidential and timely in nature (termination of employee cards, facility programming requests, security infrastructure deficiencies/gaps, etc.).

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	323,075	323,075	194,288	(128,787)	196,163	198,057
Contracted and General Services	1,363,958	1,163,958	1,370,363	206,405	1,370,363	1,370,363
Materials Goods Supplies and Utilities	14,400	14,400	14,000	(400)	14,140	14,281
Expenses:	1,701,433	1,501,433	1,578,651	77,218	1,580,666	1,582,702
NET	(1,701,433)	(1,501,433)	(1,578,651)	(77,218)	(1,580,666)	(1,582,702)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services
Facilities Services / Space Planning

BUILDING SECURITY

83224

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	63,000	63,000	17,053	(45,947)
CUPE Reg. Wages	206,000	206,000	140,808	(65,192)
CUPE OT Wages	6,000	6,000	750	(5,250)
Meal Allowances	75	75	6,000	5,925
Benefit Allocation	12,480	12,480	8,209	(4,271)
EI Expense	1,920	1,920	1,499	(421)
CPP Expense	5,280	5,280	3,998	(1,282)
LAPP Expense	26,400	26,400	15,628	(10,772)
RRSP Expense	1,920	1,920	341	(1,579)
Salaries Wages and Benefits	323,075	323,075	194,288	(128,787)
Business Travel	1,000	1,000	1,000	-
Training - Beneficial - Fees	4,395	4,395	0	(4,395)
Mobile Phones	240	240	240	-
Consultant Fees	60,000	60,000	60,000	-
Security	1,176,723	976,723	1,186,723	210,000
Gen. Serv.-Contracted	121,600	121,600	122,400	800
Contracted and General Services	1,363,958	1,163,958	1,370,363	206,405
Protective Apparel	400	400	0	(400)
Equipment & Furnishing	14,000	14,000	14,000	-
Materials Goods Supplies and Utilities	14,400	14,400	14,000	(400)
Expenses:	1,701,433	1,501,433	1,578,651	77,218
NET	(1,701,433)	(1,501,433)	(1,578,651)	(77,218)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Space Planning

ACCOMMODATION SERVICES

83225

Description of Service

We receive on average approximately 3000-4000 internal service requests per annum in our service inbox; we 'vetted', analyze and co-ordinate/plan these requests for implementation using internal services where capacity permits. Presently most requests are already delivered by the use of contracted services.

Provide employee support services for workspace and work area accommodation supported; workspace adjustments, accommodations, modifications and/or reconfigurations (compressed space plans and ergonomic modifications) to support organization changes.

There are a significant number of leaseholds expiring over the next 3 years, which require perpetual planning/strategies to relocate and accommodate personnel from leasehold spaces to municipally owned facilities.

Space Management

- Work with leaders to develop, implement and manage short to long range accommodation/space plans
- Facilitate work area/space accommodations for organizational or employee changes (functional and/or medical)
- Facilitate work area/space accommodations for organizational or employee changes (functional and/or medical)

Manage Move and Tenant Requests

- work with contractors and property managers, land administration regarding leaseholds and management of space

Security Request Back-up • provide backup service support to Building Security Administrator for service/programming requests

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	319,060	319,060	282,924	(36,136)	285,692	288,488
Contracted and General Services	200,420	199,920	195,440	(4,480)	195,440	195,440
Materials Goods Supplies and Utilities	152,300	152,300	0	(152,300)	0	0
Expenses:	671,780	671,280	478,364	(192,916)	481,132	483,928
NET	(671,780)	(671,280)	(478,364)	192,916	(481,132)	(483,928)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Facilities Services / Space Planning

ACCOMMODATION SERVICES

83225

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	44,000	44,000	25,580	(18,420)
CUPE Reg. Wages	222,000	222,000	207,999	(14,001)
CUPE OT Wages	6,000	6,000	6,000	-
Meal Allowances	60	60	120	60
Benefit Allocation	12,220	12,220	12,146	(74)
EI Expense	1,880	1,880	2,030	150
CPP Expense	5,170	5,170	5,413	243
LAPP Expense	25,850	25,850	23,124	(2,726)
RRSP Expense	1,880	1,880	512	(1,368)
Salaries Wages and Benefits	319,060	319,060	282,924	(36,136)
Business Travel	1,000	1,000	1,500	500
Postage	1,200	700	1,200	500
Mobile Phones	220	220	240	20
Gen. Serv.-Contracted	198,000	198,000	192,500	(5,500)
Contracted and General Services	200,420	199,920	195,440	(4,480)
Protective Apparel	300	300	0	(300)
Equipment & Furnishing	152,000	152,000	-	(152,000)
Materials Goods Supplies and Utilities	152,300	152,300	0	(152,300)
Expenses:	671,780	671,280	478,364	(192,916)
NET	(671,780)	(671,280)	(478,364)	192,916

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Public Works & Transit Services

Fleet Services

B_FLEET

Description of Service

The Fleet Services Branch consists of the following sub branches:

Fleet Services

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	100,000	50,000	(50,000)	50,000	50,000
Other Revenue	50,000	-	0	0	0	0
Revenues:	50,000	100,000	50,000	(50,000)	50,000	50,000
Salaries Wages and Benefits	7,708,000	7,710,000	8,007,917	297,917	8,086,456	8,165,780
Contracted and General Services	3,073,420	2,558,420	2,500,320	(58,100)	2,500,320	2,500,320
Materials Goods Supplies and Utilities	7,099,500	7,449,500	7,550,850	101,350	7,626,300	7,702,505
Expenses:	17,880,920	17,717,920	18,059,087	341,167	18,213,076	18,368,605
NET	(17,830,920)	(17,617,920)	(18,009,087)	(391,167)	(18,163,076)	(18,318,605)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services

Fleet Services

B_FLEET

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Recovered Insurance Claims	-	100,000	50,000	(50,000)
Sales and User Charges	-	100,000	50,000	(50,000)
Other Revenue	50,000	-	0	0
Other Revenue	50,000	-	0	0
Other Revenue	50,000	-	0	0
Revenues:	50,000	100,000	50,000	(50,000)
Exempt Salary - Regular	545,000	545,000	613,197	68,197
CUPE Reg. Wages	5,836,000	5,813,000	6,042,926	229,926
CUPE OT Wages	100,000	100,000	150,000	50,000
Meal Allowances	4,000	4,000	4,000	-
Benefit Allocation	317,980	323,480	346,118	22,638
EI Expense	48,920	44,920	49,215	4,295
CPP Expense	134,530	118,780	131,240	12,460
LAPP Expense	672,650	742,900	658,956	(83,944)
RRSP Expense	48,920	17,920	12,264	(5,656)
Salaries Wages and Benefits	7,708,000	7,710,000	8,007,917	297,917
Business Travel	13,000	13,000	12,000	(1,000)
Conference Registration	-	-	3,000	3,000
Training - Mandatory - Fees	3,400	3,400	3,000	(400)
Training - Beneficial - Fees	12,000	12,000	1,800	(10,200)
Freight Charges	85,000	85,000	95,000	10,000
Mobile Phones	5,520	5,520	5,520	-
Printing And Binding	20,000	20,000	20,000	-
Computer Software	250,000	250,000	250,000	-
Gen. Serv.-Contracted	120,000	120,000	100,000	(20,000)
Contr. Veh. Mech. R&M	2,000,000	1,500,000	1,500,000	-
Ground Engaging Tools	386,500	386,500	350,000	(36,500)
Equipment Rental & Lease	15,000	-	0	0
Licenses & Permits	13,000	13,000	10,000	(3,000)
Damage Claims & Settlements	150,000	150,000	150,000	-
Contracted and General Services	3,073,420	2,558,420	2,500,320	(58,100)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services
Fleet Services

B_FLEET

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Clothing And Shoes	19,500	19,500	0	(19,500)
Protective Apparel	-	-	5,850	5,850
Fuels & Lubes	4,000,000	4,800,000	5,000,000	200,000
Tire	450,000	450,000	375,000	(75,000)
Equipment	2,450,000	2,000,000	2,000,000	-
Consumables	135,000	135,000	125,000	(10,000)
Consum - Small Tools	45,000	45,000	45,000	-
Materials Goods Supplies and Utilities	7,099,500	7,449,500	7,550,850	101,350
Expenses:	17,880,920	17,717,920	18,059,087	341,167
NET	(17,830,920)	(17,617,920)	(18,009,087)	(391,167)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Fleet Services

Fleet Services

S_FLEET

Description of Service

The Fleet Services Sub Branch consists of the following cost centres:

82150 Fleet Administration

82151 Fleet Light Services

82152 Heavy Fleet Services

82153 Fleet - Yard & Tow

82155 Transit Fleet Services

85156 Fleet Maintenance for RCMP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	100,000	50,000	(50,000)	50,000	50,000
Other Revenue	50,000	-	0	0	0	0
Revenues:	50,000	100,000	50,000	(50,000)	50,000	50,000
Salaries Wages and Benefits	7,708,000	7,710,000	8,007,917	297,917	8,086,456	8,165,780
Contracted and General Services	3,073,420	2,558,420	2,500,320	(58,100)	2,500,320	2,500,320
Materials Goods Supplies and Utilities	7,099,500	7,449,500	7,550,850	101,350	7,626,300	7,702,505
Expenses:	17,880,920	17,717,920	18,059,087	341,167	18,213,076	18,368,605
NET	(17,830,920)	(17,617,920)	(18,009,087)	(391,167)	(18,163,076)	(18,318,605)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Fleet Services

Fleet Services

S_FLEET

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Recovered Insurance Claims	-	100,000	50,000	(50,000)
Sales and User Charges	-	100,000	50,000	(50,000)
Other Revenue	50,000	-	0	0
Other Revenue	50,000	-	0	0
Other Revenue	50,000	-	0	0
Revenues:	50,000	100,000	50,000	(50,000)
Exempt Salary - Regular	545,000	545,000	613,197	68,197
CUPE Reg. Wages	5,836,000	5,813,000	6,042,926	229,926
CUPE OT Wages	100,000	100,000	150,000	50,000
Meal Allowances	4,000	4,000	4,000	-
Benefit Allocation	317,980	323,480	346,118	22,638
EI Expense	48,920	44,920	49,215	4,295
CPP Expense	134,530	118,780	131,240	12,460
LAPP Expense	672,650	742,900	658,956	(83,944)
RRSP Expense	48,920	17,920	12,264	(5,656)
Salaries Wages and Benefits	7,708,000	7,710,000	8,007,917	297,917
Business Travel	13,000	13,000	12,000	(1,000)
Conference Registration	-	-	3,000	3,000
Training - Mandatory - Fees	3,400	3,400	3,000	(400)
Training - Beneficial - Fees	12,000	12,000	1,800	(10,200)
Freight Charges	85,000	85,000	95,000	10,000
Mobile Phones	5,520	5,520	5,520	-
Printing And Binding	20,000	20,000	20,000	-
Computer Software	250,000	250,000	250,000	-
Gen. Serv.-Contracted	120,000	120,000	100,000	(20,000)
Contr. Veh. Mech. R&M	2,000,000	1,500,000	1,500,000	-
Ground Engaging Tools	386,500	386,500	350,000	(36,500)
Equipment Rental & Lease	15,000	-	0	0
Licenses & Permits	13,000	13,000	10,000	(3,000)
Damage Claims & Settlements	150,000	150,000	150,000	-
Contracted and General Services	3,073,420	2,558,420	2,500,320	(58,100)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Fleet Services

Fleet Services

S_FLEET

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Clothing And Shoes	19,500	19,500	0	(19,500)
Protective Apparel	-	-	5,850	5,850
Fuels & Lubes	4,000,000	4,800,000	5,000,000	200,000
Tire	450,000	450,000	375,000	(75,000)
Equipment	2,450,000	2,000,000	2,000,000	-
Consumables	135,000	135,000	125,000	(10,000)
Consum - Small Tools	45,000	45,000	45,000	-
Materials Goods Supplies and Utilities	7,099,500	7,449,500	7,550,850	101,350
Expenses:	17,880,920	17,717,920	18,059,087	341,167
NET	(17,830,920)	(17,617,920)	(18,009,087)	(391,167)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fleet Services

FLEET ADMINISTRATION

82150

Description of Service

Fleet Administration : This program covers admin expenses relating to Fleet administration .

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	100,000	50,000	(50,000)	50,000	50,000
Other Revenue	50,000	-	0	0	0	0
Revenues:	50,000	100,000	50,000	(50,000)	50,000	50,000
Salaries Wages and Benefits	206,000	206,000	328,821	122,821	332,109	335,430
Contracted and General Services	255,520	255,520	263,320	7,800	263,320	263,320
Expenses:	461,520	461,520	592,141	130,621	595,429	598,750
NET	(411,520)	(361,520)	(542,141)	(180,621)	(545,429)	(548,750)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fleet Services

FLEET ADMINISTRATION

82150

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Recovered Insurance Claims	-	100,000	50,000	(50,000)
Sales and User Charges	-	100,000	50,000	(50,000)
Other Revenue	50,000	-	0	0
Other Revenue	50,000	-	0	0
Other Revenue	50,000	-	0	0
Revenues:	50,000	100,000	50,000	(50,000)
Exempt Salary - Regular	75,000	75,000	180,734	105,734
CUPE Reg. Wages	95,000	95,000	95,309	309
Benefit Allocation	9,360	9,360	14,354	4,994
EI Expense	1,440	1,440	2,040	600
CPP Expense	3,960	3,960	5,440	1,480
LAPP Expense	19,800	19,800	27,328	7,528
RRSP Expense	1,440	1,440	3,615	2,175
Salaries Wages and Benefits	206,000	206,000	328,821	122,821
Conference Registration	-	-	3,000	3,000
Training - Mandatory - Fees	-	-	3,000	3,000
Training - Beneficial - Fees	-	-	1,800	1,800
Mobile Phones	5,520	5,520	5,520	-
Computer Software	250,000	250,000	250,000	-
Contracted and General Services	255,520	255,520	263,320	7,800
Expenses:	461,520	461,520	592,141	130,621
NET	(411,520)	(361,520)	(542,141)	(180,621)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fleet Services

FLEET LIGHT SERVICES

82151

Description of Service

Fleet light duty currently maintains about 350 Light Duty Vehicles/trailers with 4 Light Duty Mechanics. They work 84 hours bi-weekly . 2 scheduler/planner (50% of their working hours) 84 hours bi-weekly, 1 supervisor (25% of their working time) 70 hours bi-weekly, 2 Foreman(50% of their working time) 84 hours bi-weekly & 1 Service writer (50% of working time) 70 hours bi-weekly.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,176,000	1,862,000	1,277,102	(584,898)	1,289,363	1,301,746
Contracted and General Services	568,000	418,000	416,000	(2,000)	416,000	416,000
Materials Goods Supplies and Utilities	1,137,000	1,437,000	1,060,600	(376,400)	1,071,200	1,081,906
Expenses:	2,881,000	3,717,000	2,753,702	(963,298)	2,776,563	2,799,652
NET	(2,881,000)	(3,717,000)	(2,753,702)	963,298	(2,776,563)	(2,799,652)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fleet Services

FLEET LIGHT SERVICES

82151

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	126,000	126,000	135,403	9,403
CUPE Reg. Wages	842,000	1,440,000	903,448	(536,552)
CUPE OT Wages	20,000	20,000	50,000	30,000
Meal Allowances	1,000	1,000	1,000	-
Benefit Allocation	48,620	73,000	54,020	(18,980)
EI Expense	7,480	8,000	7,548	(452)
CPP Expense	20,570	21,000	20,128	(872)
LAPP Expense	102,850	170,000	102,846	(67,154)
RRSP Expense	7,480	3,000	2,708	(292)
Salaries Wages and Benefits	1,176,000	1,862,000	1,277,102	(584,898)
Business Travel	6,000	6,000	6,000	-
Freight Charges	10,000	10,000	10,000	-
Printing And Binding	10,000	10,000	10,000	-
Gen. Serv.-Contracted	10,000	10,000	10,000	-
Contr. Veh. Mech. R&M	500,000	350,000	350,000	-
Licenses & Permits	7,000	7,000	5,000	(2,000)
Damage Claims & Settlements	25,000	25,000	25,000	-
Contracted and General Services	568,000	418,000	416,000	(2,000)
Clothing And Shoes	2,000	2,000	0	(2,000)
Protective Apparel	-	-	600	600
Fuels & Lubes	500,000	1,000,000	625,000	(375,000)
Tire	100,000	100,000	100,000	-
Equipment	500,000	300,000	300,000	-
Consumables	25,000	25,000	25,000	-
Consum - Small Tools	10,000	10,000	10,000	-
Materials Goods Supplies and Utilities	1,137,000	1,437,000	1,060,600	(376,400)
Expenses:	2,881,000	3,717,000	2,753,702	(963,298)
NET	(2,881,000)	(3,717,000)	(2,753,702)	963,298

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fleet Services

HEAVY FLEET SERVICES

82152

Description of Service

The Fleet heavy duty program is currently responsibility for the daily maintenance of about 400 pieces of Heavy Duty Equipment/ Vehicles/trailers/attachments. This is completed by 12 mechanics completed by 12 mechanics and 2 foremen(50% of their working time), 2 planner/Scheduler (50% of their time) . They work 84 hours biweekly. 1 Service writer(50% of working time) work 70 hours bi- Weekly.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	2,812,000	2,433,000	3,299,323	866,323	3,331,796	3,364,594
Contracted and General Services	1,174,600	859,600	850,000	(9,600)	850,000	850,000
Materials Goods Supplies and Utilities	3,184,000	2,934,000	3,326,950	392,950	3,360,200	3,393,783
Expenses:	7,170,600	6,226,600	7,476,273	1,249,673	7,541,996	7,608,377
NET	(7,170,600)	(6,226,600)	(7,476,273)	(1,249,673)	(7,541,996)	(7,608,377)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fleet Services

HEAVY FLEET SERVICES

82152

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	126,000	126,000	78,740	(47,260)
CUPE Reg. Wages	2,194,000	1,839,000	2,680,597	841,597
CUPE OT Wages	50,000	50,000	50,000	-
Meal Allowances	2,000	2,000	2,000	-
Benefit Allocation	114,400	108,000	143,486	35,486
EI Expense	17,600	16,000	19,023	3,023
CPP Expense	48,400	41,000	50,728	9,728
LAPP Expense	242,000	248,000	273,174	25,174
RRSP Expense	17,600	3,000	1,575	(1,425)
Salaries Wages and Benefits	2,812,000	2,433,000	3,299,323	866,323
Business Travel	7,000	7,000	6,000	(1,000)
Training - Mandatory - Fees	1,600	1,600	0	(1,600)
Training - Beneficial - Fees	6,000	6,000	-	(6,000)
Freight Charges	65,000	65,000	65,000	-
Gen. Serv.-Contracted	50,000	50,000	50,000	-
Contr. Veh. Mech. R&M	1,000,000	700,000	700,000	-
Equipment Rental & Lease	15,000	-	0	0
Licenses & Permits	5,000	5,000	4,000	(1,000)
Damage Claims & Settlements	25,000	25,000	25,000	-
Contracted and General Services	1,174,600	859,600	850,000	(9,600)
Clothing And Shoes	9,000	9,000	0	(9,000)
Protective Apparel	-	-	1,950	1,950
Fuels & Lubes	1,700,000	1,700,000	2,125,000	425,000
Tire	150,000	150,000	125,000	(25,000)
Equipment	1,250,000	1,000,000	1,000,000	-
Consumables	50,000	50,000	50,000	-
Consum - Small Tools	25,000	25,000	25,000	-
Materials Goods Supplies and Utilities	3,184,000	2,934,000	3,326,950	392,950
Expenses:	7,170,600	6,226,600	7,476,273	1,249,673
NET	(7,170,600)	(6,226,600)	(7,476,273)	(1,249,673)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fleet Services

FLEET - YARD & TOW

82153

Description of Service

Fleet Yard & Tow consist of a supervisor, 6 Fleet Operators, 3 labourers, and 2 Fuel/Lube operators. Through the supervisor and staff they maintain the various Public works yards, organize and maintain seasonal equipment, operate the Fleet wash bays, provide fuel/lube services, and complete all the towing requirements of the RMWB Fleet.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,311,000	1,311,000	1,284,814	(26,186)	1,297,662	1,310,639
Contracted and General Services	388,300	388,300	350,000	(38,300)	350,000	350,000
Materials Goods Supplies and Utilities	4,500	4,500	2,100	(2,400)	2,100	2,100
Expenses:	1,703,800	1,703,800	1,636,914	(66,886)	1,649,762	1,662,739
NET	(1,703,800)	(1,703,800)	(1,636,914)	66,886	(1,649,762)	(1,662,739)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fleet Services

FLEET - YARD & TOW

82153

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	179,000	179,000	139,580	(39,420)
CUPE Reg. Wages	906,000	906,000	941,760	35,760
CUPE OT Wages	10,000	10,000	0	(10,000)
Benefit Allocation	56,160	56,160	56,230	70
EI Expense	8,640	8,640	10,200	1,560
CPP Expense	23,760	23,760	27,200	3,440
LAPP Expense	118,800	118,800	107,053	(11,747)
RRSP Expense	8,640	8,640	2,792	(5,848)
Salaries Wages and Benefits	1,311,000	1,311,000	1,284,814	(26,186)
Training - Mandatory - Fees	1,800	1,800	0	(1,800)
Ground Engaging Tools	386,500	386,500	350,000	(36,500)
Contracted and General Services	388,300	388,300	350,000	(38,300)
Clothing And Shoes	4,500	4,500	0	(4,500)
Protective Apparel	-	-	2,100	2,100
Materials Goods Supplies and Utilities	4,500	4,500	2,100	(2,400)
Expenses:	1,703,800	1,703,800	1,636,914	(66,886)
NET	(1,703,800)	(1,703,800)	(1,636,914)	66,886

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fleet Services

TRANSIT FLEET SERVICES

82155

Description of Service

The Fleet Transit Team procures, maintains, and disposes of all Transit Buses throughout their useful lifecycle. The Fleet consist of a combination of conventional transit buses as well as Smart buses totaling 90 units. We have a Supervisor (1/4 Time), two working foreman, and 8 Heavy duty mechanics. They work 84 hrs bi-weekly and provide coverage 7 days a week.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,922,000	1,617,000	1,537,150	(79,850)	1,552,012	1,567,022
Contracted and General Services	687,000	637,000	621,000	(16,000)	621,000	621,000
Materials Goods Supplies and Utilities	2,774,000	3,074,000	3,161,200	87,200	3,192,800	3,224,716
Expenses:	5,383,000	5,328,000	5,319,350	(8,650)	5,365,812	5,412,738
NET	(5,383,000)	(5,328,000)	(5,319,350)	8,650	(5,365,812)	(5,412,738)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fleet Services

TRANSIT FLEET SERVICES

82155

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	39,000	39,000	78,740	39,740
CUPE Reg. Wages	1,564,000	1,298,000	1,184,429	(113,571)
CUPE OT Wages	20,000	20,000	50,000	30,000
Meal Allowances	1,000	1,000	1,000	-
Benefit Allocation	77,480	65,000	65,685	685
EI Expense	11,920	9,000	8,364	(636)
CPP Expense	32,780	24,000	22,304	(1,696)
LAPP Expense	163,900	161,000	125,054	(35,946)
RRSP Expense	11,920	-	1,575	1,575
Salaries Wages and Benefits	1,922,000	1,617,000	1,537,150	(79,850)
Training - Beneficial - Fees	6,000	6,000	-	(6,000)
Freight Charges	10,000	10,000	20,000	10,000
Printing And Binding	10,000	10,000	10,000	-
Gen. Serv.-Contracted	60,000	60,000	40,000	(20,000)
Contr. Veh. Mech. R&M	500,000	450,000	450,000	-
Licenses & Permits	1,000	1,000	1,000	-
Damage Claims & Settlements	100,000	100,000	100,000	-
Contracted and General Services	687,000	637,000	621,000	(16,000)
Clothing And Shoes	4,000	4,000	0	(4,000)
Protective Apparel	-	-	1,200	1,200
Fuels & Lubes	1,800,000	2,100,000	2,250,000	150,000
Tire	200,000	200,000	150,000	(50,000)
Equipment	700,000	700,000	700,000	-
Consumables	60,000	60,000	50,000	(10,000)
Consum - Small Tools	10,000	10,000	10,000	-
Materials Goods Supplies and Utilities	2,774,000	3,074,000	3,161,200	87,200
Expenses:	5,383,000	5,328,000	5,319,350	(8,650)
NET	(5,383,000)	(5,328,000)	(5,319,350)	8,650

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fleet Services

FLEET MAINTENANCE FOR RCMP

82156

Description of Service

RCMP Fleet program is a cost center that was set up for the anticipated maintenance services that will be completed for the RCMP Fleet. Currently there are two Fleet technicians in this area who are supervised by the Yard Tow Supervisor. The techs are on shift working 84 hrs bi-weekly.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	281,000	281,000	280,707	(293)	283,514	286,349
Expenses:	281,000	281,000	280,707	(293)	283,514	286,349
NET	(281,000)	(281,000)	(280,707)	293	(283,514)	(286,349)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fleet Services

FLEET MAINTENANCE FOR RCMP

82156

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	235,000	235,000	237,382	2,382
Benefit Allocation	11,960	11,960	12,344	384
EI Expense	1,840	1,840	2,040	200
CPP Expense	5,060	5,060	5,440	380
LAPP Expense	25,300	25,300	23,501	(1,799)
RRSP Expense	1,840	1,840	-	(1,840)
Salaries Wages and Benefits	281,000	281,000	280,707	(293)
Expenses:	281,000	281,000	280,707	(293)
NET	(281,000)	(281,000)	(280,707)	293

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Public Works & Transit Services

Transit Services

B_TRANSIT

Description of Service

The Transit Branch consists of the following sub branches:

Transit Services

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	1,232,000	1,252,000	1,445,305	193,305	1,445,305	1,445,305
Revenues:	1,232,000	1,252,000	1,445,305	193,305	1,445,305	1,445,305
Salaries Wages and Benefits	18,278,000	17,341,108	17,960,335	619,227	18,134,478	18,310,363
Contracted and General Services	782,550	653,050	735,675	82,625	812,675	812,675
Materials Goods Supplies and Utilities	992,900	480,950	651,575	170,625	657,457	663,398
Bank Charges and Short-Term Interest	500	500	0	(500)	0	0
Expenses:	20,053,950	18,475,608	19,347,585	871,977	19,604,610	19,786,436
NET	(18,821,950)	(17,223,608)	(17,902,280)	(678,672)	(18,159,305)	(18,341,131)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services

Transit Services

B_TRANSIT

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Transit Fares	440,000	444,000	517,045	73,045
Multiple Ride Pass Sales	85,000	90,000	99,465	9,465
Adult Transit Pass Sales	125,000	150,000	151,577	1,577
Transit Advertising	110,000	65,000	110,000	45,000
Student Transit Pass Sales	450,000	450,000	526,997	76,997
Charter Transit Services Revenue	7,000	8,000	7,000	(1,000)
Fees/Charges	15,000	15,000	18,221	3,221
Cost Reimbursement	-	30,000	15,000	(15,000)
Sales and User Charges	1,232,000	1,252,000	1,445,305	193,305
Revenues:	1,232,000	1,252,000	1,445,305	193,305
Exempt Salary - Regular	2,586,000	2,586,000	2,694,065	108,065
Exempt OT Salary	15,000	40,000	30,000	(10,000)
CUPE Reg. Wages	94,000	104,000	95,309	(8,691)
CUPE OT Wages	1,000	1,000	1,000	-
Transit Wages - Regular	12,266,000	11,061,000	11,946,322	885,322
Transit OT Wages	200,000	250,000	300,000	50,000
Transit Stat Pay	720,000	720,000	215,000	(505,000)
Benefit Allocation	622,960	594,740	658,739	63,999
EI Expense	95,840	163,960	135,065	(28,895)
CPP Expense	263,560	351,390	360,173	8,783
LAPP Expense	1,317,800	1,421,578	1,470,780	49,202
RRSP Expense	95,840	47,440	53,881	6,441
Salaries Wages and Benefits	18,278,000	17,341,108	17,960,335	619,227
Business Travel	10,000	-	0	0
Public Relations	10,000	10,000	0	(10,000)
Employee Relations	5,000	5,000	0	(5,000)
Training - Mandatory - Fees	19,550	550	8,525	7,975
Membership & Registr. Fee	14,000	15,000	0	(15,000)
Freight Charges	5,000	1,000	5,000	4,000
Postage	500	500	250	(250)
Telephone - Landline	1,000	-	0	0

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services

Transit Services

B_TRANSIT

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Mobile Phones	5,000	5,000	5,000	-
Printing And Binding	100,000	40,000	100,000	60,000
Subscr. & Public.	1,000	-	0	0
Driver's License Medical	5,000	2,000	5,000	3,000
Gen. Serv.-Contracted	400,000	485,000	505,000	20,000
Contr. Bldg-R&M	5,000	5,000	5,000	-
Vandalism Repairs	40,000	-	0	0
Equipment Rental & Lease	153,000	83,000	98,400	15,400
Room Rental	5,000	-	0	0
Licenses & Permits	3,500	1,000	3,500	2,500
Contracted and General Services	782,550	653,050	735,675	82,625
Seasonal Decorations	2,000	-	0	0
Clothing And Shoes	23,900	23,950	0	(23,950)
Protective Apparel	-	-	63,375	63,375
Food Cost	-	-	1,200	1,200
Equipment	5,000	5,000	5,000	-
Consumables	50,000	20,000	50,000	30,000
Consum - Small Tools	5,000	5,000	2,000	(3,000)
Chemicals And Salts	20,000	20,000	20,000	-
Signs	10,000	-	0	0
Plumbing Supplies	5,000	1,000	5,000	4,000
Electrical Supplies	10,000	1,000	5,000	4,000
Oth Constr/Maint Supply	400,000	100,000	200,000	100,000
Natural Gas	50,000	-	0	0
Electricity	380,000	300,000	300,000	-
Water & Sewage	12,000	-	0	0
Equipment & Furnishing	20,000	5,000	0	(5,000)
Materials Goods Supplies and Utilities	992,900	480,950	651,575	170,625
Bank Charges	500	500	0	(500)
Bank Charges and Short-Term Interest	500	500	0	(500)
Expenses:	20,053,950	18,475,608	19,347,585	871,977

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services
Transit Services

B_TRANSIT

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
NET	(18,821,950)	(17,223,608)	(17,902,280)	(678,672)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Transit Services

Transit Services

S_TRANSIT

Description of Service

The Transit Sub Branch consists of the following cost centres:

84150 Transit Operations

84151 Rural Transportation

84152 Specialized Transit Operations

84153 Transit Support Services

84154 Transit Administration

84155 Transit Planning & Scheduling

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	1,232,000	1,252,000	1,445,305	193,305	1,445,305	1,445,305
Revenues:	1,232,000	1,252,000	1,445,305	193,305	1,445,305	1,445,305
Salaries Wages and Benefits	18,278,000	17,341,108	17,960,335	619,227	18,134,478	18,310,363
Contracted and General Services	782,550	653,050	735,675	82,625	812,675	812,675
Materials Goods Supplies and Utilities	992,900	480,950	651,575	170,625	657,457	663,398
Bank Charges and Short-Term Interest	500	500	0	(500)	0	0
Expenses:	20,053,950	18,475,608	19,347,585	871,977	19,604,610	19,786,436
NET	(18,821,950)	(17,223,608)	(17,902,280)	(678,672)	(18,159,305)	(18,341,131)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Transit Services

Transit Services

S_TRANSIT

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Transit Fares	440,000	444,000	517,045	73,045
Multiple Ride Pass Sales	85,000	90,000	99,465	9,465
Adult Transit Pass Sales	125,000	150,000	151,577	1,577
Transit Advertising	110,000	65,000	110,000	45,000
Student Transit Pass Sales	450,000	450,000	526,997	76,997
Charter Transit Services Revenue	7,000	8,000	7,000	(1,000)
Fees/Charges	15,000	15,000	18,221	3,221
Cost Reimbursement	-	30,000	15,000	(15,000)
Sales and User Charges	1,232,000	1,252,000	1,445,305	193,305
Revenues:	1,232,000	1,252,000	1,445,305	193,305
Exempt Salary - Regular	2,586,000	2,586,000	2,694,065	108,065
Exempt OT Salary	15,000	40,000	30,000	(10,000)
CUPE Reg. Wages	94,000	104,000	95,309	(8,691)
CUPE OT Wages	1,000	1,000	1,000	-
Transit Wages - Regular	12,266,000	11,061,000	11,946,322	885,322
Transit OT Wages	200,000	250,000	300,000	50,000
Transit Stat Pay	720,000	720,000	215,000	(505,000)
Benefit Allocation	622,960	594,740	658,739	63,999
EI Expense	95,840	163,960	135,065	(28,895)
CPP Expense	263,560	351,390	360,173	8,783
LAPP Expense	1,317,800	1,421,578	1,470,780	49,202
RRSP Expense	95,840	47,440	53,881	6,441
Salaries Wages and Benefits	18,278,000	17,341,108	17,960,335	619,227
Business Travel	10,000	-	0	0
Public Relations	10,000	10,000	0	(10,000)
Employee Relations	5,000	5,000	0	(5,000)
Training - Mandatory - Fees	19,550	550	8,525	7,975
Membership & Registr. Fee	14,000	15,000	0	(15,000)
Freight Charges	5,000	1,000	5,000	4,000
Postage	500	500	250	(250)
Telephone - Landline	1,000	-	0	0

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Transit Services

Transit Services

S_TRANSIT

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Mobile Phones	5,000	5,000	5,000	-
Printing And Binding	100,000	40,000	100,000	60,000
Subscr. & Public.	1,000	-	0	0
Driver's License Medical	5,000	2,000	5,000	3,000
Gen. Serv.-Contracted	400,000	485,000	505,000	20,000
Contr. Bldg-R&M	5,000	5,000	5,000	-
Vandalism Repairs	40,000	-	0	0
Equipment Rental & Lease	153,000	83,000	98,400	15,400
Room Rental	5,000	-	0	0
Licenses & Permits	3,500	1,000	3,500	2,500
Contracted and General Services	782,550	653,050	735,675	82,625
Seasonal Decorations	2,000	-	0	0
Clothing And Shoes	23,900	23,950	0	(23,950)
Protective Apparel	-	-	63,375	63,375
Food Cost	-	-	1,200	1,200
Equipment	5,000	5,000	5,000	-
Consumables	50,000	20,000	50,000	30,000
Consum - Small Tools	5,000	5,000	2,000	(3,000)
Chemicals And Salts	20,000	20,000	20,000	-
Signs	10,000	-	0	0
Plumbing Supplies	5,000	1,000	5,000	4,000
Electrical Supplies	10,000	1,000	5,000	4,000
Oth Constr/Maint Supply	400,000	100,000	200,000	100,000
Natural Gas	50,000	-	0	0
Electricity	380,000	300,000	300,000	-
Water & Sewage	12,000	-	0	0
Equipment & Furnishing	20,000	5,000	0	(5,000)
Materials Goods Supplies and Utilities	992,900	480,950	651,575	170,625
Bank Charges	500	500	0	(500)
Bank Charges and Short-Term Interest	500	500	0	(500)
Expenses:	20,053,950	18,475,608	19,347,585	871,977

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Transit Services

Transit Services

S_TRANSIT

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
NET	(18,821,950)	(17,223,608)	(17,902,280)	(678,672)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Transit Services

TRANSIT OPERATIONS

84150

Description of Service

Conventional Transit Operations:

The conventional transit services operate 7 days a week with 17 week-day routes and 16 week-end routes dedicated to servicing Fort McMurray on a scheduled service.

The branch also provides the Municipality and several stakeholders' with special event and charter services transportation for all size of venues. *85 Conventional buses

*85 Conventional buses- 13 Midis (35 foot buses)- 65 New Flyer (40 foot buses) - 2 Eldorado (30 foot buses)- 12 Smart buses (Para-Transit buses- 5 Titan II Buses (26')

*13 Midis (35 foot buses)

*65 New Flyer (40 foot buses)

* 2 Eldorado (30 foot buses)

12 Smart buses (Para-Transit buses 5 Titan II Buses (26')

** 8 of the 65 conventional New Flyer buses have been decommissioned

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	1,205,000	1,220,000	1,412,084	192,084	1,412,084	1,412,084
Revenues:	1,205,000	1,220,000	1,412,084	192,084	1,412,084	1,412,084
Salaries Wages and Benefits	13,864,000	13,230,628	14,078,411	847,783	14,213,735	14,350,413
Contracted and General Services	143,550	93,050	33,775	(59,275)	33,775	33,775
Materials Goods Supplies and Utilities	24,950	20,000	74,575	54,575	74,687	74,800
Bank Charges and Short-Term Interest	500	500	0	(500)	0	0
Expenses:	14,033,000	13,344,178	14,186,761	842,583	14,322,197	14,458,988
NET	(12,828,000)	(12,124,178)	(12,774,677)	(650,499)	(12,910,113)	(13,046,904)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Transit Services

TRANSIT OPERATIONS

84150

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Transit Fares	428,000	428,000	502,045	74,045
Multiple Ride Pass Sales	85,000	90,000	99,465	9,465
Adult Transit Pass Sales	125,000	150,000	151,577	1,577
Transit Advertising	110,000	65,000	110,000	45,000
Student Transit Pass Sales	450,000	450,000	526,997	76,997
Charter Transit Services Revenue	7,000	7,000	7,000	-
Cost Reimbursement	-	30,000	15,000	(15,000)
Sales and User Charges	1,205,000	1,220,000	1,412,084	192,084
Revenues:	1,205,000	1,220,000	1,412,084	192,084
Exempt Salary - Regular	1,967,000	1,967,000	2,075,899	108,899
Exempt OT Salary	15,000	40,000	30,000	(10,000)
CUPE OT Wages	1,000	1,000	1,000	-
Transit Wages - Regular	9,114,000	8,219,000	9,377,085	1,158,085
Transit OT Wages	200,000	250,000	300,000	50,000
Transit Stat Pay	720,000	720,000	215,000	(505,000)
Benefit Allocation	480,220	452,000	511,161	59,161
EI Expense	73,880	142,000	104,598	(37,402)
CPP Expense	203,170	291,000	278,927	(12,073)
LAPP Expense	1,015,850	1,119,628	1,143,223	23,595
RRSP Expense	73,880	29,000	41,518	12,518
Salaries Wages and Benefits	13,864,000	13,230,628	14,078,411	847,783
Business Travel	10,000	-	0	0
Public Relations	10,000	10,000	0	(10,000)
Employee Relations	-	-	0	0
Training - Mandatory - Fees	19,550	550	8,525	7,975
Postage	500	500	250	(250)
Telephone - Landline	1,000	-	0	0
Subscr. & Public.	1,000	-	0	0
Driver's License Medical	5,000	2,000	5,000	3,000
Gen. Serv.-Contracted	20,000	20,000	20,000	-
Equipment Rental & Lease	76,500	60,000	-	(60,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Transit Services

TRANSIT OPERATIONS

84150

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Contracted and General Services	143,550	93,050	33,775	(59,275)
Seasonal Decorations	2,000	-	0	0
Clothing And Shoes	7,950	18,000	0	(18,000)
Protective Apparel	-	-	63,375	63,375
Food Cost	-	-	1,200	1,200
Plumbing Supplies	5,000	1,000	5,000	4,000
Electrical Supplies	10,000	1,000	5,000	4,000
Materials Goods Supplies and Utilities	24,950	20,000	74,575	54,575
Bank Charges	500	500	0	(500)
Bank Charges and Short-Term Interest	500	500	0	(500)
Expenses:	14,033,000	13,344,178	14,186,761	842,583
NET	(12,828,000)	(12,124,178)	(12,774,677)	(650,499)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Transit Services

RURAL TRANSPORTATION

84151

Description of Service

Rural Transpiration:

Rural Conventional Transit serves the communities of Anzac, Janvier and Conklin, offering two round trips to Janvier & Conklin in a week & one round trip to Fort McKay once a week, to the hamlets.

Fares (Adult) - 1Ride - \$10, 5Rides - \$40, 10Rides - \$80

Fares (Children) - 1 Ride - \$5, 5Rides - \$20, 10Rides - \$40

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	12,000	16,000	15,000	(1,000)	15,000	15,000
Revenues:	12,000	16,000	15,000	(1,000)	15,000	15,000
Contracted and General Services	280,000	420,000	420,000	-	420,000	420,000
Expenses:	280,000	420,000	420,000	-	420,000	420,000
NET	(268,000)	(404,000)	(405,000)	(1,000)	(405,000)	(405,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Transit Services

RURAL TRANSPORTATION

84151

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Transit Fares	12,000	16,000	15,000	(1,000)
Sales and User Charges	12,000	16,000	15,000	(1,000)
Revenues:	12,000	16,000	15,000	(1,000)
Gen. Serv.-Contracted	280,000	420,000	420,000	-
Contracted and General Services	280,000	420,000	420,000	-
Expenses:	280,000	420,000	420,000	-
NET	(268,000)	(404,000)	(405,000)	(1,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Transit Services

SPECIALIZED TRANSIT OPERATIONS

84152

Description of Service

Special Mobility Assistance Required Transportation (SMART) Bus Service:

SMART Bus is an accessible curb-to-curb service for those community members who are unable to use conventional transit service. The purpose of SMART Bus is to allow individuals who are faced with mobility challenges to be able to access the community. SMART Bus allows a mobility challenged individuals to experience a better quality of life. SMART Bus operates 7 days a week and provides advance booking for patrons. There are six different types of bookings which can be made and these are: subscription, same day, long trips, group, special events and advanced bookings. SMART Bus does service the rural communities when required.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	15,000	16,000	18,221	2,221	18,221	18,221
Revenues:	15,000	16,000	18,221	2,221	18,221	18,221
Salaries Wages and Benefits	1,257,000	1,167,960	1,211,861	43,901	1,223,979	1,236,219
Materials Goods Supplies and Utilities	675	675	0	(675)	0	0
Expenses:	1,257,675	1,168,635	1,211,861	43,226	1,223,979	1,236,219
NET	(1,242,675)	(1,152,635)	(1,193,640)	(41,005)	(1,205,758)	(1,217,998)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Transit Services

SPECIALIZED TRANSIT OPERATIONS

84152

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Charter Transit Services Revenue	-	1,000	-	(1,000)
Fees/Charges	15,000	15,000	18,221	3,221
Sales and User Charges	15,000	16,000	18,221	2,221
Revenues:	15,000	16,000	18,221	2,221
Exempt Salary - Regular	205,000	205,000	204,809	(191)
Transit Wages - Regular	876,000	790,000	820,872	30,872
Benefit Allocation	45,760	45,760	45,948	188
EI Expense	7,040	7,040	9,211	2,171
CPP Expense	19,360	19,360	24,562	5,202
LAPP Expense	96,800	96,800	102,363	5,563
RRSP Expense	7,040	4,000	4,096	96
Salaries Wages and Benefits	1,257,000	1,167,960	1,211,861	43,901
Clothing And Shoes	675	675	0	(675)
Materials Goods Supplies and Utilities	675	675	0	(675)
Expenses:	1,257,675	1,168,635	1,211,861	43,226
NET	(1,242,675)	(1,152,635)	(1,193,640)	(41,005)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Transit Services

TRANSIT SUPPORT SERVICES

84153

Description of Service

Shelter Maintenance:

Shelter Maintenance is in charge of maintaining the 356 bus stops, including 250 heated shelters ,11 unheated shelters & 95 bus stops (No Shelters).

The shelters require weekly servicing from clean up to repairing any damaged components.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	2,436,000	2,235,520	1,913,357	(322,163)	1,932,491	1,951,816
Contracted and General Services	158,500	57,000	58,500	1,500	135,500	135,500
Materials Goods Supplies and Utilities	967,275	460,275	577,000	116,725	582,770	588,598
Expenses:	3,561,775	2,752,795	2,548,857	(203,938)	2,650,761	2,675,913
NET	(3,561,775)	(2,752,795)	(2,548,857)	203,938	(2,650,761)	(2,675,913)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Transit Services

TRANSIT SUPPORT SERVICES

84153

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	173,000	173,000	172,722	(278)
Transit Wages - Regular	2,001,000	1,804,000	1,446,307	(357,693)
Benefit Allocation	68,120	68,120	71,173	3,053
EI Expense	10,480	10,480	15,810	5,330
CPP Expense	28,820	28,820	42,160	13,340
LAPP Expense	144,100	144,100	161,730	17,630
RRSP Expense	10,480	7,000	3,454	(3,546)
Salaries Wages and Benefits	2,436,000	2,235,520	1,913,357	(322,163)
Employee Relations	5,000	5,000	-	(5,000)
Freight Charges	5,000	1,000	5,000	4,000
Gen. Serv.-Contracted	100,000	45,000	45,000	-
Contr. Bldg-R&M	5,000	5,000	5,000	-
Vandalism Repairs	40,000	-	0	0
Licenses & Permits	3,500	1,000	3,500	2,500
Contracted and General Services	158,500	57,000	58,500	1,500
Clothing And Shoes	15,275	5,275	0	(5,275)
Equipment	5,000	5,000	5,000	-
Consumables	50,000	20,000	50,000	30,000
Consum - Small Tools	5,000	5,000	2,000	(3,000)
Chemicals And Salts	20,000	20,000	20,000	-
Signs	10,000	-	0	0
Oth Constr/Maint Supply	400,000	100,000	200,000	100,000
Natural Gas	50,000	-	0	0
Electricity	380,000	300,000	300,000	-
Water & Sewage	12,000	-	0	0
Equipment & Furnishing	20,000	5,000	0	(5,000)
Materials Goods Supplies and Utilities	967,275	460,275	577,000	116,725
Expenses:	3,561,775	2,752,795	2,548,857	(203,938)
NET	(3,561,775)	(2,752,795)	(2,548,857)	203,938

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Transit Services

TRANSIT ADMINISTRATION

84154

Description of Service

This program is for Transit planning, admin. & advertising in Transit Services Branch.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	656,000	642,000	692,314	50,314	699,237	706,229
Contracted and General Services	119,000	60,000	105,000	45,000	105,000	105,000
Expenses:	775,000	702,000	797,314	95,314	804,237	811,229
NET	(775,000)	(702,000)	(797,314)	(95,314)	(804,237)	(811,229)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Transit Services

TRANSIT ADMINISTRATION

84154

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	187,000	187,000	186,730	(270)
CUPE Reg. Wages	94,000	104,000	95,309	(8,691)
Transit Wages - Regular	275,000	248,000	302,058	54,058
Benefit Allocation	26,000	26,000	27,655	1,655
EI Expense	4,000	4,000	5,100	1,100
CPP Expense	11,000	11,000	13,600	2,600
LAPP Expense	55,000	55,000	58,128	3,128
RRSP Expense	4,000	7,000	3,735	(3,265)
Salaries Wages and Benefits	656,000	642,000	692,314	50,314
Membership & Registr. Fee	14,000	15,000	0	(15,000)
Mobile Phones	5,000	5,000	5,000	-
Printing And Binding	100,000	40,000	100,000	60,000
Contracted and General Services	119,000	60,000	105,000	45,000
Expenses:	775,000	702,000	797,314	95,314
NET	(775,000)	(702,000)	(797,314)	(95,314)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Transit Services

TRANSIT PLANNING & SCHEDULING

84155

Description of Service

This program is for Transit planning , Admin . & Advertising For Transit Services Branch.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	65,000	65,000	64,393	(607)	65,037	65,687
Contracted and General Services	81,500	23,000	118,400	95,400	118,400	118,400
Expenses:	146,500	88,000	182,793	94,793	183,437	184,087
NET	(146,500)	(88,000)	(182,793)	(94,793)	(183,437)	(184,087)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Transit Services

TRANSIT PLANNING & SCHEDULING

84155

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	54,000	54,000	53,903	(97)
Benefit Allocation	2,860	2,860	2,803	(57)
EI Expense	440	440	347	(93)
CPP Expense	1,210	1,210	925	(285)
LAPP Expense	6,050	6,050	5,336	(714)
RRSP Expense	440	440	1,078	638
Salaries Wages and Benefits	65,000	65,000	64,393	(607)
Gen. Serv.-Contracted	-	-	20,000	20,000
Equipment Rental & Lease	76,500	23,000	98,400	75,400
Room Rental	5,000	-	0	0
Contracted and General Services	81,500	23,000	118,400	95,400
Expenses:	146,500	88,000	182,793	94,793
NET	(146,500)	(88,000)	(182,793)	(94,793)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Public Works & Transit Services

Parks

B_PARKS

Description of Service

The Parks Branch consists of the following sub branches:

Cemeteries

Environment

Forestry

Horticulture

Maintenance

Parks

Turf Maintenance

Winter Operations

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	-	10,000	0	(10,000)	0	0
Sales and User Charges	81,800	81,800	102,181	20,381	102,181	102,181
Licenses and Permits	-	-	645	645	645	645
Revenues:	81,800	91,800	102,826	11,026	102,826	102,826
Salaries Wages and Benefits	13,088,436	13,223,136	12,708,299	(514,837)	12,833,567	12,960,088
Contracted and General Services	4,607,895	4,237,195	3,787,260	(449,935)	3,787,260	3,787,260
Materials Goods Supplies and Utilities	1,039,050	1,144,050	1,193,975	49,925	1,205,390	1,216,918
Bank Charges and Short-Term Interest	1,000	1,000	1,000	0	1,000	1,000
Expenses:	18,736,381	18,605,381	17,690,534	(914,847)	17,827,217	17,965,266
NET	(18,654,581)	(18,513,581)	(17,587,708)	925,873	(17,724,391)	(17,862,440)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services

Parks

B_PARKS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	-	10,000	0	(10,000)
Provincial Operating Conditional	-	10,000	0	(10,000)
Provincial Transfers	-	10,000	0	(10,000)
Government Transfers	-	10,000	0	(10,000)
Fees/Charges	20,000	20,000	20,381	381
Ball Diamond Rentals	30,000	30,000	30,000	-
Soccer Pitches	24,000	24,000	24,000	-
Cricket Field Rentals	3,000	3,000	3,000	-
Rugby Field Rentals	4,800	4,800	4,800	-
Cost Reimbursement	-	-	20,000	20,000
Sales and User Charges	81,800	81,800	102,181	20,381
Permits & Fees	-	-	645	645
Licenses and Permits	-	-	645	645
Revenues:	81,800	91,800	102,826	11,026
Exempt Salary - Regular	1,145,000	1,145,000	991,870	(153,130)
CUPE Reg. Wages	9,569,600	9,675,000	9,568,590	(106,410)
CUPE OT Wages	220,700	220,700	117,500	(103,200)
CUPE Stand-By	17,300	17,300	2,000	(15,300)
CUPE Shift Differential	96,846	96,846	61,000	(35,846)
Meal Allowances	1,590	1,290	1,000	(290)
Benefit Allocation	529,180	536,680	549,144	12,464
EI Expense	81,120	105,720	95,965	(9,755)
CPP Expense	224,230	270,980	255,907	(15,073)
LAPP Expense	1,120,750	1,102,900	1,045,486	(57,414)
RRSP Expense	82,120	50,720	19,837	(30,883)
Salaries Wages and Benefits	13,088,436	13,223,136	12,708,299	(514,837)
Business Travel	1,200	1,200	4,175	2,975
Employee Relations	1,000	1,000	0	(1,000)
Conference Registration	-	-	8,200	8,200
Training - Mandatory - Fees	13,700	13,700	19,265	5,565
Training - Beneficial - Fees	-	-	930	930

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services

Parks

B_PARKS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Membership & Registr. Fee	845	845	0	(845)
Freight Charges	42,150	42,150	44,790	2,640
Postage	100	100	100	-
Telephone - Landline	1,000	-	0	0
Mobile Phones	13,800	13,800	9,600	(4,200)
Advert/Promotion	-	1,000	0	(1,000)
Gen. Serv.-Contracted	4,177,900	4,012,900	3,587,700	(425,200)
Contracted Services - Garbage Collection	19,200	19,200	19,200	-
Contr. Veh. Mech. R&M	15,000	15,000	15,000	-
Vandalism Repairs	33,000	33,000	33,000	-
Radio - Rental & Lease	50,000	-	0	0
Vehicle Rental & Lease	76,000	76,000	38,500	(37,500)
Room Rental	500	500	-	(500)
Damage Claims & Settlements	5,000	5,000	5,000	-
Insurance Premiums	155,700	-	0	0
Dry Cleaning	1,800	1,800	1,800	-
Contracted and General Services	4,607,895	4,237,195	3,787,260	(449,935)
Seasonal Decorations	19,000	19,000	15,000	(4,000)
Spec. Progr. Supplies	27,000	27,000	9,000	(18,000)
Protective Apparel	38,100	38,100	39,350	1,250
Non-Protect Apparel	6,050	6,050	13,175	7,125
Safety Equipment	3,300	3,300	0	(3,300)
Janitorial Supplies	-	3,000	0	(3,000)
Playground Equipment	75,000	75,000	75,000	-
Promotional Material	-	10,000	0	(10,000)
Fuels & Lubes	5,400	5,400	5,400	-
Equipment	1,000	1,000	1,000	-
Consumables	58,200	55,200	48,900	(6,300)
Consum - Small Tools	38,650	38,650	42,200	3,550
Chemicals And Salts	11,000	11,000	10,250	(750)
Fertilizer	56,000	56,000	64,250	8,250

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services

Parks

B_PARKS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Ground Materials	91,000	91,000	95,000	4,000
Topsoil	43,000	43,000	33,500	(9,500)
Sod	26,500	5,500	26,500	21,000
Seed	32,000	32,000	32,000	-
Tree Planting	13,000	13,000	8,000	(5,000)
Plant Materials	64,000	64,000	87,000	23,000
Sand And Gravel	129,000	125,000	112,000	(13,000)
Aggregates	66,000	66,000	64,000	(2,000)
Concrete	10,000	10,000	9,400	(600)
Wood Products	50,250	50,250	65,250	15,000
Steel Products	15,000	15,000	25,000	10,000
Signs	24,350	24,350	22,700	(1,650)
Oth Constr/Maint Supply	200	200	-	(200)
Electricity	-	120,000	145,200	25,200
Equipment & Furnishing	88,900	88,900	62,100	(26,800)
Field Equipment	47,150	47,150	82,800	35,650
Materials Goods Supplies and Utilities	1,039,050	1,144,050	1,193,975	49,925
Interac-Bank Charges	1,000	1,000	1,000	0
Bank Charges and Short-Term Interest	1,000	1,000	1,000	0
Expenses:	18,736,381	18,605,381	17,690,534	(914,847)
NET	(18,654,581)	(18,513,581)	(17,587,708)	925,873

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Cemeteries

S_P_CEM

Description of Service

The Cemeteries Sub Branch consists of the following cost centres:

84193 Cemeteries

84194 Cemetery Burials

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	20,000	20,000	20,381	381	20,381	20,381
Licenses and Permits	-	-	645	645	645	645
Revenues:	20,000	20,000	21,026	1,026	21,026	21,026
Salaries Wages and Benefits	450,236	450,236	360,488	(89,748)	363,993	367,533
Contracted and General Services	16,115	1,115	16,000	14,885	16,000	16,000
Materials Goods Supplies and Utilities	34,100	27,100	22,700	(4,400)	22,906	23,114
Expenses:	500,451	478,451	399,188	(79,263)	402,899	406,647
NET	(480,451)	(458,451)	(378,162)	80,289	(381,873)	(385,621)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Cemeteries

S_P_CEM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Fees/Charges	20,000	20,000	20,381	381
Sales and User Charges	20,000	20,000	20,381	381
Permits & Fees	-	-	645	645
Licenses and Permits	-	-	645	645
Revenues:	20,000	20,000	21,026	1,026
Exempt Salary - Regular	139,000	139,000	-	(139,000)
CUPE Reg. Wages	197,000	197,000	296,384	99,384
CUPE OT Wages	30,000	30,000	10,000	(20,000)
CUPE Stand-By	17,300	17,300	-	(17,300)
CUPE Shift Differential	936	936	-	(936)
Benefit Allocation	17,160	17,160	15,412	(1,748)
EI Expense	2,640	2,640	2,550	(90)
CPP Expense	7,260	7,260	6,800	(460)
LAPP Expense	36,300	36,300	29,342	(6,958)
RRSP Expense	2,640	2,640	-	(2,640)
Salaries Wages and Benefits	450,236	450,236	360,488	(89,748)
Membership & Registr. Fee	115	115	0	(115)
Gen. Serv.-Contracted	15,000	-	15,000	15,000
Vehicle Rental & Lease	1,000	1,000	1,000	-
Contracted and General Services	16,115	1,115	16,000	14,885
Protective Apparel	-	-	900	900
Non-Protect Apparel	-	-	1,200	1,200
Consumables	11,100	11,100	1,100	(10,000)
Ground Materials	1,000	1,000	1,000	-
Topsoil	3,000	3,000	3,000	-
Sod	3,000	-	3,000	3,000
Sand And Gravel	6,000	2,000	6,000	4,000
Equipment & Furnishing	10,000	10,000	6,500	(3,500)
Materials Goods Supplies and Utilities	34,100	27,100	22,700	(4,400)
Expenses:	500,451	478,451	399,188	(79,263)
NET	(480,451)	(458,451)	(378,162)	80,289

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Cemeteries

CEMETERIES

84193

Description of Service

Cemetery maintenance/perpetual care includes floral displays, turf maintenance, arboriculture maintenance, fencing, snow removal, de-icing for year round access, and burial lot maintenance (removing decayed floral and broken tokens).

Restoring sections of the cemetery yearly is required due to ground movement.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	402,000	402,000	207,952	(194,048)	210,032	212,132
Contracted and General Services	15,115	115	15,000	14,885	15,000	15,000
Materials Goods Supplies and Utilities	14,000	11,000	11,550	550	11,655	11,761
Expenses:	431,115	413,115	234,502	(178,613)	236,687	238,893
NET	(431,115)	(413,115)	(234,502)	178,613	(236,687)	(238,893)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Cemeteries

CEMETERIES

84193

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	139,000	139,000	-	(139,000)
CUPE Reg. Wages	197,000	197,000	175,797	(21,203)
Benefit Allocation	17,160	17,160	9,141	(8,019)
EI Expense	2,640	2,640	1,530	(1,110)
CPP Expense	7,260	7,260	4,080	(3,180)
LAPP Expense	36,300	36,300	17,404	(18,896)
RRSP Expense	2,640	2,640	-	(2,640)
Salaries Wages and Benefits	402,000	402,000	207,952	(194,048)
Membership & Registr. Fee	115	115	0	(115)
Gen. Serv.-Contracted	15,000	-	15,000	15,000
Contracted and General Services	15,115	115	15,000	14,885
Protective Apparel	-	-	450	450
Non-Protect Apparel	-	-	600	600
Ground Materials	1,000	1,000	1,000	-
Sod	3,000	-	3,000	3,000
Equipment & Furnishing	10,000	10,000	6,500	(3,500)
Materials Goods Supplies and Utilities	14,000	11,000	11,550	550
Expenses:	431,115	413,115	234,502	(178,613)
NET	(431,115)	(413,115)	(234,502)	178,613

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Cemeteries

CEMETERY BURIALS

84194

Description of Service

This program supports full body burials, ash burials & Muslim burials, maintenance and perpetual care of cemeteries. We are the only service provider in the RMWB for this program. The cemetery program reviews all contracts to ensure the accurate identification of graves and locations. We are currently opening and closing 15-20 full body graves, 10 ash burial, and 10 Muslim burials per year. The cemetery program sets up and takes down all the accessories such as tents, chairs, and carpets required for the burial. We are responsible for 4 cemeteries, 3 in the urban area and 1 in the rural service area. This includes Abasand Cemetery, Downtown Cemetery, Woodlawn Cemetery and Anzac Cemetery. The cemetery program offers consultation to the Rural communities. This includes Fort McKay, Janvier, Conklin and Fort Chip who take care of their program. The cemetery program is responsible for all grass cutting and snow clearing to the 4 cemeteries within the urban and rural service area. The cemetery program also supplies the 3 rural cemeteries with grave liners for full body burials. There are strict rules and customs for different religions (i.e. Muslims need to be buried in 24 hours) we provide a 24 hour services as a result. The Cemetery program has to follow the Government of Alberta legislation (Closely). We are to follow the Alberta Cemetery Act and Regulations including the RMWB By Laws, cemeteries policies and procedures. The cemetery program is responsible for removal and / or re-installation of columbarium plaques upon request. In circumstances where no private vehicles available we provide home visit assistance with burial arrangement for seniors and the disabled.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	20,000	20,000	20,381	381	20,381	20,381
Licenses and Permits	-	-	645	645	645	645
Revenues:	20,000	20,000	21,026	1,026	21,026	21,026
Salaries Wages and Benefits	48,236	48,236	152,536	104,300	153,961	155,401
Contracted and General Services	1,000	1,000	1,000	-	1,000	1,000
Materials Goods Supplies and Utilities	20,100	16,100	11,150	(4,950)	11,251	11,353
Expenses:	69,336	65,336	164,686	99,350	166,212	167,754
NET	(49,336)	(45,336)	(143,660)	(98,324)	(145,186)	(146,728)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Cemeteries

CEMETERY BURIALS

84194

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Fees/Charges	20,000	20,000	20,381	381
Sales and User Charges	20,000	20,000	20,381	381
Permits & Fees	-	-	645	645
Licenses and Permits	-	-	645	645
Revenues:	20,000	20,000	21,026	1,026
CUPE Reg. Wages	-	-	120,587	120,587
CUPE OT Wages	30,000	30,000	10,000	(20,000)
CUPE Stand-By	17,300	17,300	-	(17,300)
CUPE Shift Differential	936	936	-	(936)
Benefit Allocation	-	-	6,271	6,271
EI Expense	-	-	1,020	1,020
CPP Expense	-	-	2,720	2,720
LAPP Expense	-	-	11,938	11,938
Salaries Wages and Benefits	48,236	48,236	152,536	104,300
Vehicle Rental & Lease	1,000	1,000	1,000	-
Contracted and General Services	1,000	1,000	1,000	-
Protective Apparel	-	-	450	450
Non-Protect Apparel	-	-	600	600
Consumables	11,100	11,100	1,100	(10,000)
Topsoil	3,000	3,000	3,000	-
Sand And Gravel	6,000	2,000	6,000	4,000
Materials Goods Supplies and Utilities	20,100	16,100	11,150	(4,950)
Expenses:	69,336	65,336	164,686	99,350
NET	(49,336)	(45,336)	(143,660)	(98,324)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Environment

S_P_ENV

Description of Service

The Environment Sub Branch consists of the following cost centres:

80538 Snye Dredging

84173 Parks Environmental Management

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	62,300	62,300	151,078	88,778	152,568	154,073
Contracted and General Services	811,500	811,500	693,265	(118,235)	693,265	693,265
Materials Goods Supplies and Utilities	14,100	14,100	27,050	12,950	27,270	27,492
Expenses:	887,900	887,900	871,393	(16,507)	873,103	874,830
NET	(887,900)	(887,900)	(871,393)	16,507	(873,103)	(874,830)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Environment

S_P_ENV

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	54,000	54,000	125,714	71,714
CUPE OT Wages	-	-	2,000	2,000
CUPE Shift Differential	300	300	80	(220)
Benefit Allocation	2,080	2,080	6,537	4,457
EI Expense	320	320	1,173	853
CPP Expense	880	880	3,128	2,248
LAPP Expense	4,400	4,400	12,446	8,046
RRSP Expense	320	320	-	(320)
Salaries Wages and Benefits	62,300	62,300	151,078	88,778
Training - Mandatory - Fees	-	-	6,765	6,765
Freight Charges	1,500	1,500	1,500	-
Gen. Serv.-Contracted	810,000	810,000	685,000	(125,000)
Contracted and General Services	811,500	811,500	693,265	(118,235)
Protective Apparel	-	-	2,650	2,650
Non-Protect Apparel	-	-	2,400	2,400
Consumables	1,000	1,000	1,000	-
Consum - Small Tools	700	700	1,000	300
Chemicals And Salts	9,000	9,000	9,000	-
Signs	600	600	1,000	400
Field Equipment	2,800	2,800	10,000	7,200
Materials Goods Supplies and Utilities	14,100	14,100	27,050	12,950
Expenses:	887,900	887,900	871,393	(16,507)
NET	(887,900)	(887,900)	(871,393)	16,507

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Environment

SNYE DREDGING

80538

Description of Service

The dredging and weed removal at Snye Point allows the continued use by residents (boaters and float planes).

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	8,545	8,545	8,630	8,717
Contracted and General Services	385,000	385,000	385,000	-	385,000	385,000
Expenses:	385,000	385,000	393,545	8,545	393,630	393,717
NET	(385,000)	(385,000)	(393,545)	(8,545)	(393,630)	(393,717)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Environment

SNYE DREDGING

80538

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	7,261	7,261
Benefit Allocation	-	-	378	378
EI Expense	-	-	51	51
CPP Expense	-	-	136	136
LAPP Expense	-	-	719	719
Salaries Wages and Benefits	-	-	8,545	8,545
Gen. Serv.-Contracted	385,000	385,000	385,000	-
Contracted and General Services	385,000	385,000	385,000	-
Expenses:	385,000	385,000	393,545	8,545
NET	(385,000)	(385,000)	(393,545)	(8,545)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Environment

PARKS ENVIRONMENTAL MGMT

84173

Description of Service

The Environmental Program allows the parks branch to monitor and control pests and weeds (native, non-native and invasive species), provide advice/recommendations and educational programs to other departments and general public within the region. The environmental program monitors for pests (insects i.e.; spruce bud worm, forest tent caterpillar), and weeds (i.e.; tanzie) for thresholds and provides recommendations and control. The Environmental program works in cooperation with other parks programs, horticulture, turf and urban forestry in controlling pests and weeds that may effect their programs. The Environmental program also works with Bylaw in regards to controlling nuisance properties (i.e.; tanzie, black knot). The Environmental program conducts and oversees the application of pesticides/herbicides that are done within the parks branch, to ensure the risk of non compliance is mitigated by ensuring that environmental compliance is completed as per provincial regulatory acts.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	62,300	62,300	142,533	80,233	143,938	145,356
Contracted and General Services	426,500	426,500	308,265	(118,235)	308,265	308,265
Materials Goods Supplies and Utilities	14,100	14,100	27,050	12,950	27,270	27,492
Expenses:	502,900	502,900	477,848	(25,052)	479,473	481,114
NET	(502,900)	(502,900)	(477,848)	25,052	(479,473)	(481,114)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Environment

PARKS ENVIRONMENTAL MGMT

84173

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	54,000	54,000	118,453	64,453
CUPE OT Wages	-	-	2,000	2,000
CUPE Shift Differential	300	300	80	(220)
Benefit Allocation	2,080	2,080	6,160	4,080
EI Expense	320	320	1,122	802
CPP Expense	880	880	2,992	2,112
LAPP Expense	4,400	4,400	11,727	7,327
RRSP Expense	320	320	-	(320)
Salaries Wages and Benefits	62,300	62,300	142,533	80,233
Training - Mandatory - Fees	-	-	6,765	6,765
Freight Charges	1,500	1,500	1,500	-
Gen. Serv.-Contracted	425,000	425,000	300,000	(125,000)
Contracted and General Services	426,500	426,500	308,265	(118,235)
Protective Apparel	-	-	2,650	2,650
Non-Protect Apparel	-	-	2,400	2,400
Consumables	1,000	1,000	1,000	-
Consum - Small Tools	700	700	1,000	300
Chemicals And Salts	9,000	9,000	9,000	-
Signs	600	600	1,000	400
Field Equipment	2,800	2,800	10,000	7,200
Materials Goods Supplies and Utilities	14,100	14,100	27,050	12,950
Expenses:	502,900	502,900	477,848	(25,052)
NET	(502,900)	(502,900)	(477,848)	25,052

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Forestry

S_P_FOR

Description of Service

The Forestry Sub Branch consists of the following cost centres:

80530 Hazard Trees

80531 Planting Trees

80532 Fire Smart

80533 Forestry Special Projects & Seasonal

84172 Urban Forestry

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	-	10,000	0	(10,000)	0	0
Revenues:	-	10,000	0	(10,000)	0	0
Salaries Wages and Benefits	985,250	870,250	1,131,632	261,382	1,142,886	1,154,252
Contracted and General Services	130,930	131,930	143,000	11,070	143,000	143,000
Materials Goods Supplies and Utilities	61,800	71,800	64,140	(7,660)	64,677	65,219
Expenses:	1,177,980	1,073,980	1,338,772	264,792	1,350,563	1,362,471
NET	(1,177,980)	(1,063,980)	(1,338,772)	(274,792)	(1,350,563)	(1,362,471)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Forestry

S_P_FOR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	-	10,000	0	(10,000)
Provincial Operating Conditional	-	10,000	0	(10,000)
Provincial Transfers	-	10,000	0	(10,000)
Government Transfers	-	10,000	0	(10,000)
Revenues:	-	10,000	0	(10,000)
CUPE Reg. Wages	825,000	710,000	951,756	241,756
CUPE OT Wages	6,000	6,000	6,000	-
CUPE Shift Differential	2,160	2,160	240	(1,920)
Meal Allowances	90	90	-	(90)
Benefit Allocation	39,520	39,520	49,491	9,971
EI Expense	6,080	6,080	8,160	2,080
CPP Expense	16,720	16,720	21,760	5,040
LAPP Expense	83,600	83,600	94,224	10,624
RRSP Expense	6,080	6,080	-	(6,080)
Salaries Wages and Benefits	985,250	870,250	1,131,632	261,382
Training - Mandatory - Fees	12,200	12,200	12,500	300
Membership & Registr. Fee	730	730	0	(730)
Freight Charges	5,000	5,000	5,000	-
Advert/Promotion	-	1,000	0	(1,000)
Gen. Serv.-Contracted	113,000	113,000	118,000	5,000
Vehicle Rental & Lease	-	-	7,500	7,500
Contracted and General Services	130,930	131,930	143,000	11,070
Seasonal Decorations	7,000	7,000	7,000	-
Protective Apparel	-	-	10,440	10,440
Safety Equipment	3,300	3,300	0	(3,300)
Promotional Material	-	10,000	0	(10,000)
Consumables	5,000	5,000	5,500	500
Consum - Small Tools	5,000	5,000	4,000	(1,000)
Fertilizer	2,000	2,000	2,000	-
Ground Materials	15,000	15,000	15,000	-
Tree Planting	13,000	13,000	8,000	(5,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Forestry

S_P_FOR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Signs	1,500	1,500	2,700	1,200
Field Equipment	10,000	10,000	9,500	(500)
Materials Goods Supplies and Utilities	61,800	71,800	64,140	(7,660)
Expenses:	1,177,980	1,073,980	1,338,772	264,792
NET	(1,177,980)	(1,063,980)	(1,338,772)	(274,792)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Forestry

HAZARD TREES

80530

Description of Service

This is a program identifies and removes hazard trees in striking distance to infrastructure, public use areas, roads, school yards or any area that could be damaged or compromise safety of public. Currently with average tree removal times and average hazard trees in the forest-urban interface, it will take our whole team roughly 2.25 years to cover all areas. This does not include any new hazard trees brought forward. This intergraded with other disciplines is how we calculate our 5 year cycles.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	112,539	112,539	113,665	114,801
Materials Goods Supplies and Utilities	7,500	7,500	7,500	-	7,575	7,651
Expenses:	7,500	7,500	120,039	112,539	121,240	122,452
NET	(7,500)	(7,500)	(120,039)	(112,539)	(121,240)	(122,452)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Forestry

HAZARD TREES

80530

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	95,176	95,176
Benefit Allocation	-	-	4,949	4,949
EI Expense	-	-	816	816
CPP Expense	-	-	2,176	2,176
LAPP Expense	-	-	9,422	9,422
Salaries Wages and Benefits	-	-	112,539	112,539
Consumables	2,000	2,000	2,000	-
Consum - Small Tools	1,000	1,000	1,000	-
Signs	500	500	500	-
Field Equipment	4,000	4,000	4,000	-
Materials Goods Supplies and Utilities	7,500	7,500	7,500	-
Expenses:	7,500	7,500	120,039	112,539
NET	(7,500)	(7,500)	(120,039)	(112,539)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Forestry

PLANTING TREES

80531

Description of Service

Forestry plants trees on boulevards, park spaces, along trail ways and other areas by adding new and replacement trees. This is to increase the benefits we receive from the trees and maintain healthy urban canopy cover. To supplement in house planting, Forestry contracts out large quantity tree plants (150-200 trees), these are to replace dead or damaged trees on boulevards. Contractors are responsible for supplying and installing of trees, while maintaining watering for the season. As Boulevard trees fall under landscaping and are not DRP recoverable we are working on replanting burnt boulevard sites. Within 2018 we will be planting 100 boulevard trees in Beacon Hill and 100 in Stone Creek area. This is only about a third of the required amount for Beacon Hill and half the required amount for Stone Creek. We will replace the remainder for 2019 to be able to accommodate the maintenance required to successfully establish the trees. In fall we normally plant roughly 40-60 trees in park spaces and memorial trees.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	56,270	56,270	56,832	57,401
Contracted and General Services	111,000	111,000	116,000	5,000	116,000	116,000
Materials Goods Supplies and Utilities	18,500	18,500	13,500	(5,000)	13,635	13,771
Expenses:	129,500	129,500	185,770	56,270	186,467	187,172
NET	(129,500)	(129,500)	(185,770)	(56,270)	(186,467)	(187,172)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Forestry

PLANTING TREES

80531

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	47,588	47,588
Benefit Allocation	-	-	2,475	2,475
EI Expense	-	-	408	408
CPP Expense	-	-	1,088	1,088
LAPP Expense	-	-	4,711	4,711
Salaries Wages and Benefits	-	-	56,270	56,270
Freight Charges	3,000	3,000	3,000	-
Gen. Serv.-Contracted	108,000	108,000	113,000	5,000
Contracted and General Services	111,000	111,000	116,000	5,000
Consum - Small Tools	1,000	1,000	1,000	-
Ground Materials	6,500	6,500	6,500	-
Tree Planting	10,000	10,000	5,000	(5,000)
Field Equipment	1,000	1,000	1,000	-
Materials Goods Supplies and Utilities	18,500	18,500	13,500	(5,000)
Expenses:	129,500	129,500	185,770	56,270
NET	(129,500)	(129,500)	(185,770)	(56,270)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Forestry

FIRE SMART

80532

Description of Service

The forestry supervisor and technical staff are members of the FireSmart committee that meets once a month to ensure alignment between, Regional Emergency Service, Provincial forestry, construction association, Recovery Task Force and others. The Forestry FireSmart program removes small brush to maintain spacing and species selection and removes dead trees as a fire mitigation strategy. Forestry also completes specific needs analysis and efficiency evaluations in the urban and rural service areas. This requires brush saws, chainsaws, hazard and non-hazard tree removal, thinning of small under brush, removing dead and/or dying trees, limbing lower limbs off larger trees.

We work with recovery on replanting projects with FireSmart practices.

It is expected that as the FireSmart capital programs are completed by recovery, the operating budget will increase in this program exponentially.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	56,270	56,270	56,832	57,401
Materials Goods Supplies and Utilities	4,500	4,500	4,000	(500)	4,040	4,080
Expenses:	4,500	4,500	60,270	55,770	60,872	61,481
NET	(4,500)	(4,500)	(60,270)	(55,770)	(60,872)	(61,481)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Forestry

FIRE SMART

80532

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	47,588	47,588
Benefit Allocation	-	-	2,475	2,475
EI Expense	-	-	408	408
CPP Expense	-	-	1,088	1,088
LAPP Expense	-	-	4,711	4,711
Salaries Wages and Benefits	-	-	56,270	56,270
Consumables	1,000	1,000	1,500	500
Consum - Small Tools	1,000	1,000	-	(1,000)
Signs	500	500	1,000	500
Field Equipment	2,000	2,000	1,500	(500)
Materials Goods Supplies and Utilities	4,500	4,500	4,000	(500)
Expenses:	4,500	4,500	60,270	55,770
NET	(4,500)	(4,500)	(60,270)	(55,770)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Forestry

FORESTRY SPECIAL PROJECTS AND SEASONAL

80533

Description of Service

Forestry receives and accommodates requests from external groups on tree planting related projects. We assisted the Foundation of Canadian Municipalities in their annual tree plant. We work with tree Canada and the recovery team with sapling planting projects. We plant memorial trees. We do educational events with schools annually during TD tree days, which is a grant funded event. Forestry is responsible for all holiday tree lighting displays and maintenance (Lion's Park, Poplar Park Crescent, and Jubilee Plaza); assisting teams with work that requires an aerial lift.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	112,539	112,539	113,665	114,801
Contracted and General Services	5,500	5,500	5,500	-	5,500	5,500
Materials Goods Supplies and Utilities	13,000	13,000	13,000	-	13,130	13,261
Expenses:	18,500	18,500	131,039	112,539	132,295	133,563
NET	(18,500)	(18,500)	(131,039)	(112,539)	(132,295)	(133,563)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Forestry

FORESTRY SPECIAL PROJECTS AND SEASONAL

80533

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	95,176	95,176
Benefit Allocation	-	-	4,949	4,949
EI Expense	-	-	816	816
CPP Expense	-	-	2,176	2,176
LAPP Expense	-	-	9,422	9,422
Salaries Wages and Benefits	-	-	112,539	112,539
Freight Charges	500	500	500	-
Gen. Serv.-Contracted	5,000	5,000	5,000	-
Contracted and General Services	5,500	5,500	5,500	-
Seasonal Decorations	7,000	7,000	7,000	-
Consum - Small Tools	1,000	1,000	1,000	-
Ground Materials	2,000	2,000	2,000	-
Tree Planting	3,000	3,000	3,000	-
Materials Goods Supplies and Utilities	13,000	13,000	13,000	-
Expenses:	18,500	18,500	131,039	112,539
NET	(18,500)	(18,500)	(131,039)	(112,539)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Forestry

URBAN FORESTRY

84172

Description of Service

Forestry maintenance is on five year cycle, completing one zone per year. This discipline includes pruning, inspecting for tree health and defects, create mitigation strategies for the spread of disease, diagnosing and treating disease. The team also fertilizes, re-mulches for soil and tree protection, biological strategies, removal, clear structures from growing trees, prune to reduce traffic and road way interference, tree protection and inventory. This year we are creating a new Urban Forestry Master Plan to compliment the Parks Master Plan. This will help with tracking and maintaining good urban canopy covers and assist in creating tree protection by laws. Parks continues to offer tree doctor program which helps residents with advice for their private tree need. We maintain rural communities with communication from the rural team leads and their determined needs and encompass them into our maintenance cycle. We also work with engineering and other departments to give insight and arborist reports for practices and recommendations that will promote tree health.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	-	10,000	0	(10,000)	0	0
Revenues:	-	10,000	0	(10,000)	0	0
Salaries Wages and Benefits	985,250	870,250	794,014	(76,236)	801,892	809,848
Contracted and General Services	14,430	15,430	21,500	6,070	21,500	21,500
Materials Goods Supplies and Utilities	18,300	28,300	26,140	(2,160)	26,297	26,456
Expenses:	1,017,980	913,980	841,654	(72,326)	849,689	857,804
NET	(1,017,980)	(903,980)	(841,654)	62,326	(849,689)	(857,804)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Forestry

URBAN FORESTRY

84172

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	-	10,000	0	(10,000)
Provincial Operating Conditional	-	10,000	0	(10,000)
Provincial Transfers	-	10,000	0	(10,000)
Government Transfers	-	10,000	0	(10,000)
Revenues:	-	10,000	0	(10,000)
CUPE Reg. Wages	825,000	710,000	666,229	(43,771)
CUPE OT Wages	6,000	6,000	6,000	-
CUPE Shift Differential	2,160	2,160	240	(1,920)
Meal Allowances	90	90	-	(90)
Benefit Allocation	39,520	39,520	34,644	(4,876)
EI Expense	6,080	6,080	5,712	(368)
CPP Expense	16,720	16,720	15,232	(1,488)
LAPP Expense	83,600	83,600	65,957	(17,643)
RRSP Expense	6,080	6,080	-	(6,080)
Salaries Wages and Benefits	985,250	870,250	794,014	(76,236)
Training - Mandatory - Fees	12,200	12,200	12,500	300
Membership & Registr. Fee	730	730	0	(730)
Freight Charges	1,500	1,500	1,500	-
Advert/Promotion	-	1,000	0	(1,000)
Vehicle Rental & Lease	-	-	7,500	7,500
Contracted and General Services	14,430	15,430	21,500	6,070
Protective Apparel	-	-	10,440	10,440
Safety Equipment	3,300	3,300	0	(3,300)
Promotional Material	-	10,000	0	(10,000)
Consumables	2,000	2,000	2,000	-
Consum - Small Tools	1,000	1,000	1,000	-
Fertilizer	2,000	2,000	2,000	-
Ground Materials	6,500	6,500	6,500	-
Signs	500	500	1,200	700
Field Equipment	3,000	3,000	3,000	-
Materials Goods Supplies and Utilities	18,300	28,300	26,140	(2,160)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Forestry

URBAN FORESTRY

84172

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Expenses:	1,017,980	913,980	841,654	(72,326)
NET	(1,017,980)	(903,980)	(841,654)	62,326

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Horticulture

S_P_HORT

Description of Service

The Horticulture Sub Branch consists of the following cost centres:

80526 Hanging Baskets

80527 Planters

80528 Horticultural Program & Perennial / Annual Maintenance

80529 Horticultural Special Projects & Seasonal

84170 Horticulture

84174 Horticulture Facilities

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,434,900	1,294,900	882,646	(412,254)	891,431	900,304
Contracted and General Services	45,500	45,500	55,300	9,800	55,300	55,300
Materials Goods Supplies and Utilities	158,700	158,700	175,900	17,200	177,590	179,297
Expenses:	1,639,100	1,499,100	1,113,846	(385,254)	1,124,321	1,134,901
NET	(1,639,100)	(1,499,100)	(1,113,846)	385,254	(1,124,321)	(1,134,901)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Horticulture

S_P_HORT

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	1,203,000	1,063,000	736,051	(326,949)
CUPE OT Wages	4,000	4,000	4,000	-
CUPE Shift Differential	3,800	3,800	160	(3,640)
Meal Allowances	100	100	-	(100)
Benefit Allocation	58,240	58,240	38,275	(19,965)
EI Expense	8,960	8,960	8,534	(426)
CPP Expense	24,640	24,640	22,757	(1,883)
LAPP Expense	123,200	123,200	72,869	(50,331)
RRSP Expense	8,960	8,960	-	(8,960)
Salaries Wages and Benefits	1,434,900	1,294,900	882,646	(412,254)
Business Travel	-	-	1,300	1,300
Freight Charges	15,500	15,500	17,000	1,500
Gen. Serv.-Contracted	30,000	30,000	7,000	(23,000)
Vehicle Rental & Lease	-	-	30,000	30,000
Contracted and General Services	45,500	45,500	55,300	9,800
Seasonal Decorations	12,000	12,000	8,000	(4,000)
Spec. Progr. Supplies	10,000	10,000	4,000	(6,000)
Protective Apparel	1,200	1,200	6,900	5,700
Consumables	5,000	5,000	7,000	2,000
Consum - Small Tools	4,000	4,000	5,000	1,000
Fertilizer	9,000	9,000	9,000	-
Ground Materials	25,000	25,000	29,000	4,000
Topsoil	15,000	15,000	5,500	(9,500)
Plant Materials	64,000	64,000	87,000	23,000
Aggregates	6,000	6,000	4,000	(2,000)
Equipment & Furnishing	1,500	1,500	-	(1,500)
Field Equipment	6,000	6,000	10,500	4,500
Materials Goods Supplies and Utilities	158,700	158,700	175,900	17,200
Expenses:	1,639,100	1,499,100	1,113,846	(385,254)
NET	(1,639,100)	(1,499,100)	(1,113,846)	385,254

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Horticulture

HANGING BASKETS

80526

Description of Service

The horticultural team delivers our hanging basket program. Every fall we ship these baskets to a designated grower. Contractor plants our order, so they are ready to be shipped in spring. Watering is done on days and nights. 2017 numbers are 112 in Thickwood, 104 in Timberlea and 222 South of the bridge. This year we are decreasing the hanging baskets by roughly 40%. This reduction will significantly lower working hours of installing, removing, watering and fertilizing. These saved hours will be reallocated to restore, weed and be able to better maintain our more permanent plants and garden bed areas.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	21,408	21,408	21,622	21,838
Contracted and General Services	33,000	33,000	9,000	(24,000)	9,000	9,000
Materials Goods Supplies and Utilities	3,000	3,000	2,000	(1,000)	2,020	2,040
Expenses:	36,000	36,000	32,408	(3,592)	32,642	32,879
NET	(36,000)	(36,000)	(32,408)	3,592	(32,642)	(32,879)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Horticulture

HANGING BASKETS

80526

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	18,080	18,080
Benefit Allocation	-	-	940	940
EI Expense	-	-	163	163
CPP Expense	-	-	435	435
LAPP Expense	-	-	1,790	1,790
Salaries Wages and Benefits	-	-	21,408	21,408
Freight Charges	3,000	3,000	2,000	(1,000)
Gen. Serv.-Contracted	30,000	30,000	7,000	(23,000)
Contracted and General Services	33,000	33,000	9,000	(24,000)
Fertilizer	2,000	2,000	1,000	(1,000)
Field Equipment	1,000	1,000	1,000	-
Materials Goods Supplies and Utilities	3,000	3,000	2,000	(1,000)
Expenses:	36,000	36,000	32,408	(3,592)
NET	(36,000)	(36,000)	(32,408)	3,592

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Horticulture

PLANTERS

80527

Description of Service

Planter pots are placed in locations all around the RMWB. Parks own the pots and order only annual plant material for planting. These pots are placed on green gym sites, seating nodes, park spaces, fire halls, municipal buildings, trails, and primary route medians like Thickwood, Confederation, Mac Island Park, and Franklin. These pots are put in locations in spring, planted on site and maintained with water and fertilizing throughout the season. In 2017 we had a total of 139 pots (73 on medians and 66 in other areas) north of the bridge and a total of 233 pots (78 on medians, 24 at Borealis and Snye Park, 19 at jubilee, 15 in Saprae Creek, and the rest in various high profile locations decreasing in numbers) south of the bridge. In 2018 we are reducing the number of pots by 40% and grouping some pot areas for less water/fertilization stops, allowing additional maintenance time for shrub beds.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	58,523	58,523	59,108	59,699
Contracted and General Services	500	500	500	-	500	500
Materials Goods Supplies and Utilities	8,500	8,500	16,500	8,000	16,665	16,832
Expenses:	9,000	9,000	75,523	66,523	76,273	77,031
NET	(9,000)	(9,000)	(75,523)	(66,523)	(76,273)	(77,031)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Horticulture

PLANTERS

80527

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	49,416	49,416
Benefit Allocation	-	-	2,570	2,570
EI Expense	-	-	449	449
CPP Expense	-	-	1,197	1,197
LAPP Expense	-	-	4,892	4,892
Salaries Wages and Benefits	-	-	58,523	58,523
Freight Charges	500	500	500	-
Contracted and General Services	500	500	500	-
Fertilizer	2,000	2,000	2,000	-
Topsoil	2,500	2,500	5,500	3,000
Plant Materials	3,000	3,000	7,000	4,000
Field Equipment	1,000	1,000	2,000	1,000
Materials Goods Supplies and Utilities	8,500	8,500	16,500	8,000
Expenses:	9,000	9,000	75,523	66,523
NET	(9,000)	(9,000)	(75,523)	(66,523)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Horticulture

HORTICULTURAL PROG&PERENIAL/ANNUAL MAINT

80528

Description of Service

Ongoing maintenance to all plant, mulch and rock beds around the Regional Municipality of Wood Buffalo, with a total of 12.2 hectares. Horticultural team inspects and maintains plant and shrub beds. We have divided the city into 7 zones. The watering is completed by the day and night crew in the large water trucks. We have divided our 12+ hectares, 8.4 north of the bridge and 3.8 South of the bridge or 1,130 separate beds.

planting for municipal events (Ex. Canada's 150 white and red tulips at Snye Park, The opening of Heritage park). This year Parks installed a sensory garden in Wood Buffalo, focus on Beacon Hill sign bed and Abasand hill.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	292,615	292,615	295,541	298,496
Contracted and General Services	10,500	10,500	10,500	-	10,500	10,500
Materials Goods Supplies and Utilities	103,700	103,700	103,000	(700)	104,030	105,070
Expenses:	114,200	114,200	406,115	291,915	410,071	414,066
NET	(114,200)	(114,200)	(406,115)	(291,915)	(410,071)	(414,066)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Horticulture

HORTICULTURAL PROG&PERENIAL/ANNUAL MAINT

80528

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	247,078	247,078
Benefit Allocation	-	-	12,848	12,848
EI Expense	-	-	2,244	2,244
CPP Expense	-	-	5,984	5,984
LAPP Expense	-	-	24,461	24,461
Salaries Wages and Benefits	-	-	292,615	292,615
Freight Charges	10,500	10,500	10,500	-
Contracted and General Services	10,500	10,500	10,500	-
Protective Apparel	1,200	1,200	-	(1,200)
Consumables	5,000	5,000	5,000	-
Consum - Small Tools	4,000	4,000	4,000	-
Fertilizer	5,000	5,000	5,000	-
Ground Materials	23,000	23,000	19,000	(4,000)
Topsoil	12,500	12,500	-	(12,500)
Plant Materials	48,000	48,000	65,000	17,000
Aggregates	1,000	1,000	1,000	-
Field Equipment	4,000	4,000	4,000	-
Materials Goods Supplies and Utilities	103,700	103,700	103,000	(700)
Expenses:	114,200	114,200	406,115	291,915
NET	(114,200)	(114,200)	(406,115)	(291,915)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Horticulture

HORTICULTURE SPECIAL PROJECTS & SEASONAL

80529

Description of Service

Special projects and Seasonal work includes: community gardens, developing public educational material and displays, Spring, Fall, Holiday displays, light displays, 7th floor mayor display, living wall, atrium, Jubilee Plaza event displays, and etc.

Horticultural Technicians assist community gardens with watering and offering advice to garden leaders. We help move planted pots around or assist in small garden bed planting for municipal events (Ex. Canada's 150 white and red tulips at Snye Park, The opening of Heritage park). This year Parks installed a sensory garden in Wood Buffalo, installed three planters to test and display soil/compost (Northern Roots) ratio difference and the effect on plants. (next to Doug Barnes Cabin). Support Rural horticulture planting.

Parks purchases hay, pumpkins and Mums for fall displays in major sign beds like, Lakewood, Timberlea, Thickwood, Beaconhill. During the holiday season we complete Jubilee Plaza decorations including lights, lighting displays along Franklin in plant bed areas. We maintain a living wall at the South Operation Center, atrium on the first floor of Jubilee and a display on the 7th floor with tropical plants.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	52,095	52,095	52,616	53,142
Contracted and General Services	1,500	1,500	1,500	-	1,500	1,500
Materials Goods Supplies and Utilities	43,500	43,500	25,500	(18,000)	25,755	26,013
Expenses:	45,000	45,000	79,095	34,095	79,871	80,655
NET	(45,000)	(45,000)	(79,095)	(34,095)	(79,871)	(80,655)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Horticulture

HORTICULTURE SPECIAL PROJECTS & SEASONAL

80529

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	43,993	43,993
Benefit Allocation	-	-	2,288	2,288
EI Expense	-	-	398	398
CPP Expense	-	-	1,061	1,061
LAPP Expense	-	-	4,355	4,355
Salaries Wages and Benefits	-	-	52,095	52,095
Freight Charges	1,500	1,500	1,500	-
Contracted and General Services	1,500	1,500	1,500	-
Seasonal Decorations	12,000	12,000	8,000	(4,000)
Spec. Progr. Supplies	10,000	10,000	4,000	(6,000)
Ground Materials	2,000	2,000	2,000	-
Plant Materials	13,000	13,000	8,000	(5,000)
Aggregates	5,000	5,000	2,000	(3,000)
Equipment & Furnishing	1,500	1,500	-	(1,500)
Field Equipment	-	-	1,500	1,500
Materials Goods Supplies and Utilities	43,500	43,500	25,500	(18,000)
Expenses:	45,000	45,000	79,095	34,095
NET	(45,000)	(45,000)	(79,095)	(34,095)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Horticulture

HORTICULTURE

84170

Description of Service

The Horticultural team installs annual plant and flower beds at neighborhood signs and bed displays. These are watered and fertilized throughout the season on days and nights mostly by the large water trucks. These are all high profile beds; Timberlea Sign bed, RCMP beds, Thickwood Sign Bed, Sobeys Stairs, Syncrude Athletic Park Sign bed, Dickensfield Signs, Lakewood Signs, Wood Buffalo Cemetery, Hospital and Franklin St. Borealis Boardwalk, Jubilee exterior, Vista Ridge entrance, Saprae Creek sign and many more. We have six new community signs for 2018. These are Prairie Creek, Grayling Terrace, Waterways, Wood buffalo, and 2 in Gregoire.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,434,900	1,294,900	458,006	(836,894)	462,544	467,128
Contracted and General Services	-	-	31,300	31,300	31,300	31,300
Materials Goods Supplies and Utilities	-	-	6,900	6,900	6,900	6,900
Expenses:	1,434,900	1,294,900	496,206	(798,694)	500,744	505,328
NET	(1,434,900)	(1,294,900)	(496,206)	798,694	(500,744)	(505,328)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Horticulture

HORTICULTURE

84170

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	1,203,000	1,063,000	377,485	(685,515)
CUPE OT Wages	4,000	4,000	4,000	-
CUPE Shift Differential	3,800	3,800	160	(3,640)
Meal Allowances	100	100	-	(100)
Benefit Allocation	58,240	58,240	19,629	(38,611)
EI Expense	8,960	8,960	5,280	(3,680)
CPP Expense	24,640	24,640	14,081	(10,559)
LAPP Expense	123,200	123,200	37,371	(85,829)
RRSP Expense	8,960	8,960	-	(8,960)
Salaries Wages and Benefits	1,434,900	1,294,900	458,006	(836,894)
Business Travel	-	-	1,300	1,300
Vehicle Rental & Lease	-	-	30,000	30,000
Contracted and General Services	-	-	31,300	31,300
Protective Apparel	-	-	6,900	6,900
Materials Goods Supplies and Utilities	-	-	6,900	6,900
Expenses:	1,434,900	1,294,900	496,206	(798,694)
NET	(1,434,900)	(1,294,900)	(496,206)	798,694

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Horticulture

HORTICULTURE FACILITIES

84174

Description of Service

This cost centre is currently not in use.

Firehalls, RCMP, Timberlea landing, Jubilee plaza, Marine Park, Heritage Park, Casman Center.

These areas have a mix of annual and perennial plants. For more detail see Annual and Perennial Bed Maintenance CC description.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	-	-	2,500	2,500	2,500	2,500
Materials Goods Supplies and Utilities	-	-	22,000	22,000	22,220	22,442
Expenses:	-	-	24,500	24,500	24,720	24,942
NET	-	-	(24,500)	(24,500)	(24,720)	(24,942)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Horticulture

HORTICULTURE FACILITIES

84174

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Freight Charges	-	-	2,500	2,500
Contracted and General Services	-	-	2,500	2,500
Consumables	-	-	2,000	2,000
Consum - Small Tools	-	-	1,000	1,000
Fertilizer	-	-	1,000	1,000
Ground Materials	-	-	8,000	8,000
Plant Materials	-	-	7,000	7,000
Aggregates	-	-	1,000	1,000
Field Equipment	-	-	2,000	2,000
Materials Goods Supplies and Utilities	-	-	22,000	22,000
Expenses:	-	-	24,500	24,500
NET	-	-	(24,500)	(24,500)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Maintenance

S_P_MAIN

Description of Service

The Maintenance Sub Branch consists of the following cost centres:

80525 Trails

84191 Parks Maintenance Operations

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	718,700	718,700	693,040	(25,660)	699,867	706,761
Contracted and General Services	591,400	591,400	12,100	(579,300)	12,100	12,100
Materials Goods Supplies and Utilities	174,100	174,100	175,760	1,660	177,490	179,237
Expenses:	1,484,200	1,484,200	880,900	(603,300)	889,457	898,099
NET	(1,484,200)	(1,484,200)	(880,900)	603,300	(889,457)	(898,099)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Maintenance

S_P_MAIN

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	595,000	595,000	575,159	(19,841)
CUPE OT Wages	10,000	10,000	10,000	-
CUPE Shift Differential	1,550	1,550	400	(1,150)
Meal Allowances	150	150	-	(150)
Benefit Allocation	29,120	29,120	29,908	788
EI Expense	4,480	4,480	5,627	1,147
CPP Expense	12,320	12,320	15,005	2,685
LAPP Expense	61,600	61,600	56,941	(4,659)
RRSP Expense	4,480	4,480	-	(4,480)
Salaries Wages and Benefits	718,700	718,700	693,040	(25,660)
Business Travel	-	-	1,300	1,300
Freight Charges	11,400	11,400	10,800	(600)
Gen. Serv.-Contracted	580,000	580,000	-	(580,000)
Contracted and General Services	591,400	591,400	12,100	(579,300)
Protective Apparel	-	-	1,650	1,650
Non-Protect Apparel	-	-	1,110	1,110
Consumables	5,000	5,000	3,000	(2,000)
Consum - Small Tools	5,100	5,100	7,600	2,500
Sand And Gravel	16,000	16,000	21,000	5,000
Concrete	10,000	10,000	9,400	(600)
Wood Products	50,000	50,000	65,000	15,000
Steel Products	15,000	15,000	25,000	10,000
Signs	19,000	19,000	15,000	(4,000)
Equipment & Furnishing	54,000	54,000	27,000	(27,000)
Materials Goods Supplies and Utilities	174,100	174,100	175,760	1,660
Expenses:	1,484,200	1,484,200	880,900	(603,300)
NET	(1,484,200)	(1,484,200)	(880,900)	603,300

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Maintenance

TRAILS

80525

Description of Service

Parks Maintenance (Trails) maintains:

56 km of class 1 trails (Asphalt) which includes sweeping, grooming and maintaining the asphalt surface;

66 km of Class 2 trails (Gravel, crush stone and dirt) which includes grooming, adding material to the surface;

18.5 km of Class 3 trails (Mulch) which includes grubbing, removing and replacing culverts and adding material.

It installs/removes 8 storm pond aerators in the spring and fall, including cleaning and regular maintenance of aerating system.

Parks Maintenance is also responsible for repairing and replacing all signs in the green spaces, playgrounds, trails, and Public utility Lanes. Due to extreme use of the trails and normal wear and tear, Beacon Hill Trail from The Brick Warehouse to the bottom in Waterways requires installation of a lift of asphalt. Ross Hennigar trail surfacing is nearing its life cycle and requires resurfacing. Beacon Hill subdivision perimeter trail requires a gravel top up as plowing during the winter months creates rutting in the trail

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	11,700	11,700	290,802	279,102	293,606	296,438
Contracted and General Services	400,000	400,000	-	(400,000)	-	-
Materials Goods Supplies and Utilities	21,000	21,000	52,160	31,160	52,669	53,183
Expenses:	432,700	432,700	342,962	(89,738)	346,275	349,621
NET	(432,700)	(432,700)	(342,962)	89,738	(346,275)	(349,621)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Maintenance

TRAILS

80525

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	235,763	235,763
CUPE OT Wages	10,000	10,000	10,000	-
CUPE Shift Differential	1,550	1,550	400	(1,150)
Meal Allowances	150	150	-	(150)
Benefit Allocation	-	-	12,260	12,260
EI Expense	-	-	2,465	2,465
CPP Expense	-	-	6,573	6,573
LAPP Expense	-	-	23,341	23,341
Salaries Wages and Benefits	11,700	11,700	290,802	279,102
Gen. Serv.-Contracted	400,000	400,000	-	(400,000)
Contracted and General Services	400,000	400,000	-	(400,000)
Protective Apparel	-	-	750	750
Non-Protect Apparel	-	-	510	510
Consumables	5,000	5,000	3,000	(2,000)
Consum - Small Tools	-	-	2,500	2,500
Sand And Gravel	16,000	16,000	16,000	-
Concrete	-	-	400	400
Wood Products	-	-	14,000	14,000
Steel Products	-	-	10,000	10,000
Equipment & Furnishing	-	-	5,000	5,000
Materials Goods Supplies and Utilities	21,000	21,000	52,160	31,160
Expenses:	432,700	432,700	342,962	(89,738)
NET	(432,700)	(432,700)	(342,962)	89,738

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Maintenance

PARKS MAINTENANCE OP

84191

Description of Service

Parks Maintenance program provides installation, maintenance and repair of park amenities such as boardwalks, banners, skateboard parks, boarded rinks, playground equipment (CSA standards), signs, trails, fences and storm pond fountains.

Parks maintains and repairs 3,000 meters of post/ rail and chain link fencing; 110 urban playgrounds and 13 rural playgrounds including 495 park benches, 165 picnic tables; 43 flag poles, including repairing/replacing parts, banners; and 7 outdoor rinks during the summer and winter months.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	707,000	707,000	402,238	(304,762)	406,261	410,323
Contracted and General Services	191,400	191,400	12,100	(179,300)	12,100	12,100
Materials Goods Supplies and Utilities	153,100	153,100	123,600	(29,500)	124,821	126,054
Expenses:	1,051,500	1,051,500	537,938	(513,562)	543,182	548,477
NET	(1,051,500)	(1,051,500)	(537,938)	513,562	(543,182)	(548,477)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Maintenance

PARKS MAINTENANCE OP

84191

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	595,000	595,000	339,396	(255,604)
Benefit Allocation	29,120	29,120	17,649	(11,471)
EI Expense	4,480	4,480	3,162	(1,318)
CPP Expense	12,320	12,320	8,432	(3,888)
LAPP Expense	61,600	61,600	33,600	(28,000)
RRSP Expense	4,480	4,480	-	(4,480)
Salaries Wages and Benefits	707,000	707,000	402,238	(304,762)
Business Travel	-	-	1,300	1,300
Freight Charges	11,400	11,400	10,800	(600)
Gen. Serv.-Contracted	180,000	180,000	-	(180,000)
Contracted and General Services	191,400	191,400	12,100	(179,300)
Protective Apparel	-	-	900	900
Non-Protect Apparel	-	-	600	600
Consum - Small Tools	5,100	5,100	5,100	-
Sand And Gravel	-	-	5,000	5,000
Concrete	10,000	10,000	9,000	(1,000)
Wood Products	50,000	50,000	51,000	1,000
Steel Products	15,000	15,000	15,000	-
Signs	19,000	19,000	15,000	(4,000)
Equipment & Furnishing	54,000	54,000	22,000	(32,000)
Materials Goods Supplies and Utilities	153,100	153,100	123,600	(29,500)
Expenses:	1,051,500	1,051,500	537,938	(513,562)
NET	(1,051,500)	(1,051,500)	(537,938)	513,562

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Parks

S_P_PARKS

Description of Service

The Parks Sub Branch consists of the following cost centres:

84160 Parks Administration

84161 Irrigation Monitoring

84180 Parkland Design & Development

84185 Parks Summer Operations

84190 Amenities / Projects

84192 Playground Maintenance

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	-	20,000	20,000	20,000	20,000
Revenues:	-	-	20,000	20,000	20,000	20,000
Salaries Wages and Benefits	4,546,900	4,685,900	4,786,379	100,479	4,833,492	4,881,076
Contracted and General Services	1,175,150	818,450	848,755	30,305	848,755	848,755
Materials Goods Supplies and Utilities	306,500	426,500	417,145	(9,355)	421,163	425,220
Bank Charges and Short-Term Interest	1,000	1,000	1,000	0	1,000	1,000
Expenses:	6,029,550	5,931,850	6,053,279	121,429	6,104,409	6,156,051
NET	(6,029,550)	(5,931,850)	(6,033,279)	(101,429)	(6,084,409)	(6,136,051)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Parks

S_P_PARKS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	-	-	20,000	20,000
Sales and User Charges	-	-	20,000	20,000
Revenues:	-	-	20,000	20,000
Exempt Salary - Regular	627,000	627,000	991,870	364,870
CUPE Reg. Wages	3,082,800	3,237,000	2,974,001	(262,999)
CUPE OT Wages	88,700	88,700	43,500	(45,200)
CUPE Stand-By	-	-	1,000	1,000
CUPE Shift Differential	41,600	41,600	30,100	(11,500)
Meal Allowances	600	600	500	(100)
Benefit Allocation	183,340	184,980	206,225	21,245
EI Expense	28,060	43,920	34,561	(9,359)
CPP Expense	77,740	107,030	92,163	(14,867)
LAPP Expense	388,500	339,150	392,621	53,471
RRSP Expense	28,560	15,920	19,837	3,917
Salaries Wages and Benefits	4,546,900	4,685,900	4,786,379	100,479
Business Travel	1,200	1,200	1,575	375
Employee Relations	1,000	1,000	0	(1,000)
Conference Registration	-	-	4,400	4,400
Training - Mandatory - Fees	1,500	1,500	-	(1,500)
Training - Beneficial - Fees	-	-	930	930
Freight Charges	8,750	8,750	10,250	1,500
Postage	100	100	100	-
Telephone - Landline	1,000	-	0	0
Mobile Phones	13,800	13,800	9,600	(4,200)
Gen. Serv.-Contracted	792,600	642,600	747,900	105,300
Contracted Services - Garbage Collection	19,200	19,200	19,200	-
Contr. Veh. Mech. R&M	15,000	15,000	15,000	-
Vandalism Repairs	33,000	33,000	33,000	-
Radio - Rental & Lease	50,000	-	0	0
Vehicle Rental & Lease	75,000	75,000	0	(75,000)
Room Rental	500	500	-	(500)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Parks

S_P_PARKS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Damage Claims & Settlements	5,000	5,000	5,000	-
Insurance Premiums	155,700	-	0	0
Dry Cleaning	1,800	1,800	1,800	-
Contracted and General Services	1,175,150	818,450	848,755	30,305
Spec. Progr. Supplies	17,000	17,000	5,000	(12,000)
Protective Apparel	36,900	36,900	10,200	(26,700)
Non-Protect Apparel	6,050	6,050	5,195	(855)
Janitorial Supplies	-	3,000	0	(3,000)
Playground Equipment	75,000	75,000	75,000	-
Fuels & Lubes	5,400	5,400	5,400	-
Consumables	14,100	11,100	13,600	2,500
Consum - Small Tools	17,150	17,150	17,150	-
Chemicals And Salts	1,000	1,000	1,000	-
Ground Materials	50,000	50,000	50,000	-
Sand And Gravel	50,000	50,000	50,000	-
Signs	2,500	2,500	2,500	-
Oth Constr/Maint Supply	200	200	-	(200)
Electricity	-	120,000	145,200	25,200
Equipment & Furnishing	18,450	18,450	23,200	4,750
Field Equipment	12,750	12,750	13,700	950
Materials Goods Supplies and Utilities	306,500	426,500	417,145	(9,355)
Interac-Bank Charges	1,000	1,000	1,000	0
Bank Charges and Short-Term Interest	1,000	1,000	1,000	0
Expenses:	6,029,550	5,931,850	6,053,279	121,429
NET	(6,029,550)	(5,931,850)	(6,033,279)	(101,429)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks

PARKS ADMINISTRATION

84160

Description of Service

This program contains the salaries of management team, including 5 supervisors, 1 program manager (6 months) and support staff; administrative costs for operating Parks Services. This program contains services and materials for Parks amenities and employee personal equipment; Parks yards including Haxton garage, Gregoire yard, Green Tree yard, Syncrude Athletic Park yard and Birchwood Hut yard (not covered by Fleet Services). For example fire extinguisher inspections.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	-	20,000	20,000	20,000	20,000
Revenues:	-	-	20,000	20,000	20,000	20,000
Salaries Wages and Benefits	390,500	964,500	1,505,974	541,474	1,521,034	1,536,244
Contracted and General Services	509,400	152,700	71,125	(81,575)	71,125	71,125
Materials Goods Supplies and Utilities	52,550	175,550	154,800	(20,750)	156,348	157,911
Bank Charges and Short-Term Interest	1,000	1,000	1,000	0	1,000	1,000
Expenses:	953,450	1,293,750	1,732,899	439,149	1,749,507	1,766,281
NET	(953,450)	(1,293,750)	(1,712,899)	(419,149)	(1,729,507)	(1,746,281)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks

PARKS ADMINISTRATION

84160

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	-	-	20,000	20,000
Sales and User Charges	-	-	20,000	20,000
Revenues:	-	-	20,000	20,000
Exempt Salary - Regular	243,000	243,000	991,870	748,870
CUPE Reg. Wages	83,000	611,000	268,431	(342,569)
CUPE OT Wages	1,500	1,500	-	(1,500)
Benefit Allocation	16,380	31,000	65,536	34,536
EI Expense	2,520	15,000	9,690	(5,310)
CPP Expense	6,930	34,000	25,840	(8,160)
LAPP Expense	34,650	21,000	124,770	103,770
RRSP Expense	2,520	8,000	19,837	11,837
Salaries Wages and Benefits	390,500	964,500	1,505,974	541,474
Business Travel	1,200	1,200	325	(875)
Employee Relations	1,000	1,000	0	(1,000)
Postage	100	100	100	-
Telephone - Landline	1,000	-	0	0
Mobile Phones	13,800	13,800	9,600	(4,200)
Gen. Serv.-Contracted	155,100	5,100	5,100	-
Contracted Services - Garbage Collection	19,200	19,200	19,200	-
Contr. Veh. Mech. R&M	15,000	15,000	15,000	-
Vandalism Repairs	15,000	15,000	15,000	-
Radio - Rental & Lease	50,000	-	0	0
Vehicle Rental & Lease	75,000	75,000	0	(75,000)
Room Rental	500	500	-	(500)
Damage Claims & Settlements	5,000	5,000	5,000	-
Insurance Premiums	155,700	-	0	0
Dry Cleaning	1,800	1,800	1,800	-
Contracted and General Services	509,400	152,700	71,125	(81,575)
Protective Apparel	36,900	36,900	-	(36,900)
Non-Protect Apparel	6,050	6,050	-	(6,050)
Janitorial Supplies	-	3,000	0	(3,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks

PARKS ADMINISTRATION

84160

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Fuels & Lubes	5,400	5,400	5,400	-
Consum - Small Tools	2,700	2,700	2,700	-
Chemicals And Salts	1,000	1,000	1,000	-
Signs	500	500	500	-
Electricity	-	120,000	145,200	25,200
Materials Goods Supplies and Utilities	52,550	175,550	154,800	(20,750)
Interac-Bank Charges	1,000	1,000	1,000	0
Bank Charges and Short-Term Interest	1,000	1,000	1,000	0
Expenses:	953,450	1,293,750	1,732,899	439,149
NET	(953,450)	(1,293,750)	(1,712,899)	(419,149)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks

IRRIGATION MONITORING

84161

Description of Service

The Irrigation team maintains the watering infrastructure of our sport fields (ball diamonds, soccer, football, rugby and cricket) and municipal buildings (fire halls, RCMP, Jubilee Plaza), in accordance to best cultural practices. The Irrigation program monitors watering, maintains/repairs the start up and shut down of irrigation systems and works cooperatively with user groups. The irrigation program allows our Turf program to maintain their cultural practices.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	171,450	171,450	149,887	(21,563)	151,359	152,847
Contracted and General Services	37,750	37,750	41,580	3,830	41,580	41,580
Materials Goods Supplies and Utilities	13,100	13,100	16,900	3,800	17,031	17,163
Expenses:	222,300	222,300	208,367	(13,933)	209,970	211,590
NET	(222,300)	(222,300)	(208,367)	13,933	(209,970)	(211,590)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks

IRRIGATION MONITORING

84161

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	139,000	139,000	124,390	(14,610)
CUPE OT Wages	5,000	5,000	2,500	(2,500)
CUPE Shift Differential	400	400	100	(300)
Meal Allowances	50	50	-	(50)
Benefit Allocation	7,020	7,020	6,468	(552)
EI Expense	1,080	1,080	1,122	42
CPP Expense	2,970	2,970	2,992	22
LAPP Expense	14,850	14,850	12,315	(2,535)
RRSP Expense	1,080	1,080	-	(1,080)
Salaries Wages and Benefits	171,450	171,450	149,887	(21,563)
Conference Registration	-	-	2,400	2,400
Training - Beneficial - Fees	-	-	930	930
Freight Charges	250	250	250	-
Gen. Serv.-Contracted	37,500	37,500	38,000	500
Contracted and General Services	37,750	37,750	41,580	3,830
Protective Apparel	-	-	1,250	1,250
Non-Protect Apparel	-	-	2,550	2,550
Consumables	600	600	600	-
Consum - Small Tools	10,000	10,000	10,000	-
Field Equipment	2,500	2,500	2,500	-
Materials Goods Supplies and Utilities	13,100	13,100	16,900	3,800
Expenses:	222,300	222,300	208,367	(13,933)
NET	(222,300)	(222,300)	(208,367)	13,933

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks

PARKLAND DESIGN & DE

84180

Description of Service

This team is responsible for landscape design and project development. The team manages the Parks capital budget and works with operational teams to complete projects on their behalf. The Parkland Development Team is responsible to review and approve all park spaces developed by other parties to ensure compliance with the development agreement and the engineering servicing standards. This team also represents the interests of the Parks Branch relative to all construction activities done by other departments and approves and makes recommendations on how other departments can complete their projects without negatively impacting park spaces.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	644,800	419,800	626,487	206,687	632,742	639,059
Contracted and General Services	300,000	300,000	652,000	352,000	652,000	652,000
Materials Goods Supplies and Utilities	500	500	2,450	1,950	2,450	2,450
Expenses:	945,300	720,300	1,280,937	560,637	1,287,192	1,293,509
NET	(945,300)	(720,300)	(1,280,937)	(560,637)	(1,287,192)	(1,293,509)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks

PARKLAND DESIGN & DE

84180

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	540,000	363,000	529,782	166,782
CUPE OT Wages	2,200	2,200	1,000	(1,200)
CUPE Shift Differential	600	600	-	(600)
Benefit Allocation	26,520	15,000	27,549	12,549
EI Expense	4,080	4,000	4,284	284
CPP Expense	11,220	9,000	11,424	2,424
LAPP Expense	56,100	26,000	52,448	26,448
RRSP Expense	4,080	-	-	-
Salaries Wages and Benefits	644,800	419,800	626,487	206,687
Conference Registration	-	-	2,000	2,000
Gen. Serv.-Contracted	300,000	300,000	650,000	350,000
Contracted and General Services	300,000	300,000	652,000	352,000
Protective Apparel	-	-	1,950	1,950
Non-Protect Apparel	-	-	500	500
Consumables	500	500	-	(500)
Materials Goods Supplies and Utilities	500	500	2,450	1,950
Expenses:	945,300	720,300	1,280,937	560,637
NET	(945,300)	(720,300)	(1,280,937)	(560,637)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks

PARKS SUMMER OPERATIONS

84185

Description of Service

Inspecting, cleaning and daily maintenance of 8 spray parks, 4 dog parks, 5 tennis courts, 2 volleyball courts, 3 boat launches, 4 skate parks, 6 basketball courts, 3 picnic areas, 7 rinks, 700+ garbage cans, and over 450 hectares of green space. Providing emergency support for river watch, flooding and sandbagging; as well as graffiti removal and abatement from municipal property and schools. Providing support for various special events including: Santa Clause Parade (\$11K in labour and equipment), Santa Clause Parade (\$11K in labour and equipment), June Jamboree (\$2K in labour and equipment), Pride YMM (\$200 in labour and equipment), 11 Urban Markets (\$700 per market in labour and equipment, on average), WinterPlay/Shoot Out on the Syne (\$155K which includes labour, equipment and 10 overtime hours), June Jamboree (\$2K in labour and equipment), Pride YMM (\$200 in labour and equipment), 11 Urban Markets (\$700 per market in labour and equipment, on average), United Way Kick Off (\$1.5K in labour and equipment), Other special events including large sporting events, community events, special requests, etc.

Providing portable watering services to maintain flower beds, community gardens, newly planted trees and sod, and to irrigate established turf during times of drought. Also, support for sport field irrigation when automated irrigation systems are under repair. This does not include watering of hanging baskets (included in the hanging basket program).

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	3,054,550	2,844,550	2,100,435	(744,115)	2,120,724	2,141,216
Contracted and General Services	18,000	18,000	72,800	54,800	72,800	72,800
Materials Goods Supplies and Utilities	44,850	41,850	49,645	7,795	50,069	50,496
Expenses:	3,117,400	2,904,400	2,222,880	(681,520)	2,243,593	2,264,513
NET	(3,117,400)	(2,904,400)	(2,222,880)	681,520	(2,243,593)	(2,264,513)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks

PARKS SUMMER OPERATIONS

84185

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	384,000	384,000	-	(384,000)
CUPE Reg. Wages	2,081,800	1,885,000	1,710,498	(174,502)
CUPE OT Wages	80,000	80,000	40,000	(40,000)
CUPE Stand-By	-	-	1,000	1,000
CUPE Shift Differential	40,000	40,000	30,000	(10,000)
Meal Allowances	550	550	500	(50)
Benefit Allocation	121,460	120,000	88,946	(31,054)
EI Expense	18,540	22,000	16,405	(5,595)
CPP Expense	51,560	56,000	43,747	(12,253)
LAPP Expense	257,600	252,000	169,339	(82,661)
RRSP Expense	19,040	5,000	-	(5,000)
Salaries Wages and Benefits	3,054,550	2,844,550	2,100,435	(744,115)
Gen. Serv.-Contracted	-	-	54,800	54,800
Vandalism Repairs	18,000	18,000	18,000	-
Contracted and General Services	18,000	18,000	72,800	54,800
Protective Apparel	-	-	5,850	5,850
Non-Protect Apparel	-	-	1,445	1,445
Consumables	12,000	9,000	12,000	3,000
Consum - Small Tools	1,950	1,950	1,950	-
Signs	2,000	2,000	2,000	-
Oth Constr/Maint Supply	200	200	-	(200)
Equipment & Furnishing	18,450	18,450	23,200	4,750
Field Equipment	10,250	10,250	3,200	(7,050)
Materials Goods Supplies and Utilities	44,850	41,850	49,645	7,795
Expenses:	3,117,400	2,904,400	2,222,880	(681,520)
NET	(3,117,400)	(2,904,400)	(2,222,880)	681,520

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks

PLAYGROUND MAINTENANCE

84192

Description of Service

Inspection and maintenance program for all playstructures on municipal lands. Playgrounds must meet CSA standard, inspections must be completed on regular intervals to ensure compliance. Program includes general maintenance for 102 play structures and 5 tennis courts. In 2019 the Playground Maintenance Team plans to continue to replace wooden edgers with concrete edgers to meet the current Engineering Service Standard.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	285,600	285,600	403,597	117,997	407,633	411,709
Contracted and General Services	310,000	310,000	11,250	(298,750)	11,250	11,250
Materials Goods Supplies and Utilities	195,500	195,500	193,350	(2,150)	195,265	197,199
Expenses:	791,100	791,100	608,197	(182,903)	614,148	620,158
NET	(791,100)	(791,100)	(608,197)	182,903	(614,148)	(620,158)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks

PLAYGROUND MAINTENANCE

84192

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	239,000	239,000	340,901	101,901
CUPE Shift Differential	600	600	-	(600)
Benefit Allocation	11,960	11,960	17,727	5,767
EI Expense	1,840	1,840	3,060	1,220
CPP Expense	5,060	5,060	8,160	3,100
LAPP Expense	25,300	25,300	33,749	8,449
RRSP Expense	1,840	1,840	-	(1,840)
Salaries Wages and Benefits	285,600	285,600	403,597	117,997
Business Travel	-	-	1,250	1,250
Training - Mandatory - Fees	1,500	1,500	-	(1,500)
Freight Charges	8,500	8,500	10,000	1,500
Gen. Serv.-Contracted	300,000	300,000	-	(300,000)
Contracted and General Services	310,000	310,000	11,250	(298,750)
Spec. Progr. Supplies	17,000	17,000	5,000	(12,000)
Protective Apparel	-	-	1,150	1,150
Non-Protect Apparel	-	-	700	700
Playground Equipment	75,000	75,000	75,000	-
Consumables	1,000	1,000	1,000	-
Consum - Small Tools	2,500	2,500	2,500	-
Ground Materials	50,000	50,000	50,000	-
Sand And Gravel	50,000	50,000	50,000	-
Field Equipment	-	-	8,000	8,000
Materials Goods Supplies and Utilities	195,500	195,500	193,350	(2,150)
Expenses:	791,100	791,100	608,197	(182,903)
NET	(791,100)	(791,100)	(608,197)	182,903

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Turf Maintenance

S_P_TURF

Description of Service

The Turf Maintenance Sub Branch consists of the following cost centres:

80534 Turf Greenspaces

80535 Turf Restorations

80536 Turf Mowing

80537 Sports Fields

84171 Turf Maintenance

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	61,800	61,800	61,800	-	61,800	61,800
Revenues:	61,800	61,800	61,800	-	61,800	61,800
Salaries Wages and Benefits	1,118,550	1,012,550	686,203	(326,347)	693,044	699,954
Contracted and General Services	1,597,300	1,597,300	1,778,600	181,300	1,778,600	1,778,600
Materials Goods Supplies and Utilities	240,750	222,750	254,750	32,000	257,240	259,755
Expenses:	2,956,600	2,832,600	2,719,553	(113,047)	2,728,884	2,738,308
NET	(2,894,800)	(2,770,800)	(2,657,753)	113,047	(2,667,084)	(2,676,508)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Turf Maintenance

S_P_TURF

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Ball Diamond Rentals	30,000	30,000	30,000	-
Soccer Pitches	24,000	24,000	24,000	-
Cricket Field Rentals	3,000	3,000	3,000	-
Rugby Field Rentals	4,800	4,800	4,800	-
Sales and User Charges	61,800	61,800	61,800	-
Revenues:	61,800	61,800	61,800	-
Exempt Salary - Regular	135,000	135,000	-	(135,000)
CUPE Reg. Wages	796,000	690,000	576,934	(113,066)
CUPE OT Wages	2,000	2,000	2,000	-
CUPE Shift Differential	2,500	2,500	80	(2,420)
Meal Allowances	50	50	-	(50)
Benefit Allocation	47,580	47,580	30,001	(17,579)
EI Expense	7,320	7,320	5,474	(1,846)
CPP Expense	20,130	20,130	14,597	(5,533)
LAPP Expense	100,650	100,650	57,116	(43,534)
RRSP Expense	7,320	7,320	-	(7,320)
Salaries Wages and Benefits	1,118,550	1,012,550	686,203	(326,347)
Conference Registration	-	-	3,800	3,800
Gen. Serv.-Contracted	1,597,300	1,597,300	1,774,800	177,500
Contracted and General Services	1,597,300	1,597,300	1,778,600	181,300
Protective Apparel	-	-	3,200	3,200
Non-Protect Apparel	-	-	2,550	2,550
Equipment	1,000	1,000	1,000	-
Consumables	5,000	5,000	5,000	-
Consum - Small Tools	5,000	5,000	5,000	-
Fertilizer	45,000	45,000	53,250	8,250
Topsoil	25,000	25,000	25,000	-
Sod	23,500	5,500	23,500	18,000
Seed	32,000	32,000	32,000	-
Sand And Gravel	32,000	32,000	10,000	(22,000)
Aggregates	60,000	60,000	60,000	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Turf Maintenance

S_P_TURF

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Wood Products	250	250	250	-
Equipment & Furnishing	-	-	1,000	1,000
Field Equipment	12,000	12,000	33,000	21,000
Materials Goods Supplies and Utilities	240,750	222,750	254,750	32,000
Expenses:	2,956,600	2,832,600	2,719,553	(113,047)
NET	(2,894,800)	(2,770,800)	(2,657,753)	113,047

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Turf Maintenance

TURF GREENSPACES

80534

Description of Service

The Turf Program maintains the green spaces to include; medians, boulevards and greenbelts, passive green spaces and open spaces . Maintenance of sweeping, medians and boulevards on a three year cycle. The turf program maintains our parks and green spaces best cultural practices which includes fertilizing, aerating, slicing, top dressing and mowing, this is for 400 total hectares of green space.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	19,320	19,320	19,513	19,709
Materials Goods Supplies and Utilities	36,000	36,000	36,000	-	36,360	36,724
Expenses:	36,000	36,000	55,320	19,320	55,873	56,432
NET	(36,000)	(36,000)	(55,320)	(19,320)	(55,873)	(56,432)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Turf Maintenance

TURF GREENSPACES

80534

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	16,298	16,298
Benefit Allocation	-	-	848	848
EI Expense	-	-	153	153
CPP Expense	-	-	408	408
LAPP Expense	-	-	1,614	1,614
Salaries Wages and Benefits	-	-	19,320	19,320
Equipment	1,000	1,000	1,000	-
Fertilizer	14,000	14,000	14,000	-
Topsoil	10,000	10,000	10,000	-
Sod	1,000	1,000	1,000	-
Seed	10,000	10,000	10,000	-
Materials Goods Supplies and Utilities	36,000	36,000	36,000	-
Expenses:	36,000	36,000	55,320	19,320
NET	(36,000)	(36,000)	(55,320)	(19,320)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Turf Maintenance

TURF RESTORATIONS

80535

Description of Service

Mowing contract, 280 HA on the Northside and 148 HA on the Southside. 2018 contract was for \$1,336,000 and this includes 12 cycles of mowing. In 2019 we are expecting an additional 52 HA be turned over from Recovery Fire Break Restoration / Fire Smart, that will require mowing.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	188,793	188,793	190,681	192,588
Materials Goods Supplies and Utilities	23,500	13,500	19,500	6,000	19,695	19,892
Expenses:	23,500	13,500	208,293	194,793	210,376	212,480
NET	(23,500)	(13,500)	(208,293)	(194,793)	(210,376)	(212,480)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Turf Maintenance

TURF RESTORATIONS

80535

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	158,610	158,610
Benefit Allocation	-	-	8,248	8,248
EI Expense	-	-	1,700	1,700
CPP Expense	-	-	4,533	4,533
LAPP Expense	-	-	15,702	15,702
Salaries Wages and Benefits	-	-	188,793	188,793
Consum - Small Tools	2,000	2,000	2,000	-
Fertilizer	1,000	1,000	1,000	-
Topsoil	2,500	2,500	2,500	-
Sod	10,000	-	10,000	10,000
Seed	2,000	2,000	2,000	-
Equipment & Furnishing	-	-	1,000	1,000
Field Equipment	6,000	6,000	1,000	(5,000)
Materials Goods Supplies and Utilities	23,500	13,500	19,500	6,000
Expenses:	23,500	13,500	208,293	194,793
NET	(23,500)	(13,500)	(208,293)	(194,793)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Turf Maintenance

TURF MOWING

80536

Description of Service

Mowing contract, 234.6391 HA on the Northside and 101.22 HA on the Southside. 2017 contract was for \$1,100,000 and this includes 12 cycles of mowing. The mowing, grooming and lining of 37 sports fields is contracted out for \$260,350 in 2018.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	103,041	103,041	104,072	105,112
Contracted and General Services	1,597,300	1,597,300	1,774,800	177,500	1,774,800	1,774,800
Expenses:	1,597,300	1,597,300	1,877,841	280,541	1,878,872	1,879,912
NET	(1,597,300)	(1,597,300)	(1,877,841)	(280,541)	(1,878,872)	(1,879,912)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Turf Maintenance

TURF MOWING

80536

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	86,924	86,924
Benefit Allocation	-	-	4,520	4,520
EI Expense	-	-	816	816
CPP Expense	-	-	2,176	2,176
LAPP Expense	-	-	8,605	8,605
Salaries Wages and Benefits	-	-	103,041	103,041
Gen. Serv.-Contracted	1,597,300	1,597,300	1,774,800	177,500
Contracted and General Services	1,597,300	1,597,300	1,774,800	177,500
Expenses:	1,597,300	1,597,300	1,877,841	280,541
NET	(1,597,300)	(1,597,300)	(1,877,841)	(280,541)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Turf Maintenance

SPORTS FIELD

80537

Description of Service

The Turf program maintains our sport fields turf cultural practices which includes fertilizing, aerating, slicing, top dressing and mowing.

It maintains multiple sports fields with both artificial and natural turf, which are 23 ball diamonds, 5 football fields, 17 soccer fields, 1 rugby field, and 1 cricket field, totaling to 25 hectares.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	61,800	61,800	61,800	-	61,800	61,800
Revenues:	61,800	61,800	61,800	-	61,800	61,800
Salaries Wages and Benefits	-	-	55,124	55,124	55,675	56,232
Materials Goods Supplies and Utilities	146,250	138,250	151,000	12,750	152,510	154,035
Expenses:	146,250	138,250	206,124	67,874	208,185	210,267
NET	(84,450)	(76,450)	(144,324)	(67,874)	(146,385)	(148,467)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Turf Maintenance

SPORTS FIELD

80537

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Ball Diamond Rentals	30,000	30,000	30,000	-
Soccer Pitches	24,000	24,000	24,000	-
Cricket Field Rentals	3,000	3,000	3,000	-
Rugby Field Rentals	4,800	4,800	4,800	-
Sales and User Charges	61,800	61,800	61,800	-
Revenues:	61,800	61,800	61,800	-
CUPE Reg. Wages	-	-	46,593	46,593
Benefit Allocation	-	-	2,423	2,423
EI Expense	-	-	408	408
CPP Expense	-	-	1,088	1,088
LAPP Expense	-	-	4,613	4,613
Salaries Wages and Benefits	-	-	55,124	55,124
Consum - Small Tools	3,000	3,000	3,000	-
Fertilizer	15,000	15,000	15,750	750
Topsoil	10,000	10,000	10,000	-
Sod	10,000	2,000	10,000	8,000
Seed	10,000	10,000	10,000	-
Sand And Gravel	32,000	32,000	10,000	(22,000)
Aggregates	60,000	60,000	60,000	-
Wood Products	250	250	250	-
Field Equipment	6,000	6,000	32,000	26,000
Materials Goods Supplies and Utilities	146,250	138,250	151,000	12,750
Expenses:	146,250	138,250	206,124	67,874
NET	(84,450)	(76,450)	(144,324)	(67,874)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Turf Maintenance

TURF MAINTENANCE

84171

Description of Service

The turf program maintains our parks best cultural practices which includes fertilizing, aerating, slicing, top dressing and mowing. Best cultural practices are preformed to maintain turf within our parks open spaces; such as Howard Pew Park, Borealis Park, Lion's Park, Syne Point Park, Helen Pachalko Park and school open spaces such as between Thickwood and St. Paul school.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,118,550	1,012,550	319,924	(692,626)	323,103	326,313
Contracted and General Services	-	-	3,800	3,800	3,800	3,800
Materials Goods Supplies and Utilities	35,000	35,000	48,250	13,250	48,675	49,104
Expenses:	1,153,550	1,047,550	371,974	(675,576)	375,578	379,217
NET	(1,153,550)	(1,047,550)	(371,974)	675,576	(375,578)	(379,217)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Turf Maintenance

TURF MAINTENANCE

84171

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	135,000	135,000	-	(135,000)
CUPE Reg. Wages	796,000	690,000	268,510	(421,490)
CUPE OT Wages	2,000	2,000	2,000	-
CUPE Shift Differential	2,500	2,500	80	(2,420)
Meal Allowances	50	50	-	(50)
Benefit Allocation	47,580	47,580	13,963	(33,617)
EI Expense	7,320	7,320	2,397	(4,923)
CPP Expense	20,130	20,130	6,392	(13,738)
LAPP Expense	100,650	100,650	26,582	(74,068)
RRSP Expense	7,320	7,320	-	(7,320)
Salaries Wages and Benefits	1,118,550	1,012,550	319,924	(692,626)
Conference Registration	-	-	3,800	3,800
Contracted and General Services	-	-	3,800	3,800
Protective Apparel	-	-	3,200	3,200
Non-Protect Apparel	-	-	2,550	2,550
Consumables	5,000	5,000	5,000	-
Fertilizer	15,000	15,000	22,500	7,500
Topsoil	2,500	2,500	2,500	-
Sod	2,500	2,500	2,500	-
Seed	10,000	10,000	10,000	-
Materials Goods Supplies and Utilities	35,000	35,000	48,250	13,250
Expenses:	1,153,550	1,047,550	371,974	(675,576)
NET	(1,153,550)	(1,047,550)	(371,974)	675,576

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Winter Operations

S_P_WO

Description of Service

The Winter Operations Sub Branch consists of the following cost centres:

80520 Parks Winter Operations

80539 Snow Angels

80544 Outdoor Rinks

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	3,771,600	4,128,300	4,016,833	(111,467)	4,056,287	4,096,136
Contracted and General Services	240,000	240,000	240,240	240	240,240	240,240
Materials Goods Supplies and Utilities	49,000	49,000	56,530	7,530	57,054	57,583
Expenses:	4,060,600	4,417,300	4,313,603	(103,697)	4,353,581	4,393,959
NET	(4,060,600)	(4,417,300)	(4,313,603)	103,697	(4,353,581)	(4,393,959)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Parks

Winter Operations

S_P_WO

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	244,000	244,000	-	(244,000)
CUPE Reg. Wages	2,816,800	3,129,000	3,332,590	203,590
CUPE OT Wages	80,000	80,000	40,000	(40,000)
CUPE Stand-By	-	-	1,000	1,000
CUPE Shift Differential	44,000	44,000	29,940	(14,060)
Meal Allowances	600	300	500	200
Benefit Allocation	152,140	158,000	173,295	15,295
EI Expense	23,260	32,000	29,886	(2,114)
CPP Expense	64,540	82,000	79,696	(2,304)
LAPP Expense	322,500	354,000	329,926	(24,074)
RRSP Expense	23,760	5,000	-	(5,000)
Salaries Wages and Benefits	3,771,600	4,128,300	4,016,833	(111,467)
Freight Charges	-	-	240	240
Gen. Serv.-Contracted	240,000	240,000	240,000	-
Contracted and General Services	240,000	240,000	240,240	240
Protective Apparel	-	-	3,410	3,410
Non-Protect Apparel	-	-	720	720
Consumables	12,000	12,000	12,700	700
Consum - Small Tools	1,700	1,700	2,450	750
Chemicals And Salts	1,000	1,000	250	(750)
Sand And Gravel	25,000	25,000	25,000	-
Signs	750	750	1,500	750
Equipment & Furnishing	4,950	4,950	4,400	(550)
Field Equipment	3,600	3,600	6,100	2,500
Materials Goods Supplies and Utilities	49,000	49,000	56,530	7,530
Expenses:	4,060,600	4,417,300	4,313,603	(103,697)
NET	(4,060,600)	(4,417,300)	(4,313,603)	103,697

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Winter Operations

PARKS WINTER OPERATIONS

80520

Description of Service

Providing snow and ice control on 52 km of community trails, municipal sidewalks, and stairways; 55 municipal parking lots. Municipal Lots cleared in-house include: Fire Halls #1, #2, #3, #4, #5, Ron Morgan Park, Ross Hennigar Park, Wood Buffalo Park, Cornwall Dr. Lift Station, Wood Buffalo Lift Station, Birchwood Hut and Garage, Brett Drive Rink, Stone Creek Rink, Hinge Bay Dog Park & Outdoor Rink, Beacon Hill Dog Park, SAP Maintenance. Garage, SAP Soccer Fields, SAP Ball Diamonds, SAP Clubhouse and Rink, Greely Road Rink, SAP Skate Park, Parks Yard – Gregoire, Parks Yard – Green Tree, Eagle Ridge Community School, Borealis Park, Haxton Garage, Snye Park, Lions Park, Marine Park, Heritage Park, Riedel St. Parking lot, Prairie Loop Blvd. lift station, Father Mercredi St. lift station, Grayling Terrace Park, Grayling Terrace lift station, Horse Pasture Park, Draper Dog Park, Draper OHV Staging Area, Howard Pew Park, Waterways Rink, Simon Lucas Park, Downtown Cemetery, Abasand Cemetery, Real Martin Dr. Cemetery, Abasand Rink, Abasand OHV Staging Area, former Oilsand Hotel parking lot, former Fort Theater parking lot, former California Club parking lot, McKenzie Blvd. lift station, , Hwy 881 lift station, Airport Rd lift station, Sawridge Hotel lift station, Snye Amenities Building, Animal Control Center – 155 MacAlpine Cres, and various Community Rinks..

Contracted snow and ice control at 6 municipal facilities include: Timberlea and Gregoire RCMP Stations, Waste Water Treatment Plant, Waste Water Treatment Plant Office, Water Treatment Plant Office, Transit office and bus parking lot. Snow and Ice control at these 6 facilities is contracted out due to the need for immediate attention during a snowfall. Parks priorities for snow and ice control include commuter trails, sidewalks and stairways, and various parking lots listed above.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	3,771,600	4,128,300	3,467,447	(660,853)	3,501,408	3,535,707
Contracted and General Services	240,000	240,000	240,000	-	240,000	240,000
Materials Goods Supplies and Utilities	41,600	41,600	48,230	6,630	48,671	49,116
Expenses:	4,053,200	4,409,900	3,755,677	(654,223)	3,790,079	3,824,824
NET	(4,053,200)	(4,409,900)	(3,755,677)	654,223	(3,790,079)	(3,824,824)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Winter Operations

PARKS WINTER OPERATIONS

80520

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	244,000	244,000	-	(244,000)
CUPE Reg. Wages	2,816,800	3,129,000	2,868,926	(260,074)
CUPE OT Wages	80,000	80,000	40,000	(40,000)
CUPE Stand-By	-	-	1,000	1,000
CUPE Shift Differential	44,000	44,000	29,940	(14,060)
Meal Allowances	600	300	500	200
Benefit Allocation	152,140	158,000	149,184	(8,816)
EI Expense	23,260	32,000	25,602	(6,398)
CPP Expense	64,540	82,000	68,272	(13,728)
LAPP Expense	322,500	354,000	284,024	(69,976)
RRSP Expense	23,760	5,000	-	(5,000)
Salaries Wages and Benefits	3,771,600	4,128,300	3,467,447	(660,853)
Gen. Serv.-Contracted	240,000	240,000	240,000	-
Contracted and General Services	240,000	240,000	240,000	-
Protective Apparel	-	-	3,410	3,410
Non-Protect Apparel	-	-	720	720
Consumables	12,000	12,000	12,000	-
Consum - Small Tools	1,000	1,000	1,000	-
Sand And Gravel	25,000	25,000	25,000	-
Field Equipment	3,600	3,600	6,100	2,500
Materials Goods Supplies and Utilities	41,600	41,600	48,230	6,630
Expenses:	4,053,200	4,409,900	3,755,677	(654,223)
NET	(4,053,200)	(4,409,900)	(3,755,677)	654,223

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Winter Operations

SNOW ANGEL

80539

Description of Service

Support for the Community Services' Snow Angel's program (when volunteers are not available).

