



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Oversight Committee

Council Chamber
9909 Franklin Avenue, Fort McMurray

Tuesday, March 14, 2017
4:00 p.m.

Agenda

Call to Order

Adoption of Agenda

Minutes of Previous Meeting

1. Oversight Committee Meeting - December 13, 2016

New and Unfinished Business

2. Council Resolution Log

Adjournment

Unapproved Minutes of a Meeting of the Oversight Committee held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, December 13, 2016, commencing at 4:00 p.m.

- Present:** J. Stroud, Councillor
A. Vinni, Councillor (alternate)
- Absent:** L. Bussieres, Councillor
C. Voyageur, Councillor
- Administration:** A. Antoniak, Interim Chief Administrative Officer
D. Bendfeld, Executive Director
R. Billard, Acting Executive Director
B. Couture, Executive Director
E. Hutton, Executive Director
A. Rogers, Senior Legislative Officer
R. Marshall, Legislative Officer

Call to Order

Councillor J. Stroud, Chair, called the meeting to order at 4:01 p.m.

1. Adoption of Agenda

Moved by Councillor A. Vinni that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

Minutes of Meeting

2. Minutes of Oversight Committee Meeting - November 8, 2016

Moved by Councillor A. Vinni that the Minutes of the Oversight Committee meeting held on November 8, 2016 be approved as presented.

CARRIED UNANIMOUSLY

New and Unfinished Business

3. Proposed Regional Recreation Corporation (RRC) Bylaw Amendments

(4:03 p.m. – 4:26 p.m.)

Rachel Orser, Interim Chief Executive Officer, and Maureen Gravelle, Interim Chief Financial Officer, Regional Recreation Corporation, provided a brief overview of the proposed amendments to the bylaw.

Moved by Councillor A. Vinni:

- That Administration do a comprehensive review of the proposed changes to the Regional Recreation Corporation (“RRC”) corporate bylaw, focusing on the implications of the changes for how Administration and Council interact with the RRC; and

- That following completion of the review, Administration work collaboratively with the RRC to bring forward to Oversight Committee in the first quarter of 2017 a recommendation for amendments to the RRC corporate bylaw supported by information and analysis that takes into account both the practical realities of the RRC’s role and mandate, and the requirements of corporate law, municipal law, and best corporate governance practices.

CARRIED UNANIMOUSLY

4. Council Resolution Log

(4:26 p.m. – 4:46 p.m.)

Administration provided updates and responded to questions raised by the Committee relative to the items in the Outstanding Council Resolution Log.

Adjournment

As all scheduled business matters had been concluded, the Chair declared the meeting adjourned at 4:47 p.m.

Chair

Chief Legislative Officer

Council Action Log - Outstanding Resolutions

10-Mar-17

NOTE: The content of the Current Status Notes column of this spreadsheet is the responsibility of the assigned Department.

Log #	Meeting Date	Meeting	Description	Department	Assigned to (if known)	Due Date (if applicable)	Current Status Notes
16084	24-Jan-16	Council	<p><u>Re-establishment of Lot Boundaries for Areas in Abasand, Beacon Hill and Waterways Affected by the 2016 Wildfires: (Council Resolution)</u></p> <p>"That the Municipality request that the Minister of Environment and Parks direct the Director of Surveys to re-survey the land and place monuments at the corners of lots in the areas of Abasand, Beacon Hill, Waterways and all other areas affected by the 2016 wildfires."</p>	Planning and Development			<p><u>Mar 2/17</u> – Planning & Development is working with the Director of Surveys on the re-establishment of the survey pins. A meeting was held on February 1, 2017 with the Director of Surveys from Alberta Environment and Parks along with staff, a number of the local survey companies and Administration met to obtain information and input from both the Municipality as well as any Alberta Land Surveyors with respect to missing or damaged Survey Monuments. Planning & Development continue to work closely with the Director of Surveys and the local surveying companies on the re-establishment of the survey pins.</p>
16083	13-Dec-16	Oversight Committee	<p><u>Proposed RRC Bylaw Amendments: (Committee Resolution)</u></p> <p>"THAT Administration do a comprehensive review of the proposed changes to the Regional Recreation Corporation ("RRC") corporate bylaw, focusing on the implications of the changes for how Administration and Council interact with the RRC; and</p> <p>THAT following completion of the review, Administration work collaboratively with the RRC to bring forward to Oversight Committee in the first quarter of 2017 a recommendation for amendments to the RRC corporate bylaw supported by information and analysis that takes into account both the practical realities of the RRC's role and mandate, and the requirements of corporate law, municipal law, and best corporate governance practices."</p>	Community Services/Legal Services		To go before the Committee in first quarter of 2017	<p><u>Mar 9/17</u> - RRC Interim CAO is presenting the updated Bylaws and Operating Agreement to RRC Board of Directors on Mar 20/17. Legal / Community and Protective Services are aiming to present a report to the Oversight Committee with updated RRC Bylaws and Operating Agreement in April.</p>
16082	13-Dec-16	Council	<p><u>Research for Inquiry Tracking System (Council Resolution)</u></p> <p>"That Administration research a tracking system for citizen and other inquiries to the Regional Municipality of Wood Buffalo and to do so within the Capital Budget."</p>	Communications and Stakeholder Relations / Information and Technology			<p><u>Mar 2/17</u> - Reassigned to Communications and Stakeholder Relations and Information Technology as per E. Hutton</p>

