



## **Council Meeting**

Jubilee Centre Council Chamber  
9909 Franklin Avenue, Fort McMurray

Tuesday, July 19, 2016  
6:00 p.m.

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### **Agenda**

#### **Call To Order**

#### **Adoption of Agenda**

#### **Minutes of Previous Meetings**

1. Minutes of Regular Council Meeting - July 12, 2016

#### **Presentations**

2. Chris Graham, Assistant Deputy Chief, Emergency Management re: Update on Sifting Operations

#### **Reports**

3. Review of Approved Capital Budget - Capital Projects Suspended  
- delegations
4. Cancellation of Capital Grant for Keyano College Theatre Expansion  
- delegations
5. Cancellation of Council Meetings – August 2 and 9, 2016  
- delegations

#### **Adjournment**



**Unapproved Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, July 12, 2016, commencing at 6:00 p.m.**

**Present:** M. Blake, Mayor  
T. Ault, Councillor  
L. Bussieres, Councillor  
J. Cardinal, Councillor  
S. Germain, Councillor  
K. McGrath, Councillor  
P. Meagher, Councillor  
C. Tatum, Councillor  
A. Vinni, Councillor  
C. Voyageur, Councillor

**Absent:** J. Stroud, Councillor

**Administration:** M. Ulliac, Chief Administrative Officer  
K. Scoble, Deputy Chief Administrative Officer  
B. Couture, Executive Director  
T. Hartley, Acting Executor Director  
D. Leflar, Chief Legislative Officer  
A. Rogers, Senior Legislative Officer  
A. Hawkins, Legislative Officer  
R. Marshall, Legislative Officer

**Call To Order**

Mayor M. Blake called the meeting to order at 6:03 p.m.

**Adoption of Agenda**

Moved by Councillor P. Meagher that the Agenda be adopted as presented.

Councillor K. McGrath served the following Notice of Motion to be presented during the Council Meeting of July 26, 2016:

1. **THAT IN RECOGNITION** of the month-long evacuation of the Municipality due to wildfire, from May 3, 2016 to the first week of June, 2016, **AND IN FURTHER RECOGNITION** of the additional burdens on residents whose properties were severely destroyed or damaged or who have been displaced from their homes for substantial periods of time following re-entry, **COUNCIL HEREBY** in the exercise of its authority under s.347 of the *Municipal Government Act* and considering it equitable to do so:
  - a. cancels one-twelfth of the municipal portion of all residential taxes for 2016 in the urban and rural service areas;
  - b. in addition to the tax cancellation described in a. above, cancels seven-twelfths of the municipal portion of 2016 taxes on all properties in the urban and rural service areas in respect of which structures on the properties were destroyed or so severely structurally damaged that they require demolition; and

- c. in addition to the tax cancellation described in a. above, cancels one-third of the municipal portion of 2016 taxes on residential properties located in Abasand, Beacon Hill and Waterways that were neither destroyed nor so severely structurally damaged that they require demolition.
2. THAT Council agree in principle to use its authority under s. 347 of the *Municipal Government Act* to cancel nine twelfths of the municipal portion of 2017 taxes on all properties anywhere in the Municipality in respect of which structures on the properties were destroyed or so severely damaged that they require demolition, at the same time that the 2017 Tax Rate Bylaw is given third reading.

Voting then occurred on Councillor P. Meagher's motion:

CARRIED UNANIMOUSLY

### **Minutes of Previous Meetings**

#### **1. Minutes of Regular Council Meeting - July 5, 2016**

Moved by Councillor T. Ault that the Minutes of the Council Meeting held on July 5, 2016 be approved as presented.

CARRIED UNANIMOUSLY

### **Reports**

#### **2. Selection Committee Recommendations – Wood Buffalo Housing & Development Corporation and Landlord and Tenant Advisory Board Appointments**

(6:09 p.m. – 6:12 p.m.)

#### **Pecuniary Interest**

Councillor C. Voyageur declared a pecuniary interest in the following Agenda Item due to an employment relationship and exited the Chamber at 6:09 p.m.

Moved by Councillor A. Vinni that the following individuals be appointed to the Wood Buffalo Housing & Development Corporation Board, effective immediately:

- Roy Amalu and Scott Garner to December 31, 2016;
- Peter Fortna to December 31, 2017;

CARRIED UNANIMOUSLY

#### **Return**

Councillor C. Voyageur returned to the Chamber at 6:10 p.m.

