



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Administrative Briefing

Jubilee Centre Council Chamber
9909 Franklin Avenue, Fort McMurray

Tuesday, September 02, 2014
6:00 p.m.

From time to time, items will be scheduled which must be dealt with in private due to the sensitive or confidential nature of the matter, and in such cases, the specific section of the Freedom of Information and Protection of Privacy Act will be referenced on the agenda.

Agenda

Call to Order

1. Adoption of Agenda
2. Minutes from Previous Administrative Briefing - June 17, 2014

Motion to Move In Camera

3. Legal Matters
(In-camera, pursuant to Section 27 of the Freedom of Information and Protection of Privacy Act)

Motion to Reconvene in Public

Adjournment

Unapproved Minutes of an Administrative Briefing held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, June 17, 2014, commencing at 6:00 p.m.

Present: M. Blake, Mayor
T. Ault, Councillor
G. Boutilier, Councillor
L. Bussieres, Councillor
S. Germain, Councillor
K. McGrath, Councillor
P. Meagher, Councillor
J. Stroud, Councillor
A. Vinni, Councillor

Absent: J. Cardinal, Councillor
J. Chadi, Councillor

Administration: M. Ulliac, Interim Chief Administrative Officer
S. Kanzig, Chief Legislative Officer
R. Kendall, Legislative Coordinator
E. Franks, Legislative Coordinator

Call to Order

The Mayor called the meeting to order at 6:01 p.m.

1. Adoption of the Agenda

Moved by Councillor P. Meagher that:

- the agenda be amended by adding item number 6 Personnel Matter - Arising Legal Issue (In camera pursuant to section 17 of the Freedom of Information and Protection of Privacy Act); and
- that the agenda be adopted and presented.

CARRIED UNANIMOUSLY

2. Minutes from previous Administrative Briefing - June 3, 2014

Moved by Councillor A. Vinni that the minutes from the Administrative Briefing dated June 3, 2014 be adopted as presented.

CARRIED UNANIMOUSLY

3. Capital Project Status Update

Elsie Hutton, Chief Financial Officer, presented the Capital Project Status Update.

4. Waterfront Program Update

Renee Summers, Manager of Marketing and Special Projects, and Emdad Haque, Director of Engineering, spoke in relation to the waterfront program concept, which has been updated after stakeholders raised some concerns with the initial plan.

Discussions ensued with respect to the youth safety and risk of the public washrooms at Snye Point. In-depth discussion took place with respect to the flood mitigation strategy and the Waterfront Redevelopment of the Snye. Councillor S. Germain requested that Administration ensure that this matter be brought before Council following the public engagement session at MacDonald Island Park.

Also, in relation to the flood mitigation, Administration undertook to provide details to Council regarding the current elevation heights of the berm construction areas.

Exit and Return

Councillor S. Germain exited the Chamber at 6:35 p.m. and returned at 6:37 p.m.

Exit and Return

Councillor G. Boutilier exited the Chamber at 6:38 p.m. and returned at 6:39 p.m.

Recess

The Administrative Briefing recessed at 7:02 p.m. and reconvened at 8:10 p.m. due to the Special Council meeting scheduled for 7:00 p.m.

Motion to Move In Camera

Moved by Councillor J. Stroud that the Administrative Briefing move in camera pursuant to sections 17 and 25 of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

The Administrative Briefing moved in camera at 8:10 p.m.

5. IAFF Collective Bargaining Ratification

(In camera, pursuant to section 25 of the Freedom of Information and Protection of Privacy Act)

Roseanne Hall, Director of Human Resources, Robert Kirby, Manager of Labour and Employee Relations and Tammy Stevenson, Manager of Recruitment Systems and Process presented the IAFF Collective Bargaining Ratification.

Administration was excused from the meeting at 8:20 p.m. and no further minutes were taken.

6. Personnel Matter - Arising Legal Issue
(In camera, pursuant to section 17 of the Freedom of Information and Protection of Privacy Act)

Mayor

Chief Legislative Officer