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16081 (Linked to 15052)	13-Dec-16	Council	<p><u>Flood Mitigation Plan Update:</u> (Council Resolution)</p> <p>"THAT Administration proceed with pre-design, design and construction of structural flood mitigation for the Lower Townsite, Waterways and Ptarmigan Court reaches in the form of an engineered demountable wall to the current estimated 1:100 year flood water elevation (250 metres);</p> <p>THAT Administration make provision in design and construction of the demountable wall for flexibility to increase the level of flood protection to the current estimated 1:200 year flood water elevation (251 metres) if flood protection above 250 metres is later stipulated by the Province based on the outcome of its Fort McMurray River Hazard Study currently underway.</p> <p>THAT Administration adopt temporary flood mitigation measures to protect all flood hazard areas as well as possible from a flood water elevation of up to 248.5 metres (current estimated 1:40 year flood water level) until permanent flood mitigation measures are in place; and</p> <p>THAT Council approve rental through a competitive procurement process of ice-breaking equipment (e.g. Amphibex) as part of the temporary flood mitigation measures to respond to an ice jam flood event, the funding source to be the approved operational budget."</p> <p>THIS ITEM IS LINKED TO LOG #15052 - FLOOD MITIGATION PLAN (APRIL, 2015) WHICH HAS BEEN MOVED TO THE COMPLETED TAB</p>	Engineering	D. George		<p><u>Mar 1/17</u> - A pre-design RFP is being initiated to address the ice force modelling and geotech recommendations to fully inform the decision as to what mitigation method is chosen for LTS, Waterways and Ptarmigan Court before proceeding with detailed design and construction thereafter. Province already provided a letter confirming to build the flood mitigation structure to 250 m elevation with a consideration for freeboard, which would be confirmed as part of pre-design. Temporary flood protection to 248.5 m is being coordinated through a flood committee who has key stakeholders from Environmental, Public Works, Engineering and Communication. An initial conversation with the flood committee indicated that for an ice-breaking equipment usage, we need environmental approvals that may take 8-9 months, so this process cannot be possibly initiated for 2017. We may have to consider this as a potential temporary measure for 2018 with proper budget approvals and environmental approval.</p>
16080	22-Nov-16	Council	<p><u>Joint Plan for Bill 21 Transition:</u></p> <p>"That the Joint Plan for Bill 21 Transition Terms of Reference" be amended by adding the words "and Members of Council" after the word "Mayor" under the heading Vision.</p> <p>That Council endorses the "Joint Plan for Bill 21 Transition" as amended, as a guidance document for both the Regional Municipality and the oil sands industry to work toward joint recommendations to the Government of Alberta concerning implementation of the tax ratio and other provisions of Bill 21 that will significantly impact both the Regional Municipality's revenue stream and industry's municipal tax liability."</p>	Legal Services	D. Leflar		<p><u>March 2/17</u> - D. Leflar is out of office and unavailable to provide an update on this item until March 13.</p> <p><u>Dec 6/16</u> - First Steering Committee meeting will be held December 6, 2016.</p>
16079	15-Nov-16	Council	<p><u>Public Sector Compensation Transparency Act:</u></p> <p>"That the Municipality publish a "sunshine list" for disclosure of employee compensation consisting of a list of positions and associated salary ranges."</p>	Human Resources	T. Hartley		<p><u>Mar 9/17</u> - The implementation of this list has been somewhat delayed due to the work required in the realignment, however, a draft list will be prepared by the end of the first quarter, with publication to follow in April.</p>

Council Action Log - Outstanding Resolutions

10-Mar-17

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16078	8-Nov-16 21-Feb-17	Council	<p><u>Truth and Reconciliation Commission of Canada:</u></p> <p>"That Administration review the Truth and Reconciliation Commission of Canada Calls to Action Report and identify where the Municipality has the jurisdiction and ability to implement Calls to Action, and report back to Council no later than February 28, 2017 with recommendations based on engagement with the First Nations, Métis, Inuit, Non-Status and other Indigenous peoples within the region."</p> <p><u>Resolutions Passed on February 21, 2017:</u></p> <p>"That Administration continue engagement with Indigenous partners to complete the review of the recommended Truth and Reconciliation Commission of Canada (TRC) Calls to Action Report, as approved by the below council motion on November 8, 2016:"</p> <p>"That Administration review the Truth and Reconciliation Commission of Canada Calls to Action Report and identify where the Municipality has the jurisdiction and ability to implement Calls to Action, and report back to Council no later than February 28, 2017 with recommendations based on engagement with the First Nations, Métis, Inuit, Non-Status and other Indigenous peoples within the region."</p>	Indigenous and Rural Relations	D. Fraser		<p><u>Mar. 3/17</u> – Steering committee met January 9, 12, 19, 2017, to review preliminary feedback from communities, and to begin matching process. Further engagement with Indigenous partners’ leadership to ascertain what level/type of engagement is desired from each community group. Following this, whatever level of engagement is identified will be carried-out to maximize participation and collection of feedback.</p>
16077	1-Nov-16	Council (via OC)	<p><u>Municipal Utility Corporation - Next Steps:</u></p> <p>"That Administration initiate the process of recruiting qualified and independent Directors for the Wood Buffalo Utilities Corporation; and</p> <p>That Administration present to the Selection Committee by March 1, 2017 a list of qualified and independent individuals for consideration for appointment as Directors of the Wood Buffalo Utilities Corporation."</p>	Engineering & Environmental Services		Part 2 of Recommendation - Mar 1/17	<p><u>Mar 2/17</u> - The recruitment of the independent Director, is currently on hold as Administration was requested to review the current Business Case for MUC and revise to suit current economic and business environment. A draft revised business case is being prepared for the interim CAO. Upon review, it is anticipated that a Council Workshop will be considered, end March or early April.</p>
16076 (linked to 16083)	1-Nov-16	Council (via OC)	<p><u>Regional Recreation Corporation - Amendment to the Corporate Bylaw:</u></p> <p>"That the Directors of the Regional Recreation Corporation of Wood Buffalo be requested to amend the Regional Recreation Corporation corporate bylaw by deleting Article 3(b) and substituting therefore the following:</p> <p>"operating the recreational and cultural facilities existing as of November 1, 2016 at:</p> <p>(i) MacDonald Island Park;</p> <p>(ii) Anzac Recreation Centre (indoor operations only); and</p> <p>(iii) Fort Chipewyan Aquatics Centre (aquatics programming only)</p> <p>and operating such additional recreational and cultural facilities, whether existing as of November 1, 2016 or constructed after November 1, 2016, as the Council may from time to time request the Corporation to operate"; and</p> <p>That the Regional Recreation Corporation be advised that a certified true copy of the above resolution, issued from the office of the Chief Legislative Officer of the Regional Municipality of Wood Buffalo, shall constitute sufficient compliance with the provisions of clause 24(b) and section 44 of the Regional Recreation Corporation’s corporate bylaw."</p>	Community Services	T. Elliott		<p><u>Mar 9/17</u> - RRC Interim CAO is presenting the updated Bylaws and Operating Agreement to RRC Board of Directors on Mar 20/17. Legal / Community and Protective Services are aiming to present a report to the Oversight Committee with updated RRC Bylaws and Operating Agreement in April.</p>