Moved by Councillor A. Vinni that the following individuals be appointed to the Landlord and Tenant Advisory Board, effective immediately:

- Jennifer Reid to December 31, 2016; and
- Muhammad Rizwan to December 31, 2017.

CARRIED UNANIMOUSLY

**3. Selection Committee Recommendation – Wood Buffalo Recovery Committee Appointments**

(6:12 p.m. – 6:15 p.m.)

Moved by Councillor A. Vinni that the following individuals be appointed to the Wood Buffalo Recovery Committee, effective immediately to October 31, 2017:

- Jeanette Bancarz;
- Maggie Farrington;
- Kevin Fleury;
- Marty Giles;
- Mark Hodson; and
- Kim Jenkins.

CARRIED UNANIMOUSLY

**Wood Buffalo Recovery Committee Matters**

**4. Presentation: Wood Buffalo Recovery Committee Background and Moving Forward**

(6:15 p.m. – 6:56 p.m.)

Councillor S. Germain provided background information as to the work that went into the development of the Wood Buffalo Recovery Committee. With the appointment of the public members to the Committee, it is anticipated that the Committee will hold its first public meeting on August 3, 2016.

**Exit and Return**

Councillor K. McGrath left the Chamber at 6:21 p.m. and returned at 6:22 p.m.

**Jim Rogers, resident**, noted he is looking forward to see the Committee's efforts in support of the affected residents.

**Paul McLeod, resident**, commended Council and staff on the presentation and formation of the Committee and stressed the importance of safety during the rebuild period.

Moved by Councillor C. Voyageur that the presentation by the Wood Buffalo Recovery Committee be accepted as information.

CARRIED UNANIMOUSLY

**5. Wood Buffalo Recovery Committee Recommendation – Request for Start-Up Funding**

(6:56 p.m. – 7:00 p.m.)

Moved by Councillor C. Voyageur that the Wood Buffalo Recovery Committee be allocated start-up funding of \$4 Million, to be funded from:

- a) the 2016 Operating Budget surplus; or
  - b) the Emerging Issues Reserve;
- in that order.

CARRIED UNANIMOUSLY

**6. Wood Buffalo Recovery Committee Recommendation - Request for Interim Housing**

(7:00 p.m. – 7:37 p.m.)

Moved by Councillor K. McGrath:

- THAT Administration be directed to submit a request to the Government of Alberta for interim, pet-friendly housing units with three or more bedrooms to be made available to residents affected by the wildfire; and
- THAT all associated costs be included in the Municipality's request for funding from the Government of Alberta's Disaster Recovery Fund to compensate for extraordinary costs arising from the wildfire.

**Carole Bouchard, Director, Community Services and Paulina O'Connor, Supervisor, Neighbourhood Community Development**, provided an overview of the data gathered which reflects a need for interim housing, specifically pet-friendly housing with three or more bedroom units.

**Kunal Nagpal, resident**, noted there are a number of vacant rental units within the community and questioned the need for the three or more bedroom units.

**Jim Rogers, resident**, recommended Ptarmigan Park area as a possible location for temporary housing.

**Snehal Patel, resident**, questioned how many temporary housing units are proposed and how these would be allocated. He further questioned the disposition of these units when they are no longer required.

Exit and return

Councillor K. McGrath left the chamber at 7:33 p.m. and returned at 7:34 p.m.

Voting then occurred on the motion made Councillor K. McGrath:

CARRIED UNANIMOUSLY

### Recess

A recess occurred between 7:37 p.m. and 7:53 p.m.

### Presentations

**7. Jamie Doyle, Director, Planning and Development re: Permitting Process**  
(7:53 p.m. – 8:20 p.m.)

**Jamie Doyle, Director of Planning and Development**, provided a brief overview of the demolition permit requirements and the process.

Moved by Councillor S. Germain that the presentation regarding the demolition permit process be accepted as information.

CARRIED UNANIMOUSLY

### Adjournment

As all scheduled business matters had been concluded, Mayor M. Blake declared the meeting adjourned at 8:21 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer





# Heirloom Retrieval

## Sifting Operations Debrief



# Project Overview

To accommodate overwhelming requests for heirloom retrieval, the Regional Municipality of Wood Buffalo partnered with:

- Team Rubicon,
- Samaritan's Purse, and
- five local Indigenous businesses

to oversee and carryout ash-sifting operations from June 7 to July 5.

# Project Overview

- Approximately 1100 properties received heirloom retrieval services.
- PULSE Line was integral to project success.