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	25,497	25,497	25,752	26,009
Materials Goods Supplies and Utilities	1,250	1,250	1,250	-	1,263	1,275
Expenses:	1,250	1,250	26,747	25,497	27,014	27,284
NET	(1,250)	(1,250)	(26,747)	(25,497)	(27,014)	(27,284)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Winter Operations

SNOW ANGEL

80539

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	21,502	21,502
Benefit Allocation	-	-	1,118	1,118
EI Expense	-	-	204	204
CPP Expense	-	-	544	544
LAPP Expense	-	-	2,129	2,129
Salaries Wages and Benefits	-	-	25,497	25,497
Consum - Small Tools	250	250	1,000	750
Chemicals And Salts	1,000	1,000	250	(750)
Materials Goods Supplies and Utilities	1,250	1,250	1,250	-
Expenses:	1,250	1,250	26,747	25,497
NET	(1,250)	(1,250)	(26,747)	(25,497)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Winter Operations

OUTDOOR RINKS

80544

Description of Service

Building and maintaining ice on seven (7) boarded rinks as well as various community rinks (Adopt-a-rinks) during winter months. The boarded rink program involves building ice, clearing snow, sweeping ice, and regular flooding and inspections. Community members can apply Adopt-a-Rink developed in their neighborhood. If the application is approved, Parks prepares the site, and builds the rink. Once the ice is established, the rink is turned over to the community members to keep the ice clear of snow; and Parks provides additional flooding as required.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	523,889	523,889	529,128	534,419
Contracted and General Services	-	-	240	240	240	240
Materials Goods Supplies and Utilities	6,150	6,150	7,050	900	7,121	7,192
Expenses:	6,150	6,150	531,179	525,029	536,488	541,851
NET	(6,150)	(6,150)	(531,179)	(525,029)	(536,488)	(541,851)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Parks / Winter Operations

OUTDOOR RINKS

80544

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	442,162	442,162
Benefit Allocation	-	-	22,992	22,992
EI Expense	-	-	4,080	4,080
CPP Expense	-	-	10,880	10,880
LAPP Expense	-	-	43,774	43,774
Salaries Wages and Benefits	-	-	523,889	523,889
Freight Charges	-	-	240	240
Contracted and General Services	-	-	240	240
Consumables	-	-	700	700
Consum - Small Tools	450	450	450	-
Signs	750	750	1,500	750
Equipment & Furnishing	4,950	4,950	4,400	(550)
Materials Goods Supplies and Utilities	6,150	6,150	7,050	900
Expenses:	6,150	6,150	531,179	525,029
NET	(6,150)	(6,150)	(531,179)	(525,029)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Public Works & Transit Services

Roads

B_ROADS

Description of Service

The Roads Branch consists of the following sub branches:

Asphalt

Roads

Surface Maintenance

Traffic

Winter Operations

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Net Taxes Available for Muni Purposes	50,000	134,000	62,200	(71,800)	62,200	62,200
Sales and User Charges	174,000	394,000	278,300	(115,700)	278,300	278,300
Other Revenue	35,000	35,000	0	(35,000)	0	0
Revenues:	259,000	563,000	340,500	(222,500)	340,500	340,500
Salaries Wages and Benefits	9,568,940	9,615,940	10,156,496	540,556	10,255,333	10,355,158
Contracted and General Services	4,365,275	3,455,975	3,930,100	474,125	3,930,100	3,930,100
Materials Goods Supplies and Utilities	6,198,020	5,379,420	5,869,350	489,930	5,927,664	5,986,561
Expenses:	20,132,235	18,451,335	19,955,946	1,504,611	20,113,097	20,271,819
NET	(19,873,235)	(17,888,335)	(19,615,446)	(1,727,111)	(19,772,597)	(19,931,319)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services

Roads

B_ROADS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Street&Sidewalk LIP	50,000	134,000	62,200	(71,800)
Special Assessment and Local Imp Taxes	50,000	134,000	62,200	(71,800)
Net Taxes Available for Muni Purposes	50,000	134,000	62,200	(71,800)
Other Fees	-	-	246,000	246,000
Landfill Operations Rec Goods/Services	-	10,000	0	(10,000)
Cost Reimbursement	174,000	384,000	32,300	(351,700)
Sales and User Charges	174,000	394,000	278,300	(115,700)
Other Revenue	35,000	35,000	0	(35,000)
Other Revenue	35,000	35,000	0	(35,000)
Other Revenue	35,000	35,000	0	(35,000)
Revenues:	259,000	563,000	340,500	(222,500)
Exempt Salary - Regular	939,000	939,000	850,678	(88,322)
CUPE Reg. Wages	6,837,000	6,837,000	7,495,719	658,719
CUPE OT Wages	188,100	188,100	198,200	10,100
CUPE Shift Differential	78,470	78,470	70,100	(8,370)
Meal Allowances	4,370	4,370	4,550	180
Benefit Allocation	395,720	408,080	434,013	25,933
EI Expense	60,880	67,320	70,890	3,570
CPP Expense	167,420	181,880	189,040	7,160
LAPP Expense	837,100	844,400	826,293	(18,107)
RRSP Expense	60,880	67,320	17,014	(50,306)
Salaries Wages and Benefits	9,568,940	9,615,940	10,156,496	540,556
Conference Registration	-	-	10,150	10,150
Training - Mandatory - Fees	11,800	11,800	8,500	(3,300)
Training - Beneficial - Fees	-	-	4,930	4,930
Membership & Registr. Fee	1,775	1,775	0	(1,775)
Freight Charges	21,500	21,500	11,000	(10,500)
Postage	140	140	140	-
Telephone - Landline	4,500	-	0	0
Mobile Phones	12,000	12,000	12,000	-
Printing And Binding	2,800	2,800	2,000	(800)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services

Roads

B_ROADS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Subscr. & Public.	-	-	120	120
Consultant Fees	175,000	175,000	0	(175,000)
Driver's License Medical	2,400	1,400	1,400	-
Other Profess. Services	20,000	20,000	20,000	-
Gen. Serv.-Contracted	2,651,300	1,962,300	2,758,760	796,460
Contr.- Road Marking	360,000	310,000	360,000	50,000
Traffic Signals Maint.	722,100	722,100	522,100	(200,000)
Contract Water and Sewage Hauling	126,000	63,000	63,000	-
Contracted Services - Garbage Collection	2,700	1,700	-	(1,700)
Fire Extinguisher R&M	3,500	3,500	3,500	-
Ground Engaging Tools	69,000	-	0	0
Inspections & Tests	7,000	7,000	6,500	(500)
Vandalism Repairs	-	-	6,000	6,000
Janitorial Services	31,800	-	0	0
Equipment Rental & Lease	25,000	25,000	25,000	-
Radio - Rental & Lease	105,000	105,000	105,000	-
Damage Claims & Settlements	9,960	9,960	10,000	40
Contracted and General Services	4,365,275	3,455,975	3,930,100	474,125
Street Dec. Materials	-	-	40,000	40,000
Seasonal Decorations	14,500	20,500	26,500	6,000
Protective Apparel	28,020	28,020	24,890	(3,130)
Non-Protect Apparel	12,800	12,800	13,060	260
Janitorial Supplies	1,450	1,450	0	(1,450)
Fuels & Lubes	5,600	5,600	5,600	-
Tire	-	-	100	100
Equipment	9,600	9,600	9,600	-
Consumables	24,000	24,000	27,000	3,000
Consum - Small Tools	50,500	50,500	34,400	(16,100)
Chemicals And Salts	1,200,000	1,000,000	1,185,000	185,000
Sand And Gravel	810,600	600,000	650,000	50,000
Aggregates	115,000	103,000	110,000	7,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services

Roads

B_ROADS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cold Mix	150,000	100,000	100,000	-
Hot Mix	150,000	75,000	100,000	25,000
Concrete	41,500	11,500	13,000	1,500
Asphalt	20,000	5,000	10,000	5,000
Wood Products	1,000	1,000	0	(1,000)
Steel Products	72,000	12,000	38,000	26,000
Signs	116,300	91,300	50,300	(41,000)
Electrical Supplies	57,500	34,500	15,000	(19,500)
Oth Constr/Maint Supply	58,200	8,200	34,000	25,800
Natural Gas	15,000	15,000	0	(15,000)
Propane	4,950	4,950	3,900	(1,050)
Electricity	3,120,000	3,120,000	3,300,000	180,000
Equipment & Furnishing	8,000	8,000	8,000	-
Field Equipment	111,500	37,500	71,000	33,500
Materials Goods Supplies and Utilities	6,198,020	5,379,420	5,869,350	489,930
Expenses:	20,132,235	18,451,335	19,955,946	1,504,611
NET	(19,873,235)	(17,888,335)	(19,615,446)	(1,727,111)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Roads

Asphalt

S_R_ASP

Description of Service

The Asphalt Sub Branch consists of the following cost centres:

84117 Asphalt Maintenance - Potholes

84129 Asphalt Maintenance - Repairs

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,630,500	1,630,500	1,356,979	(273,521)	1,370,304	1,383,762
Contracted and General Services	827,835	227,835	510,000	282,165	510,000	510,000
Materials Goods Supplies and Utilities	510,400	300,400	343,960	43,560	347,324	350,722
Expenses:	2,968,735	2,158,735	2,210,939	52,204	2,227,628	2,244,483
NET	(2,968,735)	(2,158,735)	(2,210,939)	(52,204)	(2,227,628)	(2,244,483)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Roads

Asphalt

S_R_ASP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	81,000	81,000	82,635	1,635
CUPE Reg. Wages	1,264,000	1,264,000	1,043,633	(220,367)
CUPE OT Wages	8,000	8,000	8,000	-
CUPE Shift Differential	16,300	16,300	16,300	-
Meal Allowances	200	200	200	-
Benefit Allocation	67,860	67,860	58,566	(9,294)
EI Expense	10,440	10,440	9,407	(1,033)
CPP Expense	28,710	28,710	25,085	(3,625)
LAPP Expense	143,550	143,550	111,501	(32,049)
RRSP Expense	10,440	10,440	1,653	(8,787)
Salaries Wages and Benefits	1,630,500	1,630,500	1,356,979	(273,521)
Training - Mandatory - Fees	7,500	7,500	-	(7,500)
Membership & Registr. Fee	335	335	-	(335)
Freight Charges	20,000	20,000	10,000	(10,000)
Gen. Serv.-Contracted	800,000	200,000	500,000	300,000
Contracted and General Services	827,835	227,835	510,000	282,165
Protective Apparel	-	-	4,200	4,200
Non-Protect Apparel	-	-	3,360	3,360
Consum - Small Tools	13,900	13,900	7,000	(6,900)
Aggregates	80,000	80,000	80,000	-
Cold Mix	150,000	100,000	100,000	-
Hot Mix	150,000	75,000	100,000	25,000
Concrete	40,000	10,000	10,000	-
Asphalt	20,000	5,000	10,000	5,000
Steel Products	50,000	10,000	20,000	10,000
Propane	1,000	1,000	3,900	2,900
Field Equipment	5,500	5,500	5,500	-
Materials Goods Supplies and Utilities	510,400	300,400	343,960	43,560
Expenses:	2,968,735	2,158,735	2,210,939	52,204
NET	(2,968,735)	(2,158,735)	(2,210,939)	(52,204)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Asphalt

ASPHALT MAINTENANCE - POTHOLES

84117

Description of Service

Temporary pothole repairs throughout the Urban Service area. In 2016 11, 867 potholes were filled. This program ensures the safety of the road for vehicular traffic when hot mix asphalt is not available for permanent repairs. Hot mix asphalt plants are only open between late May and early October in our area. During the winter and fall months, the potholes are filled using cold mix.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	268,000	268,000	296,706	28,706	299,603	302,529
Materials Goods Supplies and Utilities	154,900	104,900	105,900	1,000	106,959	108,029
Expenses:	422,900	372,900	402,606	29,706	406,562	410,557
NET	(422,900)	(372,900)	(402,606)	(29,706)	(406,562)	(410,557)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Asphalt

ASPHALT MAINTENANCE - POTHOLES

84117

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	15,000	15,000	15,026	26
CUPE Reg. Wages	203,000	203,000	229,727	26,727
CUPE OT Wages	4,000	4,000	4,000	-
CUPE Shift Differential	2,900	2,900	2,900	-
Meal Allowances	100	100	100	-
Benefit Allocation	11,180	11,180	12,727	1,547
EI Expense	1,720	1,720	2,099	379
CPP Expense	4,730	4,730	5,596	866
LAPP Expense	23,650	23,650	24,231	581
RRSP Expense	1,720	1,720	301	(1,419)
Salaries Wages and Benefits	268,000	268,000	296,706	28,706
Consum - Small Tools	3,900	3,900	2,000	(1,900)
Cold Mix	150,000	100,000	100,000	-
Propane	1,000	1,000	3,900	2,900
Materials Goods Supplies and Utilities	154,900	104,900	105,900	1,000
Expenses:	422,900	372,900	402,606	29,706
NET	(422,900)	(372,900)	(402,606)	(29,706)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Asphalt

ASPHALT MAINT. REPAIRS

84129

Description of Service

Minor asphalt repairs within the urban service area to ensure a safe and consistent driving surface. These repairs include lowering and raising manholes to create a leveled driving surface and reduce risks for damage to plowing equipment. Repairs also include minor full depth patching and small mill and overlay repairs. Crack sealing and small pothole repairs are completed with the Patch Kat, a unit which places emulsion then aggregate to seal the surface. In 2017 over 60 manholes have been repaired.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,362,500	1,362,500	1,060,273	(302,227)	1,070,701	1,081,233
Contracted and General Services	827,835	227,835	510,000	282,165	510,000	510,000
Materials Goods Supplies and Utilities	355,500	195,500	238,060	42,560	240,365	242,693
Expenses:	2,545,835	1,785,835	1,808,333	22,498	1,821,066	1,833,926
NET	(2,545,835)	(1,785,835)	(1,808,333)	(22,498)	(1,821,066)	(1,833,926)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Asphalt

ASPHALT MAINT. REPAIRS

84129

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	66,000	66,000	67,609	1,609
CUPE Reg. Wages	1,061,000	1,061,000	813,906	(247,094)
CUPE OT Wages	4,000	4,000	4,000	-
CUPE Shift Differential	13,400	13,400	13,400	-
Meal Allowances	100	100	100	-
Benefit Allocation	56,680	56,680	45,839	(10,841)
EI Expense	8,720	8,720	7,308	(1,412)
CPP Expense	23,980	23,980	19,489	(4,491)
LAPP Expense	119,900	119,900	87,270	(32,630)
RRSP Expense	8,720	8,720	1,352	(7,368)
Salaries Wages and Benefits	1,362,500	1,362,500	1,060,273	(302,227)
Training - Mandatory - Fees	7,500	7,500	-	(7,500)
Membership & Registr. Fee	335	335	-	(335)
Freight Charges	20,000	20,000	10,000	(10,000)
Gen. Serv.-Contracted	800,000	200,000	500,000	300,000
Contracted and General Services	827,835	227,835	510,000	282,165
Protective Apparel	-	-	4,200	4,200
Non-Protect Apparel	-	-	3,360	3,360
Consum - Small Tools	10,000	10,000	5,000	(5,000)
Aggregates	80,000	80,000	80,000	-
Hot Mix	150,000	75,000	100,000	25,000
Concrete	40,000	10,000	10,000	-
Asphalt	20,000	5,000	10,000	5,000
Steel Products	50,000	10,000	20,000	10,000
Field Equipment	5,500	5,500	5,500	-
Materials Goods Supplies and Utilities	355,500	195,500	238,060	42,560
Expenses:	2,545,835	1,785,835	1,808,333	22,498
NET	(2,545,835)	(1,785,835)	(1,808,333)	(22,498)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Roads

Roads

S_R_ROAD

Description of Service

The Roads Sub Branch consists of the following cost centres:

80962 Flood Mitigation Emergency Response

84128 Roads Services - Building, Yard, Equipment

84131 Concrete Repairs

84132 Street Cleaning

84134 Bridge Maintenance

84136 Ward 4 Forestry Roads

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Net Taxes Available for Muni Purposes	50,000	134,000	62,200	(71,800)	62,200	62,200
Sales and User Charges	24,000	24,000	32,300	8,300	32,300	32,300
Other Revenue	35,000	35,000	0	(35,000)	0	0
Revenues:	109,000	193,000	94,500	(98,500)	94,500	94,500
Salaries Wages and Benefits	2,168,100	2,215,100	2,752,386	537,286	2,779,665	2,807,217
Contracted and General Services	1,204,600	1,052,300	906,750	(145,550)	906,750	906,750
Materials Goods Supplies and Utilities	3,280,020	3,244,020	3,581,740	337,720	3,617,288	3,653,191
Expenses:	6,652,720	6,511,420	7,240,876	729,456	7,303,703	7,367,158
NET	(6,543,720)	(6,318,420)	(7,146,376)	(827,956)	(7,209,203)	(7,272,658)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Roads

Roads

S_R_ROAD

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Street&Sidewalk LIP	50,000	134,000	62,200	(71,800)
Special Assessment and Local Imp Taxes	50,000	134,000	62,200	(71,800)
Net Taxes Available for Muni Purposes	50,000	134,000	62,200	(71,800)
Cost Reimbursement	24,000	24,000	32,300	8,300
Sales and User Charges	24,000	24,000	32,300	8,300
Other Revenue	35,000	35,000	0	(35,000)
Other Revenue	35,000	35,000	0	(35,000)
Other Revenue	35,000	35,000	0	(35,000)
Revenues:	109,000	193,000	94,500	(98,500)
Exempt Salary - Regular	467,000	467,000	322,383	(144,617)
CUPE Reg. Wages	1,317,000	1,317,000	1,978,610	661,610
CUPE OT Wages	16,000	16,000	16,000	-
CUPE Shift Differential	16,650	16,650	8,040	(8,610)
Meal Allowances	450	450	450	-
Benefit Allocation	91,260	103,620	119,652	16,032
EI Expense	14,040	20,480	19,910	(570)
CPP Expense	38,610	53,070	53,094	24
LAPP Expense	193,050	200,350	227,798	27,448
RRSP Expense	14,040	20,480	6,448	(14,032)
Salaries Wages and Benefits	2,168,100	2,215,100	2,752,386	537,286
Conference Registration	-	-	10,150	10,150
Training - Beneficial - Fees	-	-	3,880	3,880
Membership & Registr. Fee	-	-	0	0
Postage	140	140	140	-
Telephone - Landline	4,500	-	0	0
Mobile Phones	12,000	12,000	12,000	-
Printing And Binding	1,000	1,000	1,000	-
Subscr. & Public.	-	-	120	120
Consultant Fees	175,000	175,000	0	(175,000)
Driver's License Medical	2,400	1,400	1,400	-
Gen. Serv.-Contracted	729,600	678,600	696,060	17,460

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Roads

Roads

S_R_ROAD

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Contract Water and Sewage Hauling	126,000	63,000	63,000	-
Contracted Services - Garbage Collection	2,700	1,700	-	(1,700)
Fire Extinguisher R&M	3,500	3,500	3,500	-
Inspections & Tests	1,000	1,000	500	(500)
Janitorial Services	31,800	-	0	0
Radio - Rental & Lease	105,000	105,000	105,000	-
Damage Claims & Settlements	9,960	9,960	10,000	40
Contracted and General Services	1,204,600	1,052,300	906,750	(145,550)
Protective Apparel	28,020	28,020	18,640	(9,380)
Non-Protect Apparel	12,800	12,800	8,300	(4,500)
Janitorial Supplies	1,450	1,450	0	(1,450)
Fuels & Lubes	5,600	5,600	5,600	-
Equipment	9,600	9,600	9,600	-
Consumables	24,000	24,000	21,000	(3,000)
Consum - Small Tools	11,100	11,100	10,100	(1,000)
Chemicals And Salts	-	-	185,000	185,000
Aggregates	15,000	3,000	10,000	7,000
Concrete	1,500	1,500	1,500	-
Steel Products	20,000	-	-	-
Natural Gas	15,000	15,000	0	(15,000)
Propane	3,950	3,950	-	(3,950)
Electricity	3,120,000	3,120,000	3,300,000	180,000
Equipment & Furnishing	8,000	8,000	8,000	-
Field Equipment	4,000	-	4,000	4,000
Materials Goods Supplies and Utilities	3,280,020	3,244,020	3,581,740	337,720
Expenses:	6,652,720	6,511,420	7,240,876	729,456
NET	(6,543,720)	(6,318,420)	(7,146,376)	(827,956)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads

FLOOD MITIGATION EMERGENCY RESPONSE

80962

Description of Service

This program mainly consists of the Public Works staff purchasing sandbags and ties, clean sand (free of salt or calcium) and filling the sandbags to have ready in the event of a flood related to river break up. 10,000 filled sandbags are required to be ready and available in the event of a flood. Equipment has been purchased in the past to attach to sanding units to assist in the filling of the bags. This equipment is not a yearly purchase.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	74,900	74,900	58,227	(16,673)	58,701	59,179
Materials Goods Supplies and Utilities	28,000	16,000	20,000	4,000	20,200	20,402
Expenses:	102,900	90,900	78,227	(12,673)	78,901	79,581
NET	(102,900)	(90,900)	(78,227)	12,673	(78,901)	(79,581)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads

FLOOD MITIGATION EMERGENCY RESPONSE

80962

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	9,000	9,000	6,295	(2,705)
CUPE Reg. Wages	45,000	45,000	33,658	(11,342)
CUPE OT Wages	10,000	10,000	10,000	-
CUPE Shift Differential	600	600	600	-
Meal Allowances	300	300	300	-
Benefit Allocation	2,600	2,600	2,078	(522)
EI Expense	400	400	332	(69)
CPP Expense	1,100	1,100	884	(216)
LAPP Expense	5,500	5,500	3,955	(1,545)
RRSP Expense	400	400	126	(274)
Salaries Wages and Benefits	74,900	74,900	58,227	(16,673)
Consumables	12,000	12,000	9,000	(3,000)
Consum - Small Tools	1,000	1,000	1,000	-
Aggregates	15,000	3,000	10,000	7,000
Materials Goods Supplies and Utilities	28,000	16,000	20,000	4,000
Expenses:	102,900	90,900	78,227	(12,673)
NET	(102,900)	(90,900)	(78,227)	12,673

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads

ROADS SERVICES - BLDG

84128

Description of Service

This program contains services and materials applied to the Satellite Building, Yard and overall Equipment Fleet (not covered by Fleet Services). For example the delivery of water and hauling of sewer, janitorial services, coverall cleaning, floor mat cleaning, fire extinguisher inspections/replacements, propane to heat the building .

This program also contains the salaries of the manager, clerks, program manager (6 months) and supervisors.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Net Taxes Available for Muni Purposes	50,000	134,000	62,200	(71,800)	62,200	62,200
Sales and User Charges	24,000	24,000	32,300	8,300	32,300	32,300
Other Revenue	35,000	35,000	0	(35,000)	0	0
Revenues:	109,000	193,000	94,500	(98,500)	94,500	94,500
Salaries Wages and Benefits	531,000	545,000	506,818	(38,182)	511,886	517,005
Contracted and General Services	482,600	375,300	212,250	(163,050)	212,250	212,250
Materials Goods Supplies and Utilities	3,219,820	3,219,820	3,358,190	138,370	3,391,576	3,425,296
Expenses:	4,233,420	4,140,120	4,077,258	(62,862)	4,115,712	4,154,551
NET	(4,124,420)	(3,947,120)	(3,982,758)	(35,638)	(4,021,212)	(4,060,051)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads

ROADS SERVICES - BLDG

84128

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Street&Sidewalk LIP	50,000	134,000	62,200	(71,800)
Special Assessment and Local Imp Taxes	50,000	134,000	62,200	(71,800)
Net Taxes Available for Muni Purposes	50,000	134,000	62,200	(71,800)
Cost Reimbursement	24,000	24,000	32,300	8,300
Sales and User Charges	24,000	24,000	32,300	8,300
Other Revenue	35,000	35,000	0	(35,000)
Other Revenue	35,000	35,000	0	(35,000)
Other Revenue	35,000	35,000	0	(35,000)
Revenues:	109,000	193,000	94,500	(98,500)
Exempt Salary - Regular	331,000	331,000	196,258	(134,742)
CUPE Reg. Wages	113,000	113,000	229,125	116,125
Benefit Allocation	22,620	27,000	22,120	(4,880)
EI Expense	3,480	9,000	3,621	(5,379)
CPP Expense	9,570	22,000	9,656	(12,344)
LAPP Expense	47,850	37,000	42,113	5,113
RRSP Expense	3,480	6,000	3,925	(2,075)
Salaries Wages and Benefits	531,000	545,000	506,818	(38,182)
Conference Registration	-	-	10,150	10,150
Training - Beneficial - Fees	-	-	3,880	3,880
Membership & Registr. Fee	-	-	0	0
Postage	140	140	140	-
Telephone - Landline	4,500	-	0	0
Mobile Phones	12,000	12,000	12,000	-
Subscr. & Public.	-	-	120	120
Consultant Fees	175,000	175,000	0	(175,000)
Driver's License Medical	2,400	1,400	1,400	-
Gen. Serv.-Contracted	9,600	3,600	3,060	(540)
Contract Water and Sewage Hauling	126,000	63,000	63,000	-
Contracted Services - Garbage Collection	2,700	1,700	-	(1,700)
Fire Extinguisher R&M	3,500	3,500	3,500	-
Janitorial Services	31,800	-	0	0

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads

ROADS SERVICES - BLDG

84128

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Radio - Rental & Lease	105,000	105,000	105,000	-
Damage Claims & Settlements	9,960	9,960	10,000	40
Contracted and General Services	482,600	375,300	212,250	(163,050)
Protective Apparel	28,020	28,020	13,890	(14,130)
Non-Protect Apparel	12,800	12,800	5,700	(7,100)
Janitorial Supplies	1,450	1,450	0	(1,450)
Fuels & Lubes	5,400	5,400	5,400	-
Equipment	9,600	9,600	9,600	-
Consumables	12,000	12,000	12,000	-
Consum - Small Tools	3,600	3,600	3,600	-
Natural Gas	15,000	15,000	0	(15,000)
Propane	3,950	3,950	-	(3,950)
Electricity	3,120,000	3,120,000	3,300,000	180,000
Equipment & Furnishing	8,000	8,000	8,000	-
Materials Goods Supplies and Utilities	3,219,820	3,219,820	3,358,190	138,370
Expenses:	4,233,420	4,140,120	4,077,258	(62,862)
NET	(4,124,420)	(3,947,120)	(3,982,758)	(35,638)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads

CONCRETE REPAIRS

84131

Description of Service

Repairs and replacements of existing sidewalks, curbs, gutters, and catch basins surrounded by concrete. Repairs and replacements are prioritized based on safety. Minor cracks and uneven joints are addressed in house. Larger cracks, heaving, and drainage concerns are addressed by a contractor through a SOA. Road Maintenance maintains over 600 kilometers of a combination of sidewalks, curbs and gutters. In 2017 we replaced over 430 meters of damaged concrete, including 16 catch basins. Completed 250 internal repairs on existing concrete such as grinding trip hazards to extend the life cycle and reduce full replacement repair cost.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	160,200	193,200	245,540	52,340	247,995	250,475
Contracted and General Services	445,000	400,000	393,000	(7,000)	393,000	393,000
Materials Goods Supplies and Utilities	27,700	3,700	7,450	3,750	7,517	7,585
Expenses:	632,900	596,900	645,990	49,090	648,512	651,060
NET	(632,900)	(596,900)	(645,990)	(49,090)	(648,512)	(651,060)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads

CONCRETE REPAIRS

84131

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	58,000	58,000	58,624	624
CUPE Reg. Wages	74,000	74,000	148,226	74,226
CUPE Shift Differential	1,200	1,200	-	(1,200)
Benefit Allocation	7,020	15,000	10,756	(4,244)
EI Expense	1,080	2,000	1,714	(286)
CPP Expense	2,970	5,000	4,570	(430)
LAPP Expense	14,850	33,000	20,478	(12,522)
RRSP Expense	1,080	5,000	1,172	(3,828)
Salaries Wages and Benefits	160,200	193,200	245,540	52,340
Gen. Serv.-Contracted	445,000	400,000	393,000	(7,000)
Contracted and General Services	445,000	400,000	393,000	(7,000)
Protective Apparel	-	-	550	550
Non-Protect Apparel	-	-	200	200
Fuels & Lubes	200	200	200	-
Consum - Small Tools	2,000	2,000	1,000	(1,000)
Concrete	1,500	1,500	1,500	-
Steel Products	20,000	-	-	-
Field Equipment	4,000	-	4,000	4,000
Materials Goods Supplies and Utilities	27,700	3,700	7,450	3,750
Expenses:	632,900	596,900	645,990	49,090
NET	(632,900)	(596,900)	(645,990)	(49,090)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads

STREET CLEANING

84132

Description of Service

This program involves the sweeping and flushing of hard surface medians and streets to remove debris. Sweeping is completed on the Primary, Secondary and Tertiary routes (375 lane kilometers) in one complete cycle then continued on an as needed basis. The majority of these routes are swept 2 to 5 times. Residential routes (232 lane kilometers) are swept in one complete cycle then swept on an as needed basis. These routes are swept 1 to 2 times. The first complete round of sweeping involves removing all vehicles from the road to allow curb to curb cleaning. The material is swept into the unit to reduce the volume of sediment entering the storm water drain. By removing the material from the roadway, it increases the safety of the roadway for the motoring public (especially motorcyclists) and reduces the dust, it also helps prolong the life cycle of the infrastructure by reducing the abrasion on the asphalt. Street Cleaning adds to the beautification of the Municipality.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,392,000	1,392,000	1,941,801	549,801	1,961,083	1,980,558
Contracted and General Services	2,000	2,000	1,500	(500)	1,500	1,500
Materials Goods Supplies and Utilities	4,500	4,500	196,100	191,600	197,995	199,909
Expenses:	1,398,500	1,398,500	2,139,401	740,901	2,160,578	2,181,967
NET	(1,398,500)	(1,398,500)	(2,139,401)	(740,901)	(2,160,578)	(2,181,967)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads

STREET CLEANING

84132

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	61,000	61,000	61,207	207
CUPE Reg. Wages	1,085,000	1,085,000	1,567,601	482,601
CUPE OT Wages	6,000	6,000	6,000	-
CUPE Shift Differential	14,850	14,850	7,440	(7,410)
Meal Allowances	150	150	150	-
Benefit Allocation	58,500	58,500	84,698	26,198
EI Expense	9,000	9,000	14,244	5,244
CPP Expense	24,750	24,750	37,985	13,235
LAPP Expense	123,750	123,750	161,252	37,502
RRSP Expense	9,000	9,000	1,224	(7,776)
Salaries Wages and Benefits	1,392,000	1,392,000	1,941,801	549,801
Printing And Binding	1,000	1,000	1,000	-
Inspections & Tests	1,000	1,000	500	(500)
Contracted and General Services	2,000	2,000	1,500	(500)
Protective Apparel	-	-	4,200	4,200
Non-Protect Apparel	-	-	2,400	2,400
Consum - Small Tools	4,500	4,500	4,500	-
Chemicals And Salts	-	-	185,000	185,000
Materials Goods Supplies and Utilities	4,500	4,500	196,100	191,600
Expenses:	1,398,500	1,398,500	2,139,401	740,901
NET	(1,398,500)	(1,398,500)	(2,139,401)	(740,901)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads

BRIDGE MAINTENANCE

84134

Description of Service

The program is to cover repairs to the bridges, bridge size culverts and guardrails that have been indented by the Provincial BIM (Bridge inspection maintenance) inspection process as needing repairs. These inspections are completed by a third party consultant through our Engineering Department.

- 7 Standard Bridges
- 10 Major Bridges
- 4 Pedestrian Bridges
- 24 Bridge Size Culvert's

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	10,000	10,000	-	(10,000)	-	-
Contracted and General Services	275,000	275,000	300,000	25,000	300,000	300,000
Expenses:	285,000	285,000	300,000	15,000	300,000	300,000
NET	(285,000)	(285,000)	(300,000)	(15,000)	(300,000)	(300,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads

BRIDGE MAINTENANCE

84134

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	8,000	8,000	-	(8,000)
Benefit Allocation	520	520	-	(520)
EI Expense	80	80	-	(80)
CPP Expense	220	220	-	(220)
LAPP Expense	1,100	1,100	-	(1,100)
RRSP Expense	80	80	-	(80)
Salaries Wages and Benefits	10,000	10,000	-	(10,000)
Gen. Serv.-Contracted	275,000	275,000	300,000	25,000
Contracted and General Services	275,000	275,000	300,000	25,000
Expenses:	285,000	285,000	300,000	15,000
NET	(285,000)	(285,000)	(300,000)	(15,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Roads

Surface Maintenance

S_R_SURF

Description of Service

The Surface Maintenance Sub Branch consists of the following cost centres:

84118 Surface Maintenance - Ponding

84130 Surface Maintenance

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	280,500	280,500	376,061	95,561	379,696	383,368
Contracted and General Services	30,000	30,000	30,000	-	30,000	30,000
Materials Goods Supplies and Utilities	30,500	30,500	24,000	(6,500)	24,240	24,482
Expenses:	341,000	341,000	430,061	89,061	433,936	437,851
NET	(341,000)	(341,000)	(430,061)	(89,061)	(433,936)	(437,851)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Roads

Surface Maintenance

S_R_SURF

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	18,000	18,000	18,406	406
CUPE Reg. Wages	206,000	206,000	288,829	82,829
CUPE OT Wages	10,000	10,000	10,000	-
CUPE Shift Differential	2,300	2,300	2,300	-
Meal Allowances	200	200	200	-
Benefit Allocation	11,440	11,440	15,976	4,536
EI Expense	1,760	1,760	2,609	849
CPP Expense	4,840	4,840	6,956	2,116
LAPP Expense	24,200	24,200	30,416	6,216
RRSP Expense	1,760	1,760	368	(1,392)
Salaries Wages and Benefits	280,500	280,500	376,061	95,561
Gen. Serv.-Contracted	30,000	30,000	30,000	-
Contracted and General Services	30,000	30,000	30,000	-
Consum - Small Tools	5,500	5,500	2,500	(3,000)
Aggregates	20,000	20,000	20,000	-
Field Equipment	5,000	5,000	1,500	(3,500)
Materials Goods Supplies and Utilities	30,500	30,500	24,000	(6,500)
Expenses:	341,000	341,000	430,061	89,061
NET	(341,000)	(341,000)	(430,061)	(89,061)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Surface Maintenance

SURFACE MAINTENANCE - PONDING

84118

Description of Service

This program covers the maintenance of surface water issues related to surface runoff in the Urban Service Area. During the winter / spring transition especially, we experience ponding while catch basins and culverts can be frozen below ground. Water is pumped to a clear catch basin or culvert to reduce ice build up on roads and sidewalks.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	266,400	266,400	302,106	35,706	305,003	307,929
Materials Goods Supplies and Utilities	10,500	10,500	4,000	(6,500)	4,040	4,080
Expenses:	276,900	276,900	306,106	29,206	309,043	312,009
NET	(276,900)	(276,900)	(306,106)	(29,206)	(309,043)	(312,009)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Surface Maintenance

SURFACE MAINTENANCE - PONDING

84118

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	14,000	14,000	15,026	1,026
CUPE Reg. Wages	198,000	198,000	229,727	31,727
CUPE OT Wages	10,000	10,000	10,000	-
CUPE Shift Differential	2,200	2,200	2,200	-
Meal Allowances	200	200	200	-
Benefit Allocation	10,920	10,920	12,727	1,807
EI Expense	1,680	1,680	2,099	419
CPP Expense	4,620	4,620	5,596	976
LAPP Expense	23,100	23,100	24,231	1,131
RRSP Expense	1,680	1,680	301	(1,379)
Salaries Wages and Benefits	266,400	266,400	302,106	35,706
Consum - Small Tools	5,500	5,500	2,500	(3,000)
Field Equipment	5,000	5,000	1,500	(3,500)
Materials Goods Supplies and Utilities	10,500	10,500	4,000	(6,500)
Expenses:	276,900	276,900	306,106	29,206
NET	(276,900)	(276,900)	(306,106)	(29,206)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Surface Maintenance

SURFACE MAINTENANCE

84130

Description of Service

This program covers the maintenance of gravel roads and back alleys as well as ditch and culvert maintenance (smaller culverts not covered under bridge service sheet). Preventative maintenance is performed to ensure roadway safety. Ditches and culverts collect sediment while providing drainage. Regular maintenance reduces blockage from debris.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	14,100	14,100	73,955	59,855	74,694	75,440
Contracted and General Services	30,000	30,000	30,000	-	30,000	30,000
Materials Goods Supplies and Utilities	20,000	20,000	20,000	-	20,200	20,402
Expenses:	64,100	64,100	123,955	59,855	124,894	125,842
NET	(64,100)	(64,100)	(123,955)	(59,855)	(124,894)	(125,842)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Surface Maintenance

SURFACE MAINTENANCE

84130

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	4,000	4,000	3,380	(620)
CUPE Reg. Wages	8,000	8,000	59,102	51,102
CUPE Shift Differential	100	100	100	-
Benefit Allocation	520	520	3,249	2,729
EI Expense	80	80	510	430
CPP Expense	220	220	1,360	1,140
LAPP Expense	1,100	1,100	6,186	5,086
RRSP Expense	80	80	68	(12)
Salaries Wages and Benefits	14,100	14,100	73,955	59,855
Gen. Serv.-Contracted	30,000	30,000	30,000	-
Contracted and General Services	30,000	30,000	30,000	-
Aggregates	20,000	20,000	20,000	-
Materials Goods Supplies and Utilities	20,000	20,000	20,000	-
Expenses:	64,100	64,100	123,955	59,855
NET	(64,100)	(64,100)	(123,955)	(59,855)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Roads

Traffic

S_R_TRAF

Description of Service

The Traffic Sub Branch consists of the following cost centres:

84135 Traffic Control / Maintenance

84139 Field Equipment & Tools

84141 Street Decorations

84142 Street Lights

84143 Traffic Signs Update

84144 Line Painting & Marking

84145 Traffic Signal Maintenance

84146 Traffic Studies

84147 Traffic Signal Upgrades

84148 Traffic Control & Events

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	120,000	280,000	216,000	(64,000)	216,000	216,000
Revenues:	120,000	280,000	216,000	(64,000)	216,000	216,000
Salaries Wages and Benefits	1,056,640	1,056,640	1,056,448	(192)	1,066,811	1,077,278
Contracted and General Services	1,747,840	1,659,840	1,449,650	(210,190)	1,449,650	1,449,650
Materials Goods Supplies and Utilities	321,200	184,200	245,350	61,150	247,769	250,212
Expenses:	3,125,680	2,900,680	2,751,448	(149,232)	2,764,230	2,777,140
NET	(3,005,680)	(2,620,680)	(2,535,448)	85,232	(2,548,230)	(2,561,140)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Roads

Traffic

S_R_TRAF

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Other Fees	-	-	216,000	216,000
Landfill Operations Rec Goods/Services	-	10,000	0	(10,000)
Cost Reimbursement	120,000	270,000	0	(270,000)
Sales and User Charges	120,000	280,000	216,000	(64,000)
Revenues:	120,000	280,000	216,000	(64,000)
Exempt Salary - Regular	79,000	79,000	132,480	53,480
CUPE Reg. Wages	791,000	791,000	742,810	(48,190)
CUPE OT Wages	14,100	14,100	19,200	5,100
CUPE Shift Differential	-	-	240	240
Meal Allowances	540	540	720	180
Benefit Allocation	44,720	44,720	45,515	795
EI Expense	6,880	6,880	7,140	260
CPP Expense	18,920	18,920	19,040	120
LAPP Expense	94,600	94,600	86,654	(7,946)
RRSP Expense	6,880	6,880	2,650	(4,230)
Salaries Wages and Benefits	1,056,640	1,056,640	1,056,448	(192)
Training - Mandatory - Fees	4,300	4,300	8,500	4,200
Training - Beneficial - Fees	-	-	1,050	1,050
Membership & Registr. Fee	1,440	1,440	-	(1,440)
Freight Charges	-	-	1,000	1,000
Other Profess. Services	20,000	20,000	20,000	-
Gen. Serv.-Contracted	640,000	602,000	531,000	(71,000)
Contr.- Road Marking	360,000	310,000	360,000	50,000
Traffic Signals Maint.	722,100	722,100	522,100	(200,000)
Vandalism Repairs	-	-	6,000	6,000
Contracted and General Services	1,747,840	1,659,840	1,449,650	(210,190)
Street Dec. Materials	-	-	40,000	40,000
Seasonal Decorations	14,500	20,500	26,500	6,000
Protective Apparel	-	-	2,050	2,050
Non-Protect Apparel	-	-	1,400	1,400
Tire	-	-	100	100

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Roads

Traffic

S_R_TRAF

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Consumables	-	-	6,000	6,000
Consum - Small Tools	-	-	800	800
Concrete	-	-	1,500	1,500
Wood Products	1,000	1,000	0	(1,000)
Steel Products	2,000	2,000	18,000	16,000
Signs	91,000	91,000	40,000	(51,000)
Electrical Supplies	57,500	34,500	15,000	(19,500)
Oth Constr/Maint Supply	58,200	8,200	34,000	25,800
Field Equipment	97,000	27,000	60,000	33,000
Materials Goods Supplies and Utilities	321,200	184,200	245,350	61,150
Expenses:	3,125,680	2,900,680	2,751,448	(149,232)
NET	(3,005,680)	(2,620,680)	(2,535,448)	85,232

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

TRAFFIC CONTROL/MAINT

84135

Description of Service

This program holds the salaries of the Traffic Supervisor and Administrative Assistant. The supervisor oversees all aspects of the Traffic Services Operations, including approving traffic accommodation plans, completing traffic studies and compiling reports, business cases, writing contracts and overseeing staff. The administrative assistant coordinates haul permits and oversized loads, maintains staff schedule for traffic and roads operations, proof and edit reports, maintains filing and office documentation. This program also holds the revenue and staff hours associated with the oversized loads and the Alberta Transportation permitting system (TRAVIS) that require the turning of traffic signals. Staff also coordinate routes for oversized loads on municipal roadways.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	120,000	280,000	216,000	(64,000)	216,000	216,000
Revenues:	120,000	280,000	216,000	(64,000)	216,000	216,000
Salaries Wages and Benefits	313,000	313,000	249,111	(63,889)	251,602	254,118
Contracted and General Services	4,940	4,940	9,550	4,610	9,550	9,550
Materials Goods Supplies and Utilities	-	-	3,450	3,450	3,450	3,450
Expenses:	317,940	317,940	262,111	(55,829)	264,602	267,118
NET	(197,940)	(37,940)	(46,111)	(8,171)	(48,602)	(51,118)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

TRAFFIC CONTROL/MAINT

84135

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Other Fees	-	-	216,000	216,000
Landfill Operations Rec Goods/Services	-	10,000	0	(10,000)
Cost Reimbursement	120,000	270,000	0	(270,000)
Sales and User Charges	120,000	280,000	216,000	(64,000)
Revenues:	120,000	280,000	216,000	(64,000)
Exempt Salary - Regular	79,000	79,000	132,480	53,480
CUPE Reg. Wages	181,000	181,000	76,319	(104,681)
Benefit Allocation	13,780	13,780	10,858	(2,922)
EI Expense	2,120	2,120	1,673	(447)
CPP Expense	5,830	5,830	4,461	(1,369)
LAPP Expense	29,150	29,150	20,671	(8,479)
RRSP Expense	2,120	2,120	2,650	530
Salaries Wages and Benefits	313,000	313,000	249,111	(63,889)
Training - Mandatory - Fees	3,500	3,500	8,500	5,000
Training - Beneficial - Fees	-	-	1,050	1,050
Membership & Registr. Fee	1,440	1,440	-	(1,440)
Contracted and General Services	4,940	4,940	9,550	4,610
Protective Apparel	-	-	2,050	2,050
Non-Protect Apparel	-	-	1,400	1,400
Materials Goods Supplies and Utilities	-	-	3,450	3,450
Expenses:	317,940	317,940	262,111	(55,829)
NET	(197,940)	(37,940)	(46,111)	(8,171)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

FIELD EQUIPMENT AND TOOLS

84139

Description of Service

This cost center will be eliminated in 2019.
and to install vehicular detections at signalized intersections.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	17,000	17,000	-	(17,000)	-	-
Materials Goods Supplies and Utilities	97,000	27,000	-	(27,000)	-	-
Expenses:	114,000	44,000	-	(44,000)	-	-
NET	(114,000)	(44,000)	-	44,000	-	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

FIELD EQUIPMENT AND TOOLS

84139

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	14,000	14,000	-	(14,000)
Benefit Allocation	780	780	-	(780)
EI Expense	120	120	-	(120)
CPP Expense	330	330	-	(330)
LAPP Expense	1,650	1,650	-	(1,650)
RRSP Expense	120	120	-	(120)
Salaries Wages and Benefits	17,000	17,000	-	(17,000)
Field Equipment	97,000	27,000	-	(27,000)
Materials Goods Supplies and Utilities	97,000	27,000	-	(27,000)
Expenses:	114,000	44,000	-	(44,000)
NET	(114,000)	(44,000)	-	44,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

STREET DECORATIONS

84141

Description of Service

These funds are required to purchase and replace flags (Municipal, Provincial & Canadian flags), summer & winter banners and repair & hardware required for replacement of seasonal decorations. Replacement of placemaking banners in Rural and Urban. 174 banners in Rural and Urban.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	88,000	88,000	70,631	(17,369)	71,337	72,051
Materials Goods Supplies and Utilities	14,500	20,500	66,500	46,000	67,165	67,837
Expenses:	102,500	108,500	137,131	28,631	138,502	139,887
NET	(102,500)	(108,500)	(137,131)	(28,631)	(138,502)	(139,887)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

STREET DECORATIONS

84141

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	74,000	74,000	59,643	(14,357)
Benefit Allocation	3,640	3,640	3,101	(539)
EI Expense	560	560	541	(19)
CPP Expense	1,540	1,540	1,442	(98)
LAPP Expense	7,700	7,700	5,905	(1,795)
RRSP Expense	560	560	-	(560)
Salaries Wages and Benefits	88,000	88,000	70,631	(17,369)
Street Dec. Materials	-	-	40,000	40,000
Seasonal Decorations	14,500	20,500	26,500	6,000
Materials Goods Supplies and Utilities	14,500	20,500	66,500	46,000
Expenses:	102,500	108,500	137,131	28,631
NET	(102,500)	(108,500)	(137,131)	(28,631)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

STREET LIGHTS

84142

Description of Service

The funds are required to maintain, install or removal of street lights based on citizen requests.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	5,000	5,000	6,426	1,426	6,490	6,555
Contracted and General Services	-	12,000	31,000	19,000	31,000	31,000
Materials Goods Supplies and Utilities	53,500	30,500	7,000	(23,500)	7,070	7,141
Expenses:	58,500	47,500	44,426	(3,074)	44,560	44,696
NET	(58,500)	(47,500)	(44,426)	3,074	(44,560)	(44,696)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

STREET LIGHTS

84142

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	4,000	4,000	5,453	1,453
Benefit Allocation	260	260	284	24
EI Expense	40	40	41	1
CPP Expense	110	110	109	(1)
LAPP Expense	550	550	540	(10)
RRSP Expense	40	40	-	(40)
Salaries Wages and Benefits	5,000	5,000	6,426	1,426
Gen. Serv.-Contracted	-	12,000	31,000	19,000
Contracted and General Services	-	12,000	31,000	19,000
Electrical Supplies	53,500	30,500	7,000	(23,500)
Materials Goods Supplies and Utilities	53,500	30,500	7,000	(23,500)
Expenses:	58,500	47,500	44,426	(3,074)
NET	(58,500)	(47,500)	(44,426)	3,074

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

TRAFFIC SIGNS UPDATE

84143

Description of Service

The funds are required to maintain the RMWB traffic signs in urban and rural service area. The traffic operations section currently maintain approximately 11000 traffic signs in urban and rural service area. The funds are required to purchase traffic signs to replace the damaged signs identified in the annual and daily signs inspections.

The funds will also cover installation of new signs such as speed change, new parking restrictions etc.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	276,000	276,000	397,295	121,295	401,267	405,280
Contracted and General Services	800	800	7,000	6,200	7,000	7,000
Materials Goods Supplies and Utilities	87,000	87,000	55,500	(31,500)	56,055	56,616
Expenses:	363,800	363,800	459,795	95,995	464,322	468,896
NET	(363,800)	(363,800)	(459,795)	(95,995)	(464,322)	(468,896)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

TRAFFIC SIGNS UPDATE

84143

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	231,000	231,000	336,563	105,563
Benefit Allocation	11,700	11,700	17,501	5,801
EI Expense	1,800	1,800	2,703	903
CPP Expense	4,950	4,950	7,208	2,258
LAPP Expense	24,750	24,750	33,320	8,570
RRSP Expense	1,800	1,800	-	(1,800)
Salaries Wages and Benefits	276,000	276,000	397,295	121,295
Training - Mandatory - Fees	800	800	-	(800)
Freight Charges	-	-	1,000	1,000
Vandalism Repairs	-	-	6,000	6,000
Contracted and General Services	800	800	7,000	6,200
Concrete	-	-	1,500	1,500
Steel Products	-	-	16,000	16,000
Signs	87,000	87,000	38,000	(49,000)
Materials Goods Supplies and Utilities	87,000	87,000	55,500	(31,500)
Expenses:	363,800	363,800	459,795	95,995
NET	(363,800)	(363,800)	(459,795)	(95,995)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

LINE PAINTING AND MARKING

84144

Description of Service

The purpose of these funds is to maintain approximately 100km of line painting in urban and rural service area (only area's requiring painting). The line painting performed twice a year, the first application starts in early June and the second application starts in late August or early September. The funds are utilized to perform repairs to the existing thermoplastic markings and to install additional cross walks, parking stalls, requested by residents, RMWB departments, school boards or supported by traffic engineering studies.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	29,000	29,000	27,621	(1,379)	27,897	28,176
Contracted and General Services	360,000	310,000	360,000	50,000	360,000	360,000
Materials Goods Supplies and Utilities	-	-	9,000	9,000	9,090	9,181
Expenses:	389,000	339,000	396,621	57,621	396,987	397,357
NET	(389,000)	(339,000)	(396,621)	(57,621)	(396,987)	(397,357)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

LINE PAINTING AND MARKING

84144

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	24,000	24,000	23,380	(620)
Benefit Allocation	1,300	1,300	1,216	(84)
EI Expense	200	200	194	(6)
CPP Expense	550	550	517	(33)
LAPP Expense	2,750	2,750	2,315	(435)
RRSP Expense	200	200	-	(200)
Salaries Wages and Benefits	29,000	29,000	27,621	(1,379)
Contr.- Road Marking	360,000	310,000	360,000	50,000
Contracted and General Services	360,000	310,000	360,000	50,000
Consumables	-	-	1,000	1,000
Field Equipment	-	-	8,000	8,000
Materials Goods Supplies and Utilities	-	-	9,000	9,000
Expenses:	389,000	339,000	396,621	57,621
NET	(389,000)	(339,000)	(396,621)	(57,621)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

TRAFFIC SIGNAL MAINTENANCE

84145

Description of Service

These funds are required to continue the annual signal maintenance work. The funds are primarily used for scheduled and unscheduled maintenance work related to RMWB and Alberta Transportation Signal system. The scheduled maintenance include Preventive maintenance (twice a year), conflict monitor testing once a year and monthly activity report. The unscheduled maintenance include repairs identified in the preventive maintenance, service calls about malfunction traffic signals, emergency repairs required due to motor vehicle accidents, supply of hardware etc. 53 colored lights (Full sets), 5 flasher pedestrian lights, 9 controlled pedestrian crossings (Push button). 10 Alberta Transportation traffic signals.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	66,180	66,180	60,389	(5,791)	60,903	61,422
Contracted and General Services	722,100	722,100	522,100	(200,000)	522,100	522,100
Materials Goods Supplies and Utilities	62,200	12,200	66,800	54,600	67,468	68,143
Expenses:	850,480	800,480	649,289	(151,191)	650,471	651,665
NET	(850,480)	(800,480)	(649,289)	151,191	(650,471)	(651,665)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

TRAFFIC SIGNAL MAINTENANCE

84145

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	48,000	48,000	43,510	(4,490)
CUPE OT Wages	9,000	9,000	9,000	-
Meal Allowances	180	180	-	(180)
Benefit Allocation	2,340	2,340	2,263	(77)
EI Expense	360	360	357	(3)
CPP Expense	990	990	952	(38)
LAPP Expense	4,950	4,950	4,308	(642)
RRSP Expense	360	360	-	(360)
Salaries Wages and Benefits	66,180	66,180	60,389	(5,791)
Traffic Signals Maint.	722,100	722,100	522,100	(200,000)
Contracted and General Services	722,100	722,100	522,100	(200,000)
Consumables	-	-	2,000	2,000
Consum - Small Tools	-	-	800	800
Electrical Supplies	4,000	4,000	8,000	4,000
Oth Constr/Maint Supply	58,200	8,200	34,000	25,800
Field Equipment	-	-	22,000	22,000
Materials Goods Supplies and Utilities	62,200	12,200	66,800	54,600
Expenses:	850,480	800,480	649,289	(151,191)
NET	(850,480)	(800,480)	(649,289)	151,191

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

TRAFFIC STUDIES

84146

Description of Service

These funds are required to collect turning movement counts, speed data and sightline data using MioVision cameras & speed radar units to complete various Traffic

Engineering studies. The following studies are performed on regular bases

1. Warrant studies for the installation of Traffic signals
2. Upgrade of traffic control devices e.g. two way to four way stop control etc.
3. Posted speed reviews
4. Parking restriction reviews
5. Review of existing cross walks or new cross walks etc.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	136,460	136,460	128,603	(7,857)	129,834	131,076
Contracted and General Services	20,000	20,000	20,000	-	20,000	20,000
Materials Goods Supplies and Utilities	-	-	100	100	101	102
Expenses:	156,460	156,460	148,703	(7,757)	149,935	151,178
NET	(156,460)	(156,460)	(148,703)	7,757	(149,935)	(151,178)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

TRAFFIC STUDIES

84146

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	110,000	110,000	104,219	(5,781)
CUPE OT Wages	5,100	5,100	5,100	-
CUPE Shift Differential	-	-	120	120
Meal Allowances	360	360	360	-
Benefit Allocation	5,460	5,460	5,419	(41)
EI Expense	840	840	836	(4)
CPP Expense	2,310	2,310	2,230	(80)
LAPP Expense	11,550	11,550	10,318	(1,232)
RRSP Expense	840	840	-	(840)
Salaries Wages and Benefits	136,460	136,460	128,603	(7,857)
Other Profess. Services	20,000	20,000	20,000	-
Contracted and General Services	20,000	20,000	20,000	-
Tire	-	-	100	100
Materials Goods Supplies and Utilities	-	-	100	100
Expenses:	156,460	156,460	148,703	(7,757)
NET	(156,460)	(156,460)	(148,703)	7,757

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

TRAFFIC SIGNAL UPGRADES

84147

Description of Service

Signal upgrades:

1. One pole replacement, including decommissioning at Franklin and Hardin. (all equipment included).
2. Two poles at Franklin and Alberta Drive. (all equipment).
3. Main and Franklin Power distribution upgrade, traffic signal two cabinet. (all devices inside).
4. Morrison and Franklin, Power distribution.
5. Upgrade two Gregoire crosswalks with cabinets, controllers and lighting.
6. Upgrade eight intersections on Thickwood Blvd with UPS arrays (currently there are none, power goes out intersections will not black out, standard is to run for min of two hours before going black).
7. Miantenance of batteries and UPS and bypass for existing TS1 cabinets.
8. Change out Microwaves with three vision camera's at Gravelstone ramp and Confed.
9. Loop/Camera/tip and tap using surplus autoscope on Tundra and Thickwood.
10. Loop/Camera/Tip and Tap changeout using surplus autoscope Silin Forest and Thickwood.
11. Vision camera upgrade to Prospect and Eagle Ridge.
12. Vision Camera upgrade Macalpine.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	17,000	17,000	20,884	3,884	21,093	21,304
Contracted and General Services	640,000	590,000	500,000	(90,000)	500,000	500,000
Expenses:	657,000	607,000	520,884	(86,116)	521,093	521,304
NET	(657,000)	(607,000)	(520,884)	86,116	(521,093)	(521,304)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

TRAFFIC SIGNAL UPGRADES

84147

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	14,000	14,000	17,722	3,722
Benefit Allocation	780	780	922	142
EI Expense	120	120	133	13
CPP Expense	330	330	354	24
LAPP Expense	1,650	1,650	1,754	104
RRSP Expense	120	120	-	(120)
Salaries Wages and Benefits	17,000	17,000	20,884	3,884
Gen. Serv.-Contracted	640,000	590,000	500,000	(90,000)
Contracted and General Services	640,000	590,000	500,000	(90,000)
Expenses:	657,000	607,000	520,884	(86,116)
NET	(657,000)	(607,000)	(520,884)	86,116

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

TRAFFIC CONTROL AND EVENTS

84148

Description of Service

The purpose of these funds is to provide traffic control for construction activities, emergencies such as flood, fire or accidents and special events organized by other Municipal departments. The funds are utilized to maintain and update an inventory of traffic control devices e.g. barricades, signs, pylons and electronic message boards required to provide traffic control. The traffic sections normally assist with the following events:

1. Santa Clause Parade,
2. WinterPlay,
3. Canada Day Parade,
4. Urban Market and Marathons.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	109,000	109,000	95,489	(13,511)	96,388	97,296
Materials Goods Supplies and Utilities	7,000	7,000	37,000	30,000	37,370	37,744
Expenses:	116,000	116,000	132,489	16,489	133,758	135,040
NET	(116,000)	(116,000)	(132,489)	(16,489)	(133,758)	(135,040)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Traffic

TRAFFIC CONTROL AND EVENTS

84148

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	91,000	91,000	76,001	(14,999)
CUPE OT Wages	-	-	5,100	5,100
CUPE Shift Differential	-	-	120	120
Meal Allowances	-	-	360	360
Benefit Allocation	4,680	4,680	3,952	(728)
EI Expense	720	720	663	(57)
CPP Expense	1,980	1,980	1,768	(212)
LAPP Expense	9,900	9,900	7,524	(2,376)
RRSP Expense	720	720	-	(720)
Salaries Wages and Benefits	109,000	109,000	95,489	(13,511)
Consumables	-	-	3,000	3,000
Wood Products	1,000	1,000	0	(1,000)
Steel Products	2,000	2,000	2,000	-
Signs	4,000	4,000	2,000	(2,000)
Field Equipment	-	-	30,000	30,000
Materials Goods Supplies and Utilities	7,000	7,000	37,000	30,000
Expenses:	116,000	116,000	132,489	16,489
NET	(116,000)	(116,000)	(132,489)	(16,489)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Roads

Winter Operations

S_R_WO

Description of Service

The Winter Operations Sub Branch consists of the following cost centres:

84119 Primary & Secondary Plowing & Ice Control

84133 Winter Operations

84149 Primary & Secondary Snow Removal & Hauling

84156 Residential Plowing & Ice Control

84157 Residential Snow Removal & Hauling

84158 Snow Dump Operations

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	30,000	90,000	30,000	(60,000)	30,000	30,000
Revenues:	30,000	90,000	30,000	(60,000)	30,000	30,000
Salaries Wages and Benefits	4,433,200	4,433,200	4,614,622	181,422	4,658,857	4,703,533
Contracted and General Services	555,000	486,000	1,033,700	547,700	1,033,700	1,033,700
Materials Goods Supplies and Utilities	2,055,900	1,620,300	1,674,300	54,000	1,691,043	1,707,953
Expenses:	7,044,100	6,539,500	7,322,622	783,122	7,383,600	7,445,187
NET	(7,014,100)	(6,449,500)	(7,292,622)	(843,122)	(7,353,600)	(7,415,187)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Roads

Winter Operations

S_R_WO

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Other Fees	-	-	30,000	30,000
Cost Reimbursement	30,000	90,000	0	(90,000)
Sales and User Charges	30,000	90,000	30,000	(60,000)
Revenues:	30,000	90,000	30,000	(60,000)
Exempt Salary - Regular	294,000	294,000	294,774	774
CUPE Reg. Wages	3,259,000	3,259,000	3,441,837	182,837
CUPE OT Wages	140,000	140,000	145,000	5,000
CUPE Shift Differential	43,220	43,220	43,220	-
Meal Allowances	2,980	2,980	2,980	-
Benefit Allocation	180,440	180,440	194,304	13,864
EI Expense	27,760	27,760	31,824	4,064
CPP Expense	76,340	76,340	84,864	8,524
LAPP Expense	381,700	381,700	369,924	(11,776)
RRSP Expense	27,760	27,760	5,895	(21,865)
Salaries Wages and Benefits	4,433,200	4,433,200	4,614,622	181,422
Freight Charges	1,500	1,500	-	(1,500)
Printing And Binding	1,800	1,800	1,000	(800)
Gen. Serv.-Contracted	451,700	451,700	1,001,700	550,000
Ground Engaging Tools	69,000	-	0	0
Inspections & Tests	6,000	6,000	6,000	-
Equipment Rental & Lease	25,000	25,000	25,000	-
Contracted and General Services	555,000	486,000	1,033,700	547,700
Consum - Small Tools	20,000	20,000	14,000	(6,000)
Chemicals And Salts	1,200,000	1,000,000	1,000,000	-
Sand And Gravel	810,600	600,000	650,000	50,000
Signs	25,300	300	10,300	10,000
Materials Goods Supplies and Utilities	2,055,900	1,620,300	1,674,300	54,000
Expenses:	7,044,100	6,539,500	7,322,622	783,122
NET	(7,014,100)	(6,449,500)	(7,292,622)	(843,122)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Winter Operations

PRIMARY&SECONDARY PLOWING & ICE CONTROL

84119

Description of Service

This service is to maintain safety on our Primary, Secondary and Tertiary routes in the Urban Service Area throughout the Winter Season. This service consists of plowing snow from roadway to curb or greenbelt and applying sand and/or deicing materials such as salt or calcium chloride. These routes total 375 lane kilometers.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	2,025,800	2,025,800	2,008,639	(17,161)	2,028,168	2,047,891
Materials Goods Supplies and Utilities	1,974,000	1,604,000	1,652,000	48,000	1,668,520	1,685,205
Expenses:	3,999,800	3,629,800	3,660,639	30,839	3,696,688	3,733,097
NET	(3,999,800)	(3,629,800)	(3,660,639)	(30,839)	(3,696,688)	(3,733,097)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Winter Operations

PRIMARY&SECONDARY PLOWING & ICE CONTROL

84119

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	110,000	110,000	110,163	163
CUPE Reg. Wages	1,543,000	1,543,000	1,539,646	(3,354)
CUPE OT Wages	30,000	30,000	35,000	5,000
CUPE Shift Differential	20,200	20,200	20,200	-
Meal Allowances	600	600	600	-
Benefit Allocation	83,720	83,720	85,790	2,070
EI Expense	12,880	12,880	14,102	1,222
CPP Expense	35,420	35,420	37,604	2,184
LAPP Expense	177,100	177,100	163,331	(13,769)
RRSP Expense	12,880	12,880	2,203	(10,677)
Salaries Wages and Benefits	2,025,800	2,025,800	2,008,639	(17,161)
Consum - Small Tools	4,000	4,000	2,000	(2,000)
Chemicals And Salts	1,200,000	1,000,000	1,000,000	-
Sand And Gravel	770,000	600,000	650,000	50,000
Materials Goods Supplies and Utilities	1,974,000	1,604,000	1,652,000	48,000
Expenses:	3,999,800	3,629,800	3,660,639	30,839
NET	(3,999,800)	(3,629,800)	(3,660,639)	(30,839)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Winter Operations

PRIMARY&SECONDARY SNOW REMOVAL & HAULING

84149

Description of Service

This service is to maintain safety on our Primary, Secondary and Tertiary routes in the Urban Service Area throughout the Winter Season. These routes total 375 lane kilometers. Snow removal/hauling will be performed to increase the driving width on the roadway (where it is less than 5.5m) or to increase snow storage capacity of the roadway. In order to maintain sight lines, removal/hauling may take place when the height of a windrow exceeds 1.0m. 2018 cost was funded by carryforward, therefore showing an increase in 2019 budget.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	895,600	895,600	886,531	(9,069)	894,900	903,353
Contracted and General Services	1,800	1,800	201,000	199,200	201,000	201,000
Materials Goods Supplies and Utilities	31,000	6,000	15,000	9,000	15,150	15,302
Expenses:	928,400	903,400	1,102,531	199,131	1,111,050	1,119,655
NET	(928,400)	(903,400)	(1,102,531)	(199,131)	(1,111,050)	(1,119,655)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Winter Operations

PRIMARY&SECONDARY SNOW REMOVAL & HAULING

84149

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	47,000	47,000	47,213	213
CUPE Reg. Wages	661,000	661,000	659,848	(1,152)
CUPE OT Wages	40,000	40,000	40,000	-
CUPE Shift Differential	8,700	8,700	8,700	-
Meal Allowances	900	900	900	-
Benefit Allocation	35,880	35,880	36,767	887
EI Expense	5,520	5,520	6,044	524
CPP Expense	15,180	15,180	16,116	936
LAPP Expense	75,900	75,900	69,999	(5,901)
RRSP Expense	5,520	5,520	944	(4,576)
Salaries Wages and Benefits	895,600	895,600	886,531	(9,069)
Printing And Binding	1,800	1,800	1,000	(800)
Gen. Serv.-Contracted	-	-	200,000	200,000
Contracted and General Services	1,800	1,800	201,000	199,200
Consum - Small Tools	6,000	6,000	5,000	(1,000)
Signs	25,000	-	10,000	10,000
Materials Goods Supplies and Utilities	31,000	6,000	15,000	9,000
Expenses:	928,400	903,400	1,102,531	199,131
NET	(928,400)	(903,400)	(1,102,531)	(199,131)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Winter Operations

RESIDENTIAL PLOWING & ICE CONTROL

84156

Description of Service

The Winter Maintenance Zones were introduced in 2015 to provide regular maintenance on residential streets, allowing for safe access for residents and emergency vehicles. Our overall winter maintenance budget has seen a reduction of 2.5 million in its first year and 2.8 million in its second year as a result of this program. These reductions are mainly due to the elimination of courtesy towing, a reduction in contracted services and a reduction in overtime hours due to maintenance now being on a regular schedule. This portion of the Winter Maintenance Zone budget focuses on plowing snow from the roadway to the curb or greenbelt. Plowing occurs after a 5 centimeter snow fall or greater or 5 centimeters of snow pack. Residential streets will not have de-icing applied unless conditions warrant this action. These routes total 232 lane kilometers.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	831,200	831,200	906,110	74,910	914,789	923,555
Contracted and General Services	70,500	1,500	0	(1,500)	0	0
Materials Goods Supplies and Utilities	44,900	4,300	2,300	(2,000)	2,323	2,346
Expenses:	946,600	837,000	908,410	71,410	917,112	925,901
NET	(946,600)	(837,000)	(908,410)	(71,410)	(917,112)	(925,901)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Winter Operations

RESIDENTIAL PLOWING & ICE CONTROL

84156

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	82,000	82,000	82,439	439
CUPE Reg. Wages	581,000	581,000	650,779	69,779
CUPE OT Wages	30,000	30,000	30,000	-
CUPE Shift Differential	7,570	7,570	7,569	(1)
Meal Allowances	630	630	630	-
Benefit Allocation	33,800	33,800	38,127	4,327
EI Expense	5,200	5,200	6,089	889
CPP Expense	14,300	14,300	16,238	1,938
LAPP Expense	71,500	71,500	72,589	1,089
RRSP Expense	5,200	5,200	1,649	(3,551)
Salaries Wages and Benefits	831,200	831,200	906,110	74,910
Freight Charges	1,500	1,500	-	(1,500)
Ground Engaging Tools	69,000	-	0	0
Contracted and General Services	70,500	1,500	0	(1,500)
Consum - Small Tools	4,000	4,000	2,000	(2,000)
Sand And Gravel	40,600	-	-	-
Signs	300	300	300	-
Materials Goods Supplies and Utilities	44,900	4,300	2,300	(2,000)
Expenses:	946,600	837,000	908,410	71,410
NET	(946,600)	(837,000)	(908,410)	(71,410)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Winter Operations

RESIDENTIAL SNOW REMOVAL AND HAULING

84157

Description of Service

The Winter Maintenance Zones were introduced in 2015 to provide regular maintenance on residential streets, allowing for safe access for residents and emergency vehicles. Our overall winter maintenance budget has seen a reduction of 2.5 million in its first year and 2.8 million in its second year. 2018 cost was funded by carryforward, therefore, it is showing an increase to 2019 budget.) Additionally; carry forward from 2017 to shows reduction to be accounted for in 2019. Reduction from year to year as a result of this program. These reductions are mainly due to the elimination of courtesy towing, a reduction in contracted services and a reduction in overtime hours due to maintenance now being on a regular schedule. This portion of the Winter Maintenance Zone budget focuses on the removal, hauling and storing of snow to maintain safe driving conditions. These routes total 232 lane kilometers. Snow removal/hauling will be performed to increase the driving width on the roadway (where it is less than 5.5m) or to increase snow storage capacity of the roadway. In order to maintain sight lines, removal/hauling may take place when the height of a windrow exceeds 1.0m.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	574,900	574,900	683,958	109,058	690,339	696,783
Contracted and General Services	-	-	600,000	600,000	600,000	600,000
Materials Goods Supplies and Utilities	6,000	6,000	5,000	(1,000)	5,050	5,101
Expenses:	580,900	580,900	1,288,958	708,058	1,295,389	1,301,883
NET	(580,900)	(580,900)	(1,288,958)	(708,058)	(1,295,389)	(1,301,883)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Winter Operations

RESIDENTIAL SNOW REMOVAL AND HAULING

84157

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	55,000	55,000	54,959	(41)
CUPE Reg. Wages	388,000	388,000	483,879	95,879
CUPE OT Wages	40,000	40,000	40,000	-
CUPE Shift Differential	5,050	5,050	5,051	1
Meal Allowances	850	850	850	-
Benefit Allocation	22,360	22,360	28,020	5,660
EI Expense	3,440	3,440	4,570	1,130
CPP Expense	9,460	9,460	12,186	2,726
LAPP Expense	47,300	47,300	53,345	6,045
RRSP Expense	3,440	3,440	1,099	(2,341)
Salaries Wages and Benefits	574,900	574,900	683,958	109,058
Gen. Serv.-Contracted	-	-	600,000	600,000
Contracted and General Services	-	-	600,000	600,000
Consum - Small Tools	6,000	6,000	5,000	(1,000)
Materials Goods Supplies and Utilities	6,000	6,000	5,000	(1,000)
Expenses:	580,900	580,900	1,288,958	708,058
NET	(580,900)	(580,900)	(1,288,958)	(708,058)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Winter Operations

SNOW DUMP OPERATIONS

84158

Description of Service

Currently the Municipality operates one snow disposal site located near Abrams Land, across from Dickensfield. Snow gathered through removal conducted by the Municipality and Contractors is hauled to this location. The Municipality is mandated to manage the runoff and environmental impact of this area. With recent upgrades (settling pond) to maintain compliance, the location has been reduced in size. This requires snow to be piled higher with the use of equipment. From November 2016 to March 2017 there were 8888 loads of snow delivered to the Dickensfield Snow Dump. Of these loads, 3302 were recorded as contractors with permits and 5586 were hauled by the RMWB or their contractor.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	30,000	90,000	30,000	(60,000)	30,000	30,000
Revenues:	30,000	90,000	30,000	(60,000)	30,000	30,000
Salaries Wages and Benefits	105,700	105,700	129,384	23,684	130,661	131,951
Contracted and General Services	482,700	482,700	232,700	(250,000)	232,700	232,700
Expenses:	588,400	588,400	362,084	(226,316)	363,361	364,651
NET	(558,400)	(498,400)	(332,084)	166,316	(333,361)	(334,651)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Roads / Winter Operations

SNOW DUMP OPERATIONS

84158

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Other Fees	-	-	30,000	30,000
Cost Reimbursement	30,000	90,000	0	(90,000)
Sales and User Charges	30,000	90,000	30,000	(60,000)
Revenues:	30,000	90,000	30,000	(60,000)
CUPE Reg. Wages	86,000	86,000	107,684	21,684
CUPE Shift Differential	1,700	1,700	1,700	-
Benefit Allocation	4,680	4,680	5,600	920
EI Expense	720	720	1,020	300
CPP Expense	1,980	1,980	2,720	740
LAPP Expense	9,900	9,900	10,661	761
RRSP Expense	720	720	-	(720)
Salaries Wages and Benefits	105,700	105,700	129,384	23,684
Gen. Serv.-Contracted	451,700	451,700	201,700	(250,000)
Inspections & Tests	6,000	6,000	6,000	-
Equipment Rental & Lease	25,000	25,000	25,000	-
Contracted and General Services	482,700	482,700	232,700	(250,000)
Expenses:	588,400	588,400	362,084	(226,316)
NET	(558,400)	(498,400)	(332,084)	166,316

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Public Works & Transit Services

Fort Chipewyan

B_FC

Description of Service

The Fort Chipewyan Branch consists of the following sub branches:

Fort Chipewyan

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	30,000	-	-	-	-	-
Sales and User Charges	24,000	24,000	33,300	9,300	33,300	33,300
Rentals	23,300	43,100	47,400	4,300	47,400	47,400
Other Revenue	500	78,500	30,000	(48,500)	30,000	30,000
Revenues:	77,800	145,600	110,700	(34,900)	110,700	110,700
Salaries Wages and Benefits	3,274,000	2,981,000	3,087,431	106,431	3,117,389	3,147,647
Contracted and General Services	447,650	325,850	373,560	47,710	373,560	373,560
Purchases from Other Governments	555,000	390,000	600,000	210,000	600,000	600,000
Materials Goods Supplies and Utilities	1,286,100	471,400	536,200	64,800	541,527	546,907
Expenses:	5,562,750	4,168,250	4,597,191	428,941	4,632,476	4,668,115
NET	(5,484,950)	(4,022,650)	(4,486,491)	(463,841)	(4,521,776)	(4,557,415)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services
Fort Chipewyan

B_FC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	30,000	-	-	-
Provincial Operating Conditional	30,000	-	-	-
Provincial Transfers	30,000	-	-	-
Government Transfers	30,000	-	-	-
Sales-Goods-Services	24,000	24,000	32,800	8,800
Other Fees	-	-	500	500
Sales and User Charges	24,000	24,000	33,300	9,300
Building Rental	23,300	43,100	47,400	4,300
Rentals	23,300	43,100	47,400	4,300
Other Revenue	500	78,500	30,000	(48,500)
Other Revenue	500	78,500	30,000	(48,500)
Other Revenue	500	78,500	30,000	(48,500)
Revenues:	77,800	145,600	110,700	(34,900)
Exempt Salary - Regular	288,000	288,000	179,652	(108,348)
CUPE Reg. Wages	2,372,000	2,120,000	2,348,332	228,332
CUPE OT Wages	52,300	52,300	80,000	27,700
CUPE Stand-By	12,800	12,800	2,000	(10,800)
CUPE Shift Differential	21,900	21,900	9,600	(12,300)
Benefit Allocation	137,020	131,940	130,253	(1,687)
EI Expense	21,080	21,760	23,460	1,700
CPP Expense	57,970	58,590	62,560	3,970
LAPP Expense	289,850	258,950	247,982	(10,968)
RRSP Expense	21,080	14,760	3,593	(11,167)
Salaries Wages and Benefits	3,274,000	2,981,000	3,087,431	106,431
Business Travel	16,250	16,250	14,560	(1,690)
Training - Mandatory - Fees	20,000	20,000	19,000	(1,000)
Training - Beneficial - Fees	-	-	5,000	5,000
Membership & Registr. Fee	900	900	0	(900)
Freight Charges	37,300	37,300	38,430	1,130
Postage	500	500	500	-
Mobile Phones	5,450	5,450	4,320	(1,130)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services
Fort Chipewyan

B_FC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cable Television	-	10,000	9,600	(400)
Eng. Consulting Services	-	-	20,000	20,000
Prof. Services	-	-	13,000	13,000
Other Profess. Services	10,000	10,000	10,000	-
Gen. Serv.-Contracted	297,600	220,600	184,700	(35,900)
Contract Water and Sewage Hauling	-	-	49,200	49,200
Ground Engaging Tools	21,500	4,500	5,000	500
Janitorial Services	37,800	-	0	0
Radio - Rental & Lease	100	100	-	(100)
Licenses & Permits	250	250	250	-
Contracted and General Services	447,650	325,850	373,560	47,710
Purchase Prov Gov't Agency	555,000	390,000	600,000	210,000
Purchases from Other Governments	555,000	390,000	600,000	210,000
Stationary & Office Supplies	6,000	6,000	3,000	(3,000)
Spec. Progr. Supplies	8,700	8,700	8,300	(400)
Protective Apparel	5,800	5,800	3,500	(2,300)
Janitorial Supplies	5,000	10,000	10,000	-
First Aid Supplies	400	400	400	-
Volunteer Appreciation	11,000	11,000	-	(11,000)
Community Events	141,000	141,000	141,000	-
Fuels & Lubes	118,000	80,000	100,000	20,000
Equipment	5,000	3,000	5,000	2,000
Consumables	3,000	3,000	3,000	-
Oxygen & Acetylene	2,500	2,500	2,500	-
Consum - Small Tools	5,500	5,500	5,500	-
Chemicals And Salts	200,000	120,000	130,000	10,000
Dust Suppressant	15,000	-	15,000	15,000
Aggregates	20,000	20,000	20,000	-
Signs	6,000	6,000	6,000	-
Mechanical Supplies	1,000	4,000	4,000	-
Carpentry Supplies	8,000	2,000	6,000	4,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services
Fort Chipewyan

B_FC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Plumbing Supplies	8,000	2,000	8,000	6,000
Electrical Supplies	19,500	19,500	19,500	-
Oth Constr/Maint Supply	31,000	21,000	30,500	9,500
Propane	32,500	-	0	0
Heating Oil	633,200	-	0	0
Equipment & Furnishing	-	-	15,000	15,000
Materials Goods Supplies and Utilities	1,286,100	471,400	536,200	64,800
Expenses:	5,562,750	4,168,250	4,597,191	428,941
NET	(5,484,950)	(4,022,650)	(4,486,491)	(463,841)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Fort Chipewyan

Fort Chipewyan

S_FC_FC

Description of Service

The Fort Chipewyan Sub Branch consists of the following cost centres:

80722 Fort Chipewyan - General A
 80723 Fort Chipewyan - Contact Office
 84110 Fort Chipewyan - Airport
 84111 Fort Chipewyan - Streets
 84112 Fort Fitzgerald - Streets
 84113 Fort Chipewyan - Aggregates
 84409 Fort Chipewyan - Pool Services
 84411 Fort Chipewyan - Fire Hall
 84412 Fort Chipewyan - Community Hall
 84413 Fort Chipewyan - Simpson Arena

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	30,000	-	-	-	-	-
Sales and User Charges	24,000	24,000	33,300	9,300	33,300	33,300
Rentals	23,300	43,100	47,400	4,300	47,400	47,400
Other Revenue	500	78,500	30,000	(48,500)	30,000	30,000
Revenues:	77,800	145,600	110,700	(34,900)	110,700	110,700
Salaries Wages and Benefits	3,274,000	2,981,000	3,087,431	106,431	3,117,389	3,147,647
Contracted and General Services	447,650	325,850	373,560	47,710	373,560	373,560
Purchases from Other Governments	555,000	390,000	600,000	210,000	600,000	600,000
Materials Goods Supplies and Utilities	1,286,100	471,400	536,200	64,800	541,527	546,907
Expenses:	5,562,750	4,168,250	4,597,191	428,941	4,632,476	4,668,115
NET	(5,484,950)	(4,022,650)	(4,486,491)	(463,841)	(4,521,776)	(4,557,415)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Fort Chipewyan

Fort Chipewyan

S_FC_FC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	30,000	-	-	-
Provincial Operating Conditional	30,000	-	-	-
Provincial Transfers	30,000	-	-	-
Government Transfers	30,000	-	-	-
Sales-Goods-Services	24,000	24,000	32,800	8,800
Other Fees	-	-	500	500
Sales and User Charges	24,000	24,000	33,300	9,300
Building Rental	23,300	43,100	47,400	4,300
Rentals	23,300	43,100	47,400	4,300
Other Revenue	500	78,500	30,000	(48,500)
Other Revenue	500	78,500	30,000	(48,500)
Other Revenue	500	78,500	30,000	(48,500)
Revenues:	77,800	145,600	110,700	(34,900)
Exempt Salary - Regular	288,000	288,000	179,652	(108,348)
CUPE Reg. Wages	2,372,000	2,120,000	2,348,332	228,332
CUPE OT Wages	52,300	52,300	80,000	27,700
CUPE Stand-By	12,800	12,800	2,000	(10,800)
CUPE Shift Differential	21,900	21,900	9,600	(12,300)
Benefit Allocation	137,020	131,940	130,253	(1,687)
EI Expense	21,080	21,760	23,460	1,700
CPP Expense	57,970	58,590	62,560	3,970
LAPP Expense	289,850	258,950	247,982	(10,968)
RRSP Expense	21,080	14,760	3,593	(11,167)
Salaries Wages and Benefits	3,274,000	2,981,000	3,087,431	106,431
Business Travel	16,250	16,250	14,560	(1,690)
Training - Mandatory - Fees	20,000	20,000	19,000	(1,000)
Training - Beneficial - Fees	-	-	5,000	5,000
Membership & Registr. Fee	900	900	0	(900)
Freight Charges	37,300	37,300	38,430	1,130
Postage	500	500	500	-
Mobile Phones	5,450	5,450	4,320	(1,130)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Fort Chipewyan

Fort Chipewyan

S_FC_FC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cable Television	-	10,000	9,600	(400)
Eng. Consulting Services	-	-	20,000	20,000
Prof. Services	-	-	13,000	13,000
Other Profess. Services	10,000	10,000	10,000	-
Gen. Serv.-Contracted	297,600	220,600	184,700	(35,900)
Contract Water and Sewage Hauling	-	-	49,200	49,200
Ground Engaging Tools	21,500	4,500	5,000	500
Janitorial Services	37,800	-	0	0
Radio - Rental & Lease	100	100	-	(100)
Licenses & Permits	250	250	250	-
Contracted and General Services	447,650	325,850	373,560	47,710
Purchase Prov Gov't Agency	555,000	390,000	600,000	210,000
Purchases from Other Governments	555,000	390,000	600,000	210,000
Stationary & Office Supplies	6,000	6,000	3,000	(3,000)
Spec. Progr. Supplies	8,700	8,700	8,300	(400)
Protective Apparel	5,800	5,800	3,500	(2,300)
Janitorial Supplies	5,000	10,000	10,000	-
First Aid Supplies	400	400	400	-
Volunteer Appreciation	11,000	11,000	-	(11,000)
Community Events	141,000	141,000	141,000	-
Fuels & Lubes	118,000	80,000	100,000	20,000
Equipment	5,000	3,000	5,000	2,000
Consumables	3,000	3,000	3,000	-
Oxygen & Acetylene	2,500	2,500	2,500	-
Consum - Small Tools	5,500	5,500	5,500	-
Chemicals And Salts	200,000	120,000	130,000	10,000
Dust Suppressant	15,000	-	15,000	15,000
Aggregates	20,000	20,000	20,000	-
Signs	6,000	6,000	6,000	-
Mechanical Supplies	1,000	4,000	4,000	-
Carpentry Supplies	8,000	2,000	6,000	4,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Fort Chipewyan

Fort Chipewyan

S_FC_FC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Plumbing Supplies	8,000	2,000	8,000	6,000
Electrical Supplies	19,500	19,500	19,500	-
Oth Constr/Maint Supply	31,000	21,000	30,500	9,500
Propane	32,500	-	0	0
Heating Oil	633,200	-	0	0
Equipment & Furnishing	-	-	15,000	15,000
Materials Goods Supplies and Utilities	1,286,100	471,400	536,200	64,800
Expenses:	5,562,750	4,168,250	4,597,191	428,941
NET	(5,484,950)	(4,022,650)	(4,486,491)	(463,841)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP - GENERAL A

80722

Description of Service

General administration for Fort Chipewyan Hamlet airport, streets, pool, fire hall, community hall and the Simpson arena.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	8,000	8,000	500	(7,500)	500	500
Rentals	700	700	1,000	300	1,000	1,000
Other Revenue	500	500	-	(500)	-	-
Revenues:	9,200	9,200	1,500	(7,700)	1,500	1,500
Salaries Wages and Benefits	647,000	647,000	581,368	(65,632)	587,182	593,054
Contracted and General Services	48,700	43,400	25,480	(17,920)	25,480	25,480
Materials Goods Supplies and Utilities	48,900	24,800	18,900	(5,900)	19,080	19,262
Expenses:	744,600	715,200	625,748	(89,452)	631,742	637,796
NET	(735,400)	(706,000)	(624,248)	81,752	(630,242)	(636,296)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP - GENERAL A

80722

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales-Goods-Services	8,000	8,000	-	(8,000)
Other Fees	-	-	500	500
Sales and User Charges	8,000	8,000	500	(7,500)
Building Rental	700	700	1,000	300
Rentals	700	700	1,000	300
Other Revenue	500	500	-	(500)
Other Revenue	500	500	-	(500)
Other Revenue	500	500	-	(500)
Revenues:	9,200	9,200	1,500	(7,700)
Exempt Salary - Regular	288,000	288,000	179,652	(108,348)
CUPE Reg. Wages	248,000	248,000	311,548	63,548
Benefit Allocation	28,860	28,860	24,340	(4,520)
EI Expense	4,440	4,440	4,335	(105)
CPP Expense	12,210	12,210	11,560	(650)
LAPP Expense	61,050	61,050	46,340	(14,710)
RRSP Expense	4,440	4,440	3,593	(847)
Salaries Wages and Benefits	647,000	647,000	581,368	(65,632)
Business Travel	6,300	6,300	5,200	(1,100)
Training - Mandatory - Fees	20,000	20,000	4,000	(16,000)
Freight Charges	3,000	3,000	2,580	(420)
Postage	500	500	500	-
Mobile Phones	3,600	3,600	3,600	-
Cable Television	-	10,000	9,600	(400)
Janitorial Services	15,300	-	0	0
Contracted and General Services	48,700	43,400	25,480	(17,920)
Stationary & Office Supplies	6,000	6,000	3,000	(3,000)
Protective Apparel	5,800	5,800	900	(4,900)
Janitorial Supplies	-	5,000	10,000	5,000
Fuels & Lubes	7,000	7,000	5,000	(2,000)
Electrical Supplies	1,000	1,000	-	(1,000)
Propane	7,100	-	0	0

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP - GENERAL A

80722

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Heating Oil	22,000	-	0	0
Materials Goods Supplies and Utilities	48,900	24,800	18,900	(5,900)
Expenses:	744,600	715,200	625,748	(89,452)
NET	(735,400)	(706,000)	(624,248)	81,752

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP - AIRPORT

84110

Description of Service

The Municipality is responsible 100% for the Fort Chipewyan Airport and must adhere to Transport Canada regulations.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Rentals	13,900	13,900	14,000	100	14,000	14,000
Revenues:	13,900	13,900	14,000	100	14,000	14,000
Salaries Wages and Benefits	653,300	653,300	662,656	9,356	668,972	675,352
Contracted and General Services	169,300	135,800	179,240	43,440	179,240	179,240
Materials Goods Supplies and Utilities	254,900	95,500	141,700	46,200	143,105	144,524
Expenses:	1,077,500	884,600	983,596	98,996	991,317	999,116
NET	(1,063,600)	(870,700)	(969,596)	(98,896)	(977,317)	(985,116)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP - AIRPORT

84110

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Building Rental	13,900	13,900	14,000	100
Rentals	13,900	13,900	14,000	100
Revenues:	13,900	13,900	14,000	100
CUPE Reg. Wages	506,000	506,000	534,167	28,167
CUPE OT Wages	40,000	40,000	30,000	(10,000)
CUPE Stand-By	9,300	9,300	1,000	(8,300)
Benefit Allocation	25,480	25,480	27,777	2,297
EI Expense	3,920	3,920	4,590	670
CPP Expense	10,780	10,780	12,240	1,460
LAPP Expense	53,900	53,900	52,883	(1,017)
RRSP Expense	3,920	3,920	-	(3,920)
Salaries Wages and Benefits	653,300	653,300	662,656	9,356
Business Travel	3,200	3,200	3,120	(80)
Training - Mandatory - Fees	-	-	10,000	10,000
Membership & Registr. Fee	900	900	0	(900)
Freight Charges	10,000	10,000	10,000	-
Mobile Phones	1,500	1,500	720	(780)
Eng. Consulting Services	-	-	20,000	20,000
Other Profess. Services	10,000	10,000	10,000	-
Gen. Serv.-Contracted	106,000	106,000	71,100	(34,900)
Contract Water and Sewage Hauling	-	-	49,200	49,200
Ground Engaging Tools	15,000	4,000	5,000	1,000
Janitorial Services	22,500	-	0	0
Radio - Rental & Lease	100	100	-	(100)
Licenses & Permits	100	100	100	-
Contracted and General Services	169,300	135,800	179,240	43,440
Protective Apparel	-	-	1,200	1,200
Fuels & Lubes	62,000	42,000	70,000	28,000
Equipment	5,000	3,000	5,000	2,000
Consumables	3,000	3,000	3,000	-
Oxygen & Acetylene	2,500	2,500	2,500	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP - AIRPORT

84110

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Chemicals And Salts	20,000	20,000	20,000	-
Electrical Supplies	15,000	15,000	15,000	-
Oth Constr/Maint Supply	10,000	10,000	10,000	-
Propane	25,400	-	0	0
Heating Oil	112,000	-	0	0
Equipment & Furnishing	-	-	15,000	15,000
Materials Goods Supplies and Utilities	254,900	95,500	141,700	46,200
Expenses:	1,077,500	884,600	983,596	98,996
NET	(1,063,600)	(870,700)	(969,596)	(98,896)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP - STREETS

84111

Description of Service

Maintain Roads in the Hamlet of Fort Chipewyan.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	8,000	8,000	-	(8,000)	-	-
Revenues:	8,000	8,000	-	(8,000)	-	-
Salaries Wages and Benefits	292,100	292,100	306,072	13,972	308,922	311,802
Contracted and General Services	46,500	55,500	52,000	(3,500)	52,000	52,000
Purchases from Other Governments	15,000	15,000	15,000	-	15,000	15,000
Materials Goods Supplies and Utilities	147,300	57,500	92,500	35,000	93,425	94,359
Expenses:	500,900	420,100	465,572	45,472	469,347	473,161
NET	(492,900)	(412,100)	(465,572)	(53,472)	(469,347)	(473,161)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP - STREETS

84111

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales-Goods-Services	8,000	8,000	-	(8,000)
Sales and User Charges	8,000	8,000	-	(8,000)
Revenues:	8,000	8,000	-	(8,000)
CUPE Reg. Wages	239,000	239,000	241,174	2,174
CUPE OT Wages	3,600	3,600	20,000	16,400
CUPE Stand-By	3,500	3,500	1,000	(2,500)
Benefit Allocation	11,960	11,960	12,541	581
EI Expense	1,840	1,840	2,040	200
CPP Expense	5,060	5,060	5,440	380
LAPP Expense	25,300	25,300	23,876	(1,424)
RRSP Expense	1,840	1,840	-	(1,840)
Salaries Wages and Benefits	292,100	292,100	306,072	13,972
Freight Charges	12,000	12,000	12,000	-
Gen. Serv.-Contracted	28,000	43,000	40,000	(3,000)
Ground Engaging Tools	6,500	500	-	(500)
Contracted and General Services	46,500	55,500	52,000	(3,500)
Purchase Prov Gov't Agency	15,000	15,000	15,000	-
Purchases from Other Governments	15,000	15,000	15,000	-
Fuels & Lubes	20,000	20,000	20,000	-
Consum - Small Tools	1,500	1,500	1,500	-
Chemicals And Salts	40,000	10,000	20,000	10,000
Dust Suppressant	15,000	-	15,000	15,000
Aggregates	20,000	20,000	20,000	-
Signs	6,000	6,000	6,000	-
Oth Constr/Maint Supply	10,000	-	10,000	10,000
Heating Oil	34,800	-	0	0
Materials Goods Supplies and Utilities	147,300	57,500	92,500	35,000
Expenses:	500,900	420,100	465,572	45,472
NET	(492,900)	(412,100)	(465,572)	(53,472)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT FITZGERALD - STREETS

84112

Description of Service

Fort Fitz Road Maintenance Highway 48, 49 and 50.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Purchases from Other Governments	540,000	375,000	585,000	210,000	585,000	585,000
Expenses:	540,000	375,000	585,000	210,000	585,000	585,000
NET	(540,000)	(375,000)	(585,000)	(210,000)	(585,000)	(585,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT FITZGERALD - STREETS

84112

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Purchase Prov Gov't Agency	540,000	375,000	585,000	210,000
Purchases from Other Governments	540,000	375,000	585,000	210,000
Expenses:	540,000	375,000	585,000	210,000
NET	(540,000)	(375,000)	(585,000)	(210,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP AGGREGATES

84113

Description of Service

This program includes the administration fee of aggregate sales, and related expenses.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	-	24,000	24,000	24,000	24,000
Revenues:	-	-	24,000	24,000	24,000	24,000
Contracted and General Services	-	-	13,000	13,000	13,000	13,000
Expenses:	-	-	13,000	13,000	13,000	13,000
NET	-	-	11,000	11,000	11,000	11,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP AGGREGATES

84113

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales-Goods-Services	-	-	24,000	24,000
Sales and User Charges	-	-	24,000	24,000
Revenues:	-	-	24,000	24,000
Prof. Services	-	-	13,000	13,000
Contracted and General Services	-	-	13,000	13,000
Expenses:	-	-	13,000	13,000
NET	-	-	11,000	11,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP - POOL SERVICES

84409

Description of Service

Fort Chip Pool services operating costs.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	8,000	8,000	8,800	800	8,800	8,800
Revenues:	8,000	8,000	8,800	800	8,800	8,800
Salaries Wages and Benefits	457,400	457,400	604,958	147,558	610,809	616,720
Contracted and General Services	161,400	69,400	57,490	(11,910)	57,490	57,490
Materials Goods Supplies and Utilities	405,000	109,000	107,500	(1,500)	108,575	109,661
Expenses:	1,023,800	635,800	769,948	134,148	776,874	783,870
NET	(1,015,800)	(627,800)	(761,148)	(133,348)	(768,074)	(775,070)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP - POOL SERVICES

84409

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales-Goods-Services	8,000	8,000	8,800	800
Sales and User Charges	8,000	8,000	8,800	800
Revenues:	8,000	8,000	8,800	800
CUPE Reg. Wages	368,000	368,000	492,956	124,956
CUPE OT Wages	4,500	4,500	15,000	10,500
CUPE Shift Differential	9,900	9,900	4,800	(5,100)
Benefit Allocation	19,500	19,500	25,634	6,134
EI Expense	3,000	3,000	4,845	1,845
CPP Expense	8,250	8,250	12,920	4,670
LAPP Expense	41,250	41,250	48,803	7,553
RRSP Expense	3,000	3,000	-	(3,000)
Salaries Wages and Benefits	457,400	457,400	604,958	147,558
Business Travel	6,750	6,750	6,240	(510)
Training - Beneficial - Fees	-	-	5,000	5,000
Freight Charges	12,300	12,300	12,250	(50)
Mobile Phones	350	350	-	(350)
Gen. Serv.-Contracted	142,000	50,000	34,000	(16,000)
Contracted and General Services	161,400	69,400	57,490	(11,910)
Spec. Progr. Supplies	6,500	6,500	6,500	-
Chemicals And Salts	140,000	90,000	90,000	-
Mechanical Supplies	1,000	4,000	4,000	-
Plumbing Supplies	1,000	2,000	1,000	(1,000)
Electrical Supplies	1,500	1,500	1,500	-
Oth Constr/Maint Supply	5,000	5,000	4,500	(500)
Heating Oil	250,000	-	0	0
Materials Goods Supplies and Utilities	405,000	109,000	107,500	(1,500)
Expenses:	1,023,800	635,800	769,948	134,148
NET	(1,015,800)	(627,800)	(761,148)	(133,348)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP - FIRE HALL

84411

Description of Service

Provide Fire Hall to house Municipal Fire Equipment.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	5,150	5,150	6,150	1,000	6,150	6,150
Materials Goods Supplies and Utilities	43,400	3,000	8,000	5,000	8,080	8,161
Expenses:	48,550	8,150	14,150	6,000	14,230	14,311
NET	(48,550)	(8,150)	(14,150)	(6,000)	(14,230)	(14,311)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP - FIRE HALL

84411

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Gen. Serv.-Contracted	5,000	5,000	6,000	1,000
Licenses & Permits	150	150	150	-
Contracted and General Services	5,150	5,150	6,150	1,000
Carpentry Supplies	2,000	1,000	-	(1,000)
Plumbing Supplies	5,000	-	5,000	5,000
Electrical Supplies	2,000	2,000	3,000	1,000
Heating Oil	34,400	-	0	0
Materials Goods Supplies and Utilities	43,400	3,000	8,000	5,000
Expenses:	48,550	8,150	14,150	6,000
NET	(48,550)	(8,150)	(14,150)	(6,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP - COMMUNITY HALL

84412

Description of Service

Provide Municipal Facility for Community events, Municipal Engagements.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Rentals	7,200	27,000	30,000	3,000	30,000	30,000
Revenues:	7,200	27,000	30,000	3,000	30,000	30,000
Salaries Wages and Benefits	235,000	235,000	99,685	(135,315)	100,681	101,688
Materials Goods Supplies and Utilities	82,000	2,000	4,000	2,000	4,040	4,080
Expenses:	317,000	237,000	103,685	(133,315)	104,721	105,769
NET	(309,800)	(210,000)	(73,685)	136,315	(74,721)	(75,769)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP - COMMUNITY HALL

84412

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Building Rental	7,200	27,000	30,000	3,000
Rentals	7,200	27,000	30,000	3,000
Revenues:	7,200	27,000	30,000	3,000
CUPE Reg. Wages	196,000	196,000	84,170	(111,830)
Benefit Allocation	10,140	10,140	4,377	(5,763)
EI Expense	1,560	1,560	765	(795)
CPP Expense	4,290	4,290	2,040	(2,250)
LAPP Expense	21,450	21,450	8,333	(13,117)
RRSP Expense	1,560	1,560	-	(1,560)
Salaries Wages and Benefits	235,000	235,000	99,685	(135,315)
Plumbing Supplies	2,000	-	2,000	2,000
Oth Constr/Maint Supply	2,000	2,000	2,000	-
Heating Oil	78,000	-	0	0
Materials Goods Supplies and Utilities	82,000	2,000	4,000	2,000
Expenses:	317,000	237,000	103,685	(133,315)
NET	(309,800)	(210,000)	(73,685)	136,315

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP - SIMPSON ARENA

84413

Description of Service

Provide Recreation facility for Hamlet of Fort Chipewyan.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	30,000	-	-	-	-	-
Rentals	1,500	1,500	2,400	900	2,400	2,400
Other Revenue	-	78,000	30,000	(48,000)	30,000	30,000
Revenues:	31,500	79,500	32,400	(47,100)	32,400	32,400
Salaries Wages and Benefits	989,200	696,200	832,693	136,493	840,822	849,032
Contracted and General Services	16,600	16,600	40,200	23,600	40,200	40,200
Materials Goods Supplies and Utilities	304,600	179,600	163,600	(16,000)	165,222	166,860
Expenses:	1,310,400	892,400	1,036,493	144,093	1,046,244	1,056,092
NET	(1,278,900)	(812,900)	(1,004,093)	(191,193)	(1,013,844)	(1,023,692)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP - SIMPSON ARENA

84413

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	30,000	-	-	-
Provincial Operating Conditional	30,000	-	-	-
Provincial Transfers	30,000	-	-	-
Government Transfers	30,000	-	-	-
Building Rental	1,500	1,500	2,400	900
Rentals	1,500	1,500	2,400	900
Other Revenue	-	78,000	30,000	(48,000)
Other Revenue	-	78,000	30,000	(48,000)
Other Revenue	-	78,000	30,000	(48,000)
Revenues:	31,500	79,500	32,400	(47,100)
CUPE Reg. Wages	815,000	563,000	684,316	121,316
CUPE OT Wages	4,200	4,200	15,000	10,800
CUPE Shift Differential	12,000	12,000	4,800	(7,200)
Benefit Allocation	41,080	36,000	35,584	(416)
EI Expense	6,320	7,000	6,885	(115)
CPP Expense	17,380	18,000	18,360	360
LAPP Expense	86,900	56,000	67,747	11,747
RRSP Expense	6,320	-	-	-
Salaries Wages and Benefits	989,200	696,200	832,693	136,493
Training - Mandatory - Fees	-	-	5,000	5,000
Freight Charges	-	-	1,600	1,600
Gen. Serv.-Contracted	16,600	16,600	33,600	17,000
Contracted and General Services	16,600	16,600	40,200	23,600
Spec. Progr. Supplies	2,200	2,200	1,800	(400)
Protective Apparel	-	-	1,400	1,400
Janitorial Supplies	5,000	5,000	-	(5,000)
First Aid Supplies	400	400	400	-
Volunteer Appreciation	11,000	11,000	-	(11,000)
Community Events	141,000	141,000	141,000	-
Fuels & Lubes	29,000	11,000	5,000	(6,000)
Consum - Small Tools	4,000	4,000	4,000	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Public Works & Transit Services

Fort Chipewyan

FORT CHIP - SIMPSON ARENA

84413

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Carpentry Supplies	6,000	1,000	6,000	5,000
Oth Constr/Maint Supply	4,000	4,000	4,000	-
Heating Oil	102,000	-	0	0
Materials Goods Supplies and Utilities	304,600	179,600	163,600	(16,000)
Expenses:	1,310,400	892,400	1,036,493	144,093
NET	(1,278,900)	(812,900)	(1,004,093)	(191,193)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Public Works & Transit Services

Recreation and Culture

B_RC

Description of Service

The Recreation and Culture Branch consists of the following sub branches:

Recreation & Culture

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	64,500	524,500	81,540	(442,960)	81,540	81,540
Other Revenue	16,000	16,000	10,500	(5,500)	10,500	10,500
Revenues:	80,500	540,500	92,040	(448,460)	92,040	92,040
Salaries Wages and Benefits	2,453,944	2,422,144	2,762,998	340,854	2,790,307	2,817,888
Contracted and General Services	616,070	941,070	370,025	(571,045)	370,025	370,025
Materials Goods Supplies and Utilities	380,460	242,760	485,125	242,365	489,976	494,876
Expenses:	3,450,474	3,605,974	3,618,148	12,174	3,650,308	3,682,789
NET	(3,369,974)	(3,065,474)	(3,526,108)	(460,634)	(3,558,268)	(3,590,749)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services
Recreation and Culture

B_RC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Fees/Charges	50,000	50,000	63,654	13,654
Registration Fees	14,500	14,500	9,500	(5,000)
Ball Diamond Rentals	-	-	8,386	8,386
Cost Reimbursement	-	460,000	0	(460,000)
Sales and User Charges	64,500	524,500	81,540	(442,960)
Other Revenue	9,000	9,000	9,000	-
Donations	7,000	7,000	1,500	(5,500)
Other Revenue	16,000	16,000	10,500	(5,500)
Other Revenue	16,000	16,000	10,500	(5,500)
Revenues:	80,500	540,500	92,040	(448,460)
Exempt Salary - Regular	460,000	460,000	461,341	1,341
CUPE Reg. Wages	1,577,400	1,528,000	1,839,597	311,597
CUPE OT Wages	13,334	13,334	26,150	12,816
CUPE Shift Differential	30	30	5,250	5,220
Meal Allowances	780	780	750	(30)
Benefit Allocation	104,880	103,760	119,649	15,889
EI Expense	16,920	22,040	19,975	(2,065)
CPP Expense	44,930	59,860	53,267	(6,593)
LAPP Expense	222,750	229,300	227,793	(1,507)
RRSP Expense	12,920	5,040	9,227	4,187
Salaries Wages and Benefits	2,453,944	2,422,144	2,762,998	340,854
Business Travel	3,500	3,500	3,500	-
Public Relations	2,500	1,500	0	(1,500)
Employee Relations	260	260	0	(260)
Conference Registration	-	-	12,305	12,305
Membership & Registr. Fee	2,245	2,245	0	(2,245)
Freight Charges	1,000	1,000	2,650	1,650
Telephone - Landline	960	960	-	(960)
Mobile Phones	1,680	1,680	2,160	480
Printing And Binding	41,825	31,825	22,130	(9,695)
Other Fees	300	300	0	(300)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services
Recreation and Culture

B_RC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Consultant Fees	149,500	79,500	0	(79,500)
Prof. Services	-	-	20,000	20,000
Security	-	-	2,200	2,200
Other Profess. Services	162,400	162,400	24,600	(137,800)
Gen. Serv.-Contracted	218,315	177,315	261,400	84,085
Equipment Rental & Lease	75	75	0	(75)
Vehicle Rental & Lease	1,750	1,750	1,900	150
Room Rental	28,950	15,950	15,900	(50)
Licenses & Permits	810	810	1,280	470
Insurance Premiums	-	460,000	0	(460,000)
Contracted and General Services	616,070	941,070	370,025	(571,045)
Stationary & Office Supplies	2,200	500	0	(500)
Spec. Progr. Supplies	97,540	60,540	82,470	21,930
Food Cost	3,400	2,400	5,620	3,220
Catered Foods	13,250	11,250	8,950	(2,300)
Promotional Material	9,000	7,000	0	(7,000)
Volunteer Appreciation	6,470	5,470	5,285	(185)
Community Events	240,900	152,900	378,400	225,500
Consumables	7,500	2,500	2,500	-
Signs	200	200	200	-
Equipment & Furnishing	-	-	1,700	1,700
Materials Goods Supplies and Utilities	380,460	242,760	485,125	242,365
Expenses:	3,450,474	3,605,974	3,618,148	12,174
NET	(3,369,974)	(3,065,474)	(3,526,108)	(460,634)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Recreation and Culture

Recreation & Culture

S_RC_RC

Description of Service

The Recreation & Culture Sub Branch consists of the following cost centres:

80414 Communities in Bloom (New)	82212 Facility Market Administration
80500 Communities in Bloom	
80501 Community Development	
80502 Combative Sports Commission	
80510 MacDonald Island	
80511 Frank Lacroix M.H. Arena	
80512 Thickwood Community Centre Operations	
80513 Aquatics	
80514 Vista Ridge	
80515 Borealis Park Program	
80516 Jubilee Plaza Operations	
80517 Syncrude Athletic Parks Facilities Operations	
80540 Parks & Recreation Program	
80541 Sports Development Administration	

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	64,500	524,500	81,540	(442,960)	81,540	81,540
Other Revenue	16,000	16,000	10,500	(5,500)	10,500	10,500
Revenues:	80,500	540,500	92,040	(448,460)	92,040	92,040
Salaries Wages and Benefits	2,453,944	2,422,144	2,762,998	340,854	2,790,307	2,817,888
Contracted and General Services	616,070	941,070	370,025	(571,045)	370,025	370,025
Materials Goods Supplies and Utilities	380,460	242,760	485,125	242,365	489,976	494,876
Expenses:	3,450,474	3,605,974	3,618,148	12,174	3,650,308	3,682,789
NET	(3,369,974)	(3,065,474)	(3,526,108)	(460,634)	(3,558,268)	(3,590,749)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Recreation and Culture

Recreation & Culture

S_RC_RC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Fees/Charges	50,000	50,000	63,654	13,654
Registration Fees	14,500	14,500	9,500	(5,000)
Ball Diamond Rentals	-	-	8,386	8,386
Cost Reimbursement	-	460,000	0	(460,000)
Sales and User Charges	64,500	524,500	81,540	(442,960)
Other Revenue	9,000	9,000	9,000	-
Donations	7,000	7,000	1,500	(5,500)
Other Revenue	16,000	16,000	10,500	(5,500)
Other Revenue	16,000	16,000	10,500	(5,500)
Revenues:	80,500	540,500	92,040	(448,460)
Exempt Salary - Regular	460,000	460,000	461,341	1,341
CUPE Reg. Wages	1,577,400	1,528,000	1,839,597	311,597
CUPE OT Wages	13,334	13,334	26,150	12,816
CUPE Shift Differential	30	30	5,250	5,220
Meal Allowances	780	780	750	(30)
Benefit Allocation	104,880	103,760	119,649	15,889
EI Expense	16,920	22,040	19,975	(2,065)
CPP Expense	44,930	59,860	53,267	(6,593)
LAPP Expense	222,750	229,300	227,793	(1,507)
RRSP Expense	12,920	5,040	9,227	4,187
Salaries Wages and Benefits	2,453,944	2,422,144	2,762,998	340,854
Business Travel	3,500	3,500	3,500	-
Public Relations	2,500	1,500	0	(1,500)
Employee Relations	260	260	0	(260)
Conference Registration	-	-	12,305	12,305
Membership & Registr. Fee	2,245	2,245	0	(2,245)
Freight Charges	1,000	1,000	2,650	1,650
Telephone - Landline	960	960	-	(960)
Mobile Phones	1,680	1,680	2,160	480
Printing And Binding	41,825	31,825	22,130	(9,695)
Other Fees	300	300	0	(300)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Recreation and Culture

Recreation & Culture

S_RC_RC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Consultant Fees	149,500	79,500	0	(79,500)
Prof. Services	-	-	20,000	20,000
Security	-	-	2,200	2,200
Other Profess. Services	162,400	162,400	24,600	(137,800)
Gen. Serv.-Contracted	218,315	177,315	261,400	84,085
Equipment Rental & Lease	75	75	0	(75)
Vehicle Rental & Lease	1,750	1,750	1,900	150
Room Rental	28,950	15,950	15,900	(50)
Licenses & Permits	810	810	1,280	470
Insurance Premiums	-	460,000	0	(460,000)
Contracted and General Services	616,070	941,070	370,025	(571,045)
Stationary & Office Supplies	2,200	500	0	(500)
Spec. Progr. Supplies	97,540	60,540	82,470	21,930
Food Cost	3,400	2,400	5,620	3,220
Catered Foods	13,250	11,250	8,950	(2,300)
Promotional Material	9,000	7,000	0	(7,000)
Volunteer Appreciation	6,470	5,470	5,285	(185)
Community Events	240,900	152,900	378,400	225,500
Consumables	7,500	2,500	2,500	-
Signs	200	200	200	-
Equipment & Furnishing	-	-	1,700	1,700
Materials Goods Supplies and Utilities	380,460	242,760	485,125	242,365
Expenses:	3,450,474	3,605,974	3,618,148	12,174
NET	(3,369,974)	(3,065,474)	(3,526,108)	(460,634)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Recreation and Culture

COMMUNITIES IN BLOOM

80414

Description of Service

This cost center is not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	71,460	71,460	-	(71,460)	-	-
Contracted and General Services	30,400	11,400	0	(11,400)	0	0
Materials Goods Supplies and Utilities	40,700	16,700	0	(16,700)	0	0
Expenses:	142,560	99,560	0	(99,560)	0	0
NET	(142,560)	(99,560)	(0)	99,560	(0)	(0)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Recreation and Culture

COMMUNITIES IN BLOOM

80414

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	56,000	56,000	-	(56,000)
CUPE OT Wages	2,400	2,400	-	(2,400)
CUPE Shift Differential	30	30	-	(30)
Meal Allowances	30	30	-	(30)
Benefit Allocation	3,380	3,380	-	(3,380)
EI Expense	520	520	-	(520)
CPP Expense	1,430	1,430	-	(1,430)
LAPP Expense	7,150	7,150	-	(7,150)
RRSP Expense	520	520	-	(520)
Salaries Wages and Benefits	71,460	71,460	-	(71,460)
Public Relations	2,500	1,500	0	(1,500)
Membership & Registr. Fee	1,300	1,300	0	(1,300)
Freight Charges	1,000	1,000	-	(1,000)
Gen. Serv.-Contracted	12,000	-	-	-
Vehicle Rental & Lease	600	600	-	(600)
Room Rental	13,000	7,000	-	(7,000)
Contracted and General Services	30,400	11,400	0	(11,400)
Spec. Progr. Supplies	21,500	5,500	-	(5,500)
Catered Foods	4,150	4,150	-	(4,150)
Promotional Material	7,000	5,000	0	(5,000)
Volunteer Appreciation	2,050	1,050	-	(1,050)
Community Events	1,000	1,000	-	(1,000)
Consumables	5,000	-	-	-
Materials Goods Supplies and Utilities	40,700	16,700	0	(16,700)
Expenses:	142,560	99,560	0	(99,560)
NET	(142,560)	(99,560)	(0)	99,560

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Recreation and Culture

COMMUNITY DEVELOPMENT

80501

Description of Service

Branch specific administration.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	667,000	667,000	707,581	40,581	714,656	721,803
Contracted and General Services	1,645	1,645	21,910	20,265	21,910	21,910
Materials Goods Supplies and Utilities	2,000	300	12,000	11,700	12,120	12,241
Expenses:	670,645	668,945	741,491	72,546	748,686	755,954
NET	(670,645)	(668,945)	(741,491)	(72,546)	(748,686)	(755,954)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Recreation and Culture

COMMUNITY DEVELOPMENT

80501

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	460,000	460,000	392,326	(67,674)
CUPE Reg. Wages	94,000	94,000	201,020	107,020
Benefit Allocation	29,380	29,380	30,854	1,474
EI Expense	4,520	4,520	4,580	60
CPP Expense	12,430	12,430	12,213	(217)
LAPP Expense	62,150	62,150	58,741	(3,409)
RRSP Expense	4,520	4,520	7,847	3,327
Salaries Wages and Benefits	667,000	667,000	707,581	40,581
Employee Relations	260	260	0	(260)
Membership & Registr. Fee	445	445	0	(445)
Freight Charges	-	-	100	100
Mobile Phones	240	240	960	720
Printing And Binding	250	250	250	-
Prof. Services	-	-	20,000	20,000
Room Rental	450	450	600	150
Contracted and General Services	1,645	1,645	21,910	20,265
Stationary & Office Supplies	2,000	300	0	(300)
Spec. Progr. Supplies	-	-	12,000	12,000
Materials Goods Supplies and Utilities	2,000	300	12,000	11,700
Expenses:	670,645	668,945	741,491	72,546
NET	(670,645)	(668,945)	(741,491)	(72,546)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Recreation and Culture

MACDONALD ISLAND

80510

Description of Service

This cost center will not be in use in 2019.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	440,000	0	(440,000)	0	0
Revenues:	-	440,000	0	(440,000)	0	0
Contracted and General Services	-	440,000	0	(440,000)	0	0
Expenses:	-	440,000	0	(440,000)	0	0
NET	-	-	0	0	0	0

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Public Works & Transit Services

Recreation and Culture

MACDONALD ISLAND

80510

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	-	440,000	0	(440,000)
Sales and User Charges	-	440,000	0	(440,000)
Revenues:	-	440,000	0	(440,000)
Insurance Premiums	-	440,000	0	(440,000)
Contracted and General Services	-	440,000	0	(440,000)
Expenses:	-	440,000	0	(440,000)
NET	-	-	0	0

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Recreation and Culture

VISTA RIDGE

80514

Description of Service

This cost center will not be in use in 2019.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	20,000	-	(20,000)	-	-
Revenues:	-	20,000	-	(20,000)	-	-
Contracted and General Services	-	20,000	0	(20,000)	0	0
Expenses:	-	20,000	0	(20,000)	0	0
NET	-	-	(0)	(0)	(0)	(0)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Recreation and Culture

VISTA RIDGE

80514

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	-	20,000	-	(20,000)
Sales and User Charges	-	20,000	-	(20,000)
Revenues:	-	20,000	-	(20,000)
Insurance Premiums	-	20,000	0	(20,000)
Contracted and General Services	-	20,000	0	(20,000)
Expenses:	-	20,000	0	(20,000)
NET	-	-	(0)	(0)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Recreation and Culture

JUBILEE PLAZA OPERATIONS

80516

Description of Service

Jubilee Plaza Operations - McMurray Experience Operations

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	15,000	15,000	6,400	(8,600)	6,400	6,400
Revenues:	15,000	15,000	6,400	(8,600)	6,400	6,400
Salaries Wages and Benefits	-	-	66,834	66,834	67,494	68,161
Contracted and General Services	75,250	75,250	250	(75,000)	250	250
Materials Goods Supplies and Utilities	4,940	4,940	6,440	1,500	6,504	6,569
Expenses:	80,190	80,190	73,524	(6,666)	74,249	74,981
NET	(65,190)	(65,190)	(67,124)	(1,934)	(67,849)	(68,581)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Recreation and Culture

JUBILEE PLAZA OPERATIONS

80516

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Fees/Charges	15,000	15,000	6,400	(8,600)
Sales and User Charges	15,000	15,000	6,400	(8,600)
Revenues:	15,000	15,000	6,400	(8,600)
CUPE Reg. Wages	-	-	55,584	55,584
CUPE OT Wages	-	-	800	800
Benefit Allocation	-	-	2,890	2,890
EI Expense	-	-	561	561
CPP Expense	-	-	1,496	1,496
LAPP Expense	-	-	5,503	5,503
Salaries Wages and Benefits	-	-	66,834	66,834
Printing And Binding	250	250	250	-
Other Profess. Services	75,000	75,000	0	(75,000)
Contracted and General Services	75,250	75,250	250	(75,000)
Spec. Progr. Supplies	3,540	3,540	3,540	-
Consumables	1,200	1,200	1,200	-
Signs	200	200	200	-
Equipment & Furnishing	-	-	1,500	1,500
Materials Goods Supplies and Utilities	4,940	4,940	6,440	1,500
Expenses:	80,190	80,190	73,524	(6,666)
NET	(65,190)	(65,190)	(67,124)	(1,934)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Recreation and Culture

SYNCRUDE ATHLETIC PARK FACILITIES OPS

80517

Description of Service

Syncrude Athletic Park operations

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	35,000	35,000	42,000	7,000	42,000	42,000
Revenues:	35,000	35,000	42,000	7,000	42,000	42,000
Salaries Wages and Benefits	-	-	157,824	157,824	159,382	160,956
Contracted and General Services	125	125	125	-	125	125
Materials Goods Supplies and Utilities	1,500	1,500	1,760	260	1,778	1,795
Expenses:	1,625	1,625	159,709	158,084	161,285	162,877
NET	33,375	33,375	(117,709)	(151,084)	(119,285)	(120,877)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Recreation and Culture

SYNCRUDE ATHLETIC PARK FACILITIES OPS

80517

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Fees/Charges	35,000	35,000	42,000	7,000
Sales and User Charges	35,000	35,000	42,000	7,000
Revenues:	35,000	35,000	42,000	7,000
CUPE Reg. Wages	-	-	131,482	131,482
CUPE OT Wages	-	-	2,000	2,000
Benefit Allocation	-	-	6,837	6,837
EI Expense	-	-	1,224	1,224
CPP Expense	-	-	3,264	3,264
LAPP Expense	-	-	13,017	13,017
Salaries Wages and Benefits	-	-	157,824	157,824
Printing And Binding	125	125	125	-
Contracted and General Services	125	125	125	-
Stationary & Office Supplies	200	200	0	(200)
Spec. Progr. Supplies	-	-	260	260
Consumables	1,300	1,300	1,300	-
Equipment & Furnishing	-	-	200	200
Materials Goods Supplies and Utilities	1,500	1,500	1,760	260
Expenses:	1,625	1,625	159,709	158,084
NET	33,375	33,375	(117,709)	(151,084)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Recreation and Culture

PARKS & RECR PROGRAM

80540

Description of Service

Projects/Programs in this service includes:

- Council Apt Committee - Combative Sport Commission & Regulated Events
- Canada Day Parade Community Committee; collaborative programming
- Santa Claus Parade & Community Committee: collaborative programming
- Citizen Recognition Program
- WinterPLAY Community Committee; Shoot out on the Snye advisory team
- Urban Market Community Committee; collaborative markets ie) Fort McMurray Chamber of Commerce Public Market (2018 Pilot)
- RMWB June Jamboree internal committee co-lead with HR/budget in HR

Projects/Programs with staff committed: 2020 Canada 55+ Games, Wood Buffalo Sport Connection, Wood Buffalo Sports Tourism Committee, Jumpstart, Support Rec events: ie) McMurray Maraton 2019; Multisport Games Bid & Waterfront Revitalize

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	14,500	14,500	33,140	18,640	33,140	33,140
Other Revenue	16,000	16,000	10,500	(5,500)	10,500	10,500
Revenues:	30,500	30,500	43,640	13,140	43,640	43,640
Salaries Wages and Benefits	1,065,484	1,032,684	915,784	(116,900)	924,682	933,669
Contracted and General Services	209,680	180,680	190,235	9,555	190,235	190,235
Materials Goods Supplies and Utilities	260,670	165,670	406,300	240,630	410,363	414,467
Expenses:	1,535,834	1,379,034	1,512,319	133,285	1,525,280	1,538,370
NET	(1,505,334)	(1,348,534)	(1,468,679)	(120,145)	(1,481,640)	(1,494,730)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Recreation and Culture

PARKS & RECR PROGRAM

80540

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Fees/Charges	-	-	15,254	15,254
Registration Fees	14,500	14,500	9,500	(5,000)
Ball Diamond Rentals	-	-	8,386	8,386
Sales and User Charges	14,500	14,500	33,140	18,640
Other Revenue	9,000	9,000	9,000	-
Donations	7,000	7,000	1,500	(5,500)
Other Revenue	16,000	16,000	10,500	(5,500)
Other Revenue	16,000	16,000	10,500	(5,500)
Revenues:	30,500	30,500	43,640	13,140
Exempt Salary - Regular	-	-	60,388	60,388
CUPE Reg. Wages	883,000	837,000	689,541	(147,459)
CUPE OT Wages	10,934	10,934	20,000	9,066
CUPE Shift Differential	-	-	5,250	5,250
Meal Allowances	750	750	750	-
Benefit Allocation	44,120	49,000	38,996	(10,004)
EI Expense	7,280	11,000	6,929	(4,071)
CPP Expense	19,570	29,000	18,478	(10,522)
LAPP Expense	95,550	95,000	74,243	(20,757)
RRSP Expense	4,280	-	1,208	1,208
Salaries Wages and Benefits	1,065,484	1,032,684	915,784	(116,900)
Business Travel	3,500	3,500	3,500	-
Telephone - Landline	960	960	-	(960)
Mobile Phones	720	720	720	-
Printing And Binding	25,500	25,500	9,685	(15,815)
Other Fees	300	300	0	(300)
Security	-	-	2,200	2,200
Gen. Serv.-Contracted	177,815	148,815	170,850	22,035
Equipment Rental & Lease	75	75	0	(75)
Room Rental	-	-	2,000	2,000
Licenses & Permits	810	810	1,280	470
Contracted and General Services	209,680	180,680	190,235	9,555

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Recreation and Culture

PARKS & RECR PROGRAM

80540

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Spec. Progr. Supplies	45,950	34,950	37,700	2,750
Catered Foods	2,200	2,200	1,600	(600)
Promotional Material	2,000	2,000	0	(2,000)
Volunteer Appreciation	620	620	500	(120)
Community Events	209,900	125,900	366,500	240,600
Materials Goods Supplies and Utilities	260,670	165,670	406,300	240,630
Expenses:	1,535,834	1,379,034	1,512,319	133,285
NET	(1,505,334)	(1,348,534)	(1,468,679)	(120,145)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Recreation and Culture

CULTURE & BEAUTIFICATION

82212

Description of Service

Projects/Programs in this service includes:

Adopt a Trail, Alberta Culture Days, Amazing Waste Race, Anti-Litter Campaign, Art in Motion, Artist in Residency, Bus Shelter Wrap Program, Community Clean Up, Culture Asset Mapping, Environmentors, Mural Program, Graffiti Wipe Out Program, Green Teen, Heritage Plaques, Public Art Committee, Public Art Program, Street Banner Program, WB Regional Arts and Culture Masterplan, igNIGHT.

Communities in Bloom - Nominate your Neighbor, Business Beautification, Flower of the Year National Judges Visit, 2020 National Symposium, Community Planting Day.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	650,000	651,000	914,976	263,976	924,092	933,299
Contracted and General Services	298,970	211,970	157,505	(54,465)	157,505	157,505
Materials Goods Supplies and Utilities	70,650	53,650	58,625	4,975	59,211	59,803
Expenses:	1,019,620	916,620	1,131,106	214,486	1,140,808	1,150,608
NET	(1,019,620)	(916,620)	(1,131,106)	(214,486)	(1,140,808)	(1,150,608)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Recreation and Culture

CULTURE & BEAUTIFICATION

82212

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	-	8,627	8,627
CUPE Reg. Wages	544,400	541,000	761,969	220,969
CUPE OT Wages	-	-	3,350	3,350
Benefit Allocation	28,000	22,000	40,071	18,071
EI Expense	4,600	6,000	6,681	681
CPP Expense	11,500	17,000	17,816	816
LAPP Expense	57,900	65,000	76,289	11,289
RRSP Expense	3,600	-	173	173
Salaries Wages and Benefits	650,000	651,000	914,976	263,976
Conference Registration	-	-	12,305	12,305
Membership & Registr. Fee	500	500	0	(500)
Freight Charges	-	-	2,550	2,550
Mobile Phones	720	720	480	(240)
Printing And Binding	15,700	5,700	11,820	6,120
Consultant Fees	149,500	79,500	0	(79,500)
Other Profess. Services	87,400	87,400	24,600	(62,800)
Gen. Serv.-Contracted	28,500	28,500	90,550	62,050
Vehicle Rental & Lease	1,150	1,150	1,900	750
Room Rental	15,500	8,500	13,300	4,800
Contracted and General Services	298,970	211,970	157,505	(54,465)
Spec. Progr. Supplies	26,550	16,550	28,970	12,420
Food Cost	3,400	2,400	5,620	3,220
Catered Foods	6,900	4,900	7,350	2,450
Volunteer Appreciation	3,800	3,800	4,785	985
Community Events	30,000	26,000	11,900	(14,100)
Materials Goods Supplies and Utilities	70,650	53,650	58,625	4,975
Expenses:	1,019,620	916,620	1,131,106	214,486
NET	(1,019,620)	(916,620)	(1,131,106)	(214,486)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Public Works & Transit Services

Rural Operations

B_RO

Description of Service

The Rural Operations Branch consists of the following sub branches:

Rural Operations

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	2,290,950	2,290,950	2,550,032	259,083	2,574,743	2,599,701
Contracted and General Services	7,516,085	7,516,085	7,077,730	(438,355)	7,077,730	7,077,730
Materials Goods Supplies and Utilities	171,000	145,200	124,850	(20,350)	126,012	127,186
Expenses:	9,978,035	9,952,235	9,752,612	(199,622)	9,778,485	9,804,617
NET	(9,978,035)	(9,952,235)	(9,752,612)	199,622	(9,778,485)	(9,804,617)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services
Rural Operations

B_RO

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	146,000	146,000	471,335	325,335
CUPE Reg. Wages	1,716,000	1,716,000	1,610,512	(105,488)
CUPE OT Wages	55,000	55,000	55,000	-
CUPE Shift Differential	22,730	22,730	22,730	-
Meal Allowances	1,220	1,220	1,220	-
Benefit Allocation	91,000	91,000	108,256	17,256
EI Expense	14,000	14,000	17,850	3,850
CPP Expense	38,500	38,500	47,600	9,100
LAPP Expense	192,500	192,500	206,103	13,603
RRSP Expense	14,000	14,000	9,427	(4,573)
Salaries Wages and Benefits	2,290,950	2,290,950	2,550,032	259,083
Conference Registration	-	-	3,370	3,370
Training - Mandatory - Fees	800	800	5,660	4,860
Membership & Registr. Fee	335	335	0	(335)
Freight Charges	4,000	4,000	4,000	-
Mobile Phones	-	-	1,200	1,200
Eng. Consulting Services	170,000	170,000	205,000	35,000
Gen. Serv.-Contracted	4,449,900	4,449,900	4,233,000	(216,900)
Contr.- Winter Road Constr.	2,889,550	2,889,550	2,624,000	(265,550)
Inspections & Tests	1,400	1,400	1,400	-
Licenses & Permits	100	100	100	-
Contracted and General Services	7,516,085	7,516,085	7,077,730	(438,355)
Seasonal Decorations	3,000	3,000	3,000	-
Protective Apparel	-	-	8,650	8,650
Fuels & Lubes	200	200	200	-
Consum - Small Tools	3,500	3,500	2,000	(1,500)
Chemicals And Salts	5,000	2,500	2,500	-
Fertilizer	2,900	1,500	1,500	-
Ground Materials	2,000	1,000	1,000	-
Topsoil	3,000	1,500	1,500	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Public Works & Transit Services
Rural Operations

B_RO

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sod	1,000	1,000	1,000	-
Seed	2,000	500	500	-
Plant Materials	10,000	8,000	8,000	-
Sand And Gravel	73,000	73,000	73,000	-
Aggregates	33,000	33,000	3,000	(30,000)
Cold Mix	6,000	2,000	2,000	-
Hot Mix	4,500	2,000	4,500	2,500
Wood Products	900	500	500	-
Signs	4,500	4,500	4,500	-
Field Equipment	16,500	7,500	7,500	-
Materials Goods Supplies and Utilities	171,000	145,200	124,850	(20,350)
Expenses:	9,978,035	9,952,235	9,752,612	(199,622)
NET	(9,978,035)	(9,952,235)	(9,752,612)	199,622

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Rural Operations

Rural Operations

S_RO_RO

Description of Service

The Rural Operations Sub Branch consists of the following cost centres:

84406 Rural Services Administration	84138 Rural Roads Adjacent to Urban Area
80521 Rural Winter Operations	84137 La Loche Winter Road
80522 Rural Summer Operations	84116 Fort Chipewyan Winter Road
80523 Rural Turf Maintenance	
80524 Rural Horticulture	
84162 Conklin - Parks Rural Operations	
84120 Fort McKay - Road Large Repair	
84121 Saprae Creek - Road Large Repair	
84122 Gregoire Lake - Road Large Repair	
84123 Anzac - Road Large Repair	
84124 Janvier - Road Large Repair	
84125 Conklin - Road Large Repair	
84126 Draper - Ward 3 - Road Large Repair	
84127 Rural Road Maintenance Contract	

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	2,290,950	2,290,950	2,550,032	259,083	2,574,743	2,599,701
Contracted and General Services	7,516,085	7,516,085	7,077,730	(438,355)	7,077,730	7,077,730
Materials Goods Supplies and Utilities	171,000	145,200	124,850	(20,350)	126,012	127,186
Expenses:	9,978,035	9,952,235	9,752,612	(199,622)	9,778,485	9,804,617
NET	(9,978,035)	(9,952,235)	(9,752,612)	199,622	(9,778,485)	(9,804,617)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Rural Operations

Rural Operations

S_RO_RO

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	146,000	146,000	471,335	325,335
CUPE Reg. Wages	1,716,000	1,716,000	1,610,512	(105,488)
CUPE OT Wages	55,000	55,000	55,000	-
CUPE Shift Differential	22,730	22,730	22,730	-
Meal Allowances	1,220	1,220	1,220	-
Benefit Allocation	91,000	91,000	108,256	17,256
EI Expense	14,000	14,000	17,850	3,850
CPP Expense	38,500	38,500	47,600	9,100
LAPP Expense	192,500	192,500	206,103	13,603
RRSP Expense	14,000	14,000	9,427	(4,573)
Salaries Wages and Benefits	2,290,950	2,290,950	2,550,032	259,083
Conference Registration	-	-	3,370	3,370
Training - Mandatory - Fees	800	800	5,660	4,860
Membership & Registr. Fee	335	335	0	(335)
Freight Charges	4,000	4,000	4,000	-
Mobile Phones	-	-	1,200	1,200
Eng. Consulting Services	170,000	170,000	205,000	35,000
Gen. Serv.-Contracted	4,449,900	4,449,900	4,233,000	(216,900)
Contr.- Winter Road Constr.	2,889,550	2,889,550	2,624,000	(265,550)
Inspections & Tests	1,400	1,400	1,400	-
Licenses & Permits	100	100	100	-
Contracted and General Services	7,516,085	7,516,085	7,077,730	(438,355)
Seasonal Decorations	3,000	3,000	3,000	-
Protective Apparel	-	-	8,650	8,650
Fuels & Lubes	200	200	200	-
Consum - Small Tools	3,500	3,500	2,000	(1,500)
Chemicals And Salts	5,000	2,500	2,500	-
Fertilizer	2,900	1,500	1,500	-
Ground Materials	2,000	1,000	1,000	-
Topsoil	3,000	1,500	1,500	-

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Public Works & Transit Services / Rural Operations

Rural Operations

S_RO_RO

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sod	1,000	1,000	1,000	-
Seed	2,000	500	500	-
Plant Materials	10,000	8,000	8,000	-
Sand And Gravel	73,000	73,000	73,000	-
Aggregates	33,000	33,000	3,000	(30,000)
Cold Mix	6,000	2,000	2,000	-
Hot Mix	4,500	2,000	4,500	2,500
Wood Products	900	500	500	-
Signs	4,500	4,500	4,500	-
Field Equipment	16,500	7,500	7,500	-
Materials Goods Supplies and Utilities	171,000	145,200	124,850	(20,350)
Expenses:	9,978,035	9,952,235	9,752,612	(199,622)
NET	(9,978,035)	(9,952,235)	(9,752,612)	199,622

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

RURAL SERVICES ADMINISTRATION

84406

Description of Service

Administrations for the Rural Services branch.

This budget is to cover repairs or services not covered by the General Service Maintenance Contract currently with Bouchier Contracting. These repairs would include

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	1,012,142	1,012,142	1,022,264	1,032,486
Contracted and General Services	-	-	10,230	10,230	10,230	10,230
Materials Goods Supplies and Utilities	-	-	8,650	8,650	8,650	8,650
Expenses:	-	-	1,031,022	1,031,022	1,041,144	1,051,366
NET	-	-	(1,031,022)	(1,031,022)	(1,041,144)	(1,051,366)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

RURAL SERVICES ADMINISTRATION

84406

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	-	471,335	471,335
CUPE Reg. Wages	-	-	380,338	380,338
Benefit Allocation	-	-	44,287	44,287
EI Expense	-	-	6,120	6,120
CPP Expense	-	-	16,320	16,320
LAPP Expense	-	-	84,316	84,316
RRSP Expense	-	-	9,427	9,427
Salaries Wages and Benefits	-	-	1,012,142	1,012,142
Conference Registration	-	-	3,370	3,370
Training - Mandatory - Fees	-	-	5,660	5,660
Mobile Phones	-	-	1,200	1,200
Contracted and General Services	-	-	10,230	10,230
Protective Apparel	-	-	8,650	8,650
Materials Goods Supplies and Utilities	-	-	8,650	8,650
Expenses:	-	-	1,031,022	1,031,022
NET	-	-	(1,031,022)	(1,031,022)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

RURAL WINTER OPERATIONS

80521

Description of Service

Provide Snow and Ice Control to The following facilities:

- Anzac Community Hall
- Anzac Rec Facility
- Anzac Sidewalk and trails
- Anzac Cemetery
- Janvier Community Hall
- Janvier Multi - Use trail
- Conklin Community Center.
- Conklin Rec. Facility (Scheduled to open in the third quarter of 2018)

In addition the following outdoor rinks will be prepped and maintained

- Gregoire Lake Estates - Kids Rink
- Janvier
- Conklin

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	334,500	334,500	13,500	(321,000)	13,500	13,500
Contracted and General Services	105,000	105,000	60,000	(45,000)	60,000	60,000
Materials Goods Supplies and Utilities	16,500	14,000	14,000	-	14,140	14,281
Expenses:	456,000	453,500	87,500	(366,000)	87,640	87,781
NET	(456,000)	(453,500)	(87,500)	366,000	(87,640)	(87,781)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

RURAL WINTER OPERATIONS

80521

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	17,000	17,000	-	(17,000)
CUPE Reg. Wages	252,000	252,000	-	(252,000)
CUPE OT Wages	10,000	10,000	10,000	-
CUPE Shift Differential	3,300	3,300	3,300	-
Meal Allowances	200	200	200	-
Benefit Allocation	13,520	13,520	-	(13,520)
EI Expense	2,080	2,080	-	(2,080)
CPP Expense	5,720	5,720	-	(5,720)
LAPP Expense	28,600	28,600	-	(28,600)
RRSP Expense	2,080	2,080	-	(2,080)
Salaries Wages and Benefits	334,500	334,500	13,500	(321,000)
Gen. Serv.-Contracted	105,000	105,000	60,000	(45,000)
Contracted and General Services	105,000	105,000	60,000	(45,000)
Seasonal Decorations	3,000	3,000	3,000	-
Consum - Small Tools	500	500	500	-
Chemicals And Salts	5,000	2,500	2,500	-
Sand And Gravel	8,000	8,000	8,000	-
Materials Goods Supplies and Utilities	16,500	14,000	14,000	-
Expenses:	456,000	453,500	87,500	(366,000)
NET	(456,000)	(453,500)	(87,500)	366,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

RURAL SUMMER OPERATIONS

80522

Description of Service

This operations includes the cleaning up illegal dump sites, changing garbage's, trail maintenance, playground / park maintenance, sports field maintenance other than turf related maintenance, fallen tree removal and parking lot sign repairs.

Gregoire Lake Estates:

- Basketball court; Fire pit recreational area including playground, 5 Garbage cans

Anzac

- 800m of concrete sidewalk, 1.7 km of asphalt trail and 1.0 km of gravel trail, 3 playgrounds, 1 skateboard park, 1 football field, 1 soccer field, 2 softball fields, 41 Garbage cans

Janvier

- 2.7 km of asphalt trail, 1 skateboard park, 1 playground, 16 Garbage Cans

Conklin

- 2 playgrounds, 1 skateboard park, 2.3 km of asphalt trail, 1 softball field, 32 Garbage cans

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	237,700	237,700	82,051	(155,649)	82,795	83,545
Contracted and General Services	25,800	25,800	25,000	(800)	25,000	25,000
Materials Goods Supplies and Utilities	7,000	5,000	5,000	-	5,050	5,101
Expenses:	270,500	268,500	112,051	(156,449)	112,845	113,646
NET	(270,500)	(268,500)	(112,051)	156,449	(112,845)	(113,646)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

RURAL SUMMER OPERATIONS

80522

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	11,000	11,000	-	(11,000)
CUPE Reg. Wages	183,000	183,000	62,453	(120,547)
CUPE OT Wages	5,000	5,000	5,000	-
CUPE Shift Differential	2,600	2,600	2,600	-
Meal Allowances	100	100	100	-
Benefit Allocation	9,360	9,360	3,248	(6,112)
EI Expense	1,440	1,440	673	(767)
CPP Expense	3,960	3,960	1,795	(2,165)
LAPP Expense	19,800	19,800	6,183	(13,617)
RRSP Expense	1,440	1,440	-	(1,440)
Salaries Wages and Benefits	237,700	237,700	82,051	(155,649)
Training - Mandatory - Fees	800	800	-	(800)
Gen. Serv.-Contracted	25,000	25,000	25,000	-
Contracted and General Services	25,800	25,800	25,000	(800)
Consum - Small Tools	1,500	1,500	1,500	-
Aggregates	3,000	3,000	3,000	-
Signs	500	500	500	-
Field Equipment	2,000	-	-	-
Materials Goods Supplies and Utilities	7,000	5,000	5,000	-
Expenses:	270,500	268,500	112,051	(156,449)
NET	(270,500)	(268,500)	(112,051)	156,449

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

RURAL TURF MAINTENANCE

80523

Description of Service

The Turf Program allows the Parks Services branch to maintain the green spaces, parks and sports field turf (grass) in the communities of Gregoire Lake Estates, Anzac, Janvier and Conklin.