AC-Audit
LPTC-Land Planning and Transportation
OC-Oversight
RC-Rural
SDC-Sustainable Development
WBRC-Wood Buffalo Recovery

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16075	25-Oct-16	Council (via WBRC)	<p><u>Regional Mitigation Opportunities:</u></p> <p>"That Council support the development of a regional-level alternate egress and emergency evacuation route (to be termed "East Clearwater Highway") as its highest priority mitigation requirement; and</p> <p>That Administration participate in a pre-design for the proposed East Clearwater Highway with a focus of improving resiliency and public safety for the residents of the Regional Municipality of Wood Buffalo (the Municipality); building on previous and ongoing initiatives including any work done by related Committees; and</p> <p>That Administration budget \$5M in the Proposed 2017 Budget as the Municipality's contribution to the overall pre-design costs for the proposed East Clearwater Highway, subject to a commitment from other partners on the remainder of the pre-design costs; and</p> <p>Regional Mitigation Opportunities:</p> <p>That Council solicit the Government of Alberta (GOA) for 2017 funding support for the pre-design which includes cost-sharing opportunities for the proposed East Clearwater Highway, with the intent of improving resiliency and public safety for the residents of the Municipality; and</p> <p>That the Mayor is hereby authorized and requested to write on behalf of Council to the GOA consisting of three elements:</p> <ul style="list-style-type: none"> • Support for the GOA's comprehensive FireSmart plan for the Municipality that is currently under consideration; • A commitment to work collaboratively to determine the best means of protecting the rural hamlets and the western flank of the Urban Service Area from a Wildland/Urban Interface (WUI) fire; and • A request for GOA funding and support for a collaborative initiative between the GOA and the Municipality with respect to the training and permanent staffing of a WUI Fire Crew similar in concept to that existing in the Lesser Slave Lake region." 		Leadership Team		<u>Mar 3/17</u> - Discussions are ongoing with Ministers.
16073	11-Oct-16	Council	<p><u>Strategic Plan Update:</u></p> <p>"That the matter of the Strategic Plan be deferred until Council holds a workshop on the matter, targeted to be scheduled before the end of 2016."</p>	Human Resources/ Legislative Services	Terry Hartley	31-Dec-16	<u>Mar 9/17</u> - In accordance with direction from the CAO following a discussion with Council, this action has been deferred pending the election of a new Council.

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16071	27-Sep-16	Council (via AC)	<p><u>Appointment of External Auditor - 2017 Year End:</u></p> <p>"That Deloitte LLP be reappointed as external auditor for the Regional Municipality of Wood Buffalo, Wood Buffalo Regional Library, Regional Recreation Corporation and Wood Buffalo Housing & Development Corporation for the December 31, 2017 year end audit.</p> <p>That Administration be authorized to enter into a one year contract extension for the provision of external audit services for the December 31, 2017 year end by Deloitte LLP; and</p> <p>That Administration prepare and issue a Request for Proposal for the provision of external auditing services commencing December 31, 2018."</p>	Financial Services	L. Ollivier		<p><u>Dec 6/16</u> - The one year contract extension for auditing services will be confirmed with Auditors in Q3 of 2017. The RFQ for auditing services for 2018 will be issued in Q4 of 2017.</p>
16069	27-Sep-16	Council	<p><u>Municipal Fee Structure relating to Demolition and Rebuilding:</u></p> <ol style="list-style-type: none"> 1. "That the Municipality waive the fees related to development and building permits specific to the properties destroyed or damaged by the wildfire of May 2016; and 2. That Administration enter into discussions with the Canadian Red Cross regarding a cost sharing agreement relating to development and building permits specific to the properties destroyed or damaged by the wildfire of May 2016; and 3. That Council direct Administration to issue rebate cheques in the amount of \$540 to each effected property owner as a result of the concrete That will be received at the landfill; and 4. That Council direct Administration to issue debris removal payments to residents impacted by the firebreak; and 5. That Council direct Administration to submit the costs related to firebreak debris removal payments to the Government of Alberta; and 6. That Council direct Administration to complete the overall geotechnical assessment for the Waterways area; and 7. That Council direct Administration to submit the costs related to the overall geotechnical assessment for the Waterways area to the Government of Alberta; and 8. That Council direct Administration to complete the overall grading plan for Abasand, Beacon Hill and Waterways; and 9. That Council direct Administration to submit the costs related to the overall grading plan for Abasand, Beacon Hill and Waterways to the Government of Alberta; and 10. That Council direct Administration to investigate and propose a plan to re-establish the survey pins in all destroyed areas; and 11. That Council direct Administration to submit the costs related to the establishment of the survey pins to the Government of Alberta. 12. That Council officially request the Government of Alberta to reimburse the cost of landfill tipping fees associated with the May 2016 wildfires and that any funds realized from the rebate be reimbursed back to the homeowner." 				<p><u>March 3/17</u> – Canadian Red Cross agreement is in final stages and will be complete shortly. Debris removal cheques and letters are currently being issued to residents impacted by the firebreak via scheduled pick-up at the Jubilee Building. Draft geotechnical assessment for Waterways is complete; Here For You engagement scheduled for Tuesday, March 7/17; summary of engagement feedback and geotechnical assessment will be presented publicly to WBRC on March 8/17; costs for the geotechnical assessment for Waterways will be submitted as part of the regular DRP submission. Overall grading plan for Abasand, Beacon Hill, and Waterways is complete; costs will be submitted as part of the regular DRP submission. See issue log #16084 regarding lot boundaries and the process for re-establishing survey pins in all destroyed areas.</p>

