



Council Meeting

Council Chambers
Municipal Building - Jubilee Centre
9909 Franklin Avenue, Fort McMurray

Tuesday, November 28, 2006
6:00 p.m.

Agenda

Call to Order

Opening Prayer

Adoption of Agenda

Minutes of Previous Meetings

- A. Regular Meeting – November 14, 2006
- B. Public Hearing – November 14, 2006

Delegations

None Scheduled

(The Chair will provide an opportunity for those attending the meeting and wishing to address an item on the agenda to identify themselves and come forward to speak to Council. Consistent with all delegations, each presentation will be allowed a maximum of five minutes. This does not apply to Public Hearings or Bylaws for which a Public Hearing is required to be held, as the process for these items is regulated by the Municipal Government Act.)

Public Hearings

None Scheduled

Updates

- A. Reporting of Councillors on Boards and Committees
(Councillors Carbery, Chadi, Slade, Vyboh and Wiltzen)
- B. Mayor's Update

Reports

- A. The Craze 2006 Funding Request
- B. Disposition of Real Martin West Land

Bylaws

- A. Bylaw No. 06/042 - Community Services Advisory Committee Bylaw (3 readings)

New and Unfinished Business

Adjournment

REGIONAL MUNICIPALITY OF WOOD BUFFALO

COUNCIL REPORT

To:	Mayor and Council
From:	Administration
Date:	November 28, 2006
Subject:	The Craze 2006 Funding Request

ISSUE:

To provide a response to the letter of support received on November 1, 2006 from MacDonald Island Park Corporation requesting financial and administrative support from the Municipality for this year's Craze.

HISTORY:

The Craze is a family oriented New Year's Eve celebration held at MacDonald Island Park. This event has grown in popularity over the past several years, and provides an atmosphere of fun, friendship and community togetherness. The objective of The Craze is to provide a low cost New Year's Eve celebration geared towards families in our community.

ALTERNATIVES:

1. Provide support to MacDonald Island Park Corporation as requested.
2. Do not provide support to MacDonald Island Park Corporation.

ANALYSIS:

For the last several years the Municipality has provided a \$10,000.00 sponsorship through the Joint Initiatives Fund and Council's Civic Grant Fund. This year they are requesting \$15,000 to help offset the cost of the two planned fireworks displays; first one at 8:00pm for small children and a second show at midnight. As this request exceeds the planned budgeted amount, we propose to provide financial support of \$11,500.00 in addition to support provided in the form of services and materials for the event, which has also been requested.

ATTACHMENTS:

1. Letter of Request

ADMINISTRATIVE RECOMMENDATION:

1. THAT a \$6,000.00 grant from the Joint Initiatives Fund and a \$5,500.00 grant from the Civic Grant Program be allocated for "The Craze 2006".
2. THAT Parks and Recreation provide 8 hand held radios for this event.
3. THAT Parks and Recreation provide use of a tractor for the sleigh rides.
4. THAT Operations and Maintenance provide pylons and barricades for the event.
5. THAT Operations and Maintenance provide snow clearing services to ensure the roadways and parking lots are accessible for the event and the fireworks display.

September 21, 2006

Stephen Clarke
Regional Municipality of Wood Buffalo
9909 Franklin Ave
Fort McMurray, AB T9H 2K4

RE: The Craze 2006

Dear Mr. Clarke;

We are beginning our fundraising campaign for this years' "The Craze", and we are looking for your support!

As you know, the Craze is MacDonald Island Park's annual family-oriented New Year's Eve event. The affair includes everything from Enchanted Forest Family Skating, Sleigh Rides, Mini Golf area, and kids games and crafts. Presently, plans are already taking place to launch some new activities, such as expanding the cultural performances and holding them in the mini ice arena, creating a bigger and better mini-putt area, bigger-than-ever fireworks show, and we are even in the process of booking a headliner for the event – Children's Entertainer, Fred Penner.

"The Craze" has been an enchanting family experience for countless years; last year the event brought over four thousand people. It's important to note that we do not charge admission at the door; all local families are able to come and enjoy our event for free. We also will not be charging admission for any of the performances, including the Fred Penner show.

In order to make all of this happen, we are requesting a donation of \$15,000 from the Regional Municipality of Wood Buffalo. We would also request from the Municipality that during the event, we be provided with eight walkie-talkies for our parking attendants, 10 barricades, one heated-cab tractor to use for our sleigh rides, snow removal of the parking lot and baseball diamonds (area the fireworks will be shot) and as many volunteers as the municipality can provide.