Sports Fields:

Anzac - 1 football field, 1 soccer field, 2 softball fields

Conklin - 1 softball field

Total Area of Field and Green Space:

Anzac - 138,390 m2 or 34.2 Acres or 13.84 Hectares

Conklin - 29,800 m2 or 7.4 Acres or 3.0 Hectares

GLE - 2285 m2 or 0.56 Acres or .23 Hectares

Janvier - 19150 m2 or 4.73 Acres or 1.91 Hectares

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	342,200	342,200	205,218	(136,982)	207,178	209,158
Contracted and General Services	103,000	103,000	103,000	-	103,000	103,000
Materials Goods Supplies and Utilities	13,400	4,000	4,000	-	4,040	4,080
Expenses:	458,600	449,200	312,218	(136,982)	314,218	316,238
NET	(458,600)	(449,200)	(312,218)	136,982	(314,218)	(316,238)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

RURAL TURF MAINTENANCE

80523

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	15,000	15,000	-	(15,000)
CUPE Reg. Wages	268,000	268,000	164,648	(103,352)
CUPE OT Wages	5,000	5,000	5,000	-
CUPE Shift Differential	4,000	4,000	4,000	-
Meal Allowances	200	200	200	-
Benefit Allocation	13,000	13,000	8,562	(4,438)
EI Expense	2,000	2,000	1,775	(225)
CPP Expense	5,500	5,500	4,733	(767)
LAPP Expense	27,500	27,500	16,300	(11,200)
RRSP Expense	2,000	2,000	-	(2,000)
Salaries Wages and Benefits	342,200	342,200	205,218	(136,982)
Freight Charges	1,000	1,000	1,000	-
Gen. Serv.-Contracted	102,000	102,000	102,000	-
Contracted and General Services	103,000	103,000	103,000	-
Fertilizer	2,400	1,000	1,000	-
Topsoil	2,000	1,000	1,000	-
Field Equipment	9,000	2,000	2,000	-
Materials Goods Supplies and Utilities	13,400	4,000	4,000	-
Expenses:	458,600	449,200	312,218	(136,982)
NET	(458,600)	(449,200)	(312,218)	136,982

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

RURAL HORTICULTURE

80524

Description of Service

This program installs and maintains the plant beds, hanging baskets and community gardens as well as maintains the cemeteries in the communities of Gregoire Lake Estates, Anzac, Janvier and Conklin.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	80,100	80,100	68,692	(11,408)	69,368	70,051
Contracted and General Services	7,000	7,000	7,000	-	7,000	7,000
Materials Goods Supplies and Utilities	13,500	10,000	10,000	-	10,100	10,201
Expenses:	100,600	97,100	85,692	(11,408)	86,468	87,252
NET	(100,600)	(97,100)	(85,692)	11,408	(86,468)	(87,252)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

RURAL HORTICULTURE

80524

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	3,000	3,000	-	(3,000)
CUPE Reg. Wages	65,000	65,000	56,775	(8,225)
CUPE Shift Differential	1,100	1,100	1,100	-
Benefit Allocation	2,860	2,860	2,952	92
EI Expense	440	440	612	172
CPP Expense	1,210	1,210	1,632	422
LAPP Expense	6,050	6,050	5,621	(429)
RRSP Expense	440	440	-	(440)
Salaries Wages and Benefits	80,100	80,100	68,692	(11,408)
Freight Charges	3,000	3,000	3,000	-
Gen. Serv.-Contracted	4,000	4,000	4,000	-
Contracted and General Services	7,000	7,000	7,000	-
Fertilizer	500	500	500	-
Ground Materials	2,000	1,000	1,000	-
Topsoil	1,000	500	500	-
Plant Materials	10,000	8,000	8,000	-
Materials Goods Supplies and Utilities	13,500	10,000	10,000	-
Expenses:	100,600	97,100	85,692	(11,408)
NET	(100,600)	(97,100)	(85,692)	11,408

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

FORT MCKAY - ROAD LARGE REPAIR

84120

Description of Service

Fort MacKay, or Fort McKay, is a community in northeast Alberta, Canada that is located at the confluence of the Athabasca and MacKay rivers. It is approximately 54 km north of Fort McMurray via Highway 63 and Fort McKay Road.

This budget is to cover repairs or services not covered by the General Service Maintenance Contract currently with Bouchier Contracting. These repairs would include emergency repairs to damaged guard rails, culvert wash outs, major asphalt surface repairs and additional road side mowing services.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	2,000	2,000	112,098	110,098	113,219	114,351
Contracted and General Services	25,000	25,000	15,000	(10,000)	15,000	15,000
Expenses:	27,000	27,000	127,098	100,098	128,219	129,351
NET	(27,000)	(27,000)	(127,098)	(100,098)	(128,219)	(129,351)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

FORT MCKAY - ROAD LARGE REPAIR

84120

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	2,000	2,000	-	(2,000)
CUPE Reg. Wages	-	-	94,630	94,630
Benefit Allocation	-	-	4,921	4,921
EI Expense	-	-	867	867
CPP Expense	-	-	2,312	2,312
LAPP Expense	-	-	9,368	9,368
Salaries Wages and Benefits	2,000	2,000	112,098	110,098
Gen. Serv.-Contracted	25,000	25,000	15,000	(10,000)
Contracted and General Services	25,000	25,000	15,000	(10,000)
Expenses:	27,000	27,000	127,098	100,098
NET	(27,000)	(27,000)	(127,098)	(100,098)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

SAPRAE CREEK - ROAD LARGE REPAIR

84121

Description of Service

The hamlet of Sapræ Creek is located 15 kilometers South East of Fort McMurray and is the third largest community in the Regional Municipality of Wood Buffalo. It is situated on the crest of the Clearwater River Valley and can be accessed from Sapræ Creek Trail.

This budget is to cover repairs or services not covered by the General Service Maintenance Contract currently with Bouchier Contracting. These repairs would include emergency repairs to damaged guard rails, These repairs would include emergency repairs to damaged guard rails, culvert wash outs, major asphalt surface repairs and additional road side mowing services.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	2,000	2,000	224,196	222,196	226,438	228,702
Contracted and General Services	50,000	50,000	25,000	(25,000)	25,000	25,000
Expenses:	52,000	52,000	249,196	197,196	251,438	253,702
NET	(52,000)	(52,000)	(249,196)	(197,196)	(251,438)	(253,702)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

SAPRAE CREEK - ROAD LARGE REPAIR

84121

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	2,000	2,000	-	(2,000)
CUPE Reg. Wages	-	-	189,260	189,260
Benefit Allocation	-	-	9,842	9,842
EI Expense	-	-	1,734	1,734
CPP Expense	-	-	4,624	4,624
LAPP Expense	-	-	18,737	18,737
Salaries Wages and Benefits	2,000	2,000	224,196	222,196
Gen. Serv.-Contracted	50,000	50,000	25,000	(25,000)
Contracted and General Services	50,000	50,000	25,000	(25,000)
Expenses:	52,000	52,000	249,196	197,196
NET	(52,000)	(52,000)	(249,196)	(197,196)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

GREGOIRE LAKE - ROAD LARGE REPAIR

84122

Description of Service

Located on the shores of Willow Lake (Gregoire Lake), the hamlet of Gregoire Lake Estates is in close proximity to Anzac and Gregoire Lake Provincial Park. It is located approximately 28 kilometres southeast of Fort McMurray and can be accessed from Alberta Highway 881.

This budget is to cover repairs or services not covered by the General Service Maintenance Contract currently with Bouchier Contracting Ltd.

With the road cross section changing from ditching to curb and gutter there may be a need to have snow removed after a major snow fall. In the past all snow was plowed to the ditches.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	2,000	2,000	-	(2,000)	-	-
Contracted and General Services	25,000	25,000	25,000	-	25,000	25,000
Expenses:	27,000	27,000	25,000	(2,000)	25,000	25,000
NET	(27,000)	(27,000)	(25,000)	2,000	(25,000)	(25,000)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

GREGOIRE LAKE - ROAD LARGE REPAIR

84122

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	2,000	2,000	-	(2,000)
Salaries Wages and Benefits	2,000	2,000	-	(2,000)
Gen. Serv.-Contracted	25,000	25,000	25,000	-
Contracted and General Services	25,000	25,000	25,000	-
Expenses:	27,000	27,000	25,000	(2,000)
NET	(27,000)	(27,000)	(25,000)	2,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

ANZAC - ROAD LRG REPAIR

84123

Description of Service

The hamlet of Anzac is located 48 kilometers southeast of Fort McMurray.

This budget is to cover repairs or services not included by the General Service Maintenance Contract currently with Bouchier Contracting.

These repairs would include emergency repairs to damaged guard rails, culvert wash outs, major asphalt surface repairs and additional road side mowing services.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	2,000	2,000	-	(2,000)	-	-
Contracted and General Services	50,000	50,000	25,000	(25,000)	25,000	25,000
Expenses:	52,000	52,000	25,000	(27,000)	25,000	25,000
NET	(52,000)	(52,000)	(25,000)	27,000	(25,000)	(25,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

ANZAC - ROAD LRG REPAIR

84123

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	2,000	2,000	-	(2,000)
Salaries Wages and Benefits	2,000	2,000	-	(2,000)
Gen. Serv.-Contracted	50,000	50,000	25,000	(25,000)
Contracted and General Services	50,000	50,000	25,000	(25,000)
Expenses:	52,000	52,000	25,000	(27,000)
NET	(52,000)	(52,000)	(25,000)	27,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

JANVIER - ROAD LARGE REPAIR

84124

Description of Service

Janvier is a hamlet within the Regional Municipality (R.M.) of Wood Buffalo. It is located approximately 115 kilometres South East of Fort McMurray.

This budget is to cover repairs or services not covered by the General Service Maintenance Contract currently with Bouchier Contracting Ltd.

These repairs would include emergency repairs to damaged guard rails, culvert wash outs, major asphalt surface repairs and Airstrip Maintenance.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	2,000	2,000	-	(2,000)	-	-
Contracted and General Services	30,000	30,000	15,000	(15,000)	15,000	15,000
Expenses:	32,000	32,000	15,000	(17,000)	15,000	15,000
NET	(32,000)	(32,000)	(15,000)	17,000	(15,000)	(15,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

JANVIER - ROAD LARGE REPAIR

84124

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	2,000	2,000	-	(2,000)
Salaries Wages and Benefits	2,000	2,000	-	(2,000)
Gen. Serv.-Contracted	30,000	30,000	15,000	(15,000)
Contracted and General Services	30,000	30,000	15,000	(15,000)
Expenses:	32,000	32,000	15,000	(17,000)
NET	(32,000)	(32,000)	(15,000)	17,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

CONKLIN - ROAD LARGE REPAIR

84125

Description of Service

Conklin is a hamlet within the Regional Municipality (R.M.) of Wood Buffalo. It is located on Highway 881 between Fort McMurray and Lac La Biche approximately 150 kilometres South of Fort McMurray.

This budget is to cover repairs or services not covered by the General Service Maintenance Contract currently with Bouchier Contracting Ltd. These repairs would include emergency repairs to damaged guard rails, culvert wash outs, major asphalt surface repairs and Beaver Trapping.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	2,000	2,000	-	(2,000)	-	-
Contracted and General Services	50,000	50,000	10,000	(40,000)	10,000	10,000
Materials Goods Supplies and Utilities	30,000	30,000	-	(30,000)	-	-
Expenses:	82,000	82,000	10,000	(72,000)	10,000	10,000
NET	(82,000)	(82,000)	(10,000)	72,000	(10,000)	(10,000)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

CONKLIN - ROAD LARGE REPAIR

84125

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	2,000	2,000	-	(2,000)
Salaries Wages and Benefits	2,000	2,000	-	(2,000)
Gen. Serv.-Contracted	50,000	50,000	10,000	(40,000)
Contracted and General Services	50,000	50,000	10,000	(40,000)
Aggregates	30,000	30,000	-	(30,000)
Materials Goods Supplies and Utilities	30,000	30,000	-	(30,000)
Expenses:	82,000	82,000	10,000	(72,000)
NET	(82,000)	(82,000)	(10,000)	72,000

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

DRAPER - WARD 3 - ROAD LARGE REPAIR

84126

Description of Service

Draper - Ward 3 includes to following areas within the Regional Municipality of Wood Buffalo. Aostra Road, Tower Road, Draper Road, Saprae Creek Trail, A-Frame Road, Saline Creek Parkway and Snow Eagle Drive.

This budget is to cover repairs or services not covered by the General Service Maintenance Contract currently with Bouchier Contracting Ltd.
These repairs would include emergency repairs to damaged guard rails, culvert wash outs, major asphalt surface repairs and trapping beavers.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	2,000	2,000	224,196	222,196	226,438	228,702
Contracted and General Services	80,000	80,000	15,000	(65,000)	15,000	15,000
Expenses:	82,000	82,000	239,196	157,196	241,438	243,702
NET	(82,000)	(82,000)	(239,196)	(157,196)	(241,438)	(243,702)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

DRAPER - WARD 3 - ROAD LARGE REPAIR

84126

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	2,000	2,000	-	(2,000)
CUPE Reg. Wages	-	-	189,260	189,260
Benefit Allocation	-	-	9,842	9,842
EI Expense	-	-	1,734	1,734
CPP Expense	-	-	4,624	4,624
LAPP Expense	-	-	18,737	18,737
Salaries Wages and Benefits	2,000	2,000	224,196	222,196
Gen. Serv.-Contracted	80,000	80,000	15,000	(65,000)
Contracted and General Services	80,000	80,000	15,000	(65,000)
Expenses:	82,000	82,000	239,196	157,196
NET	(82,000)	(82,000)	(239,196)	(157,196)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

RURAL ROAD MAINTENANCE CONTRACT

84127

Description of Service

The current Rural Maintenance Contract is coming to the end of a 5 year term, and set to expire Sept 2018. Bouchier Contracting Limited is the current maintenance provider. The Maintenance Contract covers the following duties; Patrolling, Gravel Surface Maintenance, Gravel Shoulder Maintenance, Snow Plowing, Dust Suppression, Road Oiling, Pothole Patching, Road side mowing, Hand Mowing, Pothole Patching, Grass Seeding, Stream Bed Maintenance, Ditching, Drainage Appliance Maintenance, Removal of Dead Animals and Debris, Sign Delineation Maintenance and Sign Cleaning. In the following areas:

True North Road (Gravel portion of Hwy #63 north) - 24 km gravel; Barge Landing - 1.4 km gravel; All roads within the Hamlet of Fort MacKay - 5.5 km asphalt, 2.0 km of gravel, 5.5 km cold mix; Poplar Creek Road - 5.2 km gravel; Tower Road - 21.5 km gravel; Draper Road - 7.3 km gravel; All roads within Saprae Creek Estates - 7.8 km asphalt 11.9 km of cold mix; Rickards Landing - 2.6 km asphalt; All roads within Gregoire Lake Estates - 1.6 km of cold mix transitioning to asphalt by end of 2018; Stoney Mountain Road and Anzac Crossover Road - 21.8 km gravel; Tobin Road- 1.0 km of gravel; All roads within Hamlet of Anzac - 6.4 km of asphalt, 6.6 km cold mix; All roads within the Hamlet of Janvier; 6.0 km of asphalt, 4.8 km gravel, 5.0 km cold mix; Chard Siding - 4.1 km gravel; All roads within the Hamlet of Conklin - 3.7 km asphalt, 0.7 km gravel, 8.5 km cold mix; East/West Road (Conklin) and Lac la Biche Winter Trail - 21.9 km of gravel; Engstrom Lake - 2.0 km gravel; Saprae Creek Trail - 9.0 km asphalt; Saline Creek Parkway - 0.9 km asphalt; Snow Eagle Way - 1.7 km asphalt; A-Frame Road - 3.1 km gravel.

From April 24 to October 23, starting 2015 the RMWB staff took over summer operations from Bouchier Contracting in the following areas. Tower Road, Draper Road, Snow Eagle Drive, Saline Creek Parkway, Saprae Creek Trail, A - Frame Road, Saprae Creek. These duties include Gravel Surface Maintenance, Gravel Shoulder Maintenance, Dust Suppression, Pothole Patching, Road side mowing, Hand Mowing, Grass Seeding, Stream Bed Maintenance, Ditching, Drainage Appliance Maintenance, Removal of Dead Animals and Debris, sign maintenance and sign cleaning.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	229,100	229,100	2,100	(227,000)	2,100	2,100
Contracted and General Services	3,843,900	3,843,900	3,852,000	8,100	3,852,000	3,852,000
Expenses:	4,073,000	4,073,000	3,854,100	(218,900)	3,854,100	3,854,100
NET	(4,073,000)	(4,073,000)	(3,854,100)	218,900	(3,854,100)	(3,854,100)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

RURAL ROAD MAINTENANCE CONTRACT

84127

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	26,000	26,000	-	(26,000)
CUPE Reg. Wages	164,000	164,000	-	(164,000)
CUPE Shift Differential	2,100	2,100	2,100	-
Benefit Allocation	9,620	9,620	-	(9,620)
EI Expense	1,480	1,480	-	(1,480)
CPP Expense	4,070	4,070	-	(4,070)
LAPP Expense	20,350	20,350	-	(20,350)
RRSP Expense	1,480	1,480	-	(1,480)
Salaries Wages and Benefits	229,100	229,100	2,100	(227,000)
Gen. Serv.-Contracted	3,843,900	3,843,900	3,852,000	8,100
Contracted and General Services	3,843,900	3,843,900	3,852,000	8,100
Expenses:	4,073,000	4,073,000	3,854,100	(218,900)
NET	(4,073,000)	(4,073,000)	(3,854,100)	218,900

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

RURAL ROADS ADJACENT TO URBAN AREA

84138

Description of Service

From April 24 to October 23, starting 2015 the RMWB staff took over summer operations from Bouchier Contracting in the following areas. Tower Road (21.5 km of gravel surface), Draper Road (7.3 km of gravel surface), Snow Eagle Drive (1.7 km of asphalt surface), Saline Creek Parkway (0.9 km of asphalt surface), Saprae Creek Trail (9.0 km of asphalt surface), A - Frame Road (3.1 km of gravel surface) and Saprae Creek (7.8 km of asphalt surface and 11.9 km of cold mix surface). These duties include Gravel Surface Maintenance, Gravel Should Maintenance, Dust Suppression, Pothole Patching, Road side mowing, Hand Mowing, Grass Seeding, Stream Bed Maintenance, Ditching, Drainage Appliance Maintenance, Removal of Dead Animals and Debris, sign maintenance and sign cleaning.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	905,100	905,100	355,394	(549,706)	358,757	362,153
Contracted and General Services	61,835	61,835	61,500	(335)	61,500	61,500
Materials Goods Supplies and Utilities	90,600	82,200	83,200	1,000	84,032	84,872
Expenses:	1,057,535	1,049,135	500,094	(549,041)	504,289	508,526
NET	(1,057,535)	(1,049,135)	(500,094)	549,041	(504,289)	(508,526)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

RURAL ROADS ADJACENT TO URBAN AREA

84138

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	30,000	30,000	-	(30,000)
CUPE Reg. Wages	712,000	712,000	283,890	(428,110)
CUPE OT Wages	10,000	10,000	10,000	-
CUPE Shift Differential	8,900	8,900	8,900	-
Meal Allowances	200	200	200	-
Benefit Allocation	37,440	37,440	14,762	(22,678)
EI Expense	5,760	5,760	2,601	(3,159)
CPP Expense	15,840	15,840	6,936	(8,904)
LAPP Expense	79,200	79,200	28,105	(51,095)
RRSP Expense	5,760	5,760	-	(5,760)
Salaries Wages and Benefits	905,100	905,100	355,394	(549,706)
Membership & Registr. Fee	335	335	0	(335)
Gen. Serv.-Contracted	60,000	60,000	60,000	-
Inspections & Tests	1,400	1,400	1,400	-
Licenses & Permits	100	100	100	-
Contracted and General Services	61,835	61,835	61,500	(335)
Fuels & Lubes	200	200	200	-
Consum - Small Tools	1,500	1,500	-	(1,500)
Sod	1,000	1,000	1,000	-
Seed	2,000	500	500	-
Sand And Gravel	65,000	65,000	65,000	-
Cold Mix	6,000	2,000	2,000	-
Hot Mix	4,500	2,000	4,500	2,500
Wood Products	900	500	500	-
Signs	4,000	4,000	4,000	-
Field Equipment	5,500	5,500	5,500	-
Materials Goods Supplies and Utilities	90,600	82,200	83,200	1,000
Expenses:	1,057,535	1,049,135	500,094	(549,041)
NET	(1,057,535)	(1,049,135)	(500,094)	549,041

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

LA LOCHE WINTER ROAD

84137

Description of Service

La Loche Winter road is the gateway between the Regional Municipality of Wood Buffalo (RMWB) and Northern Saskatchewan. The RMWB maintains 62 km of winter road and ice bridges Hay Meadow Creek and Christina River. The road starts at Highway 881 and ends at the Saskatchewan Border near Garson Lake.

The road begins construction in October or November depending on the weather conditions.

The winter road usually opens to light truck traffic of 5000kg or less, around December 15. Typically the road remains open until the end of March.

There is budget set aside for engineering consultation for the initial testing and inspection report for the opening of the winter road at 5000 kg or less and additional verification of the ice bridge thicknesses at 27,500 kg.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	66,450	66,450	117,548	51,098	118,669	119,801
Contracted and General Services	253,150	253,150	260,000	6,850	260,000	260,000
Expenses:	319,600	319,600	377,548	57,948	378,669	379,801
NET	(319,600)	(319,600)	(377,548)	(57,948)	(378,669)	(379,801)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

LA LOCHE WINTER ROAD

84137

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	15,000	15,000	-	(15,000)
CUPE Reg. Wages	36,000	36,000	94,630	58,630
CUPE OT Wages	5,000	5,000	5,000	-
CUPE Shift Differential	350	350	350	-
Meal Allowances	100	100	100	-
Benefit Allocation	2,600	2,600	4,921	2,321
EI Expense	400	400	867	467
CPP Expense	1,100	1,100	2,312	1,212
LAPP Expense	5,500	5,500	9,368	3,868
RRSP Expense	400	400	-	(400)
Salaries Wages and Benefits	66,450	66,450	117,548	51,098
Eng. Consulting Services	10,000	10,000	10,000	-
Contr.- Winter Road Constr.	243,150	243,150	250,000	6,850
Contracted and General Services	253,150	253,150	260,000	6,850
Expenses:	319,600	319,600	377,548	57,948
NET	(319,600)	(319,600)	(377,548)	(57,948)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

FORT CHIP - WINTER ROAD

84116

Description of Service

Fort Chipewyan does not have year round road access. In the early 1980s, volunteers from Fort Chipewyan built the first winter road south.

Subsequent winter roads were built by Alberta Transportation until amalgamation in 1995. The road is approx. 167 km long and construction occurs in three separate areas:

Sand Hills, the Delta, and Major Ice Bridges.

The road begins construction in October or November depending on the weather conditions.

Usually open to light truck traffic of 5000kg or less around December 15. Typically the road remains open until the end of March. Associated Engineering is currently the construction and admiration firm the provides Quality Control / Assurance, Environmental and Engineering Services of road during the Construction and Maintenance Phase.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	81,800	81,800	132,898	51,098	134,019	135,151
Contracted and General Services	2,806,400	2,806,400	2,569,000	(237,400)	2,569,000	2,569,000
Expenses:	2,888,200	2,888,200	2,701,898	(186,302)	2,703,019	2,704,151
NET	(2,888,200)	(2,888,200)	(2,701,898)	186,302	(2,703,019)	(2,704,151)

Attachment: 2019 Proposed Operating Budget Public Works (Public Works)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Public Works & Transit Services

Rural Operations

FORT CHIP - WINTER ROAD

84116

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	15,000	15,000	-	(15,000)
CUPE Reg. Wages	36,000	36,000	94,630	58,630
CUPE OT Wages	20,000	20,000	20,000	-
CUPE Shift Differential	380	380	380	-
Meal Allowances	420	420	420	-
Benefit Allocation	2,600	2,600	4,921	2,321
EI Expense	400	400	867	467
CPP Expense	1,100	1,100	2,312	1,212
LAPP Expense	5,500	5,500	9,368	3,868
RRSP Expense	400	400	-	(400)
Salaries Wages and Benefits	81,800	81,800	132,898	51,098
Eng. Consulting Services	160,000	160,000	195,000	35,000
Contr.- Winter Road Constr.	2,646,400	2,646,400	2,374,000	(272,400)
Contracted and General Services	2,806,400	2,806,400	2,569,000	(237,400)
Expenses:	2,888,200	2,888,200	2,701,898	(186,302)
NET	(2,888,200)	(2,888,200)	(2,701,898)	186,302

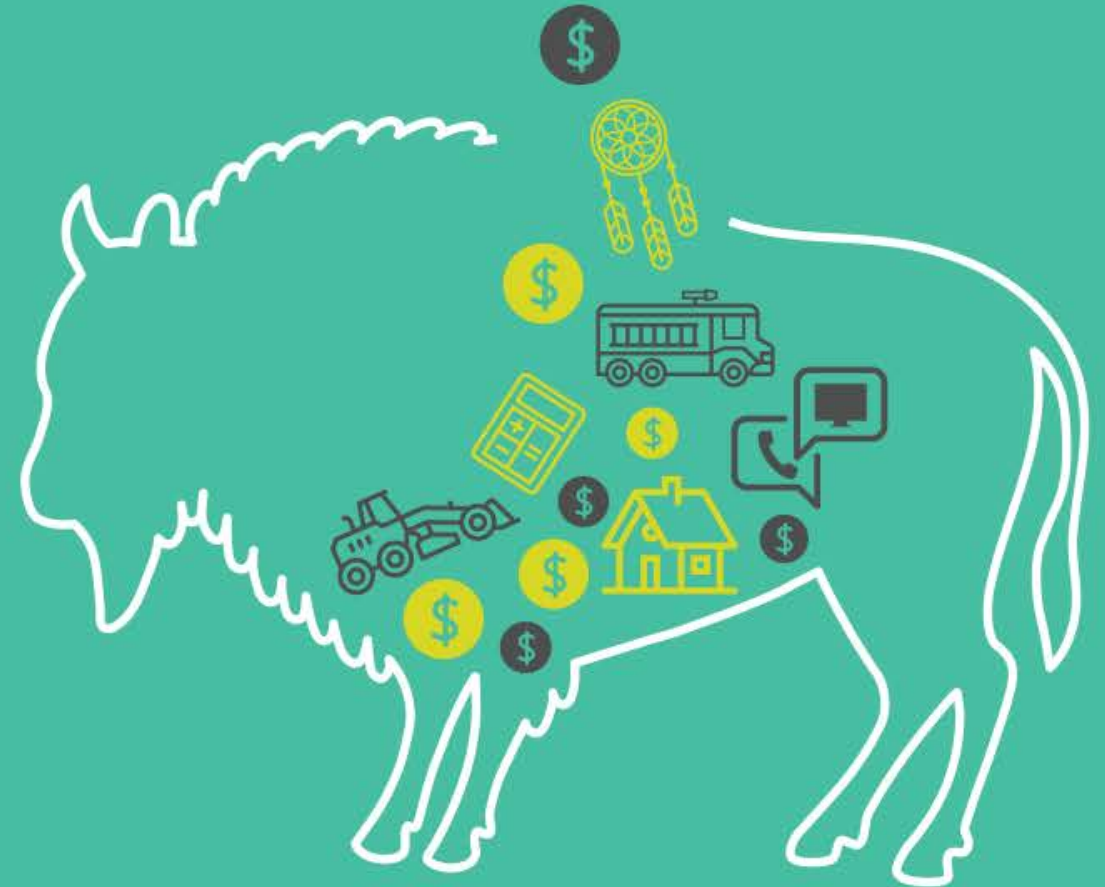
Attachment: 2019 Proposed Operating Budget Public Works (Public Works)

2019 Proposed Operating Budget

Department
Regional Emergency Services

Presenter
Jody Butz, Fire Chief

Date
November 28 – December 1, 2018



Mandate

- The Regional Emergency Services (RES) department provides emergency services to respond to and mitigate emergencies that threaten life, property, and the environment.
- Education, training, fire prevention, enforcement, and integrated emergency response make the region a safe, resilient place to live.

Emergency
Response

Risk
Management

Fire Prevention

Emergency
Management

Business
Continuity

Strategic Plan

Regional Emergency Services is responsible to deliver on the following Strategic Plan items :

- 1j: Implement Lessons Learned (2016 Wildfire Review)
- 4e: Emergency Management



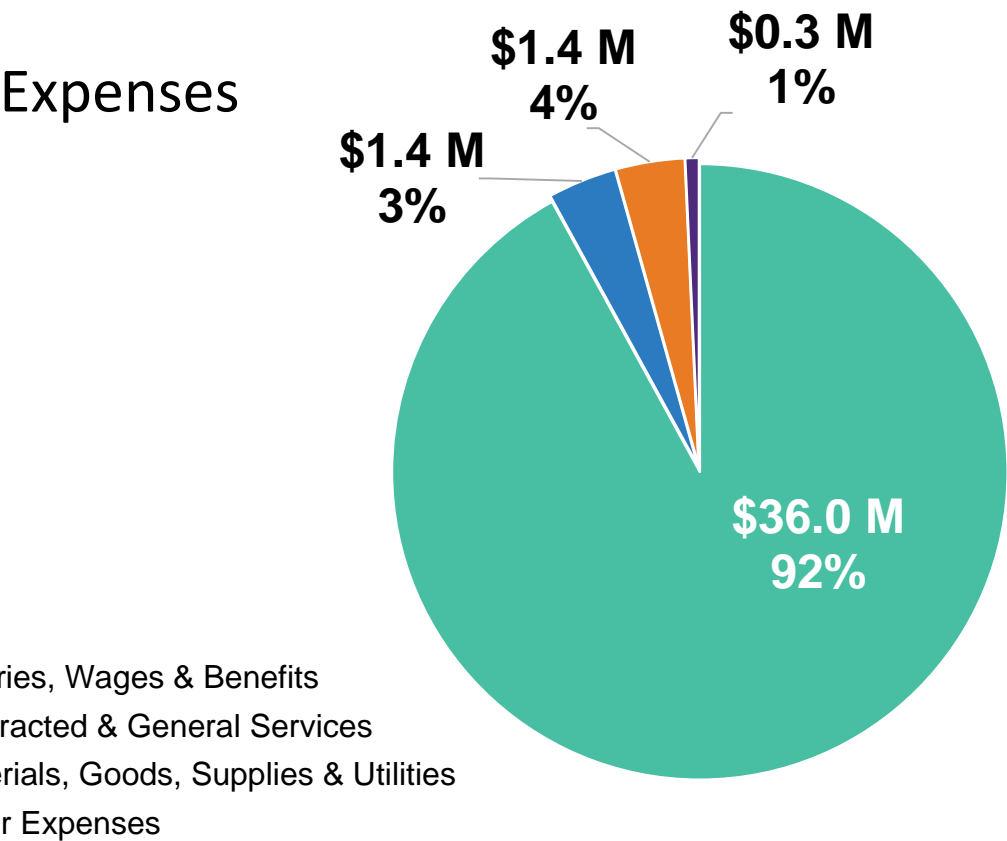
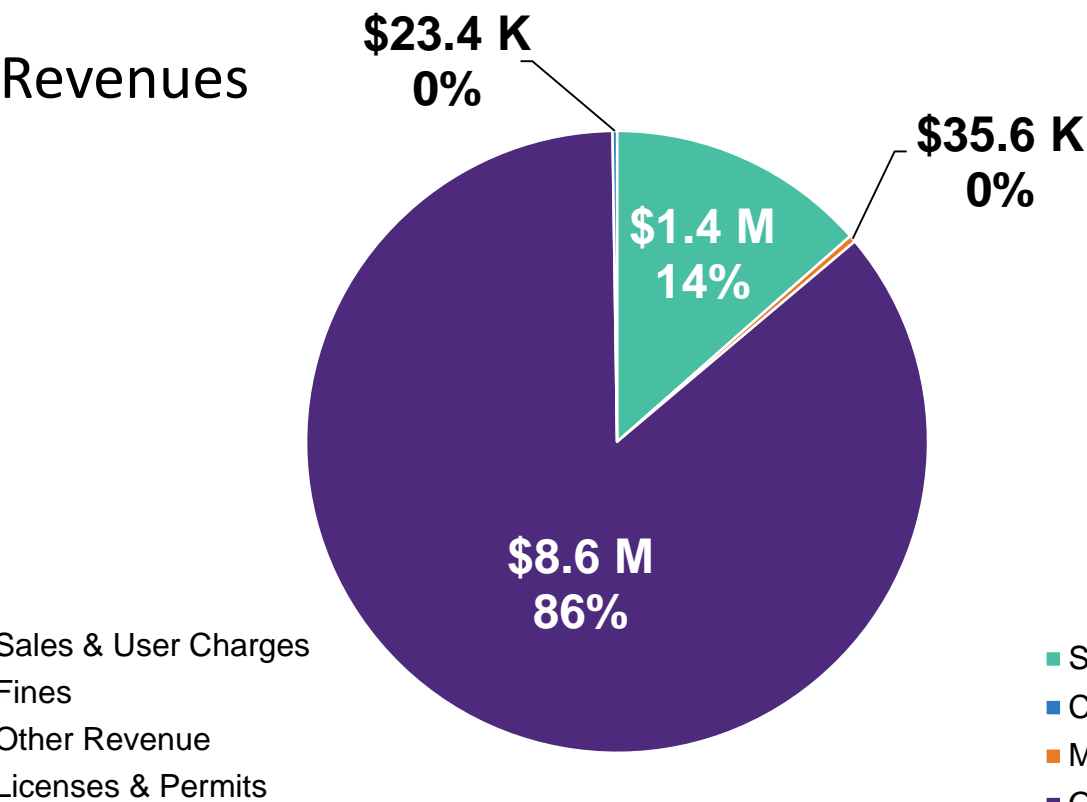
REGIONAL EMERGENCY SERVICES

2019 Proposed Operating Budget

	2018 Budget	2018 Projection *	2019 Budget	Net Change	2020	2021
Revenue	9,893,751	10,110,951	10,023,202	(87,749)	10,023,202	10,023,202
Expenses	39,671,968	37,319,701	39,153,711	1,834,011	39,476,276	39,802,065
Net	(29,778,217)	(27,208,750)	(29,130,509)	(1,921,760)	(29,453,074)	(29,778,863)

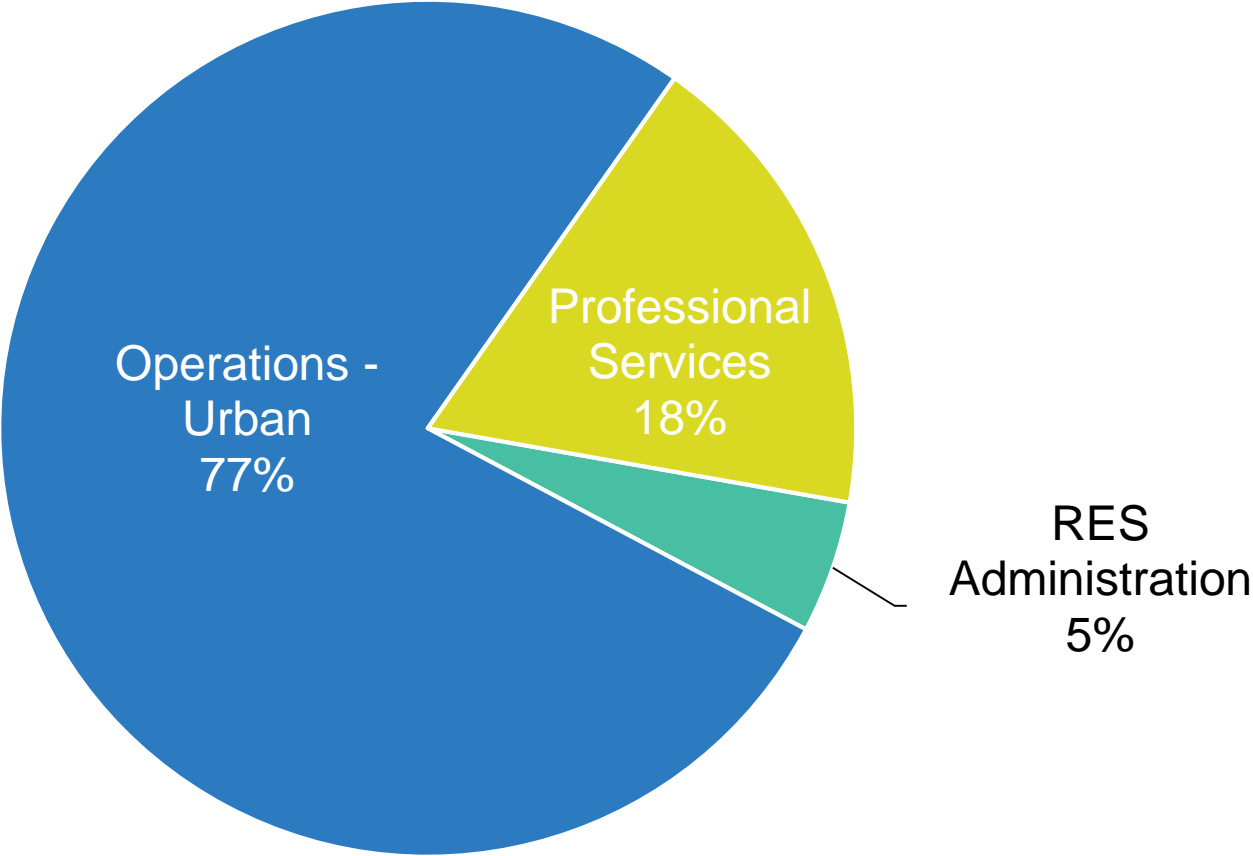
* As at October 31, 2018

REGIONAL EMERGENCY SERVICES 2019 Proposed Operating Budget



REGIONAL EMERGENCY SERVICES

2019 Proposed Operating Budget by Programs/Services



OPERATIONS - URBAN

OPERATIONS - URBAN

Programs & Services at a Glance

- Integrated Emergency Services (Fire & EMS) Four (4) Urban & Six (6) Rural operational fire stations. Fire suppression, Emergency Medical Services, vehicle and technical rescue, and Hazardous Materials response.
- 911 Emergency Dispatch and Public Safety Answering Point (PSAP) Center for Wood Buffalo region.
- In-house Firefighter training to maintain knowledge and skills.

~ 1,250

Fire related calls / year

~ 4,800

Medical calls / year

~ 30,000

911 calls / year

OPERATIONS - URBAN

	2018 Budget	2018 * Projection	2019 Budget	Change
Revenue	9,692,600	9,679,800	9,714,171	34,371
Expenses	33,481,650	31,200,350	32,268,373	1,068,023
Net	(23,789,050)	(21,520,550)	(22,554,202)	(1,033,652)

* As at October 31, 2018

OPERATIONS – URBAN – Details (1 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Prov Gov't Grants	8,317,600	8,319,800	8,384,100	64,300
Total Government Transfers	8,317,600	8,319,800	8,384,100	64,300
Ambulance Fees Local	1,200,000	1,200,000	1,250,000	50,000
Cost Reimbursement	125,000	160,000	80,071	(79,929)
Total Sales and User Charges	1,325,000	1,360,000	1,330,071	(29,929)
Donations	50,000	-	-	-
Total Other Revenue	50,000	-	-	-
Revenue Total	9,692,600	9,679,800	9,714,171	34,371
Exempt Salary - Regular	735,000	418,000	462,703	44,703
F.F. Wages - Regular	21,069,000	19,927,000	20,681,733	754,733
F.F. Training Wages	323,000	110,000	276,500	166,500

* As at October 31, 2018

OPERATIONS – URBAN – Details (2 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
F.F. Standby Reg	12,000	12,000	13,200	1,200
F.F. Stat Pay	1,469,700	1,569,700	1,615,500	45,800
F.F. Stat Vacation Pay	50,600	50,600	43,000	(7,600)
F.F. Shift Differential	294,900	294,900	280,000	(14,900)
F.F. Service Pay	61,900	61,900	70,500	8,600
F.F. Clean Allow	37,700	37,700	36,150	(1,550)
F.F. EMT Allow	598,300	598,300	554,000	(44,300)
F.F. Sr. Paramedic Premium	22,000	22,000	22,000	-
F.F. 1st Resp Allow	14,000	14,000	8,400	(5,600)
F.F. Overtime Wages	1,640,000	1,255,000	1,490,000	235,000
F.F. Lieutenant Pay	144,900	144,900	132,000	(12,900)

* As at October 31, 2018

OPERATIONS – URBAN – Details (3 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
F.F. Senior Captain Premium	30,600	30,600	33,000	2,400
CUPE Reg. Wages	578,400	486,000	397,726	(88,274)
Meal Allowances	2,700	2,700	3,600	900
Benefit Allocation	1,202,660	1,103,940	1,120,192	16,252
EI Expense	184,440	173,760	168,674	(5,086)
CPP Expense	507,510	466,590	449,797	(16,793)
LAPP Expense	2,542,950	2,417,950	2,132,674	(285,276)
RRSP Expense	186,440	214,760	422,889	208,129
Total Salaries Wages and Benefits	31,708,700	29,412,300	30,414,238	1,001,938

* As at October 31, 2018

OPERATIONS – URBAN – Details (4 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Business Travel	7,000	1,500	5,600	4,100
Conference Travel	8,000	5,500	-	(5,500)
Employee Relations	1,200	1,200	-	(1,200)
Safety Training	19,500	-	-	-
Conference Registration	1,050	1,050	17,175	16,125
Tuition Fees	132,250	100,950	82,175	(18,775)
Job Specific Training	2,700	4,700	-	(4,700)
Training - Mandatory - Fees	-	3,000	85,175	82,175
Training - Beneficial - Fees	-	-	6,400	6,400
Membership & Registr. Fee	106,600	77,900	86,780	8,880
Freight Charges	16,000	20,000	17,500	(2,500)

* As at October 31, 2018

OPERATIONS – URBAN – Details (5 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Telephone - Landline	18,000	-	-	-
Mobile Phones	15,600	7,600	13,100	5,500
911 Telephone costs	25,800	25,800	25,800	-
MSAT - Glentel Satellite Phone Charges	2,700	2,700	2,900	200
Cable Television	1,000	-	-	-
Subscr. & Public.	-	-	300	300
Other Fees	4,000	4,000	-	(4,000)
Driver's License Medical	-	-	1,200	1,200
Other Profess. Services	74,000	11,000	40,000	29,000
Gen. Serv. - Contracted	159,500	90,400	148,500	58,100

* As at October 31, 2018

OPERATIONS – URBAN – Details (6 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Contr. Equip. R&M	71,500	63,500	71,500	8,000
Fire Extinguisher R&M	2,700	2,700	2,700	-
Contr. Veh. Mech. R&M	10,000	28,000	10,000	(18,000)
Equipment Rental & Lease	-	-	8,000	8,000
Radio Tower Rental	143,900	143,900	143,880	(20)
Licenses & Permits	43,000	43,000	43,000	-
Towing	9,100	3,900	16,600	12,700
Total Contracted and General Services	875,100	642,300	828,285	185,985
Spec. Progr. Supplies	11,000	2,500	9,000	6,500
Protective Apparel	274,750	249,750	113,650	(136,100)

* As at October 31, 2018

OPERATIONS – URBAN – Details (7 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Non-Protect Apparel	116,600	116,600	100,000	(16,600)
Food Cost	4,500	2,500	5,100	2,600
Pharmaceuticals	35,000	35,000	35,000	-
First Aid Supplies	100,000	113,000	120,000	7,000
Promotional Material	4,000	4,000	-	(4,000)
Fuels & Lubes	71,500	91,500	90,000	(1,500)
Tire	12,000	15,000	12,000	(3,000)
Equipment	43,000	72,100	55,000	(17,100)
Consumables	123,500	87,500	105,800	18,300
Oxygen & Acetylene	15,000	15,000	15,000	-
Consum - Small Tools	3,000	1,000	3,000	2,000

* As at October 31, 2018

OPERATIONS – URBAN – Details (8 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Other Firefighter Equip	50,000	50,000	50,000	-
S.C.B.A. Equipment	10,000	6,000	7,000	1,000
Chemicals And Salts	2,000	2,000	3,000	1,000
Electricity	-	11,000	12,000	1,000
Train/Material & Manuals	2,000	4,800	11,600	6,800
Equipment & Furnishing	20,000	16,500	28,700	12,200
Total Materials Goods Supplies and Utilities	897,850	895,750	775,850	(119,900)

* As at October 31, 2018

OPERATIONS – URBAN – Details (9 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Ambulance Bad Debt	-	250,000	250,000	-
Total Provision for Allowances	-	250,000	250,000	-
Expenses Total	33,481,650	31,200,350	32,268,373	1,068,023
NET	(23,789,050)	(21,520,550)	(22,554,202)	(1,033,652)

* As at October 31, 2018

PROFESSIONAL SERVICES

PROFESSIONAL SERVICES

Programs & Services at a Glance

- Public Education on Fire Safety & Emergency preparedness.
- Fire Prevention: Fire Investigations, Fire Code Compliance Inspections.
- Emergency Management: Regional Emergency Operations Center (REOC), Emergency Management Training and Exercises, Community-Based Emergency Preparedness, Emergency Social Services (ESS).
- FireSmart activities which mitigate the impact of wildfire in the wildland urban interface through education, vegetation management, planning, development interagency cooperation and research.
- Apparatus maintenance specialized for emergency vehicles.

~ 3,100
Fire Safety
Education

72
Fleet units

~ 100
Fire Investigations

60 trained volunteers
with Emergency Social
Services

~ 1,300
Fire Inspections

PROFESSIONAL SERVICES

	2018 Budget	2018 * Projection	2019 Budget	Change
Revenue	201,151	431,151	309,031	(122,120)
Expenses	5,516,070	4,904,495	5,495,090	590,595
Net	(5,314,919)	(4,473,344)	(5,186,059)	(712,715)

* As at October 31, 2018

PROFESSIONAL SERVICES – Details (1 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Provincial Gov't Grants	11,500	20,500	-	(20,500)
Total Government Transfers	11,500	20,500	-	(20,500)
Inspection Fees	20,000	20,000	22,453	2,453
Total Sales and User Charges	20,000	20,000	22,453	2,453
Sales To Other Governments	102,651	102,651	217,500	114,849
Total Sales to Other Governments	102,651	102,651	217,500	114,849
Permits & Fees	22,000	22,000	23,438	1,438
Total Licenses and Permits	22,000	22,000	23,438	1,438
Other Fines	35,000	35,000	35,640	640
Total Fines	35,000	35,000	35,640	640

* As at October 31, 2018

PROFESSIONAL SERVICES – Details (2 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Other Revenue	-	211,000	10,000	(201,000)
Donations	10,000	20,000	-	(20,000)
Total Other Revenue	10,000	231,000	10,000	(221,000)
Revenue Total	201,151	431,151	309,031	(122,120)
Exempt Salary - Regular	757,000	551,000	634,966	83,966
Exempt OT Salary	-	9,500	10,000	500
F.F. Wages - Regular	2,327,000	1,855,000	2,380,565	525,565
F.F. Training Wages	25,000	25,000	25,000	-
F.F. Standby Reg	58,100	58,100	65,000	6,900
F.F. Stat Pay	95,300	95,300	113,800	18,500
F.F. Stat Vacation Pay	1,400	1,400	-	(1,400)

* As at October 31, 2018

PROFESSIONAL SERVICES – Details (3 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
F.F. Service Pay	3,900	3,900	6,500	2,600
F.F. Clean Allow	3,900	3,900	3,500	(400)
F.F. EMT Allow	400	400	-	(400)
F.F. Overtime Wages	132,000	112,000	106,000	(6,000)
CUPE Reg. Wages	276,000	296,000	277,877	(18,123)
Meal Allowances	300	300	-	(300)
Benefit Allocation	178,620	128,100	171,257	43,157
EI Expense	27,480	20,400	24,701	4,301
CPP Expense	75,570	54,850	65,869	11,019
LAPP Expense	377,850	315,250	326,047	10,797
RRSP Expense	27,480	33,400	60,311	26,911

* As at October 31, 2018

PROFESSIONAL SERVICES – Details (4 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Tool Allowance	16,000	17,600	17,000	(600)
Total Salaries Wages and Benefits	4,383,300	3,581,400	4,288,393	706,993
Business Travel	25,400	11,900	27,000	15,100
Public Relations	11,000	11,000	-	(11,000)
Employee Relations	600	-	400	400
Safety Training	-	4,225	-	(4,225)
Conference Registration	-	-	8,850	8,850
Training Allowance	150,000	150,000	151,000	1,000
Job Specific Training	241,190	228,020	171,000	(57,020)
Training - Mandatory - Fees	10,375	6,775	12,500	5,725

* As at October 31, 2018

PROFESSIONAL SERVICES – Details (5 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Training - Mandatory - Other	150	150	-	(150)
Training - Beneficial - Fees	-	-	28,350	28,350
Membership & Registr. Fee	2,350	2,350	3,917	1,567
Freight Charges	7,600	5,800	6,600	800
Mobile Phones	8,600	5,700	4,920	(780)
MSAT - Glentel Satellite Phone Charges	900	900	960	60
Cable Television	1,100	1,100	1,000	(100)
Printing And Binding	13,000	2,000	4,000	2,000
Subscr. & Public.	1,705	1,705	11,000	9,295
Computer Software	29,000	-	-	-

* As at October 31, 2018

PROFESSIONAL SERVICES – Details (6 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Other Profess. Services	-	-	5,000	5,000
Gen. Serv. - Contracted	82,600	193,120	92,700	(100,420)
Contr. Equip. R&M	-	-	25,000	25,000
Contr. Veh. Mech. R&M	26,000	26,000	-	(26,000)
Janitorial Services	2,600	950	1,300	350
Licenses & Permits	2,100	2,100	2,300	200
Insurance Premiums	6,000	6,000	6,000	-
Towing	2,000	2,000	2,000	-
Total Contracted and General Services	624,270	661,795	565,797	(95,998)
Stationary & Office Supplies	-	3,000	3,000	-

* As at October 31, 2018

PROFESSIONAL SERVICES – Details (7 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Spec. Program Supplies	11,000	39,000	61,000	22,000
Protective Apparel	74,300	83,300	50,000	(33,300)
Non-Protect Apparel	10,000	10,000	9,500	(500)
Janitorial Supplies	2,100	300	1,300	1,000
Food Cost	6,700	5,700	1,500	(4,200)
Promotional Material	18,700	18,700	-	(18,700)
Volunteer Appreciation	2,400	2,400	4,000	1,600
Community Events	5,000	-	-	-
Fuels & Lubes	102,000	180,200	180,000	(200)
Tire	30,300	20,000	30,500	10,500
Equipment	131,500	200,100	202,000	1,900

* As at October 31, 2018

PROFESSIONAL SERVICES – Details (8 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Consumables	19,700	15,700	16,500	800
Oxygen & Acetylene	500	500	500	-
Consum - Small Tools	6,000	10,000	6,000	(4,000)
Other Firefighter Equip	25,000	25,000	18,500	(6,500)
S.C.B.A. Equipment	2,500	1,300	1,500	200
Equipment & Furnishing	30,700	14,300	24,100	9,800
Total Materials Goods Supplies and Utilities	478,400	629,500	609,900	(19,600)
General Grants	30,000	30,000	30,000	-
Total Transfers to Individuals & Organizations	30,000	30,000	30,000	-

* As at October 31, 2018

PROFESSIONAL SERVICES – Details (9 of 9)

	2018 Budget	2018 Projection *	2019 Budget	Change
Bank Charges	-	-	1,000	1,000
Interac-Bank Charges	-	1,800	-	(1,800)
Total Bank Charges and Short-Term Interest	-	1,800	1,000	(800)
Internal Services	100	-	-	-
Total Other Expenditures	100	-	-	-
Expenses Total	5,516,070	4,904,495	5,495,090	590,595
NET	(5,314,919)	(4,473,344)	(5,186,059)	(712,715)

* As at October 31, 2018

RES ADMINISTRATION

RES ADMINISTRATION

Programs & Services at a Glance

- Office of the Regional Fire Chief
- Municipal Emergency Management Plan (MEMP)
- Community Resiliency
- RMWB Continuity - Business Continuity Management Plan (B.C.M.P)
- Partnerships
 - Alberta Health Services
 - Industrial Mutual Aid Partners
 - Alberta Agriculture & Forestry
 - Alberta Emergency Management Agency (AEMA)

200 full time
employees

90 paid on-call
rural volunteers

10 Fire Halls

7 Fire Departments

RES ADMINISTRATION

	2018 Budget	2018 * Projection	2019 Budget	Change
Revenue	-	-	-	-
Expenses	674,248	1,214,856	1,390,247	175,392
Net	(674,248)	(1,214,856)	(1,390,247)	(175,392)

* As at October 31, 2018

RES ADMINISTRATION – Details (1 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Exempt Salary - Regular	476,000	836,000	1,022,569	186,569
F.F. Service Pay	1,200	1,200	-	(1,200)
F.F. Clean Allow	200	200	-	(200)
F.F. EMT Allow	-	-	650	650
CUPE Reg. Wages	-	97,000	92,626	(4,374)
Benefit Allocation	29,900	49,000	57,990	8,990
EI Expense	4,600	7,000	7,480	480
CPP Expense	12,650	17,000	19,947	2,947
LAPP Expense	63,250	124,000	110,404	(13,596)

* As at October 31, 2018

RES ADMINISTRATION – Details (2 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
RRSP Expense	4,600	26,000	20,451	(5,549)
Total Salaries Wages and Benefits	592,400	1,157,400	1,332,117	174,717
Business Travel	8,700	2,600	3,150	550
Public Relations	1,130	160	-	(160)
Employee Relations	3,800	1,800	9,950	8,150
Conference Registration	-	-	1,000	1,000
Training - Mandatory - Fees	1,647	-	-	-
Training - Mandatory - Other	2,200	725	-	(725)
Training - Beneficial - Fees	500	-	-	-
Training - Beneficial - Other	1,200	1,200	-	(1,200)

* As at October 31, 2018

RES ADMINISTRATION – Details (3 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Membership & Registr. Fee	371	371	1,680	1,310
Freight Charges	600	-	600	600
Postage	1,000	-	-	-
Mobile Phones	2,100	1,000	1,300	300
Printing And Binding	6,000	6,000	6,000	-
Driver's License Medical	1,200	1,200	-	(1,200)
Contr. Bldg - R&M	10,000	-	-	-
Total Contracted and General Services	40,448	15,056	23,680	8,625
Stationary & Office Supplies	10,000	4,000	10,000	6,000
Janitorial Supplies	10,000	8,000	10,000	2,000

* As at October 31, 2018

RES ADMINISTRATION – Details (4 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Food Cost	2,500	1,300	2,500	1,200
Promotional Material	5,000	5,000	-	(5,000)
Consumables	10,000	10,000	9,950	(50)
Chemicals And Salts	100	100	-	(100)
Equipment & Furnishing	2,000	14,000	2,000	(12,000)
Total Materials Goods Supplies and Utilities	39,600	42,400	34,450	(7,950)
Interac - Bank Charges	1,800	-	-	-
Total Bank Charges and Short-Term Interest	1,800	-	-	-
Expenses Total	674,248	1,214,856	1,390,247	175,392
NET	(674,248)	(1,214,856)	(1,390,247)	(175,392)

REGIONAL EMERGENCY SERVICES SUMMARY



REGIONAL EMERGENCY SERVICES

2019 Proposed Operating Budget Summary

	2018 Budget	2018 Projection *	2019 Budget	Net Change
Operations - Urban	23,789,050	21,900,150	23,106,793	1,206,643
Professional Services	5,314,919	4,558,044	5,213,090	655,046
RES Administration	674,248	1,248,248	1,408,247	160,000
TOTAL	29,778,217	27,706,442	29,728,131	2,021,690

* As at October 31, 2018

Questions?



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Regional Emergency Services

RES Administration

B_FCADM

Description of Service

The Fire Chief Administration Branch consists of the following sub branches:

Fire Chief Administration

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	592,400	1,157,400	1,332,117	174,717	1,345,432	1,358,880
Contracted and General Services	40,448	15,056	23,680	8,625	23,680	23,680
Materials Goods Supplies and Utilities	39,600	42,400	34,450	(7,950)	34,795	35,142
Bank Charges and Short-Term Interest	1,800	-	-	-	-	-
Expenses:	674,248	1,214,856	1,390,247	175,392	1,403,907	1,417,702
NET	(674,248)	(1,214,856)	(1,390,247)	(175,392)	(1,403,907)	(1,417,702)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Regional Emergency Services
RES Administration

B_FCADM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	476,000	836,000	1,022,569	186,569
F.F. Service Pay	1,200	1,200	-	(1,200)
F.F. Clean Allow	200	200	-	(200)
F.F. EMT Allow	-	-	650	650
CUPE Reg. Wages	-	97,000	92,626	(4,374)
Benefit Allocation	29,900	49,000	57,990	8,990
EI Expense	4,600	7,000	7,480	480
CPP Expense	12,650	17,000	19,947	2,947
LAPP Expense	63,250	124,000	110,404	(13,596)
RRSP Expense	4,600	26,000	20,451	(5,549)
Salaries Wages and Benefits	592,400	1,157,400	1,332,117	174,717
Business Travel	8,700	2,600	3,150	550
Public Relations	1,130	160	0	(160)
Employee Relations	3,800	1,800	9,950	8,150
Conference Registration	-	-	1,000	1,000
Training - Mandatory - Fees	1,647	-	-	-
Training - Mandatory - Other	2,200	725	-	(725)
Training - Beneficial - Fees	500	-	-	-
Training - Beneficial - Other	1,200	1,200	-	(1,200)
Membership & Registr. Fee	371	371	1,680	1,310
Freight Charges	600	-	600	600
Postage	1,000	-	0	0
Mobile Phones	2,100	1,000	1,300	300
Printing And Binding	6,000	6,000	6,000	-
Driver's License Medical	1,200	1,200	-	(1,200)
Contr. Bldg-R&M	10,000	-	-	-
Contracted and General Services	40,448	15,056	23,680	8,625
Stationary & Office Supplies	10,000	4,000	10,000	6,000

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Regional Emergency Services

RES Administration

B_FCADM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Janitorial Supplies	10,000	8,000	10,000	2,000
Food Cost	2,500	1,300	2,500	1,200
Promotional Material	5,000	5,000	-	(5,000)
Consumables	10,000	10,000	9,950	(50)
Chemicals And Salts	100	100	-	(100)
Equipment & Furnishing	2,000	14,000	2,000	(12,000)
Materials Goods Supplies and Utilities	39,600	42,400	34,450	(7,950)
Interac-Bank Charges	1,800	-	-	-
Bank Charges and Short-Term Interest	1,800	-	-	-
Expenses:	674,248	1,214,856	1,390,247	175,392
NET	(674,248)	(1,214,856)	(1,390,247)	(175,392)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Regional Emergency Services / RES Administration

RES Administration

S_FCADM

Description of Service

The Fire Chief Administration Sub Branch consists of the following cost centres:

80900 Regional Fire Chief

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	592,400	1,157,400	1,332,117	174,717	1,345,432	1,358,880
Contracted and General Services	40,448	15,056	23,680	8,625	23,680	23,680
Materials Goods Supplies and Utilities	39,600	42,400	34,450	(7,950)	34,795	35,142
Bank Charges and Short-Term Interest	1,800	-	-	-	-	-
Expenses:	674,248	1,214,856	1,390,247	175,392	1,403,907	1,417,702
NET	(674,248)	(1,214,856)	(1,390,247)	(175,392)	(1,403,907)	(1,417,702)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Regional Emergency Services / RES Administration

RES Administration

S_FCADM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	476,000	836,000	1,022,569	186,569
F.F. Service Pay	1,200	1,200	-	(1,200)
F.F. Clean Allow	200	200	-	(200)
F.F. EMT Allow	-	-	650	650
CUPE Reg. Wages	-	97,000	92,626	(4,374)
Benefit Allocation	29,900	49,000	57,990	8,990
EI Expense	4,600	7,000	7,480	480
CPP Expense	12,650	17,000	19,947	2,947
LAPP Expense	63,250	124,000	110,404	(13,596)
RRSP Expense	4,600	26,000	20,451	(5,549)
Salaries Wages and Benefits	592,400	1,157,400	1,332,117	174,717
Business Travel	8,700	2,600	3,150	550
Public Relations	1,130	160	0	(160)
Employee Relations	3,800	1,800	9,950	8,150
Conference Registration	-	-	1,000	1,000
Training - Mandatory - Fees	1,647	-	-	-
Training - Mandatory - Other	2,200	725	-	(725)
Training - Beneficial - Fees	500	-	-	-
Training - Beneficial - Other	1,200	1,200	-	(1,200)
Membership & Registr. Fee	371	371	1,680	1,310
Freight Charges	600	-	600	600
Postage	1,000	-	0	0
Mobile Phones	2,100	1,000	1,300	300
Printing And Binding	6,000	6,000	6,000	-
Driver's License Medical	1,200	1,200	-	(1,200)
Contr. Bldg-R&M	10,000	-	-	-
Contracted and General Services	40,448	15,056	23,680	8,625
Stationary & Office Supplies	10,000	4,000	10,000	6,000

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Regional Emergency Services / RES Administration

RES Administration

S_FCADM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Janitorial Supplies	10,000	8,000	10,000	2,000
Food Cost	2,500	1,300	2,500	1,200
Promotional Material	5,000	5,000	-	(5,000)
Consumables	10,000	10,000	9,950	(50)
Chemicals And Salts	100	100	-	(100)
Equipment & Furnishing	2,000	14,000	2,000	(12,000)
Materials Goods Supplies and Utilities	39,600	42,400	34,450	(7,950)
Interac-Bank Charges	1,800	-	-	-
Bank Charges and Short-Term Interest	1,800	-	-	-
Expenses:	674,248	1,214,856	1,390,247	175,392
NET	(674,248)	(1,214,856)	(1,390,247)	(175,392)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

RES Administration

REGIONAL FIRE CHIEF

80900

Description of Service

The Regional Fire Chief provides leadership to the Regional Emergency Services (RES) management team, including Fire and Emergency Medical Services operations, training and recruitment, fire prevention, rural and fleet, emergency management, business continuity and 911 communications and dispatch.

The Fire Chief manages and coordinates the strategic planning, customer relations, quality assurance and public information within RES.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	592,400	1,157,400	1,332,117	174,717	1,345,432	1,358,880
Contracted and General Services	40,448	15,056	23,680	8,625	23,680	23,680
Materials Goods Supplies and Utilities	39,600	42,400	34,450	(7,950)	34,795	35,142
Bank Charges and Short-Term Interest	1,800	-	-	-	-	-
Expenses:	674,248	1,214,856	1,390,247	175,392	1,403,907	1,417,702
NET	(674,248)	(1,214,856)	(1,390,247)	(175,392)	(1,403,907)	(1,417,702)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

RES Administration

REGIONAL FIRE CHIEF

80900

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	476,000	836,000	1,022,569	186,569
F.F. Service Pay	1,200	1,200	-	(1,200)
F.F. Clean Allow	200	200	-	(200)
F.F. EMT Allow	-	-	650	650
CUPE Reg. Wages	-	97,000	92,626	(4,374)
Benefit Allocation	29,900	49,000	57,990	8,990
EI Expense	4,600	7,000	7,480	480
CPP Expense	12,650	17,000	19,947	2,947
LAPP Expense	63,250	124,000	110,404	(13,596)
RRSP Expense	4,600	26,000	20,451	(5,549)
Salaries Wages and Benefits	592,400	1,157,400	1,332,117	174,717
Business Travel	8,700	2,600	3,150	550
Public Relations	1,130	160	0	(160)
Employee Relations	3,800	1,800	9,950	8,150
Conference Registration	-	-	1,000	1,000
Training - Mandatory - Fees	1,647	-	-	-
Training - Mandatory - Other	2,200	725	-	(725)
Training - Beneficial - Fees	500	-	-	-
Training - Beneficial - Other	1,200	1,200	-	(1,200)
Membership & Registr. Fee	371	371	1,680	1,310
Freight Charges	600	-	600	600
Postage	1,000	-	0	0
Mobile Phones	2,100	1,000	1,300	300
Printing And Binding	6,000	6,000	6,000	-
Driver's License Medical	1,200	1,200	-	(1,200)
Contr. Bldg-R&M	10,000	-	-	-
Contracted and General Services	40,448	15,056	23,680	8,625
Stationary & Office Supplies	10,000	4,000	10,000	6,000

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

RES Administration

REGIONAL FIRE CHIEF

80900

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Janitorial Supplies	10,000	8,000	10,000	2,000
Food Cost	2,500	1,300	2,500	1,200
Promotional Material	5,000	5,000	-	(5,000)
Consumables	10,000	10,000	9,950	(50)
Chemicals And Salts	100	100	-	(100)
Equipment & Furnishing	2,000	14,000	2,000	(12,000)
Materials Goods Supplies and Utilities	39,600	42,400	34,450	(7,950)
Interac-Bank Charges	1,800	-	-	-
Bank Charges and Short-Term Interest	1,800	-	-	-
Expenses:	674,248	1,214,856	1,390,247	175,392
NET	(674,248)	(1,214,856)	(1,390,247)	(175,392)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Regional Emergency Services

Operations - Urban

B_OU

Description of Service

The Operations - Urban Branch consists of the following sub branches:

Operations - Urban

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	8,317,600	8,319,800	8,384,100	64,300	8,384,100	8,384,100
Sales and User Charges	1,325,000	1,360,000	1,330,071	(29,929)	1,330,071	1,330,071
Other Revenue	50,000	-	-	-	-	-
Revenues:	9,692,600	9,679,800	9,714,171	34,371	9,714,171	9,714,171
Salaries Wages and Benefits	31,708,700	29,412,300	30,414,238	1,001,938	30,672,602	30,933,550
Contracted and General Services	875,100	642,300	828,285	185,985	828,285	828,285
Materials Goods Supplies and Utilities	897,850	895,750	775,850	(119,900)	781,472	787,150
Provision for Allowances	-	250,000	250,000	-	250,000	250,000
Expenses:	33,481,650	31,200,350	32,268,373	1,068,023	32,532,359	32,798,985
NET	(23,789,050)	(21,520,550)	(22,554,202)	(1,033,652)	(22,818,188)	(23,084,814)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Regional Emergency Services
Operations - Urban

B_OU

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	8,317,600	8,319,800	8,384,100	64,300
Provincial Operating Conditional	8,317,600	8,319,800	8,384,100	64,300
Provincial Transfers	8,317,600	8,319,800	8,384,100	64,300
Government Transfers	8,317,600	8,319,800	8,384,100	64,300
Ambulance Fees Local	1,200,000	1,200,000	1,250,000	50,000
Cost Reimbursement	125,000	160,000	80,071	(79,929)
Sales and User Charges	1,325,000	1,360,000	1,330,071	(29,929)
Donations	50,000	-	-	-
Other Revenue	50,000	-	-	-
Other Revenue	50,000	-	-	-
Revenues:	9,692,600	9,679,800	9,714,171	34,371
Exempt Salary - Regular	735,000	418,000	462,703	44,703
F.F. Wages - Regular	21,069,000	19,927,000	20,681,733	754,733
F.F. Training Wages	323,000	110,000	276,500	166,500
F.F. Standby Reg	12,000	12,000	13,200	1,200
F.F. Stat Pay	1,469,700	1,569,700	1,615,500	45,800
FF Stat Vacation Pay	50,600	50,600	43,000	(7,600)
F.F. Shift Differential	294,900	294,900	280,000	(14,900)
F.F. Service Pay	61,900	61,900	70,500	8,600
F.F. Clean Allow	37,700	37,700	36,150	(1,550)
F.F. EMT Allow	598,300	598,300	554,000	(44,300)
F.F. Senior Paramedic Premium	22,000	22,000	22,000	-
F.F. 1St Resp Allow	14,000	14,000	8,400	(5,600)
F.F. Overtime Wages	1,640,000	1,255,000	1,490,000	235,000
F.F. Lieutenant Pay	144,900	144,900	132,000	(12,900)
F.F. Senior Captain Premium	30,600	30,600	33,000	2,400
CUPE Reg. Wages	578,400	486,000	397,726	(88,274)
Meal Allowances	2,700	2,700	3,600	900
Benefit Allocation	1,202,660	1,103,940	1,120,192	16,252

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Regional Emergency Services

Operations - Urban

B_OU

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
El Expense	184,440	173,760	168,674	(5,086)
CPP Expense	507,510	466,590	449,797	(16,793)
LAPP Expense	2,542,950	2,417,950	2,132,674	(285,276)
RRSP Expense	186,440	214,760	422,889	208,129
Salaries Wages and Benefits	31,708,700	29,412,300	30,414,238	1,001,938
Business Travel	7,000	1,500	5,600	4,100
Conference Travel	8,000	5,500	-	(5,500)
Employee Relations	1,200	1,200	-	(1,200)
Safety Training	19,500	-	0	0
Conference Registration	1,050	1,050	17,175	16,125
Tuition Fees	132,250	100,950	82,175	(18,775)
Job Specific Training	2,700	4,700	-	(4,700)
Training - Mandatory - Fees	-	3,000	85,175	82,175
Training - Beneficial - Fees	-	-	6,400	6,400
Membership & Registr. Fee	106,600	77,900	86,780	8,880
Freight Charges	16,000	20,000	17,500	(2,500)
Telephone - Landline	18,000	-	0	0
Mobile Phones	15,600	7,600	13,100	5,500
911 Telephone costs	25,800	25,800	25,800	-
MSAT-Glental Satellite Phone Charges	2,700	2,700	2,900	200
Cable Television	1,000	-	-	-
Subscr. & Public.	-	-	300	300
Other Fees	4,000	4,000	0	(4,000)
Driver's License Medical	-	-	1,200	1,200
Other Profess. Services	74,000	11,000	40,000	29,000
Gen. Serv.-Contracted	159,500	90,400	148,500	58,100
Contr. Equip. R&M	71,500	63,500	71,500	8,000
Fire Extinguisher R&M	2,700	2,700	2,700	-
Contr. Veh. Mech. R&M	10,000	28,000	10,000	(18,000)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Regional Emergency Services

Operations - Urban

B_OU

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Equipment Rental & Lease	-	-	8,000	8,000
Radio Tower Rental	143,900	143,900	143,880	(20)
Licenses & Permits	43,000	43,000	43,000	-
Towing	9,100	3,900	16,600	12,700
Contracted and General Services	875,100	642,300	828,285	185,985
Spec. Progr. Supplies	11,000	2,500	9,000	6,500
Protective Apparel	274,750	249,750	113,650	(136,100)
Non-Protect Apparel	116,600	116,600	100,000	(16,600)
Food Cost	4,500	2,500	5,100	2,600
Pharmaceuticals	35,000	35,000	35,000	-
First Aid Supplies	100,000	113,000	120,000	7,000
Promotional Material	4,000	4,000	-	(4,000)
Fuels & Lubes	71,500	91,500	90,000	(1,500)
Tire	12,000	15,000	12,000	(3,000)
Equipment	43,000	72,100	55,000	(17,100)
Consumables	123,500	87,500	105,800	18,300
Oxygen & Acetylene	15,000	15,000	15,000	-
Consum - Small Tools	3,000	1,000	3,000	2,000
Oth Firefighter Equip	50,000	50,000	50,000	-
S.C.B.A. Equipment	10,000	6,000	7,000	1,000
Chemicals And Salts	2,000	2,000	3,000	1,000
Electricity	-	11,000	12,000	1,000
Train/Material & Manuals	2,000	4,800	11,600	6,800
Equipment & Furnishing	20,000	16,500	28,700	12,200
Materials Goods Supplies and Utilities	897,850	895,750	775,850	(119,900)
Ambulance Bad Debt	-	250,000	250,000	-
Provision for Allowances	-	250,000	250,000	-
Expenses:	33,481,650	31,200,350	32,268,373	1,068,023
NET	(23,789,050)	(21,520,550)	(22,554,202)	(1,033,652)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Regional Emergency Services / Operations - Urban

Operations - Urban

S_OU

Description of Service

The Operations - Urban Sub Branch consists of the following cost centres:

80920 Fire Communications

80921 Operations

80922 Emergency Medical Services

80950 Training

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	8,317,600	8,319,800	8,384,100	64,300	8,384,100	8,384,100
Sales and User Charges	1,325,000	1,360,000	1,330,071	(29,929)	1,330,071	1,330,071
Other Revenue	50,000	-	-	-	-	-
Revenues:	9,692,600	9,679,800	9,714,171	34,371	9,714,171	9,714,171
Salaries Wages and Benefits	31,708,700	29,412,300	30,414,238	1,001,938	30,672,602	30,933,550
Contracted and General Services	875,100	642,300	828,285	185,985	828,285	828,285
Materials Goods Supplies and Utilities	897,850	895,750	775,850	(119,900)	781,472	787,150
Provision for Allowances	-	250,000	250,000	-	250,000	250,000
Expenses:	33,481,650	31,200,350	32,268,373	1,068,023	32,532,359	32,798,985
NET	(23,789,050)	(21,520,550)	(22,554,202)	(1,033,652)	(22,818,188)	(23,084,814)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Regional Emergency Services / Operations - Urban

Operations - Urban

S_OU

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	8,317,600	8,319,800	8,384,100	64,300
Provincial Operating Conditional	8,317,600	8,319,800	8,384,100	64,300
Provincial Transfers	8,317,600	8,319,800	8,384,100	64,300
Government Transfers	8,317,600	8,319,800	8,384,100	64,300
Ambulance Fees Local	1,200,000	1,200,000	1,250,000	50,000
Cost Reimbursement	125,000	160,000	80,071	(79,929)
Sales and User Charges	1,325,000	1,360,000	1,330,071	(29,929)
Donations	50,000	-	-	-
Other Revenue	50,000	-	-	-
Other Revenue	50,000	-	-	-
Revenues:	9,692,600	9,679,800	9,714,171	34,371
Exempt Salary - Regular	735,000	418,000	462,703	44,703
F.F. Wages - Regular	21,069,000	19,927,000	20,681,733	754,733
F.F. Training Wages	323,000	110,000	276,500	166,500
F.F. Standby Reg	12,000	12,000	13,200	1,200
F.F. Stat Pay	1,469,700	1,569,700	1,615,500	45,800
FF Stat Vacation Pay	50,600	50,600	43,000	(7,600)
F.F. Shift Differential	294,900	294,900	280,000	(14,900)
F.F. Service Pay	61,900	61,900	70,500	8,600
F.F. Clean Allow	37,700	37,700	36,150	(1,550)
F.F. EMT Allow	598,300	598,300	554,000	(44,300)
F.F. Senior Paramedic Premium	22,000	22,000	22,000	-
F.F. 1St Resp Allow	14,000	14,000	8,400	(5,600)
F.F. Overtime Wages	1,640,000	1,255,000	1,490,000	235,000
F.F. Lieutenant Pay	144,900	144,900	132,000	(12,900)
F.F. Senior Captain Premium	30,600	30,600	33,000	2,400
CUPE Reg. Wages	578,400	486,000	397,726	(88,274)
Meal Allowances	2,700	2,700	3,600	900
Benefit Allocation	1,202,660	1,103,940	1,120,192	16,252

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Regional Emergency Services / Operations - Urban

Operations - Urban

S_OU

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
El Expense	184,440	173,760	168,674	(5,086)
CPP Expense	507,510	466,590	449,797	(16,793)
LAPP Expense	2,542,950	2,417,950	2,132,674	(285,276)
RRSP Expense	186,440	214,760	422,889	208,129
Salaries Wages and Benefits	31,708,700	29,412,300	30,414,238	1,001,938
Business Travel	7,000	1,500	5,600	4,100
Conference Travel	8,000	5,500	-	(5,500)
Employee Relations	1,200	1,200	-	(1,200)
Safety Training	19,500	-	0	0
Conference Registration	1,050	1,050	17,175	16,125
Tuition Fees	132,250	100,950	82,175	(18,775)
Job Specific Training	2,700	4,700	-	(4,700)
Training - Mandatory - Fees	-	3,000	85,175	82,175
Training - Beneficial - Fees	-	-	6,400	6,400
Membership & Registr. Fee	106,600	77,900	86,780	8,880
Freight Charges	16,000	20,000	17,500	(2,500)
Telephone - Landline	18,000	-	0	0
Mobile Phones	15,600	7,600	13,100	5,500
911 Telephone costs	25,800	25,800	25,800	-
MSAT-Glental Satellite Phone Charges	2,700	2,700	2,900	200
Cable Television	1,000	-	-	-
Subscr. & Public.	-	-	300	300
Other Fees	4,000	4,000	0	(4,000)
Driver's License Medical	-	-	1,200	1,200
Other Profess. Services	74,000	11,000	40,000	29,000
Gen. Serv.-Contracted	159,500	90,400	148,500	58,100
Contr. Equip. R&M	71,500	63,500	71,500	8,000
Fire Extinguisher R&M	2,700	2,700	2,700	-
Contr. Veh. Mech. R&M	10,000	28,000	10,000	(18,000)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Regional Emergency Services / Operations - Urban

Operations - Urban

S_OU

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Equipment Rental & Lease	-	-	8,000	8,000
Radio Tower Rental	143,900	143,900	143,880	(20)
Licenses & Permits	43,000	43,000	43,000	-
Towing	9,100	3,900	16,600	12,700
Contracted and General Services	875,100	642,300	828,285	185,985
Spec. Progr. Supplies	11,000	2,500	9,000	6,500
Protective Apparel	274,750	249,750	113,650	(136,100)
Non-Protect Apparel	116,600	116,600	100,000	(16,600)
Food Cost	4,500	2,500	5,100	2,600
Pharmaceuticals	35,000	35,000	35,000	-
First Aid Supplies	100,000	113,000	120,000	7,000
Promotional Material	4,000	4,000	-	(4,000)
Fuels & Lubes	71,500	91,500	90,000	(1,500)
Tire	12,000	15,000	12,000	(3,000)
Equipment	43,000	72,100	55,000	(17,100)
Consumables	123,500	87,500	105,800	18,300
Oxygen & Acetylene	15,000	15,000	15,000	-
Consum - Small Tools	3,000	1,000	3,000	2,000
Oth Firefighter Equip	50,000	50,000	50,000	-
S.C.B.A. Equipment	10,000	6,000	7,000	1,000
Chemicals And Salts	2,000	2,000	3,000	1,000
Electricity	-	11,000	12,000	1,000
Train/Material & Manuals	2,000	4,800	11,600	6,800
Equipment & Furnishing	20,000	16,500	28,700	12,200
Materials Goods Supplies and Utilities	897,850	895,750	775,850	(119,900)
Ambulance Bad Debt	-	250,000	250,000	-
Provision for Allowances	-	250,000	250,000	-
Expenses:	33,481,650	31,200,350	32,268,373	1,068,023
NET	(23,789,050)	(21,520,550)	(22,554,202)	(1,033,652)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Operations - Urban

FIRE COMMUNICATIONS

80920

Description of Service

The Operations, Communications, and Training branches provide integrated emergency response service for the Regional Municipality of Wood Buffalo. Communications 911 staff answer all emergent and non-emergent calls. Fire response is dispatched via the municipal radio system. The Alberta Health Services EMS dispatch system is utilized to dispatch ambulances.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	1,153,600	1,153,600	706,100	(447,500)	706,100	706,100
Revenues:	1,153,600	1,153,600	706,100	(447,500)	706,100	706,100
Salaries Wages and Benefits	2,864,000	2,185,000	2,511,255	326,255	2,532,541	2,554,039
Contracted and General Services	400,550	318,850	412,005	93,155	412,005	412,005
Materials Goods Supplies and Utilities	23,000	18,600	46,500	27,900	46,965	47,435
Expenses:	3,287,550	2,522,450	2,969,760	447,310	2,991,511	3,013,479
NET	(2,133,950)	(1,368,850)	(2,263,660)	(894,810)	(2,285,411)	(2,307,379)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Operations - Urban

FIRE COMMUNICATIONS

80920

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	1,153,600	1,153,600	706,100	(447,500)
Provincial Operating Conditional	1,153,600	1,153,600	706,100	(447,500)
Provincial Transfers	1,153,600	1,153,600	706,100	(447,500)
Government Transfers	1,153,600	1,153,600	706,100	(447,500)
Revenues:	1,153,600	1,153,600	706,100	(447,500)
Exempt Salary - Regular	286,000	148,000	143,480	(4,520)
F.F. Wages - Regular	1,758,000	1,257,000	1,512,237	255,237
F.F. Training Wages	25,000	25,000	35,000	10,000
F.F. Stat Pay	96,900	96,900	104,000	7,100
FF Stat Vacation Pay	5,600	5,600	5,000	(600)
F.F. Shift Differential	20,900	20,900	20,000	(900)
F.F. Service Pay	2,800	2,800	2,500	(300)
F.F. Clean Allow	2,600	2,600	3,200	600
F.F. EMT Allow	3,000	3,000	4,000	1,000
F.F. 1St Resp Allow	14,000	14,000	8,400	(5,600)
F.F. Overtime Wages	100,000	185,000	200,000	15,000
CUPE Reg. Wages	116,000	116,000	117,165	1,165
Meal Allowances	200	200	600	400
Benefit Allocation	112,580	80,000	92,190	12,190
EI Expense	17,320	13,000	14,960	1,960
CPP Expense	47,630	32,000	39,893	7,893
LAPP Expense	238,150	161,000	175,515	14,515
RRSP Expense	17,320	22,000	33,114	11,114
Salaries Wages and Benefits	2,864,000	2,185,000	2,511,255	326,255
Business Travel	7,000	1,500	1,600	100
Conference Travel	8,000	5,500	-	(5,500)
Employee Relations	1,200	1,200	-	(1,200)
Conference Registration	1,050	1,050	17,175	16,125
Tuition Fees	7,800	4,500	-	(4,500)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Operations - Urban

FIRE COMMUNICATIONS

80920

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Job Specific Training	2,700	2,700	-	(2,700)
Training - Mandatory - Fees	-	3,000	11,200	8,200
Membership & Registr. Fee	8,600	4,600	2,950	(1,650)
Freight Charges	1,000	1,000	1,000	-
Telephone - Landline	18,000	-	0	0
911 Telephone costs	25,800	25,800	25,800	-
MSAT-Glental Satellite Phone Charges	-	2,700	2,900	200
Other Profess. Services	-	-	30,000	30,000
Gen. Serv.-Contracted	122,500	71,400	122,500	51,100
Contr. Equip. R&M	10,000	7,000	10,000	3,000
Radio Tower Rental	143,900	143,900	143,880	(20)
Licenses & Permits	43,000	43,000	43,000	-
Contracted and General Services	400,550	318,850	412,005	93,155
Spec. Progr. Supplies	2,500	2,500	6,500	4,000
Equipment	15,000	2,100	15,000	12,900
Consumables	500	500	500	-
Electricity	-	11,000	12,000	1,000
Equipment & Furnishing	5,000	2,500	12,500	10,000
Materials Goods Supplies and Utilities	23,000	18,600	46,500	27,900
Expenses:	3,287,550	2,522,450	2,969,760	447,310
NET	(2,133,950)	(1,368,850)	(2,263,660)	(894,810)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Operations - Urban

OPERATIONS

80921

Description of Service

The Operations, Communications, and Training branches provide integrated emergency response service for the Regional Municipality of Wood Buffalo. All operations staff are cross trained and qualified in both firefighting/rescue and emergency medical response allowing crews to respond to all incidents in the Municipality. The operation branch works closely with Alberta Agriculture and Forestry to mitigate wildfire risk. In addition, Regional Emergency Services maintains specialty teams in Technical (high angle, confined space and collapsed structures), Water Rescue and Dangerous Goods Response.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	125,000	125,000	80,071	(44,929)	80,071	80,071
Revenues:	125,000	125,000	80,071	(44,929)	80,071	80,071
Salaries Wages and Benefits	20,641,900	19,662,900	18,873,994	(788,906)	19,034,281	19,196,171
Contracted and General Services	101,000	52,300	56,960	4,660	56,960	56,960
Materials Goods Supplies and Utilities	588,850	496,850	355,650	(141,200)	357,370	359,107
Expenses:	21,331,750	20,212,050	19,286,604	(925,446)	19,448,611	19,612,238
NET	(21,206,750)	(20,087,050)	(19,206,533)	880,517	(19,368,540)	(19,532,167)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Operations - Urban

OPERATIONS

80921

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	125,000	125,000	80,071	(44,929)
Sales and User Charges	125,000	125,000	80,071	(44,929)
Revenues:	125,000	125,000	80,071	(44,929)
Exempt Salary - Regular	194,000	-	-	-
F.F. Wages - Regular	14,050,000	13,650,000	13,177,542	(472,458)
F.F. Training Wages	250,000	65,000	241,500	176,500
F.F. Stat Pay	1,000,000	1,100,000	1,100,000	-
FF Stat Vacation Pay	40,000	40,000	33,000	(7,000)
F.F. Shift Differential	200,000	200,000	190,000	(10,000)
F.F. Service Pay	50,000	50,000	45,000	(5,000)
F.F. Clean Allow	24,000	24,000	22,000	(2,000)
F.F. EMT Allow	387,000	387,000	370,000	(17,000)
F.F. Overtime Wages	1,000,000	700,000	750,000	50,000
F.F. Lieutenant Pay	124,900	124,900	60,000	(64,900)
F.F. Senior Captain Premium	30,000	30,000	31,800	1,800
CUPE Reg. Wages	278,000	278,000	187,935	(90,065)
Meal Allowances	2,000	2,000	2,000	-
Benefit Allocation	783,120	783,120	695,005	(88,115)
EI Expense	120,480	120,480	104,040	(16,440)
CPP Expense	331,320	331,320	277,440	(53,880)
LAPP Expense	1,656,600	1,656,600	1,323,182	(333,418)
RRSP Expense	120,480	120,480	263,551	143,071
Salaries Wages and Benefits	20,641,900	19,662,900	18,873,994	(788,906)
Membership & Registr. Fee	-	-	200	200
Freight Charges	10,000	10,000	10,000	-
Mobile Phones	15,600	7,600	7,860	260
MSAT-Glental Satellite Phone Charges	2,700	-	-	-
Cable Television	1,000	-	-	-
Driver's License Medical	-	-	1,200	1,200

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Operations - Urban

OPERATIONS

80921

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Other Profess. Services	14,000	-	-	-
Gen. Serv.-Contracted	30,000	12,000	10,000	(2,000)
Contr. Equip. R&M	25,000	20,000	25,000	5,000
Fire Extinguisher R&M	2,700	2,700	2,700	-
Contracted and General Services	101,000	52,300	56,960	4,660
Protective Apparel	274,750	249,750	113,650	(136,100)
Non-Protect Apparel	116,600	91,600	70,000	(21,600)
Food Cost	2,000	2,000	2,000	-
Promotional Material	4,000	4,000	-	(4,000)
Fuels & Lubes	1,500	1,500	2,000	500
Consumables	120,000	84,000	100,000	16,000
Consum - Small Tools	3,000	1,000	3,000	2,000
Oth Firefighter Equip	50,000	50,000	50,000	-
S.C.B.A. Equipment	10,000	6,000	7,000	1,000
Chemicals And Salts	2,000	2,000	3,000	1,000
Equipment & Furnishing	5,000	5,000	5,000	-
Materials Goods Supplies and Utilities	588,850	496,850	355,650	(141,200)
Expenses:	21,331,750	20,212,050	19,286,604	(925,446)
NET	(21,206,750)	(20,087,050)	(19,206,533)	880,517

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Operations - Urban

EMERGENCY MEDICAL SERVICES

80922

Description of Service

The Operations, Communications, and Training branches provide integrated emergency response service for the Regional Municipality of Wood Buffalo. All operations staff are cross trained and qualified in both firefighting/rescue and emergency medical response allowing crews to respond to all incidents in the Municipality. The operation branch works closely with Alberta Agriculture and Forestry to mitigate wildfire risk. In addition, Regional Emergency Services maintains specialty teams in Technical (high angle, confined space and collapsed structures), Water Rescue and Dangerous Goods Response.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	7,164,000	7,164,000	7,678,000	514,000	7,678,000	7,678,000
Sales and User Charges	1,200,000	1,235,000	1,250,000	15,000	1,250,000	1,250,000
Revenues:	8,364,000	8,399,000	8,928,000	529,000	8,928,000	8,928,000
Salaries Wages and Benefits	7,784,500	7,100,100	8,390,830	1,290,730	8,461,975	8,533,830
Contracted and General Services	328,300	240,600	245,545	4,945	245,545	245,545
Materials Goods Supplies and Utilities	272,000	372,000	359,900	(12,100)	363,199	366,531
Provision for Allowances	-	250,000	250,000	-	250,000	250,000
Expenses:	8,384,800	7,962,700	9,246,275	1,283,575	9,320,719	9,395,906
NET	(20,800)	436,300	(318,275)	(754,575)	(392,719)	(467,906)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Operations - Urban

EMERGENCY MEDICAL SERVICES

80922

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	7,164,000	7,164,000	7,678,000	514,000
Provincial Operating Conditional	7,164,000	7,164,000	7,678,000	514,000
Provincial Transfers	7,164,000	7,164,000	7,678,000	514,000
Government Transfers	7,164,000	7,164,000	7,678,000	514,000
Ambulance Fees Local	1,200,000	1,200,000	1,250,000	50,000
Cost Reimbursement	-	35,000	-	(35,000)
Sales and User Charges	1,200,000	1,235,000	1,250,000	15,000
Revenues:	8,364,000	8,399,000	8,928,000	529,000
Exempt Salary - Regular	210,000	159,000	165,594	6,594
F.F. Wages - Regular	5,117,000	4,876,000	5,766,200	890,200
F.F. Training Wages	48,000	20,000	-	(20,000)
F.F. Standby Reg	12,000	12,000	13,200	1,200
F.F. Stat Pay	350,000	350,000	380,000	30,000
FF Stat Vacation Pay	5,000	5,000	5,000	-
F.F. Shift Differential	74,000	74,000	70,000	(4,000)
F.F. Service Pay	8,000	8,000	22,000	14,000
F.F. Clean Allow	10,000	10,000	10,000	-
F.F. EMT Allow	193,000	193,000	180,000	(13,000)
F.F. Senior Paramedic Premium	22,000	22,000	22,000	-
F.F. Overtime Wages	500,000	350,000	500,000	150,000
F.F. Lieutenant Pay	20,000	20,000	72,000	52,000
F.F. Senior Captain Premium	600	600	1,200	600
CUPE Reg. Wages	92,400	-	-	-
Meal Allowances	500	500	1,000	500
Benefit Allocation	292,140	226,000	308,453	82,453
EI Expense	44,360	38,000	45,900	7,900
CPP Expense	122,290	97,000	122,400	25,400
LAPP Expense	616,850	569,000	587,248	18,248
RRSP Expense	46,360	70,000	118,636	48,636

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Operations - Urban

EMERGENCY MEDICAL SERVICES

80922

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Salaries Wages and Benefits	7,784,500	7,100,100	8,390,830	1,290,730
Business Travel	-	-	1,000	1,000
Tuition Fees	113,200	85,200	82,175	(3,025)
Training - Mandatory - Fees	-	-	8,200	8,200
Membership & Registr. Fee	98,000	73,300	83,630	10,330
Freight Charges	3,000	7,000	6,000	(1,000)
Mobile Phones	-	-	2,040	2,040
Other Profess. Services	60,000	-	-	-
Gen. Serv.-Contracted	7,000	7,000	15,000	8,000
Contr. Equip. R&M	36,500	36,500	36,500	-
Contr. Veh. Mech. R&M	10,000	28,000	10,000	(18,000)
Towing	600	3,600	1,000	(2,600)
Contracted and General Services	328,300	240,600	245,545	4,945
Spec. Progr. Supplies	2,500	-	2,500	2,500
Non-Protect Apparel	-	25,000	30,000	5,000
Food Cost	500	-	-	-
Pharmaceuticals	35,000	35,000	35,000	-
First Aid Supplies	100,000	113,000	120,000	7,000
Fuels & Lubes	69,000	89,000	88,000	(1,000)
Tire	12,000	15,000	12,000	(3,000)
Equipment	28,000	70,000	40,000	(30,000)
Consumables	3,000	3,000	3,000	-
Oxygen & Acetylene	15,000	15,000	15,000	-
Train/Material & Manuals	2,000	2,000	9,400	7,400
Equipment & Furnishing	5,000	5,000	5,000	-
Materials Goods Supplies and Utilities	272,000	372,000	359,900	(12,100)
Ambulance Bad Debt	-	250,000	250,000	-
Provision for Allowances	-	250,000	250,000	-
Expenses:	8,384,800	7,962,700	9,246,275	1,283,575

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Operations - Urban

EMERGENCY MEDICAL SERVICES

80922

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
NET	(20,800)	436,300	(318,275)	(754,575)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Operations - Urban

TRAINING

80950

Description of Service

The Operations, Communications, and Training branches provide integrated emergency response service for the Regional Municipality of Wood Buffalo. The Training branch develops/provides of professional training for the Operations Branch (Fire & EMS). The Training Branch supports recruitment and retention for Regional Emergency Services.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	-	2,200	-	(2,200)	-	-
Other Revenue	50,000	-	-	-	-	-
Revenues:	50,000	2,200	-	(2,200)	-	-
Salaries Wages and Benefits	418,300	464,300	638,158	173,858	643,805	649,509
Contracted and General Services	41,250	26,550	109,575	83,025	109,575	109,575
Materials Goods Supplies and Utilities	9,000	3,300	6,200	2,900	6,262	6,325
Expenses:	468,550	494,150	753,933	259,783	759,642	765,408
NET	(418,550)	(491,950)	(753,933)	(261,983)	(759,642)	(765,408)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Operations - Urban

TRAINING

80950

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	-	2,200	-	(2,200)
Provincial Operating Conditional	-	2,200	-	(2,200)
Provincial Transfers	-	2,200	-	(2,200)
Government Transfers	-	2,200	-	(2,200)
Donations	50,000	-	-	-
Other Revenue	50,000	-	-	-
Other Revenue	50,000	-	-	-
Revenues:	50,000	2,200	-	(2,200)
Exempt Salary - Regular	45,000	111,000	153,629	42,629
F.F. Wages - Regular	144,000	144,000	225,755	81,755
F.F. Stat Pay	22,800	22,800	31,500	8,700
F.F. Service Pay	1,100	1,100	1,000	(100)
F.F. Clean Allow	1,100	1,100	950	(150)
F.F. EMT Allow	15,300	15,300	-	(15,300)
F.F. Overtime Wages	40,000	20,000	40,000	20,000
CUPE Reg. Wages	92,000	92,000	92,626	626
Benefit Allocation	14,820	14,820	24,544	9,724
EI Expense	2,280	2,280	3,774	1,494
CPP Expense	6,270	6,270	10,064	3,794
LAPP Expense	31,350	31,350	46,729	15,379
RRSP Expense	2,280	2,280	7,588	5,308
Salaries Wages and Benefits	418,300	464,300	638,158	173,858
Business Travel	-	-	3,000	3,000
Safety Training	19,500	-	0	0
Tuition Fees	11,250	11,250	-	(11,250)
Job Specific Training	-	2,000	-	(2,000)
Training - Mandatory - Fees	-	-	65,775	65,775
Training - Beneficial - Fees	-	-	6,400	6,400
Freight Charges	2,000	2,000	500	(1,500)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Regional Emergency Services

Operations - Urban

TRAINING

80950

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Subscr. & Public.	-	-	300	300
Other Profess. Services	-	11,000	10,000	(1,000)
Equipment Rental & Lease	-	-	8,000	8,000
Towing	8,500	300	15,600	15,300
Contracted and General Services	41,250	26,550	109,575	83,025
Spec. Progr. Supplies	6,000	-	-	-
Food Cost	2,000	500	2,000	1,500
Train/Material & Manuals	-	2,800	2,200	(600)
Equipment & Furnishing	1,000	-	2,000	2,000
Materials Goods Supplies and Utilities	9,000	3,300	6,200	2,900
Expenses:	468,550	494,150	753,933	259,783
NET	(418,550)	(491,950)	(753,933)	(261,983)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Operations - Urban

MOBILE COMMAND CENTRE

80961

Description of Service
<p>The Mobile Command Center is a specialized vehicle designed specifically to be used during Emergency Situations. It provides an Incident Commander with the capability to coordinate activities in a remote location and provides communications and a functioning work environment for multiple command level decision makers. The vehicle has a relatively small ongoing costs but provides a significant capability when used appropriately during activations.</p>

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	4,000	4,000	4,200	200	4,200	4,200
Materials Goods Supplies and Utilities	5,000	5,000	7,600	2,600	7,676	7,753
Expenses:	9,000	9,000	11,800	2,800	11,876	11,953
NET	(9,000)	(9,000)	(11,800)	(2,800)	(11,876)	(11,953)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Operations - Urban

MOBILE COMMAND CENTRE

80961

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Mobile Phones	-	-	3,200	3,200
Other Fees	4,000	4,000	0	(4,000)
Gen. Serv.-Contracted	-	-	1,000	1,000
Contracted and General Services	4,000	4,000	4,200	200
Food Cost	-	-	1,100	1,100
Fuels & Lubes	1,000	1,000	-	(1,000)
Consumables	-	-	2,300	2,300
Equipment & Furnishing	4,000	4,000	4,200	200
Materials Goods Supplies and Utilities	5,000	5,000	7,600	2,600
Expenses:	9,000	9,000	11,800	2,800
NET	(9,000)	(9,000)	(11,800)	(2,800)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Regional Emergency Services

Professional Services

B_PS

Description of Service

The Professional Services Branch consists of the following sub branches:

Professional Services

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	11,500	20,500	-	(20,500)	-	-
Sales and User Charges	20,000	20,000	22,453	2,453	22,453	22,453
Sales to Other Governments	102,651	102,651	217,500	114,849	217,500	217,500
Licenses and Permits	22,000	22,000	23,438	1,438	23,438	23,438
Fines	35,000	35,000	35,640	640	35,640	35,640
Other Revenue	10,000	231,000	10,000	(221,000)	10,000	10,000
Revenues:	201,151	431,151	309,031	(122,120)	309,031	309,031
Salaries Wages and Benefits	4,383,300	3,581,400	4,288,393	706,993	4,327,809	4,367,619
Contracted and General Services	624,270	661,795	565,797	(95,998)	565,797	565,797
Materials Goods Supplies and Utilities	478,400	629,500	609,900	(19,600)	615,404	620,963
Transfers to Individuals & Organizations	30,000	30,000	30,000	-	30,000	30,000
Bank Charges and Short-Term Interest	-	1,800	1,000	(800)	1,000	1,000
Other Expenditures	100	-	-	-	-	-
Expenses:	5,516,070	4,904,495	5,495,090	590,595	5,540,010	5,585,379
NET	(5,314,919)	(4,473,344)	(5,186,059)	(712,715)	(5,230,979)	(5,276,348)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Regional Emergency Services
Professional Services

B_PS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	11,500	20,500	-	(20,500)
Provincial Operating Conditional	11,500	20,500	-	(20,500)
Provincial Transfers	11,500	20,500	-	(20,500)
Government Transfers	11,500	20,500	-	(20,500)
Inspection Fees	20,000	20,000	22,453	2,453
Sales and User Charges	20,000	20,000	22,453	2,453
Sales To Other Governments	102,651	102,651	217,500	114,849
Sales to Other Governments	102,651	102,651	217,500	114,849
Permits & Fees	22,000	22,000	23,438	1,438
Licenses and Permits	22,000	22,000	23,438	1,438
Other Fines	35,000	35,000	35,640	640
Fines	35,000	35,000	35,640	640
Other Revenue	-	211,000	10,000	(201,000)
Donations	10,000	20,000	-	(20,000)
Other Revenue	10,000	231,000	10,000	(221,000)
Other Revenue	10,000	231,000	10,000	(221,000)
Revenues:	201,151	431,151	309,031	(122,120)
Exempt Salary - Regular	757,000	551,000	634,966	83,966
Exempt OT Salary	-	9,500	10,000	500
F.F. Wages - Regular	2,327,000	1,855,000	2,380,565	525,565
F.F. Training Wages	25,000	25,000	25,000	-
F.F. Standby Reg	58,100	58,100	65,000	6,900
F.F. Stat Pay	95,300	95,300	113,800	18,500
FF Stat Vacation Pay	1,400	1,400	-	(1,400)
F.F. Service Pay	3,900	3,900	6,500	2,600
F.F. Clean Allow	3,900	3,900	3,500	(400)
F.F. EMT Allow	400	400	-	(400)
F.F. Overtime Wages	132,000	112,000	106,000	(6,000)
CUPE Reg. Wages	276,000	296,000	277,877	(18,123)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Regional Emergency Services
Professional Services

B_PS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Meal Allowances	300	300	-	(300)
Benefit Allocation	178,620	128,100	171,257	43,157
EI Expense	27,480	20,400	24,701	4,301
CPP Expense	75,570	54,850	65,869	11,019
LAPP Expense	377,850	315,250	326,047	10,797
RRSP Expense	27,480	33,400	60,311	26,911
Tool Allowance	16,000	17,600	17,000	(600)
Salaries Wages and Benefits	4,383,300	3,581,400	4,288,393	706,993
Business Travel	25,400	11,900	27,000	15,100
Public Relations	11,000	11,000	0	(11,000)
Employee Relations	600	-	400	400
Safety Training	-	4,225	0	(4,225)
Conference Registration	-	-	8,850	8,850
Training Allowance	150,000	150,000	151,000	1,000
Job Specific Training	241,190	228,020	171,000	(57,020)
Training - Mandatory - Fees	10,375	6,775	12,500	5,725
Training - Mandatory - Other	150	150	-	(150)
Training - Beneficial - Fees	-	-	28,350	28,350
Membership & Registr. Fee	2,350	2,350	3,917	1,567
Freight Charges	7,600	5,800	6,600	800
Mobile Phones	8,600	5,700	4,920	(780)
MSAT-Glental Satellite Phone Charges	900	900	960	60
Cable Television	1,100	1,100	1,000	(100)
Printing And Binding	13,000	2,000	4,000	2,000
Subscr. & Public.	1,705	1,705	11,000	9,295
Computer Software	29,000	-	0	0
Other Profess. Services	-	-	5,000	5,000
Gen. Serv.-Contracted	82,600	193,120	92,700	(100,420)
Contr. Equip. R&M	-	-	25,000	25,000

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Regional Emergency Services
Professional Services

B_PS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Contr. Veh. Mech. R&M	26,000	26,000	-	(26,000)
Janitorial Services	2,600	950	1,300	350
Licenses & Permits	2,100	2,100	2,300	200
Insurance Premiums	6,000	6,000	6,000	-
Towing	2,000	2,000	2,000	-
Contracted and General Services	624,270	661,795	565,797	(95,998)
Stationary & Office Supplies	-	3,000	3,000	-
Spec. Progr. Supplies	11,000	39,000	61,000	22,000
Protective Apparel	74,300	83,300	50,000	(33,300)
Non-Protect Apparel	10,000	10,000	9,500	(500)
Janitorial Supplies	2,100	300	1,300	1,000
Food Cost	6,700	5,700	1,500	(4,200)
Promotional Material	18,700	18,700	-	(18,700)
Volunteer Appreciation	2,400	2,400	4,000	1,600
Community Events	5,000	-	-	-
Fuels & Lubes	102,000	180,200	180,000	(200)
Tire	30,300	20,000	30,500	10,500
Equipment	131,500	200,100	202,000	1,900
Consumables	19,700	15,700	16,500	800
Oxygen & Acetylene	500	500	500	-
Consum - Small Tools	6,000	10,000	6,000	(4,000)
Oth Firefighter Equip	25,000	25,000	18,500	(6,500)
S.C.B.A. Equipment	2,500	1,300	1,500	200
Equipment & Furnishing	30,700	14,300	24,100	9,800
Materials Goods Supplies and Utilities	478,400	629,500	609,900	(19,600)
General Grants	30,000	30,000	30,000	-
Transfers to Individuals & Organizations	30,000	30,000	30,000	-
Bank Charges	-	-	1,000	1,000
Interac-Bank Charges	-	1,800	-	(1,800)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Regional Emergency Services
Professional Services

B_PS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Bank Charges and Short-Term Interest	-	1,800	1,000	(800)
Internal Services	100	-	-	-
Other Expenditures	100	-	-	-
Expenses:	5,516,070	4,904,495	5,495,090	590,595
NET	(5,314,919)	(4,473,344)	(5,186,059)	(712,715)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Regional Emergency Services / Professional Services

Professional Services

S_PS

Description of Service

The Professional Services Sub Branch consists of the following cost centres:

80910 Fire Administration

80911 Fire Prevention

80912 Apparatus Maintenance

80937 Fire Smart

80960 Emergency Management

880961 Mobile Command Centre

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	11,500	20,500	-	(20,500)	-	-
Sales and User Charges	20,000	20,000	22,453	2,453	22,453	22,453
Licenses and Permits	22,000	22,000	23,438	1,438	23,438	23,438
Fines	35,000	35,000	35,640	640	35,640	35,640
Other Revenue	10,000	221,000	10,000	(211,000)	10,000	10,000
Revenues:	98,500	318,500	91,531	(226,969)	91,531	91,531
Salaries Wages and Benefits	4,237,100	3,383,200	4,034,961	651,761	4,071,844	4,109,097
Contracted and General Services	227,470	279,995	189,597	(90,398)	189,597	189,597
Materials Goods Supplies and Utilities	339,800	499,400	511,200	11,800	516,312	521,475
Bank Charges and Short-Term Interest	-	1,800	1,000	(800)	1,000	1,000
Other Expenditures	100	-	-	-	-	-
Expenses:	4,804,470	4,164,395	4,736,758	572,363	4,778,753	4,821,169
NET	(4,705,970)	(3,845,895)	(4,645,227)	(799,332)	(4,687,222)	(4,729,638)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Regional Emergency Services / Professional Services

Professional Services

S_PS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	11,500	20,500	-	(20,500)
Provincial Operating Conditional	11,500	20,500	-	(20,500)
Provincial Transfers	11,500	20,500	-	(20,500)
Government Transfers	11,500	20,500	-	(20,500)
Inspection Fees	20,000	20,000	22,453	2,453
Sales and User Charges	20,000	20,000	22,453	2,453
Permits & Fees	22,000	22,000	23,438	1,438
Licenses and Permits	22,000	22,000	23,438	1,438
Other Fines	35,000	35,000	35,640	640
Fines	35,000	35,000	35,640	640
Other Revenue	-	211,000	10,000	(201,000)
Donations	10,000	10,000	-	(10,000)
Other Revenue	10,000	221,000	10,000	(211,000)
Other Revenue	10,000	221,000	10,000	(211,000)
Revenues:	98,500	318,500	91,531	(226,969)
Exempt Salary - Regular	688,000	409,000	462,704	53,704
Exempt OT Salary	-	9,500	10,000	500
F.F. Wages - Regular	2,327,000	1,830,000	2,340,726	510,726
F.F. Training Wages	25,000	25,000	25,000	-
F.F. Standby Reg	58,100	58,100	65,000	6,900
F.F. Stat Pay	93,700	93,700	113,800	20,100
FF Stat Vacation Pay	1,400	1,400	-	(1,400)
F.F. Service Pay	3,900	3,900	6,500	2,600
F.F. Clean Allow	3,700	3,700	3,300	(400)
F.F. Overtime Wages	126,000	106,000	106,000	-
CUPE Reg. Wages	230,000	296,000	277,877	(18,123)
Meal Allowances	300	300	-	(300)
Benefit Allocation	172,640	122,120	160,228	38,108
El Expense	26,560	19,480	23,375	3,895

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Regional Emergency Services / Professional Services

Professional Services

S_PS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
CPP Expense	73,040	52,320	62,333	10,013
LAPP Expense	365,200	302,600	305,049	2,449
RRSP Expense	26,560	32,480	56,069	23,589
Tool Allowance	16,000	17,600	17,000	(600)
Salaries Wages and Benefits	4,237,100	3,383,200	4,034,961	651,761
Business Travel	21,400	10,900	24,000	13,100
Public Relations	11,000	11,000	0	(11,000)
Safety Training	-	4,225	0	(4,225)
Conference Registration	-	-	8,850	8,850
Job Specific Training	31,440	18,270	-	(18,270)
Training - Mandatory - Fees	6,775	6,775	12,500	5,725
Training - Mandatory - Other	150	150	-	(150)
Training - Beneficial - Fees	-	-	28,350	28,350
Membership & Registr. Fee	-	-	2,117	2,117
Freight Charges	6,500	4,700	5,500	800
Mobile Phones	8,400	5,500	4,920	(580)
MSAT-Glental Satellite Phone Charges	900	900	960	60
Printing And Binding	13,000	2,000	4,000	2,000
Subscr. & Public.	1,705	1,705	11,000	9,295
Computer Software	29,000	-	0	0
Other Profess. Services	-	-	5,000	5,000
Gen. Serv.-Contracted	68,000	184,670	54,400	(130,270)
Contr. Equip. R&M	-	-	25,000	25,000
Contr. Veh. Mech. R&M	26,000	26,000	-	(26,000)
Licenses & Permits	1,200	1,200	1,000	(200)
Towing	2,000	2,000	2,000	-
Contracted and General Services	227,470	279,995	189,597	(90,398)
Stationary & Office Supplies	-	3,000	3,000	-
Spec. Progr. Supplies	11,000	39,000	56,000	17,000

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary


Regional Emergency Services / Professional Services

Professional Services

S_PS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Protective Apparel	8,300	7,300	-	(7,300)
Food Cost	5,700	5,700	700	(5,000)
Promotional Material	18,700	18,700	-	(18,700)
Volunteer Appreciation	2,400	2,400	4,000	1,600
Community Events	5,000	-	-	-
Fuels & Lubes	100,000	180,000	180,000	-
Tire	30,000	20,000	30,000	10,000
Equipment	120,000	200,000	200,000	-
Consumables	14,000	11,000	13,000	2,000
Oxygen & Acetylene	500	500	500	-
Consum - Small Tools	6,000	10,000	6,000	(4,000)
Equipment & Furnishing	18,200	1,800	18,000	16,200
Materials Goods Supplies and Utilities	339,800	499,400	511,200	11,800
Bank Charges	-	-	1,000	1,000
Interac-Bank Charges	-	1,800	-	(1,800)
Bank Charges and Short-Term Interest	-	1,800	1,000	(800)
Internal Services	100	-	-	-
Other Expenditures	100	-	-	-
Expenses:	4,804,470	4,164,395	4,736,758	572,363
NET	(4,705,970)	(3,845,895)	(4,645,227)	(799,332)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO
2019 PROPOSED BUDGET

Regional Emergency Services
Professional Services
FIRE ADMINISTRATION

80910

Description of Service
This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	211,200	9,200	-	(9,200)	-	-
Expenses:	211,200	9,200	-	(9,200)	-	-
NET	(211,200)	(9,200)	-	9,200	-	-

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services

FIRE ADMINISTRATION

80910

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	176,000	-	-	-
F.F. Clean Allow	200	200	-	(200)
CUPE Reg. Wages	-	9,000	-	(9,000)
Benefit Allocation	9,100	-	-	-
EI Expense	1,400	-	-	-
CPP Expense	3,850	-	-	-
LAPP Expense	19,250	-	-	-
RRSP Expense	1,400	-	-	-
Salaries Wages and Benefits	211,200	9,200	-	(9,200)
Expenses:	211,200	9,200	-	(9,200)
NET	(211,200)	(9,200)	-	9,200

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services

FIRE PREVENTION

80911

Description of Service

Driven by the council approved Fire Quality Management Plan, the fire prevention branch creates policies, strategies, and activities that are intended to prevent fires from starting. Beyond fire inspections, fire investigation, public fire and life safety education, and construction plan reviews ensuring good engineering practices encompass the comprehensive approach to fire prevention in the Regional Municipality of Wood Buffalo. These functions not only contribute to the prevention effort, but also lay the foundation to reduce loss when a fire does occur. Increasing awareness of actions that can lead to fires and developing skills and knowledge to prevent fires and minimize injury are key messages the fire prevention branch promotes while engaging with the community. The fire prevention branch respects the uniqueness of the region and is eager to provide competent and professional services to its citizens while sharing in a mutual respect for fire and life safety.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	-	9,000	-	(9,000)	-	-
Sales and User Charges	20,000	20,000	22,453	2,453	22,453	22,453
Licenses and Permits	22,000	22,000	23,438	1,438	23,438	23,438
Fines	35,000	35,000	35,640	640	35,640	35,640
Other Revenue	10,000	10,000	10,000	-	10,000	10,000
Revenues:	87,000	96,000	91,531	(4,469)	91,531	91,531
Salaries Wages and Benefits	2,340,200	1,931,200	2,366,751	435,551	2,388,014	2,409,490
Contracted and General Services	60,100	64,200	66,760	2,560	66,760	66,760
Materials Goods Supplies and Utilities	28,050	22,850	34,500	11,650	34,845	35,193
Bank Charges and Short-Term Interest	-	1,800	1,000	(800)	1,000	1,000
Other Expenditures	100	-	-	-	-	-
Expenses:	2,428,450	2,020,050	2,469,011	448,961	2,490,619	2,512,444
NET	(2,341,450)	(1,924,050)	(2,377,480)	(453,430)	(2,399,088)	(2,420,913)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services

FIRE PREVENTION

80911

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	-	9,000	-	(9,000)
Provincial Operating Conditional	-	9,000	-	(9,000)
Provincial Transfers	-	9,000	-	(9,000)
Government Transfers	-	9,000	-	(9,000)
Inspection Fees	20,000	20,000	22,453	2,453
Sales and User Charges	20,000	20,000	22,453	2,453
Permits & Fees	22,000	22,000	23,438	1,438
Licenses and Permits	22,000	22,000	23,438	1,438
Other Fines	35,000	35,000	35,640	640
Fines	35,000	35,000	35,640	640
Other Revenue	-	-	10,000	10,000
Donations	10,000	10,000	-	(10,000)
Other Revenue	10,000	10,000	10,000	-
Other Revenue	10,000	10,000	10,000	-
Revenues:	87,000	96,000	91,531	(4,469)
F.F. Wages - Regular	1,660,000	1,335,000	1,685,674	350,674
F.F. Training Wages	25,000	25,000	25,000	-
F.F. Standby Reg	33,100	33,100	38,000	4,900
F.F. Stat Pay	71,600	71,600	88,000	16,400
F.F. Service Pay	2,800	2,800	5,000	2,200
F.F. Clean Allow	2,400	2,400	2,400	-
F.F. Overtime Wages	96,000	76,000	82,000	6,000
CUPE Reg. Wages	92,000	88,000	92,626	4,626
Meal Allowances	300	300	-	(300)
Benefit Allocation	92,820	64,000	92,472	28,472
EI Expense	14,280	11,000	12,495	1,495
CPP Expense	39,270	29,000	33,320	4,320
LAPP Expense	196,350	173,000	176,052	3,052
RRSP Expense	14,280	20,000	33,713	13,713

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services

FIRE PREVENTION

80911

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Salaries Wages and Benefits	2,340,200	1,931,200	2,366,751	435,551
Business Travel	5,400	4,400	5,400	1,000
Public Relations	10,000	10,000	0	(10,000)
Conference Registration	-	-	5,500	5,500
Job Specific Training	19,170	17,000	-	(17,000)
Training - Mandatory - Fees	6,775	6,775	12,500	5,725
Training - Mandatory - Other	150	150	-	(150)
Training - Beneficial - Fees	-	-	23,400	23,400
Membership & Registr. Fee	-	-	1,560	1,560
Freight Charges	1,000	1,000	1,000	-
Mobile Phones	5,900	3,000	3,000	-
Printing And Binding	3,000	2,000	2,000	-
Subscr. & Public.	1,705	1,705	11,000	9,295
Gen. Serv.-Contracted	7,000	18,170	1,400	(16,770)
Contracted and General Services	60,100	64,200	66,760	2,560
Spec. Progr. Supplies	1,000	1,000	26,000	25,000
Protective Apparel	7,300	7,300	-	(7,300)
Food Cost	500	500	500	-
Promotional Material	13,250	13,250	-	(13,250)
Consumables	3,000	-	3,000	3,000
Equipment & Furnishing	3,000	800	5,000	4,200
Materials Goods Supplies and Utilities	28,050	22,850	34,500	11,650
Bank Charges	-	-	1,000	1,000
Interac-Bank Charges	-	1,800	-	(1,800)
Bank Charges and Short-Term Interest	-	1,800	1,000	(800)
Internal Services	100	-	-	-
Other Expenditures	100	-	-	-
Expenses:	2,428,450	2,020,050	2,469,011	448,961
NET	(2,341,450)	(1,924,050)	(2,377,480)	(453,430)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services

APPARATUS MAINTENANCE

80912

Description of Service

Regional Emergency Services Apparatus Maintenance provides maintenance and repairs to all heavy and light fleet response vehicles for both urban and rural fire departments.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,047,500	820,100	778,728	(41,372)	785,556	792,451
Contracted and General Services	113,700	49,400	79,200	29,800	79,200	79,200
Materials Goods Supplies and Utilities	277,700	422,700	434,700	12,000	439,047	443,437
Expenses:	1,438,900	1,292,200	1,292,628	428	1,303,803	1,315,089
NET	(1,438,900)	(1,292,200)	(1,292,628)	(428)	(1,303,803)	(1,315,089)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services

APPARATUS MAINTENANCE

80912

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	103,000	-	-	-
F.F. Wages - Regular	642,000	495,000	479,211	(15,789)
F.F. Standby Reg	25,000	25,000	27,000	2,000
F.F. Stat Pay	22,100	22,100	25,800	3,700
FF Stat Vacation Pay	1,400	1,400	-	(1,400)
F.F. Service Pay	1,100	1,100	1,500	400
F.F. Clean Allow	900	900	700	(200)
F.F. Overtime Wages	30,000	30,000	24,000	(6,000)
CUPE Reg. Wages	46,000	107,000	92,626	(14,374)
Benefit Allocation	41,600	29,000	29,736	736
EI Expense	6,400	4,000	4,080	80
CPP Expense	17,600	11,000	10,880	(120)
LAPP Expense	88,000	68,000	56,612	(11,388)
RRSP Expense	6,400	8,000	9,584	1,584
Tool Allowance	16,000	17,600	17,000	(600)
Salaries Wages and Benefits	1,047,500	820,100	778,728	(41,372)
Business Travel	8,000	3,000	8,000	5,000
Freight Charges	5,000	3,200	4,000	800
Mobile Phones	1,500	1,500	1,200	(300)
Computer Software	29,000	-	0	0
Gen. Serv.-Contracted	41,000	12,500	38,000	25,500
Contr. Equip. R&M	-	-	25,000	25,000
Contr. Veh. Mech. R&M	26,000	26,000	-	(26,000)
Licenses & Permits	1,200	1,200	1,000	(200)
Towing	2,000	2,000	2,000	-
Contracted and General Services	113,700	49,400	79,200	29,800
Food Cost	200	200	200	-
Fuels & Lubes	100,000	180,000	180,000	-

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services

APPARATUS MAINTENANCE

80912

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Tire	30,000	20,000	30,000	10,000
Equipment	120,000	200,000	200,000	-
Consumables	11,000	11,000	10,000	(1,000)
Oxygen & Acetylene	500	500	500	-
Consum - Small Tools	6,000	10,000	6,000	(4,000)
Equipment & Furnishing	10,000	1,000	8,000	7,000
Materials Goods Supplies and Utilities	277,700	422,700	434,700	12,000
Expenses:	1,438,900	1,292,200	1,292,628	428
NET	(1,438,900)	(1,292,200)	(1,292,628)	(428)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services

FIRE SMART

80937

Description of Service

The FireSmart program helps reduce the risk of wildfire damage to homes and neighbourhoods within the Wildland Urban Interface – the area where developed communities and forests meet. The program encompasses seven key disciplines in its comprehensive approach to managing for wildfire on our landscape. These principles include education, emergency planning, vegetation management, legislation, interagency cooperation, cross training and development.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Other Revenue	-	211,000	-	(211,000)	-	-
Revenues:	-	211,000	-	(211,000)	-	-
Salaries Wages and Benefits	-	-	212,144	212,144	214,265	216,408
Contracted and General Services	-	154,000	5,757	(148,243)	5,757	5,757
Expenses:	-	154,000	217,901	63,901	220,022	222,165
NET	-	57,000	(217,901)	(274,901)	(220,022)	(222,165)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services

FIRE SMART

80937

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Other Revenue	-	211,000	-	(211,000)
Other Revenue	-	211,000	-	(211,000)
Other Revenue	-	211,000	-	(211,000)
Revenues:	-	211,000	-	(211,000)
F.F. Wages - Regular	-	-	175,841	175,841
Benefit Allocation	-	-	9,144	9,144
EI Expense	-	-	1,700	1,700
CPP Expense	-	-	4,533	4,533
LAPP Expense	-	-	17,408	17,408
RRSP Expense	-	-	3,517	3,517
Salaries Wages and Benefits	-	-	212,144	212,144
Business Travel	-	-	2,600	2,600
Conference Registration	-	-	2,600	2,600
Membership & Registr. Fee	-	-	557	557
Gen. Serv.-Contracted	-	154,000	-	(154,000)
Contracted and General Services	-	154,000	5,757	(148,243)
Expenses:	-	154,000	217,901	63,901
NET	-	57,000	(217,901)	(274,901)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services

EMERGENCY MANAGEMENT

80960

Description of Service

RES EM maintains the Municipal Emergency Management Program, Emergency Social Services Program, Business Continuity Program and the Regional Emergency Operations Centre (REOC) during its activation; identifies, coordinates, trains, and educates REOC Agency members and other stakeholders; ensures the development of exercises that test and evaluate the validity of the Municipal Emergency Management Plan and Business Continuity Plans, response preparedness and capabilities, and provides recommendations. This is a mandated program under the Alberta Emergency Management Act and governed in accordance with municipal bylaws and administrative procedures.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	11,500	11,500	-	(11,500)	-	-
Revenues:	11,500	11,500	-	(11,500)	-	-
Salaries Wages and Benefits	638,200	622,700	677,338	54,638	684,010	690,748
Contracted and General Services	53,670	12,395	37,880	25,485	37,880	37,880
Materials Goods Supplies and Utilities	34,050	53,850	42,000	(11,850)	42,420	42,844
Expenses:	725,920	688,945	757,218	68,273	764,310	771,472
NET	(714,420)	(677,445)	(757,218)	(79,773)	(764,310)	(771,472)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services

EMERGENCY MANAGEMENT

80960

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	11,500	11,500	-	(11,500)
Provincial Operating Conditional	11,500	11,500	-	(11,500)
Provincial Transfers	11,500	11,500	-	(11,500)
Government Transfers	11,500	11,500	-	(11,500)
Revenues:	11,500	11,500	-	(11,500)
Exempt Salary - Regular	409,000	409,000	462,704	53,704
Exempt OT Salary	-	9,500	10,000	500
F.F. Wages - Regular	25,000	-	-	-
F.F. Clean Allow	200	200	200	-
CUPE Reg. Wages	92,000	92,000	92,626	626
Benefit Allocation	29,120	29,120	28,877	(243)
EI Expense	4,480	4,480	5,100	620
CPP Expense	12,320	12,320	13,600	1,280
LAPP Expense	61,600	61,600	54,978	(6,622)
RRSP Expense	4,480	4,480	9,254	4,774
Salaries Wages and Benefits	638,200	622,700	677,338	54,638
Business Travel	8,000	3,500	8,000	4,500
Public Relations	1,000	1,000	0	(1,000)
Safety Training	-	4,225	0	(4,225)
Conference Registration	-	-	750	750
Job Specific Training	12,270	1,270	-	(1,270)
Training - Beneficial - Fees	-	-	4,950	4,950
Freight Charges	500	500	500	-
Mobile Phones	1,000	1,000	720	(280)
MSAT-Glntel Satellite Phone Charges	900	900	960	60
Printing And Binding	10,000	-	2,000	2,000
Other Profess. Services	-	-	5,000	5,000
Gen. Serv.-Contracted	20,000	-	15,000	15,000
Contracted and General Services	53,670	12,395	37,880	25,485

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services

EMERGENCY MANAGEMENT

80960

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Stationary & Office Supplies	-	3,000	3,000	-
Spec. Progr. Supplies	10,000	38,000	30,000	(8,000)
Protective Apparel	1,000	-	-	-
Food Cost	5,000	5,000	-	(5,000)
Promotional Material	5,450	5,450	-	(5,450)
Volunteer Appreciation	2,400	2,400	4,000	1,600
Community Events	5,000	-	-	-
Equipment & Furnishing	5,200	-	5,000	5,000
Materials Goods Supplies and Utilities	34,050	53,850	42,000	(11,850)
Expenses:	725,920	688,945	757,218	68,273
NET	(714,420)	(677,445)	(757,218)	(79,773)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Regional Emergency Services / Professional Services

Operations - Rural

S_OR

Description of Service

The Operations - Rural Sub Branch consists of the following cost centres:

80930 Fort Chipewyan - Fire Protection

80931 Fort McKay - Fire Protection

80932 Sapræ Creek - Fire Protection

80933 Anzac - Fire Protection

80934 Janvier - Fire Protection

80935 Conklin - Fire Protection

80936 Rural - Fire Administration

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	102,651	102,651	217,500	114,849	217,500	217,500
Other Revenue	-	10,000	-	(10,000)	-	-
Revenues:	102,651	112,651	217,500	104,849	217,500	217,500
Salaries Wages and Benefits	146,200	198,200	253,433	55,233	255,965	258,523
Contracted and General Services	396,800	381,800	376,200	(5,600)	376,200	376,200
Materials Goods Supplies and Utilities	138,600	130,100	98,700	(31,400)	99,092	99,488
Transfers to Individuals & Organizations	30,000	30,000	30,000	-	30,000	30,000
Expenses:	711,600	740,100	758,333	18,233	761,257	764,210
NET	(608,949)	(627,449)	(540,833)	86,616	(543,757)	(546,710)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Regional Emergency Services / Professional Services

Operations - Rural

S_OR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	102,651	102,651	217,500	114,849
Sales to Other Governments	102,651	102,651	217,500	114,849
Donations	-	10,000	-	(10,000)
Other Revenue	-	10,000	-	(10,000)
Other Revenue	-	10,000	-	(10,000)
Revenues:	102,651	112,651	217,500	104,849
Exempt Salary - Regular	69,000	142,000	172,262	30,262
F.F. Wages - Regular	-	25,000	39,839	14,839
F.F. Stat Pay	1,600	1,600	-	(1,600)
F.F. Clean Allow	200	200	200	-
F.F. EMT Allow	400	400	-	(400)
F.F. Overtime Wages	6,000	6,000	-	(6,000)
CUPE Reg. Wages	46,000	-	-	-
Benefit Allocation	5,980	5,980	11,029	5,049
EI Expense	920	920	1,326	406
CPP Expense	2,530	2,530	3,536	1,006
LAPP Expense	12,650	12,650	20,998	8,348
RRSP Expense	920	920	4,242	3,322
Salaries Wages and Benefits	146,200	198,200	253,433	55,233
Business Travel	4,000	1,000	3,000	2,000
Employee Relations	600	-	400	400
Training Allowance	150,000	150,000	151,000	1,000
Job Specific Training	209,750	209,750	171,000	(38,750)
Training - Mandatory - Fees	3,600	-	-	-
Membership & Registr. Fee	2,350	2,350	1,800	(550)
Freight Charges	1,100	1,100	1,100	-
Mobile Phones	200	200	-	(200)
Cable Television	1,100	1,100	1,000	(100)
Gen. Serv.-Contracted	14,600	8,450	38,300	29,850

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Regional Emergency Services / Professional Services

Operations - Rural

S_OR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Janitorial Services	2,600	950	1,300	350
Licenses & Permits	900	900	1,300	400
Insurance Premiums	6,000	6,000	6,000	-
Contracted and General Services	396,800	381,800	376,200	(5,600)
Spec. Progr. Supplies	-	-	5,000	5,000
Protective Apparel	66,000	76,000	50,000	(26,000)
Non-Protect Apparel	10,000	10,000	9,500	(500)
Janitorial Supplies	2,100	300	1,300	1,000
Food Cost	1,000	-	800	800
Fuels & Lubes	2,000	200	-	(200)
Tire	300	-	500	500
Equipment	11,500	100	2,000	1,900
Consumables	5,700	4,700	3,500	(1,200)
Oth Firefighter Equip	25,000	25,000	18,500	(6,500)
S.C.B.A. Equipment	2,500	1,300	1,500	200
Equipment & Furnishing	12,500	12,500	6,100	(6,400)
Materials Goods Supplies and Utilities	138,600	130,100	98,700	(31,400)
General Grants	30,000	30,000	30,000	-
Transfers to Individuals & Organizations	30,000	30,000	30,000	-
Expenses:	711,600	740,100	758,333	18,233
NET	(608,949)	(627,449)	(540,833)	86,616

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services / Operations - Rural

FORT CHIP - FIRE PROTECTION

80930

Description of Service

Fort Chipewyan fire department provides fire and medical first responder service to the hamlet and surrounding area within the RMWB.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	48,625	48,625	86,600	37,975	86,600	86,600
Revenues:	48,625	48,625	86,600	37,975	86,600	86,600
Salaries Wages and Benefits	4,000	16,500	36,470	19,970	36,835	37,203
Contracted and General Services	65,450	58,050	44,800	(13,250)	44,800	44,800
Materials Goods Supplies and Utilities	22,800	19,100	15,700	(3,400)	15,762	15,825
Transfers to Individuals & Organizations	5,000	5,000	5,000	-	5,000	5,000
Expenses:	97,250	98,650	101,970	3,320	102,397	102,828
NET	(48,625)	(50,025)	(15,370)	34,655	(15,797)	(16,228)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services / Operations - Rural

FORT CHIP - FIRE PROTECTION

80930

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	48,625	48,625	86,600	37,975
Sales to Other Governments	48,625	48,625	86,600	37,975
Revenues:	48,625	48,625	86,600	37,975
Exempt Salary - Regular	-	-	17,226	17,226
F.F. Wages - Regular	-	12,500	13,280	780
F.F. Stat Pay	800	800	-	(800)
F.F. EMT Allow	200	200	-	(200)
F.F. Overtime Wages	3,000	3,000	-	(3,000)
Benefit Allocation	-	-	1,586	1,586
El Expense	-	-	204	204
CPP Expense	-	-	544	544
LAPP Expense	-	-	3,020	3,020
RRSP Expense	-	-	610	610
Salaries Wages and Benefits	4,000	16,500	36,470	19,970
Business Travel	4,000	1,000	3,000	2,000
Employee Relations	200	-	-	-
Training Allowance	8,000	8,000	12,000	4,000
Job Specific Training	46,750	46,750	20,000	(26,750)
Training - Mandatory - Fees	1,000	-	-	-
Freight Charges	300	300	300	-
Gen. Serv.-Contracted	3,600	900	7,500	6,600
Janitorial Services	500	-	500	500
Licenses & Permits	100	100	500	400
Insurance Premiums	1,000	1,000	1,000	-
Contracted and General Services	65,450	58,050	44,800	(13,250)
Protective Apparel	8,000	8,000	8,000	-
Non-Protect Apparel	1,500	1,500	1,500	-
Janitorial Supplies	500	-	300	300
Food Cost	300	-	300	300

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services / Operations - Rural

FORT CHIP - FIRE PROTECTION

80930

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Fuels & Lubes	2,000	200	-	(200)
Equipment	500	100	1,000	900
Consumables	500	-	500	500
Oth Firefighter Equip	4,000	4,000	2,000	(2,000)
S.C.B.A. Equipment	1,500	1,300	1,500	200
Equipment & Furnishing	4,000	4,000	600	(3,400)
Materials Goods Supplies and Utilities	22,800	19,100	15,700	(3,400)
General Grants	5,000	5,000	5,000	-
Transfers to Individuals & Organizations	5,000	5,000	5,000	-
Expenses:	97,250	98,650	101,970	3,320
NET	(48,625)	(50,025)	(15,370)	34,655

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services / Operations - Rural

FORT MCKAY - FIRE PROTECTION

80931

Description of Service

Fort McKay fire department provides fire and medical first responder service to the hamlet and surrounding area within the RMWB.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	52,026	52,026	59,400	7,374	59,400	59,400
Revenues:	52,026	52,026	59,400	7,374	59,400	59,400
Salaries Wages and Benefits	4,000	16,500	36,470	19,970	36,835	37,203
Contracted and General Services	38,200	36,550	52,000	15,450	52,000	52,000
Materials Goods Supplies and Utilities	19,500	16,500	16,300	(200)	16,368	16,437
Transfers to Individuals & Organizations	5,000	5,000	5,000	-	5,000	5,000
Expenses:	66,700	74,550	109,770	35,220	110,203	110,640
NET	(14,674)	(22,524)	(50,370)	(27,846)	(50,803)	(51,240)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services / Operations - Rural

FORT MCKAY - FIRE PROTECTION

80931

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	52,026	52,026	59,400	7,374
Sales to Other Governments	52,026	52,026	59,400	7,374
Revenues:	52,026	52,026	59,400	7,374
Exempt Salary - Regular	-	-	17,226	17,226
F.F. Wages - Regular	-	12,500	13,280	780
F.F. Stat Pay	800	800	-	(800)
F.F. EMT Allow	200	200	-	(200)
F.F. Overtime Wages	3,000	3,000	-	(3,000)
Benefit Allocation	-	-	1,586	1,586
El Expense	-	-	204	204
CPP Expense	-	-	544	544
LAPP Expense	-	-	3,020	3,020
RRSP Expense	-	-	610	610
Salaries Wages and Benefits	4,000	16,500	36,470	19,970
Training Allowance	10,000	10,000	20,000	10,000
Job Specific Training	23,000	23,000	23,000	-
Training - Mandatory - Fees	700	-	-	-
Freight Charges	300	300	300	-
Gen. Serv.-Contracted	2,500	1,750	7,000	5,250
Janitorial Services	300	100	300	200
Licenses & Permits	400	400	400	-
Insurance Premiums	1,000	1,000	1,000	-
Contracted and General Services	38,200	36,550	52,000	15,450
Protective Apparel	8,000	8,000	8,000	-
Non-Protect Apparel	1,500	1,500	1,500	-
Janitorial Supplies	400	-	300	300
Food Cost	300	-	200	200
Tire	300	-	500	500
Equipment	1,000	-	1,000	1,000

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services / Operations - Rural

FORT MCKAY - FIRE PROTECTION

80931

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Consumables	1,000	500	300	(200)
Oth Firefighter Equip	5,000	5,000	3,000	(2,000)
S.C.B.A. Equipment	500	-	-	-
Equipment & Furnishing	1,500	1,500	1,500	-
Materials Goods Supplies and Utilities	19,500	16,500	16,300	(200)
General Grants	5,000	5,000	5,000	-
Transfers to Individuals & Organizations	5,000	5,000	5,000	-
Expenses:	66,700	74,550	109,770	35,220
NET	(14,674)	(22,524)	(50,370)	(27,846)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services
Professional Services / Operations - Rural
SAPRAE CREEK - FIRE PROT 80932

Description of Service
Saprae Creek fire department provides fire and medical first responder service to the hamlet and surrounding area within the RMWB.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	73,000	70,700	61,200	(9,500)	61,200	61,200
Materials Goods Supplies and Utilities	29,700	19,700	18,200	(1,500)	18,262	18,325
Transfers to Individuals & Organizations	5,000	5,000	5,000	-	5,000	5,000
Expenses:	107,700	95,400	84,400	(11,000)	84,462	84,525
NET	(107,700)	(95,400)	(84,400)	11,000	(84,462)	(84,525)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services / Operations - Rural

SAPRAE CREEK - FIRE PROT

80932

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Employee Relations	400	-	400	400
Training Allowance	15,000	15,000	11,000	(4,000)
Job Specific Training	52,000	52,000	40,000	(12,000)
Training - Mandatory - Fees	400	-	-	-
Freight Charges	200	200	200	-
Cable Television	1,100	1,100	1,000	(100)
Gen. Serv.-Contracted	2,000	1,400	7,600	6,200
Janitorial Services	900	-	-	-
Insurance Premiums	1,000	1,000	1,000	-
Contracted and General Services	73,000	70,700	61,200	(9,500)
Protective Apparel	10,000	10,000	10,000	-
Non-Protect Apparel	2,000	2,000	2,000	-
Janitorial Supplies	200	200	200	-
Equipment	10,000	-	-	-
Consumables	1,500	1,500	1,000	(500)
Oth Firefighter Equip	5,000	5,000	4,000	(1,000)
Equipment & Furnishing	1,000	1,000	1,000	-
Materials Goods Supplies and Utilities	29,700	19,700	18,200	(1,500)
General Grants	5,000	5,000	5,000	-
Transfers to Individuals & Organizations	5,000	5,000	5,000	-
Expenses:	107,700	95,400	84,400	(11,000)
NET	(107,700)	(95,400)	(84,400)	11,000

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services / Operations - Rural

ANZAC - FIRE PROTECTION

80933

Description of Service

Anzac fire department provides fire and medical first responder service to the hamlet and surrounding area within the RMWB.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	2,000	2,000	2,000	-	2,000	2,000
Revenues:	2,000	2,000	2,000	-	2,000	2,000
Contracted and General Services	142,750	141,550	147,200	5,650	147,200	147,200
Materials Goods Supplies and Utilities	22,000	21,300	19,900	(1,400)	19,964	20,029
Transfers to Individuals & Organizations	5,000	5,000	5,000	-	5,000	5,000
Expenses:	169,750	167,850	172,100	4,250	172,164	172,229
NET	(167,750)	(165,850)	(170,100)	(4,250)	(170,164)	(170,229)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services / Operations - Rural

ANZAC - FIRE PROTECTION

80933

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	2,000	2,000	2,000	-
Sales to Other Governments	2,000	2,000	2,000	-
Revenues:	2,000	2,000	2,000	-
Training Allowance	80,000	80,000	80,000	-
Job Specific Training	56,000	56,000	56,000	-
Training - Mandatory - Fees	700	-	-	-
Membership & Registr. Fee	2,350	2,350	1,800	(550)
Mobile Phones	200	200	-	(200)
Gen. Serv.-Contracted	2,000	2,000	8,400	6,400
Janitorial Services	500	-	-	-
Insurance Premiums	1,000	1,000	1,000	-
Contracted and General Services	142,750	141,550	147,200	5,650
Protective Apparel	12,000	12,000	12,000	-
Non-Protect Apparel	2,000	2,000	1,500	(500)
Janitorial Supplies	500	100	200	100
Food Cost	300	-	200	200
Consumables	1,200	1,200	1,000	(200)
Oth Firefighter Equip	3,000	3,000	3,000	-
Equipment & Furnishing	3,000	3,000	2,000	(1,000)
Materials Goods Supplies and Utilities	22,000	21,300	19,900	(1,400)
General Grants	5,000	5,000	5,000	-
Transfers to Individuals & Organizations	5,000	5,000	5,000	-
Expenses:	169,750	167,850	172,100	4,250
NET	(167,750)	(165,850)	(170,100)	(4,250)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services / Operations - Rural

JANVIER - FIRE PROTECTION

80934

Description of Service

Janvier fire department provides fire and medical first responder service to the hamlet and surrounding area within the RMWB.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales to Other Governments	-	-	69,500	69,500	69,500	69,500
Other Revenue	-	10,000	-	(10,000)	-	-
Revenues:	-	10,000	69,500	59,500	69,500	69,500
Salaries Wages and Benefits	-	-	36,470	36,470	36,835	37,203
Contracted and General Services	53,900	52,750	49,200	(3,550)	49,200	49,200
Materials Goods Supplies and Utilities	35,400	44,500	16,200	(28,300)	16,267	16,335
Transfers to Individuals & Organizations	5,000	5,000	5,000	-	5,000	5,000
Expenses:	94,300	102,250	106,870	4,620	107,302	107,738
NET	(94,300)	(92,250)	(37,370)	54,880	(37,802)	(38,238)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services / Operations - Rural

JANVIER - FIRE PROTECTION

80934

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales To Other Governments	-	-	69,500	69,500
Sales to Other Governments	-	-	69,500	69,500
Donations	-	10,000	-	(10,000)
Other Revenue	-	10,000	-	(10,000)
Other Revenue	-	10,000	-	(10,000)
Revenues:	-	10,000	69,500	59,500
Exempt Salary - Regular	-	-	17,226	17,226
F.F. Wages - Regular	-	-	13,280	13,280
Benefit Allocation	-	-	1,586	1,586
EI Expense	-	-	204	204
CPP Expense	-	-	544	544
LAPP Expense	-	-	3,020	3,020
RRSP Expense	-	-	610	610
Salaries Wages and Benefits	-	-	36,470	36,470
Training Allowance	25,000	25,000	18,000	(7,000)
Job Specific Training	24,000	24,000	24,000	-
Training - Mandatory - Fees	400	-	-	-
Freight Charges	300	300	200	(100)
Gen. Serv.-Contracted	2,500	1,200	5,100	3,900
Janitorial Services	300	850	500	(350)
Licenses & Permits	400	400	400	-
Insurance Premiums	1,000	1,000	1,000	-
Contracted and General Services	53,900	52,750	49,200	(3,550)
Protective Apparel	24,000	34,000	8,000	(26,000)
Non-Protect Apparel	1,500	1,500	1,500	-
Janitorial Supplies	400	-	200	200
Consumables	1,000	1,000	500	(500)
Oth Firefighter Equip	5,000	5,000	5,000	-
S.C.B.A. Equipment	500	-	-	-

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO


2019 PROPOSED BUDGET

Regional Emergency Services
Professional Services / Operations - Rural
JANVIER - FIRE PROTECTION

80934

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Equipment & Furnishing	3,000	3,000	1,000	(2,000)
Materials Goods Supplies and Utilities	35,400	44,500	16,200	(28,300)
General Grants	5,000	5,000	5,000	-
Transfers to Individuals & Organizations	5,000	5,000	5,000	-
Expenses:	94,300	102,250	106,870	4,620
NET	(94,300)	(92,250)	(37,370)	54,880

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services
Professional Services / Operations - Rural
CONKLIN - FIRE PROTECTION

80935

Description of Service
Conklin fire department provides fire and medical first responder service to the hamlet and surrounding area within the RMWB.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	23,500	22,200	21,800	(400)	21,800	21,800
Materials Goods Supplies and Utilities	9,200	9,000	7,400	(1,600)	7,419	7,438
Transfers to Individuals & Organizations	5,000	5,000	5,000	-	5,000	5,000
Expenses:	37,700	36,200	34,200	(2,000)	34,219	34,238
NET	(37,700)	(36,200)	(34,200)	2,000	(34,219)	(34,238)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services / Operations - Rural

CONKLIN - FIRE PROTECTION

80935

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Training Allowance	12,000	12,000	10,000	(2,000)
Job Specific Training	8,000	8,000	8,000	-
Training - Mandatory - Fees	400	-	-	-
Freight Charges	-	-	100	100
Gen. Serv.-Contracted	2,000	1,200	2,700	1,500
Janitorial Services	100	-	-	-
Insurance Premiums	1,000	1,000	1,000	-
Contracted and General Services	23,500	22,200	21,800	(400)
Protective Apparel	4,000	4,000	4,000	-
Non-Protect Apparel	1,500	1,500	1,500	-
Janitorial Supplies	100	-	100	100
Food Cost	100	-	100	100
Consumables	500	500	200	(300)
Oth Firefighter Equip	3,000	3,000	1,500	(1,500)
Materials Goods Supplies and Utilities	9,200	9,000	7,400	(1,600)
General Grants	5,000	5,000	5,000	-
Transfers to Individuals & Organizations	5,000	5,000	5,000	-
Expenses:	37,700	36,200	34,200	(2,000)
NET	(37,700)	(36,200)	(34,200)	2,000

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO
2019 PROPOSED BUDGET

Regional Emergency Services
Professional Services / Operations - Rural
RURAL - FIRE ADMINISTRATION80936

Description of Service
Rural Operations Fire Administration provides management and support of the six rural fire departments and Fleet maintenance within Regional Emergency Services.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	138,200	165,200	144,021	(21,179)	145,460	146,912
Materials Goods Supplies and Utilities	-	-	5,000	5,000	5,050	5,101
Expenses:	138,200	165,200	149,021	(16,179)	150,510	152,013
NET	(138,200)	(165,200)	(149,021)	16,179	(150,510)	(152,013)

Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Emergency Services

Professional Services / Operations - Rural

RURAL - FIRE ADMINISTRATION

80936

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	69,000	142,000	120,584	(21,416)
F.F. Clean Allow	200	200	200	-
CUPE Reg. Wages	46,000	-	-	-
Benefit Allocation	5,980	5,980	6,270	290
El Expense	920	920	714	(206)
CPP Expense	2,530	2,530	1,904	(626)
LAPP Expense	12,650	12,650	11,938	(712)
RRSP Expense	920	920	2,412	1,492
Salaries Wages and Benefits	138,200	165,200	144,021	(21,179)
Spec. Progr. Supplies	-	-	5,000	5,000
Materials Goods Supplies and Utilities	-	-	5,000	5,000
Expenses:	138,200	165,200	149,021	(16,179)
NET	(138,200)	(165,200)	(149,021)	16,179

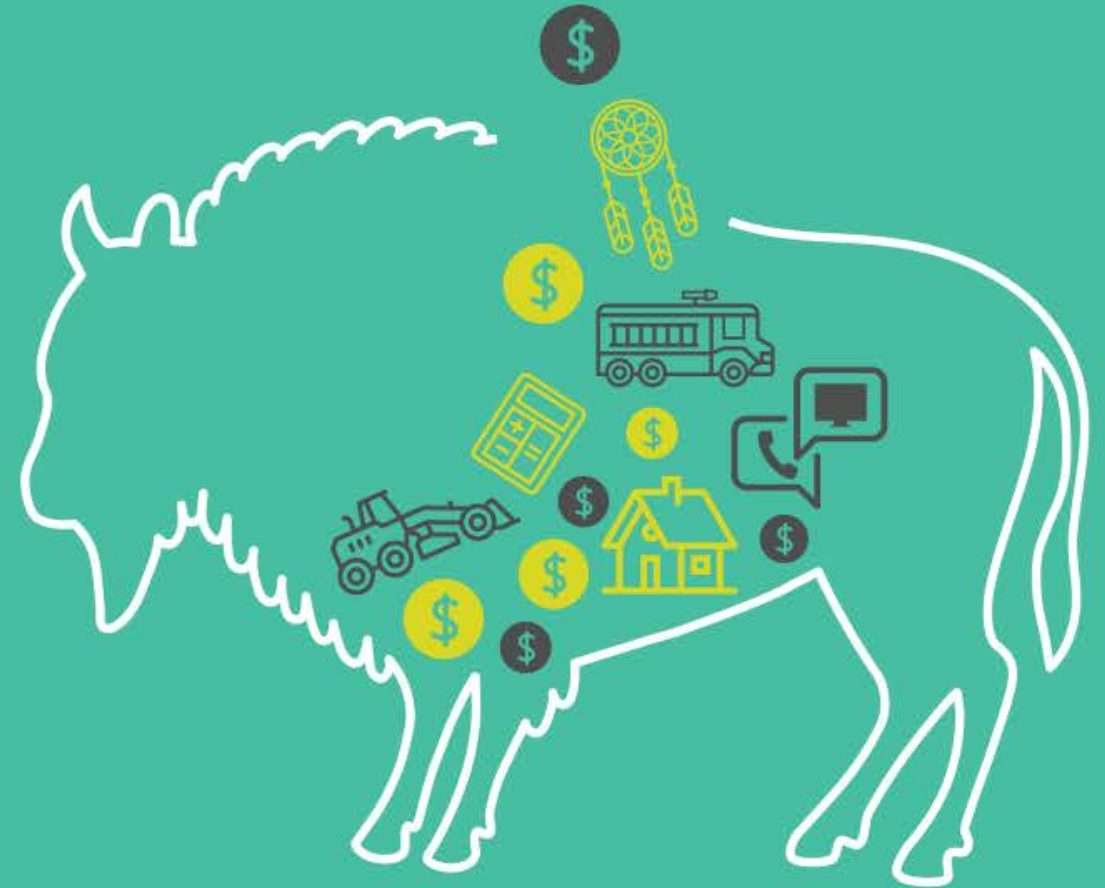
Attachment: 2019 Proposed Operating Budget Regional Emergency Services (Regional Emergency Services)

2019 Proposed Operating Budget

Department
Planning & Development

Presenter
Brad McMurdo

Date
November 28 – December 1, 2018



Mandate

Planning and Development consists of five branches, those being Community Development Planning, Safety Codes, Land Administration, Bylaw Services and RCMP Support.