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16060	6-Sep-16	Council	<p><u>Overtime Compensation for Municipal Employees (NOM):</u></p> <ul style="list-style-type: none"> • "That Administration is requested to fairly compensate with pay municipal employees, for overtime hours worked from May 1, 2016 until such time as the State of Local Emergency ends, including the time following May 1, 2016 during which a Provincial State of Emergency was in effect, such compensation to be: <ul style="list-style-type: none"> (a) in accordance with the terms of collective agreements for all employees covered by collective agreements; and (b) for employees not covered by collective agreements at a rate equal to the employee's regular hourly rate for any hour or portion of an hour worked in a calendar week above 35 hours up to 44 hours, and at a rate equal to 1.5 times the employee's regular hourly rate for any hour or portion of an hour worked in a calendar week above 44 hours, as approved by the employee's immediate supervisor. (c) for employees to whom time off in lieu of pay for overtime hours worked in response to the wildfire emergency has been offered, the employee will have the option of accepting time in lieu of instead of overtime pay; • That Administration is further directed to submit the total sum of all such overtime payments made to municipal employees to the Government of Alberta as a claim for reimbursement under the Disaster Recovery Program so as to minimize the impact to Wood Buffalo taxpayers and in keeping with the principle of fiscal responsibility; That Administration is further directed to ensure that the monetary overtime compensation is communicated to employees and that eligible employees are paid in accordance therewith no later than October 6, 2016; and • That Administration is further directed to develop a policy for Council's consideration respecting compensation for employees who are required to work overtime as a result of an emergency or disaster in the Municipality." 	Human Resources/ Financial Services	T. Hartley, L. Ollivier	October 6, 2016 (Part 3 of resolution)	<p><u>Mar 9/ 17</u> - Municipal employees have received overtime payment (or leave credits if requested) for the periods outlined in the Council resolution. A summary of these payments has been provided to Financial Services for submission to the Disaster Recovery Program.</p>
16059	30-Aug-16	Council (via SDC and RC)	<p><u>Expression of Support for Review of 1995 Amalgamation Agreement:</u></p> <ul style="list-style-type: none"> • "That the Mayor send to the Minister of Municipal Affairs, on behalf of Council, an expression of support for the request of the Rural Stakeholders Group for a fair and equitable third party review of the 1995 Amalgamation Agreement; and • That Administration work with the Rural Stakeholders group in the context of the review of the 1995 amalgamation agreement to formulate a strategy and an approach aimed at persuading the Provincial Government to write the forthcoming property tax rate regulations under Bill 21 in a manner that allows the Municipality to create a separate taxation category and tax rate for rural small business, that would no longer be statutorily tied to the rate of taxation for Machinery and Equipment." 	Legal Services; Assessment;Indigeno us & Rural Relations	D. Leflar, P.Schofeld, D.Fraser		<p><u>Mar 2/17</u> - No update available as Director is out of Country.</p> <p><u>Part 1 of Resolution - Complete</u></p> <p><u>Dec 15/16</u> - A meeting has been scheduled for January 10, 2017 2:00 – 3:30 between the Rural Coalition, Councillors and CRDC to review the Provincial response to Mayor Blake's letter on amalgamation.</p>

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16058		Council (via WBRC)	<p><u>Taxation Matters:</u> "That Council use its authority under section 347 of the <i>Municipal Government Act</i> to cancel the municipal portion of property taxes payable for 2016 on residential properties, in accordance with the following:</p> <ol style="list-style-type: none"> For all residential properties that were required to be evacuated due to the wildfire: cancellation of 1/12 of the tax (the "base tax cancellation amount"); For every residential property that was not allowed to be re-occupied after general re-entry in the first week of June due to actions taken pursuant to recommendations of the Chief Medical Officer of Health: cancellation of the base tax cancellation amount plus cancellation of an additional amount representing the pro-rated daily amount of the whole municipal portion of tax multiplied by the number of days in 2016 commencing June 1, 2016 that the property in question was not allowed to be re-occupied; For every residential property that became uninhabitable because it was destroyed or irreparably damaged by the wildfire: cancellation of the base tax cancellation amount plus cancellation of an additional amount representing the pro-rated daily amount of the whole municipal portion of tax other than that portion attributable to the land only, multiplied by the number of days from June 1, 2016 until the first to occur of: <ol style="list-style-type: none"> completion of reconstruction of the residence on the property, sale of the property to a new owner, or the end of the calendar year 2016; That the Government of Alberta be requested to remove the education tax levy to be consistent with the cancelled portion of municipal property taxes identified in sections 1 through 3 of this motion; and That an application be made to the Government of Alberta for funding support to offset the cancelled portion of municipal property taxes." 				<p><u>Mar 6/17</u> - Letter recieved from Municipal Affairs, Hon S. Anderson re: funding to be provided to the RMWB for forgiveness of education property taxes for 2016. <u>Mar 1/17</u> - A letter was sent on behalf of Mayor Blake to the Minister of Municipal Affairs on Jan 11/17. <u>Dec 7/16</u> – Recovery (Marc Fortais) spoke with Assessment and Taxation (Philip Schofield) for the following update: 1) 1/12 of the base tax cancellation – all letters sent out 2) tax cancellation related to CMOH restriction – all letters sent out 3) uninhabitable destroyed – all letters sent out 4) Letter has been drafted by Philip Schofield, Marc Fortais is reviewing and providing input; will be sent to the Mayor’s Office by Dec 9/16</p>
16057	25-Aug-16	Oversight Committee	<p><u>Proposed Amendments to Procedure Bylaw, Standing Council Committees Bylaw, and bylaws establishing other council committees:</u> "That this matter be referred to a future Council Workshop for review and updating and be brought forward to the Oversight Committee for consideration on or before October 31, 2016."</p>	Legislative Services	A.Rogers	31-Oct-16	<p><u>Mar 2/17</u> - Responsibility transferred to new CLO following Organizational Realignment. Documents currently under review and anticipated to be brought forward by end of June, 2017.</p>