# Successes and Feedback



*“I’m so happy to have had Rubicon find what they found. I feel like I got to do some healing today.” - Resident*

Note: Photo and quote shared on public social media page. Personal information has been removed for privacy.

# Successes and Feedback

## Continued



Note: photos and stories shared from public social media page. Personal information removed for privacy.

# Fire Break

An heirloom retrieval plan for those with homes demolished as part of the fire break is currently being carried out in coordination with home owners, S.P.E.C.S., Samaritan's Purse, and Graham Construction.

# Key Considerations

Lessons learned from Slave Lake Wildfire indicated that

- **heirloom retrieval** and
- an opportunity to **view and visit properties** prior to demolition

would have been beneficial to the well-being of residents.

# Questions?



**Subject: Review of Approved Capital Budget - Capital Projects  
Suspended****APPROVALS:**

Dawny George, Director  
Terry Hartley, Acting Executive Director  
Kevin Scoble, Deputy Chief Administrative Officer

**Administrative Recommendations:**

1. THAT Administration resume with the capital projects as identified as *"To Be Resumed"* in Attachment 1 dated July 12, 2016.
2. THAT Administration prepare capital budget amendments for Council consideration by August 16, 2016 to defer the capital projects identified as *"To Be Deferred"* in Attachment 2 dated July 12, 2016.
3. THAT Administration prepare capital budget amendments for Council consideration by August 16, 2016 to cancel the capital projects identified as *"To Be Cancelled"* in Attachment 3 dated July 12, 2016.

**Summary:**

Administration has completed a subsequent review of the approved capital budget based on the following:

- Contractual obligations
- Feasibility of modified scheduling and
- Cash flow implications

The capital projects identified in Attachment 1 are recommended to proceed.

As identified in Attachment 2, there are also a number of projects that Administration is recommending to be deferred under current circumstances. Specific capital budget amendments will be brought forward prior to August 16<sup>th</sup> for Council consideration. The Capital Projects Steering Committee will review and either approve or recommend for consideration by Council based on the nature of the amendments proposed, in compliance with the Fiscal Responsibility Policy (FIN-160). Municipal cash flow has been significantly impacted by the delay in the collection of property tax revenue and the costs of the disaster response. Administration continues to work on solutions to mitigate the cash flow situation.

**Background:**

At the June 20, 2016 Council meeting, the following resolutions were carried unanimously:

THAT Administration suspend capital projects identified in Attachment 2 dated June 14, 2016, until a further detailed review is completed of:

- Contractual obligations
- Feasibility of modified scheduling and
- Cash flow implications

THAT Administration complete a further detailed review by July 19, 2016.

All capital projects have been impacted by the wildfire disaster. The most prevalent impact is associated to schedule as work on capital projects ceased for a period of time during the mandatory evacuation. Administration will continue the process of re-starting projects. Capital budget amendments will be prepared to update cash flow changes as well as to add new projects as a result of wildfire damage or due to identified new infrastructure requirements. The Capital Projects Steering Committee has reconvened and will review all capital budget amendments for cash flow and extended schedule and based on FIN-160, Fiscal Responsibility Policy, will either approve or recommend for Council consideration.

**Budget/Financial Implications:**

The current capital portfolio consists of approximately 207 active capital projects. Of these projects, on June 20, 2016, a total of 88 capital projects were suspended pending a detailed review. During the review, three additional projects were identified and included to represent a total of 91 capital projects. The review has been completed and the projects have been broken down into three categories, “to be resumed”, “to be deferred” and “to be cancelled”. Of the 207 total active capital projects, 10% are being recommended for deferral and 5% of the projects are recommended to be cancelled.

- 59 capital projects are recommended “To Be Resumed” (attachment 1);
- 22 capital projects are recommended “To be Deferred” (attachment 2), and;
- 10 capital projects are recommended “To Be Cancelled” (attachment 3)

**Rationale for Recommendations:**

Administration will continue to monitor the progress of approved capital projects. New capital projects required as a result of wildfire damage or due to identified new infrastructure requirements, will be brought forward for Council approval. The Capital Projects Steering Committee will review all capital budget amendments and determine next steps within the Fiscal Responsibility Policy (FIN-160).

