



REGIONAL MUNICIPALITY
OF **WOOD BUFFALO**

Oversight Committee

Council Chamber
9909 Franklin Avenue, Fort McMurray

Wednesday, September 13, 2017
4:00 p.m.

Agenda

Call to Order

Adoption of Agenda

Minutes of Previous Meetings

1. Oversight Committee Meeting - June 13, 2017

New and Unfinished Business

2. Council Resolution Log

Adjournment

Unapproved Minutes of a Meeting of the Oversight Committee held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, June 13, 2017, commencing at 4:00 p.m.

Present: J. Stroud, Chair
C. Voyageur, Councillor

Absent: L. Bussieres, Councillor

Administration: A. Antoniak, Interim Chief Administrative Officer
J. Brown, Senior Legislative Officer
R. Marshall, Legislative Officer

Call to Order

Chair J. Stroud called the meeting to order at 4:01 p.m.

Adoption of Agenda

Moved by Councillor C. Voyageur that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

Minutes of Previous Meetings

1. Minutes of Oversight Committee Meeting - May 9, 2017

Moved by Councillor C. Voyageur that the Minutes of the Oversight Committee meeting held on May 9, 2017 be approved as presented.

CARRIED UNANIMOUSLY

New and Unfinished Business

2. Regional Recreation Corporation of Wood Buffalo re: Shell Place Project Close-out Report

Presentation: Rachel Orser, Interim Chief Executive Officer
(4:02 p.m. – 4:12 p.m.)

Rachel Orser, Interim Chief Executive Officer and **Maureen Gravelle, Interim Chief Financial Officer, Regional Recreation Corporation of Wood Buffalo**, provided an overview of a report relative to the final costs and the lessons learned on the MacDonald Island Park Expansion (Shell Place) Project. It was identified that a surplus of grants in the amount of \$661,000.00 would be returned to the Municipality.

Adjournment

As all scheduled business matters had been concluded, the Chair declared the meeting adjourned at 4:13 p.m.

Chair

Chief Legislative Officer

Council Action Log - Outstanding Resolutions

6-Sep-17

NOTE: The content of the Current Status Notes column of this spreadsheet is the responsibility of the assigned Department.