The department is responsible for providing professional land use planning and development services and manages municipal land and real-estate interests to meet the needs of our internal and external stakeholders. Further, the department administers education and compliance efforts to encourage and support a safe and healthy community for all residents.



Strategic Plan

Planning & Development is responsible to deliver on the following Strategic Plan items:

- 1k: Wildfire Recovery
- 2a: Encourage Development in the Downtown
- 2b: Establish Municipal Land Inventory
- 2c: Incentives to Update Store Fronts
- 2d: Clear Land Use Plans and Regulations
- 2e: Riverfront Master Planning & Revitalization
- 2f: Review of the Municipal Development Plan (MDP)
- 2g: Aging in Place Facility
- 4f: Inclusion and Partnerships (Rural Coalition)



PLANNING & DEVELOPMENT

2019 Proposed Operating Budget

	2018 Budget	2018 Projection *	2019 Budget	Net Change	2020	2021
Revenue	10,530,800	10,263,600	8,813,575	(1,450,025)	8,813,575	8,813,57
Expenses	67,957,747	61,838,327	60,786,571	(1,051,756)	61,073,655	61,363,61
Net	(57,426,947)	(51,574,727)	(51,972,996)	(398,269)	(52,260,081)	(52,550,036)

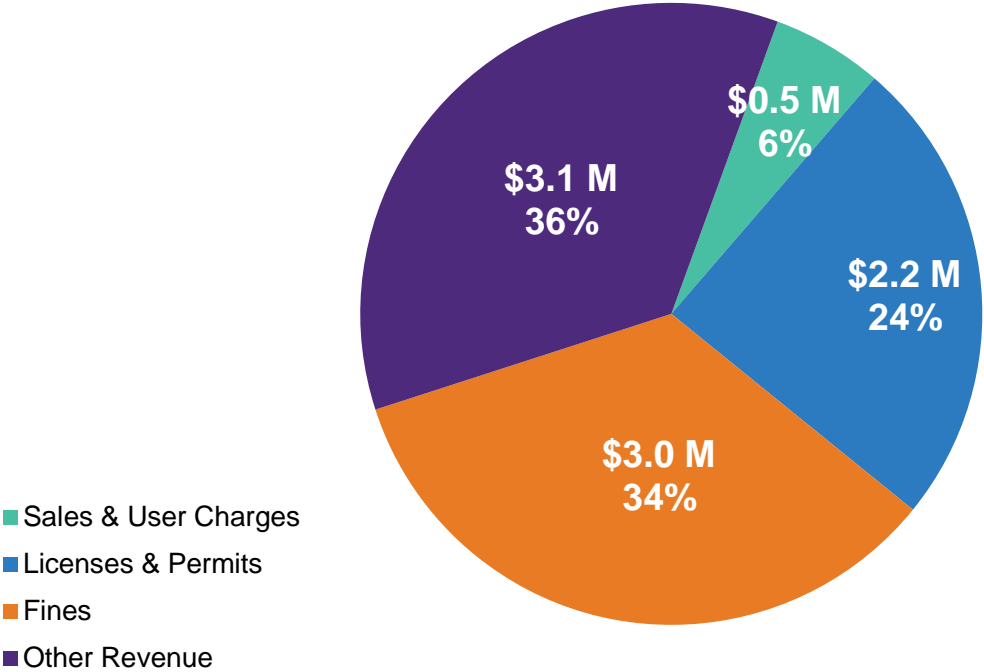
* As at October 31, 2018



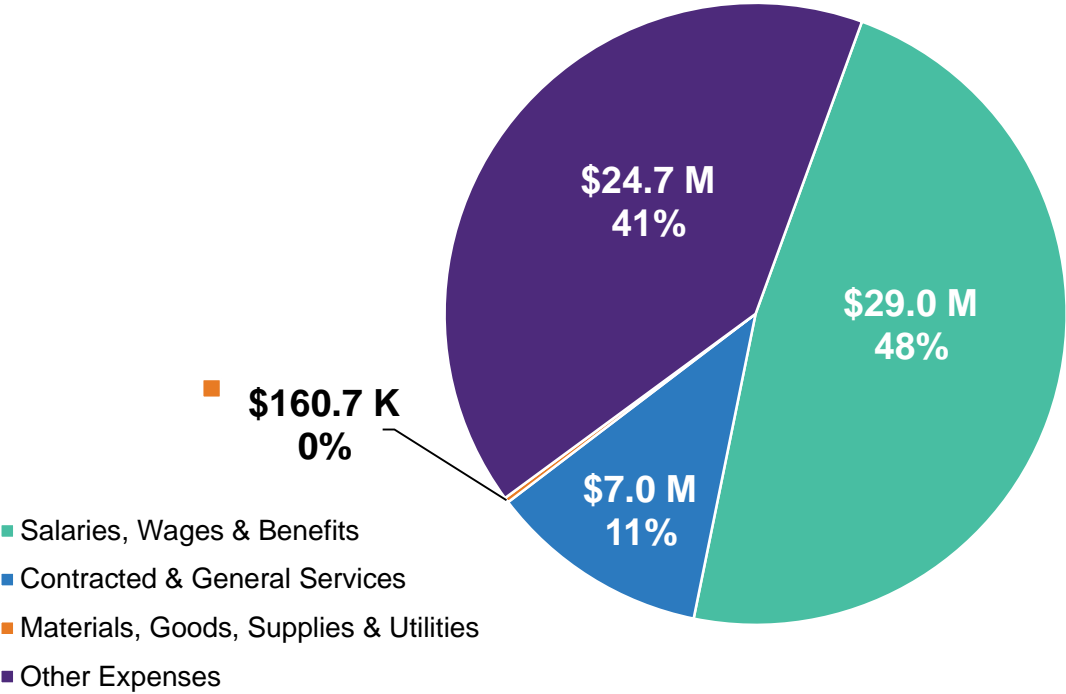
PLANNING & DEVELOPMENT

2019 Proposed Operating Budget

Revenues

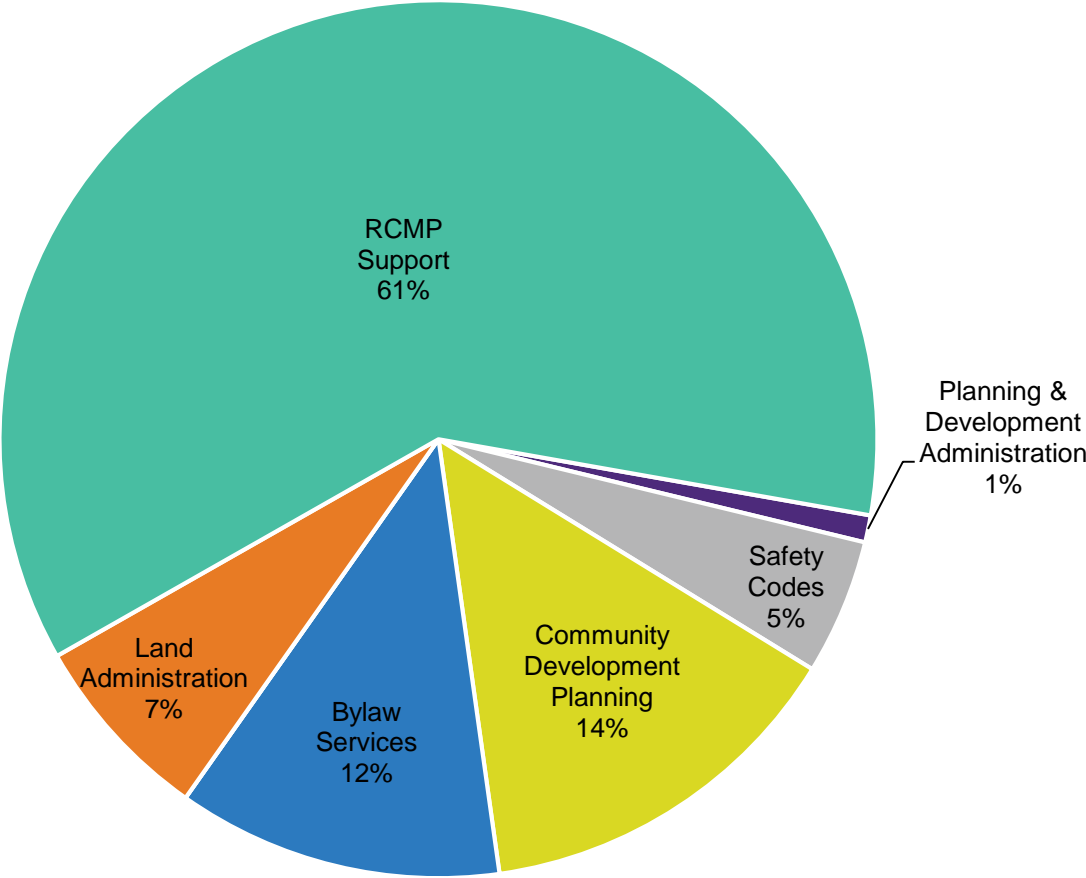


Expenses



PLANNING & DEVELOPMENT

2019 Proposed Operating Budget by Programs/Services



SAFETY CODES

SAFETY CODES

Programs & Services at a Glance

- Provides permitting and inspection services for all construction in the region that is identified in the Alberta Safety Codes Act, by ensuring that all applicable legislation, regulations and policies are applied correctly and within the required time frames, to maintain municipal accreditation.
- Continue to provide a high service level to all stakeholders with proposed agency accreditation to service the oil and gas sector, as well as federally administered First Nation land.
- Directly influence key performance indicators of the Strategic Plan, such as Wildfire Recovery, Aging in Place Facility, Delivery of Water and Sewer Servicing, Downtown Revitalization and Rural Inclusion & Partnerships.



SAFETY CODES

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	2,775,300	1,791,000	1,451,200	(339,800)
Expenses	4,482,500	4,178,149	4,004,521	(173,628)
Net	(1,707,200)	(2,387,149)	(2,553,321)	(166,172)

* As at October 31, 2018



SAFETY CODES – Details (1 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Inspection Fees	74,000	100,000	74,400	(25,600)
Total Sales and User Charges	74,000	100,000	74,400	(25,600)
Private Sewage System Permits	9,000	9,000	5,400	(3,600)
Plumbing Permits	67,000	67,000	39,000	(28,000)
Gas Permits	228,000	180,000	110,000	(70,000)
Electrical Permits	133,000	155,000	120,000	(35,000)
Building Permits	2,250,000	1,300,000	1,085,000	(215,000)
Safety Codes Violation Penalties	-	-	6,000	6,000
Ventilation Permits Revenue	14,300	32,000	11,400	(20,600)

* As at October 31, 2018

SAFETY CODES – Details (2 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Permit Refund	-	(52,000)	-	52,000
Total Licenses and Permits	2,701,300	1,691,000	1,376,800	(314,200)
Revenue Total	2,775,300	1,791,000	1,451,200	(339,800)
Exempt Salary - Regular	605,004	605,004	584,704	(20,300)
CUPE Reg. Wages	2,742,996	2,742,996	2,666,666	(76,330)
CUPE OT Wages	100,000	100,000	67,000	(33,000)
Meal Allowances	1,000	1,000	-	(1,000)
Benefit Allocation	159,120	159,120	167,609	8,489
EI Expense	24,480	24,480	25,840	1,360
CPP Expense	67,320	67,320	68,907	1,587
LAPP Expense	336,600	336,600	319,102	(17,498)

* As at October 31, 2018

SAFETY CODES – Details (3 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
RRSP Expense	24,480	24,480	11,694	(12,786)
Total Salaries Wages and Benefits	4,061,000	4,061,000	3,911,521	(149,479)
Business Travel	9,000	9,000	9,000	-
Employee Relations	-	-	1,200	1,200
Training - Mandatory - Fees	-	-	5,000	5,000
Training - Mandatory - Other	-	5,649	700	(4,949)
Membership & Registr. Fee	500	500	-	(500)
Postage	9,900	9,900	-	(9,900)
Mobile Phones	4,800	8,800	6,500	(2,300)
Printing And Binding	12,500	12,500	12,000	(500)

* As at October 31, 2018

SAFETY CODES – Details (4 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Subscr. & Public.	4,000	4,000	3,600	(400)
Gen. Serv.-Contracted	347,000	47,000	40,000	(7,000)
Contr. Veh. Mech. R&M	24,000	10,000	7,200	(2,800)
Total Contracted and General Services	411,700	107,349	85,200	(22,149)
Stationary & Office Supplies	1,200	1,200	1,200	-
Protective Apparel	1,600	1,600	2,600	1,000
Food Cost	500	500	1,000	500
Empl. Recogn. Awards	600	600	-	(600)

* As at October 31, 2018

SAFETY CODES – Details (5 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Equipment & Furnishing	3,900	3,900	3,000	(900)
Field Equipment	2,000	2,000	-	(2,000)
Total Materials Goods Supplies and Utilities	9,800	9,800	7,800	(2,000)
Expenses Total	4,482,500	4,178,149	4,004,521	(173,628)
NET	(1,707,200)	(2,387,149)	(2,553,321)	(166,172)

* As at October 31, 2018

COMMUNITY DEVELOPMENT PLANNING

COMMUNITY DEVELOPMENT PLANNING

Programs & Services at a Glance

- Processes permitting, licensing and subdivision applications.
- Produces policy plans, regulations, population analysis and projections, research, and special reports.
- Educates and ensures compliance with development regulations.
- Delivering Strategic Plan initiatives including downtown re-development, waterfront revitalization, incentive programs, and a re-write of both the Land Use Bylaw and Municipal Development Plan.
- Supporting Strategic Plan initiatives such as wildfire recovery and Rural inclusion and partnerships.



COMMUNITY DEVELOPMENT PLANNING

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	498,000	603,000	563,245	(39,755)
Expenses	9,180,200	7,082,598	7,925,690	843,092
Net	(8,682,200)	(6,479,598)	(7,362,445)	(882,847)

* As at October 31, 2018



COMMUNITY DEVELOPMENT PLANNING – Details (1 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Advertising Sales	69,000	37,000	30,000	(7,000)
Subdivision Approval	24,000	24,000	25,000	1,000
Cost Reimbursement	7,000	7,000	8,000	1,000
Total Sales and User Charges	100,000	68,000	63,000	(5,000)
Permits & Fees	6,000	6,000	6,000	-
Development Permits - COMM/IND	98,000	98,000	103,867	5,867
Development Permits - Misc.	24,000	24,000	27,559	3,559
Development Permits - Residential	26,000	34,000	43,837	9,837
Compliance Certificates	12,000	12,000	14,767	2,767

* As at October 31, 2018

COMMUNITY DEVELOPMENT PLANNING – Details (2 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Resident Business Licenses	120,000	120,000	133,075	13,075
Non-resident Business License	60,000	220,000	138,500	(81,500)
Planning Variance Reports	5,000	2,000	2,510	510
Development Agreement Applications	5,000	1,000	2,900	1,900
Planning Amendments	24,000	6,000	10,200	4,200
Condominium Applications	5,000	5,000	5,030	30
Comm.accessory structure use	13,000	13,000	12,000	(1,000)

* As at October 31, 2018

COMMUNITY DEVELOPMENT PLANNING – Details (3 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Permit Refund	-	(6,000)	-	6,000
Total Licenses and Permits	398,000	535,000	500,245	(34,755)
Revenue Total	498,000	603,000	563,245	(39,755)
Exempt Salary - Regular	1,184,998	1,184,998	1,072,525	(112,473)
CUPE Reg. Wages	5,013,996	3,940,000	4,039,012	99,012
CUPE OT Wages	18,000	18,000	36,000	18,000
CUPE Shift Differential	5,000	5,000	6,000	1,000
Benefit Allocation	309,660	265,000	265,800	800
EI Expense	47,640	49,000	44,880	(4,120)
CPP Expense	131,010	125,000	119,680	(5,320)
LAPP Expense	655,056	538,000	506,042	(31,958)

* As at October 31, 2018

COMMUNITY DEVELOPMENT PLANNING – Details (4 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
RRSP Expense	47,640	28,000	21,451	(6,549)
Total Salaries Wages and Benefits	7,413,000	6,152,998	6,111,390	(41,608)
Business Travel	27,848	10,848	12,000	1,152
Employee Relations	-	-	2,500	2,500
Conference Registration	-	-	24,700	24,700
Training - Mandatory - Other	-	6,000	-	(6,000)
Membership & Registr. Fee	11,000	11,000	12,000	1,000
Freight Charges	1,000	1,000	1,000	-
Postage	54,975	29,975	18,000	(11,975)
Mobile Phones	3,000	3,000	3,000	-

* As at October 31, 2018

COMMUNITY DEVELOPMENT PLANNING – Details (5 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Advert/Promotion	37,200	10,200	-	(10,200)
Printing And Binding	20,500	21,500	18,000	(3,500)
Subscr. & Public.	25,000	1,000	5,000	4,000
Consultant Fees	1,248,456	600,856	1,500,000	899,144
Prof. Services	-	-	100,000	100,000
Computer Software	145,000	120,000	-	(120,000)
Gen. Serv.-Contracted	45,500	500	8,000	7,500
Contr. Veh. Mech. R&M	12,000	1,000	2,000	1,000
Room Rental	20,000	10,000	23,000	13,000
Total Contracted and General Services	1,651,479	826,879	1,729,200	902,321

* As at October 31, 2018

COMMUNITY DEVELOPMENT PLANNING – Details (6 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Title Searches	5,000	2,000	1,500	(500)
Total Purchases from Other Governments	5,000	2,000	1,500	(500)
Stationary & Office Supplies	7,625	7,625	5,000	(2,625)
Protective Apparel	2,200	2,200	2,500	300
Food Cost	8,000	8,000	20,000	12,000
Promotional Material	55,896	20,896	-	(20,896)
Empl. Recogn. Awards	1,000	1,000	-	(1,000)
Consumables	-	-	600	600

* As at October 31, 2018

COMMUNITY DEVELOPMENT PLANNING – Details (7 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Equipment & Furnishing	-	1,000	1,500	500
Total Materials Goods Supplies and Utilities	74,721	40,721	29,600	(11,121)
Interac-Bank Charges	36,000	60,000	54,000	(6,000)
Total Bank Charges and Short-Term Interest	36,000	60,000	54,000	(6,000)
Expenses Total	9,180,200	7,082,598	7,925,690	843,092
NET	(8,682,200)	(6,479,598)	(7,362,445)	(882,847)

* As at October 31, 2018

LAND ADMINISTRATION

LAND ADMINISTRATION

Programs & Services at a Glance

- The Land Administration branch oversees all aspects of the purchasing, selling and leasing of Municipally owned property in accordance with *Municipal Government Act* and Council approved policies.
- In 2019, the branch will continue to provide a high level of real estate services to all other Municipal departments and stakeholders including the Oil and Gas sector and the community.
- Land Administration directly impacts the success of Capital projects such Rural Water Sewer and Flood Mitigation through the acquisition of real property and providing strategic guidance through a land use frame work.



LAND ADMINISTRATION

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	912,000	775,000	790,000	15,000
Expenses	5,238,200	5,108,200	4,456,086	(652,114)
Net	(4,326,200)	(4,333,200)	(3,666,086)	667,114

* As at October 31, 2018



LAND ADMINISTRATION – Details (1 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Permits & Fees	120,000	50,000	65,000	15,000
Total Licenses and Permits	120,000	50,000	65,000	15,000
Building Rental	540,000	500,000	560,000	60,000
Land Rentals	252,000	225,000	165,000	(60,000)
Total Rentals	792,000	725,000	725,000	-
Revenue Total	912,000	775,000	790,000	15,000
Exempt Salary - Regular	207,994	207,994	146,580	(61,414)
CUPE Reg. Wages	924,996	924,996	835,096	(89,900)
Benefit Allocation	62,136	62,136	51,047	(11,089)
EI Expense	9,558	9,558	8,415	(1,143)
CPP Expense	26,292	26,292	22,440	(3,852)

* As at October 31, 2018

LAND ADMINISTRATION – Details (2 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
LAPP Expense	131,460	131,460	97,186	(34,274)
RRSP Expense	9,564	9,564	2,932	(6,632)
Total Salaries Wages and Benefits	1,372,000	1,372,000	1,163,696	(208,304)
Business Travel	3,000	3,000	3,000	-
Employee Relations	-	-	450	450
Freight Charges	200	200	600	400
Postage	1,000	1,000	1,500	500
Mobile Phones	1,000	1,000	240	(760)
Prof. Services	300,000	120,000	300,000	180,000
Appraisal Fees	30,000	80,000	75,000	(5,000)

* As at October 31, 2018

LAND ADMINISTRATION – Details (3 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Bldg Rental & Lease	3,513,000	3,513,000	2,900,000	(613,000)
Total Contracted and General Services	3,848,200	3,718,200	3,280,790	(437,410)
Title Searches	15,000	15,000	10,000	(5,000)
Total Purchases from Other Governments	15,000	15,000	10,000	(5,000)
Stationary and Office Supplies	3,000	3,000	1,000	(2,000)
Natural Gas	-	-	300	300

* As at October 31, 2018

LAND ADMINISTRATION – Details (4 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Electricity	-	-	300	300
Total Materials Goods Supplies and Utilities	3,000	3,000	1,600	(1,400)
Expenses Total	5,238,200	5,108,200	4,456,086	(652,114)
NET	(4,326,200)	(4,333,200)	(3,666,086)	667,114

* As at October 31, 2018

BYLAW SERVICES

BYLAW SERVICES

Programs & Services at a Glance

Bylaw Operations and Administration – Respond to and investigate complaints related to municipal bylaws and Provincial Legislation.

Photo Radar – Part of the solution to help reduce high speeds. This includes the Photo Radar Vehicle and the Intersection Safety Devices.

Animal Control – Enforcing all applicable laws regarding domesticated animals, this includes reuniting cats and dogs with owners and licensing of cats and dogs.



BYLAW SERVICES

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	2,826,500	2,750,600	2,830,905	80,305
Expenses	9,715,552	9,145,052	9,331,033	185,981
Net	(6,889,052)	(6,394,452)	(6,500,128)	(105,676)

* As at October 31, 2018



BYLAW SERVICES – Details (1 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Cost Reimbursement	-	180,000	-	(180,000)
Total Sales and User Charges	-	180,000	-	(180,000)
Permits & Fees	41,500	42,100	38,400	(3,700)
Dog Licenses	30,000	30,000	30,000	-
Taxi Licenses	150,000	150,000	150,000	-
Total Licenses and Permits	221,500	222,100	218,400	(3,700)
Parking Fines	350,000	240,000	300,000	60,000
By-Law Fines - Court	905,000	858,500	992,505	134,005
Photo Enforcement Radar	550,000	450,000	360,000	(90,000)

* As at October 31, 2018

BYLAW SERVICES – Details (2 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Photo Light Enforcement	800,000	800,000	960,000	160,000
Total Fines	2,605,000	2,348,500	2,612,505	264,005
Revenue Total	2,826,500	2,750,600	2,830,905	80,305
Exempt Salary - Regular	671,000	451,000	401,070	(49,930)
CUPE Reg. Wages	5,872,000	5,821,000	5,822,691	1,691
CUPE OT Wages	42,000	40,000	42,000	2,000
CUPE Shift Differential	45,000	45,000	45,000	-
Meal Allowances	1,000	1,000	1,000	-
Benefit Allocation	329,160	312,100	323,636	11,536
EI Expense	50,640	51,400	54,315	2,915
CPP Expense	139,260	140,850	144,840	3,990

* As at October 31, 2018

BYLAW SERVICES – Details (3 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
LAPP Expense	696,300	653,250	616,152	(37,098)
RRSP Expense	50,640	45,400	8,021	(37,379)
Total Salaries Wages and Benefits	7,897,000	7,561,000	7,458,725	(102,275)
Business Travel	8,300	3,000	8,300	5,300
Employee Relations	1,200	1,200	2,600	1,400
Safety Training	6,000	1,000	-	(1,000)
Conference Registration	-	-	10,290	10,290
Training - Mandatory - Fees	15,081	15,081	21,500	6,419
Training - Beneficial - Fees	-	-	8,000	8,000
Membership & Registr. Fee	1,480	1,480	3,720	2,240

* As at October 31, 2018

BYLAW SERVICES – Details (4 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Freight Charges	8,000	3,000	3,000	-
Postage	10,000	10,000	10,000	-
Mobile Phones	22,000	19,000	21,000	2,000
MSAT-Glental Satellite Phone Charges	1,000	1,000	1,000	-
Printing And Binding	10,000	8,000	10,000	2,000
Subscr. & Public.	1,541	1,541	-	(1,541)
Prof. Services	121,500	121,500	120,000	(1,500)
Other Profess. Services	452,000	363,000	453,400	90,400
Gen. Serv.-Contracted	1,080,000	938,000	1,143,000	205,000

* As at October 31, 2018

BYLAW SERVICES – Details (5 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Contract Water and Sewage Hauling	4,000	-	-	-
Contracted Services - Garbage Collection	2,000	2,500	-	(2,500)
Contr. Bldg-R&M	-	1,500	-	(1,500)
Contr. Equip. R&M	1,000	1,000	1,000	-
Fire Extinguisher R&M	1,200	1,200	-	(1,200)
Inspections & Tests	-	1,000	-	(1,000)
Equipment Rental & Lease	-	27,000	-	(27,000)
Total Contracted and General Services	1,746,302	1,521,002	1,816,809	295,807

* As at October 31, 2018

BYLAW SERVICES – Details (6 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Title Searches	-	-	500	500
Total Purchases from Other Governments	-	-	500	500
Stationary & Office Supplies	11,000	8,000	11,000	3,000
Clothing And Shoes	27,000	-	-	-
Protective Apparel	-	10,000	5,000	(5,000)
Non-Protect Apparel	-	8,000	15,000	7,000
Safety Equipment	17,250	2,750	500	(2,250)
Janitorial Supplies	-	-	2,500	2,500
Food Cost	750	750	-	(750)
Pharmaceuticals	-	12,000	6,000	(6,000)

* As at October 31, 2018

BYLAW SERVICES – Details (7 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
First Aid Supplies	-	-	1,000	1,000
Promotional Material	10,250	10,250	-	(10,250)
Fuels & Lubes	-	-	1,000	1,000
Equipment	-	2,000	2,000	-
Consumables	3,000	4,600	5,000	400
Electricity	-	2,500	-	(2,500)
Water & Sewage	-	1,200	-	(1,200)
Equipment & Furnishing	3,000	1,000	5,000	4,000
Total Materials Goods Supplies and Utilities	72,250	63,050	54,000	(9,050)

* As at October 31, 2018

BYLAW SERVICES – Details (8 of 8)

	2018 Budget	2018 Projection *	2019 Budget	Change
Interac-Bank Charges	-	-	1,000	1,000
Total Bank Charges and Short-Term Interest	-	-	1,000	1,000
Expenses Total	9,715,552	9,145,052	9,331,033	185,981
NET	(6,889,052)	(6,394,452)	(6,500,128)	(105,676)

* As at October 31, 2018

RCMP SUPPORT

RCMP SUPPORT

Programs & Services at a Glance

Administration – Support for the RCMP Contract and the Timberlea Detachment. The staff fulfill an important role linked directly to officer and public safety.

Policing – This includes the RCMP Contract, the South Policing Facility and the Victim Services Unit. The RCMP under contract to the Municipality as Police of jurisdiction, enforces the laws, prevents crime, preserves peace and works in partnership with the community.



RCMP SUPPORT

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	3,519,000	4,344,000	3,178,225	(1,165,775)
Expenses	36,967,985	34,072,020	34,702,626	630,606
Net	(33,448,985)	(29,728,020)	(31,524,402)	(1,796,382)

* As at October 31, 2018



RCMP SUPPORT – Details (1 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Prov Gov't Grants	562,000	573,000	562,000	(11,000)
Police Grant	1,323,000	1,130,000	1,065,000	(65,000)
Total Government Transfers	1,885,000	1,703,000	1,627,000	(76,000)
Administration Fees	2,000	1,000	2,000	1,000
Fees/Charges	90,000	90,000	241,225	151,225
Other Fees	-	-	10,000	10,000
Recovered O.T.	15,000	4,000	10,000	6,000
Cost Reimbursement	460,000	575,000	108,000	(467,000)
Total Sales and User Charges	567,000	670,000	371,225	(298,775)

* As at October 31, 2018

RCMP SUPPORT – Details (2 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Other Fines	400,000	750,000	400,000	(350,000)
Total Fines	400,000	750,000	400,000	(350,000)
Building Rental	660,000	1,216,000	780,000	(436,000)
Total Rentals	660,000	1,216,000	780,000	(436,000)
Other Revenue	2,000	-	-	-
Donations	5,000	5,000	-	(5,000)
Total Other Revenue	7,000	5,000	-	(5,000)
Revenue Total	3,519,000	4,344,000	3,178,225	(1,165,775)
Exempt Salary - Regular	1,315,700	1,085,700	1,331,203	245,503
Exempt OT Salary	5,000	2,000	-	(2,000)
CUPE Reg. Wages	7,176,600	6,303,700	6,876,845	573,145

* As at October 31, 2018

RCMP SUPPORT – Details (3 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
CUPE OT Wages	150,000	159,000	142,500	(16,500)
CUPE Shift Differential	35,000	43,000	38,000	(5,000)
Meal Allowances	5,000	7,000	5,000	(2,000)
Benefit Allocation	436,860	423,900	426,819	2,919
EI Expense	66,940	68,200	78,455	10,255
CPP Expense	184,410	183,950	209,213	25,263
LAPP Expense	922,550	887,950	812,597	(75,353)
RRSP Expense	69,040	74,900	26,624	(48,276)
Total Salaries Wages and Benefits	10,367,100	9,239,300	9,947,256	707,956

* As at October 31, 2018

RCMP SUPPORT – Details (4 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Business Travel	-	7,500	11,000	3,500
Employee Relations	1,600	1,600	3,800	2,200
Conference Registration	-	-	2,034	2,034
Training - Mandatory - Other	-	11,235	11,522	287
Training - Beneficial - Fees	1,800	1,800	-	(1,800)
Training - Beneficial - Other	1,035	1,035	3,975	2,940
Membership & Registr. Fee	650	650	400	(250)
Freight Charges	2,000	2,000	-	(2,000)
Postage	-	-	2,400	2,400
Mobile Phones	3,600	1,500	1,340	(160)
Advert/Promotion	-	1,400	-	(1,400)

* As at October 31, 2018

RCMP SUPPORT – Details (5 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Consultant Fees	18,500	-	-	-
Gen. Serv.-Contracted	3,000	7,900	2,700	(5,200)
Contracted Services - Garbage Collection	5,000	2,000	-	(2,000)
Contr. Bldg-R&M	-	4,600	-	(4,600)
Contr. Equip. R&M	-	1,600	-	(1,600)
Janitorial Services	9,000	4,700	10,000	5,300
Insurance Premiums	-	1,000	500	(500)
Total Contracted and General Services	46,185	50,520	49,671	(849)

* As at October 31, 2018

RCMP SUPPORT – Details (6 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
RCMP Contr. Reg.	24,975,000	23,975,000	24,636,000	661,000
RCMP Contr. OT	1,100,000	300,000	0	(300,000)
RCMP Enhanced Policing	462,000	462,000	-	(462,000)
Total Purchases from Other Governments	26,537,000	24,737,000	24,636,000	(101,000)
Stationary & Office Supplies	5,700	2,000	5,700	3,700
Spec. Progr. Supplies	2,000	2,000	2,000	-
Protective Apparel	-	-	500	500
Janitorial Supplies	-	25,000	25,000	(0)
Food Cost	2,000	2,000	1,000	(1,000)
Volunteer Appreciation	5,000	5,000	5,000	-

* As at October 31, 2018

RCMP SUPPORT – Details (7 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Consumables	3,000	4,000	3,000	(1,000)
Water & Sewage	-	4,000	-	(4,000)
Equipment & Furnishing	-	-	25,500	25,500
Total Materials Goods Supplies and Utilities	17,700	44,000	67,700	23,700
Interac-Bank Charges	-	1,200	2,000	800
Total Bank Charges and Short-Term Interest	-	1,200	2,000	800
Expenses Total	36,967,985	34,072,020	34,702,626	630,606
NET	(33,448,985)	(29,728,020)	(31,524,402)	(1,796,382)

* As at October 31, 2018

PLANNING & DEVELOPMENT ADMINISTRATION

PLANNING & DEVELOPMENT ADMINISTRATION

Programs & Services at a Glance

- Ensure that the department embraces the vision, mission, and values outlined in the 2018-2021 Strategic Plan while supporting and delivering on the four strategic priorities.
- Support all branches within the department to help achieve branch and department goals.
- Ensure that the department supports internal and external stakeholders.
- Review processes and procedures to identify opportunities for improved service delivery.



PLANNING & DEVELOPMENT ADMINISTRATION

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	-	-	-	-
Expenses	625,730	556,728	366,614	(190,114)
Net	(625,730)	(556,728)	(366,614)	190,114

* As at October 31, 2018



PLANNING & DEVELOPMENT ADMINISTRATION – Details (1 of 2)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Exempt Salary - Regular	501,998	501,998	304,248	(197,750)
Benefit Allocation	31,464	12,000	15,821	3,821
EI Expense	4,842	2,000	2,040	40
CPP Expense	13,308	6,000	5,440	(560)
LAPP Expense	66,552	29,000	30,121	1,121
RRSP Expense	4,836	3,000	6,085	3,085
Total Salaries Wages and Benefits	623,000	553,998	363,754	(190,244)

* As at October 31, 2018

PLANNING & DEVELOPMENT ADMINISTRATION – Details (2 of 2)

	2018 Budget	2018 Projection *	2019 Budget	Change
Business Travel	1,600	1,600	1,600	-
Mobile Phones	360	360	360	-
Cable Television	770	770	900	130
Total Contracted and General Services	2,730	2,730	2,860	130
Expenses Total	625,730	556,728	366,614	(190,114)
NET	(625,730)	(556,728)	(366,614)	190,114

* As at October 31, 2018

PLANNING & DEVELOPMENT SUMMARY

PLANNING & DEVELOPMENT

2019 Proposed Operating Budget Summary

	2018 Budget	2018 Projection *	2019 Budget	Net Change
Planning & Development Administration	(625,730)	(556,728)	(366,614)	190,114
Safety Codes	(1,707,200)	(2,387,149)	(2,553,321)	(166,172)
Community Development Planning	(8,682,200)	(6,479,598)	(7,362,445)	(882,847)
Bylaw Services	6,889,052)	(6,394,452)	(6,500,128)	(105,676)
Land Administration	(4,326,200)	(4,333,200)	(3,666,086)	667,114
RCMP Support	(33,448,985)	(29,728,020)	(31,524,402)	(1,796,382)
TOTAL	(55,679,367)	(49,879,147)	(51,972,996)	(2,093,849)

* As at October 31, 2018

Questions?



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Planning & Development

Planning & Development Administration

B_PDADM

Description of Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	623,000	553,998	363,754	(190,244)	367,392	371,066
Contracted and General Services	2,730	2,730	2,860	130	2,860	2,860
Expenses:	625,730	556,728	366,614	(190,114)	370,252	373,926
NET	(625,730)	(556,728)	(366,614)	190,114	(370,252)	(373,926)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Planning & Development
Planning & Development Administration

B_PDADM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	501,998	501,998	304,248	(197,750)
Benefit Allocation	31,464	12,000	15,821	3,821
EI Expense	4,842	2,000	2,040	40
CPP Expense	13,308	6,000	5,440	(560)
LAPP Expense	66,552	29,000	30,121	1,121
RRSP Expense	4,836	3,000	6,085	3,085
Salaries Wages and Benefits	623,000	553,998	363,754	(190,244)
Business Travel	1,600	1,600	1,600	-
Mobile Phones	360	360	360	-
Cable Television	770	770	900	130
Contracted and General Services	2,730	2,730	2,860	130
Expenses:	625,730	556,728	366,614	(190,114)
NET	(625,730)	(556,728)	(366,614)	190,114

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development

Planning & Development Administration

S_PDADM

Description of Service

Administration consists of the following cost centres:

80600 Planning Administration

80630 Policy Implementation

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	623,000	553,998	363,754	(190,244)	367,392	371,066
Contracted and General Services	2,730	2,730	2,860	130	2,860	2,860
Expenses:	625,730	556,728	366,614	(190,114)	370,252	373,926
NET	(625,730)	(556,728)	(366,614)	190,114	(370,252)	(373,926)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development

Planning & Development Administration

S_PDADM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	501,998	501,998	304,248	(197,750)
Benefit Allocation	31,464	12,000	15,821	3,821
EI Expense	4,842	2,000	2,040	40
CPP Expense	13,308	6,000	5,440	(560)
LAPP Expense	66,552	29,000	30,121	1,121
RRSP Expense	4,836	3,000	6,085	3,085
Salaries Wages and Benefits	623,000	553,998	363,754	(190,244)
Business Travel	1,600	1,600	1,600	-
Mobile Phones	360	360	360	-
Cable Television	770	770	900	130
Contracted and General Services	2,730	2,730	2,860	130
Expenses:	625,730	556,728	366,614	(190,114)
NET	(625,730)	(556,728)	(366,614)	190,114



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Planning & Development Administration

PLANNING ADMINISTRATION

80600

Description of Service

Guiding the departmental strategic and business planning processes by facilitating coordination and communication for the department with other Municipal departments, external stakeholders and the regional community at large.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	623,000	553,998	363,754	(190,244)	367,392	371,066
Contracted and General Services	2,730	2,730	2,860	130	2,860	2,860
Expenses:	625,730	556,728	366,614	(190,114)	370,252	373,926
NET	(625,730)	(556,728)	(366,614)	190,114	(370,252)	(373,926)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Planning & Development Administration

PLANNING ADMINISTRATION

80600

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	501,998	501,998	304,248	(197,750)
Benefit Allocation	31,464	12,000	15,821	3,821
EI Expense	4,842	2,000	2,040	40
CPP Expense	13,308	6,000	5,440	(560)
LAPP Expense	66,552	29,000	30,121	1,121
RRSP Expense	4,836	3,000	6,085	3,085
Salaries Wages and Benefits	623,000	553,998	363,754	(190,244)
Business Travel	1,600	1,600	1,600	-
Mobile Phones	360	360	360	-
Cable Television	770	770	900	130
Contracted and General Services	2,730	2,730	2,860	130
Expenses:	625,730	556,728	366,614	(190,114)
NET	(625,730)	(556,728)	(366,614)	190,114

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Planning & Development

Safety Codes

B_PDSC

Description of Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	74,000	100,000	74,400	(25,600)	74,400	74,400
Licenses and Permits	2,701,300	1,691,000	1,376,800	(314,200)	1,376,800	1,376,800
Revenues:	2,775,300	1,791,000	1,451,200	(339,800)	1,451,200	1,451,200
Salaries Wages and Benefits	4,061,000	4,061,000	3,911,521	(149,479)	3,949,966	3,988,796
Contracted and General Services	411,700	107,349	85,200	(22,149)	85,200	85,200
Materials Goods Supplies and Utilities	9,800	9,800	7,800	(2,000)	7,852	7,905
Expenses:	4,482,500	4,178,149	4,004,521	(173,628)	4,043,018	4,081,900
NET	(1,707,200)	(2,387,149)	(2,553,321)	(166,172)	(2,591,818)	(2,630,700)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Planning & Development
Safety Codes

B_PDSC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Inspection Fees	74,000	100,000	74,400	(25,600)
Sales and User Charges	74,000	100,000	74,400	(25,600)
Private Sewage System Permits	9,000	9,000	5,400	(3,600)
Plumbing Permits	67,000	67,000	39,000	(28,000)
Gas Permits	228,000	180,000	110,000	(70,000)
Electrical Permits	133,000	155,000	120,000	(35,000)
Building Permits	2,250,000	1,300,000	1,085,000	(215,000)
Safety Codes Violation Penalties	-	-	6,000	6,000
Ventilation Permits Revenue	14,300	32,000	11,400	(20,600)
Permit Refund	-	(52,000)	-	52,000
Licenses and Permits	2,701,300	1,691,000	1,376,800	(314,200)
Revenues:	2,775,300	1,791,000	1,451,200	(339,800)
Exempt Salary - Regular	605,004	605,004	584,704	(20,300)
CUPE Reg. Wages	2,742,996	2,742,996	2,666,666	(76,330)
CUPE OT Wages	100,000	100,000	67,000	(33,000)
Meal Allowances	1,000	1,000	-	(1,000)
Benefit Allocation	159,120	159,120	167,609	8,489
EI Expense	24,480	24,480	25,840	1,360
CPP Expense	67,320	67,320	68,907	1,587
LAPP Expense	336,600	336,600	319,102	(17,498)
RRSP Expense	24,480	24,480	11,694	(12,786)
Salaries Wages and Benefits	4,061,000	4,061,000	3,911,521	(149,479)
Business Travel	9,000	9,000	9,000	-
Employee Relations	-	-	1,200	1,200
Training - Mandatory - Fees	-	-	5,000	5,000
Training - Mandatory - Other	-	5,649	700	(4,949)
Membership & Registr. Fee	500	500	0	(500)
Postage	9,900	9,900	0	(9,900)
Mobile Phones	4,800	8,800	6,500	(2,300)
Printing And Binding	12,500	12,500	12,000	(500)
Subscr. & Public.	4,000	4,000	3,600	(400)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Planning & Development
Safety Codes

B_PDSC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Gen. Serv.-Contracted	347,000	47,000	40,000	(7,000)
Contr. Veh. Mech. R&M	24,000	10,000	7,200	(2,800)
Contracted and General Services	411,700	107,349	85,200	(22,149)
Stationary & Office Supplies	1,200	1,200	1,200	-
Protective Apparel	1,600	1,600	2,600	1,000
Food Cost	500	500	1,000	500
Empl. Recogn. Awards	600	600	0	(600)
Equipment & Furnishing	3,900	3,900	3,000	(900)
Field Equipment	2,000	2,000	0	(2,000)
Materials Goods Supplies and Utilities	9,800	9,800	7,800	(2,000)
Expenses:	4,482,500	4,178,149	4,004,521	(173,628)
NET	(1,707,200)	(2,387,149)	(2,553,321)	(166,172)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / Safety Codes

Safety Codes

S_PDSC

Description of Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	74,000	100,000	74,400	(25,600)	74,400	74,400
Licenses and Permits	2,701,300	1,691,000	1,376,800	(314,200)	1,376,800	1,376,800
Revenues:	2,775,300	1,791,000	1,451,200	(339,800)	1,451,200	1,451,200
Salaries Wages and Benefits	4,061,000	4,061,000	3,911,521	(149,479)	3,949,966	3,988,796
Contracted and General Services	411,700	107,349	85,200	(22,149)	85,200	85,200
Materials Goods Supplies and Utilities	9,800	9,800	7,800	(2,000)	7,852	7,905
Expenses:	4,482,500	4,178,149	4,004,521	(173,628)	4,043,018	4,081,900
NET	(1,707,200)	(2,387,149)	(2,553,321)	(166,172)	(2,591,818)	(2,630,700)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / Safety Codes

Safety Codes

S_PDSC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Inspection Fees	74,000	100,000	74,400	(25,600)
Sales and User Charges	74,000	100,000	74,400	(25,600)
Private Sewage System Permits	9,000	9,000	5,400	(3,600)
Plumbing Permits	67,000	67,000	39,000	(28,000)
Gas Permits	228,000	180,000	110,000	(70,000)
Electrical Permits	133,000	155,000	120,000	(35,000)
Building Permits	2,250,000	1,300,000	1,085,000	(215,000)
Safety Codes Violation Penalties	-	-	6,000	6,000
Ventilation Permits Revenue	14,300	32,000	11,400	(20,600)
Permit Refund	-	(52,000)	-	52,000
Licenses and Permits	2,701,300	1,691,000	1,376,800	(314,200)
Revenues:	2,775,300	1,791,000	1,451,200	(339,800)
Exempt Salary - Regular	605,004	605,004	584,704	(20,300)
CUPE Reg. Wages	2,742,996	2,742,996	2,666,666	(76,330)
CUPE OT Wages	100,000	100,000	67,000	(33,000)
Meal Allowances	1,000	1,000	-	(1,000)
Benefit Allocation	159,120	159,120	167,609	8,489
EI Expense	24,480	24,480	25,840	1,360
CPP Expense	67,320	67,320	68,907	1,587
LAPP Expense	336,600	336,600	319,102	(17,498)
RRSP Expense	24,480	24,480	11,694	(12,786)
Salaries Wages and Benefits	4,061,000	4,061,000	3,911,521	(149,479)
Business Travel	9,000	9,000	9,000	-
Employee Relations	-	-	1,200	1,200
Training - Mandatory - Fees	-	-	5,000	5,000
Training - Mandatory - Other	-	5,649	700	(4,949)
Membership & Registr. Fee	500	500	0	(500)
Postage	9,900	9,900	0	(9,900)
Mobile Phones	4,800	8,800	6,500	(2,300)
Printing And Binding	12,500	12,500	12,000	(500)
Subscr. & Public.	4,000	4,000	3,600	(400)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / Safety Codes

Safety Codes

S_PDSC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Gen. Serv.-Contracted	347,000	47,000	40,000	(7,000)
Contr. Veh. Mech. R&M	24,000	10,000	7,200	(2,800)
Contracted and General Services	411,700	107,349	85,200	(22,149)
Stationary & Office Supplies	1,200	1,200	1,200	-
Protective Apparel	1,600	1,600	2,600	1,000
Food Cost	500	500	1,000	500
Empl. Recogn. Awards	600	600	0	(600)
Equipment & Furnishing	3,900	3,900	3,000	(900)
Field Equipment	2,000	2,000	0	(2,000)
Materials Goods Supplies and Utilities	9,800	9,800	7,800	(2,000)
Expenses:	4,482,500	4,178,149	4,004,521	(173,628)
NET	(1,707,200)	(2,387,149)	(2,553,321)	(166,172)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Safety Codes

SAFETY CODES

80620

Description of Service

The Safety Codes branch provides permitting and inspection services for all construction in the region that is identified in the Alberta Safety Codes Act. The Safety Codes Council has authorized the Regional Municipality as an Accredited Municipality to administer the Safety Codes Act.

Minimum service levels identified in the Uniform Quality Management Plan must be maintained and the Regional Municipality also must adhere to all conditions set out by the administrator as an Accredited Municipality. The services that the Safety Codes Branch provides, ensure that all construction has been completed code compliance, keep the residents safe and help prevent structural failures. Additionally, most of the branches expenses are recovered through permitting fees.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	74,000	100,000	74,400	(25,600)	74,400	74,400
Licenses and Permits	2,701,300	1,691,000	1,376,800	(314,200)	1,376,800	1,376,800
Revenues:	2,775,300	1,791,000	1,451,200	(339,800)	1,451,200	1,451,200
Salaries Wages and Benefits	4,061,000	4,061,000	3,911,521	(149,479)	3,949,966	3,988,796
Contracted and General Services	411,700	107,349	85,200	(22,149)	85,200	85,200
Materials Goods Supplies and Utilities	9,800	9,800	7,800	(2,000)	7,852	7,905
Expenses:	4,482,500	4,178,149	4,004,521	(173,628)	4,043,018	4,081,900
NET	(1,707,200)	(2,387,149)	(2,553,321)	(166,172)	(2,591,818)	(2,630,700)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Safety Codes

SAFETY CODES

80620

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Inspection Fees	74,000	100,000	74,400	(25,600)
Sales and User Charges	74,000	100,000	74,400	(25,600)
Private Sewage System Permits	9,000	9,000	5,400	(3,600)
Plumbing Permits	67,000	67,000	39,000	(28,000)
Gas Permits	228,000	180,000	110,000	(70,000)
Electrical Permits	133,000	155,000	120,000	(35,000)
Building Permits	2,250,000	1,300,000	1,085,000	(215,000)
Safety Codes Violation Penalties	-	-	6,000	6,000
Ventilation Permits Revenue	14,300	32,000	11,400	(20,600)
Permit Refund	-	(52,000)	-	52,000
Licenses and Permits	2,701,300	1,691,000	1,376,800	(314,200)
Revenues:	2,775,300	1,791,000	1,451,200	(339,800)
Exempt Salary - Regular	605,004	605,004	584,704	(20,300)
CUPE Reg. Wages	2,742,996	2,742,996	2,666,666	(76,330)
CUPE OT Wages	100,000	100,000	67,000	(33,000)
Meal Allowances	1,000	1,000	-	(1,000)
Benefit Allocation	159,120	159,120	167,609	8,489
EI Expense	24,480	24,480	25,840	1,360
CPP Expense	67,320	67,320	68,907	1,587
LAPP Expense	336,600	336,600	319,102	(17,498)
RRSP Expense	24,480	24,480	11,694	(12,786)
Salaries Wages and Benefits	4,061,000	4,061,000	3,911,521	(149,479)
Business Travel	9,000	9,000	9,000	-
Employee Relations	-	-	1,200	1,200
Training - Mandatory - Fees	-	-	5,000	5,000
Training - Mandatory - Other	-	5,649	700	(4,949)
Membership & Registr. Fee	500	500	0	(500)
Postage	9,900	9,900	0	(9,900)
Mobile Phones	4,800	8,800	6,500	(2,300)
Printing And Binding	12,500	12,500	12,000	(500)
Subscr. & Public.	4,000	4,000	3,600	(400)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Safety Codes

SAFETY CODES

80620

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Gen. Serv.-Contracted	347,000	47,000	40,000	(7,000)
Contr. Veh. Mech. R&M	24,000	10,000	7,200	(2,800)
Contracted and General Services	411,700	107,349	85,200	(22,149)
Stationary & Office Supplies	1,200	1,200	1,200	-
Protective Apparel	1,600	1,600	2,600	1,000
Food Cost	500	500	1,000	500
Empl. Recogn. Awards	600	600	0	(600)
Equipment & Furnishing	3,900	3,900	3,000	(900)
Field Equipment	2,000	2,000	0	(2,000)
Materials Goods Supplies and Utilities	9,800	9,800	7,800	(2,000)
Expenses:	4,482,500	4,178,149	4,004,521	(173,628)
NET	(1,707,200)	(2,387,149)	(2,553,321)	(166,172)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Planning & Development

Community Development Planning

B_PDCDP

Description of Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	100,000	68,000	63,000	(5,000)	63,000	63,000
Licenses and Permits	398,000	535,000	500,245	(34,755)	500,245	500,245
Revenues:	498,000	603,000	563,245	(39,755)	563,245	563,245
Salaries Wages and Benefits	7,413,000	6,152,998	6,111,390	(41,608)	6,172,084	6,233,384
Contracted and General Services	1,651,479	826,879	1,729,200	902,321	1,729,200	1,729,200
Purchases from Other Governments	5,000	2,000	1,500	(500)	1,500	1,500
Materials Goods Supplies and Utilities	74,721	40,721	29,600	(11,121)	29,871	30,145
Bank Charges and Short-Term Interest	36,000	60,000	54,000	(6,000)	54,000	54,000
Expenses:	9,180,200	7,082,598	7,925,690	843,092	7,986,655	8,048,229
NET	(8,682,200)	(6,479,598)	(7,362,445)	(882,847)	(7,423,410)	(7,484,984)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Planning & Development
Community Development Planning

B_PDCDP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Advertising Sales	69,000	37,000	30,000	(7,000)
Subdivision Approval	24,000	24,000	25,000	1,000
Cost Reimbursement	7,000	7,000	8,000	1,000
Sales and User Charges	100,000	68,000	63,000	(5,000)
Permits & Fees	6,000	6,000	6,000	-
Development Permits - COMM/IND	98,000	98,000	103,867	5,867
Development Permits - Misc.	24,000	24,000	27,559	3,559
Development Permits - Residential	26,000	34,000	43,837	9,837
Compliance Certificates	12,000	12,000	14,767	2,767
Resident Business Licenses	120,000	120,000	133,075	13,075
Non-resident Business License	60,000	220,000	138,500	(81,500)
Planning Variance Reports	5,000	2,000	2,510	510
Development Agreement Applications	5,000	1,000	2,900	1,900
Planning Amendments	24,000	6,000	10,200	4,200
Condominium Applications	5,000	5,000	5,030	30
Comm.accessory structure use	13,000	13,000	12,000	(1,000)
Permit Refund	-	(6,000)	-	6,000
Licenses and Permits	398,000	535,000	500,245	(34,755)
Revenues:	498,000	603,000	563,245	(39,755)
Exempt Salary - Regular	1,184,998	1,184,998	1,072,525	(112,473)
CUPE Reg. Wages	5,013,996	3,940,000	4,039,012	99,012
CUPE OT Wages	18,000	18,000	36,000	18,000
CUPE Shift Differential	5,000	5,000	6,000	1,000
Benefit Allocation	309,660	265,000	265,800	800
EI Expense	47,640	49,000	44,880	(4,120)
CPP Expense	131,010	125,000	119,680	(5,320)
LAPP Expense	655,056	538,000	506,042	(31,958)
RRSP Expense	47,640	28,000	21,451	(6,549)
Salaries Wages and Benefits	7,413,000	6,152,998	6,111,390	(41,608)
Business Travel	27,848	10,848	12,000	1,152
Employee Relations	-	-	2,500	2,500

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Planning & Development
Community Development Planning

B_PDCDP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Conference Registration	-	-	24,700	24,700
Training - Mandatory - Other	-	6,000	0	(6,000)
Membership & Registr. Fee	11,000	11,000	12,000	1,000
Freight Charges	1,000	1,000	1,000	-
Postage	54,975	29,975	18,000	(11,975)
Mobile Phones	3,000	3,000	3,000	-
Advert/Promotion	37,200	10,200	0	(10,200)
Printing And Binding	20,500	21,500	18,000	(3,500)
Subscr. & Public.	25,000	1,000	5,000	4,000
Consultant Fees	1,248,456	600,856	1,500,000	899,144
Prof. Services	-	-	100,000	100,000
Computer Software	145,000	120,000	0	(120,000)
Gen. Serv.-Contracted	45,500	500	8,000	7,500
Contr. Veh. Mech. R&M	12,000	1,000	2,000	1,000
Room Rental	20,000	10,000	23,000	13,000
Contracted and General Services	1,651,479	826,879	1,729,200	902,321
Title Searches	5,000	2,000	1,500	(500)
Purchases from Other Governments	5,000	2,000	1,500	(500)
Stationary & Office Supplies	7,625	7,625	5,000	(2,625)
Protective Apparel	2,200	2,200	2,500	300
Food Cost	8,000	8,000	20,000	12,000
Promotional Material	55,896	20,896	0	(20,896)
Empl. Recogn. Awards	1,000	1,000	0	(1,000)
Consumables	-	-	600	600
Equipment & Furnishing	-	1,000	1,500	500
Materials Goods Supplies and Utilities	74,721	40,721	29,600	(11,121)
Interac-Bank Charges	36,000	60,000	54,000	(6,000)
Bank Charges and Short-Term Interest	36,000	60,000	54,000	(6,000)
Expenses:	9,180,200	7,082,598	7,925,690	843,092
NET	(8,682,200)	(6,479,598)	(7,362,445)	(882,847)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / Community Development Planning

Community Development Planning

S_PDCDP

Description of Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	100,000	68,000	63,000	(5,000)	63,000	63,000
Licenses and Permits	398,000	535,000	500,245	(34,755)	500,245	500,245
Revenues:	498,000	603,000	563,245	(39,755)	563,245	563,245
Salaries Wages and Benefits	7,413,000	6,152,998	6,111,390	(41,608)	6,172,084	6,233,384
Contracted and General Services	1,651,479	826,879	1,729,200	902,321	1,729,200	1,729,200
Purchases from Other Governments	5,000	2,000	1,500	(500)	1,500	1,500
Materials Goods Supplies and Utilities	74,721	40,721	29,600	(11,121)	29,871	30,145
Bank Charges and Short-Term Interest	36,000	60,000	54,000	(6,000)	54,000	54,000
Expenses:	9,180,200	7,082,598	7,925,690	843,092	7,986,655	8,048,229
NET	(8,682,200)	(6,479,598)	(7,362,445)	(882,847)	(7,423,410)	(7,484,984)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / Community Development Planning

Community Development Planning

S_PDCDP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Advertising Sales	69,000	37,000	30,000	(7,000)
Subdivision Approval	24,000	24,000	25,000	1,000
Cost Reimbursement	7,000	7,000	8,000	1,000
Sales and User Charges	100,000	68,000	63,000	(5,000)
Permits & Fees	6,000	6,000	6,000	-
Development Permits - COMM/IND	98,000	98,000	103,867	5,867
Development Permits - Misc.	24,000	24,000	27,559	3,559
Development Permits - Residential	26,000	34,000	43,837	9,837
Compliance Certificates	12,000	12,000	14,767	2,767
Resident Business Licenses	120,000	120,000	133,075	13,075
Non-resident Business License	60,000	220,000	138,500	(81,500)
Planning Variance Reports	5,000	2,000	2,510	510
Development Agreement Applications	5,000	1,000	2,900	1,900
Planning Amendments	24,000	6,000	10,200	4,200
Condominium Applications	5,000	5,000	5,030	30
Comm.accessory structure use	13,000	13,000	12,000	(1,000)
Permit Refund	-	(6,000)	-	6,000
Licenses and Permits	398,000	535,000	500,245	(34,755)
Revenues:	498,000	603,000	563,245	(39,755)
Exempt Salary - Regular	1,184,998	1,184,998	1,072,525	(112,473)
CUPE Reg. Wages	5,013,996	3,940,000	4,039,012	99,012
CUPE OT Wages	18,000	18,000	36,000	18,000
CUPE Shift Differential	5,000	5,000	6,000	1,000
Benefit Allocation	309,660	265,000	265,800	800
EI Expense	47,640	49,000	44,880	(4,120)
CPP Expense	131,010	125,000	119,680	(5,320)
LAPP Expense	655,056	538,000	506,042	(31,958)
RRSP Expense	47,640	28,000	21,451	(6,549)
Salaries Wages and Benefits	7,413,000	6,152,998	6,111,390	(41,608)
Business Travel	27,848	10,848	12,000	1,152
Employee Relations	-	-	2,500	2,500

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / Community Development Planning

Community Development Planning

S_PDCDP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Conference Registration	-	-	24,700	24,700
Training - Mandatory - Other	-	6,000	0	(6,000)
Membership & Registr. Fee	11,000	11,000	12,000	1,000
Freight Charges	1,000	1,000	1,000	-
Postage	54,975	29,975	18,000	(11,975)
Mobile Phones	3,000	3,000	3,000	-
Advert/Promotion	37,200	10,200	0	(10,200)
Printing And Binding	20,500	21,500	18,000	(3,500)
Subscr. & Public.	25,000	1,000	5,000	4,000
Consultant Fees	1,248,456	600,856	1,500,000	899,144
Prof. Services	-	-	100,000	100,000
Computer Software	145,000	120,000	0	(120,000)
Gen. Serv.-Contracted	45,500	500	8,000	7,500
Contr. Veh. Mech. R&M	12,000	1,000	2,000	1,000
Room Rental	20,000	10,000	23,000	13,000
Contracted and General Services	1,651,479	826,879	1,729,200	902,321
Title Searches	5,000	2,000	1,500	(500)
Purchases from Other Governments	5,000	2,000	1,500	(500)
Stationary & Office Supplies	7,625	7,625	5,000	(2,625)
Protective Apparel	2,200	2,200	2,500	300
Food Cost	8,000	8,000	20,000	12,000
Promotional Material	55,896	20,896	0	(20,896)
Empl. Recogn. Awards	1,000	1,000	0	(1,000)
Consumables	-	-	600	600
Equipment & Furnishing	-	1,000	1,500	500
Materials Goods Supplies and Utilities	74,721	40,721	29,600	(11,121)
Interac-Bank Charges	36,000	60,000	54,000	(6,000)
Bank Charges and Short-Term Interest	36,000	60,000	54,000	(6,000)
Expenses:	9,180,200	7,082,598	7,925,690	843,092
NET	(8,682,200)	(6,479,598)	(7,362,445)	(882,847)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Community Development Planning

CURRENT PLANNING & DEV

80610

Description of Service

The Community Development planning branch processes a wide range of application types for Residential, Commercial, Industrial and Institutional development (including houses, decks, sheds, garages multi-family apartment/condo buildings, retail stores, restaurants, oil sands extraction sites, warehouses, lay-down yards, etc) The branch also issues Compliance Certificates, Variances, Home businesses, Sign permits, Special event permits, Subdivisions, Development Agreements, and Land Use Bylaw Stakeholders and businesses and foster innovation in planning practices. The branch provides four core services which includes Development permitting, Statutory planning, businesses and fostering innovation in planning practice. The branch provides four core services which includes Development Permitting, Statutory Planning, Socio Economic and Development Compliance & Enforcement. The branch covers its expenses through permit application fees (enforcement fines, Penalties are directed to Bylaw services). These fees have not been updated since 1999 and the branch will be seeking council approval either in 2018 or 2019 to increase fees to a level where

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	100,000	68,000	63,000	(5,000)	63,000	63,000
Licenses and Permits	218,000	195,000	228,670	33,670	228,670	228,670
Revenues:	318,000	263,000	291,670	28,670	291,670	291,670
Salaries Wages and Benefits	7,413,000	6,152,998	6,111,390	(41,608)	6,172,084	6,233,384
Contracted and General Services	1,651,479	826,879	1,729,200	902,321	1,729,200	1,729,200
Purchases from Other Governments	5,000	2,000	1,500	(500)	1,500	1,500
Materials Goods Supplies and Utilities	74,721	40,721	29,600	(11,121)	29,871	30,145
Bank Charges and Short-Term Interest	36,000	60,000	54,000	(6,000)	54,000	54,000
Expenses:	9,180,200	7,082,598	7,925,690	843,092	7,986,655	8,048,229
NET	(8,862,200)	(6,819,598)	(7,634,020)	(814,422)	(7,694,985)	(7,756,559)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Community Development Planning

CURRENT PLANNING & DEV

80610

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Advertising Sales	69,000	37,000	30,000	(7,000)
Subdivision Approval	24,000	24,000	25,000	1,000
Cost Reimbursement	7,000	7,000	8,000	1,000
Sales and User Charges	100,000	68,000	63,000	(5,000)
Permits & Fees	6,000	6,000	6,000	-
Development Permits - COMM/IND	98,000	98,000	103,867	5,867
Development Permits - Misc.	24,000	24,000	27,559	3,559
Development Permits - Residential	26,000	34,000	43,837	9,837
Compliance Certificates	12,000	12,000	14,767	2,767
Planning Variance Reports	5,000	2,000	2,510	510
Development Agreement Applications	5,000	1,000	2,900	1,900
Planning Amendments	24,000	6,000	10,200	4,200
Condominium Applications	5,000	5,000	5,030	30
Comm.accessory structure use	13,000	13,000	12,000	(1,000)
Permit Refund	-	(6,000)	-	6,000
Licenses and Permits	218,000	195,000	228,670	33,670
Revenues:	318,000	263,000	291,670	28,670
Exempt Salary - Regular	1,184,998	1,184,998	1,072,525	(112,473)
CUPE Reg. Wages	5,013,996	3,940,000	4,039,012	99,012
CUPE OT Wages	18,000	18,000	36,000	18,000
CUPE Shift Differential	5,000	5,000	6,000	1,000
Benefit Allocation	309,660	265,000	265,800	800
EI Expense	47,640	49,000	44,880	(4,120)
CPP Expense	131,010	125,000	119,680	(5,320)
LAPP Expense	655,056	538,000	506,042	(31,958)
RRSP Expense	47,640	28,000	21,451	(6,549)
Salaries Wages and Benefits	7,413,000	6,152,998	6,111,390	(41,608)
Business Travel	27,848	10,848	12,000	1,152
Employee Relations	-	-	2,500	2,500
Conference Registration	-	-	24,700	24,700
Training - Mandatory - Other	-	6,000	0	(6,000)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Community Development Planning

CURRENT PLANNING & DEV

80610

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Membership & Registr. Fee	11,000	11,000	12,000	1,000
Freight Charges	1,000	1,000	1,000	-
Postage	54,975	29,975	18,000	(11,975)
Mobile Phones	3,000	3,000	3,000	-
Advert/Promotion	37,200	10,200	0	(10,200)
Printing And Binding	20,500	21,500	18,000	(3,500)
Subscr. & Public.	25,000	1,000	5,000	4,000
Consultant Fees	1,248,456	600,856	1,500,000	899,144
Prof. Services	-	-	100,000	100,000
Computer Software	145,000	120,000	0	(120,000)
Gen. Serv.-Contracted	45,500	500	8,000	7,500
Contr. Veh. Mech. R&M	12,000	1,000	2,000	1,000
Room Rental	20,000	10,000	23,000	13,000
Contracted and General Services	1,651,479	826,879	1,729,200	902,321
Title Searches	5,000	2,000	1,500	(500)
Purchases from Other Governments	5,000	2,000	1,500	(500)
Stationary & Office Supplies	7,625	7,625	5,000	(2,625)
Protective Apparel	2,200	2,200	2,500	300
Food Cost	8,000	8,000	20,000	12,000
Promotional Material	55,896	20,896	0	(20,896)
Empl. Recogn. Awards	1,000	1,000	0	(1,000)
Consumables	-	-	600	600
Equipment & Furnishing	-	1,000	1,500	500
Materials Goods Supplies and Utilities	74,721	40,721	29,600	(11,121)
Interac-Bank Charges	36,000	60,000	54,000	(6,000)
Bank Charges and Short-Term Interest	36,000	60,000	54,000	(6,000)
Expenses:	9,180,200	7,082,598	7,925,690	843,092
NET	(8,862,200)	(6,819,598)	(7,634,020)	(814,422)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Community Development Planning

BUSINESS LICENSING

80611

Description of Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Licenses and Permits	180,000	340,000	271,575	(68,425)	271,575	271,575
Revenues:	180,000	340,000	271,575	(68,425)	271,575	271,575
Expenses:	-	-	-	-	-	-
NET	180,000	340,000	271,575	(68,425)	271,575	271,575

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Community Development Planning

BUSINESS LICENSING

80611

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Resident Business Licenses	120,000	120,000	133,075	13,075
Non-resident Business License	60,000	220,000	138,500	(81,500)
Licenses and Permits	180,000	340,000	271,575	(68,425)
Revenues:	180,000	340,000	271,575	(68,425)
Expenses:	-	-	-	-
NET	180,000	340,000	271,575	(68,425)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Planning & Development

Bylaw Services

B_BS

Description of Service

The Bylaw Services Branch consists of the following sub branches:

Bylaw

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	180,000	-	(180,000)	-	-
Licenses and Permits	221,500	222,100	218,400	(3,700)	218,400	218,400
Fines	2,605,000	2,348,500	2,612,505	264,005	2,612,505	2,612,505
Revenues:	2,826,500	2,750,600	2,830,905	80,305	2,830,905	2,830,905
Salaries Wages and Benefits	7,897,000	7,561,000	7,458,725	(102,275)	7,532,432	7,606,876
Contracted and General Services	1,746,302	1,521,002	1,816,809	295,807	1,816,809	1,816,809
Purchases from Other Governments	-	-	500	500	500	500
Materials Goods Supplies and Utilities	72,250	63,050	54,000	(9,050)	54,335	54,673
Bank Charges and Short-Term Interest	-	-	1,000	1,000	1,000	1,000
Expenses:	9,715,552	9,145,052	9,331,033	185,981	9,405,076	9,479,858
NET	(6,889,052)	(6,394,452)	(6,500,128)	(105,676)	(6,574,171)	(6,648,953)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Planning & Development
Bylaw Services

B_BS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	-	180,000	-	(180,000)
Sales and User Charges	-	180,000	-	(180,000)
Permits & Fees	41,500	42,100	38,400	(3,700)
Dog Licenses	30,000	30,000	30,000	-
Taxi Licenses	150,000	150,000	150,000	-
Licenses and Permits	221,500	222,100	218,400	(3,700)
Parking Fines	350,000	240,000	300,000	60,000
By-Law Fines - Court	905,000	858,500	992,505	134,005
Photo Enforcement Radar	550,000	450,000	360,000	(90,000)
Photo Light Enforcement	800,000	800,000	960,000	160,000
Fines	2,605,000	2,348,500	2,612,505	264,005
Revenues:	2,826,500	2,750,600	2,830,905	80,305
Exempt Salary - Regular	671,000	451,000	401,070	(49,930)
CUPE Reg. Wages	5,872,000	5,821,000	5,822,691	1,691
CUPE OT Wages	42,000	40,000	42,000	2,000
CUPE Shift Differential	45,000	45,000	45,000	(0)
Meal Allowances	1,000	1,000	1,000	(0)
Benefit Allocation	329,160	312,100	323,636	11,536
EI Expense	50,640	51,400	54,315	2,915
CPP Expense	139,260	140,850	144,840	3,990
LAPP Expense	696,300	653,250	616,152	(37,098)
RRSP Expense	50,640	45,400	8,021	(37,379)
Salaries Wages and Benefits	7,897,000	7,561,000	7,458,725	(102,275)
Business Travel	8,300	3,000	8,300	5,300
Employee Relations	1,200	1,200	2,600	1,400
Safety Training	6,000	1,000	-	(1,000)
Conference Registration	-	-	10,290	10,290
Training - Mandatory - Fees	15,081	15,081	21,500	6,419
Training - Beneficial - Fees	-	-	8,000	8,000
Membership & Registr. Fee	1,480	1,480	3,720	2,240
Freight Charges	8,000	3,000	3,000	(0)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Planning & Development
Bylaw Services

B_BS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Postage	10,000	10,000	10,000	(0)
Mobile Phones	22,000	19,000	21,000	2,000
MSAT-Glental Satellite Phone Charges	1,000	1,000	1,000	(0)
Printing And Binding	10,000	8,000	10,000	2,000
Subscr. & Public.	1,541	1,541	-	(1,541)
Prof. Services	121,500	121,500	120,000	(1,500)
Other Profess. Services	452,000	363,000	453,400	90,400
Gen. Serv.-Contracted	1,080,000	938,000	1,143,000	205,000
Contract Water and Sewage Hauling	4,000	-	0	0
Contracted Services - Garbage Collection	2,000	2,500	0	(2,500)
Contr. Bldg-R&M	-	1,500	-	(1,500)
Contr. Equip. R&M	1,000	1,000	1,000	(0)
Fire Extinguisher R&M	1,200	1,200	-	(1,200)
Inspections & Tests	-	1,000	-	(1,000)
Equipment Rental & Lease	-	27,000	-	(27,000)
Contracted and General Services	1,746,302	1,521,002	1,816,809	295,807
Title Searches	-	-	500	500
Purchases from Other Governments	-	-	500	500
Stationary & Office Supplies	11,000	8,000	11,000	3,000
Clothing And Shoes	27,000	-	-	-
Protective Apparel	-	10,000	5,000	(5,000)
Non-Protect Apparel	-	8,000	15,000	7,000
Safety Equipment	17,250	2,750	500	(2,250)
Janitorial Supplies	-	-	2,500	2,500
Food Cost	750	750	-	(750)
Pharmaceuticals	-	12,000	6,000	(6,000)
First Aid Supplies	-	-	1,000	1,000
Promotional Material	10,250	10,250	-	(10,250)
Fuels & Lubes	-	-	1,000	1,000
Equipment	-	2,000	2,000	-
Consumables	3,000	4,600	5,000	400

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Planning & Development
Bylaw Services

B_BS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Electricity	-	2,500	-	(2,500)
Water & Sewage	-	1,200	-	(1,200)
Equipment & Furnishing	3,000	1,000	5,000	4,000
Materials Goods Supplies and Utilities	72,250	63,050	54,000	(9,050)
Interac-Bank Charges	-	-	1,000	1,000
Bank Charges and Short-Term Interest	-	-	1,000	1,000
Expenses:	9,715,552	9,145,052	9,331,033	185,981
NET	(6,889,052)	(6,394,452)	(6,500,128)	(105,676)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / Bylaw Services

Bylaw Services

S_BS

Description of Service

Bylaw services consists of the following cost centres:

81010 Municipal law enforcement - General Admin

81011 Photo Radar

81013 Animal Control

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	180,000	-	(180,000)	-	-
Licenses and Permits	221,500	222,100	218,400	(3,700)	218,400	218,400
Fines	2,605,000	2,348,500	2,612,505	264,005	2,612,505	2,612,505
Revenues:	2,826,500	2,750,600	2,830,905	80,305	2,830,905	2,830,905
Salaries Wages and Benefits	7,897,000	7,561,000	7,458,725	(102,275)	7,532,432	7,606,876
Contracted and General Services	1,746,302	1,521,002	1,816,809	295,807	1,816,809	1,816,809
Purchases from Other Governments	-	-	500	500	500	500
Materials Goods Supplies and Utilities	72,250	63,050	54,000	(9,050)	54,335	54,673
Bank Charges and Short-Term Interest	-	-	1,000	1,000	1,000	1,000
Expenses:	9,715,552	9,145,052	9,331,033	185,981	9,405,076	9,479,858
NET	(6,889,052)	(6,394,452)	(6,500,128)	(105,676)	(6,574,171)	(6,648,953)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / Bylaw Services

Bylaw Services

S_BS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	-	180,000	-	(180,000)
Sales and User Charges	-	180,000	-	(180,000)
Permits & Fees	41,500	42,100	38,400	(3,700)
Dog Licenses	30,000	30,000	30,000	-
Taxi Licenses	150,000	150,000	150,000	-
Licenses and Permits	221,500	222,100	218,400	(3,700)
Parking Fines	350,000	240,000	300,000	60,000
By-Law Fines - Court	905,000	858,500	992,505	134,005
Photo Enforcement Radar	550,000	450,000	360,000	(90,000)
Photo Light Enforcement	800,000	800,000	960,000	160,000
Fines	2,605,000	2,348,500	2,612,505	264,005
Revenues:	2,826,500	2,750,600	2,830,905	80,305
Exempt Salary - Regular	671,000	451,000	401,070	(49,930)
CUPE Reg. Wages	5,872,000	5,821,000	5,822,691	1,691
CUPE OT Wages	42,000	40,000	42,000	2,000
CUPE Shift Differential	45,000	45,000	45,000	(0)
Meal Allowances	1,000	1,000	1,000	(0)
Benefit Allocation	329,160	312,100	323,636	11,536
EI Expense	50,640	51,400	54,315	2,915
CPP Expense	139,260	140,850	144,840	3,990
LAPP Expense	696,300	653,250	616,152	(37,098)
RRSP Expense	50,640	45,400	8,021	(37,379)
Salaries Wages and Benefits	7,897,000	7,561,000	7,458,725	(102,275)
Business Travel	8,300	3,000	8,300	5,300
Employee Relations	1,200	1,200	2,600	1,400
Safety Training	6,000	1,000	-	(1,000)
Conference Registration	-	-	10,290	10,290
Training - Mandatory - Fees	15,081	15,081	21,500	6,419
Training - Beneficial - Fees	-	-	8,000	8,000
Membership & Registr. Fee	1,480	1,480	3,720	2,240
Freight Charges	8,000	3,000	3,000	(0)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / Bylaw Services

Bylaw Services

S_BS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Postage	10,000	10,000	10,000	(0)
Mobile Phones	22,000	19,000	21,000	2,000
MSAT-Glental Satellite Phone Charges	1,000	1,000	1,000	(0)
Printing And Binding	10,000	8,000	10,000	2,000
Subscr. & Public.	1,541	1,541	-	(1,541)
Prof. Services	121,500	121,500	120,000	(1,500)
Other Profess. Services	452,000	363,000	453,400	90,400
Gen. Serv.-Contracted	1,080,000	938,000	1,143,000	205,000
Contract Water and Sewage Hauling	4,000	-	0	0
Contracted Services - Garbage Collection	2,000	2,500	0	(2,500)
Contr. Bldg-R&M	-	1,500	-	(1,500)
Contr. Equip. R&M	1,000	1,000	1,000	(0)
Fire Extinguisher R&M	1,200	1,200	-	(1,200)
Inspections & Tests	-	1,000	-	(1,000)
Equipment Rental & Lease	-	27,000	-	(27,000)
Contracted and General Services	1,746,302	1,521,002	1,816,809	295,807
Title Searches	-	-	500	500
Purchases from Other Governments	-	-	500	500
Stationary & Office Supplies	11,000	8,000	11,000	3,000
Clothing And Shoes	27,000	-	-	-
Protective Apparel	-	10,000	5,000	(5,000)
Non-Protect Apparel	-	8,000	15,000	7,000
Safety Equipment	17,250	2,750	500	(2,250)
Janitorial Supplies	-	-	2,500	2,500
Food Cost	750	750	-	(750)
Pharmaceuticals	-	12,000	6,000	(6,000)
First Aid Supplies	-	-	1,000	1,000
Promotional Material	10,250	10,250	-	(10,250)
Fuels & Lubes	-	-	1,000	1,000
Equipment	-	2,000	2,000	-
Consumables	3,000	4,600	5,000	400

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / Bylaw Services

Bylaw Services

S_BS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Electricity	-	2,500	-	(2,500)
Water & Sewage	-	1,200	-	(1,200)
Equipment & Furnishing	3,000	1,000	5,000	4,000
Materials Goods Supplies and Utilities	72,250	63,050	54,000	(9,050)
Interac-Bank Charges	-	-	1,000	1,000
Bank Charges and Short-Term Interest	-	-	1,000	1,000
Expenses:	9,715,552	9,145,052	9,331,033	185,981
NET	(6,889,052)	(6,394,452)	(6,500,128)	(105,676)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Bylaw Services

BYLAW OPERATIONS & ADMINISTRATION

81010

Description of Service

Bylaw Services function is to educate residents of bylaw within the Regional Municipality of Wood Buffalo to encourage compliance and awareness. This includes animal control, parking and street maintenance, vehicle for hire, photo enforcement, and enforcement of Municipal Bylaws.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	180,000	-	(180,000)	-	-
Licenses and Permits	191,500	192,100	188,400	(3,700)	188,400	188,400
Fines	1,250,000	1,090,000	1,285,005	195,005	1,285,005	1,285,005
Revenues:	1,441,500	1,462,100	1,473,405	11,305	1,473,405	1,473,405
Salaries Wages and Benefits	7,094,000	6,982,000	6,855,882	(126,118)	6,923,630	6,992,057
Contracted and General Services	106,161	119,861	187,410	67,549	187,410	187,410
Purchases from Other Governments	-	-	500	500	500	500
Materials Goods Supplies and Utilities	56,250	46,550	44,000	(2,550)	44,235	44,472
Bank Charges and Short-Term Interest	-	-	1,000	1,000	1,000	1,000
Expenses:	7,256,411	7,148,411	7,088,791	(59,620)	7,156,775	7,225,438
NET	(5,814,911)	(5,686,311)	(5,615,386)	70,925	(5,683,370)	(5,752,033)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Bylaw Services

BYLAW OPERATIONS & ADMINISTRATION

81010

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	-	180,000	-	(180,000)
Sales and User Charges	-	180,000	-	(180,000)
Permits & Fees	41,500	42,100	38,400	(3,700)
Taxi Licenses	150,000	150,000	150,000	-
Licenses and Permits	191,500	192,100	188,400	(3,700)
Parking Fines	350,000	240,000	300,000	60,000
By-Law Fines - Court	900,000	850,000	985,005	135,005
Fines	1,250,000	1,090,000	1,285,005	195,005
Revenues:	1,441,500	1,462,100	1,473,405	11,305
Exempt Salary - Regular	532,000	430,000	401,070	(28,930)
CUPE Reg. Wages	5,346,000	5,346,000	5,319,638	(26,362)
CUPE OT Wages	40,000	30,000	40,000	10,000
CUPE Shift Differential	40,000	40,000	40,000	(0)
Meal Allowances	1,000	1,000	1,000	(0)
Benefit Allocation	295,100	295,100	297,477	2,377
EI Expense	45,400	45,400	49,725	4,325
CPP Expense	124,850	124,850	132,600	7,750
LAPP Expense	624,250	624,250	566,350	(57,900)
RRSP Expense	45,400	45,400	8,021	(37,379)
Salaries Wages and Benefits	7,094,000	6,982,000	6,855,882	(126,118)
Business Travel	6,300	1,000	6,300	5,300
Employee Relations	1,200	1,200	2,600	1,400
Safety Training	6,000	1,000	-	(1,000)
Conference Registration	-	-	10,290	10,290
Training - Mandatory - Fees	14,581	14,581	21,000	6,419
Training - Beneficial - Fees	-	-	8,000	8,000
Membership & Registr. Fee	-	-	2,220	2,220
Freight Charges	1,000	1,000	1,000	(0)
Postage	10,000	10,000	10,000	(0)
Mobile Phones	21,000	19,000	21,000	2,000
MSAT-Glental Satellite Phone Charges	1,000	1,000	1,000	(0)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Bylaw Services

BYLAW OPERATIONS & ADMINISTRATION

81010

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Printing And Binding	10,000	8,000	10,000	2,000
Subscr. & Public.	1,380	1,380	-	(1,380)
Prof. Services	1,500	1,500	-	(1,500)
Gen. Serv.-Contracted	30,000	30,000	93,000	63,000
Contr. Equip. R&M	1,000	1,000	1,000	(0)
Fire Extinguisher R&M	1,200	1,200	-	(1,200)
Inspections & Tests	-	1,000	-	(1,000)
Equipment Rental & Lease	-	27,000	-	(27,000)
Contracted and General Services	106,161	119,861	187,410	67,549
Title Searches	-	-	500	500
Purchases from Other Governments	-	-	500	500
Stationary & Office Supplies	10,000	7,000	10,000	3,000
Clothing And Shoes	27,000	-	-	-
Protective Apparel	-	10,000	5,000	(5,000)
Non-Protect Apparel	-	8,000	15,000	7,000
Safety Equipment	15,500	1,000	500	(500)
Janitorial Supplies	-	-	500	500
Food Cost	750	750	-	(750)
Pharmaceuticals	-	12,000	6,000	(6,000)
Promotional Material	3,000	3,000	-	(3,000)
Fuels & Lubes	-	-	1,000	1,000
Equipment	-	2,000	2,000	-
Consumables	-	1,600	2,000	400
Water & Sewage	-	1,200	-	(1,200)
Equipment & Furnishing	-	-	2,000	2,000
Materials Goods Supplies and Utilities	56,250	46,550	44,000	(2,550)
Interac-Bank Charges	-	-	1,000	1,000
Bank Charges and Short-Term Interest	-	-	1,000	1,000
Expenses:	7,256,411	7,148,411	7,088,791	(59,620)
NET	(5,814,911)	(5,686,311)	(5,615,386)	70,925

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Bylaw Services

PHOTO RADAR

81011

Description of Service

The Photo Enforcement program covers both intersection safety devices and the photo radar vehicle. These devices are located throughout the Municipality to help reduce high speeds.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Fines	1,350,000	1,250,000	1,320,000	70,000	1,320,000	1,320,000
Revenues:	1,350,000	1,250,000	1,320,000	70,000	1,320,000	1,320,000
Contracted and General Services	1,414,000	1,183,000	1,402,400	219,400	1,402,400	1,402,400
Materials Goods Supplies and Utilities	-	2,500	-	(2,500)	-	-
Expenses:	1,414,000	1,185,500	1,402,400	216,900	1,402,400	1,402,400
NET	(64,000)	64,500	(82,400)	(146,900)	(82,400)	(82,400)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Bylaw Services

PHOTO RADAR

81011

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Photo Enforcement Radar	550,000	450,000	360,000	(90,000)
Photo Light Enforcement	800,000	800,000	960,000	160,000
Fines	1,350,000	1,250,000	1,320,000	70,000
Revenues:	1,350,000	1,250,000	1,320,000	70,000
Other Profess. Services	364,000	275,000	352,400	77,400
Gen. Serv.-Contracted	1,050,000	908,000	1,050,000	142,000
Contracted and General Services	1,414,000	1,183,000	1,402,400	219,400
Electricity	-	2,500	-	(2,500)
Materials Goods Supplies and Utilities	-	2,500	-	(2,500)
Expenses:	1,414,000	1,185,500	1,402,400	216,900
NET	(64,000)	64,500	(82,400)	(146,900)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Bylaw Services

ANIMAL CONTROL

81013

Description of Service

Bylaw Officers and Animal Health Technologists are responsible for the care of lost animals, licensing cats and dogs with the Municipality, enforcing all applicable laws regarding domesticated animals, investigating all citizen complaints, helping neighbours resolve domesticated animal related issues, and providing shelter to impounded cats and dogs.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Licenses and Permits	30,000	30,000	30,000	-	30,000	30,000
Fines	5,000	8,500	7,500	(1,000)	7,500	7,500
Revenues:	35,000	38,500	37,500	(1,000)	37,500	37,500
Salaries Wages and Benefits	803,000	579,000	602,843	23,843	608,801	614,819
Contracted and General Services	226,141	218,141	227,000	8,859	227,000	227,000
Materials Goods Supplies and Utilities	16,000	14,000	10,000	(4,000)	10,100	10,201
Expenses:	1,045,141	811,141	839,843	28,702	845,901	852,020
NET	(1,010,141)	(772,641)	(802,343)	(29,702)	(808,401)	(814,520)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Bylaw Services

ANIMAL CONTROL

81013

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Dog Licenses	30,000	30,000	30,000	-
Licenses and Permits	30,000	30,000	30,000	-
By-Law Fines - Court	5,000	8,500	7,500	(1,000)
Fines	5,000	8,500	7,500	(1,000)
Revenues:	35,000	38,500	37,500	(1,000)
Exempt Salary - Regular	139,000	21,000	-	(21,000)
CUPE Reg. Wages	526,000	475,000	503,052	28,052
CUPE OT Wages	2,000	10,000	2,000	(8,000)
CUPE Shift Differential	5,000	5,000	5,000	(0)
Benefit Allocation	34,060	17,000	26,159	9,159
EI Expense	5,240	6,000	4,590	(1,410)
CPP Expense	14,410	16,000	12,240	(3,760)
LAPP Expense	72,050	29,000	49,802	20,802
RRSP Expense	5,240	-	-	-
Salaries Wages and Benefits	803,000	579,000	602,843	23,843
Business Travel	2,000	2,000	2,000	(0)
Training - Mandatory - Fees	500	500	500	-
Membership & Registr. Fee	1,480	1,480	1,500	20
Freight Charges	7,000	2,000	2,000	(0)
Mobile Phones	1,000	-	-	-
Subscr. & Public.	161	161	-	(161)
Prof. Services	120,000	120,000	120,000	-
Other Profess. Services	88,000	88,000	101,000	13,000
Contract Water and Sewage Hauling	4,000	-	0	0
Contracted Services - Garbage Collection	2,000	2,500	0	(2,500)
Contr. Bldg-R&M	-	1,500	-	(1,500)
Contracted and General Services	226,141	218,141	227,000	8,859
Stationary & Office Supplies	1,000	1,000	1,000	(0)
Safety Equipment	1,750	1,750	-	(1,750)
Janitorial Supplies	-	-	2,000	2,000
First Aid Supplies	-	-	1,000	1,000

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Planning & Development

Bylaw Services

ANIMAL CONTROL

81013

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Promotional Material	7,250	7,250	-	(7,250)
Consumables	3,000	3,000	3,000	-
Equipment & Furnishing	3,000	1,000	3,000	2,000
Materials Goods Supplies and Utilities	16,000	14,000	10,000	(4,000)
Expenses:	1,045,141	811,141	839,843	28,702
NET	(1,010,141)	(772,641)	(802,343)	(29,702)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Planning & Development

Economic Development

B_ED

Description of Service

The Economic Development Branch consists of the following sub branches:

Economic Development

Back to Business Resource

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,104,000	1,104,000	-	(1,104,000)	-	-
Contracted and General Services	628,980	576,980	-	(576,980)	-	-
Materials Goods Supplies and Utilities	14,600	14,600	-	(14,600)	-	-
Expenses:	1,747,580	1,695,580	-	(1,695,580)	-	-
NET	(1,747,580)	(1,695,580)	-	1,695,580	-	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Planning & Development
Economic Development

B_ED

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	487,986	487,986	-	(487,986)
CUPE Reg. Wages	429,000	429,000	-	(429,000)
Benefit Allocation	48,624	48,624	-	(48,624)
EI Expense	7,482	7,482	-	(7,482)
CPP Expense	20,568	20,568	-	(20,568)
LAPP Expense	102,864	102,864	-	(102,864)
RRSP Expense	7,476	7,476	-	(7,476)
Salaries Wages and Benefits	1,104,000	1,104,000	-	(1,104,000)
Business Travel	10,600	10,600	-	(10,600)
Public Relations	23,000	23,000	-	(23,000)
Employee Relations	160	160	-	(160)
Freight Charges	240	240	-	(240)
Postage	240	240	-	(240)
Mobile Phones	1,200	1,200	-	(1,200)
Printing And Binding	15,000	15,000	-	(15,000)
Subscr. & Public.	240	240	-	(240)
Consultant Fees	437,000	437,000	-	(437,000)
Gen. Serv.-Contracted	138,300	86,300	-	(86,300)
Room Rental	3,000	3,000	-	(3,000)
Contracted and General Services	628,980	576,980	-	(576,980)
Stationary & Office Supplies	2,400	2,400	-	(2,400)
Food Cost	10,200	10,200	-	(10,200)
Promotional Material	2,000	2,000	-	(2,000)
Materials Goods Supplies and Utilities	14,600	14,600	-	(14,600)
Expenses:	1,747,580	1,695,580	-	(1,695,580)
NET	(1,747,580)	(1,695,580)	-	1,695,580

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / Economic Development

Economic Development

S_ED

Description of Service

Economic Development consists of the following cost centres:

80811 Development Integration & Research

80812 Regional Initiatives

80813 Economic Strategies & Forecasting

82170 Economic Development Administration

83227 Investment & Attraction

83228 Marketing

83229 Retention & Expansion

83230 Strategy & Information

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,104,000	1,104,000	-	(1,104,000)	-	-
Contracted and General Services	628,980	576,980	-	(576,980)	-	-
Materials Goods Supplies and Utilities	14,600	14,600	-	(14,600)	-	-
Expenses:	1,747,580	1,695,580	-	(1,695,580)	-	-
NET	(1,747,580)	(1,695,580)	-	1,695,580	-	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / Economic Development

Economic Development

S_ED

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	487,986	487,986	-	(487,986)
CUPE Reg. Wages	429,000	429,000	-	(429,000)
Benefit Allocation	48,624	48,624	-	(48,624)
EI Expense	7,482	7,482	-	(7,482)
CPP Expense	20,568	20,568	-	(20,568)
LAPP Expense	102,864	102,864	-	(102,864)
RRSP Expense	7,476	7,476	-	(7,476)
Salaries Wages and Benefits	1,104,000	1,104,000	-	(1,104,000)
Business Travel	10,600	10,600	-	(10,600)
Public Relations	23,000	23,000	-	(23,000)
Employee Relations	160	160	-	(160)
Freight Charges	240	240	-	(240)
Postage	240	240	-	(240)
Mobile Phones	1,200	1,200	-	(1,200)
Printing And Binding	15,000	15,000	-	(15,000)
Subscr. & Public.	240	240	-	(240)
Consultant Fees	437,000	437,000	-	(437,000)
Gen. Serv.-Contracted	138,300	86,300	-	(86,300)
Room Rental	3,000	3,000	-	(3,000)
Contracted and General Services	628,980	576,980	-	(576,980)
Stationary & Office Supplies	2,400	2,400	-	(2,400)
Food Cost	10,200	10,200	-	(10,200)
Promotional Material	2,000	2,000	-	(2,000)
Materials Goods Supplies and Utilities	14,600	14,600	-	(14,600)
Expenses:	1,747,580	1,695,580	-	(1,695,580)
NET	(1,747,580)	(1,695,580)	-	1,695,580

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Economic Development

ECONOMIC DEVELOPMENT ADMINISTRATION

82170

Description of Service

This cost centre is currently not in use

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	211,000	211,000	-	(211,000)	-	-
Contracted and General Services	10,080	10,080	-	(10,080)	-	-
Materials Goods Supplies and Utilities	2,400	2,400	-	(2,400)	-	-
Expenses:	223,480	223,480	-	(223,480)	-	-
NET	(223,480)	(223,480)	-	223,480	-	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Economic Development

ECONOMIC DEVELOPMENT ADMINISTRATION

82170

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	79,996	79,996	-	(79,996)
CUPE Reg. Wages	95,004	95,004	-	(95,004)
Benefit Allocation	9,360	9,360	-	(9,360)
EI Expense	1,440	1,440	-	(1,440)
CPP Expense	3,960	3,960	-	(3,960)
LAPP Expense	19,800	19,800	-	(19,800)
RRSP Expense	1,440	1,440	-	(1,440)
Salaries Wages and Benefits	211,000	211,000	-	(211,000)
Business Travel	2,000	2,000	-	(2,000)
Employee Relations	160	160	-	(160)
Freight Charges	240	240	-	(240)
Postage	240	240	-	(240)
Mobile Phones	1,200	1,200	-	(1,200)
Subscr. & Public.	240	240	-	(240)
Gen. Serv.-Contracted	3,000	3,000	-	(3,000)
Room Rental	3,000	3,000	-	(3,000)
Contracted and General Services	10,080	10,080	-	(10,080)
Stationary & Office Supplies	2,400	2,400	-	(2,400)
Materials Goods Supplies and Utilities	2,400	2,400	-	(2,400)
Expenses:	223,480	223,480	-	(223,480)
NET	(223,480)	(223,480)	-	223,480

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Economic Development

INVESTMENT & ATTRACTION

83227

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	120,000	120,000	-	(120,000)	-	-
Contracted and General Services	233,600	233,600	-	(233,600)	-	-
Materials Goods Supplies and Utilities	3,000	3,000	-	(3,000)	-	-
Expenses:	356,600	356,600	-	(356,600)	-	-
NET	(356,600)	(356,600)	-	356,600	-	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Economic Development

INVESTMENT & ATTRACTION

83227

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	89,994	89,994	-	(89,994)
CUPE Reg. Wages	9,000	9,000	-	(9,000)
Benefit Allocation	5,460	5,460	-	(5,460)
EI Expense	840	840	-	(840)
CPP Expense	2,310	2,310	-	(2,310)
LAPP Expense	11,556	11,556	-	(11,556)
RRSP Expense	840	840	-	(840)
Salaries Wages and Benefits	120,000	120,000	-	(120,000)
Business Travel	3,600	3,600	-	(3,600)
Public Relations	23,000	23,000	-	(23,000)
Consultant Fees	207,000	207,000	-	(207,000)
Contracted and General Services	233,600	233,600	-	(233,600)
Food Cost	3,000	3,000	-	(3,000)
Materials Goods Supplies and Utilities	3,000	3,000	-	(3,000)
Expenses:	356,600	356,600	-	(356,600)
NET	(356,600)	(356,600)	-	356,600

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Economic Development

MARKETING

83228

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	129,000	129,000	-	(129,000)	-	-
Contracted and General Services	45,800	45,800	-	(45,800)	-	-
Materials Goods Supplies and Utilities	3,200	3,200	-	(3,200)	-	-
Expenses:	178,000	178,000	-	(178,000)	-	-
NET	(178,000)	(178,000)	-	178,000	-	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Economic Development

MARKETING

83228

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	55,008	55,008	-	(55,008)
CUPE Reg. Wages	51,996	51,996	-	(51,996)
Benefit Allocation	5,724	5,724	-	(5,724)
EI Expense	882	882	-	(882)
CPP Expense	2,418	2,418	-	(2,418)
LAPP Expense	12,096	12,096	-	(12,096)
RRSP Expense	876	876	-	(876)
Salaries Wages and Benefits	129,000	129,000	-	(129,000)
Printing And Binding	10,000	10,000	-	(10,000)
Gen. Serv.-Contracted	35,800	35,800	-	(35,800)
Contracted and General Services	45,800	45,800	-	(45,800)
Food Cost	1,200	1,200	-	(1,200)
Promotional Material	2,000	2,000	-	(2,000)
Materials Goods Supplies and Utilities	3,200	3,200	-	(3,200)
Expenses:	178,000	178,000	-	(178,000)
NET	(178,000)	(178,000)	-	178,000

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Economic Development

RETENTION & EXPANSION

83229

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	373,000	373,000	-	(373,000)	-	-
Contracted and General Services	102,000	50,000	-	(50,000)	-	-
Materials Goods Supplies and Utilities	6,000	6,000	-	(6,000)	-	-
Expenses:	481,000	429,000	-	(429,000)	-	-
NET	(481,000)	(429,000)	-	429,000	-	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Economic Development

RETENTION & EXPANSION

83229

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	165,994	165,994	-	(165,994)
CUPE Reg. Wages	144,000	144,000	-	(144,000)
Benefit Allocation	16,380	16,380	-	(16,380)
EI Expense	2,520	2,520	-	(2,520)
CPP Expense	6,930	6,930	-	(6,930)
LAPP Expense	34,656	34,656	-	(34,656)
RRSP Expense	2,520	2,520	-	(2,520)
Salaries Wages and Benefits	373,000	373,000	-	(373,000)
Business Travel	5,000	5,000	-	(5,000)
Printing And Binding	5,000	5,000	-	(5,000)
Gen. Serv.-Contracted	92,000	40,000	-	(40,000)
Contracted and General Services	102,000	50,000	-	(50,000)
Food Cost	6,000	6,000	-	(6,000)
Materials Goods Supplies and Utilities	6,000	6,000	-	(6,000)
Expenses:	481,000	429,000	-	(429,000)
NET	(481,000)	(429,000)	-	429,000

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Economic Development

STRATEGY & INFORMATION

83230

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	271,000	271,000	-	(271,000)	-	-
Contracted and General Services	237,500	237,500	-	(237,500)	-	-
Expenses:	508,500	508,500	-	(508,500)	-	-
NET	(508,500)	(508,500)	-	508,500	-	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Economic Development

STRATEGY & INFORMATION

83230

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	96,994	96,994	-	(96,994)
CUPE Reg. Wages	129,000	129,000	-	(129,000)
Benefit Allocation	11,700	11,700	-	(11,700)
EI Expense	1,800	1,800	-	(1,800)
CPP Expense	4,950	4,950	-	(4,950)
LAPP Expense	24,756	24,756	-	(24,756)
RRSP Expense	1,800	1,800	-	(1,800)
Salaries Wages and Benefits	271,000	271,000	-	(271,000)
Consultant Fees	230,000	230,000	-	(230,000)
Gen. Serv.-Contracted	7,500	7,500	-	(7,500)
Contracted and General Services	237,500	237,500	-	(237,500)
Expenses:	508,500	508,500	-	(508,500)
NET	(508,500)	(508,500)	-	508,500



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Planning & Development

Land Administration

B_LA

Description of Service

The Land Administration Branch consists of the following sub branches:

Administration

Acquisitions & Issues Management

Facility Lease Management

Leasing & Dispositions

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Licenses and Permits	120,000	50,000	65,000	15,000	65,000	65,000
Rentals	792,000	725,000	725,000	-	725,000	725,000
Revenues:	912,000	775,000	790,000	15,000	790,000	790,000
Salaries Wages and Benefits	1,372,000	1,372,000	1,163,696	(208,304)	1,175,333	1,187,086
Contracted and General Services	3,848,200	3,718,200	3,280,790	(437,410)	3,280,790	3,280,790
Purchases from Other Governments	15,000	15,000	10,000	(5,000)	10,000	10,000
Materials Goods Supplies and Utilities	3,000	3,000	1,600	(1,400)	1,616	1,632
Expenses:	5,238,200	5,108,200	4,456,086	(652,114)	4,467,739	4,479,508
NET	(4,326,200)	(4,333,200)	(3,666,086)	667,114	(3,677,739)	(3,689,508)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Planning & Development
Land Administration

B_LA

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Permits & Fees	120,000	50,000	65,000	15,000
Licenses and Permits	120,000	50,000	65,000	15,000
Building Rental	540,000	500,000	560,000	60,000
Land Rentals	252,000	225,000	165,000	(60,000)
Rentals	792,000	725,000	725,000	-
Revenues:	912,000	775,000	790,000	15,000
Exempt Salary - Regular	207,994	207,994	146,580	(61,414)
CUPE Reg. Wages	924,996	924,996	835,096	(89,900)
Benefit Allocation	62,136	62,136	51,047	(11,089)
EI Expense	9,558	9,558	8,415	(1,143)
CPP Expense	26,292	26,292	22,440	(3,852)
LAPP Expense	131,460	131,460	97,186	(34,274)
RRSP Expense	9,564	9,564	2,932	(6,632)
Salaries Wages and Benefits	1,372,000	1,372,000	1,163,696	(208,304)
Business Travel	3,000	3,000	3,000	-
Employee Relations	-	-	450	450
Freight Charges	200	200	600	400
Postage	1,000	1,000	1,500	500
Mobile Phones	1,000	1,000	240	(760)
Prof. Services	300,000	120,000	300,000	180,000
Appraisal Fees	30,000	80,000	75,000	(5,000)
Bldg Rental & Lease	3,513,000	3,513,000	2,900,000	(613,000)
Contracted and General Services	3,848,200	3,718,200	3,280,790	(437,410)
Title Searches	15,000	15,000	10,000	(5,000)
Purchases from Other Governments	15,000	15,000	10,000	(5,000)
Stationary & Office Supplies	3,000	3,000	1,000	(2,000)
Natural Gas	-	-	300	300
Electricity	-	-	300	300
Materials Goods Supplies and Utilities	3,000	3,000	1,600	(1,400)
Expenses:	5,238,200	5,108,200	4,456,086	(652,114)
NET	(4,326,200)	(4,333,200)	(3,666,086)	667,114

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / Land Administration

Administration

S_LA_ADM

Description of Service

Administration consists of the following cost centres:

82500 Real Estate Administration

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Licenses and Permits	120,000	50,000	65,000	15,000	65,000	65,000
Rentals	792,000	725,000	725,000	-	725,000	725,000
Revenues:	912,000	775,000	790,000	15,000	790,000	790,000
Salaries Wages and Benefits	1,100,000	1,100,000	923,208	(176,792)	932,440	941,764
Contracted and General Services	335,200	205,200	380,790	175,590	380,790	380,790
Purchases from Other Governments	15,000	15,000	10,000	(5,000)	10,000	10,000
Materials Goods Supplies and Utilities	3,000	3,000	1,600	(1,400)	1,616	1,632
Expenses:	1,453,200	1,323,200	1,315,598	(7,602)	1,324,846	1,334,186
NET	(541,200)	(548,200)	(525,598)	22,602	(534,846)	(544,186)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / Land Administration

Administration

S_LA_ADM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Permits & Fees	120,000	50,000	65,000	15,000
Licenses and Permits	120,000	50,000	65,000	15,000
Building Rental	540,000	500,000	560,000	60,000
Land Rentals	252,000	225,000	165,000	(60,000)
Rentals	792,000	725,000	725,000	-
Revenues:	912,000	775,000	790,000	15,000
Exempt Salary - Regular	138,998	138,998	98,209	(40,789)
CUPE Reg. Wages	771,996	771,996	680,991	(91,005)
Benefit Allocation	49,140	49,140	40,518	(8,622)
EI Expense	7,560	7,560	6,650	(910)
CPP Expense	20,790	20,790	17,734	(3,056)
LAPP Expense	103,956	103,956	77,141	(26,815)
RRSP Expense	7,560	7,560	1,964	(5,596)
Salaries Wages and Benefits	1,100,000	1,100,000	923,208	(176,792)
Business Travel	3,000	3,000	3,000	-
Employee Relations	-	-	450	450
Freight Charges	200	200	600	400
Postage	1,000	1,000	1,500	500
Mobile Phones	1,000	1,000	240	(760)
Prof. Services	300,000	120,000	300,000	180,000
Appraisal Fees	30,000	80,000	75,000	(5,000)
Contracted and General Services	335,200	205,200	380,790	175,590
Title Searches	15,000	15,000	10,000	(5,000)
Purchases from Other Governments	15,000	15,000	10,000	(5,000)
Stationary & Office Supplies	3,000	3,000	1,000	(2,000)
Natural Gas	-	-	300	300
Electricity	-	-	300	300
Materials Goods Supplies and Utilities	3,000	3,000	1,600	(1,400)
Expenses:	1,453,200	1,323,200	1,315,598	(7,602)
NET	(541,200)	(548,200)	(525,598)	22,602

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Land Administration / Administration

REAL ESTATE ADMINISTRATION

82500

Description of Service

The service involves the following; acquiring land for municipal purposes primarily in support of capital projects, disposing of municipal land that is no longer required for municipal purposes, leasing of land for Municipal use as well as leasing land that the municipality owns; day to day functions that include inquiries, lease maintenance, inspections, research as well as entering into agreements such as Road Use, Licence of Occupation, Land Owners Consent, Proximity, Crossing, etc.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Licenses and Permits	120,000	50,000	65,000	15,000	65,000	65,000
Rentals	792,000	725,000	725,000	-	725,000	725,000
Revenues:	912,000	775,000	790,000	15,000	790,000	790,000
Salaries Wages and Benefits	1,100,000	1,100,000	923,208	(176,792)	932,440	941,764
Contracted and General Services	335,200	205,200	380,790	175,590	380,790	380,790
Purchases from Other Governments	15,000	15,000	10,000	(5,000)	10,000	10,000
Materials Goods Supplies and Utilities	3,000	3,000	1,600	(1,400)	1,616	1,632
Expenses:	1,453,200	1,323,200	1,315,598	(7,602)	1,324,846	1,334,186
NET	(541,200)	(548,200)	(525,598)	22,602	(534,846)	(544,186)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Land Administration / Administration

REAL ESTATE ADMINISTRATION

82500

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Permits & Fees	120,000	50,000	65,000	15,000
Licenses and Permits	120,000	50,000	65,000	15,000
Building Rental	540,000	500,000	560,000	60,000
Land Rentals	252,000	225,000	165,000	(60,000)
Rentals	792,000	725,000	725,000	-
Revenues:	912,000	775,000	790,000	15,000
Exempt Salary - Regular	138,998	138,998	98,209	(40,789)
CUPE Reg. Wages	771,996	771,996	680,991	(91,005)
Benefit Allocation	49,140	49,140	40,518	(8,622)
EI Expense	7,560	7,560	6,650	(910)
CPP Expense	20,790	20,790	17,734	(3,056)
LAPP Expense	103,956	103,956	77,141	(26,815)
RRSP Expense	7,560	7,560	1,964	(5,596)
Salaries Wages and Benefits	1,100,000	1,100,000	923,208	(176,792)
Business Travel	3,000	3,000	3,000	-
Employee Relations	-	-	450	450
Freight Charges	200	200	600	400
Postage	1,000	1,000	1,500	500
Mobile Phones	1,000	1,000	240	(760)
Prof. Services	300,000	120,000	300,000	180,000
Appraisal Fees	30,000	80,000	75,000	(5,000)
Contracted and General Services	335,200	205,200	380,790	175,590
Title Searches	15,000	15,000	10,000	(5,000)
Purchases from Other Governments	15,000	15,000	10,000	(5,000)
Stationary & Office Supplies	3,000	3,000	1,000	(2,000)
Natural Gas	-	-	300	300
Electricity	-	-	300	300
Materials Goods Supplies and Utilities	3,000	3,000	1,600	(1,400)
Expenses:	1,453,200	1,323,200	1,315,598	(7,602)
NET	(541,200)	(548,200)	(525,598)	22,602

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / Land Administration

Facility Lease Management

S_LA_FLM

Description of Service

Facility Lease Management consists of the following cost centres:

82521 Facility Lease Management

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	272,000	272,000	240,488	(31,512)	242,893	245,322
Contracted and General Services	3,513,000	3,513,000	2,900,000	(613,000)	2,900,000	2,900,000
Expenses:	3,785,000	3,785,000	3,140,488	(644,512)	3,142,893	3,145,322
NET	(3,785,000)	(3,785,000)	(3,140,488)	644,512	(3,142,893)	(3,145,322)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / Land Administration

Facility Lease Management

S_LA_FLM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	68,996	68,996	48,371	(20,625)
CUPE Reg. Wages	153,000	153,000	154,105	1,105
Benefit Allocation	12,996	12,996	10,529	(2,467)
EI Expense	1,998	1,998	1,765	(233)
CPP Expense	5,502	5,502	4,706	(796)
LAPP Expense	27,504	27,504	20,045	(7,459)
RRSP Expense	2,004	2,004	967	(1,037)
Salaries Wages and Benefits	272,000	272,000	240,488	(31,512)
Bldg Rental & Lease	3,513,000	3,513,000	2,900,000	(613,000)
Contracted and General Services	3,513,000	3,513,000	2,900,000	(613,000)
Expenses:	3,785,000	3,785,000	3,140,488	(644,512)
NET	(3,785,000)	(3,785,000)	(3,140,488)	644,512

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Land Administration / Facility Lease Management

FACILITY LEASE MANAGEMENT

82521

Description of Service

This service involves the leasing of facilities for municipal office space

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	272,000	272,000	240,488	(31,512)	242,893	245,322
Contracted and General Services	3,513,000	3,513,000	2,900,000	(613,000)	2,900,000	2,900,000
Expenses:	3,785,000	3,785,000	3,140,488	(644,512)	3,142,893	3,145,322
NET	(3,785,000)	(3,785,000)	(3,140,488)	644,512	(3,142,893)	(3,145,322)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

Land Administration / Facility Lease Management

FACILITY LEASE MANAGEMENT

82521

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	68,996	68,996	48,371	(20,625)
CUPE Reg. Wages	153,000	153,000	154,105	1,105
Benefit Allocation	12,996	12,996	10,529	(2,467)
EI Expense	1,998	1,998	1,765	(233)
CPP Expense	5,502	5,502	4,706	(796)
LAPP Expense	27,504	27,504	20,045	(7,459)
RRSP Expense	2,004	2,004	967	(1,037)
Salaries Wages and Benefits	272,000	272,000	240,488	(31,512)
Bldg Rental & Lease	3,513,000	3,513,000	2,900,000	(613,000)
Contracted and General Services	3,513,000	3,513,000	2,900,000	(613,000)
Expenses:	3,785,000	3,785,000	3,140,488	(644,512)
NET	(3,785,000)	(3,785,000)	(3,140,488)	644,512

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Planning & Development

RCMP Support

B_RCMP

Description of Service

The RCMP Support Branch consists of the following sub branches:

Administration

Policing

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	1,885,000	1,703,000	1,627,000	(76,000)	1,627,000	1,627,000
Sales and User Charges	567,000	670,000	371,225	(298,775)	371,225	371,225
Fines	400,000	750,000	400,000	(350,000)	400,000	400,000
Rentals	660,000	1,216,000	780,000	(436,000)	780,000	780,000
Other Revenue	7,000	5,000	-	(5,000)	-	-
Revenues:	3,519,000	4,344,000	3,178,225	(1,165,775)	3,178,225	3,178,225
Salaries Wages and Benefits	10,367,100	9,239,300	9,947,256	707,956	10,044,873	10,143,467
Contracted and General Services	46,185	50,520	49,671	(849)	49,671	49,671
Purchases from Other Governments	26,537,000	24,737,000	24,636,000	(101,000)	24,636,000	24,636,000
Materials Goods Supplies and Utilities	17,700	44,000	67,700	23,700	68,372	69,050
Bank Charges and Short-Term Interest	-	1,200	2,000	800	2,000	2,000
Expenses:	36,967,985	34,072,020	34,702,626	630,606	34,800,916	34,900,188
NET	(33,448,985)	(29,728,020)	(31,524,402)	(1,796,382)	(31,622,691)	(31,721,964)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Planning & Development
RCMP Support

B_RCMP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	562,000	573,000	562,000	(11,000)
Police Grant	1,323,000	1,130,000	1,065,000	(65,000)
Provincial Operating Conditional	1,885,000	1,703,000	1,627,000	(76,000)
Provincial Transfers	1,885,000	1,703,000	1,627,000	(76,000)
Government Transfers	1,885,000	1,703,000	1,627,000	(76,000)
Administration Fees	2,000	1,000	2,000	1,000
Fees/Charges	90,000	90,000	241,225	151,225
Other Fees	-	-	10,000	10,000
Recovered O.T.	15,000	4,000	10,000	6,000
Cost Reimbursement	460,000	575,000	108,000	(467,000)
Sales and User Charges	567,000	670,000	371,225	(298,775)
Other Fines	400,000	750,000	400,000	(350,000)
Fines	400,000	750,000	400,000	(350,000)
Building Rental	660,000	1,216,000	780,000	(436,000)
Rentals	660,000	1,216,000	780,000	(436,000)
Other Revenue	2,000	-	-	-
Donations	5,000	5,000	-	(5,000)
Other Revenue	7,000	5,000	-	(5,000)
Other Revenue	7,000	5,000	-	(5,000)
Revenues:	3,519,000	4,344,000	3,178,225	(1,165,775)
Exempt Salary - Regular	1,315,700	1,085,700	1,331,203	245,503
Exempt OT Salary	5,000	2,000	-	(2,000)
CUPE Reg. Wages	7,176,600	6,303,700	6,876,845	573,145
CUPE OT Wages	150,000	159,000	142,500	(16,500)
CUPE Shift Differential	35,000	43,000	38,000	(5,000)
Meal Allowances	5,000	7,000	5,000	(2,000)
Benefit Allocation	436,860	423,900	426,819	2,919
EI Expense	66,940	68,200	78,455	10,255
CPP Expense	184,410	183,950	209,213	25,263
LAPP Expense	922,550	887,950	812,597	(75,353)
RRSP Expense	69,040	74,900	26,624	(48,276)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Planning & Development
RCMP Support

B_RCMP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Salaries Wages and Benefits	10,367,100	9,239,300	9,947,256	707,956
Business Travel	-	7,500	11,000	3,500
Employee Relations	1,600	1,600	3,800	2,200
Conference Registration	-	-	2,034	2,034
Training - Mandatory - Other	-	11,235	11,522	287
Training - Beneficial - Fees	1,800	1,800	-	(1,800)
Training - Beneficial - Other	1,035	1,035	3,975	2,940
Membership & Registr. Fee	650	650	400	(250)
Freight Charges	2,000	2,000	-	(2,000)
Postage	-	-	2,400	2,400
Mobile Phones	3,600	1,500	1,340	(160)
Advert/Promotion	-	1,400	-	(1,400)
Consultant Fees	18,500	-	-	-
Gen. Serv.-Contracted	3,000	7,900	2,700	(5,200)
Contracted Services - Garbage Collection	5,000	2,000	-	(2,000)
Contr. Bldg-R&M	-	4,600	-	(4,600)
Contr. Equip. R&M	-	1,600	-	(1,600)
Janitorial Services	9,000	4,700	10,000	5,300
Insurance Premiums	-	1,000	500	(500)
Contracted and General Services	46,185	50,520	49,671	(849)
RCMP Contr. Reg.	24,975,000	23,975,000	24,636,000	661,000
RCMP Contr. OT	1,100,000	300,000	0	(300,000)
RCMP Enhanced Policing	462,000	462,000	-	(462,000)
Purchases from Other Governments	26,537,000	24,737,000	24,636,000	(101,000)
Stationary & Office Supplies	5,700	2,000	5,700	3,700
Spec. Progr. Supplies	2,000	2,000	2,000	-
Protective Apparel	-	-	500	500
Janitorial Supplies	-	25,000	25,000	(0)
Food Cost	2,000	2,000	1,000	(1,000)
Volunteer Appreciation	5,000	5,000	5,000	-
Consumables	3,000	4,000	3,000	(1,000)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Planning & Development
RCMP Support

B_RCMP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Water & Sewage	-	4,000	-	(4,000)
Equipment & Furnishing	-	-	25,500	25,500
Materials Goods Supplies and Utilities	17,700	44,000	67,700	23,700
Interac-Bank Charges	-	1,200	2,000	800
Bank Charges and Short-Term Interest	-	1,200	2,000	800
Expenses:	36,967,985	34,072,020	34,702,626	630,606
NET	(33,448,985)	(29,728,020)	(31,524,402)	(1,796,382)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / RCMP Support

Administration

S_RCMPADM

Description of Service

Administration consists of the following cost centres:

80999 Administration

81000 Timberlea Detachment

81001 Operations

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	150,000	108,000	(42,000)	108,000	108,000
Rentals	300,000	462,000	300,000	(162,000)	300,000	300,000
Revenues:	300,000	612,000	408,000	(204,000)	408,000	408,000
Salaries Wages and Benefits	9,160,400	8,525,600	8,894,763	369,163	8,981,996	9,070,101
Contracted and General Services	18,600	27,700	37,571	9,871	37,571	37,571
Materials Goods Supplies and Utilities	7,700	23,000	48,000	25,000	48,480	48,965
Expenses:	9,186,700	8,576,300	8,980,334	404,034	9,068,047	9,156,636
NET	(8,886,700)	(7,964,300)	(8,572,334)	(608,034)	(8,660,047)	(8,748,636)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / RCMP Support

Administration

S_RCMPADM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	-	150,000	108,000	(42,000)
Sales and User Charges	-	150,000	108,000	(42,000)
Building Rental	300,000	462,000	300,000	(162,000)
Rentals	300,000	462,000	300,000	(162,000)
Revenues:	300,000	612,000	408,000	(204,000)
Exempt Salary - Regular	786,000	786,000	755,234	(30,766)
CUPE Reg. Wages	6,703,600	6,046,700	6,589,490	542,790
CUPE OT Wages	150,000	144,000	132,500	(11,500)
CUPE Shift Differential	35,000	40,000	35,000	(5,000)
Meal Allowances	5,000	6,000	4,000	(2,000)
Benefit Allocation	384,920	385,060	381,926	(3,134)
EI Expense	58,880	60,840	69,377	8,537
CPP Expense	162,170	164,710	185,005	20,295
LAPP Expense	813,050	823,750	727,128	(96,622)
RRSP Expense	61,780	68,540	15,105	(53,435)
Salaries Wages and Benefits	9,160,400	8,525,600	8,894,763	369,163
Business Travel	-	3,500	6,000	2,500
Employee Relations	1,600	1,600	3,800	2,200
Conference Registration	-	-	2,034	2,034
Training - Mandatory - Other	-	5,000	11,522	6,522
Training - Beneficial - Other	-	-	3,975	3,975
Membership & Registr. Fee	400	400	400	-
Freight Charges	1,000	1,000	-	(1,000)
Postage	-	-	200	200
Mobile Phones	3,600	1,500	1,240	(260)
Gen. Serv.-Contracted	-	2,800	-	(2,800)
Contracted Services - Garbage Collection	5,000	2,000	-	(2,000)
Contr. Bldg-R&M	-	4,600	-	(4,600)
Contr. Equip. R&M	-	1,600	-	(1,600)
Janitorial Services	7,000	2,700	8,400	5,700
Insurance Premiums	-	1,000	-	(1,000)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / RCMP Support

Administration

S_RCMPADM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Contracted and General Services	18,600	27,700	37,571	9,871
Stationary & Office Supplies	5,700	2,000	5,500	3,500
Janitorial Supplies	-	15,000	15,000	-
Consumables	2,000	3,000	2,000	(1,000)
Water & Sewage	-	3,000	-	(3,000)
Equipment & Furnishing	-	-	25,500	25,500
Materials Goods Supplies and Utilities	7,700	23,000	48,000	25,000
Expenses:	9,186,700	8,576,300	8,980,334	404,034
NET	(8,886,700)	(7,964,300)	(8,572,334)	(608,034)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

RCMP Support / Administration

ADMINISTRATION

80999

Description of Service

This includes the manager's position and the Crisis Support Counsellor. The Counsellor provides direct support to the victims of family, domestic and violent crimes. The manager is the liaison between the Municipality and RCMP to ensure we meet all standards and requirements for the RMWB and the RCMP.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	953,700	1,206,900	1,147,130	(59,770)	1,158,596	1,170,177
Contracted and General Services	5,600	3,500	12,474	8,974	12,474	12,474
Materials Goods Supplies and Utilities	5,700	-	500	500	505	510
Expenses:	965,000	1,210,400	1,160,104	(50,296)	1,171,575	1,183,161
NET	(965,000)	(1,210,400)	(1,160,104)	50,296	(1,171,575)	(1,183,161)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development
RCMP Support / Administration
ADMINISTRATION

80999

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	630,900	630,900	631,008	108
CUPE Reg. Wages	159,900	342,000	329,861	(12,139)
CUPE OT Wages	-	-	500	500
Benefit Allocation	40,360	54,000	49,965	(4,035)
EI Expense	7,040	8,000	7,650	(350)
CPP Expense	18,710	21,000	20,400	(600)
LAPP Expense	88,550	131,000	95,126	(35,874)
RRSP Expense	8,240	20,000	12,620	(7,380)
Salaries Wages and Benefits	953,700	1,206,900	1,147,130	(59,770)
Business Travel	-	1,000	6,000	5,000
Employee Relations	1,600	1,600	3,800	2,200
Conference Registration	-	-	2,034	2,034
Membership & Registr. Fee	400	400	400	-
Mobile Phones	3,600	500	240	(260)
Contracted and General Services	5,600	3,500	12,474	8,974
Stationary & Office Supplies	5,700	-	500	500
Materials Goods Supplies and Utilities	5,700	-	500	500
Expenses:	965,000	1,210,400	1,160,104	(50,296)
NET	(965,000)	(1,210,400)	(1,160,104)	50,296

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

RCMP Support / Administration

TIMBERLEA DETACHMENT

81000

Description of Service

Revenue and expenses related to the Timberlea RCMP Detachment. Revenue is from the lease agreement with the RCMP for occupation of Provincial RCMP members. Expenses relate to the operation and maintenance of the building as part of the reporting requirement for the lease agreement.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Rentals	300,000	462,000	300,000	(162,000)	300,000	300,000
Revenues:	300,000	462,000	300,000	(162,000)	300,000	300,000
Salaries Wages and Benefits	764,000	504,000	440,308	(63,692)	444,581	448,896
Contracted and General Services	13,000	14,700	8,400	(6,300)	8,400	8,400
Materials Goods Supplies and Utilities	2,000	21,000	27,000	6,000	27,270	27,543
Expenses:	779,000	539,700	475,708	(63,992)	480,251	484,839
NET	(479,000)	(77,700)	(175,708)	(98,008)	(180,251)	(184,839)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

RCMP Support / Administration

TIMBERLEA DETACHMENT

81000

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Building Rental	300,000	462,000	300,000	(162,000)
Rentals	300,000	462,000	300,000	(162,000)
Revenues:	300,000	462,000	300,000	(162,000)
CUPE Reg. Wages	639,000	400,000	359,551	(40,449)
CUPE OT Wages	-	22,000	12,000	(10,000)
CUPE Shift Differential	-	5,000	-	(5,000)
Meal Allowances	-	1,000	1,000	(0)
Benefit Allocation	32,500	19,000	18,697	(303)
EI Expense	5,000	6,000	3,672	(2,328)
CPP Expense	13,750	14,000	9,792	(4,208)
LAPP Expense	68,750	37,000	35,596	(1,404)
RRSP Expense	5,000	-	-	-
Salaries Wages and Benefits	764,000	504,000	440,308	(63,692)
Freight Charges	1,000	1,000	-	(1,000)
Gen. Serv.-Contracted	-	2,800	-	(2,800)
Contracted Services - Garbage Collection	5,000	2,000	-	(2,000)
Contr. Bldg-R&M	-	4,600	-	(4,600)
Contr. Equip. R&M	-	1,600	-	(1,600)
Janitorial Services	7,000	2,700	8,400	5,700
Contracted and General Services	13,000	14,700	8,400	(6,300)
Janitorial Supplies	-	15,000	15,000	-
Consumables	2,000	3,000	2,000	(1,000)
Water & Sewage	-	3,000	-	(3,000)
Equipment & Furnishing	-	-	10,000	10,000
Materials Goods Supplies and Utilities	2,000	21,000	27,000	6,000
Expenses:	779,000	539,700	475,708	(63,992)
NET	(479,000)	(77,700)	(175,708)	(98,008)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

RCMP Support / Administration

OPERATIONS

81001

Description of Service

This service provides all the document control and administrative to the RCMP. Including data base updates and maintenance, records/file review, court packages and all related ECMP document preparation

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	150,000	108,000	(42,000)	108,000	108,000
Revenues:	-	150,000	108,000	(42,000)	108,000	108,000
Salaries Wages and Benefits	7,442,700	6,814,700	7,307,326	492,626	7,378,819	7,451,027
Contracted and General Services	-	9,500	16,697	7,197	16,697	16,697
Materials Goods Supplies and Utilities	-	2,000	20,500	18,500	20,705	20,912
Expenses:	7,442,700	6,826,200	7,344,523	518,323	7,416,221	7,488,636
NET	(7,442,700)	(6,676,200)	(7,236,523)	(560,323)	(7,308,221)	(7,380,636)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development
RCMP Support / Administration
OPERATIONS

81001

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	-	150,000	108,000	(42,000)
Sales and User Charges	-	150,000	108,000	(42,000)
Revenues:	-	150,000	108,000	(42,000)
Exempt Salary - Regular	155,100	155,100	124,226	(30,874)
CUPE Reg. Wages	5,904,700	5,304,700	5,900,077	595,377
CUPE OT Wages	150,000	122,000	120,000	(2,000)
CUPE Shift Differential	35,000	35,000	35,000	-
Meal Allowances	5,000	5,000	3,000	(2,000)
Benefit Allocation	312,060	312,060	313,264	1,204
EI Expense	46,840	46,840	58,055	11,215
CPP Expense	129,710	129,710	154,813	25,103
LAPP Expense	655,750	655,750	596,406	(59,344)
RRSP Expense	48,540	48,540	2,485	(46,055)
Salaries Wages and Benefits	7,442,700	6,814,700	7,307,326	492,626
Business Travel	-	2,500	-	(2,500)
Training - Mandatory - Other	-	5,000	11,522	6,522
Training - Beneficial - Other	-	-	3,975	3,975
Postage	-	-	200	200
Mobile Phones	-	1,000	1,000	(0)
Insurance Premiums	-	1,000	-	(1,000)
Contracted and General Services	-	9,500	16,697	7,197
Stationary & Office Supplies	-	2,000	5,000	3,000
Equipment & Furnishing	-	-	15,500	15,500
Materials Goods Supplies and Utilities	-	2,000	20,500	18,500
Expenses:	7,442,700	6,826,200	7,344,523	518,323
NET	(7,442,700)	(6,676,200)	(7,236,523)	(560,323)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / RCMP Support

Policing

S_RCMPPOL

Description of Service

Policing consists of the following cost centres:

81020 RCMP Contract

81021 South Policing Facility

81022 Victim Services Unit

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	1,885,000	1,703,000	1,627,000	(76,000)	1,627,000	1,627,000
Sales and User Charges	567,000	520,000	263,225	(256,775)	263,225	263,225
Fines	400,000	750,000	400,000	(350,000)	400,000	400,000
Rentals	360,000	754,000	480,000	(274,000)	480,000	480,000
Other Revenue	7,000	5,000	-	(5,000)	-	-
Revenues:	3,219,000	3,732,000	2,770,225	(961,775)	2,770,225	2,770,225
Salaries Wages and Benefits	1,206,700	713,700	1,052,492	338,792	1,062,877	1,073,366
Contracted and General Services	27,585	22,820	12,100	(10,720)	12,100	12,100
Purchases from Other Governments	26,537,000	24,737,000	24,636,000	(101,000)	24,636,000	24,636,000
Materials Goods Supplies and Utilities	10,000	21,000	19,700	(1,300)	19,892	20,086
Bank Charges and Short-Term Interest	-	1,200	2,000	800	2,000	2,000
Expenses:	27,781,285	25,495,720	25,722,292	226,572	25,732,869	25,743,552
NET	(24,562,285)	(21,763,720)	(22,952,068)	(1,188,348)	(22,962,645)	(22,973,327)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / RCMP Support

Policing

S_RCMPPOL

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	562,000	573,000	562,000	(11,000)
Police Grant	1,323,000	1,130,000	1,065,000	(65,000)
Provincial Operating Conditional	1,885,000	1,703,000	1,627,000	(76,000)
Provincial Transfers	1,885,000	1,703,000	1,627,000	(76,000)
Government Transfers	1,885,000	1,703,000	1,627,000	(76,000)
Administration Fees	2,000	1,000	2,000	1,000
Fees/Charges	90,000	90,000	241,225	151,225
Other Fees	-	-	10,000	10,000
Recovered O.T.	15,000	4,000	10,000	6,000
Cost Reimbursement	460,000	425,000	0	(425,000)
Sales and User Charges	567,000	520,000	263,225	(256,775)
Other Fines	400,000	750,000	400,000	(350,000)
Fines	400,000	750,000	400,000	(350,000)
Building Rental	360,000	754,000	480,000	(274,000)
Rentals	360,000	754,000	480,000	(274,000)
Other Revenue	2,000	-	-	-
Donations	5,000	5,000	-	(5,000)
Other Revenue	7,000	5,000	-	(5,000)
Other Revenue	7,000	5,000	-	(5,000)
Revenues:	3,219,000	3,732,000	2,770,225	(961,775)
Exempt Salary - Regular	529,700	299,700	575,969	276,269
Exempt OT Salary	5,000	2,000	-	(2,000)
CUPE Reg. Wages	473,000	257,000	287,356	30,356
CUPE OT Wages	-	15,000	10,000	(5,000)
CUPE Shift Differential	-	3,000	3,000	-
Meal Allowances	-	1,000	1,000	(0)
Benefit Allocation	51,940	38,840	44,893	6,053
EI Expense	8,060	7,360	9,078	1,718
CPP Expense	22,240	19,240	24,208	4,968
LAPP Expense	109,500	64,200	85,469	21,269
RRSP Expense	7,260	6,360	11,519	5,159

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / RCMP Support

Policing

S_RCMPPOL

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Salaries Wages and Benefits	1,206,700	713,700	1,052,492	338,792
Business Travel	-	4,000	5,000	1,000
Training - Mandatory - Other	-	6,235	-	(6,235)
Training - Beneficial - Fees	1,800	1,800	-	(1,800)
Training - Beneficial - Other	1,035	1,035	-	(1,035)
Membership & Registr. Fee	250	250	-	(250)
Freight Charges	1,000	1,000	-	(1,000)
Postage	-	-	2,200	2,200
Mobile Phones	-	-	100	100
Advert/Promotion	-	1,400	-	(1,400)
Consultant Fees	18,500	-	-	-
Gen. Serv.-Contracted	3,000	5,100	2,700	(2,400)
Janitorial Services	2,000	2,000	1,600	(400)
Insurance Premiums	-	-	500	500
Contracted and General Services	27,585	22,820	12,100	(10,720)
RCMP Contr. Reg.	24,975,000	23,975,000	24,636,000	661,000
RCMP Contr. OT	1,100,000	300,000	0	(300,000)
RCMP Enhanced Policing	462,000	462,000	-	(462,000)
Purchases from Other Governments	26,537,000	24,737,000	24,636,000	(101,000)
Stationary & Office Supplies	-	-	200	200
Spec. Progr. Supplies	2,000	2,000	2,000	-
Protective Apparel	-	-	500	500
Janitorial Supplies	-	10,000	10,000	(0)
Food Cost	2,000	2,000	1,000	(1,000)
Volunteer Appreciation	5,000	5,000	5,000	-
Consumables	1,000	1,000	1,000	(0)
Water & Sewage	-	1,000	-	(1,000)
Materials Goods Supplies and Utilities	10,000	21,000	19,700	(1,300)
Interac-Bank Charges	-	1,200	2,000	800
Bank Charges and Short-Term Interest	-	1,200	2,000	800
Expenses:	27,781,285	25,495,720	25,722,292	226,572