We will be finalizing our advertisements for the event in a few months, and we would be promoting the Municipality as one of our sponsors. If the Municipality would come on board with the Craze this year in the capacity we have requested, we would hand over the naming rights to the fireworks display (i.e.: the Regional Municipality of Wood Buffalo Fireworks Extravaganza.)

With your support, we are looking forward to making this Craze even more entertaining, and just as memorable as the last! Please do not hesitate to contact myself if you have any questions or concerns about this event, or its activities.

We thank you in advance for your consideration, and hope to hear from you soon.

Sincerely,

Amanda Purcell
Marketing and Communications Coordinator
MacDonald Island Park Corporation



REGIONAL MUNICIPALITY OF WOOD BUFFALO COUNCIL REPORT

To:	Mayor & Council
From:	Manager, Planning & Development
Date:	November 28, 2006
Subject:	Disposition of Real Martin West Land

ISSUE:

Disposition of land identified in the Real Martin West Area Structure Plan for Institutional land uses (Attachments 1 and 2).

REFERENCE:

1. Municipal Government Act
2. Municipal Development Plan
3. Real Martin West Area Structure Plan
4. Memo to Council, October 20, 2006 from Planning and Development Department
5. Presentation to Council by faith organizations and Northern Lights Health Region (Oct. 17, 2006)
6. Proposed 2007 Capital Budget
7. Leisure Facilities Study (2001)

HISTORY:

Over the last several years, various organizations in Fort McMurray's faith community have been looking for a site to construct larger facilities to deal with growing demands. On October 17, 2006 Mr. Jerry Metz made a presentation to Council on behalf of four organizations (St. John the Baptist Parish, Markaz-Ul-Islam, McMurray Gospel Assembly and the Northern Lights Health Region ("the Proponents")) for:

- "support for the group's development proposal as recommended in the Real Martin Development Plan alongside Thickwood Boulevard next to the snow dump"; and
- "that additional land for the future be set aside to enable expansions for other churches in Fort McMurray as per input from the Fort McMurray Ministerial Association".

Following Mr. Metz' presentation, Administration met with the Proponents to seek out the possibility of accommodating the following:

- The Proponents land needs for the faith community and a continuing care facility
- A major recreational facility in the Thickwood/Timberlea area
- Maintain road alignment for future transportation connection from Thickwood/Timberlea to the west

The Proponents have prepared a conceptual drawing to illustrate the possibility of meeting all three of the above goals.

On February 8, 2005 the Real Martin West Area Structure Plan (ASP) was approved. It identifies an area of approximately 33 acres for Institutional land uses (inclusive of religious institutions, health and recreational facilities) and recommended that churches and similar activities be considered an appropriate use for the site.

ALTERNATIVES:

1. Support the Proponents' development proposal in principle, inclusive of a recreation facility and future transportation needs
2. Not support the Proponents' development proposal

ANALYSIS:

The lands in question are Provincial Crown Lands. When disposing of the land, their practice is to first offer the land to the affected municipality; the Proponents cannot move ahead without the municipality first declaring whether we wish to obtain the land or not.

Alternative one involves consideration of both the Proponents and municipal interests. Within the confines of the site defined in the ASP there is not enough land to meet these needs. Yet for each use, the general area represents a good siting location. The significant limitation to the site is the Urban Service Area established by the Municipal Development Plan (MDP). Looking beyond the Urban Service Area presents the opportunity to meet the needs of both the Municipality and the Proponent. The Proponents have engaged the services of an architectural and engineering consultant to assist them and have developed schematic plans of a layout incorporating a road and a recreational complex (Attachment 3). Future development of the snow dump site, to the south, is not compromised.

Selection of alternative two rejects the proposal made by the faith community and the Northern Lights Health Region.