Log #	Meeting Date	Meeting	Description	Department	Assigned to (if known)	Due Date (if applicable)	Status Notes
17011	11-Jul-17	Council	<u>Government of Canada's Proposed Legislation to Legalize, Regulate and Restrict Access to Cannabis</u> (Council Resolution) THAT, in response to the Government of Canada's proposed legislation to legalize, regulate and restrict access to cannabis by July, 2018, Administration be requested to commence research and development of strategic initiatives, including possible amendments to various municipal bylaws, to establish the parameters around which cannabis dispensaries and places of sale may exist in the Regional Municipality of Wood Buffalo, and to restrict smoking of cannabis, cannabis-based products or related products in an appropriate vicinity of any schools, playgrounds, parks, child care centres, places of worship, community centres and at any public events.	Planning and Development; Community and Protective Services; Public Works			<u>July 14, 2017</u> - Email sent to Jamie Doyle, Carole Bouchard and Robert Billard
17010	27-Jun-17	Council	<u>Bylaw No. 17/016 - Utility Rates Bylaw Amendment Cost Recovery</u> (Council Resolution) 3. THAT Administration conduct an updated rate review analysis of the Municipal Water, Wastewater, and Solid Waste Utilities and Direct Cost Recovery to be reported to Council during the 2018 annual budget presentations; and THAT the implementation of the Municipal Utility Corporation be re-evaluated once Direct Cost Recovery is achieved.	Engineering and Environmental Services		During 2018 Annual Budget Presentations	<u>Jun 28/17</u> - Email sent to D. George, T. Kendel cc: A. Antoniak
17009	27-Jun-17	LPTC	<u>Urban Backyard Chicken Coops</u> - THAT the request to allow backyard chicken coops in the Urban Service Area be referred to Administration to be evaluated for possible inclusion in the new Land Use Bylaw, currently under development.	Planning and Development			<u>Jun 28/17</u> - Email sent to J. Doyle, cc: A. Antoniak
17005	11-Apr-17	Council	<u>Demolition and Protective Fencing Costs</u> - THAT Administration issue invoices to the registered property owner on title for the costs of any demolition and protective fencing, undertaken by the Municipality as a result of the 2016 Wildfire; and THAT the costs of demolition and protective fencing undertaken by the Municipality as a result of the 2016 Wildfire, be added to the tax roll for the respective properties following the issuance of an invoice, with the intent that these costs be removed from the tax roll when invoices are paid.	Assessment and Taxation/Financial Services			THAT the costs of demolition and protective fencing undertaken by the Municipality as a result of the 2016 Wildfire, be added to the tax roll for the respective properties following the issuance of an invoice, with the intent that these costs be removed from the tax roll when invoices are paid RFT working with T&A to issue invoices with 60 days to pay; cost to be added to the tax roll after 60 days <u>Apr 12/17</u> - Email sent to E. O'Neill cc to A. Antoniak, E. Hutton, P. Schofield, D. Woodworth
17002	14-Mar-17	Council (via LPTCC)	<u>Transportation Routing and Vehicle Information System (TRAVIS) for Multi-Jurisdiction Permitting in Alberta:</u> (Council Resolution) "That Administration execute the Agreement between the Regional Municipality of Wood Buffalo and Alberta Transportation to implement the Transportation Routing and Vehicle Information System (TRAVIS) for Multi-Jurisdiction Permitting in Alberta; and that the implementation be applicable only for variable permit fees."	Public Works & Transit Services			<u>June 28/17</u> - Alberta Transportation (AT) will be launching TRAVIS on July 31, 2017. All communication will be listed on the AT website with information about implementation of this program. <u>Apr 18/17</u> - agreement with CAO for signature and subsequently being forwarded to AB Transportation. <u>Mar 15/17</u> - email sent to M. Jamal Arif; cc R. Billard, C. Bouchard, and J. Doyle
16084	24-Jan-16	Council	<u>Re-establishment of Lot Boundaries for Areas in Abasand, Beacon Hill and Waterways Affected by the 2016 Wildfires:</u> - "That the Municipality request that the Minister of Environment and Parks direct the Director of Surveys to re-survey the land and place monuments at the corners of lots in the areas of Abasand, Beacon Hill, Waterways and all other areas affected by the 2016 wildfires."	Planning and Development			<u>Mar 2/17</u> - -- Planning & Development is working with the Director of Surveys on the re-establishment of the survey pins. A meeting was held on February 1, 2017 with the Director of Surveys from Alberta Environment and Parks along with staff, a number of the local survey companies and Administration met to obtain information and input from both the Municipality as well as any Alberta Land Surveyors with respect to missing or damaged Survey Monuments. Planning & Development continue to work closely with the Director of Surveys and the local surveying companies on the re-establishment of the survey pins. <u>Jan 25/17</u> - Email sent to J. Doyle, B. Couture, cc to D. Leflar, E. Hutton