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Planning & Development / RCMP Support

Policing

S_RCMPPOL

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
NET	(24,562,285)	(21,763,720)	(22,952,068)	(1,188,348)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

RCMP Support / Policing

RCMP CONTRACT

81020

Description of Service

This service covers the revenue and expenses associated with the RCMP contract. Funds here support the RCMP mandate to enforce laws, prevent crime and maintain peace, order and security.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	1,623,000	1,430,000	1,365,000	(65,000)	1,365,000	1,365,000
Sales and User Charges	567,000	499,000	263,225	(235,775)	263,225	263,225
Fines	400,000	750,000	400,000	(350,000)	400,000	400,000
Other Revenue	7,000	5,000	-	(5,000)	-	-
Revenues:	2,597,000	2,684,000	2,028,225	(655,775)	2,028,225	2,028,225
Contracted and General Services	18,500	-	1,000	1,000	1,000	1,000
Purchases from Other Governments	26,537,000	24,737,000	24,636,000	(101,000)	24,636,000	24,636,000
Bank Charges and Short-Term Interest	-	1,200	2,000	800	2,000	2,000
Expenses:	26,555,500	24,738,200	24,639,000	(99,200)	24,639,000	24,639,000
NET	(23,958,500)	(22,054,200)	(22,610,775)	(556,575)	(22,610,775)	(22,610,775)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

RCMP Support / Policing

RCMP CONTRACT

81020

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	300,000	300,000	300,000	-
Police Grant	1,323,000	1,130,000	1,065,000	(65,000)
Provincial Operating Conditional	1,623,000	1,430,000	1,365,000	(65,000)
Provincial Transfers	1,623,000	1,430,000	1,365,000	(65,000)
Government Transfers	1,623,000	1,430,000	1,365,000	(65,000)
Administration Fees	2,000	1,000	2,000	1,000
Fees/Charges	90,000	90,000	241,225	151,225
Other Fees	-	-	10,000	10,000
Recovered O.T.	15,000	4,000	10,000	6,000
Cost Reimbursement	460,000	404,000	0	(404,000)
Sales and User Charges	567,000	499,000	263,225	(235,775)
Other Fines	400,000	750,000	400,000	(350,000)
Fines	400,000	750,000	400,000	(350,000)
Other Revenue	2,000	-	-	-
Donations	5,000	5,000	-	(5,000)
Other Revenue	7,000	5,000	-	(5,000)
Other Revenue	7,000	5,000	-	(5,000)
Revenues:	2,597,000	2,684,000	2,028,225	(655,775)
Postage	-	-	1,000	1,000
Consultant Fees	18,500	-	-	-
Contracted and General Services	18,500	-	1,000	1,000
RCMP Contr. Reg.	24,975,000	23,975,000	24,636,000	661,000
RCMP Contr. OT	1,100,000	300,000	0	(300,000)
RCMP Enhanced Policing	462,000	462,000	-	(462,000)
Purchases from Other Governments	26,537,000	24,737,000	24,636,000	(101,000)
Interac-Bank Charges	-	1,200	2,000	800
Bank Charges and Short-Term Interest	-	1,200	2,000	800
Expenses:	26,555,500	24,738,200	24,639,000	(99,200)
NET	(23,958,500)	(22,054,200)	(22,610,775)	(556,575)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

RCMP Support / Policing

SOUTH POLICING FACILITY

81021

Description of Service

Revenue and expenses related to the South Policing Facility. Revenue is from the lease agreement with the RCMP for occupation of Provincial RCMP members and the cell block. Expenses relate to the operation and maintenance of the building as part of the reporting requirements for the lease agreement.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Rentals	360,000	754,000	480,000	(274,000)	480,000	480,000
Revenues:	360,000	754,000	480,000	(274,000)	480,000	480,000
Salaries Wages and Benefits	510,000	347,000	298,872	(48,128)	301,720	304,598
Contracted and General Services	6,000	6,000	2,500	(3,500)	2,500	2,500
Materials Goods Supplies and Utilities	1,000	12,000	11,500	(500)	11,610	11,721
Expenses:	517,000	365,000	312,872	(52,128)	315,830	318,819
NET	(157,000)	389,000	167,128	(221,872)	164,170	161,181



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

RCMP Support / Policing

SOUTH POLICING FACILITY

81021

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Building Rental	360,000	754,000	480,000	(274,000)
Rentals	360,000	754,000	480,000	(274,000)
Revenues:	360,000	754,000	480,000	(274,000)
CUPE Reg. Wages	426,000	244,000	239,701	(4,299)
CUPE OT Wages	-	15,000	10,000	(5,000)
CUPE Shift Differential	-	3,000	3,000	-
Meal Allowances	-	1,000	1,000	(0)
Benefit Allocation	21,840	21,840	12,464	(9,376)
EI Expense	3,360	3,360	2,448	(912)
CPP Expense	9,240	9,240	6,528	(2,712)
LAPP Expense	46,200	46,200	23,730	(22,470)
RRSP Expense	3,360	3,360	-	(3,360)
Salaries Wages and Benefits	510,000	347,000	298,872	(48,128)
Freight Charges	1,000	1,000	-	(1,000)
Gen. Serv.-Contracted	3,000	3,000	900	(2,100)
Janitorial Services	2,000	2,000	1,600	(400)
Contracted and General Services	6,000	6,000	2,500	(3,500)
Protective Apparel	-	-	500	500
Janitorial Supplies	-	10,000	10,000	(0)
Consumables	1,000	1,000	1,000	(0)
Water & Sewage	-	1,000	-	(1,000)
Materials Goods Supplies and Utilities	1,000	12,000	11,500	(500)
Expenses:	517,000	365,000	312,872	(52,128)
NET	(157,000)	389,000	167,128	(221,872)

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

RCMP Support / Policing

VICTIM SERVICES UNIT

81022

Description of Service

Victim Services provides emergency emotional support to victims of crime and trauma. Based on the victims needs, the unit will then provide support, information and referrals as well as assist with victim impact statements and court procedures.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	262,000	273,000	262,000	(11,000)	262,000	262,000
Sales and User Charges	-	21,000	0	(21,000)	0	0
Revenues:	262,000	294,000	262,000	(32,000)	262,000	262,000
Salaries Wages and Benefits	696,700	366,700	753,621	386,921	761,157	768,768
Contracted and General Services	3,085	16,820	8,600	(8,220)	8,600	8,600
Materials Goods Supplies and Utilities	9,000	9,000	8,200	(800)	8,282	8,365
Expenses:	708,785	392,520	770,421	377,901	778,039	785,733
NET	(446,785)	(98,520)	(508,421)	(409,901)	(516,039)	(523,733)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Planning & Development

RCMP Support / Policing

VICTIM SERVICES UNIT

81022

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	262,000	273,000	262,000	(11,000)
Provincial Operating Conditional	262,000	273,000	262,000	(11,000)
Provincial Transfers	262,000	273,000	262,000	(11,000)
Government Transfers	262,000	273,000	262,000	(11,000)
Cost Reimbursement	-	21,000	0	(21,000)
Sales and User Charges	-	21,000	0	(21,000)
Revenues:	262,000	294,000	262,000	(32,000)
Exempt Salary - Regular	529,700	299,700	575,969	276,269
Exempt OT Salary	5,000	2,000	-	(2,000)
CUPE Reg. Wages	47,000	13,000	47,655	34,655
Benefit Allocation	30,100	17,000	32,428	15,428
EI Expense	4,700	4,000	6,630	2,630
CPP Expense	13,000	10,000	17,680	7,680
LAPP Expense	63,300	18,000	61,739	43,739
RRSP Expense	3,900	3,000	11,519	8,519
Salaries Wages and Benefits	696,700	366,700	753,621	386,921
Business Travel	-	4,000	5,000	1,000
Training - Mandatory - Other	-	6,235	-	(6,235)
Training - Beneficial - Fees	1,800	1,800	-	(1,800)
Training - Beneficial - Other	1,035	1,035	-	(1,035)
Membership & Registr. Fee	250	250	-	(250)
Postage	-	-	1,200	1,200
Mobile Phones	-	-	100	100
Advert/Promotion	-	1,400	-	(1,400)
Gen. Serv.-Contracted	-	2,100	1,800	(300)
Insurance Premiums	-	-	500	500
Contracted and General Services	3,085	16,820	8,600	(8,220)
Stationary & Office Supplies	-	-	200	200
Spec. Progr. Supplies	2,000	2,000	2,000	-
Food Cost	2,000	2,000	1,000	(1,000)
Volunteer Appreciation	5,000	5,000	5,000	-

Attachment: 2019 Proposed Operating Budget Planning and Development (Planning and Development)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Planning & Development

RCMP Support / Policing

VICTIM SERVICES UNIT

81022

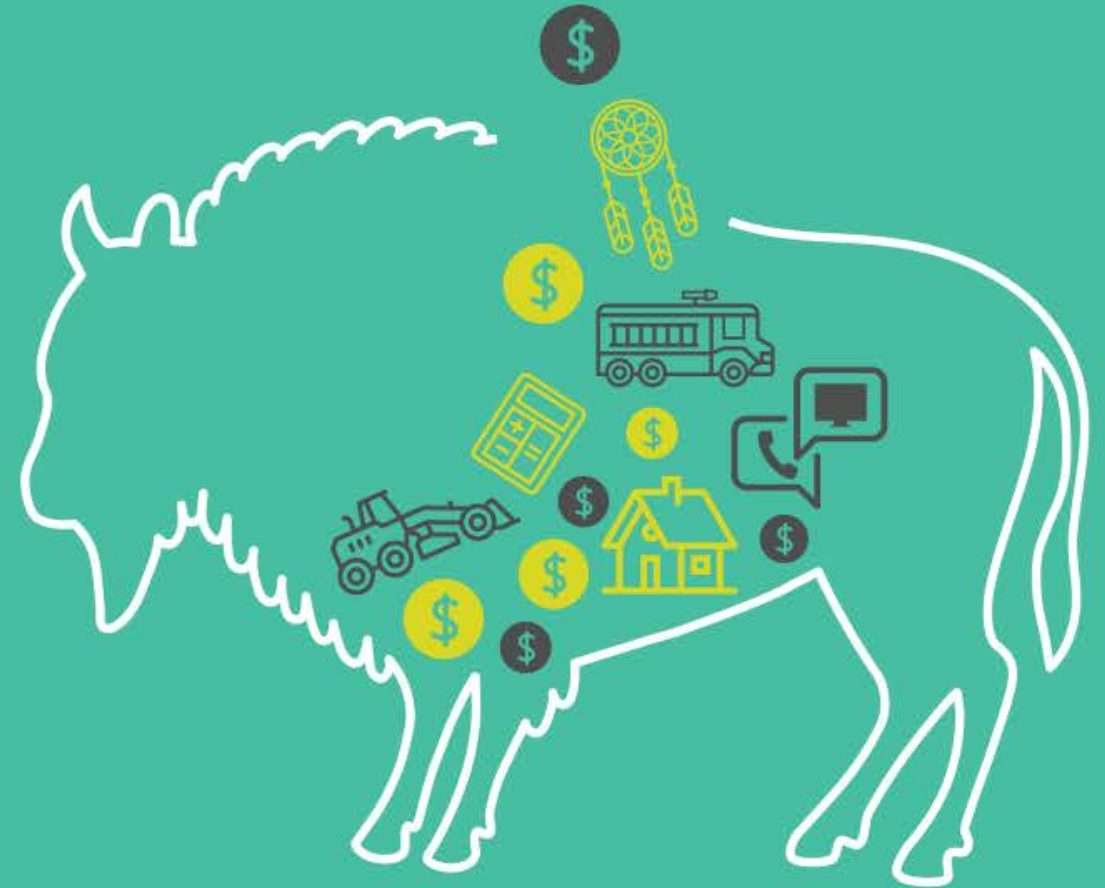
	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Materials Goods Supplies and Utilities	9,000	9,000	8,200	(800)
Expenses:	708,785	392,520	770,421	377,901
NET	(446,785)	(98,520)	(508,421)	(409,901)

2019 Proposed Operating Budget

Department
Engineering

Presenter
Matthew Hough, Director

Date
November 28 – December 1, 2018



Mandate

- Design, deliver and oversee capital projects including wildfire recovery
- Assess infrastructure and maintain Master Plans to understand future needs of the community
- Engages with residents to understand requirements of internal and external customers
- Reduced Operating Expenses, while ensuring continued customer service, the Engineering operational budget is <3% of proposed capital spending

Infrastructure Planning
& Development
Services

Engineering
Capital

Engineering
Administration

Strategic Plan

Engineering is responsible to deliver on the following Strategic Plan items:

- 1d: Asset Management
- 1g: Accessibility
- 4c: Delivery of Water and Sewer Servicing
- 4h: Transportation Strategy
- 4i: Rural Operational Efficiencies and Cost Savings



3

ENGINEERING

2019 Proposed Operating Budget

	2018 Budget	2018 Projection *	2019 Budget	Net Change	2020	2021
Revenue	7,000	7,000	8,580	1,580	8,580	8,580
Expenses	8,114,768	8,155,568	8,154,155	(1,413)	8,220,246	8,286,997
Net	(8,107,768)	(8,148,568)	(8,145,575)	2,993	(8,211,666)	(8,278,417)

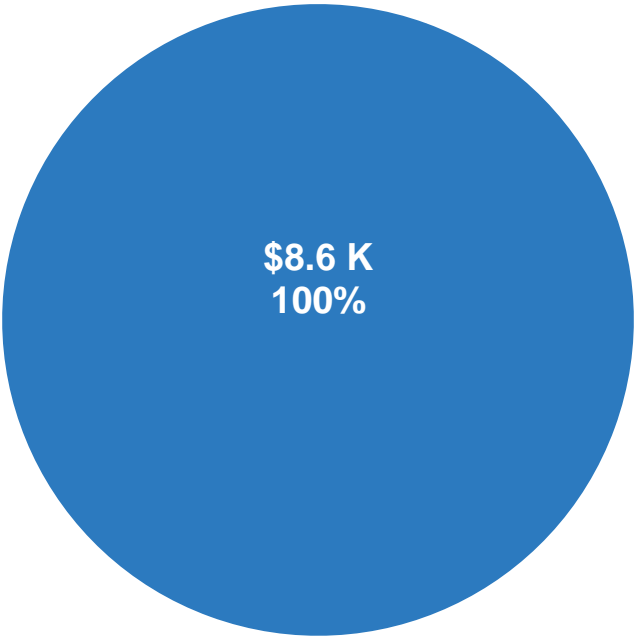
* As at October 31, 2018



ENGINEERING

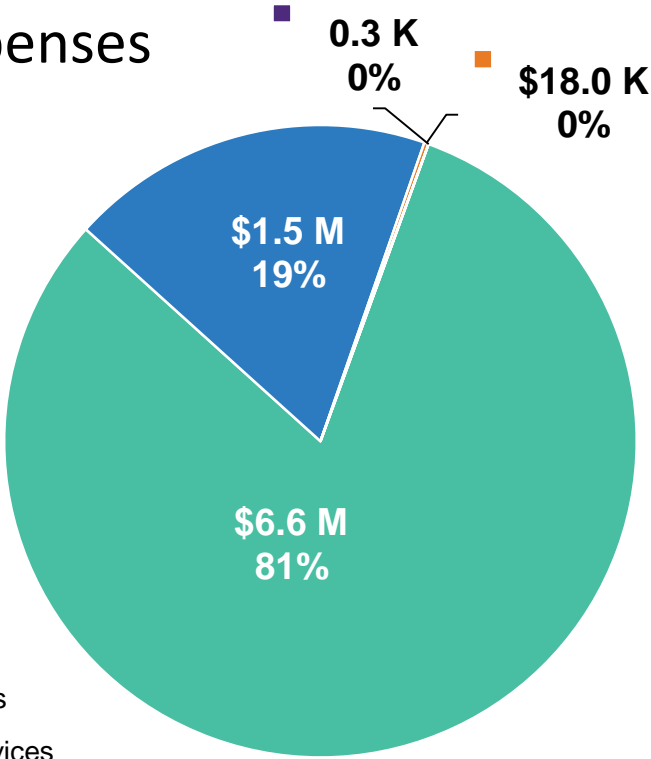
2019 Proposed Operating Budget

Revenues



- Sales & User Charges
- Licenses & Permits
- Fines
- Other Revenue

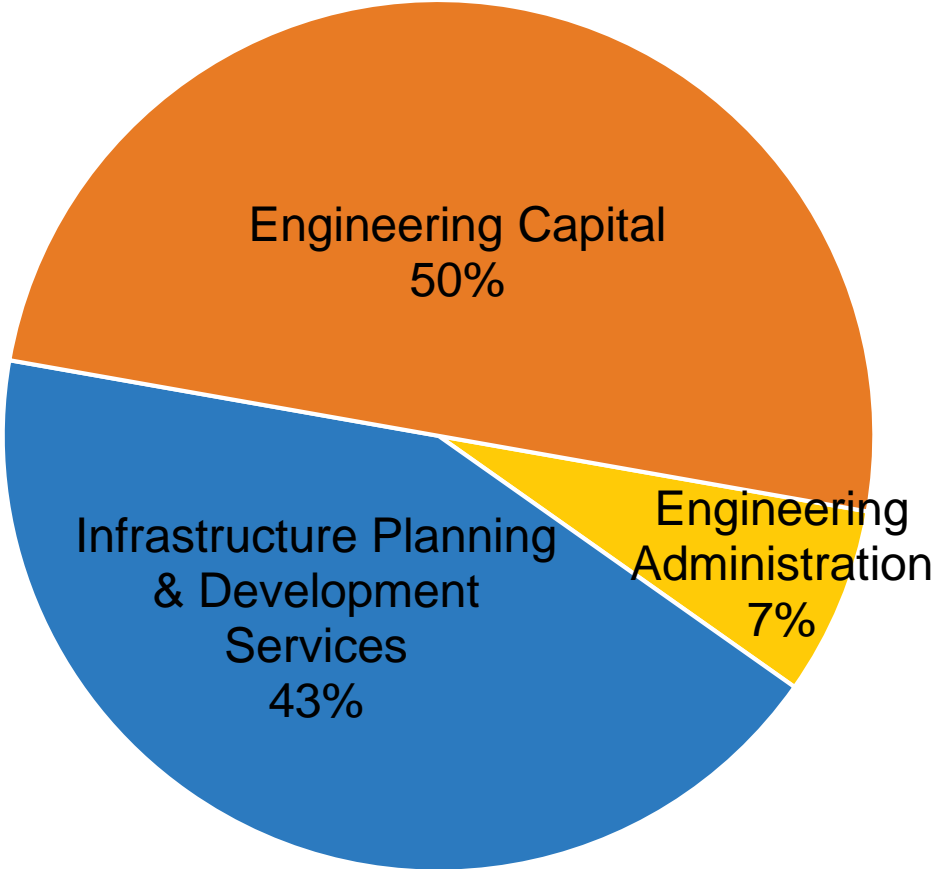
Expenses



- Salaries, Wages & Benefits
- Contracted & General Services
- Materials, Goods, Supplies & Utilities
- Other Expenses

ENGINEERING

2019 Proposed Operating Budget by Programs/Services



INFRASTRUCTURE PLANNING & DEVELOPMENT SERVICES

INFRASTRUCTURE PLANNING & DEVELOPMENT SERVICES

Programs & Services at a Glance

- This branch is responsible for infrastructure planning associated with water, wastewater and stormwater, transportation, asset management and development
- Operational changes related to drainage program, asset management and transportation studies are included in the 2019 budget



INFRASTRUCTURE PLANNING & DEVELOPMENT SERVICES

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	7,000	7,000	8,580	1,580
Expenses	4,291,570	4,346,370	3,487,658	(858,712)
Net	(4,284,570)	(4,339,370)	(3,479,078)	860,292

* As at October 31, 2018



INFRASTRUCTURE PLANNING & DEVELOPMENT SERVICES

Details (1 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Permits & Fees	7,000	7,000	8,580	1,580
Total Licenses and Permits	7,000	7,000	8,580	1,580
Revenue Total	7,000	7,000	8,580	1,580
Exempt Salary - Regular	761,000	761,000	971,188	210,188
CUPE Reg. Wages	898,000	812,000	812,200	200
CUPE OT Wages	20,000	15,000	15,000	-
Meal Allowances	1,000	1,000	1,000	-
Benefit Allocation	86,840	76,100	91,144	15,044
EI Expense	13,360	11,400	13,685	2,285
CPP Expense	36,740	30,850	36,493	5,643

* As at October 31, 2018

INFRASTRUCTURE PLANNING & DEVELOPMENT SERVICES

Details (2 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
LAPP Expense	183,700	162,250	173,524	11,274
RRSP Expense	13,360	9,400	19,424	10,024
Total Salaries Wages and Benefits	2,014,000	1,879,000	2,133,658	254,658
Business Travel	6,000	6,000	2,500	(3,500)
Conference Registration	-	6,000	15,000	9,000
Training - Beneficial - Fees	35,520	35,520	20,000	(15,520)
Membership & Registr. Fee	5,050	5,050	7,600	2,550
Mobile Phones	2,500	2,500	2,700	200
Eng. Consulting Services	1,717,000	802,000	1,285,000	483,000

* As at October 31, 2018

INFRASTRUCTURE PLANNING & DEVELOPMENT SERVICES

Details (3 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Consultant Fees	-	750,000	-	(750,000)
Prof. Services	-	100,000	-	(100,000)
Gen. Serv.-Contracted	505,000	755,000	17,000	(738,000)
Total Contracted and General Services	2,271,070	2,462,070	1,349,800	(1,112,270)
Title Searches	300	300	300	-
Total Purchases from Other Governments	300	300	300	-
Protective Apparel	4,200	3,000	2,400	(600)
Consumables	1,000	1,000	500	(500)

* As at October 31, 2018

INFRASTRUCTURE PLANNING & DEVELOPMENT SERVICES

Details (4 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Consum - Small Tools	1,000	1,000	500	(500)
Equipment & Furnishing	-	-	500	500
Total Materials Goods Supplies and Utilities	6,200	5,000	3,900	(1,100)
Expenses Total	4,291,570	4,346,370	3,487,658	(858,712)
NET	(4,284,570)	(4,339,370)	(3,479,078)	860,292

* As at October 31, 2018

ENGINEERING CAPITAL

ENGINEERING CAPITAL

Programs & Services at a Glance

- Pre-design, design, and construction of improvements to municipal infrastructure including: roads, sidewalks, bridges and culverts, water and wastewater, facilities
- Utilizing best practices, deliver projects safely; within scope, schedule, and budget
- Plan to augment construction inspection services with in-house resources
- Support Strategic Plan with engineering and technical expertise
- Budgeted items associated with the Strategic Plan are: drainage program, pressure reducing valve condition assessment, parking and sidewalk gaps in urban areas



ENGINEERING CAPITAL

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	-	-	-	-
Expenses	3,489,770	3,440,770	4,110,737	669,967
Net	(3,489,770)	(3,440,770)	(4,110,737)	(669,967)

* As at October 31, 2018



ENGINEERING CAPITAL – Details (1 of 2)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Exempt Salary - Regular	2,526,000	2,526,000	2,909,108	383,108
CUPE Reg. Wages	224,000	224,000	407,247	183,247
CUPE OT Wages	3,000	3,000	3,000	-
Benefit Allocation	145,340	145,340	170,187	24,847
EI Expense	22,360	22,360	22,610	250
CPP Expense	61,490	61,490	60,293	(1,197)
LAPP Expense	307,450	307,450	324,009	16,559
RRSP Expense	22,360	22,360	58,182	35,822
Total Salaries Wages and Benefits	3,312,000	3,312,000	3,954,637	642,637

* As at October 31, 2018

ENGINEERING CAPITAL – Details (2 of 2)

	2018 Budget	2018 Projection *	2019 Budget	Change
Business Travel	5,000	2,000	2,000	-
Membership & Registr. Fee	8,470	8,470	9,000	530
Mobile Phones	4,800	4,800	4,200	(600)
Eng. Consulting Services	150,000	110,000	135,000	25,000
Total Contracted and General Services	168,270	125,270	150,200	24,930
Protective Apparel	6,000	2,500	3,400	900
Equipment & Furnishing	3,500	1,000	2,500	1,500
Total Materials Goods Supplies and Utilities	9,500	3,500	5,900	2,400
Expenses Total	3,489,770	3,440,770	4,110,737	669,967
NET	(3,489,770)	(3,440,770)	(4,110,737)	(669,967)

* As at October 31, 2018

Attachment: 2019 Proposed Operating Budget Engineering Presentation (Engineering)

ENGINEERING ADMINISTRATION

ENGINEERING ADMINISTRATION

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	-	-	-	-
Expenses	333,428	368,428	555,760	187,332
Net	(333,428)	(368,428)	(555,760)	(187,332)

* As at October 31, 2018



ENGINEERING ADMINISTRATION – Details (1 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Exempt Salary - Regular	247,000	247,000	441,110	194,110
Exempt OT Salary	1,000	1,000	-	(1,000)
Benefit Allocation	13,520	13,520	22,938	9,418
EI Expense	2,082	2,082	3,060	978
CPP Expense	5,718	5,718	8,160	2,442
LAPP Expense	28,600	28,600	43,670	15,070
RRSP Expense	2,080	2,080	8,822	6,742
Total Salaries Wages and Benefits	300,000	300,000	527,760	227,760
Business Travel	4,500	4,500	2,300	(2,200)

* As at October 31, 2018

ENGINEERING ADMINISTRATION – Details (2 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Employee Relations	800	800	1,700	900
Training - Mandatory - Fees	-	-	5,000	5,000
Membership & Registr. Fee	378	378	3,000	2,622
Freight Charges	4,500	4,500	4,500	-
Postage	100	100	100	-
Mobile Phones	1,000	1,000	1,100	100
Contr. Veh. Mech. R&M	-	-	2,100	2,100
Total Contracted and General Services	11,278	11,278	19,800	8,522
Stationary & Office Supplies	20,000	5,000	5,000	-
Protective Apparel	150	150	200	50

* As at October 31, 2018

ENGINEERING ADMINISTRATION – Details (3 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Food Cost	1,000	1,000	1,000	-
Consumables	1,000	1,000	1,000	-
Equipment & Furnishing	-	-	1,000	1,000
Total Materials Goods Supplies and Utilities	22,150	7,150	8,200	1,050
Administrative Fees	-	50,000	-	(50,000)
Total Other Expenditures	-	50,000	-	(50,000)
Expenses Total	333,428	368,428	555,760	187,332
NET	(333,428)	(368,428)	(555,760)	(187,332)

* As at October 31, 2018

ENGINEERING SUMMARY



ENGINEERING

2019 Proposed Operating Budget Summary

	2018 Budget	2018 Projection *	2019 Budget	Net Change
Infrastructure Plan & Develop Services	4,284,570	4,339,370	3,479,078	(860,292)
Engineering Capital	3,489,770	3,440,770	4,110,737	669,967
Engineering Administration	333,428	368,428	555,760	187,332
TOTAL	8,107,768	8,148,568	8,145,575	2,993

* As at October 31, 2018

Questions?



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Engineering

Engineering Administration

B_ENGADM

Description of Service

The Engineering Administration Branch has the following sub branches:

Engineering Administration

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	300,000	300,000	527,760	227,760	533,038	538,368
Contracted and General Services	11,278	11,278	19,800	8,522	19,800	19,800
Materials Goods Supplies and Utilities	22,150	7,150	8,200	1,050	8,280	8,361
Other Expenditures	-	50,000	-	(50,000)	-	-
Expenses:	333,428	368,428	555,760	187,332	561,118	566,529
NET	(333,428)	(368,428)	(555,760)	(187,332)	(561,118)	(566,529)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Engineering
Engineering Administration

B_ENGADM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	247,000	247,000	441,110	194,110
Exempt OT Salary	1,000	1,000	-	(1,000)
Benefit Allocation	13,520	13,520	22,938	9,418
EI Expense	2,082	2,082	3,060	978
CPP Expense	5,718	5,718	8,160	2,442
LAPP Expense	28,600	28,600	43,670	15,070
RRSP Expense	2,080	2,080	8,822	6,742
Salaries Wages and Benefits	300,000	300,000	527,760	227,760
Business Travel	4,500	4,500	2,300	(2,200)
Employee Relations	800	800	1,700	900
Training - Mandatory - Fees	-	-	5,000	5,000
Membership & Registr. Fee	378	378	3,000	2,622
Freight Charges	4,500	4,500	4,500	-
Postage	100	100	100	-
Mobile Phones	1,000	1,000	1,100	100
Contr. Veh. Mech. R&M	-	-	2,100	2,100
Contracted and General Services	11,278	11,278	19,800	8,522
Stationary & Office Supplies	20,000	5,000	5,000	-
Protective Apparel	150	150	200	50
Food Cost	1,000	1,000	1,000	-
Consumables	1,000	1,000	1,000	-
Equipment & Furnishing	-	-	1,000	1,000
Materials Goods Supplies and Utilities	22,150	7,150	8,200	1,050
Administrative Fees	-	50,000	-	(50,000)
Other Expenditures	-	50,000	-	(50,000)
Expenses:	333,428	368,428	555,760	187,332
NET	(333,428)	(368,428)	(555,760)	(187,332)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Engineering

Engineering Administration

S_ENGADM

Description of Service

Engineering Administration has the following cost centres:

84200 Engineering Administration

84201 Maintain Development Standards

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	300,000	300,000	527,760	227,760	533,038	538,368
Contracted and General Services	11,278	11,278	19,800	8,522	19,800	19,800
Materials Goods Supplies and Utilities	22,150	7,150	8,200	1,050	8,280	8,361
Other Expenditures	-	50,000	-	(50,000)	-	-
Expenses:	333,428	368,428	555,760	187,332	561,118	566,529
NET	(333,428)	(368,428)	(555,760)	(187,332)	(561,118)	(566,529)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Engineering

Engineering Administration

S_ENGADM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	247,000	247,000	441,110	194,110
Exempt OT Salary	1,000	1,000	-	(1,000)
Benefit Allocation	13,520	13,520	22,938	9,418
EI Expense	2,082	2,082	3,060	978
CPP Expense	5,718	5,718	8,160	2,442
LAPP Expense	28,600	28,600	43,670	15,070
RRSP Expense	2,080	2,080	8,822	6,742
Salaries Wages and Benefits	300,000	300,000	527,760	227,760
Business Travel	4,500	4,500	2,300	(2,200)
Employee Relations	800	800	1,700	900
Training - Mandatory - Fees	-	-	5,000	5,000
Membership & Registr. Fee	378	378	3,000	2,622
Freight Charges	4,500	4,500	4,500	-
Postage	100	100	100	-
Mobile Phones	1,000	1,000	1,100	100
Contr. Veh. Mech. R&M	-	-	2,100	2,100
Contracted and General Services	11,278	11,278	19,800	8,522
Stationary & Office Supplies	20,000	5,000	5,000	-
Protective Apparel	150	150	200	50
Food Cost	1,000	1,000	1,000	-
Consumables	1,000	1,000	1,000	-
Equipment & Furnishing	-	-	1,000	1,000
Materials Goods Supplies and Utilities	22,150	7,150	8,200	1,050
Administrative Fees	-	50,000	-	(50,000)
Other Expenditures	-	50,000	-	(50,000)
Expenses:	333,428	368,428	555,760	187,332
NET	(333,428)	(368,428)	(555,760)	(187,332)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering

Engineering Administration

ENGINEERING - ADMINISTRATION

84200

Description of Service

- * Assist and advise Council, Senior Administration and other departments
- * Maintain efficient, cost effective, and consistent approach to delivering capital projects
- * Support staff and reinforce culture of safety in workplace.
- * Collaborate and communicate with internal and external stakeholders

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	300,000	300,000	527,760	227,760	533,038	538,368
Contracted and General Services	11,278	11,278	19,800	8,522	19,800	19,800
Materials Goods Supplies and Utilities	22,150	7,150	8,200	1,050	8,280	8,361
Other Expenditures	-	50,000	-	(50,000)	-	-
Expenses:	333,428	368,428	555,760	187,332	561,118	566,529
NET	(333,428)	(368,428)	(555,760)	(187,332)	(561,118)	(566,529)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering

Engineering Administration

ENGINEERING - ADMINISTRATION

84200

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	247,000	247,000	441,110	194,110
Exempt OT Salary	1,000	1,000	-	(1,000)
Benefit Allocation	13,520	13,520	22,938	9,418
EI Expense	2,082	2,082	3,060	978
CPP Expense	5,718	5,718	8,160	2,442
LAPP Expense	28,600	28,600	43,670	15,070
RRSP Expense	2,080	2,080	8,822	6,742
Salaries Wages and Benefits	300,000	300,000	527,760	227,760
Business Travel	4,500	4,500	2,300	(2,200)
Employee Relations	800	800	1,700	900
Training - Mandatory - Fees	-	-	5,000	5,000
Membership & Registr. Fee	378	378	3,000	2,622
Freight Charges	4,500	4,500	4,500	-
Postage	100	100	100	-
Mobile Phones	1,000	1,000	1,100	100
Contr. Veh. Mech. R&M	-	-	2,100	2,100
Contracted and General Services	11,278	11,278	19,800	8,522
Stationary & Office Supplies	20,000	5,000	5,000	-
Protective Apparel	150	150	200	50
Food Cost	1,000	1,000	1,000	-
Consumables	1,000	1,000	1,000	-
Equipment & Furnishing	-	-	1,000	1,000
Materials Goods Supplies and Utilities	22,150	7,150	8,200	1,050
Administrative Fees	-	50,000	-	(50,000)
Other Expenditures	-	50,000	-	(50,000)
Expenses:	333,428	368,428	555,760	187,332
NET	(333,428)	(368,428)	(555,760)	(187,332)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Engineering

Infrastructure Plan & Develop Services

B_IPD

Description of Service

The Infrastructure Plan & Develop Services Branch has the following sub branches:

Infrastructure Planning & Development Services

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Licenses and Permits	7,000	7,000	8,580	1,580	8,580	8,580
Revenues:	7,000	7,000	8,580	1,580	8,580	8,580
Salaries Wages and Benefits	2,014,000	1,879,000	2,133,658	254,658	2,154,835	2,176,223
Contracted and General Services	2,271,070	2,462,070	1,349,800	(1,112,270)	1,349,800	1,349,800
Purchases from Other Governments	300	300	300	-	300	300
Materials Goods Supplies and Utilities	6,200	5,000	3,900	(1,100)	3,915	3,930
Expenses:	4,291,570	4,346,370	3,487,658	(858,712)	3,508,850	3,530,253
NET	(4,284,570)	(4,339,370)	(3,479,078)	860,292	(3,500,270)	(3,521,673)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Engineering
Infrastructure Plan & Develop Services

B_IPD

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Permits & Fees	7,000	7,000	8,580	1,580
Licenses and Permits	7,000	7,000	8,580	1,580
Revenues:	7,000	7,000	8,580	1,580
Exempt Salary - Regular	761,000	761,000	971,188	210,188
CUPE Reg. Wages	898,000	812,000	812,200	200
CUPE OT Wages	20,000	15,000	15,000	-
Meal Allowances	1,000	1,000	1,000	-
Benefit Allocation	86,840	76,100	91,144	15,044
EI Expense	13,360	11,400	13,685	2,285
CPP Expense	36,740	30,850	36,493	5,643
LAPP Expense	183,700	162,250	173,524	11,274
RRSP Expense	13,360	9,400	19,424	10,024
Salaries Wages and Benefits	2,014,000	1,879,000	2,133,658	254,658
Business Travel	6,000	6,000	2,500	(3,500)
Conference Registration	-	6,000	15,000	9,000
Training - Beneficial - Fees	35,520	35,520	20,000	(15,520)
Membership & Registr. Fee	5,050	5,050	7,600	2,550
Mobile Phones	2,500	2,500	2,700	200
Eng. Consulting Services	1,717,000	802,000	1,285,000	483,000
Consultant Fees	-	750,000	-	(750,000)
Prof. Services	-	100,000	-	(100,000)
Gen. Serv.-Contracted	505,000	755,000	17,000	(738,000)
Contracted and General Services	2,271,070	2,462,070	1,349,800	(1,112,270)
Title Searches	300	300	300	-
Purchases from Other Governments	300	300	300	-
Protective Apparel	4,200	3,000	2,400	(600)
Consumables	1,000	1,000	500	(500)
Consum - Small Tools	1,000	1,000	500	(500)
Equipment & Furnishing	-	-	500	500
Materials Goods Supplies and Utilities	6,200	5,000	3,900	(1,100)
Expenses:	4,291,570	4,346,370	3,487,658	(858,712)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Engineering
Infrastructure Plan & Develop Services

B_IPD

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
NET	(4,284,570)	(4,339,370)	(3,479,078)	860,292

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Engineering / Infrastructure Plan & Develop Services

Infrastructure Plan & Develop Services

S_IPD

Description of Service

Infrastructure Plan & Develop Services consists of the following cost centres:

80621 Development issues

83220 Emerging Issues

83221 Infrastructure Planning

84140 Asset Management - Roads

84203 Infrastructure Admin

84204 Transportation

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Licenses and Permits	7,000	7,000	8,580	1,580	8,580	8,580
Revenues:	7,000	7,000	8,580	1,580	8,580	8,580
Salaries Wages and Benefits	2,014,000	1,879,000	2,133,658	254,658	2,154,835	2,176,223
Contracted and General Services	2,271,070	2,462,070	1,349,800	(1,112,270)	1,349,800	1,349,800
Purchases from Other Governments	300	300	300	-	300	300
Materials Goods Supplies and Utilities	6,200	5,000	3,900	(1,100)	3,915	3,930
Expenses:	4,291,570	4,346,370	3,487,658	(858,712)	3,508,850	3,530,253
NET	(4,284,570)	(4,339,370)	(3,479,078)	860,292	(3,500,270)	(3,521,673)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Engineering / Infrastructure Plan & Develop Services

Infrastructure Plan & Develop Services

S_IPD

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Permits & Fees	7,000	7,000	8,580	1,580
Licenses and Permits	7,000	7,000	8,580	1,580
Revenues:	7,000	7,000	8,580	1,580
Exempt Salary - Regular	761,000	761,000	971,188	210,188
CUPE Reg. Wages	898,000	812,000	812,200	200
CUPE OT Wages	20,000	15,000	15,000	-
Meal Allowances	1,000	1,000	1,000	-
Benefit Allocation	86,840	76,100	91,144	15,044
EI Expense	13,360	11,400	13,685	2,285
CPP Expense	36,740	30,850	36,493	5,643
LAPP Expense	183,700	162,250	173,524	11,274
RRSP Expense	13,360	9,400	19,424	10,024
Salaries Wages and Benefits	2,014,000	1,879,000	2,133,658	254,658
Business Travel	6,000	6,000	2,500	(3,500)
Conference Registration	-	6,000	15,000	9,000
Training - Beneficial - Fees	35,520	35,520	20,000	(15,520)
Membership & Registr. Fee	5,050	5,050	7,600	2,550
Mobile Phones	2,500	2,500	2,700	200
Eng. Consulting Services	1,717,000	802,000	1,285,000	483,000
Consultant Fees	-	750,000	-	(750,000)
Prof. Services	-	100,000	-	(100,000)
Gen. Serv.-Contracted	505,000	755,000	17,000	(738,000)
Contracted and General Services	2,271,070	2,462,070	1,349,800	(1,112,270)
Title Searches	300	300	300	-
Purchases from Other Governments	300	300	300	-
Protective Apparel	4,200	3,000	2,400	(600)
Consumables	1,000	1,000	500	(500)
Consum - Small Tools	1,000	1,000	500	(500)
Equipment & Furnishing	-	-	500	500
Materials Goods Supplies and Utilities	6,200	5,000	3,900	(1,100)
Expenses:	4,291,570	4,346,370	3,487,658	(858,712)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Engineering / Infrastructure Plan & Develop Services

Infrastructure Plan & Develop Services

S_IPD

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
NET	(4,284,570)	(4,339,370)	(3,479,078)	860,292

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering

Infrastructure Plan & Develop Services

DEVELOPMENT SERVICES

80621

Description of Service

* The purpose of the fund is to support retaining a third party consulting firm to review specialized items in design.

* The purpose of the fund, \$10,000, is to support retaining a third party consulting firm to review specialized items in design.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Licenses and Permits	7,000	7,000	8,580	1,580	8,580	8,580
Revenues:	7,000	7,000	8,580	1,580	8,580	8,580
Salaries Wages and Benefits	593,000	463,000	430,170	(32,830)	434,472	438,817
Contracted and General Services	15,000	-	10,000	10,000	10,000	10,000
Expenses:	608,000	463,000	440,170	(22,830)	444,472	448,817
NET	(601,000)	(456,000)	(431,590)	24,410	(435,892)	(440,237)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering
Infrastructure Plan & Develop Services
DEVELOPMENT SERVICES

80621

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Permits & Fees	7,000	7,000	8,580	1,580
Licenses and Permits	7,000	7,000	8,580	1,580
Revenues:	7,000	7,000	8,580	1,580
Exempt Salary - Regular	143,000	143,000	34,322	(108,678)
CUPE Reg. Wages	351,000	265,000	330,045	65,045
Benefit Allocation	25,740	15,000	18,947	3,947
EI Expense	3,960	2,000	2,754	754
CPP Expense	10,890	5,000	7,344	2,344
LAPP Expense	54,450	33,000	36,072	3,072
RRSP Expense	3,960	-	686	686
Salaries Wages and Benefits	593,000	463,000	430,170	(32,830)
Eng. Consulting Services	15,000	-	10,000	10,000
Contracted and General Services	15,000	-	10,000	10,000
Expenses:	608,000	463,000	440,170	(22,830)
NET	(601,000)	(456,000)	(431,590)	24,410

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering

Infrastructure Plan & Develop Services

EMERGING ISSUES

83220

Description of Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	164,000	164,000	246,761	82,761	249,229	251,721
Contracted and General Services	500,000	750,000	-	(750,000)	-	-
Expenses:	664,000	914,000	246,761	(667,239)	249,229	251,721
NET	(664,000)	(914,000)	(246,761)	667,239	(249,229)	(251,721)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering
Infrastructure Plan & Develop Services

EMERGING ISSUES

83220

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	95,000	95,000	137,662	42,662
CUPE Reg. Wages	41,000	41,000	68,161	27,161
Benefit Allocation	7,280	7,280	10,703	3,423
EI Expense	1,120	1,120	1,938	818
CPP Expense	3,080	3,080	5,168	2,088
LAPP Expense	15,400	15,400	20,376	4,976
RRSP Expense	1,120	1,120	2,753	1,633
Salaries Wages and Benefits	164,000	164,000	246,761	82,761
Gen. Serv.-Contracted	500,000	750,000	-	(750,000)
Contracted and General Services	500,000	750,000	-	(750,000)
Expenses:	664,000	914,000	246,761	(667,239)
NET	(664,000)	(914,000)	(246,761)	667,239

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering

Infrastructure Plan & Develop Services

INFRASTRUCTURE PLANNING

83221

Description of Service

1. Water/Sewer projects - \$150,000 - Projects are generated by resident inquiries or as part of infrastructure planning.
2. Infrastructure Condition Assessment - \$100,000 - Infrastructure assessment to be carried out in four neighbourhoods - Lower Downtown, Abasand, Beacon hill, Waterways
This is a study of infrastructure status of water distribution, sanitary sewer and storm/sewer systems.
3. Slope Stability Program - \$50,000 - 3Yr program to be completed in 2019 (2017-2019). Additional expenses are to cover for increased frequency in monitoring and progress reports. It is also expected that monitoring will generate additional work in certain areas.
4. Geotechnical Studies - \$50,000 - Geotechnical studies are required to determine erosion issues, slope instability, and complaints from residents.
5. Rural Infrastructure Servicing - \$70,000 - To support rural water & sewer servicing in southern six hamlets related to low water & sewer pressure.
6. Drainage Program - \$300,000 - 2nd year of 3Yr surface drainage program (2018-2020). This is in place for urban neighbours and all rural hamlets.
7. Pressure Reducing Valve Condition Assessment (PRV) - \$75,000 - Condition assessment of all PRVs in the region. Develop database for asset management components.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	398,000	398,000	668,047	270,047	674,728	681,475
Contracted and General Services	1,400,000	600,000	795,000	195,000	795,000	795,000
Expenses:	1,798,000	998,000	1,463,047	465,047	1,469,728	1,476,475
NET	(1,798,000)	(998,000)	(1,463,047)	(465,047)	(1,469,728)	(1,476,475)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering
Infrastructure Plan & Develop Services
INFRASTRUCTURE PLANNING

83221

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	204,000	204,000	482,717	278,717
CUPE Reg. Wages	127,000	127,000	81,025	(45,975)
Benefit Allocation	17,420	17,420	27,722	10,302
EI Expense	2,680	2,680	3,859	1,179
CPP Expense	7,370	7,370	10,291	2,921
LAPP Expense	36,850	36,850	52,779	15,929
RRSP Expense	2,680	2,680	9,654	6,974
Salaries Wages and Benefits	398,000	398,000	668,047	270,047
Eng. Consulting Services	1,400,000	500,000	795,000	295,000
Prof. Services	-	100,000	-	(100,000)
Contracted and General Services	1,400,000	600,000	795,000	195,000
Expenses:	1,798,000	998,000	1,463,047	465,047
NET	(1,798,000)	(998,000)	(1,463,047)	(465,047)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering

Infrastructure Plan & Develop Services

ASSET MANAGEMENT - ROADS

84140

Description of Service

- * 2019 Bridge Program: \$80,000 - Alberta Transportation mandates that a bridge consultant inspect and rate all bridges and culverts.
- * The inspection report assists RMWB with budgeting for annual maintenance or identifying potential deterioration issues. The maintenance ensures the bridges and culverts meet their expected service life and are safe to use.
- * Ice thickness testing : \$5,000 - In coordination with RES, Engineering hires a contractor to measure the ice thickness at seven locations on Athabasca and Clearwater rivers. The measurements are used to estimate the river break-up and assess the likelihood of an ice-jam.
- * Northwest Hydraulics : \$12,000 - Maintenance/Service agreement. NHC provides services such as, updating river elevation alarm thresholds, troubleshooting equipemnt problems, and providing data analysis on river elevations. This service is provided on an annual, monthly, and daily frequency as required.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	356,000	356,000	258,529	(97,471)	261,114	263,725
Contracted and General Services	102,000	852,000	97,000	(755,000)	97,000	97,000
Expenses:	458,000	1,208,000	355,529	(852,471)	358,114	360,725
NET	(458,000)	(1,208,000)	(355,529)	852,471	(358,114)	(360,725)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering
Infrastructure Plan & Develop Services
ASSET MANAGEMENT - ROADS

84140

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	47,000	47,000	74,157	27,157
CUPE Reg. Wages	251,000	251,000	143,805	(107,195)
Benefit Allocation	15,080	15,080	11,334	(3,746)
EI Expense	2,320	2,320	1,683	(637)
CPP Expense	6,380	6,380	4,488	(1,892)
LAPP Expense	31,900	31,900	21,578	(10,322)
RRSP Expense	2,320	2,320	1,483	(837)
Salaries Wages and Benefits	356,000	356,000	258,529	(97,471)
Eng. Consulting Services	97,000	97,000	80,000	(17,000)
Consultant Fees	-	750,000	-	(750,000)
Gen. Serv.-Contracted	5,000	5,000	17,000	12,000
Contracted and General Services	102,000	852,000	97,000	(755,000)
Expenses:	458,000	1,208,000	355,529	(852,471)
NET	(458,000)	(1,208,000)	(355,529)	852,471

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering

Infrastructure Plan & Develop Services

INFRASTRUCTURE ADMIN

84203

Description of Service

* Overtime is budgeted to support CUPE staff during river break-up in spring.

* Service Level covers certain duties of the manager to the branch - review performance, meeting preparation and non-technical tasks.

* Administrative support is also included in this service level.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	282,000	277,000	260,842	(16,158)	263,290	265,763
Contracted and General Services	49,070	55,070	47,800	(7,270)	47,800	47,800
Purchases from Other Governments	300	300	300	-	300	300
Materials Goods Supplies and Utilities	6,200	5,000	3,900	(1,100)	3,915	3,930
Expenses:	337,570	337,370	312,842	(24,528)	315,305	317,793
NET	(337,570)	(337,370)	(312,842)	24,528	(315,305)	(317,793)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering
Infrastructure Plan & Develop Services
INFRASTRUCTURE ADMIN

84203

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	123,000	123,000	90,240	(32,760)
CUPE Reg. Wages	94,000	94,000	114,956	20,956
CUPE OT Wages	20,000	15,000	15,000	-
Meal Allowances	1,000	1,000	1,000	-
Benefit Allocation	11,440	11,440	10,670	(770)
EI Expense	1,760	1,760	1,870	110
CPP Expense	4,840	4,840	4,987	147
LAPP Expense	24,200	24,200	20,314	(3,886)
RRSP Expense	1,760	1,760	1,805	45
Salaries Wages and Benefits	282,000	277,000	260,842	(16,158)
Business Travel	6,000	6,000	2,500	(3,500)
Conference Registration	-	6,000	15,000	9,000
Training - Beneficial - Fees	35,520	35,520	20,000	(15,520)
Membership & Registr. Fee	5,050	5,050	7,600	2,550
Mobile Phones	2,500	2,500	2,700	200
Contracted and General Services	49,070	55,070	47,800	(7,270)
Title Searches	300	300	300	-
Purchases from Other Governments	300	300	300	-
Protective Apparel	4,200	3,000	2,400	(600)
Consumables	1,000	1,000	500	(500)
Consum - Small Tools	1,000	1,000	500	(500)
Equipment & Furnishing	-	-	500	500
Materials Goods Supplies and Utilities	6,200	5,000	3,900	(1,100)
Expenses:	337,570	337,370	312,842	(24,528)
NET	(337,570)	(337,370)	(312,842)	24,528

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering

Infrastructure Plan & Develop Services

TRANSPORTATION

84204

Description of Service

- * Parking - \$150,000 - Preliminary engineering study for surface parking and parkade in downtown.
- * Sidewalk Study - \$100,000 - Feasibility study on sidewalk gap in urban areas.
- * Traffic - \$100,000 - Study related to downtown traffic circulation - Revitalization of downtown project
- * Noise Study - \$30,000 - Noise study per requests from residents

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	221,000	221,000	269,309	48,309	272,002	274,722
Contracted and General Services	205,000	205,000	400,000	195,000	400,000	400,000
Expenses:	426,000	426,000	669,309	243,309	672,002	674,722
NET	(426,000)	(426,000)	(669,309)	(243,309)	(672,002)	(674,722)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering
Infrastructure Plan & Develop Services
TRANSPORTATION

84204

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	149,000	149,000	152,090	3,090
CUPE Reg. Wages	34,000	34,000	74,209	40,209
Benefit Allocation	9,880	9,880	11,768	1,888
EI Expense	1,520	1,520	1,581	61
CPP Expense	4,180	4,180	4,216	36
LAPP Expense	20,900	20,900	22,404	1,504
RRSP Expense	1,520	1,520	3,042	1,522
Salaries Wages and Benefits	221,000	221,000	269,309	48,309
Eng. Consulting Services	205,000	205,000	400,000	195,000
Contracted and General Services	205,000	205,000	400,000	195,000
Expenses:	426,000	426,000	669,309	243,309
NET	(426,000)	(426,000)	(669,309)	(243,309)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Engineering

Engineering Capital

B_EC

Description of Service

The Engineering Department consists of the following branches:

Program Management - Development & Growth

Program Management - Preservation & Life Cycle

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	3,312,000	3,312,000	3,954,637	642,637	3,994,153	4,034,065
Contracted and General Services	168,270	125,270	150,200	24,930	150,200	150,200
Materials Goods Supplies and Utilities	9,500	3,500	5,900	2,400	5,925	5,950
Expenses:	3,489,770	3,440,770	4,110,737	669,967	4,150,278	4,190,215
NET	(3,489,770)	(3,440,770)	(4,110,737)	(669,967)	(4,150,278)	(4,190,215)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Engineering
Engineering Capital

B_EC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	2,526,000	2,526,000	2,909,108	383,108
CUPE Reg. Wages	224,000	224,000	407,247	183,247
CUPE OT Wages	3,000	3,000	3,000	-
Benefit Allocation	145,340	145,340	170,187	24,847
EI Expense	22,360	22,360	22,610	250
CPP Expense	61,490	61,490	60,293	(1,197)
LAPP Expense	307,450	307,450	324,009	16,559
RRSP Expense	22,360	22,360	58,182	35,822
Salaries Wages and Benefits	3,312,000	3,312,000	3,954,637	642,637
Business Travel	5,000	2,000	2,000	-
Membership & Registr. Fee	8,470	8,470	9,000	530
Mobile Phones	4,800	4,800	4,200	(600)
Eng. Consulting Services	150,000	110,000	135,000	25,000
Contracted and General Services	168,270	125,270	150,200	24,930
Protective Apparel	6,000	2,500	3,400	900
Equipment & Furnishing	3,500	1,000	2,500	1,500
Materials Goods Supplies and Utilities	9,500	3,500	5,900	2,400
Expenses:	3,489,770	3,440,770	4,110,737	669,967
NET	(3,489,770)	(3,440,770)	(4,110,737)	(669,967)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Engineering

Prog Mgmt Development & Growth

S_PMDG

Description of Service

Program Management - Development & Growth consists of the following cost centres:

83207 Program Management - Team A

84211 Roads & Streets Recon

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,704,000	1,704,000	1,987,386	283,386	2,007,240	2,027,293
Contracted and General Services	83,246	82,246	82,000	(246)	82,000	82,000
Materials Goods Supplies and Utilities	5,300	1,500	2,600	1,100	2,610	2,620
Expenses:	1,792,546	1,787,746	2,071,986	284,240	2,091,850	2,111,913
NET	(1,792,546)	(1,787,746)	(2,071,986)	(284,240)	(2,091,850)	(2,111,913)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Engineering

Prog Mgmt Development & Growth

S_PMDG

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	1,284,000	1,284,000	1,510,190	226,190
CUPE Reg. Wages	130,000	130,000	155,969	25,969
CUPE OT Wages	2,000	2,000	2,000	-
Benefit Allocation	74,880	74,880	85,579	10,699
EI Expense	11,520	11,520	11,050	(470)
CPP Expense	31,680	31,680	29,467	(2,213)
LAPP Expense	158,400	158,400	162,929	4,529
RRSP Expense	11,520	11,520	30,204	18,684
Salaries Wages and Benefits	1,704,000	1,704,000	1,987,386	283,386
Business Travel	2,000	1,000	1,000	-
Membership & Registr. Fee	3,846	3,846	4,000	154
Mobile Phones	2,400	2,400	2,000	(400)
Eng. Consulting Services	75,000	75,000	75,000	-
Contracted and General Services	83,246	82,246	82,000	(246)
Protective Apparel	3,300	1,000	1,600	600
Equipment & Furnishing	2,000	500	1,000	500
Materials Goods Supplies and Utilities	5,300	1,500	2,600	1,100
Expenses:	1,792,546	1,787,746	2,071,986	284,240
NET	(1,792,546)	(1,787,746)	(2,071,986)	(284,240)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering

Engineering Capital / Prog Mgmt Development & Growth

PROGRAM MANAGEMENT - TEAM A

83207

Description of Service

Responsible for capital project design and construction to improve or replace existing infrastructure which includes transportation, water, wastewater & storm water.

Additionally, provide technical services to operating departments toward implementing Municipal priorities.

Responsible for Project Management, Stakeholder Coordination, Public Safety, Project Governance and Quality Control of Capital Projects.

Examples of delivery of projects include:

- * Urban - Roads, Curbs, Sidewalks
- * Rural - Roads, Drainage, Culverts
- * Urban - Sewer, Water, Storm
- * Rural - Sewer, Water, Ditches

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,704,000	1,704,000	1,987,386	283,386	2,007,240	2,027,293
Contracted and General Services	83,246	82,246	82,000	(246)	82,000	82,000
Materials Goods Supplies and Utilities	5,300	1,500	2,600	1,100	2,610	2,620
Expenses:	1,792,546	1,787,746	2,071,986	284,240	2,091,850	2,111,913
NET	(1,792,546)	(1,787,746)	(2,071,986)	(284,240)	(2,091,850)	(2,111,913)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering
Engineering Capital / Prog Mgmt Development & Growth
PROGRAM MANAGEMENT - TEAM A

83207

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	1,284,000	1,284,000	1,510,190	226,190
CUPE Reg. Wages	130,000	130,000	155,969	25,969
CUPE OT Wages	2,000	2,000	2,000	-
Benefit Allocation	74,880	74,880	85,579	10,699
EI Expense	11,520	11,520	11,050	(470)
CPP Expense	31,680	31,680	29,467	(2,213)
LAPP Expense	158,400	158,400	162,929	4,529
RRSP Expense	11,520	11,520	30,204	18,684
Salaries Wages and Benefits	1,704,000	1,704,000	1,987,386	283,386
Business Travel	2,000	1,000	1,000	-
Membership & Registr. Fee	3,846	3,846	4,000	154
Mobile Phones	2,400	2,400	2,000	(400)
Eng. Consulting Services	75,000	75,000	75,000	-
Contracted and General Services	83,246	82,246	82,000	(246)
Protective Apparel	3,300	1,000	1,600	600
Equipment & Furnishing	2,000	500	1,000	500
Materials Goods Supplies and Utilities	5,300	1,500	2,600	1,100
Expenses:	1,792,546	1,787,746	2,071,986	284,240
NET	(1,792,546)	(1,787,746)	(2,071,986)	(284,240)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Engineering

Prog Mgmt Preservation & Life Cycle

S_PMPLC

Description of Service

Program Management - Preservation & Life Cycle consists of the following cost centres:

83208 Team B - Administration

83222 Deliver & Manage Capital Projects

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,608,000	1,608,000	1,967,250	359,250	1,986,913	2,006,772
Contracted and General Services	85,024	43,024	68,200	25,176	68,200	68,200
Materials Goods Supplies and Utilities	4,200	2,000	3,300	1,300	3,315	3,330
Expenses:	1,697,224	1,653,024	2,038,750	385,726	2,058,428	2,078,302
NET	(1,697,224)	(1,653,024)	(2,038,750)	(385,726)	(2,058,428)	(2,078,302)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Engineering

Prog Mgmt Preservation & Life Cycle

S_PMPLC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	1,242,000	1,242,000	1,398,919	156,919
CUPE Reg. Wages	94,000	94,000	251,278	157,278
CUPE OT Wages	1,000	1,000	1,000	-
Benefit Allocation	70,460	70,460	84,608	14,148
EI Expense	10,840	10,840	11,560	720
CPP Expense	29,810	29,810	30,827	1,017
LAPP Expense	149,050	149,050	161,081	12,031
RRSP Expense	10,840	10,840	27,978	17,138
Salaries Wages and Benefits	1,608,000	1,608,000	1,967,250	359,250
Business Travel	3,000	1,000	1,000	-
Membership & Registr. Fee	4,624	4,624	5,000	376
Mobile Phones	2,400	2,400	2,200	(200)
Eng. Consulting Services	75,000	35,000	60,000	25,000
Contracted and General Services	85,024	43,024	68,200	25,176
Protective Apparel	2,700	1,500	1,800	300
Equipment & Furnishing	1,500	500	1,500	1,000
Materials Goods Supplies and Utilities	4,200	2,000	3,300	1,300
Expenses:	1,697,224	1,653,024	2,038,750	385,726
NET	(1,697,224)	(1,653,024)	(2,038,750)	(385,726)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering

Engineering Capital / Prog Mgmt Preservation & Life Cycle

TEAM B - ADMINISTRATION

83208

Description of Service

Branch is responsible for the improvement of existing infrastructure which includes transportation, water plants, wastewater plants and facilities.

*Responsible for the pre design, design, and construction of major capital projects. Provide project manager support to operation department.

Transit facility, Fort McMurray WWTP process improvements, Emergency access road HWY 63/69,
Anzac, Saprae Creek, Parson Creek, & Fort McKay Firehalls.

*Responsible for construction of rural road, water & sewer servicing (RWSS) projects.

*Responsible for project MgMt, Stakeholder Coordination, Public Safety, Project Governance, and Quality Control of Capital Projects.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	114,000	114,000	138,301	24,301	139,674	141,061
Contracted and General Services	10,024	8,024	8,200	176	8,200	8,200
Materials Goods Supplies and Utilities	4,200	2,000	3,300	1,300	3,315	3,330
Expenses:	128,224	124,024	149,801	25,777	151,189	152,591
NET	(128,224)	(124,024)	(149,801)	(25,777)	(151,189)	(152,591)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering

Engineering Capital / Prog Mgmt Preservation & Life Cycle

TEAM B - ADMINISTRATION

83208

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	94,000	94,000	114,956	20,956
CUPE OT Wages	1,000	1,000	1,000	-
Benefit Allocation	4,940	4,940	5,978	1,038
EI Expense	760	760	1,360	600
CPP Expense	2,090	2,090	3,627	1,537
LAPP Expense	10,450	10,450	11,381	931
RRSP Expense	760	760	-	(760)
Salaries Wages and Benefits	114,000	114,000	138,301	24,301
Business Travel	3,000	1,000	1,000	-
Membership & Registr. Fee	4,624	4,624	5,000	376
Mobile Phones	2,400	2,400	2,200	(200)
Contracted and General Services	10,024	8,024	8,200	176
Protective Apparel	2,700	1,500	1,800	300
Equipment & Furnishing	1,500	500	1,500	1,000
Materials Goods Supplies and Utilities	4,200	2,000	3,300	1,300
Expenses:	128,224	124,024	149,801	25,777
NET	(128,224)	(124,024)	(149,801)	(25,777)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering

Engineering Capital / Prog Mgmt Preservation & Life Cycle

DELVIER AND MANAGE CAPITAL PROJECTS

83222

Description of Service

Branch is responsible for design and construction of Municipal infrastructure.

- * Responsible for pre-design, design, and construction of major capital projects. Provide project manager support to operations department.
- * Major projects include Transit Facility, Fort McMurray WWTP Process Improvements, Conklin Multiplex, Anzac and Fort McKay Firehalls.
- * Responsible for construction of rural road, water & sewer servicing (RWSS) projects.
- * Responsible for Project Management, Stakeholder Coordination, Public Safety, Project Governance and Quality Control of Capital Projects.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,494,000	1,494,000	1,828,950	334,950	1,847,239	1,865,711
Contracted and General Services	75,000	35,000	60,000	25,000	60,000	60,000
Expenses:	1,569,000	1,529,000	1,888,950	359,950	1,907,239	1,925,711
NET	(1,569,000)	(1,529,000)	(1,888,950)	(359,950)	(1,907,239)	(1,925,711)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Engineering

Engineering Capital / Prog Mgmt Preservation & Life Cycle

DELVIER AND MANAGE CAPITAL PROJECTS

83222

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	1,242,000	1,242,000	1,398,919	156,919
CUPE Reg. Wages	-	-	136,322	136,322
Benefit Allocation	65,520	65,520	78,630	13,110
EI Expense	10,080	10,080	10,200	120
CPP Expense	27,720	27,720	27,200	(520)
LAPP Expense	138,600	138,600	149,700	11,100
RRSP Expense	10,080	10,080	27,978	17,898
Salaries Wages and Benefits	1,494,000	1,494,000	1,828,950	334,950
Eng. Consulting Services	75,000	35,000	60,000	25,000
Contracted and General Services	75,000	35,000	60,000	25,000
Expenses:	1,569,000	1,529,000	1,888,950	359,950
NET	(1,569,000)	(1,529,000)	(1,888,950)	(359,950)

Attachment: 2019 Proposed Operating Budget Engineering (Engineering)

2019 Proposed Operating Budget

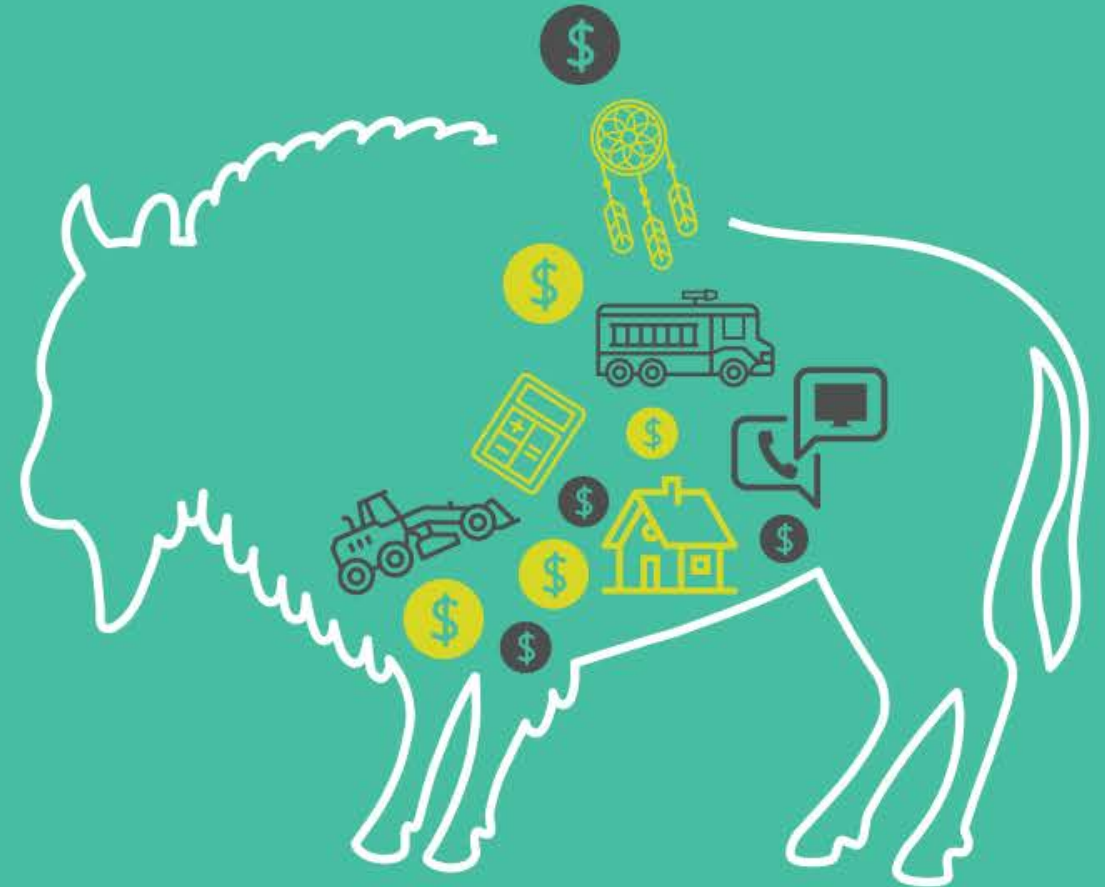
Department
**Communications, Stakeholder,
Indigenous & Rural Relations**

Presenter

Lynda McLean, Director

Date

November 28 – December 28, 2018



Mandate

- Build relationships
- Share information
- Manage the corporation's brand and reputation



Strategic Plan

Communications, Stakeholder, Indigenous and Rural Relations is responsible to deliver on the following Strategic Plan items:

- 1h: Intergovernmental Relations
- 1l: Public Engagement Strategy
- 4a: Truth and Reconciliation Commission Calls to Action
- 4b: Indigenous Consultation
- 4d: Amalgamation Review
- 4f: Inclusion and Partnerships (Rural Coalition)
- 4g: Advocate for Rural and Indigenous communities



COMMUNICATIONS & STAKEHOLDER RELATIONS

2019 Proposed Operating Budget

	2018 Budget	2018 Projection *	2019 Budget	Net Change	2020	2021
Revenue	75,840	75,840	75,840	-	75,840	75,840
Expenses	7,343,630	7,177,680	8,333,647	1,155,967	8,401,008	8,469,040
Net	(7,267,790)	(7,101,840)	(8,257,807)	(1,155,967)	(8,325,168)	(8,393,200)

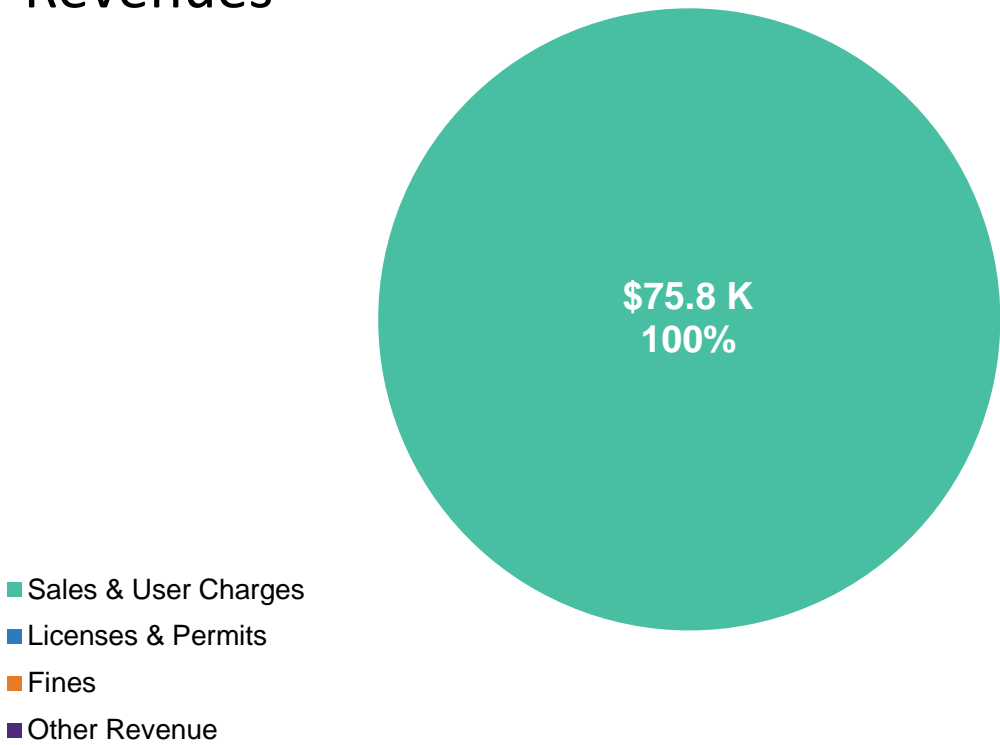
* As at October 31, 2018



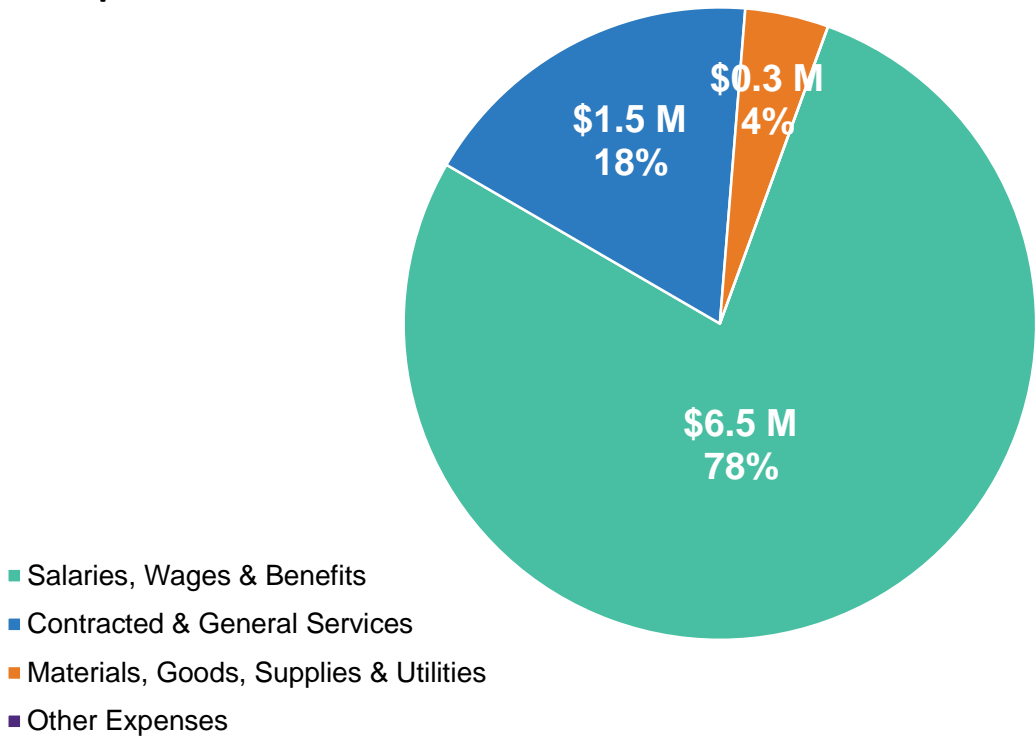
COMMUNICATIONS & STAKEHOLDER RELATIONS

2019 Proposed Operating Budget

Revenues

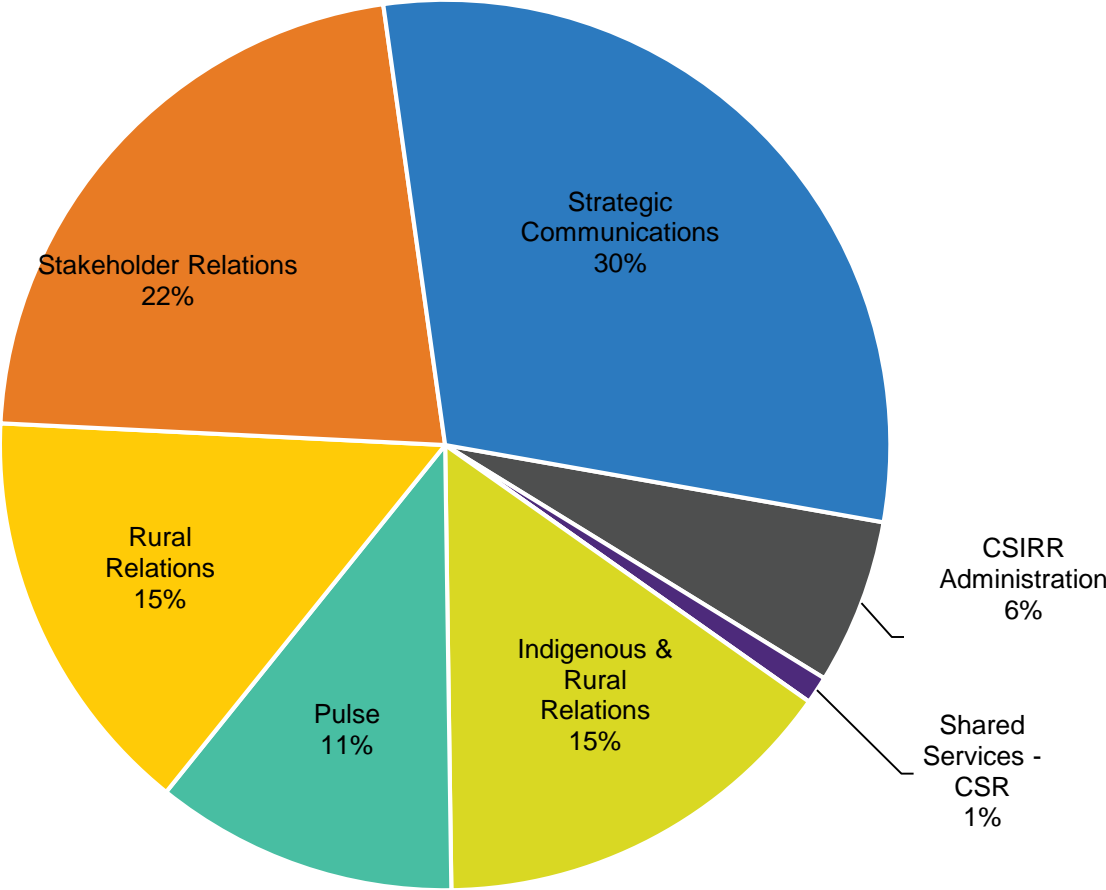


Expenses



COMMUNICATIONS & STAKEHOLDER RELATIONS

2019 Proposed Operating Budget by Programs/Services



SHARED SERVICES

SHARED SERVICES

Programs & Services at a Glance

- Strategic Communications support for the Regional Recreation Corporation



SHARED SERVICES

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	-	-	-	-
Expenses	-	20,000	58,268	38,268
Net	-	(20,000)	(58,268)	(38,268)

* As at October 31, 2018



SHARED SERVICES – Details (1 of 1)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Exempt Salary - Regular	-	20,000	48,482	28,482
Benefit Allocation	-	-	2,521	2,521
EI Expense	-	-	408	408
CPP Expense	-	-	1,088	1,088
LAPP Expense	-	-	4,800	4,800
RRSP Expense	-	-	970	970
Total Salaries Wages and Benefits	-	20,000	58,268	38,268
Expenses Total	-	20,000	58,268	38,268
NET	-	(20,000)	(58,268)	(38,268)

* As at October 31, 2018

INDIGENOUS & RURAL RELATIONS

INDIGENOUS & RURAL RELATIONS

Programs & Services at a Glance

- Collaborates with other departments in engaging Indigenous governments, communities and organizations
- Provides research and advice to other departments regarding the interests of Indigenous people and rural residents
- Leads in strategic plan initiatives around consultation, truth and reconciliation, additions to reserve, cost sharing partnerships and other matters



INDIGENOUS & RURAL RELATIONS

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	-	-	-	-
Expenses	1,158,905	1,064,955	1,262,858	197,903
Net	(1,158,905)	(1,064,955)	(1,262,858)	(197,903)

* As at October 31, 2018



INDIGENOUS & RURAL RELATIONS – Details (1 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Exempt Salary - Regular	651,000	651,000	679,045	28,045
Exempt OT Salary	600	600	-	(600)
CUPE Reg. Wages	-	-	23,320	23,320
Benefit Allocation	36,140	36,140	36,523	383
EI Expense	5,560	5,560	5,355	(205)
CPP Expense	15,290	15,290	14,280	(1,010)
LAPP Expense	76,450	76,450	69,534	(6,916)
RRSP Expense	5,560	5,560	13,581	8,021
Total Salaries Wages and Benefits	790,600	790,600	841,638	51,038

* As at October 31, 2018

INDIGENOUS & RURAL RELATIONS – Details (2 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Business Travel	43,960	43,960	26,970	(16,990)
Freight Charges	850	850	350	(500)
Postage	20	20	-	(20)
Printing And Binding	3,400	3,400	-	(3,400)
Subscr. & Public.	125	125	-	(125)
Eng. Consulting Services	50,000	-	50,000	50,000
Other Fees	10,500	10,500	32,600	22,100
Consultant Fees	55,900	95,000	99,900	4,900
Prof. Services	5,000	5,000	70,300	65,300
Other Profess. Services	17,600	17,600	16,000	(1,600)

* As at October 31, 2018

INDIGENOUS & RURAL RELATIONS – Details (3 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Room Rental	18,200	18,200	30,250	12,050
Total Contracted and General Services	205,555	194,655	326,370	131,715
Stationary & Office Supplies	-	-	150	150
Spec. Progr. Supplies	2,525	2,525	-	(2,525)
Food Cost	26,375	26,375	29,150	2,775
Catered Foods	38,000	38,000	64,500	26,500
Promotional Material	12,500	12,500	0	(12,500)
Volunteer Appreciation	300	300	1,050	750
Total Materials Goods Supplies and Utilities	79,700	79,700	94,850	15,150

* As at October 31, 2018

INDIGENOUS & RURAL RELATIONS – Details (4 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Internal Services	83,050	-	-	-
Total Other Expenditures	83,050	-	-	-
Expenses Total	1,158,905	1,064,955	1,262,858	197,903
NET	(1,158,905)	(1,064,955)	(1,262,858)	(197,903)

* As at October 31, 2018

PULSE

PULSE

Programs & Services at a Glance

CUSTOMER SERVICE IS OUR PRIORITY

- Municipality's 24/7 call line
- Online tool
- Real person support
- Unique request numbers for tracking



PULSE

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	-	-	-	-
Expenses	552,240	552,240	906,507	354,267
Net	(552,240)	(552,240)	(906,507)	(354,267)

* As at October 31, 2018



PULSE – Details (1 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Exempt Salary - Regular	124,000	124,000	173,486	49,486
CUPE Reg. Wages	351,000	351,000	572,024	221,024
CUPE OT Wages	-	-	6,000	6,000
CUPE Shift Differential	-	-	200	200
Meal Allowances	-	-	120	120
Benefit Allocation	19,500	19,500	38,767	19,267
EI Expense	3,000	3,000	8,160	5,160
CPP Expense	8,250	8,250	21,760	13,510
LAPP Expense	41,250	41,250	73,805	32,555

* As at October 31, 2018

PULSE – Details (2 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
RRSP Expense	3,000	3,000	3,470	470
Total Salaries Wages and Benefits	550,000	550,000	897,792	347,792
Conference Registration	-	-	2,475	2,475
Training - Beneficial - Fees	-	-	600	600
Membership & Registr. Fee	-	-	500	500
Mobile Phones	240	240	240	-
Printing And Binding	-	-	600	600
Total Contracted and General Services	240	240	4,415	4,175

* As at October 31, 2018

PULSE – Details (3 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Stationary & Office Supplies	1,500	1,500	1,000	(500)
Consumables	500	500	300	(200)
Equipment & Furnishing	-	-	3,000	3,000
Total Materials Goods Supplies and Utilities	2,000	2,000	4,300	2,300
Expenses Total	552,240	552,240	906,507	354,267
NET	(552,240)	(552,240)	(906,507)	(354,267)

* As at October 31, 2018

RURAL RELATIONS

RURAL RELATIONS

Programs & Services at a Glance

- Delivers cultural and recreation programs and services in rural communities (Fort McKay, Anzac, Janvier, Conklin, Draper, Saprae Creek)
- Provides Municipal contact office services in Anzac, Conklin and Janvier



RURAL RELATIONS

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	840	840	840	-
Expenses	1,269,008	1,234,008	1,238,316	4,308
Net	(1,268,168)	(1,233,168)	(1,237,476)	(4,308)

* As at October 31, 2018



RURAL RELATIONS - Details (1 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Advertising Sales	840	840	840	-
Total Sales and User Charges	840	840	840	-
Revenue Total	840	840	840	-
Exempt Salary - Regular	340,000	340,000	268,555	(71,445)
Exempt OT Salary	2,800	2,800	-	(2,800)
CUPE Reg. Wages	521,000	521,000	613,422	92,422
CUPE OT Wages	8,000	8,000	6,000	(2,000)
CUPE Shift Differential	-	-	800	800
Benefit Allocation	43,940	43,940	45,863	1,923
EI Expense	6,760	6,760	8,925	2,165

* As at October 31, 2018

RURAL RELATIONS – Details (2 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
CPP Expense	18,590	18,590	23,800	5,210
LAPP Expense	92,950	92,950	87,316	(5,634)
RRSP Expense	6,760	6,760	5,371	(1,389)
Total Salaries Wages and Benefits	1,040,800	1,040,800	1,060,051	19,251
Business Travel	27,588	7,588	10,020	2,432
Training - Mandatory - Fees	-	-	125	125
Freight Charges	1,000	1,000	-	(1,000)
Postage	500	500	600	100
Mobile Phones	1,440	1,440	1,200	(240)
Gen. Serv.-Contracted	15,000	-	-	-

* As at October 31, 2018

RURAL RELATIONS – Details (3 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Room Rental	10,000	10,000	20,570	10,570
Total Contracted and General Services	55,528	20,528	32,515	11,987
Spec. Progr. Supplies	59,900	59,900	43,150	(16,750)
Clothing And Shoes	180	180	-	(180)
Food Cost	43,000	43,000	30,150	(12,850)
Catered Foods	-	-	2,250	2,250
First Aid Supplies	900	900	1,200	300
Promotional Material	8,600	8,600	-	(8,600)
Community Events	58,100	58,100	66,000	7,900
Equipment	1,500	1,500	2,500	1,000

* As at October 31, 2018

RURAL RELATIONS – Details (4 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Consumables	500	500	500	-
Total Materials Goods Supplies and Utilities	172,680	172,680	145,750	(26,930)
Expenses Total	1,269,008	1,234,008	1,238,316	4,308
NET	(1,268,168)	(1,233,168)	(1,237,476)	(4,308)

* As at October 31, 2018

STAKEHOLDER RELATIONS

STAKEHOLDER RELATIONS

Programs & Services at a Glance

- Responsible for the Public Engagement Policy
- Works collaboratively with other departments to engage with and gather input from the public
- Intergovernmental relations and industry relations
- Supports media relations and Council meetings



STAKEHOLDER RELATIONS

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	-	-	-	-
Expenses	897,630	842,170	1,789,097	946,927
Net	(897,630)	(842,170)	(1,789,097)	(946,927)

* As at October 31, 2018



STAKEHOLDER RELATIONS – Details (1 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Exempt Salary - Regular	546,000	546,000	837,103	291,103
CUPE Reg. Wages	113,000	113,000	137,030	24,030
CUPE OT Wages	4,000	4,000	1,800	(2,200)
CUPE Stand-By	400	400	400	-
Benefit Allocation	35,100	35,100	49,453	14,353
EI Expense	5,400	5,400	7,242	1,842
CPP Expense	14,850	14,850	19,312	4,462
LAPP Expense	74,250	74,250	94,150	19,900
RRSP Expense	5,400	5,400	16,742	11,342
Total Salaries Wages and Benefits	798,400	798,400	1,163,232	364,832

* As at October 31, 2018

STAKEHOLDER RELATIONS – Details (2 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Business Travel	1,300	1,300	23,160	21,860
Public Relations	7,000	3,500	371,460	367,960
Employee Relations	350	350	-	(350)
Car Allowance	250	250	500	250
Conference Registration	-	-	4,800	4,800
Membership & Registr. Fee	-	-	175	175
Mobile Phones	1,680	920	2,880	1,960
Printing And Binding	8,900	3,900	5,000	1,100
Gen. Serv.-Contracted	44,000	14,300	88,000	73,700

* As at October 31, 2018

STAKEHOLDER RELATIONS – Details (3 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Room Rental	10,000	3,500	48,000	44,500
Total Contracted and General Services	73,480	28,020	543,975	515,955
Food Cost	1,000	1,000	3,500	2,500
Promotional Material	21,750	11,750	70,390	58,640
Equipment & Furnishing	3,000	3,000	8,000	5,000
Total Materials Goods Supplies and Utilities	25,750	15,750	81,890	66,140
Expenses Total	897,630	842,170	1,789,097	946,927
NET	(897,630)	(842,170)	(1,789,097)	(946,927)

* As at October 31, 2018

STRATEGIC COMMUNICATIONS

STRATEGIC COMMUNICATIONS

Programs & Services at a Glance

- Supports the communications needs of all departments, along with Council appointed boards and committees
- Creative and Web Services
- Media relations, communications planning and implementation and advertising



STRATEGIC COMMUNICATIONS

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	75,000	75,000	75,000	-
Expenses	2,712,972	2,637,972	2,537,261	(100,711)
Net	(2,637,972)	(2,562,972)	(2,462,261)	100,711

* As at October 31, 2018



STRATEGIC COMMUNICATIONS – Details (1 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Signboard Advertising	75,000	75,000	75,000	-
Total Sales and User Charges	75,000	75,000	75,000	-
Revenue Total	75,000	75,000	75,000	-
Exempt Salary - Regular	958,000	958,000	917,669	(40,331)
CUPE Reg. Wages	770,000	770,000	719,475	(50,525)
CUPE OT Wages	19,200	19,200	14,400	(4,800)
CUPE Stand-By	9,000	9,000	4,500	(4,500)
Meal Allowances	-	-	600	600
Benefit Allocation	90,220	90,220	85,131	(5,089)
EI Expense	13,880	13,880	13,515	(365)
CPP Expense	38,170	38,170	36,040	(2,130)

* As at October 31, 2018

STRATEGIC COMMUNICATIONS – Details (2 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
LAPP Expense	190,850	190,850	162,077	(28,773)
RRSP Expense	13,880	13,880	18,353	4,473
Total Salaries Wages and Benefits	2,103,200	2,103,200	1,971,761	(131,439)
Business Travel	1,040	1,040	1,300	260
Employee Relations	650	650	-	(650)
Car Allowance	200	200	-	(200)
Conference Registration	-	-	5,360	5,360
Membership & Registr. Fee	-	-	920	920
Freight Charges	-	-	750	750
Mobile Phones	2,640	2,640	3,120	480

* As at October 31, 2018

STRATEGIC COMMUNICATIONS – Details (3 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Advert/Promotion	444,000	369,000	360,000	(9,000)
Printing And Binding	12,000	5,000	11,750	6,750
Subscr. & Public.	2,243	2,243	300	(1,943)
Gen. Serv.-Contracted	147,000	147,000	160,000	13,000
Total Contracted and General Services	609,772	527,772	543,500	15,728
Electricity	-	-	12,000	12,000
Equipment & Furnishing	-	7,000	10,000	3,000
Total Materials Goods Supplies and Utilities	-	7,000	22,000	15,000
Expenses Total	2,712,972	2,637,972	2,537,261	(100,711)
NET	(2,637,972)	(2,562,972)	(2,462,261)	100,711

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous

CSIRR ADMINISTRATION

CSIRR ADMINISTRATION

Programs & Services at a Glance

- Director's office
- Holds corporate membership in IABC



CSIRR ADMINISTRATION

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	-	-	-	-
Expenses	752,875	826,335	541,340	(284,995)
Net	(752,875)	(826,335)	(541,340)	284,995

* As at October 31, 2018



CSIRR ADMINISTRATION – Details (1 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Exempt Salary - Regular	450,000	450,000	317,386	(132,614)
CUPE Reg. Wages	94,000	94,000	95,309	1,309
Benefit Allocation	33,280	33,280	21,460	(11,820)
EI Expense	5,120	5,120	3,060	(2,060)
CPP Expense	14,080	14,080	8,160	(5,920)
LAPP Expense	70,400	70,400	40,857	(29,543)
RRSP Expense	5,120	5,120	6,348	1,228
Total Salaries Wages and Benefits	672,000	672,000	492,580	(179,420)
Business Travel	5,790	5,790	16,000	10,210

* As at October 31, 2018

CSIRR ADMINISTRATION – Details (2 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Employee Relations	1,500	1,500	2,500	1,000
Car Allowance	-	-	2,500	2,500
Conference Registration	-	-	6,800	6,800
Training - Mandatory - Other	-	6,000	-	(6,000)
Membership & Registr. Fee	1,000	1,000	11,000	10,000
Freight Charges	600	600	-	(600)
Postage	-	-	600	600
Mobile Phones	5,280	2,740	960	(1,780)
Other Fees	-	-	1,200	1,200
Consultant Fees	-	80,000	-	(80,000)
Gen. Serv.-Contracted	50,000	40,000	-	(40,000)

* As at October 31, 2018

CSIRR ADMINISTRATION – Details (3 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Room Rental	4,000	4,000	-	(4,000)
Total Contracted and General Services	68,170	141,630	41,560	(100,070)
Stationary & Office Supplies	800	800	5,400	4,600
Food Cost	1,500	1,500	1,800	300
Promotional Material	10,405	10,405	-	(10,405)
Total Materials Goods Supplies and Utilities	12,705	12,705	7,200	(5,505)
Expenses Total	752,875	826,335	541,340	(284,995)
NET	(752,875)	(826,335)	(541,340)	284,995

* As at October 31, 2018

COMMUNICATION, STAKEHOLDER INDIGENOUS & RURAL RELATIONS SUMMARY



COMMUNICATION, STAKEHOLDER, INDIGENOUS & RURAL RELATIONS

2019 Proposed Operating Budget Summary

	2018 Budget	2018 Projection *	2019 Budget	Net Change
CSIRR Administration	(752,875)	(826,335)	(541,340)	284,995
Shared Services - CSR	-	(20,000)	(58,268)	(38,268)
Indigenous & Rural Relations	(1,158,905)	(1,064,955)	(1,262,858)	(197,903)
Pulse	(552,240)	(552,240)	(906,507)	(354,267)
Rural Relations	(1,268,168)	(1,233,168)	(1,237,476)	(4,308)
Stakeholder Relations	(897,630)	(842,170)	(1,789,097)	(946,927)
Strategic Communications	(2,637,972)	(2,562,972)	(2,462,261)	100,711
TOTAL	(7,267,790)	(7,101,840)	(8,257,807)	(1,155,967)

* As at October 31, 2018

Questions?



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Communication Stkhlder Indig & Rural Rel

CSIRR Administration

B_CSIRR

Description of Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	672,000	672,000	492,580	(179,420)	497,506	502,481
Contracted and General Services	68,170	141,630	41,560	(100,070)	41,560	41,560
Materials Goods Supplies and Utilities	12,705	12,705	7,200	(5,505)	7,272	7,345
Expenses:	752,875	826,335	541,340	(284,995)	546,338	551,386
NET	(752,875)	(826,335)	(541,340)	284,995	(546,338)	(551,386)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Communication Stkhlder Indig & Rural Rel

CSIRR Administration

B_CSIRR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	450,000	450,000	317,386	(132,614)
CUPE Reg. Wages	94,000	94,000	95,309	1,309
Benefit Allocation	33,280	33,280	21,460	(11,820)
EI Expense	5,120	5,120	3,060	(2,060)
CPP Expense	14,080	14,080	8,160	(5,920)
LAPP Expense	70,400	70,400	40,857	(29,543)
RRSP Expense	5,120	5,120	6,348	1,228
Salaries Wages and Benefits	672,000	672,000	492,580	(179,420)
Business Travel	5,790	5,790	16,000	10,210
Employee Relations	1,500	1,500	2,500	1,000
Car Allowance	-	-	2,500	2,500
Conference Registration	-	-	6,800	6,800
Training - Mandatory - Other	-	6,000	-	(6,000)
Membership & Registr. Fee	1,000	1,000	11,000	10,000
Freight Charges	600	600	-	(600)
Postage	-	-	600	600
Mobile Phones	5,280	2,740	960	(1,780)
Other Fees	-	-	1,200	1,200
Consultant Fees	-	80,000	-	(80,000)
Gen. Serv.-Contracted	50,000	40,000	-	(40,000)
Room Rental	4,000	4,000	-	(4,000)
Contracted and General Services	68,170	141,630	41,560	(100,070)
Stationary & Office Supplies	800	800	5,400	4,600
Food Cost	1,500	1,500	1,800	300
Promotional Material	10,405	10,405	0	(10,405)
Materials Goods Supplies and Utilities	12,705	12,705	7,200	(5,505)
Expenses:	752,875	826,335	541,340	(284,995)
NET	(752,875)	(826,335)	(541,340)	284,995

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Communication Stkhlder Indig & Rural Rel / CSIRR Administration

CSIRR Administration

S_CSIRR

Description of Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	672,000	672,000	492,580	(179,420)	497,506	502,481
Contracted and General Services	68,170	141,630	41,560	(100,070)	41,560	41,560
Materials Goods Supplies and Utilities	12,705	12,705	7,200	(5,505)	7,272	7,345
Expenses:	752,875	826,335	541,340	(284,995)	546,338	551,386
NET	(752,875)	(826,335)	(541,340)	284,995	(546,338)	(551,386)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Communication Stkhlder Indig & Rural Rel / CSIRR Administration

CSIRR Administration

S_CSIRR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	450,000	450,000	317,386	(132,614)
CUPE Reg. Wages	94,000	94,000	95,309	1,309
Benefit Allocation	33,280	33,280	21,460	(11,820)
EI Expense	5,120	5,120	3,060	(2,060)
CPP Expense	14,080	14,080	8,160	(5,920)
LAPP Expense	70,400	70,400	40,857	(29,543)
RRSP Expense	5,120	5,120	6,348	1,228
Salaries Wages and Benefits	672,000	672,000	492,580	(179,420)
Business Travel	5,790	5,790	16,000	10,210
Employee Relations	1,500	1,500	2,500	1,000
Car Allowance	-	-	2,500	2,500
Conference Registration	-	-	6,800	6,800
Training - Mandatory - Other	-	6,000	-	(6,000)
Membership & Registr. Fee	1,000	1,000	11,000	10,000
Freight Charges	600	600	-	(600)
Postage	-	-	600	600
Mobile Phones	5,280	2,740	960	(1,780)
Other Fees	-	-	1,200	1,200
Consultant Fees	-	80,000	-	(80,000)
Gen. Serv.-Contracted	50,000	40,000	-	(40,000)
Room Rental	4,000	4,000	-	(4,000)
Contracted and General Services	68,170	141,630	41,560	(100,070)
Stationary & Office Supplies	800	800	5,400	4,600
Food Cost	1,500	1,500	1,800	300
Promotional Material	10,405	10,405	0	(10,405)
Materials Goods Supplies and Utilities	12,705	12,705	7,200	(5,505)
Expenses:	752,875	826,335	541,340	(284,995)
NET	(752,875)	(826,335)	(541,340)	284,995

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

CSIRR Administration

ADMINISTRATION - ARCR

80700

Description of Service

The Director of Indigenous and Rural Relations works to strengthen and maintain relationships with Indigenous people and communities within the region.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	254,000	254,000	-	(254,000)	-	-
Contracted and General Services	11,430	91,430	0	(91,430)	0	0
Materials Goods Supplies and Utilities	11,905	11,905	0	(11,905)	0	0
Expenses:	277,335	357,335	0	(357,335)	0	0
NET	(277,335)	(357,335)	(0)	357,335	(0)	(0)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

CSIRR Administration

ADMINISTRATION - ARCR

80700

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	197,000	197,000	-	(197,000)
Benefit Allocation	14,820	14,820	-	(14,820)
EI Expense	2,280	2,280	-	(2,280)
CPP Expense	6,270	6,270	-	(6,270)
LAPP Expense	31,350	31,350	-	(31,350)
RRSP Expense	2,280	2,280	-	(2,280)
Salaries Wages and Benefits	254,000	254,000	-	(254,000)
Business Travel	4,590	4,590	-	(4,590)
Employee Relations	1,000	1,000	-	(1,000)
Membership & Registr. Fee	1,000	1,000	0	(1,000)
Freight Charges	600	600	-	(600)
Mobile Phones	240	240	-	(240)
Consultant Fees	-	80,000	-	(80,000)
Room Rental	4,000	4,000	-	(4,000)
Contracted and General Services	11,430	91,430	0	(91,430)
Food Cost	1,500	1,500	-	(1,500)
Promotional Material	10,405	10,405	0	(10,405)
Materials Goods Supplies and Utilities	11,905	11,905	0	(11,905)
Expenses:	277,335	357,335	0	(357,335)
NET	(277,335)	(357,335)	(0)	357,335

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

CSIRR Administration

DIRECTOR OF COMM & STAKEHOLDER RELATIONS

83200

Description of Service

The Director of Communications and Stakeholder Relations ensures the department fulfills its mandate to: provide communications, government and stakeholder relations strategies to assist the Municipality in achieving its stated vision, strategy and goals; protect and enhance the Municipality's reputation and image; engage communities; build relationships with stakeholders; manage the Municipality's brand and online presence; develop creative services to enhance Municipal programs and services. The Director ensures that information relating to the Municipality is strategic, credible and easily accessible to stakeholders, including residents and employees.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	418,000	418,000	492,580	74,580	497,506	502,481
Contracted and General Services	56,740	50,200	41,560	(8,640)	41,560	41,560
Materials Goods Supplies and Utilities	800	800	7,200	6,400	7,272	7,345
Expenses:	475,540	469,000	541,340	72,340	546,338	551,386
NET	(475,540)	(469,000)	(541,340)	(72,340)	(546,338)	(551,386)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

CSIRR Administration

DIRECTOR OF COMM & STAKEHOLDER RELATIONS

83200

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	253,000	253,000	317,386	64,386
CUPE Reg. Wages	94,000	94,000	95,309	1,309
Benefit Allocation	18,460	18,460	21,460	3,000
EI Expense	2,840	2,840	3,060	220
CPP Expense	7,810	7,810	8,160	350
LAPP Expense	39,050	39,050	40,857	1,807
RRSP Expense	2,840	2,840	6,348	3,508
Salaries Wages and Benefits	418,000	418,000	492,580	74,580
Business Travel	1,200	1,200	16,000	14,800
Employee Relations	500	500	2,500	2,000
Car Allowance	-	-	2,500	2,500
Conference Registration	-	-	6,800	6,800
Training - Mandatory - Other	-	6,000	-	(6,000)
Membership & Registr. Fee	-	-	11,000	11,000
Postage	-	-	600	600
Mobile Phones	5,040	2,500	960	(1,540)
Other Fees	-	-	1,200	1,200
Gen. Serv.-Contracted	50,000	40,000	-	(40,000)
Contracted and General Services	56,740	50,200	41,560	(8,640)
Stationary & Office Supplies	800	800	5,400	4,600
Food Cost	-	-	1,800	1,800
Materials Goods Supplies and Utilities	800	800	7,200	6,400
Expenses:	475,540	469,000	541,340	72,340
NET	(475,540)	(469,000)	(541,340)	(72,340)

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Communication Stkhlder Indig & Rural Rel

Shared Services - CSR

B_CSRSARE

Description of Service

The Shared Services - CRS consists of the following sub branches:

Shared Services - CSR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	20,000	58,268	38,268	58,851	59,440
Expenses:	-	20,000	58,268	38,268	58,851	59,440
NET	-	(20,000)	(58,268)	(38,268)	(58,851)	(59,440)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Communication Stkhlder Indig & Rural Rel

Shared Services - CSR

B_CSRSARE

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	20,000	48,482	28,482
Benefit Allocation	-	-	2,521	2,521
EI Expense	-	-	408	408
CPP Expense	-	-	1,088	1,088
LAPP Expense	-	-	4,800	4,800
RRSP Expense	-	-	970	970
Salaries Wages and Benefits	-	20,000	58,268	38,268
Expenses:	-	20,000	58,268	38,268
NET	-	(20,000)	(58,268)	(38,268)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Communication Stkhlder Indig & Rural Rel / Shared Services - CSR

Shared Services - CSR

S_CSRSHARE

Description of Service

Shared Services - CSR consists of the following cost centres:

80802 Shared Services - CSR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	20,000	58,268	38,268	58,851	59,440
Expenses:	-	20,000	58,268	38,268	58,851	59,440
NET	-	(20,000)	(58,268)	(38,268)	(58,851)	(59,440)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Communication Stkhlder Indig & Rural Rel / Shared Services - CSR

Shared Services - CSR

S_CSRSHARE

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	20,000	48,482	28,482
Benefit Allocation	-	-	2,521	2,521
EI Expense	-	-	408	408
CPP Expense	-	-	1,088	1,088
LAPP Expense	-	-	4,800	4,800
RRSP Expense	-	-	970	970
Salaries Wages and Benefits	-	20,000	58,268	38,268
Expenses:	-	20,000	58,268	38,268
NET	-	(20,000)	(58,268)	(38,268)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Shared Services - CSR

SHARED SERVICES - COMM & STAKEHOLDER REL

80802

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	20,000	58,268	38,268	58,851	59,440
Expenses:	-	20,000	58,268	38,268	58,851	59,440
NET	-	(20,000)	(58,268)	(38,268)	(58,851)	(59,440)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Shared Services - CSR

SHARED SERVICES - COMM & STAKEHOLDER REL

80802

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	20,000	48,482	28,482
Benefit Allocation	-	-	2,521	2,521
EI Expense	-	-	408	408
CPP Expense	-	-	1,088	1,088
LAPP Expense	-	-	4,800	4,800
RRSP Expense	-	-	970	970
Salaries Wages and Benefits	-	20,000	58,268	38,268
Expenses:	-	20,000	58,268	38,268
NET	-	(20,000)	(58,268)	(38,268)

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Communication Stkhlder Indig & Rural Rel

Indigenous & Rural Relations

B_IRR

Description of Service

The Indigenous & Rural Relations Branch consists of the following sub branches:

Indigenous & Rural Relations

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	790,600	790,600	841,638	51,038	850,054	858,555
Contracted and General Services	205,555	194,655	326,370	131,715	326,370	326,370
Materials Goods Supplies and Utilities	79,700	79,700	94,850	15,150	95,799	96,756
Other Expenditures	83,050	-	-	-	-	-
Expenses:	1,158,905	1,064,955	1,262,858	197,903	1,272,223	1,281,682
NET	(1,158,905)	(1,064,955)	(1,262,858)	(197,903)	(1,272,223)	(1,281,682)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Communication Stkhlder Indig & Rural Rel

Indigenous & Rural Relations

B_IRR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	651,000	651,000	679,045	28,045
Exempt OT Salary	600	600	-	(600)
CUPE Reg. Wages	-	-	23,320	23,320
Benefit Allocation	36,140	36,140	36,523	383
EI Expense	5,560	5,560	5,355	(205)
CPP Expense	15,290	15,290	14,280	(1,010)
LAPP Expense	76,450	76,450	69,534	(6,916)
RRSP Expense	5,560	5,560	13,581	8,021
Salaries Wages and Benefits	790,600	790,600	841,638	51,038
Business Travel	43,960	43,960	26,970	(16,990)
Freight Charges	850	850	350	(500)
Postage	20	20	-	(20)
Printing And Binding	3,400	3,400	0	(3,400)
Subscr. & Public.	125	125	-	(125)
Eng. Consulting Services	50,000	-	50,000	50,000
Other Fees	10,500	10,500	32,600	22,100
Consultant Fees	55,900	95,000	99,900	4,900
Prof. Services	5,000	5,000	70,300	65,300
Other Profess. Services	17,600	17,600	16,000	(1,600)
Room Rental	18,200	18,200	30,250	12,050
Contracted and General Services	205,555	194,655	326,370	131,715
Stationary & Office Supplies	-	-	150	150
Spec. Progr. Supplies	2,525	2,525	-	(2,525)
Food Cost	26,375	26,375	29,150	2,775
Catered Foods	38,000	38,000	64,500	26,500
Promotional Material	12,500	12,500	0	(12,500)
Volunteer Appreciation	300	300	1,050	750
Materials Goods Supplies and Utilities	79,700	79,700	94,850	15,150
Internal Services	83,050	-	-	-
Other Expenditures	83,050	-	-	-

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
 Corporate Summary / Communication Stkhlder Indig & Rural Rel
 Indigenous & Rural Relations

B_IRR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Expenses:	1,158,905	1,064,955	1,262,858	197,903
NET	(1,158,905)	(1,064,955)	(1,262,858)	(197,903)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Communication Stkhlder Indig & Rural Rel / Indigenous & Rural Relations

Indigenous & Rural Relations

S_IRR

Description of Service

Indigenous & Rural Relations consists of the following cost centres:

80459 Fort Chipewyan - Urban Aboriginal

80710 Rural & Aboriginal Affairs Connections

80730 Truth & Reconciliation Commission

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	790,600	790,600	841,638	51,038	850,054	858,555
Contracted and General Services	205,555	194,655	326,370	131,715	326,370	326,370
Materials Goods Supplies and Utilities	79,700	79,700	94,850	15,150	95,799	96,756
Other Expenditures	83,050	-	-	-	-	-
Expenses:	1,158,905	1,064,955	1,262,858	197,903	1,272,223	1,281,682
NET	(1,158,905)	(1,064,955)	(1,262,858)	(197,903)	(1,272,223)	(1,281,682)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Communication Stkhlder Indig & Rural Rel / Indigenous & Rural Relations

Indigenous & Rural Relations

S_IRR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	651,000	651,000	679,045	28,045
Exempt OT Salary	600	600	-	(600)
CUPE Reg. Wages	-	-	23,320	23,320
Benefit Allocation	36,140	36,140	36,523	383
EI Expense	5,560	5,560	5,355	(205)
CPP Expense	15,290	15,290	14,280	(1,010)
LAPP Expense	76,450	76,450	69,534	(6,916)
RRSP Expense	5,560	5,560	13,581	8,021
Salaries Wages and Benefits	790,600	790,600	841,638	51,038
Business Travel	43,960	43,960	26,970	(16,990)
Freight Charges	850	850	350	(500)
Postage	20	20	-	(20)
Printing And Binding	3,400	3,400	0	(3,400)
Subscr. & Public.	125	125	-	(125)
Eng. Consulting Services	50,000	-	50,000	50,000
Other Fees	10,500	10,500	32,600	22,100
Consultant Fees	55,900	95,000	99,900	4,900
Prof. Services	5,000	5,000	70,300	65,300
Other Profess. Services	17,600	17,600	16,000	(1,600)
Room Rental	18,200	18,200	30,250	12,050
Contracted and General Services	205,555	194,655	326,370	131,715
Stationary & Office Supplies	-	-	150	150
Spec. Progr. Supplies	2,525	2,525	-	(2,525)
Food Cost	26,375	26,375	29,150	2,775
Catered Foods	38,000	38,000	64,500	26,500
Promotional Material	12,500	12,500	0	(12,500)
Volunteer Appreciation	300	300	1,050	750
Materials Goods Supplies and Utilities	79,700	79,700	94,850	15,150
Internal Services	83,050	-	-	-
Other Expenditures	83,050	-	-	-

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Communication Stkhlder Indig & Rural Rel / Indigenous & Rural Relations

Indigenous & Rural Relations

S_IRR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Expenses:	1,158,905	1,064,955	1,262,858	197,903
NET	(1,158,905)	(1,064,955)	(1,262,858)	(197,903)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Indigenous & Rural Relations

RURAL & ABORIGINAL AFFAIRS

80710

Description of Service

The ATR process is the only method to convert land to reserve status, be it through addition to an existing reserve or through the development of a new reserve. There are many benefits and certain challenges to developing urban reserves within municipalities. Benefits can include fostering First Nation Economic Development increasing the quality of life and social well-being of First Nation communities, and improving the relationships between First Nations and Municipal governments. While some reserves will be rural and remote, there is regional desire to develop Urban Indigenous Economic Zones (UIEZ). UIEZ comprises of land within an urban service area which has been acquired by a First Nation and granted reserve status by the Federal Government. The Municipality's involvement in UIEZ development (land management and servicing costs) is coordinated by the Indigenous & Rural Relations department and the subject experts are Land Administration, Engineering, Public Operations, Planning & Development, Finance and Economic Development.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	790,600	790,600	841,638	51,038	850,054	858,555
Contracted and General Services	72,135	72,135	158,740	86,605	158,740	158,740
Materials Goods Supplies and Utilities	53,125	53,125	68,750	15,625	69,438	70,132
Other Expenditures	83,050	-	-	-	-	-
Expenses:	998,910	915,860	1,069,128	153,268	1,078,232	1,087,427
NET	(998,910)	(915,860)	(1,069,128)	(153,268)	(1,078,232)	(1,087,427)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel
Indigenous & Rural Relations

RURAL & ABORIGINAL AFFAIRS

80710

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	651,000	651,000	679,045	28,045
Exempt OT Salary	600	600	-	(600)
CUPE Reg. Wages	-	-	23,320	23,320
Benefit Allocation	36,140	36,140	36,523	383
EI Expense	5,560	5,560	5,355	(205)
CPP Expense	15,290	15,290	14,280	(1,010)
LAPP Expense	76,450	76,450	69,534	(6,916)
RRSP Expense	5,560	5,560	13,581	8,021
Salaries Wages and Benefits	790,600	790,600	841,638	51,038
Business Travel	34,440	34,440	26,190	(8,250)
Freight Charges	500	500	-	(500)
Postage	20	20	-	(20)
Subscr. & Public.	125	125	-	(125)
Other Fees	10,500	10,500	26,500	16,000
Consultant Fees	5,000	5,000	78,900	73,900
Prof. Services	5,000	5,000	-	(5,000)
Other Profess. Services	1,800	1,800	-	(1,800)
Room Rental	14,750	14,750	27,150	12,400
Contracted and General Services	72,135	72,135	158,740	86,605
Stationary & Office Supplies	-	-	150	150
Spec. Progr. Supplies	2,500	2,500	-	(2,500)
Food Cost	25,625	25,625	17,650	(7,975)
Catered Foods	20,000	20,000	50,500	30,500
Promotional Material	5,000	5,000	0	(5,000)
Volunteer Appreciation	-	-	450	450
Materials Goods Supplies and Utilities	53,125	53,125	68,750	15,625
Internal Services	83,050	-	-	-
Other Expenditures	83,050	-	-	-
Expenses:	998,910	915,860	1,069,128	153,268
NET	(998,910)	(915,860)	(1,069,128)	(153,268)

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Indigenous & Rural Relations

TRUTH AND RECONCILIATION COMMISSION

80730

Description of Service

In December 2015, the Truth and Reconciliation Commission (TRC) released their 94 "Calls to Action" calling on all forms of government to begin the process of Reconciliation. The implementation plan provides recommendations for action for the RMWB, where specific municipal action was identified in the TRC Calls to Action, as well as actions that the broader community can take through various agencies, organizations and individuals. Collectively these actions are intended to lead the City and Community on the path towards being a community of reconciliation.

900434 TRC - Overhead

900435 TRC - Symposium

900436 TRC - Community Dialogues

900437 TRC - Internal Awareness

900438 TRC - Public Awareness

900439 TRC - Orange Shirt Day

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	133,420	122,520	167,630	45,110	167,630	167,630
Materials Goods Supplies and Utilities	26,575	26,575	26,100	(475)	26,361	26,625
Expenses:	159,995	149,095	193,730	44,635	193,991	194,255
NET	(159,995)	(149,095)	(193,730)	(44,635)	(193,991)	(194,255)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel
Indigenous & Rural Relations

TRUTH AND RECONCILIATION COMMISSION

80730

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Business Travel	9,520	9,520	780	(8,740)
Freight Charges	350	350	350	-
Printing And Binding	3,400	3,400	0	(3,400)
Eng. Consulting Services	50,000	-	50,000	50,000
Other Fees	-	-	6,100	6,100
Consultant Fees	50,900	90,000	21,000	(69,000)
Prof. Services	-	-	70,300	70,300
Other Profess. Services	15,800	15,800	16,000	200
Room Rental	3,450	3,450	3,100	(350)
Contracted and General Services	133,420	122,520	167,630	45,110
Spec. Progr. Supplies	25	25	-	(25)
Food Cost	750	750	11,500	10,750
Catered Foods	18,000	18,000	14,000	(4,000)
Promotional Material	7,500	7,500	0	(7,500)
Volunteer Appreciation	300	300	600	300
Materials Goods Supplies and Utilities	26,575	26,575	26,100	(475)
Expenses:	159,995	149,095	193,730	44,635
NET	(159,995)	(149,095)	(193,730)	(44,635)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Communication Stkhlder Indig & Rural Rel

Pulse

B_PULSE

Description of Service

The Pulse Branch consists of the following sub branches:

Pulse

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	550,000	550,000	897,792	347,792	906,706	915,710
Contracted and General Services	240	240	4,415	4,175	4,415	4,415
Materials Goods Supplies and Utilities	2,000	2,000	4,300	2,300	4,343	4,386
Expenses:	552,240	552,240	906,507	354,267	915,464	924,512
NET	(552,240)	(552,240)	(906,507)	(354,267)	(915,464)	(924,512)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Communication Stkhlder Indig & Rural Rel
Pulse

B_PULSE

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	124,000	124,000	173,486	49,486
CUPE Reg. Wages	351,000	351,000	572,024	221,024
CUPE OT Wages	-	-	6,000	6,000
CUPE Shift Differential	-	-	200	200
Meal Allowances	-	-	120	120
Benefit Allocation	19,500	19,500	38,767	19,267
EI Expense	3,000	3,000	8,160	5,160
CPP Expense	8,250	8,250	21,760	13,510
LAPP Expense	41,250	41,250	73,805	32,555
RRSP Expense	3,000	3,000	3,470	470
Salaries Wages and Benefits	550,000	550,000	897,792	347,792
Conference Registration	-	-	2,475	2,475
Training - Beneficial - Fees	-	-	600	600
Membership & Registr. Fee	-	-	500	500
Mobile Phones	240	240	240	-
Printing And Binding	-	-	600	600
Contracted and General Services	240	240	4,415	4,175
Stationary & Office Supplies	1,500	1,500	1,000	(500)
Consumables	500	500	300	(200)
Equipment & Furnishing	-	-	3,000	3,000
Materials Goods Supplies and Utilities	2,000	2,000	4,300	2,300
Expenses:	552,240	552,240	906,507	354,267
NET	(552,240)	(552,240)	(906,507)	(354,267)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Communication Stkhlder Indig & Rural Rel / Pulse

Pulse

S_PULSE

Description of Service

Pulse consists of the following cost centres:

80750 RMWB 24/7 Call Centre for Customer Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	550,000	550,000	897,792	347,792	906,706	915,710
Contracted and General Services	240	240	4,415	4,175	4,415	4,415
Materials Goods Supplies and Utilities	2,000	2,000	4,300	2,300	4,343	4,386
Expenses:	552,240	552,240	906,507	354,267	915,464	924,512
NET	(552,240)	(552,240)	(906,507)	(354,267)	(915,464)	(924,512)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Communication Stkhlder Indig & Rural Rel / Pulse

Pulse

S_PULSE

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	124,000	124,000	173,486	49,486
CUPE Reg. Wages	351,000	351,000	572,024	221,024
CUPE OT Wages	-	-	6,000	6,000
CUPE Shift Differential	-	-	200	200
Meal Allowances	-	-	120	120
Benefit Allocation	19,500	19,500	38,767	19,267
EI Expense	3,000	3,000	8,160	5,160
CPP Expense	8,250	8,250	21,760	13,510
LAPP Expense	41,250	41,250	73,805	32,555
RRSP Expense	3,000	3,000	3,470	470
Salaries Wages and Benefits	550,000	550,000	897,792	347,792
Conference Registration	-	-	2,475	2,475
Training - Beneficial - Fees	-	-	600	600
Membership & Registr. Fee	-	-	500	500
Mobile Phones	240	240	240	-
Printing And Binding	-	-	600	600
Contracted and General Services	240	240	4,415	4,175
Stationary & Office Supplies	1,500	1,500	1,000	(500)
Consumables	500	500	300	(200)
Equipment & Furnishing	-	-	3,000	3,000
Materials Goods Supplies and Utilities	2,000	2,000	4,300	2,300
Expenses:	552,240	552,240	906,507	354,267
NET	(552,240)	(552,240)	(906,507)	(354,267)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Pulse

RMWB 24/7 Call Center for Customer Serv

80750

Description of Service

PULSE is responsible for providing consistent, factual and timely customer service via telephone, email and web interface. Coordinates information sharing internally and leads efforts to enhance the Municipality's customer service program.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	550,000	550,000	897,792	347,792	906,706	915,710
Contracted and General Services	240	240	4,415	4,175	4,415	4,415
Materials Goods Supplies and Utilities	2,000	2,000	4,300	2,300	4,343	4,386
Expenses:	552,240	552,240	906,507	354,267	915,464	924,512
NET	(552,240)	(552,240)	(906,507)	(354,267)	(915,464)	(924,512)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel
Pulse

RMWB 24/7 Call Center for Customer Serv

80750

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	124,000	124,000	173,486	49,486
CUPE Reg. Wages	351,000	351,000	572,024	221,024
CUPE OT Wages	-	-	6,000	6,000
CUPE Shift Differential	-	-	200	200
Meal Allowances	-	-	120	120
Benefit Allocation	19,500	19,500	38,767	19,267
EI Expense	3,000	3,000	8,160	5,160
CPP Expense	8,250	8,250	21,760	13,510
LAPP Expense	41,250	41,250	73,805	32,555
RRSP Expense	3,000	3,000	3,470	470
Salaries Wages and Benefits	550,000	550,000	897,792	347,792
Conference Registration	-	-	2,475	2,475
Training - Beneficial - Fees	-	-	600	600
Membership & Registr. Fee	-	-	500	500
Mobile Phones	240	240	240	-
Printing And Binding	-	-	600	600
Contracted and General Services	240	240	4,415	4,175
Stationary & Office Supplies	1,500	1,500	1,000	(500)
Consumables	500	500	300	(200)
Equipment & Furnishing	-	-	3,000	3,000
Materials Goods Supplies and Utilities	2,000	2,000	4,300	2,300
Expenses:	552,240	552,240	906,507	354,267
NET	(552,240)	(552,240)	(906,507)	(354,267)

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Communication Stkhlder Indig & Rural Rel

Rural Relations

B_RURREL

Description of Service

The Rural Relations Branch has the following sub branches:

Rural Relations

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	840	840	840	-	840	840
Revenues:	840	840	840	-	840	840
Salaries Wages and Benefits	1,040,800	1,040,800	1,060,051	19,251	1,070,583	1,081,221
Contracted and General Services	55,528	20,528	32,515	11,987	32,515	32,515
Materials Goods Supplies and Utilities	172,680	172,680	145,750	(26,930)	147,208	148,680
Expenses:	1,269,008	1,234,008	1,238,316	4,308	1,250,306	1,262,416
NET	(1,268,168)	(1,233,168)	(1,237,476)	(4,308)	(1,249,466)	(1,261,576)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Communication Stkhlder Indig & Rural Rel

Rural Relations

B_RURREL

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Advertising Sales	840	840	840	-
Sales and User Charges	840	840	840	-
Revenues:	840	840	840	-
Exempt Salary - Regular	340,000	340,000	268,555	(71,445)
Exempt OT Salary	2,800	2,800	-	(2,800)
CUPE Reg. Wages	521,000	521,000	613,422	92,422
CUPE OT Wages	8,000	8,000	6,000	(2,000)
CUPE Shift Differential	-	-	800	800
Benefit Allocation	43,940	43,940	45,863	1,923
EI Expense	6,760	6,760	8,925	2,165
CPP Expense	18,590	18,590	23,800	5,210
LAPP Expense	92,950	92,950	87,316	(5,634)
RRSP Expense	6,760	6,760	5,371	(1,389)
Salaries Wages and Benefits	1,040,800	1,040,800	1,060,051	19,251
Business Travel	27,588	7,588	10,020	2,432
Training - Mandatory - Fees	-	-	125	125
Freight Charges	1,000	1,000	-	(1,000)
Postage	500	500	600	100
Mobile Phones	1,440	1,440	1,200	(240)
Gen. Serv.-Contracted	15,000	-	0	0
Room Rental	10,000	10,000	20,570	10,570
Contracted and General Services	55,528	20,528	32,515	11,987
Spec. Progr. Supplies	59,900	59,900	43,150	(16,750)
Clothing And Shoes	180	180	-	(180)
Food Cost	43,000	43,000	30,150	(12,850)
Catered Foods	-	-	2,250	2,250
First Aid Supplies	900	900	1,200	300
Promotional Material	8,600	8,600	0	(8,600)
Community Events	58,100	58,100	66,000	7,900
Equipment	1,500	1,500	2,500	1,000
Consumables	500	500	500	-

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Communication Stkhlder Indig & Rural Rel

Rural Relations

B_RURREL

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Materials Goods Supplies and Utilities	172,680	172,680	145,750	(26,930)
Expenses:	1,269,008	1,234,008	1,238,316	4,308
NET	(1,268,168)	(1,233,168)	(1,237,476)	(4,308)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Communication Stkhlder Indig & Rural Rel / Rural Relations

Rural Relations

S_RURREL

Description of Service

Rural Relations consists of the following cost centres:

80450 Fort McKay - General

80451 Saprae Creek - Recreation

80452 Anzac - General Admin

80453 Anzac - Recreation

80454 Janvier - General Admin

80455 Janvier - Recreation

80456 Conklin - General Admin

80457 Conklin - Recreation

80458 Rural Relations

80470 Rural Libraries

80471 Saprae Creek - General

80472 Rural Youth Development

80473 Rural Operations Admin

80474 Gen ID143 Seniors, 80475 Gen ID 143 Community Cleanup

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	840	840	840	-	840	840
Revenues:	840	840	840	-	840	840
Salaries Wages and Benefits	1,040,800	1,040,800	1,060,051	19,251	1,070,583	1,081,221
Contracted and General Services	55,528	20,528	32,515	11,987	32,515	32,515
Materials Goods Supplies and Utilities	172,680	172,680	145,750	(26,930)	147,208	148,680
Expenses:	1,269,008	1,234,008	1,238,316	4,308	1,250,306	1,262,416
NET	(1,268,168)	(1,233,168)	(1,237,476)	(4,308)	(1,249,466)	(1,261,576)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Communication Stkhlder Indig & Rural Rel / Rural Relations

Rural Relations

S_RURREL

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Advertising Sales	840	840	840	-
Sales and User Charges	840	840	840	-
Revenues:	840	840	840	-
Exempt Salary - Regular	340,000	340,000	268,555	(71,445)
Exempt OT Salary	2,800	2,800	-	(2,800)
CUPE Reg. Wages	521,000	521,000	613,422	92,422
CUPE OT Wages	8,000	8,000	6,000	(2,000)
CUPE Shift Differential	-	-	800	800
Benefit Allocation	43,940	43,940	45,863	1,923
EI Expense	6,760	6,760	8,925	2,165
CPP Expense	18,590	18,590	23,800	5,210
LAPP Expense	92,950	92,950	87,316	(5,634)
RRSP Expense	6,760	6,760	5,371	(1,389)
Salaries Wages and Benefits	1,040,800	1,040,800	1,060,051	19,251
Business Travel	27,588	7,588	10,020	2,432
Training - Mandatory - Fees	-	-	125	125
Freight Charges	1,000	1,000	-	(1,000)
Postage	500	500	600	100
Mobile Phones	1,440	1,440	1,200	(240)
Gen. Serv.-Contracted	15,000	-	0	0
Room Rental	10,000	10,000	20,570	10,570
Contracted and General Services	55,528	20,528	32,515	11,987
Spec. Progr. Supplies	59,900	59,900	43,150	(16,750)
Clothing And Shoes	180	180	-	(180)
Food Cost	43,000	43,000	30,150	(12,850)
Catered Foods	-	-	2,250	2,250
First Aid Supplies	900	900	1,200	300
Promotional Material	8,600	8,600	0	(8,600)
Community Events	58,100	58,100	66,000	7,900
Equipment	1,500	1,500	2,500	1,000
Consumables	500	500	500	-

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Communication Stkhlder Indig & Rural Rel / Rural Relations

Rural Relations

S_RURREL

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Materials Goods Supplies and Utilities	172,680	172,680	145,750	(26,930)
Expenses:	1,269,008	1,234,008	1,238,316	4,308
NET	(1,268,168)	(1,233,168)	(1,237,476)	(4,308)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Rural Relations

ANZAC - GENERAL ADMIN

80452

Description of Service

All Administration cost for operations of the Anzac Municipal Office. Monday to Friday 8:30am-4:30pm

Municipal Services - establish a sense of home and belonging with municipal services (monthly community newsletter, water delivery, garbage pick-up, licensing, land tax payment

land tax payment, bylaw complaints, etc)Anzac Social Programs - assisting seniors with paperwork and linking to social supports; Supporting Age Friendly communities;

Committees: Rural community outreach committee; Coalition for Age Friendly Seniors; Community Response to Elder Abuse; Social Sustainability;

Seniors Resource Committee; RARA Committee; Seniors month planning committee

Other: rural resource opportunities; arranging for board development, working with community for identifying gaps; strategies for enhancing community wellbeing;

community driven initiatives; community information sessions (Elder Abuse, Elders talks, Wood Buffao Housing, internal services (FCSS)

Anzac Seniors Activity Days - Held 3 times per month; one includes lunch; two cultural programs or social opportunities; partnerships with RecOne and local

community association

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	600	600	600	-	600	600
Revenues:	600	600	600	-	600	600
Salaries Wages and Benefits	134,000	134,000	180,860	46,860	182,669	184,496
Contracted and General Services	1,430	1,430	6,000	4,570	6,000	6,000
Materials Goods Supplies and Utilities	18,600	18,600	23,400	4,800	23,634	23,870
Expenses:	154,030	154,030	210,260	56,230	212,303	214,366
NET	(153,430)	(153,430)	(209,660)	(56,230)	(211,703)	(213,766)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Rural Relations

ANZAC - GENERAL ADMIN

80452

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Advertising Sales	600	600	600	-
Sales and User Charges	600	600	600	-
Revenues:	600	600	600	-
CUPE Reg. Wages	114,000	114,000	151,447	37,447
Benefit Allocation	5,200	5,200	7,875	2,675
EI Expense	800	800	1,785	985
CPP Expense	2,200	2,200	4,760	2,560
LAPP Expense	11,000	11,000	14,993	3,993
RRSP Expense	800	800	-	(800)
Salaries Wages and Benefits	134,000	134,000	180,860	46,860
Business Travel	1,230	1,230	1,500	270
Postage	200	200	200	-
Room Rental	-	-	4,300	4,300
Contracted and General Services	1,430	1,430	6,000	4,570
Spec. Progr. Supplies	12,000	12,000	12,250	250
Food Cost	6,300	6,300	6,350	50
First Aid Supplies	300	300	300	-
Community Events	-	-	4,500	4,500
Materials Goods Supplies and Utilities	18,600	18,600	23,400	4,800
Expenses:	154,030	154,030	210,260	56,230
NET	(153,430)	(153,430)	(209,660)	(56,230)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Rural Relations

JANVIER - GENERAL ADMINISTRATION

80454

Description of Service

All Administration cost for operations of the Janvier Municipal Office. Monday to Friday 8:30am-4:30pm

Municipal Services - establish a sense of home and belonging with municipal services (monthly community newsletter, water delivery, garbage pick-up, licensing, land tax payment, bylaw complaints, etc)

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	136,000	136,000	135,914	(86)	137,273	138,646
Contracted and General Services	2,958	2,958	2,000	(958)	2,000	2,000
Materials Goods Supplies and Utilities	17,100	17,100	27,300	10,200	27,573	27,849
Expenses:	156,058	156,058	165,214	9,156	166,846	168,495
NET	(156,058)	(156,058)	(165,214)	(9,156)	(166,846)	(168,495)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel
Rural Relations

JANVIER - GENERAL ADMINISTRATION

80454

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	114,000	114,000	114,022	22
CUPE OT Wages	2,000	2,000	-	(2,000)
Benefit Allocation	5,200	5,200	5,929	729
EI Expense	800	800	1,275	475
CPP Expense	2,200	2,200	3,400	1,200
LAPP Expense	11,000	11,000	11,288	288
RRSP Expense	800	800	-	(800)
Salaries Wages and Benefits	136,000	136,000	135,914	(86)
Business Travel	2,858	2,858	1,800	(1,058)
Postage	100	100	200	100
Contracted and General Services	2,958	2,958	2,000	(958)
Spec. Progr. Supplies	11,700	11,700	10,100	(1,600)
Food Cost	2,700	2,700	7,400	4,700
First Aid Supplies	300	300	300	-
Community Events	2,400	2,400	9,500	7,100
Materials Goods Supplies and Utilities	17,100	17,100	27,300	10,200
Expenses:	156,058	156,058	165,214	9,156
NET	(156,058)	(156,058)	(165,214)	(9,156)

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Rural Relations

CONKLIN - GENERAL ADMINISTRATION

80456

Description of Service

All Administration cost for operations of the Conklin Municipal Office. Monday to Friday 8:30am-4:30pm

Municipal Services - establish a sense of home and belonging with municipal services (monthly community newsletter, water delivery, garbage pick-up, licensing, land tax payment, bylaw complaints, etc)

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	240	240	240	-	240	240
Revenues:	240	240	240	-	240	240
Salaries Wages and Benefits	239,000	239,000	180,860	(58,140)	182,669	184,496
Contracted and General Services	4,800	4,800	10,620	5,820	10,620	10,620
Materials Goods Supplies and Utilities	20,500	20,500	30,250	9,750	30,553	30,858
Expenses:	264,300	264,300	221,730	(42,570)	223,841	225,974
NET	(264,060)	(264,060)	(221,490)	42,570	(223,601)	(225,734)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Rural Relations

CONKLIN - GENERAL ADMINISTRATION

80456

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Advertising Sales	240	240	240	-
Sales and User Charges	240	240	240	-
Revenues:	240	240	240	-
CUPE Reg. Wages	199,000	199,000	151,447	(47,553)
CUPE OT Wages	2,000	2,000	-	(2,000)
Benefit Allocation	9,880	9,880	7,875	(2,005)
EI Expense	1,520	1,520	1,785	265
CPP Expense	4,180	4,180	4,760	580
LAPP Expense	20,900	20,900	14,993	(5,907)
RRSP Expense	1,520	1,520	-	(1,520)
Salaries Wages and Benefits	239,000	239,000	180,860	(58,140)
Business Travel	2,700	2,700	2,700	-
Postage	100	100	200	100
Room Rental	2,000	2,000	7,720	5,720
Contracted and General Services	4,800	4,800	10,620	5,820
Spec. Progr. Supplies	11,700	11,700	10,900	(800)
Food Cost	6,300	6,300	9,550	3,250
First Aid Supplies	300	300	300	-
Community Events	2,200	2,200	9,500	7,300
Materials Goods Supplies and Utilities	20,500	20,500	30,250	9,750
Expenses:	264,300	264,300	221,730	(42,570)
NET	(264,060)	(264,060)	(221,490)	42,570

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Rural Relations

RURAL RELATIONS

80458

Description of Service

All Administration cost for Rural Relations, where dollars are utilized for a variety of cost centres. Community Group Meetings - 4/month

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	531,800	531,800	562,416	30,616	567,972	573,584
Contracted and General Services	31,340	11,340	13,895	2,555	13,895	13,895
Materials Goods Supplies and Utilities	116,480	116,480	64,800	(51,680)	65,448	66,102
Expenses:	679,620	659,620	641,111	(18,509)	647,315	653,581
NET	(679,620)	(659,620)	(641,111)	18,509	(647,315)	(653,581)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Rural Relations

RURAL RELATIONS

80458

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	340,000	340,000	268,555	(71,445)
Exempt OT Salary	2,800	2,800	-	(2,800)
CUPE Reg. Wages	94,000	94,000	196,506	102,506
CUPE OT Wages	4,000	4,000	6,000	2,000
CUPE Shift Differential	-	-	800	800
Benefit Allocation	23,660	23,660	24,183	523
EI Expense	3,640	3,640	4,080	440
CPP Expense	10,010	10,010	10,880	870
LAPP Expense	50,050	50,050	46,041	(4,009)
RRSP Expense	3,640	3,640	5,371	1,731
Salaries Wages and Benefits	531,800	531,800	562,416	30,616
Business Travel	20,800	800	4,020	3,220
Training - Mandatory - Fees	-	-	125	125
Freight Charges	1,000	1,000	-	(1,000)
Postage	100	100	-	(100)
Mobile Phones	1,440	1,440	1,200	(240)
Room Rental	8,000	8,000	8,550	550
Contracted and General Services	31,340	11,340	13,895	2,555
Spec. Progr. Supplies	24,500	24,500	9,900	(14,600)
Clothing And Shoes	180	180	-	(180)
Food Cost	27,700	27,700	6,850	(20,850)
Catered Foods	-	-	2,250	2,250
First Aid Supplies	-	-	300	300
Promotional Material	8,600	8,600	0	(8,600)
Community Events	53,500	53,500	42,500	(11,000)
Equipment	1,500	1,500	2,500	1,000
Consumables	500	500	500	-
Materials Goods Supplies and Utilities	116,480	116,480	64,800	(51,680)
Expenses:	679,620	659,620	641,111	(18,509)
NET	(679,620)	(659,620)	(641,111)	18,509

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Rural Relations

SAPRAE CREEK - GENERAL

80471

Description of Service

Saprae Creek Summer Program - Held on Mondays and Tuesdays in July and August for youth in Saprae Creek (ages 6-14).