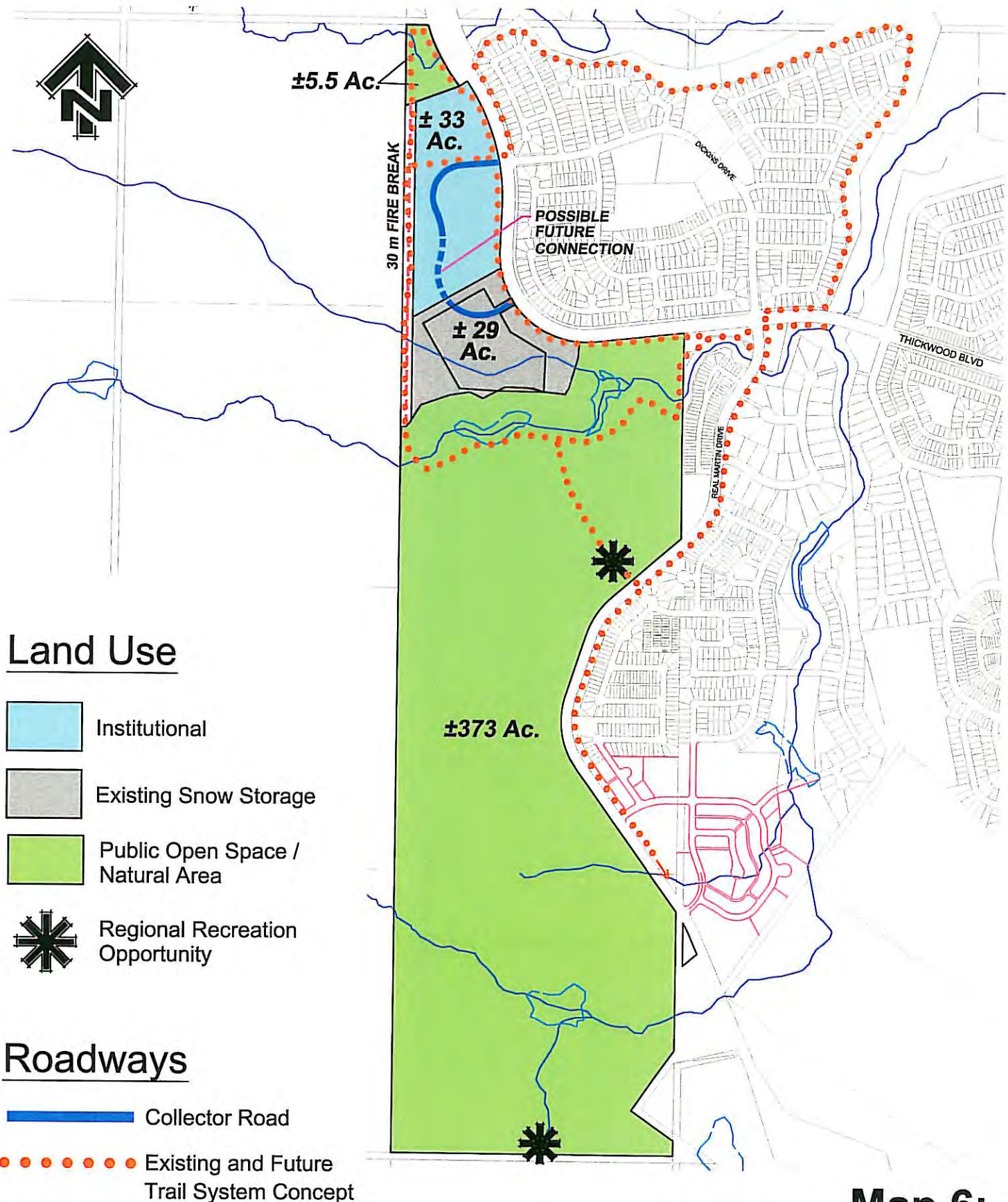
ATTACHMENTS:

1. Real Martin West ASP Map
2. Site Map
3. Proponents Development Concept

RECOMMENDATION:

1. THAT the proposed development concept prepared by St. John the Baptist Parish, Markaz-Ul-Islam, McMurray Gospel Assembly and the Northern Lights Health Region dated November 14, 2006, be supported in principle subject to:

- a. Confirmation that the land requirements for a recreational facility can be suitably accommodated in the Real Martin West area;
 - b. Confirmation that the development concept can support a transportation link from Thickwood/Timberlea to the west;
 - c. Approval of an amendment to the Municipal Development Plan to adjust the Urban Service Area boundary;
 - d. Approval of an amendment to the Real Martin West Area Structure Plan to accommodate expansion of institutional land uses.
2. THAT Administration begin the process to evaluate the site for the purposes of a recreation complex and begin discussions with the Government of Alberta to acquire land for a recreation complex in the Real Martin West area;