Council Action Log - Outstanding Resolutions

6-Sep-17

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16081 (Linked to 15052)	13-Dec-16	Council	<p><u>Flood Mitigation Plan Update:</u> - "THAT Administration proceed with pre-design, design and construction of structural flood mitigation for the Lower Townsite, Waterways and Ptarmigan Court reaches in the form of an engineered demountable wall to the current estimated 1:100 year flood water elevation (250 metres);</p> <p>THAT Administration make provision in design and construction of the demountable wall for flexibility to increase the level of flood protection to the current estimated 1:200 year flood water elevation (251 metres) if flood protection above 250 metres is later stipulated by the Province based on the outcome of its Fort McMurray River Hazard Study currently underway.</p> <p>THAT Administration adopt temporary flood mitigation measures to protect all flood hazard areas as well as possible from a flood water elevation of up to 248.5 metres (current estimated 1:40 year flood water level) until permanent flood mitigation measures are in place; and</p> <p>THAT Council approve rental through a competitive procurement process of ice-breaking equipment (e.g. Amphibex) as part of the temporary flood mitigation measures to respond to an ice jam flood event, the funding source to be the approved operational budget."</p> <p>THIS ITEM IS LINKED TO LOG #15052 - FLOOD MITIGATION PLAN (APRIL, 2015) WHICH HAS BEEN MOVED TO THE COMPLETED TAB</p>	Engineering	D. George		<p><u>June 29/17</u> – Pre-design with river ice force modelling study is approximately @50% completion. Design is expected to start in Q4 of 2017. Construction will be deferred to 2018.</p> <p>As part of Prairie Loop Blvd. phases between Morrison and McLeod, we have added elevation to go up to 250.5 m to allow flood protection to 1:100 yrs.</p> <p>Preliminary Engineering analysis conducted for use of Amphibex in Athabasca river, reported that it would cause flooding, hence not recommended to be used in this region. Administration will continue to use sand-bagging as a temporary interim measure until permanent walls are built.</p> <p>Mar 1/17 - A pre-design RFP is being initiated to address the ice force modelling and geotech recommendations to fully inform the decision as to what mitigation method is chosen for LTS, Waterways and Ptarmigan Court before proceeding with detailed design and construction thereafter. Province already provided a letter confirming to build the flood mitigation structure to 250 m elevation with a consideration for freeboard, which would be confirmed as part of pre-design. Temporary flood protection to 248.5 m is being coordinated through a flood committee who has key stakeholders from Environmental, Public Works, Engineering and Communication.</p> <p>An initial conversation with the flood committee indicated that for an ice-breaking equipment usage, we need environmental approvals that may take 8-9 months, so this process cannot be possibly initiated for 2017. We may have to consider this as a potential temporary measure for 2018 with proper budget approvals and environmental approval.</p> <p>Dec. 14/16 - Email sent to D. George, cc Executive Leadership Team, D. Leflar and D. Woodworth</p>
16080	22-Nov-16	Council	<p><u>Joint Plan for Bill 21 Transition:</u> - "That the Joint Plan for Bill 21 Transition Terms of Reference" be amended by adding the words "and Members of Council" after the word "Mayor" under the heading Vision.</p> <p>That Council endorses the "Joint Plan for Bill 21 Transition" as amended, as a guidance document for both the Regional Municipality and the oil sands industry to work toward joint recommendations to the Government of Alberta concerning implementation of the tax ratio and other provisions of Bill 21 that will significantly impact both the Regional Municipality's revenue stream and industry's municipal tax liability."</p>	Legal Services	D. Leflar		<p><u>June/17</u> – Administration continues to work through a number of deliverables including the 20 Year Capital Plan and updated benchmarking information.</p> <p>March 2/17 - D. Leflar is out of office and unavailable to provide an update on this item until March 13.</p> <p>Dec 6/16 - First Steering Committee meeting will be held December 6, 2016.</p>
16078	8-Nov-16 21-Feb-17	Council	<p><u>Truth and Reconciliation Commission of Canada:</u></p> <p>"That Administration review the Truth and Reconciliation Commission of Canada Calls to Action Report and identify where the Municipality has the jurisdiction and ability to implement Calls to Action, and report back to Council no later than February 28, 2017 with recommendations based on engagement with the First Nations, Métis, Inuit, Non-Status and other Indigenous peoples within the region."</p> <p><u>Resolutions Passed on February 21, 2017:</u></p> <p>"That Administration continue engagement with Indigenous partners to complete the review of the recommended Truth and Reconciliation Commission of Canada (TRC) Calls to Action Report, as approved by the below council motion on November 8, 2016:"</p> <p>"That Administration review the Truth and Reconciliation Commission of Canada Calls to Action Report and identify where the Municipality has the jurisdiction and ability to implement Calls to Action, and report back to Council no later than February 28, 2017 with recommendations based on engagement with the First Nations, Métis, Inuit, Non-Status and other Indigenous peoples within the region."</p>	Indigenous and Rural Relations	D. Fraser		<p><u>Mar. 3/17</u> – Steering committee met January 9, 12, 19, 2017, to review preliminary feedback from communities, and to begin matching process. Further engagement with Indigenous partners' leadership to ascertain what level/type of engagement is desired from each community group. Following this, whatever level of engagement is identified will be carried-out to maximize participation and collection of feedback.</p> <p>Dec. 1/16 – Invitations sent to Departments for Internal Steering Committee. Met with Wood Buffalo Métis to discuss recommendations.</p> <p>Nov. 29/16 – Hand delivered letter to Fort McMurray First Nation #468's and Chipewyan Prairie Dene First Nation's administrative staff.</p> <p>Nov.25/16 letters were sent to Council; Chiefs, Métis & Non-Status leaders and Friendship Centre.</p> <p>Nov. 9/16 - Email sent to D. Fraser and E. Gould</p>