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16055	2-Aug-16	Council	<p><u>Development of a Council Commendation Program:</u></p> <p>"1. That Administration be directed to: (a) proceed with an inaugural event to recognize the numerous individuals involved in the first 100 hours of the 2016 wildfire event, and allocate any needed funds from the existing Council budget; (b) investigate opportunities for the creation of a commemorative landmark to recognize the significance of the 2016 wildfire events, and the heroic efforts of those involved in fighting it; and (c) develop a Council Policy for a long-term commendation program for Council's consideration.</p> <p>2. That all costs associated with the proposed Commendation Program incurred in 2016 be funded from: (a) the 2016 Regional Council Operating Budget; (b) the 2016 corporate-wide Operating Budget; or (c) the Emerging Issues Reserve, in that order."</p>	Legal and Legislative Services	K. Scoble, D. Leflar, E. Hutton		<p><u>Dec 5/16</u> - Briefing Note sent to Council on November 18, 2016. Event to coincide with first anniversary of wildfire.</p> <p><u>Dec 2/16</u> – (b) A capital budget request was prepared for 2017, however, the item is identified on the unfunded list and may not be approved at this time. The Parks department will continue to focus in 2017 on engaging with the community and develop a pre-design (done in-house) of the Responder's Park which will be based on the feedback received. Once a more definitive plan has been formalized, a capital budget request will be presented for design for Council's consideration.</p>
16053	12-Jul-16	Council (via WBRC)	<p><u>Request for Interim Housing:</u></p> <p>"That Administration be directed to submit a request to the Government of Alberta for interim, pet-friendly housing units with three or more bedrooms to be made available to residents affected by the wildfire; and</p> <p>That all associated costs be included in the Municipality's request for funding from the Government of Alberta's Disaster Recovery Fund to compensate for extraordinary costs arising from the wildfire."</p>	Recovery	D. Woodworth		<p><u>Mar 3/17</u> - This request to remain open in the event that this need arises during rebuild, as the GOA will assist if required.</p> <p><u>Dec 7/16</u> - The Government of Alberta and Recovery are closely monitoring the housing needs as identified to the GOA. Individuals are being triaged if the need arises and are also being supported via the Canadian Red Cross where necessary. The Government of Alberta determined that there was not a significant demand for housing units to be brought to Fort McMurray at this time.</p>
16052	5-Jul-16	Council	<p><u>Birchwood Trails Wildfire Hazard Reduction:</u></p> <p>"That the Phase 2A Fuels Reduction Prescription for Birchwood Trails Wildfire Hazard Reduction funding request for \$1,500,000 be approved;</p> <p>That the Phase 2A Fuels Reduction Prescription for Birchwood Trails Wildfire Hazard Reduction be funded from: - The 2016 Regional Emergency Services Operating Budget surplus, - The 2016 Community and Protective Services Division Operating Budget surplus - The 2016 Emerging Issues Reserve in that order; and</p> <p>That grant applications be made for funding support from: - Alberta Forestry and Agriculture (AAF), and - Forest Resource Improvement Association of Alberta (FRIAA), and - FireSmart."</p>	Public Works & Transit Services	R. Billard		<p><u>Mar 3/17</u> - In progress, completion is on target for March 31, 2017</p> <p><u>Feb 23/17</u> – Current contract work is still ongoing in Birchwood Trails work area with anticipated completion date of March 31/2017. Further area along Thickwood Blvd, around to Hwy 63 was able to be captured for treatment within the approved budget and have been identified for completion within Winter of 2017/2018. From current invoicing, the contractor has completed ~49ha of the ~95ha of the Birchwood Trails Phase 2A FireSmart program which will carry forward to Winter 2017/2018.</p>