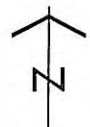
Map 6:

DEVELOPMENT CONCEPT

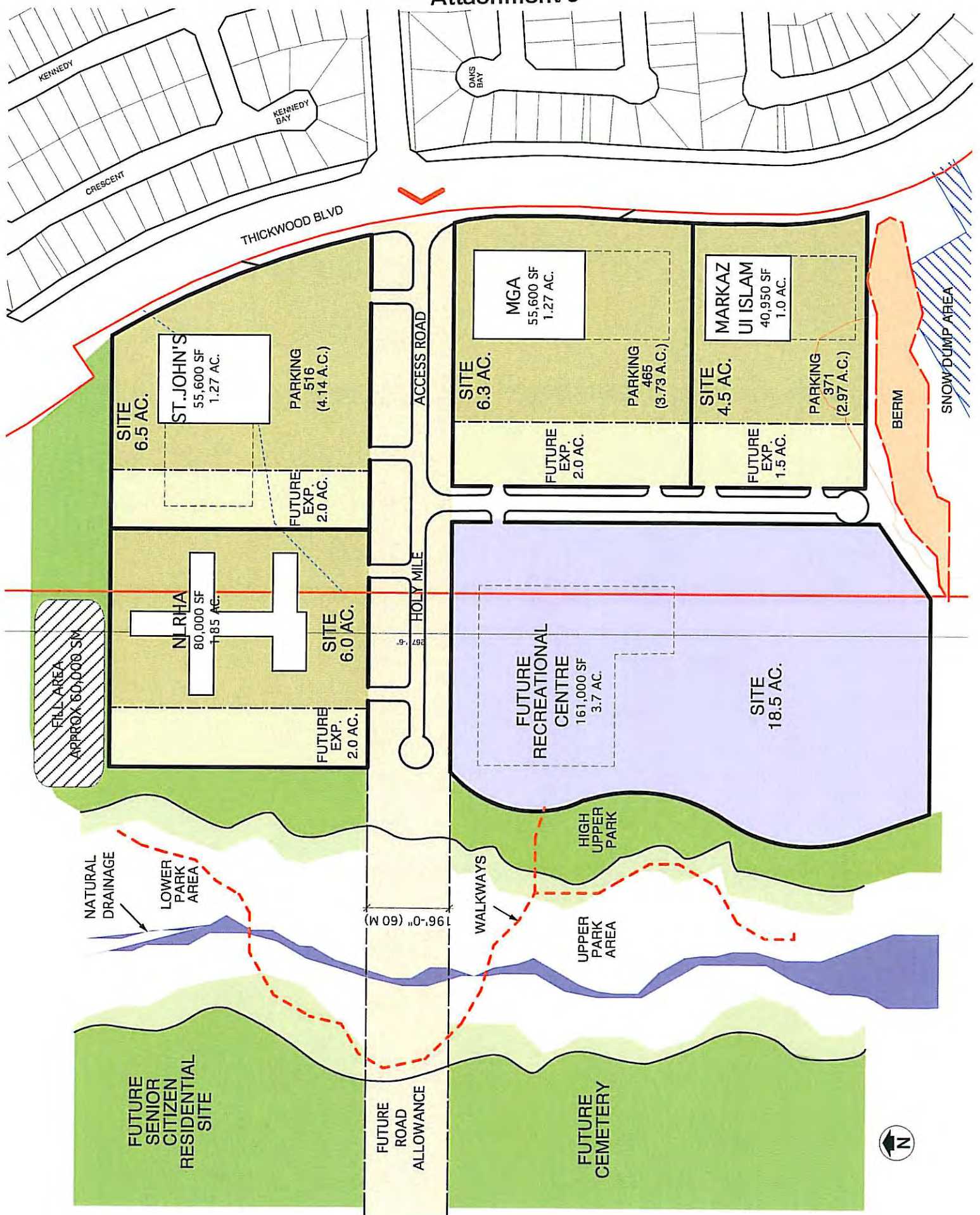
Scale 1:15000



Site Map



Attachment 3



REGIONAL MUNICIPALITY OF WOOD BUFFALO COUNCIL REPORT

To:	Mayor and Council
From:	Manager, Community Services
Date:	November 28, 2006
Subject:	Bylaw 06/042 - Community Services Advisory Committee Bylaw

ISSUE:

Updating of the Community Services Advisory Committee (CSAC) bylaw is required to ensure that it complies with the *Freedom of Information and Protection of Privacy Act* and clearly defines the role of the committee.