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16075	25-Oct-16	Council (via WBRC)	<p><u>Regional Mitigation Opportunities:</u></p> <p>"That Council support the development of a regional-level alternate egress and emergency evacuation route (to be termed "East Clearwater Highway") as its highest priority mitigation requirement; and</p> <p>That Administration participate in a pre-design for the proposed East Clearwater Highway with a focus of improving resiliency and public safety for the residents of the Regional Municipality of Wood Buffalo (the Municipality); building on previous and ongoing initiatives including any work done by related Committees; and</p> <p>That Administration budget \$5M in the Proposed 2017 Budget as the Municipality's contribution to the overall pre-design costs for the proposed East Clearwater Highway, subject to a commitment from other partners on the remainder of the pre-design costs; and</p> <p>Regional Mitigation Opportunities:</p> <p>That Council solicit the Government of Alberta (GOA) for 2017 funding support for the pre-design which includes cost-sharing opportunities for the proposed East Clearwater Highway, with the intent of improving resiliency and public safety for the residents of the Municipality; and</p> <p>That the Mayor is hereby authorized and requested to write on behalf of Council to the GOA consisting of three elements:</p> <ul style="list-style-type: none"> • Support for the GOA's comprehensive FireSmart plan for the Municipality that is currently under consideration; • A commitment to work collaboratively to determine the best means of protecting the rural hamlets and the western flank of the Urban Service Area from a Wildland/Urban Interface (WUI) fire; and • A request for GOA funding and support for a collaborative initiative between the GOA and the Municipality with respect to the training and permanent staffing of a WUI Fire Crew similar in concept to that existing in the Lesser Slave Lake region." 		Leadership Team		<p><u>Mar 3/17</u> - Discussions are ongoing with Ministers.</p> <p>Dec 7/16 - Capital Request and Business Case was sent to Finance (Linda Ollivier) on Nov 24/16 from Recovery (Mark Power) for inclusion in the 2017 budget process as per Council resolution on Oct 25/16.</p> <p>- Letter has been drafted by Recovery to be sent to Minister Mason from the Mayor. Letter will be sent to Mayor's Office Dec 7/16 by end of day. The letter requests that the GOA, in collaboration with the Municipality, fund the pre-design work for the East Clearwater Highway which will perform any geotechnical work related to the alignment, provide a traffic model that considers evacuation of the region, perform any required stakeholder engagement, and determine the project scope, project cost and project schedule. Also, the pre-design needs to consider any previous and ongoing work including complementary connecting arterial roadways within the Urban Service Area.</p> <p>Nov 16/16 - Mayor's office sent the letters to the Minister on Nov 23/16</p>
16073	11-Oct-16	Council	<p><u>Strategic Plan Update:</u></p> <p>"That the matter of the Strategic Plan be deferred until Council holds a workshop on the matter, targeted to be scheduled before the end of 2016."</p>	Human Resources/ Legislative Services	Terry Hartley	31-Dec-16	<p><u>Mar 9/17</u> - In accordance with direction from the CAO following a discussion with Council, this action has been deferred pending the election of a new Council.</p> <p>Dec.6/16 - A review of proposals is underway to provide facilitation of a Council Workshop. Facilitator selection to be concluded by December 15, 2016 with the Council Workshop to occur prior to January 31, 2017.</p> <p>Oct 26/16 - email sent to Executive Leadership Team / Mayor's Office noting that it is a complex resolution that requires a collaboration.</p>
16071	27-Sep-16	Council (via AC)	<p><u>Appointment of External Auditor - 2017 Year End:</u></p> <p>"That Deloitte LLP be reappointed as external auditor for the Regional Municipality of Wood Buffalo, Wood Buffalo Regional Library, Regional Recreation Corporation and Wood Buffalo Housing & Development Corporation for the December 31, 2017 year end audit.</p> <p>That Administration be authorized to enter into a one year contract extension for the provision of external audit services for the December 31, 2017 year end by Deloitte LLP; and</p> <p>That Administration prepare and issue a Request for Proposal for the provision of external auditing services commencing December 31, 2018."</p>	Financial Services	L. Ollivier		<p><u>Dec 6/16</u> - The one year contract extension for auditing services will be confirmed with Auditors in Q3 of 2017.</p> <p>The RFQ for auditing services for 2018 will be issued in Q4 of 2017.</p> <p>Sep. 27/16 - Email sent to L. Ollivier, copied to E. Hutton.</p>

