



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Council Meeting

Jubilee Centre Council Chamber
9909 Franklin Avenue, Fort McMurray

Tuesday, August 09, 2016
6:00 p.m.

Agenda

In Camera Session (5:00 p.m. – 6:00 p.m.)

- Personnel Matters

(In Camera pursuant to Section 24 of the Freedom of Information and Protection of Privacy Act)

Call To Order

Adoption of Agenda

Minutes of Previous Meetings

1. Regular Council Meeting - August 2, 2016

Reports

2. Wood Buffalo Recovery Committee Recommendation - Appointment of Interim Recovery Team Leader
- delegations

Motion to Move In-Camera

3. Legal Matters
(In Camera pursuant to Section 24 of the Freedom of Information and Protection of Privacy Act)

Motion to Close In-Camera Session and Reconvene in Public

Adjournment

Unapproved Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, August 2, 2016, commencing at 6:00 p.m.

Present: M. Blake, Mayor
T. Ault, Councillor
L. Bussieres Councillor
J. Cardinal, Councillor (via teleconference)
S. Germain, Councillor
K. McGrath, Councillor
P. Meagher, Councillor
J. Stroud, Councillor
C. Tatum, Councillor (via teleconference)
A. Vinni, Councillor
C. Voyageur, Councillor (via teleconference)

Administration: M. Ulliac, Chief Administrative Officer
K. Scoble, Deputy Chief Administrative Officer
B. Couture, Executive Director
D. Leflar, Chief Legislative Officer
A. Rogers, Senior Legislative Officer
S. Harper, Legislative Officer
D. Soucy, Legislative Officer

Call To Order

Mayor M. Blake called the meeting to order at 6:03 p.m.

Adoption of Agenda

Moved by Councillor J. Stroud that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

Minutes of Previous Meetings

1. Minutes of Regular Council Meeting - July 26, 2016

Moved by Councillor P. Meagher that the Minutes of the Council Meeting held on July 26, 2016 be approved as presented.

CARRIED UNANIMOUSLY

Presentations

2. Kevin Scoble, Deputy Chief Administrative Officer re: Flood Mitigation
(6:07 p.m. – 7:09 p.m.)

Kevin Scoble, Deputy Chief Administrative Officer, provided a comprehensive presentation on flood mitigation, including the history of ice jam and overland flooding, provincial and municipal policies, various mitigation methods and the current status of flood mitigation within Fort McMurray.

A request was made to have administration investigate and bring back to Council preliminary cost estimates for installing a concrete pony wall from Saline Creek Drive on the south side of the Hangingstone River to the Horse Pasture Park.

Reports

3. Development of a Council Commendation Program (7:09 p.m. – 7:33 p.m.)

Councillor S. Germain presented an overview of the proposed Regional Municipality of Wood Buffalo's Council Commendation Program to award and recognize individuals for deeds or acts of service or valour that are outstanding, exceptional and beyond the expected normal call of duty. The inaugural commendations would be presented to the numerous individuals involved in the first 100 hours of the 2016 wildfire event.

Moved by Councillor J. Stroud:

1. That Administration be directed to:
 - (a) proceed with an inaugural event to recognize the numerous individuals involved in the first 100 hours of the 2016 wildfire event, and allocate any needed funds from the existing Council budget;
 - (b) investigate opportunities for the creation of a commemorative landmark to recognize the significance of the 2016 wildfire events, and the heroic efforts of those involved in fighting it; and
 - (c) develop a Council Policy for a long-term commendation program for Council's consideration.
2. That all costs associated with the proposed Commendation Program incurred in 2016 be funded from:
 - (a) the 2016 Regional Council Operating Budget;
 - (b) the 2016 corporate-wide Operating Budget; or
 - (c) the Emerging Issues Reserve,
in that order.

Jim Rogers, resident, spoke against the Council Commendation Program.

Points of Order:

Councillor S. Germain called a point of order on two separate occasions citing that delegate J. Rogers was speaking to matters unrelated to the agenda item. The Points of Order were upheld by Mayor M. Blake.

CARRIED UNANIMOUSLY

4. Municipal Landfill - Extension to Waiver of Tipping Fees
(7:33 p.m. – 7:49 p.m.)

Erin O'Neill, Recovery Branch Lead, Regional Emergency Operations Centre, provided an overview of the proposed extension to the waiving of tipping fees for household waste at the landfill until October 31, 2016.

Moved by Councillor K. McGrath that the June 28, 2016 resolution regarding the Wood Buffalo Recovery Committee Recommendation – Landfill and Waste Management Matters be amended by deleting from section (b), the words "...July 31, 2016," and replacing it with "October 31, 2016."

Jim Rogers, resident, requested clarification on the tipping fees as related to the kinds of waste being brought to the landfill, including demolition materials. Mayor M. Blake clarified that the proposed extension to waive tipping fees applies to household waste only.

Paul McLeod, resident, questioned the hours of operation at the landfill for which administration provided clarification.