REFERENCE:

1. Games Legacy Grant Bylaw No. 94/31
2. Civic Awards Policy & Procedure
3. Family & Community Support Services Act; Conditional Agreement Regulations
4. Contribution Agreement Community Entity Model (Federal)
5. Conditional Grant Agreement (Provincial)

HISTORY:

The original CSAC Bylaw No. 83/6 was repealed in 1993 due to changes in scope related to administration of the Games Legacy Grant funding. The Committee has operated without a bylaw in place since that time. A new bylaw is required to establish a clearly defined role for the committee and also to address the requirements of the *Freedom of Information and Protection of Privacy Act* and a clearly defined role of the committee. The proposed bylaw, upon passing, will authorize the committee to approve Games Legacy Grant allocations, Civic Awards nominations and make recommendations to Council on the allocation of Community Development funding and Community Plan on Homelessness and Affordable Housing funding.

ALTERNATIVES:

1. Approve and adopt proposed Bylaw
2. Reject proposed Bylaw.

ANALYSIS:

Adopting the Bylaw will clearly establish the CSAC's mandate, which includes the distribution of Games Legacy grants, approval of Civic Awards nominations and making recommendations to Council on the allocation of Community Development funding and Community Plan on Homelessness and Affordable Housing funding. Should the Bylaw not be approved, it will leave the CSAC without a legislative mandate.

In light of ongoing recruitment activities for board members, and the fact that the bylaw is administrative in nature, it is recommended that the bylaw be considered for all three readings in one sitting.

ATTACHMENTS:

1. Bylaw No. 06/042 – Community Services Advisory Committee Bylaw

ADMINISTRATIVE RECOMMENDATION:

1. THAT Bylaw No. 06/042, being a bylaw to establish the Community Services Advisory Committee, be read a first time.
2. THAT Bylaw No. 06/042 be read a second time.
3. THAT Bylaw No. 06/042 be considered for third reading.
4. THAT Bylaw No. 06/042 be read a third and final time.

BYLAW NO. 06/042

BEING A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO PROVIDE FOR THE ESTABLISHMENT OF THE COMMUNITY SERVICES ADVISORY COMMITTEE

WHEREAS the *Municipal Government Act*, R.S.A. 2000, C. M-26, as amended, provides that a Council may pass Bylaws in relation to the establishment and functions of Council Committees;

WHEREAS the Council of the Regional Municipality of Wood Buffalo wishes to establish the Community Services Advisory Committee for the purpose of allocating the Games Legacy Grant, approving the Civic Award nominations and making recommendations to Council on the allocation of Community Development funding, and Community Plan on Homelessness and Affordable Housing funding.

NOW THEREFORE, the Council of the Regional Municipality of Wood Buffalo, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. The Community Services Advisory Committee is hereby established.

SHORT TITLE

2. This Bylaw shall be cited as the "Community Services Advisory Committee Bylaw".

MEMBERSHIP OF THE COMMITTEE

3. Membership of the Community Services Advisory Committee shall consist of:
 - One (1) member representing Council
 - Five (5) members from the public-at-large, appointed by Council

LENGTH OF MEMBERSHIP

4. Public-at-large members of the Community Services Advisory Committee shall be appointed for a two (2) year term, commencing on the first day of January and expiring on the 31st day of December of the second year following or soon thereafter as their replacement is appointed. The Council representative shall be appointed for a period of one year, as determined at Council's annual organizational meeting.

REPLACEMENT OF MEMBERS

5. In the event any appointed member of the Community Services Advisory Committee is unable or unwilling to continue to serve as a member, for whatever reason, then, Regional Council shall appoint a replacement.
6. Public-at-large members of the Community Services Advisory Committee, including the chair, shall serve at the pleasure of the Council, without remuneration, expecting only

reimbursement of reasonable out-of-pocket expenses incurred in conducting the affairs of carrying out the authorized business of the Committee.

QUORUM

7. That a quorum of the Community Services Advisory Committee is a majority of its members, including the chair.
8. The Committee cannot make decisions or give direction unless there is quorum of members present.
9. Any member who is unable to attend shall inform the chairperson.
10. When the Chairperson is not in attendance, the committee members in attendance shall appoint a chairperson for the meeting.