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16057	25-Aug-16	Oversight Committee	<p><u>Proposed Amendments to Procedure Bylaw, Standing Council Committees Bylaw, and bylaws establishing other council committees:</u></p> <p>"That this matter be referred to a future Council Workshop for review and updating and be brought forward to the Oversight Committee for consideration on or before October 31, 2016."</p>	Legislative Services	A.Rogers	31-Oct-16	<p><u>Jul 4/17</u> - To be reviewed with Council following 2017 municipal election</p> <p>Mar 2/17 - Responsibility transferred to new CLO following Organizational Realignment. Documents currently under review and anticipated to be brought forward by end of June, 2017.</p> <p>Aug. 29/16 - Email sent to Council requesting their input on potential dates for the Council Workshop. Copied to M. Ulliac, K. Scoble, D. Leflar, A. Rogers and J. Brown.</p> <p>Dec 5/16 - Workshop held with Council October 3, 2016. Revisions and amending Bylaw to be presented first quarter 2017</p>
16028	26-Apr-16	Council (via AC)	<p><u>Audit Committee Terms of Reference:</u></p> <p>"That the Audit Committee Terms of Reference (as set out in Attachment 1, dated April 20, 2016) be approved, in principle; and</p> <p>That Administration bring forward an amendment to the Standing Council Committees Bylaw to incorporate the provisions of the Audit Committee Terms of Reference."</p>	Legislative Services	A. Rogers		<p><u>Mar 3/17</u> - Amendments on hold pending review to ensure alignment with new organizational structure.</p> <p>July 12/16 - Amendments to Standing Council Committees Bylaw was deferred at the April 28, 2016 Oversight Committee meeting to next their next meeting. The Oversight Committee is scheduled to reconvene at their first meeting since the May wildfires on August 25, 2016.</p> <p>Amendments to the Standing Council Committees Bylaw to incorporate the Audit Committee terms of reference will be brought forward to the Oversight Committee for consideration on August 25, 2016, with recommendations to be forwarded to Council for approval. Apr. 27/16 - Email sent to D. Leflar, A. Rogers, cc: K. Scoble, R. Timleck.</p> <p>(see Log #16057 - anticipated to be brought forward end of June 2017.)</p>
16017	5-Apr-16	Council	<p><u>Plan for Reduction of Property Tax Burden for Oilsands Industry:</u></p> <p>"That Regional Municipality of Wood Buffalo Council enter into discussions with the oilsands companies with a view to quickly formulating a plan that would both</p> <p>(a) reduce the property tax burden on the oilsands companies; and</p> <p>(b) see oilsands companies expand the employment of residents of the RMWB with particular focus on elimination or reduction of costly fly-in, fly-out operations that exist at many of the oilsands operations in this Municipality."</p>	Council	Council	N/A	<p><u>July 6/16</u> - Resolution passed at July 5, 2016 Council Meeting reducing municipal tax rates for all classes by 2%.</p> <p><u>Apr. 12/16</u> - Meeting took place on April 19, 2016 with industry representatives.</p> <p><u>Apr. 11/16</u> - Request by CAO to reassign item to Council.</p> <p><u>Apr. 5/16</u> - Email sent to K. Scoble, M. Ulliac, E. Hutton, P. Schofield</p> <p>(See Log #16080</p>
16012	9-Mar-16	LPTC	<p><u>City Centre Area Redevelopment Plan:</u></p> <p>"That a Bylaw be brought forward for Council's consideration to repeal the City Centre Area Redevelopment Plan by May 24, 2016."</p>	Legal Services/ Planning and Development	D. Leflar, B. Couture	24-May-16	<p><u>Dec 8/16</u> - This will be reviewed again by Planning and Development, and Legal and Services for potential implications arising from the wildfire.</p> <p><u>Aug. 9/16</u> - This will be reviewed again by Planning and Development, and Legal Services for potential implications arising from the wildfire. The item will be brought forward again to the Land Planning and Transportation Committee in the fall of 2016.</p> <p><u>Apr. 14/16</u> - Presentation of ramifications of repealing this statutory plan provided at the April 13, 2016 Land Planning and Transportation Committee meeting. Administration will bring forward a recommendation at the May 11, 2016 LPTC meeting.</p> <p><u>Mar. 10/16</u> - During Agenda Review the City Centre Area Redevelopment Plan was removed from the Mar 15/16 Council Agenda. It was suggested that Administration bring forward a presentation on the overarching statutory plans inclusive of the CCARP at the next LPTC meeting - April 13/16.</p>