Working with the Saprae Creek Residents Society to support programs for the youth during the summer months. Also run the Saprae newsletter

Community Information Sessions: Elder Abuse; FCSS; board development.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	15,000	-	0	0	0	0
Expenses:	15,000	-	0	0	0	0
NET	(15,000)	-	(0)	(0)	(0)	(0)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Rural Relations

SAPRAE CREEK - GENERAL

80471

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Gen. Serv.-Contracted	15,000	-	0	0
Contracted and General Services	15,000	-	0	0
Expenses:	15,000	-	0	0
NET	(15,000)	-	(0)	(0)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Communication Stkhlder Indig & Rural Rel

Stakeholder Relations

B_STKREL

Description of Service

The Stakeholder Relations Branch consists of the following sub branches:

Stakeholder Relations

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	798,400	798,400	1,163,232	364,832	1,174,842	1,186,569
Contracted and General Services	73,480	28,020	543,975	515,955	543,975	543,975
Materials Goods Supplies and Utilities	25,750	15,750	81,890	66,140	82,005	82,121
Expenses:	897,630	842,170	1,789,097	946,927	1,800,822	1,812,665
NET	(897,630)	(842,170)	(1,789,097)	(946,927)	(1,800,822)	(1,812,665)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Communication Stkhlder Indig & Rural Rel

Stakeholder Relations

B_STKREL

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	546,000	546,000	837,103	291,103
CUPE Reg. Wages	113,000	113,000	137,030	24,030
CUPE OT Wages	4,000	4,000	1,800	(2,200)
CUPE Stand-By	400	400	400	-
Benefit Allocation	35,100	35,100	49,453	14,353
EI Expense	5,400	5,400	7,242	1,842
CPP Expense	14,850	14,850	19,312	4,462
LAPP Expense	74,250	74,250	94,150	19,900
RRSP Expense	5,400	5,400	16,742	11,342
Salaries Wages and Benefits	798,400	798,400	1,163,232	364,832
Business Travel	1,300	1,300	23,160	21,860
Public Relations	7,000	3,500	371,460	367,960
Employee Relations	350	350	-	(350)
Car Allowance	250	250	500	250
Conference Registration	-	-	4,800	4,800
Membership & Registr. Fee	-	-	175	175
Mobile Phones	1,680	920	2,880	1,960
Printing And Binding	8,900	3,900	5,000	1,100
Gen. Serv.-Contracted	44,000	14,300	88,000	73,700
Room Rental	10,000	3,500	48,000	44,500
Contracted and General Services	73,480	28,020	543,975	515,955
Food Cost	1,000	1,000	3,500	2,500
Promotional Material	21,750	11,750	70,390	58,640
Equipment & Furnishing	3,000	3,000	8,000	5,000
Materials Goods Supplies and Utilities	25,750	15,750	81,890	66,140
Expenses:	897,630	842,170	1,789,097	946,927
NET	(897,630)	(842,170)	(1,789,097)	(946,927)

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Communication Stkhlder Indig & Rural Rel / Stakeholder Relations

Stakeholder Relations

S_STKREL

Description of Service

Stakeholder Relations consists of the following cost centres:

80720 Customer Relations

80800 Stakeholder Relations

80801 Audio Visual Technical Support

80820 Industry Relations

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	798,400	798,400	1,163,232	364,832	1,174,842	1,186,569
Contracted and General Services	73,480	28,020	543,975	515,955	543,975	543,975
Materials Goods Supplies and Utilities	25,750	15,750	81,890	66,140	82,005	82,121
Expenses:	897,630	842,170	1,789,097	946,927	1,800,822	1,812,665
NET	(897,630)	(842,170)	(1,789,097)	(946,927)	(1,800,822)	(1,812,665)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Communication Stkhlder Indig & Rural Rel / Stakeholder Relations

Stakeholder Relations

S_STKREL

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	546,000	546,000	837,103	291,103
CUPE Reg. Wages	113,000	113,000	137,030	24,030
CUPE OT Wages	4,000	4,000	1,800	(2,200)
CUPE Stand-By	400	400	400	-
Benefit Allocation	35,100	35,100	49,453	14,353
EI Expense	5,400	5,400	7,242	1,842
CPP Expense	14,850	14,850	19,312	4,462
LAPP Expense	74,250	74,250	94,150	19,900
RRSP Expense	5,400	5,400	16,742	11,342
Salaries Wages and Benefits	798,400	798,400	1,163,232	364,832
Business Travel	1,300	1,300	23,160	21,860
Public Relations	7,000	3,500	371,460	367,960
Employee Relations	350	350	-	(350)
Car Allowance	250	250	500	250
Conference Registration	-	-	4,800	4,800
Membership & Registr. Fee	-	-	175	175
Mobile Phones	1,680	920	2,880	1,960
Printing And Binding	8,900	3,900	5,000	1,100
Gen. Serv.-Contracted	44,000	14,300	88,000	73,700
Room Rental	10,000	3,500	48,000	44,500
Contracted and General Services	73,480	28,020	543,975	515,955
Food Cost	1,000	1,000	3,500	2,500
Promotional Material	21,750	11,750	70,390	58,640
Equipment & Furnishing	3,000	3,000	8,000	5,000
Materials Goods Supplies and Utilities	25,750	15,750	81,890	66,140
Expenses:	897,630	842,170	1,789,097	946,927
NET	(897,630)	(842,170)	(1,789,097)	(946,927)

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Stakeholder Relations

STAKEHOLDER RELATIONS

80800

Description of Service

Within the Stakeholder Relations Branch there are two key services. This is the service level budget for the "Stakeholder Relations and Communications Support" service. Among the services provided: stakeholder relations strategy development, implementation, and engagement for municipal departments, of other meetings for archive purposes (for example, Assessment Review Board Hearings). Also included in this service is videography which is the creation of different video productions to highlight projects or services that the Municipality has. Lastly, this service provides technical support for events, which may include providing a sound system, or streaming an event online/on social media. At this time there are two staff dedicated to this service.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	686,000	686,000	1,026,412	340,412	1,036,676	1,047,043
Contracted and General Services	28,880	13,120	543,215	530,095	543,215	543,215
Materials Goods Supplies and Utilities	22,750	12,750	76,890	64,140	76,955	77,021
Expenses:	737,630	711,870	1,646,517	934,647	1,656,846	1,667,279
NET	(737,630)	(711,870)	(1,646,517)	(934,647)	(1,656,846)	(1,667,279)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel
Stakeholder Relations

STAKEHOLDER RELATIONS

80800

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	521,000	521,000	837,103	316,103
CUPE Reg. Wages	48,000	48,000	23,320	(24,680)
Benefit Allocation	30,420	30,420	43,540	13,120
EI Expense	4,680	4,680	6,222	1,542
CPP Expense	12,870	12,870	16,592	3,722
LAPP Expense	64,350	64,350	82,893	18,543
RRSP Expense	4,680	4,680	16,742	12,062
Salaries Wages and Benefits	686,000	686,000	1,026,412	340,412
Business Travel	1,040	1,040	22,640	21,600
Public Relations	7,000	3,500	371,460	367,960
Employee Relations	300	300	-	(300)
Car Allowance	200	200	500	300
Conference Registration	-	-	4,800	4,800
Membership & Registr. Fee	-	-	175	175
Mobile Phones	1,440	680	2,640	1,960
Printing And Binding	8,900	3,900	5,000	1,100
Gen. Serv.-Contracted	-	-	88,000	88,000
Room Rental	10,000	3,500	48,000	44,500
Contracted and General Services	28,880	13,120	543,215	530,095
Food Cost	1,000	1,000	3,500	2,500
Promotional Material	21,750	11,750	70,390	58,640
Equipment & Furnishing	-	-	3,000	3,000
Materials Goods Supplies and Utilities	22,750	12,750	76,890	64,140
Expenses:	737,630	711,870	1,646,517	934,647
NET	(737,630)	(711,870)	(1,646,517)	(934,647)

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Stakeholder Relations

AUDIO/VISUAL TECHNICAL SUPPORT

80801

Description of Service

Within the Stakeholder Relations Branch there are two key services. This is the service level budget for the "Audio Visual Technical Support" service. Among the services provided are the technical support and broadcast of Council and Committee meetings in Council Chamber, as well as the recording of other meetings for archive purposes (for example, Assessment Review Board Hearings). Also included in this service is videography which is the creation of different video productions to highlight projects or services that the Municipality has. Lastly, this service provides technical support for events, which may include providing a sound system, or streaming an event online/on social media. At this time there are two staff dedicated to this service. One of the staff is leaving October 3/2017 and the position will not be filled.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	112,400	112,400	136,820	24,420	138,166	139,526
Contracted and General Services	44,600	14,900	760	(14,140)	760	760
Materials Goods Supplies and Utilities	3,000	3,000	5,000	2,000	5,050	5,101
Expenses:	160,000	130,300	142,580	12,280	143,976	145,386
NET	(160,000)	(130,300)	(142,580)	(12,280)	(143,976)	(145,386)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel
Stakeholder Relations

AUDIO/VISUAL TECHNICAL SUPPORT

80801

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	25,000	25,000	-	(25,000)
CUPE Reg. Wages	65,000	65,000	113,710	48,710
CUPE OT Wages	4,000	4,000	1,800	(2,200)
CUPE Stand-By	400	400	400	-
Benefit Allocation	4,680	4,680	5,913	1,233
EI Expense	720	720	1,020	300
CPP Expense	1,980	1,980	2,720	740
LAPP Expense	9,900	9,900	11,257	1,357
RRSP Expense	720	720	-	(720)
Salaries Wages and Benefits	112,400	112,400	136,820	24,420
Business Travel	260	260	520	260
Employee Relations	50	50	-	(50)
Car Allowance	50	50	-	(50)
Mobile Phones	240	240	240	-
Gen. Serv.-Contracted	44,000	14,300	-	(14,300)
Contracted and General Services	44,600	14,900	760	(14,140)
Equipment & Furnishing	3,000	3,000	5,000	2,000
Materials Goods Supplies and Utilities	3,000	3,000	5,000	2,000
Expenses:	160,000	130,300	142,580	12,280
NET	(160,000)	(130,300)	(142,580)	(12,280)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Communication Stkhlder Indig & Rural Rel

Strategic Communications

B_STRTCOM

Description of Service

The Strategic Communications Branch consists of the following sub branches:

Strategic Communications

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	75,000	75,000	75,000	-	75,000	75,000
Revenues:	75,000	75,000	75,000	-	75,000	75,000
Salaries Wages and Benefits	2,103,200	2,103,200	1,971,761	(131,439)	1,991,283	2,011,001
Contracted and General Services	609,772	527,772	543,500	15,728	543,500	543,500
Materials Goods Supplies and Utilities	-	7,000	22,000	15,000	22,220	22,442
Expenses:	2,712,972	2,637,972	2,537,261	(100,711)	2,557,003	2,576,943
NET	(2,637,972)	(2,562,972)	(2,462,261)	100,711	(2,482,003)	(2,501,943)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Communication Stkhlder Indig & Rural Rel

Strategic Communications

B_STRTCOM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Signboard Advertising	75,000	75,000	75,000	-
Sales and User Charges	75,000	75,000	75,000	-
Revenues:	75,000	75,000	75,000	-
Exempt Salary - Regular	958,000	958,000	917,669	(40,331)
CUPE Reg. Wages	770,000	770,000	719,475	(50,525)
CUPE OT Wages	19,200	19,200	14,400	(4,800)
CUPE Stand-By	9,000	9,000	4,500	(4,500)
Meal Allowances	-	-	600	600
Benefit Allocation	90,220	90,220	85,131	(5,089)
EI Expense	13,880	13,880	13,515	(365)
CPP Expense	38,170	38,170	36,040	(2,130)
LAPP Expense	190,850	190,850	162,077	(28,773)
RRSP Expense	13,880	13,880	18,353	4,473
Salaries Wages and Benefits	2,103,200	2,103,200	1,971,761	(131,439)
Business Travel	1,040	1,040	1,300	260
Employee Relations	650	650	-	(650)
Car Allowance	200	200	-	(200)
Conference Registration	-	-	5,360	5,360
Membership & Registr. Fee	-	-	920	920
Freight Charges	-	-	750	750
Mobile Phones	2,640	2,640	3,120	480
Advert/Promotion	444,000	369,000	360,000	(9,000)
Printing And Binding	12,000	5,000	11,750	6,750
Subscr. & Public.	2,243	2,243	300	(1,943)
Gen. Serv.-Contracted	147,000	147,000	160,000	13,000
Contracted and General Services	609,772	527,772	543,500	15,728
Electricity	-	-	12,000	12,000
Equipment & Furnishing	-	7,000	10,000	3,000
Materials Goods Supplies and Utilities	-	7,000	22,000	15,000
Expenses:	2,712,972	2,637,972	2,537,261	(100,711)
NET	(2,637,972)	(2,562,972)	(2,462,261)	100,711

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Communication Stkhlder Indig & Rural Rel / Strategic Communications

Strategic Communications

S_STRTCOM

Description of Service

Strategic Communications consists of the following cost centres:

83201 Billboard Signage

83202 Creative Solutions

83203 Strategic Communication

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	75,000	75,000	75,000	-	75,000	75,000
Revenues:	75,000	75,000	75,000	-	75,000	75,000
Salaries Wages and Benefits	2,103,200	2,103,200	1,971,761	(131,439)	1,991,283	2,011,001
Contracted and General Services	609,772	527,772	543,500	15,728	543,500	543,500
Materials Goods Supplies and Utilities	-	7,000	22,000	15,000	22,220	22,442
Expenses:	2,712,972	2,637,972	2,537,261	(100,711)	2,557,003	2,576,943
NET	(2,637,972)	(2,562,972)	(2,462,261)	100,711	(2,482,003)	(2,501,943)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Communication Stkhlder Indig & Rural Rel / Strategic Communications

Strategic Communications

S_STRTCOM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Signboard Advertising	75,000	75,000	75,000	-
Sales and User Charges	75,000	75,000	75,000	-
Revenues:	75,000	75,000	75,000	-
Exempt Salary - Regular	958,000	958,000	917,669	(40,331)
CUPE Reg. Wages	770,000	770,000	719,475	(50,525)
CUPE OT Wages	19,200	19,200	14,400	(4,800)
CUPE Stand-By	9,000	9,000	4,500	(4,500)
Meal Allowances	-	-	600	600
Benefit Allocation	90,220	90,220	85,131	(5,089)
EI Expense	13,880	13,880	13,515	(365)
CPP Expense	38,170	38,170	36,040	(2,130)
LAPP Expense	190,850	190,850	162,077	(28,773)
RRSP Expense	13,880	13,880	18,353	4,473
Salaries Wages and Benefits	2,103,200	2,103,200	1,971,761	(131,439)
Business Travel	1,040	1,040	1,300	260
Employee Relations	650	650	-	(650)
Car Allowance	200	200	-	(200)
Conference Registration	-	-	5,360	5,360
Membership & Registr. Fee	-	-	920	920
Freight Charges	-	-	750	750
Mobile Phones	2,640	2,640	3,120	480
Advert/Promotion	444,000	369,000	360,000	(9,000)
Printing And Binding	12,000	5,000	11,750	6,750
Subscr. & Public.	2,243	2,243	300	(1,943)
Gen. Serv.-Contracted	147,000	147,000	160,000	13,000
Contracted and General Services	609,772	527,772	543,500	15,728
Electricity	-	-	12,000	12,000
Equipment & Furnishing	-	7,000	10,000	3,000
Materials Goods Supplies and Utilities	-	7,000	22,000	15,000
Expenses:	2,712,972	2,637,972	2,537,261	(100,711)
NET	(2,637,972)	(2,562,972)	(2,462,261)	100,711

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Strategic Communications

BILLBOARD SIGNAGE

83201

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	-	75,000	75,000	75,000	75,000
Revenues:	-	-	75,000	75,000	75,000	75,000
Contracted and General Services	-	-	70,000	70,000	70,000	70,000
Materials Goods Supplies and Utilities	-	-	12,000	12,000	12,120	12,241
Expenses:	-	-	82,000	82,000	82,120	82,241
NET	-	-	(7,000)	(7,000)	(7,120)	(7,241)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Strategic Communications

BILLBOARD SIGNAGE

83201

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Signboard Advertising	-	-	75,000	75,000
Sales and User Charges	-	-	75,000	75,000
Revenues:	-	-	75,000	75,000
Gen. Serv.-Contracted	-	-	70,000	70,000
Contracted and General Services	-	-	70,000	70,000
Electricity	-	-	12,000	12,000
Materials Goods Supplies and Utilities	-	-	12,000	12,000
Expenses:	-	-	82,000	82,000
NET	-	-	(7,000)	(7,000)

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Strategic Communications

CREATIVE SOLUTIONS

83202

Description of Service

This function provides all graphic design services to the organization, and select Council appointed boards and committes. The the content management system of the website (RMWB.ca) is also managed within this function.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	562,600	562,600	734,668	172,068	741,913	749,230
Contracted and General Services	77,920	77,920	94,240	16,320	94,240	94,240
Materials Goods Supplies and Utilities	-	-	10,000	10,000	10,100	10,201
Expenses:	640,520	640,520	838,908	198,388	846,253	853,671
NET	(640,520)	(640,520)	(838,908)	(198,388)	(846,253)	(853,671)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Strategic Communications

CREATIVE SOLUTIONS

83202

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	-	142,048	142,048
CUPE Reg. Wages	464,000	464,000	468,662	4,662
CUPE OT Wages	9,600	9,600	9,600	-
Meal Allowances	-	-	600	600
Benefit Allocation	23,140	23,140	31,757	8,617
EI Expense	3,560	3,560	5,100	1,540
CPP Expense	9,790	9,790	13,600	3,810
LAPP Expense	48,950	48,950	60,460	11,510
RRSP Expense	3,560	3,560	2,841	(719)
Salaries Wages and Benefits	562,600	562,600	734,668	172,068
Business Travel	-	-	520	520
Employee Relations	200	200	-	(200)
Mobile Phones	720	720	720	-
Printing And Binding	2,000	2,000	3,000	1,000
Gen. Serv.-Contracted	75,000	75,000	90,000	15,000
Contracted and General Services	77,920	77,920	94,240	16,320
Equipment & Furnishing	-	-	10,000	10,000
Materials Goods Supplies and Utilities	-	-	10,000	10,000
Expenses:	640,520	640,520	838,908	198,388
NET	(640,520)	(640,520)	(838,908)	(198,388)

Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Strategic Communications

STRATEGIC COMMUNICATION

83203

Description of Service

This is the operating budget for the Strategic Communications Branch which supports all departments, along with select Council appointed boards and committees. This budget accounts for the specific functions of media relations, communication planning and implementation, advertising (traditional and social media, and other methods of paid community advertising (signage, digital displays, publications etc.)

Both advertising and Contracted General Services have been decreased compared to previous years - as a result of recovery advertising slow down, no municipal election advertising campaign, and negotiated rates with our media advertising partners - demonstrating a cost-savings. Also, an enhanced reliance on social media advertising can account for a decrease in the overall advertising budget.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	75,000	75,000	-	(75,000)	-	-
Revenues:	75,000	75,000	-	(75,000)	-	-
Salaries Wages and Benefits	1,540,600	1,540,600	1,237,093	(303,507)	1,249,371	1,261,771
Contracted and General Services	531,852	449,852	379,260	(70,592)	379,260	379,260
Materials Goods Supplies and Utilities	-	7,000	-	(7,000)	-	-
Expenses:	2,072,452	1,997,452	1,616,353	(381,099)	1,628,631	1,641,031
NET	(1,997,452)	(1,922,452)	(1,616,353)	306,099	(1,628,631)	(1,641,031)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Communication Stkhlder Indig & Rural Rel

Strategic Communications

STRATEGIC COMMUNICATION

83203

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Signboard Advertising	75,000	75,000	-	(75,000)
Sales and User Charges	75,000	75,000	-	(75,000)
Revenues:	75,000	75,000	-	(75,000)
Exempt Salary - Regular	958,000	958,000	775,621	(182,379)
CUPE Reg. Wages	306,000	306,000	250,813	(55,187)
CUPE OT Wages	9,600	9,600	4,800	(4,800)
CUPE Stand-By	9,000	9,000	4,500	(4,500)
Benefit Allocation	67,080	67,080	53,375	(13,705)
EI Expense	10,320	10,320	8,415	(1,905)
CPP Expense	28,380	28,380	22,440	(5,940)
LAPP Expense	141,900	141,900	101,617	(40,283)
RRSP Expense	10,320	10,320	15,512	5,192
Salaries Wages and Benefits	1,540,600	1,540,600	1,237,093	(303,507)
Business Travel	1,040	1,040	780	(260)
Employee Relations	450	450	-	(450)
Car Allowance	200	200	-	(200)
Conference Registration	-	-	5,360	5,360
Membership & Registr. Fee	-	-	920	920
Freight Charges	-	-	750	750
Mobile Phones	1,920	1,920	2,400	480
Advert/Promotion	444,000	369,000	360,000	(9,000)
Printing And Binding	10,000	3,000	8,750	5,750
Subscr. & Public.	2,243	2,243	300	(1,943)
Gen. Serv.-Contracted	72,000	72,000	-	(72,000)
Contracted and General Services	531,852	449,852	379,260	(70,592)
Equipment & Furnishing	-	7,000	-	(7,000)
Materials Goods Supplies and Utilities	-	7,000	-	(7,000)
Expenses:	2,072,452	1,997,452	1,616,353	(381,099)
NET	(1,997,452)	(1,922,452)	(1,616,353)	306,099

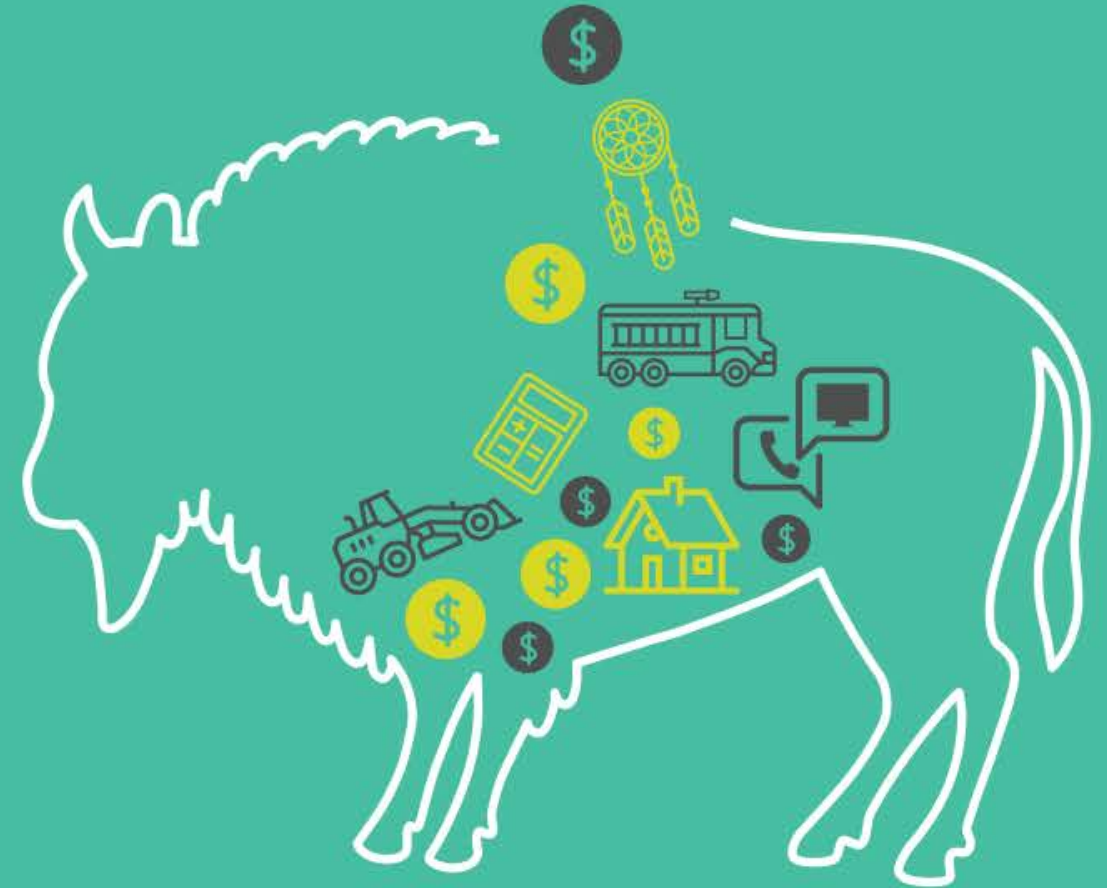
Attachment: 2019 Proposed Operating Budget Communications, Stakeholder, Indigenous & Rural

2019 Proposed Operating Budget

Department
Human Resources

Presenter
Kari Westhaver, Director

Date
November 28 – December 1, 2018



Mandate

- Human Resources Department consists of 53 fulltime employees, providing strategic services and solutions to support our organization and people in the following areas:

Recruitment &
Employee Development

Compensation,
Benefits & Payroll

HR
Administration

Labour
Relations

Health &
Safety

Shared
Services

- HR administers 4 collective agreements
 - (CUPE 1505, CUPE 1505 Transit, CUPE 1505 RRC & IAFF)
- The RMWB employs 1,444 employees (80% are unionized, 20% are exempt)

Strategic Plan

Human Resources is responsible to deliver on the following Strategic Plan items:

- 1e: Developing our People
- 1n: Whistleblower Initiative



HUMAN RESOURCES

2019 Proposed Operating Budget

	2018 Budget	2018 Projection *	2019 Budget	Net Change	2020	2021
Revenue	11,700	11,700	11,700	-	11,700	11,700
Expenses	10,067,963	10,566,552	10,511,310	(55,242)	10,596,192	10,681,923
Net	(10,056,263)	(10,554,852)	(10,499,610)	55,242	(10,584,492)	(10,670,223)

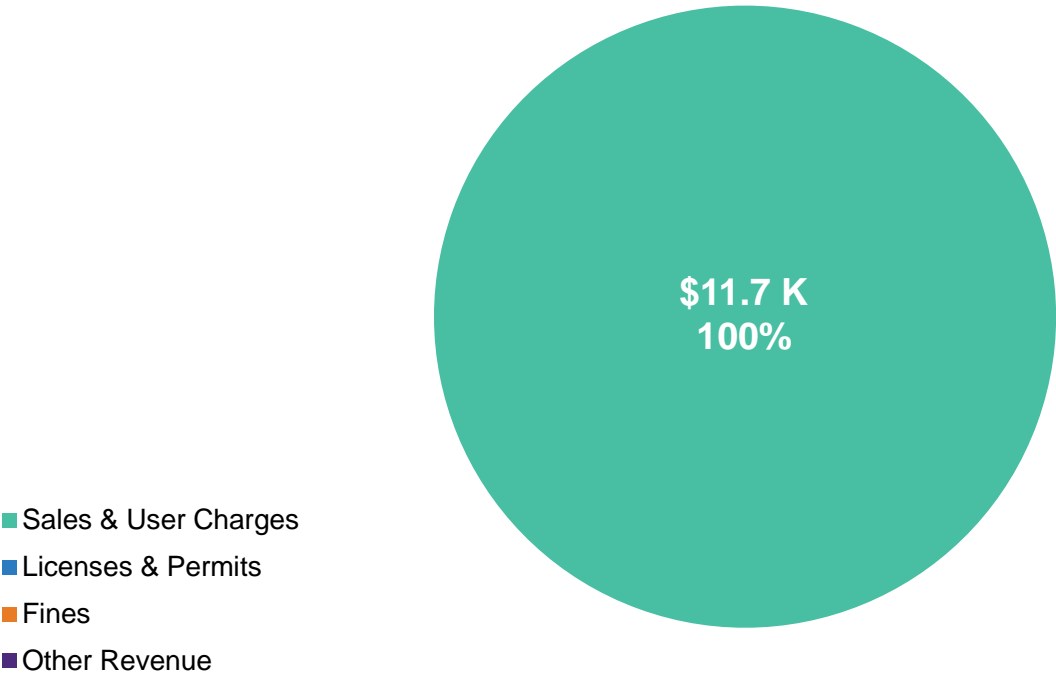
* As at October 31, 2018



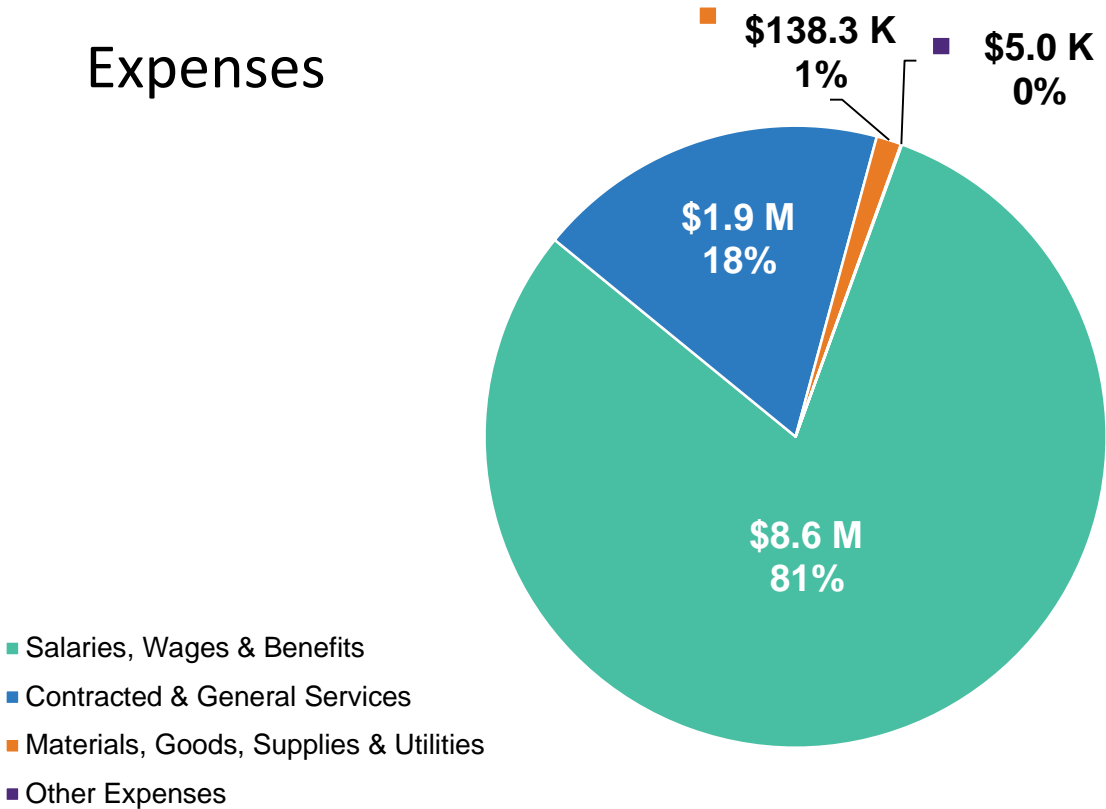
HUMAN RESOURCES

2019 Proposed Operating Budget

Revenues

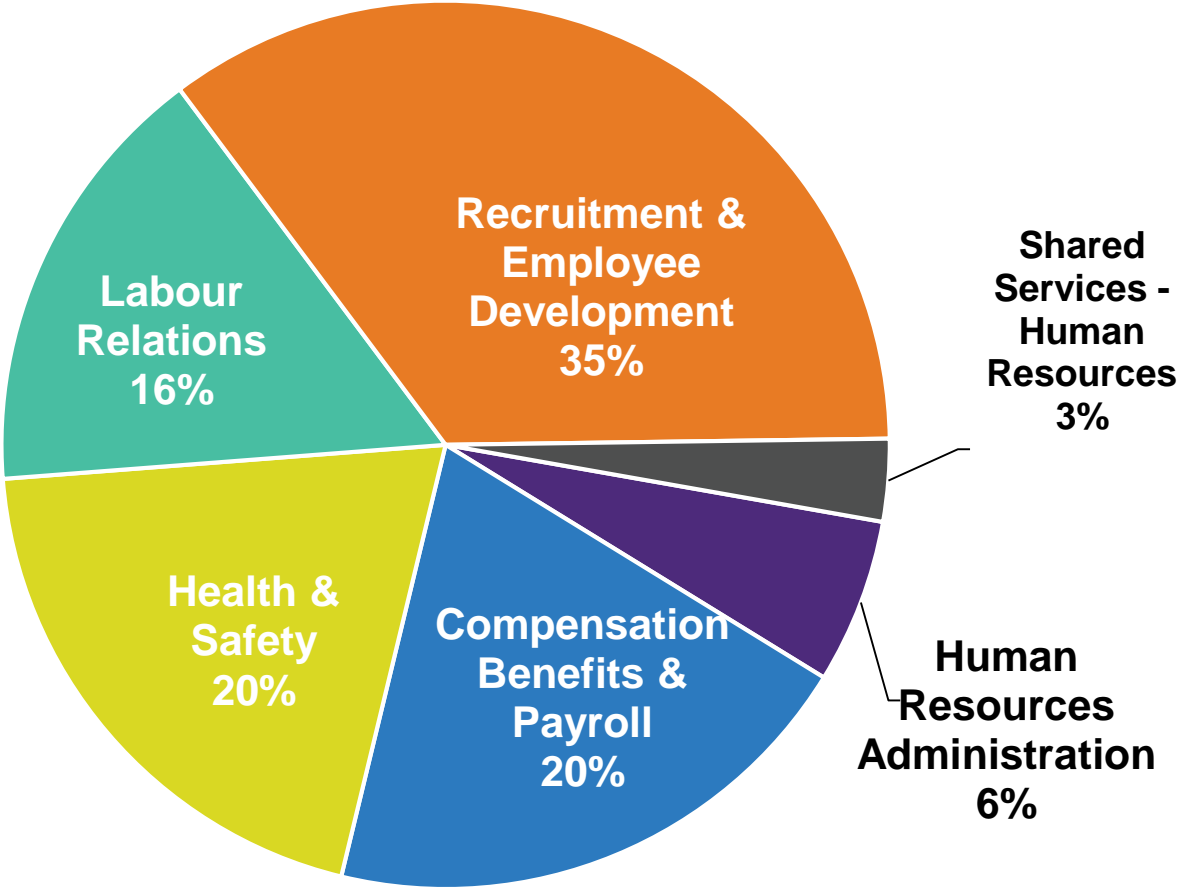


Expenses



HUMAN RESOURCES

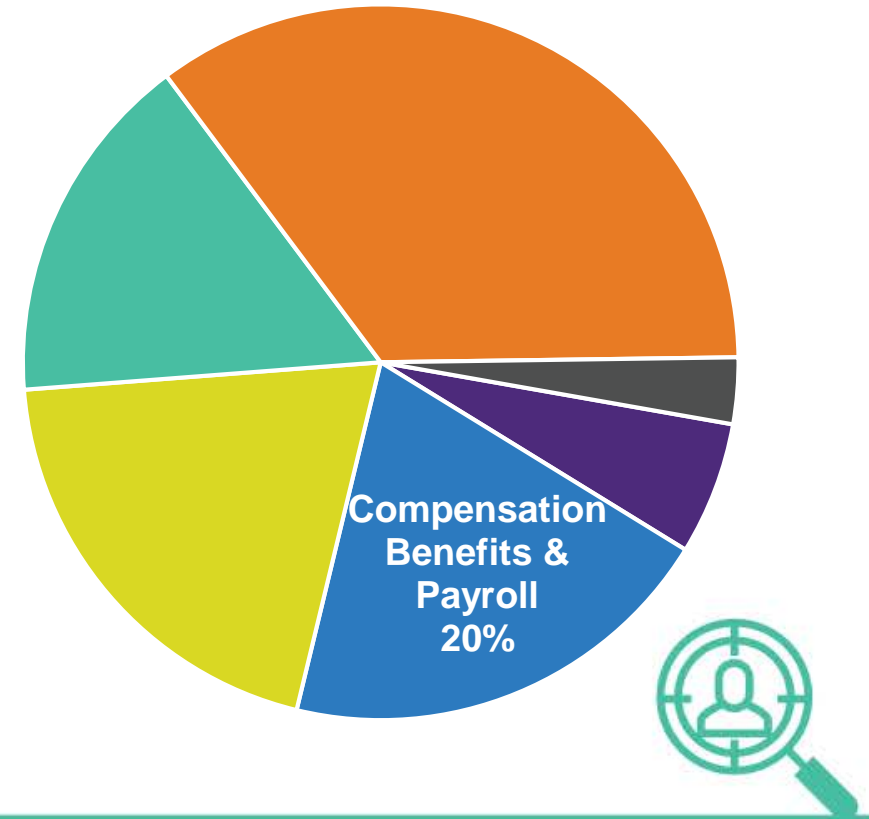
2019 Proposed Operating Budget by Programs/Services



COMPENSATION, BENEFITS & PAYROLL

COMPENSATION, BENEFITS & PAYROLL Programs & Services at a Glance

- Manager: Leslie Robertson
- Provides support in the following areas:
 - Shared Services support
 - Payroll
 - Benefits
 - Employee Recognition
 - Employee Wellness Program



COMPENSATION, BENEFITS & PAYROLL

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	-	-	-	-
Expenses	1,984,390	2,509,129	2,097,718	(411,411)
Net	(1,984,390)	(2,509,129)	(2,097,718)	411,411

* As at October 31, 2018



COMPENSATION, BENEFITS & PAYROLL – Details (1 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Mgmt. Salary - Regular	1,357,000	1,533,000	1,412,143	(120,857)
Mgmt. OT Salary	12,000	60,000	35,000	(25,000)
Benefit Allocation	72,020	247,680	73,431	(174,249)
EI Expense	11,080	15,720	11,801	(3,919)
CPP Expense	30,470	39,980	31,470	(8,510)
LAPP Expense	152,350	186,900	139,802	(47,098)
RRSP Expense	11,080	32,720	28,243	(4,477)
Total Salaries Wages and Benefits	1,646,000	2,116,000	1,731,891	(384,109)
Business Travel	1,600	1,600	1,600	-

* As at October 31, 2018

COMPENSATION, BENEFITS & PAYROLL – Details (2 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Conference Registration	-	4,739	13,567	8,828
Training - Mandatory - Fees	-	-	1,500	1,500
Membership & Registr. Fee	920	920	500	(420)
Mobile Phones	720	720	960	240
Printing And Binding	700	700	700	-
Subscr. & Public.	500	500	-	(500)
Prof. Services	205,000	255,000	210,000	(45,000)
Gen. Serv.-Contracted	44,000	44,000	43,000	(1,000)
Room Rental	-	-	3,000	3,000
Licenses & Permits	150	150	-	(150)
Total Contracted and General Services	253,590	308,329	274,827	(33,502)

Attachment: 2019 Proposed Operating Budget Human Resources Presentation (Human

COMPENSATION, BENEFITS & PAYROLL – Details (4 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Spec. Progr. Supplies	7,000	7,000	10,000	3,000
Food Cost	2,000	2,000	5,000	3,000
Catered Foods	22,000	22,000	22,000	-
Empl. Recogn. Awards	49,000	49,000	49,000	-
Total Materials Goods Supplies and Utilities	80,000	80,000	86,000	6,000
Bank Charges	4,800	4,800	5,000	200
Total Bank Charges and Short-Term Interest	4,800	4,800	5,000	200
Expenses Total	1,984,390	2,509,129	2,097,718	(411,411)
NET	(1,984,390)	(2,509,129)	(2,097,718)	411,411

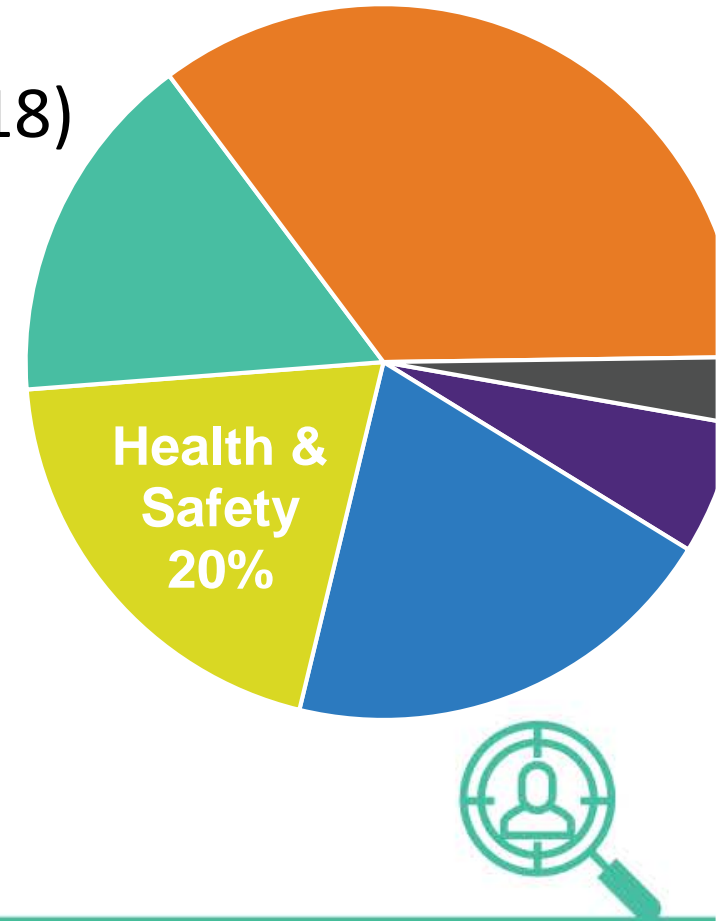
* As at October 31, 2018

HEALTH & SAFETY

HEALTH & SAFETY

Programs & Services at a Glance

- New Health & Safety Manager, Nicole Kimmitt (July/18)
- Provides support in the following areas:
 - Front line Safety Advisors embedded
 - Compliance with OHS act & regulations
 - Development of new Environmental, Health & Safety Programs
 - Comprehensive Disability Management



HEALTH & SAFETY

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	-	-	-	-
Expenses	1,779,355	1,861,355	2,121,677	260,322
Net	(1,779,355)	(1,861,355)	(2,121,677)	(260,322)

* As at October 31, 2018



HEALTH & SAFETY – Details (1 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Mgmt. Salary - Regular	1,296,000	1,391,000	1,576,913	185,913
Benefit Allocation	69,940	74,860	81,999	7,139
EI Expense	10,760	11,440	11,557	117
CPP Expense	29,590	29,210	30,818	1,608
LAPP Expense	147,950	171,050	156,114	(14,936)
RRSP Expense	10,760	19,440	31,538	12,098
Total Salaries Wages and Benefits	1,565,000	1,697,000	1,888,939	191,939
Business Travel	2,730	2,730	5,600	2,870
Conference Registration	-	-	7,500	7,500

* As at October 31, 2018

HEALTH & SAFETY – Details (2 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Training - Mandatory - Fees	1,050	1,050	4,040	2,990
Membership & Registr. Fee	2,576	2,576	2,318	(258)
Mobile Phones	1,440	1,440	2,960	1,520
Subscr. & Public.	5,195	5,195	10,000	4,805
Audit Fees	-	-	5,000	5,000
Other Fees	-	-	12,000	12,000
Consultant Fees	50,000	-	-	-
Prof. Services	147,400	147,400	168,000	20,600
Gen. Serv.-Contracted	1,320	1,320	1,320	-
Total Contracted and General Services	211,711	161,711	218,738	57,027

* As at October 31, 2018

HEALTH & SAFETY – Details (3 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Spec. Progr. Supplies	500	500	-	(500)
Protective Apparel	300	300	5,000	4,700
Consumables	1,844	1,844	4,000	2,156
Signs	-	-	5,000	5,000
Total Materials Goods Supplies and Utilities	2,644	2,644	14,000	11,356
Expenses Total	1,779,355	1,861,355	2,121,677	260,322
NET	(1,779,355)	(1,861,355)	(2,121,677)	(260,322)

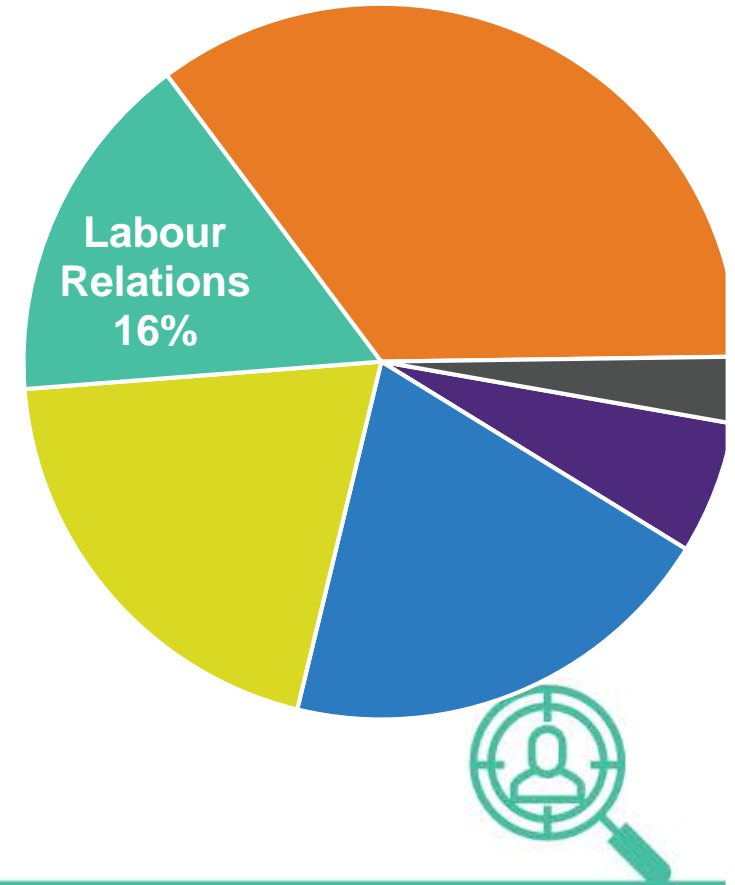
* As at October 31, 2018

LABOUR RELATIONS

LABOUR RELATIONS

Programs & Services at a Glance

- New LR Manager, Carrie Dow
- Provides support in the following areas:
 - Administration of all collective agreements with RMWB
 - Workplace investigations, mediations & arbitrations
 - Front line Human Resources Support for all employees
 - Liaison with all union representatives
 - Provides coaching and mentoring to all levels of leadership



LABOUR RELATIONS

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	-	-	-	-
Expenses	1,613,736	1,607,636	1,676,577	68,941
Net	(1,613,736)	(1,607,636)	(1,676,577)	(68,941)

* As at October 31, 2018



LABOUR RELATIONS – Details (1 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Mgmt. Salary - Regular	1,200,000	1,200,000	1,231,988	31,988
Benefit Allocation	65,000	65,000	64,063	(937)
EI Expense	10,000	10,000	9,435	(565)
CPP Expense	27,500	27,500	25,160	(2,340)
LAPP Expense	137,500	137,500	121,967	(15,533)
RRSP Expense	10,000	10,000	24,640	14,640
Total Salaries Wages and Benefits	1,450,000	1,450,000	1,477,253	27,253
Business Travel	2,880	2,880	3,880	1,000
Conference Registration	-	-	13,000	13,000

* As at October 31, 2018

Attachment: 2019 Proposed Operating Budget Human Resources Presentation (Human

LABOUR RELATIONS – Details (2 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Training - Beneficial – Fees	1,500	1,500	20,000	18,500
Membership & Registr. Fee	840	840	1,764	924
Mobile Phones	1,920	1,920	1,680	(240)
Printing And Binding	5,000	5,000	5,000	-
Subscr. & Public.	6,600	500	-	(500)
Prof. Services	142,500	142,500	150,000	7,500
Room Rental	1,500	1,500	-	(1,500)
Total Contracted and General Services	162,740	156,640	195,324	38,684

* As at October 31, 2018

LABOUR RELATIONS – Details (3 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Food Cost	996	996	4,000	3,004
Total Materials Goods Supplies and Utilities	996	996	4,000	3,004
Expenses Total	1,613,736	1,607,636	1,676,577	68,941
NET	(1,613,736)	(1,607,636)	(1,676,577)	(68,941)

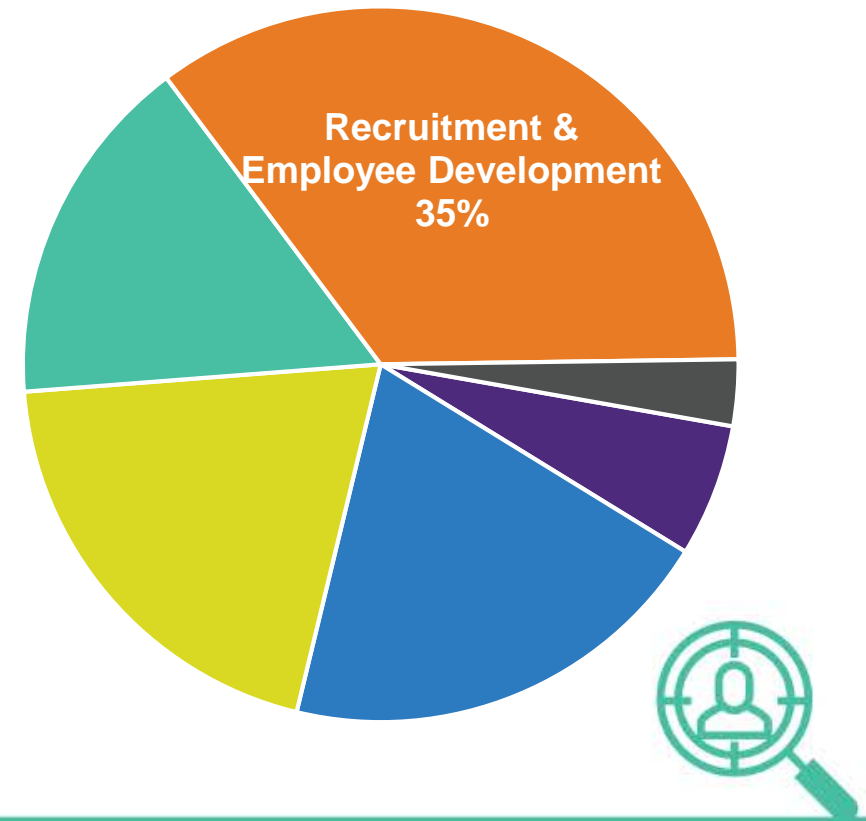
* As at October 31, 2018

RECRUITMENT & EMPLOYEE DEVELOPMENT

RECRUITMENT & EMPLOYEE DEVELOPMENT

Programs & Services at a Glance

- Manager: Tammy Stevenson
- Provides support in the following areas:
 - Selection, recruitment and interviews
 - Employee Development:
 - Launched new supervisory courses in 2018
 - Testing new learning management system
 - Employee Training:
 - Embedded Employee Equipment Training



RECRUITMENT & EMPLOYEE DEVELOPMENT

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	-	-	-	-
Expenses	3,765,312	3,490,262	3,656,983	166,721
Net	(3,765,312)	(3,490,262)	(3,656,983)	(166,721)

* As at October 31, 2018



RECRUITMENT & EMPLOYEE DEVELOPMENT – Details (1 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Mgmt. Salary - Regular	2,167,000	1,875,000	2,064,446	189,446
CUPE Reg. Wages	208,000	214,000	92,938	(121,062)
CUPE OT Wages	50,000	50,000	-	(50,000)
Benefit Allocation	128,960	135,000	112,184	(22,816)
EI Expense	19,840	20,000	18,105	(1,895)
CPP Expense	54,560	50,000	48,280	(1,720)
LAPP Expense	272,800	235,000	213,581	(21,419)
RRSP Expense	19,840	36,000	41,289	5,289

* As at October 31, 2018

RECRUITMENT & EMPLOYEE DEVELOPMENT – Details (2 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Employee Relocation Costs	-	-	30,000	30,000
Total Salaries Wages and Benefits	2,921,000	2,615,000	2,620,823	5,823
Business Travel	1,300	1,300	3,500	2,200
Employee Recruitment Costs	300,000	300,000	300,000	-
Employee Relocation Cost - Exempt	75,000	75,000	75,000	-
Train. Supplies & Serv	13,965	13,965	-	(13,965)
Training - Mandatory - Fees	1,000	4,400	23,000	18,600
Training - Mandatory - Other	-	27,550	-	(27,550)
Training - Beneficial - Fees	1,500	1,500	22,000	20,500

* As at October 31, 2018

RECRUITMENT & EMPLOYEE DEVELOPMENT – Details (3 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Membership & Registr. Fee	1,500	1,500	500	(1,000)
Mobile Phones	480	480	960	480
Printing And Binding	2,000	2,000	2,500	500
Subscr. & Public.	1,325	1,325	1,500	175
Consultant Fees	15,000	15,000	105,000	90,000
Prof. Services	174,000	174,000	-	(174,000)
Other Profess. Services	-	-	89,000	89,000
Gen. Serv.-Contracted	214,332	214,332	363,700	149,368
Equipment Rental & Lease	15,000	15,000	20,000	5,000
Total Contracted and General Services	816,402	847,352	1,006,660	159,308

* As at October 31, 2018

RECRUITMENT & EMPLOYEE DEVELOPMENT – Details (4 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Stationary & Office Supplies	-	-	5,000	5,000
Clothing And Shoes	760	760	-	(760)
Food Cost	3,000	3,000	4,000	1,000
Consumables	1,000	1,000	-	(1,000)
Sand And Gravel	10,400	10,400	-	(10,400)
Signs	1,000	1,000	-	(1,000)
Train/Material & Manuals	-	-	15,500	15,500
Equipment & Furnishing	6,750	6,750	5,000	(1,750)

* As at October 31, 2018

RECRUITMENT & EMPLOYEE DEVELOPMENT – Details (5 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Field Equipment	5,000	5,000	-	(5,000)
Total Materials Goods Supplies and Utilities	27,910	27,910	29,500	1,590
Expenses Total	3,765,312	3,490,262	3,656,983	166,721
NET	(3,765,312)	(3,490,262)	(3,656,983)	(166,721)

* As at October 31, 2018

SHARED SERVICES

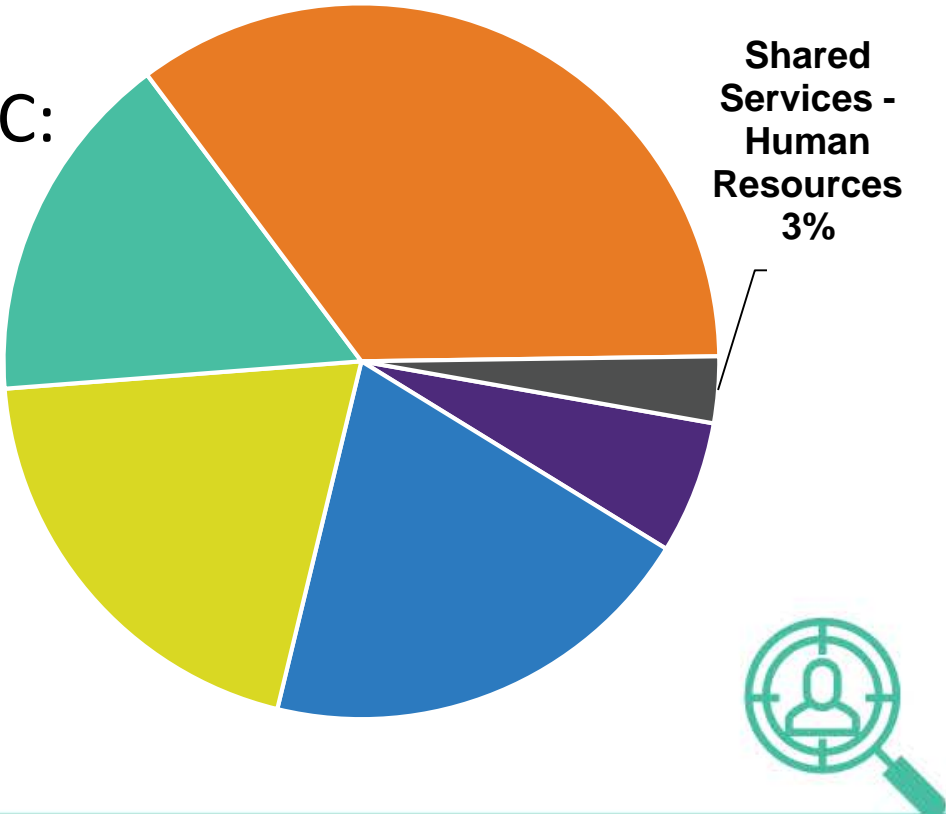
SHARED SERVICES

Programs & Services at a Glance

Provides support in the following areas to RRC:

- Human Resources
- Health & Safety

Provides payroll services to Regional Library



SHARED SERVICES

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	-	-	-	-
Expenses	-	224,000	334,931	110,931
Net	-	(224,000)	(334,931)	(110,931)

* As at October 31, 2018



SHARED SERVICES – Details (1 of 1)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Mgmt. Salary - Regular	-	224,000	279,314	55,314
Benefit Allocation	-	-	14,524	14,524
EI Expense	-	-	2,142	2,142
CPP Expense	-	-	5,712	5,712
LAPP Expense	-	-	27,652	27,652
RRSP Expense	-	-	5,586	5,586
Total Salaries Wages and Benefits	-	224,000	334,931	110,931
Expenses Total	-	224,000	334,931	110,931
NET	-	(224,000)	(334,931)	(110,931)

* As at October 31, 2018

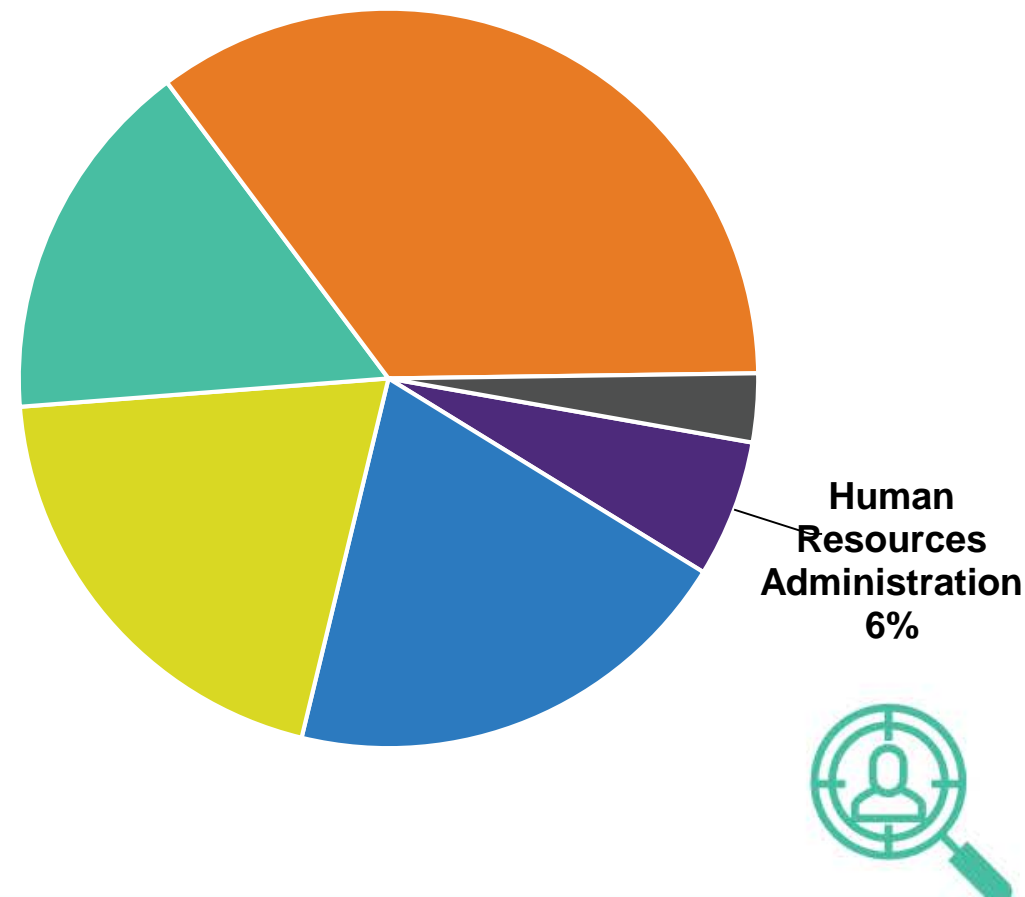
Attachment: 2019 Proposed Operating Budget Human Resources Presentation (Human

HUMAN RESOURCES ADMINISTRATION

HUMAN RESOURCES ADMINISTRATION

Programs & Services at a Glance

- Provides support in the following areas:
 - Senior Human Resources support



HUMAN RESOURCES ADMINISTRATION

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	11,700	11,700	11,700	-
Expenses	925,170	874,170	623,425	(250,745)
Net	(913,470)	(862,470)	(611,725)	250,745

* As at October 31, 2018



HUMAN RESOURCES ADMINISTRATION – Details (1 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Cost Reimbursement	11,700	11,700	11,700	-
Total Sales and User Charges	11,700	11,700	11,700	-
Revenues Total	11,700	11,700	11,700	-
Mgmt. Salary - Regular	471,000	471,000	306,204	(164,796)
Contingency	100,000	-	-	-
Benefit Allocation	30,940	30,940	15,923	(15,017)
EI Expense	4,760	4,760	2,040	(2,720)
CPP Expense	13,090	13,090	5,440	(7,650)
LAPP Expense	65,450	65,450	30,314	(35,136)
RRSP Expense	4,760	4,760	6,124	1,364

* As at October 31, 2018

HUMAN RESOURCES ADMINISTRATION – Details (2 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Total Salaries Wages and Benefits	690,000	590,000	366,045	(223,955)
Business Travel	2,500	2,500	5,000	2,500
Employee Relations	1,000	1,000	2,500	1,500
Membership & Registr. Fee	420	420	-	(420)
Freight Charges	1,080	1,080	1,800	720
Postage	4,150	4,150	2,800	(1,350)
Mobile Phones	720	720	480	(240)
Printing And Binding	15,000	15,000	-	(15,000)
Legal Fees	150,000	150,000	150,000	-
Consultant Fees	35,000	35,000	35,000	-

* As at October 31, 2018

HUMAN RESOURCES ADMINISTRATION – Details (3 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Prof. Services	15,000	15,000	15,000	-
Other Profess. Services	-	50,000	40,000	(10,000)
Room Rental	1,500	1,500	-	(1,500)
Total Contracted and General Services	226,370	276,370	252,580	(23,790)
Stationary & Office Supplies	4,800	3,800	4,800	1,000
Food Cost	4,000	4,000	-	(4,000)
Total Materials Goods Supplies and Utilities	8,800	7,800	4,800	(3,000)
Expenses Total	925,170	874,170	623,425	(250,745)
NET	(913,470)	(862,470)	(611,725)	250,745

* As at October 31, 2018

HUMAN RESOURCES SUMMARY



HUMAN RESOURCES

2019 Proposed Operating Budget Summary

	2018 Budget	2018 Projection *	2019 Budget	Net Change
Compensation Benefits & Payroll	1,984,390	2,509,129	2,097,718	(411,411)
Health & Safety	1,779,355	1,861,355	1,965,677	104,322
Labour Relations	1,613,736	1,607,636	1,676,577	68,941
Recruitment & Employee Development	3,765,312	3,490,262	3,656,983	166,721
Shared Services	-	224,000	334,931	110,931
HR Administration	913,470	862,470	611,725	250,745
TOTAL	10,056,263	10,554,852	10,343,610	(211,242)

* As at October 31, 2018

Questions?



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Human Resources
HR Administration

B_HRADM

Description of Service

The HR Administration branch consists of the following sub branches:

HR Admin

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	11,700	11,700	11,700	-	11,700	11,700
Revenues:	11,700	11,700	11,700	-	11,700	11,700
Salaries Wages and Benefits	690,000	590,000	366,045	(223,955)	369,705	373,402
Contracted and General Services	226,370	276,370	252,580	(23,790)	252,580	252,580
Materials Goods Supplies and Utilities	8,800	7,800	4,800	(3,000)	4,848	4,896
Expenses:	925,170	874,170	623,425	(250,745)	627,133	630,879
NET	(913,470)	(862,470)	(611,725)	250,745	(615,433)	(619,179)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Human Resources

HR Administration

B_HRADM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	11,700	11,700	11,700	-
Sales and User Charges	11,700	11,700	11,700	-
Revenues:	11,700	11,700	11,700	-
Exempt Salary - Regular	471,000	471,000	306,204	(164,796)
Contingency	100,000	-	-	-
Benefit Allocation	30,940	30,940	15,923	(15,017)
EI Expense	4,760	4,760	2,040	(2,720)
CPP Expense	13,090	13,090	5,440	(7,650)
LAPP Expense	65,450	65,450	30,314	(35,136)
RRSP Expense	4,760	4,760	6,124	1,364
Salaries Wages and Benefits	690,000	590,000	366,045	(223,955)
Business Travel	2,500	2,500	5,000	2,500
Employee Relations	1,000	1,000	2,500	1,500
Membership & Registr. Fee	420	420	-	(420)
Freight Charges	1,080	1,080	1,800	720
Postage	4,150	4,150	2,800	(1,350)
Mobile Phones	720	720	480	(240)
Printing And Binding	15,000	15,000	-	(15,000)
Legal Fees	150,000	150,000	150,000	-
Consultant Fees	35,000	35,000	35,000	-
Prof. Services	15,000	15,000	15,000	-
Other Profess. Services	-	50,000	40,000	(10,000)
Room Rental	1,500	1,500	-	(1,500)
Contracted and General Services	226,370	276,370	252,580	(23,790)
Stationary & Office Supplies	4,800	3,800	4,800	1,000
Food Cost	4,000	4,000	-	(4,000)
Materials Goods Supplies and Utilities	8,800	7,800	4,800	(3,000)
Expenses:	925,170	874,170	623,425	(250,745)
NET	(913,470)	(862,470)	(611,725)	250,745

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Human Resources / HR Administration

HR Administration

S_HRADM

Description of Service

HR Administration consists of the following cost centres:

82100 Human Resources Administration

82112 Strategic Services

82209 Retirement Services

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	11,700	11,700	11,700	-	11,700	11,700
Revenues:	11,700	11,700	11,700	-	11,700	11,700
Salaries Wages and Benefits	690,000	590,000	366,045	(223,955)	369,705	373,402
Contracted and General Services	226,370	276,370	252,580	(23,790)	252,580	252,580
Materials Goods Supplies and Utilities	8,800	7,800	4,800	(3,000)	4,848	4,896
Expenses:	925,170	874,170	623,425	(250,745)	627,133	630,879
NET	(913,470)	(862,470)	(611,725)	250,745	(615,433)	(619,179)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Human Resources / HR Administration

HR Administration

S_HRADM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	11,700	11,700	11,700	-
Sales and User Charges	11,700	11,700	11,700	-
Revenues:	11,700	11,700	11,700	-
Exempt Salary - Regular	471,000	471,000	306,204	(164,796)
Contingency	100,000	-	-	-
Benefit Allocation	30,940	30,940	15,923	(15,017)
EI Expense	4,760	4,760	2,040	(2,720)
CPP Expense	13,090	13,090	5,440	(7,650)
LAPP Expense	65,450	65,450	30,314	(35,136)
RRSP Expense	4,760	4,760	6,124	1,364
Salaries Wages and Benefits	690,000	590,000	366,045	(223,955)
Business Travel	2,500	2,500	5,000	2,500
Employee Relations	1,000	1,000	2,500	1,500
Membership & Registr. Fee	420	420	-	(420)
Freight Charges	1,080	1,080	1,800	720
Postage	4,150	4,150	2,800	(1,350)
Mobile Phones	720	720	480	(240)
Printing And Binding	15,000	15,000	-	(15,000)
Legal Fees	150,000	150,000	150,000	-
Consultant Fees	35,000	35,000	35,000	-
Prof. Services	15,000	15,000	15,000	-
Other Profess. Services	-	50,000	40,000	(10,000)
Room Rental	1,500	1,500	-	(1,500)
Contracted and General Services	226,370	276,370	252,580	(23,790)
Stationary & Office Supplies	4,800	3,800	4,800	1,000
Food Cost	4,000	4,000	-	(4,000)
Materials Goods Supplies and Utilities	8,800	7,800	4,800	(3,000)
Expenses:	925,170	874,170	623,425	(250,745)
NET	(913,470)	(862,470)	(611,725)	250,745

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

HR Administration

HUMAN RESOURCES ADMINISTRATION

82100

Description of Service

Provide strategic services and human resources solutions in support of our organization and our people.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	11,700	11,700	11,700	-	11,700	11,700
Revenues:	11,700	11,700	11,700	-	11,700	11,700
Salaries Wages and Benefits	690,000	590,000	366,045	(223,955)	369,705	373,402
Contracted and General Services	226,370	276,370	252,580	(23,790)	252,580	252,580
Materials Goods Supplies and Utilities	8,800	7,800	4,800	(3,000)	4,848	4,896
Expenses:	925,170	874,170	623,425	(250,745)	627,133	630,879
NET	(913,470)	(862,470)	(611,725)	250,745	(615,433)	(619,179)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

HR Administration

HUMAN RESOURCES ADMINISTRATION

82100

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	11,700	11,700	11,700	-
Sales and User Charges	11,700	11,700	11,700	-
Revenues:	11,700	11,700	11,700	-
Exempt Salary - Regular	471,000	471,000	306,204	(164,796)
Contingency	100,000	-	-	-
Benefit Allocation	30,940	30,940	15,923	(15,017)
EI Expense	4,760	4,760	2,040	(2,720)
CPP Expense	13,090	13,090	5,440	(7,650)
LAPP Expense	65,450	65,450	30,314	(35,136)
RRSP Expense	4,760	4,760	6,124	1,364
Salaries Wages and Benefits	690,000	590,000	366,045	(223,955)
Business Travel	2,500	2,500	5,000	2,500
Employee Relations	1,000	1,000	2,500	1,500
Membership & Registr. Fee	420	420	-	(420)
Freight Charges	1,080	1,080	1,800	720
Postage	4,150	4,150	2,800	(1,350)
Mobile Phones	720	720	480	(240)
Printing And Binding	15,000	15,000	-	(15,000)
Legal Fees	150,000	150,000	150,000	-
Consultant Fees	35,000	35,000	35,000	-
Prof. Services	15,000	15,000	15,000	-
Other Profess. Services	-	50,000	40,000	(10,000)
Room Rental	1,500	1,500	-	(1,500)
Contracted and General Services	226,370	276,370	252,580	(23,790)
Stationary & Office Supplies	4,800	3,800	4,800	1,000
Food Cost	4,000	4,000	-	(4,000)
Materials Goods Supplies and Utilities	8,800	7,800	4,800	(3,000)
Expenses:	925,170	874,170	623,425	(250,745)
NET	(913,470)	(862,470)	(611,725)	250,745

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Compensation Benefits & Payroll

RETIREMENT SERVICES

82209

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	140,000	0	(140,000)	0	0
Expenses:	-	140,000	0	(140,000)	0	0
NET	-	(140,000)	(0)	140,000	(0)	(0)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Compensation Benefits & Payroll

RETIREMENT SERVICES

82209

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	-	-	0	0
Benefit Allocation	-	140,000	0	(140,000)
EI Expense	-	-	0	0
CPP Expense	-	-	0	0
LAPP Expense	-	-	0	0
Salaries Wages and Benefits	-	140,000	0	(140,000)
Expenses:	-	140,000	0	(140,000)
NET	-	(140,000)	(0)	140,000

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Human Resources

Compensation Benefits & Payroll

B_CBP

Description of Service

Compensation Benefits & Payroll Branch consists of the following sub branches:

Compensation Benefits & Payroll

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,646,000	2,116,000	1,731,891	(384,109)	1,748,860	1,765,999
Contracted and General Services	253,590	308,329	274,827	(33,502)	274,827	274,827
Materials Goods Supplies and Utilities	80,000	80,000	86,000	6,000	86,860	87,728
Bank Charges and Short-Term Interest	4,800	4,800	5,000	200	5,000	5,000
Expenses:	1,984,390	2,509,129	2,097,718	(411,411)	2,115,547	2,133,554
NET	(1,984,390)	(2,509,129)	(2,097,718)	411,411	(2,115,547)	(2,133,554)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Human Resources
Compensation Benefits & Payroll

B_CBP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	1,357,000	1,533,000	1,412,143	(120,857)
Exempt OT Salary	12,000	60,000	35,000	(25,000)
CUPE Reg. Wages	-	-	0	0
Benefit Allocation	72,020	247,680	73,431	(174,249)
EI Expense	11,080	15,720	11,801	(3,919)
CPP Expense	30,470	39,980	31,470	(8,510)
LAPP Expense	152,350	186,900	139,802	(47,098)
RRSP Expense	11,080	32,720	28,243	(4,477)
Salaries Wages and Benefits	1,646,000	2,116,000	1,731,891	(384,109)
Business Travel	1,600	1,600	1,600	-
Conference Registration	-	4,739	13,567	8,828
Training - Mandatory - Fees	-	-	1,500	1,500
Membership & Registr. Fee	920	920	500	(420)
Mobile Phones	720	720	960	240
Printing And Binding	700	700	700	-
Subscr. & Public.	500	500	-	(500)
Prof. Services	205,000	255,000	210,000	(45,000)
Gen. Serv.-Contracted	44,000	44,000	43,000	(1,000)
Room Rental	-	-	3,000	3,000
Licenses & Permits	150	150	-	(150)
Contracted and General Services	253,590	308,329	274,827	(33,502)
Spec. Progr. Supplies	7,000	7,000	10,000	3,000
Food Cost	2,000	2,000	5,000	3,000
Catered Foods	22,000	22,000	22,000	-
Empl. Recogn. Awards	49,000	49,000	49,000	-
Materials Goods Supplies and Utilities	80,000	80,000	86,000	6,000
Bank Charges	4,800	4,800	5,000	200
Bank Charges and Short-Term Interest	4,800	4,800	5,000	200
Expenses:	1,984,390	2,509,129	2,097,718	(411,411)
NET	(1,984,390)	(2,509,129)	(2,097,718)	411,411

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Human Resources / Compensation Benefits & Payroll

Compensation Benefits & Payroll

S_CBP

Description of Service

Compensation Benefits & Payroll consists of the following cost centres:

82101 Corporate Employee Recognition

82160 Compensation & Benefits

85146 Payroll

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,646,000	2,116,000	1,731,891	(384,109)	1,748,860	1,765,999
Contracted and General Services	253,590	308,329	274,827	(33,502)	274,827	274,827
Materials Goods Supplies and Utilities	80,000	80,000	86,000	6,000	86,860	87,728
Bank Charges and Short-Term Interest	4,800	4,800	5,000	200	5,000	5,000
Expenses:	1,984,390	2,509,129	2,097,718	(411,411)	2,115,547	2,133,554
NET	(1,984,390)	(2,509,129)	(2,097,718)	411,411	(2,115,547)	(2,133,554)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Human Resources / Compensation Benefits & Payroll

Compensation Benefits & Payroll

S_CBP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	1,357,000	1,533,000	1,412,143	(120,857)
Exempt OT Salary	12,000	60,000	35,000	(25,000)
CUPE Reg. Wages	-	-	0	0
Benefit Allocation	72,020	247,680	73,431	(174,249)
EI Expense	11,080	15,720	11,801	(3,919)
CPP Expense	30,470	39,980	31,470	(8,510)
LAPP Expense	152,350	186,900	139,802	(47,098)
RRSP Expense	11,080	32,720	28,243	(4,477)
Salaries Wages and Benefits	1,646,000	2,116,000	1,731,891	(384,109)
Business Travel	1,600	1,600	1,600	-
Conference Registration	-	4,739	13,567	8,828
Training - Mandatory - Fees	-	-	1,500	1,500
Membership & Registr. Fee	920	920	500	(420)
Mobile Phones	720	720	960	240
Printing And Binding	700	700	700	-
Subscr. & Public.	500	500	-	(500)
Prof. Services	205,000	255,000	210,000	(45,000)
Gen. Serv.-Contracted	44,000	44,000	43,000	(1,000)
Room Rental	-	-	3,000	3,000
Licenses & Permits	150	150	-	(150)
Contracted and General Services	253,590	308,329	274,827	(33,502)
Spec. Progr. Supplies	7,000	7,000	10,000	3,000
Food Cost	2,000	2,000	5,000	3,000
Catered Foods	22,000	22,000	22,000	-
Empl. Recogn. Awards	49,000	49,000	49,000	-
Materials Goods Supplies and Utilities	80,000	80,000	86,000	6,000
Bank Charges	4,800	4,800	5,000	200
Bank Charges and Short-Term Interest	4,800	4,800	5,000	200
Expenses:	1,984,390	2,509,129	2,097,718	(411,411)
NET	(1,984,390)	(2,509,129)	(2,097,718)	411,411

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Compensation Benefits & Payroll

CORPORATE EMPLOYEE RECOGNITION

82101

Description of Service

Provide strategic services and human resources solutions in support of our organization and our people.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	104,000	104,000	122,088	18,088	123,308	124,542
Contracted and General Services	44,350	44,350	46,200	1,850	46,200	46,200
Materials Goods Supplies and Utilities	78,000	78,000	83,000	5,000	83,830	84,668
Expenses:	226,350	226,350	251,287	24,937	253,338	255,410
NET	(226,350)	(226,350)	(251,287)	(24,937)	(253,338)	(255,410)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Compensation Benefits & Payroll

CORPORATE EMPLOYEE RECOGNITION

82101

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	86,000	86,000	102,151	16,151
Benefit Allocation	4,680	4,680	5,312	632
EI Expense	720	720	673	(47)
CPP Expense	1,980	1,980	1,795	(185)
LAPP Expense	9,900	9,900	10,113	213
RRSP Expense	720	720	2,043	1,323
Salaries Wages and Benefits	104,000	104,000	122,088	18,088
Printing And Binding	200	200	200	-
Gen. Serv.-Contracted	44,000	44,000	43,000	(1,000)
Room Rental	-	-	3,000	3,000
Licenses & Permits	150	150	-	(150)
Contracted and General Services	44,350	44,350	46,200	1,850
Spec. Progr. Supplies	7,000	7,000	10,000	3,000
Food Cost	-	-	2,000	2,000
Catered Foods	22,000	22,000	22,000	-
Empl. Recogn. Awards	49,000	49,000	49,000	-
Materials Goods Supplies and Utilities	78,000	78,000	83,000	5,000
Expenses:	226,350	226,350	251,287	24,937
NET	(226,350)	(226,350)	(251,287)	(24,937)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Compensation Benefits & Payroll

COMPENSATION AND BENEFITS

82160

Description of Service

Provide strategic services and human resources solutions in support of our organization and our people.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	950,000	1,219,000	1,124,520	(94,480)	1,135,715	1,147,023
Contracted and General Services	208,320	263,059	228,627	(34,432)	228,627	228,627
Materials Goods Supplies and Utilities	2,000	2,000	3,000	1,000	3,030	3,060
Expenses:	1,160,320	1,484,059	1,356,147	(127,912)	1,367,372	1,378,710
NET	(1,160,320)	(1,484,059)	(1,356,147)	127,912	(1,367,372)	(1,378,710)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Compensation Benefits & Payroll

COMPENSATION AND BENEFITS

82160

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	783,000	959,000	931,541	(27,459)
Exempt OT Salary	-	10,000	5,000	(5,000)
Benefit Allocation	43,420	65,000	48,440	(16,560)
EI Expense	6,680	9,000	7,823	(1,177)
CPP Expense	18,370	24,000	20,862	(3,138)
LAPP Expense	91,850	128,000	92,223	(35,777)
RRSP Expense	6,680	24,000	18,631	(5,369)
Salaries Wages and Benefits	950,000	1,219,000	1,124,520	(94,480)
Business Travel	1,600	1,600	1,600	-
Conference Registration	-	4,739	13,567	8,828
Training - Mandatory - Fees	-	-	1,500	1,500
Membership & Registr. Fee	-	-	500	500
Mobile Phones	720	720	960	240
Printing And Binding	500	500	500	-
Subscr. & Public.	500	500	-	(500)
Prof. Services	205,000	255,000	210,000	(45,000)
Contracted and General Services	208,320	263,059	228,627	(34,432)
Food Cost	2,000	2,000	3,000	1,000
Materials Goods Supplies and Utilities	2,000	2,000	3,000	1,000
Expenses:	1,160,320	1,484,059	1,356,147	(127,912)
NET	(1,160,320)	(1,484,059)	(1,356,147)	127,912

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Compensation Benefits & Payroll

PAYROLL

85146

Description of Service

Provide strategic services and human resources solutions in support of our organization and our people.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	592,000	653,000	485,284	(167,716)	489,836	494,435
Contracted and General Services	920	920	-	(920)	-	-
Bank Charges and Short-Term Interest	4,800	4,800	5,000	200	5,000	5,000
Expenses:	597,720	658,720	490,284	(168,436)	494,836	499,435
NET	(597,720)	(658,720)	(490,284)	168,436	(494,836)	(499,435)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Compensation Benefits & Payroll

PAYROLL

85146

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	488,000	488,000	378,451	(109,549)
Exempt OT Salary	12,000	50,000	30,000	(20,000)
Benefit Allocation	23,920	38,000	19,679	(18,321)
EI Expense	3,680	6,000	3,305	(2,695)
CPP Expense	10,120	14,000	8,813	(5,187)
LAPP Expense	50,600	49,000	37,467	(11,533)
RRSP Expense	3,680	8,000	7,569	(431)
Salaries Wages and Benefits	592,000	653,000	485,284	(167,716)
Membership & Registr. Fee	920	920	-	(920)
Contracted and General Services	920	920	-	(920)
Bank Charges	4,800	4,800	5,000	200
Bank Charges and Short-Term Interest	4,800	4,800	5,000	200
Expenses:	597,720	658,720	490,284	(168,436)
NET	(597,720)	(658,720)	(490,284)	168,436

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Human Resources
Health & Safety

B_HS

Description of Service

The Health & Safety Branch consists of the follow sub branches:
Health & Safety

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,565,000	1,697,000	1,888,939	191,939	1,907,828	1,926,906
Contracted and General Services	211,711	161,711	218,738	57,027	218,738	218,738
Materials Goods Supplies and Utilities	2,644	2,644	14,000	11,356	14,090	14,181
Expenses:	1,779,355	1,861,355	2,121,677	260,322	2,140,656	2,159,825
NET	(1,779,355)	(1,861,355)	(2,121,677)	(260,322)	(2,140,656)	(2,159,825)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Human Resources
Health & Safety

B_HS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	1,296,000	1,391,000	1,576,913	185,913
Benefit Allocation	69,940	74,860	81,999	7,139
EI Expense	10,760	11,440	11,557	117
CPP Expense	29,590	29,210	30,818	1,608
LAPP Expense	147,950	171,050	156,114	(14,936)
RRSP Expense	10,760	19,440	31,538	12,098
Salaries Wages and Benefits	1,565,000	1,697,000	1,888,939	191,939
Business Travel	2,730	2,730	5,600	2,870
Conference Registration	-	-	7,500	7,500
Training - Mandatory - Fees	1,050	1,050	4,040	2,990
Membership & Registr. Fee	2,576	2,576	2,318	(258)
Mobile Phones	1,440	1,440	2,960	1,520
Subscr. & Public.	5,195	5,195	10,000	4,805
Audit Fees	-	-	5,000	5,000
Other Fees	-	-	12,000	12,000
Consultant Fees	50,000	-	-	-
Prof. Services	147,400	147,400	168,000	20,600
Gen. Serv.-Contracted	1,320	1,320	1,320	-
Contracted and General Services	211,711	161,711	218,738	57,027
Spec. Progr. Supplies	500	500	-	(500)
Protective Apparel	300	300	5,000	4,700
Consumables	1,844	1,844	4,000	2,156
Signs	-	-	5,000	5,000
Materials Goods Supplies and Utilities	2,644	2,644	14,000	11,356
Expenses:	1,779,355	1,861,355	2,121,677	260,322
NET	(1,779,355)	(1,861,355)	(2,121,677)	(260,322)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Human Resources / Health & Safety

Health & Safety

S_HS

Description of Service

Health & Safety consists of the following cost centres:

82110 Health

82111 Safety

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,565,000	1,697,000	1,888,939	191,939	1,907,828	1,926,906
Contracted and General Services	211,711	161,711	218,738	57,027	218,738	218,738
Materials Goods Supplies and Utilities	2,644	2,644	14,000	11,356	14,090	14,181
Expenses:	1,779,355	1,861,355	2,121,677	260,322	2,140,656	2,159,825
NET	(1,779,355)	(1,861,355)	(2,121,677)	(260,322)	(2,140,656)	(2,159,825)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Human Resources / Health & Safety

Health & Safety

S_HS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	1,296,000	1,391,000	1,576,913	185,913
Benefit Allocation	69,940	74,860	81,999	7,139
EI Expense	10,760	11,440	11,557	117
CPP Expense	29,590	29,210	30,818	1,608
LAPP Expense	147,950	171,050	156,114	(14,936)
RRSP Expense	10,760	19,440	31,538	12,098
Salaries Wages and Benefits	1,565,000	1,697,000	1,888,939	191,939
Business Travel	2,730	2,730	5,600	2,870
Conference Registration	-	-	7,500	7,500
Training - Mandatory - Fees	1,050	1,050	4,040	2,990
Membership & Registr. Fee	2,576	2,576	2,318	(258)
Mobile Phones	1,440	1,440	2,960	1,520
Subscr. & Public.	5,195	5,195	10,000	4,805
Audit Fees	-	-	5,000	5,000
Other Fees	-	-	12,000	12,000
Consultant Fees	50,000	-	-	-
Prof. Services	147,400	147,400	168,000	20,600
Gen. Serv.-Contracted	1,320	1,320	1,320	-
Contracted and General Services	211,711	161,711	218,738	57,027
Spec. Progr. Supplies	500	500	-	(500)
Protective Apparel	300	300	5,000	4,700
Consumables	1,844	1,844	4,000	2,156
Signs	-	-	5,000	5,000
Materials Goods Supplies and Utilities	2,644	2,644	14,000	11,356
Expenses:	1,779,355	1,861,355	2,121,677	260,322
NET	(1,779,355)	(1,861,355)	(2,121,677)	(260,322)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Health & Safety

HEALTH

82110

Description of Service

Provide strategic services and human resources solutions in support of our organization and our people.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	649,000	649,000	680,312	31,312	687,115	693,986
Contracted and General Services	194,580	144,580	160,593	16,013	160,593	160,593
Materials Goods Supplies and Utilities	500	500	-	(500)	-	-
Expenses:	844,080	794,080	840,905	46,825	847,708	854,579
NET	(844,080)	(794,080)	(840,905)	(46,825)	(847,708)	(854,579)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Health & Safety

HEALTH

82110

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	538,000	538,000	568,734	30,734
Benefit Allocation	28,860	28,860	29,574	714
EI Expense	4,440	4,440	3,907	(533)
CPP Expense	12,210	12,210	10,418	(1,792)
LAPP Expense	61,050	61,050	56,305	(4,745)
RRSP Expense	4,440	4,440	11,375	6,935
Salaries Wages and Benefits	649,000	649,000	680,312	31,312
Business Travel	-	-	1,600	1,600
Training - Mandatory - Fees	450	450	-	(450)
Membership & Registr. Fee	2,250	2,250	1,793	(457)
Mobile Phones	480	480	1,200	720
Consultant Fees	50,000	-	-	-
Prof. Services	141,400	141,400	156,000	14,600
Contracted and General Services	194,580	144,580	160,593	16,013
Spec. Progr. Supplies	500	500	-	(500)
Materials Goods Supplies and Utilities	500	500	-	(500)
Expenses:	844,080	794,080	840,905	46,825
NET	(844,080)	(794,080)	(840,905)	(46,825)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Health & Safety

SAFETY

82111

Description of Service

Provide strategic services and human resources solutions in support of our organization and our people.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	916,000	1,048,000	1,208,627	160,627	1,220,714	1,232,921
Contracted and General Services	17,131	17,131	58,145	41,014	58,145	58,145
Materials Goods Supplies and Utilities	2,144	2,144	14,000	11,856	14,090	14,181
Expenses:	935,275	1,067,275	1,280,772	213,497	1,292,949	1,305,247
NET	(935,275)	(1,067,275)	(1,280,772)	(213,497)	(1,292,949)	(1,305,247)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Health & Safety

SAFETY

82111

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	758,000	853,000	1,008,179	155,179
Benefit Allocation	41,080	46,000	52,425	6,425
EI Expense	6,320	7,000	7,650	650
CPP Expense	17,380	17,000	20,400	3,400
LAPP Expense	86,900	110,000	99,810	(10,190)
RRSP Expense	6,320	15,000	20,164	5,164
Salaries Wages and Benefits	916,000	1,048,000	1,208,627	160,627
Business Travel	2,730	2,730	4,000	1,270
Conference Registration	-	-	7,500	7,500
Training - Mandatory - Fees	600	600	4,040	3,440
Membership & Registr. Fee	326	326	525	199
Mobile Phones	960	960	1,760	800
Subscr. & Public.	5,195	5,195	10,000	4,805
Audit Fees	-	-	5,000	5,000
Other Fees	-	-	12,000	12,000
Prof. Services	6,000	6,000	12,000	6,000
Gen. Serv.-Contracted	1,320	1,320	1,320	-
Contracted and General Services	17,131	17,131	58,145	41,014
Protective Apparel	300	300	5,000	4,700
Consumables	1,844	1,844	4,000	2,156
Signs	-	-	5,000	5,000
Materials Goods Supplies and Utilities	2,144	2,144	14,000	11,856
Expenses:	935,275	1,067,275	1,280,772	213,497
NET	(935,275)	(1,067,275)	(1,280,772)	(213,497)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Human Resources
Labour Relations

B_LR

Description of Service

The Labour Relations Branch consists of the following sub branches:
Labour Relations

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,450,000	1,450,000	1,477,253	27,253	1,492,025	1,506,945
Contracted and General Services	162,740	156,640	195,324	38,684	195,324	195,324
Materials Goods Supplies and Utilities	996	996	4,000	3,004	4,040	4,080
Expenses:	1,613,736	1,607,636	1,676,577	68,941	1,691,389	1,706,350
NET	(1,613,736)	(1,607,636)	(1,676,577)	(68,941)	(1,691,389)	(1,706,350)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Human Resources

Labour Relations

B_LR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	1,200,000	1,200,000	1,231,988	31,988
Benefit Allocation	65,000	65,000	64,063	(937)
EI Expense	10,000	10,000	9,435	(565)
CPP Expense	27,500	27,500	25,160	(2,340)
LAPP Expense	137,500	137,500	121,967	(15,533)
RRSP Expense	10,000	10,000	24,640	14,640
Salaries Wages and Benefits	1,450,000	1,450,000	1,477,253	27,253
Business Travel	2,880	2,880	3,880	1,000
Conference Registration	-	-	13,000	13,000
Training - Beneficial - Fees	1,500	1,500	20,000	18,500
Membership & Registr. Fee	840	840	1,764	924
Mobile Phones	1,920	1,920	1,680	(240)
Printing And Binding	5,000	5,000	5,000	-
Subscr. & Public.	6,600	500	-	(500)
Prof. Services	142,500	142,500	150,000	7,500
Room Rental	1,500	1,500	-	(1,500)
Contracted and General Services	162,740	156,640	195,324	38,684
Food Cost	996	996	4,000	3,004
Materials Goods Supplies and Utilities	996	996	4,000	3,004
Expenses:	1,613,736	1,607,636	1,676,577	68,941
NET	(1,613,736)	(1,607,636)	(1,676,577)	(68,941)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Human Resources / Labour Relations

Labour Relations

S_LR

Description of Service

Labour Relations consists of the following cost centres:

82130 Labour Relations

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,450,000	1,450,000	1,477,253	27,253	1,492,025	1,506,945
Contracted and General Services	162,740	156,640	195,324	38,684	195,324	195,324
Materials Goods Supplies and Utilities	996	996	4,000	3,004	4,040	4,080
Expenses:	1,613,736	1,607,636	1,676,577	68,941	1,691,389	1,706,350
NET	(1,613,736)	(1,607,636)	(1,676,577)	(68,941)	(1,691,389)	(1,706,350)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Human Resources / Labour Relations

Labour Relations

S_LR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	1,200,000	1,200,000	1,231,988	31,988
Benefit Allocation	65,000	65,000	64,063	(937)
EI Expense	10,000	10,000	9,435	(565)
CPP Expense	27,500	27,500	25,160	(2,340)
LAPP Expense	137,500	137,500	121,967	(15,533)
RRSP Expense	10,000	10,000	24,640	14,640
Salaries Wages and Benefits	1,450,000	1,450,000	1,477,253	27,253
Business Travel	2,880	2,880	3,880	1,000
Conference Registration	-	-	13,000	13,000
Training - Beneficial - Fees	1,500	1,500	20,000	18,500
Membership & Registr. Fee	840	840	1,764	924
Mobile Phones	1,920	1,920	1,680	(240)
Printing And Binding	5,000	5,000	5,000	-
Subscr. & Public.	6,600	500	-	(500)
Prof. Services	142,500	142,500	150,000	7,500
Room Rental	1,500	1,500	-	(1,500)
Contracted and General Services	162,740	156,640	195,324	38,684
Food Cost	996	996	4,000	3,004
Materials Goods Supplies and Utilities	996	996	4,000	3,004
Expenses:	1,613,736	1,607,636	1,676,577	68,941
NET	(1,613,736)	(1,607,636)	(1,676,577)	(68,941)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Labour Relations

EMPLOYEE RELATIONS

82130

Description of Service

Provide strategic services and human resources solutions in support of our organization and our people.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,450,000	1,450,000	1,477,253	27,253	1,492,025	1,506,945
Contracted and General Services	162,740	156,640	195,324	38,684	195,324	195,324
Materials Goods Supplies and Utilities	996	996	4,000	3,004	4,040	4,080
Expenses:	1,613,736	1,607,636	1,676,577	68,941	1,691,389	1,706,350
NET	(1,613,736)	(1,607,636)	(1,676,577)	(68,941)	(1,691,389)	(1,706,350)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Labour Relations

EMPLOYEE RELATIONS

82130

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	1,200,000	1,200,000	1,231,988	31,988
Benefit Allocation	65,000	65,000	64,063	(937)
EI Expense	10,000	10,000	9,435	(565)
CPP Expense	27,500	27,500	25,160	(2,340)
LAPP Expense	137,500	137,500	121,967	(15,533)
RRSP Expense	10,000	10,000	24,640	14,640
Salaries Wages and Benefits	1,450,000	1,450,000	1,477,253	27,253
Business Travel	2,880	2,880	3,880	1,000
Conference Registration	-	-	13,000	13,000
Training - Beneficial - Fees	1,500	1,500	20,000	18,500
Membership & Registr. Fee	840	840	1,764	924
Mobile Phones	1,920	1,920	1,680	(240)
Printing And Binding	5,000	5,000	5,000	-
Subscr. & Public.	6,600	500	-	(500)
Prof. Services	142,500	142,500	150,000	7,500
Room Rental	1,500	1,500	-	(1,500)
Contracted and General Services	162,740	156,640	195,324	38,684
Food Cost	996	996	4,000	3,004
Materials Goods Supplies and Utilities	996	996	4,000	3,004
Expenses:	1,613,736	1,607,636	1,676,577	68,941
NET	(1,613,736)	(1,607,636)	(1,676,577)	(68,941)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Human Resources

Recruitment & Employee Development

B_RED

Description of Service

The Recruitment & Employee Development Branch consists of the following sub branches:

Recruitment & Employee Development

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	2,921,000	2,615,000	2,620,823	5,823	2,646,731	2,672,899
Contracted and General Services	816,402	847,352	1,006,660	159,308	1,006,660	1,006,660
Materials Goods Supplies and Utilities	27,910	27,910	29,500	1,590	29,795	30,093
Expenses:	3,765,312	3,490,262	3,656,983	166,721	3,683,186	3,709,652
NET	(3,765,312)	(3,490,262)	(3,656,983)	(166,721)	(3,683,186)	(3,709,652)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Human Resources

Recruitment & Employee Development

B_RED

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	2,167,000	1,875,000	2,064,446	189,446
CUPE Reg. Wages	208,000	214,000	92,938	(121,062)
CUPE OT Wages	50,000	50,000	-	(50,000)
Benefit Allocation	128,960	135,000	112,184	(22,816)
EI Expense	19,840	20,000	18,105	(1,895)
CPP Expense	54,560	50,000	48,280	(1,720)
LAPP Expense	272,800	235,000	213,581	(21,419)
RRSP Expense	19,840	36,000	41,289	5,289
Employee Relocation Costs	-	-	30,000	30,000
Salaries Wages and Benefits	2,921,000	2,615,000	2,620,823	5,823
Business Travel	1,300	1,300	3,500	2,200
Employee Recruitment Costs	300,000	300,000	300,000	-
Employee Relocation Cost - Exempt	75,000	75,000	75,000	-
Train. Supplies & Serv	13,965	13,965	-	(13,965)
Training - Mandatory - Fees	1,000	4,400	23,000	18,600
Training - Mandatory - Other	-	27,550	-	(27,550)
Training - Beneficial - Fees	1,500	1,500	22,000	20,500
Membership & Registr. Fee	1,500	1,500	500	(1,000)
Mobile Phones	480	480	960	480
Printing And Binding	2,000	2,000	2,500	500
Subscr. & Public.	1,325	1,325	1,500	175
Consultant Fees	15,000	15,000	105,000	90,000
Prof. Services	174,000	174,000	-	(174,000)
Other Profess. Services	-	-	89,000	89,000
Gen. Serv.-Contracted	214,332	214,332	363,700	149,368
Equipment Rental & Lease	15,000	15,000	20,000	5,000
Contracted and General Services	816,402	847,352	1,006,660	159,308
Stationary & Office Supplies	-	-	5,000	5,000
Clothing And Shoes	760	760	-	(760)
Food Cost	3,000	3,000	4,000	1,000

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Human Resources
Recruitment & Employee Development

B_RED

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Consumables	1,000	1,000	-	(1,000)
Sand And Gravel	10,400	10,400	-	(10,400)
Signs	1,000	1,000	-	(1,000)
Train/Material & Manuals	-	-	15,500	15,500
Equipment & Furnishing	6,750	6,750	5,000	(1,750)
Field Equipment	5,000	5,000	-	(5,000)
Materials Goods Supplies and Utilities	27,910	27,910	29,500	1,590
Expenses:	3,765,312	3,490,262	3,656,983	166,721
NET	(3,765,312)	(3,490,262)	(3,656,983)	(166,721)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Human Resources / Recruitment & Employee Development

Recruitment & Employee Development

S_RED

Description of Service

Recruitment & Employee Development consists of the following cost centres:

82120 Recruitment

82154 Fleet - Tech & Equipment Training

82204 Learning

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	2,921,000	2,615,000	2,620,823	5,823	2,646,731	2,672,899
Contracted and General Services	816,402	847,352	1,006,660	159,308	1,006,660	1,006,660
Materials Goods Supplies and Utilities	27,910	27,910	29,500	1,590	29,795	30,093
Expenses:	3,765,312	3,490,262	3,656,983	166,721	3,683,186	3,709,652
NET	(3,765,312)	(3,490,262)	(3,656,983)	(166,721)	(3,683,186)	(3,709,652)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Human Resources / Recruitment & Employee Development

Recruitment & Employee Development

S_RED

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	2,167,000	1,875,000	2,064,446	189,446
CUPE Reg. Wages	208,000	214,000	92,938	(121,062)
CUPE OT Wages	50,000	50,000	-	(50,000)
Benefit Allocation	128,960	135,000	112,184	(22,816)
EI Expense	19,840	20,000	18,105	(1,895)
CPP Expense	54,560	50,000	48,280	(1,720)
LAPP Expense	272,800	235,000	213,581	(21,419)
RRSP Expense	19,840	36,000	41,289	5,289
Employee Relocation Costs	-	-	30,000	30,000
Salaries Wages and Benefits	2,921,000	2,615,000	2,620,823	5,823
Business Travel	1,300	1,300	3,500	2,200
Employee Recruitment Costs	300,000	300,000	300,000	-
Employee Relocation Cost - Exempt	75,000	75,000	75,000	-
Train. Supplies & Serv	13,965	13,965	-	(13,965)
Training - Mandatory - Fees	1,000	4,400	23,000	18,600
Training - Mandatory - Other	-	27,550	-	(27,550)
Training - Beneficial - Fees	1,500	1,500	22,000	20,500
Membership & Registr. Fee	1,500	1,500	500	(1,000)
Mobile Phones	480	480	960	480
Printing And Binding	2,000	2,000	2,500	500
Subscr. & Public.	1,325	1,325	1,500	175
Consultant Fees	15,000	15,000	105,000	90,000
Prof. Services	174,000	174,000	-	(174,000)
Other Profess. Services	-	-	89,000	89,000
Gen. Serv.-Contracted	214,332	214,332	363,700	149,368
Equipment Rental & Lease	15,000	15,000	20,000	5,000
Contracted and General Services	816,402	847,352	1,006,660	159,308
Stationary & Office Supplies	-	-	5,000	5,000
Clothing And Shoes	760	760	-	(760)
Food Cost	3,000	3,000	4,000	1,000

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Human Resources / Recruitment & Employee Development

Recruitment & Employee Development

S_RED

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Consumables	1,000	1,000	-	(1,000)
Sand And Gravel	10,400	10,400	-	(10,400)
Signs	1,000	1,000	-	(1,000)
Train/Material & Manuals	-	-	15,500	15,500
Equipment & Furnishing	6,750	6,750	5,000	(1,750)
Field Equipment	5,000	5,000	-	(5,000)
Materials Goods Supplies and Utilities	27,910	27,910	29,500	1,590
Expenses:	3,765,312	3,490,262	3,656,983	166,721
NET	(3,765,312)	(3,490,262)	(3,656,983)	(166,721)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Recruitment & Employee Development

RECRUITMENT

82120

Description of Service

Provide strategic services and human resources solutions in support of our organization and our people.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,078,000	739,000	988,951	249,951	998,540	1,008,226
Contracted and General Services	591,557	591,557	495,980	(95,577)	495,980	495,980
Expenses:	1,669,557	1,330,557	1,484,931	154,374	1,494,520	1,504,206
NET	(1,669,557)	(1,330,557)	(1,484,931)	(154,374)	(1,494,520)	(1,504,206)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Recruitment & Employee Development

RECRUITMENT

82120

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	889,000	597,000	796,304	199,304
Benefit Allocation	49,140	44,000	41,408	(2,592)
EI Expense	7,560	7,000	7,222	222
CPP Expense	20,790	16,000	19,258	3,258
LAPP Expense	103,950	67,000	78,834	11,834
RRSP Expense	7,560	8,000	15,926	7,926
Employee Relocation Costs	-	-	30,000	30,000
Salaries Wages and Benefits	1,078,000	739,000	988,951	249,951
Business Travel	-	-	1,500	1,500
Employee Recruitment Costs	300,000	300,000	300,000	-
Employee Relocation Cost - Exempt	75,000	75,000	75,000	-
Training - Beneficial - Fees	-	-	10,000	10,000
Mobile Phones	240	240	480	240
Subscr. & Public.	1,325	1,325	-	(1,325)
Prof. Services	174,000	174,000	-	(174,000)
Other Profess. Services	-	-	89,000	89,000
Gen. Serv.-Contracted	40,992	40,992	20,000	(20,992)
Contracted and General Services	591,557	591,557	495,980	(95,577)
Expenses:	1,669,557	1,330,557	1,484,931	154,374
NET	(1,669,557)	(1,330,557)	(1,484,931)	(154,374)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Recruitment & Employee Development

FLEET - TECH AND EQUIPMENT TRAINING

82154

Description of Service

Providing strategic services and human resources solutions in support of our organization and our people.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	694,800	696,600	685,106	(11,494)	691,957	698,876
Contracted and General Services	16,000	16,000	70,240	54,240	70,240	70,240
Materials Goods Supplies and Utilities	24,910	24,910	19,500	(5,410)	19,695	19,892
Expenses:	735,710	737,510	774,846	37,336	781,892	789,008
NET	(735,710)	(737,510)	(774,846)	(37,336)	(781,892)	(789,008)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Recruitment & Employee Development

FLEET - TECH AND EQUIPMENT TRAINING

82154

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	443,600	443,600	479,880	36,280
CUPE Reg. Wages	92,000	95,000	92,938	(2,062)
CUPE OT Wages	50,000	50,000	-	(50,000)
Benefit Allocation	26,000	34,000	29,787	(4,213)
EI Expense	4,000	5,000	4,417	(583)
CPP Expense	10,400	13,000	11,778	(1,222)
LAPP Expense	61,000	46,000	56,709	10,709
RRSP Expense	7,800	10,000	9,598	(402)
Salaries Wages and Benefits	694,800	696,600	685,106	(11,494)
Training - Mandatory - Fees	1,000	1,000	12,000	11,000
Membership & Registr. Fee	-	-	500	500
Mobile Phones	-	-	240	240
Printing And Binding	-	-	2,500	2,500
Gen. Serv.-Contracted	-	-	35,000	35,000
Equipment Rental & Lease	15,000	15,000	20,000	5,000
Contracted and General Services	16,000	16,000	70,240	54,240
Clothing And Shoes	760	760	-	(760)
Food Cost	-	-	1,000	1,000
Consumables	1,000	1,000	-	(1,000)
Sand And Gravel	10,400	10,400	-	(10,400)
Signs	1,000	1,000	-	(1,000)
Train/Material & Manuals	-	-	13,500	13,500
Equipment & Furnishing	6,750	6,750	5,000	(1,750)
Field Equipment	5,000	5,000	-	(5,000)
Materials Goods Supplies and Utilities	24,910	24,910	19,500	(5,410)
Expenses:	735,710	737,510	774,846	37,336
NET	(735,710)	(737,510)	(774,846)	(37,336)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Recruitment & Employee Development

LEARNING

82204

Description of Service

Provide strategic services and human resources solutions in support of our organization and our people.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,148,200	1,179,400	946,767	(232,633)	956,234	965,797
Contracted and General Services	208,845	239,795	440,440	200,645	440,440	440,440
Materials Goods Supplies and Utilities	3,000	3,000	10,000	7,000	10,100	10,201
Expenses:	1,360,045	1,422,195	1,397,207	(24,988)	1,406,774	1,416,438
NET	(1,360,045)	(1,422,195)	(1,397,207)	24,988	(1,406,774)	(1,416,438)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Recruitment & Employee Development

LEARNING

82204

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	834,400	834,400	788,262	(46,138)
CUPE Reg. Wages	116,000	119,000	-	(119,000)
Benefit Allocation	53,820	57,000	40,990	(16,010)
EI Expense	8,280	8,000	6,467	(1,533)
CPP Expense	23,370	21,000	17,245	(3,755)
LAPP Expense	107,850	122,000	78,038	(43,962)
RRSP Expense	4,480	18,000	15,765	(2,235)
Salaries Wages and Benefits	1,148,200	1,179,400	946,767	(232,633)
Business Travel	1,300	1,300	2,000	700
Train. Supplies & Serv	13,965	13,965	-	(13,965)
Training - Mandatory - Fees	-	3,400	11,000	7,600
Training - Mandatory - Other	-	27,550	-	(27,550)
Training - Beneficial - Fees	1,500	1,500	12,000	10,500
Membership & Registr. Fee	1,500	1,500	-	(1,500)
Mobile Phones	240	240	240	-
Printing And Binding	2,000	2,000	-	(2,000)
Subscr. & Public.	-	-	1,500	1,500
Consultant Fees	15,000	15,000	105,000	90,000
Gen. Serv.-Contracted	173,340	173,340	308,700	135,360
Contracted and General Services	208,845	239,795	440,440	200,645
Stationary & Office Supplies	-	-	5,000	5,000
Food Cost	3,000	3,000	3,000	-
Train/Material & Manuals	-	-	2,000	2,000
Materials Goods Supplies and Utilities	3,000	3,000	10,000	7,000
Expenses:	1,360,045	1,422,195	1,397,207	(24,988)
NET	(1,360,045)	(1,422,195)	(1,397,207)	24,988

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Human Resources
Shared Services - HR

B_HRSHARE

Description of Service

The Shared Service - HR Branch consists of the following sub branches:
Shared Services - HR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	224,000	334,931	110,931	338,280	341,663
Expenses:	-	224,000	334,931	110,931	338,280	341,663
NET	-	(224,000)	(334,931)	(110,931)	(338,280)	(341,663)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Human Resources

Shared Services - HR

B_HRSHARE

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	224,000	279,314	55,314
Benefit Allocation	-	-	14,524	14,524
EI Expense	-	-	2,142	2,142
CPP Expense	-	-	5,712	5,712
LAPP Expense	-	-	27,652	27,652
RRSP Expense	-	-	5,586	5,586
Salaries Wages and Benefits	-	224,000	334,931	110,931
Expenses:	-	224,000	334,931	110,931
NET	-	(224,000)	(334,931)	(110,931)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Human Resources / Shared Services - HR

Shared Services - HR

S_HRSHARE

Description of Service

Shared Services - HR consists of the following cost centres:

82102 Shared Services - Human Resources

82103 Shared Services - Safety

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	224,000	334,931	110,931	338,280	341,663
Expenses:	-	224,000	334,931	110,931	338,280	341,663
NET	-	(224,000)	(334,931)	(110,931)	(338,280)	(341,663)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Human Resources / Shared Services - HR

Shared Services - HR

S_HRSHARE

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	224,000	279,314	55,314
Benefit Allocation	-	-	14,524	14,524
EI Expense	-	-	2,142	2,142
CPP Expense	-	-	5,712	5,712
LAPP Expense	-	-	27,652	27,652
RRSP Expense	-	-	5,586	5,586
Salaries Wages and Benefits	-	224,000	334,931	110,931
Expenses:	-	224,000	334,931	110,931
NET	-	(224,000)	(334,931)	(110,931)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Shared Services - HR

SHARED SERVICES - HUMAN RESOURCES

82102

Description of Service

Providing strategic services and human resources solutions in support of our organization and our people.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	178,000	334,931	156,931	338,280	341,663
Expenses:	-	178,000	334,931	156,931	338,280	341,663
NET	-	(178,000)	(334,931)	(156,931)	(338,280)	(341,663)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Shared Services - HR

SHARED SERVICES - HUMAN RESOURCES

82102

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	178,000	279,314	101,314
Benefit Allocation	-	-	14,524	14,524
EI Expense	-	-	2,142	2,142
CPP Expense	-	-	5,712	5,712
LAPP Expense	-	-	27,652	27,652
RRSP Expense	-	-	5,586	5,586
Salaries Wages and Benefits	-	178,000	334,931	156,931
Expenses:	-	178,000	334,931	156,931
NET	-	(178,000)	(334,931)	(156,931)

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Shared Services - HR

SHARED SERVICES - SAFETY

82103

Description of Service

Providing strategic services and human resources solutions in support of our organization and our people.

Providing strategic services and human resources solutions in support of our organization and our people.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	46,000	-	(46,000)	-	-
Expenses:	-	46,000	-	(46,000)	-	-
NET	-	(46,000)	-	46,000	-	-

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Human Resources

Shared Services - HR

SHARED SERVICES - SAFETY

82103

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	46,000	-	(46,000)
Salaries Wages and Benefits	-	46,000	-	(46,000)
Expenses:	-	46,000	-	(46,000)
NET	-	(46,000)	-	46,000

Attachment: 2019 Proposed Operating Budget Human Resources (Human Resources)

2019 Proposed Operating Budget

Department
Executive Offices

Presenter

Jade Brown, Chief Legislative Officer,
Legislative Services

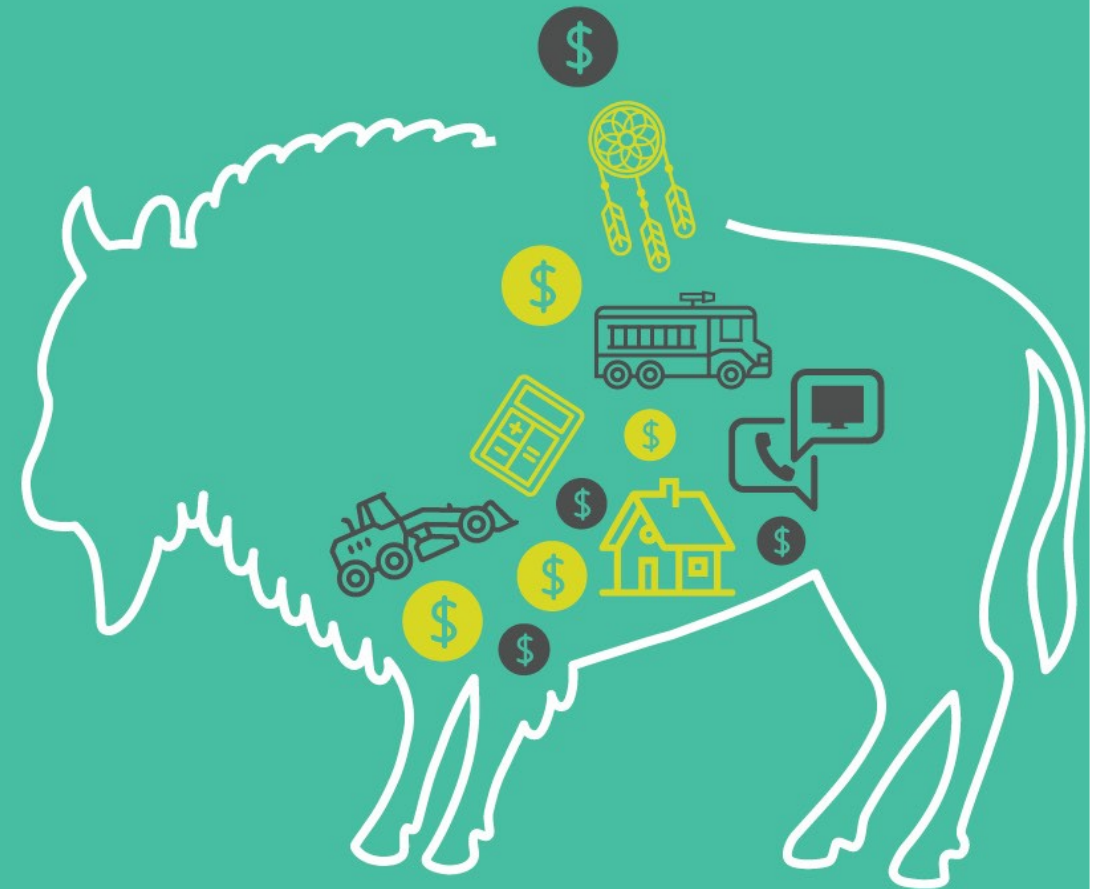
Audrey Rogers, Senior Manager,
Corporate Governance

Susan Trylinski, Director, Legal Services

Date

November 28 – December 1, 2018

rmwb.ca



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Mandate

- Through leadership, the Executive Offices, is responsible for the overall governance and administration of the Regional Municipality of Wood Buffalo.



Strategic Plan

The Executive Offices are responsible to deliver on the following Strategic Plan items:

- 1e: Developing our People
- 1h: Intergovernmental Relations
- 4f: Inclusion and Partnerships
- 4g: Advocate for Rural and Indigenous Communities



EXECUTIVE OFFICES – 2019 Proposed Operating Budget

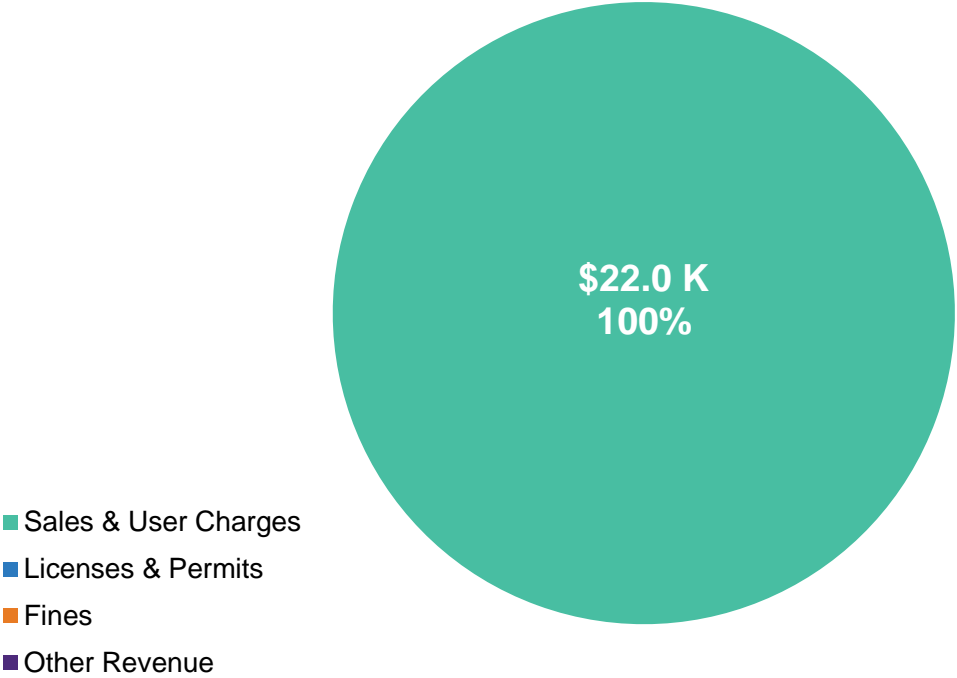
	2018 Budget	2018 Projection *	2019 Budget	Net Change	2020	2021
Revenue	72,000	5,072,000	22,000	(5,050,000)	22,000	22,000
Expenses	7,370,550	6,597,805	7,799,350	1,201,545	7,846,533	7,894,187
Net	(7,298,550)	(1,525,805)	(7,777,350)	(6,251,545)	(7,824,533)	(7,872,187)

* As at October 31, 2018

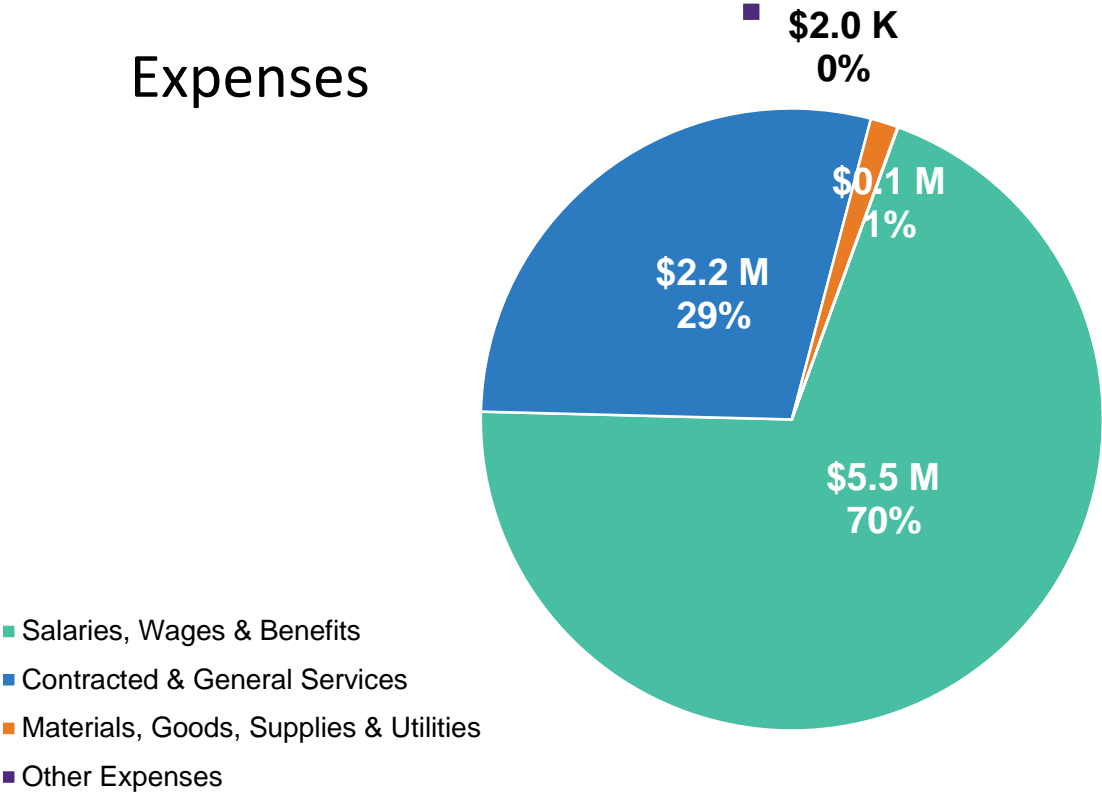


EXECUTIVE OFFICES - 2019 Proposed Operating Budget

Revenues

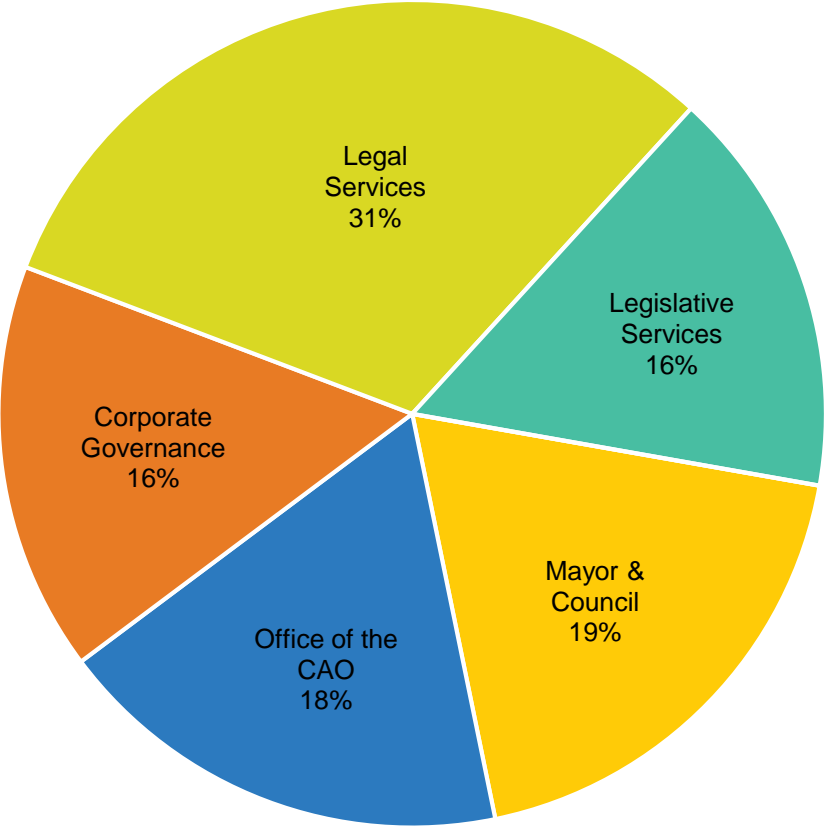


Expenses



EXECUTIVE OFFICES

2019 Proposed Operating Budget by Programs/Services



MAYOR & COUNCIL

MAYOR & COUNCIL

Programs & Services at a Glance

- Council is the governance body of the Municipality and is comprised of a Mayor (at-large) and 10 Councillors elected from four Wards.
- Council's responsibilities as set out in the *Municipal Government Act*, include:
 - Considering the welfare and interests of the Municipality as a whole
 - Participating in developing and evaluating policies and programs
 - Participating in Council and Committee meetings
 - Obtaining information about operations from the CAO or designate
 - Maintaining confidentiality
 - Adhering to the Code of Conduct established by Council



MAYOR & COUNCIL

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	-	-	-	-
Expenses	1,325,320	1,247,820	1,464,060	216,240
Net	(1,325,320)	(1,247,820)	(1,464,060)	(216,240)

* As at October 31, 2018



MAYOR & COUNCIL – Details (1 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Benefit Allocation	64,000	64,000	-	(64,000)
EI Expense	-	-	9,180	9,180
CPP Expense	17,000	17,000	24,480	7,480
RRSP Expense	29,000	29,000	-	(29,000)
Elected Officials Tax. Salary	398,000	398,000	794,000	396,000
Elected Officials Nontax. Exp.	199,000	199,000	0	(199,000)
Total Salaries Wages and Benefits	707,000	707,000	827,660	20,660
Business Travel	129,000	129,000	147,500	18,500
Conference Travel	56,500	56,500	57,500	1,000

* As at October 31, 2018

MAYOR & COUNCIL – Details (2 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Public Relations	113,000	70,500	105,500	35,000
Employee Relations	7,000	7,000	7,000	-
Car Allowance	33,000	16,000	13,200	(2,800)
Conference Registration	29,400	29,400	27,000	(2,400)
Membership & Registr. Fee	104,500	104,500	107,500	3,000
Freight Charges	1,400	1,400	1,400	-
Postage	200	200	200	-
Mobile Phones	3,720	3,720	3,400	(320)
Subscr. & Public.	1,600	1,600	2,800	1,200
Legal Fees	-	-	26,400	26,400
Consultant Fees	15,000	25,000	40,000	15,000

* As at October 31, 2018

MAYOR & COUNCIL – Details (3 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Room Rental	3,000	2,000	4,000	2,000
Total Contracted and General Services	497,320	446,820	543,400	96,580
Stationary & Office Supplies	8,500	5,000	6,000	1,000
Food Cost	2,500	2,500	5,800	3,300
Catered Foods	30,000	15,000	25,000	10,000
Promotional Material	60,000	40,000	35,000	(5,000)
Volunteer Appreciation	20,000	20,000	20,000	-
Consumables	-	-	1,200	1,200

* As at October 31, 2018

MAYOR & COUNCIL – Details (4 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Equipment & Furnishing	-	11,500	-	(11,500)
Total Materials Goods Supplies and Utilities	121,000	94,000	93,000	(1,000)
Expenses Total	1,325,320	1,247,820	1,464,060	216,240
NET	(1,325,320)	(1,247,820)	(1,464,060)	(216,240)

* As at October 31, 2018

OFFICE OF THE CAO

OFFICE OF THE CAO

Programs & Services at a Glance

- The Office of the CAO is responsible for the administration of the Regional Municipality of Wood Buffalo and is accountable to Mayor and Councillors. The CAO's office provides leadership in the development, implementation, and administration of all policies and programs established and approved by Council.



OFFICE OF THE CAO

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	-	-	-	-
Expenses	842,780	1,053,600	1,419,765	366,165
Net	(842,780)	(1,053,600)	(1,419,765)	(366,165)

* As at October 31, 2018



OFFICE OF THE CAO – Details (1 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Mgmt. Salary - Regular	662,000	852,000	1,149,244	297,244
Benefit Allocation	33,800	39,800	59,761	19,961
EI Expense	5,200	5,200	5,100	(100)
CPP Expense	14,300	14,300	13,600	(700)
LAPP Expense	71,500	92,500	113,775	21,275
RRSP Expense	5,200	10,200	22,985	12,785
Salaries Wages and Benefits Total	792,000	1,014,000	1,364,465	350,465
Business Travel	5,000	5,000	14,400	9,400
Conference Travel	6,500	6,500	4,000	(2,500)

* As at October 31, 2018

OFFICE OF THE CAO – Details (2 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Public Relations	1,000	1,000	1,000	-
Employee Relations	10,000	10,000	15,000	5,000
Conference Registration	3,000	3,000	3,000	-
Training - Beneficial - Fees	-	-	3,000	3,000
Training - Beneficial - Other	-	-	2,000	2,000
Membership & Registr. Fee	4,000	4,000	5,100	1,100
Postage	100	100	100	-
Mobile Phones	480	2,000	2,000	-
Contr. Veh. Mech. R&M	14,400	-	-	-
Contracted and General Services Total	44,480	31,600	49,600	18,000

* As at October 31, 2018

OFFICE OF THE CAO – Details (3 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Stationary & Office Supplies	500	3,000	1,500	(1,500)
Food Cost	4,500	4,500	4,200	(300)
Promotional Material	500	500	-	(500)
Equipment & Furnishing	800	-	-	-
Materials Goods Supplies and Utilities Total	6,300	8,000	5,700	(2,300)
Expenses Total	842,780	1,053,600	1,419,765	366,165
NET	(842,780)	(1,053,600)	(1,419,765)	(366,165)

* As at October 31, 2018

LEGISLATIVE SERVICES

LEGISLATIVE SERVICES

Programs & Services at a Glance

- Legislative Services preserves the integrity of the democratic process by managing and administering legislative functions as set out in the *Municipal Government Act* (MGA) and the *Local Authorities Elections Act* (LAEA) with impartiality, integrity and professionalism.
- Legislative Services is responsible for:
 - Legislative meeting support to Council and standing committees
 - Administrative support to Councillors
 - Subdivision and Development Appeal Board/Assessment Review Boards
 - Municipal Elections/By-elections and Votes of the Electors



LEGISLATIVE SERVICES

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	22,000	18,000	18,000	-
Expenses	1,974,540	1,761,540	1,218,331	(543,109)
Net	(1,952,540)	(1,743,540)	(1,200,431)	543,109

* As at October 31, 2018



LEGISLATIVE SERVICES – Details (1 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Sales-Goods-Services	18,000	-	-	-
Fees/Charges	-	18,000	18,000	-
Other Fees	4,000	-	-	-
Total Sales and User Charges	22,000	18,000	18,000	-
Revenue Total	22,000	18,000	18,000	-
Mgmt. Salary - Regular	1,348,000	1,348,000	925,842	(422,158)
Benefit Allocation	76,440	76,440	48,144	(28,296)
EI Expense	11,760	11,760	7,140	(4,620)
CPP Expense	32,340	32,340	19,040	(13,300)
LAPP Expense	161,700	161,700	91,658	(70,042)
Postage	3,500	1,500	550	(950)

* As at October 31, 2018

LEGISLATIVE SERVICES – Details (2 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
RRSP Expense	11,760	11,760	18,517	6,757
Total Salaries Wages and Benefits	1,642,000	1,642,000	1,110,341	(531,659)
Business Travel	32,600	13,000	6,500	(6,500)
Conference Travel	-	-	1,350	1,350
Employee Relations	420	420	350	(70)
Conference Registration	-	-	500	500
Training - Mandatory - Other	5,175	5,175	5,800	625
Training - Beneficial - Fees	2,400	-	4,200	4,200
Membership & Registr. Fee	600	600	200	(400)
Freight Charges	925	925	-	(925)

* As at October 31, 2018

LEGISLATIVE SERVICES – Details (3 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Mobile Phones	1,720	720	960	240
Printing And Binding	6,000	-	-	-
Subscr. & Public.	1,050	1,050	120	(930)
Legal Fees	166,000	40,000	60,000	20,000
Prof. Services	19,500	50,500	22,500	(28,000)
Gen. Serv.-Contracted	70,500	-	-	-
Room Rental	12,500	-	0	0
Total Contracted and General Services	322,890	113,890	103,030	(10,860)
Stationary & Office Supplies	3,700	2,700	1,700	(1,000)
Food Cost	1,500	1,000	0	(1,000)

* As at October 31, 2018

LEGISLATIVE SERVICES – Details (4 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Catered Foods	3,500	1,000	3,000	2,000
Promotional Material	250	250	-	(250)
Consumables	700	700	360	(340)
Total Materials Goods Supplies and Utilities	9,650	5,650	5,060	(590)
Expenses TOTAL:	1,974,540	1,761,540	1,218,431	(543,109)
NET	(1,952,540)	(1,743,540)	(1,200,431)	543,109

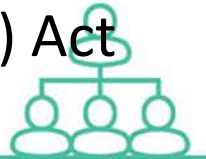
* As at October 31, 2018

CORPORATE GOVERNANCE

CORPORATE GOVERNANCE

Programs & Services at a Glance

- Corporate Governance consists of Corporate Records, Policy, and Freedom of Information and Protection of Privacy (FOIP). The department provides accountability to internal and external stakeholders through policy standards, access to information and ensuring the integrity of corporate records.
- Corporate Governance is responsible for:
 - Providing expert records management advice to municipal departments
 - Managing records throughout their lifecycle, and preserving corporate memory
 - Advice and guidance for the creation and policies and procedures
 - Administering the Freedom of Information and Protection of Privacy (FOIP) Act which includes processing requests for records made under the Act



CORPORATE GOVERNANCE

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	-	4,000	4,000	-
Expenses	682,990	704,490	1,279,782	575,292
Net	(682,990)	(700,490)	(1,275,782)	(575,292)

* As at October 31, 2018



CORPORATE GOVERNANCE – Details (1 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Fees/Charges	-	4,000	4,000	-
Total Sales and User Charges	-	4,000	4,000	-
Revenues Total:	-	4,000	4,000	-
Mgmt. Salary - Regular	530,000	530,000	1,008,435	478,435
Benefit Allocation	29,120	29,120	52,439	23,319
EI Expense	4,480	4,480	7,905	3,425
CPP Expense	12,320	12,320	21,080	8,760
LAPP Expense	61,600	61,600	99,835	38,235
RRSP Expense	4,480	4,480	20,169	15,689
Total Salaries Wages and Benefits	642,000	642,000	1,209,862	567,862

* As at October 31, 2018

CORPORATE GOVERNANCE – Details (2 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Business Travel	-	-	5,200	5,200
Conference Travel	4,000	4,000	7,850	3,850
Employee Relations	-	-	400	400
Conference Registration	2,000	2,000	4,500	2,500
Training - Mandatory - Fees	4,500	4,500	1,320	(3,180)
Training - Mandatory - Other	-	-	2,680	2,680
Training - Beneficial - Fees	-	-	2,850	2,850
Membership & Registr. Fee	1,050	1,050	1,240	190
Freight Charges	-	-	1,200	1,200
Postage	-	-	600	600
Mobile Phones	240	240	180	(60)

* As at October 31, 2018

CORPORATE GOVERNANCE – Details (3 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Subscr. & Public.	-	-	800	800
Gen. Serv.-Contracted	29,200	49,200	36,000	(13,200)
Total Contracted and General Services	40,990	60,990	64,820	3,830
Stationary & Office Supplies	-	-	3,200	3,200
Consumables	-	-	400	400
Equipment & Furnishing	-	1,500	1,500	-
Total Materials Goods Supplies and Utilities	-	1,500	5,100	3,600
Expenses Total	682,990	704,490	1,279,782	575,292
NET	(682,990)	(700,490)	(1,275,782)	(575,292)

* As at October 31, 2018

Attachment: 2019 Proposed Operating Budget Executive Offices Presentation (Executive

LEGAL SERVICES

LEGAL SERVICES

Programs & Services at a Glance

- Legal Services provides timely and practical legal services, advice and support to the CAO and all operating departments.
- Legal Services:
 - Prepare a variety of legal documents including bylaws, contracts and legal opinions, relevant to all aspects of the RMWB operations and administration
 - Review documents drafted by others, for legal accuracy
 - Identify both legal risks and measures to mitigate those risks
 - Conduct, or support insurance counsel in conducting, all civil litigation in which the RMWB is a party
 - Prosecute municipal bylaw offences in Provincial Court



LEGAL SERVICES

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	-	-	-	-
Expenses	2,407,110	1,566,545	2,417,312	850,767
Net	(2,407,110)	(1,566,545)	(2,417,312)	(850,767)

* As at October 31, 2018



LEGAL SERVICES – Details (1 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Mgmt. Salary - Regular	899,000	771,000	748,639	(22,361)
Mgmt. OT Salary	-	-	12,000	12,000
CUPE Reg. Wages	-	-	22,815	22,815
Benefit Allocation	54,340	54,340	38,939	(15,401)
EI Expense	8,360	8,360	6,460	(1,900)
CPP Expense	22,990	22,990	17,227	(5,763)
LAPP Expense	114,950	114,950	74,135	(40,815)
RRSP Expense	8,360	8,360	14,973	6,613
Total Salaries Wages and Benefits	1,108,000	980,000	935,187	(44,813)

* As at October 31, 2018

LEGAL SERVICES – Details (2 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Business Travel	10,000	5,000	8,000	3,000
Conference Travel	2,500	3,485	4,270	785
Employee Relations	-	-	350	350
Conference Registration	350	350	1,730	1,380
Training - Mandatory - Fees	-	-	2,975	2,975
Training - Mandatory - Other	-	-	5,800	5,800
Training - Beneficial - Fees	-	-	10,550	10,550
Training - Beneficial - Other	-	-	6,400	6,400
Membership & Registr. Fee	12,900	10,000	12,850	2,850
Freight Charges	500	1,000	-	(1,000)
Postage	250	250	1,500	1,250

* As at October 31, 2018

Attachment: 2019 Proposed Operating Budget Executive Offices Presentation (Executive

LEGAL SERVICES – Details (3 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Mobile Phones	960	960	1,000	40
Subscr. & Public.	14,150	12,000	16,800	4,800
Legal Fees	1,250,000	550,000	1,400,000	850,000
Room Rental	5,000	-	5,000	5,000
Total Contracted and General Services	1,296,610	583,045	1,477,225	894,180
Title Searches	1,000	2,000	2,000	-
Total Purchases from Other Governments	1,000	2,000	2,000	-

* As at October 31, 2018

LEGAL SERVICES – Details (4 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Stationary & Office Supplies	1,500	1,500	2,400	900
Food Cost	-	-	500	500
Total Materials Goods Supplies and Utilities	1,500	1,500	2,900	1,400
Expenses Total	2,407,110	1,566,545	2,417,312	850,767
NET	(2,407,110)	(1,566,545)	(2,417,312)	(850,767)

* As at October 31, 2018

EXECUTIVE OFFICES SUMMARY



EXECUTIVE OFFICES

2019 Proposed Operating Budget Summary

	2018 Budget	2018 Projection *	2019 Budget	Net Change
Mayor & Council	1,325,320	1,247,820	1,464,060	216,240
Office of the CAO	842,780	1,053,600	1,419,765	366,165
Corporate Governance	682,990	700,490	1,275,782	575,292
Legal Services	2,407,110	1,566,545	2,417,312	850,767
Legislative Services	1,952,540	1,743,540	1,200,431	(543,109)
Wood Buffalo Recovery Task Force	87,810	(4,786,190)	-	4,786,190
TOTAL	7,298,550	1,525,805	7,654,250	6,128,445

* As at October 31, 2018

Questions?