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16051	28-Jun-16	Council (via WBRC)	<p><u>Service Access Roads:</u> "That Administration be directed to:</p> <p>(a) explore the possibility of opening new service access roads for the communities of Abasand, Beacon Hill, Waterways and Wood Buffalo, including the necessary permits and approvals for such roads and;</p> <p>(b) include all costs associated with opening the service access roads referenced in (a) above in its request to the Government of Alberta for funding to compensate for extraordinary costs arising from the wildfires."</p>	Engineering	R. Billard		<p><u>Mar 2/17</u> - Construction access roads for Abasand and Beacon Hill are completed and ready for use by Recovery Task Force (RTF). New service access road for Abasand, Beacon Hill and Wood Buffalo have been initiated with a pre-design with a consultant selected. New service access road for Waterways is actually the extension of Saline Creek Parkway. The pre-design is completed and a RFT is getting prepared for detailed design. Project team is in contact with RTF to ensure DRP eligibility is considered in all cases.</p>
16050	28-Jun-16	Council (via WBRC)	<p><u>Landfill and Waste Management Matters:</u></p> <p>"(a) That Administration be directed to open the Municipal Landfill to incoming waste on a 24 hour per day, 7 day per week basis commencing July 5, 2016 until cleanup and removal of debris from structures destroyed or damaged by fire or by firefighting activities is substantially complete, and to take such measures and procure such equipment as may be required (including if necessary one or more temporary truck scales) to provide for rapid and safe turnaround of vehicles at the Landfill in anticipation of substantially increased volumes of traffic during the demolition and cleanup phase;</p> <p>(b) that Administration be directed to maintain in place until July 31, 2016 the waiver of tipping fees for loads of household waste hauled to the landfill;</p> <p>(c) that Administration be directed to take immediate steps to block vehicular access to areas of the Municipality that are notorious for their use as unlawful waste dumping sites;</p> <p>(d) that Administration be directed to include all costs associated with (a) through (c) above in its request to the Government of Alberta for funding to compensate for extraordinary costs arising from the wildfire."</p>	<p>Environmental Services - (a), (b) & (d)</p> <p>Public Works (Roads) - (c)</p>			<p><u>Mar 9/17</u> - (a) 24 hour operation as listed previously was concluded on September 30, 2016. All tonnage, load numbers and all attributable costs have been submitted to the Recovery Team.</p> <p>(b) Waived residential fees for household waste have been collated as daily totals and provided to the Recovery Team.</p> <p>(c) These areas are regularly monitored and barricades remain in place. There were a couple of areas where signage was removed, but these will be replaced.</p> <p>(d) All costs associated with the time periods covered by (a) & (b) as well as all other fire related expenditure has been collated and submitted to the Recovery Team. There are still ongoing operations and projects that are fire related which we are continuing to record as ongoing actions.</p>

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16049	28-Jun-16	Council (via WBRC)	<p><u>Staffing and Accommodations:</u></p> <p>That Administration:</p> <p>(a) be directed to provide as rapidly as possible sufficient office and working space on the 5th floor of the Jubilee Building for the approximately 80 individuals that are projected to be required as Committee members, or as members of/support staff to the Recovery Task Force;</p> <p>(b) be directed to develop a plan for assigning staff to be members or, or serve as support to, the Recovery Task Force; and</p> <p>(c) include all costs associated with (a) and (b) above in its request to the Government of Alberta for funding to compensate for extraordinary costs arising from the wildfires.</p>	Human Resources / Financial Services	T. Hartley / L. Ollivier		<u>Dec.6/16</u> - (c) Investigation regarding eligibility is ongoing for compensation of office space and staffing (backfill eligibility).
16029	26-Apr-16	Council	<p><u>Timberlea Sewer Backups - Financial Support for Impacted Homeowners:</u></p> <p>"That Administration be directed to provide for compensation to property owners affected by sewer backup flooding in Timberlea on July 12, 2015, as described under the heading "Alternative" in the Council Report dated April 26, 2016, excluding any reference to the Disaster Recovery Program."</p>	Financial Services	F. Seeley		<u>Mar 9/17</u> - To date, of the 65 residences, 34 claims have been processed with 4 in process for a total of 38, 2 claims are awaiting documents, 25 homeowners have not responded to messages/not submitted a claim. The average payout is approximately \$25,000. Total paid out to date, including claim adjustments, is approximately \$750,506.43.
16028	26-Apr-16	Council (via AC)	<p><u>Audit Committee Terms of Reference:</u></p> <p>"That the Audit Committee Terms of Reference (as set out in Attachment 1, dated April 20, 2016) be approved, in principle; and</p> <p>That Administration bring forward an amendment to the Standing Council Committees Bylaw to incorporate the provisions of the Audit Committee Terms of Reference."</p>	Legislative Services	A. Rogers		<u>Mar 3/17</u> - Amendments on hold pending review to ensure alignment with new organizational structure. (see Log #16057 - anticipated to be brought forward end of June 2017.)
16027	26-Apr-16	Council	<p><u>2016 Council Compensation Review:</u></p> <p>"1. That Administration be directed to proceed with securing an industry professional through a formal Request for Proposal process to undertake a comprehensive review of Elected Officials' Compensation, Travel, Expense and Support Policy LEG-050; and</p> <p>2. That recommendations for amendments to the Policy be brought forward for Council's consideration and approval no later than six months prior to the 2017 General Municipal Election, in accordance with Section 2.01(b) of the Policy.</p> <p>3. That subject to recommendations 1 and 2 being approved, Administration prepare and submit to Council, a bylaw to repeal the Council Compensation Review Committee Bylaw No. 14/022."</p>	Legislative Services	A. Rogers	No later than April 2017.	<u>Mar 2/17</u> - Parts 1 and 2 completed on January 17, 2017. Anticipation of Part 3 completion by end of April 2017.

AC-Audit
 LPTC-Land Planning and Transportation
 OC-Oversight
 RC-Rural
 SDC-Sustainable Development
 WBRC-Wood Buffalo Recovery