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15060	24-Nov- 15	Council	<p><u>Transfer of Athabasca Power Centre Lands to the Municipality:</u></p> <p>"That Administration enter into discussions with Provincial Administration regarding an agreement for the transfer of the Athabasca Power Centre lands to the Municipality for consideration by Council."</p>	Land Administration	K. Smith		<p><u>Mar 21/17</u> - Land Administration recently received previous correspondence between the RMWB and GOA regarding the transfer of the APC to the municipality. This project was placed on hold due to the wildfire. Land Administration is now the lead and will initiate discussions with GOA regarding a path forward.</p> <p><u>Dec 13/16</u> - RFP is being evaluated. Update is to be provided in Q1, 2017.</p> <p><u>Aug 11/16</u> - Report to be provided to Council in Fall of 2016.</p> <p><u>Jul 8/16</u> - Item is on hold and will be brought forward at a later date TBD.</p> <p><u>Apr 7/16</u> - An RFP was posted on March 24, 2016 for the development of a feasibility study on the Athabasca Power Centre lands, to determine if the Municipality should pursue a transfer of the Athabasca Power Centre lands from the Government of Alberta. The results of the feasibility study will be presented to Council in the fall of 2016.</p> <p><u>Feb 23/16</u> - Appraisal of Land based on development to ascertain if the lands should be taken into the USA; RFP development in progress.</p> <p><u>Dec 11/15</u> - Email Received fr J. Street indicating that discussions with the Province would be a part of the current Master Service Agreement which was understood to occur in Jan/16. Indicated that the MSA lies with the office of the DCAO and P. Fitzgerald would be copied as she coordinates the discussions.</p>
15055	24-Nov-15	Council	<p><u>Residential On-Street Parking:</u></p> <p>"That Administration complete an in-depth parking study to develop an on-street parking strategy to ensure public safety on each residential street for Council consideration not later than August 30, 2016."</p> <p>"That the Residential On-Street Parking Study project completion date be extended until August 31, 2017;</p> <p>That the scope of the project be revised to exclude those areas of neighbourhoods directly impacted by the wildfire; and</p> <p>That a separate On-Street Parking Study be undertaken in neighbourhoods directly impacted by the 2016 wildfire, once the rebuild has been completed."</p>	Engineering & Environmental Services	D. George and M. Hajhossein	30-Aug-16	<p><u>June 29/17</u> – Administration presented a status update to LPTC on June 27, 2017. The status of the Residential On-Street Parking study is that a pilot study to address a safe setback from intersections is being completed. The spring data collection of on-street parking is completed and completion of report is underway. Based on recommendations from internal stakeholders, the public engagement portion of this study has been cancelled, as the study results indicate change in status of parking issue.</p> <p><u>Mar 2/17</u> – The project is proceeding as planned with the reduced scope approved by Council. Proceeding to install signage on Stop sign on a trial basis, saying “No Parking within 10 m” to protect setback area. Bylaw, Pulse Line and Legal are informed of this trial initiative.</p> <p><u>Dec 6/16</u> - Presented to Council, extended till August 31, 2017</p> <p><u>Nov 21, 2016</u> Land Planning and Transportation Committee recommended to Council that extension of completion date to August 31, 2017 be approved.</p> <p>Nov 2, /12 A committee report will be presented to LPTC on November 21, 2016 to extend the completion date of the study to August 31, 2017.</p> <p><u>Aug 18/16</u> - A verbal update was provided to the Land Planning and Transportation Committee at their meeting on August 17, 2016. Administration will bring a report forward at the Sept. 14/16 LPTC meeting with recommendations to Council to request an extension to present their findings.</p> <p>Cross referenced with item 15010.</p>