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Executive Offices
Mayor & Council

B_MC

Description of Service

The Mayor & Council Branch consists of the following sub branches:

Mayor's Office

Regional Council

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	707,000	707,000	827,660	120,660	827,997	828,337
Contracted and General Services	497,320	446,820	543,400	96,580	543,400	543,400
Materials Goods Supplies and Utilities	121,000	94,000	93,000	(1,000)	93,580	94,166
Expenses:	1,325,320	1,247,820	1,464,060	216,240	1,464,977	1,465,902
NET	(1,325,320)	(1,247,820)	(1,464,060)	(216,240)	(1,464,977)	(1,465,902)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Executive Offices
Mayor & Council

B_MC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Benefit Allocation	64,000	64,000	-	(64,000)
EI Expense	-	-	9,180	9,180
CPP Expense	17,000	17,000	24,480	7,480
RRSP Expense	29,000	29,000	-	(29,000)
Elected Officials Tax. Salary	398,000	398,000	794,000	396,000
Elected Officials Nontax. Exp.	199,000	199,000	-	(199,000)
Salaries Wages and Benefits	707,000	707,000	827,660	120,660
Business Travel	129,000	129,000	147,500	18,500
Conference Travel	56,500	56,500	57,500	1,000
Public Relations	113,000	70,500	105,500	35,000
Employee Relations	7,000	7,000	7,000	-
Car Allowance	33,000	16,000	13,200	(2,800)
Conference Registration	29,400	29,400	27,000	(2,400)
Membership & Registr. Fee	104,500	104,500	107,500	3,000
Freight Charges	1,400	1,400	1,400	-
Postage	200	200	200	-
Mobile Phones	3,720	3,720	3,400	(320)
Subscr. & Public.	1,600	1,600	2,800	1,200
Legal Fees	-	-	26,400	26,400
Consultant Fees	15,000	25,000	40,000	15,000
Room Rental	3,000	2,000	4,000	2,000
Contracted and General Services	497,320	446,820	543,400	96,580
Stationary & Office Supplies	8,500	5,000	6,000	1,000
Food Cost	2,500	2,500	5,800	3,300
Catered Foods	30,000	15,000	25,000	10,000
Promotional Material	60,000	40,000	35,000	(5,000)
Volunteer Appreciation	20,000	20,000	20,000	-
Consumables	-	-	1,200	1,200
Equipment & Furnishing	-	11,500	0	(11,500)
Materials Goods Supplies and Utilities	121,000	94,000	93,000	(1,000)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Executive Offices
Mayor & Council

B_MC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Expenses:	1,325,320	1,247,820	1,464,060	216,240
NET	(1,325,320)	(1,247,820)	(1,464,060)	(216,240)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Executive Offices / Mayor & Council

Mayor's Office

S_MAYOR

Description of Service

Mayor's Office consists of the following cost centres:

80001 Mayor's Office

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	171,000	171,000	192,240	21,240	192,277	192,315
Contracted and General Services	67,620	49,620	68,100	18,480	68,100	68,100
Materials Goods Supplies and Utilities	12,000	14,500	12,000	(2,500)	12,020	12,040
Expenses:	250,620	235,120	272,340	37,220	272,397	272,455
NET	(250,620)	(235,120)	(272,340)	(37,220)	(272,397)	(272,455)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Executive Offices / Mayor & Council

Mayor's Office

S_MAYOR

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Benefit Allocation	10,000	10,000	-	(10,000)
EI Expense	-	-	1,020	1,020
CPP Expense	4,000	4,000	2,720	(1,280)
RRSP Expense	10,000	10,000	-	(10,000)
Elected Officials Tax. Salary	98,000	98,000	188,500	90,500
Elected Officials Nontax. Exp.	49,000	49,000	-	(49,000)
Salaries Wages and Benefits	171,000	171,000	192,240	21,240
Business Travel	5,000	5,000	6,000	1,000
Conference Travel	6,500	6,500	6,500	-
Public Relations	10,500	10,500	30,500	20,000
Employee Relations	7,000	7,000	7,000	-
Car Allowance	33,000	16,000	13,200	(2,800)
Conference Registration	3,000	3,000	3,000	-
Membership & Registr. Fee	500	500	500	-
Freight Charges	200	200	200	-
Postage	200	200	200	-
Mobile Phones	720	720	1,000	280
Room Rental	1,000	-	0	0
Contracted and General Services	67,620	49,620	68,100	18,480
Stationary & Office Supplies	1,000	2,000	1,000	(1,000)
Food Cost	1,000	1,000	1,000	-
Promotional Material	10,000	10,000	10,000	-
Equipment & Furnishing	-	1,500	-	(1,500)
Materials Goods Supplies and Utilities	12,000	14,500	12,000	(2,500)
Expenses:	250,620	235,120	272,340	37,220
NET	(250,620)	(235,120)	(272,340)	(37,220)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Mayor's Office

MAYOR'S OFFICE

80001

Description of Service

The Regional Municipality of Wood Buffalo is governed by a Mayor and ten Councillors, who are elected in accordance with the Local Authorities Act for a period of four years.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	171,000	171,000	192,240	21,240	192,277	192,315
Contracted and General Services	67,620	49,620	68,100	18,480	68,100	68,100
Materials Goods Supplies and Utilities	12,000	14,500	12,000	(2,500)	12,020	12,040
Expenses:	250,620	235,120	272,340	37,220	272,397	272,455
NET	(250,620)	(235,120)	(272,340)	(37,220)	(272,397)	(272,455)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Mayor's Office

MAYOR'S OFFICE

80001

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Benefit Allocation	10,000	10,000	-	(10,000)
EI Expense	-	-	1,020	1,020
CPP Expense	4,000	4,000	2,720	(1,280)
RRSP Expense	10,000	10,000	-	(10,000)
Elected Officials Tax. Salary	98,000	98,000	188,500	90,500
Elected Officials Nontax. Exp.	49,000	49,000	-	(49,000)
Salaries Wages and Benefits	171,000	171,000	192,240	21,240
Business Travel	5,000	5,000	6,000	1,000
Conference Travel	6,500	6,500	6,500	-
Public Relations	10,500	10,500	30,500	20,000
Employee Relations	7,000	7,000	7,000	-
Car Allowance	33,000	16,000	13,200	(2,800)
Conference Registration	3,000	3,000	3,000	-
Membership & Registr. Fee	500	500	500	-
Freight Charges	200	200	200	-
Postage	200	200	200	-
Mobile Phones	720	720	1,000	280
Room Rental	1,000	-	0	0
Contracted and General Services	67,620	49,620	68,100	18,480
Stationary & Office Supplies	1,000	2,000	1,000	(1,000)
Food Cost	1,000	1,000	1,000	-
Promotional Material	10,000	10,000	10,000	-
Equipment & Furnishing	-	1,500	-	(1,500)
Materials Goods Supplies and Utilities	12,000	14,500	12,000	(2,500)
Expenses:	250,620	235,120	272,340	37,220
NET	(250,620)	(235,120)	(272,340)	(37,220)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Executive Offices / Mayor & Council

Regional Council

S_COUNCIL

Description of Service

The function of Council is mandated by the Municipal Government Act. The noted expenses are integral to ensuring that Councillors have the financial resources in place to fully execute their responsibilities.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	536,000	536,000	635,420	99,420	635,719	636,021
Contracted and General Services	429,700	397,200	475,300	78,100	475,300	475,300
Materials Goods Supplies and Utilities	109,000	79,500	81,000	1,500	81,560	82,126
Expenses:	1,074,700	1,012,700	1,191,720	179,020	1,192,579	1,193,447
NET	(1,074,700)	(1,012,700)	(1,191,720)	(179,020)	(1,192,579)	(1,193,447)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Executive Offices / Mayor & Council

Regional Council

S_COUNCIL

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Benefit Allocation	54,000	54,000	-	(54,000)
EI Expense	-	-	8,160	8,160
CPP Expense	13,000	13,000	21,760	8,760
RRSP Expense	19,000	19,000	-	(19,000)
Elected Officials Tax. Salary	300,000	300,000	605,500	305,500
Elected Officials Nontax. Exp.	150,000	150,000	-	(150,000)
Salaries Wages and Benefits	536,000	536,000	635,420	99,420
Business Travel	124,000	124,000	141,500	17,500
Conference Travel	50,000	50,000	51,000	1,000
Public Relations	102,500	60,000	75,000	15,000
Conference Registration	26,400	26,400	24,000	(2,400)
Membership & Registr. Fee	104,000	104,000	107,000	3,000
Freight Charges	1,200	1,200	1,200	-
Mobile Phones	3,000	3,000	2,400	(600)
Subscr. & Public.	1,600	1,600	2,800	1,200
Legal Fees	-	-	26,400	26,400
Consultant Fees	15,000	25,000	40,000	15,000
Room Rental	2,000	2,000	4,000	2,000
Contracted and General Services	429,700	397,200	475,300	78,100
Stationary & Office Supplies	7,500	3,000	5,000	2,000
Food Cost	1,500	1,500	4,800	3,300
Catered Foods	30,000	15,000	25,000	10,000
Promotional Material	50,000	30,000	25,000	(5,000)
Volunteer Appreciation	20,000	20,000	20,000	-
Consumables	-	-	1,200	1,200
Equipment & Furnishing	-	10,000	0	(10,000)
Materials Goods Supplies and Utilities	109,000	79,500	81,000	1,500
Expenses:	1,074,700	1,012,700	1,191,720	179,020
NET	(1,074,700)	(1,012,700)	(1,191,720)	(179,020)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

REGIONAL COUNCIL

80002

Description of Service

The function of Council is mandated by the Municipal Government Act. The noted expenses are integral to ensuring that Councillors have the financial resources in place to fully execute their responsibilities.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	536,000	536,000	635,420	99,420	635,719	636,021
Contracted and General Services	429,700	397,200	261,400	(135,800)	261,400	261,400
Materials Goods Supplies and Utilities	109,000	79,500	56,000	(23,500)	56,560	57,126
Expenses:	1,074,700	1,012,700	952,820	(59,880)	953,679	954,547
NET	(1,074,700)	(1,012,700)	(952,820)	59,880	(953,679)	(954,547)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

REGIONAL COUNCIL

80002

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Benefit Allocation	54,000	54,000	-	(54,000)
EI Expense	-	-	8,160	8,160
CPP Expense	13,000	13,000	21,760	8,760
RRSP Expense	19,000	19,000	-	(19,000)
Elected Officials Tax. Salary	300,000	300,000	605,500	305,500
Elected Officials Nontax. Exp.	150,000	150,000	-	(150,000)
Salaries Wages and Benefits	536,000	536,000	635,420	99,420
Business Travel	124,000	124,000	30,000	(94,000)
Conference Travel	50,000	50,000	-	(50,000)
Public Relations	102,500	60,000	50,000	(10,000)
Conference Registration	26,400	26,400	-	(26,400)
Membership & Registr. Fee	104,000	104,000	107,000	3,000
Freight Charges	1,200	1,200	1,200	-
Mobile Phones	3,000	3,000	-	(3,000)
Subscr. & Public.	1,600	1,600	2,800	1,200
Legal Fees	-	-	26,400	26,400
Consultant Fees	15,000	25,000	40,000	15,000
Room Rental	2,000	2,000	4,000	2,000
Contracted and General Services	429,700	397,200	261,400	(135,800)
Stationary & Office Supplies	7,500	3,000	5,000	2,000
Food Cost	1,500	1,500	4,800	3,300
Catered Foods	30,000	15,000	25,000	10,000
Promotional Material	50,000	30,000	-	(30,000)
Volunteer Appreciation	20,000	20,000	20,000	-
Consumables	-	-	1,200	1,200
Equipment & Furnishing	-	10,000	0	(10,000)
Materials Goods Supplies and Utilities	109,000	79,500	56,000	(23,500)
Expenses:	1,074,700	1,012,700	952,820	(59,880)
NET	(1,074,700)	(1,012,700)	(952,820)	59,880

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - MEAGHER

80006

Description of Service

Regional Councillor

Ward 1

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	-	-	12,740	12,740	12,740	12,740
Materials Goods Supplies and Utilities	-	-	2,500	2,500	2,500	2,500
Expenses:	-	-	15,240	15,240	15,240	15,240
NET	-	-	(15,240)	(15,240)	(15,240)	(15,240)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - MEAGHER

80006

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Business Travel	-	-	2,500	2,500
Conference Travel	-	-	5,100	5,100
Public Relations	-	-	2,500	2,500
Conference Registration	-	-	2,400	2,400
Mobile Phones	-	-	240	240
Contracted and General Services	-	-	12,740	12,740
Promotional Material	-	-	2,500	2,500
Materials Goods Supplies and Utilities	-	-	2,500	2,500
Expenses:	-	-	15,240	15,240
NET	-	-	(15,240)	(15,240)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - MCGRATH

80007

Description of Service

Regional Councillor

Ward 1

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	-	-	12,740	12,740	12,740	12,740
Materials Goods Supplies and Utilities	-	-	2,500	2,500	2,500	2,500
Expenses:	-	-	15,240	15,240	15,240	15,240
NET	-	-	(15,240)	(15,240)	(15,240)	(15,240)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - MCGRATH

80007

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Business Travel	-	-	2,500	2,500
Conference Travel	-	-	5,100	5,100
Public Relations	-	-	2,500	2,500
Conference Registration	-	-	2,400	2,400
Mobile Phones	-	-	240	240
Contracted and General Services	-	-	12,740	12,740
Promotional Material	-	-	2,500	2,500
Materials Goods Supplies and Utilities	-	-	2,500	2,500
Expenses:	-	-	15,240	15,240
NET	-	-	(15,240)	(15,240)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 2 - VOYAGEUR

80010

Description of Service

Regional Councillor

Ward 2

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	-	-	45,240	45,240	45,240	45,240
Materials Goods Supplies and Utilities	-	-	2,500	2,500	2,500	2,500
Expenses:	-	-	47,740	47,740	47,740	47,740
NET	-	-	(47,740)	(47,740)	(47,740)	(47,740)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 2 - VOYAGEUR

80010

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Business Travel	-	-	35,000	35,000
Conference Travel	-	-	5,100	5,100
Public Relations	-	-	2,500	2,500
Conference Registration	-	-	2,400	2,400
Mobile Phones	-	-	240	240
Contracted and General Services	-	-	45,240	45,240
Promotional Material	-	-	2,500	2,500
Materials Goods Supplies and Utilities	-	-	2,500	2,500
Expenses:	-	-	47,740	47,740
NET	-	-	(47,740)	(47,740)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 4 - STROUD

80012

Description of Service

Regional Councillor

Ward 4

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	-	-	29,240	29,240	29,240	29,240
Materials Goods Supplies and Utilities	-	-	2,500	2,500	2,500	2,500
Expenses:	-	-	31,740	31,740	31,740	31,740
NET	-	-	(31,740)	(31,740)	(31,740)	(31,740)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 4 - STROUD

80012

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Business Travel	-	-	19,000	19,000
Conference Travel	-	-	5,100	5,100
Public Relations	-	-	2,500	2,500
Conference Registration	-	-	2,400	2,400
Mobile Phones	-	-	240	240
Contracted and General Services	-	-	29,240	29,240
Promotional Material	-	-	2,500	2,500
Materials Goods Supplies and Utilities	-	-	2,500	2,500
Expenses:	-	-	31,740	31,740
NET	-	-	(31,740)	(31,740)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - ALLEN

80013

Description of Service

Regional Councillor

Ward 1

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	-	-	12,740	12,740	12,740	12,740
Materials Goods Supplies and Utilities	-	-	2,500	2,500	2,500	2,500
Expenses:	-	-	15,240	15,240	15,240	15,240
NET	-	-	(15,240)	(15,240)	(15,240)	(15,240)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - ALLEN

80013

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Business Travel	-	-	2,500	2,500
Conference Travel	-	-	5,100	5,100
Public Relations	-	-	2,500	2,500
Conference Registration	-	-	2,400	2,400
Mobile Phones	-	-	240	240
Contracted and General Services	-	-	12,740	12,740
Promotional Material	-	-	2,500	2,500
Materials Goods Supplies and Utilities	-	-	2,500	2,500
Expenses:	-	-	15,240	15,240
NET	-	-	(15,240)	(15,240)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - BALSOM

80014

Description of Service

Regional Council

Ward 1

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	-	-	12,740	12,740	12,740	12,740
Materials Goods Supplies and Utilities	-	-	2,500	2,500	2,500	2,500
Expenses:	-	-	15,240	15,240	15,240	15,240
NET	-	-	(15,240)	(15,240)	(15,240)	(15,240)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - BALSOM

80014

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Business Travel	-	-	2,500	2,500
Conference Travel	-	-	5,100	5,100
Public Relations	-	-	2,500	2,500
Conference Registration	-	-	2,400	2,400
Mobile Phones	-	-	240	240
Contracted and General Services	-	-	12,740	12,740
Promotional Material	-	-	2,500	2,500
Materials Goods Supplies and Utilities	-	-	2,500	2,500
Expenses:	-	-	15,240	15,240
NET	-	-	(15,240)	(15,240)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - PEDDLE

80015

Description of Service

Regional Council

Ward 1

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	-	-	12,740	12,740	12,740	12,740
Materials Goods Supplies and Utilities	-	-	2,500	2,500	2,500	2,500
Expenses:	-	-	15,240	15,240	15,240	15,240
NET	-	-	(15,240)	(15,240)	(15,240)	(15,240)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - PEDDLE

80015

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Business Travel	-	-	2,500	2,500
Conference Travel	-	-	5,100	5,100
Public Relations	-	-	2,500	2,500
Conference Registration	-	-	2,400	2,400
Mobile Phones	-	-	240	240
Contracted and General Services	-	-	12,740	12,740
Promotional Material	-	-	2,500	2,500
Materials Goods Supplies and Utilities	-	-	2,500	2,500
Expenses:	-	-	15,240	15,240
NET	-	-	(15,240)	(15,240)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - MURPHY

80016

Description of Service

Regional Council

Ward 1

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	-	-	12,740	12,740	12,740	12,740
Materials Goods Supplies and Utilities	-	-	2,500	2,500	2,500	2,500
Expenses:	-	-	15,240	15,240	15,240	15,240
NET	-	-	(15,240)	(15,240)	(15,240)	(15,240)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - MURPHY

80016

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Business Travel	-	-	2,500	2,500
Conference Travel	-	-	5,100	5,100
Public Relations	-	-	2,500	2,500
Conference Registration	-	-	2,400	2,400
Mobile Phones	-	-	240	240
Contracted and General Services	-	-	12,740	12,740
Promotional Material	-	-	2,500	2,500
Materials Goods Supplies and Utilities	-	-	2,500	2,500
Expenses:	-	-	15,240	15,240
NET	-	-	(15,240)	(15,240)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 2 - INGLIS

80017

Description of Service

Regional Council

Ward 2

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	-	-	45,240	45,240	45,240	45,240
Materials Goods Supplies and Utilities	-	-	2,500	2,500	2,500	2,500
Expenses:	-	-	47,740	47,740	47,740	47,740
NET	-	-	(47,740)	(47,740)	(47,740)	(47,740)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 2 - INGLIS

80017

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Business Travel	-	-	35,000	35,000
Conference Travel	-	-	5,100	5,100
Public Relations	-	-	2,500	2,500
Conference Registration	-	-	2,400	2,400
Mobile Phones	-	-	240	240
Contracted and General Services	-	-	45,240	45,240
Promotional Material	-	-	2,500	2,500
Materials Goods Supplies and Utilities	-	-	2,500	2,500
Expenses:	-	-	47,740	47,740
NET	-	-	(47,740)	(47,740)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 3 - LALONDE

80018

Description of Service

Regional Council

Ward 3

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	-	-	17,740	17,740	17,740	17,740
Materials Goods Supplies and Utilities	-	-	2,500	2,500	2,500	2,500
Expenses:	-	-	20,240	20,240	20,240	20,240
NET	-	-	(20,240)	(20,240)	(20,240)	(20,240)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 3 - LALONDE

80018

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Business Travel	-	-	7,500	7,500
Conference Travel	-	-	5,100	5,100
Public Relations	-	-	2,500	2,500
Conference Registration	-	-	2,400	2,400
Mobile Phones	-	-	240	240
Contracted and General Services	-	-	17,740	17,740
Promotional Material	-	-	2,500	2,500
Materials Goods Supplies and Utilities	-	-	2,500	2,500
Expenses:	-	-	20,240	20,240
NET	-	-	(20,240)	(20,240)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Executive Offices
Office of the CAO

B_CAO

Description of Service

The Office of the CAO branch consists of the following sub branches:

Office of the CAO

Corporate Governance

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	792,000	1,014,000	1,364,465	350,465	1,378,109	1,391,890
Contracted and General Services	44,480	31,600	49,600	18,000	49,600	49,600
Materials Goods Supplies and Utilities	6,300	8,000	5,700	(2,300)	5,757	5,815
Expenses:	842,780	1,053,600	1,419,765	366,165	1,433,466	1,447,305
NET	(842,780)	(1,053,600)	(1,419,765)	(366,165)	(1,433,466)	(1,447,305)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Executive Offices
Office of the CAO

B_CAO

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	662,000	852,000	1,149,244	297,244
Benefit Allocation	33,800	39,800	59,761	19,961
EI Expense	5,200	5,200	5,100	(100)
CPP Expense	14,300	14,300	13,600	(700)
LAPP Expense	71,500	92,500	113,775	21,275
RRSP Expense	5,200	10,200	22,985	12,785
Salaries Wages and Benefits	792,000	1,014,000	1,364,465	350,465
Business Travel	5,000	5,000	14,400	9,400
Conference Travel	6,500	6,500	4,000	(2,500)
Public Relations	1,000	1,000	1,000	-
Employee Relations	10,000	10,000	15,000	5,000
Conference Registration	3,000	3,000	3,000	-
Training - Beneficial - Fees	-	-	3,000	3,000
Training - Beneficial - Other	-	-	2,000	2,000
Membership & Registr. Fee	4,000	4,000	5,100	1,100
Postage	100	100	100	-
Mobile Phones	480	2,000	2,000	-
Contr. Veh. Mech. R&M	14,400	-	-	-
Contracted and General Services	44,480	31,600	49,600	18,000
Stationary & Office Supplies	500	3,000	1,500	(1,500)
Food Cost	4,500	4,500	4,200	(300)
Promotional Material	500	500	-	(500)
Equipment & Furnishing	800	-	-	-
Materials Goods Supplies and Utilities	6,300	8,000	5,700	(2,300)
Expenses:	842,780	1,053,600	1,419,765	366,165
NET	(842,780)	(1,053,600)	(1,419,765)	(366,165)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Executive Offices / Office of the CAO

Office of the CAO

S_CAO

Description of Service

Office of the CAO consists of the following cost centres:

80100 Office of the CAO

80300 Office of the DCAO

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	792,000	1,014,000	1,364,465	350,465	1,378,109	1,391,890
Contracted and General Services	44,480	31,600	49,600	18,000	49,600	49,600
Materials Goods Supplies and Utilities	6,300	8,000	5,700	(2,300)	5,757	5,815
Expenses:	842,780	1,053,600	1,419,765	366,165	1,433,466	1,447,305
NET	(842,780)	(1,053,600)	(1,419,765)	(366,165)	(1,433,466)	(1,447,305)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Executive Offices / Office of the CAO

Office of the CAO

S_CAO

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	662,000	852,000	1,149,244	297,244
Benefit Allocation	33,800	39,800	59,761	19,961
EI Expense	5,200	5,200	5,100	(100)
CPP Expense	14,300	14,300	13,600	(700)
LAPP Expense	71,500	92,500	113,775	21,275
RRSP Expense	5,200	10,200	22,985	12,785
Salaries Wages and Benefits	792,000	1,014,000	1,364,465	350,465
Business Travel	5,000	5,000	14,400	9,400
Conference Travel	6,500	6,500	4,000	(2,500)
Public Relations	1,000	1,000	1,000	-
Employee Relations	10,000	10,000	15,000	5,000
Conference Registration	3,000	3,000	3,000	-
Training - Beneficial - Fees	-	-	3,000	3,000
Training - Beneficial - Other	-	-	2,000	2,000
Membership & Registr. Fee	4,000	4,000	5,100	1,100
Postage	100	100	100	-
Mobile Phones	480	2,000	2,000	-
Contr. Veh. Mech. R&M	14,400	-	-	-
Contracted and General Services	44,480	31,600	49,600	18,000
Stationary & Office Supplies	500	3,000	1,500	(1,500)
Food Cost	4,500	4,500	4,200	(300)
Promotional Material	500	500	-	(500)
Equipment & Furnishing	800	-	-	-
Materials Goods Supplies and Utilities	6,300	8,000	5,700	(2,300)
Expenses:	842,780	1,053,600	1,419,765	366,165
NET	(842,780)	(1,053,600)	(1,419,765)	(366,165)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Office of the CAO

OFFICE OF THE CAO

80100

Description of Service

The Chief Administrative Officer (CAO) is the administrative head of the Municipality hired by Council. CAO is responsible for ensuring that the policies and programs of the Municipality are implemented advises and informs Council on the operations and affairs of the Municipality. The CAO performs the duties and functions and exercises the powers assigned by the Municipal Government Act and other enactments or assigned by Council (CAO By-law).

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	792,000	792,000	1,364,465	572,465	1,378,109	1,391,890
Contracted and General Services	44,480	31,600	49,600	18,000	49,600	49,600
Materials Goods Supplies and Utilities	6,300	8,000	5,700	(2,300)	5,757	5,815
Expenses:	842,780	831,600	1,419,765	588,165	1,433,466	1,447,305
NET	(842,780)	(831,600)	(1,419,765)	(588,165)	(1,433,466)	(1,447,305)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Office of the CAO

OFFICE OF THE CAO

80100

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	662,000	662,000	1,149,244	487,244
Benefit Allocation	33,800	33,800	59,761	25,961
EI Expense	5,200	5,200	5,100	(100)
CPP Expense	14,300	14,300	13,600	(700)
LAPP Expense	71,500	71,500	113,775	42,275
RRSP Expense	5,200	5,200	22,985	17,785
Salaries Wages and Benefits	792,000	792,000	1,364,465	572,465
Business Travel	5,000	5,000	14,400	9,400
Conference Travel	6,500	6,500	4,000	(2,500)
Public Relations	1,000	1,000	1,000	-
Employee Relations	10,000	10,000	15,000	5,000
Conference Registration	3,000	3,000	3,000	-
Training - Beneficial - Fees	-	-	3,000	3,000
Training - Beneficial - Other	-	-	2,000	2,000
Membership & Registr. Fee	4,000	4,000	5,100	1,100
Postage	100	100	100	-
Mobile Phones	480	2,000	2,000	-
Contr. Veh. Mech. R&M	14,400	-	-	-
Contracted and General Services	44,480	31,600	49,600	18,000
Stationary & Office Supplies	500	3,000	1,500	(1,500)
Food Cost	4,500	4,500	4,200	(300)
Promotional Material	500	500	-	(500)
Equipment & Furnishing	800	-	-	-
Materials Goods Supplies and Utilities	6,300	8,000	5,700	(2,300)
Expenses:	842,780	831,600	1,419,765	588,165
NET	(842,780)	(831,600)	(1,419,765)	(588,165)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Office of the CAO

DEPUTY CAO

83100

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	222,000	-	(222,000)	-	-
Expenses:	-	222,000	-	(222,000)	-	-
NET	-	(222,000)	-	222,000	-	-

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices
Office of the CAO
DEPUTY CAO

83100

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	190,000	-	(190,000)
Benefit Allocation	-	6,000	-	(6,000)
LAPP Expense	-	21,000	-	(21,000)
RRSP Expense	-	5,000	-	(5,000)
Salaries Wages and Benefits	-	222,000	-	(222,000)
Expenses:	-	222,000	-	(222,000)
NET	-	(222,000)	-	222,000

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Executive Offices
Corporate Governance

B_CORPGOV

Description of Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	4,000	4,000	-	4,000	4,000
Revenues:	-	4,000	4,000	-	4,000	4,000
Salaries Wages and Benefits	642,000	642,000	1,209,862	567,862	1,221,961	1,234,181
Contracted and General Services	40,990	60,990	64,820	3,830	64,820	64,820
Materials Goods Supplies and Utilities	-	1,500	5,100	3,600	5,151	5,203
Expenses:	682,990	704,490	1,279,782	575,292	1,291,932	1,304,203
NET	(682,990)	(700,490)	(1,275,782)	(575,292)	(1,287,932)	(1,300,203)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Executive Offices
Corporate Governance

B_CORPGOV

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Fees/Charges	-	4,000	4,000	-
Sales and User Charges	-	4,000	4,000	-
Revenues:	-	4,000	4,000	-
Exempt Salary - Regular	530,000	530,000	1,008,435	478,435
Benefit Allocation	29,120	29,120	52,439	23,319
EI Expense	4,480	4,480	7,905	3,425
CPP Expense	12,320	12,320	21,080	8,760
LAPP Expense	61,600	61,600	99,835	38,235
RRSP Expense	4,480	4,480	20,169	15,689
Salaries Wages and Benefits	642,000	642,000	1,209,862	567,862
Business Travel	-	-	5,200	5,200
Conference Travel	4,000	4,000	7,850	3,850
Employee Relations	-	-	400	400
Conference Registration	2,000	2,000	4,500	2,500
Training - Mandatory - Fees	4,500	4,500	1,320	(3,180)
Training - Mandatory - Other	-	-	2,680	2,680
Training - Beneficial - Fees	-	-	2,850	2,850
Membership & Registr. Fee	1,050	1,050	1,240	190
Freight Charges	-	-	1,200	1,200
Postage	-	-	600	600
Mobile Phones	240	240	180	(60)
Subscr. & Public.	-	-	800	800
Gen. Serv.-Contracted	29,200	49,200	36,000	(13,200)
Contracted and General Services	40,990	60,990	64,820	3,830
Stationary & Office Supplies	-	-	3,200	3,200
Consumables	-	-	400	400
Equipment & Furnishing	-	1,500	1,500	-
Materials Goods Supplies and Utilities	-	1,500	5,100	3,600
Expenses:	682,990	704,490	1,279,782	575,292
NET	(682,990)	(700,490)	(1,275,782)	(575,292)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Executive Offices / Corporate Governance

Corporate Governance

S_CORPGOV

Description of Service

Corporate Governance consists of the following cost centres:

82200 Corporate Records

83103 Freedom of Information and Privacy

83106 Policy & Governance

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	4,000	4,000	-	4,000	4,000
Revenues:	-	4,000	4,000	-	4,000	4,000
Salaries Wages and Benefits	642,000	642,000	1,209,862	567,862	1,221,961	1,234,181
Contracted and General Services	40,990	60,990	64,820	3,830	64,820	64,820
Materials Goods Supplies and Utilities	-	1,500	5,100	3,600	5,151	5,203
Expenses:	682,990	704,490	1,279,782	575,292	1,291,932	1,304,203
NET	(682,990)	(700,490)	(1,275,782)	(575,292)	(1,287,932)	(1,300,203)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Executive Offices / Corporate Governance

Corporate Governance

S_CORPGOV

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Fees/Charges	-	4,000	4,000	-
Sales and User Charges	-	4,000	4,000	-
Revenues:	-	4,000	4,000	-
Exempt Salary - Regular	530,000	530,000	1,008,435	478,435
Benefit Allocation	29,120	29,120	52,439	23,319
EI Expense	4,480	4,480	7,905	3,425
CPP Expense	12,320	12,320	21,080	8,760
LAPP Expense	61,600	61,600	99,835	38,235
RRSP Expense	4,480	4,480	20,169	15,689
Salaries Wages and Benefits	642,000	642,000	1,209,862	567,862
Business Travel	-	-	5,200	5,200
Conference Travel	4,000	4,000	7,850	3,850
Employee Relations	-	-	400	400
Conference Registration	2,000	2,000	4,500	2,500
Training - Mandatory - Fees	4,500	4,500	1,320	(3,180)
Training - Mandatory - Other	-	-	2,680	2,680
Training - Beneficial - Fees	-	-	2,850	2,850
Membership & Registr. Fee	1,050	1,050	1,240	190
Freight Charges	-	-	1,200	1,200
Postage	-	-	600	600
Mobile Phones	240	240	180	(60)
Subscr. & Public.	-	-	800	800
Gen. Serv.-Contracted	29,200	49,200	36,000	(13,200)
Contracted and General Services	40,990	60,990	64,820	3,830
Stationary & Office Supplies	-	-	3,200	3,200
Consumables	-	-	400	400
Equipment & Furnishing	-	1,500	1,500	-
Materials Goods Supplies and Utilities	-	1,500	5,100	3,600
Expenses:	682,990	704,490	1,279,782	575,292
NET	(682,990)	(700,490)	(1,275,782)	(575,292)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Corporate Governance

CORPORATE RECORDS

82200

Description of Service

The Corporate Records and Policy branch oversees the Municipality's records and policy management functions. The branch has rolled out a new classification and retention system, which will form the foundation of the ERM software (OpenText) implementation and the integration of existing records into that program. The policy oversight function has been refined to facilitate policy development within the sponsoring department.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	4,000	-	(4,000)	-	-
Revenues:	-	4,000	-	(4,000)	-	-
Salaries Wages and Benefits	642,000	642,000	511,205	(130,795)	516,317	521,480
Contracted and General Services	40,990	60,990	44,290	(16,700)	44,290	44,290
Materials Goods Supplies and Utilities	-	1,500	3,500	2,000	3,535	3,570
Expenses:	682,990	704,490	558,995	(145,495)	564,142	569,341
NET	(682,990)	(700,490)	(558,995)	141,495	(564,142)	(569,341)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Corporate Governance

CORPORATE RECORDS

82200

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Fees/Charges	-	4,000	-	(4,000)
Sales and User Charges	-	4,000	-	(4,000)
Revenues:	-	4,000	-	(4,000)
Exempt Salary - Regular	530,000	530,000	423,779	(106,221)
Benefit Allocation	29,120	29,120	22,037	(7,083)
EI Expense	4,480	4,480	4,080	(400)
CPP Expense	12,320	12,320	10,880	(1,440)
LAPP Expense	61,600	61,600	41,954	(19,646)
RRSP Expense	4,480	4,480	8,476	3,996
Salaries Wages and Benefits	642,000	642,000	511,205	(130,795)
Conference Travel	4,000	4,000	4,000	-
Conference Registration	2,000	2,000	2,500	500
Training - Mandatory - Fees	4,500	4,500	-	(4,500)
Training - Beneficial - Fees	-	-	750	750
Membership & Registr. Fee	1,050	1,050	1,040	(10)
Mobile Phones	240	240	-	(240)
Gen. Serv.-Contracted	29,200	49,200	36,000	(13,200)
Contracted and General Services	40,990	60,990	44,290	(16,700)
Stationary & Office Supplies	-	-	2,000	2,000
Equipment & Furnishing	-	1,500	1,500	-
Materials Goods Supplies and Utilities	-	1,500	3,500	2,000
Expenses:	682,990	704,490	558,995	(145,495)
NET	(682,990)	(700,490)	(558,995)	141,495

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Corporate Governance

FREEDOM OF INFORMATION AND PRIVACY

83103

Description of Service

Administration of the Freedom of Information and Protection of Privacy (FOIP) Act is a legislated function that all municipalities and public bodies must provide to the public. This ensures that the Municipality is both transparent and accountable to citizens in its decision-making processes and actions. The FOIP Act contains very strict timelines and decisions on the release of information are subject to review by the Office of the Information and Privacy Commissioner.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	-	4,000	4,000	4,000	4,000
Revenues:	-	-	4,000	4,000	4,000	4,000
Salaries Wages and Benefits	-	-	239,559	239,559	241,955	244,374
Contracted and General Services	-	-	15,800	15,800	15,800	15,800
Expenses:	-	-	255,359	255,359	257,755	260,174
NET	-	-	(251,359)	(251,359)	(253,755)	(256,174)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Corporate Governance

FREEDOM OF INFORMATION AND PRIVACY

83103

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Fees/Charges	-	-	4,000	4,000
Sales and User Charges	-	-	4,000	4,000
Revenues:	-	-	4,000	4,000
Exempt Salary - Regular	-	-	200,904	200,904
Benefit Allocation	-	-	10,447	10,447
EI Expense	-	-	1,173	1,173
CPP Expense	-	-	3,128	3,128
LAPP Expense	-	-	19,889	19,889
RRSP Expense	-	-	4,018	4,018
Salaries Wages and Benefits	-	-	239,559	239,559
Business Travel	-	-	5,200	5,200
Conference Travel	-	-	2,500	2,500
Conference Registration	-	-	1,500	1,500
Training - Mandatory - Fees	-	-	1,320	1,320
Training - Mandatory - Other	-	-	2,680	2,680
Freight Charges	-	-	1,200	1,200
Postage	-	-	600	600
Subscr. & Public.	-	-	800	800
Contracted and General Services	-	-	15,800	15,800
Expenses:	-	-	255,359	255,359
NET	-	-	(251,359)	(251,359)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Corporate Governance

POLICY & GOVERNANCE

83106

Description of Service

Policy and Governance encompasses the overall management of the Corporate Governance branch, as well as policy development and management. Policy resources are dedicated to providing guidance and advice to departments in the research and development of policies, administrative directives and procedures.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	459,098	459,098	463,689	468,326
Contracted and General Services	-	-	4,730	4,730	4,730	4,730
Materials Goods Supplies and Utilities	-	-	1,600	1,600	1,616	1,632
Expenses:	-	-	465,428	465,428	470,035	474,688
NET	-	-	(465,428)	(465,428)	(470,035)	(474,688)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Corporate Governance

POLICY & GOVERNANCE

83106

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	-	383,752	383,752
Benefit Allocation	-	-	19,955	19,955
EI Expense	-	-	2,652	2,652
CPP Expense	-	-	7,072	7,072
LAPP Expense	-	-	37,991	37,991
RRSP Expense	-	-	7,675	7,675
Salaries Wages and Benefits	-	-	459,098	459,098
Conference Travel	-	-	1,350	1,350
Employee Relations	-	-	400	400
Conference Registration	-	-	500	500
Training - Beneficial - Fees	-	-	2,100	2,100
Membership & Registr. Fee	-	-	200	200
Mobile Phones	-	-	180	180
Contracted and General Services	-	-	4,730	4,730
Stationary & Office Supplies	-	-	1,200	1,200
Consumables	-	-	400	400
Materials Goods Supplies and Utilities	-	-	1,600	1,600
Expenses:	-	-	465,428	465,428
NET	-	-	(465,428)	(465,428)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Executive Offices
Legal Services

B_LEGAL

Description of Service

The Legal Services branch consists of the following sub branches:
Legal

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,108,000	980,000	935,187	(44,813)	944,419	953,743
Contracted and General Services	1,296,610	583,045	1,477,225	894,180	1,477,225	1,477,225
Purchases from Other Governments	1,000	2,000	2,000	-	2,000	2,000
Materials Goods Supplies and Utilities	1,500	1,500	2,900	1,400	2,929	2,958
Expenses:	2,407,110	1,566,545	2,417,312	850,767	2,426,573	2,435,926
NET	(2,407,110)	(1,566,545)	(2,417,312)	(850,767)	(2,426,573)	(2,435,926)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Executive Offices
Legal Services

B_LEGAL

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	899,000	771,000	748,639	(22,361)
Exempt OT Salary	-	-	12,000	12,000
CUPE Reg. Wages	-	-	22,815	22,815
Benefit Allocation	54,340	54,340	38,939	(15,401)
EI Expense	8,360	8,360	6,460	(1,900)
CPP Expense	22,990	22,990	17,227	(5,763)
LAPP Expense	114,950	114,950	74,135	(40,815)
RRSP Expense	8,360	8,360	14,973	6,613
Salaries Wages and Benefits	1,108,000	980,000	935,187	(44,813)
Business Travel	10,000	5,000	8,000	3,000
Conference Travel	2,500	3,485	4,270	785
Employee Relations	-	-	350	350
Conference Registration	350	350	1,730	1,380
Training - Mandatory - Fees	-	-	2,975	2,975
Training - Mandatory - Other	-	-	5,800	5,800
Training - Beneficial - Fees	-	-	10,550	10,550
Training - Beneficial - Other	-	-	6,400	6,400
Membership & Registr. Fee	12,900	10,000	12,850	2,850
Freight Charges	500	1,000	-	(1,000)
Postage	250	250	1,500	1,250
Mobile Phones	960	960	1,000	40
Subscr. & Public.	14,150	12,000	16,800	4,800
Legal Fees	1,250,000	550,000	1,400,000	850,000
Room Rental	5,000	-	5,000	5,000
Contracted and General Services	1,296,610	583,045	1,477,225	894,180
Title Searches	1,000	2,000	2,000	-
Purchases from Other Governments	1,000	2,000	2,000	-
Stationary & Office Supplies	1,500	1,500	2,400	900
Food Cost	-	-	500	500
Materials Goods Supplies and Utilities	1,500	1,500	2,900	1,400

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Executive Offices
Legal Services

B_LEGAL

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Expenses:	2,407,110	1,566,545	2,417,312	850,767
NET	(2,407,110)	(1,566,545)	(2,417,312)	(850,767)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Executive Offices / Legal Services

Legal

S_LEGAL

Description of Service

The Legal Services branch is responsible for all legal support and services required by the CAO and all the departments of RMWB. Legal consists of the following cost centres:

82400 Legal Services

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,108,000	980,000	935,187	(44,813)	944,419	953,743
Contracted and General Services	1,296,610	583,045	1,477,225	894,180	1,477,225	1,477,225
Purchases from Other Governments	1,000	2,000	2,000	-	2,000	2,000
Materials Goods Supplies and Utilities	1,500	1,500	2,900	1,400	2,929	2,958
Expenses:	2,407,110	1,566,545	2,417,312	850,767	2,426,573	2,435,926
NET	(2,407,110)	(1,566,545)	(2,417,312)	(850,767)	(2,426,573)	(2,435,926)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Executive Offices / Legal Services

Legal

S_LEGAL

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	899,000	771,000	748,639	(22,361)
Exempt OT Salary	-	-	12,000	12,000
CUPE Reg. Wages	-	-	22,815	22,815
Benefit Allocation	54,340	54,340	38,939	(15,401)
EI Expense	8,360	8,360	6,460	(1,900)
CPP Expense	22,990	22,990	17,227	(5,763)
LAPP Expense	114,950	114,950	74,135	(40,815)
RRSP Expense	8,360	8,360	14,973	6,613
Salaries Wages and Benefits	1,108,000	980,000	935,187	(44,813)
Business Travel	10,000	5,000	8,000	3,000
Conference Travel	2,500	3,485	4,270	785
Employee Relations	-	-	350	350
Conference Registration	350	350	1,730	1,380
Training - Mandatory - Fees	-	-	2,975	2,975
Training - Mandatory - Other	-	-	5,800	5,800
Training - Beneficial - Fees	-	-	10,550	10,550
Training - Beneficial - Other	-	-	6,400	6,400
Membership & Registr. Fee	12,900	10,000	12,850	2,850
Freight Charges	500	1,000	-	(1,000)
Postage	250	250	1,500	1,250
Mobile Phones	960	960	1,000	40
Subscr. & Public.	14,150	12,000	16,800	4,800
Legal Fees	1,250,000	550,000	1,400,000	850,000
Room Rental	5,000	-	5,000	5,000
Contracted and General Services	1,296,610	583,045	1,477,225	894,180
Title Searches	1,000	2,000	2,000	-
Purchases from Other Governments	1,000	2,000	2,000	-
Stationary & Office Supplies	1,500	1,500	2,400	900
Food Cost	-	-	500	500
Materials Goods Supplies and Utilities	1,500	1,500	2,900	1,400

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Executive Offices / Legal Services

Legal

S_LEGAL

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Expenses:	2,407,110	1,566,545	2,417,312	850,767
NET	(2,407,110)	(1,566,545)	(2,417,312)	(850,767)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Legal Services / Legal

LEGAL SERVICES

82400

Description of Service

The Legal Services branch responsible for all legal support and services required by Council, the CAO and all the departments of RMWB.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,108,000	980,000	935,187	(44,813)	944,419	953,743
Contracted and General Services	1,296,610	583,045	1,477,225	894,180	1,477,225	1,477,225
Purchases from Other Governments	1,000	2,000	2,000	-	2,000	2,000
Materials Goods Supplies and Utilities	1,500	1,500	2,900	1,400	2,929	2,958
Expenses:	2,407,110	1,566,545	2,417,312	850,767	2,426,573	2,435,926
NET	(2,407,110)	(1,566,545)	(2,417,312)	(850,767)	(2,426,573)	(2,435,926)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Legal Services / Legal

LEGAL SERVICES

82400

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	899,000	771,000	748,639	(22,361)
Exempt OT Salary	-	-	12,000	12,000
CUPE Reg. Wages	-	-	22,815	22,815
Benefit Allocation	54,340	54,340	38,939	(15,401)
EI Expense	8,360	8,360	6,460	(1,900)
CPP Expense	22,990	22,990	17,227	(5,763)
LAPP Expense	114,950	114,950	74,135	(40,815)
RRSP Expense	8,360	8,360	14,973	6,613
Salaries Wages and Benefits	1,108,000	980,000	935,187	(44,813)
Business Travel	10,000	5,000	8,000	3,000
Conference Travel	2,500	3,485	4,270	785
Employee Relations	-	-	350	350
Conference Registration	350	350	1,730	1,380
Training - Mandatory - Fees	-	-	2,975	2,975
Training - Mandatory - Other	-	-	5,800	5,800
Training - Beneficial - Fees	-	-	10,550	10,550
Training - Beneficial - Other	-	-	6,400	6,400
Membership & Registr. Fee	12,900	10,000	12,850	2,850
Freight Charges	500	1,000	-	(1,000)
Postage	250	250	1,500	1,250
Mobile Phones	960	960	1,000	40
Subscr. & Public.	14,150	12,000	16,800	4,800
Legal Fees	1,250,000	550,000	1,400,000	850,000
Room Rental	5,000	-	5,000	5,000
Contracted and General Services	1,296,610	583,045	1,477,225	894,180
Title Searches	1,000	2,000	2,000	-
Purchases from Other Governments	1,000	2,000	2,000	-
Stationary & Office Supplies	1,500	1,500	2,400	900
Food Cost	-	-	500	500
Materials Goods Supplies and Utilities	1,500	1,500	2,900	1,400

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Legal Services / Legal

LEGAL SERVICES

82400

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Expenses:	2,407,110	1,566,545	2,417,312	850,767
NET	(2,407,110)	(1,566,545)	(2,417,312)	(850,767)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Executive Offices
Legislative Services

B_LEGTV

Description of Service

The Legislative Services Branch consists of the following sub branches:
Legislative Services

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	22,000	18,000	18,000	-	18,000	18,000
Revenues:	22,000	18,000	18,000	-	18,000	18,000
Salaries Wages and Benefits	1,642,000	1,642,000	1,110,341	(531,659)	1,121,444	1,132,659
Contracted and General Services	322,890	113,890	103,030	(10,860)	103,030	103,030
Materials Goods Supplies and Utilities	9,650	5,650	5,060	(590)	5,111	5,162
Expenses:	1,974,540	1,761,540	1,218,431	(543,109)	1,229,585	1,240,850
NET	(1,952,540)	(1,743,540)	(1,200,431)	543,109	(1,211,585)	(1,222,850)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Executive Offices
Legislative Services

B_LEGTV

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales-Goods-Services	18,000	-	-	-
Fees/Charges	-	18,000	18,000	-
Other Fees	4,000	-	-	-
Sales and User Charges	22,000	18,000	18,000	-
Revenues:	22,000	18,000	18,000	-
Exempt Salary - Regular	1,348,000	1,348,000	925,842	(422,158)
Benefit Allocation	76,440	76,440	48,144	(28,296)
EI Expense	11,760	11,760	7,140	(4,620)
CPP Expense	32,340	32,340	19,040	(13,300)
LAPP Expense	161,700	161,700	91,658	(70,042)
RRSP Expense	11,760	11,760	18,517	6,757
Salaries Wages and Benefits	1,642,000	1,642,000	1,110,341	(531,659)
Business Travel	32,600	13,000	6,500	(6,500)
Conference Travel	-	-	1,350	1,350
Employee Relations	420	420	350	(70)
Conference Registration	-	-	500	500
Training - Mandatory - Other	5,175	5,175	5,800	625
Training - Beneficial - Fees	2,400	-	4,200	4,200
Membership & Registr. Fee	600	600	200	(400)
Freight Charges	925	925	-	(925)
Postage	3,500	1,500	550	(950)
Mobile Phones	1,720	720	960	240
Printing And Binding	6,000	-	-	-
Subscr. & Public.	1,050	1,050	120	(930)
Legal Fees	166,000	40,000	60,000	20,000
Prof. Services	19,500	50,500	22,500	(28,000)
Gen. Serv.-Contracted	70,500	-	-	-
Room Rental	12,500	-	0	0
Contracted and General Services	322,890	113,890	103,030	(10,860)
Stationary & Office Supplies	3,700	2,700	1,700	(1,000)
Food Cost	1,500	1,000	0	(1,000)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Executive Offices
Legislative Services

B_LEGTV

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Catered Foods	3,500	1,000	3,000	2,000
Promotional Material	250	250	-	(250)
Consumables	700	700	360	(340)
Materials Goods Supplies and Utilities	9,650	5,650	5,060	(590)
Expenses:	1,974,540	1,761,540	1,218,431	(543,109)
NET	(1,952,540)	(1,743,540)	(1,200,431)	543,109

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Executive Offices / Legislative Services

Legislative Services

S_LEGTV

Description of Service

Legislative Services consists of the following cost centres:

83102 Legislative Services

83104 Tribunal Administration

83105 Elections

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	22,000	18,000	18,000	-	18,000	18,000
Revenues:	22,000	18,000	18,000	-	18,000	18,000
Salaries Wages and Benefits	1,642,000	1,642,000	1,110,341	(531,659)	1,121,444	1,132,659
Contracted and General Services	322,890	113,890	103,030	(10,860)	103,030	103,030
Materials Goods Supplies and Utilities	9,650	5,650	5,060	(590)	5,111	5,162
Expenses:	1,974,540	1,761,540	1,218,431	(543,109)	1,229,585	1,240,850
NET	(1,952,540)	(1,743,540)	(1,200,431)	543,109	(1,211,585)	(1,222,850)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Executive Offices / Legislative Services

Legislative Services

S_LEGTV

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales-Goods-Services	18,000	-	-	-
Fees/Charges	-	18,000	18,000	-
Other Fees	4,000	-	-	-
Sales and User Charges	22,000	18,000	18,000	-
Revenues:	22,000	18,000	18,000	-
Exempt Salary - Regular	1,348,000	1,348,000	925,842	(422,158)
Benefit Allocation	76,440	76,440	48,144	(28,296)
EI Expense	11,760	11,760	7,140	(4,620)
CPP Expense	32,340	32,340	19,040	(13,300)
LAPP Expense	161,700	161,700	91,658	(70,042)
RRSP Expense	11,760	11,760	18,517	6,757
Salaries Wages and Benefits	1,642,000	1,642,000	1,110,341	(531,659)
Business Travel	32,600	13,000	6,500	(6,500)
Conference Travel	-	-	1,350	1,350
Employee Relations	420	420	350	(70)
Conference Registration	-	-	500	500
Training - Mandatory - Other	5,175	5,175	5,800	625
Training - Beneficial - Fees	2,400	-	4,200	4,200
Membership & Registr. Fee	600	600	200	(400)
Freight Charges	925	925	-	(925)
Postage	3,500	1,500	550	(950)
Mobile Phones	1,720	720	960	240
Printing And Binding	6,000	-	-	-
Subscr. & Public.	1,050	1,050	120	(930)
Legal Fees	166,000	40,000	60,000	20,000
Prof. Services	19,500	50,500	22,500	(28,000)
Gen. Serv.-Contracted	70,500	-	-	-
Room Rental	12,500	-	0	0
Contracted and General Services	322,890	113,890	103,030	(10,860)
Stationary & Office Supplies	3,700	2,700	1,700	(1,000)
Food Cost	1,500	1,000	0	(1,000)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Executive Offices / Legislative Services

Legislative Services

S_LEGTV

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Catered Foods	3,500	1,000	3,000	2,000
Promotional Material	250	250	-	(250)
Consumables	700	700	360	(340)
Materials Goods Supplies and Utilities	9,650	5,650	5,060	(590)
Expenses:	1,974,540	1,761,540	1,218,431	(543,109)
NET	(1,952,540)	(1,743,540)	(1,200,431)	543,109

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Legislative Services

LEGISLATIVE SERVICES

83102

Description of Service

Legislative Services is a cross-functional unit that is responsible for the provision of legislative support to Council and its Standing Committees, managing administrative tribunals elections, annual recruitment of board members for various boards and committees and the provision of administrative support services to Council. All Legislative staff, including those who support Elections and Administrative Tribunals, fall in this cost centre.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	4,000	-	-	-	-	-
Revenues:	4,000	-	-	-	-	-
Salaries Wages and Benefits	1,605,000	1,605,000	1,073,370	(531,630)	1,084,104	1,094,945
Contracted and General Services	12,865	8,465	15,230	6,765	15,230	15,230
Materials Goods Supplies and Utilities	3,050	3,050	1,560	(1,490)	1,576	1,591
Expenses:	1,620,915	1,616,515	1,090,160	(526,355)	1,100,909	1,111,766
NET	(1,616,915)	(1,616,515)	(1,090,160)	526,355	(1,100,909)	(1,111,766)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Legislative Services

LEGISLATIVE SERVICES

83102

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Other Fees	4,000	-	-	-
Sales and User Charges	4,000	-	-	-
Revenues:	4,000	-	-	-
Exempt Salary - Regular	1,317,000	1,317,000	894,909	(422,091)
Benefit Allocation	74,880	74,880	46,535	(28,345)
EI Expense	11,520	11,520	6,936	(4,584)
CPP Expense	31,680	31,680	18,496	(13,184)
LAPP Expense	158,400	158,400	88,596	(69,804)
RRSP Expense	11,520	11,520	17,898	6,378
Salaries Wages and Benefits	1,605,000	1,605,000	1,073,370	(531,630)
Business Travel	5,000	3,000	1,500	(1,500)
Conference Travel	-	-	1,350	1,350
Employee Relations	420	420	350	(70)
Conference Registration	-	-	500	500
Training - Mandatory - Other	1,725	1,725	5,800	4,075
Training - Beneficial - Fees	2,400	-	4,200	4,200
Membership & Registr. Fee	600	600	200	(400)
Postage	1,200	1,200	250	(950)
Mobile Phones	720	720	960	240
Subscr. & Public.	800	800	120	(680)
Contracted and General Services	12,865	8,465	15,230	6,765
Stationary & Office Supplies	2,100	2,100	1,200	(900)
Promotional Material	250	250	-	(250)
Consumables	700	700	360	(340)
Materials Goods Supplies and Utilities	3,050	3,050	1,560	(1,490)
Expenses:	1,620,915	1,616,515	1,090,160	(526,355)
NET	(1,616,915)	(1,616,515)	(1,090,160)	526,355

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Legislative Services

TRIBUNAL ADMINISTRATION

83104

Description of Service

The Municipality has two administrative tribunals - the Subdivision and Development Appeal Board (SDAB), and the Assessment Review Boards - both of which are required Municipal Government Act. Administrative tribunals have a quasi-judicial function, and must operate at arms' length from the Municipality. The SDAB is a 7-member body which body which hears appeals related to subdivision and development matters. The Assessment Review Boards fall into 3 different categories - the Local Assessment Review Board (LARB), which hears residential appeals; the Composite Assessment Review Board (CARB), which hears non-residential appeals other than linear assessment and M&E and the M&E CARB, which hears appeals relating to machinery and equipment. Administrative tribunals are heavily regulated and require that all members and Board Clerks take an dpass provincially-mandated training. This cost center captures only the costs related to the Boards. Admin expenses are budgeted in Legislative Services - CC 83102

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	18,000	18,000	18,000	-	18,000	18,000
Revenues:	18,000	18,000	18,000	-	18,000	18,000
Contracted and General Services	298,025	105,425	87,800	(17,625)	87,800	87,800
Materials Goods Supplies and Utilities	5,100	2,600	3,500	900	3,535	3,570
Expenses:	303,125	108,025	91,300	(16,725)	91,335	91,370
NET	(285,125)	(90,025)	(73,300)	16,725	(73,335)	(73,370)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Legislative Services

TRIBUNAL ADMINISTRATION

83104

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales-Goods-Services	18,000	-	-	-
Fees/Charges	-	18,000	18,000	-
Sales and User Charges	18,000	18,000	18,000	-
Revenues:	18,000	18,000	18,000	-
Business Travel	27,100	10,000	5,000	(5,000)
Training - Mandatory - Other	3,450	3,450	-	(3,450)
Freight Charges	925	925	-	(925)
Postage	300	300	300	-
Subscr. & Public.	250	250	-	(250)
Legal Fees	166,000	40,000	60,000	20,000
Prof. Services	19,500	50,500	22,500	(28,000)
Gen. Serv.-Contracted	70,500	-	-	-
Room Rental	10,000	-	0	0
Contracted and General Services	298,025	105,425	87,800	(17,625)
Stationary & Office Supplies	600	600	500	(100)
Food Cost	1,000	1,000	0	(1,000)
Catered Foods	3,500	1,000	3,000	2,000
Materials Goods Supplies and Utilities	5,100	2,600	3,500	900
Expenses:	303,125	108,025	91,300	(16,725)
NET	(285,125)	(90,025)	(73,300)	16,725

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Legislative Services

ELECTIONS

83105

Description of Service

The Municipal Government Act requires that municipalities hold general municipal elections every four years, with the election to occur on the third Monday in October. The last general election was held in 2017. In the event a member of Council is unable to fulfill his/her duties, a vacancy may arise which would necessitate the holding of a by-election, so a budget is established to

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	37,000	37,000	36,971	(29)	37,340	37,714
Contracted and General Services	12,000	-	-	-	-	-
Materials Goods Supplies and Utilities	1,500	-	-	-	-	-
Expenses:	50,500	37,000	36,971	(29)	37,340	37,714
NET	(50,500)	(37,000)	(36,971)	29	(37,340)	(37,714)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices
Legislative Services
ELECTIONS

83105

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	31,000	31,000	30,933	(67)
Benefit Allocation	1,560	1,560	1,609	49
EI Expense	240	240	204	(36)
CPP Expense	660	660	544	(116)
LAPP Expense	3,300	3,300	3,062	(238)
RRSP Expense	240	240	619	379
Salaries Wages and Benefits	37,000	37,000	36,971	(29)
Business Travel	500	-	-	-
Postage	2,000	-	-	-
Mobile Phones	1,000	-	-	-
Printing And Binding	6,000	-	-	-
Room Rental	2,500	-	-	-
Contracted and General Services	12,000	-	-	-
Stationary & Office Supplies	1,000	-	-	-
Food Cost	500	-	-	-
Materials Goods Supplies and Utilities	1,500	-	-	-
Expenses:	50,500	37,000	36,971	(29)
NET	(50,500)	(37,000)	(36,971)	29

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Executive Offices

Wood Buffalo Recovery Task Force

B_WBRTF

Description of Service

The Wood Buffalo Recovery Task Force Branch consists of the following sub branches:

Wood Buffalo Recovery Task Force

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	50,000	50,000	-	(50,000)	-	-
Licenses and Permits	-	2,200,000	-	(2,200,000)	-	-
Other Revenue	-	2,800,000	-	(2,800,000)	-	-
Revenues:	50,000	5,050,000	-	(5,050,000)	-	-
Contracted and General Services	135,810	261,810	-	(261,810)	-	-
Materials Goods Supplies and Utilities	2,000	2,000	-	(2,000)	-	-
Expenses:	137,810	263,810	-	(263,810)	-	-
NET	(87,810)	4,786,190	-	(4,786,190)	-	-

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Executive Offices

Wood Buffalo Recovery Task Force

B_WBRTF

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	50,000	50,000	-	(50,000)
Sales and User Charges	50,000	50,000	-	(50,000)
Permits & Fees	-	2,200,000	-	(2,200,000)
Licenses and Permits	-	2,200,000	-	(2,200,000)
Other Revenue	-	2,800,000	-	(2,800,000)
Other Revenue	-	2,800,000	-	(2,800,000)
Other Revenue	-	2,800,000	-	(2,800,000)
Revenues:	50,000	5,050,000	-	(5,050,000)
Business Travel	1,000	1,000	-	(1,000)
Legal Fees	-	66,000	-	(66,000)
Gen. Serv.-Contracted	124,810	152,810	-	(152,810)
Equipment Rental & Lease	-	32,000	-	(32,000)
Damage Claims & Settlements	10,000	10,000	-	(10,000)
Contracted and General Services	135,810	261,810	-	(261,810)
Stationary & Office Supplies	1,000	1,000	-	(1,000)
Food Cost	1,000	1,000	-	(1,000)
Materials Goods Supplies and Utilities	2,000	2,000	-	(2,000)
Expenses:	137,810	263,810	-	(263,810)
NET	(87,810)	4,786,190	-	(4,786,190)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Executive Offices / Wood Buffalo Recovery Task Force

Wood Buffalo Recovery Task Force

S_WBRTF

Description of Service

Wood Buffalo Recovery Task Force consists of the following cost centres:

88000 WBRTF Administration

88001 Recovery Task Force - non recovery response

88002 Recovery Task Force - non recovery recovery

88003 Recovery Task Force - Adjustments

88005 Recovery Task Force - Administration

88010 Recovery Task Force - Communications

88015 Recovery Task Force - Stakeholder Engagement

88020 Recovery Task Force - Economic Development

88025 Recovery Task Force - People Services

88030 Recovery Task Force - Operations

88035 Recovery Task Force - Project Services

88045 Recovery Task Force - Plans

88050 Recovery Task Force - Canadian Red Cross

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	50,000	50,000	-	(50,000)	-	-
Licenses and Permits	-	2,200,000	-	(2,200,000)	-	-
Other Revenue	-	2,800,000	-	(2,800,000)	-	-
Revenues:	50,000	5,050,000	-	(5,050,000)	-	-
Contracted and General Services	135,810	261,810	-	(261,810)	-	-
Materials Goods Supplies and Utilities	2,000	2,000	-	(2,000)	-	-
Expenses:	137,810	263,810	-	(263,810)	-	-
NET	(87,810)	4,786,190	-	(4,786,190)	-	-

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Executive Offices / Wood Buffalo Recovery Task Force

Wood Buffalo Recovery Task Force

S_WBRTF

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	50,000	50,000	-	(50,000)
Sales and User Charges	50,000	50,000	-	(50,000)
Permits & Fees	-	2,200,000	-	(2,200,000)
Licenses and Permits	-	2,200,000	-	(2,200,000)
Other Revenue	-	2,800,000	-	(2,800,000)
Other Revenue	-	2,800,000	-	(2,800,000)
Other Revenue	-	2,800,000	-	(2,800,000)
Revenues:	50,000	5,050,000	-	(5,050,000)
Business Travel	1,000	1,000	-	(1,000)
Legal Fees	-	66,000	-	(66,000)
Gen. Serv.-Contracted	124,810	152,810	-	(152,810)
Equipment Rental & Lease	-	32,000	-	(32,000)
Damage Claims & Settlements	10,000	10,000	-	(10,000)
Contracted and General Services	135,810	261,810	-	(261,810)
Stationary & Office Supplies	1,000	1,000	-	(1,000)
Food Cost	1,000	1,000	-	(1,000)
Materials Goods Supplies and Utilities	2,000	2,000	-	(2,000)
Expenses:	137,810	263,810	-	(263,810)
NET	(87,810)	4,786,190	-	(4,786,190)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Wood Buffalo Recovery Task Force

RECOVERY TASK FORCE - NON RECOV RESPONSE

88001

Description of Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	-	28,000	-	(28,000)	-	-
Expenses:	-	28,000	-	(28,000)	-	-
NET	-	(28,000)	-	28,000	-	-

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Wood Buffalo Recovery Task Force

RECOVERY TASK FORCE - NON RECOV RESPONSE

88001

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Gen. Serv.-Contracted	-	28,000	-	(28,000)
Contracted and General Services	-	28,000	-	(28,000)
Expenses:	-	28,000	-	(28,000)
NET	-	(28,000)	-	28,000

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Wood Buffalo Recovery Task Force

RECOVERY TASK FORCE - NON RECOV RECOVERY

88002

Description of Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	-	32,000	-	(32,000)	-	-
Expenses:	-	32,000	-	(32,000)	-	-
NET	-	(32,000)	-	32,000	-	-

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2019 PROPOSED BUDGET

Executive Offices

Wood Buffalo Recovery Task Force

RECOVERY TASK FORCE - NON RECOV RECOVERY

88002

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Equipment Rental & Lease	-	32,000	-	(32,000)
Contracted and General Services	-	32,000	-	(32,000)
Expenses:	-	32,000	-	(32,000)
NET	-	(32,000)	-	32,000

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Wood Buffalo Recovery Task Force

RTF ADJUSTMENTS

88003

Description of Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Licenses and Permits	-	2,200,000	-	(2,200,000)	-	-
Other Revenue	-	2,800,000	-	(2,800,000)	-	-
Revenues:	-	5,000,000	-	(5,000,000)	-	-
Contracted and General Services	-	66,000	-	(66,000)	-	-
Expenses:	-	66,000	-	(66,000)	-	-
NET	-	4,934,000	-	(4,934,000)	-	-

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Wood Buffalo Recovery Task Force

RTF ADJUSTMENTS

88003

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Permits & Fees	-	2,200,000	-	(2,200,000)
Licenses and Permits	-	2,200,000	-	(2,200,000)
Other Revenue	-	2,800,000	-	(2,800,000)
Other Revenue	-	2,800,000	-	(2,800,000)
Other Revenue	-	2,800,000	-	(2,800,000)
Revenues:	-	5,000,000	-	(5,000,000)
Legal Fees	-	66,000	-	(66,000)
Contracted and General Services	-	66,000	-	(66,000)
Expenses:	-	66,000	-	(66,000)
NET	-	4,934,000	-	(4,934,000)

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Wood Buffalo Recovery Task Force

RECOVERY TASK FORCE - ADMINISTRATION

88005

Description of Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	50,000	50,000	-	(50,000)	-	-
Revenues:	50,000	50,000	-	(50,000)	-	-
Contracted and General Services	135,810	135,810	-	(135,810)	-	-
Materials Goods Supplies and Utilities	2,000	2,000	-	(2,000)	-	-
Expenses:	137,810	137,810	-	(137,810)	-	-
NET	(87,810)	(87,810)	-	87,810	-	-

Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Executive Offices

Wood Buffalo Recovery Task Force

RECOVERY TASK FORCE - ADMINISTRATION

88005

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Cost Reimbursement	50,000	50,000	-	(50,000)
Sales and User Charges	50,000	50,000	-	(50,000)
Revenues:	50,000	50,000	-	(50,000)
Business Travel	1,000	1,000	-	(1,000)
Gen. Serv.-Contracted	124,810	124,810	-	(124,810)
Damage Claims & Settlements	10,000	10,000	-	(10,000)
Contracted and General Services	135,810	135,810	-	(135,810)
Stationary & Office Supplies	1,000	1,000	-	(1,000)
Food Cost	1,000	1,000	-	(1,000)
Materials Goods Supplies and Utilities	2,000	2,000	-	(2,000)
Expenses:	137,810	137,810	-	(137,810)
NET	(87,810)	(87,810)	-	87,810

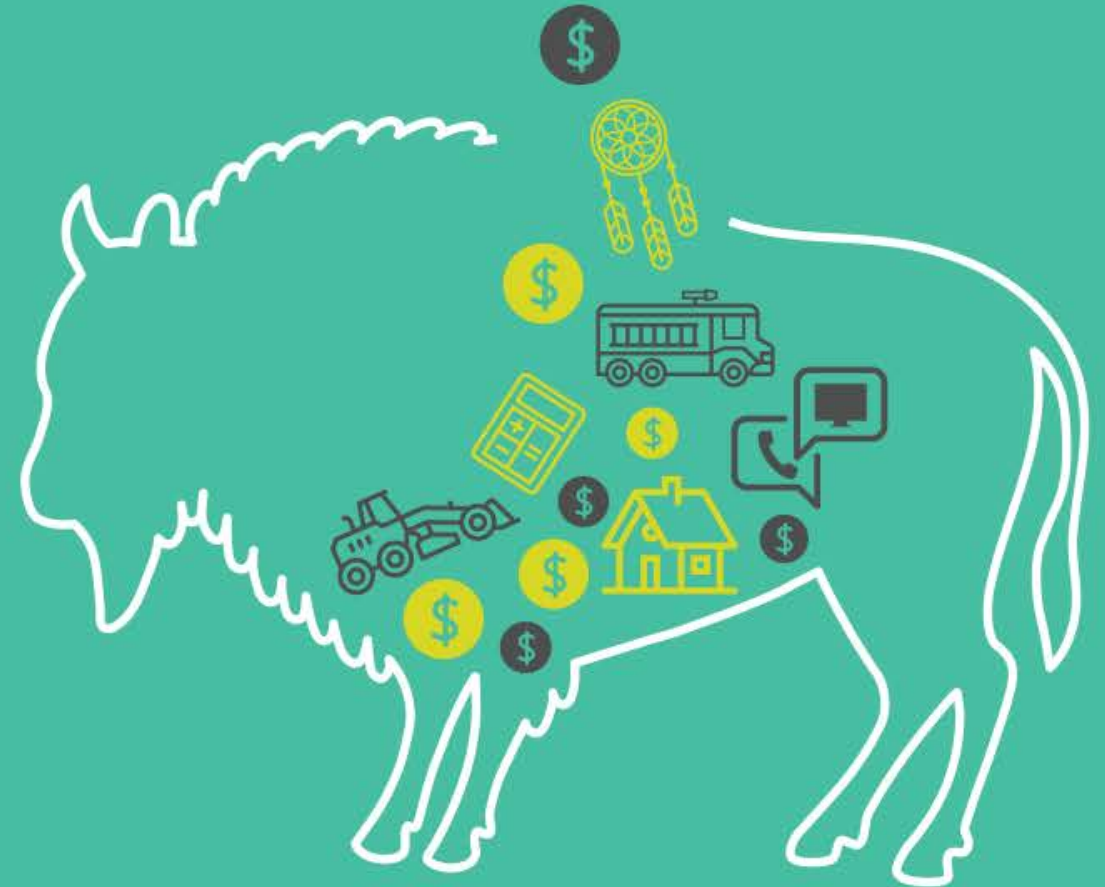
Attachment: 2019 Proposed Operating Budget Executive Offices (Executive Offices)

2019 Proposed Operating Budget

Department
Corporate & Community Services

Presenter
Elsie Hutton, Director

Date
November 28 – December 1, 2018



Mandate

The Corporate and Community Services department supports the delivery of internal and external services through investment in collaborative partnerships and strategic alliances with community groups and residents. We work to deliver excellence by enhancing the capacity of organizations and networks through community investment and program delivery, providing fair and equitable property assessments, supporting information technology and security, and transparent procurement activities.



Strategic Plan

Corporate and Community Services is responsible to deliver on the following Strategic Plan items:

- 1f: Foster equality, diversity and inclusion in the region
- 1i: Partnerships with Social Profits
- 1m: Youth
- 2g: Aging in Place Facility



CORPORATE & COMMUNITY SERVICES

2019 Proposed Operating Budget

	2018 Budget	2018 Projection *	2019 Budget	Net Change	2020	2021
Revenue	6,536,975	6,863,260	6,761,921	(101,339)	6,761,921	6,761,921
Expenses	63,442,964	60,870,480	63,189,597	2,319,117	63,367,050	63,546,270
Net	(56,905,989)	(54,007,220)	(56,427,676)	(2,420,456)	(56,605,129)	(56,784,350)

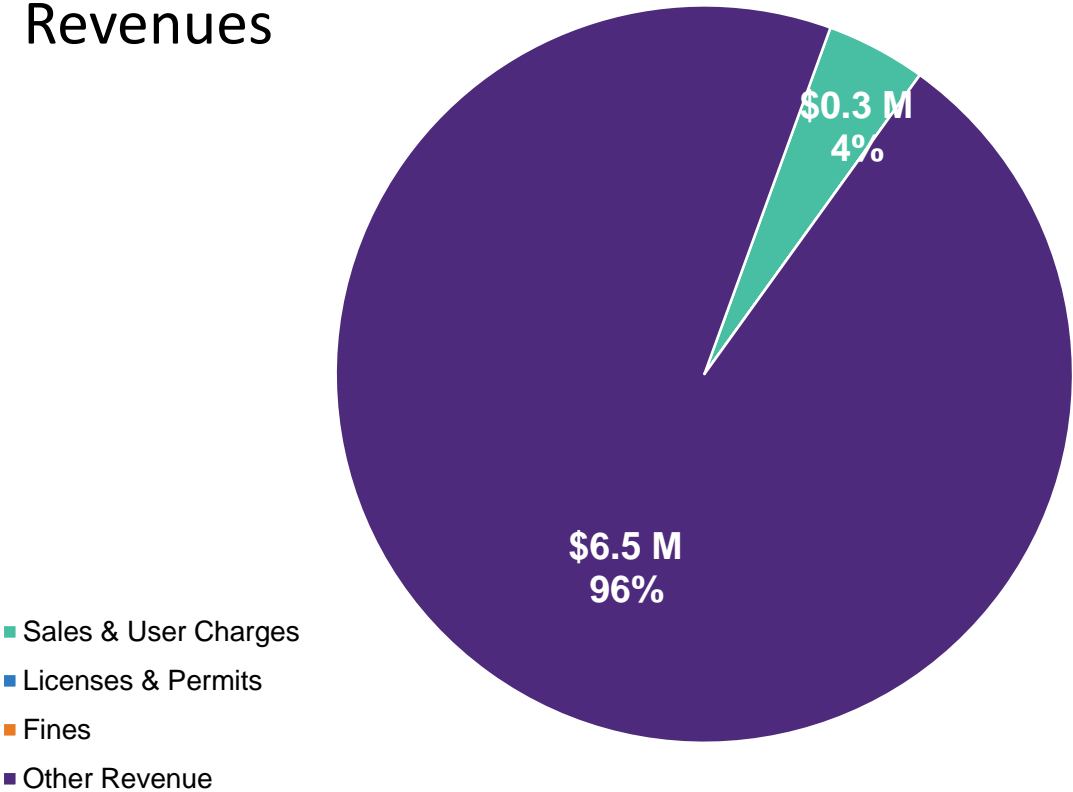
* As at October 31, 2018



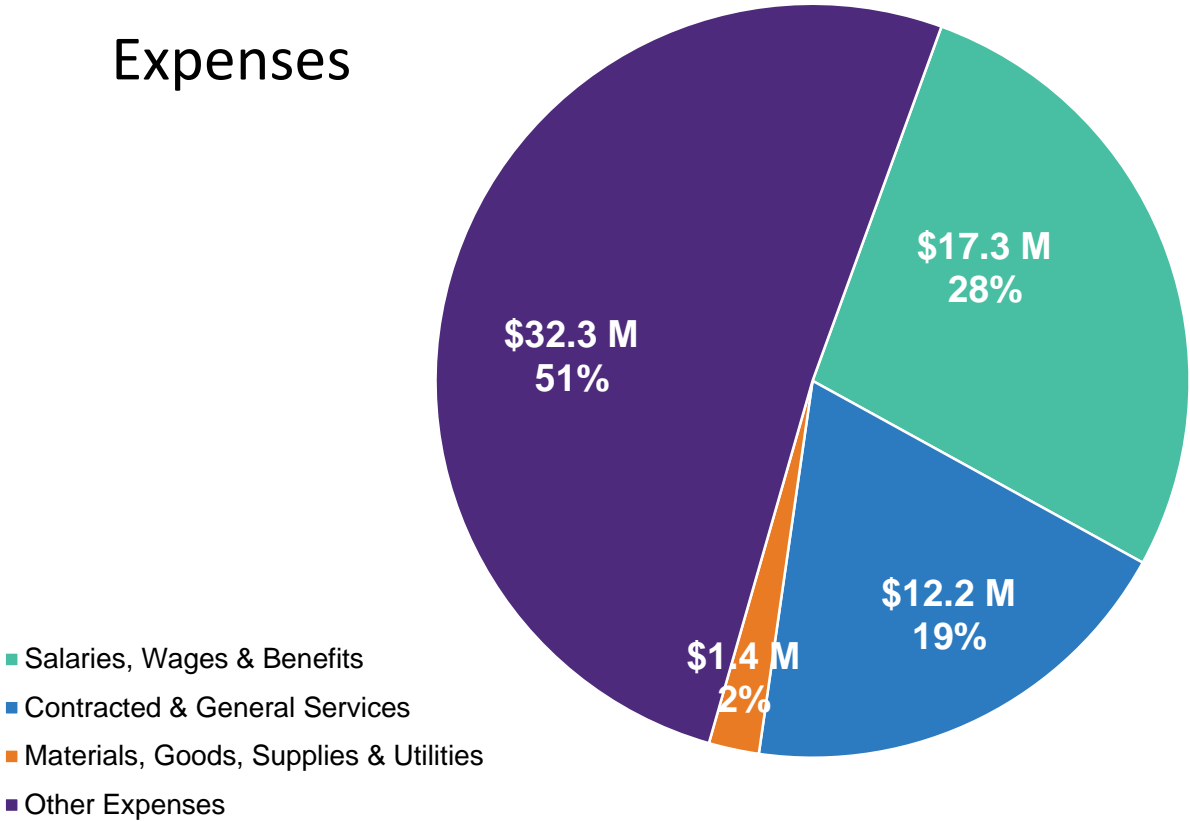
CORPORATE & COMMUNITY SERVICES

2019 Proposed Operating Budget

Revenues

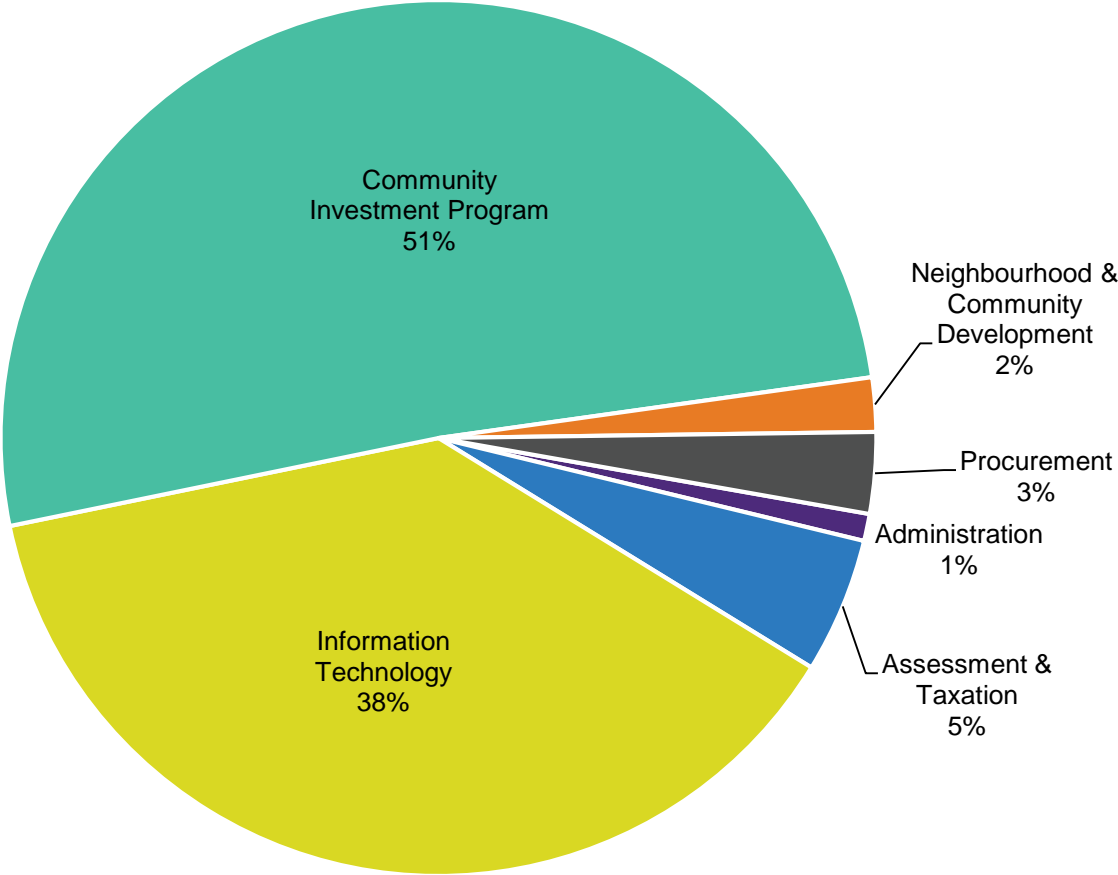


Expenses



CORPORATE & COMMUNITY SERVICES

2019 Proposed Operating Budget by Programs/Services



ASSESSMENT & TAXATION

ASSESSMENT & TAXATION

Programs & Services at a Glance

- Mandated by provincial legislation to assess all property, with the exception of Designated Industrial Properties (DIP), within the municipality at market value
- Responsible for annual notification of assessed value
- Report municipal assessments to the province for audit and equalization purposes
- Responsible for annual tax billing and monitoring the collection of property taxes
- Key resource in the development of municipal taxation strategies



ASSESSMENT & TAXATION

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	234,000	254,000	296,787	42,787
Expenses	3,523,292	2,883,732	2,978,588	94,856
Net	(3,289,292)	(2,629,732)	(2,681,801)	(52,069)

* As at October 31, 2018



ASSESSMENT & TAXATION – Details (1 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Tax Certificates	200,000	200,000	261,741	61,741
Assessment Certificates	6,000	6,000	6,550	550
Tax Recovery Charges	8,000	8,000	8,000	-
Tsf Chgs Fr Utility Accts To Taxes	20,000	40,000	20,000	(20,000)
Total Sales and User Charges	234,000	254,000	296,291	42,291
NSF Charges	-	-	496	496
Revenue Total	234,000	254,000	296,787	42,787
Exempt Salary - Regular	948,000	779,000	777,583	(1,417)
CUPE Reg. Wages	1,381,000	1,243,000	1,353,687	110,687
CUPE OT Wages	37,000	6,000	4,500	(1,500)
Meal Allowances	-	-	300	300

ASSESSMENT & TAXATION – Details (2 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Benefit Allocation	125,320	120,040	110,825	(9,215)
EI Expense	19,280	20,160	17,085	(3,075)
CPP Expense	53,020	50,940	45,560	(5,380)
LAPP Expense	265,100	239,700	210,996	(28,704)
RRSP Expense	19,280	19,160	15,552	(3,608)
Total Salaries Wages and Benefits	2,848,000	2,478,000	2,536,088	58,088
Business Travel	30,000	11,000	25,000	14,000
Conference Travel	-	-	7,000	7,000
Employee Relations	-	-	1,000	1,000
Conference Registration	-	-	2,500	2,500

* As at October 31, 2018

ASSESSMENT & TAXATION – Details (3 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Training - Mandatory - Fees	2,480	1,000	40,600	39,600
Training - Beneficial - Fees	1,400	1,400	3,000	1,600
Membership & Registr. Fee	4,280	5,500	7,000	1,500
Freight Charges	1,000	1,000	100	(900)
Postage	100,000	80,000	100,000	20,000
Mobile Phones	1,200	1,200	1,200	-
Printing And Binding	34,000	1,500	3,000	1,500
Subscr. & Public.	132	132	-	(132)
Other Fees	30,000	10,000	-	(10,000)
Gen. Serv.-Contracted	450,000	275,000	212,000	(63,000)
Total Contracted and General Services	654,492	387,732	402,400	14,668

Attachment: 2019 Proposed Operating Budget Corporate and Community Services

ASSESSMENT & TAXATION – Details (4 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Title Searches	-	-	12,000	12,000
Total Purchases from Other Governments	-	-	12,000	12,000
Stationary & Office Supplies	12,000	12,000	15,000	3,000
Protective Apparel	1,800	800	1,600	800
Food Cost	-	-	1,500	1,500
Total Materials Goods Supplies and Utilities	13,800	12,800	18,100	5,300
Bad Debts Collected	-	(1,800)	-	1,800
Total Provision for Allowances	-	(1,800)	-	1,800

* As at October 31, 2018

ASSESSMENT & TAXATION – Details (5 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Bank Charges	3,000	3,000	3,000	-
Total Bank Charges and Short-Term Interest	3,000	3,000	3,000	-
Collection Costs	4,000	4,000	7,000	3,000
Total Other Expenditures	4,000	4,000	7,000	3,000
Expenses Total	3,523,292	2,883,732	2,978,588	94,856
NET	(3,289,292)	(2,629,732)	(2,681,801)	(52,069)

* As at October 31, 2018

INFORMATION TECHNOLOGY

INFORMATION TECHNOLOGY

Programs & Services at a Glance

Application Services

- Supports the organization through the implementation and management of programs that are designed to streamline business processes and increase end user efficiency. Our services are broken out by Core and Non Core applications which reflects our critical business applications.

Infrastructure Services

- Responsible for managing all the back-end IT components such as Networks, Data Centers, Servers, Storage, Backups, Printers, Email Communications, Telephony including VoIP and mobility



INFORMATION TECHNOLOGY

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	-	-	-	-
Expenses	21,835,851	21,294,106	21,232,543	(61,563)
Net	(21,835,851)	(21,294,106)	(21,232,543)	61,563

* As at October 31, 2018



INFORMATION TECHNOLOGY – Details (1 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Exempt Salary - Regular	1,244,000	1,244,000	1,248,840	4,840
CUPE Reg. Wages	5,991,400	5,691,000	5,848,345	157,345
CUPE OT Wages	188,500	120,000	92,500	(27,500)
CUPE Stand-By	62,000	62,000	66,000	4,000
CUPE Shift Differential	4,000	4,000	1,600	(2,400)
Meal Allowances	1,500	1,500	1,600	100
Benefit Allocation	372,600	391,340	369,054	(22,286)
EI Expense	57,600	61,360	59,245	(2,115)
CPP Expense	158,100	162,490	157,987	(4,503)
LAPP Expense	789,900	804,450	702,621	(101,829)

* As at October 31, 2018

INFORMATION TECHNOLOGY – Details (2 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
RRSP Expense	55,600	51,360	24,977	(26,383)
Total Salaries Wages and Benefits	8,925,200	8,593,500	8,572,769	(20,731)
Business Travel	7,000	7,000	13,500	6,500
Conference Travel	1,750	1,750	-	(1,750)
Employee Relations	1,181	1,181	3,050	1,869
Conference Registration	1,800	1,800	14,100	12,300
Training - Mandatory - Fees	15,090	15,090	215	(14,875)
Training - Beneficial - Fees	-	-	30,746	30,746
Freight Charges	3,000	3,000	3,000	-
Telephone - Landline	600,000	500,000	500,200	200

* As at October 31, 2018

INFORMATION TECHNOLOGY – Details (3 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
Mobile Phones	8,400	4,400	3,840	(560)
Cable Television	9,300	9,300	7,000	(2,300)
Internet	864,000	764,000	666,000	(98,000)
Information Technology Cloud Application	302,100	280,100	267,000	(13,100)
Subscr. & Public.	5,745	-	17,000	17,000
Computer Software	129,200	129,200	834,000	704,800
App Software Support	5,148,461	5,148,461	4,816,000	(332,461)
Gen. Serv.-Contracted	4,774,704	4,774,704	3,496,000	(1,278,704)
Network Equip.-R&M	135,000	154,700	818,000	663,300

* As at October 31, 2018

INFORMATION TECHNOLOGY – Details (4 of 4)

	2018 Budget	2018 Projection *	2019 Budget	Change
P.C. Equip. Repair & Mtce.	2,000	5,000	2,000	(3,000)
Total Contracted and General Services	12,008,731	11,799,686	11,491,651	(308,035)
Stationary & Office Supplies	285,920	284,920	405,324	120,404
Consum - Small Tools	500	500	1,000	500
Food Cost	-	-	1,800	1,800
Computer Hardware	615,500	615,500	760,000	144,500
Total Materials Goods Supplies and Utilities	901,920	900,920	1,168,124	267,204
Expenses Total	21,835,851	21,294,106	21,232,544	(61,562)
NET	(21,835,851)	(21,294,106)	(21,232,544)	61,562

* As at October 31, 2018

COMMUNITY INVESTMENT PROGRAM

COMMUNITY INVESTMENT PROGRAM (CIP)

Programs & Services at a Glance

- Provide Council-approved grant funding to community-based groups and non-profit organizations that are responsible for the delivery of various recreational, cultural and social programs and services.
- Monitor administration of grant agreements with community-based organizations based on Council approved allocations for the following grants:
 - Community Plan on Homelessness (Federal and Provincial Grant Funding)
 - Family and Community Support Services (Provincial Grant Funding)
 - Sustaining Grant
 - Community Impact Grant
- Support the use of outcome measurement to facilitate progress to reporting the impact and value of programs and services funded by CIP



COMMUNITY INVESTMENT PROGRAM

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	4,013,260	4,013,260	4,013,400	140
Expenses	32,420,046	31,005,320	33,016,607	2,011,287
Net	(28,406,786)	(26,992,060)	(29,003,207)	(2,011,147)

* As at October 31, 2018



COMMUNITY INVESTMENT PROGRAM – Details (1 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Federal Government & Agencies	597,360	597,360	597,500	140
Prov Gov't Grants	3,405,900	3,405,900	3,405,900	-
Total Government Transfers	4,003,260	4,003,260	4,003,400	140
Interest Income	-	10,000	10,000	-
Total Returns on Investments	-	10,000	10,000	-
Other Revenue	10,000	-	-	-
Total Other Revenue	10,000	-	-	-
Revenue Total	4,013,260	4,013,260	4,013,400	140
Exempt Salary - Regular	777,300	357,300	379,664	22,364
Exempt OT Salary	-	1,500	-	(1,500)

* As at October 31, 2018

Attachment: 2019 Proposed Operating Budget Corporate and Community Services

COMMUNITY INVESTMENT PROGRAM – Details (2 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
CUPE Reg. Wages	333,000	237,000	234,331	(2,669)
CUPE OT Wages	-	2,000	-	(2,000)
Benefit Allocation	63,960	30,000	31,928	1,928
EI Expense	9,340	5,000	4,845	(155)
CPP Expense	26,110	14,000	12,920	(1,080)
LAPP Expense	132,950	55,000	60,786	5,786
RRSP Expense	12,240	3,000	7,593	4,593
Total Salaries Wages and Benefits	1,354,900	704,800	732,067	27,267
Business Travel	1,000	1,000	1,500	500
Employee Relations	2,996	270	200	(70)

* As at October 31, 2018

COMMUNITY INVESTMENT PROGRAM – Details (3 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Freight Charges	100	100	-	(100)
Postage	100	100	100	-
Mobile Phones	1,440	1,440	240	(1,200)
Gen. Serv.-Contracted	50,000	5,000	0	(5,000)
Room Rental	1,000	1,000	1,000	-
Total Contracted and General Services	56,636	8,910	3,040	(5,870)
Title Searches	400	1,500	1,200	(300)
Total Purchases from Other Governments	400	1,500	1,200	(300)
Stationary & Office Supplies	3,000	2,000	400	(1,600)

* As at October 31, 2018

COMMUNITY INVESTMENT PROGRAM – Details (4 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Food Cost	500	500	500	-
Consumables	1,200	1,200	-	(1,200)
Total Materials Goods Supplies and Utilities	4,700	3,700	900	(2,800)
Heritage Grants	743,000	143,000	443,000	300,000
Total Transfers to Local Boards and Agencies	743,000	143,000	443,000	300,000
General Grants	21,958,570	21,881,570	23,258,000	1,376,430
Legacy Fund Grant	40,000	40,000	50,000	10,000
Cash Gr. - Organiz.	4,558,580	4,518,580	4,825,000	306,420
Cash Gr. - (Federal)CPH	597,360	597,360	597,500	140

* As at October 31, 2018

COMMUNITY INVESTMENT PROGRAM – Details (5 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Cash Gr. - (Provincial)CPH	3,105,900	3,105,900	3,105,900	-
Total Transfers to Individuals & Organizations	30,260,410	30,143,410	31,836,400	1,692,990
Expenses Total	32,420,046	31,005,320	33,016,607	2,011,287
NET	(28,406,786)	(26,992,060)	(29,003,207)	(2,011,147)

* As at October 31, 2018

NEIGHBOURHOOD & COMMUNITY DEVELOPMENT

NEIGHBOURHOOD & COMMUNITY DEVELOPMENT

Programs & Services at a Glance

- Maintains funding partnership through:
 - Provincial Family and Community Support Services (FCSS) program
 - Federal Homelessness Partnership Strategy
 - Outreach and Support Services Initiatives (OSSI)
- Community Based Organization (CBO) for Community Plan on Homelessness
- Mayor's Advisory Council on Youth (MACOY)
- Advisory Committee on Aging
- Regional Advisory Committee on Inclusion, Diversity and Equality



NEIGHBOURHOOD & COMMUNITY DEVELOPMENT

Programs & Services at a Glance

- Homelessness Initiatives Strategic Committee
- Coalition of Municipalities Against Racism and Discrimination (CMARD)
- Social Sustainability Plan implementation
- Community Counselling
- Snow Angels program



NEIGHBOURHOOD & COMMUNITY DEVELOPMENT

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	2,289,715	2,596,000	2,451,734	(144,266)
Expenses	3,299,040	3,397,735	3,586,141	188,406
Net	(1,009,325)	(801,735)	(1,134,407)	(332,672)

* As at October 31, 2018



NEIGHBOURHOOD & COMMUNITY DEVELOPMENT - Details (1 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Federal Government & Agencies	129,440	250,000	105,500	(144,500)
Prov Gov't Grants	2,160,275	2,346,000	2,346,234	234
Total Government Transfers	2,289,715	2,596,000	2,451,734	(144,266)
Revenue Total	2,289,715	2,596,000	2,451,734	(144,266)
Exempt Salary - Regular	2,375,000	2,375,000	2,528,368	153,368
Exempt OT Salary	33,120	20,000	15,120	(4,880)
CUPE Reg. Wages	113,000	113,000	113,710	710
Benefit Allocation	132,860	128,680	137,388	8,708
EI Expense	20,440	18,720	20,400	1,680
CPP Expense	56,210	49,980	54,400	4,420

* As at October 31, 2018

NEIGHBOURHOOD & COMMUNITY DEVELOPMENT – Details (2 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
LAPP Expense	281,050	286,900	261,566	(25,334)
RRSP Expense	20,440	27,720	50,567	22,847
Total Salaries Wages and Benefits	3,032,120	3,020,000	3,181,519	161,519
Business Travel	12,935	26,935	43,760	16,825
Conference Travel	4,100	7,100	-	(7,100)
Public Relations	2,700	-	-	-
Employee Relations	420	420	1,050	630
Car Allowance	150	150	180	30
Conference Registration	-	-	9,846	9,846
Job Specific Training	-	5,000	-	(5,000)

* As at October 31, 2018

NEIGHBOURHOOD & COMMUNITY DEVELOPMENT– Details (3 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Training - Mandatory - Fees	6,500	12,000	22,560	10,560
Training - Mandatory - Other	8,800	8,800	-	(8,800)
Training - Beneficial - Fees	80	80	1,200	1,120
Membership & Registr. Fee	14,430	16,930	17,973	1,043
Freight Charges	450	450	300	(150)
Postage	100	100	200	100
Mobile Phones	2,160	2,160	3,120	960
Printing And Binding	1,000	-	1,000	1,000
Audit Fees	16,500	16,500	16,500	-
Consultant Fees	-	-	50,000	50,000
Prof. Services	20,500	28,000	62,680	34,680

* As at October 31, 2018

NEIGHBOURHOOD & COMMUNITY DEVELOPMENT– Details (4 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Gen. Serv.-Contracted	7,000	69,000	-	(69,000)
Room Rental	5,300	2,300	5,250	2,950
Total Contracted and General Services	103,125	195,925	235,619	39,694
Stationary & Office Supplies	2,400	2,400	5,400	3,000
Spec. Progr. Supplies	118,825	134,840	116,975	(17,865)
Food Cost	16,220	15,220	14,928	(292)
Catered Foods	20,700	23,700	22,600	(1,100)
Volunteer Appreciation	2,650	2,650	2,700	50
Community Events	3,000	3,000	6,200	3,200

* As at October 31, 2018

NEIGHBOURHOOD & COMMUNITY DEVELOPMENT – Details (5 of 5)

	2018 Budget	2018 Projection *	2019 Budget	Change
Train/Material & Manuals	-	-	200	200
Total Materials Goods Supplies and Utilities	163,795	181,810	169,003	(12,807)
Expenses Total	3,299,040	3,397,735	3,586,141	188,406
NET	(1,009,325)	(801,735)	(1,134,407)	(332,672)

* As at October 31, 2018

PROCUREMENT

PROCUREMENT

Programs & Services at a Glance

- Competitively bidding goods, services, construction and contracts for all departments
- Obtain best value by ensuring a fair and transparent process in accordance with policies, procedures, relative trade agreements and legislation
- Provide support to clients and stakeholders to meet current and future procurement needs



PROCUREMENT

	2018 Budget	2018 Projection*	2019 Budget	Change
Revenue	-	-	-	-
Expenses	1,862,600	1,796,327	1,912,829	(116,502)
Net	(1,862,600)	(1,796,327)	(1,912,829)	(116,502)

* As at October 31, 2018



PROCUREMENT – Details (1 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Exempt Salary - Regular	266,000	266,000	372,421	106,421
CUPE Reg. Wages	1,263,000	1,159,000	1,186,518	27,518
CUPE OT Wages	-	-	25,000	25,000
Benefit Allocation	79,820	79,000	81,065	2,065
EI Expense	12,280	13,000	14,365	1,365
CPP Expense	33,770	32,000	38,307	6,307
LAPP Expense	168,850	137,000	154,335	17,335
RRSP Expense	12,280	6,000	7,448	1,448
Total Salaries Wages and Benefits	1,836,000	1,692,000	1,879,459	187,459

* As at October 31, 2018

PROCUREMENT – Details (2 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Conference Travel	-	-	4,800	4,800
Employee Relations	5,000	1,000	850	(150)
Conference Registration	-	-	4,400	4,400
Job Specific Training	15,000	84,000	3,000	(81,000)
Training - Mandatory - Fees	-	13,727	-	(13,727)
Training - Beneficial - Fees	-	-	12,300	12,300
Membership & Registr. Fee	2,100	2,100	1,800	(300)
Freight Charges	1,000	-	1,000	1,000
Mobile Phones	1,000	1,000	720	(280)
Total Contracted and General Services	24,100	101,827	28,870	(72,957)

* As at October 31, 2018

PROCUREMENT – Details (3 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Stationary & Office Supplies	2,500	2,500	2,500	-
Food Cost	-	-	2,000	2,000
Total Materials Goods Supplies and Utilities	2,500	2,500	4,500	2,000
Expenses Total	1,862,600	1,796,327	1,912,829	116,502
NET	(1,862,600)	(1,796,327)	(1,912,829)	(116,502)

* As at October 31, 2018

ADMINISTRATION

ADMINISTRATION

Programs & Services at a Glance

- Oversight and guidance for the branches within the Corporate and Community Services Department
- Shared administrative support for departmental branches



ADMINISTRATION

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	-	-	-	-
Expenses	502,135	493,260	462,890	(30,370)
Net	(502,135)	(493,260)	(462,890)	30,370

* As at October 31, 2018



ADMINISTRATION – Details (1 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Exempt Salary - Regular	385,000	385,000	376,456	(8,544)
Benefit Allocation	26,520	26,520	19,576	(6,944)
EI Expense	4,080	4,080	2,040	(2,040)
CPP Expense	11,220	11,220	5,440	(5,780)
LAPP Expense	56,100	56,100	37,269	(18,831)
RRSP Expense	4,080	4,080	7,529	3,449
Total Salaries Wages and Benefits	487,000	487,000	448,310	(38,690)
Business Travel	5,000	-	3,000	3,000
Conference Travel	-	-	2,900	2,900

* As at October 31, 2018

ADMINISTRATION – Details (2 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Public Relations	180	180	-	(180)
Employee Relations	-	-	500	500
Conference Registration	-	-	1,475	1,475
Training - Mandatory - Fees	-	600	-	(600)
Training - Mandatory - Other	-	1,200	-	(1,200)
Membership & Registr. Fee	2,420	1,800	2,525	725
Mobile Phones	480	480	480	-
Subscr. & Public.	355	-	-	-
Room Rental	3,000	-	1,000	1,000
Total Contracted and General Services	11,435	4,260	11,880	7,620

* As at October 31, 2018

ADMINISTRATION – Details (3 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Stationary & Office Supplies	300	100	200	100
Food Cost	2,500	1,000	2,500	1,500
Empl. Recogn. Awards	900	900	-	(900)
Total Materials Goods Supplies and Utilities	3,700	2,000	2,700	700
Expenses Total	502,135	493,260	462,890	(30,370)
NET	(502,135)	(493,260)	(462,890)	30,370

* As at October 31, 2018

CORPORATE & COMMUNITY SERVICES SUMMARY



CORPORATE & COMMUNITY SERVICES

2019 Proposed Operating Budget Summary

	2018 Budget	2018 Projection *	2019 Budget	Net Change
Assessment & Taxation	3,289,292	2,629,732	2,681,801	52,069
Information Technology	21,835,851	21,294,106	21,232,543	(61,563)
Community Investment Program	28,406,786	26,992,060	29,003,207	2,011,147
Neighbourhood & Community Development	1,009,325	801,735	1,134,407	332,672
Procurement Operations	1,862,600	1,796,327	1,912,829	116,502
Administration	502,135	493,260	462,890	(30,370)
TOTAL	56,905,989	54,007,220	56,427,677	2,420,457

* As at October 31, 2018

Attachment: 2019 Proposed Operating Budget Corporate and Community Services

Questions?



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary

Administration

B_CORPADM

Description of Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	487,000	487,000	448,310	(38,690)	452,793	457,321
Contracted and General Services	11,435	4,260	11,880	7,620	11,880	11,880
Materials Goods Supplies and Utilities	3,700	2,000	2,700	700	2,727	2,754
Expenses:	502,135	493,260	462,890	(30,370)	467,400	471,955
NET	(502,135)	(493,260)	(462,890)	30,370	(467,400)	(471,955)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary
Administration

B_CORPADM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	385,000	385,000	376,456	(8,544)
Benefit Allocation	26,520	26,520	19,576	(6,944)
EI Expense	4,080	4,080	2,040	(2,040)
CPP Expense	11,220	11,220	5,440	(5,780)
LAPP Expense	56,100	56,100	37,269	(18,831)
RRSP Expense	4,080	4,080	7,529	3,449
Salaries Wages and Benefits	487,000	487,000	448,310	(38,690)
Business Travel	5,000	-	3,000	3,000
Conference Travel	-	-	2,900	2,900
Public Relations	180	180	-	(180)
Employee Relations	-	-	500	500
Conference Registration	-	-	1,475	1,475
Training - Mandatory - Fees	-	600	-	(600)
Training - Mandatory - Other	-	1,200	-	(1,200)
Membership & Registr. Fee	2,420	1,800	2,525	725
Mobile Phones	480	480	480	-
Subscr. & Public.	355	-	-	-
Room Rental	3,000	-	1,000	1,000
Contracted and General Services	11,435	4,260	11,880	7,620
Stationary & Office Supplies	300	100	200	100
Food Cost	2,500	1,000	2,500	1,500
Empl. Recogn. Awards	900	900	-	(900)
Materials Goods Supplies and Utilities	3,700	2,000	2,700	700
Expenses:	502,135	493,260	462,890	(30,370)
NET	(502,135)	(493,260)	(462,890)	30,370

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Administration

Administration

S_CORPADM

Description of Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	487,000	487,000	448,310	(38,690)	452,793	457,321
Contracted and General Services	11,435	4,260	11,880	7,620	11,880	11,880
Materials Goods Supplies and Utilities	3,700	2,000	2,700	700	2,727	2,754
Expenses:	502,135	493,260	462,890	(30,370)	467,400	471,955
NET	(502,135)	(493,260)	(462,890)	30,370	(467,400)	(471,955)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Administration

Administration

S_CORPADM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	385,000	385,000	376,456	(8,544)
Benefit Allocation	26,520	26,520	19,576	(6,944)
EI Expense	4,080	4,080	2,040	(2,040)
CPP Expense	11,220	11,220	5,440	(5,780)
LAPP Expense	56,100	56,100	37,269	(18,831)
RRSP Expense	4,080	4,080	7,529	3,449
Salaries Wages and Benefits	487,000	487,000	448,310	(38,690)
Business Travel	5,000	-	3,000	3,000
Conference Travel	-	-	2,900	2,900
Public Relations	180	180	-	(180)
Employee Relations	-	-	500	500
Conference Registration	-	-	1,475	1,475
Training - Mandatory - Fees	-	600	-	(600)
Training - Mandatory - Other	-	1,200	-	(1,200)
Membership & Registr. Fee	2,420	1,800	2,525	725
Mobile Phones	480	480	480	-
Subscr. & Public.	355	-	-	-
Room Rental	3,000	-	1,000	1,000
Contracted and General Services	11,435	4,260	11,880	7,620
Stationary & Office Supplies	300	100	200	100
Food Cost	2,500	1,000	2,500	1,500
Empl. Recogn. Awards	900	900	-	(900)
Materials Goods Supplies and Utilities	3,700	2,000	2,700	700
Expenses:	502,135	493,260	462,890	(30,370)
NET	(502,135)	(493,260)	(462,890)	30,370

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Administration / Administration

CCS ADMINISTRATION

85000

Description of Service

Office of the Chief Financial Officer

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	487,000	487,000	448,310	(38,690)	452,793	457,321
Contracted and General Services	11,435	4,260	11,880	7,620	11,880	11,880
Materials Goods Supplies and Utilities	3,700	2,000	2,700	700	2,727	2,754
Expenses:	502,135	493,260	462,890	(30,370)	467,400	471,955
NET	(502,135)	(493,260)	(462,890)	30,370	(467,400)	(471,955)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Administration / Administration

CCS ADMINISTRATION

85000

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	385,000	385,000	376,456	(8,544)
Benefit Allocation	26,520	26,520	19,576	(6,944)
EI Expense	4,080	4,080	2,040	(2,040)
CPP Expense	11,220	11,220	5,440	(5,780)
LAPP Expense	56,100	56,100	37,269	(18,831)
RRSP Expense	4,080	4,080	7,529	3,449
Salaries Wages and Benefits	487,000	487,000	448,310	(38,690)
Business Travel	5,000	-	3,000	3,000
Conference Travel	-	-	2,900	2,900
Public Relations	180	180	-	(180)
Employee Relations	-	-	500	500
Conference Registration	-	-	1,475	1,475
Training - Mandatory - Fees	-	600	-	(600)
Training - Mandatory - Other	-	1,200	-	(1,200)
Membership & Registr. Fee	2,420	1,800	2,525	725
Mobile Phones	480	480	480	-
Subscr. & Public.	355	-	-	-
Room Rental	3,000	-	1,000	1,000
Contracted and General Services	11,435	4,260	11,880	7,620
Stationary & Office Supplies	300	100	200	100
Food Cost	2,500	1,000	2,500	1,500
Empl. Recogn. Awards	900	900	-	(900)
Materials Goods Supplies and Utilities	3,700	2,000	2,700	700
Expenses:	502,135	493,260	462,890	(30,370)
NET	(502,135)	(493,260)	(462,890)	30,370

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary

Procurement Operations

B_PROC_OP

Description of Service

The Procurement Operations Branch consists of the following sub branches:

Procurement

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,836,000	1,692,000	1,879,459	187,459	1,898,004	1,916,734
Contracted and General Services	24,100	101,827	28,870	(72,957)	28,870	28,870
Materials Goods Supplies and Utilities	2,500	2,500	4,500	2,000	4,545	4,590
Expenses:	1,862,600	1,796,327	1,912,829	116,502	1,931,419	1,950,194
NET	(1,862,600)	(1,796,327)	(1,912,829)	(116,502)	(1,931,419)	(1,950,194)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary
Procurement Operations

B_PROC_OP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	266,000	266,000	372,421	106,421
CUPE Reg. Wages	1,263,000	1,159,000	1,186,518	27,518
CUPE OT Wages	-	-	25,000	25,000
Benefit Allocation	79,820	79,000	81,065	2,065
EI Expense	12,280	13,000	14,365	1,365
CPP Expense	33,770	32,000	38,307	6,307
LAPP Expense	168,850	137,000	154,335	17,335
RRSP Expense	12,280	6,000	7,448	1,448
Salaries Wages and Benefits	1,836,000	1,692,000	1,879,459	187,459
Conference Travel	-	-	4,800	4,800
Employee Relations	5,000	1,000	850	(150)
Conference Registration	-	-	4,400	4,400
Job Specific Training	15,000	84,000	3,000	(81,000)
Training - Mandatory - Fees	-	13,727	-	(13,727)
Training - Beneficial - Fees	-	-	12,300	12,300
Membership & Registr. Fee	2,100	2,100	1,800	(300)
Freight Charges	1,000	-	1,000	1,000
Mobile Phones	1,000	1,000	720	(280)
Contracted and General Services	24,100	101,827	28,870	(72,957)
Stationary & Office Supplies	2,500	2,500	2,500	-
Food Cost	-	-	2,000	2,000
Materials Goods Supplies and Utilities	2,500	2,500	4,500	2,000
Expenses:	1,862,600	1,796,327	1,912,829	116,502
NET	(1,862,600)	(1,796,327)	(1,912,829)	(116,502)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Procurement Operations

Procurement

S_PROC

Description of Service

Procurement consists of the following cost centres:

85301 Purchasing

85303 Contract Administration

85304 Director of Procurement

85305 Measure & Reporting

85306 Manager Procurement

85308 Manager Inventory & Reporting

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,836,000	1,692,000	1,879,459	187,459	1,898,004	1,916,734
Contracted and General Services	24,100	101,827	28,870	(72,957)	28,870	28,870
Materials Goods Supplies and Utilities	2,500	2,500	4,500	2,000	4,545	4,590
Expenses:	1,862,600	1,796,327	1,912,829	116,502	1,931,419	1,950,194
NET	(1,862,600)	(1,796,327)	(1,912,829)	(116,502)	(1,931,419)	(1,950,194)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Procurement Operations

Procurement

S_PROC

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	266,000	266,000	372,421	106,421
CUPE Reg. Wages	1,263,000	1,159,000	1,186,518	27,518
CUPE OT Wages	-	-	25,000	25,000
Benefit Allocation	79,820	79,000	81,065	2,065
EI Expense	12,280	13,000	14,365	1,365
CPP Expense	33,770	32,000	38,307	6,307
LAPP Expense	168,850	137,000	154,335	17,335
RRSP Expense	12,280	6,000	7,448	1,448
Salaries Wages and Benefits	1,836,000	1,692,000	1,879,459	187,459
Conference Travel	-	-	4,800	4,800
Employee Relations	5,000	1,000	850	(150)
Conference Registration	-	-	4,400	4,400
Job Specific Training	15,000	84,000	3,000	(81,000)
Training - Mandatory - Fees	-	13,727	-	(13,727)
Training - Beneficial - Fees	-	-	12,300	12,300
Membership & Registr. Fee	2,100	2,100	1,800	(300)
Freight Charges	1,000	-	1,000	1,000
Mobile Phones	1,000	1,000	720	(280)
Contracted and General Services	24,100	101,827	28,870	(72,957)
Stationary & Office Supplies	2,500	2,500	2,500	-
Food Cost	-	-	2,000	2,000
Materials Goods Supplies and Utilities	2,500	2,500	4,500	2,000
Expenses:	1,862,600	1,796,327	1,912,829	116,502
NET	(1,862,600)	(1,796,327)	(1,912,829)	(116,502)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Procurement Operations

PURCHASING

85301

Description of Service

The Procurement Department is responsible for competitively bidding goods, services, construction and contracts for all departments to obtain the best value for the Municipality by ensuring a fair and transparent process in accordance with the applicable Trade Agreements, Municipal Government Act and our own policies & procedures.

the

1

1

1

the

1

1

the

1

1

1

the

the

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,836,000	1,692,000	1,879,459	187,459	1,898,004	1,916,734
Contracted and General Services	24,100	101,827	28,870	(72,957)	28,870	28,870
Materials Goods Supplies and Utilities	2,500	2,500	4,500	2,000	4,545	4,590
Expenses:	1,862,600	1,796,327	1,912,829	116,502	1,931,419	1,950,194
NET	(1,862,600)	(1,796,327)	(1,912,829)	(116,502)	(1,931,419)	(1,950,194)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Procurement Operations

PURCHASING

85301

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	266,000	266,000	372,421	106,421
CUPE Reg. Wages	1,263,000	1,159,000	1,186,518	27,518
CUPE OT Wages	-	-	25,000	25,000
Benefit Allocation	79,820	79,000	81,065	2,065
EI Expense	12,280	13,000	14,365	1,365
CPP Expense	33,770	32,000	38,307	6,307
LAPP Expense	168,850	137,000	154,335	17,335
RRSP Expense	12,280	6,000	7,448	1,448
Salaries Wages and Benefits	1,836,000	1,692,000	1,879,459	187,459
Conference Travel	-	-	4,800	4,800
Employee Relations	5,000	1,000	850	(150)
Conference Registration	-	-	4,400	4,400
Job Specific Training	15,000	84,000	3,000	(81,000)
Training - Mandatory - Fees	-	13,727	-	(13,727)
Training - Beneficial - Fees	-	-	12,300	12,300
Membership & Registr. Fee	2,100	2,100	1,800	(300)
Freight Charges	1,000	-	1,000	1,000
Mobile Phones	1,000	1,000	720	(280)
Contracted and General Services	24,100	101,827	28,870	(72,957)
Stationary & Office Supplies	2,500	2,500	2,500	-
Food Cost	-	-	2,000	2,000
Materials Goods Supplies and Utilities	2,500	2,500	4,500	2,000
Expenses:	1,862,600	1,796,327	1,912,829	116,502
NET	(1,862,600)	(1,796,327)	(1,912,829)	(116,502)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary

Regional Assessor

B_RA

Description of Service

The Regional Assessor Branch consists of the following sub Branches:

Regional Assessor

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	234,000	254,000	296,291	42,291	296,291	296,291
Other Revenue	-	-	496	496	496	496
Revenues:	234,000	254,000	296,787	42,787	296,787	296,787
Salaries Wages and Benefits	2,848,000	2,478,000	2,536,088	58,088	2,561,401	2,586,967
Contracted and General Services	654,492	387,732	402,400	14,668	402,400	402,400
Purchases from Other Governments	-	-	12,000	12,000	12,000	12,000
Materials Goods Supplies and Utilities	13,800	12,800	18,100	5,300	18,265	18,432
Provision for Allowances	-	(1,800)	-	1,800	-	-
Bank Charges and Short-Term Interest	3,000	3,000	3,000	-	3,000	3,000
Other Expenditures	4,000	4,000	7,000	3,000	7,000	7,000
Expenses:	3,523,292	2,883,732	2,978,588	94,856	3,004,066	3,029,799
NET	(3,289,292)	(2,629,732)	(2,681,801)	(52,069)	(2,707,279)	(2,733,012)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary
Regional Assessor

B_RA

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Tax Certificates	200,000	200,000	261,741	61,741
Assessment Certificates	6,000	6,000	6,550	550
Tax Recovery Charges	8,000	8,000	8,000	-
Tsf Chgs Fr Utility Accts To Taxes	20,000	40,000	20,000	(20,000)
Sales and User Charges	234,000	254,000	296,291	42,291
NSF Cheque Charges	-	-	496	496
Other Revenue	-	-	496	496
Other Revenue	-	-	496	496
Revenues:	234,000	254,000	296,787	42,787
Exempt Salary - Regular	948,000	779,000	777,583	(1,417)
CUPE Reg. Wages	1,381,000	1,243,000	1,353,687	110,687
CUPE OT Wages	37,000	6,000	4,500	(1,500)
Meal Allowances	-	-	300	300
Benefit Allocation	125,320	120,040	110,826	(9,214)
EI Expense	19,280	20,160	17,085	(3,075)
CPP Expense	53,020	50,940	45,560	(5,380)
LAPP Expense	265,100	239,700	210,996	(28,704)
RRSP Expense	19,280	19,160	15,552	(3,608)
Salaries Wages and Benefits	2,848,000	2,478,000	2,536,088	58,088
Business Travel	30,000	11,000	25,000	14,000
Conference Travel	-	-	7,000	7,000
Employee Relations	-	-	1,000	1,000
Conference Registration	-	-	2,500	2,500
Training - Mandatory - Fees	2,480	1,000	40,600	39,600
Training - Beneficial - Fees	1,400	1,400	3,000	1,600
Membership & Registr. Fee	4,280	5,500	7,000	1,500
Freight Charges	1,000	1,000	100	(900)
Postage	100,000	80,000	100,000	20,000
Mobile Phones	1,200	1,200	1,200	-
Printing And Binding	34,000	1,500	3,000	1,500
Subscr. & Public.	132	132	-	(132)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary
Regional Assessor

B_RA

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Other Fees	30,000	10,000	0	(10,000)
Gen. Serv.-Contracted	450,000	275,000	212,000	(63,000)
Contracted and General Services	654,492	387,732	402,400	14,668
Title Searches	-	-	12,000	12,000
Purchases from Other Governments	-	-	12,000	12,000
Stationary & Office Supplies	12,000	12,000	15,000	3,000
Protective Apparel	1,800	800	1,600	800
Food Cost	-	-	1,500	1,500
Materials Goods Supplies and Utilities	13,800	12,800	18,100	5,300
Bad Debts Collected	-	(1,800)	-	1,800
Provision for Allowances	-	(1,800)	-	1,800
Bank Charges	3,000	3,000	3,000	-
Bank Charges and Short-Term Interest	3,000	3,000	3,000	-
Collection Costs	4,000	4,000	7,000	3,000
Other Expenditures	4,000	4,000	7,000	3,000
Expenses:	3,523,292	2,883,732	2,978,588	94,856
NET	(3,289,292)	(2,629,732)	(2,681,801)	(52,069)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Regional Assessor

Regional Assessor

S_RA

Description of Service

The Regional Assessor consists of the following cost centres:

85200 Director of Assessment & Taxation

85201 Residential & Commercial Assessment

85202 Taxation

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	234,000	254,000	296,291	42,291	296,291	296,291
Other Revenue	-	-	496	496	496	496
Revenues:	234,000	254,000	296,787	42,787	296,787	296,787
Salaries Wages and Benefits	2,848,000	2,478,000	2,536,088	58,088	2,561,401	2,586,967
Contracted and General Services	654,492	387,732	402,400	14,668	402,400	402,400
Purchases from Other Governments	-	-	12,000	12,000	12,000	12,000
Materials Goods Supplies and Utilities	13,800	12,800	18,100	5,300	18,265	18,432
Provision for Allowances	-	(1,800)	-	1,800	-	-
Bank Charges and Short-Term Interest	3,000	3,000	3,000	-	3,000	3,000
Other Expenditures	4,000	4,000	7,000	3,000	7,000	7,000
Expenses:	3,523,292	2,883,732	2,978,588	94,856	3,004,066	3,029,799
NET	(3,289,292)	(2,629,732)	(2,681,801)	(52,069)	(2,707,279)	(2,733,012)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Regional Assessor

Regional Assessor

S_RA

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Tax Certificates	200,000	200,000	261,741	61,741
Assessment Certificates	6,000	6,000	6,550	550
Tax Recovery Charges	8,000	8,000	8,000	-
Tsf Chgs Fr Utility Accts To Taxes	20,000	40,000	20,000	(20,000)
Sales and User Charges	234,000	254,000	296,291	42,291
NSF Cheque Charges	-	-	496	496
Other Revenue	-	-	496	496
Other Revenue	-	-	496	496
Revenues:	234,000	254,000	296,787	42,787
Exempt Salary - Regular	948,000	779,000	777,583	(1,417)
CUPE Reg. Wages	1,381,000	1,243,000	1,353,687	110,687
CUPE OT Wages	37,000	6,000	4,500	(1,500)
Meal Allowances	-	-	300	300
Benefit Allocation	125,320	120,040	110,826	(9,214)
EI Expense	19,280	20,160	17,085	(3,075)
CPP Expense	53,020	50,940	45,560	(5,380)
LAPP Expense	265,100	239,700	210,996	(28,704)
RRSP Expense	19,280	19,160	15,552	(3,608)
Salaries Wages and Benefits	2,848,000	2,478,000	2,536,088	58,088
Business Travel	30,000	11,000	25,000	14,000
Conference Travel	-	-	7,000	7,000
Employee Relations	-	-	1,000	1,000
Conference Registration	-	-	2,500	2,500
Training - Mandatory - Fees	2,480	1,000	40,600	39,600
Training - Beneficial - Fees	1,400	1,400	3,000	1,600
Membership & Registr. Fee	4,280	5,500	7,000	1,500
Freight Charges	1,000	1,000	100	(900)
Postage	100,000	80,000	100,000	20,000
Mobile Phones	1,200	1,200	1,200	-
Printing And Binding	34,000	1,500	3,000	1,500
Subscr. & Public.	132	132	-	(132)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Regional Assessor

Regional Assessor

S_RA

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Other Fees	30,000	10,000	0	(10,000)
Gen. Serv.-Contracted	450,000	275,000	212,000	(63,000)
Contracted and General Services	654,492	387,732	402,400	14,668
Title Searches	-	-	12,000	12,000
Purchases from Other Governments	-	-	12,000	12,000
Stationary & Office Supplies	12,000	12,000	15,000	3,000
Protective Apparel	1,800	800	1,600	800
Food Cost	-	-	1,500	1,500
Materials Goods Supplies and Utilities	13,800	12,800	18,100	5,300
Bad Debts Collected	-	(1,800)	-	1,800
Provision for Allowances	-	(1,800)	-	1,800
Bank Charges	3,000	3,000	3,000	-
Bank Charges and Short-Term Interest	3,000	3,000	3,000	-
Collection Costs	4,000	4,000	7,000	3,000
Other Expenditures	4,000	4,000	7,000	3,000
Expenses:	3,523,292	2,883,732	2,978,588	94,856
NET	(3,289,292)	(2,629,732)	(2,681,801)	(52,069)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Regional Assessor

DIRECTOR OF ASSESSMENT & TAXATION

85200

Description of Service

The Regional Assessor is the head of the Assessment & Taxation Department which administers and Provincially declares the valuation and property taxation of all properties within the RMWB and is the representative of the RMWB when dealing with council, the Province of Alberta or Industry on valuation and Property Tax matters.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	324,000	324,000	279,534	(44,466)	282,329	285,153
Contracted and General Services	631,132	380,372	382,940	2,568	382,940	382,940
Purchases from Other Governments	-	-	12,000	12,000	12,000	12,000
Materials Goods Supplies and Utilities	12,000	12,000	16,000	4,000	16,160	16,322
Expenses:	967,132	716,372	690,474	(25,898)	693,429	696,414
NET	(967,132)	(716,372)	(690,474)	25,898	(693,429)	(696,414)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Regional Assessor

DIRECTOR OF ASSESSMENT & TAXATION

85200

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	253,000	253,000	235,520	(17,480)
Benefit Allocation	18,460	18,460	12,247	(6,213)
EI Expense	2,840	2,840	1,020	(1,820)
CPP Expense	7,810	7,810	2,720	(5,090)
LAPP Expense	39,050	39,050	23,316	(15,734)
RRSP Expense	2,840	2,840	4,710	1,870
Salaries Wages and Benefits	324,000	324,000	279,534	(44,466)
Business Travel	10,000	6,000	7,500	1,500
Conference Travel	-	-	7,000	7,000
Conference Registration	-	-	2,500	2,500
Training - Mandatory - Fees	2,480	1,000	40,600	39,600
Training - Beneficial - Fees	-	-	3,000	3,000
Membership & Registr. Fee	4,280	5,500	7,000	1,500
Freight Charges	1,000	1,000	100	(900)
Postage	100,000	80,000	100,000	20,000
Mobile Phones	240	240	240	-
Printing And Binding	33,000	1,500	3,000	1,500
Subscr. & Public.	132	132	-	(132)
Other Fees	30,000	10,000	0	(10,000)
Gen. Serv.-Contracted	450,000	275,000	212,000	(63,000)
Contracted and General Services	631,132	380,372	382,940	2,568
Title Searches	-	-	12,000	12,000
Purchases from Other Governments	-	-	12,000	12,000
Stationary & Office Supplies	12,000	12,000	15,000	3,000
Food Cost	-	-	1,000	1,000
Materials Goods Supplies and Utilities	12,000	12,000	16,000	4,000
Expenses:	967,132	716,372	690,474	(25,898)
NET	(967,132)	(716,372)	(690,474)	25,898

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Regional Assessor

RESIDENTIAL & COMMERCIAL ASSESSMENT.

85201

Description of Service

The Assessment Unit is responsible for the valuation of all property and structures within the RMWB except Linear and flagged Industrial Properties for the purpose of Property Tax Administration. More specifically, the collection and processing of new construction and sale transfer information that may affect property values.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	6,000	6,000	6,550	550	6,550	6,550
Revenues:	6,000	6,000	6,550	550	6,550	6,550
Salaries Wages and Benefits	1,999,000	1,635,000	1,709,440	74,440	1,726,502	1,743,735
Contracted and General Services	22,120	7,120	19,460	12,340	19,460	19,460
Materials Goods Supplies and Utilities	1,800	800	1,600	800	1,600	1,600
Expenses:	2,022,920	1,642,920	1,730,500	87,580	1,747,562	1,764,795
NET	(2,016,920)	(1,636,920)	(1,723,950)	(87,030)	(1,741,012)	(1,758,245)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Regional Assessor

RESIDENTIAL & COMMERCIAL ASSESSMENT.

85201

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Assessment Certificates	6,000	6,000	6,550	550
Sales and User Charges	6,000	6,000	6,550	550
Revenues:	6,000	6,000	6,550	550
Exempt Salary - Regular	520,000	351,000	384,610	33,610
CUPE Reg. Wages	1,121,000	983,000	1,052,925	69,925
CUPE OT Wages	30,000	5,000	3,000	(2,000)
Meal Allowances	-	-	200	200
Benefit Allocation	85,280	80,000	74,752	(5,248)
EI Expense	13,120	14,000	11,985	(2,015)
CPP Expense	36,080	34,000	31,960	(2,040)
LAPP Expense	180,400	155,000	142,316	(12,684)
RRSP Expense	13,120	13,000	7,692	(5,308)
Salaries Wages and Benefits	1,999,000	1,635,000	1,709,440	74,440
Business Travel	20,000	5,000	17,500	12,500
Employee Relations	-	-	1,000	1,000
Training - Beneficial - Fees	1,400	1,400	-	(1,400)
Mobile Phones	720	720	960	240
Contracted and General Services	22,120	7,120	19,460	12,340
Protective Apparel	1,800	800	1,600	800
Materials Goods Supplies and Utilities	1,800	800	1,600	800
Expenses:	2,022,920	1,642,920	1,730,500	87,580
NET	(2,016,920)	(1,636,920)	(1,723,950)	(87,030)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Regional Assessor

TAXATION

85202

Description of Service

The Taxation Unit is responsible for the administering of all functions related to issuance and collections of Property Taxes for the RMWB. More specifically, the processing and management of Property Transfers (Land Titles), the Tax Installment Payment Plan, Tax Rate Bylaw (calculation of Municipal, Education and Senior Housing Mill Rates) and management and issuance of Property Tax Penalties

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	228,000	248,000	289,741	41,741	289,741	289,741
Other Revenue	-	-	496	496	496	496
Revenues:	228,000	248,000	290,237	42,237	290,237	290,237
Salaries Wages and Benefits	525,000	519,000	547,115	28,115	552,570	558,080
Contracted and General Services	1,240	240	-	(240)	-	-
Materials Goods Supplies and Utilities	-	-	500	500	505	510
Provision for Allowances	-	(1,800)	-	1,800	-	-
Bank Charges and Short-Term Interest	3,000	3,000	3,000	-	3,000	3,000
Other Expenditures	4,000	4,000	7,000	3,000	7,000	7,000
Expenses:	533,240	524,440	557,615	33,175	563,075	568,590
NET	(305,240)	(276,440)	(267,378)	9,062	(272,838)	(278,353)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Regional Assessor

TAXATION

85202

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Tax Certificates	200,000	200,000	261,741	61,741
Tax Recovery Charges	8,000	8,000	8,000	-
Tsf Chgs Fr Utility Accts To Taxes	20,000	40,000	20,000	(20,000)
Sales and User Charges	228,000	248,000	289,741	41,741
NSF Cheque Charges	-	-	496	496
Other Revenue	-	-	496	496
Other Revenue	-	-	496	496
Revenues:	228,000	248,000	290,237	42,237
Exempt Salary - Regular	175,000	175,000	157,453	(17,547)
CUPE Reg. Wages	260,000	260,000	300,762	40,762
CUPE OT Wages	7,000	1,000	1,500	500
Meal Allowances	-	-	100	100
Benefit Allocation	21,580	21,580	23,827	2,247
EI Expense	3,320	3,320	4,080	760
CPP Expense	9,130	9,130	10,880	1,750
LAPP Expense	45,650	45,650	45,363	(287)
RRSP Expense	3,320	3,320	3,149	(171)
Salaries Wages and Benefits	525,000	519,000	547,115	28,115
Mobile Phones	240	240	-	(240)
Printing And Binding	1,000	-	-	-
Contracted and General Services	1,240	240	-	(240)
Food Cost	-	-	500	500
Materials Goods Supplies and Utilities	-	-	500	500
Bad Debts Collected	-	(1,800)	-	1,800
Provision for Allowances	-	(1,800)	-	1,800
Bank Charges	3,000	3,000	3,000	-
Bank Charges and Short-Term Interest	3,000	3,000	3,000	-
Collection Costs	4,000	4,000	7,000	3,000
Other Expenditures	4,000	4,000	7,000	3,000
Expenses:	533,240	524,440	557,615	33,175
NET	(305,240)	(276,440)	(267,378)	9,062

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary

Information Technology

B_IT

Description of Service

The Information Technology Branch consists of the following sub branches:

Administration

Application Services

Information Services

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	8,925,200	8,593,500	8,572,769	(20,731)	8,656,880	8,741,831
Contracted and General Services	12,008,731	11,799,686	11,491,650	(308,036)	11,491,650	11,491,650
Materials Goods Supplies and Utilities	901,920	900,920	1,168,124	267,204	1,172,205	1,176,327
Expenses:	21,835,851	21,294,106	21,232,543	(61,563)	21,320,735	21,409,808
NET	(21,835,851)	(21,294,106)	(21,232,543)	61,563	(21,320,735)	(21,409,808)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary
Information Technology

B_IT

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	1,244,000	1,244,000	1,248,840	4,840
CUPE Reg. Wages	5,991,400	5,691,000	5,848,345	157,345
CUPE OT Wages	188,500	120,000	92,500	(27,500)
CUPE Stand-By	62,000	62,000	66,000	4,000
CUPE Shift Differential	4,000	4,000	1,600	(2,400)
Meal Allowances	1,500	1,500	1,600	100
Benefit Allocation	372,600	391,340	369,054	(22,286)
EI Expense	57,600	61,360	59,245	(2,115)
CPP Expense	158,100	162,490	157,987	(4,503)
LAPP Expense	789,900	804,450	702,621	(101,829)
RRSP Expense	55,600	51,360	24,977	(26,383)
Salaries Wages and Benefits	8,925,200	8,593,500	8,572,769	(20,731)
Business Travel	7,000	7,000	13,500	6,500
Conference Travel	1,750	1,750	-	(1,750)
Employee Relations	1,181	1,181	3,050	1,869
Conference Registration	1,800	1,800	14,100	12,300
Training - Mandatory - Fees	15,090	15,090	215	(14,875)
Training - Beneficial - Fees	-	-	30,746	30,746
Freight Charges	3,000	3,000	3,000	-
Telephone - Landline	600,000	500,000	500,200	200
Mobile Phones	8,400	4,400	3,840	(560)
Cable Television	9,300	9,300	7,000	(2,300)
Internet	864,000	764,000	666,000	(98,000)
Information Technology Cloud Application	302,100	280,100	267,000	(13,100)
Subscr. & Public.	5,745	-	17,000	17,000
Computer Software	129,200	129,200	834,000	704,800
App Software Support	5,148,461	5,148,461	4,816,000	(332,461)
Gen. Serv.-Contracted	4,774,704	4,774,704	3,496,000	(1,278,704)
Network Equip.-R&M	135,000	154,700	818,000	663,300
P.C. Equip. Repair & Mtce.	2,000	5,000	2,000	(3,000)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary
Information Technology

B_IT

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Contracted and General Services	12,008,731	11,799,686	11,491,650	(308,036)
Stationary & Office Supplies	285,920	284,920	405,324	120,404
Food Cost	-	-	1,800	1,800
Consum - Small Tools	500	500	1,000	500
Computer Hardware	615,500	615,500	760,000	144,500
Materials Goods Supplies and Utilities	901,920	900,920	1,168,124	267,204
Expenses:	21,835,851	21,294,106	21,232,543	(61,563)
NET	(21,835,851)	(21,294,106)	(21,232,543)	61,563

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Information Technology

Administration

S_IT_ADM

Description of Service

Administration consists of the following cost centres:

82203 Information Technology Management

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	657,000	657,000	728,984	71,984	736,274	743,636
Contracted and General Services	9,581	5,581	16,290	10,709	16,290	16,290
Materials Goods Supplies and Utilities	3,000	2,000	4,200	2,200	4,242	4,284
Expenses:	669,581	664,581	749,474	84,893	756,806	764,211
NET	(669,581)	(664,581)	(749,474)	(84,893)	(756,806)	(764,211)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Information Technology

Administration

S_IT_ADM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	438,000	438,000	515,521	77,521
CUPE Reg. Wages	94,000	94,000	95,309	1,309
Benefit Allocation	32,500	32,500	31,763	(737)
EI Expense	5,000	5,000	4,257	(743)
CPP Expense	13,750	13,750	11,351	(2,399)
LAPP Expense	68,750	68,750	60,472	(8,278)
RRSP Expense	5,000	5,000	10,310	5,310
Salaries Wages and Benefits	657,000	657,000	728,984	71,984
Business Travel	-	-	2,500	2,500
Employee Relations	1,181	1,181	3,050	1,869
Conference Registration	-	-	6,900	6,900
Mobile Phones	8,400	4,400	3,840	(560)
Contracted and General Services	9,581	5,581	16,290	10,709
Stationary & Office Supplies	3,000	2,000	2,400	400
Food Cost	-	-	1,800	1,800
Materials Goods Supplies and Utilities	3,000	2,000	4,200	2,200
Expenses:	669,581	664,581	749,474	84,893
NET	(669,581)	(664,581)	(749,474)	(84,893)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Information Technology / Administration

INFORMATION TECHNOLOGY MANAGEMENT

82203

Description of Service

Provide overall IT leadership and administration.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	657,000	657,000	728,984	71,984	736,274	743,636
Contracted and General Services	9,581	5,581	16,290	10,709	16,290	16,290
Materials Goods Supplies and Utilities	3,000	2,000	4,200	2,200	4,242	4,284
Expenses:	669,581	664,581	749,474	84,893	756,806	764,211
NET	(669,581)	(664,581)	(749,474)	(84,893)	(756,806)	(764,211)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Information Technology / Administration

INFORMATION TECHNOLOGY MANAGEMENT

82203

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	438,000	438,000	515,521	77,521
CUPE Reg. Wages	94,000	94,000	95,309	1,309
Benefit Allocation	32,500	32,500	31,763	(737)
EI Expense	5,000	5,000	4,257	(743)
CPP Expense	13,750	13,750	11,351	(2,399)
LAPP Expense	68,750	68,750	60,472	(8,278)
RRSP Expense	5,000	5,000	10,310	5,310
Salaries Wages and Benefits	657,000	657,000	728,984	71,984
Business Travel	-	-	2,500	2,500
Employee Relations	1,181	1,181	3,050	1,869
Conference Registration	-	-	6,900	6,900
Mobile Phones	8,400	4,400	3,840	(560)
Contracted and General Services	9,581	5,581	16,290	10,709
Stationary & Office Supplies	3,000	2,000	2,400	400
Food Cost	-	-	1,800	1,800
Materials Goods Supplies and Utilities	3,000	2,000	4,200	2,200
Expenses:	669,581	664,581	749,474	84,893
NET	(669,581)	(664,581)	(749,474)	(84,893)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Information Technology

Application Services

S_IT_AS

Description of Service

Application Services consists of the following cost centres:

82202 GIS Sustainment

82206 Mapping Services

82315 Accela Sustainment

82318 RES Sustainment

82319 SAP Sustainment

82321 Non Core System Sustainment

82331 AS 400 Sustainment

82333 Flexsuite Sustainment

82340 Opentext Sustainment

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	4,070,500	3,936,000	3,974,834	38,834	4,014,407	4,054,376
Contracted and General Services	8,017,718	8,017,718	6,633,425	(1,384,293)	6,633,425	6,633,425
Expenses:	12,088,218	11,953,718	10,608,258	(1,345,460)	10,647,832	10,687,801
NET	(12,088,218)	(11,953,718)	(10,608,258)	1,345,460	(10,647,832)	(10,687,801)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Information Technology

Application Services

S_IT_AS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	344,000	344,000	381,789	37,789
CUPE Reg. Wages	3,037,000	2,911,000	2,961,365	50,365
CUPE OT Wages	28,500	20,000	14,000	(6,000)
CUPE Stand-By	2,000	2,000	3,500	1,500
Benefit Allocation	171,340	171,340	173,844	2,504
EI Expense	26,360	26,360	27,744	1,384
CPP Expense	72,490	72,490	73,984	1,494
LAPP Expense	362,450	362,450	330,972	(31,478)
RRSP Expense	26,360	26,360	7,636	(18,724)
Salaries Wages and Benefits	4,070,500	3,936,000	3,974,834	38,834
Conference Registration	-	-	7,200	7,200
Training - Mandatory - Fees	7,770	7,770	-	(7,770)
Training - Beneficial - Fees	-	-	10,216	10,216
Information Technology Cloud Application	56,100	56,100	58,905	2,805
Computer Software	-	-	263,800	263,800
App Software Support	3,379,144	3,379,144	3,127,300	(251,844)
Gen. Serv.-Contracted	4,574,704	4,574,704	3,166,004	(1,408,700)
Contracted and General Services	8,017,718	8,017,718	6,633,425	(1,384,293)
Expenses:	12,088,218	11,953,718	10,608,258	(1,345,460)
NET	(12,088,218)	(11,953,718)	(10,608,258)	1,345,460

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Information Technology / Application Services

GIS SUSTAINMENT

82202

Description of Service

GIS Sustainment

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	620,000	494,000	593,434	99,434	599,348	605,322
Contracted and General Services	2,162,690	2,162,690	1,405,458	(757,232)	1,405,458	1,405,458
Expenses:	2,782,690	2,656,690	1,998,892	(657,798)	2,004,806	2,010,780
NET	(2,782,690)	(2,656,690)	(1,998,892)	657,798	(2,004,806)	(2,010,780)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Information Technology / Application Services
GIS SUSTAINMENT

82202

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	51,000	51,000	52,098	1,098
CUPE Reg. Wages	463,000	337,000	446,462	109,462
CUPE OT Wages	6,000	6,000	1,000	(5,000)
CUPE Stand-By	-	-	1,000	1,000
Benefit Allocation	26,000	26,000	25,925	(75)
EI Expense	4,000	4,000	4,514	514
CPP Expense	11,000	11,000	12,036	1,036
LAPP Expense	55,000	55,000	49,357	(5,643)
RRSP Expense	4,000	4,000	1,042	(2,958)
Salaries Wages and Benefits	620,000	494,000	593,434	99,434
App Software Support	101,390	101,390	100,890	(500)
Gen. Serv.-Contracted	2,061,300	2,061,300	1,304,568	(756,732)
Contracted and General Services	2,162,690	2,162,690	1,405,458	(757,232)
Expenses:	2,782,690	2,656,690	1,998,892	(657,798)
NET	(2,782,690)	(2,656,690)	(1,998,892)	657,798

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Information Technology / Application Services

MAPPING SERVICES

82206

Description of Service

GIS Mapping Services

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	591,000	591,000	394,672	(196,328)	398,598	402,564
Contracted and General Services	161,000	161,000	38,500	(122,500)	38,500	38,500
Expenses:	752,000	752,000	433,172	(318,828)	437,098	441,064
NET	(752,000)	(752,000)	(433,172)	318,828	(437,098)	(441,064)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Information Technology / Application Services
MAPPING SERVICES

82206

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	44,000	44,000	52,098	8,098
CUPE Reg. Wages	450,000	450,000	278,812	(171,188)
CUPE OT Wages	-	-	1,000	1,000
CUPE Stand-By	-	-	1,000	1,000
Benefit Allocation	25,220	25,220	17,207	(8,013)
EI Expense	3,880	3,880	2,933	(948)
CPP Expense	10,670	10,670	7,820	(2,850)
LAPP Expense	53,350	53,350	32,760	(20,590)
RRSP Expense	3,880	3,880	1,042	(2,838)
Salaries Wages and Benefits	591,000	591,000	394,672	(196,328)
App Software Support	-	-	13,500	13,500
Gen. Serv.-Contracted	161,000	161,000	25,000	(136,000)
Contracted and General Services	161,000	161,000	38,500	(122,500)
Expenses:	752,000	752,000	433,172	(318,828)
NET	(752,000)	(752,000)	(433,172)	318,828

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Information Technology / Application Services

ACCELA SUSTAINMENT

82315

Description of Service

Accela Sustainment

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	212,000	212,000	217,255	5,255	219,423	221,612
Contracted and General Services	882,004	882,004	347,000	(535,004)	347,000	347,000
Expenses:	1,094,004	1,094,004	564,255	(529,749)	566,423	568,612
NET	(1,094,004)	(1,094,004)	(564,255)	529,749	(566,423)	(568,612)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Information Technology / Application Services
ACCELA SUSTAINMENT

82315

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	38,000	38,000	29,678	(8,322)
CUPE Reg. Wages	140,000	140,000	153,576	13,576
CUPE OT Wages	-	-	500	500
Benefit Allocation	8,840	8,840	9,529	689
EI Expense	1,360	1,360	1,428	68
CPP Expense	3,740	3,740	3,808	68
LAPP Expense	18,700	18,700	18,142	(558)
RRSP Expense	1,360	1,360	594	(766)
Salaries Wages and Benefits	212,000	212,000	217,255	5,255
App Software Support	382,000	382,000	167,000	(215,000)
Gen. Serv.-Contracted	500,004	500,004	180,000	(320,004)
Contracted and General Services	882,004	882,004	347,000	(535,004)
Expenses:	1,094,004	1,094,004	564,255	(529,749)
NET	(1,094,004)	(1,094,004)	(564,255)	529,749

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Information Technology / Application Services

RES SUSTAINMENT

82318

Description of Service

RES Sustainment

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	77,000	77,000	130,795	53,795	132,093	133,404
Contracted and General Services	244,250	244,250	345,535	101,285	345,535	345,535
Expenses:	321,250	321,250	476,330	155,080	477,628	478,939
NET	(321,250)	(321,250)	(476,330)	(155,080)	(477,628)	(478,939)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Information Technology / Application Services
RES SUSTAINMENT

82318

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	19,000	19,000	42,554	23,554
CUPE Reg. Wages	38,000	38,000	66,549	28,549
CUPE OT Wages	8,000	8,000	1,000	(7,000)
Benefit Allocation	3,120	3,120	5,673	2,553
EI Expense	480	480	918	438
CPP Expense	1,320	1,320	2,448	1,128
LAPP Expense	6,600	6,600	10,801	4,201
RRSP Expense	480	480	851	371
Salaries Wages and Benefits	77,000	77,000	130,795	53,795
Conference Registration	-	-	7,200	7,200
Training - Beneficial - Fees	-	-	3,125	3,125
Computer Software	-	-	27,000	27,000
App Software Support	214,250	214,250	188,210	(26,040)
Gen. Serv.-Contracted	30,000	30,000	120,000	90,000
Contracted and General Services	244,250	244,250	345,535	101,285
Expenses:	321,250	321,250	476,330	155,080
NET	(321,250)	(321,250)	(476,330)	(155,080)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Information Technology / Application Services

SAP SUSTAINMENT

82319

Description of Service

SAP Sustainment

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,098,500	1,090,000	1,120,117	30,117	1,131,208	1,142,410
Contracted and General Services	2,557,820	2,557,820	2,577,691	19,871	2,577,691	2,577,691
Expenses:	3,656,320	3,647,820	3,697,808	49,988	3,708,899	3,720,101
NET	(3,656,320)	(3,647,820)	(3,697,808)	(49,988)	(3,708,899)	(3,720,101)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Information Technology / Application Services
SAP SUSTAINMENT

82319

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	56,000	56,000	72,232	16,232
CUPE Reg. Wages	851,000	851,000	866,079	15,079
CUPE OT Wages	14,500	6,000	10,000	4,000
CUPE Stand-By	2,000	2,000	1,000	(1,000)
Benefit Allocation	45,500	45,500	48,792	3,292
EI Expense	7,000	7,000	7,548	548
CPP Expense	19,250	19,250	20,128	878
LAPP Expense	96,250	96,250	92,893	(3,357)
RRSP Expense	7,000	7,000	1,445	(5,555)
Salaries Wages and Benefits	1,098,500	1,090,000	1,120,117	30,117
Training - Mandatory - Fees	2,520	2,520	-	(2,520)
Training - Beneficial - Fees	-	-	7,091	7,091
App Software Support	1,421,700	1,421,700	1,501,400	79,700
Gen. Serv.-Contracted	1,133,600	1,133,600	1,069,200	(64,400)
Contracted and General Services	2,557,820	2,557,820	2,577,691	19,871
Expenses:	3,656,320	3,647,820	3,697,808	49,988
NET	(3,656,320)	(3,647,820)	(3,697,808)	(49,988)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Information Technology / Application Services

NON-CORE SYSTEM SUSTAINMENT

82321

Description of Service

Non-CORE Sustainment

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,213,000	1,213,000	1,278,936	65,936	1,291,721	1,304,633
Contracted and General Services	1,058,854	1,058,854	1,167,750	108,896	1,167,750	1,167,750
Expenses:	2,271,854	2,271,854	2,446,686	174,832	2,459,470	2,472,383
NET	(2,271,854)	(2,271,854)	(2,446,686)	(174,832)	(2,459,470)	(2,472,383)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Information Technology / Application Services
NON-CORE SYSTEM SUSTAINMENT

82321

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	52,000	52,000	65,296	13,296
CUPE Reg. Wages	963,000	963,000	1,016,181	53,181
CUPE OT Wages	-	-	500	500
Benefit Allocation	51,480	51,480	56,237	4,757
EI Expense	7,920	7,920	8,823	903
CPP Expense	21,780	21,780	23,528	1,748
LAPP Expense	108,900	108,900	107,066	(1,834)
RRSP Expense	7,920	7,920	1,306	(6,614)
Salaries Wages and Benefits	1,213,000	1,213,000	1,278,936	65,936
Computer Software	-	-	236,800	236,800
App Software Support	1,048,054	1,048,054	917,950	(130,104)
Gen. Serv.-Contracted	10,800	10,800	13,000	2,200
Contracted and General Services	1,058,854	1,058,854	1,167,750	108,896
Expenses:	2,271,854	2,271,854	2,446,686	174,832
NET	(2,271,854)	(2,271,854)	(2,446,686)	(174,832)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Information Technology / Application Services

AS400 SUSTAINMENT

82331

Description of Service

AS400 Sustainment

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	30,000	30,000	26,194	(3,806)	26,451	26,711
Contracted and General Services	168,900	168,900	177,405	8,505	177,405	177,405
Expenses:	198,900	198,900	203,599	4,699	203,856	204,116
NET	(198,900)	(198,900)	(203,599)	(4,699)	(203,856)	(204,116)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Information Technology / Application Services
AS400 SUSTAINMENT

82331

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	19,000	19,000	15,141	(3,859)
CUPE Reg. Wages	6,000	6,000	6,432	432
CUPE Stand-By	-	-	500	500
Benefit Allocation	1,300	1,300	1,122	(178)
EI Expense	200	200	153	(47)
CPP Expense	550	550	408	(142)
LAPP Expense	2,750	2,750	2,136	(614)
RRSP Expense	200	200	303	103
Salaries Wages and Benefits	30,000	30,000	26,194	(3,806)
Information Technology Cloud Application	56,100	56,100	58,905	2,805
Gen. Serv.-Contracted	112,800	112,800	118,500	5,700
Contracted and General Services	168,900	168,900	177,405	8,505
Expenses:	198,900	198,900	203,599	4,699
NET	(198,900)	(198,900)	(203,599)	(4,699)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Information Technology / Application Services

FLEXSUITE SUSTAINMENT

82333

Description of Service

FlexSuite Sustainment

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	53,000	53,000	52,497	(503)	53,022	53,552
Contracted and General Services	190,550	190,550	171,000	(19,550)	171,000	171,000
Expenses:	243,550	243,550	223,497	(20,053)	224,022	224,552
NET	(243,550)	(243,550)	(223,497)	20,053	(224,022)	(224,552)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Information Technology / Application Services
FLEXSUITE SUSTAINMENT

82333

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	38,000	38,000	37,551	(449)
CUPE Reg. Wages	6,000	6,000	6,432	432
Benefit Allocation	2,340	2,340	2,287	(53)
EI Expense	360	360	306	(54)
CPP Expense	990	990	816	(174)
LAPP Expense	4,950	4,950	4,354	(596)
RRSP Expense	360	360	751	391
Salaries Wages and Benefits	53,000	53,000	52,497	(503)
App Software Support	59,750	59,750	63,000	3,250
Gen. Serv.-Contracted	130,800	130,800	108,000	(22,800)
Contracted and General Services	190,550	190,550	171,000	(19,550)
Expenses:	243,550	243,550	223,497	(20,053)
NET	(243,550)	(243,550)	(223,497)	20,053

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Information Technology / Application Services

OPENTEXT SUSTAINMENT

82340

Description of Service

OpenText Sustainment

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	176,000	176,000	160,933	(15,067)	162,543	164,168
Contracted and General Services	591,650	591,650	403,086	(188,564)	403,086	403,086
Expenses:	767,650	767,650	564,019	(203,631)	565,629	567,254
NET	(767,650)	(767,650)	(564,019)	203,631	(565,629)	(567,254)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Information Technology / Application Services
OPENTEXT SUSTAINMENT

82340

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	27,000	27,000	15,141	(11,859)
CUPE Reg. Wages	120,000	120,000	120,842	842
Benefit Allocation	7,540	7,540	7,071	(469)
EI Expense	1,160	1,160	1,122	(38)
CPP Expense	3,190	3,190	2,992	(198)
LAPP Expense	15,950	15,950	13,462	(2,488)
RRSP Expense	1,160	1,160	303	(857)
Salaries Wages and Benefits	176,000	176,000	160,933	(15,067)
Training - Mandatory - Fees	5,250	5,250	-	(5,250)
App Software Support	152,000	152,000	175,350	23,350
Gen. Serv.-Contracted	434,400	434,400	227,736	(206,664)
Contracted and General Services	591,650	591,650	403,086	(188,564)
Expenses:	767,650	767,650	564,019	(203,631)
NET	(767,650)	(767,650)	(564,019)	203,631

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Information Technology

Infrastructure Services

S_IT_IS

Description of Service

Infrastructure Services consists of the following cost centres:

82205 Communication Services

82313 Network Support

82316 Server Support

82317 Client Support

82320 Printer Services

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	4,197,700	4,000,500	3,868,951	(131,549)	3,906,199	3,943,819
Contracted and General Services	3,981,432	3,776,387	4,841,935	1,065,548	4,841,935	4,841,935
Materials Goods Supplies and Utilities	898,920	898,920	1,163,924	265,004	1,167,963	1,172,043
Expenses:	9,078,052	8,675,807	9,874,810	1,199,003	9,916,097	9,957,797
NET	(9,078,052)	(8,675,807)	(9,874,810)	(1,199,003)	(9,916,097)	(9,957,797)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Information Technology

Infrastructure Services

S_IT_IS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	462,000	462,000	351,531	(110,469)
CUPE Reg. Wages	2,860,400	2,686,000	2,791,671	105,671
CUPE OT Wages	160,000	100,000	78,500	(21,500)
CUPE Stand-By	60,000	60,000	62,500	2,500
CUPE Shift Differential	4,000	4,000	1,600	(2,400)
Meal Allowances	1,500	1,500	1,600	100
Benefit Allocation	168,760	187,500	163,446	(24,054)
EI Expense	26,240	30,000	27,244	(2,756)
CPP Expense	71,860	76,250	72,651	(3,599)
LAPP Expense	358,700	373,250	311,177	(62,073)
RRSP Expense	24,240	20,000	7,031	(12,969)
Salaries Wages and Benefits	4,197,700	4,000,500	3,868,951	(131,549)
Business Travel	7,000	7,000	11,000	4,000
Conference Travel	1,750	1,750	-	(1,750)
Conference Registration	1,800	1,800	-	(1,800)
Training - Mandatory - Fees	7,320	7,320	215	(7,105)
Training - Beneficial - Fees	-	-	20,530	20,530
Freight Charges	3,000	3,000	3,000	-
Telephone - Landline	600,000	500,000	500,200	200
Cable Television	9,300	9,300	7,000	(2,300)
Internet	864,000	764,000	666,000	(98,000)
Information Technology Cloud Application	246,000	224,000	208,095	(15,905)
Subscr. & Public.	5,745	-	17,000	17,000
Computer Software	129,200	129,200	570,200	441,000
App Software Support	1,769,317	1,769,317	1,688,700	(80,617)
Gen. Serv.-Contracted	200,000	200,000	329,996	129,996
Network Equip.-R&M	135,000	154,700	818,000	663,300
P.C. Equip. Repair & Mtce.	2,000	5,000	2,000	(3,000)
Contracted and General Services	3,981,432	3,776,387	4,841,935	1,065,548
Stationary & Office Supplies	282,920	282,920	402,924	120,004

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Information Technology

Infrastructure Services

S_IT_IS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Consum - Small Tools	500	500	1,000	500
Computer Hardware	615,500	615,500	760,000	144,500
Materials Goods Supplies and Utilities	898,920	898,920	1,163,924	265,004
Expenses:	9,078,052	8,675,807	9,874,810	1,199,003
NET	(9,078,052)	(8,675,807)	(9,874,810)	(1,199,003)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Information Technology / Infrastructure Services

COMMUNICATIONS SERVICES

82205

Description of Service

The Communication Service in IT represents the costs associated to all the landline, radio tower leasing, utility alarm monitoring, and residential-quality Internet (ADSL) services utilized by all departments in the organization.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	203,000	203,000	183,732	(19,268)	185,518	187,321
Contracted and General Services	646,000	546,000	573,049	27,049	573,049	573,049
Expenses:	849,000	749,000	756,782	7,782	758,567	760,370
NET	(849,000)	(749,000)	(756,782)	(7,782)	(758,567)	(760,370)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Information Technology / Infrastructure Services
COMMUNICATIONS SERVICES

82205

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	40,000	40,000	20,706	(19,294)
CUPE Reg. Wages	129,000	129,000	129,713	713
CUPE OT Wages	-	-	3,000	3,000
CUPE Stand-By	-	-	2,000	2,000
CUPE Shift Differential	-	-	100	100
Meal Allowances	-	-	100	100
Benefit Allocation	8,840	8,840	7,822	(1,018)
EI Expense	1,360	1,360	1,360	-
CPP Expense	3,740	3,740	3,627	(113)
LAPP Expense	18,700	18,700	14,891	(3,809)
RRSP Expense	1,360	1,360	414	(946)
Salaries Wages and Benefits	203,000	203,000	183,732	(19,268)
Telephone - Landline	600,000	500,000	499,999	(1)
App Software Support	46,000	46,000	43,050	(2,950)
Gen. Serv.-Contracted	-	-	30,000	30,000
Contracted and General Services	646,000	546,000	573,049	27,049
Expenses:	849,000	749,000	756,782	7,782
NET	(849,000)	(749,000)	(756,782)	(7,782)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Information Technology / Infrastructure Services

NETWORK SUPPORT

82313

Description of Service

Network Services enables all of the back-end IT components that interconnect all our physical sites. The costs associated to this service include 1) the Wide Area Network (WAN), Local Area Network (LAN), and Wi-Fi service and management costs, 2) off-site data center hosting charges, 3) and equipment repair and programming charges. This service is performed by 4 Network Analyst Staff.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	760,500	819,500	766,252	(53,248)	773,460	780,739
Contracted and General Services	1,348,800	1,246,500	1,796,993	550,493	1,796,993	1,796,993
Materials Goods Supplies and Utilities	-	-	500	500	505	510
Expenses:	2,109,300	2,066,000	2,563,745	497,745	2,570,957	2,578,242
NET	(2,109,300)	(2,066,000)	(2,563,745)	(497,745)	(2,570,957)	(2,578,242)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Information Technology / Infrastructure Services

NETWORK SUPPORT

82313

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	84,000	84,000	102,343	18,343
CUPE Reg. Wages	502,000	535,000	506,749	(28,251)
CUPE OT Wages	40,000	20,000	25,000	5,000
CUPE Stand-By	20,000	20,000	20,000	0
Meal Allowances	500	500	500	0
Benefit Allocation	29,640	43,000	31,673	(11,327)
EI Expense	4,560	6,000	4,811	(1,189)
CPP Expense	12,540	15,000	12,829	(2,171)
LAPP Expense	62,700	91,000	60,300	(30,700)
RRSP Expense	4,560	5,000	2,047	(2,953)
Salaries Wages and Benefits	760,500	819,500	766,252	(53,248)
Business Travel	2,500	2,500	5,800	3,300
Training - Mandatory - Fees	-	-	215	215
Training - Beneficial - Fees	-	-	15,330	15,330
Freight Charges	1,000	1,000	1,000	-
Telephone - Landline	-	-	200	200
Cable Television	9,300	9,300	7,000	(2,300)
Internet	864,000	764,000	657,996	(106,004)
Information Technology Cloud Application	246,000	224,000	208,095	(15,905)
Subscr. & Public.	-	-	387	387
Computer Software	-	-	14,770	14,770
App Software Support	91,000	91,000	53,200	(37,800)
Gen. Serv.-Contracted	-	-	15,000	15,000
Network Equip.-R&M	135,000	154,700	818,000	663,300
Contracted and General Services	1,348,800	1,246,500	1,796,993	550,493
Consum - Small Tools	-	-	500	500
Materials Goods Supplies and Utilities	-	-	500	500
Expenses:	2,109,300	2,066,000	2,563,745	497,745
NET	(2,109,300)	(2,066,000)	(2,563,745)	(497,745)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Information Technology / Infrastructure Services

SERVER SUPPORT

82316

Description of Service

This service provides support for the entire corporate server, storage, database and backup/restore infrastructure. The current environment consists of 68 with 421 virtual servers running in a high availability configuration and an additional 22 physical servers. In addition there is approximately 450 terabytes of storage and over 2 petabytes of data in backups and archives. This is equivalent to over 40 million 4-drawer filing cabinets of paper, 27 years of HD video or 15 billion photos on Facebook. The infrastructure is hosted in 2 locations with the majority of the infrastructure in the Calgary Q9 data center that is managed remotely. This service includes all preventative maintenance activities such as monitoring system availability, health checks, patching/updates, system optimization, & hardening to ensure the optimal performance and security of the complex corporate infrastructure. This service monitors all backup jobs for successful completion and conducts restoration tests to ensure backups can be used in the event of an emergency or unforeseen system outage.