**Strategic Plan Linkages:**

The review of the approved capital budget is aligned to the success of all seven municipal strategic pillars as follows:

- Pillar 1: Building Responsible Government
- Pillar 2: Building Balanced Regional Services
- Pillar 3: Building a Vibrant Economy Together
- Pillar 4: Building an Effective Land Strategy
- Pillar 5: Building a Reliable Transportation System
- Pillar 6: Building a Sustainable Region
- Pillar 7: Building for a Healthy and Active Lifestyle

**Attachments:**

1. Capital Projects “To be Resumed” from Suspended List - July 12th, 2016
2. Capital Projects “To be Deferred” from Suspended List - July 12th, 2016
3. Capital Projects “To be Cancelled” from Suspended List - July 12th, 2016



## Capital Projects *"To Be Resumed"* from Suspended List - July 12<sup>th</sup>, 2016

Item #	Capital Project Name
1	A Frame Road Sanitary Lift Station - Design
2	Abasand Heights Pumphouse Upgrade - Design
3	Anzac Community Centre Upgrades
4	Anzac Wastewater Treatment Plant and Effluent Pipeline - Construction
5	Architectural Upgrades of Owned and Leased 2013
6	Automated River Monitoring
7	Building Security Infrastructure Upgrade
8	Casman Centre Building Management System Upgrade
9	Confederation Way Sanitary Sewer Phase 2 - Construction
10	Conklin Multiplex - Construction
11	Conklin Water Treatment/Supply Upgrades - Design
12	Doug Barnes Cabin Expansion - Construction
13	Electronic Agenda and Voting
14	Enterprise Resource Planning
15	Fire Hall 6 Predesign/Design
16	Fleet Shop Automated Vehicle Locator (AVL) Equipment
17	Flood Mitigation - Predesign/Design
18	Fort Chipewyan Water/Sanitary Sewer - Predesign
19	Fort Chipewyan Animal Control
20	Information and Advisory Services Infrastructure Upgrades
21	Intelligent Bus Transit System (IBTS)
22	Intersection Improvement Thickwood Boulevard and Confederation Way
23	Janvier Sewage Lagoon Upgrade - Construction
24	Janvier Steel Building - Rink Replacement
25	Land Acquisition 2012-2014

## Capital Projects *"To Be Resumed"* from Suspended List - July 12<sup>th</sup>, 2016

Item #	Capital Project Name
26	Land Acquisition 2013-2014
27	Land Acquisition 2016
28	Legislative Management System Replacement
29	Life-Pak 15 Replacement
30	MacDonald Island Park Sustaining Capital Grant
31	Northern Utility Corridor - Predesign
32	Northside Recreation Centre - Design
33	Prairie Loop Boulevard
34	Road B at Saline Creek - Design
35	Rural Infrastructure Rehabilitation 2015-2017 - Design
36	Rural Infrastructure Rehabilitation 2015-2017 - Construction
37	Rural Water/Sewer Servicing - Construction
38	Saline Creek Drive - Placemaking
39	Silin Forest Road Rehabilitation
40	Syncrude Athletic Park Clubhouse Improvements - Equipment
41	Snyeside Park System - Construction
42	Saprae Creek Community Hall - Predesign/Design
43	South East 881 Water Supply Line - Predesign/Design
44	South West Water Supply Line Phase 1 - Construction
45	Urban Infrastructure Rehabilitation 2016-2018 - Design
46	Urban Infrastructure Rehabilitation 2014-2016 - Predesign/Design
47	Waterways and Horse Pasture Park

Substantially Complete	
48	Active Transportation Trail 2014-2016 - Construction

## Capital Projects *"To Be Resumed"* from Suspended List - July 12<sup>th</sup>, 2016

Item #	Capital Project Name
49	Active Transportation Trail 2014-2016 - Design
50	Architectural Upgrades of Owned and Leased 2010
51	Arena Site Preparation
52	Birchwood Trail Pedestrian Bridge - Predesign
53	Community Accessibility - Rural
54	Conklin Sewage Lagoon Upgrades - Design
55	Council Chamber Technology Upgrades
56	Information Services Infrastructure Upgrades 2015
57	Landfill Gas Management System - Regional Landfill - Predesign
58	Rural Community Placemaking - Anzac
59	Saprae Creek Water Distribution Upgrades - Predesign

\*On June 20, 2016, Council approved that Rural Water/Sewer Servicing Predesign and Design to be moved from "suspended" to "resume"





