

Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, February 23, 2016, commencing at 6:00 p.m.

Present: C. Tatum, Deputy Mayor
T. Ault, Councillor
L. Bussieres, Councillor
J. Cardinal, Councillor
S. Germain, Councillor
P. Meagher, Councillor
J. Stroud, Councillor
A. Vinni, Councillor
C. Voyageur, Councillor

Absent: M. Blake, Mayor
K. McGrath, Councillor

Administration: M. Ulliac, Chief Administrative Officer
K. Scoble, Deputy Chief Administrative Officer
B. Couture, Executive Director
E. Hutton, Executive Director
M. Johnstone, Executive Director
B. Moore, Executive Director
D. Leflar, Chief Legislative Officer
A. Rogers, Senior Legislative Officer
A. Hawkins, Legislative Officer
R. Kendall, Legislative Officer

Call To Order

Deputy Mayor Tatum called the meeting to order at 6:00 p.m.

Welcome

Deputy Mayor Tatum extended a warm welcome to Councillor C. Voyageur, newly elected Ward 2 Councillor, who was sworn in on February 16, 2016 in Fort Chipewyan. Councillor C. Voyageur's Oath of Office is appended to and becomes part of these minutes.

Adoption of Agenda

Moved by Councillor J. Stroud that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

Minutes of Previous Meetings

1. Minutes from Council Meeting - February 9, 2016

Moved by Councillor P. Meagher that the Minutes of the Council meeting held on February 9, 2016 be approved as presented.

CARRIED UNANIMOUSLY

Bylaws**2. Land Planning and Transportation Committee Recommendation: Amendment to the Land Planning and Development Advisory Committee Bylaw**

(6:03 p.m. – 6:07 p.m.)

Moved by Councillor A. Vinni that Bylaw No. 16/006, being an amendment to the Land Planning and Development Advisory Committee Bylaw, be read a first time.

CARRIED UNANIMOUSLY

Moved by Councillor A. Vinni that Bylaw No. 16/006 be read a second time.

CARRIED UNANIMOUSLY

Moved by Councillor A. Vinni that Bylaw No. 16/006 be considered for third reading.

CARRIED UNANIMOUSLY

Moved by Councillor A. Vinni that Bylaw No. 16/006 be read a third and final time.

CARRIED UNANIMOUSLY

3. Oversight Committee Recommendations - Bylaw No. 16/001 - Regional Recreation Corporation Operating Line of Credit Guarantee

(6:07 p.m. – 6:08 p.m.)

Moved by Councillor J. Stroud that Bylaw No. 16/001, being a bylaw to authorize the Regional Municipality of Wood Buffalo to guarantee a \$3 Million operating line of credit for the Regional Recreation Corporation of Wood Buffalo, be read a first time.

CARRIED UNANIMOUSLY

Reports**4. Audit Committee Recommendation – Policy Prohibiting Fly In Fly Out**

(6:08 p.m. – 6:15 p.m.)

Moved by Councillor T. Ault that Administration be directed to present for Council's consideration a policy clearly prohibiting Fly In Fly Out arrangements for all municipal employees.

It was explained that although the intent of this policy is to establish a practice whereby the Municipality does not pay or reimburse employees for any type of commuting arrangement, the Audit Committee did agree that Council could approve exceptions to the policy should extenuating circumstances arise.

CARRIED UNANIMOUSLY

5. Community Identification Committee Recommendations

(6:15 p.m. – 6:23 p.m.)

Moved by Councillor A. Vinni:

1. That the road connecting Sapræ Creek Trail and Saline Creek Parkway (currently known as 'Road B' in Keyano Lands Outline Plan) be named as "Robert Walsh Road"; and
2. That the road within Prairie Creek Business Park currently known as 'Walsh Road' be renamed to "Doug Fader Road".

CARRIED UNANIMOUSLY

6. Oversight Committee Recommendations – MacDonald Island Park Expansion Grant (Shell Place)

(6:23 p.m. – 6:27 p.m.)