This service is also used for ad hoc requests for restoration due to accidental deletion of data and/or retrieval of archival information.

This service monitors and maintains the database base management systems for all major applications including SAP, Accela, FDM, SharePoint, & Open Text.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	958,500	928,500	786,999	(141,501)	794,254	801,581
Contracted and General Services	787,052	787,052	1,140,559	353,507	1,140,559	1,140,559
Materials Goods Supplies and Utilities	199,400	199,400	310,000	110,600	310,000	310,000
Expenses:	1,944,952	1,914,952	2,237,558	322,606	2,244,813	2,252,140
NET	(1,944,952)	(1,914,952)	(2,237,558)	(322,606)	(2,244,813)	(2,252,140)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Information Technology / Infrastructure Services

SERVER SUPPORT

82316

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	121,000	121,000	20,706	(100,294)
CUPE Reg. Wages	588,000	588,000	593,225	5,225
CUPE OT Wages	90,000	60,000	40,000	(20,000)
CUPE Stand-By	20,000	20,000	20,000	0
CUPE Shift Differential	2,000	2,000	1,000	(1,000)
Meal Allowances	500	500	500	0
Benefit Allocation	35,620	35,620	31,924	(3,696)
EI Expense	5,480	5,480	5,032	(448)
CPP Expense	15,070	15,070	13,419	(1,651)
LAPP Expense	75,350	75,350	60,779	(14,571)
RRSP Expense	5,480	5,480	414	(5,066)
Salaries Wages and Benefits	958,500	928,500	786,999	(141,501)
Business Travel	2,500	2,500	3,600	1,100
Conference Travel	1,750	1,750	-	(1,750)
Conference Registration	1,800	1,800	-	(1,800)
Training - Mandatory - Fees	7,320	7,320	-	(7,320)
Training - Beneficial - Fees	-	-	5,200	5,200
Freight Charges	1,000	1,000	1,000	-
Subscr. & Public.	-	-	16,613	16,613
Computer Software	79,200	79,200	468,000	388,800
App Software Support	532,482	532,482	511,150	(21,332)
Gen. Serv.-Contracted	161,000	161,000	134,996	(26,004)
Contracted and General Services	787,052	787,052	1,140,559	353,507
Computer Hardware	199,400	199,400	310,000	110,600
Materials Goods Supplies and Utilities	199,400	199,400	310,000	110,600
Expenses:	1,944,952	1,914,952	2,237,558	322,606
NET	(1,944,952)	(1,914,952)	(2,237,558)	(322,606)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Information Technology / Infrastructure Services

CLIENT SUPPORT

82317

Description of Service

IT Service Desk and Technical Support of end user equipment.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	2,249,700	2,023,500	2,104,637	81,137	2,125,373	2,146,317
Contracted and General Services	1,149,580	1,146,835	1,331,334	184,499	1,331,334	1,331,334
Materials Goods Supplies and Utilities	416,600	416,600	450,500	33,900	450,505	450,510
Expenses:	3,815,880	3,586,935	3,886,471	299,536	3,907,212	3,928,161
NET	(3,815,880)	(3,586,935)	(3,886,471)	(299,536)	(3,907,212)	(3,928,161)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Information Technology / Infrastructure Services
CLIENT SUPPORT

82317

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	206,000	206,000	196,699	(9,301)
CUPE Reg. Wages	1,630,400	1,423,000	1,550,952	127,952
CUPE OT Wages	30,000	20,000	10,000	(10,000)
CUPE Stand-By	20,000	20,000	20,000	0
CUPE Shift Differential	2,000	2,000	500	(1,500)
Meal Allowances	500	500	500	0
Benefit Allocation	93,620	99,000	90,878	(8,122)
EI Expense	14,680	17,000	15,861	(1,139)
CPP Expense	40,070	42,000	42,296	296
LAPP Expense	199,750	186,000	173,017	(12,983)
RRSP Expense	12,680	8,000	3,934	(4,066)
Salaries Wages and Benefits	2,249,700	2,023,500	2,104,637	81,137
Business Travel	2,000	2,000	1,600	(400)
Freight Charges	1,000	1,000	1,000	-
Internet	-	-	8,004	8,004
Subscr. & Public.	5,745	-	-	-
Computer Software	-	-	87,430	87,430
App Software Support	1,099,835	1,099,835	1,081,300	(18,535)
Gen. Serv.-Contracted	39,000	39,000	150,000	111,000
P.C. Equip. Repair & Mtce.	2,000	5,000	2,000	(3,000)
Contracted and General Services	1,149,580	1,146,835	1,331,334	184,499
Consum - Small Tools	500	500	500	-
Computer Hardware	416,100	416,100	450,000	33,900
Materials Goods Supplies and Utilities	416,600	416,600	450,500	33,900
Expenses:	3,815,880	3,586,935	3,886,471	299,536
NET	(3,815,880)	(3,586,935)	(3,886,471)	(299,536)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Information Technology / Infrastructure Services

PRINTER SERVICES

82320

Description of Service

This service provides printer support services for the entire organization. Components of this service include preventative and corrective maintenance of all Konica Minolta devices, lease costs, consumables (ex: toner), and paper costs. Number of devices supported: 79

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	26,000	26,000	27,331	1,331	27,594	27,860
Contracted and General Services	50,000	50,000	-	(50,000)	-	-
Materials Goods Supplies and Utilities	282,920	282,920	402,924	120,004	406,953	411,023
Expenses:	358,920	358,920	430,255	71,335	434,548	438,883
NET	(358,920)	(358,920)	(430,255)	(71,335)	(434,548)	(438,883)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Information Technology / Infrastructure Services

PRINTER SERVICES

82320

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	11,000	11,000	11,077	77
CUPE Reg. Wages	11,000	11,000	11,033	33
CUPE OT Wages	-	-	500	500
CUPE Stand-By	-	-	500	500
Benefit Allocation	1,040	1,040	1,150	110
EI Expense	160	160	180	20
CPP Expense	440	440	481	41
LAPP Expense	2,200	2,200	2,189	(11)
RRSP Expense	160	160	222	62
Salaries Wages and Benefits	26,000	26,000	27,331	1,331
Computer Software	50,000	50,000	-	(50,000)
Contracted and General Services	50,000	50,000	-	(50,000)
Stationary & Office Supplies	282,920	282,920	402,924	120,004
Materials Goods Supplies and Utilities	282,920	282,920	402,924	120,004
Expenses:	358,920	358,920	430,255	71,335
NET	(358,920)	(358,920)	(430,255)	(71,335)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary

Community Investment Program

B_CIP

Description of Service

Community Investment Program (CIP) give grants to not-for-profit organizations in the Municipality that provide social programs and services as well as organizations that operate recreational facilities.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	4,003,260	4,003,260	4,003,400	140	4,003,400	4,003,400
Returns on Investments	-	10,000	10,000	-	10,000	10,000
Other Revenue	10,000	-	-	-	-	-
Revenues:	4,013,260	4,013,260	4,013,400	140	4,013,400	4,013,400
Salaries Wages and Benefits	1,354,900	704,800	732,067	27,267	739,387	746,781
Contracted and General Services	56,636	8,910	3,040	(5,870)	3,040	3,040
Purchases from Other Governments	400	1,500	1,200	(300)	1,200	1,200
Materials Goods Supplies and Utilities	4,700	3,700	900	(2,800)	909	918
Transfers to Local Boards and Agencies	743,000	143,000	443,000	300,000	443,000	443,000
Transfers to Individuals & Organizations	30,260,410	30,143,410	31,836,400	1,692,990	31,836,400	31,836,400
Expenses:	32,420,046	31,005,320	33,016,607	2,011,287	33,023,936	33,031,339
NET	(28,406,786)	(26,992,060)	(29,003,207)	(2,011,147)	(29,010,536)	(29,017,939)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary

Community Investment Program

B_CIP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Federal Government & Agencies	597,360	597,360	597,500	140
Federal Operating Conditional	597,360	597,360	597,500	140
Federal Transfers	597,360	597,360	597,500	140
Prov Gov't Grants	3,405,900	3,405,900	3,405,900	-
Provincial Operating Conditional	3,405,900	3,405,900	3,405,900	-
Provincial Transfers	3,405,900	3,405,900	3,405,900	-
Government Transfers	4,003,260	4,003,260	4,003,400	140
Interest Income	-	10,000	10,000	-
Returns on Investments	-	10,000	10,000	-
Other Revenue	10,000	-	-	-
Other Revenue	10,000	-	-	-
Other Revenue	10,000	-	-	-
Revenues:	4,013,260	4,013,260	4,013,400	140
Exempt Salary - Regular	777,300	357,300	379,664	22,364
Exempt OT Salary	-	1,500	-	(1,500)
CUPE Reg. Wages	333,000	237,000	234,331	(2,669)
CUPE OT Wages	-	2,000	-	(2,000)
Benefit Allocation	63,960	30,000	31,928	1,928
EI Expense	9,340	5,000	4,845	(155)
CPP Expense	26,110	14,000	12,920	(1,080)
LAPP Expense	132,950	55,000	60,786	5,786
RRSP Expense	12,240	3,000	7,593	4,593
Salaries Wages and Benefits	1,354,900	704,800	732,067	27,267
Business Travel	1,000	1,000	1,500	500
Employee Relations	2,996	270	200	(70)
Freight Charges	100	100	-	(100)
Postage	100	100	100	-
Mobile Phones	1,440	1,440	240	(1,200)
Gen. Serv.-Contracted	50,000	5,000	0	(5,000)
Room Rental	1,000	1,000	1,000	-
Contracted and General Services	56,636	8,910	3,040	(5,870)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary
Community Investment Program

B_CIP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Title Searches	400	1,500	1,200	(300)
Purchases from Other Governments	400	1,500	1,200	(300)
Stationary & Office Supplies	3,000	2,000	400	(1,600)
Food Cost	500	500	500	-
Consumables	1,200	1,200	-	(1,200)
Materials Goods Supplies and Utilities	4,700	3,700	900	(2,800)
Heritage Grants	743,000	143,000	443,000	300,000
Transfers to Local Boards and Agencies	743,000	143,000	443,000	300,000
General Grants	21,958,570	21,881,570	23,258,000	1,376,430
Legacy Fund Grant	40,000	40,000	50,000	10,000
Cash Gr. - Organiz.	4,558,580	4,518,580	4,825,000	306,420
Cash Gr. - (Federal)CPH	597,360	597,360	597,500	140
Cash Gr. - (Provincial)CPH	3,105,900	3,105,900	3,105,900	-
Transfers to Individuals & Organizations	30,260,410	30,143,410	31,836,400	1,692,990
Expenses:	32,420,046	31,005,320	33,016,607	2,011,287
NET	(28,406,786)	(26,992,060)	(29,003,207)	(2,011,147)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Community Investment Program

Community Services Administration Branch

S_CIPADM

Description of Service

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	428,700	84,300	-	(84,300)	-	-
Contracted and General Services	3,396	670	-	(670)	-	-
Materials Goods Supplies and Utilities	3,600	2,600	-	(2,600)	-	-
Expenses:	435,696	87,570	-	(87,570)	-	-
NET	(435,696)	(87,570)	-	87,570	-	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Community Investment Program

Community Services Administration Branch

S_CIPADM

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	339,300	70,300	-	(70,300)
Benefit Allocation	23,320	3,000	-	(3,000)
EI Expense	3,580	1,000	-	(1,000)
CPP Expense	9,820	4,000	-	(4,000)
LAPP Expense	49,200	5,000	-	(5,000)
RRSP Expense	3,480	1,000	-	(1,000)
Salaries Wages and Benefits	428,700	84,300	-	(84,300)
Employee Relations	2,796	70	-	(70)
Mobile Phones	600	600	-	(600)
Contracted and General Services	3,396	670	-	(670)
Stationary & Office Supplies	2,400	1,400	-	(1,400)
Consumables	1,200	1,200	-	(1,200)
Materials Goods Supplies and Utilities	3,600	2,600	-	(2,600)
Expenses:	435,696	87,570	-	(87,570)
NET	(435,696)	(87,570)	-	87,570

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Community Investment Program

COMMUNITY SERV ADMIN

80400

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	428,700	84,300	-	(84,300)	-	-
Contracted and General Services	3,396	670	-	(670)	-	-
Materials Goods Supplies and Utilities	3,600	2,600	-	(2,600)	-	-
Expenses:	435,696	87,570	-	(87,570)	-	-
NET	(435,696)	(87,570)	-	87,570	-	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Community Investment Program
COMMUNITY SERV ADMIN

80400

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	339,300	70,300	-	(70,300)
Benefit Allocation	23,320	3,000	-	(3,000)
EI Expense	3,580	1,000	-	(1,000)
CPP Expense	9,820	4,000	-	(4,000)
LAPP Expense	49,200	5,000	-	(5,000)
RRSP Expense	3,480	1,000	-	(1,000)
Salaries Wages and Benefits	428,700	84,300	-	(84,300)
Employee Relations	2,796	70	-	(70)
Mobile Phones	600	600	-	(600)
Contracted and General Services	3,396	670	-	(670)
Stationary & Office Supplies	2,400	1,400	-	(1,400)
Consumables	1,200	1,200	-	(1,200)
Materials Goods Supplies and Utilities	3,600	2,600	-	(2,600)
Expenses:	435,696	87,570	-	(87,570)
NET	(435,696)	(87,570)	-	87,570

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Community Investment Program

Community Investment Program

S_COMMINV

Description of Service

Community Investment Program consists of the following cost centres:

80402 Public Library
 80403 Joint Initiatives
 80404 Urban Operating Grant
 80405 Rural Operating Grant
 80406 Community Capital Grant
 80408 Community Development Funding
 80411 Big Spirit Grant
 80412 Community Beautification Grant
 80413 Crime Prevention Grant
 80429 Community Housing
 83210 Community Investment Admin
 85143 Legacy Fund

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	4,003,260	4,003,260	4,003,400	140	4,003,400	4,003,400
Returns on Investments	-	10,000	10,000	-	10,000	10,000
Other Revenue	10,000	-	-	-	-	-
Revenues:	4,013,260	4,013,260	4,013,400	140	4,013,400	4,013,400
Salaries Wages and Benefits	926,200	620,500	732,067	111,567	739,387	746,781
Contracted and General Services	53,240	8,240	3,040	(5,200)	3,040	3,040
Purchases from Other Governments	400	1,500	1,200	(300)	1,200	1,200
Materials Goods Supplies and Utilities	1,100	1,100	900	(200)	909	918
Transfers to Local Boards and Agencies	743,000	143,000	443,000	300,000	443,000	443,000
Transfers to Individuals & Organizations	30,260,410	30,143,410	31,836,400	1,692,990	31,836,400	31,836,400
Expenses:	31,984,350	30,917,750	33,016,607	2,098,857	33,023,936	33,031,339
NET	(27,971,090)	(26,904,490)	(29,003,207)	(2,098,717)	(29,010,536)	(29,017,939)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Community Investment Program

Community Investment Program

S_COMMINV

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Federal Government & Agencies	597,360	597,360	597,500	140
Federal Operating Conditional	597,360	597,360	597,500	140
Federal Transfers	597,360	597,360	597,500	140
Prov Gov't Grants	3,405,900	3,405,900	3,405,900	-
Provincial Operating Conditional	3,405,900	3,405,900	3,405,900	-
Provincial Transfers	3,405,900	3,405,900	3,405,900	-
Government Transfers	4,003,260	4,003,260	4,003,400	140
Interest Income	-	10,000	10,000	-
Returns on Investments	-	10,000	10,000	-
Other Revenue	10,000	-	-	-
Other Revenue	10,000	-	-	-
Other Revenue	10,000	-	-	-
Revenues:	4,013,260	4,013,260	4,013,400	140
Exempt Salary - Regular	438,000	287,000	379,664	92,664
Exempt OT Salary	-	1,500	-	(1,500)
CUPE Reg. Wages	333,000	237,000	234,331	(2,669)
CUPE OT Wages	-	2,000	-	(2,000)
Benefit Allocation	40,640	27,000	31,928	4,928
EI Expense	5,760	4,000	4,845	845
CPP Expense	16,290	10,000	12,920	2,920
LAPP Expense	83,750	50,000	60,786	10,786
RRSP Expense	8,760	2,000	7,593	5,593
Salaries Wages and Benefits	926,200	620,500	732,067	111,567
Business Travel	1,000	1,000	1,500	500
Employee Relations	200	200	200	-
Freight Charges	100	100	-	(100)
Postage	100	100	100	-
Mobile Phones	840	840	240	(600)
Gen. Serv.-Contracted	50,000	5,000	0	(5,000)
Room Rental	1,000	1,000	1,000	-
Contracted and General Services	53,240	8,240	3,040	(5,200)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Community Investment Program

Community Investment Program

S_COMMINV

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Title Searches	400	1,500	1,200	(300)
Purchases from Other Governments	400	1,500	1,200	(300)
Stationary & Office Supplies	600	600	400	(200)
Food Cost	500	500	500	-
Materials Goods Supplies and Utilities	1,100	1,100	900	(200)
Heritage Grants	743,000	143,000	443,000	300,000
Transfers to Local Boards and Agencies	743,000	143,000	443,000	300,000
General Grants	21,958,570	21,881,570	23,258,000	1,376,430
Legacy Fund Grant	40,000	40,000	50,000	10,000
Cash Gr. - Organiz.	4,558,580	4,518,580	4,825,000	306,420
Cash Gr. - (Federal)CPH	597,360	597,360	597,500	140
Cash Gr. - (Provincial)CPH	3,105,900	3,105,900	3,105,900	-
Transfers to Individuals & Organizations	30,260,410	30,143,410	31,836,400	1,692,990
Expenses:	31,984,350	30,917,750	33,016,607	2,098,857
NET	(27,971,090)	(26,904,490)	(29,003,207)	(2,098,717)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Community Investment Program

PUBLIC LIBRARY/HISTO

80402

Description of Service

- To provide operating subsidy to the Wood Buffalo Regional Library and Fort Chipewyan Historical Society. Normally includes the Fort McMurray Heritage Society, but they are ineligible for funding in 2018 due to their unrestricted cash reserves

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Transfers to Local Boards and Agencies	743,000	143,000	443,000	300,000	443,000	443,000
Transfers to Individuals & Organizations	4,210,500	4,210,500	4,210,000	(500)	4,210,000	4,210,000
Expenses:	4,953,500	4,353,500	4,653,000	299,500	4,653,000	4,653,000
NET	(4,953,500)	(4,353,500)	(4,653,000)	(299,500)	(4,653,000)	(4,653,000)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Community Investment Program

PUBLIC LIBRARY/HISTO

80402

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Heritage Grants	743,000	143,000	443,000	300,000
Transfers to Local Boards and Agencies	743,000	143,000	443,000	300,000
General Grants	4,210,500	4,210,500	4,210,000	(500)
Transfers to Individuals & Organizations	4,210,500	4,210,500	4,210,000	(500)
Expenses:	4,953,500	4,353,500	4,653,000	299,500
NET	(4,953,500)	(4,353,500)	(4,653,000)	(299,500)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Community Investment Program

JOINT INITIATIVES

80403

Description of Service

• Joint Initiatives Grant is used to develop partnerships that promote, encourage and assist community groups and non-profit organizations to enhance the quality of life for residents in the Municipality through artistic growth, excellence in sport and stimulate economic development.

This grant is approved as a lump sum by Council; a Call for Applications goes out to the community, and individual grants being approved by the Community Services Committee (a Council-appointed committee) at a later date. Revenue in this cost centre is the net proceeds of the Photo Enforcement (administered by the Bylaw Branch), which is required by the Community Initiatives Reserve Bylaw No. 02/032

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	-	-	300,000	300,000	300,000	300,000
Revenues:	-	-	300,000	300,000	300,000	300,000
Transfers to Individuals & Organizations	250,000	210,000	2,000,000	1,790,000	2,000,000	2,000,000
Expenses:	250,000	210,000	2,000,000	1,790,000	2,000,000	2,000,000
NET	(250,000)	(210,000)	(1,700,000)	(1,490,000)	(1,700,000)	(1,700,000)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Community Investment Program

JOINT INITIATIVES

80403

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	-	-	300,000	300,000
Provincial Operating Conditional	-	-	300,000	300,000
Provincial Transfers	-	-	300,000	300,000
Government Transfers	-	-	300,000	300,000
Revenues:	-	-	300,000	300,000
Cash Gr. - Organiz.	250,000	210,000	2,000,000	1,790,000
Transfers to Individuals & Organizations	250,000	210,000	2,000,000	1,790,000
Expenses:	250,000	210,000	2,000,000	1,790,000
NET	(250,000)	(210,000)	(1,700,000)	(1,490,000)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Community Investment Program

URBAN OPERATING GRANT

80404

Description of Service

• Grants to non-profit organizations in the Urban Service Area. This includes the grants to organizations that operate the urban recreational facilities such as MacDonald Island Park and Frank Lacroix Arena, etc. Also includes grants to organizations that provide other programs and services in the urban area, such as the Fort McMurray SPCA, Justin Slade Youth Foundation, etc.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Transfers to Individuals & Organizations	18,434,260	18,434,260	18,273,000	(161,260)	18,273,000	18,273,000
Expenses:	18,434,260	18,434,260	18,273,000	(161,260)	18,273,000	18,273,000
NET	(18,434,260)	(18,434,260)	(18,273,000)	161,260	(18,273,000)	(18,273,000)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
 Community Investment Program
URBAN OPERATING GRANT

80404

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
General Grants	14,970,380	14,970,380	15,558,000	587,620
Cash Gr. - Organiz.	3,463,880	3,463,880	2,715,000	(748,880)
Transfers to Individuals & Organizations	18,434,260	18,434,260	18,273,000	(161,260)
Expenses:	18,434,260	18,434,260	18,273,000	(161,260)
NET	(18,434,260)	(18,434,260)	(18,273,000)	161,260

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Community Investment Program

RURAL OPERATING GRANT

80405

Description of Service

• Grants to non-profit organizations in the Rural Service Area. This includes the grants to organizations that operate rural recreational facilities such as Anzac Recreation Centre, Anzac Community Hall, Vista Ridge All Seasons Park, etc., along with a “placeholder” for the yet-to-be-determined operator of the Conklin Multiplex. It also includes grants to organizations that provide other programs and services in the rural areas such as the Saprae Creek Residents Society and Janvier Dene of Wood Buffalo Community Association, etc.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Transfers to Individuals & Organizations	3,322,390	3,245,390	3,600,000	354,610	3,600,000	3,600,000
Expenses:	3,322,390	3,245,390	3,600,000	354,610	3,600,000	3,600,000
NET	(3,322,390)	(3,245,390)	(3,600,000)	(354,610)	(3,600,000)	(3,600,000)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
 Community Investment Program
RURAL OPERATING GRANT

80405

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
General Grants	2,777,690	2,700,690	3,490,000	789,310
Cash Gr. - Organiz.	544,700	544,700	110,000	(434,700)
Transfers to Individuals & Organizations	3,322,390	3,245,390	3,600,000	354,610
Expenses:	3,322,390	3,245,390	3,600,000	354,610
NET	(3,322,390)	(3,245,390)	(3,600,000)	(354,610)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Community Investment Program

COMMUNITY DEVELOPMENT FUNDING

80408

Description of Service

This cost centre is currently not in use.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	300,000	300,000	-	(300,000)	-	-
Revenues:	300,000	300,000	-	(300,000)	-	-
Transfers to Individuals & Organizations	300,000	300,000	-	(300,000)	-	-
Expenses:	300,000	300,000	-	(300,000)	-	-
NET	-	-	-	-	-	-

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Community Investment Program

COMMUNITY DEVELOPMENT FUNDING

80408

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	300,000	300,000	-	(300,000)
Provincial Operating Conditional	300,000	300,000	-	(300,000)
Provincial Transfers	300,000	300,000	-	(300,000)
Government Transfers	300,000	300,000	-	(300,000)
Revenues:	300,000	300,000	-	(300,000)
Cash Gr. - Organiz.	300,000	300,000	-	(300,000)
Transfers to Individuals & Organizations	300,000	300,000	-	(300,000)
Expenses:	300,000	300,000	-	(300,000)
NET	-	-	-	-

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Community Investment Program

COMMUNITY HOUSING

80429

Description of Service

Community Plan on Homelessness, grants to community partners, fully funded by federal and provincial governments.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	3,703,260	3,703,260	3,703,400	140	3,703,400	3,703,400
Revenues:	3,703,260	3,703,260	3,703,400	140	3,703,400	3,703,400
Transfers to Individuals & Organizations	3,703,260	3,703,260	3,703,400	140	3,703,400	3,703,400
Expenses:	3,703,260	3,703,260	3,703,400	140	3,703,400	3,703,400
NET	-	-	-	-	-	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Community Investment Program

COMMUNITY HOUSING

80429

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Federal Government & Agencies	597,360	597,360	597,500	140
Federal Operating Conditional	597,360	597,360	597,500	140
Federal Transfers	597,360	597,360	597,500	140
Prov Gov't Grants	3,105,900	3,105,900	3,105,900	-
Provincial Operating Conditional	3,105,900	3,105,900	3,105,900	-
Provincial Transfers	3,105,900	3,105,900	3,105,900	-
Government Transfers	3,703,260	3,703,260	3,703,400	140
Revenues:	3,703,260	3,703,260	3,703,400	140
Cash Gr. - (Federal)CPH	597,360	597,360	597,500	140
Cash Gr. - (Provincial)CPH	3,105,900	3,105,900	3,105,900	-
Transfers to Individuals & Organizations	3,703,260	3,703,260	3,703,400	140
Expenses:	3,703,260	3,703,260	3,703,400	140
NET	-	-	-	-

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Community Investment Program

COMMUNITY INVESTMENT ADMIN

83210

Description of Service

- This cost centre captures the labour costs of the branch, along with other administration costs such as stationary and mobile phones. Included for 2019 is the cost of a consultant to perform community engagement and redevelopment of the Community Investment Program (CIP). Labour costs include 8 staff: 2 for the CIP oversight; 3 for operations of the two facilities (McMurray Experience and Syncrude Clubhouse) and stakeholder liaisons; 1 for facility booking, including those facilities that fall within under the Joint Use of Facility Operations Agreement; and the supervisor and manager.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	926,200	620,500	732,067	111,567	739,387	746,781
Contracted and General Services	53,240	8,240	3,040	(5,200)	3,040	3,040
Purchases from Other Governments	400	1,500	1,200	(300)	1,200	1,200
Materials Goods Supplies and Utilities	1,100	1,100	900	(200)	909	918
Expenses:	980,940	631,340	737,207	105,867	744,536	751,939
NET	(980,940)	(631,340)	(737,207)	(105,867)	(744,536)	(751,939)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Community Investment Program

COMMUNITY INVESTMENT ADMIN

83210

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	438,000	287,000	379,664	92,664
Exempt OT Salary	-	1,500	-	(1,500)
CUPE Reg. Wages	333,000	237,000	234,331	(2,669)
CUPE OT Wages	-	2,000	-	(2,000)
Benefit Allocation	40,640	27,000	31,928	4,928
EI Expense	5,760	4,000	4,845	845
CPP Expense	16,290	10,000	12,920	2,920
LAPP Expense	83,750	50,000	60,786	10,786
RRSP Expense	8,760	2,000	7,593	5,593
Salaries Wages and Benefits	926,200	620,500	732,067	111,567
Business Travel	1,000	1,000	1,500	500
Employee Relations	200	200	200	-
Freight Charges	100	100	-	(100)
Postage	100	100	100	-
Mobile Phones	840	840	240	(600)
Gen. Serv.-Contracted	50,000	5,000	0	(5,000)
Room Rental	1,000	1,000	1,000	-
Contracted and General Services	53,240	8,240	3,040	(5,200)
Title Searches	400	1,500	1,200	(300)
Purchases from Other Governments	400	1,500	1,200	(300)
Stationary & Office Supplies	600	600	400	(200)
Food Cost	500	500	500	-
Materials Goods Supplies and Utilities	1,100	1,100	900	(200)
Expenses:	980,940	631,340	737,207	105,867
NET	(980,940)	(631,340)	(737,207)	(105,867)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Community Investment Program

LEGACY FUND/ALTA SUM.

85143

Description of Service

• The Games Legacy Grant is the only grant in the Community Investment Program that is available to individuals/teams that are not registered non-profit organizations. As a result of hosting the 1985 Alberta Summer Games, 1992 Alberta Winter Games, 2003 Alberta Senior Games and 2004 Arctic Winter Games, a Games Legacy Reserve was created with surplus monies from these events; interest earned on this Reserve is transferred as revenue to this cost centre. The Games Legacy Grant Program is used to encourage participation in amateur sport and cultural activities by providing financial assistance to athletes and performers competing or training at a provincial, national or international level. Due to high demand for this grant, in the past Council has supplemented the Reserve interest, increasing the total grant to \$40,000. This grant is approved as a lump sum by Council; a Call for Applications goes out to the community, and individual grants being approved by the Community Services Committee (a Council-appointed committee) at a later date.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Returns on Investments	-	10,000	10,000	-	10,000	10,000
Other Revenue	10,000	-	-	-	-	-
Revenues:	10,000	10,000	10,000	-	10,000	10,000
Transfers to Individuals & Organizations	40,000	40,000	50,000	10,000	50,000	50,000
Expenses:	40,000	40,000	50,000	10,000	50,000	50,000
NET	(30,000)	(30,000)	(40,000)	(10,000)	(40,000)	(40,000)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Community Investment Program

LEGACY FUND/ALTA SUM.

85143

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Interest Income	-	10,000	10,000	-
Returns on Investments	-	10,000	10,000	-
Other Revenue	10,000	-	-	-
Other Revenue	10,000	-	-	-
Other Revenue	10,000	-	-	-
Revenues:	10,000	10,000	10,000	-
Legacy Fund Grant	40,000	40,000	50,000	10,000
Transfers to Individuals & Organizations	40,000	40,000	50,000	10,000
Expenses:	40,000	40,000	50,000	10,000
NET	(30,000)	(30,000)	(40,000)	(10,000)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary

Neighbourhood & Community Development

B_NCD

Description of Service

Neighbourhood and Community Development (NCD) provides social support services that offer a variety of preventative programs designed to enhance the well-being of individuals, families and communities. All programs support and enhance the lives of residents. NCD receives funding from the Provincial government individuals, families and communities. All programs support and enhance the lives of residents. it is a matching grant where Municipalities must put at least 25% of the provincial contribution.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	2,289,715	2,596,000	2,451,734	(144,266)	2,451,734	2,451,734
Revenues:	2,289,715	2,596,000	2,451,734	(144,266)	2,451,734	2,451,734
Salaries Wages and Benefits	3,032,120	3,020,000	3,181,519	161,519	3,213,183	3,245,164
Contracted and General Services	103,125	195,925	235,619	39,694	235,619	235,619
Materials Goods Supplies and Utilities	163,795	181,810	169,003	(12,807)	170,693	172,400
Expenses:	3,299,040	3,397,735	3,586,141	188,406	3,619,495	3,653,182
NET	(1,009,325)	(801,735)	(1,134,407)	(332,672)	(1,167,761)	(1,201,448)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary

Neighbourhood & Community Development

B_NCD

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Federal Government & Agencies	129,440	250,000	105,500	(144,500)
Federal Operating Conditional	129,440	250,000	105,500	(144,500)
Federal Transfers	129,440	250,000	105,500	(144,500)
Prov Gov't Grants	2,160,275	2,346,000	2,346,234	234
Provincial Operating Conditional	2,160,275	2,346,000	2,346,234	234
Provincial Transfers	2,160,275	2,346,000	2,346,234	234
Government Transfers	2,289,715	2,596,000	2,451,734	(144,266)
Revenues:	2,289,715	2,596,000	2,451,734	(144,266)
Exempt Salary - Regular	2,375,000	2,375,000	2,528,368	153,368
Exempt OT Salary	33,120	20,000	15,120	(4,880)
CUPE Reg. Wages	113,000	113,000	113,710	710
Benefit Allocation	132,860	128,680	137,388	8,708
EI Expense	20,440	18,720	20,400	1,680
CPP Expense	56,210	49,980	54,400	4,420
LAPP Expense	281,050	286,900	261,566	(25,334)
RRSP Expense	20,440	27,720	50,567	22,847
Salaries Wages and Benefits	3,032,120	3,020,000	3,181,519	161,519
Business Travel	12,935	26,935	43,760	16,825
Conference Travel	4,100	7,100	-	(7,100)
Public Relations	2,700	-	-	-
Employee Relations	420	420	1,050	630
Car Allowance	150	150	180	30
Conference Registration	-	-	9,846	9,846
Job Specific Training	-	5,000	-	(5,000)
Training - Mandatory - Fees	6,500	12,000	22,560	10,560
Training - Mandatory - Other	8,800	8,800	-	(8,800)
Training - Beneficial - Fees	80	80	1,200	1,120
Membership & Registr. Fee	14,430	16,930	17,973	1,043
Freight Charges	450	450	300	(150)
Postage	100	100	200	100
Mobile Phones	2,160	2,160	3,120	960

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary

Neighbourhood & Community Development

B_NCD

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Printing And Binding	1,000	-	1,000	1,000
Audit Fees	16,500	16,500	16,500	-
Consultant Fees	-	-	50,000	50,000
Prof. Services	20,500	28,000	62,680	34,680
Gen. Serv.-Contracted	7,000	69,000	-	(69,000)
Room Rental	5,300	2,300	5,250	2,950
Contracted and General Services	103,125	195,925	235,619	39,694
Stationary & Office Supplies	2,400	2,400	5,400	3,000
Spec. Progr. Supplies	118,825	134,840	116,975	(17,865)
Food Cost	16,220	15,220	14,928	(292)
Catered Foods	20,700	23,700	22,600	(1,100)
Volunteer Appreciation	2,650	2,650	2,700	50
Community Events	3,000	3,000	6,200	3,200
Train/Material & Manuals	-	-	200	200
Materials Goods Supplies and Utilities	163,795	181,810	169,003	(12,807)
Expenses:	3,299,040	3,397,735	3,586,141	188,406
NET	(1,009,325)	(801,735)	(1,134,407)	(332,672)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Neighbourhood & Community Development

Neighbourhood & Community Development

S_NCD

Description of Service

Neighbourhood & Community Development consists of the following cost centres:

80421 Community Development
 80422 Community Counselling
 80423 Youth Programs
 80424 Rural Development
 80425 Family Support Volunteers
 80426 Social Planning
 80428 Advisory Committee on Aging
 80440 Fort McKay - Recreation
 80483 Comm Plan / Homelessness
 80484 Outreach
 80485 Landlord and Tenant Advisory Board
 80486 CPH Emergency
 82223 Borealis Park System

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	2,289,715	2,596,000	2,451,734	(144,266)	2,451,734	2,451,734
Revenues:	2,289,715	2,596,000	2,451,734	(144,266)	2,451,734	2,451,734
Salaries Wages and Benefits	3,032,120	3,020,000	3,181,519	161,519	3,213,183	3,245,164
Contracted and General Services	103,125	195,925	235,619	39,694	235,619	235,619
Materials Goods Supplies and Utilities	163,795	181,810	169,003	(12,807)	170,693	172,400
Expenses:	3,299,040	3,397,735	3,586,141	188,406	3,619,495	3,653,182
NET	(1,009,325)	(801,735)	(1,134,407)	(332,672)	(1,167,761)	(1,201,448)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Neighbourhood & Community Development

Neighbourhood & Community Development

S_NCD

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Federal Government & Agencies	129,440	250,000	105,500	(144,500)
Federal Operating Conditional	129,440	250,000	105,500	(144,500)
Federal Transfers	129,440	250,000	105,500	(144,500)
Prov Gov't Grants	2,160,275	2,346,000	2,346,234	234
Provincial Operating Conditional	2,160,275	2,346,000	2,346,234	234
Provincial Transfers	2,160,275	2,346,000	2,346,234	234
Government Transfers	2,289,715	2,596,000	2,451,734	(144,266)
Revenues:	2,289,715	2,596,000	2,451,734	(144,266)
Exempt Salary - Regular	2,375,000	2,375,000	2,528,368	153,368
Exempt OT Salary	33,120	20,000	15,120	(4,880)
CUPE Reg. Wages	113,000	113,000	113,710	710
Benefit Allocation	132,860	128,680	137,388	8,708
EI Expense	20,440	18,720	20,400	1,680
CPP Expense	56,210	49,980	54,400	4,420
LAPP Expense	281,050	286,900	261,566	(25,334)
RRSP Expense	20,440	27,720	50,567	22,847
Salaries Wages and Benefits	3,032,120	3,020,000	3,181,519	161,519
Business Travel	12,935	26,935	43,760	16,825
Conference Travel	4,100	7,100	-	(7,100)
Public Relations	2,700	-	-	-
Employee Relations	420	420	1,050	630
Car Allowance	150	150	180	30
Conference Registration	-	-	9,846	9,846
Job Specific Training	-	5,000	-	(5,000)
Training - Mandatory - Fees	6,500	12,000	22,560	10,560
Training - Mandatory - Other	8,800	8,800	-	(8,800)
Training - Beneficial - Fees	80	80	1,200	1,120
Membership & Registr. Fee	14,430	16,930	17,973	1,043
Freight Charges	450	450	300	(150)
Postage	100	100	200	100
Mobile Phones	2,160	2,160	3,120	960

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Corporate and Community Services / Neighbourhood & Community Development

Neighbourhood & Community Development

S_NCD

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Printing And Binding	1,000	-	1,000	1,000
Audit Fees	16,500	16,500	16,500	-
Consultant Fees	-	-	50,000	50,000
Prof. Services	20,500	28,000	62,680	34,680
Gen. Serv.-Contracted	7,000	69,000	-	(69,000)
Room Rental	5,300	2,300	5,250	2,950
Contracted and General Services	103,125	195,925	235,619	39,694
Stationary & Office Supplies	2,400	2,400	5,400	3,000
Spec. Progr. Supplies	118,825	134,840	116,975	(17,865)
Food Cost	16,220	15,220	14,928	(292)
Catered Foods	20,700	23,700	22,600	(1,100)
Volunteer Appreciation	2,650	2,650	2,700	50
Community Events	3,000	3,000	6,200	3,200
Train/Material & Manuals	-	-	200	200
Materials Goods Supplies and Utilities	163,795	181,810	169,003	(12,807)
Expenses:	3,299,040	3,397,735	3,586,141	188,406
NET	(1,009,325)	(801,735)	(1,134,407)	(332,672)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Neighbourhood & Community Development

COMMUNITY DEVELOPMENT

80421

Description of Service

Neighbourhood and Community Development (NCD) provides social support services that offer a variety of preventative programs designed to enhance the well-being of individuals, families and communities. All programs support and enhance the lives of residents.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	-	-	339,000	339,000	339,000	339,000
Revenues:	-	-	339,000	339,000	339,000	339,000
Salaries Wages and Benefits	379,600	379,600	461,069	81,469	465,641	470,260
Contracted and General Services	22,170	21,170	22,690	1,520	22,690	22,690
Materials Goods Supplies and Utilities	86,440	86,440	89,600	3,160	90,496	91,401
Expenses:	488,210	487,210	573,359	86,149	578,827	584,351
NET	(488,210)	(487,210)	(234,359)	252,851	(239,827)	(245,351)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Neighbourhood & Community Development
COMMUNITY DEVELOPMENT

80421

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	-	-	339,000	339,000
Provincial Operating Conditional	-	-	339,000	339,000
Provincial Transfers	-	-	339,000	339,000
Government Transfers	-	-	339,000	339,000
Revenues:	-	-	339,000	339,000
Exempt Salary - Regular	202,000	202,000	269,162	67,162
Exempt OT Salary	600	600	3,780	3,180
CUPE Reg. Wages	113,000	113,000	113,710	710
Benefit Allocation	16,640	16,640	19,909	3,269
EI Expense	2,560	2,560	3,060	500
CPP Expense	7,040	7,040	8,160	1,120
LAPP Expense	35,200	35,200	37,904	2,704
RRSP Expense	2,560	2,560	5,383	2,823
Salaries Wages and Benefits	379,600	379,600	461,069	81,469
Business Travel	5,160	5,160	7,400	2,240
Employee Relations	420	420	1,050	630
Car Allowance	150	150	-	(150)
Membership & Registr. Fee	7,000	7,000	4,800	(2,200)
Freight Charges	100	100	-	(100)
Postage	100	100	200	100
Mobile Phones	240	240	240	-
Printing And Binding	1,000	-	1,000	1,000
Audit Fees	8,000	8,000	8,000	-
Contracted and General Services	22,170	21,170	22,690	1,520
Stationary & Office Supplies	2,400	2,400	2,400	-
Spec. Progr. Supplies	84,040	84,040	84,000	(40)
Community Events	-	-	3,000	3,000
Train/Material & Manuals	-	-	200	200
Materials Goods Supplies and Utilities	86,440	86,440	89,600	3,160
Expenses:	488,210	487,210	573,359	86,149
NET	(488,210)	(487,210)	(234,359)	252,851

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Neighbourhood & Community Development

COMMUNITY COUNSELLING

80422

Description of Service

Counselling services falls under the FCSS mandate where 'services under an FCSS program must be preventative in nature that enhances the social well-being of individuals and families through promotion or intervention strategies provided at the earliest opportunity'. It provides free direct client services for individuals, families, couples, groups and children (age 6+). Group programming includes Circle of Security Parenting Program (COS-P), and Grief Recovery Method.

Community collaboration and capacity building, including psychoeducation presentations, as requested by community members/organizations.

Outreach services in the rural hamlets of Janvier and Anzac, and to seniors in the urban service area for counselling and psychoeducation services. Intake calls have increased from 432 a year in 2015 to 874 in 2017 and to date 715 intake calls have been received for 2018.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	1,341,000	1,341,000	682,000	(659,000)	682,000	682,000
Revenues:	1,341,000	1,341,000	682,000	(659,000)	682,000	682,000
Salaries Wages and Benefits	1,138,400	1,139,400	1,113,942	(25,458)	1,125,082	1,136,332
Contracted and General Services	16,790	66,790	32,580	(34,210)	32,580	32,580
Materials Goods Supplies and Utilities	5,800	3,300	5,400	2,100	5,454	5,509
Expenses:	1,160,990	1,209,490	1,151,922	(57,568)	1,163,116	1,174,421
NET	180,010	131,510	(469,922)	(601,432)	(481,116)	(492,421)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Neighbourhood & Community Development
COMMUNITY COUNSELLING

80422

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	1,341,000	1,341,000	682,000	(659,000)
Provincial Operating Conditional	1,341,000	1,341,000	682,000	(659,000)
Provincial Transfers	1,341,000	1,341,000	682,000	(659,000)
Government Transfers	1,341,000	1,341,000	682,000	(659,000)
Revenues:	1,341,000	1,341,000	682,000	(659,000)
Exempt Salary - Regular	943,000	943,000	929,716	(13,284)
Exempt OT Salary	2,400	2,400	-	(2,400)
Benefit Allocation	50,180	46,000	48,345	2,345
EI Expense	7,720	6,000	6,885	885
CPP Expense	21,230	15,000	18,360	3,360
LAPP Expense	106,150	112,000	92,042	(19,958)
RRSP Expense	7,720	15,000	18,594	3,594
Salaries Wages and Benefits	1,138,400	1,139,400	1,113,942	(25,458)
Training - Mandatory - Fees	4,000	4,000	22,560	18,560
Training - Mandatory - Other	8,800	8,800	-	(8,800)
Membership & Registr. Fee	3,750	3,750	7,540	3,790
Mobile Phones	240	240	480	240
Prof. Services	-	-	2,000	2,000
Gen. Serv.-Contracted	-	50,000	-	(50,000)
Contracted and General Services	16,790	66,790	32,580	(34,210)
Spec. Progr. Supplies	4,000	2,500	3,600	1,100
Food Cost	1,800	800	1,800	1,000
Materials Goods Supplies and Utilities	5,800	3,300	5,400	2,100
Expenses:	1,160,990	1,209,490	1,151,922	(57,568)
NET	180,010	131,510	(469,922)	(601,432)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Neighbourhood & Community Development

SOCIAL PLANNING

80426

Description of Service

Social Planning provides departmental and interdepartmental support with research, social analysis, development of community development preventative programs, advisement on effective planning and implementation processes of preventative evidence-based social programs and initiatives, and supports development of departmental and regional plans and strategies. This includes involvement with planning and development, public works, communications and stakeholder engagement, recovery task force, youth program advisor, seniors program advisor, community plan to end homelessness program advisors, etc. Social Planning provides NCD branch program advisors and counselling team with background research in topic areas and emerging issues to strengthen grant requests, funding agreements, reporting requirements, and to increase program effectiveness through evidence-based decision making. Further, the social planning team supports NCD branch program advisors with annual report writing and data analysis. Social planning also provides capacity building support to social profits and community organizations such as Pride YMM, Regional Inclusive Committee, Newcomer Interagency Network, Collaboration for Religious Inclusion, Early Years Coalition, etc.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	283,000	283,000	664,100	381,100	664,100	664,100
Revenues:	283,000	283,000	664,100	381,100	664,100	664,100
Salaries Wages and Benefits	1,025,120	1,012,000	928,586	(83,414)	937,758	947,022
Contracted and General Services	16,295	21,295	82,336	61,041	82,336	82,336
Materials Goods Supplies and Utilities	34,710	34,710	33,305	(1,405)	33,638	33,974
Expenses:	1,076,125	1,068,005	1,044,227	(23,778)	1,053,732	1,063,333
NET	(793,125)	(785,005)	(380,127)	404,878	(389,632)	(399,233)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Neighbourhood & Community Development
SOCIAL PLANNING

80426

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Prov Gov't Grants	283,000	283,000	664,100	381,100
Provincial Operating Conditional	283,000	283,000	664,100	381,100
Provincial Transfers	283,000	283,000	664,100	381,100
Government Transfers	283,000	283,000	664,100	381,100
Revenues:	283,000	283,000	664,100	381,100
Exempt Salary - Regular	835,000	835,000	764,138	(70,862)
Exempt OT Salary	15,120	2,000	11,340	9,340
Benefit Allocation	45,500	45,500	39,735	(5,765)
EI Expense	7,000	7,000	6,120	(880)
CPP Expense	19,250	19,250	16,320	(2,930)
LAPP Expense	96,250	96,250	75,650	(20,600)
RRSP Expense	7,000	7,000	15,283	8,283
Salaries Wages and Benefits	1,025,120	1,012,000	928,586	(83,414)
Business Travel	1,775	1,775	4,760	2,985
Conference Travel	-	3,000	-	(3,000)
Conference Registration	-	-	9,846	9,846
Training - Beneficial - Fees	80	80	-	(80)
Membership & Registr. Fee	180	180	360	180
Mobile Phones	960	960	1,440	480
Prof. Services	8,000	15,000	60,680	45,680
Room Rental	5,300	300	5,250	4,950
Contracted and General Services	16,295	21,295	82,336	61,041
Spec. Progr. Supplies	18,300	18,300	18,135	(165)
Food Cost	6,060	6,060	6,170	110
Catered Foods	8,700	8,700	8,400	(300)
Volunteer Appreciation	1,650	1,650	600	(1,050)
Materials Goods Supplies and Utilities	34,710	34,710	33,305	(1,405)
Expenses:	1,076,125	1,068,005	1,044,227	(23,778)
NET	(793,125)	(785,005)	(380,127)	404,878

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Neighbourhood & Community Development

ADVISORY COMMITTEE ON AGING

80428

Description of Service

The Advisory Committee on Aging (ACoA) is a council appointed committee created by RMWB Bylaw NO. 14/021 on June 24th, 2014. The Committee's mandate is to gather public input and make strategic recommendations to Council regarding service delivery to seniors.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Contracted and General Services	-	-	50,000	50,000	50,000	50,000
Expenses:	-	-	50,000	50,000	50,000	50,000
NET	-	-	(50,000)	(50,000)	(50,000)	(50,000)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Neighbourhood & Community Development
ADVISORY COMMITTEE ON AGING

80428

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Consultant Fees	-	-	50,000	50,000
Contracted and General Services	-	-	50,000	50,000
Expenses:	-	-	50,000	50,000
NET	-	-	(50,000)	(50,000)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services

Neighbourhood & Community Development

COMM PLAN/HOMELESSNESS

80483

Description of Service

The Community Plan on Homelessness is funded through the Provincial and Federal funding. Funding is allocated to the community groups that provide supports and services to the homeless population according to the 10 Year Plan to End Homelessness. A percentage of the grant funding allocations is withheld for administrative fees to cover the staffing costs of the program.

All expenses are 100% funded through grants.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Government Transfers	665,715	972,000	766,634	(205,366)	766,634	766,634
Revenues:	665,715	972,000	766,634	(205,366)	766,634	766,634
Salaries Wages and Benefits	489,000	489,000	677,923	188,923	684,702	691,549
Contracted and General Services	47,870	86,670	48,013	(38,657)	48,013	48,013
Materials Goods Supplies and Utilities	36,845	57,360	40,698	(16,662)	41,105	41,516
Expenses:	573,715	633,030	766,634	133,604	773,820	781,078
NET	92,000	338,970	0	(338,970)	(7,186)	(14,444)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Neighbourhood & Community Development
COMM PLAN/HOMELESSNESS

80483

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Federal Government & Agencies	129,440	250,000	105,500	(144,500)
Federal Operating Conditional	129,440	250,000	105,500	(144,500)
Federal Transfers	129,440	250,000	105,500	(144,500)
Prov Gov't Grants	536,275	722,000	661,134	(60,866)
Provincial Operating Conditional	536,275	722,000	661,134	(60,866)
Provincial Transfers	536,275	722,000	661,134	(60,866)
Government Transfers	665,715	972,000	766,634	(205,366)
Revenues:	665,715	972,000	766,634	(205,366)
Exempt Salary - Regular	395,000	395,000	565,353	170,353
Exempt OT Salary	15,000	15,000	-	(15,000)
Benefit Allocation	20,540	20,540	29,398	8,858
EI Expense	3,160	3,160	4,335	1,175
CPP Expense	8,690	8,690	11,560	2,870
LAPP Expense	43,450	43,450	55,970	12,520
RRSP Expense	3,160	3,160	11,307	8,147
Salaries Wages and Benefits	489,000	489,000	677,923	188,923
Business Travel	6,000	20,000	31,600	11,600
Conference Travel	4,100	4,100	-	(4,100)
Public Relations	2,700	-	-	-
Car Allowance	-	-	180	180
Job Specific Training	-	5,000	-	(5,000)
Training - Mandatory - Fees	2,500	8,000	-	(8,000)
Training - Beneficial - Fees	-	-	1,200	1,200
Membership & Registr. Fee	3,500	6,000	5,273	(727)
Freight Charges	350	350	300	(50)
Mobile Phones	720	720	960	240
Audit Fees	8,500	8,500	8,500	-
Prof. Services	12,500	13,000	-	(13,000)
Gen. Serv.-Contracted	7,000	19,000	-	(19,000)
Room Rental	-	2,000	-	(2,000)
Contracted and General Services	47,870	86,670	48,013	(38,657)

Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate and Community Services
Neighbourhood & Community Development
COMM PLAN/HOMELESSNESS

80483

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Stationary & Office Supplies	-	-	3,000	3,000
Spec. Progr. Supplies	12,485	30,000	11,240	(18,760)
Food Cost	8,360	8,360	6,958	(1,402)
Catered Foods	12,000	15,000	14,200	(800)
Volunteer Appreciation	1,000	1,000	2,100	1,100
Community Events	3,000	3,000	3,200	200
Materials Goods Supplies and Utilities	36,845	57,360	40,698	(16,662)
Expenses:	573,715	633,030	766,634	133,604
NET	92,000	338,970	0	(338,970)

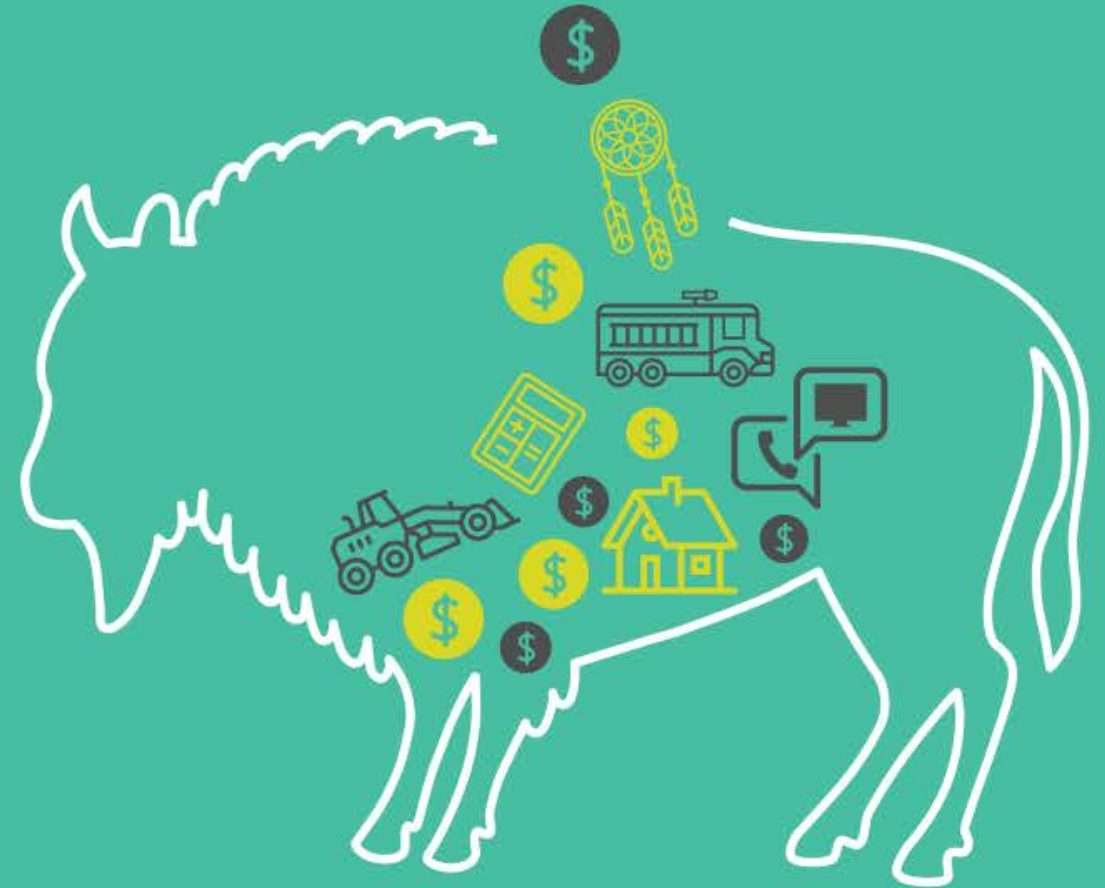
Attachment: 2019 Proposed Operating Budget Corporate and Community Services (Corporate and

2019 Proposed Operating Budget

Department
Financial Services

Presenter
Linda Ollivier, Director

Date
November 28 – December 1, 2018



Mandate

- The Financial Services department through effective planning and stewardship of financial resources, provide the leadership required to ensure the long-term viability of the Municipality. The departments of Financial Services – Accounting Services, Financial Planning and Administration provide the financial systems and strategies that enable departments to be both accountable and successful.

Accounting
Services

Financial
Planning

Financial Services
Administration

Strategic Plan

Financial Services is responsible to deliver on the following Strategic Plan items :

1a: Fiscal Responsibility

1b: Shared Services

1c: Fiscally Responsible Budgets and Financial Plans



FINANCIAL SERVICES – 2019 Proposed Operating Budget

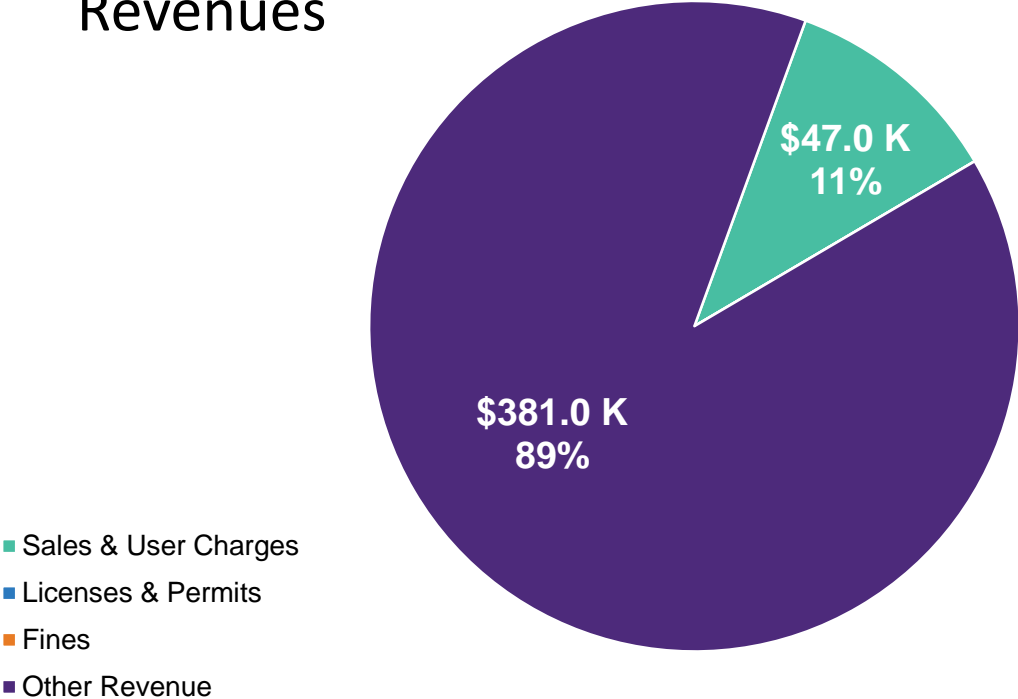
	2018 Budget	2018 Projection *	2019 Budget	Net Change	2020	2021
Revenue	426,000	466,000	428,000	(38,000)	428,000	428,000
Expenses	15,897,100	10,704,696	15,710,003	5,005,307	15,814,423	15,919,886
Net	(15,471,100)	(10,238,696)	(15,282,003)	(5,043,307)	(15,386,423)	(15,491,886)

* As at October 31, 2018

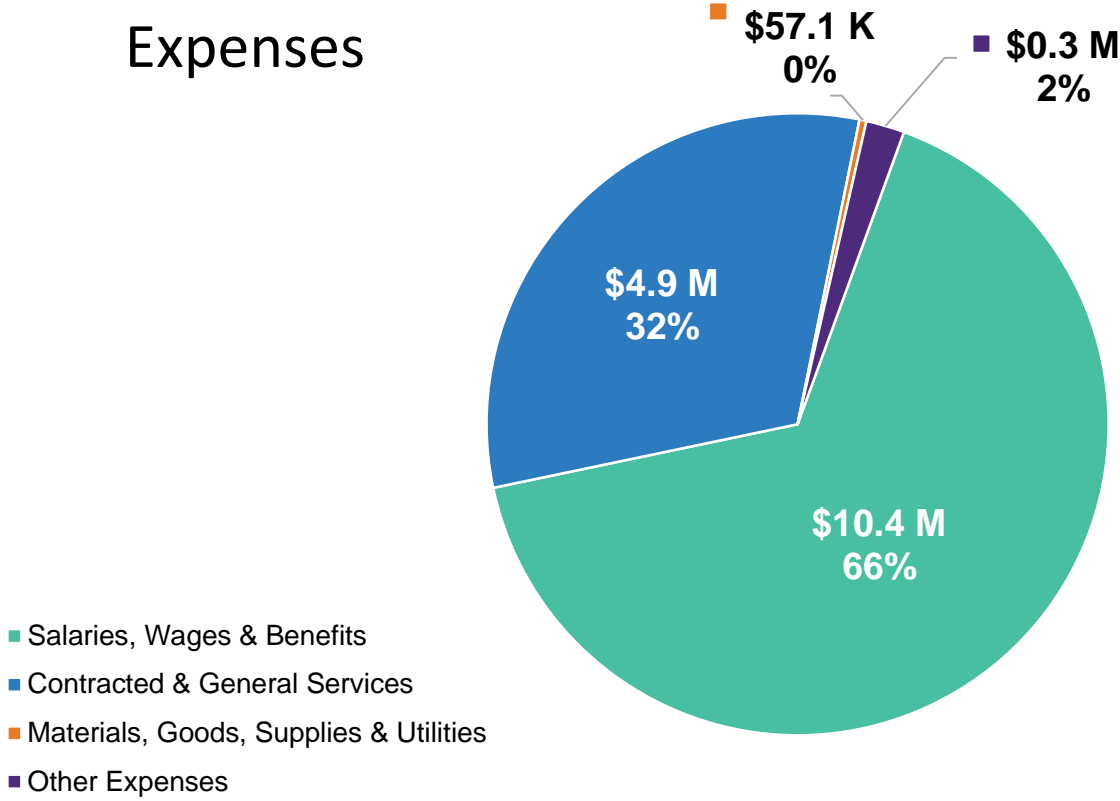


FINANCIAL SERVICES - 2019 Operating Budget

Revenues

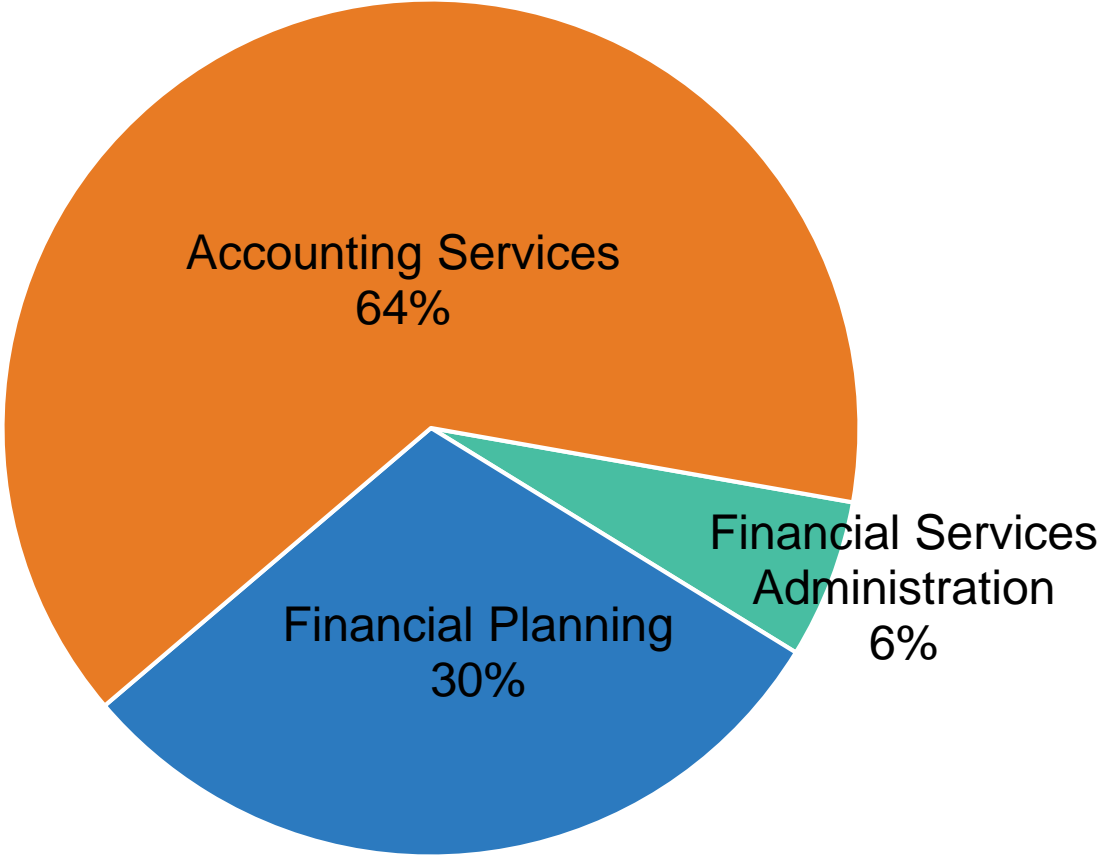


Expenses



FINANCIAL SERVICES

2019 Operating Budget by Programs/Services



ACCOUNTING SERVICES

ACCOUNTING SERVICES

Programs & Services at a Glance

- *Billing Services* - Oversees the transactional processing of accounts receivable, utility billing, collections and front counter services.
- *Accounts Payable* - Responsible for processing all goods and services invoices for the Municipality, which is ~25,000 invoices a year.
- *Inventory* - Oversee inventory of ~ 9,000 items in the Stores branch, ranging from a variety of consumables to underground services supplies as well inventory for the repair and maintenance of fleet vehicles which includes the solid waste and transit services fleet.
- *Insurance Services* - Obtains insurance products to adequately protect ~\$1.8B insurable Municipal assets.



ACCOUNTING SERVICES

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	426,000	466,000	428,000	(38,000)
Expenses	10,304,400	5,298,700	10,190,370	4,891,670
Net	(9,878,400)	(4,832,700)	(9,762,370)	(4,929,670)

* As at October 31, 2018



ACCOUNTING SERVICES – Details (1 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Sales-Goods-Services	1,000	-	1,000	1,000
Administration Fees	24,000	50,000	46,000	(4,000)
Recovered Insurance Claims	-	3,000	-	(3,000)
Sales and User Charges	25,000	53,000	47,000	(6,000)
General Penalties	230,000	180,000	170,000	(10,000)
Water Utility Penalties	114,000	155,000	144,000	(11,000)
Sewer Utility Penalties	50,000	70,000	60,000	(10,000)
Penalties & Costs on Taxes	394,000	405,000	374,000	(31,000)

* As at October 31, 2018

ACCOUNTING SERVICES – Details (2 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
NSF Cheque Charges	7,000	7,000	7,000	-
Other Revenue	-	1,000	-	(1,000)
Total Other Revenue	7,000	8,000	7,000	(1,000)
Revenue Total	426,000	466,000	428,000	(38,000)
Mgmt. Salary - Regular	581,000	581,000	608,186	27,186
CUPE Reg. Wages	3,940,600	3,720,000	3,891,254	171,254
CUPE OT Wages	23,000	30,000	4,000	(26,000)
CUPE Shift Differential	7,000	4,500	4,000	(500)
Benefit Allocation	235,390	237,190	232,210	(4,980)
El Expense	37,260	38,260	43,095	4,835

* As at October 31, 2018

ACCOUNTING SERVICES – Details (3 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
CPP Expense	101,540	102,340	114,920	12,580
LAPP Expense	502,010	502,410	442,091	(60,319)
RRSP Expense	34,800	34,800	12,164	(22,636)
Total Salaries Wages Benefits	5,462,600	5,250,500	5,351,920	101,420
Business Travel	1,000	1,000	1,000	-
Conference Travel	-	-	2,115	2,115
Employee Relations	5,000	5,000	2,300	(2,700)
Conference Registration	-	-	825	825
Job Specific Training	15,000	15,000	15,000	-
Membership & Registr. Fee	1,200	1,200	2,400	1,200
Freight Charges	5,000	5,000	6,500	1,500

* As at October 31, 2018

ACCOUNTING SERVICES – Details (4 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Postage	93,000	130,000	124,000	(6,000)
Mobile Phones	5,500	3,000	2,860	(140)
Printing And Binding	12,000	12,000	12,000	-
Subscr. & Public.	-	-	550	550
Other Fees	4,000	4,000	1,000	(3,000)
Security	70,000	35,000	24,000	(11,000)
Appraisal Fees	40,000	20,000	20,000	-
Contracted Services - Garbage Collection	4,800	-	-	-
Janitorial Services	-	1,000	-	(1,000)
Equipment Rental & Lease	35,000	15,000	8,400	(6,600)

* As at October 31, 2018

Attachment: 2019 Proposed Operating Budget Financial Services Presentation (Financial

ACCOUNTING SERVICES – Details (5 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Insurance Premiums	4,200,000	3,710,000	4,260,000	550,000
Total Contracted and General Services	4,491,500	3,957,200	4,482,950	525,750
Title Searches	-	-	3,000	3,000
Total Purchases from Other Governments	-	-	3,000	3,000
Stationary & Office Supplies	-	28,000	22,500	(5,500)
Protective Apparel	1,800	1,000	1,500	500
Food Cost	-	-	3,000	3,000
Fuels & Lubes	2,000	2,000	2,000	-
Equipment	4,000	4,000	3,000	(1,000)

* As at October 31, 2018

ACCOUNTING SERVICES – Details (6 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Consumables	3,000	3,000	3,000	-
Chemicals And Salts	1,000	1,000	1,000	-
Equipment & Furnishing	-	2,500	2,500	-
Obsolete Inventory	2,000	2,000	2,000	-
Gain/Loss Inventory Variance	1,000	1,000	1,000	-
Total Materials Goods Supplies and Utilities	14,800	44,500	41,500	(3,000)
Bad Debts Collected	(8,000)	(13,000)	-	13,000
Bad Debt-Water	20,000	20,000	12,000	(8,000)
Bad Debt-Sewer	-	-	12,000	12,000
General Trade Bad Debt	150,000	(4,100,000)	150,000	4,250,000

* As at October 31, 2018

ACCOUNTING SERVICES – Details (7 of 7)

	2018 Budget	2018 Projection *	2019 Budget	Change
Total Provision for Allowance	162,000	(4,093,000)	174,000	4,267,000
Cash Over/Underage	1,000	1,000	1,000	-
Bank Charges	8,500	8,500	8,000	(500)
Interac-Bank Charges	156,000	120,000	120,000	-
Total Bank Charges and Short-Term Interest	165,500	129,500	129,000	(500)
Collection Costs	7,000	9,000	7,000	(2,000)
Water/Sewer Cancellations	1,000	1,000	1,000	-
Total Other Expenditures	8,000	10,000	8,000	(2,000)
Expenses Total	10,304,400	5,298,700	10,188,870	4,890,170
NET	(9,878,400)	(4,832,700)	(9,762,370)	(4,929,670)

* As at October 31, 2018

FINANCIAL PLANNING

FINANCIAL PLANNING

Programs & Services at a Glance

- *Budgeting* - Responsible for the establishment, implementation and monitoring of municipal budgets.
- *Treasury* – Accountable for investment management, debt and reserve management, banking relations and cash flow management.
- *Financial Reporting* – Produces and distributes internal and external audited financial reports. Oversees the external financial audit function to ensure the Municipality's financial position is accountable and transparent and meets all legislated principles



FINANCIAL PLANNING

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	-	-	-	-
Expenses	4,420,000	4,233,296	4,563,691	330,395
Net	(4,420,000)	(4,233,296)	(4,563,691)	(330,395)

* As at October 31, 2018



FINANCIAL PLANNING – Details (1 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Mgmt. Salary - Regular	859,000	859,000	1,221,875	362,875
CUPE Reg. Wages	2,801,000	2,621,296	2,568,892	(52,404)
Benefit Allocation	185,900	196,760	197,120	360
EI Expense	28,600	30,040	31,195	1,155
CPP Expense	78,650	79,860	83,187	3,327
LAPP Expense	393,250	372,300	375,286	2,986
RRSP Expense	28,600	24,040	24,437	397
Total Salaries Wages Benefits	4,375,000	4,183,296	4,501,991	318,695
Business Travel	3,000	3,000	4,000	1,000
Conference Travel	-	-	1,400	1,400

* As at October 31, 2018

FINANCIAL PLANNING – Details (2 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Employee Relations	5,000	5,000	5,000	-
Conference Registration	-	-	600	600
Job Specific Training	13,000	13,000	-	(13,000)
Training - Mandatory - Fees	-	-	1,000	1,000
Training - Mandatory - Other	1,000	1,000	-	(1,000)
Training - Beneficial - Fees	-	-	15,000	15,000
Membership & Registr. Fee	6,000	12,000	19,500	7,500
Mobile Phones	2,000	2,000	1,200	(800)
Room Rental	1,000	1,000	1,000	-
Total Contracted and General Services	31,000	37,000	48,700	11,700

* As at October 31, 2018

FINANCIAL PLANNING – Details (3 of 3)

	2018 Budget	2018 Projection *	2019 Budget	Change
Stationary & Office Supplies	1,000	1,000	1,000	-
Food Cost	12,000	12,000	12,000	-
Total Materials Goods Supplies and Utilities	13,000	13,000	13,000	-
Bank Charges	1,000	-	-	-
Total Bank Charges and Short-Term Interest	1,000	-	-	-
Expenses Total	4,420,000	4,233,296	4,563,691	330,395
NET	(4,420,000)	(4,233,296)	(4,563,691)	(330,395)

* As at October 31, 2018

FINANCIAL SERVICES ADMINISTRATION

FINANCIAL SERVICES ADMINISTRATION

Programs & Services at a Glance

- *Internal Audit* – an independent and objective function that adds assurance to the operations of the Municipality. By bringing a systematic and disciplined approach to evaluate and improve the effectiveness of the organization's governance, risk management and internal control.



FINANCIAL SERVICES ADMINISTRATION

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue	-	-	-	-
Expenses	1,172,700	1,172,700	955,942	(216,758)
Net	(1,172,700)	(1,172,700)	(955,942)	216,758

* As at October 31, 2018



FINANCIAL SERVICES ADMINISTRATION – Details (1 of 2)

	2018 Budget	2018 Projection *	2019 Budget	Change
Revenue Total	-	-	-	-
Mgmt. Salary - Regular	396,000	396,000	452,013	56,013
Benefit Allocation	26,000	26,000	23,505	(2,495)
EI Expense	4,000	4,000	3,060	(940)
CPP Expense	11,000	11,000	8,160	(2,840)
LAPP Expense	55,000	55,000	44,749	(10,251)
RRSP Expense	4,000	4,000	9,040	5,040
Total Salaries Wages Benefits	496,000	496,000	540,527	44,527
Business Travel	-	-	2,000	2,000
Conference Travel	-	-	3,000	3,000
Employee Relations	2,000	2,000	2,000	-

* As at October 31, 2018

FINANCIAL SERVICES ADMINISTRATION – Details (2 of 2)

	2018 Budget	2018 Projection *	2019 Budget	Change
Food Cost	-	-	1,000	1,000
Equipment & Furnishing	-	-	500	500
Total Materials Goods Supplies and Utilities	1,000	1,000	2,600	1,600
Expenses Total	1,172,700	1,172,700	955,942	(216,758)
NET	(1,172,700)	(1,172,700)	(955,942)	216,758

* As at October 31, 2018

FINANCIAL SERVICES Summary



FINANCIAL SERVICES

2019 Proposed Operating Budget Summary

	2018 Budget	2018 Projection *	2019 Budget	Net Change
Financial Planning	4,420,000	4,233,296	4,563,691	330,395
Accounting Services	9,878,400	4,832,700	9,762,370	4,929,670
Financial Services Administration	1,172,700	1,172,700	955,942	(216,758)
TOTAL	15,471,100	10,238,696	15,282,003	5,043,307

* As at October 31, 2018

Questions?



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Financial Services
Financial Services

B_FINS

Description of Service

The Director of Financial Services Branch consists of the following sub branches:

Director of Financial Services

Financial Planning

Accounting Services

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	25,000	53,000	47,000	(6,000)	47,000	47,000
Penalties and Costs on Taxes	394,000	405,000	374,000	(31,000)	374,000	374,000
Other Revenue	7,000	8,000	7,000	(1,000)	7,000	7,000
Revenues:	426,000	466,000	428,000	(38,000)	428,000	428,000
Salaries Wages and Benefits	10,333,600	9,929,796	10,394,438	464,642	10,498,303	10,603,206
Contracted and General Services	5,198,200	4,669,900	4,944,465	274,565	4,944,465	4,944,465
Purchases from Other Governments	-	-	3,000	3,000	3,000	3,000
Materials Goods Supplies and Utilities	28,800	58,500	57,100	(1,400)	57,655	58,216
Provision for Allowances	162,000	(4,093,000)	174,000	4,267,000	174,000	174,000
Bank Charges and Short-Term Interest	166,500	129,500	129,000	(500)	129,000	129,000
Other Expenditures	8,000	10,000	8,000	(2,000)	8,000	8,000
Expenses:	15,897,100	10,704,696	15,710,003	5,005,307	15,814,423	15,919,886
NET	(15,471,100)	(10,238,696)	(15,282,003)	(5,043,307)	(15,386,423)	(15,491,886)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Financial Services

Financial Services

B_FINS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales-Goods-Services	1,000	-	1,000	1,000
Administration Fees	24,000	50,000	46,000	(4,000)
Recovered Insurance Claims	-	3,000	-	(3,000)
Sales and User Charges	25,000	53,000	47,000	(6,000)
General Penalties	230,000	180,000	170,000	(10,000)
Water Utility Penalties	114,000	155,000	144,000	(11,000)
Sewer Utility Penalties	50,000	70,000	60,000	(10,000)
Penalties and Costs on Taxes	394,000	405,000	374,000	(31,000)
NSF Cheque Charges	7,000	7,000	7,000	-
Other Revenue	-	1,000	-	(1,000)
Other Revenue	7,000	8,000	7,000	(1,000)
Other Revenue	7,000	8,000	7,000	(1,000)
Revenues:	426,000	466,000	428,000	(38,000)
Exempt Salary - Regular	1,836,000	1,836,000	2,282,074	446,074
CUPE Reg. Wages	6,741,600	6,341,296	6,460,145	118,849
CUPE OT Wages	23,000	30,000	4,000	(26,000)
CUPE Shift Differential	7,000	4,500	4,000	(500)
Benefit Allocation	447,290	459,950	452,834	(7,116)
EI Expense	69,860	72,300	77,350	5,050
CPP Expense	191,190	193,200	206,267	13,067
LAPP Expense	950,260	929,710	862,127	(67,583)
RRSP Expense	67,400	62,840	45,641	(17,199)
Salaries Wages and Benefits	10,333,600	9,929,796	10,394,438	464,642
Business Travel	4,000	4,000	7,000	3,000
Conference Travel	-	-	6,515	6,515
Employee Relations	12,000	12,000	9,300	(2,700)
Conference Registration	-	-	2,900	2,900
Job Specific Training	28,000	28,000	15,000	(13,000)
Training - Mandatory - Fees	1,000	1,000	2,000	1,000
Training - Mandatory - Other	1,000	1,000	-	(1,000)
Training - Beneficial - Fees	-	-	15,000	15,000

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Financial Services

Financial Services

B_FINS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Membership & Registr. Fee	9,900	15,900	24,900	9,000
Freight Charges	5,000	5,000	6,600	1,600
Postage	93,000	130,000	124,000	(6,000)
Mobile Phones	7,500	5,000	4,300	(700)
Printing And Binding	12,000	12,000	12,000	-
Subscr. & Public.	-	-	550	550
Audit Fees	200,000	200,000	400,000	200,000
Other Fees	4,000	4,000	1,000	(3,000)
Consultant Fees	470,000	470,000	-	(470,000)
Security	70,000	35,000	24,000	(11,000)
Appraisal Fees	40,000	20,000	20,000	-
Contracted Services - Garbage Collection	4,800	-	-	-
Janitorial Services	-	1,000	-	(1,000)
Equipment Rental & Lease	35,000	15,000	8,400	(6,600)
Room Rental	1,000	1,000	1,000	-
Insurance Premiums	4,200,000	3,710,000	4,260,000	550,000
Contracted and General Services	5,198,200	4,669,900	4,944,465	274,565
Title Searches	-	-	3,000	3,000
Purchases from Other Governments	-	-	3,000	3,000
Stationary & Office Supplies	2,000	30,000	24,500	(5,500)
Protective Apparel	1,800	1,000	1,600	600
Food Cost	12,000	12,000	16,000	4,000
Fuels & Lubes	2,000	2,000	2,000	-
Equipment	4,000	4,000	3,000	(1,000)
Consumables	3,000	3,000	3,000	-
Chemicals And Salts	1,000	1,000	1,000	-
Equipment & Furnishing	-	2,500	3,000	500
Obsolete Inventory	2,000	2,000	2,000	-
Gain/Loss Inventory Variance	1,000	1,000	1,000	-
Materials Goods Supplies and Utilities	28,800	58,500	57,100	(1,400)
Bad Debts Collected	(8,000)	(13,000)	-	13,000

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Financial Services
Financial Services

B_FINS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Bad Debt-Water	20,000	20,000	12,000	(8,000)
Bad Debt-Sewer	-	-	12,000	12,000
General Trade Bad Debt	150,000	(4,100,000)	150,000	4,250,000
Provision for Allowances	162,000	(4,093,000)	174,000	4,267,000
Cash Over/Underage	1,000	1,000	1,000	-
Bank Charges	9,500	8,500	8,000	(500)
Interac-Bank Charges	156,000	120,000	120,000	-
Bank Charges and Short-Term Interest	166,500	129,500	129,000	(500)
Collection Costs	7,000	9,000	7,000	(2,000)
Water/Sewer Cancellations	1,000	1,000	1,000	-
Other Expenditures	8,000	10,000	8,000	(2,000)
Expenses:	15,897,100	10,704,696	15,710,003	5,005,307
NET	(15,471,100)	(10,238,696)	(15,282,003)	(5,043,307)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Financial Services

Financial Services Administration

S_DIRFIN

Description of Service

Director of Financial Services consists of the following:

Accounting Services

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	496,000	496,000	540,527	44,527	545,932	551,392
Contracted and General Services	675,700	675,700	412,815	(262,885)	412,815	412,815
Materials Goods Supplies and Utilities	1,000	1,000	2,600	1,600	2,625	2,650
Expenses:	1,172,700	1,172,700	955,942	(216,758)	961,372	966,857
NET	(1,172,700)	(1,172,700)	(955,942)	216,758	(961,372)	(966,857)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Financial Services

Financial Services Administration

S_DIRFIN

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	396,000	396,000	452,013	56,013
Benefit Allocation	26,000	26,000	23,505	(2,495)
EI Expense	4,000	4,000	3,060	(940)
CPP Expense	11,000	11,000	8,160	(2,840)
LAPP Expense	55,000	55,000	44,749	(10,251)
RRSP Expense	4,000	4,000	9,040	5,040
Salaries Wages and Benefits	496,000	496,000	540,527	44,527
Business Travel	-	-	2,000	2,000
Conference Travel	-	-	3,000	3,000
Employee Relations	2,000	2,000	2,000	-
Conference Registration	-	-	1,475	1,475
Training - Mandatory - Fees	1,000	1,000	1,000	-
Membership & Registr. Fee	2,700	2,700	3,000	300
Freight Charges	-	-	100	100
Mobile Phones	-	-	240	240
Audit Fees	200,000	200,000	400,000	200,000
Consultant Fees	470,000	470,000	-	(470,000)
Contracted and General Services	675,700	675,700	412,815	(262,885)
Stationary & Office Supplies	1,000	1,000	1,000	-
Protective Apparel	-	-	100	100
Food Cost	-	-	1,000	1,000
Equipment & Furnishing	-	-	500	500
Materials Goods Supplies and Utilities	1,000	1,000	2,600	1,600
Expenses:	1,172,700	1,172,700	955,942	(216,758)
NET	(1,172,700)	(1,172,700)	(955,942)	216,758

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services

INTERNAL AUDIT

80200

Description of Service

The Internal audit function is an independent objective assurance activity that seeks positive improvements within the Municipality's risk management, control and governance processes.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	149,209	149,209	150,701	152,208
Contracted and General Services	-	-	3,500	3,500	3,500	3,500
Materials Goods Supplies and Utilities	-	-	300	300	302	304
Expenses:	-	-	153,009	153,009	154,503	156,012
NET	-	-	(153,009)	(153,009)	(154,503)	(156,012)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services

INTERNAL AUDIT

80200

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	-	-	124,226	124,226
Benefit Allocation	-	-	6,460	6,460
EI Expense	-	-	1,020	1,020
CPP Expense	-	-	2,720	2,720
LAPP Expense	-	-	12,298	12,298
RRSP Expense	-	-	2,485	2,485
Salaries Wages and Benefits	-	-	149,209	149,209
Business Travel	-	-	2,000	2,000
Membership & Registr. Fee	-	-	1,500	1,500
Contracted and General Services	-	-	3,500	3,500
Stationary & Office Supplies	-	-	200	200
Protective Apparel	-	-	100	100
Materials Goods Supplies and Utilities	-	-	300	300
Expenses:	-	-	153,009	153,009
NET	-	-	(153,009)	(153,009)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services

DIRECTOR OF FINANCE

85100

Description of Service

The Director of Finance Services oversees the Financial Services department that provides financial stewardship based on a commitment to leading practices which are aligned with the Municipality's goals and values. Financial Services discharges its duties and responsibilities in a collaborative, innovative and responsive manner guided by the principles of accountability and transparency.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	496,000	496,000	391,318	(104,682)	395,231	399,184
Contracted and General Services	675,700	675,700	409,315	(266,385)	409,315	409,315
Materials Goods Supplies and Utilities	1,000	1,000	2,300	1,300	2,323	2,346
Expenses:	1,172,700	1,172,700	802,933	(369,767)	806,869	810,845
NET	(1,172,700)	(1,172,700)	(802,933)	369,767	(806,869)	(810,845)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services

DIRECTOR OF FINANCE

85100

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	396,000	396,000	327,787	(68,213)
Benefit Allocation	26,000	26,000	17,045	(8,955)
EI Expense	4,000	4,000	2,040	(1,960)
CPP Expense	11,000	11,000	5,440	(5,560)
LAPP Expense	55,000	55,000	32,451	(22,549)
RRSP Expense	4,000	4,000	6,556	2,556
Salaries Wages and Benefits	496,000	496,000	391,318	(104,682)
Conference Travel	-	-	3,000	3,000
Employee Relations	2,000	2,000	2,000	-
Conference Registration	-	-	1,475	1,475
Training - Mandatory - Fees	1,000	1,000	1,000	-
Membership & Registr. Fee	2,700	2,700	1,500	(1,200)
Freight Charges	-	-	100	100
Mobile Phones	-	-	240	240
Audit Fees	200,000	200,000	400,000	200,000
Consultant Fees	470,000	470,000	-	(470,000)
Contracted and General Services	675,700	675,700	409,315	(266,385)
Stationary & Office Supplies	1,000	1,000	800	(200)
Food Cost	-	-	1,000	1,000
Equipment & Furnishing	-	-	500	500
Materials Goods Supplies and Utilities	1,000	1,000	2,300	1,300
Expenses:	1,172,700	1,172,700	802,933	(369,767)
NET	(1,172,700)	(1,172,700)	(802,933)	369,767

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Financial Services

Financial Planning

S_FP

Description of Service

Financial Planning consists of the following:

85150 Treasury

85160 Financial Planning

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	4,375,000	4,183,296	4,501,991	318,695	4,547,011	4,592,482
Contracted and General Services	31,000	37,000	48,700	11,700	48,700	48,700
Materials Goods Supplies and Utilities	13,000	13,000	13,000	-	13,130	13,261
Bank Charges and Short-Term Interest	1,000	-	-	-	-	-
Expenses:	4,420,000	4,233,296	4,563,691	330,395	4,608,841	4,654,443
NET	(4,420,000)	(4,233,296)	(4,563,691)	(330,395)	(4,608,841)	(4,654,443)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Financial Services

Financial Planning

S_FP

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	859,000	859,000	1,221,875	362,875
CUPE Reg. Wages	2,801,000	2,621,296	2,568,892	(52,404)
Benefit Allocation	185,900	196,760	197,120	360
EI Expense	28,600	30,040	31,195	1,155
CPP Expense	78,650	79,860	83,187	3,327
LAPP Expense	393,250	372,300	375,286	2,986
RRSP Expense	28,600	24,040	24,437	397
Salaries Wages and Benefits	4,375,000	4,183,296	4,501,991	318,695
Business Travel	3,000	3,000	4,000	1,000
Conference Travel	-	-	1,400	1,400
Employee Relations	5,000	5,000	5,000	-
Conference Registration	-	-	600	600
Job Specific Training	13,000	13,000	-	(13,000)
Training - Mandatory - Fees	-	-	1,000	1,000
Training - Mandatory - Other	1,000	1,000	-	(1,000)
Training - Beneficial - Fees	-	-	15,000	15,000
Membership & Registr. Fee	6,000	12,000	19,500	7,500
Mobile Phones	2,000	2,000	1,200	(800)
Room Rental	1,000	1,000	1,000	-
Contracted and General Services	31,000	37,000	48,700	11,700
Stationary & Office Supplies	1,000	1,000	1,000	-
Food Cost	12,000	12,000	12,000	-
Materials Goods Supplies and Utilities	13,000	13,000	13,000	-
Bank Charges	1,000	-	-	-
Bank Charges and Short-Term Interest	1,000	-	-	-
Expenses:	4,420,000	4,233,296	4,563,691	330,395
NET	(4,420,000)	(4,233,296)	(4,563,691)	(330,395)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services

TREASURY

85150

Description of Service

The Financial Planning branch is responsible for establishment, implement and monitoring of Municipal budgets including tracking budget variances & projections and Trasure Management

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	151,000	151,000	123,455	(27,545)	124,690	125,937
Contracted and General Services	-	-	1,000	1,000	1,000	1,000
Expenses:	151,000	151,000	124,455	(26,545)	125,690	126,937
NET	(151,000)	(151,000)	(124,455)	26,545	(125,690)	(126,937)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services

TREASURY

85150

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	61,000	61,000	43,324	(17,676)
CUPE Reg. Wages	64,000	64,000	60,421	(3,579)
Benefit Allocation	6,760	6,760	5,395	(1,365)
EI Expense	1,040	1,040	867	(173)
CPP Expense	2,860	2,860	2,312	(548)
LAPP Expense	14,300	14,300	10,271	(4,029)
RRSP Expense	1,040	1,040	866	(174)
Salaries Wages and Benefits	151,000	151,000	123,455	(27,545)
Room Rental	-	-	1,000	1,000
Contracted and General Services	-	-	1,000	1,000
Expenses:	151,000	151,000	124,455	(26,545)
NET	(151,000)	(151,000)	(124,455)	26,545

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services

FINANCIAL PLANNING

85160

Description of Service

The Financial Planning branch is responsible for establishment, implement and monitoring of Municipal budgets including tracking budget variances & projections and
Treasury Management

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	4,224,000	4,032,296	4,378,536	346,240	4,422,322	4,466,545
Contracted and General Services	31,000	37,000	47,700	10,700	47,700	47,700
Materials Goods Supplies and Utilities	13,000	13,000	13,000	-	13,130	13,261
Bank Charges and Short-Term Interest	1,000	-	-	-	-	-
Expenses:	4,269,000	4,082,296	4,439,236	356,940	4,483,152	4,527,506
NET	(4,269,000)	(4,082,296)	(4,439,236)	(356,940)	(4,483,152)	(4,527,506)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services

FINANCIAL PLANNING

85160

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	798,000	798,000	1,178,551	380,551
CUPE Reg. Wages	2,737,000	2,557,296	2,508,471	(48,825)
Benefit Allocation	179,140	190,000	191,725	1,725
EI Expense	27,560	29,000	30,328	1,328
CPP Expense	75,790	77,000	80,875	3,875
LAPP Expense	378,950	358,000	365,015	7,015
RRSP Expense	27,560	23,000	23,571	571
Salaries Wages and Benefits	4,224,000	4,032,296	4,378,536	346,240
Business Travel	3,000	3,000	4,000	1,000
Conference Travel	-	-	1,400	1,400
Employee Relations	5,000	5,000	5,000	-
Conference Registration	-	-	600	600
Job Specific Training	13,000	13,000	-	(13,000)
Training - Mandatory - Fees	-	-	1,000	1,000
Training - Mandatory - Other	1,000	1,000	-	(1,000)
Training - Beneficial - Fees	-	-	15,000	15,000
Membership & Registr. Fee	6,000	12,000	19,500	7,500
Mobile Phones	2,000	2,000	1,200	(800)
Room Rental	1,000	1,000	-	(1,000)
Contracted and General Services	31,000	37,000	47,700	10,700
Stationary & Office Supplies	1,000	1,000	1,000	-
Food Cost	12,000	12,000	12,000	-
Materials Goods Supplies and Utilities	13,000	13,000	13,000	-
Bank Charges	1,000	-	-	-
Bank Charges and Short-Term Interest	1,000	-	-	-
Expenses:	4,269,000	4,082,296	4,439,236	356,940
NET	(4,269,000)	(4,082,296)	(4,439,236)	(356,940)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Financial Services

Accounting Services

S_AS

Description of Service

Accounting Services consists of the following cost centres:

80721 Office Services
 80923 Ambulance Billing
 82314 Accounting Overhead
 85110 Insurance Services
 85111 Manager Accounting
 85130 Receivables / Collections
 85131 Customer Bill & Coll - Water
 85132 Customer Bill & Coll - Sewer
 85140 Customer Services
 85300 Accounts Payable
 85302 Stores
 85307 Fleet Inventory Management

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	25,000	53,000	47,000	(6,000)	47,000	47,000
Penalties and Costs on Taxes	394,000	405,000	374,000	(31,000)	374,000	374,000
Other Revenue	7,000	8,000	7,000	(1,000)	7,000	7,000
Revenues:	426,000	466,000	428,000	(38,000)	428,000	428,000
Salaries Wages and Benefits	5,462,600	5,250,500	5,351,920	101,420	5,405,359	5,459,333
Contracted and General Services	4,491,500	3,957,200	4,482,950	525,750	4,482,950	4,482,950
Purchases from Other Governments	-	-	3,000	3,000	3,000	3,000
Materials Goods Supplies and Utilities	14,800	44,500	41,500	(3,000)	41,900	42,304
Provision for Allowances	162,000	(4,093,000)	174,000	4,267,000	174,000	174,000
Bank Charges and Short-Term Interest	165,500	129,500	129,000	(500)	129,000	129,000
Other Expenditures	8,000	10,000	8,000	(2,000)	8,000	8,000
Expenses:	10,304,400	5,298,700	10,190,370	4,891,670	10,244,209	10,298,587
NET	(9,878,400)	(4,832,700)	(9,762,370)	(4,929,670)	(9,816,209)	(9,870,587)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Financial Services

Accounting Services

S_AS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales-Goods-Services	1,000	-	1,000	1,000
Administration Fees	24,000	50,000	46,000	(4,000)
Recovered Insurance Claims	-	3,000	-	(3,000)
Sales and User Charges	25,000	53,000	47,000	(6,000)
General Penalties	230,000	180,000	170,000	(10,000)
Water Utility Penalties	114,000	155,000	144,000	(11,000)
Sewer Utility Penalties	50,000	70,000	60,000	(10,000)
Penalties and Costs on Taxes	394,000	405,000	374,000	(31,000)
NSF Cheque Charges	7,000	7,000	7,000	-
Other Revenue	-	1,000	-	(1,000)
Other Revenue	7,000	8,000	7,000	(1,000)
Other Revenue	7,000	8,000	7,000	(1,000)
Revenues:	426,000	466,000	428,000	(38,000)
Exempt Salary - Regular	581,000	581,000	608,186	27,186
CUPE Reg. Wages	3,940,600	3,720,000	3,891,254	171,254
CUPE OT Wages	23,000	30,000	4,000	(26,000)
CUPE Shift Differential	7,000	4,500	4,000	(500)
Benefit Allocation	235,390	237,190	232,210	(4,980)
EI Expense	37,260	38,260	43,095	4,835
CPP Expense	101,540	102,340	114,920	12,580
LAPP Expense	502,010	502,410	442,091	(60,319)
RRSP Expense	34,800	34,800	12,164	(22,636)
Salaries Wages and Benefits	5,462,600	5,250,500	5,351,920	101,420
Business Travel	1,000	1,000	1,000	-
Conference Travel	-	-	2,115	2,115
Employee Relations	5,000	5,000	2,300	(2,700)
Conference Registration	-	-	825	825
Job Specific Training	15,000	15,000	15,000	-
Membership & Registr. Fee	1,200	1,200	2,400	1,200
Freight Charges	5,000	5,000	6,500	1,500
Postage	93,000	130,000	124,000	(6,000)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Financial Services

Accounting Services

S_AS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Mobile Phones	5,500	3,000	2,860	(140)
Printing And Binding	12,000	12,000	12,000	-
Subscr. & Public.	-	-	550	550
Other Fees	4,000	4,000	1,000	(3,000)
Security	70,000	35,000	24,000	(11,000)
Appraisal Fees	40,000	20,000	20,000	-
Contracted Services - Garbage Collection	4,800	-	-	-
Janitorial Services	-	1,000	-	(1,000)
Equipment Rental & Lease	35,000	15,000	8,400	(6,600)
Insurance Premiums	4,200,000	3,710,000	4,260,000	550,000
Contracted and General Services	4,491,500	3,957,200	4,482,950	525,750
Title Searches	-	-	3,000	3,000
Purchases from Other Governments	-	-	3,000	3,000
Stationary & Office Supplies	-	28,000	22,500	(5,500)
Protective Apparel	1,800	1,000	1,500	500
Food Cost	-	-	3,000	3,000
Fuels & Lubes	2,000	2,000	2,000	-
Equipment	4,000	4,000	3,000	(1,000)
Consumables	3,000	3,000	3,000	-
Chemicals And Salts	1,000	1,000	1,000	-
Equipment & Furnishing	-	2,500	2,500	0
Obsolete Inventory	2,000	2,000	2,000	-
Gain/Loss Inventory Variance	1,000	1,000	1,000	-
Materials Goods Supplies and Utilities	14,800	44,500	41,500	(3,000)
Bad Debts Collected	(8,000)	(13,000)	-	13,000
Bad Debt-Water	20,000	20,000	12,000	(8,000)
Bad Debt-Sewer	-	-	12,000	12,000
General Trade Bad Debt	150,000	(4,100,000)	150,000	4,250,000
Provision for Allowances	162,000	(4,093,000)	174,000	4,267,000
Cash Over/Underage	1,000	1,000	1,000	-
Bank Charges	8,500	8,500	8,000	(500)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Corporate Summary

Financial Services

Accounting Services

S_AS

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Interac-Bank Charges	156,000	120,000	120,000	-
Bank Charges and Short-Term Interest	165,500	129,500	129,000	(500)
Collection Costs	7,000	9,000	7,000	(2,000)
Water/Sewer Cancellations	1,000	1,000	1,000	-
Other Expenditures	8,000	10,000	8,000	(2,000)
Expenses:	10,304,400	5,298,700	10,190,370	4,891,670
NET	(9,878,400)	(4,832,700)	(9,762,370)	(4,929,670)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

OFFICE SERVICES

80721

Description of Service

Provide municipal wide services including processing and sorting daily mail, parcels (shipping, receiving and delivery); provide daily internal mail delivery services to all municipal facilities; perform receptionist and/or clerical support duties; manage office supplies including maintaining municipal wide central office supplies inventory.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	487,000	487,000	486,305	(695)	491,158	496,059
Contracted and General Services	42,000	29,000	9,400	(19,600)	9,400	9,400
Materials Goods Supplies and Utilities	1,000	8,500	8,000	(500)	8,080	8,161
Expenses:	530,000	524,500	503,705	(20,795)	508,638	513,620
NET	(530,000)	(524,500)	(503,705)	20,795	(508,638)	(513,620)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

OFFICE SERVICES

80721

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	44,000	44,000	46,430	2,430
CUPE Reg. Wages	360,000	360,000	360,429	429
CUPE OT Wages	1,000	1,000	1,000	-
Benefit Allocation	21,320	21,320	21,157	(163)
EI Expense	3,280	3,280	4,386	1,106
CPP Expense	9,020	9,020	11,696	2,676
LAPP Expense	45,100	45,100	40,279	(4,821)
RRSP Expense	3,280	3,280	929	(2,351)
Salaries Wages and Benefits	487,000	487,000	486,305	(695)
Freight Charges	1,000	-	-	-
Postage	31,000	19,000	1,000	(18,000)
Equipment Rental & Lease	10,000	10,000	8,400	(1,600)
Contracted and General Services	42,000	29,000	9,400	(19,600)
Stationary & Office Supplies	-	5,000	5,000	-
Consumables	1,000	1,000	500	(500)
Equipment & Furnishing	-	2,500	2,500	-
Materials Goods Supplies and Utilities	1,000	8,500	8,000	(500)
Expenses:	530,000	524,500	503,705	(20,795)
NET	(530,000)	(524,500)	(503,705)	20,795

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

AMBULANCE BILLING

80923

Description of Service

Ambulance Billing works on behalf of Alberta Health Services to both invoice, and collect, on ambulance billing that takes place within the Municipality. All expenses under this cost center should be fully recoverable from AHS.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	220,600	229,000	110,352	(118,648)	111,455	112,570
Expenses:	220,600	229,000	110,352	(118,648)	111,455	112,570
NET	(220,600)	(229,000)	(110,352)	118,648	(111,455)	(112,570)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

AMBULANCE BILLING

80923

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
CUPE Reg. Wages	183,600	188,000	92,626	(95,374)
Benefit Allocation	9,200	11,000	4,817	(6,183)
EI Expense	2,000	3,000	1,020	(1,980)
CPP Expense	5,200	6,000	2,720	(3,280)
LAPP Expense	20,600	21,000	9,170	(11,830)
Salaries Wages and Benefits	220,600	229,000	110,352	(118,648)
Expenses:	220,600	229,000	110,352	(118,648)
NET	(220,600)	(229,000)	(110,352)	118,648

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

ACCOUNTING OVERHEAD

82314

Description of Service

The Manager of Accounting oversees four distinct Departments, including 44 staff members. The four departments include:

- 1) Accounts Payable and Clerical Support - Ensure accounts payable liabilities are analyzed for accuracy and promptly processed to ensure that payment of general commitments are made to the agreed terms. As well, provides municipal wide services including processing and sorting daily mail, parcels (shipping, receiving and delivery); provide daily internal mail delivery services to all municipal facilities; perform receptionist and/or clerical support duties; manage office supplies including maintaining municipal wide central office supplies inventory.
- 2) Billing Services and Cashiers - The Customer Billing and Collections (Sewer) branch invoices for residential water, sewer and garbage services and commercial water and sewer. The Receivables/Collections branch of Billing Services invoices for most other municipal services including, but not limited to, bulk water, ambulance billing, bus transit passes, cemetery billing, domestic waste, encroachments, facility booking, snow dump. Collections deals with all of the collection on the accounts in billing services. The Customer Services related to various municipal functions.
- 3) Insurance Services - Responsible for obtaining insurance products to adequately protect the assets of Municipality as well as risk minimization.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	198,000	198,000	196,410	(1,590)	198,375	200,358
Contracted and General Services	21,200	21,200	18,740	(2,460)	18,740	18,740
Materials Goods Supplies and Utilities	-	-	3,000	3,000	3,030	3,060
Expenses:	219,200	219,200	218,150	(1,050)	220,145	222,159
NET	(219,200)	(219,200)	(218,150)	1,050	(220,145)	(222,159)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

ACCOUNTING OVERHEAD

82314

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	165,000	165,000	164,535	(465)
Benefit Allocation	8,580	8,580	8,556	(24)
EI Expense	1,320	1,320	1,020	(300)
CPP Expense	3,630	3,630	2,720	(910)
LAPP Expense	18,150	18,150	16,289	(1,861)
RRSP Expense	1,320	1,320	3,291	1,971
Salaries Wages and Benefits	198,000	198,000	196,410	(1,590)
Employee Relations	5,000	5,000	2,300	(2,700)
Job Specific Training	15,000	15,000	15,000	-
Membership & Registr. Fee	1,200	1,200	1,200	-
Mobile Phones	-	-	240	240
Contracted and General Services	21,200	21,200	18,740	(2,460)
Food Cost	-	-	3,000	3,000
Materials Goods Supplies and Utilities	-	-	3,000	3,000
Expenses:	219,200	219,200	218,150	(1,050)
NET	(219,200)	(219,200)	(218,150)	1,050

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

INSURANCE SERVICES

85110

Description of Service

The insurance services branch is responsible for obtaining insurance products to adequately protect the assets of Municipality as well as risk minimization.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	3,000	-	(3,000)	-	-
Other Revenue	-	1,000	-	(1,000)	-	-
Revenues:	-	4,000	-	(4,000)	-	-
Salaries Wages and Benefits	590,000	590,000	581,966	(8,034)	587,785	593,663
Contracted and General Services	4,242,000	3,731,000	4,284,440	553,440	4,284,440	4,284,440
Materials Goods Supplies and Utilities	-	1,000	1,000	-	1,010	1,020
Expenses:	4,832,000	4,322,000	4,867,406	545,406	4,873,235	4,879,123
NET	(4,832,000)	(4,318,000)	(4,867,406)	(549,406)	(4,873,235)	(4,879,123)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

INSURANCE SERVICES

85110

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Recovered Insurance Claims	-	3,000	-	(3,000)
Sales and User Charges	-	3,000	-	(3,000)
Other Revenue	-	1,000	-	(1,000)
Other Revenue	-	1,000	-	(1,000)
Other Revenue	-	1,000	-	(1,000)
Revenues:	-	4,000	-	(4,000)
Exempt Salary - Regular	67,000	67,000	33,870	(33,130)
CUPE Reg. Wages	424,000	424,000	461,792	37,792
Benefit Allocation	25,740	25,740	24,013	(1,727)
EI Expense	3,960	3,960	4,335	375
CPP Expense	10,890	10,890	11,560	670
LAPP Expense	54,450	54,450	45,717	(8,733)
RRSP Expense	3,960	3,960	677	(3,283)
Salaries Wages and Benefits	590,000	590,000	581,966	(8,034)
Business Travel	1,000	1,000	1,000	-
Conference Travel	-	-	2,115	2,115
Conference Registration	-	-	825	825
Freight Charges	1,000	-	500	500
Appraisal Fees	40,000	20,000	20,000	-
Insurance Premiums	4,200,000	3,710,000	4,260,000	550,000
Contracted and General Services	4,242,000	3,731,000	4,284,440	553,440
Stationary & Office Supplies	-	1,000	500	(500)
Consumables	-	-	500	500
Materials Goods Supplies and Utilities	-	1,000	1,000	-
Expenses:	4,832,000	4,322,000	4,867,406	545,406
NET	(4,832,000)	(4,318,000)	(4,867,406)	(549,406)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

RECEIVABLES / COLLECTIONS

85130

Description of Service

The Receivables/Collections branch of Billing Services invoices for most other municipal services including, but not limited to, bulk water, ambulance billing, bus transit passes, cemetery billing, domestic waste, encroachments, facility booking, snow dump. Collections deals with all of the collection on the accounts in billing services.

There is a high volume of phone calls for payments, transfers to property tax for past due utility bills, collection for ambulance billings, bankruptcies, organizes and directs the shutdown of services due to nonpayment.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Penalties and Costs on Taxes	230,000	180,000	170,000	(10,000)	170,000	170,000
Other Revenue	7,000	7,000	7,000	-	7,000	7,000
Revenues:	237,000	187,000	177,000	(10,000)	177,000	177,000
Salaries Wages and Benefits	362,280	363,280	496,783	133,503	501,750	506,768
Contracted and General Services	23,000	29,000	38,200	9,200	38,200	38,200
Materials Goods Supplies and Utilities	-	4,000	-	(4,000)	-	-
Provision for Allowances	140,000	(4,115,000)	150,000	4,265,000	150,000	150,000
Bank Charges and Short-Term Interest	96,000	60,000	60,000	-	60,000	60,000
Other Expenditures	6,000	8,000	6,000	(2,000)	6,000	6,000
Expenses:	627,280	(3,650,720)	750,983	4,401,703	755,950	760,968
NET	(390,280)	3,837,720	(573,983)	(4,411,703)	(578,950)	(583,968)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

RECEIVABLES / COLLECTIONS

85130

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
General Penalties	230,000	180,000	170,000	(10,000)
Penalties and Costs on Taxes	230,000	180,000	170,000	(10,000)
NSF Cheque Charges	7,000	7,000	7,000	-
Other Revenue	7,000	7,000	7,000	-
Other Revenue	7,000	7,000	7,000	-
Revenues:	237,000	187,000	177,000	(10,000)
Exempt Salary - Regular	15,000	15,000	30,301	15,301
CUPE Reg. Wages	286,400	286,400	386,972	100,572
CUPE OT Wages	-	1,000	-	(1,000)
Benefit Allocation	15,800	15,800	21,698	5,898
EI Expense	1,690	1,690	4,335	2,645
CPP Expense	4,790	4,790	11,560	6,770
LAPP Expense	34,100	34,100	41,310	7,210
RRSP Expense	4,500	4,500	606	(3,894)
Salaries Wages and Benefits	362,280	363,280	496,783	133,503
Membership & Registr. Fee	-	-	1,200	1,200
Postage	15,000	22,000	30,000	8,000
Mobile Phones	1,000	-	-	-
Printing And Binding	7,000	7,000	7,000	-
Contracted and General Services	23,000	29,000	38,200	9,200
Stationary & Office Supplies	-	4,000	-	(4,000)
Materials Goods Supplies and Utilities	-	4,000	-	(4,000)
Bad Debts Collected	(10,000)	(15,000)	-	15,000
General Trade Bad Debt	150,000	(4,100,000)	150,000	4,250,000
Provision for Allowances	140,000	(4,115,000)	150,000	4,265,000
Interac-Bank Charges	96,000	60,000	60,000	-
Bank Charges and Short-Term Interest	96,000	60,000	60,000	-
Collection Costs	6,000	8,000	6,000	(2,000)
Other Expenditures	6,000	8,000	6,000	(2,000)
Expenses:	627,280	(3,650,720)	750,983	4,401,703
NET	(390,280)	3,837,720	(573,983)	(4,411,703)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

CUSTOMER BILL & COLL - WATER

85131

Description of Service

The Customer Billing and Collections (Sewer) branch invoices for residential water, sewer and garbage services and commercial water and sewer. monitor accounts for accurate/correct meter read, customer service phone calls and emails, there are approximately 600-800 incoming and 300-500 outgoing phone calls each month

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	25,000	36,000	31,000	(5,000)	31,000	31,000
Penalties and Costs on Taxes	114,000	155,000	144,000	(11,000)	144,000	144,000
Revenues:	139,000	191,000	175,000	(16,000)	175,000	175,000
Salaries Wages and Benefits	189,200	189,200	206,579	17,379	208,645	210,731
Contracted and General Services	31,000	60,000	62,000	2,000	62,000	62,000
Materials Goods Supplies and Utilities	-	13,000	12,000	(1,000)	12,120	12,241
Provision for Allowances	22,000	22,000	12,000	(10,000)	12,000	12,000
Bank Charges and Short-Term Interest	2,500	2,500	2,500	-	2,500	2,500
Other Expenditures	2,000	2,000	1,500	(500)	1,500	1,500
Expenses:	246,700	288,700	296,579	7,879	298,765	300,972
NET	(107,700)	(97,700)	(121,579)	(23,879)	(123,765)	(125,972)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

CUSTOMER BILL & COLL - WATER

85131

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Sales-Goods-Services	1,000	-	1,000	1,000
Administration Fees	24,000	36,000	30,000	(6,000)
Sales and User Charges	25,000	36,000	31,000	(5,000)
Water Utility Penalties	114,000	155,000	144,000	(11,000)
Penalties and Costs on Taxes	114,000	155,000	144,000	(11,000)
Revenues:	139,000	191,000	175,000	(16,000)
Exempt Salary - Regular	15,000	15,000	30,301	15,301
CUPE Reg. Wages	141,800	141,800	142,964	1,164
Benefit Allocation	7,900	7,900	9,010	1,110
EI Expense	1,800	1,800	1,785	(15)
CPP Expense	4,600	4,600	4,760	160
LAPP Expense	17,800	17,800	17,153	(647)
RRSP Expense	300	300	606	306
Salaries Wages and Benefits	189,200	189,200	206,579	17,379
Postage	31,000	60,000	62,000	2,000
Contracted and General Services	31,000	60,000	62,000	2,000
Stationary & Office Supplies	-	13,000	12,000	(1,000)
Materials Goods Supplies and Utilities	-	13,000	12,000	(1,000)
Bad Debts Collected	2,000	2,000	-	(2,000)
Bad Debt-Water	20,000	20,000	12,000	(8,000)
Provision for Allowances	22,000	22,000	12,000	(10,000)
Bank Charges	2,500	2,500	2,500	-
Bank Charges and Short-Term Interest	2,500	2,500	2,500	-
Collection Costs	1,000	1,000	1,000	-
Water/Sewer Cancellations	1,000	1,000	500	(500)
Other Expenditures	2,000	2,000	1,500	(500)
Expenses:	246,700	288,700	296,579	7,879
NET	(107,700)	(97,700)	(121,579)	(23,879)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

CUSTOMER BILL & COLL - SEWAGE

85132

Description of Service

The Customer Billing and Collections (Sewer) branch invoices for residential water, sewer and garbage services and commercial water and sewer.

The water and sewer services are via pipes in the ground and in rural areas by trucks. Ensure billing to current owner/renter, meter and RF changes on the accounts, monitor accounts for accurate/correct meter read, customer service phone calls and emails, there are approximately 600-800 incoming and 300-500 outgoing phone calls each month.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Sales and User Charges	-	14,000	16,000	2,000	16,000	16,000
Penalties and Costs on Taxes	50,000	70,000	60,000	(10,000)	60,000	60,000
Revenues:	50,000	84,000	76,000	(8,000)	76,000	76,000
Salaries Wages and Benefits	189,200	189,200	206,579	17,379	208,645	210,731
Contracted and General Services	12,000	25,000	29,000	4,000	29,000	29,000
Provision for Allowances	-	-	12,000	12,000	12,000	12,000
Other Expenditures	-	-	500	500	500	500
Expenses:	201,200	214,200	248,079	33,879	250,145	252,231
NET	(151,200)	(130,200)	(172,079)	(41,879)	(174,145)	(176,231)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

CUSTOMER BILL & COLL - SEWAGE

85132

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Administration Fees	-	14,000	16,000	2,000
Sales and User Charges	-	14,000	16,000	2,000
Sewer Utility Penalties	50,000	70,000	60,000	(10,000)
Penalties and Costs on Taxes	50,000	70,000	60,000	(10,000)
Revenues:	50,000	84,000	76,000	(8,000)
Exempt Salary - Regular	15,000	15,000	30,301	15,301
CUPE Reg. Wages	141,800	141,800	142,964	1,164
Benefit Allocation	7,900	7,900	9,010	1,110
EI Expense	1,800	1,800	1,785	(15)
CPP Expense	4,600	4,600	4,760	160
LAPP Expense	17,800	17,800	17,153	(647)
RRSP Expense	300	300	606	306
Salaries Wages and Benefits	189,200	189,200	206,579	17,379
Postage	12,000	25,000	29,000	4,000
Contracted and General Services	12,000	25,000	29,000	4,000
Bad Debt-Sewer	-	-	12,000	12,000
Provision for Allowances	-	-	12,000	12,000
Water/Sewer Cancellations	-	-	500	500
Other Expenditures	-	-	500	500
Expenses:	201,200	214,200	248,079	33,879
NET	(151,200)	(130,200)	(172,079)	(41,879)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

CUSTOMER SERVICES

85140

Description of Service

The Customer Services branch provides citizen services to the public, including: accepting payments, and providing information and direction to citizen enquiries; and assisting and accepting applications related to various municipal functions. There are currently two sets of Cashiers, located in both Jubilee Center, as well as Timberlea Landing to assist customers customers in both locations, and areas of the Municipality.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	527,320	523,320	534,001	10,681	539,331	544,715
Contracted and General Services	74,000	39,000	28,000	(11,000)	28,000	28,000
Materials Goods Supplies and Utilities	-	3,000	2,000	(1,000)	2,020	2,040
Bank Charges and Short-Term Interest	66,000	66,000	65,500	(500)	65,500	65,500
Expenses:	667,320	631,320	629,501	(1,819)	634,851	640,255
NET	(667,320)	(631,320)	(629,501)	1,819	(634,851)	(640,255)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

CUSTOMER SERVICES

85140

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	15,000	15,000	30,301	15,301
CUPE Reg. Wages	413,000	413,000	416,815	3,815
CUPE OT Wages	8,000	4,000	1,000	(3,000)
Benefit Allocation	23,770	23,770	23,250	(520)
EI Expense	3,690	3,690	4,845	1,155
CPP Expense	10,080	10,080	12,920	2,840
LAPP Expense	50,360	50,360	44,264	(6,096)
RRSP Expense	3,420	3,420	606	(2,814)
Salaries Wages and Benefits	527,320	523,320	534,001	10,681
Printing And Binding	4,000	4,000	4,000	-
Security	70,000	35,000	24,000	(11,000)
Contracted and General Services	74,000	39,000	28,000	(11,000)
Stationary & Office Supplies	-	3,000	2,000	(1,000)
Materials Goods Supplies and Utilities	-	3,000	2,000	(1,000)
Cash Over/Underage	1,000	1,000	1,000	-
Bank Charges	5,000	5,000	4,500	(500)
Interac-Bank Charges	60,000	60,000	60,000	-
Bank Charges and Short-Term Interest	66,000	66,000	65,500	(500)
Expenses:	667,320	631,320	629,501	(1,819)
NET	(667,320)	(631,320)	(629,501)	1,819

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

ACCOUNTS PAYABLE

85300

Description of Service

Ensure accounts payable liabilities are analyzed for accuracy and promptly processed to ensure that payment of general commitments are made to the agreed terms; process supplier invoices and expense claim; ensure accuracy of purchase orders; allocation of expenses to the proper sub ledger accounts; reconcile vendor statements and clear all expense payments; analyze and manage municipal procurement card program; analyze and manage municipal fuel card program.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,020,000	1,020,000	1,071,056	51,056	1,081,757	1,092,564
Contracted and General Services	10,000	9,000	4,240	(4,760)	4,240	4,240
Purchases from Other Governments	-	-	3,000	3,000	3,000	3,000
Materials Goods Supplies and Utilities	-	1,000	2,500	1,500	2,525	2,550
Bank Charges and Short-Term Interest	1,000	1,000	1,000	-	1,000	1,000
Expenses:	1,031,000	1,031,000	1,081,796	50,796	1,092,522	1,103,354
NET	(1,031,000)	(1,031,000)	(1,081,796)	(50,796)	(1,092,522)	(1,103,354)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

ACCOUNTS PAYABLE

85300

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	111,000	111,000	108,336	(2,664)
CUPE Reg. Wages	737,000	737,000	791,187	54,187
CUPE OT Wages	1,000	1,000	1,000	-
Benefit Allocation	44,460	44,460	46,775	2,315
EI Expense	6,840	6,840	8,874	2,034
CPP Expense	18,810	18,810	23,664	4,854
LAPP Expense	94,050	94,050	89,053	(4,997)
RRSP Expense	6,840	6,840	2,167	(4,673)
Salaries Wages and Benefits	1,020,000	1,020,000	1,071,056	51,056
Freight Charges	1,000	-	1,000	1,000
Postage	4,000	4,000	2,000	(2,000)
Mobile Phones	1,000	1,000	240	(760)
Printing And Binding	1,000	1,000	1,000	-
Other Fees	3,000	3,000	-	(3,000)
Contracted and General Services	10,000	9,000	4,240	(4,760)
Title Searches	-	-	3,000	3,000
Purchases from Other Governments	-	-	3,000	3,000
Stationary & Office Supplies	-	1,000	2,000	1,000
Consumables	-	-	500	500
Materials Goods Supplies and Utilities	-	1,000	2,500	1,500
Bank Charges	1,000	1,000	1,000	-
Bank Charges and Short-Term Interest	1,000	1,000	1,000	-
Expenses:	1,031,000	1,031,000	1,081,796	50,796
NET	(1,031,000)	(1,031,000)	(1,081,796)	(50,796)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

STORES

85302

Description of Service

Stores Inventory Management is responsible for various duties to meet municipal needs. Including but not limited to organizing, tracking, coordinating and controlling the movements of materials, supplies and other equipment for use by municipal branches and departments. Maintaining municipal inventory and supplies, sourcing out and generating new materials, transporting supplies to work areas. Receiving, issuing, picking and delivery of all materials associated with inventory and non-stock inventory to all municipal departments which also include staging of orders and supplies to ship to Fort Chipewyan in the most cost effective manner. Computer data entry and maintenance of all weigh bills requisitions, invoices and purchase orders. Stores Inventory Management's goal is to offer excellent customer service to all municipal departments from two locations at Central Stores and the Water Treatment Plant. Stores is also responsible for year end inventory counting and reconciling of accounts for Fleet, Transit, Water Treatment Plant and Central Stores.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,318,500	1,103,500	1,110,230	6,730	1,121,292	1,132,465
Contracted and General Services	8,300	6,000	5,900	(100)	5,900	5,900
Materials Goods Supplies and Utilities	9,800	10,000	10,000	-	10,085	10,171
Expenses:	1,336,600	1,119,500	1,126,130	6,630	1,137,277	1,148,536
NET	(1,336,600)	(1,119,500)	(1,126,130)	(6,630)	(1,137,277)	(1,148,536)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

STORES

85302

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	96,000	96,000	93,668	(2,332)
CUPE Reg. Wages	992,000	767,000	839,163	72,163
CUPE OT Wages	12,000	22,000	-	(22,000)
CUPE Shift Differential	3,500	3,500	4,000	500
Benefit Allocation	55,900	55,900	48,507	(7,393)
EI Expense	8,600	8,600	8,364	(236)
CPP Expense	23,650	23,650	22,304	(1,346)
LAPP Expense	118,250	118,250	92,350	(25,900)
RRSP Expense	8,600	8,600	1,873	(6,727)
Salaries Wages and Benefits	1,318,500	1,103,500	1,110,230	6,730
Freight Charges	1,000	4,000	4,000	-
Mobile Phones	2,500	1,000	1,900	900
Contracted Services - Garbage Collection	4,800	-	-	-
Janitorial Services	-	1,000	-	(1,000)
Contracted and General Services	8,300	6,000	5,900	(100)
Stationary & Office Supplies	-	1,000	1,000	-
Protective Apparel	1,800	1,000	1,500	500
Fuels & Lubes	1,000	1,000	1,000	-
Equipment	2,000	2,000	2,000	-
Consumables	1,000	1,000	500	(500)
Chemicals And Salts	1,000	1,000	1,000	-
Obsolete Inventory	2,000	2,000	2,000	-
Gain/Loss Inventory Variance	1,000	1,000	1,000	-
Materials Goods Supplies and Utilities	9,800	10,000	10,000	-
Expenses:	1,336,600	1,119,500	1,126,130	6,630
NET	(1,336,600)	(1,119,500)	(1,126,130)	(6,630)

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

FLEET INVENTORY MANAGEMENT BRANCH

85307

Description of Service

Fleet Inventory Management is responsible for various duties as required to meet municipal needs, including but not limited to organizing, tracking, coordinating and controlling movements of materials, supplies and other equipment for use by municipal branches and departments. Maintaining parts rooms and supplies; sourcing out and generating new parts orders, transporting supplies and parts to the work areas. Receiving, issuing, picking and delivery of all materials associated with Fleet and Transit inventory. Computer data entry and maintenance of weigh bills, requisitions, invoices and purchase orders. Fleet Inventory Management goal is to provide excellent service levels to ensure all Fleet/Transit equipment and machinery are repaired in a timely fashion to get vehicles and equipment back to their respective work areas in a cost effective and timely manner.

	2018 Budget	2018 Projection	2019 Proposed Budget	Change	2020 Plan	2021 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	360,500	358,000	351,660	(6,340)	355,166	358,708
Contracted and General Services	28,000	8,000	3,030	(4,970)	3,030	3,030
Materials Goods Supplies and Utilities	4,000	4,000	3,000	(1,000)	3,030	3,060
Expenses:	392,500	370,000	357,690	(12,310)	361,226	364,798
NET	(392,500)	(370,000)	(357,690)	12,310	(361,226)	(364,798)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2019 PROPOSED BUDGET

Financial Services

Financial Services / Accounting Services

FLEET INVENTORY MANAGEMENT BRANCH

85307

	2018 Budget	2018 Projection	2019 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	38,000	38,000	40,143	2,143
CUPE Reg. Wages	261,000	261,000	256,342	(4,658)
CUPE OT Wages	1,000	1,000	1,000	-
CUPE Shift Differential	3,500	1,000	-	(1,000)
Benefit Allocation	14,820	14,820	15,417	597
EI Expense	2,280	2,280	2,346	66
CPP Expense	6,270	6,270	6,256	(14)
LAPP Expense	31,350	31,350	29,352	(1,998)
RRSP Expense	2,280	2,280	803	(1,477)
Salaries Wages and Benefits	360,500	358,000	351,660	(6,340)
Freight Charges	1,000	1,000	1,000	-
Mobile Phones	1,000	1,000	480	(520)
Subscr. & Public.	-	-	550	550
Other Fees	1,000	1,000	1,000	-
Equipment Rental & Lease	25,000	5,000	-	(5,000)
Contracted and General Services	28,000	8,000	3,030	(4,970)
Fuels & Lubes	1,000	1,000	1,000	-
Equipment	2,000	2,000	1,000	(1,000)
Consumables	1,000	1,000	1,000	-
Equipment & Furnishing	-	-	0	0
Materials Goods Supplies and Utilities	4,000	4,000	3,000	(1,000)
Expenses:	392,500	370,000	357,690	(12,310)
NET	(392,500)	(370,000)	(357,690)	12,310

Attachment: 2019 Proposed Operating Budget Financial Services (Financial Services)