## Capital Projects *"To be Deferred"* from Suspended List - July 12<sup>th</sup>, 2016

Item #	Capital Project Name
1	Abasand Pump House Upgrade - Construction
2	Beacon Hill Outflow and Pipeline Upgrade
3	Clearwater Riverside Park - Construction
4	Clearwater Riverside Park - Remediation
5	Community Playgrounds (Eagle Ridge and others)
6	Enterprise Information Management
7	Fleet Shop Equipment Tooling
8	Flood Mitigation - Construction
9	Fort Chipewyan Base Bleacher Replacements
10	Fort MacKay Fire Hall - Construction
11	Fort MacKay Sewage Lagoon Upgrade - Design
12	Fort MacKay Sewage Lagoon Upgrade - Predesign
13	Gregoire Lake Estates Trail and Skate Park Design
14	Highway 63: Bus Lane add at Thickwood
15	MacKenzie Stormwater Management - Design
16	Northside Multi-Use Facility Phase 1 (Twin Arenas)
17	Parson's Creek Fire Hall 6 - Construction
18	Pumper Truck for Fire Station 6
19	Rural Community Placemaking Fort MacKay - Design
20	South Regional Reversible Effluent Pipeline - Design
21	Transit Facility Construction Green Trip Project
22	Vista Ridge 2014-2016 Capital Grant



## Capital Projects ***"To be Cancelled"*** from Suspended List - July 12<sup>th</sup>, 2016

Item #	Capital Project Name
1	Abasand Pump House/Reservoir - Upgrade Design
2	Fraser and Manning Predesign/Design
3	Fraser Avenue and McLeod Street Extension
4	Parsons Creek Highway 686 Bus Lane
5	RCMP Project Room Fit-Up
6	Surface Parking Relocation/Improvements Pre-Construction
7	Syncrude Timberlea Athletic Park Expansion Land Acquisition
8	Tipping Pad Construction
9	Tipping Pad Predesign and Design
10	Warm Up Shelters



**Subject: Cancellation of Capital Grant for Keyano College Theatre Expansion****APPROVALS:**

Carole Bouchard, Director  
Bob Couture, Executive Director  
Kevin Scoble, Deputy Chief Administrative Officer

**Administrative Recommendation:**

THAT the \$10M Capital Contribution to Keyano College for its Theatre Expansion Project be cancelled.

**Summary:**

At its July 14, 2015 meeting, Council passed the following resolution:

“THAT the Regional Municipality of Wood Buffalo provide a \$10 Million capital contribution to Keyano College for the theatre expansion project, to be funded from the 2015 Capital Infrastructure Reserve; and

THAT Administration be authorized to negotiate and enter into a capital contribution agreement with Keyano College, with terms and conditions established to the satisfaction of the Municipality; and

THAT the Municipality engage in discussion with the Keyano College Board of Governors to develop a community-based governance model for the oversight of the Theatre & Arts Centre.”

Administration presented Keyano College with a draft agreement in December 2015. As of May 2016, an agreement was not able to be formalized.

**Background:**

Representatives from the administration of both the Municipality and Keyano College, including legal counsel for both parties, attempted to reach an agreement based on the requirements outlined in Council’s resolution in July 2015. In December 2015, a draft agreement was proposed to Keyano College. As of May 2, 2016 the parties have been unable to reach an agreement.

**Budget/Financial Implications:**

If the \$10M capital contribution is cancelled, the funds will remain in the Capital Infrastructure Reserve.

**Rationale for Recommendation:**

As an agreement could not be reached, Administration recommends cancelling the capital grant.

**Strategic Plan Linkages:**

Pillar 1 – Building Responsible Government

Pillar 7 – Building for a Healthy and Active Lifestyle

**Subject: Cancellation of Council Meetings – August 2 and 9, 2016****APPROVALS:**

David Leflar, Director  
Kevin Scoble, Deputy Chief Administrative Officer

**Administrative Recommendation:**

THAT the August 2, 2016 and August 9, 2016 regular Council meetings be cancelled.

**Summary and Background:**

At its May 31, 2016, regular meeting, Council passed a resolution “that the previously scheduled summer recess of 2016 be cancelled for the time being, and that the matter of whether to schedule a summer recess in 2016 be re-considered at the June 28, 2016 regular Council meeting”.

**Rationale for Recommendation:**

A review of proposed agenda items has determined that although it is not viable to schedule an extended summer recess, there is an opportunity to cancel these two meetings and still enable Council to conduct business before and after these dates.

In the event that an urgent or emergent issue should arise, Council has the option to convene a special meeting so that the matter can be addressed efficiently.

**Strategic Plan Linkages:**

Pillar 1 – Building Responsible Government