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15051	3-Nov-15	Council	<p><u>Wes Holodniuk, Urban Development Institute Wood Buffalo, and Nick Sanders, Fort McMurray Chamber of Commerce re: Protecting the Investment in Our Future:</u></p> <p>"That Administration analyze and validate the recommendations contained in the report in the context of the Municipality's 2015-2017 Strategic Plan, review the findings with the relevant Council Committees, and present a comprehensive report to Council encompassing all issues on the actions to be taken with respect to those recommendations which are aligned with the Municipality's Strategic Plan;</p> <p>That Administration collaborate and seek input from Regional Community Leaders (eg. Oil Sands Community Alliance, Athabasca Oil Sands Area Transportation Coordinating Committee, First Nations, Metis Nations etc.) in advancing those recommendations that are aligned with the Municipality's Strategic Plan; and</p> <p>That Administration collaborate with the staff at the ministries of Alberta Municipal Affairs and Alberta Economic Development to review, validate and to determine next steps that the Municipality may be involved with as it relates to the balance of the report to ensure that the broader interests in the region are represented."</p>	Planning & Development	K. Smith		<p><u>Mar 21/17</u> - This item was ordingally under the Economic Development Department. Discussions to take place as to what Department will take the lead on this item based on staff realignment.</p> <p><u>Dec 5/16</u> - Stakeholder engagement is underway and work on the final report has begun.</p> <p><u>Aug. 11/16</u> - Comprehensive review completed by Administration. Plan underway to complete stakeholder meetings.</p> <p><u>Aug17/16</u> - The initial plan for stakeholder engagement plan is being assessed post-fire and stakeholder meetings are expected to begin, subject to stakeholder availability, towards end of September.</p> <p><u>Jul. 8/16</u> - On hold to be brought forward at a later date to be determined.</p> <p><u>Apr. 21/16</u> - Administration met with OSCA on April 20 to provide them an update regarding the Municipality's review of the report and response to recommendations directed to the Municipality.</p> <p><u>Apr. 18/16</u> - Administration provided an update via Briefing Note to Council regarding progress of the review and next steps.</p> <p><u>Feb. 23/16</u> - Administration completed review of report; identified outstanding issues currently not being addressed; meeting scheduled with Government of Alberta on Feb. 24 to discuss their review of the report; Meeting planned with OSCA to discuss their review of the report as well.</p> <p><u>Jan 8/16</u> - In progress. Working group established; led by Leanne McCarthy.</p> <p><u>Nov 4/15</u> - Email sent to Brian Moore for action.</p>
15039	6-Oct-15	Council	<p><u>Rural Economic Development Programming Incentives:</u></p> <p>"That the Municipality examine the adjustment of rural non-residential utility rates during the development of the new Utility Rates Bylaw.</p> <p>That the Municipality forego reductions in rural non-residential property taxes until such time that the Government of Alberta has amended Order in Council #817/94 to:</p> <p>(i) Make an amendment to Order in Council #817/94 for the purpose of authorizing the Municipality to tax non-residential properties within the hamlets in the Rural Service Area at the same tax rate that would apply if those properties were in the Urban Service Area, or alternately</p> <p>(ii) Make an amendment to Order in Council #817/94 for the purpose of creating a "Hamlet Service Area" within which the Municipality would be authorized to tax all classes of properties at mill rates other than rates applicable to either the Urban Service Area or the Rural Service Area.</p> <p>That the Municipality continue with implementation of the Wood Buffalo Entrepreneurship Initiative with particular emphasis on enhanced rural programming."</p>	Financial Services (Assessment)	P. Schofield		<p><u>June/17</u> – Awaiting Municipal Government Act Regulations regarding splitting the rural non-residential tax rates.</p> <p><u>Oct. 7/15</u> - Email sent to J. Penney cc: D. Dragonnetti and P. Schofield requesting that any progress or status updates be forwarded to Leg. Services for tracking purposes. <u>Aug. 26/16</u></p> <p>- The Oversight Committee requested at their meeting on August 25, 2016 that this item be escalated in terms of priority. Correspondence sent to pertinent members of administration informing them as such. Update on enhanced rural programming to be brought forward by Economic Strategies to the Oversight Committee at their September 22, 2016 meeting.</p> <p><u>Apr 29/16</u> - cross referenced with items 15019 and 16034AR.</p>

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6-Sep-17

NOTE: The content of the Current Status Notes column of this spreadsheet is the responsibility of the assigned Department.

