

Conklin Community Association
2020 Community Impact Grant Analysis

CIP Grant Summary:

2017	2018	2019	2020 Request	2020 Recommended by CIP	Variance Recommended vs. Requested
150,000	161,000	58,200	10,350	10,350	-

Fiscal Year End	Total Expenses	Unrestricted Net Assets
December 31, 2018	201,311	8,668

Notes:

Conklin Community Round Dance - Round Dance with Cultural Ceremonies, feasting, cultural song & dance to Honor Residential School Healing.

Budget Line Description	2020 Total Budget	2020 Budget Request	2020 Recommended
Revenues			
RMWB Community Impact Grant	10,350	10,350	10,350
Total Revenues	10,350	10,350	10,350
Expenses			
Stick Man #1	500	500	500
Stick Man #2	500	500	500
Emcee	500	500	500
Drummers (\$200 x 10 drummers)	2,000	2,000	2,000
Giveaways	500	500	500
Concession	500	500	500
Concession Seller	50	50	50
Transportation (3 x \$200)	600	600	600
Wood Hauler (wood for firepit)	150	150	150
Feast (Stew, bannock and refreshments)	1,000	1,000	1,000
Gifts (Tobacco)	200	200	200
Liability Insurance	575	575	575
Special Events Permit	25	25	25
Facility Costs	1,000	1,000	1,000
Pipe Carrier	500	500	500
Cooks / Clean up (\$200 x 2 cooks)	400	400	400
Administrative Fees	1,350	1,350	1,350
Total Expenses	10,350	10,350	10,350
Total Surplus (Deficit)	\$ -	\$ -	\$ -



2020 Community Impact Grant - Community Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2020 Community Impact Grant Guidelines
- 2020 Community Impact Grant - Community Events Application Checklist

If you have reviewed the 2020 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: CONKLIN COMMUNITY ASSOCIATION

Declaration: In making this application, we, the undersigned, confirm:

Board Member(s) and/or
Executive Director Initials:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Monday, September 23, 2019;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2020 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

mq [Signature]
mq [Signature]
mq [Signature]
mq [Signature]
mq [Signature]

Margaret Quintal
Signature of Board Member
(must have signing authority)

[Signature]
Signature of Board Member or Executive Director
(must have signing authority)

Margaret Quintal
Print Name

Gwen Lalonde
Print Name

2019, 09, 23rd
Date: (YYYY-MM-DD)

2019 09 23
Date: (YYYY-MM-DD)



Community Events Part A - Organization Summary

1. Organization Details

Organization Name:	CONKLIN COMMUNITY ASSOCIATION
Street Address:	245 Northland Drive
City/Hamlet:	Conklin
Province:	Alberta
Postal Code:	T0P 1H1
Phone Number:	780-559-9134
Email Address:	conklin.community91@gmail.com
Act Registered Under:	Societies Act (Alberta)
Registration Number:	505108806

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Office Administrator
Name:	Brenda Harvey
Daytime Phone:	780-559-9134
Email Address:	conklin.community91@gmail.com

3. Executive Director

Name:	
Daytime Phone:	
Email Address:	

4. Board Chair / President

Name:	Ernie Desjarlais
Daytime Phone:	17(1)
Email Address:	17(1)

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2020, please advise the Community Investment Program at CIP@rmwb.ca



Community Events Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

The Board reviews the financial position 10 months of the year. While the office administrator reviews on a daily basis.

Efforts made by the organization for the past fiscal year to increase the numbers and types of financial support are made writing proposals and applying for community grants.

Other avenues include future fundraising activities.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2018-12-31

Unrestricted net assets from your Financial Statements ending 2018-12-31 243,036.17

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2018-12-31 281,301.04

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

No, the CCA does not have financial reserves greater than the last fiscal year operating expenses.

8. What are the restrictions (if any) on becoming a member of your organization and/or participating in programs or services?

To access /participate in CCA programs or services normally a membership form is required according to CCA By-Laws.

-18 years of age

-living in Conklin for 1 year (to access Voting Rights in 3 year term elections)

To participate: come as you are unless other wise noted (eg: Senior Prog 55 and up)

9. Minimum number of board members according to bylaws: 5

Number of board members: Currently: 5 2018: 4 2017: 5

How often does the Board of Directors meet? 10 months of the year and 1 Annual General Meeting

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
Ernie Desjarlais	President	7.00
Valerie Quintal	Vice President	1.00
Kevin Adby	Treasurer	4.00
Gwen Letendre	Secretary	5.00
Margaret Quintal	Membership Director	7.00

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

Community Events

Part C - Proposed Event Details

12. **Event Name:** Conklin Community Round Dance

13. **Beginning Date (YYYY-MM-DD):** 2020-01-01

14. **Completion Date (YYYY-MM-DD):** 2020-12-31

Note: The term of the Community Impact Grant is January 1 - December 31, 2020. The event and all expenditures must occur during this term.