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16025	19-Apr-16	Council	<p><u>Public and Commercial Processes for the Proposed Multiplex Movie Theatre Development:</u></p> <p>"That Council direct administration to proceed with public engagement and review of the Land Planning and Development Advisory Committee's recommendations on land developments and any others that the public see fit, to be completed by June 7, 2016."</p>	Planning & Development	K. Smith, E. O'Neill.	7-Jun-16	<u>Dec 5/16</u> - Item is currently on hold.
16024	19-Apr-16	Council (via SDC)	<p><u>Wood Buffalo Growth Forecasts:</u></p> <p>"That the Wood Buffalo Growth Forecasts be accepted as information and be taken into consideration by Administration for planning and budgeting purposes; and</p> <p>That Administration continue to work with the Government of Alberta and oil sands industry representatives to test, verify and refine the inputs used in the regional growth forecast process."</p>	Planning & Development	K. Smith / D. Vroom		<u>Dec 5/16</u> - Met with OSCA on Nov. 3/16 to discuss opportunity to further align RMWB's and industry's respective population models and reflect recent industry workforce and bitumen production changes.
16022	12-Apr-16	Council (via SDC)	<p><u>Northside Multi-Use Facility Phase 1 (Twin Arenas) and Phase 2 (Recreation Centre) Capital Project Update:</u></p> <p>"That the Northside Multi-Use Facility Phase 1 (Twin Arenas) capital project be approved for construction as a single phase project."</p> <p>"That the Northside Multi-use Facility Phase 2 design capital project be put on hold and that Administration be directed to conduct a scope review and come back to the Sustainable Development Committee with recommendations."</p>	Engineering & Environmental Services			<u>Mar 2/17</u> – On Nov 15, 2016, a further Council resolution was passed to defer the design and construction to 2018. Therefore, this project is on hold.
16019	12-Apr-16	Council (via SDC)	<p><u>Wood Buffalo Sport Connection and Allocation of 2015 Western Canada Summer Games Legacy Funding:</u></p> <p>"That the Community Services Department complete an inclusive community engagement process to contribute to the establishment of a Wood Buffalo Sport Connection;</p> <p>That the \$604,071 from the 2015 Western Canada Summer Games (WCSG) surplus remains in the Games Legacy Reserve Fund to be allocated through the Community Investment Program to a Wood Buffalo Sport Connection once it is formally established and able to request funding; and</p> <p>That the final presentation be brought back to Council through the Sustainable Development Committee."</p>	Community Services			<u>Mar 9/17</u> - Council approved the SDC recommendation to create a Wood Buffalo Sport Connection . The kick-off meeting of the interim board was held Feb. 8, 2017 with 20 stakeholders representing 17 organizations. Community Services is supporting the interim board and met on Mar 7, 2017 to discuss move forward plans.

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16017	5-Apr-16	Council	<p><u>Plan for Reduction of Property Tax Burden for Oilsands Industry:</u></p> <p>"That Regional Municipality of Wood Buffalo Council enter into discussions with the oilsands companies with a view to quickly formulating a plan that would both</p> <p>(a) reduce the property tax burden on the oilsands companies; and</p> <p>(b) see oilsands companies expand the employment of residents of the RMWB with particular focus on elimination or reduction of costly fly-in, fly-out operations that exist at many of the oilsands operations in this Municipality."</p>	Council	Council	N/A	<p><u>July 6/16</u> - Resolution passed at July 5, 2016 Council Meeting reducing municipal tax rates for all classes by 2%.</p> <p>(See Log #16080)</p>
16012	9-Mar-16	LPTC	<p><u>City Centre Area Redevelopment Plan:</u></p> <p>"That a Bylaw be brought forward for Council's consideration to repeal the City Centre Area Redevelopment Plan by May 24, 2016."</p>	Legal Services/ Planning and Development	D. Leflar, B. Couture	24-May-16	<p><u>Dec 8/16</u> - This will be reviewed again by Planning and Development, and Legal and Services for potential implications arising from the wildfire.</p>
16010	23-Feb-16	Council (via OC)	<p><u>MacDonald Island Park Expansion Grant (Shell Place):</u></p> <p>"1. That the Regional Recreation Corporation (RRC) be requested to prepare and present a report to the Oversight Committee which documents:</p> <p>a. the final cost of the MacDonald Island Park Expansion Project (Shell Place) upon project completion;</p> <p>b. the lessons learned during the MacDonald Island Park Expansion Project (Shell Place); and</p> <p>2. That the lessons learned document be incorporated into the development of the Municipality's Capital Projects Framework, as applicable."</p>	Community Services/RRC	C.Bouchard / RRC - R. Orser		<p><u>Mar 2/17</u> - Update from RRC noting that they anticipate being able to bring this forward to Oversight Committee in April 2017.</p>
16003	19-Jan-16	Council	<p><u>Interim Naming of Municipal Utility Corporation:</u></p> <p>"That the Municipal Utility Corporation be assigned the interim name of "Wood Buffalo Utilities Corporation; and</p> <p>That Administration develop and implement a strategy to seek public input with respect to the permanent naming of the Municipal Utility Corporation."</p>	Engineering & Environmental Services	L. Burke (K. Campbell)		<p><u>Mar 2/17</u> - Naming of the MUC will be completed upon selection and appointments of the Board of Directors. An update will be included within the Council workshop to be held in Q1, 2017. Feedback provided during the workshop will guide naming and recruitment timelines in 2017</p>
15060	24-Nov- 15	Council	<p><u>Transfer of Athabasca Power Centre Lands to the Municipality:</u></p> <p>"That Administration enter into discussions with Provincial Administration regarding an agreement for the transfer of the Athabasca Power Centre lands to the Municipality for consideration by Council."</p>	Land Administration	K. Smith		<p><u>Dec 13/16</u> - RFP is being evaluated. Update is to be provided in Q1, 2017.</p>