CARRIED UNANIMOUSLY

5. Small and Medium Business Recovery Support Funding
(7:49 p.m. – 8:17 p.m.)

Keith Smith, Acting Director of Economic Development, provided a presentation on the Small and Medium Business Recovery Support Funding program.

Moved by Councillor S. Germain:

- That Council approve the transfer of \$10 Million uncommitted funds from the Capital Infrastructure Reserve to the Emerging Issues Reserve.
- That Council approve the allocation of \$15 Million from the Emerging Issues Reserve to the Small and Medium Business Recovery Support Program.

Alexis Foster, Executive Director of the Chamber of Commerce, spoke in support of the recovery support funding for local businesses.

Exit and Return:

Councillor S. Germain exited the meeting at 8:14 p.m. and reentered at 8:15 p.m.

CARRIED UNANIMOUSLY

6. Selection Committee Recommendations – Mid-Term Committee Appointments
(8:18 p.m. – 8:21 p.m.)

Moved by Councillor P. Meagher:

- That Doug Fingland be appointed to the Community Services Committee effective immediately to December 31, 2017; and
- That Scott Garner be appointed to the Advisory Committee on Aging, representing Wood Buffalo Housing and Development Corporation, effective immediately to December 31, 2016.

CARRIED UNANIMOUSLY

Adjournment

As all scheduled business matters had been concluded, Mayor M. Blake declared the meeting adjourned at 8:21 p.m.

Mayor

Chief Legislative Officer



**Subject: Wood Buffalo Recovery Committee Recommendation -
Appointment of Interim Recovery Team Leader**

Wood Buffalo Recovery Committee Recommendation:

THAT Dana Woodworth be appointed as Interim Recovery Team Leader effective immediately until such time as a full-time Recovery Team Leader has been chosen.

Summary and Background:

At the August 3, 2016 Wood Buffalo Recovery Committee Meeting, a report was presented respective to the appointment of Interim Recovery Team Leader. At that meeting, the Wood Buffalo Recovery Committee passed the following resolution:

“THAT the following be recommended to Council for approval:

THAT Dana Woodworth be appointed as Interim Recovery Team Leader effective immediately until such time as a full-time Recovery Team Leader has been chosen.”

Attachments:

- I. Wood Buffalo Recovery Committee Report, August 3, 2016 – Appointment of Interim Recovery Team Leader
- II. August 3, 2016 Unapproved Wood Buffalo Recovery Committee Meeting Minutes.

**WOOD BUFFALO RECOVERY
COMMITTEE**

Meeting Date: August 3, 2016

Subject: Appointment of Interim Recovery Team Leader**Recommendation:**

THAT the following be recommended to Council for approval:

“THAT Dana Woodworth be appointed as Interim Recovery Team Leader effective immediately until such time as a full-time Recovery Team Leader has been chosen.”

Summary and Background:

At the June 21, 2016, Council Meeting, Council passed Bylaw No. 16/013 establishing the Wood Buffalo Recovery Committee. The purpose of the Committee is to provide policy and governance oversight to a new business unit of the Municipality, also created by the bylaw, dedicated to recovery and rebuilding of the community in the aftermath of the wildfires of May 2016.

The new business unit is the Recovery Task Force, which will be led by a Recovery Team Leader. Bylaw 16/013 provides that the Recovery Team Leader is to be appointed by Council.

The Committee is recommending that Council appoint Mr. Dana Woodworth to the position of Interim Recovery Team Leader. Mr. Woodworth holds the degrees of Master of Science and Master of Business Administration, and comes with a wealth of knowledge and experience including his involvement in recovery for the Town of Slave Lake and the Town of High River. A copy of Mr. Woodworth’s biography is attached for information.

It is anticipated that this appointment would be for a period of 3 to 4 months, to allow enough time to not only recruit a permanent Recovery Team Leader, but also allow for a smooth and efficient handover from the interim to the permanent individual.

Attachment:

1. Biography – Dana Woodworth, MSc, MBA

Dana Woodworth, VP NOR-EX Engineering

As the Vice-President of NOR-EX Engineering, Dana leads the company's business line focused on the full spectrum of emergency management with emphasis on community recovery from a disaster. Dana is an experienced executive with over 33 years of private sector, federal and provincial government leadership. Dana employs applied systems thinking and capably integrates his understanding of strategic issues with very strong analytical skills to arrive at achievable, suitable solutions. He has significant knowledge and experience leading and providing advice to inter-agency teams spanning military, emergency management, senior government appointments, and the private sector. He has a proven track record of successfully building and leading teams tasked with difficult missions in high-risk, time sensitive settings. Dana embraces complexity and enjoys working with and helping diverse groups who are facing the toughest of challenges.