15. **What type of event are you applying for?**

- ☒ Recreation/Sport
- ☒ Cultural
- ☐ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report
- ☐ Related to a National or Provincial Holiday
- ☐ Other: _____

16. **What activities will be part of the event? Please list and provide details:**

- a. Use headings if applying for more than one event;
- b. List specific activities of each event; and
- c. Include details such as event location(s), how each activity will appeal to general population, if the event will draw participants from outside the Municipality, etc.

(additional space continues on next page)

Community Round Dance

A gathering of surrounding Aboriginal/Metis communities to engage in a Round Dance with Cultural Ceremonies, feasting, cultural song & dance to Honor Residential School Healing amongst our Conklin Community Members. The Cultural event will take place at the Conklin Multiplex starting at 6:00pm to 12:00 am (Cultural protocol). To kick off the Round dance a pipe ceremony will be held followed by a feast. Drummers will be drawn from both Saskatchewan and Alberta to gather, drum and sing cultural songs.

Specific Activities: Pipe Ceremony for Survivors of Residential School & Generational Traumatized victims.

Traditional Feast - Prayer for all Families, honoring our ancestors through the offerings of what we eat.

Give Away - A ceremony to honor everyone past & present.

Once a Round dance is established. The expected turn out will be high as a Round dance is an attraction to connection of fellow community members in the province and neighboring provinces.



16. *(Continued from previous page)*

17. How many participants are you expecting to benefit from your event? Please identify them in the table below.

Ages 0 - 3:	30	Adults:	50
Ages 3 - 5:	30	Seniors:	30
Ages 5 - 12:	30	Families:	80
Ages 12 - 18:	30		

18. What is the community need that the event will address?

Aboriginal/Metis Identity
Socializing/Identity
Healthy families & individuals
Mental Health Awareness
Freedom of Cultural Practice

19. How was the need determined?

The need was determined by past, non existent programs that needed to be created to focus on the barriers of moving forward in Truth and Reconciliation Commission of Canada.

20. How will the event address this need?

The focus will be a starting point of healing from past neglect of our Aboriginal Cultural Rights of Expression. Eg: Round Dance to promote Cultural engagement & exercise for all ages in the family.

21. What will be the positive impacts to the community?

The positive impact to the community will be unity, independence of individuality, cultural, caring citizens and betterment to healthy families.



22. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).

#43

23. If identified in question 22, describe and include:

- a. *How the Call to Action will be addressed by the activities of the event;*
- b. *How the activities promote healing, language and/or cultural restoration; and*
- c. *How the Indigenous community is involved in the planning, execution, participation or follow up to the event.*

#43: We call upon the Federal, provincial, Territorial and municipal governments to fully adopt and implement the United Nations Declarations On the Rights of Indigenous Peoples as the framework reconciliation.

a) By implementing the rights to freedom of belief, culture and Identity of indigenous heritage the activities from the round dance will be addressed.

b) The activities planned will promote healing by participating in healing ceremonies led in Cree language and cultural protocols of the round dance for a cultural restoration in the community.

C) The Community has been notified in previous CCA regular meetings where community opinions have been heard toward planning and continue to do so. However, there is now a Round Dance committee to oversee the proper measures for round dance protocol are being taken. Ongoing talks between the Round Dance committee and the community take place on a daily basis to plan the special event accordingly.

24. What does/will a successful event look like?

A Successful event will have all facilitators, workers & volunteers in place and on time at their designated stations in the event. Good attendance by community and surrounding areas. Lastly, a great interaction by all attendees.

25. How do/will you measure event success (e.g., surveys, evaluation, longitudinal studies)?

an Evaluation sheet will be provided.

26. Does the event duplicate or overlap with other events offered in the community? How is this event unique?

No the event will not overlap any other events. This particular Round Dance will bring attention to the Truth & the Reconciliation between the Metis and Government of Canada. The community will acknowledge the truth and the road to present & future reconciliation healing within the community. To date there has not been any event that deals with the Truth Reconciliation subjects.

27. How will the event be promoted/advertised?

(Successful events shall state "Funding considerations provided by the Regional Municipality of Wood Buffalo" on all print and digital advertisements and shall not use the Municipal logo.

The Event will be advertised on social media and posters in the community and in surrounding areas. The CCA will respectfully mention that Funds obtained by the RMWB for the Truth & Reconciliation Round dance has indeed come from the RMWB.



28. The Community Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organizations will be involved in the event?

- a. List each community group or organization; and
- b. Define each community group or organization's role.

At this time there are no solid answer as to what support the CCA may receive.

However, in the past the CCA has been assisted by in-kind donations and/or contribution in other events by the following community groups:

Conklin Metis local #193
Conklin Community Enhancement Society
Northland School Division #61

29. The Community Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of community events. How will volunteers be involved in the proposed event?

Volunteers will be used through out the round dance for numerous jobs such as:

Set up and take down
wood haul
serving Elders during meals
assisting workers
cleaning tables
light garbage disposal duties



30. The Community Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) aside from the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.