CHAIRPERSON

11. The Community Services Advisory Committee chairperson shall be determined by the Committee Members.

DUTIES OF THE CHAIR

12. That the duties of the chair of the Community Services Advisory Committee are as follows:
 - (a) The preservation of order and quorum;
 - (b) The deciding of all questions of procedure and the provision of reasons therefore.

ABSENCE OF CHAIRPERSON

13. If the Chairperson leaves the chair for any reason, the committee members in attendance shall select an Acting Chair to preside during the Chair's absence.

PUBLIC MEETINGS

14. Deliberations of the Community Services Advisory Committee shall be held in Fort McMurray, and shall be open to the public in accordance with of the *Municipal Government Act* except where the matter under discussion falls within one of the categories of information referred to in the *Freedom of Information and Protection of Privacy Act*, c. F-18.5, as amended, and regulations there under, including:
 - (a) The security of the property of the municipality;
 - (b) Personal information of an individual, including an employee of the municipality;
 - (c) A proposed or pending acquisition or disposition of property by or for the municipality;
 - (d) Labour relations or employee negotiations involving the Municipality;

- (e) Law enforcement matters, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality;
- (f) Those matters specified in a statute other than the *Freedom of Information and Protection of Privacy Act* expressly authorizing a municipality to hold meetings in the absence of the public;
- (g) Information that would reveal trade secrets of a third party or commercial, financial, labour relations, scientific or technical information of a third party that has been supplied, explicitly or implicitly, in confidence the disclosure of which could reasonably be expected to harm significantly the competitive position or interfere significantly with the negotiating position of the third party or result in similar information no longer being supplied to the municipality when it is in the public interest that similar information continue to be supplied, or resulting in undue financial loss or gain to any person or organization or reveal information supplied to or the report of an arbitrator, mediator labour relations officer or other person or body appointed to resolve or inquire into a labour dispute unless:
 - i. The third party consents to the disclosure;
 - ii. An enactment of Alberta or Canada authorizes or requires the information to be disclosed;
 - iii. The information related to a non-arm length's transaction between the government of Alberta and another party, or;
 - iv. The information is in record that is in the custody or under the control of the Provincial Archives of Alberta or the archives of a public body and has been in existence for 50 years or more;
- (h) Information about a third party that was collected on a tax return or collected for the purpose of determining tax liability or collecting tax, except as provided in the *Municipal Government Act* subject to the exceptions listed in the subparagraphs (i), (ii), (iii) and (iv) or paragraph (g).
- (i) A draft of resolution, bylaw or other legal instrument by which the municipality acts;
- (j) The substance of deliberation of a meeting of members of the municipal council or a committee of council if any or a regulation under the *Freedom of Information and Protections of Privacy Act* authorizes the holding of such meetings in the absence of the public except when a draft of the resolution, bylaw, or other legal instrument or the subject matter of the deliberation has been considered in a meeting open to the public or the information referred to is in a record that has been in existence for 15 years or more.

PROCEDURE

- 15. The following rules apply to the Community Services Advisory Committee:
 - (a) Governance process is to be established by the Committee;
 - (b) There is no limit to the number of times a member may speak to a question;
 - (c) Informal discussion of a subject is permitted when no motion has been made; and
 - (d) The chair (or acting chair) may make motions, participate and debate and vote on all motions without leaving the chair.

FREQUENCY OF MEETINGS

16. The Community Services Advisory Committee shall meet a minimum of twice per year or as required by grant guidelines.

REPORT OF COMMITTEE

17. The Community Services Advisory Committee shall submit approved recommendations to Council as information and submit reports of recommendations made for Council approval as required by grant guidelines.

This Bylaw becomes effective when it receives third and final reading and has been signed by the Mayor and Chief Legislative Officer

READ A FIRST TIME THIS _____ DAY OF _____, AD. 2006

READ A SECOND TIME THIS _____ DAY OF _____, AD. 2006

READ A THIRD TIME THIS _____ DAY OF _____, AD. 2006

SIGNED AND PASSED THIS _____ DAY OF _____, 2006.

CERTIFIED A TRUE COPY

MAYOR

CHIEF LEGISLATIVE OFFICER

CHIEF LEGISLATIVE OFFICER