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15055	24-Nov-15	Council	<p><u>Residential On-Street Parking:</u></p> <p>"That Administration complete an in-depth parking study to develop an on-street parking strategy to ensure public safety on each residential street for Council consideration not later than August 30, 2016."</p> <p>"That the Residential On-Street Parking Study project completion date be extended until August 31, 2017;</p> <p>That the scope of the project be revised to exclude those areas of neighbourhoods directly impacted by the wildfire; and</p> <p>That a separate On-Street Parking Study be undertaken in neighbourhoods directly impacted by the 2016 wildfire, once the rebuild has been completed."</p>	Engineering & Environmental Services	D. George and M. Hajhossein	30-Aug-16	<p><u>Mar 2/17</u> – The project is proceeding as planned with the reduced scope approved by Council. Proceeding to install signage on Stop sign on a trial basis, saying “No Parking within 10 m” to protect setback area. Bylaw, Pulse Line and Legal are informed of this trial initiative.</p>
15051	3-Nov-15	Council	<p><u>Wes Holodniuk, Urban Development Institute Wood Buffalo, and Nick Sanders, Fort McMurray Chamber of Commerce re: Protecting the Investment in Our Future:</u></p> <p>"That Administration analyze and validate the recommendations contained in the report in the context of the Municipality’s 2015-2017 Strategic Plan, review the findings with the relevant Council Committees, and present a comprehensive report to Council encompassing all issues on the actions to be taken with respect to those recommendations which are aligned with the Municipality’s Strategic Plan;</p> <p>That Administration collaborate and seek input from Regional Community Leaders (eg. Oil Sands Community Alliance, Athabasca Oil Sands Area Transportation Coordinating Committee, First Nations, Metis Nations etc.) in advancing those recommendations that are aligned with the Municipality’s Strategic Plan; and</p> <p>That Administration collaborate with the staff at the ministries of Alberta Municipal Affairs and Alberta Economic Development to review, validate and to determine next steps that the Municipality may be involved with as it relates to the balance of the report to ensure that the broader interests in the region are represented."</p>	Planning & Development	K. Smith		<p><u>Dec 5/16</u> - Stakeholder engagement is underway and work on the final report has begun.</p>

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15039	6-Oct-15	Council	<p><u>Rural Economic Development Programming Incentives:</u></p> <p>"That the Municipality examine the adjustment of rural non-residential utility rates during the development of the new Utility Rates Bylaw.</p> <p>That the Municipality forego reductions in rural non-residential property taxes until such time that the Government of Alberta has amended Order in Council #817/94 to:</p> <p>(i) Make an amendment to Order in Council #817/94 for the purpose of authorizing the Municipality to tax non-residential properties within the hamlets in the Rural Service Area at the same tax rate that would apply if those properties were in the Urban Service Area, or alternately</p> <p>(ii) Make an amendment to Order in Council #817/94 for the purpose of creating a "Hamlet Service Area" within which the Municipality would be authorized to tax all classes of properties at mill rates other than rates applicable to either the Urban Service Area or the Rural Service Area.</p> <p>That the Municipality continue with implementation of the Wood Buffalo Entrepreneurship Initiative with particular emphasis on enhanced rural programming."</p>	Financial Services (Assessment)	P. Schofield		<p><u>Aug. 26/16</u> - The Oversight Committee requested at their meeting on August 25, 2016 that this item be escalated in terms of priority. Correspondence sent to pertinent members of administration informing them as such. Update on enhanced rural programming to be brought forward by Economic Strategies to the Oversight Committee at their September 22, 2016 meeting.</p> <p><u>Apr 29/16</u> - cross referenced with items 15019 and 16034AR.</p>
15019	25-Aug-15	Council	<p><u>Rural Non-Residential Taxation (NOM):</u></p> <p>"That: (a) the Mayor and rural Councillors work with the Government of Alberta and the MLAs representing the rural areas of the Regional Municipality; and (b) Administration work with the Department of Municipal Affairs, to persuade the Government of Alberta to: (i) make an amendment to Order-in-Council #817/94 for the purpose of authorizing the Regional Municipality to tax non-residential properties within hamlets in the Rural Service Area at the same mill rate that would apply if those properties were in the Urban Service Area; or alternatively (ii) make an amendment to Order-in-Council #817/94 for the purpose of creating a "Hamlet Service Area" within which the Regional Municipality would be authorized to tax all classes of properties at mill rates other than the rates applicable to either the Urban Service Area or the Rural Service Area.</p> <p>And that Administration explore options to provide alternate relief for businesses within hamlet boundaries in the interim until such time as the Government of Alberta has amended the Order-in-Council #817/94, and that Administration report back to Council on these options no later than October 6, 2015.</p> <p>And that if successful, that the sum of the difference be eliminated from revenue collected by the Municipality, rather than redistributed to other tax classes."</p>	Financial Services (Assessment)	P. Schofield	Options for alternate relief for business within hamlet boundaries due by Oct 6, 2015.	<p><u>Aug 18/16</u> - Proposed <i>Municipal Government Act</i> revisions will allow the non-residential property tax to be split into subclasses and taxed at different rates as defined by the regulations (which have not been published at this time).</p> <p>Cross referenced with items 15039 and 16034AR.</p>
15015	14-Jul-15	Council	<p><u>LEED Standards (NOM):</u></p> <p>"That Administration bring forward for Council's consideration a bylaw to amend Part 9 of the Land Use Bylaw by removing all references to the Canada Green Building Council LEED Gold Standard and replacing them with language that allows developers to choose any level of LEED building certification; and that Alternatives a) and b) align with the LEED Certified level equivalents."</p>	Planning and Development	J. Doyle		<p><u>Dec 8/16</u> - Land Use Bylaw project to be continued into 2017 due to Wildfire. Consultation will commence in Q1 2017. Project to be completed by Q4 2017.</p>

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	9-Jul-14	Council	<p><u>Independent Work Camps (NOM):</u></p> <p>"That Administration be directed to investigate the available options for obtaining greater revenue for the municipal treasury from open or independent work camps [i.e., camps not directly owned by or affiliated with an oil sands company] that operate within the boundaries of the Municipality, in order to more equitably compensate for increased costs to the Municipality that arise from the operation of such camps, and that Administration report back to Council on this matter after the 2014 summer recess."</p>	Financial Services (Assessment)	P. Schofield		<u>Mar 3/17</u> - Report to Council pending.
	25-Mar-14	Council	<p><u>Graffiti Vandalism (NOM):</u></p> <p>"That Administration research and report back to Council on best practices for enhanced education and enforcement of graffiti vandalism, including, but not limited to, a bylaw covering the potential for restrictions on commercial spray can storage, sales to minors and vandalism removal timelines."</p>	Legal Services	D. Leflar		<u>Mar 2/17</u> - Legal Services and Community Services are working collaboratively to drafting a Community Standards Bylaw which will address graffiti.