Moved by Councillor J. Stroud:

1. That the Regional Recreation Corporation (RRC) be requested to prepare and present a report to the Oversight Committee which documents:
 - a. the final cost of the MacDonald Island Park Expansion Project (Shell Place) upon project completion;
 - b. the lessons learned during the MacDonald Island Park Expansion Project (Shell Place); and
2. That the lessons learned document be incorporated into the development of the Municipality's Capital Projects Framework, as applicable.

CARRIED UNANIMOUSLY

7. Selection Committee Recommendations – Council Committee Appointments

(6:27 p.m. – 6:28 p.m.)

Moved by Councillor A. Vinni that the following appointments be approved, effective immediately:

- Communities in Bloom Committee:
 - Mary Brittany Mackinnon to December 31, 2016
- Regional Recreation Corporation:
 - Colleen Kearney to December 31, 2017

CARRIED UNANIMOUSLY

Adjournment

As all scheduled business matters had been concluded, Deputy Mayor C. Tatum declared the meeting adjourned at 6:28 p.m.

Mayor

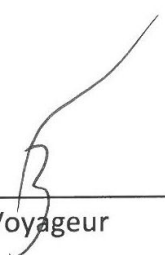
Chief Legislative Officer



REGIONAL MUNICIPALITY
OF **WOOD BUFFALO**

I, Claris Voyageur, do hereby swear that I will diligently, faithfully, and to the best of my ability, execute according to law the office of Councillor for the Regional Municipality of Wood Buffalo.

So help me God.



Claris Voyageur

Sworn before me at Fort Chipewyan, in the Province of Alberta, this 16th day of February, A.D. 2016.



Mayor Melissa Blake



REGIONAL MUNICIPALITY
OF **WOOD BUFFALO**

Ethical Guidelines for Municipal Councillors

It is imperative that Councillors remember that they were elected by the public in order to serve a public purpose. Councillors must therefore act in the public interest by putting the public's interests ahead of their own personal interests, or the interests of other private individuals or groups.

It is also extremely important that elected officials understand that the public must have confidence in the integrity of its public institutions and government, the ethical conduct of their local government officials, and that public office is not being used for personal gain.

Accordingly it is the purpose of this document to set out certain ethical guidelines which are in addition to any statutory or other legal requirements imposed upon elected officials. In the event of any conflict, any law or legal requirement shall have priority over these guidelines.

To further these objectives, the following principles shall govern the conduct of all Elected Local Government Officials in the Regional Municipality of Wood Buffalo in order that they maintain the highest standards in the public office and faithfully discharge the duties of office without fear or favour.

Municipal Councillors shall:

1. not use their position to secure special privileges, favours, or exemptions, for themselves, their relatives, or any other person, but shall at all times serve the public interest.
2. discharge their powers, duties and functions honourably, faithfully, and conscientiously.
3. have respect for and endeavour to conduct all of the Municipality's business in accordance with applicable legislation, legal requirements, bylaws, regulations and policies.

4. become familiar with any procedural bylaws or general policies applicable to Council or Councillors, and endeavour to become knowledgeable about legal and policy issues applicable to municipalities.
5. respect the powers, duties, and functions of other Councillors, Administration and employees.
6. treat fellow Councillors, committee members, employees, and members of the public with respect, honesty and fairness.
7. declare any pecuniary interest when it is appropriate to do so.
8. safeguard confidential information, including that of the Municipality, Council, and employees, and in that regard, respect the requirements of both the *Municipal Government Act, R.S.A. 2000, c. M-26*, and the *Freedom of Information and Protection of Privacy Act, R.S.A. 2000, c. F-25*.
9. *not assume that any unethical activities not covered by or specifically prohibited by these ethical guidelines of conduct, or by any legislation, are therefore condoned.*

As Member of the Council of the Regional Municipality of Wood Buffalo, I agree to uphold the intent of these guidelines and to govern my actions accordingly.

SIGNED this 16th day of February, 2016.



Claris Voyageur, Councillor