◆ Significant Leadership and Experience in the Field of Public Safety

- In February 2016, NOR-EX developed a comprehensive review and options analysis for the establishment of a collective, Interagency Emergency Management Training Centre and Interface Wildfire Training program on behalf of the Town of Slave Lake. Dana led this engagement and was the primary author of the report to the Mayor and Council of Slave Lake.
- Direct leadership of the Stoney Nakoda Nation Recovery Management Support Team provided by NOR-EX that coordinates the replacement/rebuild of over 550 damaged structures from the 2013 floods in Southern Alberta.
- Dana led the provincial-level response to the 2011 Slave Lake Interface Fire, as well as the flooding event of the same year in Southeastern Alberta.
- As a Senior Canadian Army Officer, Dana commanded 1 Combat Engineer Regiment in Edmonton, Alberta. This Regiment provides military engineering support to Canada's Army in Western Canada, including support to all operations in Canada and abroad.
- As the Commander of the Kandahar Provincial Reconstruction Team, Dana led a diverse team for 13 months in an operational theatre in southern Afghanistan. He directly supported the local Afghan government, including police and fire fighting services, as they established fundamental skills to perform their critical roles.
- Dana co-chaired the Federal-Provincial-Territorial body known as Senior Officials Responsible for Emergency Management (SOREM) responsible for policy development and implementation across Canada.
- As the Deputy Minister of Environment and Sustainable Resource Development, Dana led the Province of Alberta's approach to environmental remediation associated with the Southern Alberta Flood of 2013. This included streamlining and rationalizing regulatory approvals against air, land, water, and biodiversity to allow for rapid approval and reconstruction.
- As a Deputy Minister, Dana was responsible for oversight of all wildfire operations as well as the Alberta Support and Emergency Response Team focused on environmental impacts from disasters across the entire Province of Alberta.
- Dana led the internal after action review of the Alberta Support and Emergency Response Team's actions related to the 2013 Obed Mountain coal mine tailings release into the Athabasca River.
- As a Senior Official, Dana initiated and led the creation of a public safety governance model that effectively guides decision-making in the event of a disaster for the Province of Alberta.



Education

- Masters of Business Administration
- Graduate Canadian Forces Command and Staff College - Toronto
- Bachelor of Science (Applied)
- ICD.D

Summary of Skills

- Effective leadership of public safety, interagency teams comprising 5,000 personnel with annual budgets in excess of \$650M.
- Proven strategic analysis and expert planning abilities.

Awards

- Recipient of the **Meritorious Service Cross from the Governor General of Canada** for his leadership of a diverse inter-agency team in a hostile theatre (Kandahar, Afghanistan).

Unapproved Minutes of a Meeting of the Wood Buffalo Recovery Committee held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Wednesday, August 3, 2016, commencing at 4:00 p.m.

Present: J. Bancarz, Chair
M. Farrington, Vice-Chair
K. Fleury
S. Germain, Councillor
M. Giles
M. Hodson
K. Jenkins
K. McGrath, Councillor
A. Vinni, Councillor

Administration: D. Leflar, Chief Legislative Officer
J. Brown, Supervisor, Legislative Services
R. Marshall, Legislative Officer

Call To Order

The Honourable Minister Danielle. Larivee, Minister of Municipal Affairs, acted as Honourary Chairperson for the inaugural meeting of the Wood Buffalo Recovery Committee. Minister Larivee called the meeting to order at 4:02 p.m. and brought greetings on behalf of Premier Rachel Notley.

Adoption of Agenda

Moved by Councillor S. Germain that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

1. Appointment of Chair and Vice Chair
(4:09 p.m. – 4:12 p.m.)

Minister Larivee called for nominations for the position of Chair. M. Hodson nominated J. Bancarz as Chair. J. Bancarz accepted the nomination and was declared Chair by acclamation, as there were no other nominees.

Assuming the Chair

Minister Larivee vacated the Chair at this time, and it was assumed by J. Bancarz, who also presented the Minister with a token of appreciation, on behalf of the Committee, for her participation in the day's events.

J. Bancarz, then proceeded to call for nominations for the position of Vice-Chair. M. Giles nominated M. Farrington as Vice-Chair. M. Farrington accepted the nomination and was declared Vice-Chair by acclamation as there were no other nominations.

2. Interim Recovery Team Leader

(4:12 p.m. – 4:16 p.m.)

Moved by K. Jenkins that Dana Woodworth be appointed as Interim Recovery Team Leader effective immediately until such time as a full-time Recovery Team Leader has been chosen.

CARRIED UNANIMOUSLY

3. Regional Emergency Operations Centre Update

(4:16 p.m. – 4:29 p.m.)

Erin O’Neill, Recovery Branch Lead, provided a brief overview of the recovery and green home re-entry plans. It was indicated that the recovery team is working closely with the Government of Alberta and the Chief Medical Officer of Health.

4. Next Meeting Date

Moved by K. Fleury that the next Wood Buffalo Recovery Committee Meeting be held on Wednesday, August 17, 2016 at 6:00 p.m. in the Council Chamber.

CARRIED UNANIMOUSLY

Adjournment

As all scheduled business matters had been concluded, Chair J. Bancarz declared the meeting adjourned at 4:33 p.m.

Chair

Chief Legislative Officer