Log #	Meeting Date	Meeting	Description	Department	Assigned to (if known)	Due Date (if applicable)	Status Notes
15019	25-Aug-15	Council	<p><u>Rural Non-Residential Taxation (NOM):</u></p> <p>"That: (a) the Mayor and rural Councillors work with the Government of Alberta and the MLAs representing the rural areas of the Regional Municipality; and (b) Administration work with the Department of Municipal Affairs, to persuade the Government of Alberta to: (i) make an amendment to Order-in-Council #817/94 for the purpose of authorizing the Regional Municipality to tax non-residential properties within hamlets in the Rural Service Area at the same mill rate that would apply if those properties were in the Urban Service Area; or alternatively (ii) make an amendment to Order-in-Council #817/94 for the purpose of creating a "Hamlet Service Area" within which the Regional Municipality would be authorized to tax all classes of properties at mill rates other than the rates applicable to either the Urban Service Area or the Rural Service Area.</p> <p>And that Administration explore options to provide alternate relief for businesses within hamlet boundaries in the interim until such time as the Government of Alberta has amended the Order-in-Council #817/94, and that Administration report back to Council on these options no later than October 6, 2015.</p> <p>And that if successful, that the sum of the difference be eliminated from revenue collected by the Municipality, rather than redistributed to other tax classes."</p>	Financial Services (Assessment)	P. Schofield	Options for alternate relief for business within hamlet boundaries due by Oct 6, 2015.	<p><u>Aug 18/16</u> - Proposed Municipal Government Act revisions will allow the non-residential property tax to be split into subclasses and taxed at different rates as defined by the regulations (which have not been published at this time).</p> <p>June/17 – Continue to await Municipal Government Act Regulations regarding splitting the rural non-residential tax rates into sub-classes.</p> <p><u>Apr. 6/16</u> - Letter submitted to Government of Alberta, Minister of Municipal Affairs, on January 27, 2016 requesting support to make the amendment to Order in Council #817/94. No response has been received at this time.</p> <p><u>Apr 29/15</u> - See 16034AR</p> <p><u>Oct. 6/15</u> - Administration presented to Council a proposal to create a Development Incentive Program to reduce development charges in the rural areas for a trial period expiring Dec 31, 2016. Administration further presented to a proposal for Rural Economic Development programing.</p> <p><u>Sept. 28/15</u> - Correspondence was forwarded from the Mayor's office on Sept 28/15 to MLA Jean and Yao seeking support to pursue with the Province amendment to OIC 817/94 to create a Hamlet Service Area.</p> <p><u>Sept. 22/15</u> - Administration presented to Council on Sept 22/15 a proposal for a trial Rural Developer Charge Reduction Program.</p> <p><u>Sept. 15/15</u> - Briefing Note was prepared for presentation by the CAO to the Minister of Municipal Affairs requesting an amendment to the OIC to authorize the Municipality to tax non-residential properties within hamlets at the same tax rate as the Urban Service Area.</p> <p><u>Aug 28, 2015</u> - Email sent to K Scoble, E Hutton, P Schofield and J Penney requesting action. Cross referenced with items 15039 and 16034AR.</p>
15015	14-Jul-15	Council	<p><u>LEED Standards (NOM):</u></p> <p>"That Administration bring forward for Council's consideration a bylaw to amend Part 9 of the Land Use Bylaw by removing all references to the Canada Green Building Council LEED Gold Standard and replacing them with language that allows developers to choose any level of LEED building certification; and that Alternatives a) and b) align with the LEED Certified level equivalents."</p>	Planning and Development	J. Doyle		<p><u>Dec 8/16</u> - Land Use Bylaw project to be continued into 2017 due to Wildfire. Consultation will commence in Q1 2017. Project to be completed by Q4 2017.</p> <p><u>Aug. 11/16</u> - Will be part of the revised Land Use Bylaw which is scheduled to be brought forward to Council in the third quarter of 2016</p> <p><u>Jul. 8/16</u> - Will be part of the revised Land Use Bylaw which is scheduled to be brought forward to Council in the third quarter of 2016.</p> <p><u>Dec. 11/15</u> - trees have not been planted as of yet. The quotes for reforestation have been obtained and awarded. The contractor will commence the work in the Spring of 2016 (information provided by the Engineering Dept).</p>
	25-Mar-14	Council	<p><u>Graffiti Vandalism (NOM):</u></p> <p>"That Administration research and report back to Council on best practices for enhanced education and enforcement of graffiti vandalism, including, but not limited to, a bylaw covering the potential for restrictions on commercial spray can storage, sales to minors and vandalism removal timelines."</p>	Legal Services	D. Leflar		<p><u>Mar 2/17</u> - Legal Services and Community Services are working collaboratively to drafting a Community Standards Bylaw which will address graffiti.</p> <p><u>Aug. 9/16</u> - Work has restarted. Item is expected to come before Council by the end of 2016.</p> <p><u>Oct 19/15</u> - Advised that information forwarded to both Program Management branches in Engineering to make sure they provide requested information by 2016 construction season.</p>