The CCA will be approaching the Metis Local #193 & Conklin Community Enhancement Society.

31. Outline any expected in-kind contributions for this event:

To date the CCA is not expecting any in-kind donations.

Event Budget

32. a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2020.
- b) Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2020	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)		<input type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant		<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant		<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)	\$ 0.00		



34. Provide any additional information that may assist in developing a better understanding of the organization or its services/programs during the grant review:

Additional information,

The Truth & Reconciliation is a path that Conklin is now embracing for the community as a whole. We stand together, united in the healing for each member of our community.

35. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in this application being deemed incomplete.

- ☐ Financial Statements of **most recent** fiscal year end (Year end date must fall between July 1, 2018 and June 30, 2019)

Completed and Signed Applications are to be submitted:

Preference is By Email: CIP@rmwb.ca

OR

In Person or By Mail:

Community Investment Program
Community Services
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

**LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)**

COMMUNITY ROUND DANCE 2020

Stick man #1		\$500.00	
Stick man #2		\$500.00	
Emcee		\$500.00	
Drummers	10 drummers @ \$200. each	\$2,000.00	
Give aways		\$500.00	
Concession	Contents for sale	\$500.00	
Concession seller		\$50.00	
Transportation	3 x \$200.00	\$600.00	
Wood hauler	wood for fire pit	\$150.00	
Feast	stew/ bannock refreshments	\$1,000.00	
Gifts	tobacco	\$200.00	
Liability Insurance	Roger's	\$575.00	
Permit	Spec Events	\$25.00	
Facility costs	gym, kitchen	\$1,000.00	
Pipe carrier		\$500.00	
Cooks/clean up	2 cooks @ \$200.	\$400.00	
Sub Total		\$9,000.00	
Admin fees @ 15%		\$1350.	
Total		\$10,350.00	

Conklin Community Association
Statement of Financial Position
(Unaudited)

(Restated See
Note 11)

December 31	2018	2017
Assets		
Current		
Cash	\$ 30,578	\$ 58,106
Prepaid expenses	539	4,197
Restricted cash (Note 2)	<u>226,950</u>	<u>333,064</u>
	258,067	395,367
Capital assets (Note 4)	<u>62,412</u>	<u>87,764</u>
	<u>\$ 320,479</u>	<u>\$ 483,131</u>
Liabilities and Net Assets		
Current		
Accounts payable and accrued liabilities	\$ 22,449	\$ 22,619
Deferred contributions (Note 5)	166,496	325,131
Due to related party (Note 3)	<u>60,454</u>	<u>10,414</u>
	249,399	358,164
Deferred capital contributions - spent (Note 6)	<u>36,382</u>	<u>51,974</u>
	<u>285,781</u>	<u>410,138</u>
Net assets		
General fund	8,668	37,203
Investment in capital assets	<u>26,030</u>	<u>35,790</u>
	<u>34,698</u>	<u>72,993</u>
	<u>\$ 320,479</u>	<u>\$ 483,131</u>

Approved on behalf of the board:

_____, Member

_____, Member

The accompanying notes and schedules are an integral part of these financial statements.

Conklin Community Association

Statement of Operations

(Unaudited)

(Restated See
Note 11)

For the year ended December 31	2018	2017
Revenue		
Community support programs (Schedule 1)	\$ 137,183	\$ 138,712
Senior's enhancement program (Schedule 2)	89,820	82,469
Sunchild E-Learning program (Schedule 3)	129,170	124,895
Transportation program (Schedule 4)	106,625	100,798
Operating grants - Regional Municipality of Wood Buffalo	125,281	134,903
Rental and other	21,535	26,681
Administrative Grant - CCES	48,269	-
	<u>657,883</u>	<u>608,458</u>
Program expenses		
Community support programs (Schedule 1)	156,783	143,363
Senior's enhancement program (Schedule 2)	89,820	82,469
Sunchild E-Learning program (Schedule 3)	129,170	124,895
Transportation program (Schedule 4)	119,094	102,137
	<u>494,867</u>	<u>452,864</u>
Excess of revenue over program expenses	<u>163,016</u>	<u>155,594</u>
Expenses		
Amortization	4,566	5,816
Insurance	10,118	4,433
Interest and bank charges	3,883	1,975
Janitorial	44,130	31,326
Lac St. Anne Pilgrimage	7,917	7,084
Office	13,871	24,563
Office Administrator	49,116	9,754
Professional fees	27,891	18,949
Repairs and maintenance	4,123	10,510
Social programs (general)	25,369	23,569
Telephone	520	1,927
Travel and automotive	-	4,126
Utilities	9,807	14,304
	<u>201,311</u>	<u>158,336</u>
Deficiency of revenue over expenses for the year	<u>\$ (38,295)</u>	<u>\$ (2,742)</u>

The accompanying notes and schedules are an integral part of these financial statements.